

- MINUTES -
CHASKA CITY COUNCIL
JUNE 17, 2019

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl. Absent: None.

Also Present: Kevin Ringwald, Community Development Director; Liz Hanson, City Planner; Luke Melchert, City Attorney; Nate Kabat, Assistant Administrator; and Matt Podhradsky, City Administrator.

4. Adopt the Agenda

Motion by Councilmember Huang, second by Councilmember Hatfield to adopt the agenda as presented.

Motion carried.

5. Visitor Presentation

Mayor Windschitl noted neighboring business owners wrote a letter detailing concerns about hosting the farmer's market in the City Hall parking lot.

City Administrator Podhradsky and Assistant Administrator Podhradsky provided a review of the planning process for moving the farmer's market and how Staff will continue to review how the market goes in order to make any necessary changes throughout the summer.

Councilmember Hubbard commented that as a fellow business owner she sympathizes with these concerns and supports continual monitoring and reserving parking spaces for these businesses.

Councilmember Grau inquired if the concerned business owners share a building or if they are side-by-side.

City Administrator Podhradsky explained they are adjacent buildings.

Councilmember Hatfield looked to clarify that these businesses would have received notification of the farmer's market planning meetings.

Assistant Administrator Kabat confirmed this was so.

City Administrator Podhradsky stated Staff will report back after they monitor the next market.

6. Minutes

Motion by Councilmember Hubbard, second by Councilmember Hatfield to approve the minutes of the May 20 and June 3, 2019 City Council meetings.

Motion carried.

7. Consent Agenda

Councilmember Grau requested further information regarding items D, G, and H.

City Administrator Podhradsky provided more detail on those items.

Mayor Windschitl inquired why item I is in Consent again.

Assistant Administrator Kabat explained that transient permits are needed for each location.

Motion by Councilmember Huang, second by Councilmember Grau to approve the Consent Agenda Items A through L:

- A. Adopt Resolution 2019-74, Approving Solicitor Permit for Aptive Environmental
Motion to adopt Resolution No. 2019-74 approving Solicitor Permit No. SOL.19-45 for Nathaniel Asper of Aptive Environmental, located at 5251 West 73rd Street, Unit C, Edina, Minnesota, 55439, for the period of June 17, 2019, through September 30, 2019.
- B. Adopt Resolution 2019-75, Approving Transient Permit for Carver County Farmer's Market
Motion to adopt Resolution No. 2019-75 approving Transient Permit TRA.19-14 for Carver County Farmer's Market, located at 600 East 4th Street, Chaska, valid June 17, 2019 through September 11, 2019.
- C. Adopt Resolution 2019-76, Approving Transient Permit for SW Metro Chamber of Commerce
Motion to adopt Resolution No. 2019-76 approving Transient Permit TRA.19-14 for Carver County Farmer's Market, located at 600 East 4th Street, Chaska, valid June 17, 2019 through September 11, 2019
- D. Approving 2018 Interfund Transfers
Motion to approve 2018 interfund transfers to be reported as Other Financing Sources and Uses in the 2018 Comprehensive Annual Financial Report.
- E. Approve Temporary Liquor License - Chaska River City Days Organization
Motion to approve Temporary On-Sale Intoxicating License TW.19-04 for the Chaska River City Days Organization for River City Days, effective July 26th through July 28, 2019.
- F. Adopt Resolution 2019-77, Approving Distributed Energy Policy and Rules
Motion to adopt Resolution No. 2019-77 on Distributed Energy Policy and Rules.
- G. Adopt Resolution 2019-78, Approving an Interconnection Process
Motion to adopt Resolution No. 2019-78 approving an Interconnection Process
- H. Adopt Resolution 2019-79, Approving the Cogeneration and Small Production Tariff
Motion to adopt Resolution No. 2019-79 for Cogeneration and Small Production Tariff.

- I. Adopt Resolution 2019-80, Approving Transient Permit for Amy Varab - Weenie Wagon/Kettle Kravings
Motion to adopt Resolution No. 2019-80 approving Transient Permit No. TRA.19-15 for Amy Varab of 815 4th Ave. East, Shakopee, 55379 to sell hot dogs, kettle corn and misc. treats at Lions Park located at 1300 Crosstown Blvd., June 17, 2019 through December 31, 2019.
- J. Approving On-Sale Liquor at Community Event - Chaska Farmer's Market
Motion to approve On-Sale Intoxicating License OSCF19.01 for the Chaska American Legion Post 57 for the Chaska Farmer's Market, effective June 17 through September 3, 2019.
- K. Wetland Replacement Plan for Carver County Lyman Blvd (CSAH 18) Improvement Project
Motion to approve the wetland replacement plan for the Carver County Lyman Boulevard (CSAH 18) Improvement Project.
- L. Adopt Resolution 2019-81 Approving 2019 Performance Measures
Motion to adopt Resolution No. 2019-81 Approving 2019 Performance Measures.
- M. Approval of Joint Powers Agreement
Motion to approve a Joint Powers Agreement between Independent School District No. 112 and the City of Chaska for a fiber network and to also authorize the Mayor and City Administrator to execute on behalf of the City the final form of the Joint Powers Agreement.
- N. Sale of Excess City Property - SW Chaska
Motion to authorize the Mayor and City Administrator to execute the attached Purchase Agreement and execute the necessary steps to transfer ownership of the property consistent with said agreement
- O. Adopt Resolution 2019-82, Approving the Final Plat for Harvest West/Traditions Development/PC #2019-15
Motion to adopt Resolution No. 2019-82 approving the Harvest West Final Plat for a 72-lot subdivision in the SW Chaska Growth Area.

Motion carried.

8. Action Items

8.A PUBLIC HEARING: Adopt Resolution 2019-83, Authorizing the Release of the 2040 Comprehensive Plan to the MetCouncil/City of Chaska/PC #2018-34
City Administrator Podhradsky introduced the item to the Council.

City Planner Hanson summarized the item for the Council.

City Administrator Podhradsky explained how this comp plan differs from the 2030 plan.

Community Development Director Ringwald and City Administrator Podhradsky provided examples of some of the comments that could come back from the MetCouncil.

Councilmember Huang inquired if concerns from citizens regarding the comp plan could still be addressed.

Community Development Director Ringwald stated that they could, but once the plan is submitted that becomes harder.

City Administrator Podhradsky added that this is what the amendment process is for and commented that this plan has been out for quite a while.

Staff explained minor changes do not usually affect queue status, but if the Council needs to meet to discuss changes, this could result in a change in queue position.

Mayor Windschitl opened the public hearing at 7:38 pm.

Mayor Windschitl closed the public hearing at 7:39 pm.

Motion by Councilmember Hatfield, second by Councilmember Huang to adopt Resolution No. 2019-83 approving the 2040 Comprehensive Plan and authorizing its submittal to the MetCouncil. Motion carried.

8.B. Adopt Resolution 2019-84 and Ordinance 966, Approving the Preliminary Site & Building Plan and Preliminary Plat, and Approving the Rezoning for the Ess Lot & Ernst Home Redevelopment/Talle & Associates, Inc./PC #2019-13

City Administrator Podhradsky introduced the item to the Council.

City Planner Hanson presented the item to the Council.

Mayor Windschitl expressed concern about snow removal in the alley.

City Planner Hanson stated that is something that can be addressed prior to the final and continued presenting the item to the Council.

Mayor Windschitl inquired if the Heritage Preservation Committee has seen this plan.

City Planner Hanson explained that they have and gave their approval back in April.

Councilmember Grau asked if all units and the home will have the same property managers.

City Planner Hanson confirmed that they would be under the same management group.

Motion by Councilmember Huang, second by Councilmember Grau to adopt Resolution No. 2019-84 approving the Preliminary Site & Building Plan and Preliminary Plat for 7 apartment units on the Ess Lot and Ernst Home (PC #2019-13). Motion carried.

Motion by Councilmember Hubbard, second by Councilmember Hatfield to adopt Ordinance No. 966 approving the rezoning of Lot 1, Block 1 Ernst Home Apartments and Lot 2, Block 1 Ernst Home Apartments to Planned Residential District (PRD-74). Motion carried.

8.C. Adopt Resolution 2019-85, Approving the Conditional Use Permit Amendment for Bavaria Downs/A'Bulae/PC #2019-12

City Administrator Podhradsky introduced the item to the Council.

City Planner Hanson presented the item to the Council.

Tim George, 9674 Wellington Court Woodbury, applicant, stated this location for additional parking made the most sense and allows parking for up to 400.

Motion by Councilmember Hatfield, second by Councilmember Huang to adopt Resolution No. 2019-85 approving the Conditional Use Permit (CUP) Amendment for Bavaria Downs at 3919 Bavaria Road (PC #2019-12).

8.D. Adopt Resolution 2019-86, Approving the Concept Plan for Shepherd of the Hill Twin Home Development/Habitat for Humanity/PC #2019-14

City Administrator Podhradsky introduced the item to the Council.

City Planner Hanson presented the item to the Council.

Mayor Windschitl commented that the position of the driveway would allow headlights to go directly into the home across the street and suggested looking at altering its position.

City Planner Hanson stated that they can look at that more closely for the preliminary and continued her presentation of the item.

Chad Dittman, Project Manager for Twin Cities Habitat for Humanity located at 1954 University Ave St. Paul, introduced himself to the Council.

Mayor Windschitl inquired how the Habitat for Humanity home-building and selling process works.

Mr. Dittman provided a detailed explanation of the process.

City Administrator Podhradsky provided information about how the Land Trust works to keep the project permanently affordable.

Mayor Windschitl expressed concern that these are all four-bedroom homes.

City Administrator Podhradsky stated that the Land Trust has a portfolio of homes of various bedroom sizes to meet the needs of multiple groups of people.

Brenda Lano, Carver County CDA, provided more information about the Carver County Land Trust and the housing needs of the families it serves.

Mayor Windschitl commented that he would really like to see these homes fill the housing needs of Chaska.

Councilmember Hubbard inquired why the house plans are different.

Mr. Dittman explained it is due to accommodating the change in grade on the site.

Councilmember Huang inquired if there will be a homeowner's association.

Mr. Dittman stated that there will not be and gave more detail regarding how shared ownership would work.

Councilmember Huang asked if the home owners still need a part of the build process.

Mr. Dittman explained that they do and went into the details of that requirement.

Mayor Windschitl inquired how the financial aspect for Habitat works.

Mr. Dittman provided an explanation of how the process works.

Mayor Windschitl asked if each house is built and filled, or if they will build all four at once.

Mr. Dittman explained the timeline of the project, stating one to two at a time will be built.

Councilmember Grau commented that he likes the look from the front, but suggested doing something to the rear as they will be quite long and look like one building.

Mr. Dittman stated they have heard those concerns and will work on breaking up the rear facades for the preliminary. He also commented that they will look into the headlight issue.

Mayor Windschitl inquired how the attendance was for the neighborhood meeting.

Mr. Dittman estimated there were about 15 people from the church and 10-15 people from the neighborhood. He stated he left flyers beyond the 350-foot radius.

Community Development Director Ringwald stated that there were three immediate neighbors at the Planning Commission meeting.

Pastor Dean Seal, pastor of Shepherd of the Hill, gave his perception of how the neighborhood meeting went. He also explained how this project fits right into two of the church's missions.

Councilmember Hubbard inquired about the process of getting a new applicant in a home if an initial family would leave.

Ms. Lano explained how that process would work.

Mayor Windschitl looked to clarify that the CDA monitors these homes as far as ensuring maintenance and up-keep is occurring.

Ms. Lano confirmed that this was so.

Councilmember Huang asked what their vision is for landscape.

Mr. Dittman stated that they have not put much thought into it at this point as it is just at the concept level.

The Council shared their thoughts of the project at this level in the process.

Motion by Councilmember Hubbard, second by Councilmember Grau to adopt Resolution No. 2019-86 approving the Concept Plan for Shepherd of the Hill Twin Home Development (PC#2019-14).

9. Bills

9.A. AP Council Roster 6-17-19

Councilmember Huang inquired about bills on pages 2, 6, 16, 10, and 15.

City Administrator Podhradsky and City Attorney Melchert gave further detail regarding those bills.

Motion by Councilmember Huang, second by Councilmember Hatfield to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

10. Other Business

10.A. City Administrator's Report

10.B. Administrator's Bi-Weekly Report 6/17/2019

Councilmember Grau:

- Commented that the ice cream social at Fireman's Park was a great event.
- Noted the Big Woods Boulevard/CR 44 interchange project will be getting underway next week.
- Stated that since he began on the Council, they have seen many creative projects come forth to address affordable housing and he is excited to see that.

Councilmember Huang:

- Noted that the KPMG Woman's Championship is this week.
- Commented that on Thursday, June 20 there is an open house for HWY 212 at the Carver County Public Works.
- Shared that the FCC will be having a public meeting at the Lodge Community Center from 9:30-10:30am on Monday, June 24th regarding consumer and governmental affairs.
- Noted the Southwest Christian 18th Annual Golf Tournament is on June 24th at the Chaska Town Course.
- Reminded folks that from July 11-Novemeber 15 the WWII exhibition will be at the Chaska History Center.

- Noted that July 19-24 is the Fire and Ice Festival.
- Congratulated the City of Chaska as it was included in the *Star Tribune's* 150 Best Places to Work. City Administrator Podhradsky provided further comment regarding this recognition, as did Mayor Windschitl.
- Noted that he has received several complaints over the past couple of months from folks living in the Canyon Road neighborhood about signal timing.
- Inquired if the pavilion in Jonathan will be rebuilt. City Administrator Podhradsky stated it will and provided further insight into the timing.
- Noted he heard about Amazon partnering with local police departments to provide free Rings.

Councilmember Hubbard:

- Commented that a Bavaria Hills neighborhood resident inquired where things were at with adding the street lamp by the park gazebo. City Administrator Podhradsky stated that it is in the works.
- Noted that a constituent asked about the golf cart ordinance. City Administrator Podhradsky commented that Staff is getting survey data from surrounding communities to see how they handle golf cart ordinances.
- Stated she heard from a client that they are frustrated with Chaska's permit pulling process and that she had talked with City Administrator Podhradsky about it.
- Noted the Chaska Par 30 concept plan is next Monday, June 24th from 3-4pm at the Chaska Event Center and she plans to attend.
- Stated she attended the prescription drug pricing informational task force meeting with Attorney General Ellison and Senator Jensen.

Councilmember Hatfield:

- Noted there are several events happening downtown, including the farmer's market, Ladies Night kick-off on June 20th, and Music in the Park on Wednesdays at Fireman's Park and Fridays at City Square.
- Thanked all the crews who worked on the dog parks.
- Noted that on Wednesday the "#Where's My Chair" event will be held. Assistant Administrator Kabat gave more detail regarding that event.
- Recognized the passing of former City Councilmember Florence Olson.

City Administrator Podhradsky:

- Reminded the Councilmembers to look at the work session schedule.

Mayor Windschitl:

- Inquired where they are with equity, and City Administrator Podhradsky provided an update.
- Noted Steve Patterson from Twin City Live is going to be the Grand Marshall for the River City Days parade.
- Commented that the City Council usually has a booth at River City Days.
- Made note of Nick Mason's memorial and that he and his wife established a scholarship for adaptive parks equipment.
- Noted he will be out of town for the next two meetings.

11. Adjourn

Motion by Councilmember Hatfield, second by Councilmember Huang to adjourn the meeting at 9:30 pm.

Motion carried.