

- MINUTES -
CHASKA CITY COUNCIL
August 5, 2019

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl. Absent: None.

Also Present: Kevin Ringwald, Community Development Director; Liz Hanson, City Planner; Luke Melchert, City Attorney; and Nate Kabat, Assistant Administrator.

4. Adopt the Agenda

Motion by Councilmember Huang, second by Councilmember Hubbard to adopt the agenda as presented.

Motion carried.

5. Visitor Presentation

None.

6. Minutes

Previous meeting minutes will be reviewed at the next City Council Meeting.

7. Consent Agenda

The Council noted that City Administrator Podhradsky has done a wonderful job and that the City Administrator Annual Review looks great.

Councilmember Hubbard looked to clarify the specifics of Goal 9 in Item 7.C.

Assistant Administrator Kabat provided further detail regarding that goal.

Councilmember Huang suggested striking the word 'roof' from goal 9 and replacing with 'building issues.'

Assistant Administrator Kabat stated he would make that adjustment.

Motion by Councilmember Hubbard, second by Councilmember Grau to approve the Consent Agenda Items A through C with the correction under item 7.C.:

A. Adopt Resolution 2019-93, Approve Solicitor Permits for EcoShield Pest Control

Motion to adopt Resolution approving Solicitor Permit #'s, SOL.19-49 through SOL.19-52, for the above representatives of EcoShield Pest Control, located at 3230 Gorham Ave, Suite #2, St. Louis Park, Minnesota, 55426, for the period of August 5, 2019 through September 1, 2019.

B. Adopt Resolution 2019-94, Accepting Gifts and Donations

Motion to adopt Resolution acknowledging and accepting gifts to the City of Chaska received during the period April 01, 2019 through June 30, 2019.

C. City Administrator Annual Review

Motion to approve administrator goals for 2019.

Motion carried.

8. Action Items

8.A. Adopt Ordinance 967, Adopt Ordinance Amending Chapter 12, Article II Relating to Peddlers, Solicitors and Transient Merchants

Assistant Administrator Kabat presented the item to the Council.

Councilmember Hubbard inquired if the permit was good through the end of the year or a year from the date of issue.

Assistant Administrator Kabat provided clarity regarding length of permits.

Councilmember Huang requested more information regarding proceeds from permit fees and the penalty for not having a permit.

Assistant Administrator Kabat and City Attorney Melchert gave further detail regarding those inquiries.

Motion by Councilmember Huang, second by Councilmember Hatfield to adopt Ordinance No. 967 Amending Chapter 12, Article II of the Chaska Code of Ordinances relating to peddlers, solicitors and transient merchants. Motion carried.

9. Bills

Councilmember Huang and Mayor Windschitl requested details for bills on pages 2, 5, 7, 8, 10, 14, 18, 40, 41, 43 and 44.

Assistant Administrator Kabat provided further information regarding those bills.

Councilmember Grau inquired if the City has standard payment terms.

Assistant Administrator Kabat provided the details of the City's payment terms.

9.A. Accounts Payable Council Roster 8-5-19

Motion by Councilmember Huang, second by Councilmember Grau to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None

Motion carried.

10. Other Business

10.A. City Administrator's Report

10.A.i. Administrator's Bi-Weekly Report 8/5/2019

10.B. Second Quarter 2019 Investment Report

10.C. June Financial Report

Councilmember Hubbard:

- Commented that River City Days and Fire and Ice were wonderful events.
- Reported Night to Unite is tomorrow and that she will attend a few locations in her Ward.

Councilmember Huang:

- Commented the turnout for River City Days was great.
- Noted the Farmer's Market is on Wednesday nights.
- Reminded residents of the Chaska History Center's exhibit on WWI and WWII.

Councilmember Grau:

- Noted that in two weeks Southwest Chaska is going to have a water main shut down from 9am-5pm on a Saturday.
- Noted an incidental shutdown occurred today and will be shut down until 1am and commended Staff for their work getting the word out. Assistant Administrator Kabat stated that residents will receive additional information regarding the planned shutdown.
- Stated there has been comments and inquiries about Fire and Ice and River City Days being back-to-back weekends.
- Commented the KSTP story on the Chaska Par 30 was well done.
- Provided some thoughts on the staffing study. The Council discussed commissions leading into city involvement.

Assistant City Administrator Kabat:

- Thanked Julie Janke for the work she puts into Night to Unite.
- Noted City Administrator Podhradsky, Mayor Windschitl, and he attended the GARE (Government Alliance on Race and Equity) training on equity put on by the school district.
- Noted all full-time staff will attend YMCA Equity Institute training.
- Updated the Council on equity discussions occurring among the school district, the City of Chaska, and the City of Carver and an upcoming event regarding diversity and equity.

Mayor Windschitl:

- Noted Touch a Truck is on 8/15/19 at 5pm at the Community Center.
- This Saturday, August 10 is the Flags of Honor Car Show from 10am until 2pm.
- Noted the ribbon cutting for Jonathan Flats is August 21st.
- Stated the next Council Meeting is August 19.

11. Adjourn

Motion by Councilmember Huang, second by Councilmember Hatfield to adjourn the meeting at 8:00 pm. Motion carried.