

WORK SESSION
2018 FINANCIAL STATEMENTS
PRESENTATION BY CITY AUDITING FIRM MMKR
6:00 PM



AGENDA
CHASKA CITY COUNCIL
ONE CITY HALL PLAZA, CHASKA CITY HALL
Monday, August 19, 2019
7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adopt Agenda
5. Visitor Presentation
6. Approve Previous Meeting Minutes
 - 6.A. Approve City Council Meeting Minutes of 7/15/2019
 - 6.B. Approve City Council Meeting Minutes of 8/5/2019
7. Consent Items
 - 7.A. Establish a Public Hearing to Consider Approval of the Proposed 2020 Operating Plan and Budget and Imposition of Service Charges for the Chaska Downtown Special Services District (SSD)
 - 7.B. Adopt Resolution 2019-95, Authorization of MCES I & I Grant Participation
 - 7.C. Chaska Parks and Recreation proposed Chaska Park Naming Policy
 - 7.D. Approve Massage Therapy Registration for Leslie Byrant

8. Action Items

8.A. Adopt Resolution 2019-96, Approving the Final Site & Building Plan for American Flexible Products at 124 Peavey Circle/R J Ryan/PC #2019-16

8.B. Adopt Resolution 2019-97, Resolution Approving a Purchase Agreement and Approving and Authorizing the Execution of a Supplemental Compensation Agreement and Memorandum of Understanding for Property

8.C. Annual 2018 Financial Reports

9. Bills

9.A. ACCOUNTS PAYABLE COUNCIL ROSTER 8-19-19

10. Other Business

10.A. City Administrator's Report

10.A.i. Biweekly Report 8-19-2019

10.B. Receive the July 8th Park & Recreation Board Meeting Minutes

11. Adjourn

**- MINUTES -
CHASKA CITY COUNCIL
July 15, 2019**

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl. Absent: None.

Also Present: Kevin Ringwald, Community Development Director; Nate Kabat, Assistant Administrator; Matt Clark, City Engineer; and Matt Podhradsky, City Administrator.

4. Adopt the Agenda

Motion by Councilmember Huang, second by Councilmember Hatfield to adopt the agenda as presented.

Motion carried.

5. Visitor Presentation

Mayor Windschitl wished Myrtle Kemp a Happy 104th Birthday.

5.A. Nick Mason Scholarship Fund

Anna Mason presented details of the Nick Mason Scholarship Fund.

6. Minutes

Motion by Councilmember Hubbard, second by Councilmember Grau to approve the minutes of the July 1, 2019 City Council meeting.

Motion carried.

7. Consent Agenda

Motion by Councilmember Hatfield, second by Councilmember Huang to approve the Consent Agenda Items A through D:

- A. Adopt Resolution 2019-90, Approving Transient Permit for River City Days
Motion to adopt Resolution approving Transient Permit TRA.19-17 for River City Days at City Square Park, Chaska, valid July 26, 2019 through July 28, 2019.
- B. Adopt Resolution 2019-91, Transient Permit - Cooper's Food for One-Day Flea Market
Motion to adopt Resolution approving Transient Permit No. TRA.19-18 for Gary Cooper of Cooper's Foods, located at 710 Walnut Street, Chaska for July 27, 2019.
- C. Temporary On-Sale Intoxicating License for Guardian Angels Church
Motion to approve Temporary On-Sale Intoxicating License TW.19.05 for Guardian Angels Church, allowing them to serve intoxicating beverages at the AngelFest Celebration, effective September 28, 2019.

Draft

D. Adopt Resolution 2019-92, Approving the Adoption of the Carver County All-Hazard Mitigation Plan

Motion to adopt Resolution approving the adoption of the Carver County All-Hazard Mitigation Plan.

Motion carried.

8. Action Items

There were no action items.

9. Bills

9.A. Accounts Payable Council Roster 7-15-19

The Council requested further detail on bills from pages 2, 3, 6, 7, and 25.

City Administrator Podhradsky and Assistant Administrator Kabat provided more information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Hatfield to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None

Motion carried.

10. Other Business

10.A. City Administrator's Report

10.A.i. Administrator's Bi-Weekly Report 7/15/2019

10.B. Financial Reports – May 2019

Councilmember Huang:

- Commented that the 4th of July fireworks were wonderful and thanked all involved in putting those on.
- Reported that he participated in a Metro Cities Policy Committee and provided more detail regarding its function.
- Noted the Farmer's Market is on Wednesdays from 3-7 pm.
- Commented that the on-going exhibit at the Chaska History Center is great.
- Noted the Fire and Ice Festival is from July 19-21.
- Noted on July 16 there is a public open house at the Arboretum regarding the Arboretum Area Transportation Project.
- Expressed his condolences at the recent passing of former Carver mayor Greg Osterdyk.

Councilmember Hubbard:

- Reported the Jonathan Association 4th of July festivities were excellent.
- Noted the Carver County Universal Stories program is really fun.
- Noted the Equity in the Schools Community Conversation is happening on July 22 at Carver Elementary.

Draft

Councilmember Hatfield:

- Commented that the Fire and Ice advertisement this year is stellar.

Assistant City Administrator Kabat:

- Mentioned Staff is planning for the booth at River City Days and a sign-up for times for Councilmembers will be available soon.

Mayor Windschitl:

- Mentioned a bit more detail regarding the Fire and Ice Festival.
- Gave more detail regarding River City Days.
- Noted Flags of Honor is on August 10 and will also have a car show in City Park.
- Noted the next Council Meeting is August 5, 2019.

11. Adjourn

Motion by Councilmember Huang, second by Councilmember Hubbard to adjourn the meeting at 7:41pm.

Motion carried.

**- MINUTES -
CHASKA CITY COUNCIL
August 5, 2019**

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl. Absent: None.

Also Present: Kevin Ringwald, Community Development Director; Liz Hanson, City Planner; Luke Melchert, City Attorney; and Nate Kabat, Assistant Administrator.

4. Adopt the Agenda

Motion by Councilmember Huang, second by Councilmember Hubbard to adopt the agenda as presented.

Motion carried.

5. Visitor Presentation

None.

6. Minutes

Previous meeting minutes will be reviewed at the next City Council Meeting.

7. Consent Agenda

The Council noted that City Administrator Podhradsky has done a wonderful job and that the City Administrator Annual Review looks great.

Councilmember Hubbard looked to clarify the specifics of Goal 9 in Item 7.C.

Assistant Administrator Kabat provided further detail regarding that goal.

Councilmember Huang suggested striking the word 'roof' from goal 9 and replacing with 'building issues.'

Assistant Administrator Kabat stated he would make that adjustment.

Motion by Councilmember Hubbard, second by Councilmember Grau to approve the Consent Agenda Items A through C with the correction under item 7.C.:

A. Adopt Resolution 2019-93, Approve Solicitor Permits for EcoShield Pest Control

Draft

Motion to adopt Resolution approving Solicitor Permit #'s, SOL.19-49 through SOL.19-52, for the above representatives of EcoShield Pest Control, located at 3230 Gorham Ave, Suite #2, St. Louis Park, Minnesota, 55426, for the period of August 5, 2019 through September 1, 2019.

B. Adopt Resolution 2019-94, Accepting Gifts and Donations

Motion to adopt Resolution acknowledging and accepting gifts to the City of Chaska received during the period April 01, 2019 through June 30, 2019.

C. City Administrator Annual Review

Motion to approve administrator goals for 2019.

Motion carried.

8. Action Items

8.A. Adopt Ordinance 967, Adopt Ordinance Amending Chapter 12, Article II Relating to Peddlers, Solicitors and Transient Merchants

Assistant Administrator Kabat presented the item to the Council.

Councilmember Hubbard inquired if the permit was good through the end of the year or a year from the date of issue.

Assistant Administrator Kabat provided clarity regarding length of permits.

Councilmember Huang requested more information regarding proceeds from permit fees and the penalty for not having a permit.

Assistant Administrator Kabat and City Attorney Melchert gave further detail regarding those inquiries.

Motion by Councilmember Huang, second by Councilmember Hatfield to adopt Ordinance No. 967 Amending Chapter 12, Article II of the Chaska Code of Ordinances relating to peddlers, solicitors and transient merchants. Motion carried.

9. Bills

Councilmember Huang and Mayor Windschitl requested details for bills on pages 2, 5, 7, 8, 10, 14, 18, 40, 41, 43 and 44.

Assistant Administrator Kabat provided further information regarding those bills.

Councilmember Grau inquired if the City has standard payment terms.

Assistant Administrator Kabat provided the details of the City's payment terms.

9.A. Accounts Payable Council Roster 8-5-19

Motion by Councilmember Huang, second by Councilmember Grau to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None

Draft

Motion carried.

10. Other Business

10.A. City Administrator's Report

10.A.i. Administrator's Bi-Weekly Report 8/5/2019

10.B. Second Quarter 2019 Investment Report

10.C. June Financial Report

Councilmember Hubbard:

- Commented that River City Days and Fire and Ice were wonderful events.
- Reported Night to Unite is tomorrow and that she will attend a few locations in her Ward.

Councilmember Huang:

- Commented the turnout for River City Days was great.
- Noted the Farmer's Market is on Wednesday nights.
- Reminded residents of the Chaska History Center's exhibit on WWI and WWII.

Councilmember Grau:

- Noted that in two weeks Southwest Chaska is going to have a water main shut down from 9am-5pm on a Saturday.
- Noted an incidental shutdown occurred today and will be shut down until 1am and commended Staff for their work getting the word out. Assistant Administrator Kabat stated that residents will receive additional information regarding the planned shutdown.
- Stated there has been comments and inquiries about Fire and Ice and River City Days being back-to-back weekends.
- Commented the KSTP story on the Chaska Par 30 was well done.
- Provided some thoughts on the staffing study. The Council discussed commissions leading into city involvement.

Assistant City Administrator Kabat:

- Thanked Julie Janke for the work she puts into Night to Unite.
- Noted City Administrator Podhradsky, Mayor Windschitl, and he attended the GARE (Government Alliance on Race and Equity) training on equity put on by the school district.
- Noted all full-time staff will attend YMCA Equity Institute training.
- Updated the Council on equity discussions occurring among the school district, the City of Chaska, and the City of Carver and an upcoming event regarding diversity and equity.

Mayor Windschitl:

- Noted Touch a Truck is on 8/15/19 at 5pm at the Community Center.
- This Saturday, August 10 is the Flags of Honor Car Show from 10am until 2pm.
- Noted the ribbon cutting for Jonathan Flats is August 21st.
- Stated the next Council Meeting is August 19.

11. Adjourn

Motion by Councilmember Huang, second by Councilmember Hatfield to adjourn the meeting at 8:00 pm. Motion carried.

REQUEST FOR ACTION CHASKA CITY COUNCIL August 19, 2019

Subject: Establish a Public Hearing to Consider Approval of the Proposed 2020 Operating Plan and Budget and Imposition of Service Charges for the Chaska Downtown Special Services District (SSD)

Prepared By: Nate Kabat

Background

In 2014, the Chaska Downtown Business Alliance worked with the City Council to create a Special Service District (SSD) in the downtown area. This SSD began operations in January 2015 and has provided services since that time. An SSD allows property owners in a commercial district to collectively impose service charges on themselves each year to create a pool of funds. All the funds are directed back to the District to support enhanced services and/or special amenities. These enhanced services and special amenities are over and above what the City ordinarily provides. Service charges are only imposed upon commercial properties, or the commercial portion of a property in the case of a mixed-use property, within the District.

By agreement, the Chaska Downtown Business Alliance is responsible annually to: 1) prepare an annual Operating Plan; 2) provide and manage all services within the District in accordance with the Operating Plan; 3) prepare and submit an annual report; and 4) implement various operational and financial transparency measures. The Operating Plan shall include: 1) a description of the proposed services; 2) a proposed annual budget; 3) a proposed service charge methodology; 4) a proposed map of service areas; and 5) the proposed methods of governance and management of services.

The standards and procedures as set forth in Minnesota Statute 428A have been met to proceed with the public hearing. At the October 7, 2019 public hearing the City Council will be asked to review and approve the proposed SSD 2020 operating plan and impose the proposed 2020 service charges.

CITY COUNCIL ACTION REQUESTED

Motion to set the public hearing for October 7, 2019, to review and approve the proposed SSD 2020 operating plan, budget, and service charges and direct staff to give notice of the public hearing.

**REQUEST FOR ACTION
CHASKA CITY COUNCIL
8/19/19**

Subject: Authorization of MCES I & I Grant Participation

Prepared By: Matt Haefner – Water & Sewer Director

The City of Chaska Water and Sewer Department continues to be aggressive in the reduction of Inflow and Infiltration (I & I) in the sanitary sewer system. The reduction of I & I not only benefits the City of Chaska, but MCES (Metropolitan Council of Environmental Services) wastewater treatment plants benefit from not having to treat clean water, especially during large rain events.

Therefore, MCES offers grant opportunities and the City of Chaska has been preliminarily approved to receive a grant for work performed between May 31, 2017 through November 1, 2019.

If approved the City will receive grant dollars for the improvements already made to the existing sanitary sewer system. Work performed on the sewer system includes, full replacement during reconstruction projects, chemical grouting, manhole lining and CIPP (Cured in Place Pipe) lining.

CITY COUNCIL ACTION REQUESTED

Motion to adopt Resolution No. 2019-95 adopting the participation in the 2017 - 2019 MCES I & I Grant Program.

**CITY OF CHASKA
CARVER COUNTY, MINNESOTA**

RESOLUTION

DATE 08-19-2019 **RESOLUTION NO.** 2019-95

MOTION BY COUNCILMEMBER _____ **SECOND BY COUNCILMEMBER** _____

A RESOLUTION AUTHORIZING THE CITY OF CHASKA WATER & SEWER DEPARTMENT TO BE A PARTICIPANT IN THE METROPOLITAN COUNCIL OF ENVIRONMENTAL SERVICES INFLOW & INFILTRATION GRANT PROGRAM

WHEREAS, the City of Chaska Water & Sewer Department has been aggressive in the reduction of Inflow and Infiltration (I & I) in the sanitary sewer system;

WHEREAS, the Metropolitan Council of Environmental Services (MCES) wastewater treatment plants benefit from not having to treat clean ground water during large rain events;

WHEREAS, MCES offers grant opportunities and the City of Chaska Water & Sewer Department has been preliminarily approved to receive a grant for work performed on the existing sanitary sewer system between May 31, 2017 to November 1, 2019; and

WHEREAS, if approved the City will receive grant dollars for work already performed;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Chaska, Minnesota, does hereby authorize the participation of the Chaska Water & Sewer Department, in the 2017 – 2019 MCES I & I Grant Program

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 19th day of August, 2019.

Mark Windschitl, Mayor

Attest _____
Deputy Clerk



City of Chaska Park Naming Policy

The City of Chaska encourages community participation in the park naming process. City staff will strive to engage the community as such participation is an integral part of shaping the public parks system within Chaska. Proposals submitted by residents helps to identify and capture the essence of each park's importance to the community.

Purpose

The purpose of this policy is to establish a systematic and consistent approach for the official naming of parks, recreation areas and facilities.

Objectives

- A. Ensure that parks, recreation areas and facilities are easily identified and located.
- B. Ensure that given names to parks, recreation areas and facilities are consistent with the values and character of Chaska and/or the neighborhood served.
- C. Encourage public participation in the naming, renaming and dedication of parks, recreation areas and facilities.
- D. Encourages the dedication of lands, facilities, or donations by individuals and/or groups.

Definition

Parks, recreation areas and facilities – includes all property assets under the City's ownership and under the Parks and Recreation Department oversight including buildings, structures, open spaces, public parks, trails, natural areas, wetlands, environmental habitat and land.

Authorization

The process of naming sites shall be the function of the Parks and Recreation Commission with assistance from the Parks and Recreation Director. The Parks and Recreation Commission will recommend names to the Chaska City Council for final approval.

Guidelines

The following guidelines will be used when naming a park, recreational area, or facility within a park. The City Council and/or Park Board has discretion when evaluating proposals, thus proposals that meet the below guidelines does not guarantee naming.

- A. Priority in naming parks, recreation areas and facilities shall be given to geographic features/locations or historic significance (such as original habitants) unique to Chaska ahead of naming after specific individuals.
- B. Restrictions are as follows:
 - 1. The name shall not duplicate the name of any other park, recreation area or facility in Chaska. The exception would be a facility carrying the same name as the park in which it is situated (e.g. Sunset Field located in Sunset Park). Caution shall be used when duplicating park names of adjacent cities to minimize confusion amongst the public and emergency response teams.
 - 2. Names shall not be given to small park amenities with identifiable lifespans, e.g. park bench, playground equipment, unless the City creates a specific naming opportunity.
 - 3. The name of a park shall not be changed without extraordinarily good reasons.
- C. A name may be assigned, if deemed appropriate by the Chaska City Council (following receipt of a recommendation for naming by the Chaska Parks and Recreation Commission) to a park or recreation facility, any time after land acquisition or park/facility development. Such recreation facilities may include trails/greenways, recreation centers, athletic complexes, picnic shelters, pools, playgrounds, splashpads, or other facility.

Discretion shall be used in order to avoid an overabundance of named features or facilities in any single park, and the naming of a facility shall not diminish or overshadow the park's name.
- D. Consideration to name a park, recreation area or facility in honor of a person (or persons or family) shall only be given to individuals who have been deceased for a minimum of six months and one or more of the following criteria has been met:
 - 1. The individual, individuals or family has contributed significant long-term support to the development or operation of the park or facility, or to the overall recreation and parks system. The suggested name must be accompanied by evidence of contributions to the park, facility, and/or service, or to any of the Parks and Recreation Department's companion organizations that function in cooperation with

and on behalf of the department. A companion organization includes, but is not limited to, such organizations as the local youth athletic associations and Chaska Cubs.

2. An outstanding community individual who has made significant and long-term civic contributions to the community of Chaska as determined by either the Parks and Recreation Commission or the Chaska City Council.
 3. A substantial donation, as determined by either the Parks and Recreation Commission or the Chaska City Council, has been made to the Parks and Recreation Department, or companion organization, by or in memory of an individual, group or family.
- E. Consideration to name parks, recreation areas and facilities after those who are still living, must meet one or more of the following:
1. A land donation in which a naming provision has been made on the deed and accepted by the Chaska City Council.
 2. A substantial donation of money has been made to the Chaska Parks and Recreation Department wherein the donor stipulated a naming provision as a condition of the donation and this condition has been accepted by the Chaska City Council.
 - a. If naming is approved for an item that has a lifespan such as structures, equipment, etc., the naming of such item shall expire when the lifespan of the item is met. At the time of replacing such item, the original donor/naming recipient shall have the opportunity to donate funds to continue the naming of the replacement item. If the original donor/naming recipient is not interested in continuing the naming of the item, the City may seek other donations for naming consideration.

Process

- A. Naming of New or Existing Un-Named Parks, Recreation Areas and Facilities
1. The Parks and Recreation Commission can initiate the naming process whenever deemed necessary and/or when it's in the best interest of the City.
 2. City staff shall inform the public about the park, recreational area or facility to be named and encourage proposals to be submitted.
 3. Naming proposals shall be submitted in writing to the Parks and Recreation Commission, through the Parks and Recreation Department.
 4. Those submitting a naming proposal shall indicate how the proposed name is consistent with the criteria stated in this policy and describe the thought/meaning behind the name and their connection to Chaska.

5. When naming after a person or persons, the proposal shall describe the person's contributions to the community. Written documentation of approval by next of kin to be honored (if available/possible) is encouraged as part of the proposal. City staff will review the proposal for adherence to the stated criteria and authentication of statements relative to indicated contributions in the case of an individual before forwarding to the Parks and Recreation Commission.
6. The Parks and Recreation Commission will offer the opportunity for public input on the proposed names received during a regularly scheduled commission meeting.
7. In the absence of any naming requests, the Parks and Recreation Commission shall adhere to criteria stated in this policy in recommendation of a name.
8. The Parks and Recreation Commission shall forward their recommendation to Chaska City Council for final decision.

B. Renaming an Existing Park, Recreation Area or Facility

1. Renaming of parks, recreation areas and facilities carries with it a much greater burden of process compared to initial naming. Tradition and continuity of name and community identification are important community values. Proposals must meet the criteria in this policy, however, meeting all criteria does not ensure renaming.
2. Deed restrictions need to be accounted for when considering the renaming of parks.
3. Parks, facilities and geographic features named after individuals shall not be changed unless it is found by the Parks and Recreation Commission or the Chaska City Council that the individual's personal character was such that the continued use of the name for a City park, recreation area or facility would not be in the best interest of the City.
4. Parks, recreation areas and facilities named for a location, a geographic feature or a community/neighborhood may be considered for renaming. However, the existing name of a park, recreation area or facility which is of local or national importance or which identifies an outstanding geographic or physical feature shall not be changed unless the Parks and Recreation Commission or Chaska City Council determines that there are extraordinary circumstances of local, state or national interest to justify the name change.
5. When considering the renaming of a park, recreation area or facility, the proposed name must meet the same guidelines and follow the naming process as defined above.



Chaska Parks and Recreation Help Name Chaska's New Park *Example of Community Notification*

Submit a Name for Chaska's Newest Park

Chaska Parks and Recreation wants you to help name the city's newest park located at: *insert park address* . The park will include: *insert amenities*. You can view the design at: *insert web link*. The deadline for naming proposals is *insert date*.

How It Works

1. Names are considered by completing a Park Naming Proposal Form *insert form link* and submitting it to the Chaska Parks and Recreation office located at 1661 Park Ridge Dr. Chaska.
2. Parks and Recreation staff reviews the proposals to ensure they are complete.
3. The Chaska Parks and Recreation Board reviews the completed applications and makes their recommendation to the Chaska City Council.
4. Chaska City Council receives the recommendation for discussion and final decision.

What Types of Names Will Be Considered?

Please refer to the City of Chaska's Park Naming/Renaming Policy *insert link to document* to review the established guidelines.

Thank You for Participating!



CHASKA PARKS AND RECREATION PARK NAMING PROPOSAL

Name _____

Address _____

Contact Number _____

Email _____

- ☐ Park Naming Proposal
- ☐ Park Re-naming Proposal

Park name idea:

(if proposing to rename a park, include the current park name you're suggesting to rename)

**If proposing to name after an individual/organization please fill out the back side of this form.*

Reasons for, or meaning of, proposed name:

Please describe your connection to Chaska:

**REQUEST FOR ACTION
CHASKA CITY COUNCIL
08/19/2019**

Subject: Massage Therapy Registration

Prepared By: Denise Wetzel, Senior Clerk

Leslie Bryant, 1902 Shamrock Place, Chaska, Minnesota has made application to register as a Massage Therapist which will allow her to work as a massage therapist out of her home. She has provided the necessary documentation and paid the fee.

Staff recommends approval of the registration application.

CITY COUNCIL ACTION REQUESTED

Motion to approve Massage Therapy Registration No. MTR-19-09 to allow Leslie Bryant to practice Therapeutic Massage out of her home at 1902 Shamrock Place, Chaska.

REQUEST FOR ACTION CHASKA CITY COUNCIL 08/19/2019

Subject: American Flexible Products – Final Site & Building Plan

Applicant: R J Ryan – Jeremy Thomas

Location: 124 Peavey Circle

Case No.: PC No. 2019-16

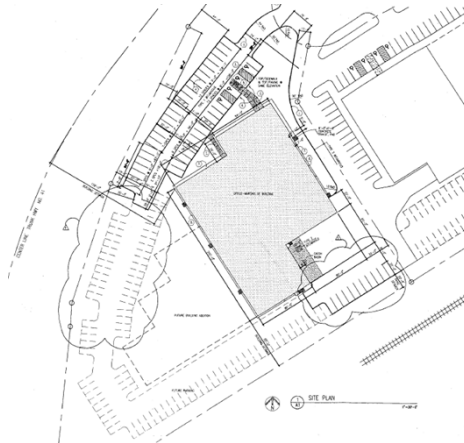
Synopsis: The applicant is requesting approval of a Final Site & Building Plan to construct a building addition at American Flexible Products

Prepared By: Elizabeth Hanson

Staff Recommendation: Adopt Resolution approving the request

BACKGROUND

On August 17, 1998 (Res. No. 98-66), the site and building plan for American Flexible Products was approved. The approvals showed an approximately 32,000 square foot building area with a possible future expansion area of 18,000 square feet; 50,000 total square feet (see below). The previous approvals indicated that a separate Site & Building Plan would have to be applied for and approved for the building addition.



Existing Conditions

The subject property is located at 124 Peavey Circle, legally described as Lot 2, Block 1, Peavey Industrial 2nd Addition, and consists of approximately 3.75 acres. The site currently has a two-story, 24-foot high, 30,000 square foot building on it with a 57-stall parking lot. There is a loading dock area oriented on the southeast side of the building/site which shares a truck court/turning area with the adjacent easterly property.

CURRENT REQUEST

The request this evening is for Final Site & Building Plan approval for the construction of a two-story building addition totaling 25,000 square feet and 26 feet in height. An extension to the parking lot is also proposed on the west side of the site, which will total 20 parking spaces. In addition, two loading docks will be added on the south side of the building.

Adjacent properties

The site is bounded on the south by the Twin Cities and Western Railroad; the north by Highway 41 and Peavey Circle; the west by Highway 41; and the east by additional industrial.

Use

The use of this site is consistent with the approved zoning for the property (Industrial District - I) as well as the Comprehensive Plan.

Building Location/Design

The building addition is proposed on the west portion of the site. Approximately 25,000 square feet of space will be added for warehouse space, a breakroom, and additional bathrooms. The addition will maintain the same design of the principal building in terms of materials (precast concrete wall panels) and look, however, will be 26 feet in height which is two feet taller than the existing building.

Staff Recommendation/Analysis

The location of the proposed building addition is consistent with the previous approvals for the site. The building addition is slightly larger (approximately 5,000 square feet more) than what was previously anticipated. Staff is happy to see that the look and general height of the building will be maintained in this addition. Clerestory windows will be added to the north and west elevations, which is a nice way to break up the large concrete massing facing Highway 41.

Parking/Access/Circulation

The site is proposing to incorporate 20 additional parking spaces; 77 total spaces will be provided on site after this addition. 101 parking spaces will be shown as proof of parking on the site. The following charts summarize the overall parking demand on the site, based on the approximated sizes of the conceptual uses:

Uses	Approx. Size	Code Req.	Est. Parking Req.
Existing Office	4,032 sf	1ps/250sf	16 parking spaces
Existing Manufacuturing	25,577 sf	1ps/350sf	73 parking spaces
Proposed Manufacturing	25,520 sf	1ps/350sf	73 parking spaces
		REQUIRED	162 parking spaces
		PROVIDED	178 parking spaces (77 constructed spaces + 101 proof of parking spaces)

Based on the table above the applicant is meeting the parking requirements for the site. The City would only require the building to construct the amount of parking that is necessary to operate the facility and to show the remainder as proof of parking.

Setbacks & Site Regulations

The required setbacks for the site are as follows:

BUILDING SETBACKS	
Direction	Setback
Highway 41	150 feet from centerline
Peavey Circle	30 feet
East Property Line	15 feet
Railroad ROW	40 feet
PARKING SETBACKS	
Direction	Setback
Highway 41	90 feet from centerline
Property Lines	5 feet
SITE REGULATIONS	
Direction	Setback
Building Coverage	40%
FAR	0.5

Based on the site layout the applicant is meeting the above setbacks and site restrictions.

Landscaping

The table below indicates the landscaping requirements for this building and how the applicant meets or does not meet them:

LANDSCAPING REQUIREMENTS & PROPOSED		
	Required	Proposed
Overstory Trees	172 caliper inches (63 trees)	178.5 caliper inches (103.5" existing; 75" proposed; 36 existing trees; 27 proposed trees; 63 total trees)
Understory Trees	16 trees	16 trees (12 existing; 4 proposed)
Shrubs	60	63

According to the table above the applicant is sufficient in meeting the landscape ordinance for the existing building square footage and proposed building addition.

The landscaping is proposed mainly around the perimeter of the site that has not yet been landscaped and around the extension of the parking lot. The site is showing that 10% of the parking will be devoted to landscape islands. Staff will stress the importance in meeting this requirement if more parking is installed in the future.

Lighting

The photometric plan indicates that the foot candles will be lessened down to zero at the property line, which meets the City's lighting ordinance. There is no pole lighting being added to the parking lot rather additional wall packs will be installed on the building addition placed at a 20 foot height. The height of the wall lighting will be restricted to 18 feet above ground level to meet code. All lighting will be required to meet a 0 degree angle and have the light sources fully concealed.

Utilities

Water and sewer are available to serve this site.

Stormwater

A grading and drainage plan will be required to meet all agency requirements. The Carver County Water Management Organization has provided a formal approval of the project in a letter dated August 2, 2019. The applicant will also have to execute a utility easement over Lot 3, Block 1 Peavey Industrial 2nd Addition in order to connect their stormwater system into the pond in Outlot B.

PLANNING COMMISSION ACTION TAKEN 8/14/2019:

Motion to recommend approval of the Final Site & Building Plan for American Flexible Products at 124 Peavey Circle (PC#2019-16), subject to the following conditions:

1. Approvals shall be based on the following graphic exhibits:
 - a. ALTA Survey (pg V1.0), submitted by Civil Site Group, dated June 20, 2019
 - b. Removals Plan (pg C1.0), submitted by Civil Site Group, dated June 28, 2019
 - c. Site Plan (pg C2.0), submitted by Civil Site Group, dated June 28, 2019 and revised July 16, 2019
 - d. Grading Plan (pg C3.0), submitted by Civil Site Group, dated June 28, 2019
 - e. Utility Plan (pg C4.0), submitted by Civil Site Group, dated June 28, 2019 and revised July 16, 2019
 - f. Overall Utility Plan (pg C4.1), submitted by Civil Site Group, dated June 28, 2019 and revised July 16, 2019
 - g. Civil Details (pg C5.0 and C5.1)), submitted by Civil Site Group, dated June 28, 2019
 - h. SWPPP – Existing Conditions (pg SW1.0), submitted by Civil Site Group, dated June 28, 2019
 - i. SWPPP – Proposed Conditions (pg SW1.1), submitted by Civil Site Group, dated June 28, 2019
 - j. SWPPP – Details (pg SW1.2), submitted by Civil Site Group, dated June 28, 2019
 - k. SWPPP – Narrative (pg SW1.3), submitted by Civil Site Group, dated June 28, 2019
 - l. SWPPP – Attachments (pg SW1.4 and SW1.5), submitted by Civil Site Group, dated June 28, 2019
 - m. Site Plan (pg A1), submitted by Lampert Architects, dated June 24, 2019

- n. Floor Plan (pgs A2 and A2.1), submitted by Lampert Architects, dated July 10, 2019
 - o. Building Elevations (pg A3), submitted by Lampert Architects, dated June 4, 2019
 - p. Landscape Plan (pg L1), dated June 24, 2019
 - q. Schematic Lighting Plan (pg L2), dated June 24, 2019
 - r. Mirada Wall Sconce (pgs 1-3)
- 2. Provision that all mechanical equipment will be fully screened from view.
 - 3. Coordination with the City Engineer for the provision of public utilities to the site.
 - 4. Provision of a storm water management plan meeting City and Carver County WMO standards.
 - 5. Compliance with applicable zoning requirements, in particular Chapter 9 (General Requirements).
 - 6. Provision to submit Utility and Site Plan As-Builts prior to issuing a certificate of occupancy.
 - 7. Provision that the building will be fire sprinkled.
 - 8. Provision to coordinate with the Electric Department on the service needs for the site and building.
 - 9. Provision that wall pack lighting cannot exceed 18 feet in height.
 - 10. Provision to coordinate with the City Engineer on drainage for the site.
 - 11. Provision that a utility easement is executed over Lot 3, Block 1 Peavey Industrial 2nd Addition prior to issuance of a building permit.

CITY COUNCIL ACTION REQUESTED:

Adopt Resolution No. 2019-96 approving the Final Site & Building Plan for American Flexible Products at 124 Peavey Circle (PC #2019-16).



July 15, 2019

City of Chaska
One City Hall Plaza
Chaska, MN 55318-1962

Attn: Elizabeth Hanson
City Planner

Re: **American Flexible Products Addition
Final Site and Building Plan Submittal Letter**

Dear Ms. Hanson:

This letter is in response to your narrative request for the above-referenced project.

The intended use of the property and why the City should approve our request

- Intended use is the addition of a new, modern warehouse and employee break room/restroom space to keep up with the growing company and client demand. We feel the City should approve the use as it is consistent with the current use and zoning, will flow aesthetically from what currently exists, and the project will result in addition job growth for American Flexible and the City of Chaska.

Description or picture of building materials being used

- Proposed addition will utilize the same precast concrete wall panels (manufacturer, color and texture) as existing. Additional clerestory windows in the proposed new panels are proposed to allow for more visual interest in the façade as well as bring in natural daylight for higher employee satisfaction and well-being.

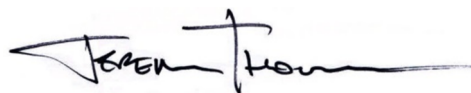
Description of how the plan minimizes light pollution

- Photometric plans have been submitted and will ensure the design prevents light beyond property lines and full cut-off fixtures are proposed where needed adjacent to any lot lines to prevent light pollution or light leakage to any adjacent parcels.

Thank you for the opportunity to address these questions. Please feel free to contact me for any further clarifications.

Sincerely,

R.J. RYAN CONSTRUCTION, INC.



Jeremy Thomas
Vice President

CC: Carla Wing, CEO
American Flexible Products

CivilSite
G R O U P
Civil Engineering • Surveying • Landscape Architecture
4931 W. 35th Street, Suite 200
St. Louis Park, MN 55416
civilsitegroup.com612-615-0060

PROJECT
AMERICAN FLEXIBLE PRODUCTS
124 PEAVEY CIRCLE, CHASKA, MINNESOTA 55318
RJ RYAN CONSTRUCTION
1100 MENDOTA HEIGHTS RD, MENDOTA HEIGHTS, MN 55120

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Matthew R. Pavlek
DATE: 06/28/19 LICENSE NO. 44263

ISSUE/SUBMITTAL SUMMARY
DATE DESCRIPTION
06/28/19 CITY SUBMITTAL

DRAWN BY: JD REVIEWED BY: MP
PROJECT NUMBER: 19210

REVISION SUMMARY
DATE DESCRIPTION

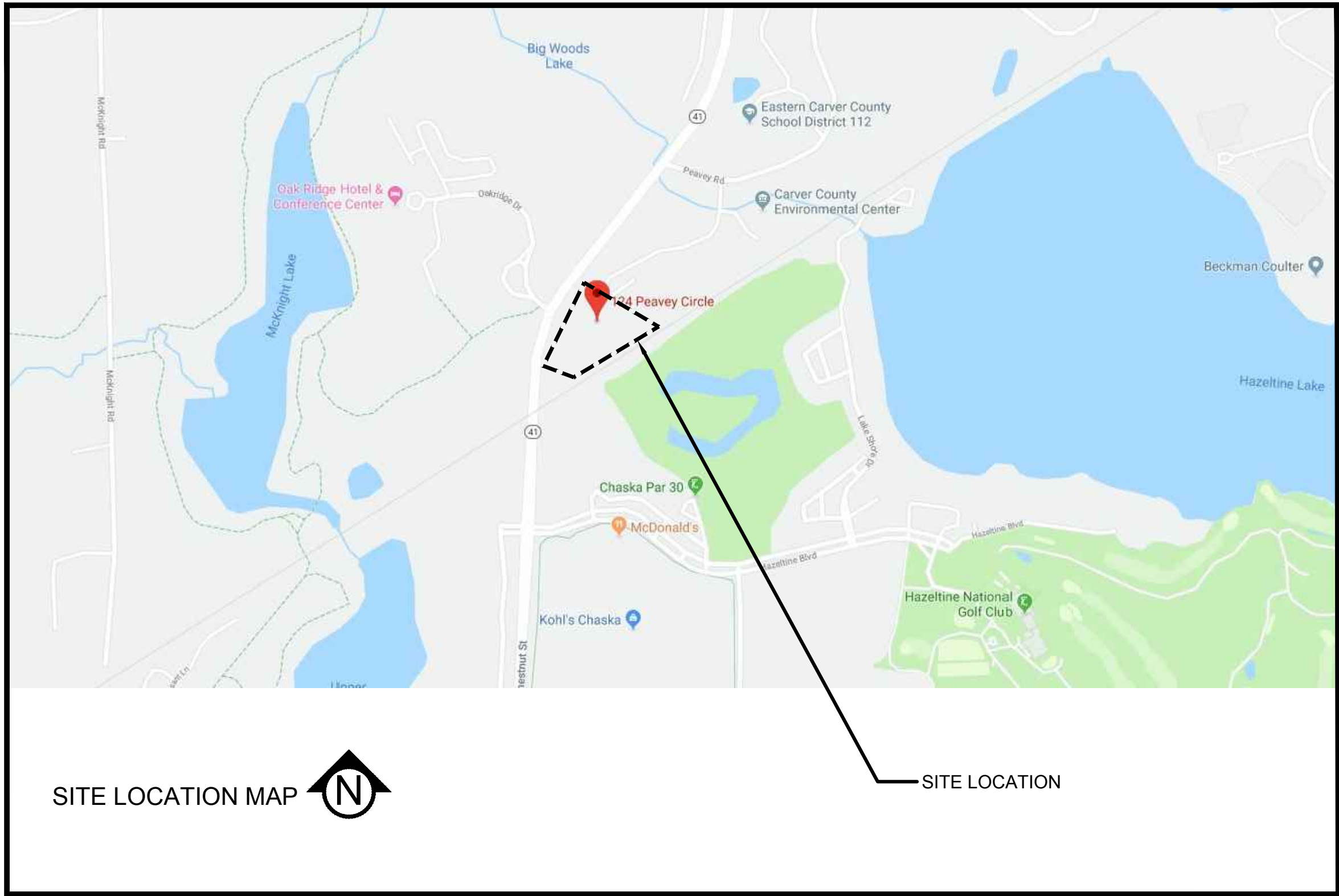
TITLE SHEET
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6/28/2019 08:57:49
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AMERICAN FLEXIBLE PRODUCTS

CHASKA, MINNESOTA

ISSUED FOR: CITY SUBMITTAL



ARCHITECT:
LAMPERT ARCHITECTS
420 SUMMIT AVENUE
ST. PAUL, MN 55102

DEVELOPER / PROPERTY OWNER:
AMERICAN FLEXIBLE PRODUCTS
124 PEAVEY CIRCLE
CHASKA, MN 55318

ENGINEER / LANDSCAPE ARCHITECT:
CIVIL SITE GROUP
4931 W 35TH STREET
SUITE 200
ST LOUIS PARK, MN 55416
612-615-0060

SURVEYOR:
CIVIL SITE GROUP
4931 W 35TH STREET
SUITE 200
ST LOUIS PARK, MN 55416
612-615-0060

GEOTECHNICAL ENGINEER:
AMERICAN ENGINEERING TESTING, INC
550 CLEVELAND AVENUE NORTH
ST. PAUL, MN 55114

MASTER LEGEND:			
	EX. 1' CONTOUR ELEVATION INTERVAL		PROPOSED MANHOLE STORM
	EXISTING SPOT GRADE ELEVATION		PROPOSED CATCH BASIN OR CATCH BASIN MANHOLE STORM
	1.0' CONTOUR ELEVATION INTERVAL		PROPOSED GATE VALVE
	SPOT GRADE ELEVATION (GUTTER/FLOW LINE UNLESS OTHERWISE NOTED)		PROPOSED FIRE HYDRANT
	SPOT GRADE ELEVATION TOP OF CURB (GUTTER TOP)		PROPOSED MANHOLE SANITARY
	SPOT GRADE ELEVATION TOP OF WALL		PROPOSED SIGN
	SPOT GRADE ELEVATION BOTTOM OF WALL		PROPOSED LIGHT
	DRAINAGE ARROW		PROPOSED SANITARY SEWER
	EMERGENCY OVERFLOW		PROPOSED STORM SEWER
	EOF=1135.52		PROPOSED WATER MAIN
	SILT FENCE / BIOROLL - GRADING LIMIT		EXISTING SANITARY SEWER
	INLET PROTECTION		EXISTING STORM SEWER
	STABILIZED CONSTRUCTION ENTRANCE		EXISTING WATER MAIN
	SOIL BORING LOCATION		EXISTING GAS MAIN
	CURB AND GUTTER (T.O = TIP OUT)		EXISTING UNDERGROUND ELECTRIC
			EXISTING UNDERGROUND CABLE
			EXISTING STOPBOX
			EXISTING GATE VALVE
			EXISTING LIGHT
			EXISTING GAS METER
			EXISTING GAS VALVE
			EXISTING HYDRANT



Know what's below.
Call before you dig.

SHEET INDEX	
SHEET NUMBER	SHEET TITLE
C0.0	TITLE SHEET
V1.0	SITE SURVEY
C1.0	REMOVALS PLAN
C2.0	SITE PLAN
C3.0	GRADING PLAN
C4.0	UTILITY PLAN
C5.0	CIVIL DETAILS
C5.1	CIVIL DETAILS
SW1.0	SWPPP - EXISTING CONDITIONS
SW1.1	SWPPP - PROPOSED CONDITIONS
SW1.2	SWPPP - DETAILS
SW1.3	SWPPP - NARRATIVE
SW1.4	SWPPP - ATTACHMENTS
SW1.5	SWPPP - ATTACHMENTS

American Flexible Products

124 Peavey Circle - Chaska, Carver County, Minnesota 55318

RJ Ryan Construction

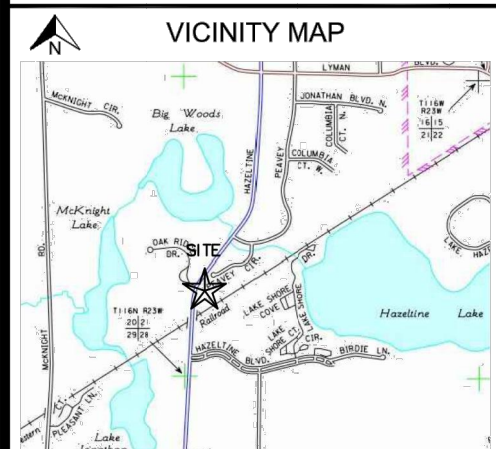
1100 Mendota Heights Rd, Mendota Heights, MN 55120

PROJECT

CLIENT

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

RORY L. SYNSTELIEN
DATE 6-20-2019 LICENSE NO. 44565



REVISION SUMMARY

DATE	DESCRIPTION

PROJECT NO.: 19210

ALTA/NSPS LAND
TITLE SURVEY

V1.0

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DESCRIPTION OF PROPERTY SURVEYED

Lot 2, Block 1, PEAVEY INDUSTRIAL 2ND ADDITION, Carver County, Minnesota

ALTA/NSPS Land Title Survey Notes
(numbered per Table A)

- Bearings are based on the Carver County Coordinate System (1986 Adjustment).
- Site Address: 124 Peavey Circle, Chaska, Carver County, Minnesota 55318.
- This property is contained in Zone X (area determined to be outside the 0.2% annual chance floodplain) per Flood Insurance Rate Map, Community Panel No. 27019C0228D, effective date of December 21, 2018.
- The Gross land area is 163,285 +/- square feet or 3.749 +/- acres.
- Elevations are based on the NGVD 29 Datum. Site Benchmarks are as follows:
 - Top nut of fire hydrant located 9' northerly of the westerly most building corner. Elevation = 951.97
 - Top nut of fire hydrant located 25' +/- southeasterly of the northerly most building corner. Elevation = 952.37
 - Top nut of fire hydrant located 71' +/- northerly of the southeasterly property corner. Elevation = 949.77
- We have not received an official zoning report/letter at the time of this survey. According to the City of Chaska online zoning map, the subject property is zoned as follows:
I - Industrial

Please note that the general restrictions for the subject property may have been amended through a city process. We could be unaware of such amendments if they are not in a recorded document provided to us. We recommend that a zoning letter be obtained from the Zoning Administrator for the current restrictions for this site.
- The number of parking stalls on this site are as follows: 56 Regular + 2 Handicap = 58 Total Parking Stalls.
- We have shown the location of utilities to the best of our ability based on observed evidence together with evidence from the following sources: plans obtained from utility companies, plans provided by client, markings by utility companies and other appropriate sources. We have used this information to develop a view of the underground utilities for this site. However, lacking excavation, the exact location of underground features cannot be accurately, completely and reliably depicted. Where additional or more detailed information is required, the client is advised that excavation may be necessary. Also, please note that seasonal conditions may inhibit our ability to visibly observe all the utilities located on the subject property.
- The names of the adjoining owners of the platted lands, as shown hereon, are based on information obtained from the Carver County online property map.

SURVEY REPORT

- This map and report was prepared with the benefit of an Ownership and Encumbrance Report issued by Title Mark, dated February 9th, 1998 to March 3, 2018. We note the following with regards to Easements of Record of the herein referenced Ownership and Encumbrance Report:
 - Item no.'s B, H, L, and M are not survey related.
 - The following are numbered per the referenced Ownership and Encumbrance Report:
 - ANCHOR AND TREE TRIMMING EASEMENT, Nick Schindler to The Minnesota Valley Electric Cooperative, dated June 24, 1938, filed January 19, 1939 and recorded in Book 43 of Deeds, page 204. Release of Easement by Minnesota Valley Electric Cooperative, dated June 12, 1995, filed June 15, 1995 and recorded as Document No. 181334. Documents not provided to us. Not shown hereon.
 - HIGHWAY EASEMENT from F.H. Peavey & Company, to State of Minneosta, dated April 15, 1964, filed June 1, 1964 and recorded in Book 82, page 431. Document not provided to us. Not shown hereon.
 - HIGHWAY EASEMENT, by Peter Willems and Mary Willems, his wife, to the State of Minnesota for highway purposes, dated October 29, 1923, and recorded in Book 33 of Deeds, pages 78-81. Document not provided to us. Not shown hereon.
 - EASEMENT by Peavey Company to City of Chaska, dated July 6, 1971, filed September 7, 1971 and recorded in Book 104 of Deeds, pages 668-669 as Document No. 12795. Document not provided to us. Not shown hereon.
 - EASEMENT, by Jonathan Development Corporation to the City of Chaska, dated August 23, 1971, filed September 7, 1971 and recorded in Book 104 of Deeds, page 670 as Document No. 12756. Document not provided to us. Not shown hereon.
 - EASEMENT, by First National Bank of Saint Paul to City of Chaska, dated December 23, 1980, filed December 24, 1980 and recorded in Book 160 of Deeds, page 281 as Document No. 49757. Document not provided to us. Not shown hereon.
 - EASEMENT, by Chaska Investment Limited Partnership to State of Minnesota, dated March 21, 1988, filed April 5, 1988 and recorded as Document No. 94919. Document not provided to us. Not shown hereon.
 - UTILITY EASEMENT, by Chaska Investment Limited Partnership to City of Chaska, dated February 22, 1989, filed March 6, 1989 and recorded as Document No. 103719. Document not provided to us. Not shown hereon.
 - [K]. DECLARATION OF RECIPROCAL DRIVEWAY EASEMENT AND MAINTENANCE AGREEMENT, by GMG, Inc. dated August 18, 1998, filed August 18, 1998 and recorded as Document No. 233197. Easement as shown hereon.
 - PLAT OF CHASKA COMMONS 3RD ADDITION, dated May 30, 2001, filed August 7, 2001 as Document No. 120891 for utility and drainage easements reflected on said plat. Unclear as to how this plat affects subject property. Said plat of Chaska Commons 3rd Addition lies approximately 1.5 miles southerly of subject property.
 - [O]. PLAT OF PEAVEY INDUSTRIAL 2ND ADDITION, dated March 5, 1998, filed March 26, 1998 as Document No. 224409 for utility and drainage easements. Easements as shown hereon.
 - CITY OF CHASKA RIGHT OF WAY PLAT NO. 4, dated September 4, 2001, filed October 2, 2001 recorded as Document No. 297125. Unclear as to how this plat affects subject property. Said City of Chaska Right of Way Plat No. 4 lies approximately 1.5 miles southerly of subject property.

ALTA CERTIFICATION

To: American Flexible Products; RJ Ryan Construction; and Title Mark:

This is to certify that this map or plat and the survey on which it is based were made in accordance with the 2016 Minimum Standard Detail Requirements for ALTA/NSPS Land Title Surveys, jointly established and adopted by ALTA and NSPS, and includes Items 1, 2, 3, 4, 6, 8, 9, 11, and 13 of Table A thereof. The field work was completed on 6-19-2019. Dated this 20th day of June, 2019.

Rory L. Synsteli
rory@civilsitegroup.com
Minnesota License No. 44565



40 20 0 20 40 80
SCALE IN FEET

Linetype & Symbol Legend

FD	FIBER OPTIC	SIGN	AIR CONDITIONER
GAS	GASMAIN	UTILITY MANHOLE	BOLLARD
WATERMAIN	SANITARY MANHOLE	STORM MANHOLE	ELECTRIC MANHOLE
SANITARY SEWER	CATCH BASIN	ROOF DRAIN	FLAG POLE
STORM SEWER	TELEPHONE BOX	TELEPHONE MANHOLE	FLARED END SECTION
OVERHEAD UTILITIES	ELECTRIC TRANSFORMER	TRAFFIC SIGNAL	GAS VALVE
TELEPHONE LINE	CABLE TV BOX	ELECTRICAL METER	HANDICAP SYMBOL
ELECTRIC LINE	GAS METER	FOUND IRON MONUMENT	HYDRANT
CABLE LINE	FOUND IRON MONUMENT	SET IRON MONUMENT	WATER MANHOLE
CHAINLINK FENCELINE	CAST IRON MONUMENT	DECIDUOUS TREE	
WOODEN FENCELINE			
GUARDRAIL			
CONCRETE SURFACE			
PAVER SURFACE			
BITUMINOUS SURFACE			
GRAVEL/LANDSCAPE SURFACE			

124 PEAVEY CIRCLE, CHASKA, MINNESOTA 55318

11100 MENDOTA HEIGHTS RD, MENDOTA HEIGHTS, MN 55120


Matthew R. Pavak
DATE 06/28/19 LICENSE NO. 44263

DATE	DESCRIPTION
06/28/19	CITY SUBMITTAL

DRAWN BY:JD REVIEWED BY:MP
PROJECT NUMBER: 19210

DATE	DESCRIPTION
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C1.0

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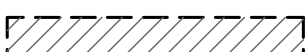
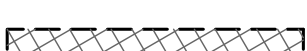
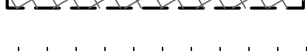
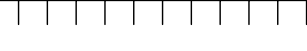
1. SEE STORM WATER POLLUTION PREVENTION PLAN (SWPPP) PLAN FOR CONSTRUCTION STORM WATER MANAGEMENT PLAN.
2. REMOVAL OF MATERIALS NOTED ON THE DRAWINGS SHALL BE IN ACCORDANCE WITH MNDOT, STATE AND LOCAL REGULATIONS.
3. REMOVAL OF PRIVATE UTILITIES SHALL BE COORDINATED WITH UTILITY OWNER PRIOR TO CONSTRUCTION ACTIVITIES.
4. EXISTING PAVEMENTS SHALL BE SAWCUT IN LOCATIONS AS SHOWN ON THE DRAWINGS OR THE NEAREST JOINT FOR PROPOSED PAVEMENT CONNECTIONS.
5. REMOVED MATERIALS SHALL BE DISPOSED OF TO A LEGAL OFF-SITE LOCATION AND IN ACCORDANCE WITH STATE AND LOCAL REGULATIONS.
6. ABANDON, REMOVAL, CONNECTION, AND PROTECTION NOTES SHOWN ON THE DRAWINGS ARE APPROXIMATE. COORDINATE WITH PROPOSED PLANS.
7. EXISTING ON-SITE FEATURES NOT NOTED FOR REMOVAL SHALL BE PROTECTED THROUGHOUT THE DURATION OF THE CONTRACT.
8. PROPERTY LINES SHALL BE CONSIDERED GENERAL CONSTRUCTION LIMITS UNLESS OTHERWISE NOTED ON THE DRAWINGS. WORK WITHIN THE GENERAL CONSTRUCTION LIMITS SHALL INCLUDE STAGING, DEMOLITION AND CLEAN-UP OPERATIONS AS WELL AS CONSTRUCTION SHOWN ON THE DRAWINGS.
9. MINOR WORK OUTSIDE OF THE GENERAL CONSTRUCTION LIMITS SHALL BE ALLOWED AS SHOWN ON THE PLAN AND PER CITY REQUIREMENTS.
10. DAMAGE BEYOND THE PROPERTY LIMITS CAUSED BY CONSTRUCTION ACTIVITY SHALL BE REPAIRED IN A MANNER APPROVED BY THE ENGINEER/LANDSCAPE ARCHITECT OR IN ACCORDANCE WITH THE CITY.
11. PROPOSED WORK (BUILDING AND CIVIL) SHALL NOT DISTURB EXISTING UTILITIES UNLESS OTHERWISE SHOWN ON THE DRAWINGS AND APPROVED BY THE CITY PRIOR TO CONSTRUCTION.
12. SITE SECURITY MAY BE NECESSARY AND PROVIDED IN A MANNER TO PROHIBIT VANDALISM, AND THEFT, DURING AND AFTER NORMAL WORK HOURS, THROUGHOUT THE DURATION OF THE CONTRACT. SECURITY MATERIALS SHALL BE IN ACCORDANCE WITH THE CITY.
13. VEHICULAR ACCESS TO THE SITE SHALL BE MAINTAINED FOR DELIVERY AND INSPECTION ACCESS DURING NORMAL OPERATING HOURS. AT NO POINT THROUGHOUT THE DURATION OF THE CONTRACT SHALL CIRCULATION OF ADJACENT STREETS BE BLOCKED WITHOUT APPROVAL BY THE CITY PRIOR TO CONSTRUCTION ACTIVITIES.
14. ALL TRAFFIC CONTROLS SHALL BE PROVIDED AND ESTABLISHED PER THE REQUIREMENTS OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MMUTCD) AND THE CITY. THIS SHALL INCLUDE, BUT NOT BE LIMITED TO, SIGNAGE, BARRICADES, FLASHERS, AND FLAGGERS AS NEEDED. ALL PUBLIC STREETS SHALL REMAIN OPEN TO TRAFFIC AT ALL TIMES. NO ROAD CLOSURES SHALL BE PERMITTED WITHOUT APPROVAL BY THE CITY.
15. SHORING FOR BUILDING EXCAVATION MAY BE USED AT THE DISCRETION OF THE CONTRACTOR AND AS APPROVED BY THE OWNERS REPRESENTATIVE AND THE CITY PRIOR TO CONSTRUCTION ACTIVITIES.
16. STAGING, DEMOLITION, AND CLEAN-UP AREAS SHALL BE WITHIN THE PROPERTY LIMITS AS SHOWN ON THE DRAWINGS AND MAINTAINED IN A MANNER AS REQUIRED BY THE CITY.

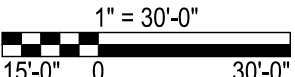
1. RESERVED FOR CITY SPECIFIC REMOVAL NOTES.

1. RESERVED FOR CITY SPECIFIC REMOVAL NOTES.

SEE SWPPP ON SHEETS SW1.0-SW1.5

- REMOVALS LEGEND:

- | | |
|---|--|
|  | <p>EX. 1' CONTOUR ELEVATION INTERVAL</p> <p>REMOVAL OF PAVEMENT AND ALL BASE MATERIAL, INCLUDING BIT. CONC., AND GRAVEL PMVTS.</p> |
|  | <p>REMOVAL OF STRUCTURE INCLUDING ALL FOOTINGS AND FOUNDATIONS.</p> |
|  | <p>REMOVE CURB AND GUTTER. IF IN RIGHT-OF-WAY, COORDINATE WITH LOCAL GOVERNING UNIT.</p> |
|  | <p>TREE PROTECTION</p> |
|  | <p>TREE REMOVAL - INCLUDING ROOTS AND STUMPS</p> |



1124 PEAVEY CIRCLE, CHASKA, MINNESOTA 55318

11100 MENDOTA HEIGHTS RD, MENDOTA HEIGHTS, MN 55120


Matthew R. Pavak
DATE 06/28/19 LICENSE NO. 44263

[illegible][illegible]

C2.0

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1. RESERVED FOR CITY SPECIFIC NOTES

1. THE CONTRACTOR SHALL VERIFY LOCATIONS AND LAYOUT OF ALL SITE ELEMENTS PRIOR TO BEGINNING CONSTRUCTION, INCLUDING BUT NOT LIMITED TO, LOCATIONS OF EXISTING AND PROPOSED PROPERTY LINES, EASEMENTS, SETBACKS, UTILITIES, BUILDINGS AND PAVEMENTS. CONTRACTOR IS RESPONSIBLE FOR FINAL LOCATIONS OF ALL ELEMENTS FOR THE SITE. ANY REVISIONS REQUIRED AFTER COMMENCEMENT OF CONSTRUCTION, DUE TO LOCATIONAL ADJUSTMENTS SHALL BE CORRECTED AT NO ADDITIONAL COST TO OWNER. ADJUSTMENTS TO THE LAYOUT SHALL BE APPROVED BY THE ENGINEER/LANDSCAPE ARCHITECT PRIOR TO INSTALLATION OF MATERIALS. STAKE LAYOUT FOR APPROVAL.
2. THE CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS PRIOR TO CONSTRUCTION, INCLUDING A RIGHT-OF-WAY AND STREET OPENING PERMIT.
3. THE CONTRACTOR SHALL VERIFY RECOMMENDATIONS NOTED IN THE GEO TECHNICAL REPORT PRIOR TO INSTALLATION OF SITE IMPROVEMENT MATERIALS.
4. CONTRACTOR SHALL FIELD VERIFY COORDINATES AND LOCATION DIMENSIONS OF THE BUILDING AND STAKE FOR REVIEW AND APPROVAL BY THE OWNERS REPRESENTATIVE PRIOR TO INSTALLATION OF FOOTING MATERIALS.
5. LOCATIONS OF STRUCTURES, ROADWAY PAVEMENTS, CURBS AND GUTTERS, BOLLARDS, AND WALKS ARE APPROXIMATE AND SHALL BE STAKED IN THE FIELD, PRIOR TO INSTALLATION, FOR REVIEW AND APPROVAL BY THE ENGINEER/LANDSCAPE ARCHITECT.
6. CURB DIMENSIONS SHOWN ARE TO FACE OF CURB. BUILDING DIMENSIONS ARE TO FACE OF CONCRETE FOUNDATION. LOCATION OF BUILDING IS TO BUILDING FOUNDATION AND SHALL BE AS SHOWN ON THE DRAWINGS.
7. THE CONTRACTOR SHALL SUBMIT SHOP DRAWINGS OR SAMPLES AS SPECIFIED FOR REVIEW AND APPROVAL BY THE ENGINEER/LANDSCAPE ARCHITECT PRIOR TO FABRICATION FOR ALL PREFABRICATED SITE IMPROVEMENT MATERIALS SUCH AS, BUT NOT LIMITED TO THE FOLLOWING, FURNISHINGS, PAVEMENTS, WALLS, RAILINGS, BENCHES, FLAGPOLES, LANDING PADS FOR CURB RAMPS, AND LIGHT AND POLES. THE OWNER RESERVES THE RIGHT TO REJECT INSTALLED MATERIALS NOT PREVIOUSLY APPROVED.
8. PEDESTRIAN CURB RAMPS SHALL BE CONSTRUCTED WITH TRUNCATED DOME LANDING AREAS IN ACCORDANCE WITH A.D.A. REQUIREMENTS-SEE DETAIL.
9. CROSSWALK STRIPING SHALL BE 24" WIDE WHITE PAINTED LINE, SPACED 48" ON CENTER PERPENDICULAR TO THE FLOW OF TRAFFIC. WIDTH OF CROSSWALK SHALL BE 5' WIDE. ALL OTHER PAVEMENT MARKINGS SHALL BE WHITE IN COLOR UNLESS OTHERWISE NOTED OR REQUIRED BY ADA OR LOCAL GOVERNING BODIES.
10. SEE SITE PLAN FOR CURB AND GUTTER TYPE. TAPER BETWEEN CURB TYPES-SEE DETAIL.
11. ALL CURB RADII ARE MINIMUM 3' UNLESS OTHERWISE NOTED.
12. CONTRACTOR SHALL REFER TO FINAL PLAT FOR LOT BOUNDARIES, NUMBERS, AREAS AND DIMENSIONS PRIOR TO SITE IMPROVEMENTS.
13. FIELD VERIFY ALL EXISTING SITE CONDITIONS, DIMENSIONS.
14. PARKING IS TO BE SET PARALLEL OR PERPENDICULAR TO EXISTING BUILDING UNLESS NOTED OTHERWISE.
15. ALL PARKING LOT PAINT STRIPPING TO BE WHITE, 4" WIDE TYP.
16. BITUMINOUS PAVING TO BE "LIGHT DUTY" UNLESS OTHERWISE NOTED. SEE DETAIL SHEETS FOR PAVEMENT SECTIONS.
17. ALL TREES THAT ARE TO REMAIN ARE TO BE PROTECTED FROM DAMAGE WITH A CONSTRUCTION FENCE AT THE DRIP LINE. SEE LANDSCAPE DOCUMENTS.

 LIGHT DUTY BITUMINOUS PAVEMENT. SEE GEOTECHNICAL REPORT FOR AGGREGATE BASE & WEAR COURSE DEPTH, SEE DETAIL.

 HEAVY DUTY BITUMINOUS PAVEMENT. SEE GEOTECHNICAL REPORT FOR AGGREGATE BASE & WEAR COURSE DEPTH, SEE DETAIL.

 CONCRETE PAVEMENT AS SPECIFIED (PAD OR WALK) SEE GEOTECHNICAL REPORT FOR AGGREGATE BASE & CONCRETE DEPTHS, SEE DETAIL.

 PROPERTY LINE

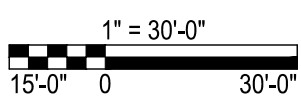
 CONSTRUCTION LIMITS

 CURB AND GUTTER-SEE NOTES (T.O.) TIP OUT GUTTER WHERE APPLICABLE-SEE PLAN

 TRAFFIC DIRECTIONAL ARROW PAVEMENT MARKINGS

 SIGN AND POST ASSEMBLY. SHOP DRAWINGS REQUIRED.
 HC = ACCESSIBLE SIGN
 NP = NO PARKING FIRE LANE
 ST = STOP
 CP = COMPACT CAR PARKING ONLY

SITE AREA CALCULATIONS		EXISTING CONDITION		PROPOSED CONDITION	
BUILDING COVERAGE	29,665 SF	18.2%	55,185 SF	33.8%	
ALL PAVEMENTS	31,926 SF	19.6%	46,396 SF	28.4%	
ALL NON-PAVEMENTS	101,695 SF	62.3%	61,704 SF	37.8%	
TOTAL SITE AREA	163,285 SF	100.0%	163,285 SF	100.0%	
IMPERVIOUS SURFACE					
EXISTING CONDITION	61,591 SF	37.7%			
PROPOSED CONDITION	101,581 SF	62.2%			
DIFFERENCE (EX. VS PROP.)	39,991 SF	24.5%			
NEW & RECONSTRUCTED IMPERVIOUS	41,107 SF	0.94 AC			



GENERAL UTILITY NOTES:

- SEE SITE PLAN FOR HORIZONTAL DIMENSIONS AND LAYOUT.
- CONTRACTOR SHALL FIELD VERIFY LOCATION AND ELEVATION OF EXISTING UTILITIES AND TOPOGRAPHIC FEATURES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE ENGINEER OF DISCREPANCIES OR VARIATIONS FROM THE PLANS.
- ALL EXISTING UTILITY LOCATIONS SHOWN ARE APPROXIMATE. CONTACT "GOPHER STATE ONE CALL" (651-454-0002 OR 800-252-1166) FOR UTILITY LOCATIONS, 48 HOURS PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL REPAIR OR REPLACE ANY UTILITIES THAT ARE DAMAGED DURING CONSTRUCTION AT NO COST TO THE OWNER.
- UTILITY INSTALLATION SHALL CONFORM TO THE CURRENT EDITION OF "STANDARD SPECIFICATIONS FOR WATER MAIN AND SERVICE LINE INSTALLATION" AND "SANITARY SEWER AND STORM SEWER INSTALLATION" AS PREPARED BY THE CITY ENGINEERS ASSOCIATION OF MINNESOTA (CEAM), AND SHALL CONFORM WITH THE REQUIREMENTS OF THE CITY AND THE PROJECT SPECIFICATIONS.
- CASTINGS SHALL BE SALVAGED FROM STRUCTURE REMOVALS AND RE-USED OR PLACED AT THE DIRECTION OF THE OWNER.
- ALL WATER PIPE SHALL BE CLASS 52 DUCTILE IRON PIPE (DIP) AWWA C151, ASME B16.4, AWWA C110, AWWA C153 UNLESS OTHERWISE NOTED.
- ALL SANITARY SEWER SHALL BE SDR 26 POLYVINYL CHLORIDE (PVC) ASTM D3034 & F679, OR SCH 40 ASTM D1785, 2665, ASTM F794, 1866) UNLESS OTHERWISE NOTED.
- ALL STORM SEWER PIPE SHALL BE HDPE ASTM F714 & F2306 WITH ASTM D3212 SPEC FITTINGS UNLESS OTHERWISE NOTED.
- PIPE LENGTHS SHOWN ARE FROM CENTER TO CENTER OF STRUCTURE OR TO END OF FLARED END SECTION.
- UTILITIES ON THE PLAN ARE SHOWN TO WITHIN 5' OF THE BUILDING FOOTPRINT. THE CONTRACTOR IS ULTIMATELY RESPONSIBLE FOR THE FINAL CONNECTION TO BUILDING LINES. COORDINATE WITH ARCHITECTURAL AND MECHANICAL PLANS.
- CATCH BASINS AND MANHOLES IN PAVED AREAS SHALL BE SUMPED 0.04 FEET. ALL CATCH BASINS IN GUTTERS SHALL BE SUMPED 0.15 FEET PER DETAILS. RIM ELEVATIONS SHOWN ON THIS PLAN DO NOT REFLECT SUMPED ELEVATIONS.
- ALL FIRE HYDRANTS SHALL BE LOCATED 5 FEET BEHIND BACK OF CURB UNLESS OTHERWISE NOTED.
- HYDRANT TYPE, VALVE, AND CONNECTION SHALL BE IN ACCORDANCE WITH CITY REQUIREMENTS. HYDRANT EXTENSIONS ARE INCIDENTAL.
- A MINIMUM OF 8 FEET OF COVER IS REQUIRED OVER ALL WATERMAIN, UNLESS OTHERWISE NOTED. EXTRA DEPTH MAY BE REQUIRED TO MAINTAIN A MINIMUM OF 18" VERTICAL SEPARATION TO SANITARY OR STORM SEWER LINES. EXTRA DEPTH WATERMAIN IS INCIDENTAL.
- A MINIMUM OF 18 INCHES OF VERTICAL SEPARATION AND 10 FEET OF HORIZONTAL SEPARATION IS REQUIRED FOR ALL UTILITIES, UNLESS OTHERWISE NOTED.
- ALL CONNECTIONS TO EXISTING UTILITIES SHALL BE IN ACCORDANCE WITH CITY STANDARDS AND COORDINATED WITH THE CITY PRIOR TO CONSTRUCTION.
- CONNECTIONS TO EXISTING STRUCTURES SHALL BE CORE-DRILLED.
- COORDINATE LOCATIONS AND SIZES OF SERVICE CONNECTIONS WITH THE MECHANICAL DRAWINGS.
- COORDINATE INSTALLATION AND SCHEDULING OF THE INSTALLATION OF UTILITIES WITH ADJACENT CONTRACTORS AND CITY STAFF.
- ALL STREET REPAIRS AND PATCHING SHALL BE PERFORMED PER THE REQUIREMENTS OF THE CITY. ALL PAVEMENT CONNECTIONS SHALL BE SAWCUT. ALL TRAFFIC CONTROLS SHALL BE PROVIDED BY THE CONTRACTOR AND SHALL BE ESTABLISHED PER THE REQUIREMENTS OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MMUTCD) AND THE CITY. THIS SHALL INCLUDE BUT NOT BE LIMITED TO SIGNAGE, BARRICADES, FLASHERS, AND FLAGGERS AS NEEDED. ALL PUBLIC STREETS SHALL BE OPEN TO TRAFFIC AT ALL TIMES. NO ROAD CLOSURES SHALL BE PERMITTED WITHOUT APPROVAL BY THE CITY.
- ALL STRUCTURES, PUBLIC AND PRIVATE, SHALL BE ADJUSTED TO PROPOSED GRADES WHERE REQUIRED. THE REQUIREMENTS OF ALL OWNERS MUST BE COMPLIED WITH. STRUCTURES BEING RESET TO PAVED AREAS MUST MEET OWNERS REQUIREMENTS FOR TRAFFIC LOADING.
- CONTRACTOR SHALL COORDINATE ALL WORK WITH PRIVATE UTILITY COMPANIES.
- CONTRACTOR SHALL COORDINATE CONNECTION OF IRRIGATION SERVICE TO UTILITIES. COORDINATE THE INSTALLATION OF IRRIGATION SLEEVES NECESSARY AS TO NOT IMPACT INSTALLATION OF UTILITIES.
- CONTRACTOR SHALL MAINTAIN AS-BUILT PLANS THROUGHOUT CONSTRUCTION AND SUBMIT THESE PLANS TO ENGINEER UPON COMPLETION OF WORK.
- ALL JOINTS AND CONNECTIONS IN STORM SEWER SYSTEM SHALL BE GASTIGHT OR WATERTIGHT. APPROVED RESILIENT RUBBER JOINTS MUST BE USED TO MAKE WATERTIGHT CONNECTIONS TO MANHOLES, CATCHBASINS, OR OTHER STRUCTURES.
- ALL PORTIONS OF THE STORM SEWER SYSTEM LOCATED WITHIN 10 FEET OF THE BUILDING OR WATER SERVICE LINE MUST BE TESTED IN ACCORDANCE WITH MN RULES, CHAPTER 4714, SECTION 1109.0.

CITY OF CHASKA UTILITY NOTES:

- RESERVED FOR CITY SPECIFIC UTILITY NOTES.

UTILITY LEGEND:

- | | |
|--|--------------------------|
| | CATCH BASIN |
| | MANHOLE |
| | GATE VALVE AND VALVE BOX |
| | PROPOSED FIRE HYDRANT |
| | WATER MAIN |
| | SANITARY SEWER |
| | STORM SEWER |
| | FES AND RIP RAP |



Know what's below.
Call before you dig.



1" = 30'-0"
15'-0" 0 30'-0"

PROJECT
AMERICAN FLEXIBLE PRODUCTS

124 PEAVEY CIRCLE, CHASKA, MINNESOTA 55318

RJ RYAN CONSTRUCTION

1100 MENDOTA HEIGHTS RD, MENDOTA HEIGHTS, MN 55120

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Matthew R. Pavak

DATE: 06/28/19 LICENSE NO. 44263

ISSUE/SUBMITTAL SUMMARY

DATE	DESCRIPTION
06/28/19	CITY SUBMITTAL

DRAWN BY: JD

REVIEWED BY: MP

PROJECT NUMBER: 19210

REVISION SUMMARY

DATE	DESCRIPTION
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UTILITY PLAN

C4.0

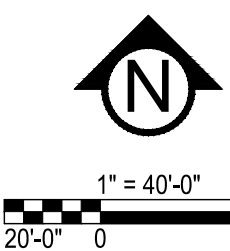
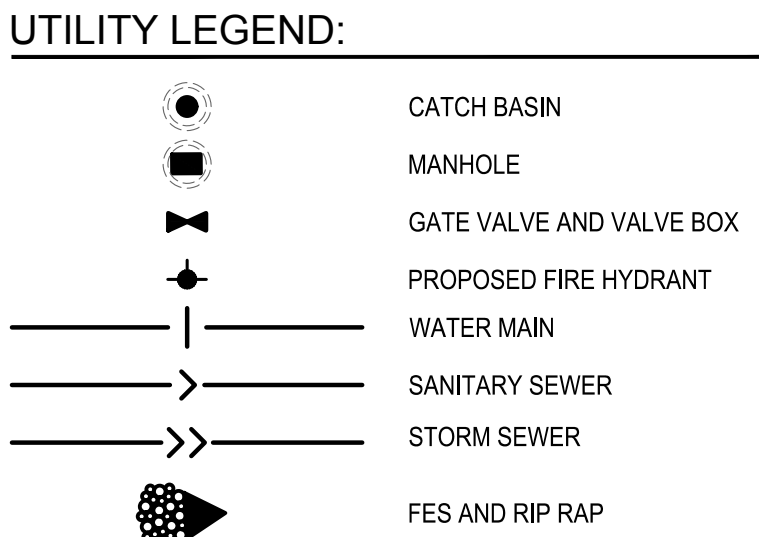
124 PEAVEY CIRCLE, CHASKA, MINNESOTA 55318

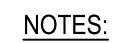
1100 MENDOTA HEIGHTS RD, MENDOTA HEIGHTS, MN 55120


Matthew R. Pavak
DATE 06/28/19 LICENSE NO. 44263

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C4.1





- 6 UTILITY PIPE INSULATION DETAIL
N T S



NOTE:

1. CASTINGS SHALL BE NEENAH FOUNDRY CASTINGS OR APPROVED EQUIVALENT.
2. CASTINGS SHALL BE STAMPED WITH APPROPRIATE UTILITY NAME ("STORM SEWER", "SANITARY SEWER")

11 CASTING SCHEDULE

CivilSite
G R O U P
Civil Engineering • Surveying • Landscape Architecture
4931 W. 35th Street, Suite 200
St. Louis Park, MN 55416
civilsitegroup.com 612-615-0060

AMERICAN FLEXIBLE PRODUCTS

1124 PEAVEY CIRCLE, CHASKA, MINNESOTA 55318

RJ RYAN CONSTRUCTION
1100 MENDOTA HEIGHTS RD. MENDOTA HEIGHTS, MN 55120

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UNDER THE LAWS OF THE STATE OF
MINNESOTA.


Matthew R. Pavlek

ISSUE/SUBMITTAL SUMMARY

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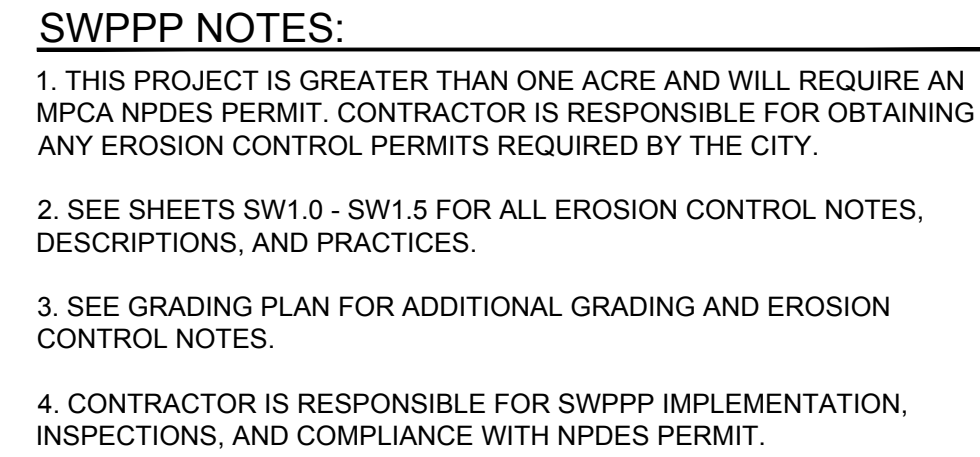
DRAWN BY: JD REVIEWED BY: MP

REVISION SUMMARY

[illegible]

CIVIL DETAILS

C5.0



1. RESERVED FOR CITY SPECIFIC EROSION CONTROL NOTES.

ALL SPECIFIED EROSION AND SEDIMENT CONTROL PRACTICES, AND MEASURES CONTAINED IN THIS SWPPP ARE THE MINIMUM REQUIREMENTS. ADDITIONAL PRACTICES MAY BE REQUIRED DURING THE COURSE OF CONSTRUCTION.

Civil Engineering • Surveying • Landscape Architecture
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civilsitegroup.com 612-615-0060

124 PEAVEY CIRCLE, CHASKA, MINNESOTA 55318

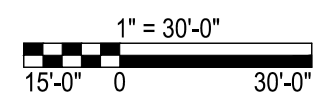
1100 MENDOTA HEIGHTS RD, MENDOTA HEIGHTS, MN 55120


Matthew R. Pavak
DATE 06/28/19 LICENSE NO. 44263

[illegible][illegible]

SW1.0

	EX. 1' CONTOUR ELEVATION INTERVAL
	1.0' CONTOUR ELEVATION INTERVAL
	DRAINAGE ARROW
	SILT FENCE / BIOROLL - GRADING LIMIT
	INLET PROTECTION
	STABILIZED CONSTRUCTION ENTRANCE
	EROSION CONTROL BLANKET



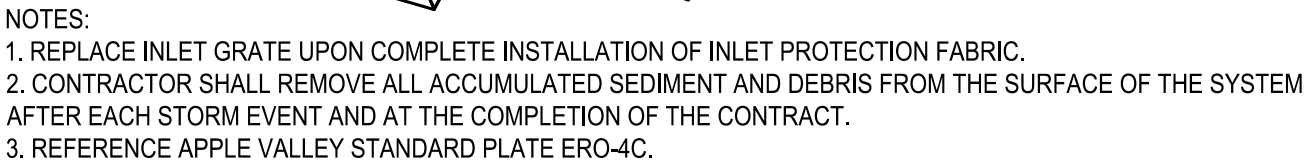
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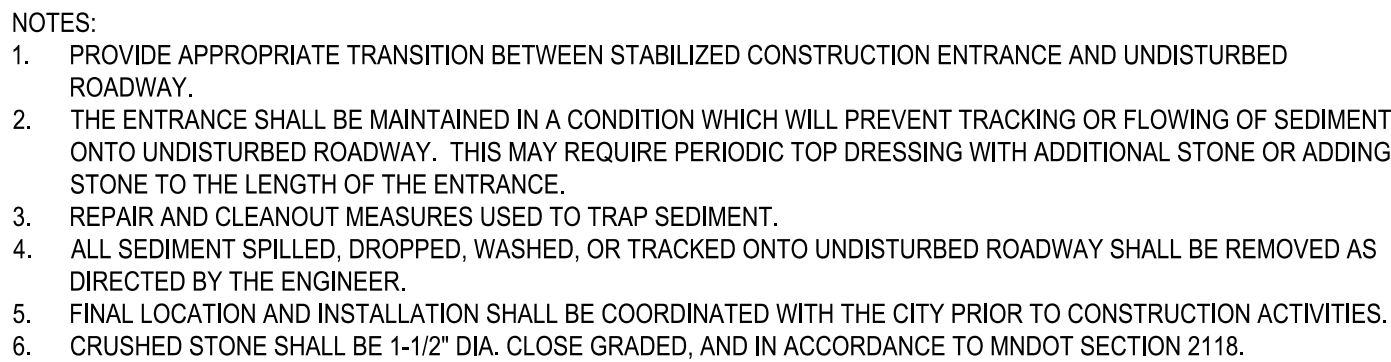

Matthew R. Pavak
DATE 06/28/19 LICENSE NO. 44263

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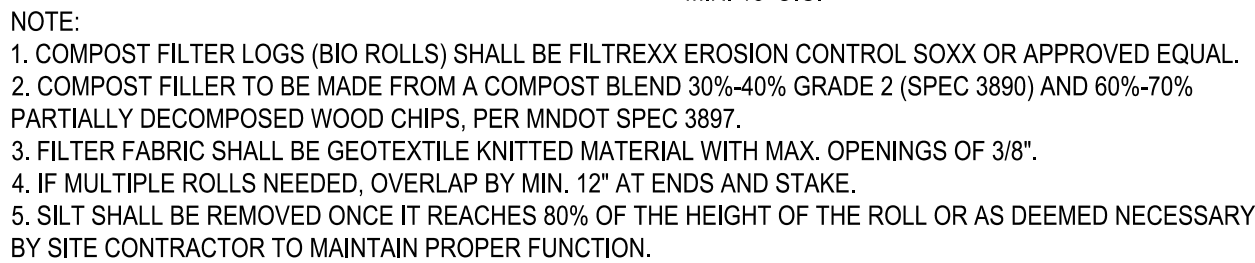
SW1.2



NTS



NTS



NTS



GENERAL SWPPP REQUIREMENTS AND NOTES:

THE CONTRACTOR AND ALL SUBCONTRACTORS INVOLVED WITH A CONSTRUCTION ACTIVITY THAT DISTURBS SITE SOIL OR WHO IMPLEMENT A POLLUTANT CONTROL MEASURE IDENTIFIED IN THE STORM WATER POLLUTION PREVENTION PLAN (SWPPP) MUST COMPLY WITH THE REQUIREMENTS OF THE NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM (NPDES) GENERAL PERMIT (DATED AUGUST 1, 2018 & MNR100001) AND ANY LOCAL GOVERNING AGENCY HAVING JURISDICTION CONCERNING EROSION AND SEDIMENTATION CONTROL.

STORMWATER DISCHARGE DESIGN REQUIREMENTS

SWPPP

THE NATURE OF THIS PROJECT WILL BE CONSISTENT WITH WHAT IS REPRESENTED IN THIS SET OF CONSTRUCTION PLANS AND SPECIFICATIONS. SEE THE SWPPP PLAN SHEETS AND SWPPP NARRATIVE (ATTACHMENT A: CONSTRUCTION SWPPP TEMPLATE) FOR ADDITIONAL SITE SPECIFIC SWPPP INFORMATION. THE PLANS SHOW LOCATIONS AND TYPES OF ALL TEMPORARY AND PERMANENT EROSION PREVENTION AND SEDIMENT CONTROL BMPs. STANDARD DETAILS ARE ATTACHED TO THIS SWPPP DOCUMENT.

THE INTENDED SEQUENCING OF MAJOR CONSTRUCTION ACTIVITIES IS AS FOLLOWS:

1. INSTALL STABILIZED ROCK CONSTRUCTION ENTRANCE
2. INSTALLATION OF SILT FENCE AROUND SITE
3. INSTALL ORANGE CONSTRUCTION FENCING AROUND INFILTRATION AREAS.
4. CLEAR AND GRUB FOR TEMPORARY SEDIMENT BASIN / POND INSTALL
5. CONSTRUCT TEMPORARY SEDIMENT BASIN / POND (SECTION 14)
6. CLEAR AND GRUB REMAINDER OF SITE
7. STRIP AND STOCKPILE TOPSOIL
8. ROUGH GRADING OF SITE
9. STABILIZE DENUDED AREAS AND STOCKPILES
10. INSTALL SANITARY SEWER, WATER MAIN STORM SEWER AND SERVICES
11. INSTALL SILT FENCE / INLET PROTECTION AROUND CBS
12. INSTALL STREET SECTING
13. INSTALL CURB AND GUTTER
14. BITUMINOUS ON STREETS
15. FINAL GRADE BOULEVARD, INSTALL SEED AND MULCH
16. REMOVE ACCUMULATED SEDIMENT FROM BASIN / POND
17. FINAL GRADE POND / INFILTRATION BASINS (DO NOT COMPACT SOILS IN INFILTRATION AREAS.)
18. WHEN ALL CONSTRUCTION ACTIVITY IS COMPLETE AND THE SITE IS STABILIZED BY EITHER SEED OR SOD/LANDSCAPING, REMOVE SILT FENCE AND RESEED ANY AREAS DISTURBED BY THE REMOVAL.

RECORDS RETENTION:

THE SWPPP (ORIGINAL OR COPIES) INCLUDING, ALL CHANGES TO IT, AND INSPECTIONS AND MAINTENANCE RECORDS MUST BE KEPT AT THE SITE DURING CONSTRUCTION BY THE PERMITTEE WHO HAS OPERATIONAL CONTROL OF THAT PORTION OF THE SITE. THE SWPPP CAN BE KEPT IN EITHER THE FIELD OFFICE OR IN AN ON SITE VEHICLE DURING NORMAL WORKING HOURS.

ALL OWNER(S) MUST KEEP THE SWPPP, ALONG WITH THE FOLLOWING ADDITIONAL RECORDS, ON FILE FOR THREE (3) YEARS AFTER SUBMITTAL OF THE NOT AS OUTLINED IN SECTION 4. THIS DOES NOT INCLUDE ANY RECORDS AFTER SUBMITTAL OF THE NOT.

1. THE FINAL SWPPP;
2. ANY OTHER STORMWATER RELATED PERMITS REQUIRED FOR THE PROJECT;
3. RECORDS OF ALL INSPECTION AND MAINTENANCE CONDUCTED DURING CONSTRUCTION (SEE SECTION 11, INSPECTIONS AND MAINTENANCE);
4. ALL PERMANENT OPERATION AND MAINTENANCE AGREEMENTS THAT HAVE BEEN IMPLEMENTED, INCLUDING ALL RIGHT OF WAY, CONTRACTS, COVENANTS AND OTHER BINDING REQUIREMENTS REGARDING PERPETUAL MAINTENANCE; AND
5. ALL REQUIRED CALCULATIONS FOR DESIGN OF THE TEMPORARY AND PERMANENT STORMWATER MANAGEMENT SYSTEMS.

SWPPP IMPLEMENTATION RESPONSIBILITIES:

1. THE OWNER AND CONTRACTOR ARE PERMITTEE(S) AS IDENTIFIED BY THE NPDES PERMIT.
2. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL ON-SITE IMPLEMENTATION OF THE SWPPP, INCLUDING THE ACTIVITIES OF ALL OF THE CONTRACTOR'S SUBCONTRACTORS.
3. CONTRACTOR SHALL PROVIDE A PERSON(S) KNOWLEDGEABLE AND EXPERIENCED IN THE APPLICATION OF EROSION PREVENTION AND SEDIMENT CONTROL BMPs TO OVERSEE ALL INSTALLATION AND MAINTENANCE OF BMPs AND IMPLEMENTATION OF THE SWPPP.
4. CONTRACTOR SHALL PROVIDE PERSON(S) MEETING THE TRAINING REQUIREMENTS OF THE NPDES PERMIT TO CONDUCT INSPECTION AND MAINTENANCE OF ALL EROSION PREVENTION AND SEDIMENT CONTROL BMPs IN ACCORDANCE WITH THE REQUIREMENTS OF THE PERMIT. ONE OF THESE INDIVIDUAL(S) MUST BE AVAILABLE FOR AN ONSITE INSPECTION WITHIN 72 HOURS OF REQUEST BY THE MPCA. CONTRACTOR OR SHALL PROVIDE TRAINING DOCUMENTATION FOR THESE INDIVIDUAL(S) AS REQUIRED BY THE NPDES PERMIT. THIS TRAINING DOCUMENTATION SHALL BE RECORDED IN OR WITH THE SWPPP BEFORE THE START OF CONSTRUCTION OR AS SOON AS THE PERSONNEL FOR THE PROJECT HAVE BEEN DETERMINED. DOCUMENTATION SHALL INCLUDE:
 - 4.1. NAMES OF THE PERSONNEL ASSOCIATED WITH THE PROJECT THAT ARE REQUIRED TO BE TRAINED PER SECTION 21 OF THE PERMIT;
 - 4.2. DATES OF TRAINING AND NAME OF INSTRUCTOR AND ENTITY PROVIDING TRAINING;
 - 4.3. CONTENT OF TRAINING COURSE OR WORKSHOP INCLUDING THE NUMBER OF HOURS OF TRAINING.
5. FOLLOWING FINAL STABILIZATION AND THE TERMINATION OF COVERAGE FOR THE NPDES PERMIT, THE OWNER IS EXPECTED TO FURNISH LONG TERM OPERATION AND MAINTENANCE (O & M) OF THE PERMANENT STORM WATER MANAGEMENT SYSTEM.

CONSTRUCTION ACTIVITY REQUIREMENTS

SWPPP AMENDMENTS (SECTION 6):

1. ONE OF THE INDIVIDUALS DESCRIBED IN ITEM 21.2.A OR ITEM 21.2.B OR ANOTHER QUALIFIED INDIVIDUAL MUST COMPLETE ALL SWPPP CHANGES. CHANGES INVOLVING THE USE OF A LESS STRINGENT BMP MUST INCLUDE A JUSTIFICATION DESCRIBING HOW THE REPLACEMENT BMP IS EFFECTIVE FOR THE SITE CHARACTERISTICS.
2. PERMITTEES MUST AMEND THE SWPPP TO INCLUDE ADDITIONAL OR MODIFIED BMPs AS NECESSARY TO CORRECT PROBLEMS IDENTIFIED OR ADDRESS SITUATIONS WHENEVER THERE IS A CHANGE IN DESIGN, CONSTRUCTION, OPERATION, MAINTENANCE, WEATHER OR SEASONAL CONDITIONS HAVING A SIGNIFICANT EFFECT ON THE DISCHARGE OF POLLUTANTS TO SURFACE WATERS OR GROUNDWATER.
3. PERMITTEES MUST AMEND THE SWPPP TO INCLUDE ADDITIONAL OR MODIFIED BMPs AS NECESSARY TO CORRECT PROBLEMS IDENTIFIED OR ADDRESS SITUATIONS WHENEVER INSPECTIONS OR INVESTIGATIONS BY THE SITE OWNER OR OPERATOR, USEPA OR MPCA OFFICIALS INDICATE THE SWPPP IS NOT EFFECTIVE IN ELIMINATING OR SIGNIFICANTLY MINIMIZING THE DISCHARGE OF POLLUTANTS TO SURFACE WATERS OR GROUNDWATER OR THE DISCHARGES ARE CAUSING WATER QUALITY STANDARD EXCEEDANCES (E.G., NUISANCE CONDITIONS AS DEFINED IN MINN. R. 7050.0210, SUBP. 2) OR THE SWPPP IS NOT CONSISTENT WITH THE OBJECTIVES OF A USEPA APPROVED TMDL.

BMP SELECTION AND INSTALLATION (SECTION 7):

1. PERMITTEES MUST SELECT, INSTALL, AND MAINTAIN THE BMPs IDENTIFIED IN THE SWPPP AND IN THIS PERMIT IN AN APPROPRIATE AND FUNCTIONAL MANNER AND IN ACCORDANCE WITH RELEVANT MANUFACTURER SPECIFICATIONS AND ACCEPTED ENGINEERING PRACTICES.

EROSION PREVENTION (SECTION 8):

1. BEFORE WORK BEGINS, PERMITTEES MUST DELINEATE THE LOCATION OF AREAS NOT TO BE DISTURBED.
2. PERMITTEES MUST MINIMIZE THE NEED FOR DISTURBANCE OF PORTIONS OF THE PROJECT WITH STEEP SLOPES. WHEN STEEP SLOPES MUST BE DISTURBED, PERMITTEES MUST USE TECHNIQUES SUCH AS PHASING AND STABILIZATION PRACTICES DESIGNED FOR STEEP SLOPES (E.G., SLOPE DRAINING AND TERRACING).
3. PERMITTEES MUST STABILIZE ALL EXPOSED SOIL AREAS, INCLUDING STOCKPILES. STABILIZATION MUST BE INITIATED IMMEDIATELY TO LIMIT SOIL EROSION WHEN CONSTRUCTION ACTIVITY HAS PERMANENTLY OR TEMPORARILY CEASED ON ANY PORTION OF THE SITE AND WILL NOT RESUME FOR A PERIOD EXCEEDING 14 CALENDAR DAYS. STABILIZATION MUST BE COMPLETED NO LATER THAN 14 CALENDAR DAYS AFTER THE CONSTRUCTION ACTIVITY HAS CEASED. STABILIZATION IS NOT REQUIRED ON CONSTRUCTED BASE COMPONENTS OF ROADS, PARKING LOTS AND SIMILAR SURFACES. STABILIZATION IS NOT REQUIRED ON TEMPORARY STOCKPILES WITHOUT SIGNIFICANT SILT, CLAY OR ORGANIC COMPONENTS (E.G., CLEAN AGGREGATE STOCKPILES, DEMOLITION CONCRETE STOCKPILES, SAND STOCKPILES) BUT PERMITTEES MUST PROVIDE SEDIMENT CONTROLS AT THE BASE OF THE STOCKPILE.
4. FOR PUBLIC WATERS THAT THE MINNESOTA DNR HAS PROMULGATED "WORK IN WATER RESTRICTIONS" DURING SPECIFIED FISH SPAWNING TIME FRAMES, PERMITTEES MUST COMPLETE STABILIZATION OF ALL EXPOSED SOIL AREAS WITHIN 200 FEET OF THE WATER'S EDGE, AND THAT DRAIN TO THESE WATERS, WITHIN 24 HOURS DURING THE RESTRICTION PERIOD.
5. PERMITTEES MUST STABILIZE THE NORMAL WETTED PERIMETER OF THE LAST 200 LINEAR FEET OF TEMPORARY OR PERMANENT DRAINAGE DITCHES OR SWALES THAT DRAIN WATER FROM THE SITE WITHIN 24 HOURS AFTER CONNECTING TO A SURFACE WATER OR PROPERTY EDGE. PERMITTEES MUST COMPLETE STABILIZATION OF REMAINING PORTIONS OF TEMPORARY OR PERMANENT DITCHES OR SWALES WITHIN 14 CALENDAR DAYS AFTER CONNECTING TO A SURFACE

- WATER OR PROPERTY EDGE AND CONSTRUCTION IN THAT PORTION OF THE DITCH TEMPORARILY OR PERMANENTLY CEASES.
6. TEMPORARY OR PERMANENT DITCHES OR SWALES BEING USED AS A SEDIMENT CONTAINMENT SYSTEM DURING CONSTRUCTION (WITH PROPERLY DESIGNED ROCK-DITCH CHECKS, BIO ROLLS, SILT DIKES, ETC.) DO NOT NEED TO BE STABILIZED. PERMITTEES MUST STABILIZE THESE AREAS WITHIN 24 HOURS AFTER THEIR USE AS A SEDIMENT CONTAINMENT SYSTEM CEASES.
 7. PERMITTEES MUST NOT USE MULCH, HYDROMULCH, TACKIFIER, POLYACRYLAMIDE OR SIMILAR EROSION PREVENTION PRACTICES WITHIN ANY PORTION OF THE NORMAL WETTED PERIMETER OF A TEMPORARY OR PERMANENT DRAINAGE DITCH OR SWALE SECTION WITH A CONTINUOUS SLOPE OF GREATER THAN 2 PERCENT.
 8. PERMITTEES MUST PROVIDE TEMPORARY OR PERMANENT ENERGY DISSIPATION AT ALL PIPE OUTLETS WITHIN 24 HOURS AFTER CONNECTION TO A SURFACE WATER OR PERMANENT STORMWATER TREATMENT SYSTEM.
 9. PERMITTEES MUST NOT DISTURB MORE LAND (I.E., PHASING) THAN CAN BE EFFECTIVELY INSPECTED AND MAINTAINED IN ACCORDANCE WITH SECTION 11.

SEDIMENT CONTROL (SECTION 9):

1. PERMITTEES MUST ESTABLISH SEDIMENT CONTROL BMPs ON ALL DOWNGRAIENT PERIMETERS OF THE SITE AND DOWNGRAIENT AREAS OF THE SITE THAT DRAIN TO ANY SURFACE WATER, INCLUDING CURB AND GUTTER SYSTEMS. PERMITTEES MUST LOCATE SEDIMENT CONTROL PRACTICES UPGRADIENT OF ANY BUFFER ZONES. PERMITTEES MUST INSTALL SEDIMENT CONTROL PRACTICES BEFORE ANY UPGRADE/LAND-DISTURBING ACTIVITIES BEGIN AND MUST KEEP THE SEDIMENT CONTROL PRACTICES IN PLACE UNTIL THEY ESTABLISH PERMANENT COVER.
2. IF DOWNGRAIENT SEDIMENT CONTROLS ARE OVERLOADED, BASED ON FREQUENT FAILURE OR EXCESSIVE MAINTENANCE REQUIREMENTS, PERMITTEES MUST INSTALL ADDITIONAL UPGRADEMENT SEDIMENT CONTROL PRACTICES OR REDUNDANT BMPs TO ELIMINATE THE OVERLOADING AND AMEND THE SWPPP TO IDENTIFY THESE ADDITIONAL PRACTICES AS REQUIRED IN ITEM 6.3.
3. TEMPORARY OR PERMANENT DRAINAGE DITCHES AND SEDIMENT BASINS DESIGNED AS PART OF A SEDIMENT CONTAINMENT SYSTEM (E.G., DITCHES WITH ROCK-CHECK DAMS) REQUIRE SEDIMENT CONTROL PRACTICES ONLY AS APPROPRIATE FOR SITE CONDITIONS.
4. A FLOATING SILT FENCE PLACED IN THE WATER IS NOT A SEDIMENT CONTROL BMP TO SATISFY ITEM 9.2 EXCEPT WHEN WORKING ON A SHORELINE OR BELOW THE WATERLINE. IMMEDIATELY AFTER THE SHORT TERM CONSTRUCTION ACTIVITY (E.G., INSTALLATION OF RIP RAP ALONG THE SHORELINE) IN THAT AREA IS COMPLETE, PERMITTEES MUST INSTALL AN UPLAND PERIMETER CONTROL PRACTICE IF EXPOSED SOILS STILL DRAIN TO A SURFACE WATER.
5. PERMITTEES MUST RE-INSTALL ALL SEDIMENT CONTROL PRACTICES ADJUSTED OR REMOVED TO ACCOMMODATE SHORT-TERM ACTIVITIES SUCH AS CLEARING OR GRUBBING, OR PASSAGE OF VEHICLES. IMMEDIATELY AFTER THE SHORT-TERM ACTIVITY IS COMPLETE, PERMITTEES MUST RE-INSTALL SEDIMENT CONTROL PRACTICES BEFORE THE NEXT PRECIPITATION EVENT EVEN IF THE SHORT-TERM ACTIVITY IS NOT COMPLETE.
6. PERMITTEES MUST PROTECT ALL STORM DRAIN INLETS USING APPROPRIATE BMPs DURING CONSTRUCTION UNTIL THEY ESTABLISH PERMANENT COVER ON ALL AREAS WITH POTENTIAL FOR DISCHARGING TO THE INLET.
7. PERMITTEES MAY REMOVE INLET PROTECTION FOR A PARTICULAR INLET IF A SPECIFIC SAFETY CONCERN (E.G. STREET FLOODING/FREEZING) IS IDENTIFIED BY THE PERMITTEES OR THE JURISDICTIONAL AUTHORITY (E.G., CITY/COUNTY/TOWNSHIP/MINNESOTA DEPARTMENT OF TRANSPORTATION ENGINEER). PERMITTEES MUST DOCUMENT THE NEED FOR REMOVAL IN THE SWPPP.
8. PERMITTEES MUST PROVIDE SILT FENCE OR OTHER EFFECTIVE SEDIMENT CONTROLS AT THE BASE OF STOCKPILES ON THE DOWNGRAIENT PERIMETER.
9. PERMITTEES MUST LOCATE STOCKPILES OUTSIDE OF NATURAL BUFFERS OR SURFACE WATERS, INCLUDING STORMWATER CONVEYANCES SUCH AS CURB AND GUTTER SYSTEMS UNLESS THERE IS A BYPASS IN PLACE FOR THE STORMWATER.
10. PERMITTEES MUST INSTALL A VEHICLE TRACKING BMP TO MINIMIZE THE TRACK OUT OF SEDIMENT FROM THE CONSTRUCTION SITE OR ONTO PAVED ROADS WITHIN THE SITE.
11. PERMITTEES MUST USE STREET SWEEPING IF VEHICLE TRACKING BMPs ARE NOT ADEQUATE TO PREVENT SEDIMENT TRACKING ONTO THE STREET.
12. PERMITTEES MUST INSTALL TEMPORARY SEDIMENT BASINS AS REQUIRED IN SECTION 14.
13. IN ANY AREAS OF THE SITE WHERE FINAL VEGETATIVE STABILIZATION WILL OCCUR, PERMITTEES MUST RESTRICT VEHICLE AND EQUIPMENT USE TO MINIMIZE SOIL COMPACTION.
14. PERMITTEES MUST PRESERVE TOPSOIL ON THE SITE, UNLESS INFEASIBLE.
15. PERMITTEES MUST DIRECT DISCHARGES FROM BMPs TO VEGETATED AREAS UNLESS INFEASIBLE.
16. PERMITTEES MUST PRESERVE A 50 FOOT NATURAL BUFFER OR, IF A BUFFER IS INFEASIBLE ON THE SITE, PROVIDE REDUNDANT (DOUBLE) PERIMETER SEDIMENT CONTROL BASINS AS REQUIRED IN SECTION 14.
17. PERMITTEES MUST PRESERVE THE PROJECT'S EARTH DISTURBANCES AND STORMWATER FLOWS TO THE SURFACE WATER. PERMITTEES MUST INSTALL PERIMETER SEDIMENT CONTROLS AT LEAST 5 FEET APART UNLESS LIMITED BY LACK OF AVAILABLE SPACE. NATURAL BUFFERS ARE NOT REQUIRED ADJACENT TO ROAD DITCHES, JUDICIAL DITCHES, COUNTY DITCHES, STORMWATER CONVEYANCE CHANNELS, STORM DRAIN INLETS, AND SEDIMENT BASINS. IF PRESERVING THE BUFFER IS INFEASIBLE, PERMITTEES MUST DOCUMENT THE REASONS IN THE SWPPP. SHEET PILING IS A REDUNDANT PERIMETER CONTROL IF INSTALLED IN A MANNER THAT DOES NOT CAUSE EROSION.
17. PERMITTEES MUST USE POLYMERS, FLOCCULANTS, OR OTHER SEDIMENTATION TREATMENT CHEMICALS IN ACCORDANCE WITH ACCEPTED ENGINEERING PRACTICES, DOSING SPECIFICATIONS AND SEDIMENT REMOVAL DESIGN SPECIFICATIONS PROVIDED BY THE MANUFACTURER OR SUPPLIER. THE PERMITTEES MUST USE CONVENTIONAL EROSION AND SEDIMENT CONTROLS PRIOR TO CHEMICAL ADDITION AND MUST DIRECT TREATED STORMWATER TO A SEDIMENT CONTROL SYSTEM FOR FILTRATION OR SETTLEMENT OF THE FLOC PRIOR TO DISCHARGE.

DEWATERING AND BASIN DRAINING (SECTION 10):

1. PERMITTEES MUST DISCHARGE TURBID OR SEDIMENT-LOADED WATERS RELATED TO DEWATERING OR BASIN DRAINING (E.G., PUMPED DISCHARGES, TRENCH/DITCH CUTS FOR DRAINAGE) TO A TEMPORARY OR PERMANENT SEDIMENT BASIN ON THE PROJECT SITE UNLESS INFEASIBLE. PERMITTEES MAY DEWATER TO SURFACE WATERS IF THEY VISUALLY CHECK TO ENSURE ADEQUATE TREATMENT HAS BEEN OBTAINED AND NUISANCE CONDITIONS (SEE MINN. R. 7050.0210, SUBP. 2) WILL NOT RESULT FROM THE DISCHARGE. IF PERMITTEES CANNOT DISCHARGE THE WATER TO A SEDIMENTATION BASIN PRIOR TO ENTERING A SURFACE WATER, PERMITTEES MUST TREAT IT WITH APPROPRIATE BMPs SUCH THAT THE DISCHARGE DOES NOT ADVERSELY AFFECT THE SURFACE WATER OR DOWNSTREAM PROPERTIES.
2. IF PERMITTEES MUST DISCHARGE WATER CONTAINING OIL OR GREASE, THEY MUST USE AN OIL-WATER SEPARATOR OR SUITABLE FILTRATION DEVICE (E.G., CARTRIDGE FILTERS, ABSORBENTS PADS) PRIOR TO DISCHARGE.
3. PERMITTEES MUST DISCHARGE ALL WATER FROM DEWATERING OR BASIN-DRAINING ACTIVITIES IN A MANNER THAT DOES NOT CAUSE EROSION OR SCOUR IN THE IMMEDIATE VICINITY OF DISCHARGE POINTS OR INUNDATION OF WETLANDS IN THE IMMEDIATE VICINITY OF DISCHARGE POINTS THAT CAUSES SIGNIFICANT ADVERSE IMPACT TO THE WETLAND.
4. IF PERMITTEES USE FILTERS WITH BACKWASH WATER, THEY MUST HAUL THE BACKWASH WATER AWAY FOR DISPOSAL, RETURN THE BACKWASH WATER TO THE BEGINNING OF THE TREATMENT PROCESS, OR INCORPORATE THE BACKWASH WATER INTO THE SITE IN A MANNER THAT DOES NOT CAUSE EROSION.

INSPECTIONS AND MAINTENANCE (SECTION 11):

1. PERMITTEES MUST ENSURE A TRAINED PERSON, AS IDENTIFIED IN ITEM 21.2.B, WILL INSPECT THE ENTIRE CONSTRUCTION SITE AT LEAST ONCE EVERY SEVEN (7) DAYS DURING ACTIVE CONSTRUCTION AND WITHIN 24 HOURS AFTER A RAINFALL EVENT GREATER THAN 1/2 INCH IN 24 HOURS.
2. PERMITTEES MUST INSPECT AND MAINTAIN ALL PERMANENT STORMWATER TREATMENT BMPs.
3. PERMITTEES MUST INSPECT ALL EROSION PREVENTION AND SEDIMENT CONTROL BMPs AND POLLUTION PREVENTION MANAGEMENT MEASURES TO ENSURE INTEGRITY AND EFFECTIVENESS. PERMITTEES MUST REPAIR, REPLACE OR SUPPLEMENT ALL NONFUNCTIONAL BMPs WITH FUNCTIONAL BMPs BY THE END OF THE NEXT BUSINESS DAY AFTER DISCOVERY UNLESS ANOTHER TIME FRAME IS SPECIFIED IN ITEM 11.5 OR 11.6. PERMITTEES MAY TAKE ADDITIONAL TIME IF FIELD CONDITIONS PREVENT ACCESS TO THE AREA.
4. DURING EACH INSPECTION, PERMITTEES MUST INSPECT SURFACE WATERS, INCLUDING DRAINAGE DITCHES AND CONVEYANCE SYSTEMS BUT NOT CURB AND GUTTER SYSTEMS, FOR EVIDENCE OF EROSION AND SEDIMENT DEPOSITION. PERMITTEES MUST REMOVE ALL DELTAS AND SEDIMENT DEPOSITED IN SURFACE WATERS, INCLUDING DRAINAGE WAYS, CATCH BASINS, AND OTHER DRAINAGE SYSTEMS AND RESTABILIZE THE AREAS WHERE SEDIMENT REMOVAL RESULTS IN EXPOSED SOIL. PERMITTEES MUST COMPLETE REMOVAL AND STABILIZATION WITHIN SEVEN (7) CALENDAR DAYS OF DISCOVERY UNLESS PRECLUDED BY LEGAL, REGULATORY, OR PHYSICAL ACCESS CONSTRAINTS. PERMITTEES MUST USE ALL REASONABLE EFFORTS TO OBTAIN ACCESS. IF PRECLUDED, REMOVAL AND STABILIZATION MUST TAKE PLACE WITHIN SEVEN (7) DAYS OF OBTAINING ACCESS. PERMITTEES ARE RESPONSIBLE FOR CONTACTING ALL LOCAL, REGIONAL, STATE AND FEDERAL AUTHORITIES AND RECEIVING ANY APPLICABLE PERMITS, PRIOR TO CONDUCTING ANY WORK IN SURFACE WATERS.
5. PERMITTEES MUST INSPECT CONSTRUCTION SITE VEHICLE EXIT LOCATIONS, STREETS AND CURB AND GUTTER SYSTEMS WITHIN AND ADJACENT TO THE PROJECT FOR SEDIMENTATION FROM EROSION OR TRACKED SEDIMENT FROM VEHICLES. PERMITTEES MUST REMOVE SEDIMENT FROM ALL PAVED SURFACES WITHIN ONE (1) CALENDAR DAY OF DISCOVERY OR, IF APPLICABLE, WITHIN A SHORTER TIME TO AVOID A SAFETY HAZARD TO USERS OF PUBLIC STREETS.
6. PERMITTEES MUST REPAIR, REPLACE OR SUPPLEMENT ALL PERIMETER CONTROL DEVICES WHEN THEY BECOME NONFUNCTIONAL OR THE SEDIMENT REACHES 1/2 OF THE HEIGHT OF THE DEVICE.
7. PERMITTEES MUST DRAIN TEMPORARY AND PERMANENT SEDIMENTATION BASINS AND REMOVE THE SEDIMENT WHEN THE DEPTH OF SEDIMENT COLLECTED IN THE BASIN REACHES 1/2 THE STORAGE VOLUME.
8. PERMITTEES MUST ENSURE THAT AT LEAST ONE INDIVIDUAL PRESENT ON THE SITE (OR AVAILABLE TO THE PROJECT SITE IN THREE (3) CALENDAR DAYS) IS TRAINED IN THE JOB DUTIES DESCRIBED IN ITEM 21.2.B.
9. PERMITTEES MAY ADJUST THE INSPECTION SCHEDULE DESCRIBED IN SECTION 11.2 AS FOLLOWS:
 - a. INSPECTIONS OF AREAS WITH PERMANENT COVER CAN BE REDUCED TO ONCE PER MONTH, EVEN IF CONSTRUCTION ACTIVITY CONTINUES ON OTHER PORTIONS OF THE SITE; OR
 - b. WHERE SITES HAVE PERMANENT COVER ON ALL EXPOSED SOIL AND NO CONSTRUCTION ACTIVITY IS OCCURRING ANYWHERE ON THE SITE, INSPECTIONS CAN BE REDUCED TO ONCE PER MONTH AND, AFTER 12 MONTHS, MAY BE SUSPENDED COMPLETELY UNTIL CONSTRUCTION ACTIVITY RESUMES. THE MPCA MAY REQUIRE INSPECTIONS TO RESUME IF CONDITIONS WARRANT; OR

- c. WHERE CONSTRUCTION ACTIVITY HAS BEEN SUSPENDED DUE TO FROZEN GROUND CONDITIONS, INSPECTIONS MAY BE SUSPENDED. INSPECTIONS MUST RESUME WITHIN 24 HOURS OF RUNOFF OCCURRING, OR UPON RESUMING CONSTRUCTION, WHICHEVER COMES FIRST.
10. PERMITTEES MUST RECORD ALL INSPECTIONS AND MAINTENANCE ACTIVITIES WITHIN 24 HOURS OF BEING CONDUCTED AND THESE RECORDS MUST BE RETAINED WITH THE SWPPP. THESE RECORDS MUST INCLUDE:
 - a. DATE AND TIME OF INSPECTIONS; AND
 - b. NAME OF PERSONS CONDUCTING INSPECTIONS; AND
 - c. ACCURATE FINDINGS OF INSPECTIONS, INCLUDING THE SPECIFIC LOCATION WHERE CORRECTIVE ACTIONS ARE NEEDED; AND
 - d. CORRECTIVE ACTIONS TAKEN (INCLUDING DATES, TIMES, AND PARTY COMPLETING MAINTENANCE ACTIVITIES); AND
 - e. DATE OF ALL RAINFALL EVENTS GREATER THAN 1/2 INCHES IN 24 HOURS, AND THE AMOUNT OF RAINFALL FOR EACH EVENT. PERMITTEES MUST OBTAIN RAINFALL AMOUNTS BY EITHER A PROPERLY MAINTAINED RAIN GAUGE INSTALLED ONSITE, A WEATHER STATION THAT IS WITHIN ONE (1) MILE OF YOUR LOCATION, OR A WEATHER REPORTING SYSTEM THAT PROVIDES SITE SPECIFIC RAINFALL DATA FROM RADAR SUMMARIES; AND
 - f. IF PERMITTEES OBSERVE A DISCHARGE DURING THE INSPECTION, THEY MUST RECORD AND SHOULD PHOTOGRAPH AND DESCRIBE THE LOCATION OF THE DISCHARGE (I.E., COLOR, ODOR, SETTLED OR SUSPENDED SOLIDS, OIL SHEEN, AND OTHER OBVIOUS INDICATORS OF POLLUTANTS); AND
 - g. ANY AMENDMENTS TO THE SWPPP PROPOSED AS A RESULT OF THE INSPECTION MUST BE DOCUMENTED AS REQUIRED IN SECTION 6 WITHIN SEVEN (7) CALENDAR DAYS.

POLLUTION PREVENTION MANAGEMENT (SECTION 12):

1. PERMITTEES MUST PLACE BUILDING PRODUCTS AND LANDSCAPE MATERIALS UNDER COVER (E.G., PLASTIC SHEETING OR TEMPORARY ROOFS) OR PROTECT THEM BY SIMILARLY EFFECTIVE MEANS DESIGNED TO MINIMIZE CONTACT WITH STORMWATER. PERMITTEES ARE NOT REQUIRED TO COVER OR PROTECT PRODUCTS WHICH ARE EITHER NOT A SOURCE OF CONTAMINATION TO STORMWATER OR ARE DESIGNED TO BE EXPOSED TO STORMWATER.
2. PERMITTEES MUST PLACE PESTICIDES, FERTILIZERS AND TREATMENT CHEMICALS UNDER COVER (E.G., PLASTIC SHEETING OR TEMPORARY ROOFS) OR PROTECT THEM BY SIMILARLY EFFECTIVE MEANS DESIGNED TO MINIMIZE CONTACT WITH STORMWATER.
3. PERMITTEES MUST STORE HAZARDOUS MATERIALS AND TOXIC WASTE, (INCLUDING OIL, DIESEL FUEL, GASOLINE, HYDRAULIC FLUIDS, PAINT SOLVENTS, PETROLEUM-BASED PRODUCTS, WOOD PRESERVATIVES, ADDITIVES, CURING COMPOUNDS, AND ACIDS) IN SEALED CONTAINERS TO PREVENT SPILLS, LEAKS OR OTHER DISCHARGE. STORAGE AND DISPOSAL OF HAZARDOUS WASTE MATERIALS MUST BE IN COMPLIANCE WITH MINN. R. CH. 7045 INCLUDING SECONDARY CONTAINMENT AS APPLICABLE.
4. PERMITTEES MUST PROPERLY STORE, COLLECT AND DISPOSE SOLID WASTE IN COMPLIANCE WITH MINN. R. CH. 7035.
5. PERMITTEES MUST POSITION PORTABLE TOILETS SO THEY ARE SECURE AND WILL NOT TIP OR BE KNOCKED OVER. PERMITTEES MUST PROPERLY DISPOSE SANITARY WASTE IN ACCORDANCE WITH MINN. R. CH. 7041.
6. PERMITTEES MUST TAKE REASONABLE STEPS TO PREVENT THE DISCHARGE OF SPILLED OR LEAKED CHEMICALS, INCLUDING FUEL, FROM ANY AREA WHERE CHEMICALS OR FUEL WILL BE LOADED OR UNLOADED INCLUDING THE USE OF DRIP PANS OR ABSORBENTS UNLESS INFEASIBLE. PERMITTEES MUST ENSURE ADEQUATE SUPPLIES ARE AVAILABLE AT ALL TIMES TO CLEAN UP DISCHARGED MATERIALS AND THAT AN APPROPRIATE DISPOSAL METHOD IS AVAILABLE FOR RECOVERED SPILLED MATERIALS. PERMITTEES MUST REPORT AND CLEAN UP SPILLS IMMEDIATELY AS REQUIRED BY MINN. STAT. 115.061, USING DRY CLEAN UP MEASURES WHERE POSSIBLE.
7. PERMITTEES MUST LIMIT VEHICLE EXTERIOR WASHING AND EQUIPMENT TO A DEFINED AREA OF THE SITE. PERMITTEES MUST CONTAIN RUNOFF FROM THE WASHING AREA IN A SEDIMENT BASIN OR OTHER SIMILARLY EFFECTIVE CONTROLS AND MUST DISPOSE WASTE FROM THE WASHING ACTIVITY PROPERLY. PERMITTEES MUST PROPERLY USE AND STORE SOAPS, DETERGENTS, OR SOLVENTS.
8. PERMITTEES MUST PROVIDE EFFECTIVE CONTAINMENT FOR ALL LIQUID AND SOLID WASTES GENERATED BY WASHOUT OPERATIONS (E.G., CONCRETE, STUCCO, PAINT, FORM RELEASE OILS, CURING COMPOUNDS AND OTHER CONSTRUCTION MATERIALS) RELATED TO THE CONSTRUCTION ACTIVITY. PERMITTEES MUST PREVENT LIQUID AND SOLID WASHOUT WASTES FROM CONTACTING THE GROUND AND MUST DESIGN THE CONTAINMENT SO IT DOES NOT RESULT IN RUNOFF FROM THE WASHOUT OPERATIONS OR AREAS. PERMITTEES MUST PROPERLY DISPOSE LIQUID AND SOLID WASTES IN COMPLIANCE WITH MPCA RULES. PERMITTEES MUST INSTALL A SIGN INDICATING THE LOCATION OF THE WASHOUT FACILITY.

PERMIT TERMINATION (SECTION 4 AND SECTION 13):

1. PERMITTEES MUST SUBMIT A NOT WITHIN 30 DAYS AFTER ALL TERMINATION CONDITIONS LISTED IN SECTION 13 ARE COMPLETE.
2. PERMITTEES MUST SUBMIT A NOT WITHIN 30 DAYS AFTER SELLING OR OTHERWISE LEGALLY TRANSFERRING THE ENTIRE SITE, INCLUDING PERMIT RESPONSIBILITY FOR ROADS (E.G., STREET SWEEPING) AND STORMWATER INFRASTRUCTURE FINAL CLEAN OUT, OR TRANSFERRING PORTIONS OF A SITE TO ANOTHER PARTY. THE PERMITTEES' COVERAGE UNDER THIS PERMIT TERMINATES AT MIDNIGHT ON THE SUBMISSION DATE OF THE NOT.
3. PERMITTEES MUST COMPLETE ALL CONSTRUCTION ACTIVITY AND MUST INSTALL PERMANENT COVER OVER ALL AREAS PRIOR TO SUBMITTING THE NOT. VEGETATIVE COVER MUST CONSIST OF A UNIFORM PERENNIAL VEGETATION WITH A DENSITY OF 70 PERCENT OR ITS EXPECTED FINAL GROWTH. VEGETATION IS NOT REQUIRED WHERE THE FUNCTION OF A SPECIFIC AREA DICTATES NO VEGETATION, SUCH AS IMPERVIOUS SURFACES OR THE BASE OF A SAND FILTER.
4. PERMITTEES MUST CLEAN THE PERMANENT STORMWATER TREATMENT SYSTEM OF ANY ACCUMULATED SEDIMENT AND MUST ENSURE THE SYSTEM MEETS ALL APPLICABLE REQUIREMENTS IN SECTION 15 THROUGH 19 AND IS OPERATING AS DESIGNED.
5. PERMITTEES MUST REMOVE ALL SEDIMENT FROM CONVEYANCE SYSTEMS PRIOR TO SUBMITTING THE NOT.
6. PERMITTEES MUST REMOVE ALL TEMPORARY SYNTHETIC EROSION PREVENTION AND SEDIMENT CONTROL BMPs PRIOR TO SUBMITTING THE NOT. PERMITTEES MAY LEAVE BMPs DESIGNED TO DECOMPOSE ON-SITE IN PLACE.
7. FOR RESIDENTIAL CONSTRUCTION ONLY, PERMIT COVERAGE TERMINATES ON INDIVIDUAL LOTS IF THE STRUCTURES ARE FINISHED AND TEMPORARY EROSION PREVENTION AND DOWNGRADED PERIMETER CONTROL IS COMPLETE, THE RESIDENCE SELLS TO THE HOMEOWNER, AND THE PERMITTEE DISTRIBUTES THE MPCA'S "HOMEOWNER FACT SHEET" TO THE HOMEOWNER.
8. FOR CONSTRUCTION PROJECTS ON AGRICULTURAL LAND (E.G., PIPELINES ACROSS CROPLAND), PERMITTEES MUST RETURN THE DISTURBED LAND TO ITS PRECONSTRUCTION AGRICULTURAL USE PRIOR TO SUBMITTING THE NOT.

SEED NOTES:

ALL SEED MIXES AND APPLICATION SHALL BE IN ACCORDANCE WITH THE MNDOT SEEDING MANUAL.

GENERAL RECOMMENDATIONS:

THE CONTRACTOR IS RESPONSIBLE TO SALVAGE AND PRESERVE EXISTING TOPSOIL, NECESSARY FOR FINAL STABILIZATION AND TO ALSO MINIMIZE COMPACTION IN ALL LANDSCAPE AREAS. IMMEDIATELY BEFORE SEEDING THE SOIL SHALL BE TILLED TO A MINIMUM DEPTH OF 3 INCHES.

TEMPORARY EROSION CONTROL SEEDING, MULCHING & BLANKET.

SEED

- TEMPORARY SEED SHALL BE MNDOT SEED MIX 21-112 (WINTER WHEAT COVER CROP) FOR WINTER AND 21-111 (OATS COVER CROP) FOR SPRING/SUMMER APPLICATIONS. BOTH SEED MIXES SHALL BE APPLIED AT A SEEDING RATE OF 100 LBS/ACRE.

MULCH

- IMMEDIATELY AFTER SEEDING, WITHIN 24 HOURS, MNDOT TYPE 1 MULCH SHOULD BE APPLIED TO PROTECT AND ENHANCE SEED GERMINATION. MULCH SHALL BE APPLIED AT 90% COVERAGE (2 TONS PER ACRE OF STRAW MULCH)

SLOPES

- 3:1 (HORIZ/VERT.) OR FLATTER MULL SHALL BE COVERED WITH MULCH
- SLOPES STEEPER THAN 3:1 OR DITCH BOTTOMS SHALL BE COVERED WITH EROSION CONTROL BLANKET.
- SEE PLAN FOR MORE DETAILED DITCH AND STEEP SLOPE EROSION CONTROL TREATMENTS.

TRAINING SECTION 21

DESIGN ENGINEER: MATTHEW R. PAVEK P.E.
TRAINING COURSE: DESIGN OF SWPPP
TRAINING ENTITY: UNIVERSITY OF MINNESOTA
INSTRUCTOR: JOHN CHAPMAN
DATES OF TRAINING COURSE: 5/15/2011 - 5/16/2011
TOTAL TRAINING HOURS: 12
RE-CERTIFICATION: 3/16/2017 (8 HOURS), EXP. 5/31/2020

OWNER INFORMATION

OWNER:
AMERICAN FLEXIBLE PRODUCTS
124 PEAVEY CIRCLE
CHASKA, MN 55318
CONTACT:

AREAS AND QUANTITIES:

SITE AREA CALCULATIONS		EXISTING CONDITION		PROPOSED CONDITION	
BUILDING COVERAGE	29,665 SF	18.2%	55,185 SF	33.8%	
ALL PAVEMENTS	31,926 SF	19.6%	46,396 SF	28.4%	
ALL NON-PAVEMENTS	101,695 SF	62.3%	61,704 SF	37.8%	
TOTAL SITE AREA		163,285 SF	100.0%	163,285 SF	100.0%
IMPERVIOUS SURFACE					
EXISTING CONDITION	61,591 SF	37.7%			
PROPOSED CONDITION	101,581 SF	62.2%			
DIFFERENCE (EX. VS PROP.)	39,991 SF	24.5%			
NEW & RECONSTRUCTED IMPERVIOUS	41,107 SF		0.94 AC		
EROSION CONTROL QUANTITIES					
DISTURBED AREA	56,200 SF				
SILT FENCE/BIO-ROLL	800 LF				
EROSION CONTROL BLANKET	0 SF				
INLET PROTECTION DEVICES	16 E				

NOTE: QUANTITIES ARE FOR INFORMATIONAL PURPOSES ONLY. CONTRACTOR SHALL DETERMINE FOR THEMSELVES THE EXACT QUANTITIES FOR BIDDING AND CONSTRUCTION.

SWPPP CONTACT PERSON

CONTRACTOR: SWPPP INSPECTOR TRAINING:
ALL SWPPP INSPECTIONS MUST BE PERFORMED BY A PERSON THAT MEETS THE TRAINING REQUIREMENTS OF THE NPDES CONSTRUCTION SITE PERMIT.
TRAINING CREDENTIALS SHALL BE PROVIDED BY THE CONTRACTOR AND KEPT ON SITE WITH THE SWPPP

PARTY RESPONSIBLE FOR LONG TERM OPERATION AND MAINTENANCE OF PERMANENT STORM WATER MANAGEMENT SYSTEM

PERMANENT STORMWATER MANAGEMENT IS NOT REQUIRED AS PART OF THIS PROJECT TO MEET NPDES PERMIT REQUIREMENTS. THE PROPERTY OWNER IS RESPONSIBLE FOR THE LONG TERM OPERATION AND MAINTENANCE OF THE PROPOSED STORMWATER SYSTEM.

SWPPP ATTACHMENTS (ONLY APPLICABLE IF SITE IS 1 ACRE OR GREATER):

CONTRACTOR SHALL OBTAIN A COPY OF THE FOLLOWING SWPPP ATTACHMENTS WHICH ARE A PART OF THE OVERALL SWPPP PACKAGE:
ATTACHMENT A: CONSTRUCTION SWPPP TEMPLATE - SITE SPECIFIC SWPPP DOCUMENT
ATTACHMENT B: CONSTRUCTION STORMWATER INSPECTION CHECKLIST
ATTACHMENT C: MAINTENANCE PLAN FOR PERMANENT STORM WATER TREATMENT SYSTEMS
ATTACHMENT D: STORMWATER MANAGEMENT REPORT - ON FILE AT THE OFFICE OF PROJECT ENGINEER, AVAILABLE UPON REQUEST.
ATTACHMENT E: GEOTECHNICAL EVALUATION REPORT - ON FILE AT THE OFFICE OF PROJECT ENGINEER, AVAILABLE UPON REQUEST.

SUPPLEMENTARY SITE SPECIFIC EROSION CONTROL NOTES:
THESE NOTES SUPERCEDE ANY GENERAL SWPPP NOTES.

THIS PROJECT IS GREATER THAN 1.0 ACRES SO AN NPDES PERMIT IS REQUIRED AND NEEDS TO BE SUBMITTED TO THE MPCA. THE CONTRACTOR IS REQUIRED TO FOLLOW THE GUIDELINES IN THE NPDES PERMIT THROUGHOUT CONSTRUCTION.

PROJECT NARRATIVE:

PROJECT IS A BUILDING ADDITION AT AN EXISTING INDUSTRIAL BUILDING, SITE AND LANDSCAPE IMPROVEMENTS WILL OCCUR.

NATIVE BUFFER NARRATIVE:

PRESERVING A 50' NATURAL BUFFER AROUND WATER BODIES IS NOT REQUIRED AS PART OF THIS PROJECT BECAUSE WATER BODIES ARE NOT LOCATED ON SITE.

INFILTRATION NARRATIVE:

INFILTRATION IS NOT REQUIRED AS PART OF THE PROJECT BECAUSE PERMANENT STORM WATER MANAGEMENT IS NOT REQUIRED.

SOIL CONTAMINATION NARRATIVE:

SOILS ONSITE HAVE NOT BEEN IDENTIFIED AS CONTAMINATED. AN SOILS ASSESSMENT WAS COMPLETED AND IT WAS DETERMINED THAT THIS SITE IS NOT APPROPRIATE FOR INFILTRATION.

SPECIAL TMDL BMP REQUIREMENTS SITE SPECIFIC (IF REQUIRED):

THIS PROJECT IS WITHIN ONE MILE AND DISCHARGES TO HAZELTINE LAKE, MCKNIGHT LAKE AND JOHNSON LAKE - HAZELTINE LAKE AND MCKNIGHT LAKE AND JOHNSON LAKE ARE IDENTIFIED AS IMPAIRED WATER BODIES PER THE MPCA'S 303(d) IMPAIRED WATERS LIST. HAZELTINE LAKE, MCKNIGHT LAKE AND JOHNSON LAKE ARE IMPAIRED FOR NUTRIENT EUTROPHICATION BIOLOGICAL INDICATORS. BECAUSE THESE W

PROJECT NAME: AMERICAN FLEXIBLE PRODUCTS
PROJECT LOCATION: CHASKA
ADDRESS: 124 PEAVEY CIRCLE
CITY OR TOWNSHIP: CHASKA
STATE: MN
ZIP CODE: 55318
LATITUDE/LONGITUDE OF APPROXIMATE CENTROID OF PROJECT: 44.838730 N, -93.600530 E
METHOD OF LAT/LONG COLLECTION (CIRCLE ONE): GPS ONLINE TOOL USGS TOPOGRAPHIC
ALL CITIES WHERE CONSTRUCTION WILL OCCUR: CHASKA
ALL COUNTIES WHERE CONSTRUCTION WILL OCCUR: CARVER COUNTY
ALL TOWNSHIPS WHERE CONSTRUCTION WILL OCCUR: CARVER

PROJECT TYPE (CIRCLE ONE): RESIDENTIAL COMMERCIAL/INDUSTRIAL ROAD CONSTRUCTION
RESIDENTIAL & RD CONSTRUCTION OTHER (DESCRIBE):

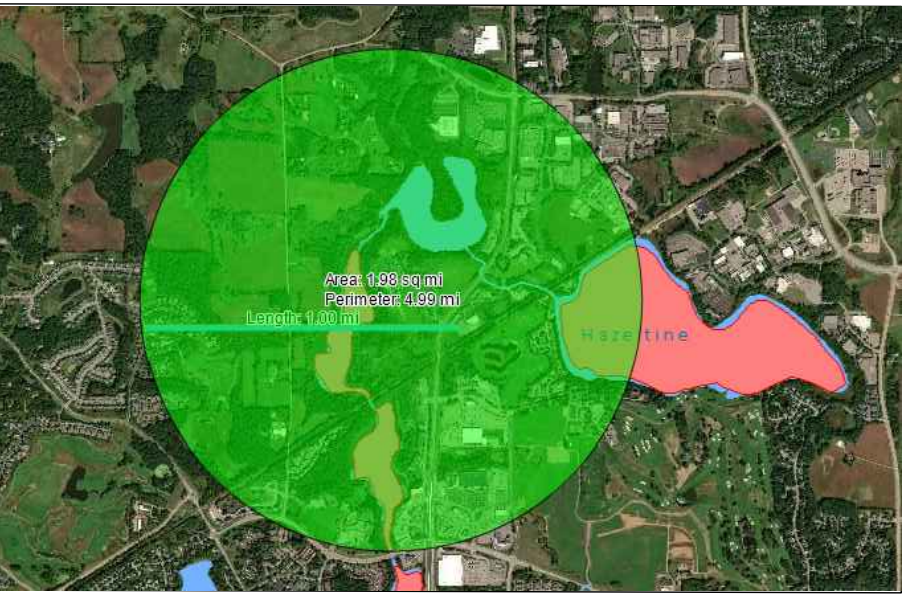
EXISTING AREA OF IMPERVIOUS SURFACE : XX.X
POST CONSTRUCTION AREA OF IMPERVIOUS SURFACE: XX.X
TOTAL NEW AREA OF IMPERVIOUS SURFACE: XX.X

WATER BODY ID	NAME OF WATER BODY	WATER BODY TYPE	SPECIAL WATER? (Y/N)	IMPAIRED WATER (Y/N)
10-0014-00	HAZELTINE	LAKE	N	Y
10-0217-00	JONATHAN	LAKE	N	Y
10-0216-00	MCKNIGHT	LAKE	N	Y

CONSTRUCTION START DATE: 09/01/19
ESTIMATED COMPLETION DATE: 09/01/20

DESCRIBE THE CONSTRUCTION ACTIVITY (WHAT WILL BE BUILT, GENERAL TIMELINE, ETC): PROJECT IS AN ADDITION TO AN EXISTING INDUSTRIAL BUILDING, SITE AND LANDSCAPE IMPROVEMENTS WILL OCCUR
DESCRIBE SOIL TYPES FOUND AT THE PROJECT: FILL SOILS OVERLAY NATIVE CLAYS. NOT CONDUCTIVE TO INFILTRATION.

SITE LOCATION MAP - ATTACH MAPS (U.S. GEOLOGIC SURVEY 7.5 MINUTE QUADRANGLE, NATIONAL WETLAND INVENTORY MAPS OR EQUIVALENT) SHOWING THE LOCATION AND TYPE OF ALL RECEIVING WATERS, INCLUDING WETLANDS, DRAINAGE DITCHES, STORMWATER PONDS, OR BASINS, ETC. THAT WILL RECEIVE RUNOFF FROM THE PROJECT. USE ARROWS SHOWING THE DIRECTION OF FLOW AND DISTANCE TO THE WATER BODY.



1. DESCRIBE THE LOCATION AND TYPE OF ALL TEMPORARY AND PERMANENT EROSION PREVENTION AND SEDIMENT CONTROL BEST MANAGEMENT PRACTICES (BMP'S). INCLUDE THE TIMING FOR INSTALLATION AND PROCEDURES USED TO ESTABLISH ADDITIONAL TEMPORARY BMP'S AS NECESSARY. (III.4.A.4)
THE PROJECT IS PROTECTED BY TWO (2) MAIN BMP'S, SILT FENCE AND INLET PROTECTION DEVICES. THE SILT FENCE WILL BE INSTALLED AT THE DOWNHILL LOCATIONS OF THE SITE AND MONITORED AS NECESSARY. INLET PROTECTION DEVICES WILL BE INSTALLED IN ALL CATCH BASINS ON THE SITE AND ANY OFF SITE THAT WILL RECEIVE STORMWATER RUNOFF FROM THIS SITE. AS THE PROJECT PROGRESSES ADDITIONAL BMP'S SUCH AS EROSION CONTROL BLANKET MAY BE UTILIZED.

2. ATTACH TO THIS SWPPP A TABLE WITH THE ANTICIPATED QUANTITIES FOR THE LIFE OF THE PROJECT FOR ALL EROSION PREVENTION AND SEDIMENT CONTROL BMP'S (III.4.B.4) SEE PAGE SW1.3

3. ATTACH TO THIS SWPPP A SITE MAP THAT INCLUDES THE FOLLOWING FEATURES: (III.4.B.5-F)
EXIST AND FINAL GRADES, INCLUDING DIVIDING LINES AND DIRECTION OF FLOW FOR ALL PRE AND POST-CONSTRUCTION STORMWATER RUNOFF DRAINAGE AREAS LOCATED WITHIN THE PROJECT LIMITS.

- EXISTING AND FINAL GRADES, INCLUDING DIVIDING LINES AND DIRECTION OF FLOW FOR ALL PRE AND POST-CONSTRUCTION STORMWATER RUNOFF DRAINAGE AREAS LOCATED WITHIN PROJECT LIMITS

- LOCATIONS OF AREAS NOT TO BE DISTURBED.
- LOCATION OF AREAS OF PHASED CONSTRUCTION.
- ALL SURFACE WATERS AND EXISTING WETLANDS WITHIN ONE MILE FROM THE PROJECT BOUNDARIES THAT WILL RECEIVE STORMWATER RUNOFF FROM THE SITE (IDENTIFIABLE ON MAPS SUCH AS USGS 7.5 MINUTE QUADRANGLE MAPS OR EQUIVALENT, WHERE SURFACE WATERS RECEIVING RUNOFF ASSOCIATED WITH CONSTRUCTION ACTIVITY WILL NOT FIT ON THE PLAN SHEET, THEY MUST BE IDENTIFIED WITH AN ARROW, INDICATING BOTH DIRECTION AND DISTANCE TO THE SURFACE WATER.
- METHODS TO BE USED FOR FINAL STABILIZATION OF ALL EXPOSED SOIL AREA

IF YES, DESCRIBE HOW THESE MEASURES WERE ADDRESSED IN THE SWPPP. (III.A.6)

IF YES, DESCRIBE THE ADDITIONAL MEASURES TO BE USED. (III.A.7)

IF NO, SKIP TO TRAINING

DOES THE IMPAIRED WATER HAVE AN APPROVED TOTAL MAXIMUM DAILY LOADS (TMDL) WITH AN APPROVED WASTE LOAD ALLOCATION FOR CONSTRUCTION ACTIVITY? NO

IF YES:
A. LIST THE RECEIVING WATER, THE AREAS OF THE SITE DISCHARGING TO IT, AND THE POLLUTANT(S) IDENTIFIED IN THE TMDL.
B. LIST THE BMP'S AND ANY OTHER SPECIFIC CONSTRUCTION STORMWATER RELATED IMPLEMENTATION ACTIVITIES IDENTIFIED IN THE TMDL.

IF THE SITE HAS A DISCHARGE POINT WITHIN ONE MILE OF THE IMPAIRED WATER AND THE WATER FLOWS TO THE IMPAIRED WATER BUT NO SPECIFIC BMP'S FOR CONSTRUCTION ARE IDENTIFIED IN THE TMDL, THE ADDITIONAL BMP'S IN APPENDIX A (C.1, C.2, C.3 & (C.4-TROUT STREAM)) MUST BE ADDED TO THE SWPPP AND IMPLEMENTED. ((III.A.7)). THE ADDITIONAL BMP'S ONLY APPLY TO THOSE PORTIONS OF THE PROJECT THAT DRAIN TO ONE OF THE IDENTIFIED DISCHARGE POINTS.

8.15

N/A

1. WILL THE PROJECT CREATE A NEW CUMULATIVE IMPERVIOUS SURFACE GREATER THAN OR EQUAL TO ONE ACRE? NO

2. DESCRIBE WHICH METHOD WILL BE USED TO TREAT RUNOFF FROM THE NEW IMPERVIOUS SURFACES CREATED BY THE PROJECT (III.D).

2. DESCRIBE WHICH METHOD WILL BE USED TO TREAT RUNOFF FROM THE NEW IMPERVIOUS SURFACES CREATED BY THE PROJECT (III.D).

- WET SEDIMENTATION BASIN
- INFILTRATION/FILTRATION
- REGIONAL PONDS
- COMBINATION OF PRACTICES

INCLUDE ALL OF
THESE

NOT REQUIRED

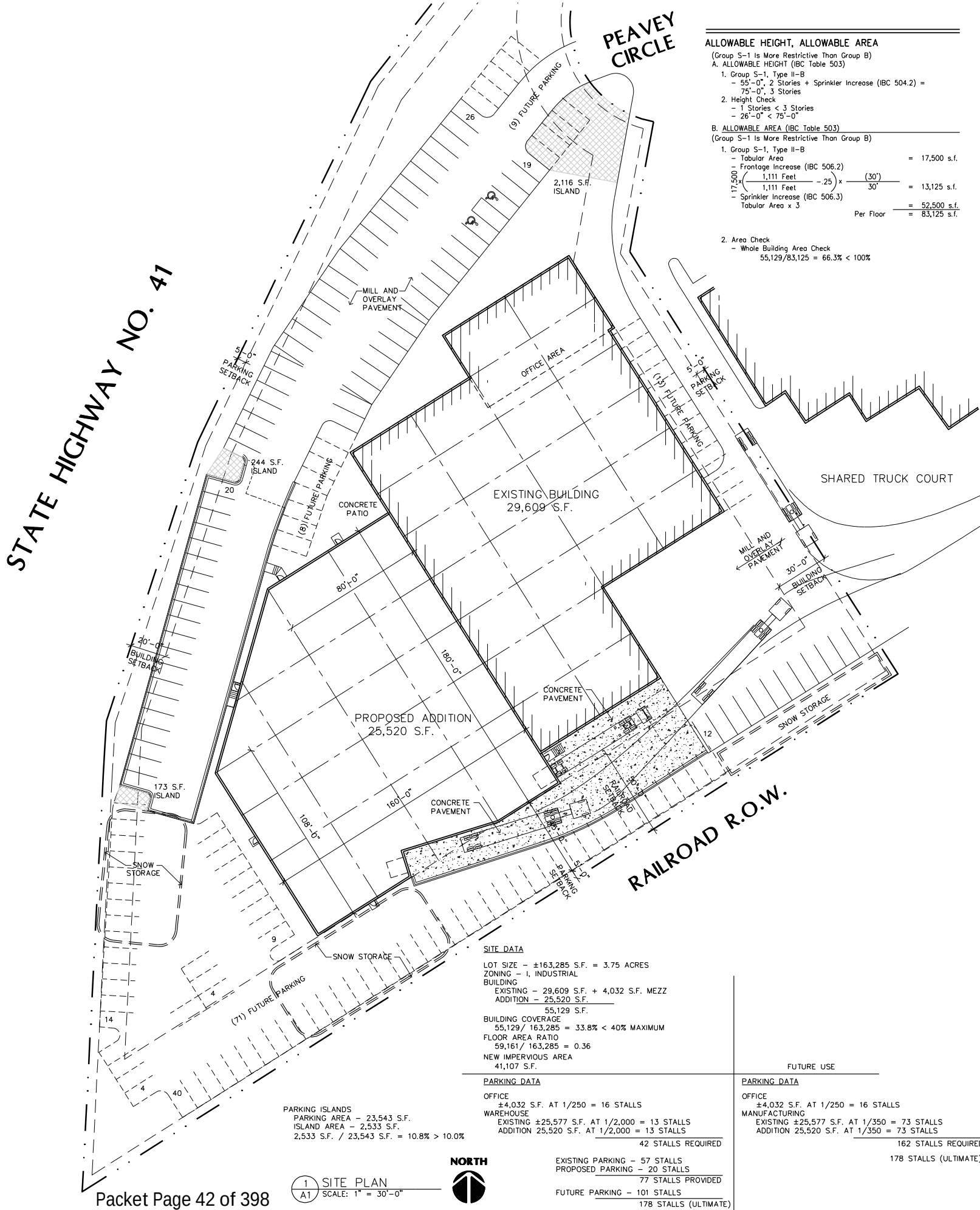
N/A

N/A

ONCE EVERY SEVEN (7) DAYS DURING ACTIVE CONSTRUCTION AND
WITHIN 24 HOURS AFTER A RAINFALL EVENT GREATER THAN 0.5 INCHES IN 24 HOURS, AND WITHIN (7) DAYS AFTER THAT

ATTACHMENT C: MAINTENANCE PLAN FOR PERMANENT STORM WATER TREATMENT SYSTEM

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L
A

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ARCHITECTS

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lambert@lambert-arch.com

ARCHITECT CERTIFICATION:
I HEREBY CERTIFY THAT THIS PLAN,
SPECIFICATION OR REPORT WAS
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SUPERVISION AND THAT I AM A DULY
LICENSED ARCHITECT UNDER THE
LAWS OF THE STATE OF MINNESOTA.

SIGNATURE
LEONARD LAMPERT
PRINT
13669
LICENSE
00000000
DATE
04.10.19

NOT FOR
CONSTRUCTION

RJR
Ryan
Construction, Inc.

Commercial Design and Construction

1120 Mendota Heights Road
Mendota Heights, MN 55120
P: 651.681.2210
F: 651.681.2210

AMERICAN FLEXIBLE PRODUCTS
124 Peavey Circle, Chaska, Minnesota

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Leonard Lampert Architects Inc.
Project Designer: JAMES B
Drawn By: JRB
Checked By: LL
Revisions

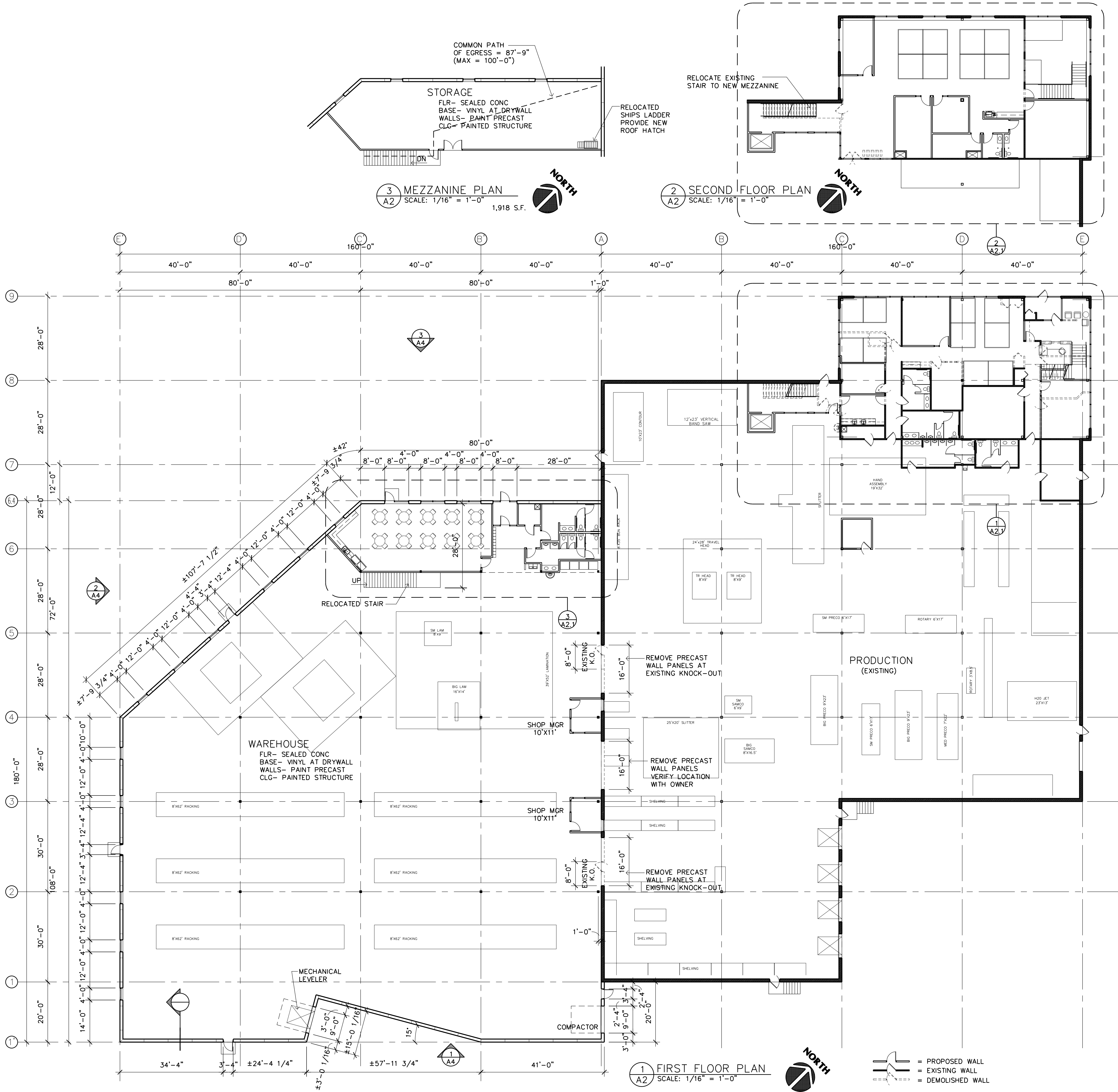
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6/24/19	PRELIMINARY

SITE PLAN

Sheet Number

A1

Project No. 190430-1



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7/10/19	PRELIMINARY

FLOOR PLAN

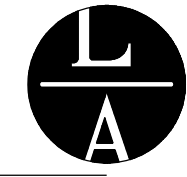
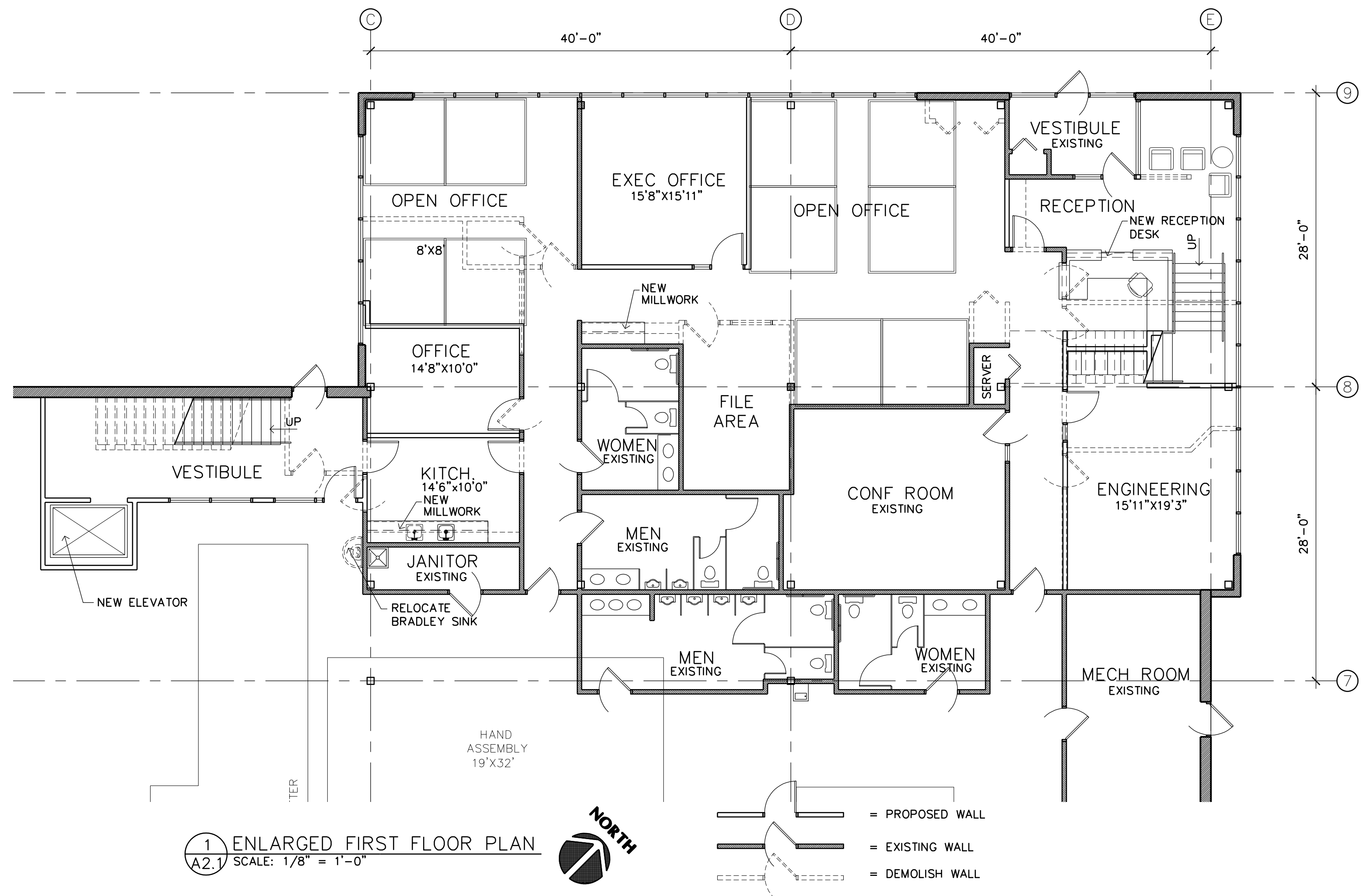
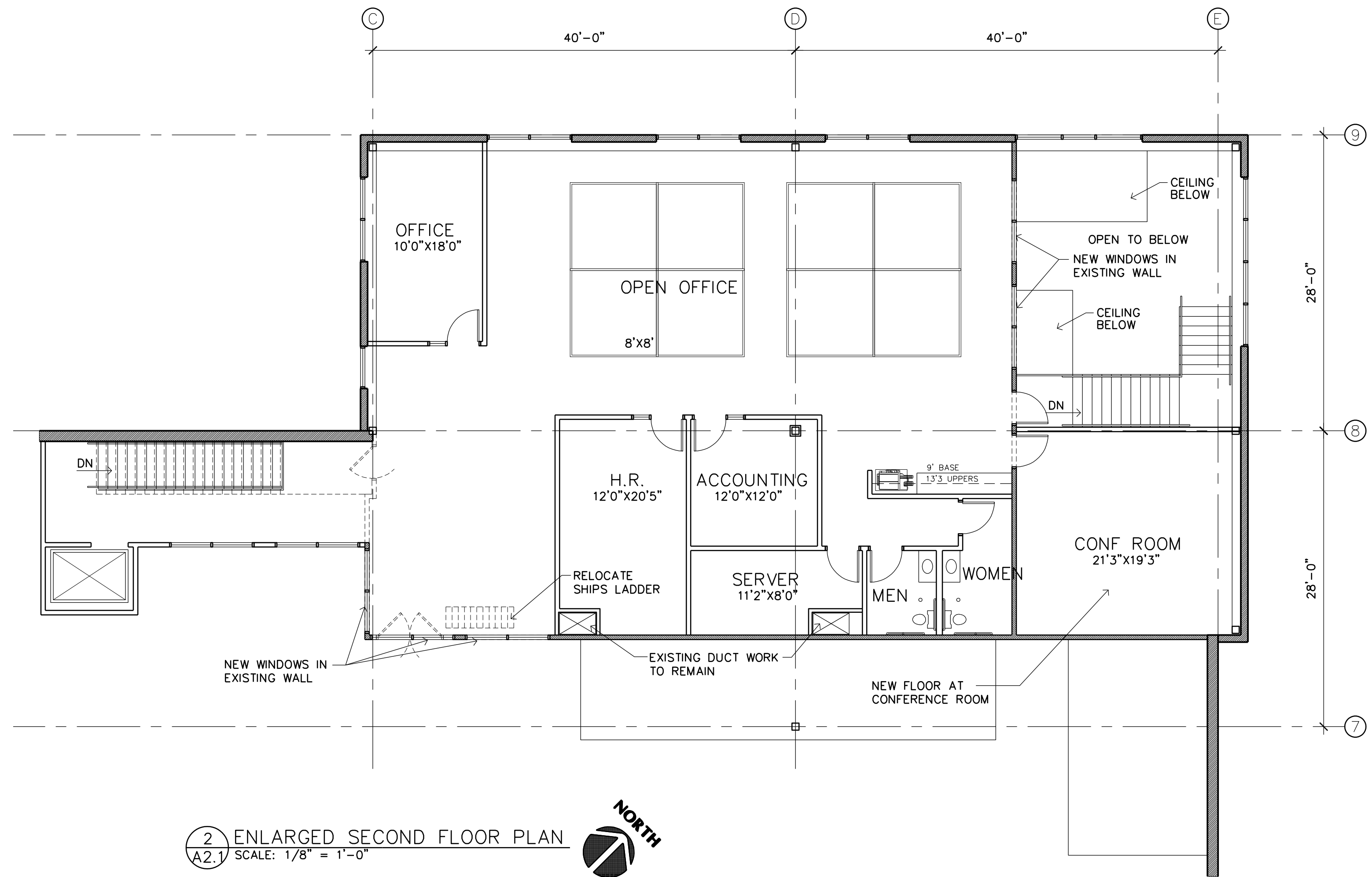
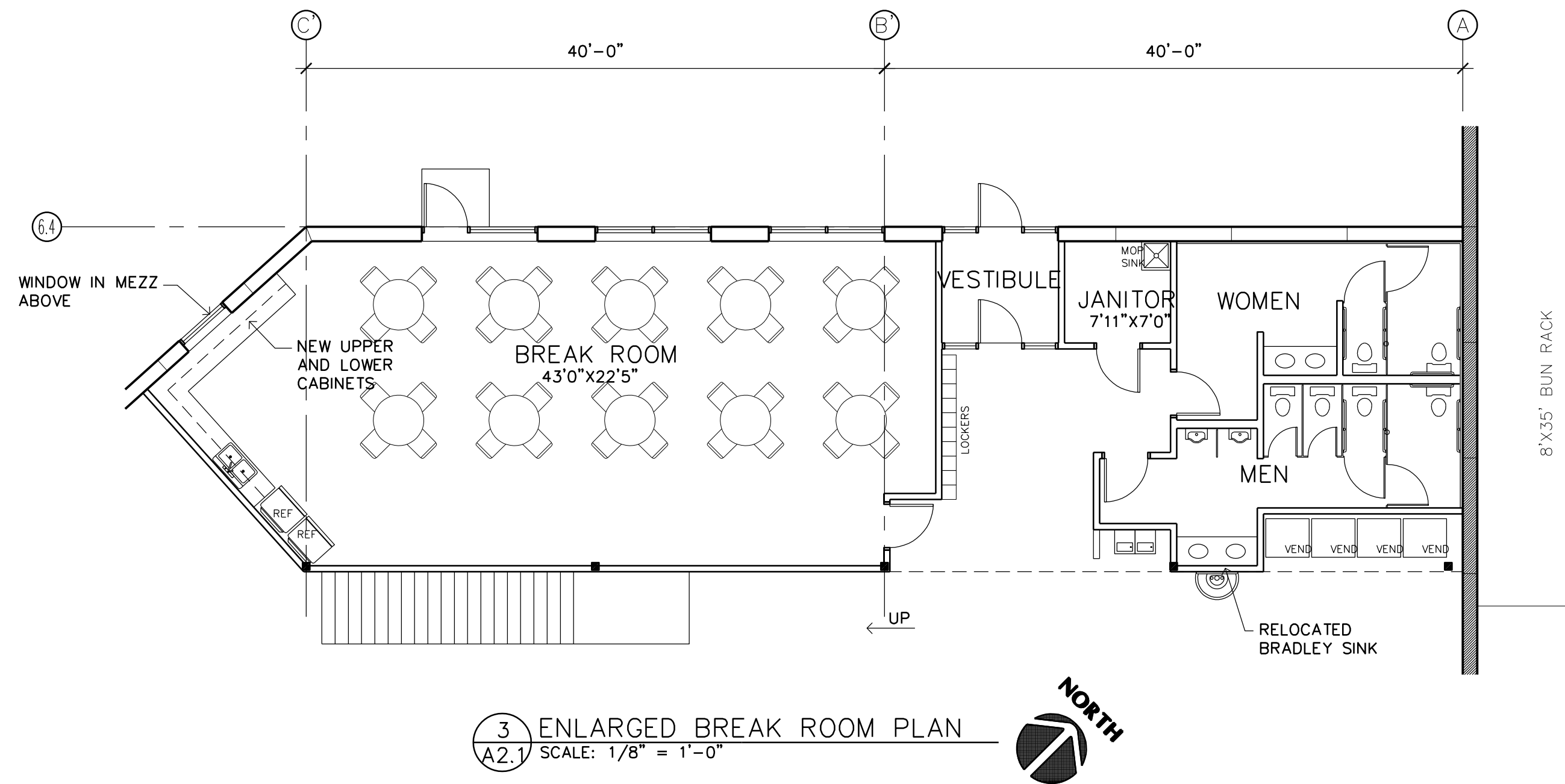
Sheet Number

A2

Project No. 190430-1

8.A. Adopt Resolution 2019-96, Approving...
Page 24 of 33

Packet Page 43 of 398



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Drawn By: JRB

Checked By: LL

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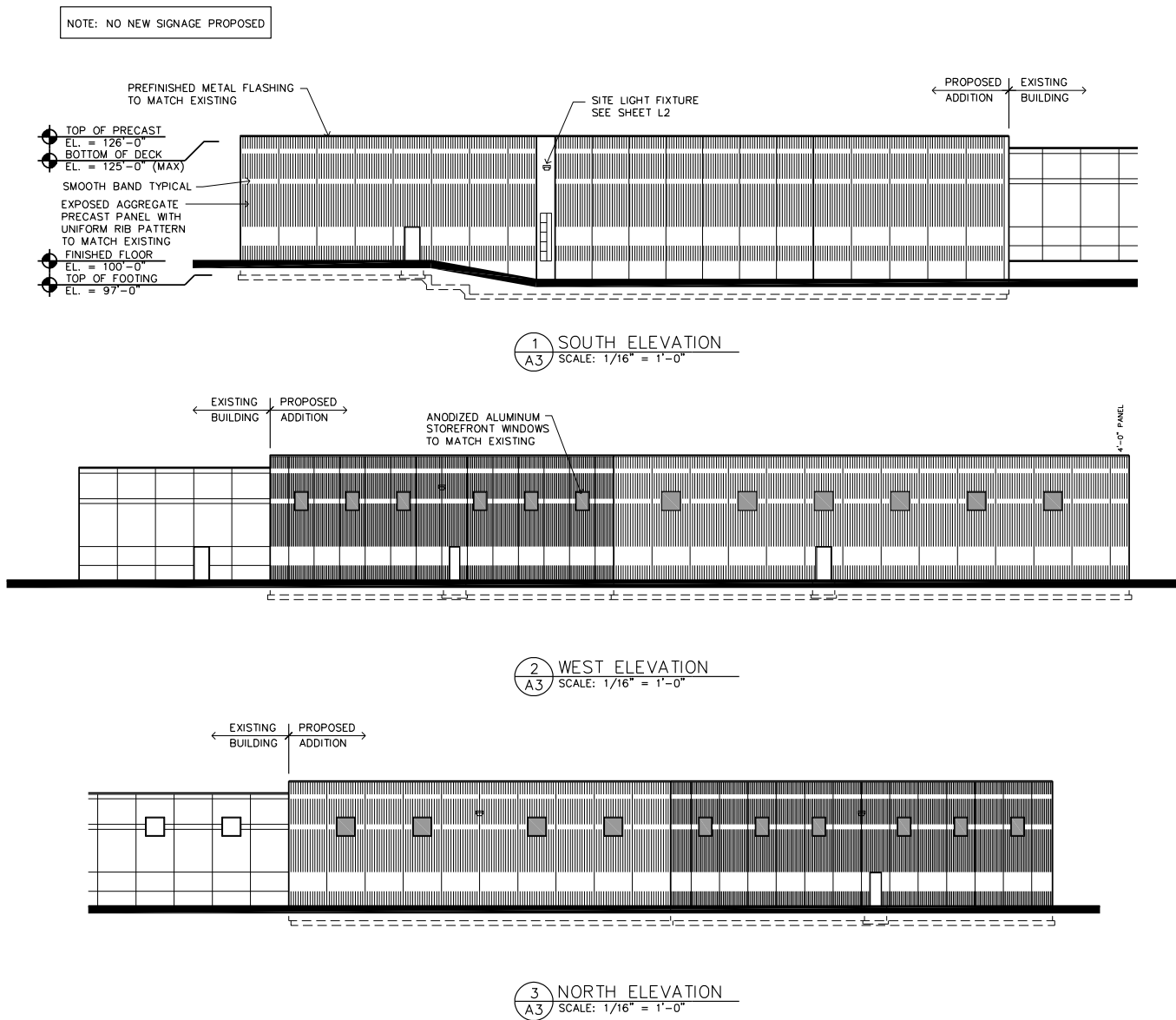
ENLARGED
FLOOR PLAN

Sheet Number

A2.1

Project No. 190430-1

Filename: AMERICAN FLEXIBLE PRODUCTS\AMERICAN FLEXIBLE PRODUCTS-A3



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RJR

RJRyan

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BUILDING ELEVATIONS

Sheet Number

A3

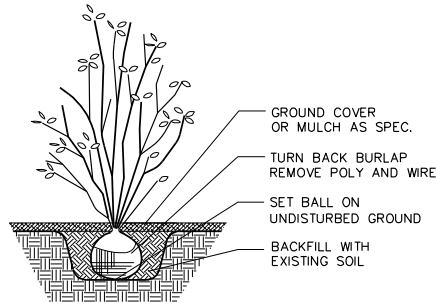
Project No. 190430-1

PLANTING SCHEDULE						
QTY.	KEY	COMMON NAME	BOTANICAL NAME	SIZE	MTHD	REMARKS
4	AB	AUTUMN BLAZE MAPLE	ACER FREEMANII	4.5" CAL.	BB	
2	IH	IMPERIAL HONEYLOCUS	GLEDITSIA TRICANTHOS	3.5" CAL.	BB	
12	SO	SWAMP WHITE OAK	QUERCUS BICOLOR	2.5" CAL.	BB	
3	BH	BLACK HILLS SPRUCE	PICEA GLAUCA DENSATA	6' TALL (2.5")	BB	
6	WP	WHITE PINE	PINUS STROBUS	8' TALL (3.33")	BB	
4	SD	SNOWDRIFT CRAB	MALUS SNOWDRIFT	2.5" CAL.	BB	

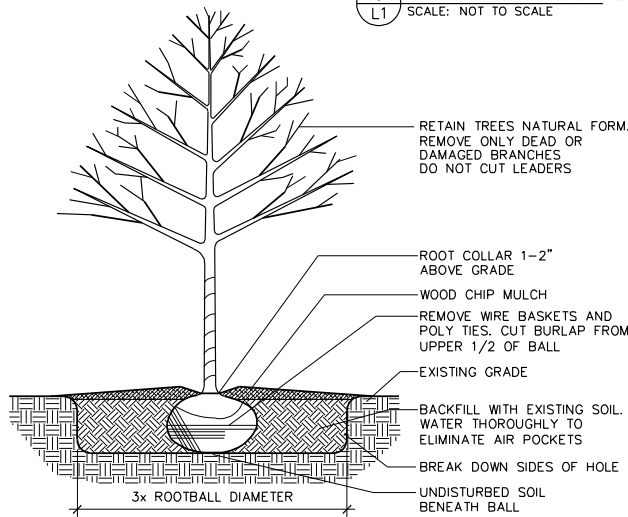
TREES

ORNAMENTAL

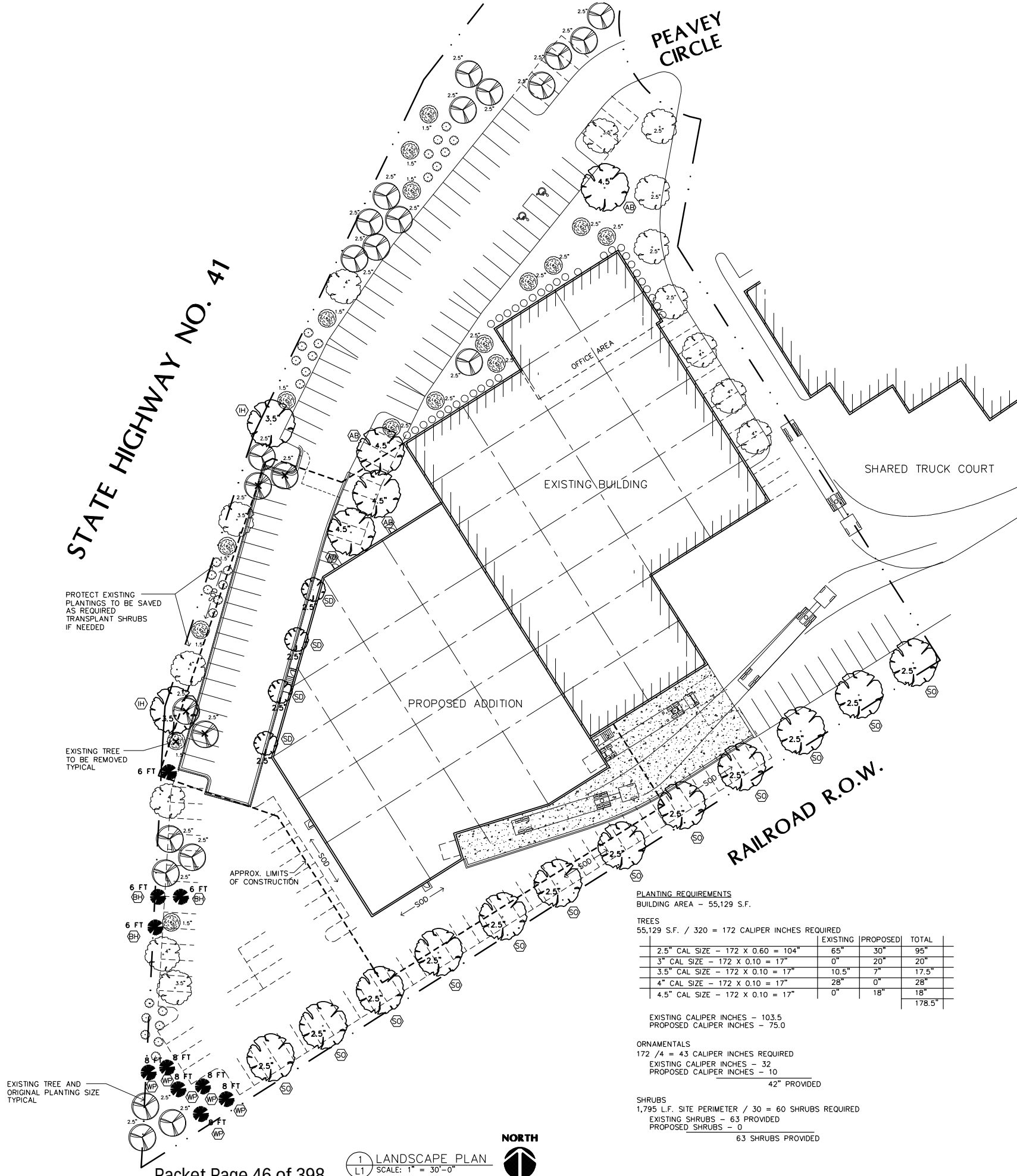
- LANDSCAPE NOTES:
- SEED/SOD AREAS AS SHOWN ON THE PLAN.
 - UNDERGROUND IRRIGATION SYSTEM TO BE PROVIDED FOR ALL FOUNDATION PLANTINGS AND TURF AREAS. PROVIDE MOISTURE SENSOR. IRRIGATION DESIGN BY CONTRACTOR.
 - SEE PLAN FOR EXISTING TREES TO BE SAVED OR REMOVED (FIELD VERIFY)



3 SHRUB PLANTING DETAIL
L1 SCALE: NOT TO SCALE



2 TREE PLANTING DETAIL
L1 SCALE: NOT TO SCALE



PLANTING REQUIREMENTS
BUILDING AREA - 55,129 S.F.

TREES 55,129 S.F. / 320 = 172 CALIPER INCHES REQUIRED			
	EXISTING	PROPOSED	TOTAL
2.5" CAL SIZE - 172 X 0.60 = 104"	65"	30"	95"
3" CAL SIZE - 172 X 0.10 = 17"	0"	20"	20"
3.5" CAL SIZE - 172 X 0.10 = 17"	10.5"	7"	17.5"
4" CAL SIZE - 172 X 0.10 = 17"	28"	0"	28"
4.5" CAL SIZE - 172 X 0.10 = 17"	0"	18"	18"
			178.5"

EXISTING CALIPER INCHES - 103.5
PROPOSED CALIPER INCHES - 75.0

ORNAMENTALS
172 / 4 = 43 CALIPER INCHES REQUIRED
EXISTING CALIPER INCHES - 32
PROPOSED CALIPER INCHES - 10
42" PROVIDED

SHRUBS
1,795 L.F. SITE PERIMETER / 30 = 60 SHRUBS REQUIRED
EXISTING SHRUBS - 63 PROVIDED
PROPOSED SHRUBS - 0
63 SHRUBS PROVIDED

1 LANDSCAPE PLAN
L1 SCALE: 1" = 30'-0"

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CONSTRUCTION

RJRRyan
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Mendota Heights, MN 55120
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124 Peavey Circle, Chaska, Minnesota

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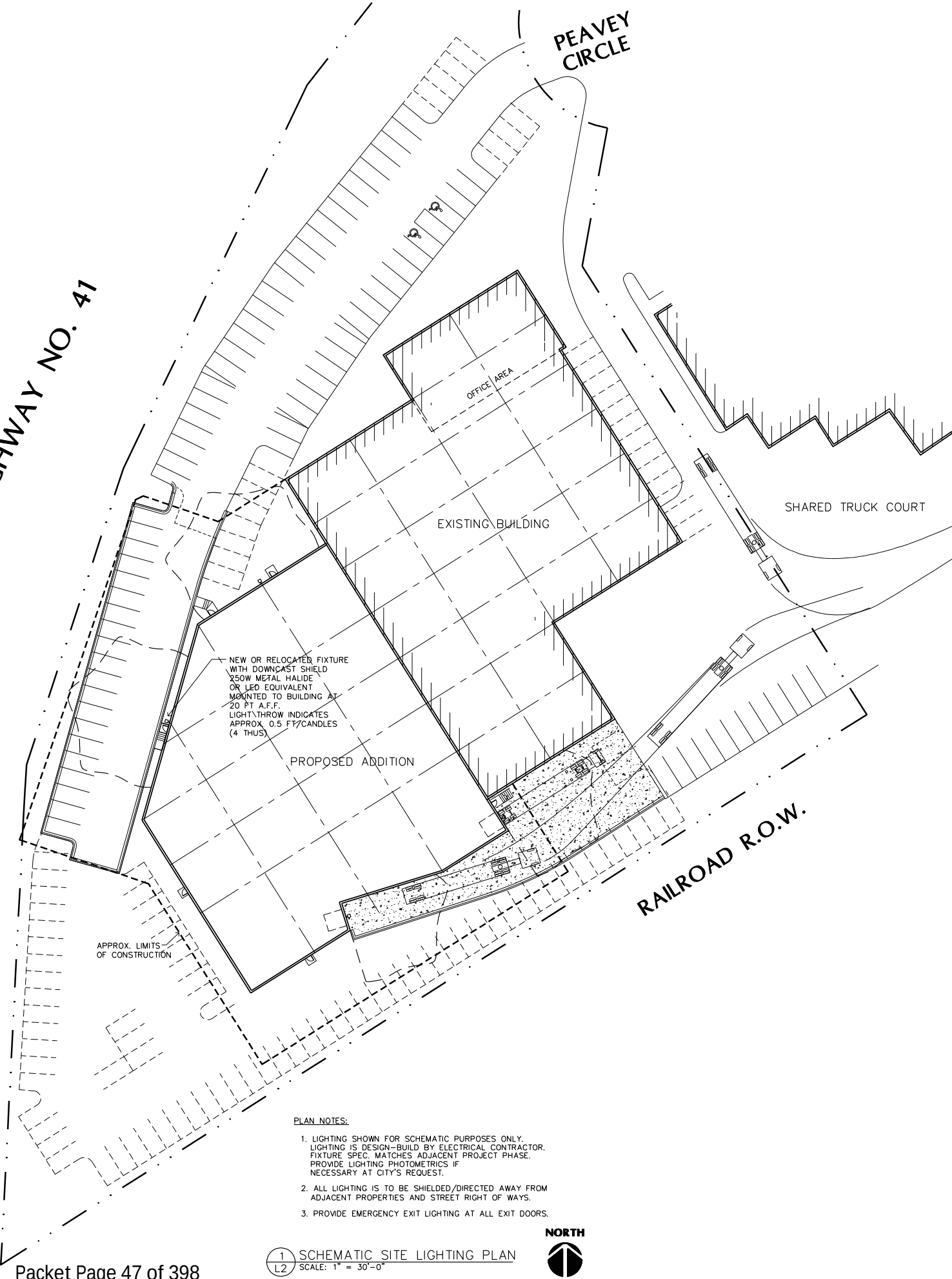
LANDSCAPE PLAN

Sheet Number

L1

STATE HIGHWAY NO. 47

PEAVEY
CIRCLE



PLAN NOTES:

1. LIGHTING SHOWN FOR SCHEMATIC PURPOSES ONLY. LIGHTING IS DESIGN-BUILD BY ELECTRICAL CONTRACTOR. FIXTURE SPEC. MATCHES ADJACENT PROJECT PHASE. PROVIDE LIGHTING PHOTOMETRICS IF NECESSARY AT CITY'S REQUEST.
2. ALL LIGHTING IS TO BE SHIELDED/DIRECTED AWAY FROM ADJACENT PROPERTIES AND STREET RIGHT OF WAYS.
3. PROVIDE EMERGENCY EXIT LIGHTING AT ALL EXIT DOORS.

1 SCHEMATIC SITE LIGHTING PLAN
L2 SCALE: 1" = 30'-0"



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AMERICAN FLEXIBLE PRODUCTS
124 Peavey Circle, Chaska, Minnesota

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6/24/19		PRELIMINARY

SCHEMATIC SITE
LIGHTING PLAN

Sheet Number

L2

Project No. 190430-1

MIRADA WALL SCNCE (XWM)



DOE LIGHTING FACTS

Department of Energy has verified representative product test data and results in accordance with its Lighting Facts Program. Visit www.lightingfacts.com for specific catalog strings.

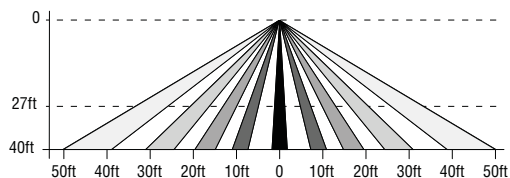
LIGHT OUTPUT - XWM - 3 5000K CCT

	Lumens	Wattage	LPW
03	3410	29	117
04	4417	40	111
06	6609	59	113
08	8610	82	105

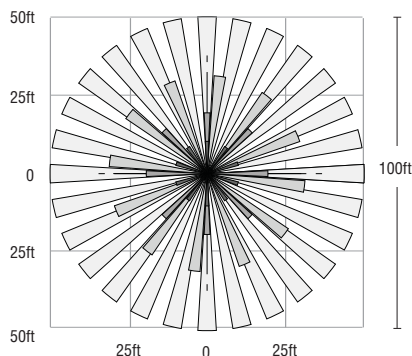
LED Chips are frequently updated therefore values may increase.

COVERAGE DIAGRAM

SIDE VIEW



TOP VIEW



US & Int'l. patents pending

SMARTTEC™ -LSI drivers feature integral sensor which reduces drive current, when ambient temperatures exceed rated temperature

ENERGY SAVING CONTROL OPTIONS - DIM - 0-10 volt dimming enabled with LSI wireless controls.

OPTIONAL INTEGRAL MOTION SENSOR - Passive infrared motion sensor activates switching of luminaire light levels. High level light is activated when passersby enter target zone and increased to full bright in 1-2 seconds. Low light level (30% of maximum drive current) is activated when target zone is absent of motion activity for 5 minutes and is gradually ramped down (10 seconds) to low level. Sensor detection range 110° horizontal x 93° vertical x 10 meters maximum distance.

LEDS - Available with 5000K, 4000K or 3000K color temperature, 70 CRI min.

OPTICS/DISTRIBUTIONS - Ultra-high efficiency reflectors provide three distributions. Choose from Type 2, Type 3 or Type FT.

HOUSING - Three-piece die-cast aluminum housing is smoothly contoured low-profile shape. Mounting hardware is stainless steel or electro-zinc plated steel. Housing and optical unit are sealed with extruded silicone gasket; supply conductors with molded EPDM bushing.

OPTICAL UNIT - Proprietary silicone refractor optics provide exceptional coverage and uniformity. Pressure stabilizing breather allows super-tight protection while preventing cycling from building up internal pressures and vacuums that can stress optical unit seals

WALL MOUNTING - Galvanized-steel universal wall mounting plate easily mounts directly to 4" octagonal or square junction box. EPDM gasket is supplied to be installed between mounting plate and junction box, sealing junction box from entrance of water. Universal plate permits fixture to be mounted in uplighting (indoor only) or downlighting position. Optional pole-mounting bracket permits mounting to standard poles (XPM).

ELECTRICAL - Two-stage surge protection (including separate surge protection built into electronic driver) meets IEEE C62.41.2-2002, Location Category C. Available with universal voltage power supply 120-277VAC (50/60Hz input) or 347-480VAC.

DRIVER - Drivers are dimming, standard. Components are fully encased in potting material for IP65 moisture resistance. Driver complies with IEC and FCC standards. Driver can be easily accessed.

EMERGENCY OPTIONS - Optional integral emergency battery-back-up options are available. BB option operates in 0°C to 60°C ambient temperature and CWBB operates in -20°C to 60°C ambient temperature. When primary AC power failure occurs, both options operate 10 LEDs for minimum of 90 minutes.

OPERATING TEMPERATURE - -40°C to +50°C (-40°F to +122°F)

FINISH - Fixtures are finished with LSI's DuraGrip® polyester powder coat finishing process. The DuraGrip finish withstands extreme weather changes without cracking or peeling.

WARRANTY - LSI LED fixtures carry a limited 5-year warranty.

PHOTOMETRICS - Please visit our web site at www.lsi-industries.com for detailed photometric data.

SHIPPING WEIGHT (in carton) - 30 lbs./13.6Kg

LISTING - UL listed to ANSI/UL1598, UL8750 and other U.S. and international safety standards. Suitable for wet locations in downlight position.

This product, or selected versions of this product, meet the standards listed below. Please consult factory for your specific requirements.



MIRADA WALL SCNCE (XWM)

LUMINAIRE ORDERING INFORMATION

TYPICAL ORDER EXAMPLE: **XWM FT LED 08L 50 UE WHT IMS**

Prefix	Distribution	Light Source	Output ⁸	Color Temperature	Input Voltage	Finish	Optional Controls	Optional Sensor/Options
XWM - Mirada Wall Sconce	2 - Type 2 3 - Type 3 (Wide Throw) FT - Type 4 (Forward Throw)	LED	03L - 3,400 Lumens 04L - 4,400 Lumens 06L - 6,600 Lumens 08L - 8,600 Lumens	50 - 5000K 40 - 4000K 30 - 3000K	UE - Universal Voltage (120-277) HV - 347-480	BLK - Black BRZ - Bronze GPT - Graphite MSV - Metallic Silver PLP - Platinum Plus WHT - White	Wireless Control System^{1,2} (blank) - None PCM - Platinum Control System GCM - Gold Control System DIM - 0-10 volt dimming (required for satellite fixtures) ALSC - AirLink Synapse Control System Stand-Alone Control (blank) - None DIM - 0-10 volt dimming ³ (from external signal)	Sensor IMS - Integral Motion Sensor ^{4,7} Options BB - Battery Back-up ⁵ CWBB - Cold Weather Battery Back-up ⁵ XPM - Pole Mounting Bracket

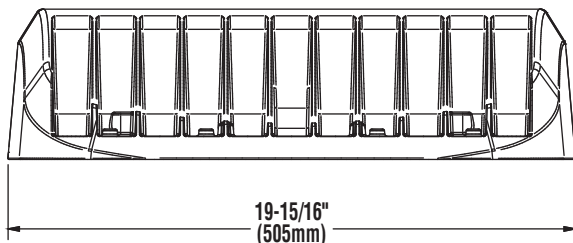
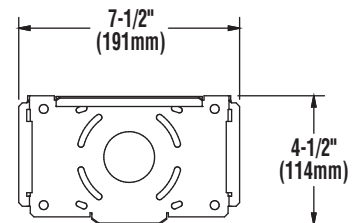
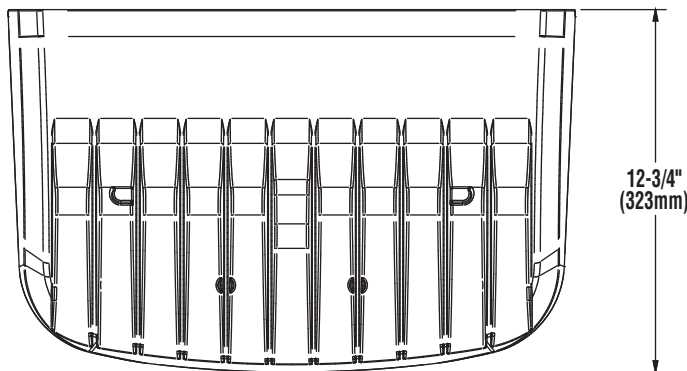
ACCESSORY ORDERING INFORMATION¹ (Accessories are field installed)

Description	Order Number	Description	Order Number
XWM SW BLK - Surface Wiring Box (Available in black only)	356915BLK	DFK208 - Double Fusing	DFK208
FK120 - Single Fusing	FK120	DFK240 - Double Fusing	DFK240
FK277 - Single Fusing	FK277	DFK480 - Double Fusing	DFK480
FK347 - Single Fusing	FK347	IMS/PC Remote Configurator Tool ⁷	584929

FOOTNOTES:

- 1 - For wireless controls information and accessories, see Controls Section.
- 2 - Requires a SiteManager and override switch. Not compatible with battery back-up, IMS or HL Option.
- 3 - Not compatible with IMS Option
- 4 - Not compatible with DIM or Wireless Control System
- 5 - Not compatible with Wireless Control System
- 6 - Not available with BB, CWBB, IMS Option or Wireless Control System
- 7 - IMS is the WattStopper Dual Sensor (Daylight & Motion) which is field adjustable, via a handheld remote configurator tool⁸
- 8 - Output based on type 3 optics in cool white color temperature, see IES files for exact delivered lumens

DIMENSIONS





AirLink™

enabled by Synapse®

Wireless Lighting Controller

The AirLink integrated controller is a California Title 24 compliant lighting controller that provides real-time light monitoring and control with utility-grade power monitoring. It includes a 24V sensor input and power supply to connect up to two (2) sensors into the outdoor AirLink wireless lighting system.

Features

- 2% Utility Grade Power Monitoring
- Up to 80% Savings through smart dimming
- True On/Off functionality via switched relay
- Seamlessly integrates into the outdoor AirLink wireless lighting control solution & Self-healing Mesh Networking
- Relay closes on power loss
- Supports a wide range of LED drivers and fixtures
- Class 1 / Class 2 0-10V Dimming Control
- Direct Connect up to two (2) to 24V Occupancy Sensors and Photocells (consult sales for compatible list)
- Secure, over-the-air upgrades to support future enhancements
- Excellent RF Range — 1,000ft LoS between controllers
- Available in a metal cased version with quick connect terminal blocks
- Lights default to on for safety

Specifications

Regulatory Approvals

- FCC, IC, CE certified
- cULus Listed
- California Title 24 compliant

Power and Performance

- Operating environmental: -40°F to 131°F (-40°C to 55°C)
- Input power: 100–277 VAC +/- 10% (Max 305V) 47/64 Hz
- Switched output: Default ON; Zero Cross Switching
- Load rating: 5A @ 100V to 277V (+/- 10%)
- Dimming: 0–10V control; Output: Class 1/2 - 20mA Source Max / 50mA Sink Max
- Power monitoring: Utility grade - 2% accuracy
- Sensors inputs: 0–10V (photocell sensors), 0–24V (all other sensors); Sensor power supply: 24VDC @ 50mA

Other

- Dimensions: 8.2" L x 2.3" W x 1.3" H (209mm L x 59mm W x 33mm H) without antennas
- Radio: SNAP 2.4 GHz; 802.15.4; +20 dBm Transmit Power; -105 dBm Receive Sensitivity
- Warranty: 5 years

Contact LSI Controls



Sales
controls.sales@lsi-industries.com



Support
controls.support@lsi-industries.com
1 (800) 436-7800 (support, option 8)



More information
For more information on AirLink, visit our website at www.lsi-airlink.com/airlink

RESOLUTION

MOTION BY COUNCILMEMBER_____SECOND BY COUNCILMEMBER_____

- a. ALTA Survey (pg V1.0), submitted by Civil Site Group, dated June 20, 2019
 - b. Removals Plan (pg C1.0), submitted by Civil Site Group, dated June 28, 2019
 - c. Site Plan (pg C2.0), submitted by Civil Site Group, dated June 28, 2019 and revised July 16, 2019
 - d. Grading Plan (pg C3.0), submitted by Civil Site Group, dated June 28, 2019
 - e. Utility Plan (pg C4.0), submitted by Civil Site Group, dated June 28, 2019 and revised July 16, 2019
 - f. Overall Utility Plan (pg C4.1), submitted by Civil Site Group, dated June 28, 2019 and revised July 16, 2019
 - g. Civil Details (pg C5.0 and C5.1), submitted by Civil Site Group, dated June 28, 2019
 - h. SWPPP – Existing Conditions (pg SW1.0), submitted by Civil Site Group, dated June 28, 2019
 - i. SWPPP – Proposed Conditions (pg SW1.1), submitted by Civil Site Group, dated June 28, 2019
 - j. SWPPP – Details (pg SW1.2), submitted by Civil Site Group, dated June 28, 2019
 - k. SWPPP – Narrative (pg SW1.3), submitted by Civil Site Group, dated June 28, 2019
 - l. SWPPP – Attachments (pg SW1.4 and SW1.5), submitted by Civil Site Group, dated June 28, 2019
 - m. Site Plan (pg A1), submitted by Lampert Architects, dated June 24, 2019
 - n. Floor Plan (pgs A2 and A2.1), submitted by Lampert Architects, dated July 10, 2019
 - o. Building Elevations (pg A3), submitted by Lampert Architects, dated June 4, 2019
 - p. Landscape Plan (pg L1), dated June 24, 2019
 - q. Schematic Lighting Plan (pg L2), dated June 24, 2019
 - r. Mirada Wall Sconce (pgs 1-3)
2. Provision that all mechanical equipment will be fully screened from view.
 3. Coordination with the City Engineer for the provision of public utilities to the site.
 4. Provision of a storm water management plan meeting City and Carver County WMO standards.
 5. Compliance with applicable zoning requirements, in particular Chapter 9 (General Requirements).
 6. Provision to submit Utility and Site Plan As-Builts prior to issuing a certificate of occupancy.
 7. Provision that the building will be fire sprinkled.
 8. Provision to coordinate with the Electric Department on the service needs for the site and building.
 9. Provision that wall pack lighting cannot exceed 18 feet in height.
 10. Provision to coordinate with the City Engineer on drainage for the site.
 11. Provision that a utility easement is executed over Lot 3, Block 1 Peavey Industrial 2nd Addition prior to issuance of a building permit.

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 19th day of August, 2019.

Mark Windschitl, Mayor

Attest: _____
Chaska Deputy Clerk

REQUEST FOR ACTION CHASKA CITY COUNCIL 09/19/2019

Subject: Resolution Approving a Purchase Agreement and Approving and Authorizing the Execution of a Supplemental Compensation Agreement for Property

Prepared By: Nate Kabat, Assist City Administrator

Background

City staff have been working over the last few years to secure funding to support the acquisition of approximately 75 acres of riverine habitat along the banks of the Minnesota River from the Schalow family. This work was prompted by the request of the family, who seek to sell and desire to see the property preserved in its natural state for public use. Acquisition by the City is supported by the Comprehensive Plan, which identifies the property as important green space that contributes to the City's green belt and serves as part of the Minnesota River flood prevention complex that includes the levee system and publicly owned floodways on the opposite side of the levee from downtown. The 75-acre property currently owned by the Schalow family lies within a 5,000+ acre complex of protected wildlife lands, contains nearly 4,400 feet of river frontage along the Minnesota River, abuts Minnesota Valley State Recreational Area, and is surrounded by City owned natural lands.

To assist with the Schalow family's request, in 2016 City staff engaged with staff at The Conservation Fund to pursue Legacy Grant dollars to support the acquisition and to assist with negotiating purchase agreement terms with the family. In 2016 a Legacy Fund Grant totaling \$104,500 was awarded for \$104,500. Of the total grant, \$100,000 will go to the family in exchange for title to the property. The remaining amount can be used by the City to cover administrative costs involved in the transaction. The Legacy Fund has negotiated the Purchase Agreement for the property and will assign the Purchase Agreement to the City prior to closing so the City takes title directly from the sellers. The terms of the property transaction are detailed in the Purchase Agreement attached to the memo.

Through negotiations with the Schalow family, all parties became aware that the property includes an easement for access across the Army Corps of Engineers Certified Levee system. Although the Schalow family had not pursued improvements to the access easement prior to negotiating a Purchase Agreement for the property, the family asserted that it holds claims against the City in relation the access. Recognizing this potential obligation, staff negotiated an additional sum in lieu of constructing the improvements that the family asserts a potential claim to. As a result, the amount of \$135,000 will be paid to the family as defined by the Supplemental Compensation Agreement attached to this memo.

For its assistance in the property acquisition, the Conservation Fund requires a fee of \$25,000. This includes technical assistance to obtain the Legacy Fund Grant, negotiate the Purchase Agreement, complete due diligence on the property, and execute the closing. The Conservation Fund has presented a Memorandum of Understanding for this fee which is attached to this memo.

The following table outlines costs associated with acquiring the Schalow property and the sources of the funds.

Property Acquisition

Land	\$100,000
Easement Payment	\$135,000
Conservation Fund Technical Assistance	\$25,000
City Administration/Closing Costs	\$4,500
Total	\$264,500

Sources

Legacy Fund Grant	\$104,500
City of Chaska Stormwater Trunk Fund	\$160,000
	\$264,500

While the family has signed the purchase agreement, enough time passed between presentation of the Purchase Agreement to the family and their execution that the due diligence period needs to be extended. The family's attorney is aware of this needed extension and is working to obtain the family's signatures needed to acknowledge this change. Closing on the property will be contingent on final approval by the family of the extended due diligence period and no significant adverse findings resulting from the due diligence period.

Recommendation

Staff recommends Council approve the resolution presented which approves the purchase agreement between the Conservation Fund and the Schalow family which will be assigned to the City of Chaska prior to closing, authorizes the execution of the Supplemental Compensation Agreement between the City of Chaska and the Schalow family, and authorizes the Memorandum of Understanding with the Conservation Fund.

CITY COUNCIL ACTION REQUESTED

Motion to approve Resolution 2019-97 approving a Purchase Agreement and approving and authorizing the execution of a Supplemental Compensation Agreement and Memorandum of Understanding for property acquisition.

**CITY OF CHASKA
CARVER COUNTY, MINNESOTA**

RESOLUTION

DATE 08/19/2019 **RESOLUTION NO.** 2019-97

MOTION BY COUNCILMEMBER _____ **SECOND BY COUNCILMEMBER** _____

**A RESOLUTION APPROVING A PURCHASE AGREEMENT AND APPROVING AND
AUTHORIZING THE EXECUTION OF A SUPPLEMENTAL COMPENSATION AGREEMENT
AND MEMORANDUM OF UNDERSTANDING FOR PROPERTY ACQUISITION**

WHEREAS, the Schalow family approached the City of Chaska about purchasing roughly 75.00±-acres of riverine habitat along the banks of the Minnesota River from Deborah A. Schalow, divorced, as to a 1/5 share; William B. Schalow and Jeanie D. Schalow, married couple, as to a 1/5 share; Cynthia A. Schalow, widow, as to a 1/5 share; Stephanie M. Poppler, married, as to a 1/5 share; and Rebecca A. Schalow, widow, as to a 1/5 share; and

WHEREAS, this property has been identified in the City's Park, Recreation and Open Space Plan as important green space, lies within a 5,000+ acre complex of protected wildlife lands, contains nearly 4,400 feet of river frontage along the Minnesota River, abuts Minnesota Valley State Recreational Area, and is surrounded on all sides by City owned natural lands; and

WHEREAS, funding for this acquisition is available through a Minnesota Conservation Partner Legacy Grant to the City of Chaska, Minnesota; and

WHEREAS, the property currently owned by the Schalow family includes an easement for access across the Army Corps of Engineers Certified Levee system, and the Schalow family has not pursued improvements to the access easement prior to negotiating a Purchase Agreement for the property; and

WHEREAS, The Conservation Fund has assisted the City of Chaska and the Schalow family to obtain the Legacy Grant funds and has negotiated a Purchase Agreement for the property which will be assigned to the City of Chaska prior to closing so the City takes title directly from the sellers, and the City of Chaska has negotiated a Supplemental Compensation Agreement with the Schalow family for the value of the access easement; and

WHEREAS, the City of Chaska has negotiated a Memorandum of Understanding with the The Conservation Fund for its technical assistance through this acquisition process.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Chaska, Minnesota, hereby approves the Purchase Agreement, Supplemental Compensation Agreement, and Memorandum of Understanding substantially in accordance with the terms set forth in the

forms presented to the Council, together with any related documents necessary in connection therewith, including without limitation all documents or certifications referenced in or attached to the Agreements (collectively, the "Acquisition Documents") and hereby authorizes the Mayor and City Administrator to negotiate the final terms thereof and, in their discretion and at such time as they may deem appropriate, to execute the Acquisition Documents to which the City is a party, on behalf of the City, and to carry out, on behalf of the City, the City's obligations thereunder. Upon execution and delivery of the Acquisition Documents, the officers and employees of the City are hereby authorized and directed to take or cause to be taken such actions as may be necessary on behalf of the City to implement the Development Documents.

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 19th day of August 2019.

Mark Windschitl, Mayor

Attest: _____
Chaska Deputy Clerk

SUPPLEMENTAL COMPENSATION AGREEMENT

This Supplemental Compensation Agreement (the "Agreement") is made effective as of July __, 2019 between the City of Chaska, a Minnesota municipal corporation (the "Buyer") and Deborah A. Schalow, William B. & Jeanie D. Schalow, Cynthia A. Schalow, Stephanie M. Poppler & Patrick K. Poppler, AND Rebecca A. Schalow (the "Seller").

RECITALS

A. Seller and The Conservation Fund ("TCF") have entered into a Contract for Sale of Real Estate whereby Seller agrees to sell to TCF certain real property located in the County of Carver, State of Minnesota, legally described on Exhibit A attached hereto (the "Property").

B. It is anticipated that the Contract for Sale of Real Estate ("Purchase Agreement") will be assigned by TCF to the City.

C. The Seller has asserted that it holds certain claims against the City in relation to purported obligations of the City to provide access to the Property. The City disputes any such obligation.

D. In recognition of the obligations of the Seller under the Purchase Agreement and the assignment of such obligations to the City, the City is willing to pay additional sums to the Seller in full and complete satisfaction of any claims the Seller may have against the City in relation to the Property.

In consideration of the mutual covenants and agreements hereinafter contained, the parties agree as follows:

1. Supplemental Payment. If the following occurs:
 - a. The Purchase Agreement is executed;
 - b. The Purchase Agreement is assigned to the City; and
 - c. The Seller closes and delivers good and marketable title to the Property to the City.

The City shall, concurrent with the closing on the sale of Property and the delivery of the Deed to the City for the Property paid to the Seller the sum of One Hundred Thirty-Five Thousand and No/100 Dollars (\$135,000.00) which amount is in addition to the One Hundred Thousand and No/100 Dollars (\$100,000.00) in consideration and payment for the acquisition of the Property.

2. No Admission of Liability. The execution of this Agreement does not constitute any admission by the City or acknowledgment by the City that it is in any way liable to the Seller for any amounts relating to the Property or any access rights or construction of access thereto. The obligation of the City to pay the One Hundred Thirty-Five Thousand and No/100 Dollars

(\$135,000.00) to the Seller is solely dependent upon the conditions outlined in Paragraph 1 above.

3. Waiver. If the transaction outlined in the Purchase Agreement closes, the City obtains fee title to the Property and the City pays the One Hundred Thirty-Five Thousand and No/100 Dollars (\$135,000.00) described in this Agreement, Seller, and each of them, for themselves, their heirs, successors and assigns, releases any and all claims they may have against the City for any matter or issue arising out of the Property, including, but not limited to, any claims that access to the Property was denied or the City was obligated to provide and/or construct access to the Property.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the date first above written.

SIGNATURE PAGES (5) TO FOLLOW

THE CITY OF CHASKA
A Minnesota Municipal Corporation

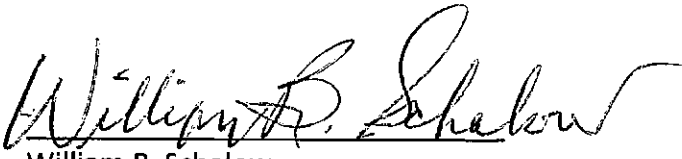
Date: _____

Its: Mayor

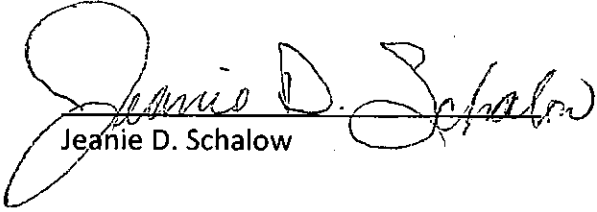
Abraham A. Scherer

Date: 8-1-19

SELLER:

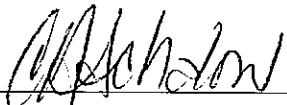

William B. Schalow

Date: 8/1/2019


Jeanie D. Schalow

Date: 8-1-19

SELLER:


Cynthia A. Schalow

Date: 7.30.19



7.30.19



Stephanie M. Poppler
Stephanie M. Poppler

Date: 8-1-19

Patrick K. Poppler

Date: 8-6-19

SELLER:

Rebecca A. Schalow
Rebecca A. Schalow

Date: 8-1-19

EXHIBIT A

LEGAL DESCRIPTION OF PROPERTY

Lots 1 and 2, Section 9, Township 115 North of Range 23 West, excepting that tract or parcel of land formerly deeded to the Hastings & Dakota Ry. Co., the same containing about seventy (70) acres, more or less, together with a cartway 20 feet wide as laid out by the Supervisors of Chaska Town;

Also the following: Commencing at a point in the Northeast Corner of Lot 3, Section 9, Township 115 North of Range 23 West; running thence South on the line between Lots 2 and 3, 18 chains and 90 links to the Minnesota River bank; thence West along said River bank 2 chains and 12 ½ links to a post; thence North Parallel with the first mentioned line to the North line of said Lot 3 to a post; thence East 2 chains and 12 ½ links to the place of beginning, containing 4.07 acres, excepting therefrom ¾ of an acre previously deeded as right of way to the H. & D. Ry. Co. containing 3 ¼ acres.

CONTRACT FOR SALE OF REAL ESTATE

Seller understands that Seller should not rely on any information (written or oral) received from Purchaser as to tax, legal, and property valuation matters associated with this transaction. Purchaser recommends that Seller consult with competent, independent professional tax and legal advisors of Seller's own choosing regarding this transaction.

THIS CONTRACT FOR SALE OF REAL ESTATE (this "Agreement") is entered into by and among **DEBORAH A. SCHALOW**, divorced, as to a 1/5 share; **WILLIAM B. SCHALOW** and **JEANIE D. SCHALOW**, married couple, as to a 1/5 share; **CYNTHIA A. SCHALOW**, widow, as to a 1/5 share; **STEPHANIE M. POPPLER**, married, as to a 1/5 share; and **REBECCA A. SCHALOW**, widow, as to a 1/5 share, with an address at 2 S Fox Lake Drive East, Sherburn MN 56171 (collectively, the "Seller") and **THE CONSERVATION FUND**, a Maryland non-profit corporation with an office at 1655 N. Fort Myer Drive, Suite 1300, Arlington, Virginia 22209 (the "Purchaser" or "TCF"). The "Effective Date" of this Agreement shall be the last date signed by either party.

The Agreement

1. **PROPERTY.** Seller agrees to sell and Purchaser agrees to buy, on the terms and conditions set forth in this Agreement, that parcel of land containing **74.55+/- acres**, located in the **County of Carver, State of Minnesota**, as shown on Exhibit "A" attached hereto (the "Land"), including, without limitation, (i) any and all buildings, improvements, and fixtures situated thereon, (ii) any and all timber growing thereon, (iii) any and all surface or subsurface sand, gravel, oil, gas, mineral geothermal, or mineral rights, and any stockpiled sand, gravel, or minerals, (iv) any and all appurtenant or associated water rights, including any and all well, spring, reservoir, storage, domestic, irrigation, irrigation equipment and facilities, subirrigation, livestock water, or ditch rights of any type, including all shares or certificates of any type in ditch or water delivery companies or associations, (v) all other surface and subsurface rights, any and all other permits, hereditaments, easements, recorded rights of access, historic rights of access, incidents, and appurtenances belong thereto (collectively, with the "Land", referred to as the "Property").
2. **EARNEST MONEY DEPOSIT.** Within **seven (7) business days** of the execution of this Agreement, Purchaser shall deliver the sum of **ONE HUNDRED AND 00/100 DOLLARS (\$100.00)** (the "Deposit") in escrow with Title Mark, LLC, 121 West Main Street, Ste. 200, Waconia, MN 55387, ATTN: Roseanne C. Malberg (the "Title Company") as escrow agent. The Deposit shall become non-refundable in the event the conditions and contingencies described herein for the benefit of Purchaser are satisfied or are waived by Purchaser. If and when Closing occurs, the Deposit shall be applied to the Purchase Price of the Property.
3. **PURCHASE PRICE.** The purchase price for the Property, including the Deposit, shall be **ONE HUNDRED THOUSAND AND 00/100 DOLLARS (\$100,000.00)** (the "Purchase Price"). At Closing, the balance of the Purchase Price, with credit for the Deposit, shall be paid to Seller by Purchaser in cash, certified funds, or by wire transfer or other immediately available funds.

July 10, 2019
11:13 AM

Page 1 of 19

4. **CLOSING DATE.** The closing of the transaction contemplated hereunder (the "Closing") shall be held at the office of the Title Company on or before midnight, prevailing Eastern Time, ~~September 27, 2019~~ (the "Closing Date"). Possession shall be delivered to Purchaser as of the Closing Date. X OCTOBER 29
5. **SATISFACTORY INSPECTION AND REVIEW.** The Seller and Purchaser expressly covenant and agree that Purchaser's satisfaction upon the review and inspection provided for herein is a specific condition precedent to the obligation of Purchaser to purchase the Property. Purchaser shall have a period in which to review the documents and to make the inspections described below. The period of inspection (the "Inspection Period") shall terminate on the earlier of: (i) Receipt by Seller of notice from Purchaser that the Property is suitable for purchase; or (ii) midnight, prevailing Eastern Time, ~~September 5, 2019~~. X OCTOBER 15
- 5.1 Documents; Evidence of Title. Not later than ~~ten (10) days~~ after the Effective Date, Purchaser shall request: (a) a title commitment issued by the Title Company, together with legible copies of the deed or deeds by which Seller holds title to the Property, legible copies of any instruments listed in the legal description for the Property, and legible copies of all exceptions to title, pursuant to which the Title Company shall issue to Purchaser a standard coverage owner's policy of title insurance, including "gap" and mechanic's lien coverage, insuring title to the Property, including deeded, legal access, as of the Closing Date in the amount of the Purchase Price, (b) a Certificate of Taxes Due evidencing that the current installment of all taxes owing on the Property have been paid in full; and (c) a copy of the current and previous year's Notice of Assessment, or other satisfactory evidence of the current and previous year's assessed value and assessment category for the Property. To the extent in Seller's possession, Seller shall, at Seller's expense, provide to Purchaser copies of any surveys or maps of the Land, plans relating to the building improvements, and studies and reports regarding the soils, water, or environmental condition on or under the Land. X
- 5.2 Due Diligence, Inspection; Right of Entry. Purchaser, at reasonable times, at its sole cost and expense, and for its sole use, shall have the right to enter upon the Property for mapping, surveying, physical and environmental inspections, conducting appraisals, and other reasonable purposes related to the transaction contemplated hereunder. Purchaser hereby indemnifies and holds harmless Seller from and against any and all claims, liens, damages, losses, and causes of action which may be asserted by Purchaser or Purchaser's employees, agents, or any third party who enters upon the Property or conducts tests related to the Property at the request of or on behalf of Purchaser or its agents, provided that such indemnification and hold harmless shall not apply to claims arising out of the willful or wanton conduct of Seller.
6. **ELECTION AT THE END OF THE INSPECTION PERIOD.** During the Inspection Period and prior to Closing, Purchaser may review all documents or information described herein or pertaining to the Property and make the above-described physical and environmental inspections, applications, reviews, studies, appraisals,

evaluations or surveys required to satisfy itself as to the acceptability and suitability of the Property for purchase. Should, for any reason or no reason and in its sole discretion, Purchaser not be satisfied that the Property is acceptable or suitable, Purchaser shall notify Seller in writing on or before the expiration of the Inspection Period of its dissatisfaction, at which time the Deposit shall be returned to Purchaser and this Agreement shall be considered null and void and of no further force and effect; provided, however, if the objections of Purchaser are to title or other defects that Seller can reasonably cure within a forty-five (45) day period following the receipt of notice from Purchaser, Seller shall have such period to cure such defects to the reasonable satisfaction of Purchaser. Purchaser shall, at any time, have the right to waive the conditions precedent to its performance under this Agreement before the end of the Inspection Period and if Purchaser elects to waive the conditions precedent to its performance and to terminate the Inspection Period, this Agreement will remain in full force and effect and the Deposit shall become non-refundable except as otherwise provided herein. Failure of Purchaser to notify Seller of its dissatisfaction prior to the expiration of the Inspection Period shall be deemed a waiver of this condition precedent and acceptance of the Property as suitable for purchase. Upon termination of the Agreement, Purchaser agrees to return to Seller all data previously delivered to Purchaser under the terms of this Agreement.

7. **CLOSING DOCUMENTS.** At Closing, Seller shall execute and deliver to Purchaser or its assigns a good and sufficient general warranty deed in a form acceptable to Purchaser, conveying good marketable and insurable title to the Property, including deeded, legal access for any and all purposes to the Property, free and clear of all liens, encumbrances and other exceptions, except such easements, restrictions and other exceptions as are of record and are approved by Purchaser during the Inspection Period. Seller shall provide a Seller's affidavit and such other documents required by the Title Company closing this transaction.

8. **CONDITION OF THE PROPERTY, REPRESENTATIONS.**

- 8.1 Seller is the record owner of the Property to be conveyed hereunder. Upon the Closing Date, Purchaser will have good, marketable and insurable title, including deeded, legal, insurable access to all portions of the Property. The Property is vacant land.
- 8.2 There are no actions, suits, proceedings or investigations, pending or threatened, against or affecting the Property, or arising out of Seller's conduct on the Property or which would affect the ability of Seller to fulfill its obligations under this Agreement.
- 8.3 Seller is in substantial compliance with the laws, orders, and regulations of each governmental department, commission, board, or agency having jurisdiction over the Property in those cases where noncompliance would have a material adverse effect on the Property.
- 8.4 Seller is not party to nor subject to or bound by any agreement, contract, or lease of any kind relating to the Property.

8.5 The Property is not in violation of any federal, state, or local law, ordinance, or regulation relating to environmental conditions on, under, or about the Property, including, but not limited to, soil and groundwater conditions. Neither Seller nor any third party, has used, generated, manufactured, refined, produced, processed, stored or disposed of on, or under the Property or transported to or from the Property any Hazardous Materials nor does Seller intend to use the Property prior to closing date for the purpose of generating, manufacturing, refining, producing, storing, handling, transferring, processing, or transporting Hazardous Materials. For the purposes hereof, "Hazardous Materials" shall mean any flammable explosives, radioactive materials, asbestos, petroleum, organic compounds known as polychlorinated biphenyls, chemicals known to cause cancer or reproductive toxicity, pollutants, contaminants, hazardous wastes, toxic substances or related materials, including, without limitation, any substances defined as or included in the definition of "hazardous substances", "hazardous material" or "toxic substances" in the Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended, 42 U.S.C. § 9601, et seq., the Hazardous Materials Transportation Act, 49 U.S.C. § 1801, et seq., the Resource Conservation and Recovery Act, 42 U.S.C. § 6901 et seq., or any other federal, state or local statute, law, ordinance, code, rule, regulation, order, decree or other requirement of governmental authority regulating, relating to or imposing liability or standard of conduct concerning any hazardous, toxic or dangerous substance or material, as now or at any time hereafter in effect, and in the regulations adopted, published and/or promulgated pursuant to said laws. There are no underground storage tanks situated in the Property nor have such tanks been previously situated thereon.

8.6 No representation, warranty, or statement made herein by Seller contains any untrue statement of any material fact or omits to state any material fact necessary in order to make such representation, warranty, or statement not misleading.

8.7 Seller is duly authorized and has taken all necessary actions to execute and perform this Agreement and this Agreement is enforceable against Seller in accordance with its terms.

8.8 Seller has no leases in place for the Property and there is no tenant with any rights to the Property.

9. **INDEMNIFICATION.** Seller agrees to indemnify and hold harmless Purchaser, Purchaser's successors by operation of law, and assigns against and in respect of, any and all damages, claims, losses, liabilities and expenses, including without limitation, reasonable legal, accounting, consulting, engineering and other expenses, which may be imposed upon or incurred by the Purchaser, Purchaser's successors by operation of law or assigns, by any other party or parties (including, without limitation, a governmental entity), arising out of or in connection with the Seller's use, ownership, and operation of the Property through the Closing Date and/or any "Hazardous Materials" situated therein as of or prior to the Closing Date hereof, including the exposure of any person to any such "Hazardous Materials", or exposure resulting from activities of Seller or

Seller's predecessors in interest. This indemnity shall survive the closing of this transaction, and shall be in addition to Seller's obligation for breach of any representation or warranty.

10. **TAXES.** Seller shall pay any sales, excise, conveyance or transfer tax, assessment or fee of any type and any recapture, roll-back or deferred tax, assessment or fee, of any type, including, but not limited to, any tax, assessment or fee due as a result of the sale or any potential change of use, for any period prior to Closing. Seller shall pay all general and special taxes, assessments, fees and charges of any type (including without limitation, any for water, sewer, irrigation, and/or special districts), for the Property due in the year of Closing and all years prior to Closing. At Closing, Real Property taxes and assessments and other taxes and assessments shall be prorated as of the date of Closing based on the most recent ascertainable tax or other bill or the current assessment of the Property.
11. **PRESERVATION OF PROPERTY; RISK OF LOSS.** Except as otherwise set forth herein, Seller agrees that the Property shall remain as it now is until Closing, that no timber, crops (except in the normal course of agricultural or ranching operations), sand, gravel, minerals, improvements or any other part of the Property shall be sold or removed from the Property, and that Seller shall neither use nor consent to any use of the Property for any purpose or in any manner which would adversely affect Purchaser's intended use of the Property as a conservation area or similar use. This covenant expressly precludes any timber cutting on the Property. In the event Seller shall use or consent to such use of the Property, Purchaser may, without liability, refuse to accept the conveyance of title, in which event the Deposit shall be refunded; or it alternatively may elect to accept the conveyance of title to the Property or any portion thereof, in which case there shall be an equitable adjustment of the Purchase Price based on the change in circumstances and/or maintain an action against Seller for damages.
12. **COSTS AND FEES.** The Seller will pay for deed preparation, grantor's taxes and pro-rated real property taxes. The Purchaser shall pay for the Survey, the premium for the owner's title insurance policy and all other closing fees and costs. Each party shall be responsible for its own attorneys' fees.
13. **LIQUIDATED DAMAGES; DEFAULT.**
 - 13.1 Seller's Remedies. In the event that: (i) all of the conditions to this Agreement for the benefit of Purchaser shall have been satisfied, or waived by Purchaser, (ii) Seller shall have fully performed or tendered performance of its obligations under this Agreement, and (iii) Purchaser shall be unable or shall fail to perform its obligations under this Agreement, then the entire amount of the Deposit shall be retained by Seller as liquidated damages under this Agreement, and Purchaser shall have no further liability to Seller. Purchaser and Seller hereby acknowledge and agree that Seller's damages would be difficult or impossible to determine and that the amount of the Deposit is the parties' best and most accurate estimate of the damages Seller would suffer in the event the transaction provided for in this Agreement fails to close, and is reasonable under the circumstances existing as of the date

of this Agreement. Purchaser and Seller agree that Seller's right to retain the Deposit shall be the sole remedy of Seller in the event of a breach of this Agreement by Purchaser.

- 13.2 Purchaser's Remedies. If Seller shall fail to consummate the transaction contemplated hereunder for any reason, or if such transaction shall fail to close for any reason other than default by Purchaser, Purchaser may elect, at Purchaser's sole option: (i) to terminate this Agreement and be released from its obligations hereunder, in which event the Deposit shall be returned to Purchaser; or (ii) to proceed against Seller for specific performance of this Agreement. In either event, Purchaser shall have the right to seek and recover from Seller all damages suffered by Purchaser as a result of Seller's default in the performance of its obligations hereunder.

14. **NOTICES.** All notices required or permitted hereunder will be deemed to have been delivered upon sending of such notice. All notices required or permitted hereunder shall be given by hand delivery, sent by email followed by US Mail, or sent by Federal Express or other courier, directed as follows, or to such other address as either party may designate by giving notice to the other party as provided herein:

If to Seller:

Deborah A. Schalow
William B. Schalow and Jeanie D. Schalow,
Cynthia A. Schalow,
Stephanie M. Poppler
and Rebecca A. Schalow
c/o 2 S Fox Lake Drive East
Sherburn MN 56171
Email:
Phone:

With a copy to:

If to Purchaser:

THE CONSERVATION FUND
1655 N. Fort Myer Dr., Ste. 1300
Arlington, Virginia 22209
Attn: Lily G. Engle, Esquire
Phone: (703) 525-6300
Email: lengle@conservationfund.org

With a copy to:

Emilee Nelson
Minnesota Representative
The Conservation Fund
7101 York Avenue South, Suite 340
Edina, MN 55435
Office: 952-595-5768
Email: enelson@conservationfund.org

15. **MISCELLANEOUS.**

- 15.1 Broker's Commission. The parties agree that no brokers or agents have been involved in this transaction. Each party agrees to indemnify, defend and hold harmless the other from and against any and all liability, claims, demands, damages and costs of any kind arising out of or in connection with any broker's or finder's fee, commission or charges claimed to be due any person in connection with such person's conduct respecting this transaction except as set forth herein.
- 15.2 Affidavit. At or prior to Closing, Seller shall furnish to Purchaser a duly executed Affidavit of Non-Foreign Status (the "Affidavit") in the form required by the Title Company. Seller hereby declares

and represents to Purchaser that Seller is not a "foreign person" for purposes of withholding of federal tax as described in such Affidavit.

- 15.3 Assigns. Purchaser may assign its rights and obligations as Purchaser under this Agreement by entering into a duly executed Assignment of Agreement, wherein the assignee assumes all of the obligations of Purchaser hereunder. Upon entry into such Assignment of Agreement, Purchaser shall be relieved of all liability and obligations of Purchaser under this Agreement, arising from and after the date of the Assignment of the Agreement.

Purchaser may also require that the Seller directly deed the Property to an alternative identified entity or organization. Seller hereby consents to such direction and/or assignment.

Without limiting the generality of the foregoing, the Purchaser's right to assign its rights and obligations under this Agreement shall specifically include the Purchaser's right to assign this Agreement to Sustainable Conservation, Inc., a supporting organization of The Conservation Fund under Internal Revenue Code Section 509(a)(3) ("SCI") or other subsidiary organization related to the Purchaser and organized for conservation purposes or to otherwise direct the Seller to convey title to SCI or other related subsidiary organization.

- 15.4 Binding Effect. The terms and conditions of this Agreement shall be binding upon and shall inure to the benefit of Seller's heirs, executors, administrators, successors, and assigns.
- 15.5 Exhibits. The exhibit(s) hereto constitute an integral part of this Agreement and are incorporated herein by reference.
- 15.6 Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument. All facsimile or electronic transmissions of this Agreement shall be deemed original signatures for all purposes.
- 15.7 Severability. If any provision of this Agreement shall be held invalid, the other provisions hereof shall not be affected thereby and shall remain in full force and effect.
- 15.8 Entire Agreement. This Agreement represents the entire agreement of the parties and may not be amended except by a writing signed by each party thereto.
- 15.9 Authority. Each party to this Agreement warrants to the other that the respective signatories have full right and authority to enter into and consummate this Agreement and all related documents.
- 15.10 Merger. The obligations, covenants, representations, warranties, and remedies set forth in this Agreement shall not merge with transfer of title but shall remain in effect during the period of the ownership of the Property by Purchaser.

- 15.11 Further Actions. Each party shall execute and deliver or cause to be executed and delivered any and all instruments reasonably required to convey the Property to Purchaser and to vest in each party all rights, interests, and benefits intended to be conferred by this Agreement.
- 15.12 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the state or commonwealth in which the Property is situated.
- 15.13 Labor and Material; Existing Leases. Seller will execute and deliver to the Title Company at Closing a Mechanic's Lien Affidavit and Indemnity and such other documents and information as may be required by the Title Company to obtain deletion of the standard preprinted exception pertaining to mechanic's liens from Purchaser's policy of title insurance.
- 15.14 1099 Reporting. The Title Company is designated as the party responsible for filing a Form 1099 with the Internal Revenue Service promptly after Closing, to the extent required by the Internal Revenue Code and Treasury Regulations. Seller shall provide a W-9.
- 15.15 Improvements; Delivery of Property. All improvements, including, but not limited to, dwellings, outbuildings, barns, sheds, etc., shall be vacant. Seller shall be responsible for the removal of all items left on the Property, which Purchaser does not want or which the Purchaser wishes to have removed. The improvements shall be subject to an inspection by Purchaser and/or its contractors or representatives prior to Closing. Purchaser shall advise Seller of all defects, which will require repair by Seller. Seller shall have the repairs completed prior to the time of Closing.
- 1031 Deferred Exchange. Purchaser acknowledges that Seller may perform a tax-deferred exchange transaction pursuant to Section 1031 of the Internal Revenue Code and Section 1.1031 of the Treasury Regulations and that Seller's rights, title and interest (but not obligations) pursuant to this Contract for Sale of Real Estate maybe assigned to an individual or entity designated as Seller's Qualified Intermediary, for the purpose of completing Seller's 1031 exchange transaction. Purchaser agrees to cooperate with the Seller in any manner necessary to enable Seller to qualify for said exchange at no additional cost or liability to Seller.
16. **SATURDAYS, SUNDAYS, HOLIDAYS**. If the final date of any time period of limitation set out in any provision of this Agreement falls on a Saturday, Sunday or a legal holiday under the laws of the state in which the Property is situated, then the time of such period shall be extended to the next day which is not a Saturday, Sunday or legal holiday.
17. **WAIVERS OF APPLICATION OF TITLE 42 U.S.C.A. SECTION 4601 AND/OR JUST COMPENSATION UNDER APPLICABLE STATE STATUTES**. Purchaser may assign this Agreement and its rights as Purchaser hereunder including the Deposit by written assignment to a governmental agency or entity, which assumes the obligations of Purchaser hereunder. Seller hereby waives any right to demand fair market value for the Property. In addition, recognizing that this Agreement is made in order to procure lands for public ownership and that

condemnation will not be used in any way as part of this transaction or in securing the Property, Seller hereby knowingly waives any potential right to receive compensation for the Property consistent with the requirements of either (i) Title II and Title III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, Title 42 U.S.C.A. Section 4601, et seq. (Public Law 91-646, as amended) including those provisions relating to incidental expenses incurred by Seller and/or (ii) applicable state statutes and regulations. Seller makes this waiver knowing that a governmental agency or entity will ultimately own the Property and/or that a governmental agency or entity may be an assignee of this Agreement.

18. **COMPLIANCE WITH FEDERAL LAW.** Each party hereby represents and warrants to the other that (A) neither the party making the representation, nor any persons or entities holding any legal or beneficial interest whatsoever in the party making the representation, are (i) the target of any sanctions program that is established by Executive Order of the President or published by the Office of Foreign Assets Control, U.S. Department of the Treasury ("OFAC"); (ii) designated by the President or OFAC pursuant to the Trading with the Enemy Act, 50 U.S.C. App. § 5, the International Emergency Economic Powers Act, 50 U.S.C. §§ 1701-06, the Patriot Act, Public Law 107-56, Executive Order 13224 entitled "Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit, or Support Terrorism" (September 23, 2001) or any executive order of the President issued pursuant to such statutes; or (iii) persons or entities with whom U.S. persons or entities are restricted from doing business under regulations of OFAC (including those named on OFAC's Specially Designated and Blocked Persons List) or under any statute, executive order (including Executive Order 13224) or other governmental action; and (B) the activities of the party making the representation do not violate the International Money Laundering Abatement and Financial Anti-Terrorism Act of 2001 or the regulations or orders promulgated thereunder. Each party further covenants and agrees to promptly deliver to the other any documentation that the other party may reasonably request in order to confirm the accuracy of the representations and warranties made in this paragraph.

19. **PURCHASER'S CONTINGENCIES.** Specific contingencies to Purchaser's obligation to purchase the Property hereunder are:

- 19.1 Confirmation by The Conservation Fund of receipt of funding for the transaction contemplated herein, **prior to the expiration of the Inspection Period.**
- 19.2 Approval by The Conservation Fund's Board of Directors or its delegee, in its sole discretion, of the transactions contemplated herein, **prior to the Closing**
- 19.3 Approval of the Survey, the condition of title for the Property, including deeded, legal, insurable access from a public road, Phase I environmental assessment of the Property, and appraisal of the Property by the Purchaser, **prior to the expiration of the Inspection Period**

19.4 Approval of the transaction contemplated herein, and the condition of title for the Property, Phase I environmental assessment of the Property, the Survey, and the appraisal of the Property by the State of Minnesota **prior to the expiration of the Inspection Period.**

19.5 Assignment of the Agreement by The Conservation Fund to the City of Chaska **prior to Closing.**

If any of the contingencies as set out herein is not met or waived by Purchaser during the specified time period, then, at Purchaser's option, in its sole discretion, the Deposit shall be returned to the Purchaser, and this Agreement shall be considered null and void and of no further force and effect. Purchaser's waiver of any one of the above items does not affect any of the other contingencies.

20. **SELLER'S CONTINGENCY.** A specific contingency to Seller's obligation to close on the purchase of the Property hereunder is: **Prior to the expiration of the Inspection Period**, the Seller's entering into an agreement with the City of Chaska proving for compensation to Seller by the City of Chaska for access rights.

If this contingency is not met or waived by Seller during the specified time period, then, at Seller's option, in its sole discretion, the Deposit shall be returned to the Purchaser, and this Agreement shall be considered null and void and of no further force and effect.

[SIGNATURE PAGES FOLLOW]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

SELLER

Deborah A. Schalow
Deborah A. Schalow

Date: 8-1-19

STATE OF Minnesota
COUNTY OF Scott

)
)
Ss:

On this 1 day of August, 2019, before me, the undersigned, a Notary Public in and for the jurisdiction aforesaid, personally appeared Deborah A. Schalow, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that the same was his/her act and deed for the purposes therein expressed.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

Hailey Marleen Blom
Notary Public
Name: _____
Notary Registration Number: _____



SELLER

William B. Schalow Date: 7/29/2019
William B. Schalow

STATE OF Minnesota

COUNTY OF Marlton

Ss:

On this 29th day of July 2019, before me, the undersigned, a Notary Public in and for the jurisdiction aforesaid, personally appeared William Schalow, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that the same was his/her act and deed for the purposes therein expressed.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

Angela K. Entner
Notary Public
Name: Angela K. Entner
Notary Registration Number: _____



July 10, 2019
11:13 AM

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SELLER


Jeanie D. Schalow,

Date: 7-29-19

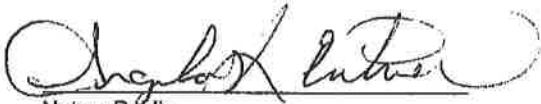
STATE OF Minnesota)

COUNTY OF Carlton)

Ss:

On this 29th day of July, 2019, before me, the undersigned, a Notary Public in and for the jurisdiction aforesaid, personally appeared Jeanie Schalow, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that the same was his/her act and deed for the purposes therein expressed.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.



Notary Public

Name: Angela K Entner

Notary Registration Number: _____



July 10, 2019
11:13 AM

Page 13 of 19

SELLER

Cynthia A. Schalow
Cynthia A. Schalow,

Date: 8.8.19

STATE OF Minnesota

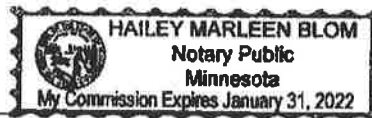
COUNTY OF Scott

)
)
)
Ss:

On this 8 day of AUGUST, 2019, before me, the undersigned, a Notary Public in and for the jurisdiction aforesaid, personally appeared Cynthia A. Schalow, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that the same was his/her act and deed for the purposes therein expressed.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

Hailey Marleen Blom
Notary Public
Name: _____
Notary Registration Number: _____



SELLER

Stephanie M. Poppler
Stephanie M. Poppler

Date: 8-1-19

STATE OF Minnesota

COUNTY OF Scott

)
)
)
Ss:

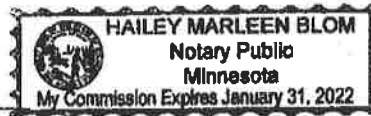
On this 1 day of August, 2019, before me, the undersigned, a Notary Public in and for the jurisdiction aforesaid, personally appeared Stephanie M. Poppler, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that the same was his/her act and deed for the purposes therein expressed.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

Hailey Marleen Blom
Notary Public

Name: _____

Notary Registration Number: _____



July 10, 2019
11:13 AM

Page 15 of 19

SELLER

Rebecca A. Schalow
Rebecca A. Schalow

Date: 8-1-19

STATE OF Minnesota)

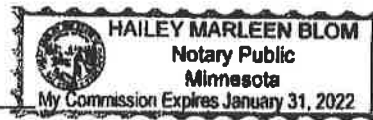
COUNTY OF Scott)

Ss:

On this 1 day of August, 2019, before me, the undersigned, a Notary Public in and for the jurisdiction aforesaid, personally appeared Rebecca A Schalow, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that the same was his/her act and deed for the purposes therein expressed.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

Hailey
Notary Public
Name: _____
Notary Registration Number: _____



PURCHASER

**THE CONSERVATION FUND,
a Maryland non-profit corporation**

By: _____
Its: _____

[Signature]
DEPT GEN COUNSEL
ASSIST SEC.

Date: _____

8/14/19

COMMONWEALTH OF VIRGINIA)

Ss: _____

COUNTY OF ARLINGTON)

On this *14th* day of *August*, 2019, before me, the undersigned, a Notary Public in and for the jurisdiction aforesaid, personally appeared ELIZABETH G. ENGLE, ASSISTANT SECRETARY/DEPUTY GENERAL COUNSEL, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that the same was his/her act and deed for the purposes therein expressed for and on behalf of The Conservation Fund.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

ST:

Notary Public

Name: _____

Notary Registration Number: _____

Scott Tison

7088885



Exhibit "A"

Description of Property

Lots 1 and 2, Section 9, Township 115 North of Range 23 West, excepting that tract or parcel of land formerly deeded to the Hastings & Dakota Ry. Co., the same containing about seventy (70) acres, more or less, together with a cartway 20 feet wide as laid out by the Supervisors of Chaska Town;

Also the following: Commencing at a point in the Northeast Corner of Lot 3, Section 9, Township 115 North of Range 23 West; running thence South on the line between Lots 2 and 3, 18 chains and 90 links to the Minnesota River bank; thence West along said River bank 2 chains and 12 ½ links to a post; thence North Parallel with the first mentioned line to the North line of said Lot 3 to a post; thence East 2 chains and 12 ½ links to the place of beginning, containing 4.07 acres, excepting therefrom ¾ of an acre previously deeded as right of way to the H. & D. Ry. Co. containing 3 ¼ acres

MEMORANDUM OF UNDERSTANDING

This MEMORANDUM OF UNDERSTANDING ("MOU") by and between **The Conservation Fund** ("TCF") and **The City of Chaska, Minnesota** (the "City").

WITNESSETH:

WHEREAS, the City has requested The Conservation Fund's assistance in its acquisition of roughly 75.00±-acres of riverine habitat along the banks of the Minnesota River from Deborah A. Schalow, divorced, as to a 1/5 share; William B. Schalow and Jeanie D. Schalow, married couple, as to a 1/5 share; Cynthia A. Schalow, widow, as to a 1/5 share; Stephanie M. Poppler, married, as to a 1/5 share; and Rebecca A. Schalow, widow, as to a 1/5 share. This property has been identified in the City's Park, Recreation and Open Space Plan as important green space. The Schalow parcel lies within a 5,000+ acre complex of protected wildlife lands and contains nearly 4,400 feet of river frontage along the Minnesota River. This parcel abuts Minnesota Valley State Park and is surrounded on all sides by city owned natural lands (the "Property"); and

WHEREAS, funding for this acquisition is available through a Minnesota Conservation Partner Legacy Grant to the City of Chaska, Minnesota; and

WHEREAS, TCF is a national non-profit land and water conservation organization with expertise in structuring, negotiating, and completing complex conservation land transactions; and

WHEREAS, TCF is willing to enter into a purchase contract for the Property; and

WHEREAS, The City is willing to take assignment of the purchase contract from TCF prior to closing under the purchase contract, so that the City takes title directly from the sellers.

THIS MEMORANDUM OF UNDERSTANDING IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

1. TCF will negotiate the acquisition of the Property directly with the property owners.
2. TCF will use all reasonable efforts to enter into a purchase contract to acquire title to the Property.
3. TCF will assign the purchase contract to the City prior to closing under the purchase contract.
4. In consideration for TCF's time and expenses, the City will pay to TCF \$25,000.00 (Twenty-Five Thousand and 00/100 Dollars), to be provided to TCF at closing on the purchase of the Property by the City.
5. If closing does not occur, the City shall still provide to TCF payment in consideration for its time and expenses, not to exceed \$8,000.00 (Eight-Thousand and 00/100 Dollars).
6. The Effective Date of this MOU is the last date signed by either party.

[Signatures on following page]

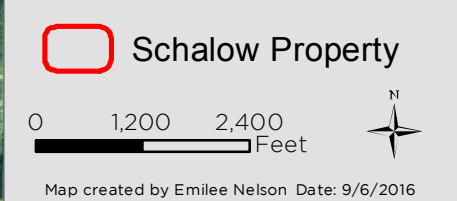
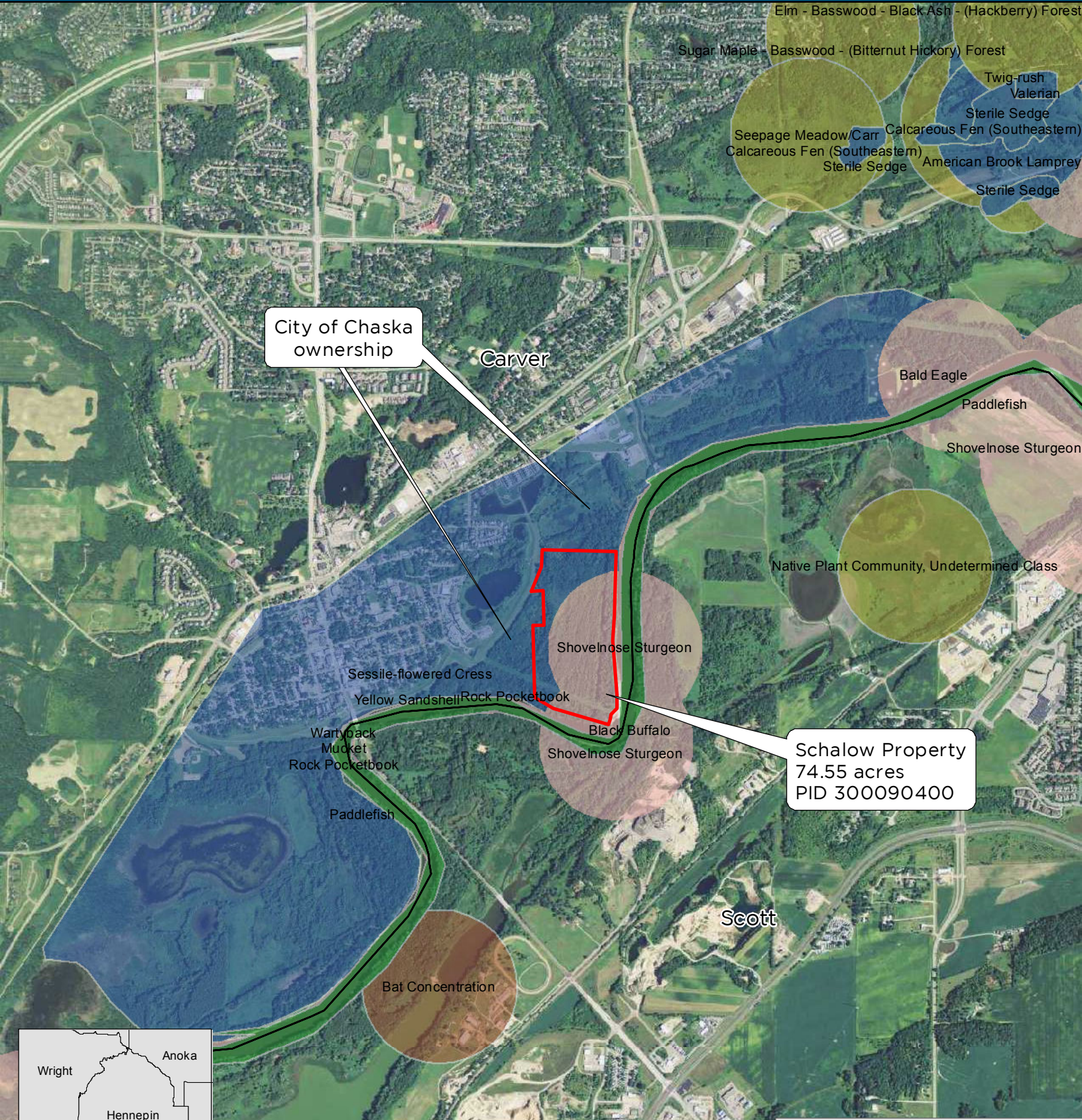
IN WITNESS WHEREOF, the undersigned have executed this Agreement effective as of the Effective Date.

The Conservation Fund

By: _____
Its: _____
Date: _____

The City of Chaska, Minnesota

By: _____
Its: _____
Date: _____



REQUEST FOR ACTION CHASKA CITY COUNCIL 8/19/2019

Subject: Annual 2018 Financial Reports

Prepared By: Noel Graczyk, Administrative Services Director; and,
Kelly Grinnell, Finance Manager

Background

Staff has completed work with the City's independent auditor on annual audits and financial reports for both the City of Chaska and the Chaska Fire Department Relief Association (CFDRA) as of and for fiscal year ended December 31, 2018.

The following enclosed reports relate to the City of Chaska audit:

- 1) City of Chaska, 2018 Comprehensive Annual Financial Report (CAFR)
Included in this report starting on page 11 is the Independent Auditor's Report. This report states that the financial statements present fairly, in all material respects, the financial position of the City as of the year ended December 31, 2018, and the results of its operations for that year. This is considered an unmodified "clean" audit opinion.
- 2) City of Chaska, 2018 Special Purpose Audit Reports
Included in this report are two separate reports issued by the auditor. The first report starting on page 1 address internal controls over financial reporting and legal compliance. The auditors found no deficiencies in internal controls or material weaknesses to report.

The second report starting on page 3 addresses compliance with Minnesota State Laws and Regulations. This report found that the City complied with all material terms and conditions of applicable legal provisions.

- 3) City of Chaska, 2018 Management Report
This report is prepared by the auditor and communicates information relevant to city finances and provides comments generated during the audit process. This report also includes Required Communications that addresses the role of the auditor. Included in this report is a fund overview of each of the budgeted operational funds of the City.

The following enclosed reports relate to the CFDRA audit:

- 1) CFDRA, 2018 Annual Financial Report (AFR).
Included in this report starting on page 3 is the Independent Auditor's Report. This

report states that the financial statements present fairly, in all material respects, the financial position of the CFDRA as of the year ended December 31, 2018, and the results of its operations for that year. This is considered an unmodified "clean" audit opinion.

2) CFDRA, 2018 Special Purpose Audit Reports on Internal Controls and Compliance with Laws and Regulations

Included in this report are two separate reports issued by the auditor. The first report addresses internal controls over financial reporting and legal compliance and begins on page 1. The auditors identified two material weaknesses as reportable concerning internal control procedures. The first addresses the lack of segregation of duties due to the small size of the relief accounting staff. The second addresses the lack of complete receipt documentation from fund raising activities. These two comments are consistent with comments from prior years.

The second report on Compliance with Minnesota State Laws and Regulations begins on page 2. This report found the CFDRA complied with material terms and conditions of applicable legal provisions with one exception. This one exception addresses the need for two signatures on all checks and disbursements. This issue has been reviewed with the Relief Trustees in order to implement changes to ensure future compliance.

3) CFDRA, 2018 Management Report

This report is prepared by the auditor and communicates information relevant to CFDRA finances and provides comments generated during the audit process. This report also includes Required Communications that addresses the role of the auditor.

Both Mr. William Lauer, Principal and Ms. Jackie Huegel, Principal with the audit firm Malloy, Montague, Karnowski, Radosevich & Co., P.A. (MMKR) will be at the Council meeting to present auditor's reports and findings for both the City and the CFDRA.

In accordance with Minnesota State Statutes, the 2018 CAFR for the City of Chaska and all associated reports issued by the auditor have been submitted to the Office of the State Auditor. Also, in accordance with State Statutes a summary of the 2018 CAFR was published in the Chaska Herald on Thursday, July 11, 2019.

The 2018 CAFR for the City of Chaska has also been submitted to bond rating agencies, bond insurance companies, bond trustees, various institutions holding City of Chaska bonds, and other parties requesting detailed financial reports from the City. The 2018 CAFR is available on the City Web Site at www.chaskamn.com and is also available for public inspection at both Chaska City Hall and Chaska Library.

CITY COUNCIL ACTION REQUESTED

Motion to accept City of Chaska 2018 Comprehensive Annual Financial Reports and Chaska Fire Department Relief Association 2018 Annual Financial Reports.

CITY OF CHASKA

STATE OF MINNESOTA

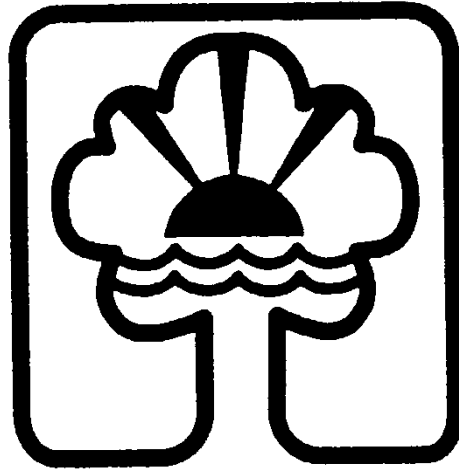
2018 COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED DECEMBER 31, 2018

**CITY OF CHASKA
STATE OF MINNESOTA
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED
DECEMBER 31, 2018**

Prepared by:
Administrative Services Department

Noel J. Graczyk
Administrative Services Director,
Treasurer

Kelly L. Grinnell
Finance Manager



CHASKA

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City of Chaska, Minnesota

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City of Chaska

June 26, 2019

**To the Citizens of the City of Chaska, Honorable Mayor and Council Members, and
Mr. Matt Podhradsky, City Administrator**

The comprehensive annual financial report of the City of Chaska, Minnesota, for the year ended December 31, 2018, is hereby submitted. The report was prepared in accordance with accounting principles generally accepted in the United States of America (GAAP) as established by the Governmental Accounting Standards Board and meets the requirements of the Minnesota State Auditor's Office.

This report consists of management's representations concerning the finances of the City. Consequently, management assumes full responsibility for the completeness and reliability of all the information presented in this report. To provide a reasonable basis for making these representations, management of the City has established a comprehensive internal control framework that is designed both to protect the City's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of the City's financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh their benefits, the City's comprehensive framework of internal controls has been designed to provide reasonable, rather than absolute assurance that the financial statements will be free from material misstatement. As management, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

The City's financial statements have been audited by Malloy, Montague, Karnowski, Radosevich, & Co., P.A., a firm of licensed certified public accountants. The goal of the independent audit was to provide reasonable assurance that the financial statements of the City for the fiscal year ended December 31, 2018 are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial presentation. Based upon the audit, the independent auditor concluded that there was reasonable basis for rendering an unmodified opinion that the City's financial statements for the fiscal year ended December 31, 2018, are fairly presented in conformity with GAAP. The independent auditor's report is presented as the first item in the financial section of this report.

GAAP requires that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The City of Chaska's MD&A can be found in the financial section of this report, immediately following the report of the independent auditors.

ONE CITY HALL PLAZA / CHASKA, MN 55318-1962 / PH: (952) 448-9200 / FAX: (952) 448-9300 / www.chaskamn.com

City Profile

The City of Chaska was founded in 1851 and incorporated on March 3, 1891. The City is located in eastern Carver County, with the Minnesota River bordering the City to the south.

Since 1975 the City has operated under a Statutory Plan A form of government. Policymaking and legislative authorities are vested in the City Council. The City Council is responsible, among other things, for passing ordinances, adopting the budget, and appointing committees. The City Council consists of a mayor and four council members. The mayor is elected for a two-year term of office and four council members serve four-year staggered terms, with two council members elected every two years. Non-partisan elections are held on the Tuesday after the first Monday in November, of each even-numbered year.

The City Administrator is appointed by the City Council and also serves as the City Clerk. The City Administrator is responsible for carrying out the policies and ordinances of the city council and overseeing daily operations of the City. A City Attorney is retained and appointed by the Chaska City Council. The Administrative Service Director serves as City Treasurer.

The City of Chaska provides a full range of services, including police and fire protection; building inspections; construction and maintenance of highways, streets, and other infrastructure; recreational activities and cultural events; and general administrative services. The City also operates ten enterprises: electric, water, sewer, and storm water utilities, a community center, two golf courses, curling and event center, a turbine generator and fiber internet service. The fiber internet service will cease to be provided as an enterprise after 2018, as this service was merged into the General Fund.

The City is also financially accountable for the Chaska Economic Development Authority (EDA), which is included in this report as a blended component unit. The Chaska City Council serves as the board of the EDA.

The primary mission of the City of Chaska is to enhance and maintain the high quality of life of its “shareholders”, the citizens of Chaska. Consistent with its mission, the City will strive to maintain its unique historical small town image and sense of community while supporting well-planned, orderly growth. To achieve its mission, the City has established six ongoing core strategies:

- Enhance Chaska’s high quality of life
- Plan orderly community development
- Maintain a sense of community and small-town values
- Assure that quality basic municipal services are provided
- Maintain a commitment to excellence
- Develop and maintain partnerships

The annual budget serves as the foundation for the City of Chaska’s financial planning and control. The objectives of these budgetary controls are to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the Chaska City Council. Activities of the General Fund and certain special revenue and capital project funds are included in the annual appropriated budget. Debt service budgetary control is established by bond sale resolution covenants. Project-length financial plans are adopted for capital projects funds.

The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is established at the fund level. Expenditures for departments or divisions that exceed

City of Chaska, Minnesota**For the Year Ended December 31, 2018**

appropriations are not authorized unless additional revenue sources or fund balance are identified and available. Unused appropriated expenditures lapse at year-end.

The City maintains stable financial operations due to a history of conservative budgeting, maintenance of healthy reserves, and a lack of reliance on state aid.

Economic Condition and Outlook

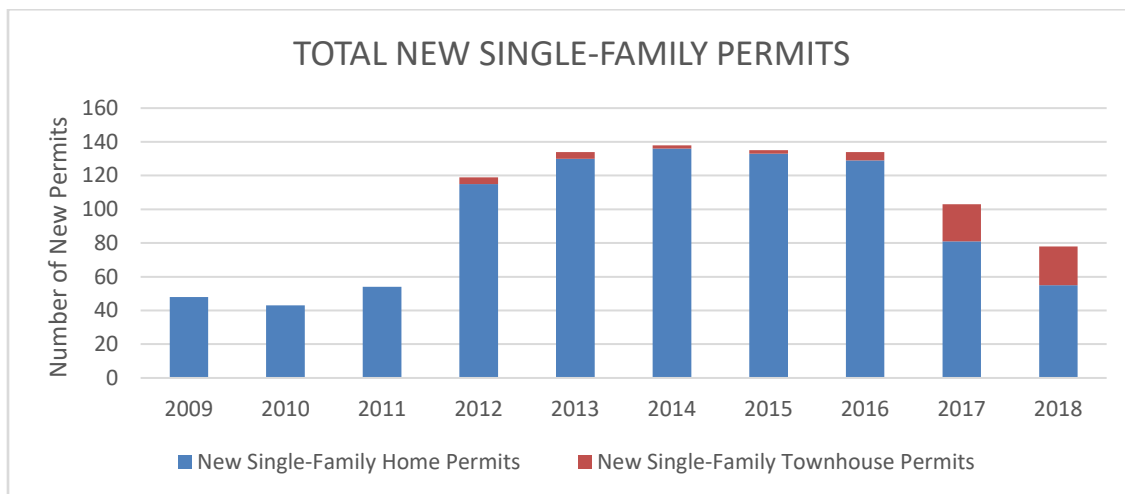
Since 2000, the City of Chaska has seen a significant amount of population growth and expects to continue growth through 2040.

<i>Year</i>	<i>Population</i>	<i>% Increase</i>
2000	17,500	
2010	23,770	35.8%
2018	27,622	16.2%
2030 Projected	32,000	15.8%
2040 Projected	36,600	14.4%

The rapid increase in population can be attributed to the addition of approximately 200 to 500 housing units (both single family and multifamily units) per year from 2002 through 2005, as well as the addition of a significant amount of commercial development in the community. This commercial development included both small boutiques and large service centers such as Home Depot, Super Target and Kohl's.

Chaska saw the majority of its industrial development growth in the late 1980s and early 1990s. Nearly 8,000 jobs were created, with over 13,000 jobs in total in the community. The industrial park was near full capacity in the 1990s, with the exception of a few remaining sites. National and international companies such as Entegris, FSI, Beckman Coulter and Lake Region Manufacturing all offer several hundred jobs at each facility. Housing and commercial development occurring after 2000 resulted directly from both a strong housing market and employment opportunities available in Chaska.

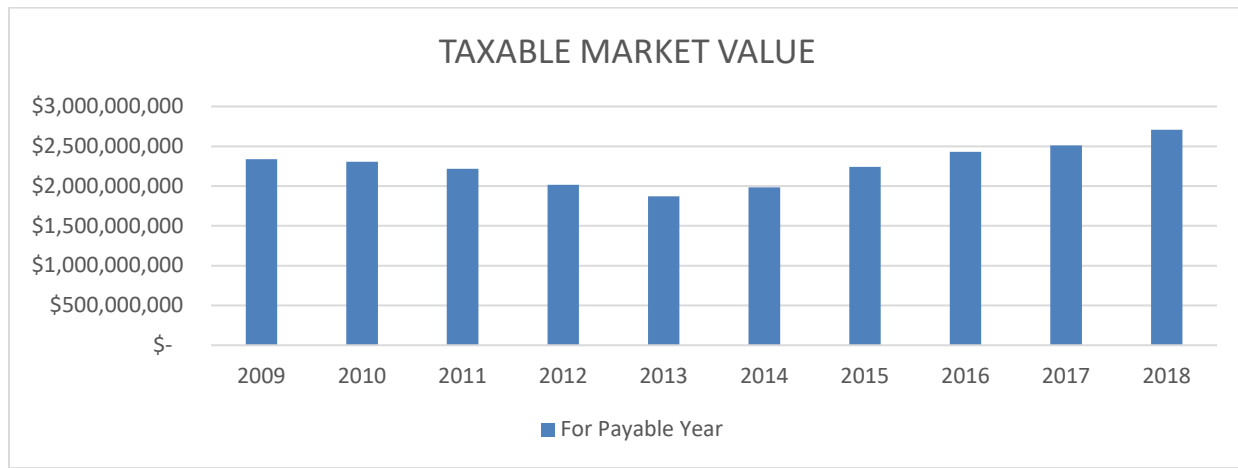
As with other communities across the country, the City saw a drop in new housing development beginning in 2007. The number of new single family permits rebounded beginning in 2012. The City had over 100 new single family permits each year from 2012 through 2017. The number of permits in 2018 was lower than expected, but permit activity for 2019 through May has been better than 2018 activity through May.



City of Chaska, Minnesota

For the Year Ended December 31, 2018

With the rebound in housing, market value in the City has also increased since 2014.



Other development opportunities within the City include the following:

Industrial Parks

There are two existing industrial parks located within Chaska with a combined capacity of 679 acres. Currently there are over one hundred enterprises occupying the parks, the largest of which include Lake Region Manufacturing, FSI International Inc., Beckman Coulter, Bailiwick and Lifecore Biomedical. There are a few remaining sites available within the industrial park.

Southwest Chaska Corporate and Industrial Development

The City has approximately 390 acres of corporate and industrial land that has started to develop along Highway 212. There is room for 5.5 million square feet of office and industrial space which will be marketed towards bioscience and high-tech companies. When complete, it is expected to add between \$300 and \$500 million of taxable market value as well as 4,000 to 6,000 quality jobs.

The first project in this new industrial area was United Health Group's 250,000 square foot data center that began operations in 2012. The second project was Stream Data's 115,000 square foot data center that completed construction in late 2014. The third project was the development of an approximately 100,000 square foot data center facility for US Bank National Association completed in 2017. The City continues to actively recruit other data centers to locate in the remaining parcels in this area.

Southwest Chaska Master Plan

Development of objectives outlined in the Southwest Chaska Master Plan began in 2017. The plan guides development and land use for an undeveloped two square mile area in southwest Chaska along Highway 212. While most of this area was originally determined to be residential, the new master plan allows for more corporate uses and allows the residential development to be more consistent with market conditions.

To support access to the southwest Chaska area, the City received approval in late 2011 for the addition of an interchange off U.S. Highway 212 at Carver County Road 44. This will open up additional land for corporate/industrial development. In 2017, this \$21 million interchange project was approved for \$10 million in funding as part of the State Bonding Bill. The City of Chaska and Carver County will provide funding for the remaining \$11 million. Construction will begin in 2019.

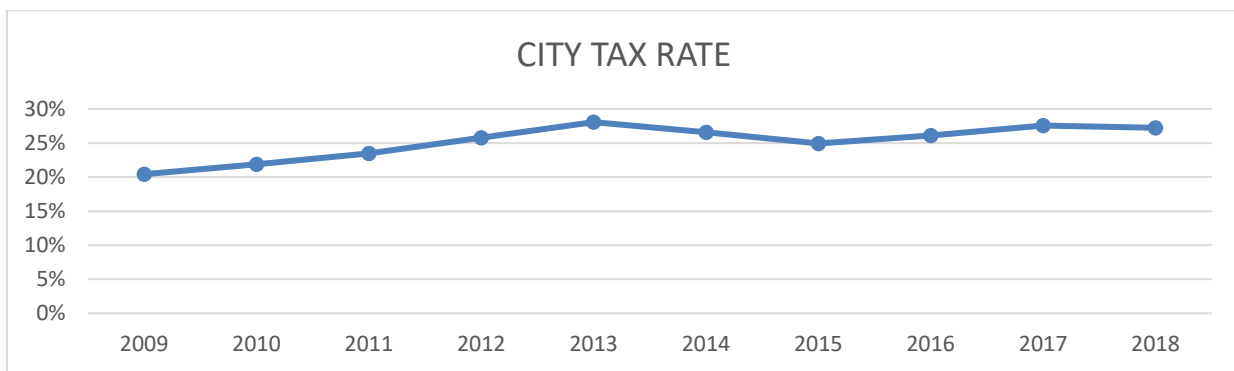
Long-Term Financial Planning

Each year the City develops a five-year financial forecast. The primary purpose of the forecast is to project available revenues and anticipated expenditures for all operating funds supported by property tax levies. The forecast is also used to establish the City's maximum tax levy. In preparing the five-year forecast, every attempt is made to accurately and conservatively estimate revenues and expenditures. The 2019 budget and five-year forecast were both developed based on the following objectives:

1. Support budget programs that help Chaska strengthen its mission of being "The Best Small Town in Minnesota"
2. Maintain existing high-quality service levels, funding new programs only after our existing, necessary programs are funded
3. Limit tax levy growth to capture only new growth and inflation
4. Fully fund scheduled maintenance and replacement of equipment/property
5. Increase levy additionally only if new service levels or assets are being added.
6. Budget utilizing a plan that avoids draw-down of the City's General fund reserve
7. Fully levy to support our adopted street reconstruction program
8. Develop a budget plan that is sustainable from a resource perspective to support the service levels residents expect

Key factors which impact both the costs of providing services and the City's revenue resources are changes in Chaska's population and households. The current 2018 – 2022 financial forecast strives to balance existing and future service level demands within the forecasted revenues while at the same time maintaining a low property tax rate.

The City's tax rate increased after the Great Recession in 2008 – 2009 due to declines in market values. As market values have slowly recovered and with the addition of an annual \$1,000,000 capital maintenance program, City property tax levels have remained relatively constant, with a tax rate of 27.23 percent in 2018.



In 2018, the City updated its Comprehensive Plan, which is a requirement from the Metropolitan Council to make local plans consistent with its updated Regional Development Framework. The 2040 Comprehensive Plan guides the direction of the City in several major areas: land use, transportation, environment, parks and trails, and public facilities. Each of these areas is examined in a comprehensive manner, in order to take advantage of opportunities, avoid problems, and work toward building a stronger community.

Major Initiatives

One of the City's main initiatives has been the development and implementation of its Downtown Master Plan. Chaska has a historic downtown core, with several commercial buildings and homes over 100 years old. A major focus of this initiative is to define how the City, businesses, and residents reinvest back into this unique area, to make it economically viable into the future.

Downtown redevelopment continues to be a priority. The City continues its multi-year program to reconstruct streets in the historic downtown core. This reconstruction has reinvigorated the coordination and planning efforts for the transformation of another downtown block, which will be called City Square West. The City envisions a gathering space that attracts citizens to come downtown to enjoy new and readily accessible services. Construction is estimated to start in late 2019 or early 2020.

Another major initiative for the City is the continuing capital maintenance plan. Key to this is the annual \$1 million capital maintenance levy dedicated to the General fund to reinvest in parks, streets and trails.

Certificate of Achievement

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Chaska for its Comprehensive Annual Financial Report (CAFR) for fiscal year ended December 31, 2017.

The Certificate of Achievement is a prestigious national award recognizing conformance with the highest standards for preparation of state and local government financial reports. In order to be awarded a Certificate of Achievement, a government unit must publish an easily readable and efficiently organized CAFR whose contents conform to program standards. A CAFR must satisfy both generally accepted accounting principles and applicable legal requirements.

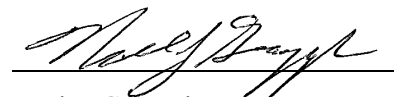
A Certificate of Achievement is valid for a period of one year only. The City of Chaska has received a Certificate of Achievement every year since 1989. We believe our current report continues to conform to the Certificate of Achievement program requirements, and we are submitting it to GFOA.

Acknowledgements

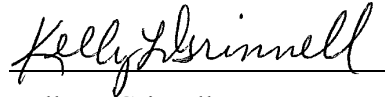
The preparation of this report was made possible by the dedicated service of the City staff, and in particular, members of the Administrative Services Department. Special recognition goes to Lisa M. Nelson, Controller, whose contributions were essential in the preparation and production of this report.

We would like to express appreciation to Matt Podhradsky, the City Administrator, and to the Honorable Mayor and Chaska City Council members for their interest and support in planning and conducting the financial operations of the City.

Respectfully submitted,



Noel J. Graczyk
Administrative Services Director, Treasurer



Kelly L. Grinnell
Finance Manager



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**City of Chaska
Minnesota**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

December 31, 2017

Christopher P. Morrell

Executive Director/CEO

Organization and Administrative Structure

City of Chaska, Minnesota

For the Year December 31, 2018

City of Chaska Residents and Businesses		
Elected Five (5) Member City Council		
Appointed Boards	Council Selected Outside Professional Advisors	Appointed Positions
Planning Commission	Independent Financial Auditing Firm	City Attorney
Parks Recreation and Arts (Cable)	Financial Consulting Firm	City Administrator, City Clerk
Human Rights Commission	Engineering Consulting Firm	

ADMINISTRATIVE STRUCTURE [593 Employees (150-9-0-434)]

City Administrator, City Clerk (1-0-0-0)

Administration (6-1-0-1) (1-0-0-0) Assistant City Administrator, Economic Development Coordinator (1-0-0-0) Human Resources Manager (1-0-0-0) Human Resources Generalist (0-0-0-1) Seasonal Intern (1-0-0-0) Deputy Clerk (1-0-0-0) Communications Manager (1-0-0-0) Cable Communications Coordinator (0-1-0-0) Cable TV Camera Operator Administrative Services (20-3-0-0) (1-0-0-0) Administrative Services Director, Treasurer (1-0-0-0) Finance Manager (1-0-0-0) Controller (1-0-0-0) Payroll Coordinator (1-0-0-0) Senior Accounting Clerk (1-0-0-0) Administrative Services Clerk (1-0-0-0) Accounting Supervisor (1-0-0-0) Accounting Clerk (1-0-0-0) Accounts Payable Clerk (0-1-0-0) Support Staff (1-0-0-0) Utility Billing Coordinator (1-0-0-0) Assist. Utility Billing Coordinator (2-0-0-0) Utility Account Clerk (2-2-0-0) Customer Service Representative (1-0-0-0) Information Systems Manager (1-0-0-0) IS Network Administrator (3-0-0-0) IS Network/Field Support Technicians Community Development and Planning Services (7-0-0-0) (1-0-0-0) Community Development Director (1-0-0-0) City Planner (1-0-0-0) Building Official (3-0-0-0) Building Inspector (1-0-0-0) Community Development/Permit Technician Engineering Services (2-0-0-0) (1-0-0-0) City Engineer (1-0-0-0) Civil Engineer II Police Services (32-1-0-0) [26 licensed officers] (1-0-0-0) Chief of Police (1-0-0-0) Deputy Chief (2-0-0-0) Lieutenant (3-0-0-0) Sergeant (3-0-0-0) Detective (2-0-0-0) Youth Services/ School Resource Officer (13-0-0-0) Patrol Officer (1-0-0-0) Community Partnership Officer (1-0-0-0) Community Service Officer Manager (3-0-0-0) Community Service Officer (2-0-0-0) Secretary/Administrative Assistant (0-1-0-0) Evidence Clerk Public Works Services (23-0-0-21) (1-0-0-0) Public Works Director (1-0-0-0) Assistant Public Works Director (1-0-0-0) Office Manager (1-0-0-0) Accounting/Inventory Clerk (3-0-0-0) Foreman (Street/Park/Mechanic) (2-0-0-0) Leadworker (Street/Park) (2-0-0-0) Mechanic (8-0-0-0) Maintenance III (Street/Park) (4-0-0-0) Maintenance II (Street/Park) (0-0-0-21) Maintenance-Seasonal Fire Services (4-1-0-0) (1-0-0-0) Fire Chief (1-0-0-0) Fire Marshal/Assistant Chief (2-0-0-0) Firefighter Inspector (0-1-0-0) Firefighter Administrative Assistant Chaska Volunteer Fire Department - 45 Active Volunteers	Electric Utility Services (14-0-0-1) (1-0-0-0) Electrical Director (1-0-0-0) Assistant Electrical Director (1-0-0-0) General Manager (1-0-0-0) Foreman (Lineworker) (2-0-0-0) Lead Lineworker (6-0-0-0) Lineworker III (2-0-0-0) Apprentice Lineworker (0-0-0-1) Seasonal Laborer Water and Sewer Utility Services (9-0-0-0) (1-0-0-0) Water/Sewer Director (1-0-0-0) Foreman (Water/Sewer) (1-0-0-0) Leadworker (Water/Sewer) (4-0-0-0) Maintenance III (Water/Sewer) (2-0-0-0) Maintenance II (Water/Sewer) Parks Recreation and Arts (24-3-0-336) (Includes Community Center and Curling/Event Center) (1-0-0-0) Parks and Recreation Director Parks, Recreation and Arts (3-0-0-29) (1-0-0-0) Assistant to the Director (1-0-0-0) Recreation Manager (1-0-0-0) Recreation Coordinator (0-0-0-20) Rink Attendant, Outdoor (0-0-0-9) Concessions (Parks/Beach) Community Center (15-3-0-252) (1-0-0-0) Community Center Manager (1-0-0-0) Ice Arena Supervisor (1-0-0-0) Maintenance Supervisor (1-0-0-0) Facilities Supervisor (1-0-0-0) Aquatics Supervisor (1-0-0-0) Admin Assistant I (1-0-0-0) AOA Specialist (1-0-0-0) Member Services Supervisor (1-0-0-0) Fitness Supervisor (3-0-0-0) Recreation Coordinator/Programmer (0-0-0-20) Rink Attendant/Monitor/Referee (3-0-0-20) Custodian/Maintenance (0-0-0-78) Pool Staff and Instructors (0-0-0-22) Front Desk/Cashier (0-3-0-24) Day Care/Preschool instructors (0-0-0-23) Fitness Instructor (0-0-0-65) Activities Instructor/Assistant Curling and Event Center (5-0-0-55) (1-0-0-0) Curling Center Manager (1-0-0-0) Head Ice Maker - Curling (1-0-0-0) Event Center Supervisor (1-0-0-0) Software Systems Supervisor (1-0-0-5) Custodian/Maintenance (0-0-0-24) Curling Instructors (0-0-0-20) Curling Center Staff (0-0-0-6) Event Center Staff Golf Courses (8-0-0-75) (1-0-0-0) Golf Professional (2-0-0-0) Assistant Golf Professionals Chaska Town Course (4-0-0-64) (1-0-0-0) Golf Superintendent (3-0-0-0) Greenskeeper (0-0-0-44) Course Staff (0-0-0-20) Maintenance-Seasonal Chaska Par 30 (1-0-0-11) (1-0-0-0) Greenskeeper (0-0-0-7) Course Staff (0-0-0-4) Maintenance-Seasonal
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Key to Number of Employees:

Full-Time - Part-Time - Seasonal Full-Time - Seasonal Part-Time

Elected and Administrative Officials

City of Chaska, Minnesota

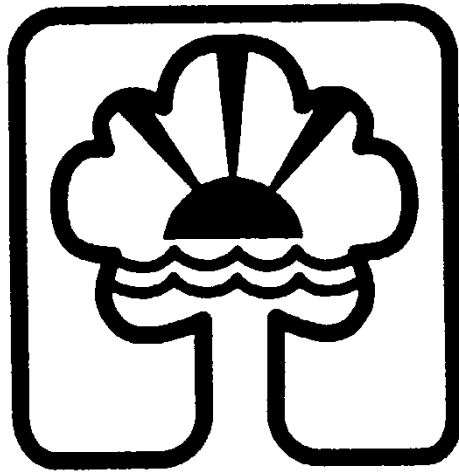
For the Year Ended December 31, 2018

Elected Officials

MAYOR:	Term of Office	
	From	To
Mark Windschitl	January 01, 2017	December 31, 2018
COUNCIL MEMBERS:		
Paula Geisler, First Ward	January 01, 2015	December 31, 2018
Gregory Boe, Second Ward	January 01, 2017	December 31, 2020
Christopher Schulz, Third Ward	January 01, 2015	December 31, 2018
Jay Rohe, Fourth Ward	January 01, 2017	October 03, 2018
Michael Huang, Fourth Ward	November 19, 2018	December 31, 2020

Administrative Officials

	NAME
CITY STAFF:	
City Administrator, City Clerk	Matt Podhradsky
Assistant City Administrator	Nate Kabat
Administrative Services Director, Treasurer	Noel Graczyk
Community Development Director	Kevin Ringwald
City Engineer	Matt Clark
Chief of Police	Scott Knight
Fire Chief	Timothy Wiebe
Public Works Director	Brian Jung
Director of Parks and Recreation	Marshall Grange
Electric Director	Toby Saxon
Interim Electric Director	Andrew Romine
Water and Sewer Director	Matt Haefner
Golf Professional	John Kellin
Executive Director of Chaska Economic Development Authority (EDA)	Matt Podhradsky
INDEPENDENT CONSULTANT:	
City Attorney	Luke Melchert Melchert, Hubert, Sjodin, PLLP.



CHASKA

INDEPENDENT AUDITOR'S REPORT

To the City Council and Management
 City of Chaska, Minnesota

REPORT ON THE FINANCIAL STATEMENTS

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Chaska, Minnesota (the City) as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

AUDITOR'S RESPONSIBILITY

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

(continued)

OPINIONS

In our opinion, the financial statements referred to on the previous page present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of December 31, 2018, the respective changes in financial position and, where applicable, cash flows thereof, and the budgetary comparison for the General Fund for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

EMPHASIS OF MATTER

As described in Note 1 of the notes to basic financial statements, the City has implemented Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, during the year ended December 31, 2018. Our opinion is not modified with respect to this matter.

OTHER MATTERS

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the required supplementary information (RSI), as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the RSI in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The introductory section, combining and individual fund statements and schedules, and the statistical section, as listed in the table of contents, are presented for purposes of additional analysis and are not required parts of the basic financial statements.

The combining and individual fund statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund statements and schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

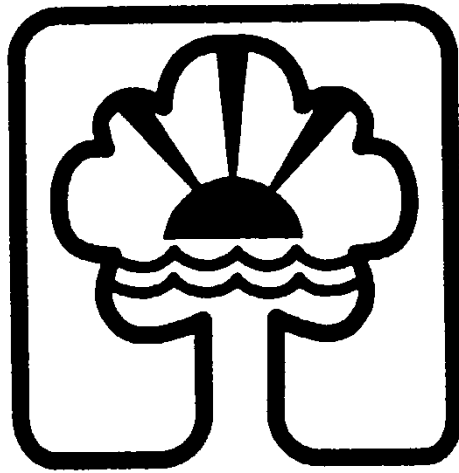
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OTHER REPORTING REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 26, 2019 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Malloy, Montague, Karnowski, Radosevich & Co., P. A.

Minneapolis, Minnesota
June 26, 2019



CHASKA

As management for the City of Chaska (the City), we offer readers of the City's financial statements with this narrative overview and analysis to the financial activities of the City for the year ended December 31, 2018. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, located earlier in the report and the City's basic financial statements following this section.

FINANCIAL HIGHLIGHTS

- The assets and deferred outflows of resources of the City exceeded liabilities and deferred inflows of resources at the close of the most recent fiscal year by \$197,760,608 (*net position*). Of that amount, \$36,545,935 is restricted for specific purposes (*restricted net position*) and \$179,866,300 represents the net investment in capital assets.
- The City's governmental funds reported combined ending fund balances of \$8,381,210. This is a decrease of \$10,387,050 from the prior year.
- At the end of the current fiscal year, the General fund had a fund balance of \$2,088,954. While these funds are not legally restricted, the City has committed \$1,010,606 for compensated absences, leaving \$1,078,348 unassigned.
- Total bonds and premium payable decreased \$9,039,785 during the current year. At the end of the year, the City reported \$113,852,933 in bonds payable.
- The City recorded a change in accounting principle in the current year with the implementation of Governmental Accounting Standards Board Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. The change reflects standards established for recognizing and measuring liabilities, deferred outflows of resources, deferred inflows of resources, and expenses as they relate to other post-employment benefit (OPEB) obligations. The implementation of this standard reduced beginning net position on the government-wide financial statements by \$373,908.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

These financial statements include not only the City itself (known as the primary government), but also the Chaska Economic Development Authority (EDA). The EDA has been presented as a blended component unit of the City's financial statements in accordance with accounting principles generally accepted in the United States of America.

Government-wide Financial Statements – The government-wide statements are designed to provide readers with a broad overview of the City's finances, in a manner similar to private sector business.

The *Statement of Net Position* presents information on the City's assets, liabilities, and deferred inflows/outflows of resources with the difference reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The *Statement of Activities* presents information showing how the City's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods, (e.g., uncollected taxes and earned, but unused employee leave benefits).

The government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include General Government, Public Safety, Public Works, Parks, Recreation and Arts, and Economic Development. The business-type activities of the City include Electric, Water, Sewer, and Storm Water utilities, along with the Community Center, Par 30 Golf Course, Chaska Town Course, Turbine Generator, Internet Service Provider (ended in 2018), and Curling Center operations.

Fund Financial Statements – A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental Funds – Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on the near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for the governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental funds Balance Sheet and Statement of Revenues, Expenditures, and Changes in Fund Balance provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City maintains numerous individual governmental funds. Information is presented separately in the governmental funds Balance Sheet and Statement of Revenues, Expenditures, and Changes in Fund Balances for the General Fund and Public Improvement Projects Fund, which are considered to be major funds. Data from the other governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor

governmental funds is provided in the form of combining statements or schedules elsewhere in this report.

The City adopts an annual appropriated budget for its General Fund, Mount Pleasant Maintenance & Care Fund, Chaska EDA Fund, and Equipment Acquisition Fund. Budgetary comparison statements have been provided for these funds to demonstrate compliance with the budget.

Proprietary Funds – The City maintains two different types of proprietary funds:

- *Enterprise funds* are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its Electric, Water, Sewer, and Storm Water utilities, along with the Community Center, Par 30 Golf, Chaska Town Course, Turbine Generator, Internet Service Provider, and Curling Center operations. Data from the non-major enterprise funds are combined into a single, aggregated presentation.
- *Internal service funds* are used to accumulate and allocate costs internally among the City's various functions. The City has one internal service fund that is used to account for the purchase of property, liability, and worker's compensation insurance. This internal service fund is included in the governmental activities in the government-wide financial statements. The internal service fund is presented in a single column in the proprietary funds financial statements.
- Proprietary fund statements provide the same type of information as the government-wide financial statements, only in more detail. Proprietary fund financial statements provide separate information for the Electric, Water, Community Center, Turbine Generator, and Curling Center operations, all of which are considered to be major funds of the City. Data from the non-major enterprise funds are combined into a single, aggregated presentation.

Fiduciary Funds - Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of these funds are not available to support the City's own programs. All the City's fiduciary activities are reported in a separate statement of fiduciary net position.

Notes to the Financial Statements - The notes to the financial statements provide additional narrative and financial information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to financial statements are located immediately following Fiduciary fund financial statements.

Other Information - In addition to the basic financial statements, the financial section also presents required supplementary information, and the combining and individual fund statements and schedules. These statements and schedules are presented immediately following the notes to the financial statements.

Management's Discussion and Analysis

City of Chaska, Minnesota

For the Year Ended December 31, 2018

Further, a statistical section has been included to facilitate additional analysis and is the last section of the report.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of the City's financial position. For the City, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$197,760,608 at the close of 2018.

By far, the largest portion of the City's net position (91.0 percent) reflects its net investment in capital assets (e.g., land, buildings, machinery, equipment and infrastructure), less outstanding debt used to acquire those assets. The City uses capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since capital assets themselves cannot be used to liquidate these liabilities.

City of Chaska - Summary of Net Position

	Governmental Activities		Business-Type Activities		Total	
	2018	2017	2018	2017	2018	2017
Assets						
Current and Other Assets	\$ 29,726,863	\$ 39,997,184	\$ 48,538,240	\$ 53,038,171	\$ 78,265,103	\$ 93,035,355
Capital Assets	188,231,207	179,899,176	69,705,234	69,468,609	257,936,441	249,367,785
Total Assets	<u>\$ 217,958,070</u>	<u>\$ 219,896,360</u>	<u>\$ 118,243,474</u>	<u>\$ 122,506,780</u>	<u>\$ 336,201,544</u>	<u>\$ 342,403,140</u>
Deferred Outflows of Resources						
Pension Plan Deferments	\$ 5,121,120	\$ 6,397,999	\$ 760,653	\$ 1,174,718	\$ 5,881,773	\$ 7,572,717
OPEB Plan Deferments	15,097	-	6,394	-	21,491	-
Total Deferred Outflows of Resources	<u>\$ 5,136,217</u>	<u>\$ 6,397,999</u>	<u>\$ 767,047</u>	<u>\$ 1,174,718</u>	<u>\$ 5,903,264</u>	<u>\$ 7,572,717</u>
Total Assets and Deferred Outflows	<u>\$ 223,094,287</u>	<u>\$ 226,294,359</u>	<u>\$ 119,010,521</u>	<u>\$ 123,681,498</u>	<u>\$ 342,104,808</u>	<u>\$ 349,975,857</u>
Liabilities						
Other Liabilities	\$ 4,540,271	\$ 3,758,505	\$ 5,007,643	\$ 4,855,039	\$ 9,547,914	\$ 8,613,544
Noncurrent Liabilities	56,601,970	60,649,578	70,422,540	76,490,959	127,024,510	137,140,537
Total Liabilities	<u>\$ 61,142,241</u>	<u>\$ 64,408,083</u>	<u>\$ 75,430,183</u>	<u>\$ 81,345,998</u>	<u>\$ 136,572,424</u>	<u>\$ 145,754,081</u>
Deferred Inflows of Resources						
Debt Refunding Deferments	\$ -	\$ -	\$ 444,312	\$ 481,338	\$ 444,312	\$ 481,338
Pension Plan Deferments	6,361,652	7,016,880	965,812	777,568	7,327,464	7,794,448
Total Deferred Inflows of Resources	<u>\$ 6,361,652</u>	<u>\$ 7,016,880</u>	<u>\$ 1,410,124</u>	<u>\$ 1,258,906</u>	<u>\$ 7,771,776</u>	<u>\$ 8,275,786</u>
Net Position						
Net Investment in Capital Assets	\$ 146,659,763	\$ 137,122,192	\$ 33,206,537	\$ 30,523,279	\$ 179,866,300	\$ 167,645,471
Restricted	20,434,329	19,807,677	16,111,606	17,986,742	36,545,935	37,794,419
Unrestricted	(11,503,698)	(2,060,473)	(7,147,929)	(7,433,427)	(18,651,627)	(9,493,900)
Total Net Position	<u>\$ 155,590,394</u>	<u>\$ 154,869,396</u>	<u>\$ 42,170,214</u>	<u>\$ 41,076,594</u>	<u>\$ 197,760,608</u>	<u>\$ 195,945,990</u>
Total Liabilities, Deferred Inflows, and Net Position	<u>\$ 223,094,287</u>	<u>\$ 226,294,359</u>	<u>\$ 119,010,521</u>	<u>\$ 123,681,498</u>	<u>\$ 342,104,808</u>	<u>\$ 349,975,857</u>

Management's Discussion and Analysis

City of Chaska, Minnesota

For the Year Ended December 31, 2018

An additional portion of the City's net position represents resources that are subject to external restriction on how they may be used. The amount of restricted net position is \$36,545,935. After restrictions, the City is reporting an unrestricted net position deficit of \$18,651,627 a decrease of \$9,157,727 from the prior year.

Governmental activities – Total net position of the governmental activities increased \$720,998. The change in net position was largely due to a \$9,537,571 increase in net investment in capital assets related to construction in progress and developer donated infrastructure, coupled with unrestricted net position decreasing \$9,443,225 due to construction in progress, which had not received funding sources as of year-end.

Business-type activities – Total net position of the business-type activities increased \$1,093,620 to \$42,170,214. Net investment in capital assets increased \$2,683,258 due to construction in progress for a new electric substation and community center project. Restricted net position decreased \$1,875,136 due to payment of debt using restricted escrow funds.

City of Chaska - Changes in Net Position

	Governmental Activities		Business-Type Activities		Total	
	2018	2017	2018	2017	2018	2017
Revenues						
Program Revenues:						
Charges for Services	\$ 7,255,529	\$ 6,120,772	\$ 57,683,986	\$ 53,532,768	\$ 64,939,515	\$ 59,653,540
Operating Grants & Contributions	777,833	1,477,224	99,052	1,626	876,885	1,478,850
Capital Grants & Contributions	7,951,347	14,086,637	198,433	704,759	8,149,780	14,791,396
General Revenues:						
Property Taxes	10,129,998	9,089,057	-	-	10,129,998	9,089,057
Franchise Taxes	4,576,985	4,300,526	-	-	4,576,985	4,300,526
Grants & Contributions Not Restricted	26,334	310,188	211	41,184	26,545	351,372
Other General Revenues	767,516	670,220	444,968	319,934	1,212,484	990,154
Total Revenues	31,485,542	36,054,624	58,426,650	54,600,271	89,912,192	90,654,895
Expenses						
General Government	6,025,119	6,603,240	-	-	6,025,119	6,603,240
Economic Development	4,352,049	2,005,808	-	-	4,352,049	2,005,808
Public Safety	6,189,888	6,063,781	-	-	6,189,888	6,063,781
Public Works	10,088,913	9,042,167	-	-	10,088,913	9,042,167
Parks, Recreation & Arts	1,526,003	1,286,155	-	-	1,526,003	1,286,155
Interest on Long-term Debt	1,550,437	1,264,604	-	-	1,550,437	1,264,604
Electric	-	-	38,896,423	35,744,098	38,896,423	35,744,098
Water	-	-	3,015,694	2,883,350	3,015,694	2,883,350
Sewer	-	-	3,801,595	3,494,259	3,801,595	3,494,259
Community Center	-	-	4,752,021	4,536,723	4,752,021	4,536,723
Par 30 Golf Course	-	-	189,814	193,856	189,814	193,856
Chaska Town Course	-	-	2,452,056	2,512,410	2,452,056	2,512,410
Turbine Generator	-	-	1,016,539	1,019,671	1,016,539	1,019,671
Internet Service Provider	-	-	159,357	184,840	159,357	184,840
Storm Water	-	-	1,072,424	980,334	1,072,424	980,334
Chaska Curling Center	-	-	2,635,334	2,330,918	2,635,334	2,330,918
Total Expenses	29,732,409	26,265,755	57,991,257	53,880,459	87,723,666	80,146,214
Excess Before Transfers	1,753,133	9,788,869	435,393	719,812	2,188,526	10,508,681
Transfers	(769,471)	(1,007,167)	769,471	1,007,167	-	-
Change in Net Position	983,662	8,781,702	1,204,864	1,726,979	2,188,526	10,508,681
Net Position - Beginning, as						
Previously Reported	154,869,396	146,087,694	41,076,594	39,349,615	195,945,990	185,437,309
Change in Accounting Principle	(262,664)	-	(111,244)	-	(373,908)	-
Net Position - Beginning, Restated	154,606,732	146,087,694	40,965,350	39,349,615	195,572,082	185,437,309
Net Position - Ending	\$ 155,590,394	\$ 154,869,396	\$ 42,170,214	\$ 41,076,594	\$ 197,760,608	\$ 195,945,990

As a whole, the City had total revenues of \$89,912,192 for the year ended December 31, 2018. This is a decrease of \$742,703 from the prior year.

The total cost of all programs and services was \$87,723,666, an increase of \$7,577,452 from the prior year. The City's expenses are predominantly related to providing services such as police, fire, building inspections, street maintenance, and snow removal, purchasing power for electric service and other utility operations for the citizens of Chaska. Other expenses include economic development, public project construction and interest on long-term debt.

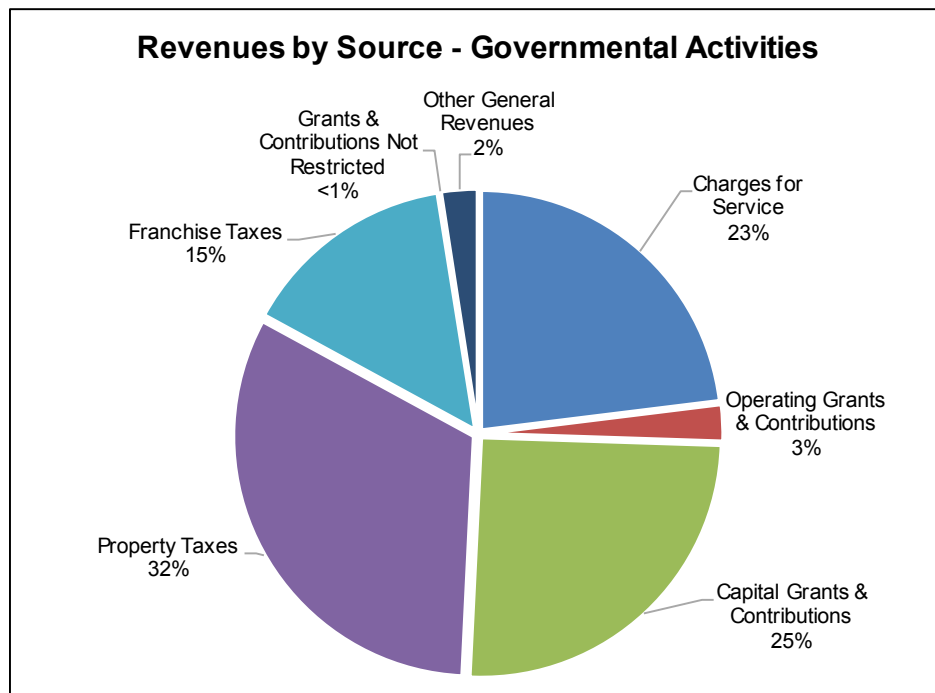
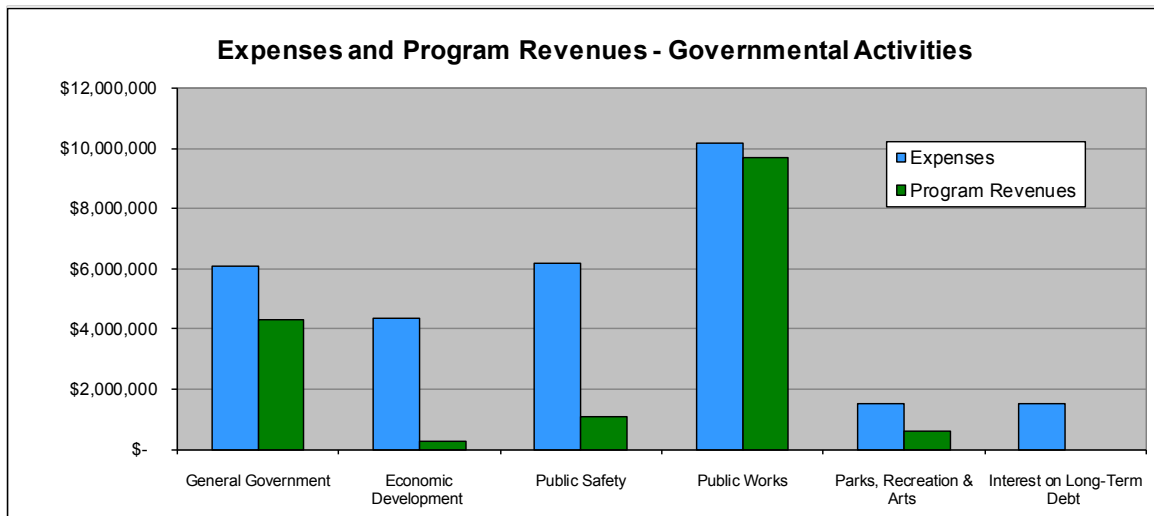
Governmental activities – Governmental Activities revenue decreased \$4,569,082 from the prior year and expenses increased \$3,466,654. Significant components of revenue and expenses include:

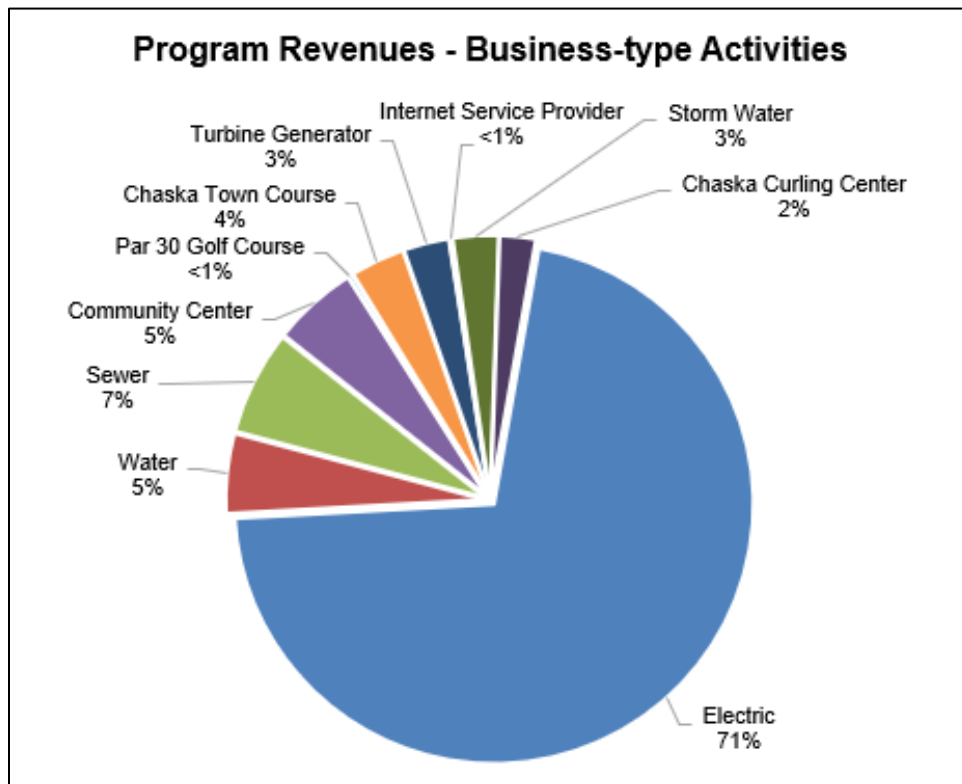
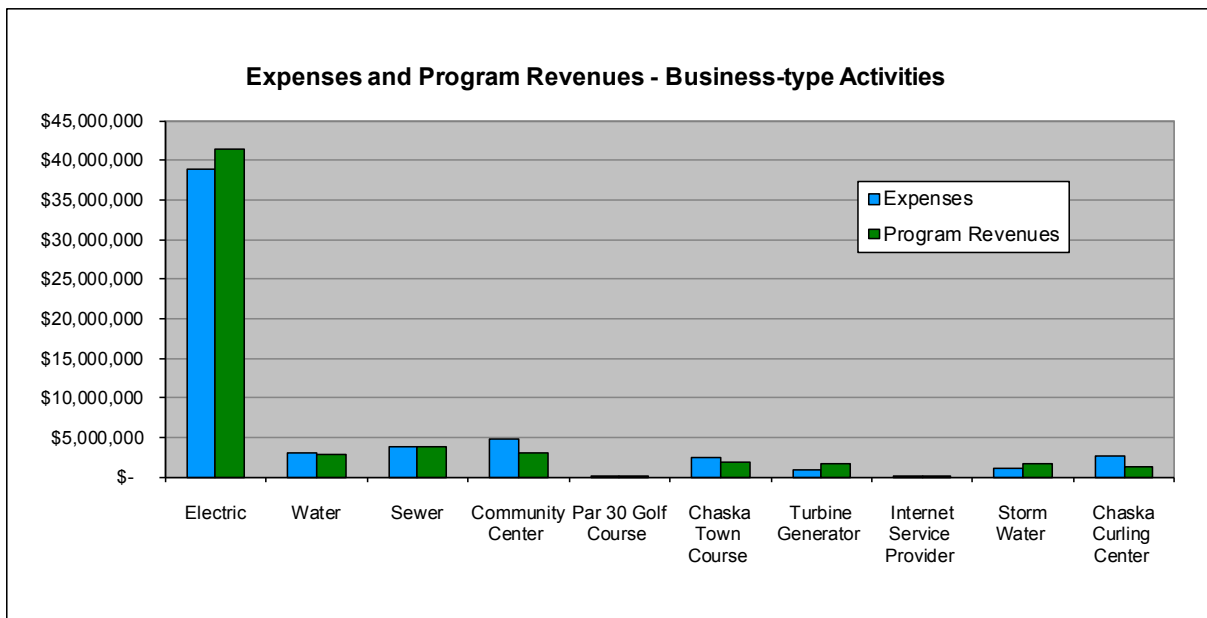
- The City's largest source of revenue was property taxes at \$10,129,998 or 32.2 percent.
- Capital Grants and Contributions were the next major source of revenues at 25.3 percent. This revenue is related to special assessments, state aids for street reconstruction, and developer donated infrastructure improvements.
- While Capital Grants and Contributions were a major source of revenue, this revenue decreased \$6,135,290 compared to the prior year. 2018 assessment levies returned to an average level, following a high year of levied assessments in 2017.
- Charges for Services made up 23.0 percent of total revenue and increased \$1,134,757 from the prior year, partly due to higher budgeted administration fees.
- The total costs of all programs and services were \$29,732,409. The cost of providing street maintenance/construction makes up 33.9 percent of this total and public safety accounts for 20.8 percent of this total.
- Economic Development expenses were \$2,346,241 higher than the prior year related to redevelopment projects located in new and expanding Tax Increment Districts.
- Additional comparisons can be found in the accompanying graphs.

Business-type activities – Business-type Activities revenue increased \$3,826,379 from the prior year and expenses increased \$4,110,798. Significant components of revenue and expenses include:

- Charges for services for business-type activities includes charges for Electric, Water, Sewer and Storm Water utilities. Also included in charges for services are Community Center, Par 30 golf course, Chaska Town Course golf course, Turbine Generator, Internet Service Provider, and Chaska Curling Center operations.
- The Electric fund comprises about 71 percent of all business-type revenue and 67 percent of all business-type expenses.
- Charges for services increased \$4,151,218 or 7.8 percent from the prior year. The majority of this increase was in the Electric fund, which increased \$3,650,817. Both residential and industrial service revenues significantly increased.
- Capital Grants and Contributions decreased \$506,326. There were fewer construction projects in 2018 as compared to 2017.
- Electric fund expenses increased \$3,152,325 due to higher purchased power costs, administration costs, and depreciation.

- The Internet Service Provider operations to outside customers ended in 2018. At year-end, the City transferred assets valued at \$435,590 (net of depreciation) to governmental activities.
- The Chaska Curling Center expenses increased \$304,416 due to the popularity of the facility and expansion of events at the arena, such as Curling Night in America.
- Additional comparisons can be found in the accompanying graphs.





FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, the City of Chaska uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds - The focus of the City's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the City of Chaska's financing requirements. In particular, assigned and unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, the City's governmental funds reported a combined fund balance of \$8,381,210. Revenues for the City's governmental funds were \$27,197,021, while total expenditures were \$36,662,986. Property taxes, charges for services and franchise taxes were the most significant sources of revenue (77.0 percent) while capital outlay was the most significant expenditure (22.6 percent) followed by Public Works (21.0 percent) and Public Safety (16.9 percent).

The **General fund** is the chief operating fund of the City. At the end of the current fiscal year, unassigned fund balance of the General Fund was \$1,078,348. Total fund balance increased \$77,039 to \$2,088,954, as of December 31, 2018.

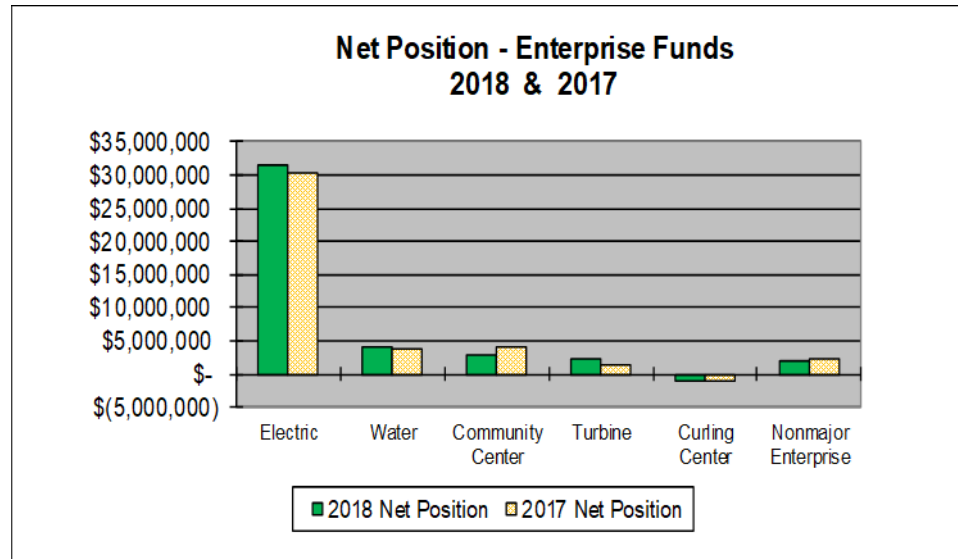
- For the year, total revenues and other financing sources were \$16,034,408 and total expenditures and other financing uses were \$15,957,369, resulting in a \$77,039 increase in fund balance. Total revenues were \$44,961 less than total expenditures, due to lower than expected permit revenue. This decrease was offset by transfers to the General fund, from the Internal Service fund, resulting in the increase in fund balance.
- The City has committed \$1,010,606 in the general fund for compensated absences.

The **Public Improvement Projects fund** is a capital project fund used to account for the revenues and expenditures for public improvement costs. Fund balance decreased \$6,692,688 in 2018 due to capital outlay and other project costs that had not received funding sources as of year-end.

Proprietary Funds – The City's proprietary fund statements provide the same type of information found in the government-wide financial statements, but in more detail.

The combined net position of all current year enterprise funds operations increased \$1,062,705 (including the change in accounting principle) to \$41,920,831. Factors concerning the finances of these funds have been addressed in the discussion of the City's business-type activities.

The following table shows net position changes in individual major enterprise funds and combined non-major enterprise funds between 2017 and 2018.



General Fund Budgetary Highlights

The final amended budget for the General fund includes the original adopted budget plus any additional supplemental appropriations that were approved by the City Council during the year. In 2018, the original budget was amended, increasing revenues \$13,000, decreasing other financing sources \$8,000, decreasing expenditures \$200,564, and increasing other financing uses \$128,000.

The City's final budget for the General fund anticipated that revenues and other financing sources would be \$77,564 more than expenditures and other financing uses. At year-end, the increase was \$77,039, \$525 less than the final budget.

Budgetary variances – Revenues

- Total General Fund property taxes were \$5,422,403, slightly more than the final budget of \$5,411,040.
- General Fund revenue from electric franchise taxes was \$151,670 more than final budget due to increased electric sales.
- Licenses and Permit revenue was \$515,546 under budget due a decrease in total building permits issued.
- Intergovernmental revenue surpassed the final budget by \$74,202. State aid and state training aid for Police and Fire comprised \$47,171 of the variance.
- Investment earnings were \$19,607 more than final budget due to better returns.

Budgetary variances - Expenditures

- General Government expenditures were \$324,983 under budget. Professional services and maintenance costs related to upgrades to improve safety in City Hall common areas and services related to the City's initiative to re-invest in employees were over budget, however these items were offset by budgeted contingency of \$795,000, resulting in the positive change.
- Public Safety expenditures were \$326,459 more than the final budget. Overages include overtime costs in both police and fire. Staffing expansions in the police and fire departments resulted in higher costs for equipping and training new employees. The increase compared to budget also includes employee wages related to billable services, which are not budgeted.
- Public Works was \$242,644 over budget related to higher than expected snow removal costs and utility costs.
- Parks, Recreation and Arts were under budget by \$226,667 due to vacant full-time positions as Parks, Recreation and Arts re-organizes its staffing structure.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

As shown in capital asset table below, at the end of 2018, the City had \$257.9 million (net of depreciation) invested in a broad range of capital assets, including police and fire equipment, buildings, park facilities, roads and highways, and utility infrastructure. More detailed information on the City of Chaska's capital assets can be found in **Note 4** of the basic financial statements.

Capital Assets at Year End - Net of Depreciation

	Governmental Activities		Business-Type Activities		Total	
	2018	2017	2018	2017	2018	2017
Land	\$ 51,583,265	\$ 51,768,931	\$ 1,231,421	\$ 1,231,421	\$ 52,814,686	\$ 53,000,352
Works of Art/Historical Treasures	105,027	105,027	-	-	105,027	105,027
Buildings	2,416,629	2,598,135	36,160,012	38,300,505	38,576,641	40,898,640
Other Improvements	11,966,322	12,599,631	1,081,052	1,135,327	13,047,374	13,734,958
Furniture & Equipment	4,080,492	3,550,613	5,088,132	4,709,249	9,168,624	8,259,862
Infrastructure	95,779,033	97,355,548	20,376,465	21,095,485	116,155,498	118,451,033
Construction in Progress	22,300,439	11,921,291	5,768,152	2,996,622	28,068,591	14,917,913
Total Capital Assets,						
Net of Depreciation	<u>\$ 188,231,207</u>	<u>\$ 179,899,176</u>	<u>\$ 69,705,234</u>	<u>\$ 69,468,609</u>	<u>\$ 257,936,441</u>	<u>\$ 249,367,785</u>

In 2018, a significant increase to Construction in Progress is reported in both governmental activities and business-type activities.

- Governmental activities construction in progress is related to ongoing and extensive development of the southwest Chaska area.

- Business-type activities construction in progress includes a substation and expansion of the electric distribution system, and an arena locker room project at the Chaska Community Center.

Long-Term Debt

At year-end, the City had \$108.2 million in bonds, notes, and capital leases outstanding, as shown in the table below. More detailed information about the City's long-term liabilities is presented in **Note 6** to the financial statements.

City of Chaska's Outstanding Debt						
(Does Not Include Premiums, Compensated Absences, Other Post-Employment Benefit or Net Pension Liabilities)						
	Governmental Activities		Business-Type Activities		Total	
	2018	2017	2018	2017	2018	2017
General Obligation Equipment Certificates	\$ 2,505,000	\$ 2,605,000	\$ -	\$ -	\$ 2,505,000	\$ 2,605,000
General Obligation Bonds	1,435,000	1,635,000	15,100,000	15,820,000	16,535,000	17,455,000
General Obligation Tax Increment Bonds	1,125,000	1,220,000	-	-	1,125,000	1,220,000
General Obligation Abatement Bonds	2,420,000	2,430,000	-	-	2,420,000	2,430,000
General Obligation Improvement Bonds	28,780,000	30,995,000	-	-	28,780,000	30,995,000
Revenue Bonds	-	-	27,905,000	29,440,000	27,905,000	29,440,000
EDA Lease Revenue Bonds	9,545,000	9,815,000	19,145,000	22,575,000	28,690,000	32,390,000
Promissory Note Payable	96,139	107,998	-	-	96,139	107,998
Capital Lease Payable	-	-	145,571	-	145,571	-
Total	<u>\$ 45,906,139</u>	<u>\$ 48,807,998</u>	<u>\$ 62,295,571</u>	<u>\$ 67,835,000</u>	<u>\$ 108,201,710</u>	<u>\$ 116,642,998</u>

- During 2018, the City made principal payments of \$8,575,000 on outstanding bonds and \$11,859 in notes payable.
- During the year, the City entered into a capital lease agreement for fitness equipment at the Community Center. As of year-end, the balance outstanding is \$145,571.

The City of Chaska's General Obligation bonds carry an AA rating by Standard and Poor's, the City of Chaska Electric Revenue Bonds are rated A1 by Moody's and the Chaska EDA Lease Revenue Bonds carry an AA- rating by Standard and Poor's, as of last review.

Under Minnesota State Statutes, the general obligation bonded debt issued by the City is subject to a legal debt limitation based on 3 percent of market value. At December 31, 2018, the City's legal debt margin was \$80,030,573. The statutes provide that debt issues supported by tax increment, special assessment revenues or available dedicated reserves are excluded from the total limited debt.

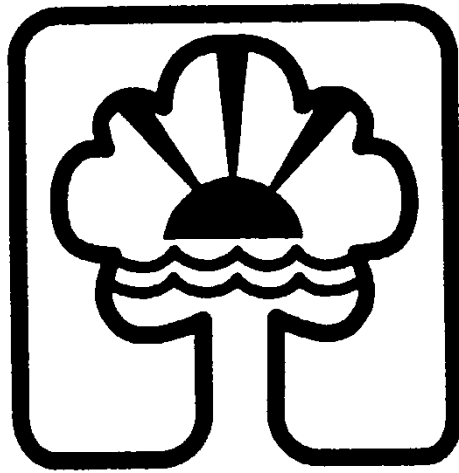
ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The City's elected and appointed officials considered many factors when setting the fiscal year 2019 budget. Specifically, six major economic issues were considered:

1. Market values across the community increased by an average of 5.72 percent. This will increase our overall property values in the community to just under \$3 billion, the highest level in our City's history. 1.7 percent of this change came from new construction, existing property value increased about 4 percent.
2. Based on State formulas, the City receives minimal Local Government Aid to help reduce our tax levy need. In setting taxes payable 2018, the City did recapture half of the \$250,000 lost annually from LGA reductions.
3. Both residential and commercial building permit activity is expected to be stable in 2019.
4. The City is once again seeing an increase in population with an estimated 2018 population of more than 27,000 residents.
5. Electric revenue has continued to increase with continued economic development activity occurring in the last five years, including data center development and additions to existing industrial businesses, driving up this usage. This has had a positive impact on the electric franchise fee coming back to the General fund.
6. The City continues to see a good mix of commercial, industrial and residential growth in the community.

Requests for Information

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the City's finances and to demonstrate the City's accountability for the money it receives. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Administrative Services Department, City of Chaska, One City Hall Plaza, Chaska, MN 55318.



CHASKA

Government-Wide Financial Statements

City of Chaska, Minnesota

For the Year Ended December 31, 2018

CITY OF CHASKA, MINNESOTA

STATEMENT OF NET POSITION
DECEMBER 31, 2018

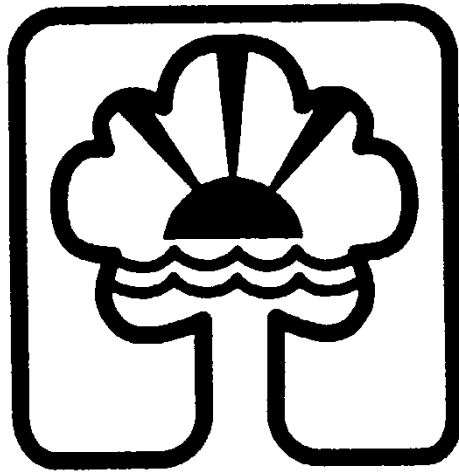
	GOVERNMENTAL ACTIVITIES	BUSINESS-TYPE ACTIVITIES	TOTAL
ASSETS			
Cash And Investments	\$ 11,626,617	\$ 4,962,102	\$ 16,588,719
Receivables:			
Taxes	119,625	-	119,625
Special Assessments	13,804,201	41,688	13,845,889
Accounts, Net Of Allowance	217,717	7,102,934	7,320,651
Interest	18,163	153,691	171,854
Leases	99,383	18,901,549	19,000,932
Notes	26,595	-	26,595
Internal Balances	1,088,408	(1,088,408)	-
Due From Other Governments	129,128	57,778	186,906
Inventories	-	2,079,403	2,079,403
Net Pension Asset	242,430	-	242,430
Restricted Assets:			
Cash And Investments For Operating And Maintenance	-	10,432,000	10,432,000
Cash With Escrow Agent - Debt Service	2,354,596	5,895,503	8,250,099
Capital Assets:			
Not Depreciated	73,988,731	6,999,573	80,988,304
Net Of Depreciation	114,242,476	62,705,661	176,948,137
TOTAL ASSETS	217,958,070	118,243,474	336,201,544
DEFERRED OUTFLOWS OF RESOURCES			
Pension Plan Deferments	5,121,120	760,653	5,881,773
OPEB Plan Deferments	15,097	6,394	21,491
TOTAL DEFERRED OUTFLOWS OF RESOURCES	5,136,217	767,047	5,903,264
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	\$ 223,094,287	\$ 119,010,521	\$ 342,104,808
LIABILITIES			
Accounts Payable	\$ 1,299,076	\$ 528,420	\$ 1,827,496
Salaries Payable	403,471	243,970	647,441
Deposits Payable	312,443	379,202	691,645
Accrued Interest Payable	676,389	618,989	1,295,378
Due To Other Governments	21,035	2,524,126	2,545,161
Unearned Revenue	1,827,857	712,936	2,540,793
Non-Current Liabilities:			
Due Within One Year	5,267,646	4,110,548	9,378,194
Due In More Than One Year	51,334,324	66,311,992	117,646,316
TOTAL LIABILITIES	61,142,241	75,430,183	136,572,424
DEFERRED INFLOWS OF RESOURCES			
Debt Refunding Deferments	-	444,312	444,312
Pension Plan Deferments	6,361,652	965,812	7,327,464
TOTAL DEFERRED INFLOWS OF RESOURCES	6,361,652	1,410,124	7,771,776
NET POSITION			
Net Investment in Capital Assets	146,659,763	33,206,537	179,866,300
Restricted for:			
Special Purposes	58,718	-	58,718
Capital Projects	4,445,171	-	4,445,171
Debt Service	13,984,852	16,111,606	30,096,458
Economic Development	1,329,325	-	1,329,325
Fire Relief Pensions	616,263	-	616,263
Unrestricted	(11,503,698)	(7,147,929)	(18,651,627)
TOTAL NET POSITION	155,590,394	42,170,214	197,760,608
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION	\$ 223,094,287	\$ 119,010,521	\$ 342,104,808

The notes to the financial statements are an integral part of this statement.

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2018

FUNCTIONS/PROGRAMS	EXPENSES	PROGRAM REVENUES			NET (EXPENSE) REVENUE AND CHANGES IN NET POSITION		
		CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	CAPITAL GRANTS AND CONTRIBUTIONS	GOVERNMENTAL ACTIVITIES	BUSINESS-TYPE ACTIVITIES	TOTAL
Governmental Activities:							
General Government	\$ 6,025,119	\$ 4,235,869	\$ 71,029	\$ -	\$ (1,718,221)	\$ -	\$ (1,718,221)
Economic Development	4,352,049	80,000	71,248	111,912	(4,088,889)	-	(4,088,889)
Public Safety	6,189,888	331,251	572,685	186,437	(5,099,515)	-	(5,099,515)
Public Works	10,088,913	2,178,832	57,634	7,466,457	(385,990)	-	(385,990)
Parks, Recreation And Arts	1,526,003	429,577	5,237	186,541	(904,648)	-	(904,648)
Interest On Long-Term Debt	1,550,437	-	-	-	(1,550,437)	-	(1,550,437)
Total Governmental Activities	29,732,409	7,255,529	777,833	7,951,347	(13,747,700)	-	(13,747,700)
Business-type Activities:							
Electric	38,896,423	41,193,202	8,431	169,322	-	2,474,532	2,474,532
Water	3,015,694	2,861,416	2,810	29,111	-	(122,357)	(122,357)
Sewer	3,801,595	3,789,275	2,810	-	-	(9,510)	(9,510)
Community Center	4,752,021	3,085,972	7,869	-	-	(1,658,180)	(1,658,180)
Par 30 Golf Course	189,814	154,621	562	-	-	(34,631)	(34,631)
Chaska Town Course	2,452,056	1,966,812	3,935	-	-	(481,309)	(481,309)
Turbine Generator	1,016,539	1,650,846	-	-	-	634,307	634,307
Internet Service Provider	159,357	100,033	-	-	-	(59,324)	(59,324)
Storm Water	1,072,424	1,581,812	70,387	-	-	579,775	579,775
Chaska Curling Center	2,635,334	1,299,997	2,248	-	-	(1,333,089)	(1,333,089)
Total Business-type Activities	57,991,257	57,683,986	99,052	198,433	-	(9,786)	(9,786)
TOTAL	\$ 87,723,666	\$ 64,939,515	\$ 876,885	\$ 8,149,780	(13,747,700)	(9,786)	(13,757,486)
General Revenues:							
Property Taxes					10,129,998	-	10,129,998
Franchise Taxes					4,576,985	-	4,576,985
Grants & Contributions Not Restricted to Specific Functions					26,334	211	26,545
Investment Earnings					400,814	362,111	762,925
Other					366,702	82,857	449,559
Transfers					(769,471)	769,471	-
Total General Revenues & Transfers					14,731,362	1,214,650	15,946,012
Change in Net Position					983,662	1,204,864	2,188,526
Net Position - Beginning, As Previously Reported					154,869,396	41,076,594	195,945,990
Change in Accounting Principle					(262,664)	(111,244)	(373,908)
Net Position - Beginning, Restated					154,606,732	40,965,350	195,572,082
Net Position - Ending					\$ 155,590,394	\$ 42,170,214	\$ 197,760,608

The notes to the financial statements are an integral part of this statement.



CHASKA

Governmental Funds

City of Chaska, Minnesota

For the Year Ended December 31, 2018

CITY OF CHASKA, MINNESOTA

BALANCE SHEET
GOVERNMENTAL FUNDS
DECEMBER 31, 2018

	GENERAL	PUBLIC IMPROVEMENT PROJECTS	NONMAJOR GOVERNMENTAL	TOTAL GOVERNMENTAL FUNDS
ASSETS				
Cash And Investments	\$ 2,236,237	\$ 228,793	\$ 8,962,103	\$ 11,427,133
Cash With Escrow Agent	-	-	2,354,596	2,354,596
Receivables:				
Taxes	87,300	-	32,325	119,625
Special Assessments	-	2,554,345	11,249,856	13,804,201
Accounts, Net of Allowance	199,998	-	17,719	217,717
Interest	2,735	-	9,405	12,140
Lease	-	-	99,383	99,383
Notes	-	-	26,595	26,595
Due From Other Funds	-	-	4,920,000	4,920,000
Due From Other Governments	129,128	-	-	129,128
Interfund Receivable	-	-	2,328,540	2,328,540
Advance To Other Funds	-	-	1,119,940	1,119,940
TOTAL ASSETS	\$ 2,655,398	\$ 2,783,138	\$ 31,120,462	\$ 36,558,998
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES				
LIABILITIES:				
Accounts Payable	\$ 107,483	\$ 815,592	\$ 376,001	\$ 1,299,076
Salaries Payable	403,471	-	-	403,471
Deposits Payable	174	35,069	277,200	312,443
Due To Other Funds	-	6,340,000	1,450,348	7,790,348
Due To Other Governments	21,035	-	-	21,035
Interfund Payable	-	-	2,169,131	2,169,131
Advance From Other Funds	-	-	2,201,210	2,201,210
Unearned Revenue	-	65,292	1,762,565	1,827,857
TOTAL LIABILITIES	532,163	7,255,953	8,236,455	16,024,571
DEFERRED INFLOWS OF RESOURCES:				
Unavailable Revenue - Taxes	34,281	-	21,064	55,345
Unavailable Revenue - Special Assessments	-	2,489,053	9,482,841	11,971,894
Unavailable Revenue - Notes Receivable	-	-	26,595	26,595
Unavailable Revenue - Lease Receivable	-	-	99,383	99,383
TOTAL DEFERRED INFLOWS OF RESOURCES	34,281	2,489,053	9,629,883	12,153,217
FUND BALANCES:				
Restricted	-	208,021	10,504,624	10,712,645
Committed	1,010,606	-	3,746,951	4,757,557
Assigned	-	-	8,011,826	8,011,826
Unassigned	1,078,348	(7,169,889)	(9,009,277)	(15,100,818)
TOTAL FUND BALANCES	2,088,954	(6,961,868)	13,254,124	8,381,210
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 2,655,398	\$ 2,783,138	\$ 31,120,462	\$ 36,558,998

The notes to the financial statements are an integral part of this statement.

RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION
DECEMBER 31, 2018

Total fund balances - governmental funds \$ 8,381,210

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in governmental funds.

Cost of Capital Assets	278,052,733
Less: Accumulated Depreciation	(89,821,526)

Certain revenues are not recognized under the governmental fund statements until available; however, under full accrual in the government-wide Statement of Activities, revenues are recorded when earned regardless of when received.

Delinquent Taxes	55,345
Special Assessments	11,971,894
Notes Receivable	26,595
Leases Receivable	99,383

Governmental funds do not report long-term amounts related to pensions and other post employment benefits that are included in governmental activities net position.

Deferred Outflows - Pension Plan Deferments	5,121,120
Deferred Inflows - Pension Plan Deferments	(6,361,652)
Deferred Outflows - OPEB Plan Deferments	15,097

Internal service funds are used by management to charge the costs of property and liability insurance to individual funds. The assets and liabilities of the internal service fund are included in governmental activities in the statement of net position.

5,335,507

Internal balances from business-type activities for internal service fund services.

(249,383)

Governmental funds do not report net pension assets.

242,430

Interest on long-term debt is included in the change in net position as it accrues, regardless of when payment is due. However, it is included in the change in fund balances when due.

(676,389)

Long-term liabilities, including bonds payable, notes payable, compensated absences, other post-employment benefits and net pension liabilities are not payable with current financial resources and, therefore, are not reported in governmental funds.

Due within one year	(5,267,646)
Due in more than one year	(51,334,324)

Net position of governmental activities

\$ 155,590,394

The notes to the financial statements are an integral part of this statement.

CITY OF CHASKA, MINNESOTA

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2018

	GENERAL	PUBLIC IMPROVEMENT PROJECTS	NONMAJOR GOVERNMENTAL	TOTAL GOVERNMENTAL FUNDS
REVENUES				
Taxes:				
Property	\$ 5,422,403	\$ -	\$ 4,710,395	\$ 10,132,798
Franchise	4,576,985	-	-	4,576,985
Licenses And Permits	928,825	-	-	928,825
Intergovernmental	687,796	-	1,038,706	1,726,502
Charges For Services	3,912,324	-	2,307,972	6,220,296
Fines And Forfeitures	109,319	-	-	109,319
Special Assessments	143	65,829	2,284,377	2,350,349
Investment Earnings (Charges)	41,607	(39,497)	307,115	309,225
Other Revenue	105,006	4,500	733,216	842,722
TOTAL REVENUES	15,784,408	30,832	11,381,781	27,197,021
EXPENDITURES				
CURRENT:				
General Government	5,536,453	22,754	137,241	5,696,448
Economic Development	-	-	3,183,480	3,183,480
Public Safety	5,989,659	-	203,390	6,193,049
Public Works	3,506,060	3,386,280	807,341	7,699,681
Parks, Recreation And Arts	797,197	-	265,372	1,062,569
DEBT SERVICE:				
Principal	-	-	2,901,859	2,901,859
Interest	-	-	1,618,919	1,618,919
Issuance Costs And Fiscal Agent Fees	-	-	11,850	11,850
CAPITAL OUTLAY	-	3,379,797	4,915,334	8,295,131
TOTAL EXPENDITURES	15,829,369	6,788,831	14,044,786	36,662,986
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(44,961)	(6,757,999)	(2,663,005)	(9,465,965)
OTHER FINANCING SOURCES (USES)				
Transfers In	250,000	65,311	3,981,833	4,297,144
Transfers Out	(128,000)	-	(5,124,205)	(5,252,205)
Sale Of Capital Assets	-	-	33,976	33,976
TOTAL OTHER FINANCING SOURCES AND (USES)	122,000	65,311	(1,108,396)	(921,085)
NET CHANGE IN FUND BALANCES	77,039	(6,692,688)	(3,771,401)	(10,387,050)
FUND BALANCES, JANUARY 1	2,011,915	(269,180)	17,025,525	18,768,260
FUND BALANCES, DECEMBER 31	\$ 2,088,954	\$ (6,961,868)	\$ 13,254,124	\$ 8,381,210

The notes to the financial statements are an integral part of this statement.

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2018

Total net change in fund balances - governmental funds \$ (10,387,050)

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. Further detail on increases and decreases can be found in the note on capital assets. (Increases include donations of capital assets and capital contribution from business-type activities.)

Capital Outlay	16,582,006
Less: Depreciation Expense	(7,032,123)
Net Book Value of assets sold or disposed	(1,653,442)
Capital Outlay transfer from business-type activities	435,590

Under modified accrual basis of accounting, certain revenues cannot be recognized until they are available to liquidate liabilities of the current period. Under the full accrual basis of accounting, these revenues are recognized when earned.

Delinquent Taxes	(2,800)
Special Assessments	(215,102)
Notes Receivable	(7,666)
Leases Receivable	(29,520)

Long-term debt and other long-term liabilities provide current financial resources to governmental funds, while the repayment of long-term debt and liabilities consume the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Further detail on the additions and reductions can be found in the note on long-term liabilities.

Additions to long-term liabilities (increases governmental fund balances)	(1,651,876)
Reductions to long-term liabilities (decreases governmental fund balances)	5,991,241

Net pension and OPEB activity is not recognized in the governmental funds but recognized as the expense/revenue is incurred in the Statement of Activities.

Net Pension Asset	(312,733)
Deferred Outflows - Pension Plan Deferrals	(1,276,879)
Deferred Inflows - Pension Plan Deferrals	655,228
Deferred Outflows - OPEB Deferrals	(13,996)

Interest on long-term debt in the Statement of Activities differs from the amount reported in the governmental funds because interest is recognized as an expenditure in the funds when it is due, and thus requires the use of current financial resources. In the Statement of Activities, however, interest expense is recognized as the interest accrues, regardless of when it is due. (129,530)

Internal service funds are used by management to charge the costs of property and liability insurance to individual funds. The net revenue of certain activities of internal service funds is reported with governmental activities. 63,229

Internal service fund profit allocated to business-type activities. (30,915)

Change in net position - governmental activities \$ 983,662

The notes to the financial statements are an integral part of this statement.

CITY OF CHASKA, MINNESOTA

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2018**

	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES:				
Taxes:				
Property	\$ 5,411,040	\$ 5,411,040	\$ 5,422,403	\$ 11,363
Franchise	4,434,054	4,439,054	4,576,985	137,931
Licenses And Permits	1,444,371	1,444,371	928,825	(515,546)
Intergovernmental	613,594	613,594	687,796	74,202
Charges For Services	3,888,262	3,888,262	3,912,324	24,062
Fines And Forfeitures	119,454	119,454	109,319	(10,135)
Special Assessments	-	-	143	143
Investment Earnings	14,000	22,000	41,607	19,607
Other Revenue	79,705	79,705	105,006	25,301
TOTAL REVENUES	16,004,480	16,017,480	15,784,408	(233,072)
EXPENDITURES:				
Current:				
General Government	5,761,436	5,861,436	5,536,453	324,983
Public Safety	5,758,200	5,663,200	5,989,659	(326,459)
Public Works	3,468,980	3,263,416	3,506,060	(242,644)
Parks, Recreation And Arts	1,023,864	1,023,864	797,197	226,667
TOTAL EXPENDITURES	16,012,480	15,811,916	15,829,369	(17,453)
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(8,000)	205,564	(44,961)	(250,525)
OTHER FINANCING SOURCES (USES):				
Transfers In	8,000	-	250,000	250,000
Transfers Out	-	(128,000)	(128,000)	-
TOTAL OTHER FINANCING SOURCES (USES)	8,000	(128,000)	122,000	250,000
NET CHANGE IN FUND BALANCES	-	77,564	77,039	(525)
FUND BALANCES, January 1	2,011,915	2,011,915	2,011,915	-
FUND BALANCES, December 31	\$ 2,011,915	\$ 2,089,479	\$ 2,088,954	\$ (525)

The notes to the financial statements are an integral part of this statement.

Proprietary Funds

City of Chaska, Minnesota

For the Year Ended December 31, 2018

CITY OF CHASKA, MINNESOTA

STATEMENT OF NET POSITION
PROPRIETARY FUNDS
DECEMBER 31, 2018

	BUSINESS-TYPE ACTIVITIES - ENTERPRISE FUNDS							GOVERNMENTAL ACTIVITIES- INTERNAL SERVICE FUND
	ELECTRIC	WATER	COMMUNITY CENTER	TURBINE GENERATOR	CURLING CENTER	NONMAJOR ENTERPRISE	TOTALS	
ASSETS								
Current Assets:								
Cash And Investments	\$ 2,268,855	\$ 1,157,309	\$ 5,797	\$ 265,310	\$ 6,037	\$ 1,258,794	\$ 4,962,102	\$ 199,484
Restricted Assets:								
Cash And Investments For Operating And Maintenance	10,432,000	-	-	-	-	-	10,432,000	-
Cash And Investments For Debt Service	182,537	-	500	1,195,900	13	-	1,378,950	-
Receivables:								
Special Assessments	-	-	-	-	-	41,688	41,688	-
Accounts:								
Current	3,642,293	197,295	145,994	-	43,782	490,471	4,519,835	-
Unbilled	2,339,995	111,080	-	-	-	197,896	2,648,971	-
Allowance For Uncollectible Accounts	(54,634)	(2,959)	(269)	-	(657)	(7,353)	(65,872)	-
Interest	9,081	2,591	-	140,836	-	1,183	153,691	6,023
Due From Other Funds	850,000	2,050,000	-	515,000	-	1,360,348	4,775,348	5,130,000
Due From Other Governments	27,429	2,473	-	-	-	27,876	57,778	-
Interfund Receivable	-	-	-	51,560	-	-	51,560	-
Lease Receivable	-	-	-	903,266	-	-	903,266	-
Inventories	1,849,135	169,082	-	-	-	61,186	2,079,403	-
Total Current Assets	21,546,691	3,686,871	152,022	3,071,872	49,175	3,432,089	31,938,720	5,335,507
Noncurrent Assets:								
Restricted Cash And Investments	737,578	-	271,813	2,083,000	1,424,162	-	4,516,553	-
Lease Receivable	-	-	-	17,998,283	-	-	17,998,283	-
Advance To Other Funds	2,201,210	-	-	820,271	-	-	3,021,481	-
Capital Assets:								
Land	778,843	222,130	90,466	-	-	139,982	1,231,421	-
Buildings	4,774,312	17,255,218	25,271,730	-	17,040,442	8,380,433	72,722,135	-
Other Improvements	-	1,271,864	546,340	-	-	387,171	2,205,375	-
Furniture And Equipment	1,986,020	751,611	2,519,021	-	1,866,701	3,731,339	10,854,692	-
Infrastructure	27,106,739	5,154,468	-	-	-	4,025,938	36,287,145	-
Construction In Progress	5,047,007	3,197	619,527	-	-	98,421	5,768,152	-
Less: Accumulated Depreciation	(17,309,488)	(12,761,176)	(17,501,130)	-	(1,382,376)	(10,409,516)	(59,363,686)	-
Total Net Capital Assets	22,383,433	11,897,312	11,545,954	-	17,524,767	6,353,768	69,705,234	-
Total Noncurrent Assets	25,322,221	11,897,312	11,817,767	20,901,554	18,948,929	6,353,768	95,241,551	-
TOTAL ASSETS	46,868,912	15,584,183	11,969,789	23,973,426	18,998,104	9,785,857	127,180,271	5,335,507
DEFERRED OUTFLOWS OF RESOURCES								
Pension Plan Deferments	215,279	71,760	200,927	-	57,408	215,279	760,653	-
OPEB Plan Deferments	2,798	511	986	-	169	1,930	6,394	-
TOTAL DEFERRED OUTFLOWS OF RESOURCES	218,077	72,271	201,913	-	57,577	217,209	767,047	-
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	\$ 47,086,989	\$ 15,656,454	\$ 12,171,702	\$ 23,973,426	\$ 19,055,681	\$ 10,003,066	\$ 127,947,318	\$ 5,335,507
LIABILITIES								
Current Liabilities:								
Accounts Payable	\$ 303,953	\$ 30,344	\$ 154,381	\$ -	\$ 6,632	\$ 33,110	\$ 528,420	\$ -
Salaries Payable	60,918	21,927	78,041	-	25,886	57,198	243,970	-
Deposits Payable	142,754	5,000	109,045	-	16,000	106,403	379,202	-
Compensated Absences	150,013	34,440	61,191	-	13,649	91,005	350,298	-
Accrued Interest Payable	77,287	40,928	13,400	221,538	210,776	55,060	618,989	-
Due To Other Funds	-	-	2,215,000	-	4,720,000	100,000	7,035,000	-
Due To Other Governments	2,410,318	4,899	11,927	90,557	1,578	4,847	2,524,126	-
Interfund Payable	51,560	11,630	-	-	-	147,779	210,969	-
Revenue Bonds Payable	420,000	594,000	330,000	1,195,000	980,000	201,000	3,720,000	-
Capital Lease Payable	-	-	40,250	-	-	-	40,250	-
Unearned Revenue	-	-	281,170	-	236,724	195,042	712,936	-
Total Current Liabilities	3,616,803	743,168	3,294,405	1,507,095	6,211,245	991,444	16,364,160	-
Noncurrent Liabilities:								
Compensated Absences	64,241	7,950	58,314	-	20,481	60,756	211,742	-
Advance From Other Funds	820,271	131,370	-	-	-	988,570	1,940,211	-
Revenue Bonds Payable	9,415,094	10,177,274	4,546,926	19,807,852	13,380,000	4,408,746	61,735,892	-
Capital Lease Payable	-	-	105,321	-	-	-	105,321	-
Other Post Employment Benefits	154,197	30,501	58,520	-	4,308	115,715	363,241	-
Net Pension Liability	1,102,584	367,528	1,029,078	-	294,022	1,102,584	3,895,796	-
Total Noncurrent Liabilities	11,556,387	10,714,623	5,798,159	19,807,852	13,698,811	6,676,371	68,252,203	-
TOTAL LIABILITIES	15,173,190	11,457,791	9,092,564	21,314,947	19,910,056	7,667,815	84,616,363	-
DEFERRED INFLOWS OF RESOURCES								
Debt Refunding Deferments	-	-	-	444,312	-	-	444,312	-
Pension Plan Deferments	273,343	91,114	255,120	-	72,892	273,343	965,812	-
TOTAL DEFERRED INFLOWS OF RESOURCES	273,343	91,114	255,120	444,312	72,892	273,343	1,410,124	-
NET POSITION								
Net Investment In Capital Assets	15,873,395	2,135,950	6,669,028	-	3,164,767	5,363,397	33,206,537	-
Restricted For Debt Service	11,352,115	-	272,313	3,063,003	1,424,175	-	16,111,606	-
Unrestricted	4,414,946	1,971,599	(4,117,323)	(848,836)	(5,516,209)	(3,301,489)	(7,397,312)	5,335,507
TOTAL NET POSITION	31,640,456	4,107,549	2,824,018	2,214,167	(927,267)	2,061,908	41,920,831	5,335,507
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION	\$ 47,086,989	\$ 15,656,454	\$ 12,171,702	\$ 23,973,426	\$ 19,055,681	\$ 10,003,066	127,947,318	\$ 5,335,507
Adjustment to reflect the consolidation of internal service fund activities related to enterprise funds							249,383	
Net Position of business-type activities							\$ 42,170,214	

The notes to the financial statements are an integral part of this statement.

CITY OF CHASKA, MINNESOTA

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
PROPRIETARY FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2018

BUSINESS-TYPE ACTIVITIES - ENTERPRISE FUNDS								GOVERNMENTAL ACTIVITIES - INTERNAL SERVICE FUND
	ELECTRIC	WATER	COMMUNITY CENTER	TURBINE GENERATOR	CURLING CENTER	NONMAJOR ENTERPRISE	TOTALS	
OPERATING REVENUES:								
Sales	\$ 41,193,202	\$ 2,861,416	\$ 3,085,972	\$ 1,650,846	\$ 1,299,997	\$ 7,592,553	\$ 57,683,986	\$ 823,899
OPERATING EXPENSES:								
Production	28,654,423	515,557	-	-	-	2,451,571	31,621,551	-
Distribution / Collections	2,225,361	713,927	-	-	-	1,125,983	4,065,271	-
Administration	2,712,763	631,464	3,834,757	342,286	1,497,227	3,168,129	12,186,626	749,710
Franchise Fees	3,820,670	-	-	-	-	-	3,820,670	-
Depreciation	1,131,126	791,340	729,338	-	628,587	778,005	4,058,396	-
TOTAL OPERATING EXPENSES	38,544,343	2,652,288	4,564,095	342,286	2,125,814	7,523,688	55,752,514	749,710
OPERATING INCOME (LOSS)	2,648,859	209,128	(1,478,123)	1,308,560	(825,817)	68,865	1,931,472	74,189
NON-OPERATING REVENUES:								
Investment Earnings (Charges)	320,467	46,652	(16,262)	61,735	(76,340)	25,859	362,111	91,589
Intergovernmental	8,534	2,826	7,869	-	2,248	77,786	99,263	-
Payments	-	-	-	55,595	-	-	55,595	-
Gain On Sale Of Capital Assets	25,854	-	1,408	-	-	-	27,262	-
Miscellaneous Refunds	-	-	-	-	-	-	-	147,451
TOTAL NON-OPERATING REVENUES	354,855	49,478	(6,985)	117,330	(74,092)	103,645	544,231	239,040
NON-OPERATING EXPENSES:								
Interest	360,981	365,159	182,641	669,753	507,283	161,489	2,247,306	-
Issuance Costs And Fiscal Agent Fees	450	-	12,100	4,500	3,200	-	20,250	-
Loss On Sale Of Capital Assets	-	-	2,102	-	-	-	2,102	-
Contribution to Governmental Activities	-	-	-	-	-	435,590	435,590	-
TOTAL NON-OPERATING EXPENSES	361,431	365,159	196,843	674,253	510,483	597,079	2,705,248	-
INCOME (LOSS) BEFORE CONTRIBUTIONS AND TRANSFERS	2,642,283	(106,553)	(1,681,951)	751,637	(1,410,392)	(424,569)	(229,545)	313,229
CAPITAL CONTRIBUTIONS	169,322	29,111	-	-	-	-	198,433	-
TRANSFERS IN (OUT):								
Transfers In	-	466,964	432,000	-	1,594,230	481,076	2,974,270	-
Transfers Out	(1,375,809)	(66,500)	-	-	-	(326,900)	(1,769,209)	(250,000)
TOTAL TRANSFERS IN (OUT)	(1,375,809)	400,464	432,000	-	1,594,230	154,176	1,205,061	(250,000)
CHANGE IN NET POSITION	1,435,796	323,022	(1,249,951)	751,637	183,838	(270,393)	1,173,949	63,229
NET POSITION, JANUARY 1, As Previously Reported	30,253,348	3,793,413	4,091,118	1,462,530	(1,108,162)	2,365,879	40,858,126	5,272,278
Change in Accounting Principle	(48,688)	(8,886)	(17,149)	-	(2,943)	(33,578)	(111,244)	-
NET POSITION, JANUARY 1, Restated	30,204,660	3,784,527	4,073,969	1,462,530	(1,111,105)	2,332,301	40,746,882	5,272,278
NET POSITION, DECEMBER 31	\$ 31,640,456	\$ 4,107,549	\$ 2,824,018	\$ 2,214,167	\$ (927,267)	\$ 2,061,908	41,920,831	\$ 5,335,507
Change in net position - total Enterprise Funds							\$ 1,173,949	
Adjustment to reflect the consolidation of internal service fund activities related to enterprise funds							30,915	
Change in net position - Business-type Activities							\$ 1,204,864	

The notes to the financial statements are an integral part of this statement.

CITY OF CHASKA, MINNESOTA

STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2018

	BUSINESS-TYPE ACTIVITIES - ENTERPRISE FUNDS							GOVERNMENTAL ACTIVITIES - INTERNAL SERVICE FUND
	ELECTRIC	WATER	COMMUNITY CENTER	TURBINE GENERATOR	CURLING CENTER	NONMAJOR ENTERPRISE	TOTALS	
CASH FLOWS FROM OPERATING ACTIVITIES:								
Receipts From Customers And Users	\$ 40,378,291	\$ 2,823,515	\$ 3,331,868	\$ 1,650,846	\$ 1,284,504	\$ 7,537,187	\$ 57,006,211	\$ 823,899
Payments To Suppliers	(35,971,060)	(1,460,971)	(1,645,573)	(314,787)	(716,258)	(4,778,363)	(44,887,012)	(749,710)
Payments To Employees	(1,610,079)	(615,691)	(2,053,261)	-	(577,500)	(2,035,869)	(6,892,400)	147,451
Net Cash Provided (Used) By Operating Activities	2,797,152	746,853	(366,966)	1,336,059	(9,254)	722,955	5,226,799	221,640
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES:								
Transfers From Other Funds	-	466,964	432,000	-	1,594,230	481,076	2,974,270	-
Transfers To Other Funds	(1,375,809)	(66,500)	-	-	-	(326,900)	(1,769,209)	(250,000)
Due From Other Funds	(850,000)	(2,050,000)	-	(515,000)	-	(1,221,088)	(4,636,088)	(361,717)
Due To Other Funds	-	-	955,707	-	(48,283)	(39,260)	868,164	-
Interfund Loans To Other Funds	(42,923)	-	-	48,624	-	-	5,701	-
Interest Payments On Interfund Loans	-	-	-	55,595	-	-	55,595	-
Intergovernmental	8,534	2,826	7,869	-	2,248	77,786	99,263	-
Net Cash Provided (Used) By Non-Capital Financing Activities	(2,260,198)	(1,646,710)	1,395,576	(410,781)	1,548,195	(1,028,386)	(2,402,304)	(611,717)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:								
Proceeds From Capital Leases	-	-	183,475	-	-	-	183,475	-
Capital Contributions	169,322	29,111	-	-	-	-	198,433	-
Principal Paid On Bonds	(395,000)	(529,000)	(2,465,000)	(1,140,000)	(965,000)	(191,000)	(5,685,000)	-
Principal Paid on Capital Leases	-	-	(37,904)	-	-	-	(37,904)	-
Interest And Fiscal Charges	(336,610)	(372,799)	(207,957)	(936,250)	(517,589)	(130,284)	(2,501,489)	-
Proceeds From Sale Of Capital Assets	25,854	-	1,408	-	-	-	27,262	-
Construction And Acquisition of Capital Assets	(3,369,685)	(311,742)	(658,447)	-	-	(392,839)	(4,732,713)	-
Lease Payments Received	-	-	-	834,960	-	-	834,960	-
Interfund Loans From Other Funds	(48,624)	143,000	-	-	-	39,334	133,710	-
Interest Payments On Interfund Loans	(55,595)	(4,806)	-	-	-	(33,792)	(94,193)	-
Net Cash Provided (Used) By Capital And Related Financing Activities	(4,010,338)	(1,046,236)	(3,184,425)	(1,241,290)	(1,482,589)	(708,581)	(11,673,459)	-
CASH FLOWS FROM INVESTING ACTIVITIES:								
Interest (Charges) On Investments	319,281	45,703	(16,262)	56,094	(76,340)	25,594	354,070	90,074
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(3,154,103)	(1,900,390)	(2,172,077)	(259,918)	(19,988)	(988,418)	(8,494,894)	(300,003)
CASH AND CASH EQUIVALENTS, January 1	16,775,073	3,057,699	2,450,187	3,804,128	1,450,200	2,247,212	29,784,499	499,487
CASH AND CASH EQUIVALENTS, December 31	<u>\$ 13,620,970</u>	<u>\$ 1,157,309</u>	<u>\$ 278,110</u>	<u>\$ 3,544,210</u>	<u>\$ 1,430,212</u>	<u>\$ 1,258,794</u>	<u>\$ 21,289,605</u>	<u>\$ 199,484</u>
CASH AND CASH EQUIVALENTS:								
Cash And Investments	\$ 2,268,855	\$ 1,157,309	\$ 5,797	\$ 265,310	\$ 6,037	\$ 1,258,794	\$ 4,962,102	\$ 199,484
Restricted Assets-Revenue Bonds:								
Cash And Investments	11,352,115	-	272,313	3,278,900	1,424,175	-	16,327,503	-
Total Cash And Cash Equivalents	<u>\$ 13,620,970</u>	<u>\$ 1,157,309</u>	<u>\$ 278,110</u>	<u>\$ 3,544,210</u>	<u>\$ 1,430,212</u>	<u>\$ 1,258,794</u>	<u>\$ 21,289,605</u>	<u>\$ 199,484</u>
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:								
Operating Income (Loss)	\$ 2,648,859	\$ 209,128	\$ (1,478,123)	\$ 1,308,560	\$ (825,817)	\$ 68,865	\$ 1,931,472	\$ 74,189
Adjustments To Reconcile Operating Income (Loss) To Net Cash Provided (Used) By Operating Activities:								
Depreciation Expense	1,131,126	791,340	729,338	-	628,587	778,005	4,058,396	-
Miscellaneous Receipts	-	-	-	-	-	-	-	147,451
(Increase) Decrease In Assets And Deferred Outflows:								
Special Assessments	352	66	-	-	-	9,155	9,573	-
Accounts Receivable	(828,022)	(36,311)	56,701	-	24,850	(84,359)	(867,141)	-
Allowance For Uncollectible Accounts	1,758	9	(1,061)	-	(372)	609	943	-
Due From Other Governments	4,038	(49)	60,634	-	-	9,479	74,102	-
Inventory	(340,990)	(45,382)	-	-	-	6,441	(379,931)	-
Deferred Outflows	184,390	51,501	104,675	-	(57,251)	136,676	419,991	-
Increase (Decrease) In Liabilities And Deferred Inflows:								
Accounts Payable	106,341	(106,572)	98,445	-	(79,860)	(66,167)	(47,813)	-
Salaries Payable	453	3,188	10,826	-	5,579	9,533	29,579	-
Deposits Payable	7,315	(1,550)	23,935	-	(6,350)	(26,939)	(3,589)	-
Compensated Absences Payable	36,578	3,705	(4,759)	-	8,197	21,835	65,556	-
Net Pension Liability	(285,120)	(119,491)	(133,106)	-	293,353	(228,390)	(472,754)	-
Due To Other Governments	85,955	(16,586)	(2,911)	27,499	(116)	(3,424)	90,417	-
Unearned Revenue	(352)	(66)	105,687	-	(33,621)	36,689	108,337	-
Other Post Employment Benefits	9,373	1,711	3,302	-	566	6,465	21,417	-
Deferred Inflows - Pensions	35,098	12,212	59,451	-	33,001	48,482	188,244	-
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	<u>\$ 2,797,152</u>	<u>\$ 746,853</u>	<u>\$ (366,966)</u>	<u>\$ 1,336,059</u>	<u>\$ (9,254)</u>	<u>\$ 722,955</u>	<u>\$ 5,226,799</u>	<u>\$ 221,640</u>
NONCASH INVESTING, CAPITAL, AND FINANCING ACTIVITIES:								
Amortization Of Bond Premiums	\$ 19,829	\$ 16,574	\$ 11,977	\$ 213,571	\$ -	\$ 4,822	\$ 266,773	\$ -
Amortization Of Gain On Refunding	\$ -	\$ -	\$ -	\$ 37,026	\$ -	\$ -	\$ 37,026	\$ -
Capital Contributions to Governmental Activities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 435,590	\$ 435,590	\$ -
Net Book Value of Capital Asset Disposals	\$ -	\$ -	\$ 2,102	\$ -	\$ -	\$ -	\$ 2,102	\$ -

The notes to the financial statements are an integral part of this statement.

Fiduciary Funds

City of Chaska, Minnesota

For the Year Ended December 31, 2018

CITY OF CHASKA, MINNESOTA

**STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS
DECEMBER 31, 2018**

	AGENCY FUNDS
<u>ASSETS</u>	
Cash And Cash Equivalents	\$ 342,420
Accounts Receivable	4,672
Due From Other Governments	2,220
Due From Other Funds	5,149
TOTAL ASSETS	<u>\$ 354,461</u>
<u>LIABILITIES</u>	
Accounts Payable	\$ 1,743
Due To Other Funds	5,149
Deposits Payable	317,749
Due To Other Governments	29,820
TOTAL LIABILITIES	<u>\$ 354,461</u>

The notes to the financial statements are an integral part of this statement.

Note 1 Summary of Significant Accounting Policies

The City of Chaska (the City) operates under the Optional Plan A form of government pursuant to applicable Minnesota laws and statutes. The Plan A form of government prescribes an Administrator-Council form of organization. The Council consists of an elected mayor and four council members. The City provides the following services: public safety, highways and streets, culture-recreation, public improvements, planning and zoning and general administration. The City operates utilities in the areas of electric, water, sewer and storm water. The City also operates a community center, two golf courses, a gas turbine generator and a curling and event center. Internet services operated by the City were discontinued during the year.

The financial statements of the City have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP), as applied to governmental units by the Governmental Accounting Standards Board (GASB). In order to enhance the usefulness of the financial statements to the reader the following is a summary of the City's significant accounting policies.

A) The Financial Reporting Entity

These financial statements present the City (primary government) and its component units. The City includes all funds, organizations, institutions, agencies, departments and offices that are not legally separate from such. Component units are legally separate organizations for which the elected officials of the City are financially accountable and are included within the basic financial statements of the City because of the significance of their operational or financial relationship with the City.

The City is considered financially accountable for a component unit if it appoints a voting majority of the organization's governing body and it is able to impose its will on the organization by significantly influencing the programs, projects, activities, or level of services performed or provided by the organization, or there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the City.

As a result of applying the component unit definition criteria above, one organization has been defined and is presented in this report as follows:

Blended component unit – The Chaska Economic Development Authority (Chaska EDA) was established in 1987 by Resolution No. 87-25 of the Chaska City Council. The Chaska EDA is included in these financial statements because the Chaska EDA Board is comprised of City Council members. Activities of the Chaska EDA are financed by a tax levy of the City for that purpose. There are no other statements for the Chaska EDA other than those presented in this report.

B) Government-Wide and Fund Financial Statements

The basic financial statements include both government-wide financial statements and fund financial statements. "Government-wide financial statements" (i.e. the Statement of Net Position and the Statement of Activities) report information based on the City as a whole and exclude

fiduciary activity. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Direct expenses also include allocated expenses to functional programs from centralized expenses reported in the Self Insurance fund. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function, 2) operating grants and contributions that are restricted to meet the operational requirements of a particular function and 3) capital grants and contributions (including special assessments) that are restricted to meeting the capital requirements of a particular function. Taxes and other internally directed revenues are reported as *general revenues*.

The accounts of the City are organized on the basis of funds and separate “Fund Financial Statements” are provided for in three different fund categories (Governmental, Proprietary and Fiduciary). Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions and activities. A fund is a separate accounting entity with self-balancing accounts that include assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund equity, revenues and expenditures/expenses. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. Fund financial statements present information for individual major funds in separate columns. Nonmajor funds are presented aggregately in one column in the fund financial statements.

Major Funds

The City reports the following major governmental funds:

- **General Fund** – This fund is the City’s primary operating fund and is used to account for all financial resources except those required to be accounted for in another fund.
- **Public Improvement Projects Fund** – This fund accounts for the financing and construction of public improvements projects.

The City reports the following major proprietary funds:

- **Electric Fund** – This fund accounts for revenues and expenses of the City’s Electric Utility operations.
- **Water Fund** – This fund accounts for revenues and expenses of the City’s Water Utility operations.
- **Community Center Fund** – This fund accounts for revenues and expenses of the Chaska Community Center operations.

- **Turbine Generator Fund** – This fund accounts for the operations of the City’s Turbine Generator Utility operations.
- **Curling Center Fund** – This fund accounts for the operations of the City’s Curling and Event Center operations.

Additionally, the City reports the following fund types:

- **Internal Service Funds** – Internal service funds account for operations that provide services to other departments or agencies of the government on a cost reimbursement basis. The City has one Internal Service fund – the Self-Insurance fund. This fund is used to account for the purchase of property, liability and workers’ compensation insurance for all City departments. Costs are allocated to individual departments.
- **Fiduciary Funds** – Fiduciary funds account for assets held on behalf of outside parties, including other governments. The City’s only fiduciary fund type is an agency fund. Agency funds account for assets that the City holds on behalf of others as their agent and are custodial in nature. The City reports the following Fiduciary funds:
 - **Builders’ Deposit Fund** – This fund accounts for assets held in a custodial capacity in the form of deposits from builders that will be refunded upon project completion.
 - **Developers’ Fund** – This fund accounts for assets held in a custodial capacity in the form of billings to developers for contractual services.
 - **Metropolitan Council Environmental Services (MCES) Collections Fund** – This fund accounts for the collection of assets held in a custodial capacity in the form of sewer availability charges remitted monthly to MCES.
 - **Police Evidence Cash Fund** – This fund accounts for cash funds held as evidence by the Chaska Police department.

C) Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. The economic resources measurement focus aims to report all inflows, outflows, and balances affecting or reflecting an entity’s net position. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year in which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

The Fiduciary funds report assets and liabilities only and have no measurement focus, but do use the accrual basis of accounting to recognize receivables and payables.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered available when they are

collectible within the current period or soon enough thereafter to pay liabilities for the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current period. Expenditures are generally recorded when a liability is incurred, as under the accrual basis of accounting. However, principal and interest on long-term debt and other long-term obligations are recognized as expenditures to the extent they have matured.

Property taxes, franchise taxes, licenses and interest associated with the current period are all considered to be susceptible to accrual and have been recognized as revenues of the current period. Only the portion of special assessments receivable due within the current period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the City.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are franchise taxes and other administrative charges between the City's enterprise funds and other functions of the government. Elimination of these charges would misrepresent the direct costs and program revenues reported for the various functions concerned.

Proprietary funds are accounted for on a flow of *economic resources measurement focus* and *accrual basis of accounting*. This means that all assets, including capital assets, deferred outflows of resources and all liabilities, including long-term liabilities and deferred inflows of resources associated with fund activity are included on the Statement of Net Position. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in net position. Revenues are recognized when they are earned, and expenses are recognized at the time liabilities are incurred.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating expenses for all the City of Chaska's enterprise funds and internal service fund are cost of sales and services, administrative expense and depreciation of capital assets. All other revenues and expenses are reported as non-operating items.

D) Budgetary Accounting

Budgets for the General fund, two Special Revenue funds and one Capital Project fund are adopted on a basis consistent with accounting principles generally accepted in the United States of America (GAAP). The Non-major Special Revenue funds with budgets are the Mount Pleasant Maintenance & Care fund and the Chaska EDA fund. The budgeted capital project fund is the Equipment Acquisition fund. (Schedules are included in this financial statement). All annual appropriations lapse at fiscal year-end.

E) Cash and Investments

Cash balances from all funds are combined and invested to the extent available as authorized by Minnesota State Statutes. Earnings from such investments are allocated to the respective funds based on applicable cash balance participation by each fund. Investments are stated at fair value based on quoted market prices, except for investments in external investment pools, which are stated at amortized cost. Cash and cash equivalents consist of available cash, cash deposits and highly liquid investments with an original maturity date at the time of purchase of three months or less. Interest on escrow investments is allocated specifically to the related fund. Investment income is accrued at the balance sheet date.

The City categorizes its fair value measurements within the fair value hierarchy established by accounting principles generally accepted in the United States of America (GAAP). The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs.

Debt securities classified in Level 2 of the fair value hierarchy are valued using a matrix pricing technique. Matrix pricing is used to value securities based on the securities' relationship to benchmark quoted prices.

See **Note 3** for the City's recurring fair value measurements as of year-end.

F) Receivables

- **Property Tax**

Property tax levies are set by the City Council and must be levied on or before five business days after December 20th. Levied property taxes are certified to Carver County for collection in the following year. In Minnesota, counties act as collection agents for all property taxes. The county spreads all levies over assessable property. Such taxes become a lien on January 1 and are recorded as receivables by the City on that date. Property taxes are due from taxpayers in two equal installments, on May 15 and October 15. The County provides tax settlements to cities and other local governments three times a year: in July, December, and January of the following year.

Revenues are accrued and recognized in the government-wide financial statements in the current period. In the fund financial statements, taxes that remain unpaid at December 31 are classified as delinquent taxes and have been offset by a deferred inflow of resources, because it is not known when they will be available to finance current expenditures. No allowance for uncollectible taxes has been provided because such amounts are not expected to be material.

- **Special Assessments**

Special assessments are levied against the benefited properties for the assessable costs of special assessment improvement projects in accordance with state statutes. The City usually adopts the assessment rolls when the individual projects are complete or substantially complete. Annual installments (including interest) for special assessments are collected by the County in the same manner as property taxes.

The City recognizes special assessment revenue in the government-wide financial statements when the assessment rolls are levied. In the governmental fund financial statements, the City recognizes special assessment revenue when it becomes both measurable and available. Current assessments, which remain unpaid at December 31 are classified as delinquent receivables and together with deferred assessments are fully offset by deferred inflow of resources because it is not known when they will be available to finance current expenditures. Delinquent special assessment receivable at December 31, 2018 totaled \$27,780.

- **Trade Receivables**

Utility and miscellaneous accounts receivable are shown net of an allowance for uncollectible accounts on the Statement of Net Position. On December 31, 2018, the allowance for uncollectible accounts is \$68,918.

G) Short-Term and Long-Term Interfund Receivables/Payables

City operations include activity between individual funds for goods provided or services rendered. These receivables and payables are classified as “due from other funds” or “due to other funds”. The current portions of lending/borrowing arrangements are classified as “interfund receivables/payables”. The long-term portions of interfund receivables are reported as “advances to other funds”.

H) Inventory

Inventories in the enterprise funds are valued at cost, which approximates market, using the first in-first out (FIFO) method. Inventories are recorded as expenses when consumed.

I) Restricted Assets

In the government-wide statement of net position and proprietary fund financial statements, unspent bond proceeds, as well as certain resources set aside for their repayment, are classified as restricted assets because their use is limited by applicable bond covenants. Investment earnings on these assets are allocated directly to the appropriate funds.

J) Capital Assets

Capital assets, which include property, buildings, improvements, equipment and infrastructure (e.g. roads, bridges, streets, sidewalks, drainage systems and lighting systems) are reported in the applicable governmental or business-type activities columns in the government-wide financial statements and in the proprietary fund financial statements. Such assets are capitalized at historical cost, or estimated historical cost, for assets where actual historical cost is not available. Donated assets are valued at their estimated acquisition value on the date of donation. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. The City uses the following capitalization policy:

City of Chaska, Minnesota

For the Year Ended December 31, 2018

Description	Capitalization Threshold
Machinery / Equipment and Vehicles	\$5,000
Building and Building Improvements	25,000
Land and Land Improvements	25,000
Public Domain Infrastructure	50,000

Depreciation of assets on the government-wide statements for the primary government (governmental and business-type activities) and in the proprietary funds financial statements is charged as an expense against operations using the straight-line method and the following estimated useful lives:

Description	Life
Buildings and Structures	25 years
Furniture and Equipment	3 - 25 years
Improvements, other than Buildings	25 - 50 years
Public Domain Infrastructure	10 - 50 years

Capital assets not being depreciated include land, because land is believed to have an unlimited useful life; works of art/historical treasures, because these assets do not have a determinable useful life; and construction in progress, because construction on the asset has not been fully completed.

K) Compensated Absences

The City permits employees to accumulate earned, but unused personal, vacation, sick and compensatory time benefits. Employees are compensated upon termination for unused personal, vacation and compensatory time. Sick leave is accrued as used or when it becomes likely that it will be paid as termination pay, while personal, vacation, and compensatory time is recorded as an expense and liability as the benefits accrue in the government-wide and proprietary fund financial statements. The liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

L) Deferred Outflows/Inflows of Resources

In addition to assets and liabilities, statements of financial position will sometimes report separate sections for deferred outflows or inflows of resources. These separate financial statement elements represent a consumption or acquisition of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) or an inflow of financial resources (revenue) until then.

The City reports deferred outflows and inflows of resources related to pensions and other post-employment benefits (OPEB) in the government-wide and enterprise funds Statement of Net Position. These deferred outflows and inflows result from the difference between expected and actual economic experience, changes in actuarial assumptions, difference between projected and actual investment earnings, changes in proportion, and contributions to the plan subsequent to the measurement date and before the end of the reporting period. These amounts are deferred and amortized as required under pension and OPEB standards.

The City also reports deferred inflows of resources related to debt refunding in the government-wide and enterprise funds Statement of Net Position. This deferred inflow results from the differences between the resources required to refund debt and the net carrying amount of the refunded issue. These amounts are deferred and amortized over the remaining life of the old debt or the life of the new debt, whichever is shorter.

Unavailable revenue arises only under the modified accrual basis of accounting and therefore is only reported in the governmental funds balance sheet. The governmental funds report unavailable revenues for taxes, special assessments, notes receivable and leases receivable. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

M) Long-Term Obligations

In the government-wide and proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities. Bond premiums and discounts are amortized over the life of the bonds. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are expensed in the period incurred.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs are reported as expenditures.

N) Fund Balance Classifications

The difference between fund assets, deferred outflows of resources, liabilities and deferred inflows of resources is “fund balance” on the governmental fund statements. In the fund financial statements, fund balance is divided into five classifications based primarily on the extent to which the City is bound to observe constraints imposed upon the use of resources reported in governmental funds. These classifications are as follows:

- **Nonspendable** – consists of amounts that cannot be spent because it is not in spendable form, such as prepaid items, inventory, and other long-term assets.
- **Restricted** – consists of amounts related to externally imposed constraints established by creditors, grantors or contributors; or constraints imposed by state statutory provisions.
- **Committed** – consists of amounts related to internally imposed constraints that are established by formal action (resolution) of the City Council. Those committed amounts cannot be used for any other purposes unless the City Council removes or changes the specified use by taking the same type of action it employed to previously commit those amounts.
- **Assigned** – consists of amounts intended to be used by the City for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds

other than the General fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the General fund, assigned amounts represent intended use established by the governing body itself or by an official to which the governing body delegates authority. Pursuant to City Council Resolution, the City's Administrative Services Director is authorized to establish assignments of fund balance.

- **Unassigned** – is the residual classification for the General fund and also reflects negative residual amounts in other funds.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first and then unrestricted resources as needed. When committed, assigned or unassigned funds are available for expenditure, it is the City's policy to spend committed funds first, assigned funds second and unassigned funds last.

O) Net Position

Net position represents the difference between assets, deferred outflows of resources, liabilities, and deferred inflows of resources in the government-wide and proprietary fund financial statements. Net position is displayed in three components:

- **Net Investment in Capital Assets** - consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any long-term debt used to build or acquire the capital assets.
- **Restricted Net Position** - consists of net position restricted by limitations imposed on their use through external restrictions imposed by creditors, grantors, or laws or regulation of other governments.
- **Unrestricted Net Position** – all other elements of net position that do not meet the definition of "restricted" or "net investment in capital assets" are reported as unrestricted.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first and then unrestricted resources as needed.

P) Interfund Transactions

Interfund services provided are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed. In the ordinary course of business, transfers between funds are made to finance projects. Other interfund transactions are reported as transfers in/out. Interfund transactions within the respective categories of governmental activities and business-type activities in the government-wide statement of activities are eliminated. The internal balances caption on the government-wide statement of net position represents interfund receivable or payable between governmental and business-type activities.

City of Chaska, Minnesota

For the Year Ended December 31, 2018

Q) Use of Estimates

The preparation of financial statements, in conformity with accounting principles generally accepted in the United States of America (GAAP), requires management to make estimates and assumptions that affect the amounts reported in the financial statements during the reporting period. Actual results could differ from those estimates.

R) Pension Plans

For purposes of measuring the net pension liability, deferred outflows/inflows of resources, and pension expense, information about the fiduciary net position of the Public Employees Retirement Association (PERA) and additions to/deductions from PERA's fiduciary net position have been determined on the same basis as they are reported by PERA, except that PERA's fiscal year end is June 30. For this purpose, plan contributions are recognized as of employer payroll paid dates and benefit payments, and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

The PERA has a special funding situation created by a direct aid contribution made by the State of Minnesota. The direct aid is a result of the merger of the Minneapolis Employees Retirement fund into the PERA on January 1, 2015.

For purposes of measuring the net pension liability, deferred outflows/inflows of resources, and pension expense, information about the fiduciary net position of the Chaska Fire Department Relief Association (CFDRAPP) and additions to/deductions from CFDRAPP's fiduciary net position have been determined on the same basis as they are reported as of December 31, 2018. Investments are reported at fair value.

S) Change in Accounting Principle

During the year ended December 31, 2018, the City implemented GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. This statement established standards for employer recognition and measurement of liabilities, deferred outflows of resources, deferred inflows of resources, and expense for OPEB. Certain amounts necessary to fully restate fiscal year 2017 financial information are not determinable; therefore, prior year comparative amounts have not been restated. The implementation of this statement in the current year resulted in the restatement of net position as of December 31, 2017. The details of the restatement are as follows:

	Governmental Activities	Business-Type Activities	Enterprise Funds
Net Position - Beginning as Previously Reported	\$ 154,869,396	\$ 41,076,594	\$ 40,858,126
Change in Accounting Principle			
Net OPEB Obligation, Under Previous Reporting Standards	512,711	218,260	218,260
Total OPEB Liability, Under Current Reporting Standards	(804,468)	(341,824)	(341,824)
Deferred Outflows of Resources, Under Current Reporting Standards	29,093	12,320	12,320
Total Change in Accounting Principle	(262,664)	(111,244)	(111,244)
Net Position - Beginning, Restated	\$ 154,606,732	\$ 40,965,350	\$ 40,746,882

Note 2 Compliance and Accountability**A) Budget**

The City follows these procedures in establishing and monitoring the annual budget:

1. City Administrative Services Director prepares history of actual revenues and expenditures for the prior two years and an estimate for the current year.
2. Department heads review the history and estimate the coming year's revenues and expenditures and then project out five years. Department heads submit their five-year budgets to the City Administrative Services Director.
3. Department budgets are reviewed and combined into a five-year budget by the City Administrator and City Administrative Services Director.
4. The City Administrator recommends the five-year budget to the City Council and revenue and expenditure targets for the new budget year are established.
5. Department heads prepare and submit detail budgets for the new budget year.
6. Department budgets are reviewed by the City Administrator and City Administrative Services Director and submitted to the City Council for approval.
7. Public hearings are conducted to obtain public comment.
8. The City Council may amend the recommended budget and then approves the final budget and required tax levy through passage of a resolution in accordance with Minnesota State Statutes on "Truth in Taxation".
9. The legal level of budgetary control is at the fund level. Budgetary control is maintained by department heads for all assigned divisions. Department heads may reallocate budget appropriations between divisions within the same fund, but not reallocate between funds or functions. The City Administrator may reallocate budget appropriations between functions within the same fund.
10. During the year, expenditures in various categories (i.e., personal services, operating supplies, other services and charges, capital outlay and other financing uses) may exceed the level of appropriation if additional revenues or reduced expenditures in another account are identified and available to offset the additional expenditures.
11. Unused budgeted expenditure appropriations lapse at year-end.

B) Excess of Expenditures Over Appropriations

For the year ended December 31, 2018, expenditures exceeded appropriations in the General fund by \$17,453, and the Chaska EDA Special Revenue fund by \$303,668. Variances in the General fund were offset by a transfer into the fund, and difference in the Chaska EDA was offset with fund balance.

City of Chaska, Minnesota

For the Year Ended December 31, 2018

C) Nonmajor Funds with Negative Equity

The following nonmajor funds maintained a deficit fund balance/net position at December 31, 2018:

Special Revenue Fund	
Chaska EDA	\$ 1,083,766
Capital Project Funds	
Fire Protection Systems	\$ 36,061
2014 Flood Event	312,740
TIF Dist #14 - Downtown Redevelopment	1,954,631
TIF Dist #17 - Chaska Preserve	190,920
TIF Dist #18 - Chaska Building Center	1,493,366
TIF Dist #20 - Brewery Project	261,511
TIF Dist #21 - Hot Spot Project	680,813
Enterprise Funds	
Par 30 Golf	\$ 191,220

The deficit in the Chaska EDA fund is due to various economic development projects. Some of these projects have not received final funding. Ongoing activities of the Chaska EDA fund will eliminate this deficit.

The deficits in the Capital Project funds relate to capital projects that have incurred expenditures but have not received final financing. The TIF District deficits are due to the timing of tax increments and project costs for the district. Tax increment revenue collected in future years will eliminate these deficits. All funds are expected to recover their deficits.

The deficit in the Par 30 Golf is from ongoing operations. Revenue from future operations is expected to eliminate this deficit.

Note 3 Cash and Investments

The City maintains a cash and investment pool that is available for use by all funds. Each fund type's portion of this pool is displayed on the government-wide statement of net position as "cash and investments".

Deposits, investments, petty cash and change funds are reported on the City's financial statements as follows:

Statement of Net Position - Government-Wide	
Cash and Investments	\$16,588,719
Restricted Cash and Investments	18,682,099
	<u>35,270,818</u>
Statement of Net Position - Fiduciary Funds	
Cash and Cash Equivalents	342,420
Total Cash and Investments	<u><u>\$35,613,238</u></u>

City of Chaska, Minnesota**For the Year Ended December 31, 2018****A) Deposits**

In accordance with applicable Minnesota Statutes, the City maintains deposits at depository banks authorized by the City Council, including checking accounts and certificates of deposits.

The following is considered the most significant risk associated with deposits:

Custodial Credit Risk – Is the risk that in the event of bank failure, the City’s deposits may be lost and not recovered.

Minnesota Statutes require that federal deposit insurance, corporate surety bond or collateral protect all deposits. The fair value of collateral pledged must equal 110 percent of the deposits not covered by insurance or bonds. Authorized collateral includes the legal investments described below under “credit risk”, as well as; certain first mortgage notes and certain other state or local government obligations. Minnesota Statutes require that securities pledged as collateral be held in safekeeping by the City or in a financial institution other than that furnishing the collateral. The City’s investment policies do not further address limiting exposure to custodial credit risk for deposits.

At year-end, the carrying amount of the City’s deposits was \$2,403,084, while the balance on the bank records was \$4,318,073. At December 31, 2018, all deposits were insured, or collateralized by securities held by the City’s agent in the City’s name.

B) Investments

The City has the following investments at year-end:

Investment Type	Credit Risk		Fair Value Measurements Using	Interest Risk - Maturity Duration in Years			Total
	Rating	Agency		Less Than 1	1 to 5	More than 5	
U.S. Treasury Securities	N/R	N/R	Level 1	\$ 944,374	\$ -	\$ -	\$ 944,374
U.S. Treasury Securities	N/R	N/R	Level 2	794,464	-	-	794,464
U.S. Government Agencies	AAA	Moody	Level 2	423,665	-	-	423,665
U.S. Government Agencies	AA	S&P	Level 2	2,741,704	7,925,245	-	10,666,949
State and Local Bonds	AA	S&P	Level 2	-	495,745	-	495,745
Commercial Paper	A-1	S&P	Level 2	2,681,925	-	-	2,681,925
Investments in Mutual Funds & Money Markets							
First American Treasury Obligations	AAAm	S&P	Level 2	N/A	N/A	N/A	521
100% Treasury MM Fund	AAAm	S&P	Level 1	N/A	N/A	N/A	3,278,900
Minnesota Municipal MM Fund	N/R	N/R	N/A	N/A	N/A	N/A	13,918,711
Total Investments:				<u>\$ 7,586,132</u>	<u>\$ 8,420,990</u>	<u>\$ -</u>	<u>33,205,254</u>
Total Deposits							2,403,084
Petty Cash and Change Funds							4,900
Total Deposits and Investments							<u>\$ 35,613,238</u>

N/A - Not Applicable
N/R - Not Rated

The Minnesota Municipal Money Market Fund (the 4M Fund) is regulated by Minnesota statutes and the Board of Directors of the League of Minnesota Cities and is a customized cash management program for Minnesota public funds. It is also, sponsored and governed by the League of Minnesota Cities since 1987. Allowable under Minnesota Statutes, the 4M Fund is comprised of top quality, rated investments.

The 4M Fund is an external investment pool not registered with the Securities and Exchange Commission (SEC); however, it follows the same regulatory rules of the SEC. The reported value of the pool is the same as the fair value of the pool share. The City's investment in this fund is measured at amortized cost. For this investment pool, there are no unfunded commitments, redemption frequency is daily, and there is no redemption notice required for the Liquid Class; the redemption notice period is 14 days for the Plus Class.

Investments are subject to various risks, the following of which are considered the most significant:

Custodial Credit Risk – For investments, this is the risk that in the event of a failure of the counterparty to an investment transaction (typically a broker-dealer) the City would not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The City's investment policies do not address limiting exposure to custodial credit risk.

Credit Risk – This is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. Minnesota Statutes limit the City's investments to direct obligations or obligations guaranteed by the United States or its agencies; shares of investment companies registered under the Federal Investment Company Act of 1940 that receive the highest credit rating, are rated in one of the two highest rating categories by a statistical rating agency, and all of the investments have a final maturity of thirteen months or less; general obligations rated "A" or better; revenue obligations rated "AA" or better; general obligations of the Minnesota Housing Finance Agency rated "A" or better; bankers acceptances of United States banks eligible for purchase by the Federal Reserve System; commercial paper issued by United States corporations or their Canadian subsidiaries, rated of the highest quality category by at least two nationally recognized rating agencies, and maturing in 270 days or less; Guaranteed Investment Contracts guaranteed by a United States commercial bank, domestic branch of a foreign bank, or a United States insurance company, with a credit quality in one of the top two highest categories; repurchase or reverse purchase agreements and securities lending agreements with financial institutions qualified as a "depository" by the government entity, with banks that are members of the Federal Reserve System with capitalization exceeding \$10,000,000, that are a primary reporting dealer in U.S. government securities to the Federal Reserve Bank of New York, or certain Minnesota securities broker-dealers. The City's investment policies do not further address credit risk.

Concentration Risk – This is the risk associated with investing a significant portion of the City's investment (considered 5.0 percent or more) in the securities of a single issuer, excluding U.S. guaranteed investments (such as Treasuries), investment pools, and mutual funds. The City's investment policy does not limit the concentration of investments.

Notes to the Financial Statements

City of Chaska, Minnesota

For the Year Ended December 31, 2018

At year-end, the City had more than 5.0 percent of its investments in the following:

<u>Issuer</u>	<u>Percent</u>	<u>Amount</u>
Federal Home Loan Mortgage Corporation	12.8%	\$ 4,253,775
Federal Home Loan Banks	11.1%	\$ 3,671,470
Federal National Mortgage Association	9.5%	\$ 3,165,369
U.S. Bank Commercial Paper	8.1%	\$ 2,681,925

Interest Rate Risk - This is the risk of potential variability in the fair value of fixed rate investments resulting from changes in interest rates (the longer the period for which an interest rate is fixed, the greater the risk). The City's investment policy does not limit the duration of investments.

Note 4 Capital Assets

Capital asset activity for Governmental and Business-Type activities for the year ended December 31, 2018, was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Reclass & Transfers</u>	<u>Ending Balance</u>
Governmental Activities					
Capital assets, not being depreciated:					
Land	\$ 51,768,931	\$ 962,832	\$ (1,148,498)	\$ -	\$ 51,583,265
Works of Art/Treasures	105,027	-	-	-	105,027
Construction In Progress	11,921,291	11,586,080	(504,944)	(701,988)	22,300,439
Total capital assets, not being depreciated:	63,795,249	12,548,912	(1,653,442)	(701,988)	73,988,731
Capital assets, being depreciated:					
Buildings	9,865,909	135,029	-	-	10,000,938
Other Improvements	20,724,509	25,995	-	-	20,750,504
Furniture & Equipment	10,175,544	466,693	(399,831)	934,261	11,176,667
Infrastructure	158,073,874	3,405,377	-	656,642	162,135,893
Total capital assets being depreciated:	198,839,836	4,033,094	(399,831)	1,590,903	204,064,002
Less accumulated depreciation for:					
Buildings	(7,267,774)	(316,535)	-	-	(7,584,309)
Other Improvements	(8,124,878)	(659,304)	-	-	(8,784,182)
Furniture & Equipment	(6,624,931)	(638,802)	399,831	(232,273)	(7,096,175)
Infrastructure	(60,718,326)	(5,417,482)	-	(221,052)	(66,356,860)
Total accumulated depreciation:	(82,735,909)	(7,032,123)	399,831	(453,325)	(89,821,526)
Total capital assets, being depreciated, net:	116,103,927	(2,999,029)	-	1,137,578	114,242,476
Governmental activities capital assets, net:	\$ 179,899,176	\$ 9,549,883	\$ (1,653,442)	\$ 435,590	\$ 188,231,207

Notes to the Financial Statements

City of Chaska, Minnesota

For the Year Ended December 31, 2018

	Beginning Balance	Increases	Decreases	Reclass & Transfers	Ending Balance
Business-Type Activities					
Capital assets, not being depreciated:					
Land	\$ 1,231,421	\$ -	\$ -	\$ -	\$ 1,231,421
Construction In Progress	2,996,622	3,386,295	-	(614,765)	5,768,152
Total capital assets, not being depreciated:	4,228,043	3,386,295	-	(614,765)	6,999,573
Capital assets, being depreciated:					
Buildings	72,722,135	-	-	-	72,722,135
Other Improvements	2,133,359	78,186	(6,170)	-	2,205,375
Furniture & Equipment	10,318,560	846,124	(182,771)	(127,221)	10,854,692
Infrastructure	36,011,966	422,108	-	(146,929)	36,287,145
Total capital assets, being depreciated:	121,186,020	1,346,418	(188,941)	(274,150)	122,069,347
Less accumulated depreciation for:					
Buildings	(34,421,630)	(2,140,493)	-	-	(36,562,123)
Other Improvements	(998,032)	(132,461)	6,170	-	(1,124,323)
Furniture & Equipment	(5,609,311)	(570,191)	180,669	232,273	(5,766,560)
Infrastructure	(14,916,481)	(1,215,251)	-	221,052	(15,910,680)
Total accumulated depreciation:	(55,945,454)	(4,058,396)	186,839	453,325	(59,363,686)
Total capital assets, being depreciated, net:	65,240,566	(2,711,978)	(2,102)	179,175	62,705,661
Business-type activities capital assets, net:	\$ 69,468,609	\$ 674,317	\$ (2,102)	\$ (435,590)	\$ 69,705,234

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities		Business-Type Activities	
General Government	\$ 329,462	Electric	\$ 1,131,126
Economic Development	7,970	Water	791,340
Public Safety	339,931	Community Center	729,338
Public Works	5,737,860	Chaska Curling Center	628,587
Parks, Recreation and Arts	616,900	Sewer	112,330
Total Depreciation Expense -		Chaska Par 30	3,940
Governmental Activities:	<u>\$ 7,032,123</u>	Chaska Town Course	453,363
		Internet Service Provider	35,505
		Storm Water	172,867
		Total Depreciation Expense -	
		Business-Type Activities:	<u>\$ 4,058,396</u>

Note 5 Lease Receivable Agreements

A) Turbine Generator Lease

The City of Chaska has entered into a Lease Receivable Agreement with the Minnesota Municipal Power Agency (MMPA) in which the City agrees to sell MMPA the peaking power and peaking power capacity of the City's gas turbine generator for a thirty-year period, commencing May 1, 2001. MMPA receives the sole right to operate the facility and to use the power generated from such operation for the term of the agreement. MMPA is responsible for all expenses of operating and maintaining the facility for this period, with the exception of insurance,

City of Chaska, Minnesota**For the Year Ended December 31, 2018**

which is to be purchased by the City. Under the agreement, MMPA will pay the City an amount representing the total cost to the City of constructing the facility plus a predetermined rate of return and interest. The payments are to be made in equal monthly installments over the thirty-year term of the agreement. The total project costs to the City for the constructing of the facility was \$29,144,986. The total lease principal after adjusting for issuance costs and interest earnings is \$28,468,092.

Under the agreement, the City retains ownership of the facility. In the event the facility is destroyed or damaged to the point of being unusable before the end of the agreement, the City would be indemnified by MMPA for any costs in excess of insurance of retiring any remaining debt incurred to build the facility.

A second agreement between the two parties gives MMPA the annual option to continue this agreement for an additional twenty-year period, commencing May 1, 2031. The agreement calls for annual payments of \$500,000 to be made in equal monthly installments. MMPA will have the annual option to cancel the agreement for any of the twenty additional years by giving the City ninety days written notice in advance of May 1st of the year the option will not be exercised.

Annual lease payments through April 1, 2031 are as follows:

Year Ending December 31,	Lease Receivable	
	Principal	Interest
2019	\$ 903,266	\$ 1,582,918
2020	983,683	1,502,501
2021	1,071,261	1,414,923
2022	1,166,635	1,319,549
2023	1,270,501	1,215,683
2024-2028	8,264,539	4,166,381
2029-2031	5,241,664	559,432
Total:	<u>\$ 18,901,549</u>	<u>\$ 11,761,387</u>

B) Recovery Center Lease

In 2017, the Chaska Economic Development Authority (EDA) entered into a lease agreement with Five Star Recovery Center. The leased property is a historic single-family home, owned by the City/Chaska EDA. The term of the lease is sixty months commencing May 1, 2017.

Annual lease payments through 2022 are as follows:

Year Ending December 31,	Lease Receivable
	Principal
2019	\$ 27,859
2020	31,241
2021	32,179
2022	8,104
Total:	<u>\$ 99,383</u>

City of Chaska, Minnesota

For the Year Ended December 31, 2018

Note 6 Long-Term Liabilities

Long-term liabilities for the year ended December 31, 2018 are as follows:

Governmental Activities	Beginning Balance	Change in Accounting Principle *	Additions	Reductions	Ending Balance	Due Within One Year
Bonds Payable:						
General Obligation Bonds:						
Equipment Certificates	\$ 2,605,000	\$ -	\$ -	\$ (100,000)	\$ 2,505,000	\$ 265,000
General Obligation Bonds	1,635,000	-	-	(200,000)	1,435,000	205,000
Tax Increment Bonds	1,220,000	-	-	(95,000)	1,125,000	515,000
Abatement Bonds	2,430,000	-	-	(10,000)	2,420,000	130,000
Improvement Bonds	30,995,000	-	-	(2,215,000)	28,780,000	3,175,000
EDA Lease Revenue Bonds	9,815,000	-	-	(270,000)	9,545,000	275,000
Plus: Premium	2,785,053	-	-	(198,012)	2,587,041	-
Total Bonds Payable:	<u>51,485,053</u>	<u>-</u>	<u>-</u>	<u>(3,088,012)</u>	<u>48,397,041</u>	<u>4,565,000</u>
Notes Payable:						
Promissory Note Payable	107,998	-	-	(11,859)	96,139	12,443
Compensated Absences	908,494	-	807,293	(705,181)	1,010,606	690,203
Total OPEB Liability	512,711	291,757	79,660	(29,092)	855,036	-
Net Pension Liability	<u>7,635,322</u>	<u>-</u>	<u>764,923</u>	<u>(2,157,097)</u>	<u>6,243,148</u>	<u>-</u>
Governmental Activity Long-term Liabilities:	<u>\$ 60,649,578</u>	<u>\$ 291,757</u>	<u>\$ 1,651,876</u>	<u>\$ (5,991,241)</u>	<u>\$ 56,601,970</u>	<u>\$ 5,267,646</u>
Business-type Activities						
Bonds Payable:						
General Obligation Revenue Bonds	\$ 15,820,000	\$ -	\$ -	\$ (720,000)	\$ 15,100,000	\$ 795,000
Revenue Bonds	29,440,000	-	-	(1,535,000)	27,905,000	1,615,000
EDA Lease Revenue Bonds	22,575,000	-	-	(3,430,000)	19,145,000	1,310,000
Plus: Premium	3,572,665	-	-	(266,773)	3,305,892	-
Total Bonds Payable:	<u>71,407,665</u>	<u>-</u>	<u>-</u>	<u>(5,951,773)</u>	<u>65,455,892</u>	<u>3,720,000</u>
Leases Payable:						
Capital Lease Payable	-	-	183,475	(37,904)	145,571	40,250
Compensated absences	496,484	-	398,767	(333,211)	562,040	350,298
Total OPEB Liability	218,260	123,564	33,738	(12,321)	363,241	-
Net Pension Liability	<u>4,368,550</u>	<u>-</u>	<u>368,047</u>	<u>(840,801)</u>	<u>3,895,796</u>	<u>-</u>
Business-type Activity Long-term Liabilities:	<u>\$ 76,490,959</u>	<u>\$ 123,564</u>	<u>\$ 984,027</u>	<u>\$ (7,176,010)</u>	<u>\$ 70,422,540</u>	<u>\$ 4,110,548</u>

* The amounts in this column reflect only a portion of the change in accounting principle described earlier in these notes.

For the Governmental Activities, compensated absences, other post-employment benefits and net pension liabilities are generally liquidated by the General fund. In business-type activities, compensated absences, other post-employment benefits and net pension liabilities are liquidated within the respective Enterprise fund.

Bonds Payable:

The City issues general obligation bonds to provide funds for the construction of capital projects and acquisition of equipment. General obligation bonds have been issued for both governmental and business-type activities.

General obligation debt is supported by the “full faith and credit” of the City including tax increment and improvement bond issues. Bonds in the governmental activities will be repaid by

City of Chaska, Minnesota**For the Year Ended December 31, 2018**

future property tax levies, tax increments or special assessments accumulated in the specific debt service funds. In the event that a deficiency exists because of unpaid or delinquent tax increment or special assessments at the time a debt service payment is due, the City must provide resources to cover the deficiency until other resources are available. Bonds in the business-type activities will be repaid with the net revenues of the utility issuing the bonds. In the event that a deficiency exists at the time a debt service payment is due, the City must provide resources to cover the deficiency until other resources are available.

The City of Chaska and the Chaska Economic Development Authority (EDA) also issue revenue bonds. Revenue bonds are supported by income derived from lease agreements or specific fee revenues to pay for debt service.

Bonds outstanding for the year ended December 31, 2018 are as follows:

	Issue Date	Final Maturity Date	Interest Rate	Original Issue	Outstanding 12/31/2018
<u>Governmental Activities</u>					
Bonds Payable					
General Obligation Bonds					
Equipment Certificates					
G.O. Equipment Certificates, Series 2013C	08/15/13	02/01/23	0.90-3.10%	\$ 915,000	\$ 545,000
G.O. Equipment Certificates, Series 2017B	11/29/17	02/01/27	5.00%	1,960,000	1,960,000
Total Equipment Certificates				<u>2,875,000</u>	<u>2,505,000</u>
General Obligation Bonds					
G.O. Bonds, Series 2011B	09/15/11	02/01/27	2.00-3.25%	3,455,000	1,435,000
Tax Increment Bonds					
G.O. Taxable TI Bonds, Series 2008E	11/15/08	02/01/19	6.25-7.50%	565,000	440,000
G.O. Taxable TI Cross-over Refunding Bonds, Series 2013B	08/15/13	12/01/21	2.00-2.75%	580,000	225,000
G.O. Taxable Cross-over Refunding Bonds, Series 2017D	12/27/17	02/01/31	3.00-3.50%	460,000	460,000
Total Tax Increment Bonds				<u>1,605,000</u>	<u>1,125,000</u>
Taxable Abatement Bonds					
G.O. Taxable Abatement Bonds, Series 2010D	09/15/10	02/01/33	4.00-5.25%	405,000	385,000
G.O. Taxable Bonds, Series 2017C	11/29/17	02/01/39	1.70-3.45%	2,035,000	2,035,000
Total Taxable Abatement Bonds				<u>2,440,000</u>	<u>2,420,000</u>
Improvement Bonds					
G.O. Improvement Bonds, Series 2008C	11/15/08	02/01/19	3.00-5.13%	3,645,000	1,190,000
G.O. Improvement Bonds, Series 2010A	07/01/10	02/01/31	2.00-4.00%	3,220,000	1,430,000
G.O. Improvement Bonds, Series 2010C	09/15/10	02/01/33	2.00-3.75%	2,180,000	1,570,000
G.O. Improvement Bonds, Series 2012A	08/15/12	02/01/28	2.00-2.40%	2,430,000	1,655,000
G.O. Improvement Bonds, Series 2013A	08/15/13	02/01/35	2.00-4.00%	3,330,000	2,760,000
G.O. Improvement Bonds, Series 2014A	12/30/14	02/01/30	0.70-3.00%	5,785,000	4,420,000
G.O. Improvement Bonds, Series 2015B	08/15/15	02/01/31	3.00-5.00%	5,940,000	5,445,000
G.O. Improvement Bonds, Series 2017B	11/29/17	02/01/38	2.25-5.00%	6,875,000	6,875,000
G.O. Improvement Refunding, Series 2009B	10/01/09	12/01/20	2.00-3.00%	1,995,000	215,000
G.O. Cross-over Refunding, Series 2012B	08/15/12	02/01/27	2.00-2.30%	4,675,000	2,225,000
G.O. Cross-over Refunding, Series 2017E	12/27/17	02/01/29	2.01-2.87%	995,000	995,000
Total Improvement Bonds				<u>41,070,000</u>	<u>28,780,000</u>
EDA Lease Revenue Bonds					
Lease Revenue Bonds, Series 2015B	04/15/15	02/01/35	2.00-4.00%	9,000,000	8,660,000
Lease Revenue Bonds, Series 2015D	12/30/15	02/01/26	2.00-4.00%	1,085,000	885,000
Total EDA Lease Revenue Bonds				<u>10,085,000</u>	<u>9,545,000</u>
Premium				3,201,141	2,587,041
Total Bonds Payable - Governmental Activities				<u>\$64,731,141</u>	<u>\$48,397,041</u>

Notes to the Financial Statements

City of Chaska, Minnesota

For the Year Ended December 31, 2018

Business-type Activities	Issue Date	Final Maturity Date	Interest Rate	Original Issue	Outstanding 12/31/2018
Bonds Payable					
General Obligation Revenue Bonds					
G.O. Water Revenue Partial Advance Refunding Bonds, Series 2009A	10/01/09	12/01/22	2.00-3.25%	\$ 1,495,000	\$ 555,000
G.O. Water Revenue Refunding Bonds, Series 2011A	09/15/11	12/01/32	2.00-4.00%	11,435,000	9,055,000
G.O. Utility Revenue Bonds, Series 2015C	12/30/15	02/01/36	2.00-4.00%	5,170,000	4,755,000
G.O. Utility Revenue Bonds, Series 2017B	11/29/17	02/01/38	2.25-5.00%	735,000	735,000
Total General Obligation Revenue Bonds				<u>18,835,000</u>	<u>15,100,000</u>
Revenue Bonds					
Electric Utility Revenue Bonds, Series 2011D	12/22/11	10/01/31	2.00-3.65%	3,535,000	2,480,000
Electric Revenue Refunding Bonds, Series 2015A	10/01/15	10/01/30	2.00-5.00%	21,760,000	18,440,000
Electric Utility Revenue Bonds, Series 2017A	09/06/17	10/01/37	2.25-4.00%	7,220,000	6,985,000
Total Revenue Bonds				<u>32,515,000</u>	<u>27,905,000</u>
EDA Lease Revenue Bonds					
Lease Revenue and Limited Tax Bonds, Series 2013A	07/18/13	12/01/33	2.00-4.00%	3,850,000	3,070,000
Taxable Lease Revenue Bonds, Series 2015A	04/15/15	02/01/35	1.22-4.40%	12,855,000	11,315,000
Taxable Lease Revenue Bonds, Series 2015C	12/30/15	02/01/31	1.53-4.57%	3,410,000	3,045,000
Lease Revenue Refunding Bonds, Series 2017A	12/27/17	12/01/27	2.00-4.00%	1,880,000	1,715,000
Total EDA Lease Revenue Bonds				<u>24,895,000</u>	<u>19,145,000</u>
Premium				4,134,703	3,305,892
Total Bonds Payable - Business-type Activities				<u>\$ 80,379,703</u>	<u>\$ 65,455,892</u>

General Obligation Bonds:

The City issues the following types of general obligation bonds:

- Equipment certificates provide funding for the acquisition of equipment and vehicles for various departments.
- G.O. bonds provide financing for various infrastructure improvement projects.
- Tax Increment bonds provide financing for the construction of streets and utilities and the acquisition of property for business development.
- Taxable abatement bonds provide financing for the City's Housing Improvement Areas and Tax Abatement programs.
- Improvement bonds provide financing for construction projects such as streets, infrastructure and utilities.

Annual debt service requirements to maturity are as follows:

Year Ending December 31	Governmental Activities									
	G.O. Equipment Certificates		G.O. Bonds		G.O. Tax Increment Bonds		G.O. Abatement Bonds		G.O. Improvement Bonds	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2019	\$ 265,000	\$ 107,075	\$ 205,000	\$ 40,375	\$ 515,000	\$ 36,875	\$ 130,000	\$ 70,130	\$ 3,175,000	\$ 933,793
2020	295,000	95,989	215,000	34,587	110,000	18,438	145,000	67,495	2,125,000	840,003
2021	305,000	83,700	215,000	28,138	110,000	15,512	155,000	64,415	2,000,000	771,463
2022	315,000	70,730	215,000	21,688	35,000	12,400	155,000	60,980	1,925,000	706,990
2023	335,000	56,782	110,000	16,813	35,000	11,350	165,000	57,179	1,970,000	642,192
2024 - 2028	990,000	102,000	475,000	31,469	190,000	39,163	900,000	213,725	10,690,000	2,079,161
2029 - 2033	-	-	-	-	130,000	6,825	680,000	70,459	6,395,000	522,250
2034 - 2038	-	-	-	-	-	-	75,000	9,056	500,000	35,956
2039	-	-	-	-	-	-	15,000	259	-	-
Total:	<u>\$ 2,505,000</u>	<u>\$ 516,276</u>	<u>\$ 1,435,000</u>	<u>\$ 173,069</u>	<u>\$ 1,125,000</u>	<u>\$ 140,563</u>	<u>\$ 2,420,000</u>	<u>\$ 613,698</u>	<u>\$ 28,780,000</u>	<u>\$ 6,531,808</u>

City of Chaska, Minnesota**For the Year Ended December 31, 2018**General Obligation Revenue Bonds:

G.O. Revenue bonds are issued by the City to construct or expand utility systems. Bonds will be repaid with the net revenues of the Water, Sewer and Storm Water Utilities.

Annual debt service requirements to maturity are as follows:

Year Ending December 31	Business-type Activities	
	G.O. Revenue Bonds	
	Principal	Interest
2019	\$ 795,000	\$ 492,413
2020	830,000	470,137
2021	890,000	446,938
2022	935,000	416,537
2023	815,000	389,763
2024 - 2028	4,690,000	1,535,163
2029 - 2033	4,930,000	641,444
2034 - 2038	1,215,000	66,106
Total:	<u>\$ 15,100,000</u>	<u>\$ 4,458,501</u>

Revenue Bonds:

Revenue bonds issued by the City are supported by income derived from specific fee revenues to pay for debt service. These Electric Revenue Bonds will be repaid with net revenues of the Electric Utility and lease revenue in the Turbine Generator fund.

Annual debt service requirements to maturity are as follows:

Year Ending December 31	Business-type Activities	
	Revenue Bonds	
	Principal	Interest
2019	\$ 1,615,000	\$ 1,195,295
2020	1,650,000	1,157,795
2021	1,720,000	1,082,395
2022	1,805,000	1,003,485
2023	1,885,000	920,265
2024 - 2028	10,850,000	3,201,095
2029 - 2033	6,540,000	800,783
2034 - 2037	1,840,000	139,950
Total:	<u>\$ 27,905,000</u>	<u>\$ 9,501,063</u>

Notes to the Financial Statements

City of Chaska, Minnesota

For the Year Ended December 31, 2018

EDA Lease Revenue Bonds:

EDA Lease revenue bonds are supported by income derived from lease agreements.

Annual debt service requirements to maturity are as follows:

Year Ending December 31	Governmental Activities		Business-type Activities	
	EDA Lease Revenue Bonds		EDA Lease Revenue Bonds	
	Principal	Interest	Principal	Interest
2019	\$ 275,000	\$ 359,100	\$ 1,310,000	\$ 656,240
2020	280,000	353,050	1,340,000	626,666
2021	290,000	345,400	1,380,000	589,580
2022	300,000	336,550	1,405,000	548,507
2023	305,000	326,925	1,455,000	504,309
2024 - 2028	2,670,000	1,391,000	6,245,000	1,820,973
2029 - 2033	3,720,000	724,800	4,755,000	781,373
2034 - 2035	1,705,000	68,900	1,255,000	55,770
Total:	<u>\$ 9,545,000</u>	<u>\$ 3,905,725</u>	<u>\$ 19,145,000</u>	<u>\$ 5,583,418</u>

Revenue Pledged:

Future revenue pledged for the payment of long-term debt (revenue bonds) is as follows:

Bond Issue - Revenue Bonds	Use of Proceeds	Type	Revenue Pledged		Remaining Principal and Interest	Current Year	
			Percent of Total Debt Service	Term of Pledge		Principal and Interest Paid	Pledged Revenue Received
<u>GO Water Revenue Bonds:</u>	<u>Water Treatment Plant and Water Systems</u>						\$ 2,861,416
Series 2009A Refunding Bonds	Partial Refund 2003 Bonds	Utility Charges	100%	2009 - 2022	\$ 600,150	\$ 140,975	
Series 2011A Refunding Bonds	Refund 2003 Bonds	Utility Charges	100%	2011 - 2032	11,761,419	710,038	
<u>GO Utility Revenue Bonds:</u>	<u>Water, Sanitary Sewer and Storm Water</u>						8,232,503
Series 2015C	Utility System Improvements	Utility Charges	100%	2015 - 2036	6,170,488	353,038	
Series 2017B	Utility System Improvements	Utility Charges	100%	2017 - 2038	1,026,444	19,032	
<u>Electric Revenue Bonds:</u>	<u>Electric Utility Systems and Generating Facilities</u>						
Series 2015A Refunding Bonds	Refund 2000 & 2005 Bonds - Turbine Generator	Lease Revenue	100%	2015 - 2030	24,915,150	2,071,750	1,650,846
<u>Electric Utility Revenue Bonds</u>							41,193,202
Series 2011D	Electric System Improvements	Utility Charges	100%	2011 - 2031	3,084,213	237,970	
Series 2017A	Electric System Improvements	Utility Charges	100%	2017 - 2037	9,406,700	493,191	
<u>EDA Lease Revenue Bonds:</u>	<u>Community Center Additions and Improvements</u>						3,085,972
Series 2013A	Ice Arena & Pool Improvements	Lease Revenue	100%	2013 - 2033	4,043,517	266,995	
Series 2017A Refunding Bonds	Refund 2007A Bonds	Lease Revenue	100%	2017 - 2027	2,008,700	220,945	
<u>Taxable Lease Revenue Bonds 2015</u>	<u>Curling Center, Event Center and Restaurant</u>						1,299,997
Series 2015A	Building Construction	Lease Revenue	100%	2015 - 2035	14,739,403	1,171,467	
Series 2015C	Furniture, Fixtures & Equipment	Lease Revenue	100%	2015 - 2031	3,936,798	307,922	
<u>Lease Revenue Bonds 2015</u>	<u>Firemen's Park Improvements</u>						637,113
Series 2015B	Park Construction	Lease Revenue	100%	2015 - 2035	12,427,000	503,300	
Series 2015D	Fixtures and Equipment	Lease Revenue	100%	2015 - 2026	1,023,725	131,250	

City of Chaska, Minnesota

For the Year Ended December 31, 2018

Arbitrage Rebate:

The Tax Reform Act of 1986 requires governmental entities to pay the federal government income earned on the proceeds from the issuance of debt in excess of interest costs, pending the expenditure of the borrowed funds. This rebate of interest income (known as arbitrage) applies to governmental debt issued after August 31, 1986. In the option of management, any obligation would be immaterial.

Notes Payable:

The Chaska Economic Development Authority (EDA) is liable for a promissory note related to a Chaska EDA owned property. The annual note payments are offset by lease revenue collected from the current tenant. This note is paid by the Chaska EDA fund.

Promissory Note outstanding for the year ended December 31, 2018 is as follows:

	Issue Date	Final Maturity Date	Interest Rates	Original Issue	Outstanding 12/31/2018
<u>Governmental Activities:</u>					
Promissory Note Payable	11/21/16	11/15/21	4.75%	<u>\$ 120,319</u>	<u>\$ 96,139</u>

Promissory note requirements to maturity are as follows:

Year Ending December 31	Governmental Activities	
	Principal	Interest
2019	\$ 12,443	\$ 4,357
2020	13,044	3,756
2021	70,652	2,872
Total:	<u>\$ 96,139</u>	<u>\$ 10,985</u>

Capital Leases Payable:

The City entered into a new lease for the acquisition of fitness equipment for the Chaska Community Center. The lease agreement qualifies as a capital lease and has been recorded at the present value of the minimum lease payments. The equipment was not capitalized by the City as the equipment was below the City's capitalization threshold.

Capital Lease outstanding for the year ended December 31, 2018 is as follows:

	Issue Date	Final Maturity Date	Interest Rates	Original Issue	Outstanding 12/31/2018
<u>Business-type Activities:</u>					
Capital Lease Payable	03/15/18	02/15/22	6.57%	<u>\$ 183,475</u>	<u>\$ 145,571</u>

City of Chaska, Minnesota**For the Year Ended December 31, 2018**

The future minimum lease obligation and the net present value of these minimum lease payments are as follows:

Year Ending, December 31	Business-type Activities
2019	\$ 47,927
2020	52,284
2021	52,284
2022	8,714
Total Minimum Lease Payments	161,210
Less: Amount Representing Interest	(15,639)
Present Value of Minimum Lease Payments	<u>\$ 145,571</u>

Tax Abatements:

The City implemented a Business Incentive Policy (in accordance with Minnesota Statutes, Sections 116J.993 to 116J.995) to assist developers with solutions that increase employment opportunities, improve and develop facilities in the City and increase the availability of essential services. Under this policy, the City provides tax abatements (in accordance with Minnesota Statutes, Section 469.1813, subdivision 8) for up to three times a new developer's total property taxes. The City has seven agreements that could be considered tax abatements under GASB #77 as of December 31, 2018.

- In 2013, the City entered into a development agreement with Ridgeview Two Twelve North Addition, LLC to aid with the construction of an expansion to an existing medical building. The expansion creates employment opportunities, increases resident access to vital services, and increases the tax base of the City. The City assistance helped cover reimbursable costs, including soil correction, architectural enhancement, and fire safety. The maximum assistance is \$777,926. The City's obligation is terminated after the earlier of 20 years of payments or once the Developer has been paid \$777,926 in tax abatement payments. The City has rebated a total of \$91,136, including \$31,357 in 2018.
- In 2013, the City entered into a development agreement with IP Stream Minneapolis, LLC to aid with the construction of a data center. This new construction developed an underutilized site, creates employment opportunities, and increases the tax base of the City. The City assistance helped cover reimbursable costs, including site acquisition and site improvements. The maximum assistance is \$1,228,500. The City's obligation is terminated after the earlier of 20 years of payments or once the Developer has been paid \$1,228,500 in tax abatement payments. The City has rebated a total of \$50,499, including \$20,936 in 2018.
- In 2014, the City entered into a development agreement with Lucrum Properties, LLC to aid with the expansion of an existing manufacturing facility. The expansion of this high-quality business creates employment opportunities and increases the tax base of the City. The City assistance will help cover reimbursable costs, including storm water and grading improvements, permit fees, development charges, and parking lot improvements. The

maximum assistance is \$144,699. The City's obligation is terminated the earlier of after 20 years of payments or once the Developer has been paid \$144,699 in tax abatement payments. The City has rebated a total of \$18,086, including \$13,055 in 2018.

- In 2015, the City entered into a development agreement with Lifecore Biomedical, LLC to aid with the expansion of their existing facilities. The expansion of this high-quality business maximized the use of an underutilized site and increases the tax base of the City. The City assistance will help cover reimbursable costs, including site preparation and grading. The maximum assistance is \$144,623. The City's obligation is terminated the earlier of after 20 years of payments or once the Developer has been paid \$144,623 in tax abatement payments. The City has rebated a total of \$4,104, all in 2018.
- In 2016, the City entered into a development agreement with U.S. Bank National Association, to aid with the construction of a new data center. This new construction developed an underutilized site, creates employment opportunities, and increases the tax base, generating substantial revenue for the City. The City assistance will help cover reimbursable costs, including a portion of the construction costs. The maximum assistance is \$548,000. The City's obligation is terminated the earlier of after 20 years of payments or once the Developer has been paid \$548,000 in tax abatement payments. The first tax abatement payment is scheduled for payment in 2019.
- In 2017, the City of Chaska entered into a development agreement with MSP/Chaska Medical, LLC to aid with construction of a medical office building. This new construction increases the City's tax base, creates employment opportunities, and encourages economic development in its vicinity. The City agreed to reimburse the Developer for eligible construction costs from the proceeds of an interfund loan to the Developer in an amount not to exceed \$280,000 with interest at 3.5 percent per annum. Tax abatement on the property will be used to repay the loan. The loan will terminate the earlier of December 31, 2039 or when the City has received tax abatements in excess of an amount sufficient to repay the principal amount of the loan plus accrued interest. The City advanced \$280,000 to MSP/Chaska Medical, LLC in 2018. Loan repayments will commence in 2019.
- In 2018, the City of Chaska entered into a development agreement with 3919 Bavaria Road, LLC to aid with construction of a facility for weddings, events, and recreational activities. This new construction increases the City's tax base, creates employment opportunities, and encourages economic development. The City agreed to reimburse the Developer for eligible construction costs. The City assistance will help cover reimbursable costs, including a portion of the construction costs. The maximum assistance is \$630,000. The City's obligation is terminated the earlier of after 20 years of payments or once the Developer has been paid \$630,000 in tax abatement payments. The first tax abatement payment is scheduled for payment in 2019.

Tax Increment Pay-As-You-Go Financing Revenue Notes:

The Chaska Economic Development Authority (EDA) has entered into private development agreements to facilitate the financing of certain projects established by the Chaska Housing and Redevelopment Authority (pursuant to Minnesota Statutes, Sections 469.001 to 469.047). The costs of these projects are financed using tax increment generated from established tax increment financing districts (pursuant to Minnesota Statutes, Sections 469.174 to 469.179). As of December 31, 2018, the Chaska Economic Development Authority has five agreements considered Tax Increment Pay-As-You-Go Financing Revenue Notes under GASB #77. The amounts have not been included in long-term debt because of the nature of the notes in that repayment is required only if sufficient tax increments are received. The note and any outstanding balance is cancelled at the end of the agreement term, whether they have been repaid. The City's position is that these are obligations to assign future and uncertain revenue sources and as such, is not actual debt in substance.

- In 2002, the Chaska EDA entered into a development agreement with Chaska Place Apartments at 6.5 percent interest with payments due through 2024. The City rebated \$210,473 in 2018. The outstanding balance as of December 31, 2018 is \$1,268,026.
- In 2007, the Chaska EDA entered into a development agreement with Clover Field Sinclair Limited Partnership at 5.65 percent interest with payments due through 2029. The City rebated \$143,741 in 2018. The outstanding balance as of December 31, 2018 is \$4,056,624.
- In 2004, the Chaska EDA entered into a development agreement with City Square, LLC at a simple non-compounding interest rate of 5 percent with payments due through 2031. The City did not rebate in 2018. The outstanding balance as of December 31, 2018 is \$147,026.
- In 2015, the Chaska EDA entered into a development agreement with Chaska Heights Senior Living, LLC at a simple non-compounding interest rate of 3.25 percent with payments due through 2044. The City rebated \$101,589 in 2018. The outstanding balance as of December 31, 2018 is \$3,074,638.
- In 2016, the Chaska EDA entered into a development agreement with Creek's Run Phase II, LLC at a simple non-compounding interest rate of 4.5 percent with payments due through 2036. The City rebated \$3,504 in 2018. The outstanding balance as of December 31, 2018 is \$257,648.

Conduit Debt:

From time to time, the City has issued Industrial Revenue Bonds (IRBs) and Housing Revenue Bonds (HRBs) (Collectively the "Revenue Bonds") to provide financial assistance to private-sector entities for the acquisition and construction of industrial and housing facilities deemed to be in the public interest. The Revenue Bonds are secured by the property financed and are payable solely from payments received on the underlying mortgage loans. Upon repayment of the Revenue Bonds, ownership of the acquired facilities transfers to the private sector entity served by the bond issuance. Neither the City, nor the State, nor any political subdivision thereof is

City of Chaska, Minnesota**For the Year Ended December 31, 2018**

obligated in any manner for repayment of the bonds, excluding the bonds mentioned below. Accordingly, the bonds are not reported as liabilities in the accompanying financial statements.

As of December 31, 2018, there were six series of IRBs outstanding. The aggregate principal amount payable for the three series issued after July 1, 1995, was \$4,946,201. The aggregate principal amount payable for the three series issued prior to July 1, 1995, could not be determined; however, their original issue amounts totaled \$9,625,000.

As of December 31, 2018, there were five series of HRBs outstanding. The aggregate principal amounts payable for the three series issued after July 1, 1995 was \$7,985,000. The aggregate principal amount payable for the two series issued prior to July 1, 1995, could not be determined; however, their original issue amounts totaled \$6,260,000.

The outstanding HRB balance includes one issue that is backed by the full faith and credit of the City. In 2010, the Carver County Housing and Redevelopment Authority issued \$2,850,000 in Housing Development Revenue Bonds. (These bonds refunded the \$2,695,691 Housing Revenue Bonds of 2000). This issue is secured by housing revenues and, if not so paid, by a tax levy. The bonds are secured by a general obligation pledge of the City.

Note 7 Interfund Receivables, Payables and Transfers

The compositions of interfund balances as of December 31, 2018 are as follows:

Due To/From Other Funds		
Receivable Fund	Payable Fund	Amount
Nonmajor Governmental	Nonmajor Governmental	\$ 1,140,000
Nonmajor Governmental	Public Improvement Projects	3,780,000
Internal Service Fund	Public Improvement Projects	410,000
Internal Service Fund	Curling Center	4,720,000
Electric	Public Improvement Projects	850,000
Water	Public Improvement Projects	650,000
Water	Community Center	1,400,000
Turbine Generator	Public Improvement Projects	300,000
Turbine Generator	Community Center	215,000
Nonmajor Enterprise	Community Center	600,000
Nonmajor Enterprise	Public Improvement Projects	350,000
Nonmajor Enterprise	Nonmajor Enterprise	100,000
Nonmajor Enterprise	Nonmajor Governmental	310,348
Fiduciary	Fiduciary	5,149
Total:		<u>\$14,830,497</u>

The \$14,830,497 in Due To/Due From Other Funds eliminate temporary cash deficits in the respective funds.

Notes to the Financial Statements

City of Chaska, Minnesota

For the Year Ended December 31, 2018

Interfund Receivables/Payables And Advances To/From Other Funds:

Receivable Fund	Payable Fund	Interfund Receivables/ Payables	Advances To/From	Total	Purpose
Electric	Nonmajor Governmental	\$ -	\$ 1,966,747	\$ 1,966,747	1
Electric	Nonmajor Governmental	-	234,463	234,463	2
Turbine Generator	Electric	51,560	820,271	871,831	3
Nonmajor Governmental	Nonmajor Governmental	2,169,131	-	2,169,131	4
Nonmajor Governmental	Water	11,630	131,370	143,000	5
Nonmajor Governmental	Nonmajor Enterprise	147,779	988,570	1,136,349	6
Total:		<u>\$ 2,380,100</u>	<u>\$ 4,141,421</u>	<u>\$ 6,521,521</u>	

Explanation of Interfund Receivables/Payables and Advances To/From Other Funds:

- (1) This 2007 loan from the Electric fund provides interim financing for TIF District #14 project costs. Repayment of the outstanding balance of \$1,966,747 will be made from tax increment generated by the district as it becomes available.
- (2) This interfund loan from the Electric fund provides interim financing to TIF District #17 for project costs. Repayment of the outstanding balance of \$234,463 will be made from tax increment generated by the district as it becomes available.
- (3) This interfund loan between the Electric fund and the Turbine Generator fund was made in 2001 to finance a substation. Of the \$871,831 due at year end, \$51,560 is due in one year.
- (4) These loans eliminate what would have been negative cash in TIF District funds. Repayment of the outstanding balance of \$2,169,131 will be made from tax increment generated by the districts as it becomes available.
- (5) This interfund loan from the Equipment Acquisition fund to the Water fund is for a shared water/sewer equipment purchase. Of the \$143,000 due at year end, \$11,630 is due in one year.
- (6) These interfund loans are from the Equipment Acquisition fund to the following funds:
 - Sewer fund - \$143,000 loan balance for shared water/sewer equipment purchases with \$11,630 due in one year.
 - Town Course fund - \$649,348 loan balance for golf equipment purchases with \$83,816 due in one year.
 - Storm Water - \$344,001 for equipment purchases with \$52,333 due in one year.

	Transfers In							
	Governmental Funds			Enterprise Funds				
Transfers Out	General Fund	Public Improvement Projects	Nonmajor	Water	Community Center	Curling Center	Nonmajor	Total
General Fund	\$ -	\$ -	\$ 128,000	\$ -	\$ -	\$ -	\$ -	\$ 128,000
Nonmajor Governmental	-	64,911	2,570,633	466,964	-	1,594,230	427,467	5,124,205
Electric	-	-	911,600	-	432,000	-	32,209	1,375,809
Water	-	-	55,800	-	-	-	10,700	66,500
Nonmajor Enterprise	-	400	315,800	-	-	-	10,700	326,900
Internal Service Fund	250,000	-	-	-	-	-	-	250,000
Total:	<u>\$ 250,000</u>	<u>\$ 65,311</u>	<u>\$ 3,981,833</u>	<u>\$ 466,964</u>	<u>\$ 432,000</u>	<u>\$ 1,594,230</u>	<u>\$ 481,076</u>	<u>\$ 7,271,414</u>

City of Chaska, Minnesota

For the Year Ended December 31, 2018

Explanation of Transfers:

Transfers are used to 1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, 2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund as debt service payments become due and 3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

Note 8 Fund Balance

A summary of the governmental fund balance classifications as of December 31, 2018 are as follows:

	General	Public Improvement Projects	Nonmajor Governmental	Totals
<u>Restricted for:</u>				
Mt. Pleasant Cemetery Care	\$ -	\$ -	\$ 1,308	\$ 1,308
Housing Loan Program	-	-	13,183	13,183
Job Creation	-	-	1,765	1,765
Debt Requirements	-	-	9,086,250	9,086,250
Economic Development	-	-	1,329,325	1,329,325
Unspent Bond Proceeds	-	208,021	72,793	280,814
Total Restricted Fund Balances	-	208,021	10,504,624	10,712,645
<u>Committed to:</u>				
Compensated Absences	1,010,606	-	-	1,010,606
Mt. Pleasant Cemetery Care	-	-	244,420	244,420
Economic Development	-	-	77,347	77,347
Concerts in the Park	-	-	362	362
Capital Equipment	-	-	287,338	287,338
Street Improvement Program	-	-	3,137,484	3,137,484
Total Committed Fund Balances	1,010,606	-	3,746,951	4,757,557
<u>Assigned to:</u>				
Mt. Pleasant Cemetery Care	-	-	11,975	11,975
Concerts in the Park	-	-	249	249
Capital Equipment	-	-	1,619,172	1,619,172
Park Improvements	-	-	537,071	537,071
Community Fund Projects	-	-	356,432	356,432
Southwest Chaska Improvements	-	-	731,899	731,899
Housing Improvement	-	-	414,414	414,414
Abatement Programs	-	-	7,662	7,662
Capital Improvements	-	-	4,332,952	4,332,952
Total Assigned Fund Balances	-	-	8,011,826	8,011,826
<u>Unassigned</u>	1,078,348	(7,169,889)	(9,009,277)	(15,100,818)
Total Fund Balances:	\$ 2,088,954	\$ (6,961,868)	\$ 13,254,124	\$ 8,381,210

Note 9 Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

Workers compensation coverage is provided through a pooled self-insurance program through the League of Minnesota Cities Insurance Trust (LMCIT). The City pays an annual premium to LMCIT. The City is subject to supplemental assessments if deemed necessary by the LMCIT.

The LMCIT reinsures through Workers Compensation Reinsurance Association (WCRA) as required by law. For workers compensation, the City is not subject to a deductible. The City's workers compensation coverage is retrospectively rated. With this type of coverage, final premiums are determined after loss experience is known. The amount of premium adjustment, if any, is considered immaterial and not recorded until received or paid.

Property and casualty insurance coverage is provided through a pooled self-insurance program through the LMCIT. The City pays an annual premium to the LMCIT. The City is subject to supplemental assessments if deemed necessary by the LMCIT. The LMCIT reinsures through commercial companies for claims in excess of various amounts. The City retains risk for the deductible portion of the insurance policies and for any exclusion from the insurance policies. These amounts are considered immaterial to the financial statements.

The City continues to carry commercial insurance for all other risks of loss, including life, disability, dental and health insurance.

There were no significant reductions in insurance from the previous year or settlements in excess of insurance coverage for any of the past three years.

The Self Insurance fund, an internal service fund which charges its costs to user departments, accounts for the risk management activities of the City. The fund is designed to build up a reserve, which will provide the City the opportunity to assume a greater share of its insurance risks and thereby reducing the cost to purchase insurance.

Note 10 Committed Contracts

At December 31, 2018, the City had commitments for eleven uncompleted construction contracts with a remaining balance of \$715,311.

Note 11 Contingent Liabilities

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures that may be disallowed by the grantor cannot be determined at this time, although the City expects such amounts, if any, to be immaterial.

City of Chaska, Minnesota

For the Year Ended December 31, 2018

In connection with the normal conduct of its affairs, the City is involved in various claims litigation and judgments. It is expected that the final settlement of those matters will not materially affect the financial statements of the City.

Note 12 Jointly Governed Organizations

The City, in conjunction with 11 other municipalities that provide distribution of electric services, comprises the Minnesota Municipal Power Agency (MMPA). MMPA began operations on July 1, 1995. MMPA purchases power that is purchased and distributed by the 12 municipalities that operate electric distribution systems. MMPA's board of directors is comprised of one member from each participating entity. Except for minimum purchase requirements, no participant has any obligation, entitlement, or residual interest. The City's purchases of power from MMPA for the year ended December 31, 2018 was \$28,654,423. MMPA issues an annual financial report that may be obtained by writing MMPA, 220 S. 6th Street, Suite 1300, Minneapolis, MN 55402, or by calling (612) 349-6868.

Note 13 Defined Benefit Pension Plans

Employees of the City participate in three defined benefit pension plans. Two of the plans are state-wide cost-sharing, multiple employer defined benefit pension plans administered by the PERA of Minnesota: the General Employees Retirement fund and the Public Employees Police and Fire fund. The third is a single-employer defined benefit pension plan administered through the Chaska Fire Department Relief Association (CFDRA). The details of the City's participation in each of these plans are presented later in these notes. The following table summarizes the impact of these plans on the City's government-wide financial statements.

	PERA Pension Plans			Chaska Fire Department Relief Association	Total All Plans
	General Employees Retirement Fund	Public Employees Police & Fire Fund	Total		
Net Pension Asset	\$ -	\$ -	\$ -	\$ 242,430	\$ 242,430
Deferred Outflows	1,435,190	4,063,237	5,498,427	383,346	5,881,773
Net Pension Liability	7,350,557	2,788,387	10,138,944	-	10,138,944
Deferred Inflows	1,822,288	5,495,663	7,317,951	9,513	7,327,464
Pension Revenue	56,208	23,544	79,752	157,177	236,929
Pension Expense	860,110	340,964	1,201,074	465,022	1,666,096

Note 14 Defined Benefit Pension Plans – State-wide

A) Plan Description

The City participates in the following cost-sharing multiple employer defined benefit pension plans administered by the Public Employees Retirement Association of Minnesota (PERA). PERA's defined benefit pension plans are established and administered in accordance with Minnesota Statutes, Chapters 353 and 356. PERA's defined benefit pension plans are tax qualified plans under Section 401(a) of the Internal Revenue Code.

1. General Employees Retirement Plan

All full-time and certain part-time employees of the City are covered by the General Employees Plan. General Employees Plan members belong to the Coordinated Plan. Coordinated Plan members are covered by Social Security.

2. Public Employees Police and Fire Plan

The Police and Fire Plan, originally established for police officers and firefighters not covered by a local relief association, now covers all police officers and firefighters hired since 1980. Effective July 1, 1999, the Police and Fire Plan also covers police officers and firefighters belonging to local relief associations that elected to merge with and transfer assets and administration to PERA.

B) Benefits Provided

PERA provides retirement, disability and death benefits. Benefit provisions are established by state statute and can only be modified by the state Legislature. Vested, terminated employees who are entitled to benefits, but are not receiving them yet, are bound by the provisions in effect at the time they last terminated their public service.

1. General Employees Plan Benefits

General Employees Plan benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service. Two methods are used to compute benefits for PERA's Coordinated Plan members. Members hired prior to July 1, 1989, receive the higher of Method 1 or Method 2 formulas. Only Method 2 is used for members hired after June 30, 1989. Under Method 1, the accrual rate for Coordinated members is 1.2 percent of average salary for each of the first 10 years of service and 1.7 percent of average salary for each additional year. Under Method 2, the accrual rate for Coordinated members is 1.7 percent of average salary for all years of service. For members hired prior to July 1, 1989, a full annuity is available when age plus years of service equal 90 and normal retirement age is 65. For members hired on or after July 1, 1989, normal retirement age is the age for unreduced Social Security benefits capped at 66.

Benefit increases are provided to benefit recipients each January. Increases are related to the funding ratio of the plan. If the General Employees Plan is at least 90 percent funded for two consecutive years, benefit recipients are given a 2.5 percent increase. If the plan has not exceeded 90 percent funded, or have fallen below 80 percent, benefit recipients are given a one percent increase. A benefit recipient who has been receiving a benefit for at least 12 full months as of June 30, will receive a full increase. Members receiving benefits for at least one month but less than 12 full months as of June 30, will receive a pro rata increase.

2. Police and Fire Plan Benefits

Benefits for the Police and Fire Plan members first hired after June 30, 2010, but before July 1, 2014, vest on a prorated basis from 50 percent after five years up to 100 percent after ten years of credited service. Benefits for Police and Fire Plan members first hired after June 30, 2014, vest on a prorated basis from 50 percent after ten years up to 100 percent after twenty years of credited service. The annuity accrual rate is 3 percent of average salary for each year of service. A full, unreduced pension is earned when members are age 55 and vested, or for

members who were first hired prior to July 1, 1989, when age plus years of service equal at least 90.

Benefit increases are provided to benefit recipients each January. Police and Fire Plan benefit recipients receive a future annual 1.0 percent increase. The annual adjustment will equal 2.5 percent any time the plan exceeds a 90 percent funded ratio for two consecutive years. If the adjustment is increased to 2.5 percent and the funded ratio falls below 80 percent for one year or 85 percent for two consecutive years, the post-retirement benefit increase will be lowered to one percent. A benefit recipient who has been receiving a benefit for at least 12 full months as of June 30 will receive a full increase. Members receiving benefits for at least one month but less than 12 full months as of June 30 will receive a pro rata increase. For retirements after May 31, 2014, the first increase will be delayed two years.

C) Contributions

Minnesota Statutes Chapter 353 sets the rates for employer and employee contributions. Contribution rates can only be modified by the state Legislature.

1. General Employees Fund Contributions

Coordinated Plan members were required to contribute 6.50 percent of their annual covered salary in fiscal year 2018 and the City of Chaska was required to contribute 7.50 percent for Coordinated Plan members. The City of Chaska's contributions to the General Employees fund for the year ended December 31, 2018 were \$684,782. The City of Chaska's contributions were equal to the required contributions as set by state statute.

2. Police and Fire Fund Contributions

Plan members were required to contribute 10.80 percent of their annual covered salary and the City of Chaska was required to contribute 16.20 percent of pay for members in fiscal year 2018. The City of Chaska's contributions to the Police and Fire Fund for the year ended December 31, 2018 were \$471,427. The City of Chaska's contributions were equal to the required contributions as set by state statute.

D) Pension Costs

1. General Employees Fund Pension Costs

At December 31, 2018, the City reported a liability of \$7,350,557 for its proportionate share of the General Employees Fund's net pension liability. The City's net pension liability reflected a reduction due to the State of Minnesota's contribution of \$16 million to the fund in 2018. The State of Minnesota is considered a non-employer contributing entity and the state's contribution meets the definition of a special funding situation. The State of Minnesota's proportionate share of the net pension liability associated with the City totaled \$241,206. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on the City's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2017, through June 30, 2018, relative to the total employer contributions received from all of PERA's participating employers. At June 30, 2018, the City's

City of Chaska, Minnesota**For the Year Ended December 31, 2018**

proportionate share was .1325 percent which was an increase of .0003 percent from its proportionate share measured as of June 30, 2017.

For the year ended December 31, 2018, the City recognized pension expense of \$803,902 for its proportionate share of the General Employees Plan's pension expense. In addition, the City recognized an additional \$56,208 as pension expense (and grant revenue) for its proportionate share of the State of Minnesota's contribution of \$16 million to the General Employees Fund.

At December 31, 2018, the City reported its proportionate share of the General Employees Plan's deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	\$ 194,136	\$ 208,074
Changes in actuarial assumptions	681,497	824,634
Differences between projected and actual investment earnings	-	780,134
Changes in proportion	210,127	9,446
Contributions paid to PERA subsequent to the measurement date	349,430	-
Total:	<u>\$ 1,435,190</u>	<u>\$ 1,822,288</u>

\$349,430 reported as deferred outflows of resources related to pensions resulting from the City's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2019. Other amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ended December 31:</u>	<u>Pension Expense Amount</u>
2019	\$ 337,620
2020	(329,895)
2021	(590,834)
2022	(153,419)
Total:	<u>\$ (736,528)</u>

2. Police and Fire Pension Costs

At December 31, 2018, the City reported a liability of \$2,788,387 for its proportionate share of the Police and Fire Fund's net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on the City's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2017, through June 30, 2018, relative to the total employer contributions received from all of PERA's participating employers. At June 30, 2018, the City's proportionate share was .2616 percent which was a decrease of .0024 percent from its proportionate share measured as of June 30, 2017. The City also recognized \$23,544 for the year ended December 31, 2018 as revenue and an offsetting

City of Chaska, Minnesota**For the Year Ended December 31, 2018**

reduction of net pension liability for its proportionate share of the State of Minnesota's on-behalf contributions to the Police and Fire Fund. Legislation passed in 2013 required the State of Minnesota to begin contributing \$9 million to the Police and Fire fund each year, starting in fiscal year 2014, until the plan is 90 percent funded or until the State Patrol Plan (administered by the Minnesota State Retirement System) is 90 percent funded, whichever occurs later.

For the year ended December 31, 2018, the City recognized pension expense of \$317,420 for its proportionate share of the Police and Fire Plan's pension expense.

At December 31, 2018, the City reported its proportionate share of the Police and Fire Plan's deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	\$ 112,985	\$ 656,273
Changes in actuarial assumptions	3,299,686	4,141,672
Differences between projected and actual investment earnings	-	623,746
Changes in proportion	401,316	73,972
Contributions paid to PERA subsequent to the measurement date	249,250	-
Total:	<u>\$ 4,063,237</u>	<u>\$ 5,495,663</u>

\$249,250 reported as deferred outflows of resources related to pensions resulting from the City's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2019. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended December 31:	Pension Expense Amount
2019	\$ (64,301)
2020	(191,002)
2021	(381,877)
2022	(1,029,900)
2023	(14,596)
Total:	<u>\$ (1,681,676)</u>

E) Actuarial Assumptions

The total pension liability in the June 30, 2018, actuarial valuation was determined using an individual entry-age normal actuarial cost method and the following actuarial assumptions:

Inflation	2.50 percent per year
Active Member Payroll Growth	3.25 percent per year
Investment Rate of Return	7.50 percent

City of Chaska, Minnesota

For the Year Ended December 31, 2018

Salary increases were based on a service-related table. Mortality rates for active members, retirees, survivors, and disabilitants for all plans were based on RP-2014 tables for males or females, as appropriate, with slight adjustments to fit PERA's experience. Cost of living benefit increases after retirement for retirees are assumed to be 1.25 percent per year for the General Employees Plan and 1.0 percent per year for the Police and Fire Plan.

Actuarial assumptions used in the June 30, 2018 valuation were based on the results of actuarial experience studies. The most recent six-year experience study in the General Employees Plan was completed in 2015. The most recent four-year experience study for the Police and Fire Plan was completed in 2016. Economic assumptions were updated in 2017 based on a review of inflation and investment return assumptions.

The following changes in actuarial assumptions occurred in 2018:

1. General Employees Fund

Changes in Actuarial Assumptions:

- The mortality projection scale was changed from MP-2015 to MP-2017.
- The assumed benefit increase was changed from 1.00 percent per year through 2044 and 2.50 percent per year thereafter to 1.25 percent per year.

2. Police and Fire Fund

Changes in Actuarial Assumptions:

- The mortality projection scale was changed from MP-2016 to MP-2017.
- As set by State Statutes, the assumed post-retirement benefit increase was changed from 1.00 percent per year through 2064, and 2.50 percent per year thereafter, to 1.00 percent for all years with no trigger.

The State Board of Investment, which manages the investments of PERA, prepares an analysis of the reasonableness on a regular basis of the long-term expected rate of return using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are combined to produce an expected long-term rate of return by weighting the expected future rates of return by the target asset allocation percentages. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Stocks	36%	5.10%
International Stocks	17%	5.30%
Bonds (Fixed Income)	20%	0.75%
Alternative Assets (Private Cash)	25%	5.90%
Cash	2%	0.00%
Total:	100%	

F) Discount Rate

The discount rate used to measure the total pension liability in 2018 was 7.5 percent. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at rates set in Minnesota Statutes. Based on these assumptions, the fiduciary net positions of the General Employees Fund and the Police and Fire Fund were projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

G) Pension Liability Sensitivity

The following presents the City's proportionate share of the net pension liability for all plans it participates in, calculated using the discount rate disclosed in the preceding paragraph, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate 1 percentage point lower or 1 percentage point higher than the current discount rate:

	General Employees Fund		Police and Fire Fund	
1% Lower	6.50%	\$ 11,945,596	6.50%	\$ 5,978,476
Current Discount Rate	7.50%	\$ 7,350,557	7.50%	\$ 2,788,387
1% Higher	8.50%	\$ 3,557,483	8.50%	\$ 150,315

H) Pension Plan Fiduciary Net Position

Detailed information about each pension plan's fiduciary net position is available in a separately issued PERA financial report that includes financial statements and required supplementary information. That report may be obtained on the internet at www.mnpera.org.

Note 15 Defined Contribution Plan

Four council members of the City are covered by the Defined Contribution Plan, a multiple-employer deferred compensation plan administered by PERA. The Defined Contribution Plan is a tax qualified plan under Section 401(a) of the Internal Revenue Code and all contributions by or on behalf of employees are tax deferred until time of withdrawal.

Plan benefits depend solely on amounts contributed to the plan plus investment earnings, less administrative expenses. Minnesota Statutes, Chapter 353D.03, specifies plan provisions, including the employee and employer contribution rates for those qualified personnel who elect to participate. An eligible elected official who decides to participate contributes five percent of salary which is matched by the elected official's employer. For ambulance services personnel, employer contributions are determined by the employer and for salaried employees, contributions must be a fixed percentage of salary. Employer contributions for volunteer personnel may be a unit value for each call or period of alert duty. Employees who are paid for their services may elect to make member contributions in an amount not to exceed the employer share. Employer and employee contributions are combined and used to purchase shares in one or more of the

City of Chaska, Minnesota**For the Year Ended December 31, 2018**

seven accounts of the Minnesota Supplemental Investment Fund. For administering the plan, PERA receives two percent of employer contributions and twenty-five hundredths of one percent (0.25 percent) of the assets in each member's account annually.

Total contributions made by the City during fiscal year 2018 were:

Amount		Percentage of Covered Payroll		Required
Employees	Employer	Employees	Employer	Rates
\$1,481	\$1,481	5.00%	5.00%	5.00%

Note 16 Defined Benefit Pension Plans – Fire Relief Association**A) General Information about the Pension Plan**

Plan Description - All members of the Chaska Fire Department (CFD) are covered by a defined benefit pension plan, Chaska Fire Department Relief Association Pension Plan (CFDRAPP), administered by the Chaska Fire Department Relief Association (CFDRA). CFDRAPP is a single-employer defined benefit pension plan. Minnesota Statutes, Chapter 69 grants the authority to the CFDRA Board to establish and amend benefit terms with consenting approval by the Chaska City Council. CFDRA issues a publicly available financial report that can be obtained by writing to City of Chaska, One City Hall Plaza, Chaska, MN 55318-1962 or by phone (952) 448-9200.

Benefits Provided - The plan provides retirement and disability benefits to plan members and beneficiaries.

- **Monthly Service Pension:** \$2.185 per month of service with a maximum of 360 months for members starting prior to November 4, 2013. In lieu of monthly payments, a member may elect a lump sum benefit. (Note – On October 15, 2018, the Chaska City Council modified benefit provisions to increase the monthly benefit from \$2.185 to \$2.4525 per month of service effective as of January 1, 2019.)
- **Lump Sum Service Pension:** \$6,486 per year of service for members starting on or after November 4, 2013 based on completed years of service up to 30 years. (Note – On October 15, 2018, the Chaska City Council modified benefit provisions to increase the lump sum benefits from \$6,486 to \$7,100 per year of service effective as of January 1, 2019.)
- **Deferred Service Pensions:** with termination prior to age 50 and at least ten years of service, a deferred pension is payable at age 50 and reduced four percent for each year of service less than 20 years.
- **Survivor Benefits:** spouse, children or estate receive 100 percent of the member's lump sum benefit.
- **Disability Benefit:** A disabled member will receive the amount of their monthly service pension based on credited service as of the date eligible.

City of Chaska, Minnesota**For the Year Ended December 31, 2018**

Members covered by benefit terms - At December 31, 2018, pension plan membership consisted of the following as used to determine Net Pension Liability (Asset) as of December 31, 2018:

Inactive Members Currently Receiving Benefits	42
Inactive Members Currently Receiving Disability Benefits	2
Beneficiaries Currently Receiving Benefits	11
Inactive Members Entitled to But Not Yet Receiving Benefits	6
Active Members	<u>45</u>
Total members	<u><u>106</u></u>

Contributions - Minnesota Statutes, Chapter 424 and 424A, authorize pension benefits for volunteer fire relief associations. The CFDRAPP is funded by fire state aid, investment earnings, and, if necessary, employer contributions as specified in Minnesota Statutes and voluntary City contributions. The State of Minnesota contributed \$157,177 in fire state aid to the CFDRAPP on behalf of the CFD for the year ended December 31, 2018, which was recorded as revenue. Required City contributions are calculated annually based on statutory provisions. The City made all required contributions and additional voluntary contributions to the plan for the year ended December 31, 2018 totaling \$307,845. The City's contributions exceed the required contributions as set by State Statutes. Furthermore, members of the CFD have no obligation to contribute to the plan.

B) Net Pension Liability (Asset)

The CFDRAPP's net pension liability (asset) was measured as of December 31, 2018 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date.

Actuarial Assumptions - The total pension liability in the December 31, 2018 actuarial valuation was determined using the entry age normal actuarial cost method and the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.75%
Salary Increases	Not applicable as plan members are paid on call volunteers
Investment Rate of Return	6.25% net of pension plan investment expense, including inflation
20-Year Municipal Bond Yield	3.71%

Mortality rates were based on the following:

- Healthy Pre-retirement - RP-2014 employee generational mortality table projected with mortality improvement scale MP-2016 from a base year of 2006.
- Healthy Post-retirement - RP-2014 annuitant generational mortality table projected with mortality improvement scale MP-2016 from a base year of 2006. Male rates are adjusted by a factor of 0.96.
- Disabled - RP-2014 annuitant generational mortality table projected with mortality improvement scale MP-2016 from a base year of 2006. Male rates are adjusted by a factor of 0.96.

City of Chaska, Minnesota**For the Year Ended December 31, 2018**

The demographic actuarial assumptions used in the December 31, 2018 valuation were based on the same assumptions used in the June 30, 2018 PERA Police and Fire actuarial valuation, except that the fire relief uses a separate retirement rate assumption based on a review completed in May 2016. The economic actuarial assumptions are reviewed annually as part of the fire relief's annual valuation.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimates ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of the geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Equity	35%	5.39%
International Equity	20%	5.20%
Fixed Income	10%	1.98%
Real Estate and Alternatives	10%	4.25%
Cash and Equivalents	25%	0.79%
Total	100%	

Discount Rate - The discount rate used to measure the total pension liability was 6.25 percent. The projected cash flows used to determine the discount rate assumed that contributions to the plan will be made as specified in Minnesota Statutes. Based on those assumptions and considering the funding ratio of the plan, the fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefits payments to determine the total pension liability.

C) Changes in the Net Pension Liability (Asset)

	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability (Asset)
Beginning Balance - January 1, 2018	\$ 5,254,917	\$ 5,810,080	\$ (555,163)
Changes For The Year:			
Service Cost	97,600	-	97,600
Interest	323,454	-	323,454
Contribution - Employer	-	465,022	(465,022)
Net Investment Income	-	(342,294)	342,294
Benefit Payments, Including Member Contribution Refunds	(354,522)	(354,522)	-
Administrative Costs	-	(14,407)	14,407
Total Net Changes	66,532	(246,201)	312,733
Ending Balance - December 31, 2018	\$ 5,321,449	\$ 5,563,879	\$ (242,430)

City of Chaska, Minnesota

For the Year Ended December 31, 2018

Sensitivity of the net pension liability (asset) to changes in the discount rate - The following presents the net pension liability (asset) of the CFDRAPP, calculated using the discount rate of 6.25 percent, as well as what the CFDRAPP's net pension liability (asset) would be if it were calculated using a discount rate 1 percentage point lower (5.25 percent) or 1 percentage point higher (7.25 percent) than the current discount rate:

	<u>Net Pension Liability (Asset)</u>
1% Decrease in Discount Rate (5.25%)	\$ 300,493
Current Discount Rate (6.25%)	(242,430)
1% Increase in Discount Rate (7.25%)	(699,600)

Pension Plan Fiduciary Net Position - Detailed information about the CFDRAPP's fiduciary net position is available in the separately issued CFDR financial report.

D) Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended December 31, 2018, the CFDRAPP recognized pension expense of \$202,133. At December 31, 2018, the CFDRAPP reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual liability	\$ 15,687	\$ 9,513
Change of assumptions	45,930	-
Net differences between projected and actual investment earnings	321,729	-
Total:	<u>\$ 383,346</u>	<u>\$ 9,513</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ended December 31:</u>	<u>Pension Expense Amount</u>
2019	\$ 130,342
2020	31,308
2021	55,470
2022	156,560
2023	153
Total:	<u>\$ 373,833</u>

Note 17 Other Post-Employment Benefits (OPEB) Plan**A) Plan Description**

The City's defined benefit OPEB plan provides a single-employer defined benefit health care plan to eligible employees. The plan offers group health insurance benefits. Medical coverage is administered by Blue Cross Blue Shield. It is the City's policy to periodically review its group health insurance plans and to obtain requests for proposals in order to provide the most favorable benefits and premiums for the City's employees and retirees. No assets are accumulated in a trust.

B) Benefits Provided

The City is required by State Statute to allow retirees to continue participation in the City's group health insurance plan if the individual terminates service with the City through service retirement or disability retirement. Retirees may obtain dependent coverage while the participating retiree is under age 65. Covered spouses may continue coverage after the retiree's death. The surviving spouse of an active employee may continue coverage in the group health insurance plan after the employee's death.

Retiree are required to pay 100 percent of their premium cost for the City-sponsored group health insurance plan in which they participate. The premium is a blended rate determined on the entire active and retiree population. Since the projected claims costs for retirees exceed the blended premium paid by retirees, the retirees are receiving an implicit rate subsidy (benefit). The coverage levels are the same as those afforded to active employees. Upon a retiree reaching age 65 years of age, Medicare becomes the primary insurer and the City's plan becomes secondary.

C) Contributions

The required contributions are based on projected pay-as-you-go financing requirements. For the current year, the City's required pay-as-you go finance benefits totaled \$21,491.

D) Members

Membership in the plan consisted of the following as of the latest actuarial valuation:

Inactive employees or beneficiaries currently receiving benefits	3
Active employees	134
Total	<u>137</u>

City of Chaska, Minnesota

For the Year Ended December 31, 2018

E) Actuarial Methods and Assumptions

The total OPEB liability was determined by an actuarial valuation as of January 1, 2018, using the entry age method and the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Discount Rate	3.30%
20-year Municipal Bond Yield	3.30%
Salary Increases	3.00%
Inflation Rate	2.50%
Medical Trend Rate	6.50% grading to 5.00% over 6 years
Mortality Assumption	RP-2014 White Collar Mortality Tables with MP-2017 Generational Improvements Scale (with Blue Collar adjustment for Police and Fire Personnel)

F) Changes in the Total OPEB Liability

The City's total OPEB liability of \$1,218,277 was measured as of January 1, 2018 and was determined by an actuarial valuation as of that date.

	Total OPEB Liability
Beginning Balance - January 1, 2018	\$ 1,146,292
Changes for the Year	
Service Cost	73,812
Interest	39,586
Benefit Payments	(41,413)
Net Changes	71,985
Ending Balance - December 31, 2018	\$ 1,218,277

Assumption changes since the prior measurement date include the following:

- The health care trend rates were changed to better anticipate short term and long-term medical increases.
- The mortality tables were updated from RP-2014 White Collar Mortality Tables with MP-2015 Generational Improvement Scale (with Blue Collar adjustment for Police and Fire Personnel) to the RP-2014 White Collar Mortality Tables with MP-2017 Generational Improvement Scale (with Blue Collar adjustment for Police and Fire Personnel).
- The retirement and withdrawal tables for all employees were updated.
- The discount rate was changed from 3.50 percent to 3.30 percent.

Method changes since the prior measurement date include the following:

- The actuarial cost method was changed from project unit credit to entry age as prescribed by GASB 75.

City of Chaska, Minnesota

For the Year Ended December 31, 2018

G) OPEB Liability Sensitivity

The following presents the total OPEB Liability of the City as well as what the City's total OPEB liability would be if it were calculated using a discount rate that is 1 percent lower and 1 percent higher than the current discount rate:

	<u>1% Decrease in Discount Rate</u>	<u>Discount Rate</u>	<u>1% Increase in Discount Rate</u>
OPEB Discount Rate	2.30%	3.30%	4.30%
Total OPEB Liability	\$ 1,326,690	\$ 1,218,277	\$ 1,116,970

The following presents the total OPEB liability of the City as well as what the City's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percent lower or 1 percent higher than current healthcare cost trend rates:

	<u>1% Decrease in Healthcare Trend Rate</u>	<u>Healthcare Trend Rate</u>	<u>1% Increase in Healthcare Trend Rate</u>
OPEB Healthcare Trend Rate	5.5% decreasing to 4.00% over 6 years	6.5% decreasing to 5.00% over 6 years	7.5% decreasing to 6.00% over 6 years
Total OPEB Liability	\$ 1,072,948	\$ 1,218,277	\$ 1,390,301

H) OPEB Expense and Related Deferred Outflows of Resources and Deferred Inflows of Resources

For the current year ended, the City recognized OPEB expense of \$113,398. As of year-end, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Contributions subsequent to the measurement date	\$ 21,491	\$ -

A total of \$21,491 reported as deferred outflows of resources related to OPEB resulting from city contributions subsequent to the measurement date will be recognized as a reduction of the total OPEB liability in the year ending December 31, 2019.

Note 18 Subsequent Event

In March of 2019 the City issued \$20,000,000 General Obligation Temporary State Aid Street Bonds, Series 2019A in the form of a draw down line of credit. The temporary bonds will be used to pay for the costs of constructing the Highway 212 and CSAH 44 interchange and CSAH 44 improvements project. The total project cost is approximately \$21,000,000; however, the State of Minnesota is paying \$10,500,000 towards the project and Carver County is contributing approximately \$5,700,000 towards the project. The expected City portion of the project is \$4,800,000. The construction is expected to last for two years. The City will issue permanent bonds when the City portion of the cost is finalized.

Required Supplementary Information

City of Chaska, Minnesota

For the Year Ended December 31, 2018

PERA – General Employees Retirement Fund Schedule of City’s and Non-Employer Proportionate Share of Net Pension Liability

City Fiscal Year-End Date	PERA Fiscal Year-End Date (Measurement Date)	City's Proportion of the Net Pension Liability	City's Proportionate Share of the Net Pension Liability	City's Proportionate Share of the State of Minnesota's Proportionate Share of the Net Pension Liability	Proportionate Share of the Net Pension Liability and the City's Share of the State of Minnesota's Share of the Net Pension Liability	City's Covered Payroll	City's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
12/31/2015	06/30/2015	0.13%	\$ 6,504,061	\$ -	\$ 6,504,061	\$ 7,374,827	88.19%	78.19%
12/31/2016	06/30/2016	0.13%	10,441,682	136,394	10,578,076	7,962,313	131.14%	68.90%
12/31/2017	06/30/2017	0.13%	8,439,559	106,148	8,545,707	8,515,662	99.11%	75.90%
12/31/2018	06/30/2018	0.13%	7,350,557	241,206	7,591,763	8,829,904	83.25%	79.50%

PERA – General Employees Retirement Fund Schedule of City Contributions

City Fiscal Year-End Date	Statutorily Required Contributions	Contributions in Relation to the Statutorily Required Contributions	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
12/31/2015	\$ 573,571	\$ 573,571	\$ -	\$ 7,647,695	7.50%
12/31/2016	622,514	622,514	-	8,301,166	7.50%
12/31/2017	645,781	645,781	-	8,613,210	7.50%
12/31/2018	684,782	684,782	-	9,130,403	7.50%

Schedule is intended to present information for 10 years. Additional years will be displayed as they become available

Required Supplementary Information

City of Chaska, Minnesota

For the Year Ended December 31, 2018

**PERA – Public Employees Police and Fire Fund Schedule of City’s
Proportionate Share of Net Pension Liability**

City Fiscal Year-End Date	PERA Fiscal Year-End Date (Measurement Date)	City’s Proportion of the Net Pension Liability	City’s Proportionate Share of the Net Pension Liability	City’s Covered Payroll	City’s Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
12/31/2015	06/30/2015	0.26%	\$ 2,908,759	\$ 2,345,969	123.99%	86.60%
12/31/2016	06/30/2016	0.25%	9,992,803	2,397,786	416.75%	63.90%
12/31/2017	06/30/2017	0.26%	3,564,313	2,707,514	131.65%	85.40%
12/31/2018	06/30/2018	0.26%	2,788,387	2,761,686	100.97%	88.80%

**PERA – Public Employees Police and Fire Fund Schedule of City
Contributions**

City Fiscal Year-End Date	Statutorily Required Contributions	Contributions in Relation to the Statutorily Required Contributions	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
12/31/2015	\$ 384,775	\$ 384,775	\$ -	\$ 2,375,153	16.20%
12/31/2016	421,074	421,074	-	2,600,914	16.20%
12/31/2017	431,127	431,127	-	2,665,551	16.20%
12/31/2018	471,427	471,427	-	2,910,044	16.20%

Schedule is intended to present information for 10 years. Additional years will be displayed as they become available.

Required Supplementary Information

City of Chaska, Minnesota

For the Year Ended December 31, 2018

**Chaska Fire Department Relief Association Pension Plan (CFDRAPP),
Schedule of Changes in Net Pension Liability (Asset) and Related Ratios**

	2018	2017	2016	2015	2014
Total Pension Liability					
Service Cost	\$ 97,600	\$ 76,833	\$ 74,777	\$ 76,662	\$ 74,610
Interest	323,454	307,707	318,368	323,774	324,731
Changes of Benefits Terms	-	229,268	-	-	248,676
Differences Between Expected & Actual Experience	-	23,511	-	(42,040)	-
Changes of Assumptions	-	68,838	-	-	-
Benefit Payments, Including Refunds of Member Contributions	(354,522)	(595,443)	(451,119)	(517,365)	(318,551)
Net Change in Total Pension Liability	66,532	110,714	(57,974)	(158,969)	329,466
Total Pension Liability - Beginning	5,254,917	5,144,203	5,202,177	5,361,146	5,031,680 ¹
Total Pension Liability - Ending (a)	<u>\$ 5,321,449</u>	<u>\$ 5,254,917</u>	<u>\$ 5,144,203</u>	<u>\$ 5,202,177</u>	<u>\$ 5,361,146</u>
Plan Fiduciary Net Position					
Contributions - Employer	\$ 465,022	\$ 443,793	\$ 427,285	\$ 401,321	\$ 361,296
Net Investment Income	(342,294)	819,964	408,073	(220,343)	232,061
Benefit payments, Including Refunds of Member Contributions	(354,522)	(595,443)	(451,119)	(517,365)	(318,551)
Administrative Expense	(14,407)	(10,295)	(11,561)	(4,226)	(9,463)
Net Change in Plan Fiduciary Net Position	(246,201)	658,019	372,678	(340,613)	265,343
Plan Fiduciary Net Position - Beginning	5,810,080	5,152,061	4,779,383	5,119,996	4,854,653
Plan Fiduciary Net Position - Ending (b)	<u>\$ 5,563,879</u>	<u>\$ 5,810,080</u>	<u>\$ 5,152,061</u>	<u>\$ 4,779,383</u>	<u>\$ 5,119,996</u>
City's Net Pension Liability (Asset) - Ending (a) - (b)	\$ (242,430)	\$ (555,163)	\$ (7,858)	\$ 422,794	\$ 241,150
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	104.56%	110.56%	100.15%	91.87%	95.50%

Notes to the Schedule:

1. The 2013 results are shown for transitional purposes only. They do not reflect what was actually recognized on the 2013 Financial Statements. Information for 2013 and prior years not available
2. Schedule is intended to present information for 10 years. Additional years will be displayed as they become available.

Chaska Fire Department Relief Association Pension Plan (CFDRAPP), Schedule of City Contributions

	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Actuarially Determined Contribution(ADC) ¹	\$ 165,134	\$ 265,347	\$ 265,347	\$ 267,302	\$ 267,302	\$ 293,799	\$ 293,799	\$ 246,000	\$ 246,000	\$ 221,350
Contributions in Relation to the ADC	465,022	436,793	427,285	401,321	361,296	364,512	298,250	299,930	271,345	266,139
Contribution Deficiency (Excess)	<u>\$ (299,888)</u>	<u>\$ (171,446)</u>	<u>\$ (161,938)</u>	<u>\$ (134,019)</u>	<u>\$ (93,994)</u>	<u>\$ (70,713)</u>	<u>\$ (4,451)</u>	<u>\$ (53,930)</u>	<u>\$ (25,345)</u>	<u>\$ (44,789)</u>

Valuation Date:

Actuarially determined contribution rates are calculated as of December 31, either two or three years prior to the end of the fiscal year in which contributions are reported.

Methods and assumptions used to determine contribution rates:

Actuarial Cost Method	Entry Age Normal actuarial level dollar cost method
Amortization Method	Actuarial Losses - Amortize loss over 10 years per Minnesota Statutes 69.773, Subd 4. (d)(3)(i). Plan Changes - Amortize over 20 years per Minnesota Statutes 69.773, Subd 4. (d)(3)(v).
Remaining Amortization Period	13 years as of December 31, 2018
Asset Valuation Method	Market Value
Inflation	2.75 percent
Salary Increases	0.00 percent, including inflation
Investment Rate of Return	5.00 percent as per Minnesota State Statutes Chapter 356.215, Subdivision 8
Retirement Age	The latest of age 50 or after 20 years of service
Mortality	RP-2000 Combined Mortality Table, fully generational

Other Information:

In 2009, benefit terms were modified to eliminate funeral benefits. The benefit for surviving child was modified from \$25 per month to 25 percent of the members benefit payable at age 50.

In 2011, benefits terms were modified to change the surviving spouse benefits from 75 percent of the member's monthly benefit for life to 100 percent of the member's monthly benefit for life. The survivor benefit for surviving children was modified to change the benefit from 25 percent to 100 percent of the member's monthly pension.

On November 4, 2013, benefit terms were modified to add a \$6,000 per year of service lump sum benefit option for individuals who became members before November 4, 2013. Individuals that became members after November 4, 2013 are only entitled to a lump sum service pension.

On May 5, 2014, benefit terms were modified to increase the monthly benefit from \$1.975 to \$2.085 per month of service and to increase the lump sum benefit from \$6,000 to \$6,255 per year of service effective as of June 1, 2014.

On November 7, 2016, benefit terms were modified to increase the monthly benefit from \$2.085 to \$2.185 per month of service and to increase the lump sum benefit from \$6,255 to \$6,486 per year of service as of January 1, 2017.

On October 15, 2018, benefit terms were modified to increase the monthly benefit from \$2.185 to \$2.4525 per month of service and to increase the lump sum benefit from \$6,486 to \$7,100 per year of service effective January 1, 2019

Notes to Schedule¹ ADC amounts are equal to statutory requirements under Minnesota Statutes 424A.092 and 69.773.

Required Supplementary Information

City of Chaska, Minnesota

For the Year Ended December 31, 2018

Schedule of Changes in Total OPEB Liability and Related Ratios

	<u>2018</u>
Total OPEB Liability	
Service Cost	\$ 73,812
Interest	39,586
Benefit Payments	<u>(41,413)</u>
Net Change in Total OPEB Liability	71,985
Total OPEB Liability - Beginning of Year	<u>1,146,292</u>
Total OPEB Liability - End of Year	<u><u>\$ 1,218,277</u></u>
Covered Payroll	<u><u>\$ 10,383,422</u></u>
Total OPEB Liability as a Percentage of Covered Payroll	11.7%

Note: The City implemented GASB Statement No. 75 in fiscal 2018. This schedule is intended to present 10-year trend information. Additional years will be reported as they become available.

PERA – GENERAL EMPLOYEES RETIREMENT FUND

2018 Changes in Actuarial Assumptions:

- The mortality projection scale was changed from MP-2015 to MP-2017.
- The assumed benefit increase was changed from 1.00 percent per year through 2044, and 2.50 percent per year thereafter, to 1.25 percent per year.

2017 Changes in Plan Provisions:

- The state's special funding contribution increased from \$6 million to \$16 million.

2017 Changes in Actuarial Assumptions:

- The Combined Service Annuity (CSA) loads were changed from 0.80 percent for active members and 60.00 percent for vested and nonvested deferred members. The revised CSA loads are now zero percent for active member liability, 15.00 percent for vested deferred member liability, and 3.00 percent for nonvested deferred member liability.
- The assumed post-retirement benefit increase rate was changed from 1.00 percent per year for all years, to 1.00 percent per year through 2044, and 2.50 percent per year thereafter.

2016 Changes in Actuarial Assumptions:

- The assumed post-retirement benefit increase rate was changed from 1.00 percent per year through 2035, and 2.50 percent per year thereafter, to 1.00 percent per year for all years.
- The assumed investment return was changed from 7.90 percent to 7.50 percent. The single discount rate was changed from 7.90 percent to 7.50 percent.
- Other assumptions were changed pursuant to the experience study dated June 30, 2015. The assumed future salary increases, payroll growth, and inflation were decreased by 0.25 percent, to 3.25 percent for payroll growth, and 2.50 percent for inflation.

2015 Changes in Plan Provisions:

- On January 1, 2015, the Minneapolis Employees Retirement Fund was merged into the General Employees Retirement Fund, which increased the total pension liability by \$1.1 billion and increased the fiduciary plan net position by \$892 million. Upon consolidation, state and employer contributions were revised.

2015 Changes in Actuarial Assumptions:

- The assumed post-retirement benefit increase rate was changed from 1.00 percent per year through 2030, and 2.50 percent per year thereafter, to 1.00 percent per year through 2035, and 2.50 percent per year thereafter.

PERA – PUBLIC EMPLOYEES POLICE AND FIRE FUND

2018 Changes in Actuarial Assumptions:

- The mortality projection scale was changed from MP-2016 to MP-2017.
- As set by state statutes, the assumed post-retirement benefit increase was changed from 1.00 percent per year through 2064, and 2.50 percent per year thereafter, to 1.00 percent for all years with no trigger.

2017 Changes in Actuarial Assumptions:

- Assumed salary increases were changed as recommended in June 30, 2016 experience study. The net effect is proposed rates that average 0.34 percent lower than the previous rates.
- Assumed rates of retirement were changed, resulting in fewer retirements.
- The Combined Service Annuity (CSA) load was 30.00 percent for vested and non-vested deferred members. The CSA has been changed to 33.00 percent for vested members and 2.00 percent for non-vested members.
- The base mortality table for healthy annuitants was changed from the RP-2000 fully generational table to the RP-2014 fully generational table (with base year of 2006), with male rates adjusted by a factor of 0.96. The mortality improvement scale was changed from Scale AA to Scale MP-2016.

The base mortality table for disabled annuitants was changed from RP-2000 disabled mortality to the mortality tables assumed for healthy retirees.

- Assumed termination rates were decreased to 3.00 percent for the first three years of service. Rates beyond the select period of three years were adjusted, resulting in more expected terminations overall.
- Assumed percentage of married female members was decreased from 65.00 percent to 60.00 percent.
- Assumed age difference was changed from separate assumptions for male members (wives assumed to be three years younger) and female members (husbands assumed to be four years older) to the assumption that males are two years older than females.
- The assumed percentage of female members electing joint and survivor annuities was increased.
- The assumed post-retirement benefit increase rate was changed from 1.00 percent for all years, to 1.00 percent per year through 2064, and 2.50 percent thereafter.
- The single discount rate changed from 5.60 percent to 7.50 percent.

2016 Changes in Actuarial Assumptions:

- The assumed post-retirement benefit increase rate was changed from 1.00 percent per year through 2037, and 2.50 percent thereafter, to 1.00 percent per year for all future years.
- The assumed investment return was changed from 7.90 percent to 7.50 percent. The single discount rate changed from 7.90 percent to 5.60 percent for inflation.
- The assumed future salary increases, payroll growth, and inflation were decreased by 0.25 percent to 3.25 percent for payroll growth, and 2.50 percent for inflation.

2015 Changes in Plan Provisions:

- The post-retirement benefit increase to be paid after attainment of the 90.00 percent funding threshold was changed, from inflation up to 2.50 percent, to a fixed rate of 2.50 percent.

2015 Changes in Actuarial Assumptions:

- The assumed post-retirement benefit increase rate was changed from 1.00 percent per year through 2030, and 2.50 percent per year thereafter, to 1.00 percent per year through 2037, and 2.50 percent per year thereafter.

OTHER POST-EMPLOYMENT BENEFITS PLAN

2018 Changes in Actuarial Assumptions:

- The health care trend rates were changed to better anticipate short term and long-term medical increases.
- The mortality tables were updated from RP-2014 White Collar Mortality Tables with MP-2015 Generational Improvement Scale (with Blue Collar adjustment for Police and Fire Personnel) to the RP-2014 White Collar Mortality Tables with MP-2017 Generational Improvement Scale (with Blue Collar adjustment for Police and Fire Personnel).
- The retirement and withdrawal tables for all employees were updated.
- The discount rate was changed from 3.50 percent to 3.30 percent.
- The actuarial cost method was changed from project unit credit to entry age as prescribed by GASB 75.

**Combining and Individual Fund Statements and Schedules
Nonmajor Special Revenue, Debt Service and Capital Project Funds**

City of Chaska, Minnesota

For the Year Ended December 31, 2018

CITY OF CHASKA, MINNESOTA

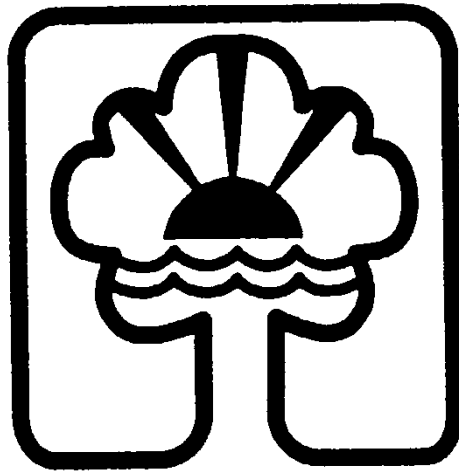
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
DECEMBER 31, 2018

	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECT	TOTAL NONMAJOR GOVERNMENTAL FUNDS
ASSETS				
Cash And Investments	\$ 165,832	\$ 6,727,813	\$ 2,068,458	\$ 8,962,103
Cash With Escrow Agent	-	2,354,596	-	2,354,596
Receivables:				
Taxes	5,997	1,422	24,906	32,325
Special Assessments	58,409	9,251,924	1,939,523	11,249,856
Accounts	2,472	-	15,247	17,719
Interest	-	-	9,405	9,405
Lease	99,383	-	-	99,383
Notes	26,595	-	-	26,595
Due From Other Funds	200,000	-	4,720,000	4,920,000
Interfund Receivable	-	-	2,328,540	2,328,540
Advance To Other Funds	-	-	1,119,940	1,119,940
TOTAL ASSETS	\$ 558,688	\$ 18,335,755	\$ 12,226,019	\$ 31,120,462
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES				
LIABILITIES:				
Accounts Payable	\$ 11,003	\$ -	\$ 364,998	\$ 376,001
Deposits Payable	7,200	-	270,000	277,200
Due To Other Funds	1,100,000	-	350,348	1,450,348
Interfund Payable	-	-	2,169,131	2,169,131
Advance From Other Funds	-	-	2,201,210	2,201,210
Unearned Revenue	18,385	1,744,180	-	1,762,565
TOTAL LIABILITIES	1,136,588	1,744,180	5,355,687	8,236,455
DEFERRED INFLOWS OF RESOURCES:				
Unavailable Revenue - Taxes	2,694	1,019	17,351	21,064
Unavailable Revenue - Special Assessments	39,768	7,504,306	1,938,767	9,482,841
Unavailable Revenue - Notes Receivable	26,595	-	-	26,595
Unavailable Revenue - Lease Receivable	99,383	-	-	99,383
TOTAL DEFERRED INFLOWS OF RESOURCES	168,440	7,505,325	1,956,118	9,629,883
FUND BALANCES:				
Restricted	16,256	9,086,250	1,402,118	10,504,624
Committed	322,129	-	3,424,822	3,746,951
Assigned	12,224	-	7,999,602	8,011,826
Unassigned	(1,096,949)	-	(7,912,328)	(9,009,277)
TOTAL FUND BALANCES	(746,340)	9,086,250	4,914,214	13,254,124
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 558,688	\$ 18,335,755	\$ 12,226,019	\$ 31,120,462

CITY OF CHASKA, MINNESOTA

**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2018**

	<u>SPECIAL REVENUE</u>	<u>DEBT SERVICE</u>	<u>CAPITAL PROJECT</u>	<u>TOTAL NONMAJOR GOVERNMENTAL FUNDS</u>
<u>REVENUES</u>				
Taxes:				
Property	\$ 483,465	\$ 2,019,687	\$ 1,166,284	\$ 3,669,436
Tax Increment	-	-	1,040,959	1,040,959
Intergovernmental	82	-	1,038,624	1,038,706
Charges For Services	85,800	-	2,222,172	2,307,972
Special Assessments	37,806	1,488,772	757,799	2,284,377
Investment Earnings (Charges)	(10,237)	84,269	233,083	307,115
Other Revenue	66,086	-	667,130	733,216
TOTAL REVENUES	663,002	3,592,728	7,126,051	11,381,781
<u>EXPENDITURES</u>				
CURRENT:				
General Government	-	12,400	124,841	137,241
Economic Development	577,749	-	2,605,731	3,183,480
Public Safety	-	-	203,390	203,390
Public Works	12,240	-	795,101	807,341
Parks, Recreation And Arts	-	-	265,372	265,372
DEBT SERVICE:				
Principal	11,859	2,890,000	-	2,901,859
Interest	4,941	1,518,556	95,422	1,618,919
Issuance Costs And Fiscal Agent Fees	-	11,850	-	11,850
CAPITAL OUTLAY	8,960	-	4,906,374	4,915,334
TOTAL EXPENDITURES	615,749	4,432,806	8,996,231	14,044,786
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	47,253	(840,078)	(1,870,180)	(2,663,005)
<u>OTHER FINANCING SOURCES (USES)</u>				
Transfers In	-	1,431,452	2,550,381	3,981,833
Transfers Out	(335,000)	-	(4,789,205)	(5,124,205)
Sale Of Capital Assets	-	-	33,976	33,976
TOTAL OTHER FINANCING SOURCES (USES)	(335,000)	1,431,452	(2,204,848)	(1,108,396)
NET CHANGE IN FUND BALANCES	(287,747)	591,374	(4,075,028)	(3,771,401)
FUND BALANCES, JANUARY 1	(458,593)	8,494,876	8,989,242	17,025,525
FUND BALANCES, DECEMBER 31	\$ (746,340)	\$ 9,086,250	\$ 4,914,214	\$ 13,254,124



CHASKA

Nonmajor Special Revenue Funds

City of Chaska, Minnesota

For the Year Ended December 31, 2018

Special Revenue funds are used to account for specific revenue sources that are legally restricted or committed to expenditures for particular purposes.

- **Mount Pleasant Maintenance & Care Fund:**
This fund is used to account for property tax levies and lot sales that are legally restricted or committed for the maintenance of the cemetery and principal amounts received and related interest income for the care of Mount Pleasant Cemetery.
- **Chaska EDA Fund:**
This fund is used to report administrative activities associated with the Chaska Economic Development Authority. The authority is authorized and levies ad valorem taxes to provide funds for its operations.
- **Commercial Revolving Loan Fund:**
This fund is used to accumulate commercial grant and loan payment proceeds.
- **Industrial Revolving Loan Fund:**
This fund is used to accumulate industrial grant and loan payment proceeds.
- **Grace Gibson Fund:**
This fund is used to account for assets received and related revenues and expenditures associated with Grace Gibson activities.

CITY OF CHASKA, MINNESOTA

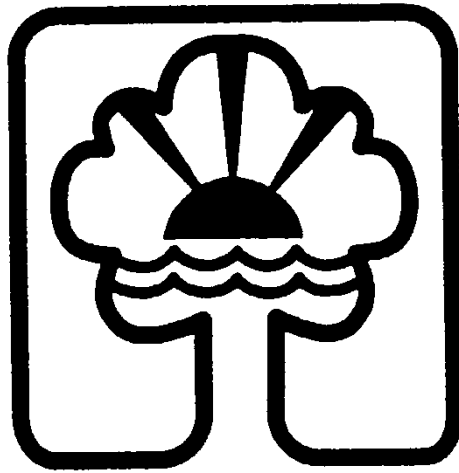
COMBINING BALANCE SHEET
NONMAJOR SPECIAL REVENUE FUNDS
DECEMBER 31, 2018

	MOUNT PLEASANT MAINTENANCE & CARE	CHASKA EDA	COMMERCIAL REVOLVING LOAN	INDUSTRIAL REVOLVING LOAN	GRACE GIBSON	TOTALS
ASSETS						
Cash And Investments	\$ 57,690	\$ 28,419	\$ 77,347	\$ 1,765	\$ 611	\$ 165,832
Receivables:						
Taxes:						
Unremitted	13	3,290	-	-	-	3,303
Delinquent	71	2,623	-	-	-	2,694
Special Assessments:						
Current	-	57,909	-	-	-	57,909
Unremitted	-	256	-	-	-	256
Delinquent	-	244	-	-	-	244
Accounts	-	2,472	-	-	-	2,472
Lease	-	99,383	-	-	-	99,383
Notes	-	-	26,595	-	-	26,595
Due From Other Funds	200,000	-	-	-	-	200,000
TOTAL ASSETS	\$ 257,774	\$ 194,596	\$ 103,942	\$ 1,765	\$ 611	\$ 558,688
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES						
LIABILITIES:						
Accounts Payable	\$ -	\$ 11,003	\$ -	\$ -	\$ -	\$ 11,003
Deposits Payable	-	7,200	-	-	-	7,200
Due To Other Funds	-	1,100,000	-	-	-	1,100,000
Unearned Revenue	-	18,385	-	-	-	18,385
TOTAL LIABILITIES	-	1,136,588	-	-	-	1,136,588
DEFERRED INFLOWS OF RESOURCES:						
Unavailable Revenue - Taxes	71	2,623	-	-	-	2,694
Unavailable Revenue - Special Assessments	-	39,768	-	-	-	39,768
Unavailable Revenue - Notes Receivable	-	-	26,595	-	-	26,595
Unavailable Revenue - Lease Receivable	-	99,383	-	-	-	99,383
TOTAL DEFERRED INFLOWS OF RESOURCES	71	141,774	26,595	-	-	168,440
FUND BALANCES:						
Restricted	1,308	13,183	-	1,765	-	16,256
Committed	244,420	-	77,347	-	362	322,129
Assigned	11,975	-	-	-	249	12,224
Unassigned	-	(1,096,949)	-	-	-	(1,096,949)
TOTAL FUND BALANCES	257,703	(1,083,766)	77,347	1,765	611	(746,340)
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 257,774	\$ 194,596	\$ 103,942	\$ 1,765	\$ 611	\$ 558,688

CITY OF CHASKA, MINNESOTA

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR SPECIAL REVENUE FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2018

	MOUNT PLEASANT MAINTENANCE & CARE	CHASKA EDA	COMMERCIAL REVOLVING LOAN	INDUSTRIAL REVOLVING LOAN	GRACE GIBSON	TOTALS
REVENUES:						
Taxes	\$ 6,026	\$ 477,439	\$ -	\$ -	\$ -	\$ 483,465
Intergovernmental:						
State:						
Market Value Credit	1	81	-	-	-	82
Charges For Services	5,800	80,000	-	-	-	85,800
Special Assessments	-	37,806	-	-	-	37,806
Investment Earnings (Charges)	4,141	(15,606)	1,190	28	10	(10,237)
Other Revenues	-	51,805	14,281	-	-	66,086
TOTAL REVENUES	15,968	631,525	15,471	28	10	663,002
EXPENDITURES:						
Current:						
Economic Development	-	574,049	3,700	-	-	577,749
Public Works	12,240	-	-	-	-	12,240
Debt Service:						
Principal	-	11,859	-	-	-	11,859
Interest	-	4,941	-	-	-	4,941
Capital Outlay	-	8,960	-	-	-	8,960
TOTAL EXPENDITURES	12,240	599,809	3,700	-	-	615,749
EXCESS OF REVENUES OVER EXPENDITURES	3,728	31,716	11,771	28	10	47,253
OTHER FINANCING SOURCES (USES):						
Transfers Out	-	(335,000)	-	-	-	(335,000)
NET CHANGE IN FUND BALANCES	3,728	(303,284)	11,771	28	10	(287,747)
FUND BALANCES, JANUARY 1	253,975	(780,482)	65,576	1,737	601	(458,593)
FUND BALANCES, DECEMBER 31	\$ 257,703	\$ (1,083,766)	\$ 77,347	\$ 1,765	\$ 611	\$ (746,340)



CHASKA

Nonmajor Debt Service Funds

City of Chaska, Minnesota

For the Year Ended December 31, 2018

Debt Service funds are used to accumulate resources and to record payment of bonded debt principal and interest.

- **Improvement Bond Funds:**
These funds service debt on the general obligation improvement bonds that were issued to finance construction of public improvements. Special assessment improvements are paid for completely or in part by property owners deemed to be benefited from such improvements.
- **Tax Increment Bond Funds:**
These funds service debt on the tax increment bonds issued to finance economic development and redevelopment projects.
- **Equipment Certificate Funds:**
These funds service debt on the general obligation equipment certificates that were used to fund equipment purchases.
- **General Obligation Bond Fund:**
This fund services debt on general obligation bonds that were issued to finance construction of public improvements and also to refund existing bonds.
- **EDA Lease Revenue Bond Fund:**
This fund services debt on lease revenue bonds that were issued to finance the Firemen's Park redevelopment project.
- **Tax Abatement Bond Funds:**
These funds service debt from the City's housing improvement areas and tax abatement programs.

CITY OF CHASKA, MINNESOTA

COMBINING BALANCE SHEET
NONMAJOR DEBT SERVICE FUNDS
DECEMBER 31, 2018

	IMPROVEMENT BONDS	TAX INCREMENT BONDS	\$405,000 GO TAXABLE ABATEMENT BONDS 2010	\$3,455,000 GO BONDS 2011	\$915,000 GO EQUIPMENT CERTIFICATES 2013	\$9,000,000 & \$1,085,000 EDA LEASE REVENUE BONDS 2015	\$9,570,000 GO BONDS 2017	\$2,035,000 GO TAXABLE ABATEMENT BONDS 2017	TOTALS
ASSETS									
Cash And Investments	\$ 4,516,937	\$ 61,050	\$ 290,455	\$ 834,816	\$ 136,957	\$ 465,458	\$ 63,372	\$ 358,768	\$ 6,727,813
Cash With Escrow Agent	944,375	424,262	-	-	-	985,959	-	-	2,354,596
Receivables:									
Taxes:									
Unremitted	403	-	-	-	-	-	-	-	403
Delinquent	5	-	1,014	-	-	-	-	-	1,019
Special Assessments:									
Unremitted	2,774	-	-	562	-	-	-	102	3,438
Delinquent	11,909	-	-	2,805	-	-	1,610	10,629	26,953
Deferred:									
Certified To County	3,420,642	-	-	111,167	-	-	3,025,468	1,282,843	7,840,120
City Owned	1,108,153	-	-	273,260	-	-	-	-	1,381,413
TOTAL ASSETS	\$ 10,005,198	\$ 485,312	\$ 291,469	\$ 1,222,610	\$ 136,957	\$ 1,451,417	\$ 3,090,450	\$ 1,652,342	\$ 18,335,755
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES									
LIABILITIES:									
Unearned Revenue	\$ 1,470,920	\$ -	\$ -	\$ 273,260	\$ -	\$ -	\$ -	\$ -	\$ 1,744,180
DEFERRED INFLOWS OF RESOURCES:									
Unavailable Revenue - Taxes	5	-	1,014	-	-	-	-	-	1,019
Unavailable Revenue - Special Assessments	3,069,784	-	-	113,972	-	-	3,027,078	1,293,472	7,504,306
TOTAL DEFERRED INFLOWS OF RESOURCES	3,069,789	-	1,014	113,972	-	-	3,027,078	1,293,472	7,505,325
FUND BALANCES:									
Restricted	5,464,489	485,312	290,455	835,378	136,957	1,451,417	63,372	358,870	9,086,250
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 10,005,198	\$ 485,312	\$ 291,469	\$ 1,222,610	\$ 136,957	\$ 1,451,417	\$ 3,090,450	\$ 1,652,342	\$ 18,335,755

CITY OF CHASKA, MINNESOTA

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 NONMAJOR DEBT SERVICE FUNDS
 FOR THE YEAR ENDED DECEMBER 31, 2018

	IMPROVEMENT BONDS	TAX INCREMENT BONDS	\$405,000 GO TAXABLE ABATEMENT BONDS 2010	\$3,455,000 GO BONDS 2011	\$915,000 GO EQUIPMENT CERIFICATES 2013	\$9,000,000 & \$1,085,000 EDA LEASE REVENUE BONDS 2015	\$9,570,000 GO BONDS 2017	\$2,035,000 GO TAXABLE ABATEMENT BONDS 2017	TOTALS
REVENUES:									
Taxes:									
Property	\$ 1,747,688	\$ -	\$ 29,999	\$ 116,000	\$ 126,000	\$ -	\$ -	\$ -	\$ 2,019,687
Special Assessments	746,229	-	-	40,374	-	-	318,577	383,592	1,488,772
Investment Earnings	54,040	7,716	4,725	11,742	1,022	2,563	-	2,461	84,269
TOTAL REVENUES	2,547,957	7,716	34,724	168,116	127,022	2,563	318,577	386,053	3,592,728
EXPENDITURES:									
Current:									
General Government	9,300	-	-	-	3,100	-	-	-	12,400
Debt Service:									
Principal	2,215,000	95,000	10,000	200,000	100,000	270,000	-	-	2,890,000
Interest	735,183	49,244	18,950	45,438	15,077	364,550	254,755	35,359	1,518,556
Issuance Costs And Fiscal Agent Fees	4,725	2,250	375	400	-	3,200	450	450	11,850
TOTAL EXPENDITURES	2,964,208	146,494	29,325	245,838	118,177	637,750	255,205	35,809	4,432,806
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(416,251)	(138,778)	5,399	(77,722)	8,845	(635,187)	63,372	350,244	(840,078)
OTHER FINANCING SOURCES:									
Transfers In	660,660	136,242	-	-	-	634,550	-	-	1,431,452
NET CHANGE IN FUND BALANCES	244,409	(2,536)	5,399	(77,722)	8,845	(637)	63,372	350,244	591,374
FUND BALANCES, JANUARY 1	5,220,080	487,848	285,056	913,100	128,112	1,452,054	-	8,626	8,494,876
FUND BALANCES, DECEMBER 31	\$ 5,464,489	\$ 485,312	\$ 290,455	\$ 835,378	\$ 136,957	\$ 1,451,417	\$ 63,372	\$ 358,870	\$ 9,086,250

CITY OF CHASKA, MINNESOTA

COMBINING BALANCE SHEET
DEBT SERVICE FUNDS - IMPROVEMENT BONDS
DECEMBER 31, 2018

	\$3,645,000 GO IMPROVEMENT BONDS 2008	\$1,995,000 GO IMPROVEMENT REFUNDING BONDS 2009	\$3,220,000 GO IMPROVEMENT BONDS 2010	\$2,180,000 GO IMPROVEMENT BONDS 2010	\$2,430,000 GO IMPROVEMENT BONDS 2012	\$4,675,000 GO X-OVER ADV. RFDG BONDS 2012	\$3,330,000 GO IMPROVEMENT BONDS 2013	\$5,785,000 GO IMPROVEMENT BONDS 2014	\$5,940,000 GO IMPROVEMENT BONDS 2015	\$995,000 GO X-OVER ADV. RFDG BONDS 2017	TOTALS
ASSETS											
Cash And Investments	\$ 281,072	\$ 1,699,055	\$ 289,844	\$ 97,071	\$ 241,973	\$ 230,442	\$ 197,299	\$ 676,596	\$ 749,491	\$ 54,094	\$ 4,516,937
Cash With Escrow Agent	940,000	-	-	-	-	-	-	-	-	4,375	944,375
Receivables:											
Taxes:											
Unremitted	-	-	-	403	-	-	-	-	-	-	403
Delinquent	-	-	-	-	-	5	-	-	-	-	5
Special Assessments:											
Unremitted	-	2,114	615	-	-	45	-	-	-	-	2,774
Delinquent	2,537	5,227	-	-	-	-	-	-	4,145	-	11,909
Deferred:											
Certified To County	33,148	97,766	913,191	375,205	132,707	525,802	818,006	154,201	370,616	-	3,420,642
City Owned	-	-	-	54,139	217,494	14,634	320,126	-	501,760	-	1,108,153
TOTAL ASSETS	\$ 1,256,757	\$ 1,804,162	\$ 1,203,650	\$ 526,818	\$ 592,174	\$ 770,928	\$ 1,335,431	\$ 830,797	\$ 1,626,012	\$ 58,469	\$ 10,005,198
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES											
LIABILITIES:											
Unearned Revenue	\$ -	\$ -	\$ -	\$ 416,906	\$ 217,494	\$ 14,634	\$ 320,126	\$ -	\$ 501,760	\$ -	\$ 1,470,920
DEFERRED INFLOWS OF RESOURCES:											
Unavailable Revenue - Taxes	-	-	-	-	-	5	-	-	-	-	5
Unavailable Revenue - Special Assessments	35,685	102,993	913,191	12,438	132,707	525,802	818,006	154,201	374,761	-	3,069,784
TOTAL DEFERRED INFLOWS OF RESOURCES	35,685	102,993	913,191	12,438	132,707	525,807	818,006	154,201	374,761	-	3,069,789
FUND BALANCES:											
Restricted	1,221,072	1,701,169	290,459	97,474	241,973	230,487	197,299	676,596	749,491	58,469	5,464,489
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 1,256,757	\$ 1,804,162	\$ 1,203,650	\$ 526,818	\$ 592,174	\$ 770,928	\$ 1,335,431	\$ 830,797	\$ 1,626,012	\$ 58,469	\$ 10,005,198

CITY OF CHASKA, MINNESOTA

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 DEBT SERVICE FUNDS - IMPROVEMENT BONDS
 FOR THE YEAR ENDED DECEMBER 31, 2018

	\$3,645,000 GO IMPROVEMENT BONDS 2008	\$1,995,000 GO IMPROVEMENT REFUNDING BONDS 2009	\$3,220,000 GO IMPROVEMENT BONDS 2010	\$2,180,000 GO IMPROVEMENT BONDS 2010	\$2,430,000 GO IMPROVEMENT BONDS 2012	\$4,675,000 GO X-OVER ADV. RFDG BONDS 2012	\$3,330,000 GO IMPROVEMENT BONDS 2013	\$5,785,000 GO IMPROVEMENT BONDS 2014	\$5,940,000 GO IMPROVEMENT BONDS 2015	\$995,000 GO X-OVER ADV. RFDG BONDS 2017	TOTALS
REVENUES:											
Taxes:											
Property	\$ 108,000	\$ -	\$ 73,000	\$ 126,686	\$ 195,000	\$ 49,002	\$ 224,000	\$ 482,000	\$ 490,000	\$ -	\$ 1,747,688
Special Assessments	55,638	217,134	217,684	14,737	31,166	61,646	22,185	19,303	54,095	52,641	746,229
Investment Earnings	998	28,062	1,555	-	1,467	644	794	4,162	6,708	9,650	54,040
TOTAL REVENUES	164,636	245,196	292,239	141,423	227,633	111,292	246,979	505,465	550,803	62,291	2,547,957
EXPENDITURES:											
Current:											
General Government	3,100	-	-	-	1,550	1,550	3,100	-	-	-	9,300
Debt Service:											
Principal	250,000	105,000	245,000	135,000	170,000	390,000	160,000	455,000	305,000	-	2,215,000
Interest	63,956	9,600	53,425	47,349	36,730	50,235	95,812	134,500	228,944	14,632	735,183
Issuance Costs And Fiscal Agent Fees	350	-	375	375	525	-	500	-	-	2,600	4,725
TOTAL EXPENDITURES	317,406	114,600	298,800	182,724	208,805	441,785	259,412	589,500	533,944	17,232	2,964,208
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(152,770)	130,596	(6,561)	(41,301)	18,828	(330,493)	(12,433)	(84,035)	16,859	45,059	(416,251)
OTHER FINANCING SOURCES:											
Transfers In	146,711	-	-	67,197	-	139,421	-	307,331	-	-	660,660
NET CHANGE IN FUND BALANCES	(6,059)	130,596	(6,561)	25,896	18,828	(191,072)	(12,433)	223,296	16,859	45,059	244,409
FUND BALANCES, JANUARY 1	1,227,131	1,570,573	297,020	71,578	223,145	421,559	209,732	453,300	732,632	13,410	5,220,080
FUND BALANCES, DECEMBER 31	\$ 1,221,072	\$ 1,701,169	\$ 290,459	\$ 97,474	\$ 241,973	\$ 230,487	\$ 197,299	\$ 676,596	\$ 749,491	\$ 58,469	\$ 5,464,489

CITY OF CHASKA, MINNESOTA

**COMBINING BALANCE SHEET
DEBT SERVICE FUNDS - TAX INCREMENT BONDS
DECEMBER 31, 2018**

	\$565,000 GO TAXABLE TI BONDS 2008	\$580,000 GO TAXABLE TI REFUNDING BONDS 2013	\$460,000 GO TAXABLE X-OVER ADV REFUNDING 2017	TOTALS
<u>ASSETS</u>				
Cash And Investments	\$ 56,849	\$ 2,945	\$ 1,256	\$ 61,050
Cash With Escrow Agent	420,000	-	4,262	424,262
TOTAL ASSETS	\$ 476,849	\$ 2,945	\$ 5,518	\$ 485,312
<u>FUND BALANCES</u>				
Restricted	\$ 476,849	\$ 2,945	\$ 5,518	\$ 485,312

CITY OF CHASKA, MINNESOTA**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
DEBT SERVICE FUNDS - TAX INCREMENT BONDS
FOR THE YEAR ENDED DECEMBER 31, 2018**

	\$565,000 GO TAXABLE TI BONDS 2008	\$580,000 GO TAXABLE TI REFUNDING BONDS 2013	\$460,000 GO TAXABLE X-OVER ADV REFUNDING 2017	TOTALS
<u>REVENUES:</u>				
Investment Earnings	\$ 5,236	\$ -	\$ 2,480	\$ 7,716
<u>EXPENDITURES:</u>				
Debt Service:				
Principal	20,000	75,000	-	95,000
Interest	33,225	7,088	8,931	49,244
Issuance Costs And Fiscal Agent Fees	350	-	1,900	2,250
TOTAL EXPENDITURES	53,575	82,088	10,831	146,494
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(48,339)	(82,088)	(8,351)	(138,778)
<u>OTHER FINANCING SOURCES:</u>				
Transfers In	55,242	81,000	-	136,242
NET CHANGE IN FUND BALANCES	6,903	(1,088)	(8,351)	(2,536)
FUND BALANCES, JANUARY 1	469,946	4,033	13,869	487,848
FUND BALANCES, DECEMBER 31	\$ 476,849	\$ 2,945	\$ 5,518	\$ 485,312

Capital Projects funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary and trust funds.

- **Tax Increment Funds:**
These funds receive revenue from general property taxes in the form of tax increment. These revenues are used by the Chaska Economic Development Authority (EDA) to promote industrial development via providing financing aids to developers.
- **Special Assessment Funds:**
These funds are used for the construction of improvements and assessment collections from properties benefiting from the improvements.
- **Major Road Construction Fund:**
This fund is used to account for the City's allocation of the State collected highway user tax for Minnesota State Aid (MSA) designated road construction.
- **Permanent Improvement Revolving Funds:**
These funds are used to collect the building permit revenues charged for the purpose of construction of the City's water, sewer and storm water systems. Three (3) separate funds are shown; a Water fund, a Sewer fund and a Storm Water fund.
- **Highway 312 Metropolitan Council Right-of-Way Acquisition Loan Fund:**
This fund is used to account for the land acquisitions for the new Highway 312 funded by R.A.L.F.
- **Public Facilities Capital Improvement Fund:**
This fund is used to account for sources to be used to finance future capital facility construction and improvements to existing City facilities.
- **Fire Protection Systems Fund:**
This fund is used to account for receipts and expenditures for the fire protection systems.
- **Improvement Revolving Fund:**
This fund is used to fund un-bonded improvement projects.
- **Equipment Acquisition Fund:**
This fund is used to account for property tax levies appropriated by budget for capital equipment acquisition.
- **Park Development Fund:**
This fund is used for the construction of improvements and assessment collection for the City parks system.
- **Southwest Chaska Transportation Fund:**
This fund is used to account for fees charged to developers for the expansion of transportation projects in the southwest Chaska area.
- **Community Fund:**
This fund is used to account for the sources and uses that support the Firemen's Park project.
- **Housing Improvement Area Projects Fund:**
This fund is used to account for the financing of private housing improvements administered through the City's HIA policy. Property owners are assessed 100 percent of the improvements.

- **Abatement Program Fund:**
This fund is used to account for the City and EDA's Tax Abatement program.
- **Annual Street Replacement Fund:**
These funds are used for the construction of improvements and assessment collections from properties benefiting from the improvements of the City's streets.
- **2014 Flood Event Fund:**
This fund is used to account for the receipts and expenditures associated with the June 2014 flooding.

CITY OF CHASKA, MINNESOTA

COMBINING BALANCE SHEET
NONMAJOR CAPITAL PROJECT FUNDS
DECEMBER 31, 2018

	TAX INCREMENT	SPECIAL ASSESSMENT	MAJOR ROAD CONSTRUCTION	PERMANENT IMPROVEMENT REVOLVING/ WATER	PERMANENT IMPROVEMENT REVOLVING/ SEWER	PERMANENT IMPROVEMENT REVOLVING/ STORM WATER	HWY. 312 RALF LOANS	PUBLIC FACILITIES CAPITAL IMPROVEMENT
ASSETS								
Cash And Investments	\$ 1,478,766	\$ -	\$ 7,198	\$ 4,785	\$ 7,201	\$ 3,164	\$ 3,763	\$ 703
Receivables:								
Taxes:								
Unremitted	1,063	-	-	-	-	-	-	-
Delinquent	530	-	-	-	-	-	-	-
Special Assessments:								
Unremitted	-	-	-	80	107	295	-	-
Delinquent	-	-	-	-	-	-	-	-
Deferred:								
Certified To County	-	-	-	51,706	80,845	23,065	-	-
Accounts	15,247	-	-	-	-	-	-	-
Interest	-	-	2,219	829	612	308	294	-
Due From Other Funds	-	-	1,960,000	700,000	125,000	30,000	270,000	60,000
Interfund Receivable	-	-	-	-	646,556	-	-	-
Advance To Other Funds	-	-	-	-	-	-	-	-
TOTAL ASSETS	\$ 1,495,606	\$ -	\$ 1,969,417	\$ 757,400	\$ 860,321	\$ 56,832	\$ 274,057	\$ 60,703
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES								
LIABILITIES:								
Accounts Payable	\$ 106,651	\$ -	\$ -	\$ 2,795	\$ 715	\$ 675	\$ -	\$ -
Deposits Payable	270,000	-	-	-	-	-	-	-
Due To Other Funds	-	-	-	-	-	-	-	-
Interfund Payable	2,169,131	-	-	-	-	-	-	-
Advance From Other Funds	2,201,210	-	-	-	-	-	-	-
TOTAL LIABILITIES	4,746,992	-	-	2,795	715	675	-	-
DEFERRED INFLOWS OF RESOURCES:								
Unavailable Revenue - Taxes	530	-	-	-	-	-	-	-
Unavailable Revenue - Special Assessments	-	-	-	51,706	80,845	23,065	-	-
TOTAL DEFERRED INFLOWS OF RESOURCES	530	-	-	51,706	80,845	23,065	-	-
FUND BALANCES:								
Restricted	1,329,325	-	-	-	-	-	-	-
Committed	-	-	-	-	-	-	-	-
Assigned	-	-	1,969,417	702,899	778,761	33,092	274,057	60,703
Unassigned	(4,581,241)	-	-	-	-	-	-	-
TOTAL FUND BALANCES	(3,251,916)	-	1,969,417	702,899	778,761	33,092	274,057	60,703
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 1,495,606	\$ -	\$ 1,969,417	\$ 757,400	\$ 860,321	\$ 56,832	\$ 274,057	\$ 60,703

FIRE PROTECTION SYSTEMS	IMPROVEMENT REVOLVING	EQUIPMENT ACQUISITION	PARK DEVELOPMENT	SOUTHWEST CHASKA TRANSPORTATION	COMMUNITY FUND	HOUSING IMPROVEMENT AREA PROJECTS	ABATEMENT PROGRAM	ANNUAL STREET REPLACEMENT	2014 FLOOD EVENT	TOTALS
\$ 3,939	\$ 2,133	\$ 423,483	\$ 10,293	\$ 550	\$ 55,458	\$ 14,414	\$ 39,019	\$ 13,589	\$ -	\$ 2,068,458
-	-	6,492	-	-	-	-	-	-	-	7,555
-	-	16,821	-	-	-	-	-	-	-	17,351
-	-	-	274	-	-	-	-	-	-	756
-	428	-	-	-	-	-	-	-	-	428
183,762	826,202	-	523,976	12,790	-	-	-	235,993	-	1,938,339
-	-	-	-	-	-	-	-	-	-	15,247
-	379	-	1,368	536	974	-	-	1,886	-	9,405
-	250,000	275,000	-	100,000	300,000	400,000	-	250,000	-	4,720,000
-	261,511	159,409	630,251	630,813	-	-	-	-	-	2,328,540
-	-	1,119,940	-	-	-	-	-	-	-	1,119,940
<u>\$ 187,701</u>	<u>\$ 1,340,653</u>	<u>\$ 2,001,145</u>	<u>\$ 1,166,162</u>	<u>\$ 744,689</u>	<u>\$ 356,432</u>	<u>\$ 414,414</u>	<u>\$ 39,019</u>	<u>\$ 501,468</u>	<u>\$ -</u>	<u>\$ 12,226,019</u>
\$ -	\$ -	\$ 5,021	\$ 105,115	\$ -	\$ -	\$ -	\$ 31,357	\$ 110,277	\$ 2,392	\$ 364,998
-	-	-	-	-	-	-	-	-	-	270,000
40,000	-	-	-	-	-	-	-	-	310,348	350,348
-	-	-	-	-	-	-	-	-	-	2,169,131
-	-	-	-	-	-	-	-	-	-	2,201,210
<u>40,000</u>	<u>-</u>	<u>5,021</u>	<u>105,115</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>31,357</u>	<u>110,277</u>	<u>312,740</u>	<u>5,355,687</u>
-	-	16,821	-	-	-	-	-	-	-	17,351
183,762	826,630	-	523,976	12,790	-	-	-	235,993	-	1,938,767
<u>183,762</u>	<u>826,630</u>	<u>16,821</u>	<u>523,976</u>	<u>12,790</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>235,993</u>	<u>-</u>	<u>1,956,118</u>
-	-	72,793	-	-	-	-	-	-	-	1,402,118
-	-	287,338	-	-	-	-	-	3,137,484	-	3,424,822
-	514,023	1,619,172	537,071	731,899	356,432	414,414	7,662	-	-	7,999,602
(36,061)	-	-	-	-	-	-	-	(2,982,286)	(312,740)	(7,912,328)
<u>(36,061)</u>	<u>514,023</u>	<u>1,979,303</u>	<u>537,071</u>	<u>731,899</u>	<u>356,432</u>	<u>414,414</u>	<u>7,662</u>	<u>155,198</u>	<u>(312,740)</u>	<u>4,914,214</u>
<u>\$ 187,701</u>	<u>\$ 1,340,653</u>	<u>\$ 2,001,145</u>	<u>\$ 1,166,162</u>	<u>\$ 744,689</u>	<u>\$ 356,432</u>	<u>\$ 414,414</u>	<u>\$ 39,019</u>	<u>\$ 501,468</u>	<u>\$ -</u>	<u>\$ 12,226,019</u>

CITY OF CHASKA, MINNESOTA

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 NONMAJOR CAPITAL PROJECT FUNDS
 FOR THE YEAR ENDED DECEMBER 31, 2018

	TAX INCREMENT	SPECIAL ASSESSMENT	MAJOR ROAD CONSTRUCTION	PERMANENT IMPROVEMENT REVOLVING/ WATER	PERMANENT IMPROVEMENT REVOLVING/ SEWER	PERMANENT IMPROVEMENT REVOLVING/ STORM WATER	HWY. 312 RALF LOANS	PUBLIC FACILITIES CAPITAL IMPROVEMENT
REVENUES:								
Taxes:								
General Property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tax Increment	1,040,959	-	-	-	-	-	-	-
Intergovernmental:								
State	-	-	1,038,126	-	-	-	-	-
Charges For Services:								
Connection Charges	-	-	-	946,939	779,849	-	-	-
Acreage Charges	-	-	-	65,926	88,475	94,347	-	-
Other Charges for Services	-	-	-	-	-	-	-	-
Special Assessments	11,057	-	-	50,881	80,711	136,202	-	-
Investment Earnings (Charges)	16,559	-	34,388	12,782	9,765	4,572	4,463	637
Other Revenues	20,013	-	-	400	537	1,479	-	45,813
TOTAL REVENUES	1,088,588	-	1,072,514	1,076,928	959,337	236,600	4,463	46,450
EXPENDITURES:								
Current:								
General Government	24,509	-	-	-	-	-	-	-
Economic Development	2,248,122	-	-	-	-	-	-	-
Public Safety	-	-	-	-	-	-	-	-
Public Works	-	51,812	-	92,721	83,422	47,051	-	-
Parks, Recreation And Arts	-	-	-	-	-	-	-	-
Debt Service:								
Interest	95,422	-	-	-	-	-	-	-
Capital Outlay:								
Land	-	-	-	-	-	-	-	-
System Improvements:								
Water	-	-	-	-	-	-	-	-
Sanitary Sewer	-	-	-	-	83,547	-	-	-
Streets	-	-	-	-	-	-	-	-
Storm Sewer	-	-	-	-	-	-	-	-
Other Improvements	-	-	-	-	-	-	-	-
Furniture And Equipment	-	-	-	-	-	-	-	-
Buildings And Structures	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	2,368,053	51,812	-	92,721	166,969	47,051	-	-
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(1,279,465)	(51,812)	1,072,514	984,207	792,368	189,549	4,463	46,450
OTHER FINANCING SOURCES (USES):								
Transfers In	5,000	51,812	-	-	-	-	-	-
Transfers Out	(136,242)	-	(201,521)	(599,791)	(269,936)	(514,118)	-	-
Sale of Capital Assets	-	-	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	(131,242)	51,812	(201,521)	(599,791)	(269,936)	(514,118)	-	-
NET CHANGE IN FUND BALANCES	(1,410,707)	-	870,993	384,416	522,432	(324,569)	4,463	46,450
FUND BALANCES, JANUARY 1	(1,841,209)	-	1,098,424	318,483	256,329	357,661	269,594	14,253
FUND BALANCES, DECEMBER 31	\$ (3,251,916)	\$ -	\$ 1,969,417	\$ 702,899	\$ 778,761	\$ 33,092	\$ 274,057	\$ 60,703

FIRE PROTECTION SYSTEMS	IMPROVEMENT REVOLVING	EQUIPMENT ACQUISITION	PARK DEVELOPMENT	SOUTHWEST CHASKA TRANSPORTATION	COMMUNITY FUND	HOUSING IMPROVEMENT AREA PROJECTS	ABATEMENT PROGRAM	ANNUAL STREET REPLACEMENT	2014 FLOOD EVENT	TOTALS
\$ -	\$ -	\$ 1,104,022	\$ -	\$ -	\$ -	\$ -	\$ 62,262	\$ -	\$ -	\$ 1,166,284
-	-	-	-	-	-	-	-	-	-	1,040,959
-	-	498	-	-	-	-	-	-	-	1,038,624
-	-	-	-	-	-	-	-	-	-	1,726,788
-	-	-	234,584	8,052	-	-	-	-	-	491,384
-	-	4,000	-	-	-	-	-	-	-	4,000
-	243,619	-	157,408	12,449	-	-	-	65,472	-	757,799
1,307	9,933	46,398	30,688	18,525	13,823	4,693	1,646	31,547	(8,643)	233,083
-	-	130,031	166,128	276,666	-	-	24,619	1,444	-	667,130
<u>1,307</u>	<u>253,552</u>	<u>1,284,949</u>	<u>588,808</u>	<u>315,692</u>	<u>13,823</u>	<u>4,693</u>	<u>88,527</u>	<u>98,463</u>	<u>(8,643)</u>	<u>7,126,051</u>
2,756	-	93,054	-	-	-	-	-	4,522	-	124,841
-	-	-	-	-	-	-	357,609	-	-	2,605,731
172,425	-	30,965	-	-	-	-	-	-	-	203,390
-	-	-	-	-	-	-	-	515,362	4,733	795,101
-	-	-	265,372	-	-	-	-	-	-	265,372
-	-	-	-	-	-	-	-	-	-	95,422
-	-	75,281	-	-	-	-	-	-	-	75,281
-	-	-	-	-	-	-	-	223,238	-	223,238
-	-	-	-	-	-	-	-	215,261	-	298,808
-	-	-	-	-	-	-	-	1,279,589	-	1,279,589
-	-	-	-	-	-	-	-	173,821	-	173,821
-	-	-	2,206,964	-	-	-	-	-	-	2,206,964
-	-	639,173	-	-	-	-	-	-	-	639,173
-	-	9,500	-	-	-	-	-	-	-	9,500
<u>175,181</u>	<u>-</u>	<u>847,973</u>	<u>2,472,336</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>357,609</u>	<u>2,411,793</u>	<u>4,733</u>	<u>8,996,231</u>
(173,874)	253,552	436,976	(1,883,528)	315,692	13,823	4,693	(269,082)	(2,313,330)	(13,376)	(1,870,180)
-	-	151,200	-	-	1,405,000	-	-	685,000	252,369	2,550,381
(3,711)	(27,775)	(807,331)	-	-	(2,228,780)	-	-	-	-	(4,789,205)
-	-	33,976	-	-	-	-	-	-	-	33,976
(3,711)	(27,775)	(622,155)	-	-	(823,780)	-	-	685,000	252,369	(2,204,848)
(177,585)	225,777	(185,179)	(1,883,528)	315,692	(809,957)	4,693	(269,082)	(1,628,330)	238,993	(4,075,028)
<u>141,524</u>	<u>288,246</u>	<u>2,164,482</u>	<u>2,420,599</u>	<u>416,207</u>	<u>1,166,389</u>	<u>409,721</u>	<u>276,744</u>	<u>1,783,528</u>	<u>(551,733)</u>	<u>8,989,242</u>
<u>\$ (36,061)</u>	<u>\$ 514,023</u>	<u>\$ 1,979,303</u>	<u>\$ 537,071</u>	<u>\$ 731,899</u>	<u>\$ 356,432</u>	<u>\$ 414,414</u>	<u>\$ 7,662</u>	<u>\$ 155,198</u>	<u>\$ (312,740)</u>	<u>\$ 4,914,214</u>

CITY OF CHASKA, MINNESOTA

COMBINING BALANCE SHEET
CAPITAL PROJECT FUNDS - TAX INCREMENT
DECEMBER 31, 2018

	DIST # 12 CLOVER FIELDS	DIST # 13 NORTH MEADOWS	DIST #14 DOWNTOWN REDEVELOPMENT	DIST #15 CHAMBER REDEVELOPMENT	DIST #17 CHASKA PRESERVE	DIST #18 CHASKA BUILDING CENTER	DIST #19 CHASKA HEIGHTS	DIST #20 BREWERY PROJECT	DIST #21 HOTSPOT PROJECT	TOTALS
ASSETS										
Cash And Investments	\$ 862,388	\$ 138,530	\$ 1,868	\$ 147,026	\$ 47,047	\$ -	\$ 281,907	\$ -	\$ -	\$ 1,478,766
Receivables:										
Taxes:										
Unremitted	1,063	-	-	-	-	-	-	-	-	1,063
Delinquent	530	-	-	-	-	-	-	-	-	530
Accounts	-	-	10,247	-	-	5,000	-	-	-	15,247
TOTAL ASSETS	\$ 863,981	\$ 138,530	\$ 12,115	\$ 147,026	\$ 47,047	\$ 5,000	\$ 281,907	\$ -	\$ -	\$ 1,495,606
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES										
LIABILITIES:										
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ 3,503	\$ 1,559	\$ 101,589	\$ -	\$ -	\$ 106,651
Deposits Payable	-	-	-	-	-	220,000	-	-	50,000	270,000
Interfund Payable	-	-	-	-	-	1,276,807	-	261,511	630,813	2,169,131
Advance From Other Funds	-	-	1,966,746	-	234,464	-	-	-	-	2,201,210
TOTAL LIABILITIES	-	-	1,966,746	-	237,967	1,498,366	101,589	261,511	680,813	4,746,992
DEFERRED INFLOWS OF RESOURCES:										
Unavailable Revenue - Taxes	530	-	-	-	-	-	-	-	-	530
FUND BALANCES:										
Restricted	863,451	138,530	-	147,026	-	-	180,318	-	-	1,329,325
Unassigned	-	-	(1,954,631)	-	(190,920)	(1,493,366)	-	(261,511)	(680,813)	(4,581,241)
TOTAL FUND BALANCES	863,451	138,530	(1,954,631)	147,026	(190,920)	(1,493,366)	180,318	(261,511)	(680,813)	(3,251,916)
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 863,981	\$ 138,530	\$ 12,115	\$ 147,026	\$ 47,047	\$ 5,000	\$ 281,907	\$ -	\$ -	\$ 1,495,606

CITY OF CHASKA, MINNESOTA

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
CAPITAL PROJECT FUNDS - TAX INCREMENT
FOR THE YEAR ENDED DECEMBER 31, 2018

	DIST # 12 CLOVER FIELDS	DIST # 13 NORTH MEADOWS	DIST #14 DOWNTOWN REDEVELOPMENT	DIST #15 CHAMBER REDEVELOPMENT	DIST #17 CHASKA PRESERVE	DIST #18 CHASKA BUILDING CENTER	DIST #19 CHASKA HEIGHTS	DIST #20 BREWERY PROJECT	DIST #21 HOTSPOT PROJECT	TOTALS
REVENUES:										
Taxes:										
Tax Increment	\$ 356,927	\$ 200,028	\$ 127,411	\$ 11,343	\$ 62,341	\$ 96	\$ 282,813	\$ -	\$ -	\$ 1,040,959
Special Assessments	-	-	11,057	-	-	-	-	-	-	11,057
Investment Earnings	10,418	1,445	782	2,205	371	-	1,338	-	-	16,559
Other Revenues	-	-	-	-	10,000	-	10,000	13	-	20,013
TOTAL REVENUES	367,345	201,473	139,250	13,548	72,712	96	294,151	13	-	1,088,588
EXPENDITURES:										
Current:										
General Government	-	-	-	-	-	10,065	7	4,227	10,210	24,509
Economic Development	150,911	210,764	2,296	1,765	3,914	848,652	101,920	257,297	670,603	2,248,122
Debt Service:										
Interest	-	-	84,692	-	10,730	-	-	-	-	95,422
TOTAL EXPENDITURES	150,911	210,764	86,988	1,765	14,644	858,717	101,927	261,524	680,813	2,368,053
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	216,434	(9,291)	52,262	11,783	58,068	(858,621)	192,224	(261,511)	(680,813)	(1,279,465)
OTHER FINANCING SOURCES (USES):										
Transfers In	-	-	-	-	-	5,000	-	-	-	5,000
Transfers Out	-	-	(136,242)	-	-	-	-	-	-	(136,242)
TOTAL OTHER FINANCING SOURCES (USES)	-	-	(136,242)	-	-	5,000	-	-	-	(131,242)
NET CHANGE IN FUND BALANCES	216,434	(9,291)	(83,980)	11,783	58,068	(853,621)	192,224	(261,511)	(680,813)	(1,410,707)
FUND BALANCES, JANUARY 1	647,017	147,821	(1,870,651)	135,243	(248,988)	(639,745)	(11,906)	-	-	(1,841,209)
FUND BALANCES, DECEMBER 31	\$ 863,451	\$ 138,530	\$ (1,954,631)	\$ 147,026	\$ (190,920)	\$ (1,493,366)	\$ 180,318	\$ (261,511)	\$ (680,813)	\$ (3,251,916)

CITY OF CHASKA, MINNESOTA

COMBINING BALANCE SHEET
CAPITAL PROJECT FUNDS - SPECIAL ASSESSMENT
DECEMBER 31, 2018

	2010 IMPROVEMENT PROJECTS	2013 IMPROVEMENT PROJECTS	2015 IMPROVEMENT PROJECTS	TOTALS
ASSETS				
TOTAL ASSETS	\$ -	\$ -	\$ -	\$ -
LIABILITIES				
TOTAL LIABILITIES	-	-	-	-
FUND BALANCES				
TOTAL FUND BALANCES	\$ -	\$ -	\$ -	\$ -

CITY OF CHASKA, MINNESOTA

**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
CAPITAL PROJECT FUNDS - SPECIAL ASSESSMENT
FOR THE YEAR ENDED DECEMBER 31, 2018**

	2010 IMPROVEMENT PROJECTS	2013 IMPROVEMENT PROJECTS	2015 IMPROVEMENT PROJECTS	TOTALS
<u>EXPENDITURES:</u>				
Current:				
Public Works	\$ 27,775	\$ 23,237	\$ 800	\$ 51,812
<u>OTHER FINANCING SOURCES:</u>				
Transfers In	27,775	23,237	800	51,812
NET CHANGE IN FUND BALANCES	-	-	-	-
FUND BALANCES, JANUARY 1	-	-	-	-
FUND BALANCES, DECEMBER 31	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Nonmajor Budgeted Special Revenue and Capital Project Funds

City of Chaska, Minnesota

For the Year Ended December 31, 2018

The City adopts budgets for the following two nonmajor special revenue funds and one nonmajor capital project fund:

- **Mount Pleasant Maintenance & Care Fund – Special Revenue**
- **Chaska EDA Fund – Special Revenue**
- **Equipment Acquisition Fund – Capital Project**

CITY OF CHASKA, MINNESOTA**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
MOUNT PLEASANT MAINTENANCE & CARE SPECIAL REVENUE FUND
FOR THE YEAR ENDED DECEMBER 31, 2018**

	ORIGINAL AND FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
<u>REVENUES:</u>			
Taxes:			
Property	\$ 6,000	\$ 6,026	\$ 26
Intergovernmental:			
State:			
Market Value Credit	-	1	1
Charges For Services	2,400	5,800	3,400
Investment Earnings	100	4,141	4,041
TOTAL REVENUES	8,500	15,968	7,468
<u>EXPENDITURES:</u>			
Current:			
Public Works:			
Other Services And Charges	8,500	12,240	(3,740)
Capital Outlay	5,000	-	5,000
TOTAL EXPENDITURES	13,500	12,240	1,260
NET CHANGE IN FUND BALANCES	(5,000)	3,728	8,728
FUND BALANCES, JANUARY 1	253,975	253,975	-
FUND BALANCES, DECEMBER 31	\$ 248,975	\$ 257,703	\$ 8,728

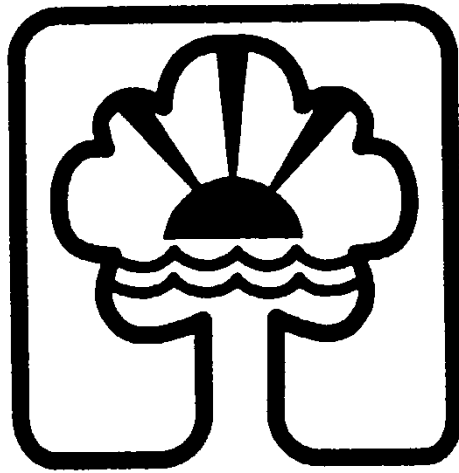
CITY OF CHASKA, MINNESOTA
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
CHASKA EDA SPECIAL REVENUE FUND
FOR THE YEAR ENDED DECEMBER 31, 2018

	ORIGINAL AND FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
<u>REVENUES:</u>			
Taxes:			
Property	\$ 475,741	\$ 477,439	\$ 1,698
Intergovernmental:			
State:			
Market Value Credit	-	81	81
Charges For Services	80,000	80,000	-
Special Assessments	40,000	37,806	(2,194)
Investment Earnings (Charges)	-	(15,606)	(15,606)
Other:			
Rents	30,400	29,520	(880)
Payments	-	2,285	2,285
Refunds and Reimbursements	-	20,000	20,000
TOTAL REVENUES	626,141	631,525	5,384
<u>EXPENDITURES:</u>			
Current:			
Economic Development:			
Other Services And Charges	279,141	574,049	(294,908)
Debt Service:			
Principal	11,000	11,859	(859)
Interest	6,000	4,941	1,059
Capital Outlay	-	8,960	(8,960)
TOTAL EXPENDITURES	296,141	599,809	(303,668)
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	330,000	31,716	(298,284)
<u>OTHER FINANCING SOURCES (USES):</u>			
Transfers Out	(330,000)	(335,000)	(5,000)
NET CHANGE IN FUND BALANCES	-	(303,284)	(303,284)
FUND BALANCES, JANUARY 1	(780,482)	(780,482)	-
FUND BALANCES, DECEMBER 31	\$ (780,482)	\$ (1,083,766)	\$ (303,284)

CITY OF CHASKA, MINNESOTA

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
EQUIPMENT ACQUISITION CAPITAL PROJECT FUND
FOR THE YEAR ENDED DECEMBER 31, 2018**

	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
<u>REVENUES:</u>				
Taxes:				
Property	\$ 2,985,300	\$ 2,985,300	\$ 1,104,022	\$ (1,881,278)
Intergovernmental:				
State:				
Market Value Credit	-	-	498	498
Charges For Services	4,000	4,000	4,000	-
Investment Earnings	-	-	46,398	46,398
Other:				
Miscellaneous	100,000	100,000	130,031	30,031
TOTAL REVENUES	3,089,300	3,089,300	1,284,949	(1,804,351)
<u>EXPENDITURES:</u>				
Current:				
General Government	-	-	93,054	(93,054)
Public Safety	-	-	30,965	(30,965)
Debt Service:				
Issuance Costs And Fiscal Agent Fees	251,000	251,000	-	251,000
Capital Outlay:				
Land	-	-	75,281	(75,281)
Furniture And Equipment				
Communications	4,000	4,000	-	4,000
Administrative Services	10,000	10,000	-	10,000
Data Processing	201,500	201,500	69,306	132,194
City Hall	-	205,564	125,529	80,035
Public Works	515,000	515,000	367,776	147,224
Police	185,000	185,000	39,606	145,394
Fire	51,000	51,000	36,956	14,044
Buildings and Structures	-	-	9,500	(9,500)
TOTAL EXPENDITURES	1,217,500	1,423,064	847,973	575,091
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	1,871,800	1,666,236	436,976	(1,229,260)
<u>OTHER FINANCING SOURCES (USES):</u>				
Transfers In	23,200	151,200	151,200	-
Transfers Out	(2,392,000)	(2,392,000)	(807,331)	1,584,669
Bonds Issued	515,000	515,000	-	(515,000)
Sale of Capital Assets	-	-	33,976	33,976
TOTAL OTHER FINANCING SOURCES (USES)	(1,853,800)	(1,725,800)	(622,155)	1,103,645
NET CHANGE IN FUND BALANCES	18,000	(59,564)	(185,179)	(125,615)
FUND BALANCES, JANUARY 1	2,164,482	2,164,482	2,164,482	-
FUND BALANCES, DECEMBER 31	\$ 2,182,482	\$ 2,104,918	\$ 1,979,303	\$ (125,615)



CHASKA

Nonmajor Enterprise Funds

City of Chaska, Minnesota

For the Year Ended December 31, 2018

Enterprise funds are used to account for operations that are financed and operated in a manner similar to a private business enterprise. It is the intent of the City Council that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges. This type of fund is also used where the City Council has decided that periodic determination of net income is appropriate for accountability purposes. The City has five nonmajor enterprise funds.

- **Sewer Fund:**
This fund is used to account for the operation of the City's Sewer Utility.
- **Par 30 Golf Fund:**
This fund is used to account for the operation of the City's nine-hole public golf course.
- **Chaska Town Course Fund:**
This fund is used to account for the operation of the City's 18-hole public golf course.
- **Internet Service Provider Fund:**
This fund is used to account for the operation of the City's Chaska.net direct fiber internet services. Service to external customers ended in 2018, and the City closed this fund as of year-end.
- **Storm Water Fund:**
This fund is used to account for the operation of the City's Storm Water Utility.

CITY OF CHASKA, MINNESOTA

COMBINING STATEMENT OF NET POSITION
NONMAJOR ENTERPRISE FUNDS
DECEMBER 31, 2018

	SEWER	PAR 30 GOLF	CHASKA TOWN COURSE	INTERNET SERVICE PROVIDER	STORM WATER	TOTALS
ASSETS						
Current Assets:						
Cash And Investments	\$ 758,336	\$ 6,012	\$ 55,587	\$ -	\$ 438,859	\$ 1,258,794
Receivables:						
Special Assessments	-	-	-	-	41,688	41,688
Accounts						
Current	333,885	-	256	-	156,330	490,471
Unbilled	197,896	-	-	-	-	197,896
Allowance For Uncollectible Accounts	(5,008)	-	-	-	(2,345)	(7,353)
Interest	1,183	-	-	-	-	1,183
Due From Other Funds	850,000	-	-	-	510,348	1,360,348
Due From Other Governments	1,337	-	-	-	26,539	27,876
Inventories	8,033	136	53,017	-	-	61,186
Total Current Assets	2,145,662	6,148	108,860	-	1,171,419	3,432,089
Noncurrent Assets:						
Capital Assets:						
Land	-	-	-	-	139,982	139,982
Buildings	255,000	111,537	8,013,896	-	-	8,380,433
Other Improvements	-	27,970	359,201	-	-	387,171
Furniture And Equipment	1,010,728	70,375	2,213,733	-	436,503	3,731,339
Infrastructure	1,453,375	-	-	-	2,572,563	4,025,938
Construction In Progress	-	-	-	-	98,421	98,421
Less: Accumulated Depreciation	(1,393,133)	(187,376)	(8,330,254)	-	(498,753)	(10,409,516)
Total Net Capital Assets	1,325,970	22,506	2,256,576	-	2,748,716	6,353,768
TOTAL ASSETS	3,471,632	28,654	2,365,436	-	3,920,135	9,785,857
DEFERRED OUTFLOWS OF RESOURCES						
Pension Plan Deferments	71,760	14,352	100,463	-	28,704	215,279
OPEB Plan Deferments	511	286	1,046	-	87	1,930
TOTAL DEFERRED OUTFLOWS OF RESOURCES	72,271	14,638	101,509	-	28,791	217,209
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	\$ 3,543,903	\$ 43,292	\$ 2,466,945	\$ -	\$ 3,948,926	\$ 10,003,066
LIABILITIES						
Current Liabilities:						
Accounts Payable	\$ 7,681	\$ 116	\$ -	\$ -	\$ 25,313	\$ 33,110
Salaries Payable	22,216	2,182	22,526	-	10,274	57,198
Deposits Payable	-	-	106,403	-	-	106,403
Compensated Absences	34,440	5,261	48,124	-	3,180	91,005
Accrued Interest Payable	32,472	-	-	-	22,588	55,060
Due To Other Funds	-	100,000	-	-	-	100,000
Due To Other Governments	-	-	597	-	4,250	4,847
Interfund Payable	11,630	-	83,816	-	52,333	147,779
Revenue Bonds Payable	121,000	-	-	-	80,000	201,000
Unearned Revenue	-	-	-	-	195,042	195,042
Total Current Liabilities	229,439	107,559	261,466	-	392,980	991,444
Noncurrent Liabilities:						
Compensated Absences	7,950	13,668	36,031	-	3,107	60,756
Advance From Other Funds	131,370	-	565,532	-	291,668	988,570
Revenue Bonds Payable	2,615,182	-	-	-	1,793,564	4,408,746
Other Post Employment Benefits	30,501	21,556	58,720	-	4,938	115,715
Net Pension Liability	367,528	73,506	514,539	-	147,011	1,102,584
Total Noncurrent Liabilities	3,152,531	108,730	1,174,822	-	2,240,288	6,676,371
TOTAL LIABILITIES	3,381,970	216,289	1,436,288	-	2,633,268	7,667,815
DEFERRED INFLOWS OF RESOURCES						
Pension Plan Deferments	91,114	18,223	127,560	-	36,446	273,343
NET POSITION						
Net Investment In Capital Assets	1,325,970	22,506	2,256,576	-	1,758,345	5,363,397
Unrestricted	(1,255,151)	(213,726)	(1,353,479)	-	(479,133)	(3,301,489)
TOTAL NET POSITION	70,819	(191,220)	903,097	-	1,279,212	2,061,908
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION	\$ 3,543,903	\$ 43,292	\$ 2,466,945	\$ -	\$ 3,948,926	\$ 10,003,066

CITY OF CHASKA, MINNESOTA

COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
 NONMAJOR ENTERPRISE FUNDS
 FOR THE YEAR ENDED DECEMBER 31, 2018

	SEWER	PAR 30 GOLF	CHASKA TOWN COURSE	INTERNET SERVICE PROVIDER	STORM WATER	TOTALS
OPERATING REVENUES:						
Sales	\$ 3,789,275	\$ 154,621	\$ 1,966,812	\$ 100,033	\$ 1,581,812	\$ 7,592,553
OPERATING EXPENSES:						
Production	2,391,619	-	-	59,952	-	2,451,571
Distribution / Collections	592,018	-	-	63,755	470,210	1,125,983
Administration	626,882	185,591	1,984,349	145	371,162	3,168,129
Depreciation	112,330	3,940	453,363	35,505	172,867	778,005
TOTAL OPERATING EXPENSES	3,722,849	189,531	2,437,712	159,357	1,014,239	7,523,688
OPERATING INCOME (LOSS)	66,426	(34,910)	(470,900)	(59,324)	567,573	68,865
NON-OPERATING REVENUES:						
Investment Earnings (Charges)	20,084	(1,441)	2,207	(855)	5,864	25,859
Intergovernmental	2,902	562	3,935	-	70,387	77,786
TOTAL NON-OPERATING REVENUES	22,986	(879)	6,142	(855)	76,251	103,645
NON-OPERATING EXPENSES:						
Interest	80,267	-	18,636	-	62,586	161,489
Contribution to Governmental Activities	-	-	-	435,590	-	435,590
TOTAL NON-OPERATING EXPENSES	80,267	-	18,636	435,590	62,586	597,079
INCOME (LOSS) BEFORE TRANSFERS	9,145	(35,789)	(483,394)	(495,769)	581,238	(424,569)
TRANSFERS IN (OUT)						
Transfers In	198,725	-	-	53,609	228,742	481,076
Transfers Out	(126,500)	-	-	-	(200,400)	(326,900)
TOTAL TRANSFERS IN (OUT)	72,225	-	-	53,609	28,342	154,176
CHANGE IN NET POSITION	81,370	(35,789)	(483,394)	(442,160)	609,580	(270,393)
NET POSITION - JANUARY 1, As Previously Reported	(1,665)	(150,457)	1,404,696	442,160	671,145	2,365,879
Change in Accounting Principle	(8,886)	(4,974)	(18,205)	-	(1,513)	(33,578)
NET POSITION, JANUARY 1, Restated	(10,551)	(155,431)	1,386,491	442,160	669,632	2,332,301
NET POSITION, DECEMBER 31	\$ 70,819	\$ (191,220)	\$ 903,097	\$ -	\$ 1,279,212	\$ 2,061,908

CITY OF CHASKA, MINNESOTA

COMBINING STATEMENT OF CASH FLOWS
NONMAJOR ENTERPRISE FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2018

	SEWER	PAR 30 GOLF	CHASKA TOWN COURSE	INTERNET SERVICE PROVIDER	STORM WATER	TOTALS
CASH FLOWS FROM OPERATING ACTIVITIES:						
Receipts From Customers and Users	\$ 3,749,988	\$ 154,621	\$ 1,939,617	\$ 134,409	\$ 1,558,552	\$ 7,537,187
Payments to Suppliers	(3,096,262)	(59,069)	(918,494)	(123,852)	(580,686)	(4,778,363)
Payments to Employees	(621,938)	(112,712)	(1,055,207)	-	(246,012)	(2,035,869)
Net Cash Provided (Used) By Operating Activities	31,788	(17,160)	(34,084)	10,557	731,854	722,955
CASH FLOWS FROM NON-CAPITAL FINANCING						
ACTIVITIES:						
Transfers From Other Funds	198,725	-	-	53,609	228,742	481,076
Transfers To Other Funds	(126,500)	-	-	-	(200,400)	(326,900)
Due From Other Funds	(850,000)	-	139,260	-	(510,348)	(1,221,088)
Due To Other Funds	-	24,051	-	(63,311)	-	(39,260)
Intergovernmental	2,902	562	3,935	-	70,387	77,786
Net Cash Provided (Used) By Non-Capital Financing Activities	(774,873)	24,613	143,195	(9,702)	(411,619)	(1,028,386)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:						
ACTIVITIES:						
Principal Paid On Bonds	(116,000)	-	-	-	(75,000)	(191,000)
Interest And Fiscal Charges	(77,418)	-	-	-	(52,866)	(130,284)
Construction And Acquisition of Capital Assets	(237,507)	-	(123,873)	-	(31,459)	(392,839)
Interfund Loans From Other Funds	143,000	-	(51,333)	-	(52,333)	39,334
Interest Payments On Interfund Loans	(4,806)	-	(18,636)	-	(10,350)	(33,792)
Net Cash Provided (Used) By Capital And Related Financing Activities	(292,731)	-	(193,842)	-	(222,008)	(708,581)
CASH FLOWS FROM INVESTING ACTIVITIES:						
Interest (Charges) On Investments	19,819	(1,441)	2,207	(855)	5,864	25,594
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(1,015,997)	6,012	(82,524)	-	104,091	(988,418)
CASH AND CASH EQUIVALENTS, January 1	1,774,333	-	138,111	-	334,768	2,247,212
CASH AND CASH EQUIVALENTS, December 31	\$ 758,336	\$ 6,012	\$ 55,587	\$ -	\$ 438,859	\$ 1,258,794
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:						
Operating Income (Loss)	\$ 66,426	\$ (34,910)	\$ (470,900)	\$ (59,324)	\$ 567,573	\$ 68,865
Adjustments To Reconcile Operating Income (Loss) To Net Cash Provided (Used) By Operating Activities:						
Depreciation Expense	112,330	3,940	453,363	35,505	172,867	778,005
(Increase) Decrease In Assets And Deferred Outflows:						
Special Assessments	80	-	-	-	9,075	9,155
Accounts Receivable	(37,879)	-	(256)	2,100	(48,324)	(84,359)
Allowance For Uncollectible Accounts	(116)	-	-	-	725	609
Due From Other Governments	(1,292)	-	-	37,310	(26,539)	9,479
Inventory	234	553	5,654	-	-	6,441
Deferred Outflows	51,501	8,652	59,671	-	16,852	136,676
Increase (Decrease) In Liabilities And Deferred Inflows:						
Accounts Payable	(58,418)	(195)	(15,341)	-	7,787	(66,167)
Salaries Payable	2,995	74	2,959	-	3,505	9,533
Deposits Payable	-	-	(26,939)	-	-	(26,939)
Compensated Absences Payable	3,705	11,254	6,261	-	615	21,835
Net Pension Liability	(119,491)	(10,890)	(76,229)	-	(21,780)	(228,390)
Due To Other Governments	(2,130)	(224)	(1,220)	-	150	(3,424)
Unearned Revenue	(80)	-	-	(5,034)	41,803	36,689
Other Post Employment Benefits	1,711	958	3,505	-	291	6,465
Deferred Inflows	12,212	3,628	25,388	-	7,254	48,482
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	\$ 31,788	\$ (17,160)	\$ (34,084)	\$ 10,557	\$ 731,854	\$ 722,955
NONCASH INVESTING, CAPITAL, AND FINANCING ACTIVITIES:						
Amortization Of Bond Premiums	\$ 2,691	\$ -	\$ -	\$ -	\$ 2,131	\$ 4,822
Capital Contributions to Governmental Activities	\$ -	\$ -	\$ -	\$ 435,590	\$ -	\$ 435,590

Agency funds account for assets that the City holds on behalf of others as their agent and are custodial in nature. The following is a list of City's Agency funds.

- **Builders' Deposit Fund:**
This agency fund is used to account for the collection of assets in the form of deposits from builders.
- **Developers' Fund:**
This agency fund is used to account for assets held in a custodial capacity in the form of billings to developers for contractual services.
- **Metropolitan Council Environmental Services (MCES) Collections Fund:**
This agency fund is used to account for the collection of assets in the form of sewer availability charges and remittance to MCES.
- **Police Evidence Cash Fund:**
This agency fund is used to account for the collection of cash held as evidence by the Chaska Police department.

CITY OF CHASKA, MINNESOTA

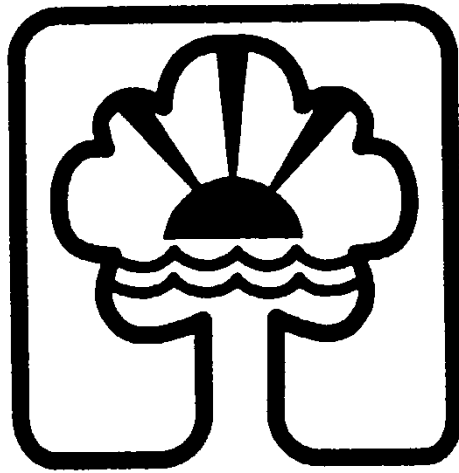
**COMBINING STATEMENT OF FIDUCIARY NET POSITION
AGENCY FUNDS
DECEMBER 31, 2018**

	BUILDERS' DEPOSIT FUND	DEVELOPERS' FUND	MCES COLLECTIONS FUND	POLICE EVIDENCE CASH FUND	TOTAL AGENCY FUNDS
<u>ASSETS</u>					
Cash And Cash Equivalents	\$ 302,120	\$ -	\$ 29,820	\$ 10,480	\$ 342,420
Accounts Receivable	-	4,672	-	-	4,672
Due From Other Governments	-	2,220	-	-	2,220
Due From Other Funds	5,149	-	-	-	5,149
TOTAL ASSETS	\$ 307,269	\$ 6,892	\$ 29,820	\$ 10,480	\$ 354,461
<u>LIABILITIES</u>					
Accounts Payable	\$ -	\$ 1,743	\$ -	\$ -	\$ 1,743
Due To Other Funds	-	5,149	-	-	5,149
Deposits Payable	307,269	-	-	10,480	317,749
Due To Other Governments	-	-	29,820	-	29,820
TOTAL LIABILITIES	\$ 307,269	\$ 6,892	\$ 29,820	\$ 10,480	\$ 354,461

CITY OF CHASKA, MINNESOTA

COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
 AGENCY FUNDS
 FOR THE YEAR ENDED DECEMBER 31, 2018

	BALANCE JANUARY 1, 2018	ADDITIONS	DELETIONS	BALANCE DECEMBER 31, 2018
BUILDERS' DEPOSIT FUND				
ASSETS				
Cash And Cash Equivalents	\$ 365,263	\$ 201,930	\$ 265,073	\$ 302,120
Due From Other Funds	10,430	5,149	10,430	5,149
TOTAL ASSETS	\$ 375,693	\$ 207,079	\$ 275,503	\$ 307,269
LIABILITIES				
Accounts Payable	\$ 50,000	\$ 211,424	\$ 261,424	\$ -
Deposits Payable	325,693	191,500	209,924	307,269
TOTAL LIABILITIES	\$ 375,693	\$ 402,924	\$ 471,348	\$ 307,269
DEVELOPERS' FUND				
ASSETS				
Cash And Cash Equivalents	\$ -	\$ 43,122	\$ 43,122	\$ -
Receivables:				
Accounts	12,698	31,711	39,737	4,672
Due From Other Governments	-	2,220	-	2,220
Other	-	36,765	36,765	-
TOTAL ASSETS	\$ 12,698	\$ 113,818	\$ 119,624	\$ 6,892
LIABILITIES				
Accounts Payable	\$ 2,268	\$ 32,166	\$ 32,691	\$ 1,743
Due To Other Funds	10,430	5,149	10,430	5,149
TOTAL LIABILITIES	\$ 12,698	\$ 37,315	\$ 43,121	\$ 6,892
MCES COLLECTIONS				
ASSETS				
Cash And Cash Equivalents	\$ 59,640	\$ 546,700	\$ 576,520	\$ 29,820
LIABILITIES				
Accounts Payable	\$ -	\$ 606,340	\$ 606,340	\$ -
Due To Other Governments	59,640	29,820	59,640	29,820
TOTAL LIABILITIES	\$ 59,640	\$ 636,160	\$ 665,980	\$ 29,820
POLICE EVIDENCE CASH FUND				
ASSETS				
Cash And Cash Equivalents	\$ 11,145	\$ 484	\$ 1,149	\$ 10,480
LIABILITIES				
Accounts Payable	\$ -	\$ 1,085	\$ 1,085	\$ -
Deposits Payable	11,145	-	665	10,480
TOTAL LIABILITIES	\$ 11,145	\$ 1,085	\$ 1,750	\$ 10,480
TOTAL ALL AGENCY FUNDS				
ASSETS				
Cash And Cash Equivalents	\$ 436,048	\$ 792,236	\$ 885,864	\$ 342,420
Receivables:				
Accounts	12,698	31,711	39,737	4,672
Due From Other Governments	-	2,220	-	2,220
Other	-	36,765	36,765	-
Due From Other Funds	10,430	5,149	10,430	5,149
TOTAL ASSETS	\$ 459,176	\$ 868,081	\$ 972,796	\$ 354,461
LIABILITIES				
Accounts Payable	\$ 52,268	\$ 851,015	\$ 901,540	\$ 1,743
Due To Other Funds	10,430	5,149	10,430	5,149
Deposits Payable	336,838	191,500	210,589	317,749
Due To Other Governments	59,640	29,820	59,640	29,820
TOTAL LIABILITIES	\$ 459,176	\$ 1,077,484	\$ 1,182,199	\$ 354,461



CHASKA

This part of the City of Chaska's comprehensive annual financial report (CAFR) represents detailed information as a context for understanding what the information is in the financial statements, note disclosures and required supplementary information says about the City's overall financial health.

Content

- **Financial Trends:**
These schedules contain trend information to help the reader understand how the City of Chaska's financial performance and well-being have changed over-time.
- **Revenue Capacity:**
These schedules contain information to help the reader assess the City of Chaska's most significant local revenue source, the property tax.
- **Debt Capacity:**
These schedules contain information to help the reader assess the affordability of the City of Chaska's current levels of outstanding debt and the City's ability to issue debt in the future.
- **Demographic and Economic Information:**
These schedules offer demographic and economic indicators to help the reader understand the environment within which the City's financial activity takes place.
- **Operating Information:**
These schedules contain service and infrastructure data to help the reader understand how the information in the City of Chaska's financial report related to the services the City provides and the activities that it performs.
- **Sources:**
Unless otherwise noted, the information in these schedules derives from the comprehensive annual financial report (CAFR) for the relevant year(s).

CITY OF CHASKA, MINNESOTA

**NET POSITION BY COMPONENT
LAST TEN FISCAL YEARS
(ACCRUAL BASIS OF ACCOUNTING)
(UNAUDITED)**

	FISCAL YEAR			
	2009	2010	2011	2012 (Restated) (1)
Governmental Activities				
Net Investment In Capital Assets	\$ 120,015,168	\$ 123,268,713	\$ 121,056,422	\$ 120,219,510
Restricted	13,994,323	14,860,130	20,932,146	24,295,547
Unrestricted	(6,271,409)	(5,999,214)	(6,614,940)	(6,014,472)
Total Governmental Activities Net Position:	\$ 127,738,082	\$ 132,129,629	\$ 135,373,628	\$ 138,500,585
Business-Type Activities				
Net Investment In Capital Assets	\$ 27,181,315	\$ 25,788,072	\$ 24,905,043	\$ 25,075,383
Restricted	4,441,294	3,013,936	3,271,085	3,396,858
Unrestricted	9,075,649	11,459,338	12,961,398	13,265,298
Total Business-Type Activities Net Position:	\$ 40,698,258	\$ 40,261,346	\$ 41,137,526	\$ 41,737,539
Primary Government				
Net Investment In Capital Assets	\$ 147,196,483	\$ 149,056,785	\$ 145,961,465	\$ 145,294,893
Restricted	18,435,617	17,874,066	24,203,231	27,692,405
Unrestricted	2,804,240	5,460,124	6,346,458	7,250,826
Total Primary Government Net Position:	\$ 168,436,340	\$ 172,390,975	\$ 176,511,154	\$ 180,238,124

(1) The City implemented GASB Statement No. 65 in 2013. Net position for 2012 was restated for the effects of implementing this standard. Net position for previous years have not been restated.

(2) The City implemented GASB Statement No. 68 in 2015. Net position for previous years have not been restated.

(3) The City implemented GASB Statement No. 75 in 2018. Net position for previous years have not been restated.

FISCAL YEAR					
2013	2014	2015 (2)	2016	2017	2018 (3)
\$ 118,818,535	\$ 125,511,881	\$ 127,278,758	\$ 132,552,673	\$ 137,122,192	\$ 146,659,763
25,069,356	24,001,479	14,955,015	14,175,353	19,807,677	20,434,329
(2,173,764)	(3,712,091)	(20,840)	(640,332)	(2,060,473)	(11,503,698)
<u>\$ 141,714,127</u>	<u>\$ 145,801,269</u>	<u>\$ 142,212,933</u>	<u>\$ 146,087,694</u>	<u>\$ 154,869,396</u>	<u>\$ 155,590,394</u>
\$ 25,818,904	\$ 27,939,635	\$ 33,274,260	\$ 31,821,470	\$ 30,523,279	\$ 33,206,537
4,451,868	4,030,287	5,190,437	5,609,821	17,986,742	16,111,606
13,378,058	13,818,352	(919,545)	1,918,324	(7,433,427)	(7,147,929)
<u>\$ 43,648,830</u>	<u>\$ 45,788,274</u>	<u>\$ 37,545,152</u>	<u>\$ 39,349,615</u>	<u>\$ 41,076,594</u>	<u>\$ 42,170,214</u>
\$ 144,637,439	\$ 153,451,516	\$ 160,553,018	\$ 164,374,143	\$ 167,645,471	\$ 179,866,300
29,521,224	28,031,766	20,145,452	19,785,174	37,794,419	36,545,935
11,204,294	10,106,261	(940,385)	1,277,992	(9,493,900)	(18,651,627)
<u>\$ 185,362,957</u>	<u>\$ 191,589,543</u>	<u>\$ 179,758,085</u>	<u>\$ 185,437,309</u>	<u>\$ 195,945,990</u>	<u>\$ 197,760,608</u>

CITY OF CHASKA, MINNESOTA

CHANGES IN NET POSITION
LAST TEN FISCAL YEARS
(ACCRUAL BASIS OF ACCOUNTING)
(UNAUDITED)

	FISCAL YEAR									
	2009	2010	2011	2012 (Restated) (1)	2013	2014	2015 (2)(3)	2016	2017	2018 (4)
EXPENSES										
Governmental Activities										
General Government	\$ 3,367,631	\$ 3,488,429	\$ 3,982,078	\$ 3,965,035	\$ 4,590,619	\$ 4,960,161	\$ 5,627,642	\$ 5,975,566	\$ 6,603,240	\$ 6,025,119
Economic Development	3,087,588	1,064,929	933,265	1,157,730	1,445,963	1,853,189	8,778,959	1,078,389	2,005,808	4,352,049
Public Safety	3,735,496	3,727,256	4,216,569	4,370,823	4,705,235	4,977,668	4,764,269	6,878,111	6,063,781	6,189,888
Public Works	8,743,805	9,054,937	7,029,170	7,789,049	9,758,311	8,850,036	8,488,231	8,566,638	9,042,167	10,088,913
Parks, Recreation And Arts	736,427	787,377	709,781	727,482	779,705	765,955	1,210,234	1,067,514	1,286,155	1,526,003
Interest On Long-Term Debt	2,213,343	1,696,164	1,551,955	1,419,848	1,361,830	1,037,857	1,330,444	1,424,886	1,264,604	1,550,437
Total Governmental Activities Expenses:	21,884,290	19,819,092	18,422,818	19,429,967	22,641,663	22,444,866	30,199,779	24,991,104	26,265,755	29,732,409
Business-type Activities										
Electric	22,009,036	24,656,027	26,897,015	29,362,666	31,058,570	32,528,332	33,417,358	35,236,356	35,744,098	38,896,423
Water	2,297,641	2,332,201	2,624,256	2,545,714	2,794,378	2,817,249	2,785,714	2,859,401	2,883,350	3,015,694
Sewer	2,256,105	2,433,882	2,716,380	2,725,405	2,843,831	3,104,992	3,150,447	3,254,994	3,494,259	3,801,595
Chaska Community Center	3,835,074	3,855,291	4,003,228	3,860,960	3,854,763	3,816,200	4,077,426	4,419,881	4,536,723	4,752,021
Par 30 Golf Course	183,857	186,362	171,720	186,681	151,575	163,112	183,136	240,047	193,856	189,814
Chaska Town Course	2,024,269	2,067,297	2,043,373	2,034,790	2,148,077	2,193,635	2,310,651	2,433,909	2,512,410	2,452,056
Turbine Generator	3,443,190	2,948,406	1,612,415	1,534,229	1,505,608	1,623,074	1,730,079	1,057,383	1,019,671	1,016,539
Internet Service Provider	960,237	778,440	639,021	665,909	604,813	488,728	293,951	168,783	184,840	159,357
Storm Water	106,706	190,380	435,892	586,774	541,700	536,364	760,340	993,816	980,334	1,072,424
Chaska Curling Center (3)	-	-	-	-	-	3,391	835,012	1,516,260	2,330,918	2,635,334
Total Business-type Activities Expenses:	37,116,115	39,448,286	41,143,300	43,503,128	45,503,315	47,275,077	49,544,114	52,180,830	53,880,459	57,991,257
Total Primary Government Expenses:	\$ 59,000,405	\$ 59,267,378	\$ 59,566,118	\$ 62,933,095	\$ 68,144,978	\$ 69,719,943	\$ 79,743,893	\$ 77,171,934	\$ 80,146,214	\$ 87,723,666
PROGRAM REVENUES										
Governmental Activities										
Charges For Services										
General Government	\$ 1,375,858	\$ 1,612,310	\$ 2,297,111	\$ 2,122,998	\$ 2,465,448	\$ 2,548,055	\$ 3,440,547	\$ 3,381,482	\$ 3,716,746	\$ 4,235,869
Economic Development	151,244	154,000	154,000	160,222	163,426	167,000	70,340	77,421	76,000	80,000
Public Safety	149,189	232,360	205,390	257,365	267,962	271,613	219,590	180,603	263,033	331,251
Public Works	451,431	443,436	562,000	863,058	1,290,754	1,328,059	1,876,750	2,516,820	1,882,531	2,178,832
Parks, Recreation And Arts	44,386	44,601	40,004	37,606	462,884	281,805	132,621	317,749	182,462	429,577
Operating Grants And Contributions	6,978,920	487,171	463,082	514,856	1,234,843	854,330	667,025	628,278	1,477,224	777,833
Capital Grants And Contributions	6,119,983	8,723,965	3,448,026	4,039,456	5,285,987	4,968,378	6,737,538	8,226,427	14,086,637	7,951,347
Total Governmental Activities Program Revenues:	15,271,011	11,697,843	7,169,613	7,995,561	11,171,304	10,419,240	13,144,411	15,328,780	21,684,633	15,984,709
Business-type Activities										
Charges for Services										
Electric	22,960,415	25,773,647	28,885,102	31,641,160	33,831,735	34,673,309	35,565,149	37,500,384	37,542,385	41,193,202
Water	1,494,633	1,890,992	2,387,700	2,758,682	2,528,547	2,409,274	2,534,074	2,714,932	2,768,225	2,861,416
Sewer	2,144,500	2,653,297	2,807,185	2,796,625	2,948,150	3,177,511	3,267,600	3,423,610	3,601,281	3,789,275
Chaska Community Center	2,874,387	2,801,498	2,821,081	2,952,501	2,840,092	3,081,500	3,246,108	2,735,432	3,163,971	3,085,972
Par 30 Golf Course	176,938	166,251	144,726	158,381	155,706	151,454	192,164	170,732	167,726	154,621
Chaska Town Course	1,639,215	1,643,670	1,557,948	1,790,342	1,724,149	1,807,559	2,089,861	2,137,035	2,133,510	1,966,812
Turbine Generator	2,307,664	2,269,732	2,156,067	2,112,887	2,065,865	2,014,655	1,842,662	1,781,846	1,719,136	1,650,846
Internet Service Provider	718,396	747,703	689,673	603,826	489,466	397,692	173,816	103,569	117,718	100,033
Storm Water	517,292	504,988	504,604	756,516	782,202	840,052	912,936	969,248	1,097,344	1,581,812
Chaska Curling Center (3)	-	-	-	-	-	-	65,022	1,173,795	1,221,472	1,299,997
Operating Grants And Contributions	38,943	-	-	-	-	-	-	100,379	1,626	99,052
Capital Grants And Contributions	389,356	150,453	54,092	139,416	351,542	693,238	181,839	647,918	704,759	198,433
Total Business-type Activities Program Revenues:	35,261,739	38,602,231	42,008,178	45,710,336	47,717,454	49,246,244	50,071,231	53,458,880	54,239,153	57,981,471
Total Primary Government Program Revenues:	\$ 50,532,750	\$ 50,300,074	\$ 49,177,791	\$ 53,705,897	\$ 58,888,758	\$ 59,665,484	\$ 63,215,642	\$ 68,787,660	\$ 75,923,786	\$ 73,966,180

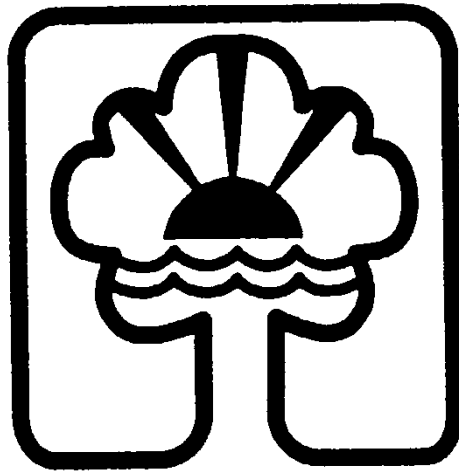
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	FISCAL YEAR									
	2009	2010	2011	2012 (Restated) (1)	2013	2014	2015 (2)(3)	2016	2017	2018 (4)
NET EXPENSE / REVENUE										
Governmental Activities	\$ (6,613,279)	\$ (8,121,249)	\$ (11,253,205)	\$ (11,434,406)	\$ (11,470,359)	\$ (12,025,626)	\$ (17,055,368)	\$ (9,662,324)	\$ (4,581,122)	\$ (13,747,700)
Business-type Activities	(1,854,376)	(846,055)	864,878	2,207,208	2,214,139	1,971,167	527,117	1,278,050	358,694	(9,786)
Total Primary Government Net Expense:	\$ (8,467,655)	\$ (8,967,304)	\$ (10,388,327)	\$ (9,227,198)	\$ (9,256,220)	\$ (10,054,459)	\$ (16,528,251)	\$ (8,384,274)	\$ (4,222,428)	\$ (13,757,486)
GENERAL REVENUES AND OTHER CHANGES IN NET POSITION										
Governmental Activities										
Taxes										
Property Taxes	\$ 9,783,114	\$ 10,610,785	\$ 10,457,922	\$ 10,507,231	\$ 10,104,762	\$ 10,703,248	\$ 9,063,743	\$ 8,189,403	\$ 9,089,057	\$ 10,129,998
Franchise Taxes	2,469,386	2,723,653	2,934,401	3,225,821	3,355,672	3,656,724	4,079,404	4,224,548	4,300,526	4,576,985
Unrestricted Grants and Contributions	546,889	235,662	247,716	62,608	58,761	491,545	530,868	585,679	310,188	26,334
Investment Earnings	208,347	54,613	82,462	139,907	41,179	429,177	264,180	247,978	253,578	400,814
Other	351,849	356,659	265,898	491,536	267,711	365,919	545,596	510,860	416,642	366,702
Gain on Disposal of Capital Assets	8,265	-	-	-	-	-	-	-	-	-
Transfers	228,759	794,132	508,805	758,219	855,816	466,155	5,086,416	(221,383)	(1,007,167)	(769,471)
Total Governmental Activities:	13,596,609	14,775,504	14,497,204	15,185,322	14,683,901	16,112,768	19,570,207	13,537,085	13,362,824	14,731,362
Business-type Activities										
Unrestricted Grants and Contributions	-	-	-	-	-	-	-	-	41,184	211
Investment Earnings	1,621,883	1,203,275	393,721	438,195	419,145	550,131	455,526	241,753	260,708	362,111
Other	-	-	126,386	72,567	133,823	84,301	63,440	63,277	59,226	82,857
Transfers	(228,759)	(794,132)	(508,805)	(758,219)	(855,816)	(466,155)	(5,086,416)	221,383	1,007,167	769,471
Total Business-type Activities:	1,393,124	409,143	11,302	(247,457)	(302,848)	168,277	(4,567,450)	526,413	1,368,285	1,214,650
Total Primary Government:	\$ 14,989,733	\$ 15,184,647	\$ 14,508,506	\$ 14,937,865	\$ 14,381,053	\$ 16,281,045	\$ 15,002,757	\$ 14,063,498	\$ 14,731,109	\$ 15,946,012
CHANGE IN NET POSITION										
Governmental Activities	\$ 6,983,330	\$ 6,654,255	\$ 3,243,999	\$ 3,750,916	\$ 3,213,542	\$ 4,087,142	\$ 2,514,839	\$ 3,874,761	\$ 8,781,702	\$ 983,662
Business-type Activities	(461,252)	(436,912)	876,180	1,959,751	1,911,291	2,139,444	(4,040,333)	1,804,463	1,726,979	1,204,864
Total Primary Government:	\$ 6,522,078	\$ 6,217,343	\$ 4,120,179	\$ 5,710,667	\$ 5,124,833	\$ 6,226,586	\$ (1,525,494)	\$ 5,679,224	\$ 10,508,681	\$ 2,188,526

Change In Net Position is explained in the Management's Discussion & Analysis.

- (1) The City implemented GASB Statement No. 65 in 2013. Change in Net Position for 2012 was restated for the effects of implementing this standard. Change in Net Position for previous years have not been restated.
- (2) The City implemented GASB Statement No. 68 in 2015. Change in Net Position for previous years have not been restated.
- (3) Chaska Curling Center fund implemented in 2015.
- (4) The City implemented GASB Statement No. 75 in 2018. Change in Net Position for previous years have not been restated.



CHASKA

CITY OF CHASKA, MINNESOTA**GOVERNMENTAL ACTIVITIES TAX REVENUES BY SOURCE
LAST TEN FISCAL YEARS
(ACCRUAL BASIS OF ACCOUNTING)
(UNAUDITED)**

<u>FISCAL YEAR</u>	<u>PROPERTY TAXES</u>		<u>FRANCHISE TAXES</u>			<u>TOTAL TAXES</u>
	<u>LEVIED</u>	<u>TAX INCREMENT</u>	<u>ELECTRIC</u>	<u>CABLE</u>	<u>GAS (1)</u>	
2009	\$ 4,448,188	\$ 5,334,926	\$ 2,256,000	\$ 213,386	\$ -	\$ 12,252,500
2010	4,781,992	5,828,793	2,501,470	222,183	-	13,334,438
2011	4,755,677	5,702,245	2,702,870	231,531	-	13,392,323
2012	4,936,400	5,570,831	2,988,410	237,411	-	13,733,052
2013	5,001,413	5,103,349	3,101,430	254,242	-	13,460,434
2014 (1)	5,250,479	5,452,769	3,210,070	265,415	181,239	14,359,972
2015	8,501,586	562,157	3,339,440	284,886	455,078	13,143,147
2016	7,559,289	630,114	3,458,900	304,017	461,631	12,413,951
2017	8,367,604	721,453	3,521,540	321,423	457,563	13,389,583
2018	9,091,373	1,038,625	3,820,670	306,860	449,455	14,706,983

(1) Chaska implemented a Gas Franchise Tax in 2014.

CITY OF CHASKA, MINNESOTA

FUND BALANCES OF GOVERNMENTAL FUNDS
 LAST TEN FISCAL YEARS
 (MODIFIED ACCRUAL BASIS OF ACCOUNTING)
 (UNAUDITED)

	FISCAL YEAR			
	2009	2010	2011 (1)	2012
General Fund				
Nonspendable	\$ -	\$ -	\$ -	\$ 241
Committed	-	-	597,734	620,774
Unassigned	-	-	2,134,923	2,418,419
Unreserved (2009-2010)	2,496,144	2,566,483	-	-
Total General Fund:	\$ 2,496,144	\$ 2,566,483	\$ 2,732,657	\$ 3,039,434
General Fund % Change	-0.67%	2.82%	6.47%	11.23%
All Other Governmental Funds				
Restricted	\$ -	\$ -	\$ 9,738,589	\$ 18,546,504
Committed	-	-	279,176	913,595
Assigned	-	-	3,383,331	3,144,950
Unassigned, Reported In:				
Special Revenue Funds	-	-	(194,924)	-
Capital Project Funds	-	-	(7,462,984)	(8,003,881)
Reserved (2009-2010)	9,555,011	10,613,705	-	-
Unreserved, Reported In (2009-2010):				
Special Revenue Funds	1,374,450	803,856	-	-
Capital Project Funds	(8,676,406)	(7,237,917)	-	-
Total All Other Governmental Funds:	\$ 2,253,055	\$ 4,179,644	\$ 5,743,188	\$ 14,601,168
All Other Governmental Funds % Change	-18.22%	85.51%	37.41%	154.23%
Total Governmental Funds				
Nonspendable	\$ -	\$ -	\$ -	\$ 241
Restricted	-	-	9,738,589	18,546,504
Committed	-	-	876,910	1,534,369
Assigned	-	-	3,383,331	3,144,950
Unassigned	-	-	(5,522,985)	(5,585,462)
Reserved (2009-2010)	9,555,011	10,613,705	-	-
Unreserved (2009-2010)	(4,805,812)	(3,867,578)	-	-
Total Governmental Funds:	\$ 4,749,199	\$ 6,746,127	\$ 8,475,845	\$ 17,640,602
Total Governmental Funds % Change	-9.85%	42.05%	25.64%	108.13%

(1) The City implemented GASB 54 in 2011, resulting in a significant reclassification of the components of fund balance. Fund balance for previous years have not been restated.

FISCAL YEAR					
2013	2014	2015	2016	2017	2018
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
739,540	891,416	852,664	924,378	908,494	1,010,606
1,965,790	1,644,738	2,232,766	1,615,179	1,103,421	1,078,348
-	-	-	-	-	-
<u>\$ 2,705,330</u>	<u>\$ 2,536,154</u>	<u>\$ 3,085,430</u>	<u>\$ 2,539,557</u>	<u>\$ 2,011,915</u>	<u>\$ 2,088,954</u>
-10.99%	-6.25%	21.66%	-17.69%	-20.78%	3.83%
\$ 15,968,896	\$ 19,114,183	\$ 11,557,173	\$ 8,022,515	\$ 11,726,442	\$ 10,712,645
1,068,969	1,912,764	3,368,508	2,456,381	2,889,920	3,746,951
4,732,649	5,529,159	6,845,131	6,646,255	8,571,632	8,011,826
(259,844)	(1,242,278)	(1,451,333)	(701,789)	(793,665)	(1,096,949)
(7,456,476)	(11,708,398)	(6,914,737)	(5,224,315)	(5,637,984)	(15,082,217)
-	-	-	-	-	-
-	-	-	-	-	-
<u>\$ 14,054,194</u>	<u>\$ 13,605,430</u>	<u>\$ 13,404,742</u>	<u>\$ 11,199,047</u>	<u>\$ 16,756,345</u>	<u>\$ 6,292,256</u>
-3.75%	-3.19%	-1.48%	-16.45%	49.62%	-62.45%
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15,968,896	19,114,183	11,557,173	8,022,515	11,726,442	10,712,645
1,808,509	2,804,180	4,221,172	3,380,759	3,798,414	4,757,557
4,732,649	5,529,159	6,845,131	6,646,255	8,571,632	8,011,826
(5,750,530)	(11,305,938)	(6,133,304)	(4,310,925)	(5,328,228)	(15,100,818)
-	-	-	-	-	-
-	-	-	-	-	-
<u>\$ 16,759,524</u>	<u>\$ 16,141,584</u>	<u>\$ 16,490,172</u>	<u>\$ 13,738,604</u>	<u>\$ 18,768,260</u>	<u>\$ 8,381,210</u>
-4.99%	-3.69%	2.16%	-16.69%	36.61%	-55.34%

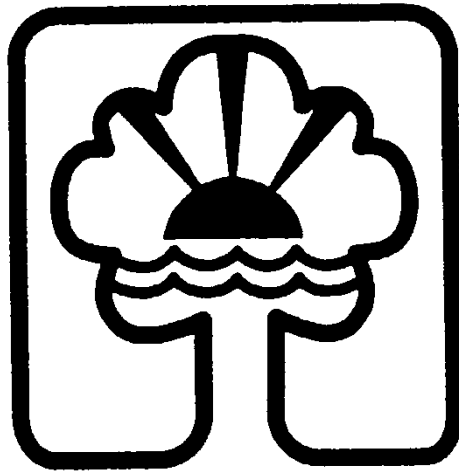
CITY OF CHASKA, MINNESOTA

CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(MODIFIED ACCRUAL BASIS OF ACCOUNTING)
(UNAUDITED)

	FISCAL YEAR			
	2009	2010	2011	2012
REVENUES				
Taxes	\$ 12,148,237	\$ 13,386,635	\$ 13,387,904	\$ 13,888,797
Licenses and Permits	606,720	677,005	1,171,745	880,815
Intergovernmental	10,238,975	2,302,128	1,666,505	2,955,101
Charges for Services	1,476,270	1,648,242	1,950,742	2,409,242
Fines and Forfeitures	120,567	145,979	139,988	123,411
Special Assessments	1,351,581	1,576,743	1,531,259	1,911,524
Other Revenue	1,051,891	553,365	585,553	911,462
Total Revenue	26,994,241	20,290,097	20,433,696	23,080,352
EXPENDITURES				
General Government	3,012,992	3,086,599	3,392,089	3,512,005
Economic Development	1,907,468	926,307	757,932	809,892
Public Safety	3,576,040	3,697,083	3,971,147	4,068,057
Public Works	4,234,707	3,985,799	3,529,127	4,756,685
Parks, Recreation and Arts	541,969	589,998	532,953	488,078
Debt Service:				
Principal	9,260,000	5,200,488	5,396,218	4,422,243
Interest	2,008,394	1,687,636	1,578,987	1,421,230
Issuance Costs & Fiscal Agent Fees	40,548	168,964	91,276	121,126
Capital Outlay	3,245,835	5,650,639	2,591,145	3,149,178
Total Expenditures	27,827,953	24,993,513	21,840,874	22,748,494
Excess of Revenues Over (Under) Expenditures	(833,712)	(4,703,416)	(1,407,178)	331,858
OTHER FINANCING SOURCES (USES)				
Transfers In	6,010,021	7,240,297	7,211,564	10,943,484
Transfers Out	(5,751,951)	(6,422,978)	(6,702,759)	(9,551,265)
Bonds Issued	-	5,805,000	2,375,000	2,430,000
Refunding Bonds Issued	1,995,000	880,000	2,290,000	4,675,000
Premium on Bonds Issued	41,857	39,071	168,217	195,481
Payments to Refunded Bond Escrow Agent	(1,995,000)	(849,512)	(2,320,000)	-
Sale of Capital Assets	15,135	8,466	114,874	140,199
Total Other Financing Sources (Uses)	315,062	6,700,344	3,136,896	8,832,899
NET CHANGE IN FUND BALANCES	\$ (518,650)	\$ 1,996,928	\$ 1,729,718	\$ 9,164,757
Expenditures for Capitalized Assets (1)	\$ 3,363,564	\$ 8,517,344	\$ 3,349,841	\$ 3,972,487
Debt Service as a Percentage of				
Noncapital Expenditures	46.06%	41.81%	37.72%	31.12%

(1) Expenditures for capitalized assets per the Reconciliation of The Statement of Revenues, Expenditures And Changes In Fund Balances of Governmental Funds to The Statement of Activities.

FISCAL YEAR						
2013	2014	2015	2016	2017	2018	
\$ 13,502,612	\$ 14,386,746	\$ 13,150,434	\$ 12,470,764	\$ 13,420,767	\$ 14,709,783	
1,135,211	995,263	1,259,621	1,033,383	1,302,593	928,825	
2,919,055	2,568,108	2,678,760	2,772,705	2,653,945	1,726,502	
3,388,069	3,470,471	4,387,691	5,316,461	5,717,156	6,220,296	
123,687	128,966	95,736	104,226	113,158	109,319	
3,918,217	2,867,959	2,076,637	2,121,412	2,835,792	2,350,349	
1,237,814	794,135	1,103,179	600,089	659,861	1,151,947	
26,224,665	25,211,648	24,752,058	24,419,040	26,703,272	27,197,021	
4,077,218	4,361,531	4,889,132	5,228,459	5,630,604	5,696,448	
1,460,259	1,899,514	8,766,389	1,070,364	1,919,188	3,183,480	
4,411,566	4,513,886	4,837,862	5,270,617	5,738,341	6,193,049	
6,249,199	7,269,352	6,686,444	4,537,040	5,213,582	7,699,681	
517,843	837,886	1,086,472	828,065	1,140,929	1,062,569	
5,427,723	4,948,206	5,398,720	3,013,768	3,061,302	2,901,859	
1,396,806	1,109,996	1,115,857	1,429,478	1,380,700	1,618,919	
112,905	95,788	353,521	4,725	250,271	11,850	
4,075,585	7,367,993	13,778,776	5,633,034	9,808,124	8,295,131	
27,729,104	32,404,152	46,913,173	27,015,550	34,143,041	36,662,986	
(1,504,439)	(7,192,504)	(22,161,115)	(2,596,510)	(7,439,769)	(9,465,965)	
7,641,975	6,622,433	14,212,528	6,242,220	4,624,645	4,297,144	
(6,786,159)	(6,156,278)	(8,968,112)	(6,423,134)	(5,617,190)	(5,252,205)	
4,245,000	5,785,000	16,025,000	-	10,870,000	-	
580,000	-	-	-	1,455,000	-	
123,513	317,245	1,156,342	-	1,125,229	-	
(5,210,000)	-	-	-	-	-	
29,032	6,164	83,945	25,856	11,741	33,976	
623,361	6,574,564	22,509,703	(155,058)	12,469,425	(921,085)	
\$ (881,078)	\$ (617,940)	\$ 348,588	\$ (2,751,568)	\$ 5,029,656	\$ (10,387,050)	
\$ 5,063,042	\$ 12,451,676	\$ 19,782,837	\$ 12,340,550	\$ 16,094,547	\$ 16,582,006	
30.11%	30.36%	24.01%	30.28%	24.61%	22.51%	



CHASKA

CITY OF CHASKA, MINNESOTA

**GENERAL GOVERNMENTAL TAX REVENUES BY SOURCE
LAST TEN FISCAL YEARS
(MODIFIED ACCRUAL BASIS OF ACCOUNTING)
(UNAUDITED)**

FISCAL YEAR	PROPERTY TAXES		FRANCHISE TAXES			TOTAL TAXES
	LEVIED	TAX INCREMENT	ELECTRIC	CABLE	GAS (1)	
2009	\$ 4,388,806	\$ 5,290,045	\$ 2,256,000	\$ 213,386	\$ -	\$ 12,148,237
2010	4,797,579	5,865,403	2,501,470	222,183	-	13,386,635
2011	4,789,918	5,663,585	2,702,870	231,531	-	13,387,904
2012	4,150,837	6,512,139	2,988,410	237,411	-	13,888,797
2013	5,001,614	5,145,326	3,101,430	254,242	-	13,502,612
2014 (1)	5,276,218	5,453,804	3,210,070	265,415	181,239	14,386,746
2015	8,479,872 (2)	591,158 (3)	3,339,440	284,886	455,078	13,150,434
2016	7,573,635	672,581	3,458,900	304,017	461,631	12,470,764
2017	8,395,597	724,644	3,521,540	321,423	457,563	13,420,767
2018	9,091,839	1,040,959	3,820,670	306,860	449,455	14,709,783

(1) Chaska implemented a Gas Franchise Tax in 2014.

(2) Includes \$1,532,865 in tax increment that was returned to the General fund after a TIF district decertification and after the City's payment to the County.

(3) There were three (3) TIF districts decertified in 2014.

CITY OF CHASKA, MINNESOTA

**TAX CAPACITY VALUE AND ESTIMATED ACTUAL VALUE OF REAL AND PERSONAL PROPERTY
LAST TEN FISCAL YEARS
(UNAUDITED)**

TAXES PAYABLE YEAR	REAL PROPERTY - TAX CAPACITY VALUE			PERSONAL PROPERTY TAX CAPACITY VALUE	FISCAL DISPARITIES	
	RESIDENTIAL PROPERTY	COMMERCIAL PROPERTY	OTHER REAL PROPERTY		CONTRIBUTION	DISTRIBUTION
2009	\$ 19,594,612	\$ 7,392,322	\$ 439,931	\$ 147,236	\$ (2,829,823)	\$ 3,541,258
2010	19,437,291	7,881,239	464,672	149,536	(2,973,464)	3,718,693
2011	18,160,775	7,441,155	460,948	170,406	(3,080,261)	3,500,494
2012	16,254,417	7,295,461	389,870	166,076	(2,983,712)	3,201,648
2013	14,776,641	7,336,053	358,867	197,498	(2,765,398)	3,001,764
2014	16,020,027	7,116,774	351,263	222,966	(2,756,785)	2,881,368
2015	18,484,795	7,492,534	345,751	242,162	(2,660,168)	2,956,196
2016	20,127,637	7,990,194	340,891	278,734	(3,014,532)	3,061,538
2017	20,776,485	8,161,059	356,694	375,132	(3,226,831)	3,313,011
2018	22,608,652	8,613,755	367,741	401,546	(3,096,739)	3,595,500

Source: Carver County Auditor

TAX INCREMENT ADJUSTED TO TAX CAPACITY VALUE		ADJUSTED TAX CAPACITY VALUE	TOTAL DIRECT TAX RATE	ESTIMATED ACTUAL MARKET VALUE REAL & PERSONAL	TAX CAPACITY VALUE AS A PERCENTAGE OF ACTUAL VALUE
\$	(5,624,915)	\$ 22,660,621	20.434	\$ 2,476,261,200	0.92%
	(5,793,917)	22,884,050	21.886	2,445,124,600	0.94%
	(5,388,088)	21,265,429	23.484	2,271,392,000	0.94%
	(4,906,333)	19,417,427	25.785	2,162,908,900	0.90%
	(4,543,317)	18,362,108	28.075	2,020,207,000	0.91%
	(4,464,026)	19,371,587	26.586	2,121,003,200	0.91%
	(535,631)	26,325,639	24.928	2,380,806,300	1.11%
	(572,333)	28,212,129	26.118	2,573,342,000	1.10%
	(658,411)	29,097,139	27.564	2,652,305,300	1.10%
	(973,689)	31,516,766	27.234	2,847,274,600	1.11%

CITY OF CHASKA, MINNESOTA

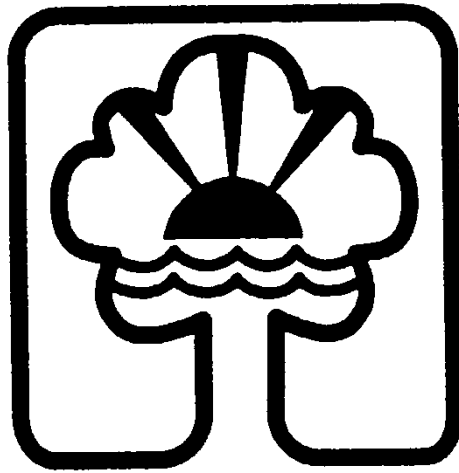
**PROPERTY TAX RATES
DIRECT AND OVERLAPPING GOVERNMENTS
LAST TEN FISCAL YEARS
(UNAUDITED)**

TAXES PAYABLE YEAR	DIRECT RATES				CITY HOUSING DEVELOPMENT AUTHORITY
	CITY URBAN			RURAL (1)	
	OPERATING	DEBT	TOTAL		
2009	20.434	0.000	20.434	10.217	0.326
2010	21.778	0.108	21.886	10.997	0.327
2011	23.484	0.000	23.484	11.742	0.357
2012	25.785	0.000	25.785	12.892	0.391
2013	28.075	0.000	28.075	14.038	0.411
2014	26.586	0.000	26.586	13.293	0.391
2015	24.928	0.000	24.928	14.957	1.574
2016	26.118	0.000	26.118	18.283	1.519
2017	27.564	0.000	27.564	22.051	1.557
2018	27.234	0.000	27.234	24.511	1.503

Source: Carver County Auditor

- (1) Total direct and overlapping rate excludes the City Rural rate. In 2005, as part of the annexation of Chaska Township, a rural rate of 50 percent of the City "urban" rate was established for ten years for the annexed properties. Starting in 2015, the rural rate increased 10 percent each year. In 2019 the annexed areas will be taxed at the City "urban" rate.
- (2) Overlapping rates are those of other governments that apply to property owners within the City. Not all overlapping rates apply to all property owners (e.g., the rates for special districts apply only property owners whose property is located within the geographic boundaries of the special district.).
- (3) Special Districts include:
Metropolitan Council, Regional Transit District, Lower Minnesota Watershed #1, Carver County Water Management Organization, Mosquito Control and Carver County Rail Authority.

OVERLAPPING RATES (2)				
COUNTY	COUNTY COMMUNITY DEVELOPMENT AUTHORITY	INDEPENDENT SCHOOL DISTRICT #112	SPECIAL DISTRICTS (3)	TOTAL DIRECT AND OVERLAPPING RATES (1)
38.033	1.683	35.505	5.024	101.005
39.509	1.682	35.840	4.753	103.997
41.752	1.777	40.236	4.883	112.489
43.562	1.887	44.382	4.728	120.735
46.115	1.799	45.319	5.069	126.790
45.211	1.759	44.917	5.088	123.952
40.488	1.589	39.120	4.313	112.013
38.880	1.701	39.245	4.526	111.989
38.851	1.731	37.005	4.534	111.242
37.436	1.640	33.837	4.314	105.964



CHASKA

CITY OF CHASKA, MINNESOTA

PRINCIPAL PROPERTY TAX PAYERS
CURRENT YEAR AND NINE YEARS AGO
(UNAUDITED)

TAXPAYER	ASSESSED 2017 - PAYABLE 2018				ASSESSED 2008 - PAYABLE 2009			
	ESTIMATED ACTUAL VALUE ⁽¹⁾	ESTIMATED NET TAX CAPACITY	RANK	PERCENT OF REAL PROPERTY TAX CAPACITY VALUE	ESTIMATED ACTUAL VALUE	ESTIMATED NET TAX CAPACITY	RANK	PERCENT OF REAL PROPERTY TAX CAPACITY VALUE
United Healthcare Services Inc	\$ 23,919,700	\$ 476,894	1	1.51%	*	*		*
Aurora Investments LLC	19,438,800	370,976	2	1.17%	\$ 18,761,300	\$ 345,510	2	1.26%
Hazeltine Natl Golf Club	17,403,400	305,798	3	0.97%	*	*		*
Ameriprise Financial Inc	16,185,100	290,234	4	0.92%	21,691,700	401,352	1	1.46%
Chaska Heights Senior Living LLC	22,356,100	279,451	5	0.88%	*	*		*
CenterPoint Energy Minnegasco	12,731,500	253,880	6	0.80%	*	*		*
Target Corp	12,569,200	250,634	7	0.79%	15,619,500	311,640	4	1.14%
Via West Inc	12,164,500	242,540	8	0.77%	*	*		*
Aurora-Chaska Medical LLC	26,611,800	233,434	9	0.74%	*	*		*
FSI International Inc	10,023,300	199,716	10	0.63%	11,356,400	226,378	8	0.83%
Entegris (Fluorware, Inc.)	*	*		*	16,020,900	317,973	3	1.16%
Chaska Investment LP	*	*		*	20,529,400	264,798	5	0.97%
Chevelle Development LP	*	*		*	19,503,300	243,785	6	0.89%
Club West Partners LLC	*	*		*	20,347,800	237,694	7	0.87%
Lifecore Biomedical Inc.	*	*		*	9,322,000	185,690	9	0.68%
Northern Star Co.	*	*		*	9,147,000	182,190	10	0.66%
	<u>\$ 173,403,400</u>	<u>\$ 2,903,557</u>		<u>9.19%</u>	<u>\$ 162,299,300</u>	<u>\$ 2,717,010</u>		<u>9.91%</u>

Source: Carver County Auditor

(1) Assessed 2018 values are determined as of January 2, 2017

Ranked in order of Estimated Net Tax Capacity.

* Denotes taxpayer was not a principal taxpayer for the year reported.

CITY OF CHASKA, MINNESOTA

**PROPERTY TAX LEVIES AND COLLECTIONS ⁽¹⁾
LAST TEN FISCAL YEARS
(UNAUDITED)**

TAXES PAYABLE YEAR	LEVY FOR CALCULATION OF TAX RATE			LEVY ADJUSTMENT AFTER RATE CALCULATION	
	CERTIFIED LEVY	CREDITS AND ADJUSTMENTS	COUNTY ADJUSTED TAX LEVY	EXCESS TAX INCREMENT	OTHER
2009	\$ 4,602,360	\$ (166,131)	\$ 4,436,229	\$ -	\$ (2,620)
2010	4,955,218	(175,356)	4,779,862	-	(9,520)
2011	4,955,218	(186,714)	4,768,504	-	(35,232)
2012	4,955,218	(8,776) ⁽²⁾	4,946,442	4,611	(38,888)
2013	5,107,919	(767)	5,107,152	-	(33,561)
2014	5,222,224	(802)	5,221,422	15,389	(5,276)
2015	6,951,262	(1,390)	6,949,872	567	(1,590)
2016	7,728,287	(1,462)	7,726,825	1,686	(35,220)
2017	8,396,405	(1,611)	8,394,794	2,616	(20,108)
2018	9,057,344	(1,614)	9,055,730	-	21,726

Source: Carver County Auditor

(1) Collections do not include tax increment or mobile home.

(2) Elimination of Market Value Homestead Credit.

COUNTY ADJUSTED NET TAX LEVY	COLLECTED WITHIN THE FISCAL YEAR OF THE LEVY		COLLECTIONS IN SUBSEQUENT YEARS	TOTAL COLLECTIONS TO DATE	
	AMOUNT	PERCENTAGE OF LEVY		AMOUNT	PERCENTAGE OF LEVY
\$ 4,433,609	\$ 4,320,905	97.46%	\$ 62,592	\$ 4,383,497	98.87%
4,770,342	4,690,711	98.33%	65,167	4,755,878	99.70%
4,733,272	4,703,059	99.36%	30,213	4,733,272	100.00%
4,912,165	4,890,432	99.56%	5,035	4,895,467	99.66%
5,073,591	4,989,085	98.33%	84,478	5,073,563	100.00%
5,231,535	5,179,682	99.01%	18,932	5,198,614	99.37%
6,948,849	6,889,114	99.14%	291	6,889,405	99.14%
7,693,291	7,649,218	99.43%	1,455	7,650,673	99.45%
8,377,302	8,348,564	99.66%	8,860	8,357,424	99.76%
9,077,456	9,053,269	99.73%	-	9,053,269	99.73%

CITY OF CHASKA, MINNESOTA

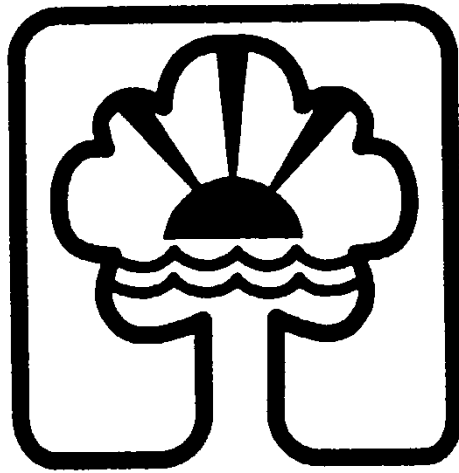
RATIOS OF OUTSTANDING DEBT BY TYPE
LAST TEN FISCAL YEARS
(UNAUDITED)

FISCAL YEAR	GOVERNMENTAL ACTIVITIES							
	GENERAL OBLIGATION EQUIPMENT CERTIFICATES	OTHER GENERAL OBLIGATION BONDS	GENERAL OBLIGATION TAX INCREMENT BONDS	GENERAL OBLIGATION ABATEMENT BONDS	GENERAL OBLIGATION IMPROVEMENT BONDS	REVENUE BONDS	NOTES PAYABLE	DEBT ISSUANCE PREMIUMS/ (DISCOUNTS)
2009	\$ 1,580,000	\$ -	\$ 19,325,000	\$ -	\$ 14,580,000	\$ 995,000	\$ -	\$ 326,090
2010	1,300,000	-	16,180,000	405,000	19,230,000	-	-	320,871
2011	1,000,000	3,455,000	13,050,000	405,000	16,155,000	-	159,960	442,980
2012	690,000	3,455,000	10,500,000	405,000	21,705,000	-	152,717	569,374
2013	1,320,000	3,120,000	7,235,000	405,000	18,870,000	-	144,994	610,991
2014	1,190,000	2,755,000	3,835,000	405,000	23,610,000	-	136,788	842,462
2015	975,000	2,315,000	945,000	405,000	27,705,000	10,085,000	128,068	1,908,544
2016	740,000	1,835,000	850,000	405,000	25,510,000	10,085,000	119,300	1,783,175
2017	2,605,000	1,635,000	1,220,000	2,430,000	30,995,000	9,815,000	107,998	2,785,053
2018	2,505,000	1,435,000	1,125,000	2,420,000	28,780,000	9,545,000	96,139	2,587,041

Note: Details regarding the City's outstanding debt can be found in the Notes to the Financial Statements.

(1) See the Schedule of Demographics and Economic Statistics for personal income and population data.

GOVERNMENTAL ACTIVITIES		BUSINESS-TYPE ACTIVITIES						
TOTAL GOVERNMENTAL ACTIVITIES DEBT	GENERAL OBLIGATION REVENUE BONDS	REVENUE BONDS	CAPITAL LEASES	DEBT ISSUANCE PREMIUMS/ (DISCOUNTS)	TOTAL BUSINESS-TYPE ACTIVITIES DEBT	TOTAL PRIMARY GOVERNMENT	PERCENTAGE OF PERSONAL INCOME ⁽¹⁾	PER CAPITA ⁽¹⁾
\$ 36,806,090	\$ 13,425,000	\$ 62,905,000	\$ -	\$ 848,602	\$ 77,178,602	\$ 113,984,692	9.14%	\$ 4,715
37,435,871	12,700,000	33,125,000	-	806,195	46,631,195	84,067,066	6.53%	3,537
34,667,940	12,335,000	35,720,000	-	982,767	49,037,767	83,705,707	6.03%	3,487
37,477,091	12,020,000	34,575,000	-	929,875	47,524,875	85,001,966	5.81%	3,511
31,705,985	11,700,000	37,125,000	-	894,630	49,719,630	81,425,615	5.29%	3,282
32,774,250	11,370,000	35,625,000	-	840,869	47,835,869	80,610,119	5.32%	3,190
44,466,612	16,170,000	46,970,000	-	3,524,126	66,664,126	111,130,738	6.86%	4,340
41,327,475	15,745,000	45,435,000	-	3,289,591	64,469,591	105,797,066	6.21%	4,002
51,593,051	15,820,000	52,015,000	-	3,572,665	71,407,665	123,000,716	6.58%	4,652
48,493,180	15,100,000	47,050,000	145,571	3,305,892	65,601,463	114,094,643	6.10%	4,131



CHASKA

CITY OF CHASKA, MINNESOTA

**RATIOS OF GENERAL BONDED DEBT OUTSTANDING
TO ESTIMATED ACTUAL TAXABLE VALUE
LAST TEN FISCAL YEARS
(UNAUDITED)**

FISCAL YEAR	GOVERNMENTAL ACTIVITIES		BUSINESS-TYPE ACTIVITIES		LESS AMOUNT RESTRICTED TO DEBT SERVICE (2)	NET GENERAL OBLIGATION DEBT	PERCENTAGE OF ESTIMATED ACTUAL MARKET VALUE OF PROPERTY (3)	PER CAPITA (4)
	GENERAL OBLIGATION BONDS (1)	DEBT ISSUANCE PREMIUMS/ (DISCOUNTS)	GENERAL OBLIGATION BONDS (1)	DEBT ISSUANCE PREMIUMS/ (DISCOUNTS)				
2009	\$ 35,485,000	\$ 326,090	\$ 13,425,000	\$ 66,826	\$ 1,396,985	\$ 47,905,931	1.93%	\$ 1,981
2010	37,115,000	320,871	12,700,000	61,680	1,317,075	48,880,476	2.00%	2,056
2011	34,065,000	442,980	12,335,000	252,752	982,867	46,112,865	2.03%	1,921
2012	36,755,000	569,374	12,020,000	238,260	10,446,019	39,136,615	1.81%	1,616
2013	30,950,000	610,991	11,700,000	223,777	7,675,532	35,809,236	1.77%	1,443
2014	31,795,000	842,462	11,370,000	209,294	8,117,087	36,099,669	1.70%	1,429
2015	32,345,000	1,291,364	16,170,000	283,655	5,994,522	44,095,497	1.85%	1,722
2016	29,340,000	1,199,669	15,745,000	264,948	5,897,191	40,652,426	1.58%	1,538
2017	38,885,000	2,235,225	15,820,000	302,416	7,042,822	50,199,819	1.89%	1,899
2018	36,265,000	2,070,891	15,100,000	281,020	7,634,833	46,082,078	1.62%	1,668

Note: Details regarding the City's outstanding debt can be found in the Notes to the Financial Statements.

(1) Includes all general obligation bonds, including general obligation equipment certificates, general obligation tax increment bonds, general obligation improvement bonds and general obligation revenue bonds.

(2) Amount restricted for repayment of general obligation bonds.

(3) See the Schedule of Tax Capacity Value and Estimated Actual Market Value of Real and Personal Property for property value data.

(4) Population data can be found in the Schedule of Demographic and Economic Statistics.

CITY OF CHASKA, MINNESOTA**DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT
DECEMBER 31, 2018
(UNAUDITED)**

	DEBT OUTSTANDING	PERCENT OF DEBT APPLICABLE TO CITY	AMOUNT OF DEBT APPLICABLE TO CITY
DIRECT DEBT			
City of Chaska (1)	<u>\$ 48,493,180</u>	100.00%	<u>\$ 48,493,180</u>
OVERLAPPING DEBT			
Carver County	29,216,316	22.06%	6,445,305
Carver County CDA	27,890,000	22.06%	6,152,711
Independent School District 112	159,015,000	38.25%	60,818,136
Metropolitan Council	1,549,087,966	0.61%	9,449,437
Metropolitan Airports Commission	1,473,810,500	0.61%	8,990,244
Mosquito Control District	<u>846,883</u>	22.06%	<u>186,828</u>
Total Overlapping Debt	<u>3,239,866,665</u>		<u>92,042,660</u>
Total Direct and Overlapping Debt	<u>\$ 3,288,359,845</u>		<u>\$ 140,535,840</u>

Source: Carver County Auditor

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the City. This schedule estimates the portion of outstanding debt of those overlapping governments that is borne by the residents and businesses of the City of Chaska. This process recognizes that, when considering the City's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt of each overlapping government.

(1) Excludes general obligation and revenue bonds reported in the enterprise funds. Includes premium related to governmental activities general obligation bonds and notes payable.

CITY OF CHASKA, MINNESOTA

**LEGAL DEBT MARGIN INFORMATION
LAST TEN FISCAL YEARS
(UNAUDITED)**

LEGAL DEBT MARGIN CALCULATION FOR FISCAL YEAR 2018

Assessed 2017, Payable 2018 Market Value		\$ 2,847,274,600
Legal Debt Limit - 3% of Market Value (1)		\$ 85,418,238
Amount of Debt Applicable to Limit:		
Total Bonded Debt	\$ 107,960,000	
Less (2)		
G.O. Tax Increment Bonds	1,125,000	
G.O. Special Assessment Bonds	28,780,000	
G.O. Revenue Bonds	15,100,000	
Revenue Bonds	56,595,000	
Debt Service Funds	972,335	
Total Debt Applicable to Debt Limit		5,387,665
Legal Debt Margin		\$ 80,030,573

LEGAL DEBT MARGIN CALCULATION FOR FISCAL YEARS 2009 THROUGH 2018

FISCAL YEAR	DEBT LIMIT	TOTAL NET DEBT APPLICABLE TO LIMIT	LEGAL DEBT MARGIN	TOTAL NET DEBT APPLICABLE TO DEBT LIMIT
2009	\$ 74,287,836	\$ 1,574,055	\$ 72,713,781	2.12%
2010	73,353,738	1,127,738	72,226,000	1.54%
2011	68,141,760	4,162,266	63,979,494	6.11%
2012	64,887,267	3,197,692	61,689,575	4.93%
2013	60,606,210	3,064,551	57,541,659	5.06%
2014	63,630,096	2,486,842	61,143,254	3.91%
2015	71,424,189	1,775,615	69,648,574	2.49%
2016	77,200,260	1,479,576	75,720,684	1.92%
2017	79,569,159	5,628,788	73,940,371	7.07%
2018	85,418,238	5,387,665	80,030,573	6.31%

Source: Carver County Auditor (Market Value)

1) M.S.A. Section 475.53 (Limit on Net Debt)

2) M.S.A. Section 475.51

CITY OF CHASKA, MINNESOTA

PLEDGED REVENUE COVERAGE
 LAST TEN FISCAL YEARS
 (UNAUDITED)

FISCAL YEAR	GROSS REVENUE (2)	OPERATING EXPENSES (3)	NET AVAILABLE	DEBT SERVICE REQUIREMENTS (4)			COVERAGE	
			FOR DEBT SERVICE	PRINCIPAL	INTEREST	TOTAL		
DEBT SERVICE FUNDS - REVENUE BONDS: LAST TEN FISCAL YEARS								
2009	\$ 6,355,897	\$ 2,750	\$ 6,353,147	\$ 6,900,000	\$ 415,042	\$ 7,315,042	0.87	
2010	28,150	-	28,150	995,000	42,927	1,037,927	0.03	
2011	-	-	-	-	-	-	-	
2012	-	-	-	-	-	-	-	
2013	-	-	-	-	-	-	-	
2014	-	-	-	-	-	-	-	
2015	112	-	112	-	99,640	99,640	0.00	
2016	932	1,600	(668)	-	358,474	358,474	(0.00)	
2017	1,799	3,200	(1,401)	270,000	369,950	639,950	(0.00)	
2018	2,563	3,200	(637)	270,000	364,550	634,550	(0.00)	
ELECTRIC ENTERPRISE FUND: EIGHT FISCAL YEARS								
2011	(1) \$ 29,085,312	\$ 26,155,497	\$ 2,929,815	\$ -	\$ 2,397	\$ 2,397	1,222.28	
2012	31,888,910	28,538,119	3,350,791	170,000	93,881	263,881	12.70	
2013	34,068,387	30,140,170	3,928,217	145,000	90,607	235,607	16.67	
2014	35,013,104	31,617,219	3,395,885	145,000	87,707	232,707	14.59	
2015	35,859,710	32,487,115	3,372,595	140,000	84,832	224,832	15.00	
2016	37,703,918	34,201,984	3,501,934	150,000	83,870	233,870	14.97	
2017	37,751,011	34,381,108	3,369,903	145,000	80,870	225,870	14.92	
2018	41,513,669	37,413,217	4,100,452	395,000	336,161	731,161	5.61	
WATER ENTERPRISE FUND: LAST TEN FISCAL YEARS								
2009	\$ 1,498,312	\$ 1,139,616	\$ 358,696	\$ 705,000	\$ 510,113	\$ 1,215,113	0.30	
2010	1,891,656	1,126,171	765,485	725,000	517,741	1,242,741	0.62	
2011	2,396,654	1,344,267	1,052,387	1,345,000	(6) 562,992	1,907,992	0.55	
2012	2,758,682	1,414,581	1,344,101	315,000	381,821	696,821	1.93	
2013	2,536,026	1,601,751	934,275	320,000	375,351	695,351	1.34	
2014	2,419,202	1,707,247	711,955	330,000	367,008	697,008	1.02	
2015	2,551,958	1,703,500	848,458	370,000	359,789	729,789	1.16	
2016	2,735,781	1,760,515	975,266	425,000	376,418	801,418	1.22	
2017	2,787,654	1,768,636	1,019,018	482,000	359,051	841,051	1.21	
2018	2,908,068	1,860,948	1,047,120	529,000	361,505	890,505	1.18	
SEWER ENTERPRISE FUND: FOUR FISCAL YEARS								
2015	(1) \$ 3,275,998	\$ 3,062,822	\$ 213,176	\$ -	\$ -	\$ -	-	
2016	3,433,187	3,110,423	322,764	-	45,259	45,259	7.13	
2017	3,612,296	3,340,582	271,714	104,000	73,473	177,473	1.53	
2018	3,809,359	3,610,519	198,840	116,000	73,973	189,973	1.05	
COMMUNITY CENTER ENTERPRISE FUND: LAST TEN FISCAL YEARS								
2009	\$ 2,882,208	\$ 2,734,173	\$ 148,035	\$ -	\$ 121,740	\$ 121,740	1.22	
2010	2,803,255	2,737,532	65,723	-	121,740	121,740	0.54	
2011	2,822,770	2,876,559	(53,789)	-	121,740	121,740	(0.44)	
2012	2,953,450	2,810,017	143,433	-	121,740	121,740	1.18	
2013	2,840,473	2,882,382	(41,909)	140,000	175,333	315,333	(0.13)	
2014	3,098,390	2,949,046	149,344	295,000	233,923	528,923	0.28	
2015	3,250,759	3,101,196	149,563	305,000	225,594	530,594	0.28	
2016	2,737,031	3,470,538	(733,507)	315,000	217,870	532,870	(1.38)	
2017	3,165,224	3,570,939	(405,715)	325,000	204,528	529,528	(0.77)	
2018	3,069,710	3,834,757	(765,047)	2,465,000	185,834	2,650,834	(0.29)	

FISCAL YEAR	GROSS REVENUE (2)	OPERATING EXPENSES (3)	NET AVAILABLE FOR DEBT	DEBT SERVICE REQUIREMENTS (4)			COVERAGE
			SERVICE	PRINCIPAL	INTEREST	TOTAL	
TURBINE GENERATOR ENTERPRISE FUND: LAST TEN FISCAL YEARS							
2009	\$ 3,559,037	\$ 128,106	\$ 3,430,931	\$ 845,000	\$ 3,270,181	\$ 4,115,181	0.83
2010	3,210,196	110,353	3,099,843	890,000 (5)	2,793,150	3,683,150	0.84
2011	2,327,696	112,778	2,214,918	940,000	1,454,734	2,394,734	0.92
2012	2,287,299	114,695	2,172,604	975,000	1,416,784	2,391,784	0.91
2013	2,236,674	125,474	2,111,200	1,015,000	1,377,384	2,392,384	0.88
2014	2,185,282	284,255	1,901,027	1,060,000	1,336,069	2,396,069	0.79
2015	1,969,875	220,558	1,749,317	1,100,000 (7)	1,223,907	2,323,907	0.75
2016	1,786,037	304,332	1,481,705	1,070,000	1,007,850	2,077,850	0.71
2017	1,734,137	309,043	1,425,094	1,110,000	706,128	1,816,128	0.78
2018	1,712,581	342,286	1,370,295	1,140,000	931,750	2,071,750	0.66
STORM WATER ENTERPRISE FUND: FOUR FISCAL YEARS							
2015 (1)	\$ 913,884	\$ 698,036	\$ 215,848	\$ -	\$ 7,502	\$ 7,502	28.77
2016	969,639	802,266	167,373	-	29,770	29,770	5.62
2017	1,099,143	752,510	346,633	74,000	59,766	133,766	2.59
2018	1,587,676	841,372	746,304	75,000	48,572	123,572	6.04
CURLING CENTER ENTERPRISE FUND: FOUR FISCAL YEARS							
2015 (1)	\$ 65,663	\$ 208,181	\$ (142,518)	\$ -	\$ 290,781	\$ 290,781	(0.49)
2016	1,175,144	925,311	249,833	-	484,225	484,225	0.52
2017	1,224,086	1,177,073	47,013	940,000	523,917	1,463,917	0.03
2018	1,223,657	1,497,227	(273,570)	965,000	514,389	1,479,389	(0.18)

Note: Bonds in the Electric, Water and Storm Water Enterprise funds are supported by charges for services; the Turbine Generator, Community Center and Curling Center Enterprise funds are supported by lease revenue; and the Debt Service funds are supported by lease revenue.

(1) First year shown is first year of issuance.

(2) Includes interest revenue.

(3) Does not include depreciation or transfers to other funds.

(4) Includes principal and interest payment of revenue bonds only.

(5) 2010 principal payment does not include \$28,890,000 paid from refunding bond escrow for partial advance refunding of the 2000 series bonds.

(6) 2011 principal payment does not include \$10,455,000 paid from refunding bond investment to refund the 2003 GO Water Revenue Bonds.

(7) 2015 principal payment does not include \$100,000 or \$25,035,000 paid from refunding bond investments to refund the 2000 Electric Revenue bonds or the 2005 Electric Revenue Refunding Bonds respectively.

CITY OF CHASKA, MINNESOTA

**DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN FISCAL YEARS
(UNAUDITED)**

FISCAL YEAR	POPULATION (1)	NUMBER OF HOUSEHOLDS (1)	ESTIMATED PERSONAL INCOME (2)	PER CAPITA INCOME (2)	MEDIAN AGE (3)	K-12 SCHOOL ENROLLMENT (4)	UNEMPLOYMENT RATE (5)
2009	24,177 (6)	8,895 (6)	\$ 1,247,557,377	\$ 51,601	34.2	6,480 (7)	7.24%
2010	23,770 (8)	8,816 (8)	1,286,622,560	54,128	33.8 (8)	6,140 (7)	6.75%
2011	24,002	8,874	1,388,035,660	57,830	34.2	6,072	5.54%
2012	24,211	8,941	1,463,990,748	60,468	34.2	6,185	4.83%
2013	24,811	9,143	1,539,795,471	62,061	34.2	6,086	4.31%
2014	25,270	9,278	1,515,795,680	59,984	35.6	5,797	3.62%
2015	25,607	9,492	1,620,692,637	63,291	35.7	5,854	3.20%
2016	26,439	9,823	1,704,601,647	64,473	36.2	5,700	3.33%
2017	26,941	10,012	1,823,366,880	67,680	36.1	5,662	3.06%
2018	27,622 (9)	10,136 (9)	1,869,456,960 (10)	67,680 (10)	36.1 (10)	5,572	2.50%

(1) Source: Metropolitan Council annual estimate as of April 1st of the previous year.

(2) Source: Minnesota State Demographer, using U.S. Department of Commerce, Bureau of Economic Analysis (BEA), Carver County personal income and per capita income (City personal income as a ratio of Carver County personal income).

(3) Source: US Census Bureau American Fact Finder - Community Facts American Community Survey five (5) year estimate, as of 2013-2017

(4) Source: Minnesota Department of Education for Independent School District #112, includes private school data for St. John's Lutheran, Guardian Angels Catholic, Southwest Christian High School, Jonathan Mont. and Step/Step Enrollment excludes K-12 District #112 buildings not located within the City.

(5) Source: Minnesota Department of Employment and Economic Development Average Annual Unemployment Rate for the City of Chaska (not seasonally adjusted). (Number of people estimated by place of residence).

(6) The Metropolitan Council has not re-adjusted 2009 population estimates which reflect total population to be higher than the 2010 Census. 2009 households was also estimated to be greater than actual 2010 Census data.

(7) Decline in K-12th grade enrollment is due to opening of District #112 High School in Chanhassen, MN 2009 enrollment at Chanhassen High School included grades 9-11, 2010 enrollment includes grades 9-12. This table excludes enrollment at District #112 schools not located within the City.

(8) Source: Minnesota Planning and U.S. Census Bureau, Census 2010 data.

(9) 2018 data is a preliminary estimate from Metropolitan Council. Data will be updated as it becomes available.

(10) 2018 data not available, amounts are based on 2017 data.

CITY OF CHASKA, MINNESOTA

**PRINCIPAL EMPLOYERS
CURRENT YEAR AND NINE YEARS AGO
(UNAUDITED)**

EMPLOYER	2018			2009		
	ESTIMATED EMPLOYEES	RANK	PERCENTAGE OF TOTAL CITY EMPLOYMENT (1)	ESTIMATED EMPLOYEES	RANK	PERCENTAGE OF TOTAL CITY EMPLOYMENT
Entegris	1,000	1	7.18%	350	7	2.87%
Beckman Coulter	925	2	6.64%	750	4	6.15%
School District #112	880	3	6.31%	1,100	1	9.02%
TEL-FSI, Inc. (2)	850	4	6.10%	850	2	6.97%
Carver County	700	5	5.02%	815	3	6.69%
The Bernard Group	646	6	4.64%	*	*	*
Lake Region Mfg. Co. Inc.	600	7	4.31%	745	5	6.11%
City of Chaska	593	8	4.25%	*	*	*
Old National Bank	560	9	4.02%	*	*	*
Apex International , MFG	400	10	2.87%	*	*	*
Sanofi Diagnostics Pasteur, Inc.	*	*	*	415	6	3.40%
Century Link (formerly Embarq)	*	*	*	210	8	1.72%
Maximum Graphics	*	*	*	190	9	1.56%
Lifecore Biomedical	*	*	*	185	10	1.52%
Total:	7,154		51.33%	5,610		46.03%

Sources: Minnesota Department of Employment and Economic Development, Baker Tilly survey,

(1) Total City Employment based on the most recent Metropolitan Council estimate as of 2018.

(2) Formally known as FSI International

* Denotes employer was not a principal employer for the year reported.

CITY OF CHASKA, MINNESOTA

**FULL-TIME EQUIVALENT CITY GOVERNMENT EMPLOYEES BY FUNCTION/PROGRAM
LAST TEN FISCAL YEARS
(UNAUDITED)**

FUNCTION/PROGRAM	FULL-TIME EQUIVALENT EMPLOYEES AS OF DECEMBER 31			
	2009	2010	2011	2012
General Government	24.8	24.7 (2)	23.9	25.8 (2)
Public Safety				
Police Department	31.7	31.5	32.0	32.4
Fire Department (1)	3.9	3.9	4.1	5.2
Public Works	20.6	22.8	20.0	19.8
Parks, Recreation and Arts	5.4	5.6	5.4	5.0
Electric	16.4	16.8	16.8	16.7
Water	6.6	6.3	6.7	6.8
Sewer	6.6	6.4	6.8	6.8
Chaska Community Center	39.4	39.3	39.3	38.9
Par 30 Golf Course	2.8	3.1	2.7	3.1
Chaska Town Course	17.9	18.9	17.9	18.4
Internet Service Provider	2.1	2.0	2.3	2.3
Storm Water (3)	N/A	N/A	2.5	2.8
Curling/Event Center	N/A	N/A	N/A	N/A
Total	<u>178.2</u>	<u>181.3</u>	<u>180.4</u>	<u>183.9</u>

Source: City of Chaska Payroll.

- (1) The Chaska Fire Department is comprised of 44 authorized positions/volunteers.
- (2) Includes election judges which increases General Government totals by a range of 1 - 1.2 equivalent employees each election year.
- (3) First year of reportable data is 2011.
- (4) Residential internet service ended in 2015 and Chaska.Net employee moved to General Government.
- (5) Curling/Event Center opened 2015.

FULL-TIME EQUIVALENT EMPLOYEES AS OF DECEMBER 31

2013	2014		2015		2016		2017		2018
28.8	29.4	(2)	30.2		31.2	(2)	29.7		32.2 (2)
32.8	30.0		30.0		31.9		31.5		32.7
6.4	8.8		11.5		11.1		12.3		14.1
21.2	20.3		19.5		20.9		22.1		24.6
5.7	5.6		4.6		7.2		7.0		7.7
15.9	17.0		17.6		17.6		17.4		16.0
7.0	7.4		7.6		7.1		7.1		6.8
6.7	7.2		7.0		6.9		7.1		6.9
37.7	37.1		37.7		38.8		39.0		38.1
2.4	2.3		2.6		2.7		2.6		2.4
17.9	17.9		18.6		19.3		18.5		18.4
2.3	1.0		0.0 (4)		0.0		0.0		0.0
2.3	2.6		2.7		3.1		3.2		2.9
N/A	N/A		1.0 (5)		6.0		8.6		9.2
186.9	186.4		190.6		203.5		206.0		211.9

CITY OF CHASKA, MINNESOTA

OPERATING INDICATORS BY FUNCTION/PROGRAM
 LAST TEN FISCAL YEARS
 (UNAUDITED)

FUNCTION / PROGRAM	FISCAL YEAR			
	2009	2010	2011	2012
Electric				
Number of Connections (Billed)	9,265	9,481	9,526	9,586
Purchased KWH Power Wholesale				
From MMPA	285,120,854	307,054,699	322,849,265	348,581,737
Total KWH Sales	273,333,512	294,637,535	311,031,667	336,913,874
Peak KW Demand	60,495	66,697	71,330	72,549
Water				
Number of Connections (Billed)	6,187	6,253	6,296	6,322
Total Water Pumped (Gallons)	1,156,008,000	1,060,500,000	1,106,505,000	1,212,283,000
Total Water Sold (Gallons)	1,120,903,000	1,036,960,000	1,044,693,000	1,158,300,000
Average Daily Usage (Gallons Per Day)	3,071,000	2,841,000	3,032,000	3,173,000
System Peak Day (Gallons Per Day)	7,300,000	5,500,000	6,000,000	7,800,000
Sewer				
Number of Connections (Billed)	6,023	6,139	6,154	6,257
Total Gallons Treated (Gallons)	769,184,000	888,893,000	923,511,000	916,374,000
Sewer Service through Metropolitan Council Environmental Services				
Storm Water				
Number of Utility Customers (Billed)	7,793	7,870	7,866	7,882
Internet Service Provider (5)				
Number of Connections (Billed)	2,152	1,935	1,667	1,439
Golf Courses				
Town Course Rounds / Golfers	33,325	32,760	30,400	33,042
Par 30 Rounds / Golfers	16,691	15,804	13,210	15,652
Par 30 Rounds / Foot Golf (4)	-	-	-	-
General Government / Building Department				
Building Permits And Market Value				
Commercial, Industrial And Public (1)				
Permits	36	53	46	44
Market Value	\$ 28,596,877	\$ 23,016,775	\$ 54,355,421	\$ 14,310,190
Single Family Homes And Townhomes (2)				
Permits	48	43	54	115
Market Value	\$ 10,759,455	\$ 11,016,526	\$ 13,638,503	\$ 30,700,695
Condos, Apartments And Multi-Family Homes (2)				
Permits	-	-	-	5
Market Value	\$ -	\$ -	\$ -	\$ 7,500,728
Misc. Residential And Other Bldgs (3)				
Permits	697	716	744	784
Market Value	\$ 6,607,521	\$ 7,306,368	\$ 9,897,138	\$ 7,891,683
Total Building Permits:	781	812	844	948
Total Market Value:	\$ 45,963,853	\$ 41,339,669	\$ 77,891,062	\$ 60,403,296

Source: City Utility, Golf Courses and Building Departments.

(1) Includes new construction and additions/alterations.

(2) Includes new construction only.

(3) Includes additions, alterations, garages, accessory structures, pools and commercial re-roofing.

(4) Par 30 Golf Course introduced Foot Golf in 2015.

(5) Residential internet service ended in 2015. 2018 was last year of billed service to outside customers.

(6) 2016 Miscellaneous residential and other buildings includes 1,138 residential single family alterations/additions valued at \$12,102,429.

(7) The increase in the market value of commercial, industrial and public permits is due to several large projects including a new Data Center valued at \$32.3 million.

FISCAL YEAR					
2013	2014	2015	2016	2017	2018
9,887	10,054	9,912	10,002	10,240	10,296
355,358,125	360,570,327	360,908,813	367,267,226	364,637,712	383,993,272
342,701,568	347,410,769	350,780,886	355,853,340	354,995,442	371,660,959
76,147	72,641	70,061	77,637	73,472	78,428
6,448	6,613	6,797	6,912	7,063	7,151
1,089,134,000	1,036,324,000	1,030,518,000	1,040,547,000	1,071,455,000	1,037,845,000
1,031,696,000	972,503,000	991,284,000	1,016,915,000	1,029,698,000	981,943,000
2,827,000	2,664,392	2,715,847	2,786,000	2,821,000	2,843,411
6,847,000	6,429,000	6,007,000	7,047,000	6,554,000	6,579,000
6,380	6,545	6,710	6,827	6,916	6,999
920,399,000	930,431,000	931,203,000	924,965,000	912,076,000	845,848,000
7,954	8,051	8,153	8,292	8,364	8,438
1,080	730	2	2	2	2
28,519	31,199	34,253	33,403	32,642	30,157
14,982	14,907	15,560	14,810	14,130	13,206
-	-	1,925	1,108	681	647
44	51	43	38	45	49
\$ 37,794,640	\$ 11,117,620	\$ 26,204,786	\$ 14,769,385	\$ 69,759,098 (7)	\$ 14,207,139
130	138	135	134	103	78
\$ 34,957,157	\$ 35,216,150	\$ 35,690,048	\$ 34,199,578	\$ 24,339,375	\$ 18,788,936
8	6	1	10	-	1
\$ 3,317,416	\$ 5,005,291	\$ 17,000,000	\$ 6,303,563	\$ -	\$ 17,500,000
620	591	658	1,234	678	570
\$ 6,337,948	\$ 6,642,933	\$ 8,275,817	\$ 15,058,650 (6)	\$ 11,310,594	\$ 7,125,660
802	786	837	1,416	826	698
\$ 82,407,161	\$ 57,981,994	\$ 87,170,651	\$ 70,331,176	\$ 105,409,067	\$ 57,621,735

CITY OF CHASKA, MINNESOTA

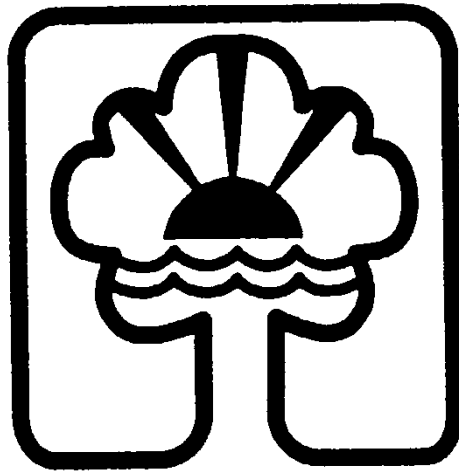
**CAPITAL ASSET STATISTICS BY FUNCTION/PROGRAM
LAST TEN FISCAL YEARS
(UNAUDITED)**

FUNCTION/PROGRAM	FISCAL YEAR			
	2009	2010	2011	2012
Public Safety				
Police:				
Stations	1	1	1	1
Fire:				
Stations	1	1	1	1
Number of Fire Hydrants (Private)	1,826	1,826	1,836	1,850
Number of Fire Hydrants (Public)				
Public Works				
Miles of Streets:				
City / Local	75.66	75.93	76.11	76.84
City MSA	16.10	16.10	20.47	20.47
Parks, Recreation and Arts				
Number of Parks	21	23	23	26
Acres of Parks	929	964	964	970
Miles of Trails	68.5 (1)	46.2 (1)	46.5 (1)	66
Golf Courses	2	2	2	2
Electric				
Number of Substations	3	3	3	4
Water				
Water Mains (Miles)	148	148	148	149
Number of Wells	6	6	6	6
Total Pumping Capacity (Gallons Per Day)	13,400,000	13,400,000	13,400,000	13,400,000
Filtration Capacity (Gallons Per Day)	12,600,000	12,600,000	12,600,000	12,600,000
Total Storage Capacity (Gallons)	4,400,000	4,400,000	4,400,000	4,400,000

Source: City Departments

- (1) 2009 - 2011 miles of trails were estimates.
- (2) Decrease in City / Local Streets due to Common Boundary Mileage per State Aid Division.
- (3) Count of hydrants was recalculated per City GIS system resulting in an adjustment downward of 80 hydrants. Prior years have not been restated.
- (4) Closed the Chaska Downtown Substation to convert it into a switching station.

FISCAL YEAR					
2013	2014	2015	2016	2017	2018
1	1	1	1	1	1
1	1	1	1	1	1
1,865	414 (3)	416	422	494	517
	1,371 (3)	1,390	1,393	1,393	1,431
78.19	76.81 (2)	77.78	78.36	79.17	79.36
20.47	20.95	20.95	20.94	20.94	20.79
26	26	26	26	26	26
970	970	970	973	973	973
66	66	67	67	68	68
2	2	2	2	2	2
4	4	3 (4)	3	3	4
151	153	154	155	155	160
6	6	6	6	6	6
13,400,000	13,400,000	13,400,000	13,400,000	13,400,000	13,400,000
12,600,000	12,600,000	12,600,000	12,600,000	12,600,000	12,600,000
4,800,000	4,800,000	4,800,000	4,800,000	4,800,000	4,800,000



CHASKA

CITY OF CHASKA
CARVER COUNTY, MINNESOTA

Special Purpose Audit Reports

Year Ended
December 31, 2018

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CITY OF CHASKA
CARVER COUNTY, MINNESOTA

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the City Council and Management
 City of Chaska, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Chaska, Minnesota (the City) as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated June 26, 2019.

INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

(continued)

COMPLIANCE AND OTHER MATTERS

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this report is not suitable for any other purpose.

Malloy, Montague, Karnowski, Radosevich & Co., P.A.

Minneapolis, Minnesota
June 26, 2019

INDEPENDENT AUDITOR'S REPORT
ON MINNESOTA LEGAL COMPLIANCE

To the City Council and Management
City of Chaska, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Chaska, Minnesota (the City) as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated June 26, 2019.

MINNESOTA LEGAL COMPLIANCE

The *Minnesota Legal Compliance Audit Guide for Cities*, promulgated by the State Auditor pursuant to Minnesota Statutes § 6.65, contains seven categories of compliance to be tested: contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, claims and disbursements, miscellaneous provisions, and tax increment financing. Our audit considered all of the listed categories.

In connection with our audit, nothing came to our attention that caused us to believe that the City failed to comply with the provisions of the *Minnesota Legal Compliance Audit Guide for Cities*. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the City's noncompliance with the above referenced provisions.

PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of our testing of compliance and the results of that testing, and not to provide an opinion on compliance. Accordingly, this report is not suitable for any other purpose.

Malloy, Montague, Karnowski, Radosevich & Co., P.A.

Minneapolis, Minnesota
June 26, 2019

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Management Report
for
City of Chaska, Minnesota
December 31, 2018

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To the City Council and Management
City of Chaska, Minnesota

We have prepared this management report in conjunction with our audit of the City of Chaska, Minnesota's (the City) financial statements for the year ended December 31, 2018. We have organized this report into the following sections:

- Audit Summary
- Governmental Funds Overview
- Enterprise Funds Overview
- Government-Wide Financial Statements
- Legislative Updates
- Accounting and Auditing Updates

We would be pleased to further discuss any of the information contained in this report or any other concerns that you would like us to address. We would also like to express our thanks for the courtesy and assistance extended to us during the course of our audit.

The purpose of this report is solely to provide those charged with governance of the City, management, and those who have responsibility for oversight of the financial reporting process comments resulting from our audit process and information relevant to city finances in Minnesota. Accordingly, this report is not suitable for any other purpose.

Malloy, Montague, Karnowski, Radosevich & Co., P.A.

Minneapolis, Minnesota
June 26, 2019

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AUDIT SUMMARY

The following is a summary of our audit work, key conclusions, and other information that we consider important or that is required to be communicated to the City Council, administration, or those charged with governance of the City.

OUR RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA AND *GOVERNMENT AUDITING STANDARDS*

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of and for the year ended December 31, 2018. Professional standards require that we provide you with information about our responsibilities under auditing standards generally accepted in the United States of America and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information to you verbally and in our audit engagement letter. Professional standards also require that we communicate the following information related to our audit.

PLANNED SCOPE AND TIMING OF THE AUDIT

We performed the audit according to the planned scope and timing previously discussed and coordinated in order to obtain sufficient audit evidence and complete an effective audit.

AUDIT OPINION AND FINDINGS

Based on our audit of the City's financial statements for the year ended December 31, 2018:

- We have issued an unmodified opinion on the City's basic financial statements. Our report included a paragraph emphasizing the City's implementation of Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* during the year ended December 31, 2018. Our opinion was not modified with respect to this matter.
- We reported no deficiencies in the City's internal control over financial reporting that we considered to be material weaknesses.
- The results of our testing disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.
- We reported no findings based on our testing of the City's compliance with Minnesota laws and regulations.

SIGNIFICANT ACCOUNTING POLICIES

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note 1 of the notes to basic financial statements.

No new accounting policies were adopted and the application of existing policies was not changed during the year ended December 31, 2018; however, the City implemented the following governmental accounting standards during the fiscal year:

- GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, which established new accounting and financial reporting requirements for governments whose employees are provided with other post-employment benefits (OPEB).
- GASB Statement No. 85, *Omnibus 2017*, which addresses issues that have been identified during implementation and application of certain GASB statements.
- GASB Statement No. 86, *Certain Debt Extinguishment Issues*, which improves the consistency in accounting and financial reporting for in-substance defeasances of debt.

We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

ACCOUNTING ESTIMATES AND MANAGEMENT JUDGMENTS

Accounting estimates are an integral part of the basic financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were as follows:

- **Depreciation** – Management's estimates of depreciation expense are based on the estimated useful lives of the assets.
- **Other Post-Employment Benefit (OPEB) and Pension Liabilities** – The City has recorded liabilities and activity for OPEB and pension benefits. These obligations are calculated using actuarial methodologies described in GASB Statement Nos. 68 and 75. These actuarial calculations include significant assumptions, including projected changes, healthcare insurance costs, investment returns, retirement ages, proportionate share, and employee turnover.
- **Compensated Absences** – Management's estimate is based on current rates of pay, vacation and sick leave balances, and the likelihood that unused sick leave will be paid out at termination.

We evaluated the key factors and assumptions used by management to develop these accounting estimates in determining that they are reasonable in relation to the basic financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

DIFFICULTIES ENCOUNTERED IN PERFORMING THE AUDIT

We encountered no significant difficulties in dealing with management in performing and completing our audit.

CORRECTED AND UNCORRECTED MISSTATEMENTS

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. There were no misstatements detected as a result of audit procedures that were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

DISAGREEMENTS WITH MANAGEMENT

For purposes of this report, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

MANAGEMENT REPRESENTATIONS

We have requested certain representations from management that are included in the management representation letter dated June 26, 2019.

MANAGEMENT CONSULTATIONS WITH OTHER INDEPENDENT ACCOUNTANTS

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

OTHER AUDIT FINDINGS OR ISSUES

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

OTHER MATTERS

We applied certain limited procedures to the management's discussion and analysis (MD&A) and the pension and OPEB-related required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining and individual fund statements and schedules accompanying the financial statements, which are not RSI. With respect to this information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the combining and individual fund statements and schedules to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the introductory and statistical sections, which accompany the financial statements, but are not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

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GOVERNMENTAL FUNDS OVERVIEW

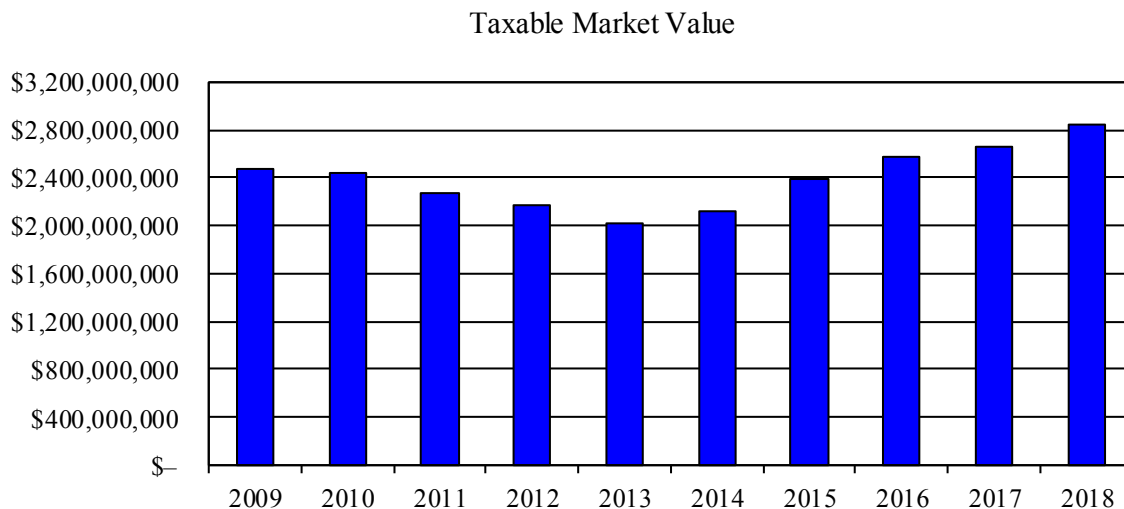
This section of the report provides you with an overview of the financial trends and activities of the City's governmental funds, which includes the General, special revenue, debt service, and capital project funds. These funds are used to account for the basic services the City provides to all of its citizens, which are financed primarily with property taxes. The governmental fund information in the City's financial statements focuses on budgetary compliance and the sufficiency of each governmental fund's current assets to finance its current liabilities.

PROPERTY TAXES

Minnesota cities rely heavily on local property tax levies to support their governmental fund activities. For the 2017 fiscal year, local ad valorem property tax levies provided 41.1 percent of the total governmental fund revenues for cities over 2,500 in population, and 37.4 percent for cities under 2,500 in population. Total property taxes levied by all Minnesota cities for taxes payable in 2018 increased 6.2 percent from the prior year, and total certified levies payable in 2019 are projected to increase by 5.6 percent.

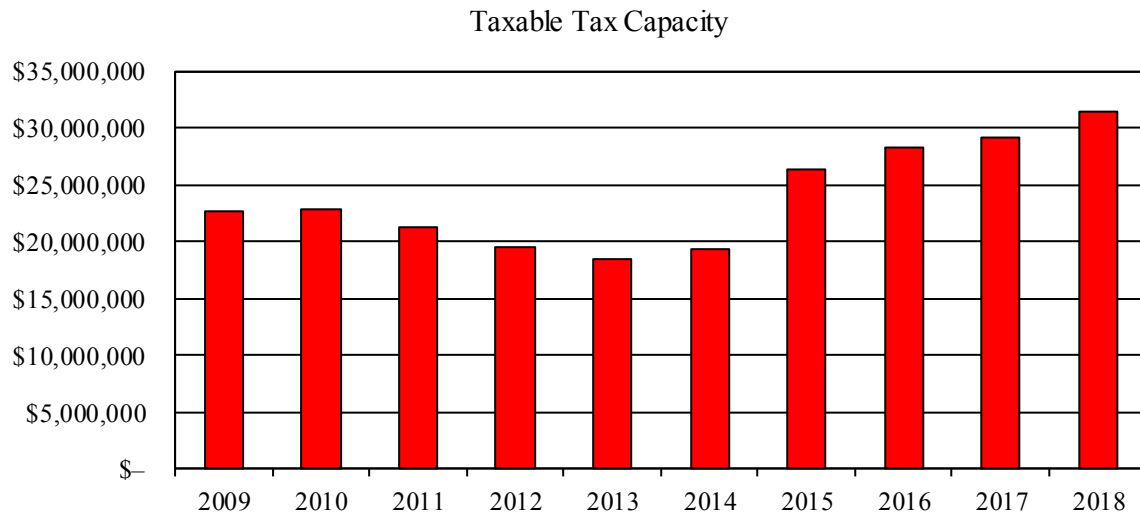
The total market value of property in Minnesota cities increased about 5.6 percent for the 2017 levy year (state-wide market value information for the 2018 levy year was not available at the time this report was issued). The market values used for levying property taxes are based on the previous fiscal year (e.g., market values for taxes levied in 2018 were based on assessed values as of January 1, 2017), so the trend of change in these market values lags somewhat behind the housing market and economy in general.

The City's taxable market value increased 3.1 percent for taxes payable in 2017 and 7.4 percent for taxes payable in 2018. The following graph shows the City's changes in taxable market value over the past 10 years:



Tax capacity is considered the actual base available for taxation. It is calculated by applying the state's property classification system to each property's market value. Each property classification, such as commercial or residential, has a different calculation and uses different rates. Consequently, a city's total tax capacity will change at a different rate than its total market value, as tax capacity is affected by the proportion of its tax base that is in each property classification from year-to-year, as well as legislative changes to tax rates. The City's tax capacity increased 3.1 percent and 8.3 percent for taxes payable in 2017 and 2018, respectively. The City had a large tax increment financing district that was decertified at the end of 2014, contributing to the significant increase in the 2015 adjusted tax capacity presented in the graph below.

The following graph shows the City's change in tax capacities over the past 10 years:



The following table presents the average tax rates applied to city residents for each of the last three levy years:

Rates Expressed as a Percentage of Net Tax Capacity			
	City of Chaska		
	2016	2017	2018
Average tax rate			
City	26.0	27.6	27.2
County	38.9	38.9	37.4
School	39.3	37.0	33.8
Special taxing	7.1	7.8	7.5
Total	<u>111.3</u>	<u>111.3</u>	<u>105.9</u>

The improvement in tax capacity values previously discussed, contributed to the decrease in the City's average tax rate presented in the table above.

GOVERNMENTAL FUND BALANCES

The following table summarizes the changes in the fund balances of the City's governmental funds during the years ended December 31, 2018 and 2017, presented both by fund balance classification and by fund:

Governmental Funds Change in Fund Balance			
	Fund Balance as of December 31,		Increase (Decrease)
	<u>2018</u>	<u>2017</u>	
Fund balances of governmental funds			
Total by classification			
Restricted	\$ 10,712,645	\$ 11,726,442	\$ (1,013,797)
Committed	4,757,557	3,798,414	959,143
Assigned	8,011,826	8,571,632	(559,806)
Unassigned	<u>(15,100,818)</u>	<u>(5,328,228)</u>	<u>(9,772,590)</u>
Total governmental funds	<u>\$ 8,381,210</u>	<u>\$ 18,768,260</u>	<u>\$ (10,387,050)</u>
Total by fund			
General	\$ 2,088,954	\$ 2,011,915	\$ 77,039
Public Improvement Projects	(6,961,868)	(269,180)	(6,692,688)
Nonmajor funds			
Special Revenue	(746,340)	(458,593)	(287,747)
Debt Service	9,086,250	8,494,876	591,374
Capital Project	<u>4,914,214</u>	<u>8,989,242</u>	<u>(4,075,028)</u>
Total governmental funds	<u>\$ 8,381,210</u>	<u>\$ 18,768,260</u>	<u>\$ (10,387,050)</u>

In total, the fund balances of the City's governmental funds decreased by \$10,387,050 during the year ended December 31, 2018.

Unassigned fund balances decreased \$9,772,590 from the previous year. The majority of this decrease was in unassigned fund balance in the Public Improvement Projects and Nonmajor Capital Project Funds, due to capital outlay and other project costs that had not received funding sources as of year-end.

GOVERNMENTAL FUNDS REVENUE AND EXPENDITURES

The following table presents the per capita revenue of the City's governmental funds for the past three years, along with state-wide averages.

We have included the most recent comparative state-wide averages available from the Office of the State Auditor to provide a benchmark for interpreting the City's data. The amounts received from the typical major sources of governmental fund revenue will naturally vary between cities based on factors such as a city's stage of development, location, size and density of its population, property values, services it provides, and other attributes. It will also differ from year-to-year due to the effect of inflation and changes in its operation. Also, certain data in these tables may be classified differently than how they appear in the City's financial statements in order to be more comparable to the state-wide information, particularly in separating capital expenditures from current expenditures.

We have designed this section of our management report using per capita data in order to better identify unique or unusual trends and activities of the City. We intend for this type of comparative and trend information to complement, rather than duplicate, information in the MD&A. An inherent difficulty in presenting per capita information is the accuracy of the population count, which for most years is based on estimates.

Governmental Funds Revenue per Capita With State-Wide Averages by Population Class						
Year Population	State-Wide		City of Chaska			
	December 31, 2017		2016	2017	2018	
	10,000–20,000	20,000–100,000	26,439	26,941	27,622	
Property taxes	\$ 451	\$ 475	\$ 286	\$ 312	\$ 329	
Tax increments	27	38	25	27	38	
Franchise and other taxes	43	48	160	160	166	
Special assessments	48	59	80	105	85	
Licenses and permits	34	49	39	48	34	
Intergovernmental revenues	276	147	105	99	63	
Charges for services	103	103	201	212	225	
Other	53	48	27	29	46	
Total revenue	<u>\$ 1,035</u>	<u>\$ 967</u>	<u>\$ 923</u>	<u>\$ 992</u>	<u>\$ 986</u>	

The City received \$27,197,021 of total revenue in its governmental funds in 2018, which was an increase of \$493,749 (1.8 percent) from the prior year. The City has historically generated a significantly smaller portion of its governmental funds revenue from property taxes than the average Minnesota city mainly due to the franchise tax from the City's Electric Fund.

On a per capita basis, the \$986 of 2018 revenue represents a decrease of \$6 from the previous year. Intergovernmental revenues decreased \$36 per capita, due to a one-time pass through grant in the prior year. This decrease was offset by the increase in property taxes and other revenue of \$17 each. The increase in property tax revenue is due to increases in the City's levy. The increase in other revenue is due to increased investment earnings and payments in lieu of assessments.

The expenditures of governmental funds will also vary from state-wide averages and from year-to-year, based on the City's circumstances. Expenditures are classified into three types as follows:

- **Current** – These are typically the general operating type expenditures occurring on an annual basis, and are primarily funded by general sources, such as taxes and intergovernmental revenues.
- **Capital Outlay and Construction** – These expenditures do not occur on a consistent basis, more typically fluctuating significantly from year-to-year. Many of these expenditures are project-oriented, and are often funded by specific sources that have benefited from the expenditure, such as special assessment improvement projects.
- **Debt Service** – Although the expenditures for debt service may be relatively consistent over the term of the respective debt, the funding source is the important factor. Some debt may be repaid through specific sources, such as special assessments or redevelopment funding, while other debt may be repaid with general property taxes.

The City's expenditures per capita of its governmental funds for the past three years, together with comparative state-wide averages, are presented in the following table:

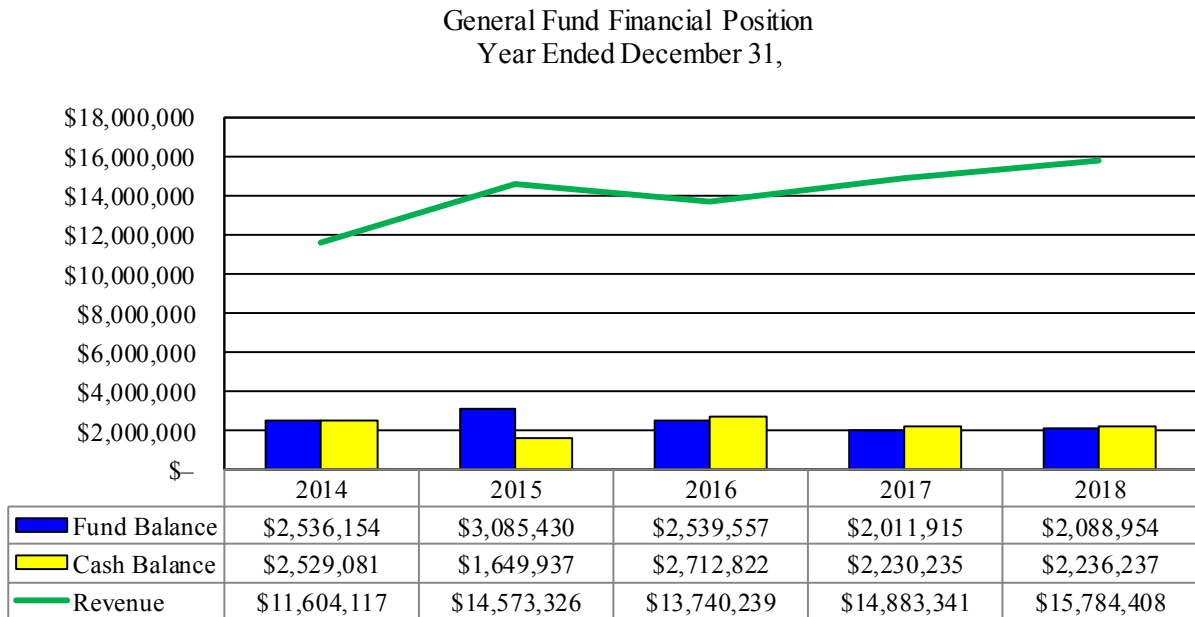
Governmental Funds Expenditures per Capita With State-Wide Averages by Population Class					
Year Population	State-Wide		City of Chaska		
	December 31, 2017		2016	2017	2018
	10,000–20,000	20,000–100,000	26,439	26,941	27,622
Current					
General government	\$ 120	\$ 101	\$ 198	\$ 209	\$ 206
Public safety	259	287	199	213	224
Public works	127	101	172	194	279
Parks and recreation	112	99	31	42	38
All other	64	77	40	71	115
Total current	682	665	640	729	862
Capital outlay and construction	319	263	213	364	300
Debt service					
Principal	147	121	114	114	105
Interest and fiscal	35	32	54	61	59
Total debt service	182	153	168	175	164
Total expenditures	\$ 1,183	\$ 1,081	\$ 1,021	\$ 1,268	\$ 1,326

Total expenditures in the City's governmental funds for 2018 were \$36,662,986, an increase of \$2,519,945 (7.4 percent) from the prior year.

Current operating costs were \$133 per capita higher than last year. This variance was spread across all functions with the largest variances in public works (up \$85 per capita) and all other (up \$44 per capita). Capital outlay expenditures were \$64 per capita lower than last year, due to increased street reconstruction activity in the prior year. Finally, scheduled debt service expenditures decreased \$11 per capita.

GENERAL FUND

The City's General Fund accounts for the financial activity of the basic services provided to the community. The primary services included within this fund are the administration of the municipal operation, police and fire protection, building inspection, streets and highway maintenance, and parks and recreation. The graph below illustrates the change in the General Fund financial position over the last five years. We have also included a line representing annual revenues to reflect the change in the size of the General Fund operation over the same period.

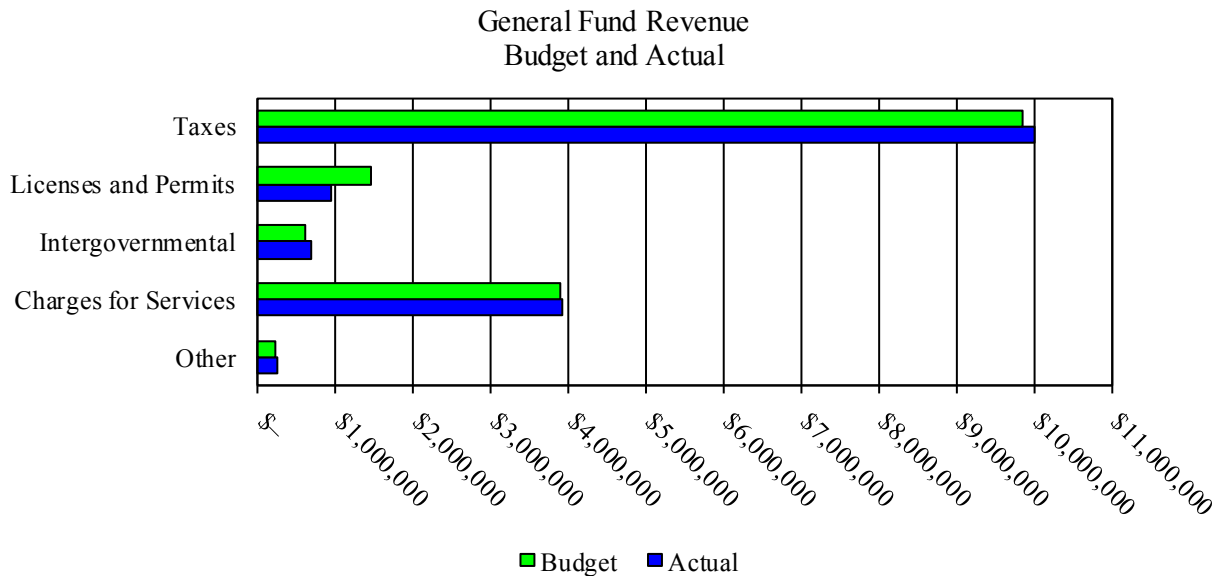


The City's General Fund cash and investments balance at December 31, 2018 was \$2,236,237, an increase of \$6,002 from the previous year. Total fund balance at December 31, 2018 was \$2,088,954, which represents an increase of \$77,039 from the prior year, as compared to a budgeted increase of \$77,564. Of this balance, \$1,010,606 has been committed for compensated absences, leaving \$1,078,348 of unassigned fund balance.

As the graph illustrates, the City has generally been able to maintain healthy cash and fund balance levels as the volume of financial activity has grown. This is an important factor because a government, like any organization, requires a certain amount of equity to operate. A healthy financial position allows the City to avoid volatility in tax rates; helps minimize the impact of state funding changes; allows for the adequate and consistent funding of services, repairs, and unexpected costs; and is a factor in determining the City's bond rating and resulting interest costs. Maintaining an adequate fund balance has become increasingly important given the fluctuations in state funding for cities in recent years.

Total fund balance at December 31, 2018 represents approximately 13.2 percent of the City's annual General Fund expenditures based on 2018 expenditure levels, compared to 13.4 percent at the previous year-end.

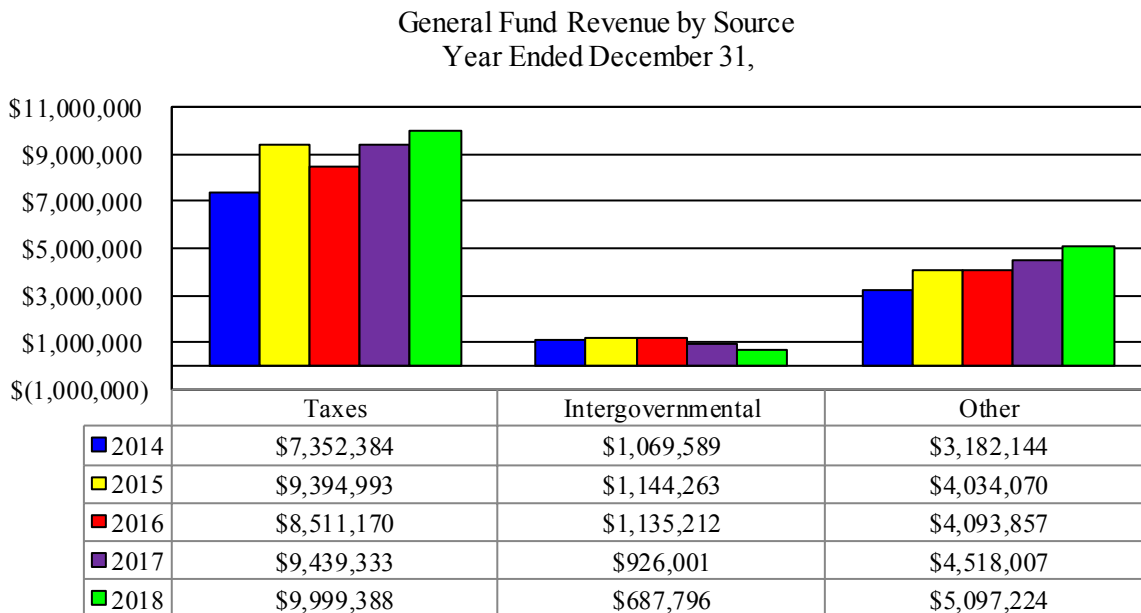
The following graph reflects the City's General Fund reliance on its revenue sources for 2018:



Total General Fund revenues for 2018 were \$15,784,408, which was \$233,072 (1.5 percent) under the final budget.

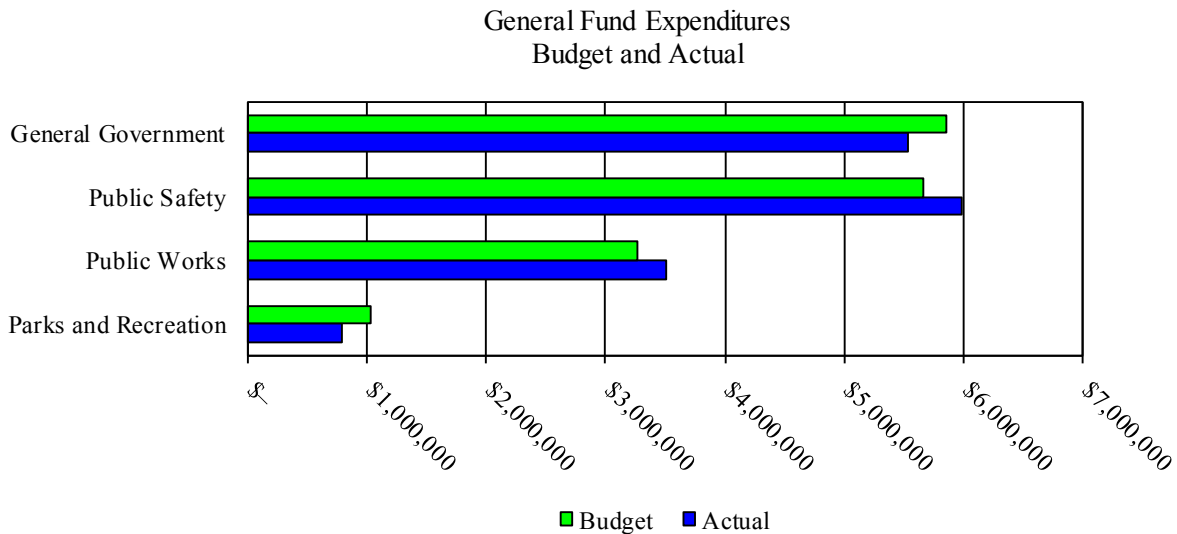
Licenses and permits revenue was under budget by \$515,546, mainly due to lower than anticipated building activity. This budget variance was partially offset by tax revenues being \$149,294 over budget, mainly due to electric franchise fees being more than anticipated.

The following graph presents the City's General Fund revenue sources for the last five years. The graph shows the trend common to most cities, with an increased reliance on property taxes and other local revenues to finance the operations of local governments.



General Fund revenue for 2018 was \$901,067 (6.1 percent) higher than the previous year. Tax revenues increased \$560,055, mainly due to an increase in the adopted levy. The increase in other revenues of \$579,217 is primarily related to increased charges for services for administrative fees charged to other funds for services provided.

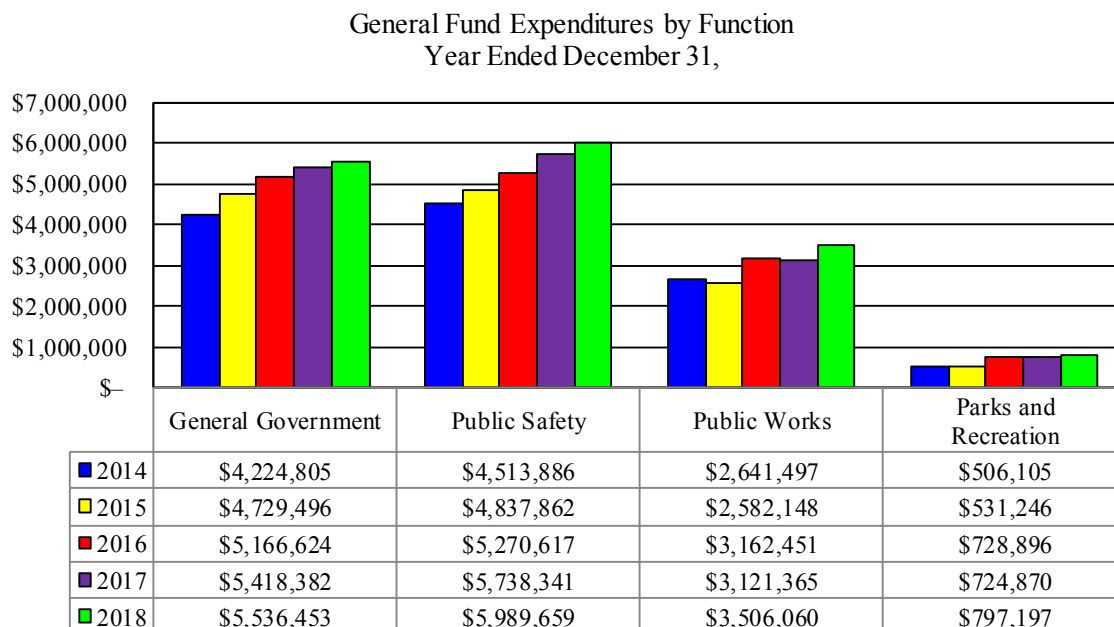
The following graph provides the components of the City's General Fund spending for 2018:



Total General Fund expenditures for 2018 were \$15,829,369, which was \$17,453 (0.1 percent) higher than the final budget.

Public safety expenditures were \$326,459 over budget, mainly in the police services and fire protection departments. Public works expenditures were \$242,644 over budget, mainly in the parks maintenance and snow removal departments. These variances were offset by general government and parks and recreation expenditures being under budget. General government expenditures were \$324,983 under budget, mainly due to the unspent budgeted contingency. Parks and recreation expenditures were \$226,667 under budget, mainly in the administration and beach/Firemen's Park departments.

The following graph illustrates trends in General Fund expenditures by function over the past five years:



General Fund expenditures for 2018 were \$826,411 (5.5 percent) higher than the prior year. The largest increases were in public works (up \$384,695) and public safety (up \$251,318). The increase in public works was mainly in the streets and snow removal departments. The increase in public safety was mainly in the police services and fire protection departments.

ENTERPRISE FUNDS OVERVIEW

The City maintains several enterprise funds to account for services the City provides that are financed primarily through fees charged to those utilizing the service. This section of the report provides you with an overview of the financial trends and activities of the City's enterprise funds.

The enterprise funds comprise a considerable portion of the City's activities. These funds help to defray overhead and administrative costs and provide additional support to general government operations by way of annual transfers. Over the years we have emphasized to our city clients the importance of these utility operations being self-sustaining, preventing additional burdens on general governmental funds. This would include the accumulation of resources for future capital improvements and to provide a cushion in the event of a negative trend in operations.

ENTERPRISE FUNDS FINANCIAL POSITION

The following table summarizes the changes in the financial position of the City's enterprise funds during the years ended December 31, 2018 and 2017, presented both by classification and by fund:

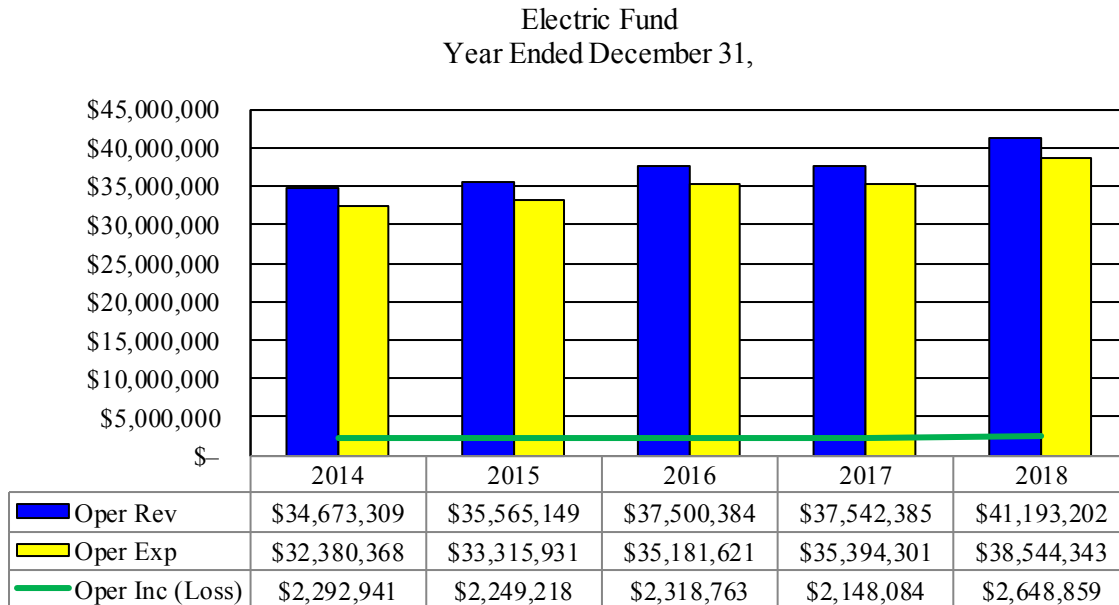
Enterprise Funds Change in Financial Position			
	Net Position as of December 31,		Increase (Decrease)
	2018	2017	
Net position of enterprise funds			
Total by classification			
Net investment in capital assets	\$ 33,206,537	\$ 30,523,279	\$ 2,683,258
Restricted	16,111,606	17,986,742	(1,875,136)
Unrestricted	(7,397,312)	(7,651,895)	254,583
Total enterprise funds	<u>\$ 41,920,831</u>	<u>\$ 40,858,126</u>	<u>\$ 1,062,705</u>
Total by fund			
Electric	\$ 31,640,456	\$ 30,253,348	\$ 1,387,108
Water	4,107,549	3,793,413	314,136
Community Center	2,824,018	4,091,118	(1,267,100)
Turbine Generator	2,214,167	1,462,530	751,637
Chaska Curling Center	(927,267)	(1,108,162)	180,895
Nonmajor Enterprise	2,061,908	2,365,879	(303,971)
Total enterprise funds	<u>\$ 41,920,831</u>	<u>\$ 40,858,126</u>	<u>\$ 1,062,705</u>

In total, the net position of the City's enterprise funds increased by \$1,062,705 during the year ended December 31, 2018. The change in accounting principle, as previously mentioned, reduced net position by \$111,244, while current year operating results increased net position by \$1,173,949.

The increase in net position was primarily due to the operations of the Electric Fund.

ELECTRIC FUND

The following graph presents selected data for the City's Electric Fund for the last five years:



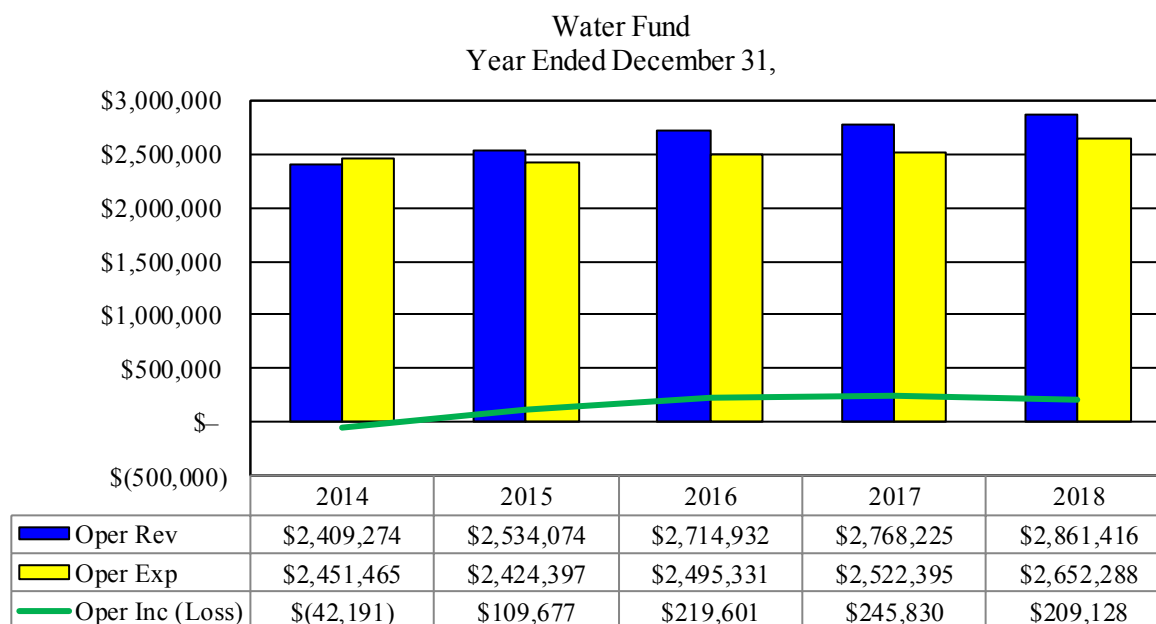
The Electric Fund ended 2018 with a total net position of \$31,640,456, an increase of \$1,387,108 from the prior year. The Electric Fund's net investment in capital assets was \$15,873,395 at year-end. An additional \$11,352,115 of net position was restricted for debt service at year-end, leaving \$4,414,946 of unrestricted net position.

Operating revenue in the Electric Fund increased from the prior year, up \$3,650,817 (9.7 percent). Revenues were higher due to increases in both usage and rates in the current year.

Operating expenses were \$3,150,042 (8.9 percent) higher than last year. Costs were higher mainly in the production expense area, which increased \$2,238,453.

WATER FUND

The following graph presents selected data for the City's Water Fund for the last five years:



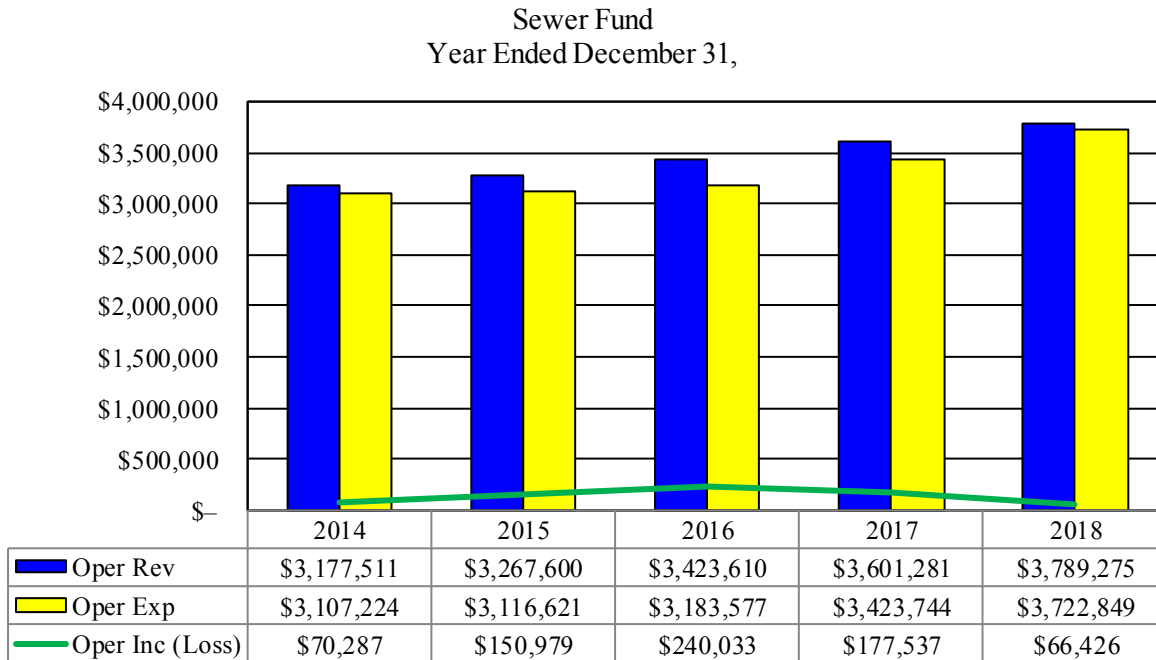
The Water Fund ended 2018 with a total net position of \$4,107,549, an increase of \$314,136 from the prior year. The Water Fund's net investment in capital assets was \$2,135,950 at year-end, leaving \$1,971,599 of unrestricted net position.

Operating revenue in the Water Fund increased \$93,191 (3.4 percent) from the prior year. Revenue increased due to an increase in the water rates in 2018 offset by a decrease in consumption.

Water Fund operating expenses for 2018 were \$129,893 (5.2 percent) higher than the previous year, mainly due to increased distribution and collection costs and increased administration costs.

SEWER FUND

The following graph presents selected data for the City's Sewer Fund for the last five years:



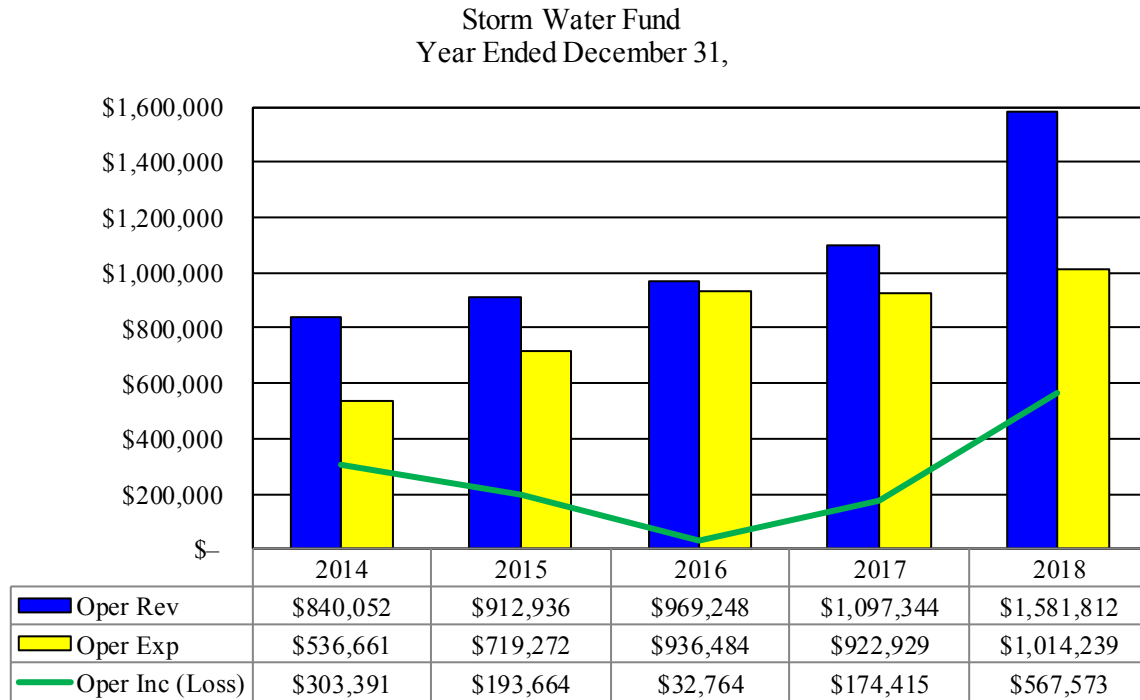
The Sewer Fund ended 2018 with a total net position of \$70,819, an improvement of \$72,484 from the prior year. The Sewer Fund's net investment in capital assets was \$1,325,970 at year-end, leaving a deficit of \$1,255,151 in unrestricted net position.

Operating revenue in the Sewer Fund increased \$187,994 (5.2 percent) from the prior year, mainly due to a rate increase and an increase in the monthly service charge to customers offset by a decrease in usage.

Sewer Fund operating expenses for 2018 increased \$299,105 (8.7 percent) from the prior year, mainly due to increased production costs of \$192,443 due to increased Metropolitan Council Environmental Services disposal changes.

STORM WATER FUND

The following graph presents selected data for the City's Storm Water Fund for the last five years:



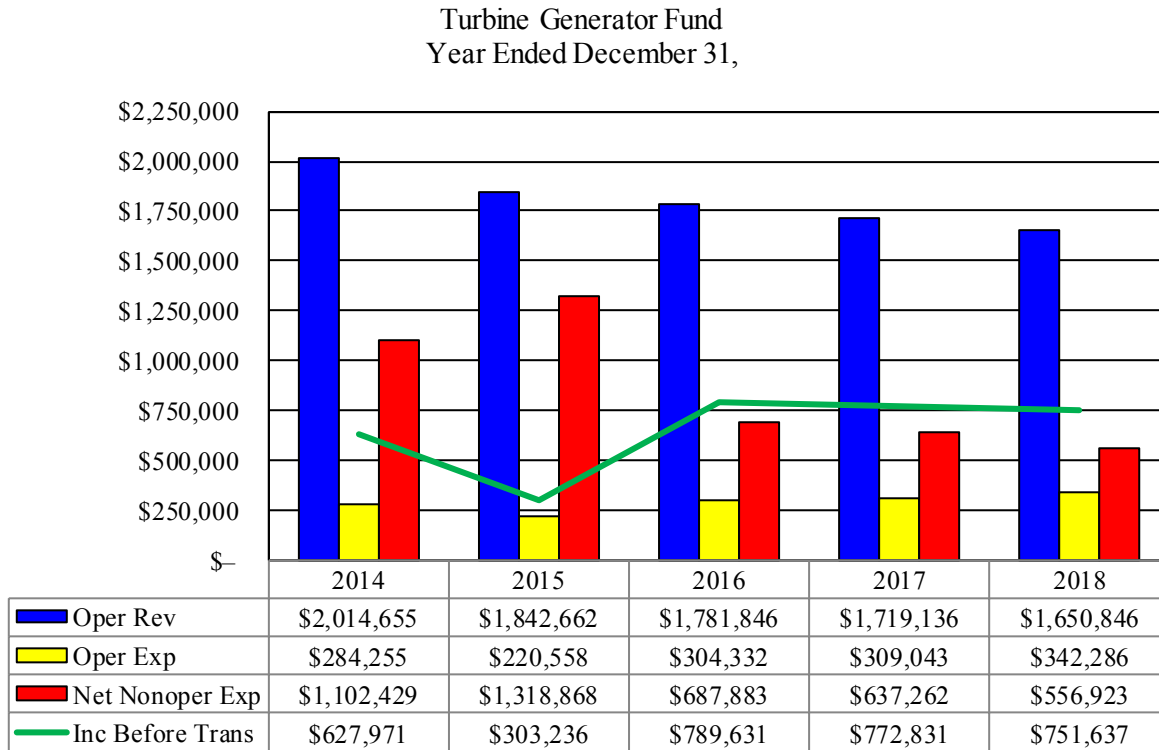
The Storm Water Fund ended 2018 with a total net position of \$1,279,212, an increase of \$608,067 from the prior year. The Storm Water Fund's net investment in capital assets was \$1,758,345 at year-end, leaving a deficit of \$479,133 in unrestricted net position.

Operating revenue in the Storm Water Fund increased \$484,468 (44.2 percent) from the prior year, which is representative of a 49.6 percent increase in the storm water base rate.

Storm Water Fund operating expenses for 2018 increased \$91,310 (9.9 percent) from the prior year, mainly due to increased administration costs.

TURBINE GENERATOR FUND

The following graph presents selected data for the Turbine Generator Fund for the last five years:



The Turbine Generator Fund ended 2018 with a total net position of \$2,214,167, an increase of \$751,637 from the prior year. The Turbine Generator Fund had a net position restricted for debt service of \$3,063,003 at year-end, leaving a deficit of \$848,836 in unrestricted net position.

The City's Turbine Generator Fund is used to account for the City's agreement with the Minnesota Municipal Power Agency (MMPA) for the exclusive rights to the power generated by the turbine generator built by the City. The Turbine Generator Fund receives payments from the MMPA agreement sufficient to pay off the debt service on the turbine generator. The deficit in unrestricted net position will be eliminated in future years as the annual interest on the Turbine Generator Fund debt decreases.

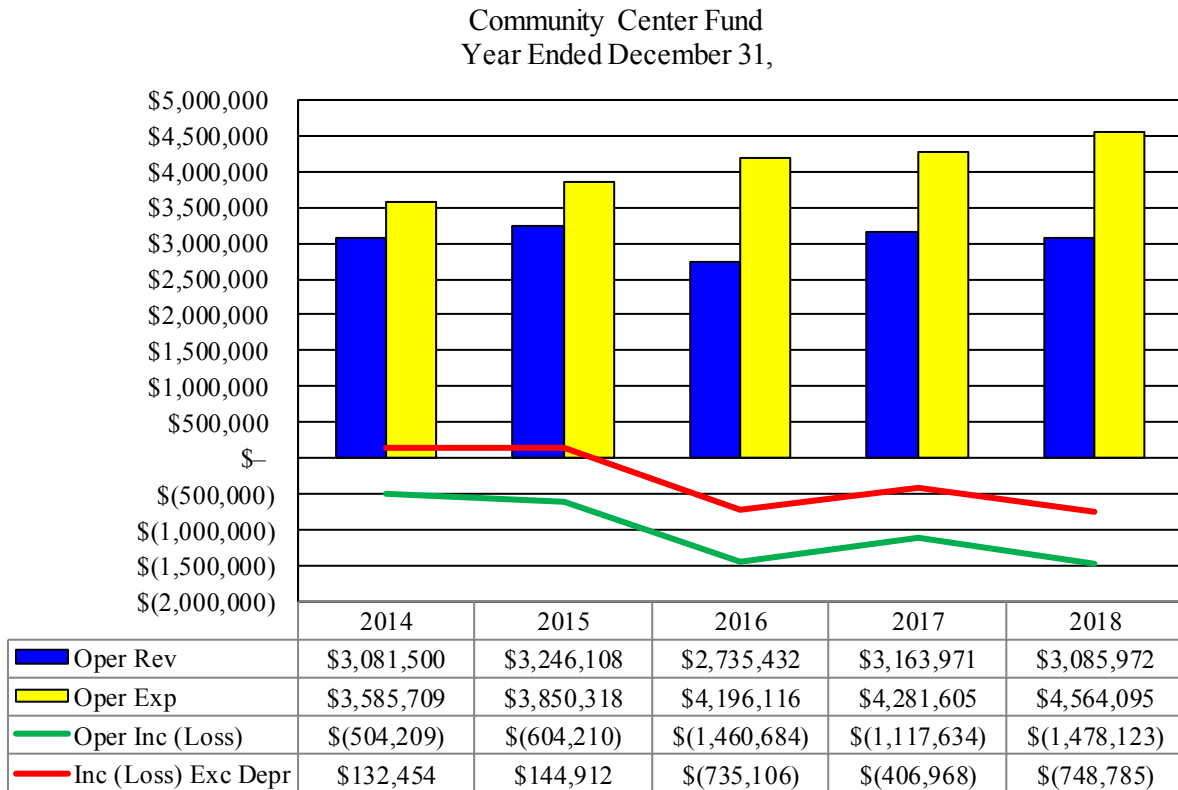
Operating revenues have been slowly decreasing over the five-year period shown above, dropping \$68,290 (4.0 percent) in 2018.

Operating expenses in the Turbine Generator Fund increased \$33,243 (10.8 percent) from the prior year.

The decrease in net nonoperating expenses in 2016, which consists mainly of debt interest payments less interest earned on the cash held in escrow, is due to the refunding of bonds in 2015.

COMMUNITY CENTER FUND

The following graph presents selected data for the City's Community Center Fund for the last five years:



The Community Center Fund ended 2018 with a total net position of \$2,824,018, a decrease of \$1,267,100 from the prior year. The Community Center Fund's net investment in capital assets was \$6,669,028 at year-end. An additional \$272,313 of net position was restricted for debt service at year-end, leaving a deficit of \$4,117,323 in unrestricted net position.

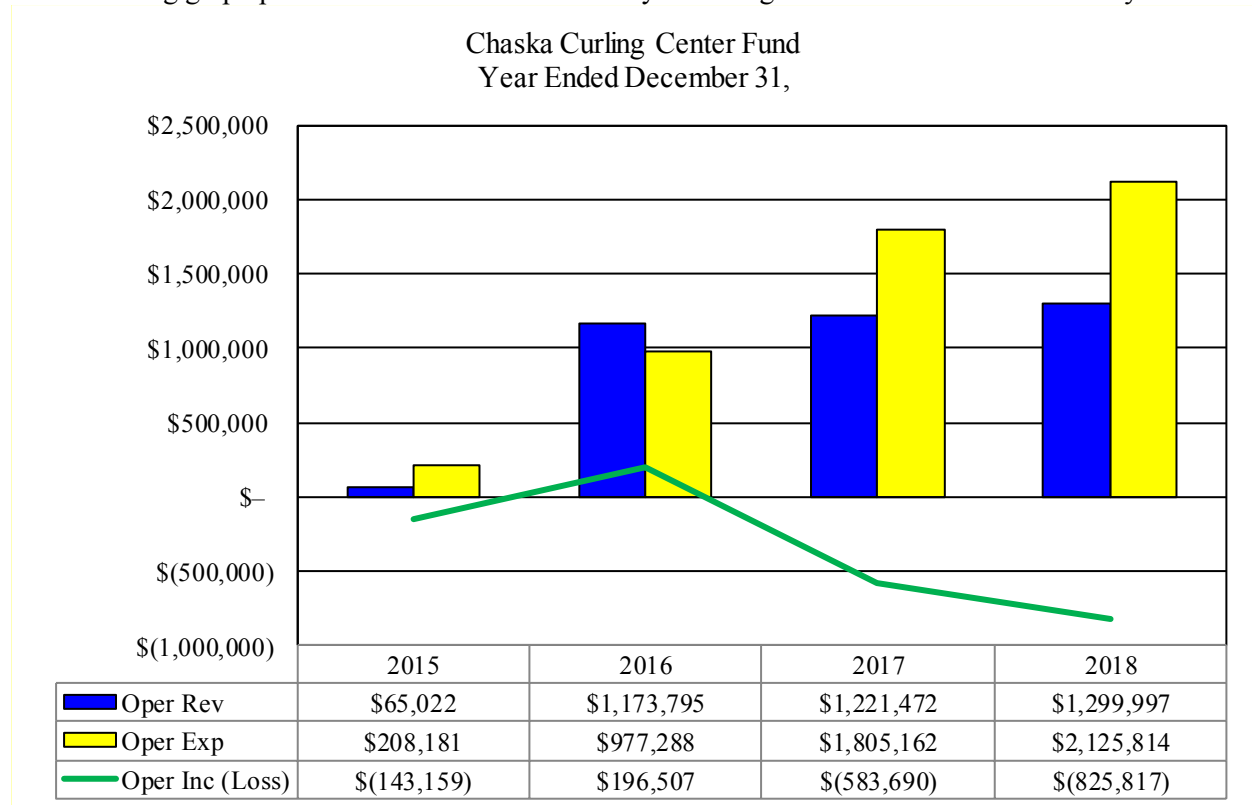
Operating revenue in the Community Center Fund decreased \$77,999 (2.5 percent) from the prior year.

Community Center Fund operating expenses increased \$282,490 (6.6 percent) from the prior year, mainly due to increased administration costs.

The annual operating income (loss), excluding depreciation, is provided above, as rental rates set for this fund through the City's budgetary process are not intended to recover the full cost of depreciation. The Community Center Fund has typically generated adequate operating revenues to cover annual fund expenses, excluding depreciation. However, this fund has generated operating losses, excluding depreciation, each of the last three years.

CHASKA CURLING CENTER FUND

The following graph presents selected data for the City's Curling Center Fund for the last four years:



The City started a Chaska Curling Center Fund in 2014, and completed construction of the curling facility in 2015. The current year was the third full year of operation of the facility. The fund ended 2018 with a total net position deficit of \$927,267, an improvement of \$180,895 from the prior year. The Chaska Curling Center Fund's net investment in capital assets was \$3,164,767 at year-end. An additional \$1,424,175 of net position was restricted for debt service at year-end, leaving a deficit of \$5,516,209 in unrestricted net position.

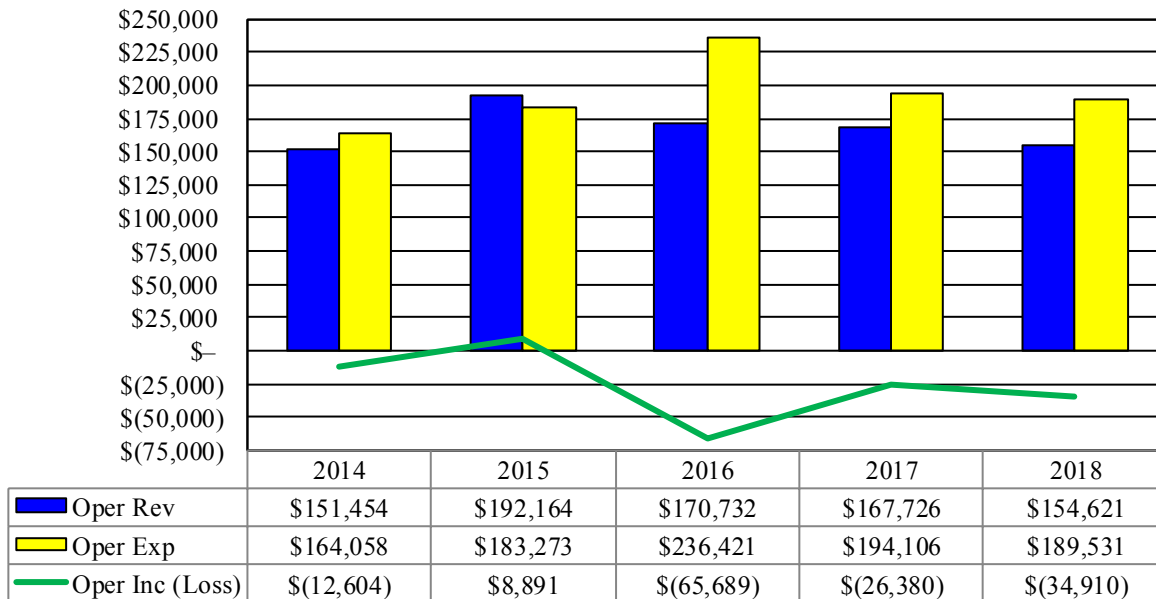
Operating revenue in the Chaska Curling Center Fund increased \$78,525 (6.4 percent) from the prior year.

Chaska Curling Center Fund operating expenses increased \$320,652 (17.8 percent) from the prior year, mainly due to increased administration costs.

GOLF COURSE FUNDS

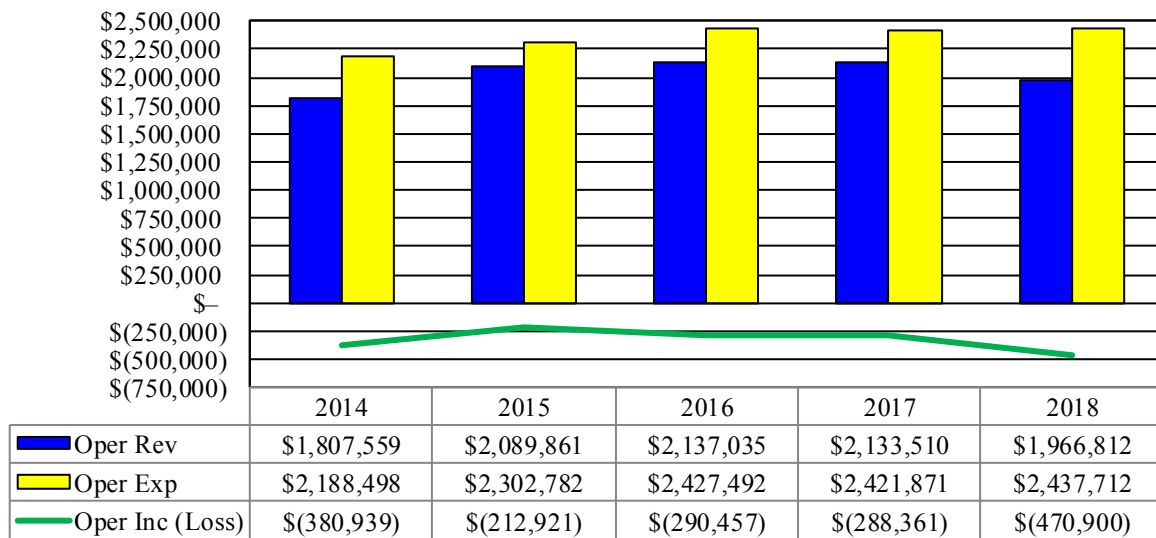
The following graphs present selected data for the City's two golf course funds for the last five years:

Par 30 Golf Course Fund
Year Ended December 31,



The Par 30 Golf Course Fund ended 2018 with a total net position deficit of \$191,220, a decrease of \$40,763 from the prior year. The unrestricted portion of net position was a deficit of \$213,726 at year-end. The Par 30 Golf Course Fund's operating revenues decreased \$13,105 (7.8 percent) in 2018. Operating expenses decreased \$4,575 (2.4 percent) from the prior year.

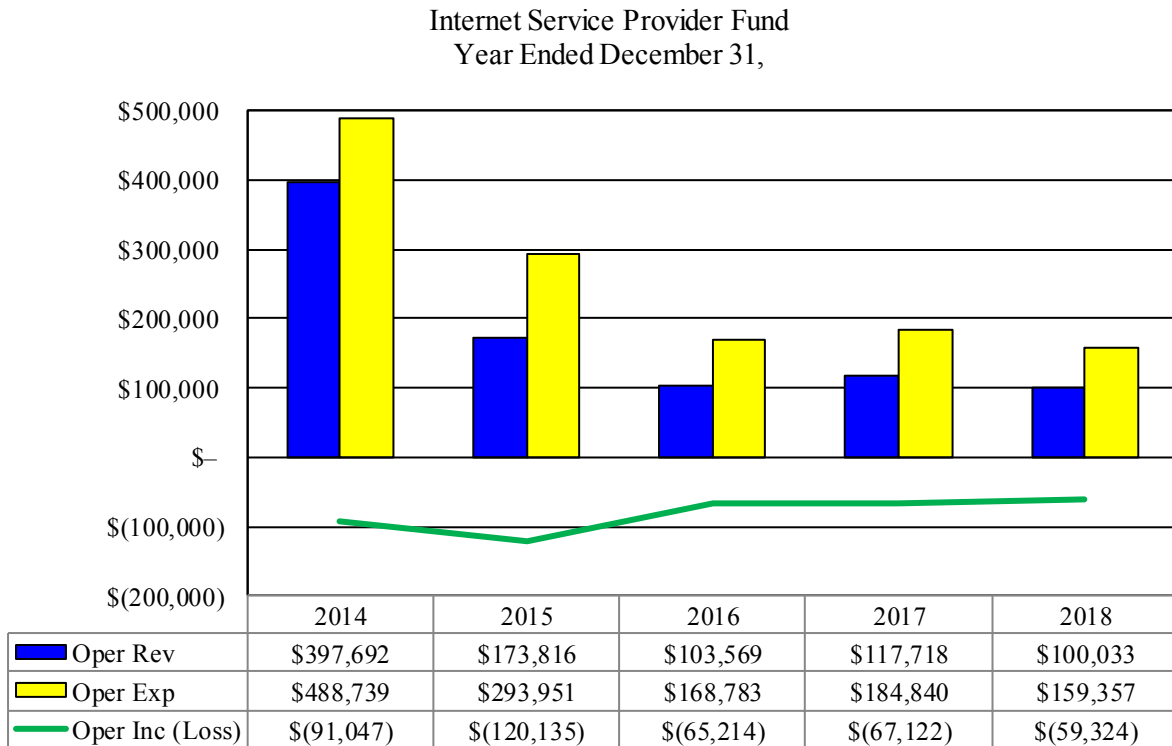
Chaska Town Course Golf Fund
Year Ended December 31,



The Chaska Town Course Golf Fund ended 2018 with a total net position of \$903,097, a decrease of \$501,599 from the prior year. The unrestricted portion of net position was a deficit of \$1,353,479 at year-end. The Chaska Town Course Golf Fund's operating revenues decreased \$166,698 (7.8 percent) for 2018. Operating expenses increased \$15,841 (0.7 percent) from the prior year.

INTERNET SERVICE PROVIDER FUND

The following graph presents selected data for the City's Internet Service Provider Fund for the last five years:



Operating revenues in the Internet Service Provider Fund decreased by \$17,685 (15.0 percent) from the prior year.

Operating expenses for 2018 decreased \$25,483 (13.8 percent), mainly due to decreased depreciation.

As of December 31, 2018, the internet service provider operations were transferred to the General Fund and the capital assets were transferred to governmental activities.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

In addition to fund-based information, the current reporting model for governmental entities also requires the inclusion of two government-wide financial statements designed to present a clear picture of the City as a single, unified entity. These government-wide financial statements provide information on the total cost of delivering services, including capital assets and long-term liabilities.

STATEMENT OF NET POSITION

The Statement of Net Position essentially tells you what the City owns and owes at a given point in time, the last day of the fiscal year. Theoretically, net position represents the resources the City has leftover to use for providing services after its debts are settled. However, those resources are not always in spendable form, or there may be restrictions on how some of those resources can be used. Therefore, net position is divided into three components: net investment in capital assets, restricted, and unrestricted.

The following table presents the components of the City's net position as of December 31, 2018 and 2017, for governmental activities and business-type activities:

	As of December 31,		Increase (Decrease)
	2018	2017	
Net position			
Governmental activities			
Net investment in capital assets	\$ 146,659,763	\$ 137,122,192	\$ 9,537,571
Restricted	20,434,329	19,807,677	626,652
Unrestricted	(11,503,698)	(2,060,473)	(9,443,225)
Total governmental activities	155,590,394	154,869,396	720,998
Business-type activities			
Net investment in capital assets	33,206,537	30,523,279	2,683,258
Restricted	16,111,606	17,986,742	(1,875,136)
Unrestricted	(7,147,929)	(7,433,427)	285,498
Total business-type activities	42,170,214	41,076,594	1,093,620
Total net position	<u>\$ 197,760,608</u>	<u>\$ 195,945,990</u>	<u>\$ 1,814,618</u>

Total net position increased \$1,814,618 during the 2018 fiscal year.

Governmental activities net position increased \$720,998. The change in accounting principle, as previously mentioned, reduced net position by \$262,664, while current year operating results increased net position by \$983,662. The change in the net investment in capital assets category typically depends on the relationship of the rate at which the City is adding capital assets, the rate capital assets are being depreciated, and how the City finances the purchase and construction of capital assets. The current year increase includes capital asset contributions of \$4.2 million received from developers and a significant amount of construction activity using unrestricted resources of the City. The decrease in unrestricted net position is due to the continued investment in infrastructure using unrestricted resources of the City.

Business-type activities net position increased \$1,093,620, as outlined in the discussion of enterprise fund operations earlier in this report.

STATEMENT OF ACTIVITIES

The Statement of Activities tracks the City's yearly revenues and expenses, as well as any other transactions that increase or reduce total net position. These amounts represent the full cost of providing services. The Statement of Activities provides a more comprehensive measure than just the amount of cash that changed hands, as reflected in the fund-based financial statements. This statement includes the cost of supplies used, depreciation of long-lived capital assets, and other accrual-based expenses.

The following table presents the change in the net position of the City for the years ended December 31, 2018 and 2017:

	2018			2017
	Expenses	Program Revenues	Net Change	Net Change
Net (expense) revenue				
Governmental activities				
General government	\$ 6,025,119	\$ 4,306,898	\$ (1,718,221)	\$ (2,847,045)
Economic development	4,352,049	263,160	(4,088,889)	(421,240)
Public safety	6,189,888	1,090,373	(5,099,515)	(5,272,040)
Public works	10,088,913	9,702,923	(385,990)	5,117,119
Parks, recreation, and arts	1,526,003	621,355	(904,648)	106,688
Interest on long-term debt	1,550,437	—	(1,550,437)	(1,264,604)
Business-type activities				
Electric	38,896,423	41,370,955	2,474,532	2,310,333
Water	3,015,694	2,893,337	(122,357)	(77,861)
Sewer	3,801,595	3,792,085	(9,510)	115,415
Community Center	4,752,021	3,093,841	(1,658,180)	(1,372,353)
Par 30 Golf Course	189,814	155,183	(34,631)	(26,099)
Chaska Town Course	2,452,056	1,970,747	(481,309)	(378,685)
Turbine Generator	1,016,539	1,650,846	634,307	699,465
Internet Service Provider	159,357	100,033	(59,324)	(67,122)
Storm Water	1,072,424	1,652,199	579,775	264,927
Chaska Curling Center	2,635,334	1,302,245	(1,333,089)	(1,109,326)
Total net (expense) revenue	<u>\$ 87,723,666</u>	<u>\$ 73,966,180</u>	(13,757,486)	(4,222,428)
General revenues				
Property taxes			10,129,998	9,089,057
Franchise taxes			4,576,985	4,300,526
Grants and contributions not restricted to specific functions			26,545	351,372
Investment earnings			762,925	514,286
Other			449,559	475,868
Total general revenues			<u>15,946,012</u>	<u>14,731,109</u>
Change in net position			<u>\$ 2,188,526</u>	<u>\$ 10,508,681</u>

One of the goals of this statement is to provide a side-by-side comparison to illustrate the difference in the way the City's governmental and business-type operations are financed. The table clearly illustrates the dependence of the City's governmental operations on general revenues, such as property taxes and franchise taxes. It also shows that, for the most part, the City's business-type activities are generating sufficient program revenues (service charges and program-specific grants) to cover expenses. This is critical given the current downward pressures on the general revenue sources.

The change in economic development is due to a significant increase in activity within the tax increment financing districts in the current year. The change in public works is related to the decrease in assessment activity in the current year.

LEGISLATIVE UPDATES

The 2018 legislative session, falling in the second half of the state's fiscal biennium, was a short session in which only two major finance-related bills were passed, omnibus bonding bills related to bonding, and pensions. The following is a brief summary of specific legislative changes from the 2018 session or previous legislative sessions potentially impacting Minnesota cities.

Omnibus Bonding Bill – The omnibus bonding bill authorized financing for over \$1.5 billion in capital improvements. Included in the approved funding was \$542 million for various transportation infrastructure, \$99 million for local city-related economic development projects, and appropriations for a number of different utility (water, sewer, wastewater, etc.) infrastructure improvement programs.

Wastewater Investment Protection – Effective retroactively back to August 1, 2017, when a city builds a new wastewater treatment facility or upgrades one to meet current standards that exceed its previous performance, the investment in that facility would be considered adequate for a period of 16 years before a city could be required to upgrade the facility again to meet updated state wastewater facility standards.

Competitive Bidding Threshold – Effective for contracts awarded on or after August 1, 2018, the dollar threshold at which Minnesota Statutes require the use of a sealed bidding process was raised from \$100,000 to \$175,000. This extends the dollar range for which contracts may be awarded using direct negotiation (obtaining two quotations) to contracts between \$25,000 and \$175,000. By reference, this change also increased the dollar threshold at which public contractors' performance and payment bonds are required for contracts over \$175,000.

Water Tank Maintenance Contracts – Effective for contracts awarded on or after September 1, 2018, multi-year service contracts for water tank maintenance work that were previously allowed to be awarded through direct negotiation, are required to be awarded through a sealed bid or best value bid procurement process when the total cost of the contract for the services and supplies is expected to exceed the competitive bid threshold of \$175,000.

Minnesota Licensing and Registration System (MNLARS) – The Legislature established the MNLARS steering committee, and a one-time appropriation of \$9.65 million was approved for fiscal year 2018 to fund costs related to the continued development, improvement, operation, and deployment of the MNLARS. However, a bill to provide an additional proposed appropriation of \$9 million to partially compensate deputy registrars throughout the state for financial losses related to the flawed rollout of the MNLARS was vetoed by the Governor.

Pension Benefit Reforms – The 2018 pension bill included a number of reforms to the various defined benefit pension plans across the state, including the plans administered by the Public Employees Retirement Association (PERA).

- Reforms impacting the PERA General Employees Retirement Fund (GERF) plan included:
 - Post-retirement cost of living adjustments (COLAs) will be equal to 50.0 percent of the annual increase for Social Security, but not less than 0.5 percent, and not more than 1.5 percent.
 - For early retirees that retire on or after January 1, 2024, COLAs are deferred until the retiree reaches the normal retirement age.
 - Phases in actuarial reduction factors over five year on early retirement benefits payable beginning July 1, 2019.
 - The rate of interest paid on refunds of employee contributions to former public employees was reduced from an annual rate of 4.0 percent to 3.0 percent.

- Reforms impacting the PERA Public Employees Police and Fire Fund (PEPFF) plan included:
 - Post-retirement COLAs were permanently set at 1.00 percent.
 - Employer contribution rates increase from the current 16.20 percent of covered salaries to 16.95 percent beginning January 1, 2019, and 17.70 percent beginning January 1, 2020.
 - Employee contribution rates increase from the current 10.80 percent of covered salaries to 11.30 percent beginning January 1, 2019, and 11.80 percent beginning January 1, 2020.
 - To reduce the need for additional contribution increases, the state will contribute an additional \$4.5 million to the plan annually for fiscal years 2019 and 2020, increasing to \$9.0 million annually thereafter through fiscal 2048, or until the plan is fully funded.
 - The rate of interest paid on refunds of employee contributions to former public employees was reduced from an annual rate of 4.00 percent to 3.00 percent.
- Reforms impacting the volunteer firefighter relief associations plan included:
 - Added a requirement that the fire chief annually certify each firefighter's service credit to the relief association and the related municipality effective January 1, 2019.

ACCOUNTING AND AUDITING UPDATES

GASB STATEMENT NO. 83, *CERTAIN ASSET RETIREMENT OBLIGATIONS*

This statement addresses accounting and financial reporting for certain asset retirement obligations (ARO), which are legally enforceable liabilities associated with the retirement of a tangible capital asset.

This statement establishes criteria for determining the timing and pattern of recognition of a liability and a corresponding deferred outflow of resources for ARO. A government that has legal obligations to perform future asset retirement activities related to its tangible capital assets should recognize a liability when it is both incurred and reasonably estimable. The measurement of an ARO is required to be based on the best estimate of the current value of outlays expected to be incurred, and a deferred outflow of resources associated with an ARO is required to be measured at the amount of the corresponding liability upon initial measurement.

This statement requires the current value of a government's AROs to be adjusted for the effects of general inflation or deflation at least annually, and a government to evaluate all relevant factors at least annually to determine whether the effects of one or more of the factors are expected to significantly change the estimated asset retirement outlays. A government should remeasure an ARO only when the result of the evaluation indicates there is a significant change in the estimated outlays. Deferred outflows of resources should be reduced and recognized as outflows of resources in a systematic and rational manner over the estimated useful life of the tangible capital asset.

If a government owns a minority interest in a jointly owned tangible asset where a nongovernmental entity is the majority owner or has operational responsibility for the jointly owned asset, the government's minority share of an ARO should be reported using the measurement produced by the nongovernmental majority owner or the nongovernmental minority owner that has operational responsibility, without adjustment to conform to the liability measurement and recognition requirements of this statement.

The statement also requires disclosures of any funding or financial assurance requirements a government has related to the performance of asset retirement activities, along with any assets restricted for the payment of the government's AROs. This statement also requires disclosure of information about the nature of a government's AROs, the methods and assumptions used for the estimates of the liabilities, and the estimated remaining useful life of the associated tangible capital assets. If an ARO (or portions thereof) has been incurred by a government but is not yet recognized because it is not reasonably estimable, the government is required to disclose that fact and the reasons therefor. This statement requires similar disclosures for a government's minority shares of AROs.

The requirements of this statement are effective for reporting periods beginning after June 15, 2018. Earlier application is encouraged.

GASB STATEMENT NO. 84, *FIDUCIARY ACTIVITIES*

This statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity, and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and post-employment benefit arrangements that are fiduciary activities.

An activity meeting the criteria should be reported in a fiduciary fund in the basic financial statements, which should present a statement of fiduciary net position and a statement of changes in fiduciary net position. This statement describes four fiduciary funds that should be reported, if applicable: (1) pension (and other employee benefit) trust funds, (2) investment trust funds, (3) private-purpose trust funds, and (4) custodial funds. Custodial funds generally should report fiduciary activities that are not held in a trust or equivalent arrangement that meets specific criteria.

A fiduciary component unit, when reported in the fiduciary fund financial statements of a primary government, should combine its information with its component units that are fiduciary component units and aggregate that combined information with the primary government's fiduciary funds.

This statement also provides for recognition of a liability to the beneficiaries in a fiduciary fund when an event has occurred that compels the government to disburse fiduciary resources, defined as when a demand for the resources has been made or when no further action, approval, or condition is required to be taken or met by the beneficiary to release the assets.

The requirements of this statement are effective for reporting periods beginning after December 15, 2018. Earlier application is encouraged.

GASB STATEMENT NO. 87, *LEASES*

A lease is a contract that transfers control of the right to use another entity's nonfinancial asset as specified in the contract for a period of time in an exchange or exchange-like transaction. Examples of nonfinancial assets include buildings, land, vehicles, and equipment. Any contract that meets this definition should be accounted for under the leases guidance, unless specifically excluded in this statement.

Governments enter into leases for many types of assets. Under the previous guidance, leases were classified as either capital or operating depending on whether the lease met any of the four tests. In many cases, the previous guidance resulted in reporting lease transactions differently than similar nonlease financing transactions.

The goal of this statement is to better meet the information needs of users by improving accounting and financial reporting for leases by governments. It establishes a single model for lease accounting based on the principle that leases are financings of the right-to-use an underlying asset. This statement increases the usefulness of financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract.

Under this statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

To reduce the cost of implementation, this statement includes an exception for short-term leases, defined as a lease that, at the commencement of the lease term, has a maximum possible term under the lease contract of 12 months (or less), including any options to extend, regardless of their probability of being exercised. Lessees and lessors should recognize short-term lease payments as outflows of resources or inflows of resources, respectively, based on the payment provisions of the lease contract. The requirements of this statement are effective for reporting periods beginning after December 15, 2019.

GASB STATEMENT NO. 88, CERTAIN DISCLOSURES RELATED TO DEBT, INCLUDING DIRECT BORROWINGS AND DIRECT PLACEMENTS

The primary objective of this statement is to improve the information that is disclosed in notes to government financial statements related to debt, including direct borrowings and direct placements. It also clarifies which liabilities governments should include when disclosing information related to debt.

The requirements of this statement will improve financial reporting by providing users of financial statements with essential information that currently is not consistently provided. In addition, information about resources to liquidate debt and the risks associated with changes in terms associated with debt will be disclosed. As a result, users will have better information to understand the effects of debt on a government's future resource flows.

This statement defines debt for purposes of disclosure in notes to financial statements as a liability that arises from a contractual obligation to pay cash (or other assets that may be used in lieu of cash) in one or more payments to settle an amount that is fixed at the date the contractual obligation is established. The statement requires that additional essential information related to debt be disclosed in notes to financial statements, including unused lines of credit; assets pledged as collateral for the debt; and terms specified in debt agreements related to significant events of default with finance-related consequences, significant termination events with finance-related consequences, and significant subjective acceleration clauses. It also requires that existing and additional information be provided for direct borrowings and direct placements of debt separately from other debt. The requirements of this statement are effective for reporting periods beginning after June 15, 2018.

GASB STATEMENT NO. 89, ACCOUNTING FOR INTEREST COST INCURRED BEFORE THE END OF A CONSTRUCTION PERIOD

The objectives of this statement are to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and to simplify accounting for interest cost incurred before the end of a construction period.

This statement requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. As a result, interest cost incurred before the end of a construction period will no longer be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund. This statement also reiterates that in financial statements prepared using the current financial resources measurement focus, interest cost incurred before the end of a construction period should continue to be recognized as an expenditure on a basis consistent with governmental fund accounting principles.

The requirements of this statement are effective for reporting periods beginning after December 15, 2019. Earlier application is encouraged. The requirements of this statement should be applied prospectively.

GASB STATEMENT NO. 90, MAJORITY EQUITY INTEREST—AN AMENDMENT OF GASB STATEMENTS NO. 14 AND NO. 61

The primary objectives of this statement are to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units.

It specifies that a majority equity interest in a legally separate organization should be reported as an investment if a government's holding of the equity interest meets the definition of an investment. It further specifies that such investments should generally be measured using the equity method, unless it is held by a special-purpose government engaged only in fiduciary activities, a fiduciary fund, or an endowment (including permanent and term endowments) or permanent fund, in which case the majority equity interest should be measured at fair value.

All other holdings of a majority equity interest in a legally separate organization that do not meet the definition of an investment result in the government being financially accountable for the legally separate organization and, therefore, the government should report that organization as a component unit, and should report an asset related to the majority equity interest using the equity method.

This statement also requires that a component unit in which a government has a 100 percent equity interest account for its assets, deferred outflows of resources, liabilities, and deferred inflows of resources at acquisition value at the date the government acquired a 100 percent equity interest in the component unit. Transactions presented in flows statements of the component unit in that circumstance should include only transactions that occurred subsequent to the acquisition.

The requirements of this statement are effective for reporting periods beginning after December 15, 2018. Earlier application is encouraged. The requirements should be applied retroactively, except for the provisions related to reporting a majority equity interest in a component unit and reporting a component unit if the government acquires a 100 percent equity interest, which should be applied prospectively.

UNIFORM GUIDANCE, MICRO-PURCHASE THRESHOLD

Under the Uniform Guidance for federal programs, a micro-purchase is one for goods or services that, due to its relatively low value, does not require the government to abide by many of its ordinary competitive procedures, including small business set-asides. Because the contract is theoretically such a low amount, the contracting officer can pick virtually whatever company and product he or she wants to satisfy the procurement, so long as the price is reasonable. The standard micro-purchase threshold has been amended to increase the threshold to \$10,000, effective June 20, 2018. Entities are not required to increase the micro-purchase and simplified acquisition thresholds but, if they wish to do so, they must update their procurement policies and procedures to reflect the change in thresholds. They cannot retroactively make these changes effective prior to June 20, 2018.

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**CHASKA FIRE DEPARTMENT
RELIEF ASSOCIATION**

**CITY OF CHASKA
STATE OF MINNESOTA**

**ANNUAL FINANCIAL REPORT
For the Fiscal Year Ended
December 31, 2018**

Prepared By:

Noel J. Graczyk
Administrative Services Director
City of Chaska

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BOARD OF TRUSTEES
ELECTED AND EX-OFFICIO BOARD MEMBERS

ELECTED TRUSTEES:

<u>Trustee Office</u>	<u>Trustee Name</u>	<u>Term</u>
President	Jesse Davey	2017-2019
Vice President.....	Gregg Davies (1)	2016-2018
Secretary	Chris Pierce	2018-2020
Treasurer.....	Jason Buntin	2017-2019
Trustee	Travis Lindberg	2016-2018
Trustee	Kevin Trebiatowski	2018-2020

TRUSTEES APPOINTED BY CITY:

Fire Chief, City of Chaska	Tim Wiebe
Mayor, City of Chaska.....	Mark Windschitl
Administrative Services Director, City of Chaska.....	Noel Graczyk

(1) Retired member

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INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees and Management
 Chaska Fire Department Relief Association
 Chaska, Minnesota

REPORT ON THE FINANCIAL STATEMENTS

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Chaska Fire Department Relief Association (the Association) as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Association's basic financial statements as listed in the table of contents.

MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

AUDITOR'S RESPONSIBILITY

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Association's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

(continued)

OPINIONS

In our opinion, the financial statements referred to on the previous page present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of the Association as of December 31, 2018, and the respective changes in financial position thereof for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

OTHER MATTERS

Required Supplementary Information

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board (GASB), who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require the Schedule of Changes in Net Pension Liability and Related Ratios, the Schedule of City Contributions, and the Schedule of Investment Returns, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Association's basic financial statements. The introductory section and supplementary information, as listed in the table of contents, are presented for purposes of additional analysis and are not required parts of the basic financial statements.

The introductory section and supplementary information have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Malloy, Montague, Karnowski, Radosevich & Co., P. A.

Minneapolis, Minnesota
June 21, 2019

Basic Financial Statements:

- **Entity-Wide and Governmental Fund Financial Statements**
Governmental Activities – General Fund
- **Fiduciary Fund Financial Statements**
- **Notes to the Financial Statements**

Chaska Fire Department Relief Association

**GOVERNMENTAL ACTIVITIES - GENERAL FUND
STATEMENT OF NET POSITION AND BALANCE SHEET
December 31, 2018**

STATEMENT 1

ASSETS

Cash and Investments	<u>\$ 46,614</u>
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FUND BALANCE / NET POSITION

Unassigned Fund Balance / Unrestricted Net Position	<u>\$ 46,614</u>
---	------------------

The notes to the financial statements are an integral part of this statement.

Chaska Fire Department Relief Association

**GOVERNMENTAL ACTIVITIES - GENERAL FUND
STATEMENT OF ACTIVITIES AND REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
for the fiscal year ended December 31, 2018**

STATEMENT 2

PROGRAM EXPENDITURES / EXPENSES

General Government:

Conventions and Meetings	\$ 1,780
Other Expenditures/Expenses:	
Fund Raising	37,500
Reimbursable	8,560
Miscellaneous - Donations	16,436

TOTAL PROGRAM EXPENDITURES / EXPENSES	<u>64,276</u>
--	---------------

PROGRAM REVENUES

General Government:

Operating Grants & Contributions	
Fund Raising	35,486
Outside Donations	26,580

TOTAL PROGRAM REVENUES	<u>62,066</u>
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NET PROGRAM (EXPENDITURES / EXPENSES) AND REVENUES	(2,210)
---	---------

GENERAL REVENUES

Activities and Reimbursements	<u>3,227</u>
-------------------------------	--------------

CHANGE IN FUND BALANCE / NET POSTION	1,017
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FUND BALANCE / NET POSITION, January 1	<u>45,597</u>
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FUND BALANCE / NET POSITION, December 31	<u><u>\$ 46,614</u></u>
---	-------------------------

The notes to the financial statements are an integral part of this statement.

**SPECIAL PENSION TRUST FUND
STATEMENT OF PLAN NET POSITION
December 31, 2018**

STATEMENT 3

ASSETS

Cash and Investments:

U.S. Treasury Securities \$ 900,345

Domestic Equities 2,049,318

International Equities 467,271

Investment Pools / Mutual Funds:

Exchange Traded Funds 472,299

Mutual Funds 1,674,646

NET POSITION

RESTRICTED FOR PENSION BENEFITS \$ 5,563,879

The notes to the financial statements are an integral part of this statement.

SPECIAL PENSION TRUST FUND
STATEMENT OF CHANGES IN PLAN NET POSITION
for the fiscal year ended December 31, 2018

STATEMENT 4

ADDITIONS

Contributions:

State of Minnesota, Fire Aid	\$ 157,177
City of Chaska	307,845
Total Contributions	<u>465,022</u>

Investment Income:

Interest and Dividends	160,864
Net gain (loss) in fair value of investments	<u>(452,233)</u>
Total Investment Income	<u>(291,369)</u>

Less Investment Expense	<u>50,925</u>
Net Investment Income (Loss)	<u>(342,294)</u>

TOTAL ADDITIONS	<u>122,728</u>
------------------------	----------------

DEDUCTIONS

Benefit Payments:

Retirees, Monthly Benefit	262,823
Disability Benefit, Monthly Benefit	8,986
Survivor Benefit, Monthly Benefit	<u>82,713</u>
Total Benefit Payments	354,522

Administration:

Salaries - Treasurer and Secretary	6,000
Miscellaneous	<u>8,407</u>

TOTAL DEDUCTIONS	<u>368,929</u>
-------------------------	----------------

CHANGE IN PLAN NET POSITION	(246,201)
------------------------------------	-----------

NET POSITION RESTRICTED FOR PENSION BENEFITS,
JANUARY 1

5,810,080

DECEMBER 31

\$ 5,563,879

The notes to the financial statements are an integral part of this statement.

Note 1. Summary of Significant Accounting Policies

Authorized policies of the Chaska Fire Department Relief Association (CFDRA) conform to U.S. generally accepted accounting principles applicable to governmental units. The following is a summary of the significant accounting policies.

A.) Form of Government

The CFDRA was incorporated on March 3, 1891. It operates under the provisions of Minnesota State Statute Chapter 69.771 as amended. A board of nine trustees governs the CFDRA. The members of the CFDRA elect six trustees, each to a three-year term. The City appoints three trustees of which at least one is an elected member of the City Council. City appointed Trustee members may not hold any additional offices in the CFDRA.

B.) Financial Reporting Entity

The CFDRA is a fire relief association. In accordance with Governmental Accounting Standards Board (GASB) pronouncements and U.S. generally accepted accounting principles, these financial statements present the CFDRA and its component units, entities for which the CFDRA is considered to be financially accountable. The CFDRA does not have any component units.

C.) Entity-Wide Financial Statement Presentation

The entity-wide financial statements (the Statement of Net Position and the Statement of Activities) display information about the financial activities of the CFDRA, except for the Fiduciary Funds. Generally, the effect of any material interfund activity has been removed from the entity-wide financial statements. The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include charges to association members or others who use or directly benefit from goods, services, or privileges provided by a given function or segment, and grants or contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other internally directed revenues are reported instead as general revenues.

The entity-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

D.) Fund Definitions

The accounts of the CFDRA are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, deferred inflows/outflows of financial resources, fund equity, revenue, expenditures, additions, and deductions. Resources are allocated to and accounted for in individual funds based on the purposes for which they are to be spent and the means by which spending activities are controlled. The resources of the CFDRA are accounted for in two funds:

-
- General Fund (Governmental Fund Type) - This fund accounts for all financial resources except those that are required to be accounted for in the Special Fund.
 - Special Pension Trust Fund (Fiduciary Fund Type) – This fund accounts for financial resources to be used exclusively for benefit payments (retirement, disability, and dependency) and administration of the Special Pension Trust Fund.

E.) Fund Basis of Accounting

General Fund - The modified accrual basis of accounting and current financial resources measurement focus is followed for the General Fund of the CFDRA. Under this method of accounting, revenues are recognized when received in cash, except for revenues of a material amount that have not been received at the normal time of receipt and revenues susceptible to accrual. Revenues considered susceptible to accrual are those revenues that are both measurable and available to finance the CFDRA's operations during the year. For this purpose, the CFDRA considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Typically, the CFDRA does not have revenues that are susceptible to accrual. Expenditures are reported when the related liability is incurred.

Special Pension Trust Fund - The accrual basis of accounting and economic resources measurement focus are followed for the Special Pension Trust Fund of the CFDRA. Under this method, additions (revenues) are recognized in the accounting period in which they are earned and become measurable. Deductions (expenses) are recognized in the period incurred, if measurable. Future pension costs are computed periodically in accordance with Minnesota State Statute requirements. Contributions from the City of Chaska, and from the State of Minnesota in the form of the two-percent insurance premium tax and amortization aid are recognized when due, provided that the contributor has made a formal commitment to provide the contribution.

Typically, separate fund financial statements are provided for Governmental Funds. However, due to the simplicity of CFDRA operations, the Governmental Fund financial statements have been combined with the entity-wide statements. Separate fund financial statements are provided for the Fiduciary Fund. Since, by definition, Fiduciary Funds assets are being held for the benefit of a third party and cannot be used for other activities or obligations of the CFDRA, the Fiduciary Fund is excluded from the entity-wide statements.

F.) Income Tax

The CFDRA is a tax-exempt organization under Internal Revenue Code § 501(c)(4). The Association is subject to tax on income from any unrelated business.

The CFDRA is subject to the recognition requirements for uncertain income tax positions as required by the Financial Accounting Standards Board ASC 740-10 (formerly known as FASB Interpretation No. 48, Accounting for Uncertainty in Income Taxes). Income tax benefits are recognized for income tax positions taken or expected to be taken in a tax return, only when it is determined that the income tax position will more-likely-than-not be sustained upon examination by taxing authorities. The CFDRA has analyzed tax positions taken for filing with the Internal Revenue Service and state jurisdiction where it operates. The CFDRA believes that income tax filing positions will be sustained upon examination and does not anticipate any adjustments that would result in a material adverse effect on the CFDRA's financial condition and results of

NOTES TO THE FINANCIAL STATEMENTS
December 31, 2018

operations. Accordingly, the CFDRA has not recorded any reserves, or related accruals for interest and penalties for uncertain income tax positions at year end.

The CFDRA is subject to routine audits by taxing jurisdictions; however, there are currently no audits in progress for any open tax periods.

G.) Deposits

Cash accounts include Demand Deposit Accounts (DDA), also known as checking accounts, money market deposit accounts and non-negotiable certificates of deposit.

H.) Investments

Investments include negotiable certificates of deposits and all other securities purchased. Investments are reported at fair value. The CFDRA categorizes its fair value measurements within the fair value hierarchy established by accounting principles generally accepted in the United States of America. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; and, Level 3 inputs are significant unobservable inputs. Debt securities classified in Level 2 of the fair value hierarchy are valued using a matrix pricing technique. Matrix pricing is used to value securities based on the securities' relationship to benchmark quoted prices. See Note 2 for the CFDRA's recurring fair value measurements as of the current year-end.

I.) Net Position Classifications

In the entity-wide and fiduciary fund financial statements, net position represents the difference between assets, liabilities, and deferred inflows/outflows of financial resources, as applicable. Net position is displayed in three components:

Net Investment in Capital Assets – Consists of capital assets, net of accumulated depreciation reduced by any outstanding debt attributable to acquire capital assets.

Restricted Net Position – Consists of net position restricted when there are limitations imposed on their use through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

Unrestricted Net Position – All other net position that do not meet the definition of “restricted” or “net investment in capital assets”.

When both restricted and unrestricted resources are available for use, it is the Association's policy to first use restricted resources.

J.) Fund Balance Classifications

In the fund financial statements, governmental funds report fund balance in the classifications that disclose constraints for which amounts in those funds can be spent. These classifications are as follows:

Nonspendable – Consists of amounts that are not in spendable form, such as prepaid items, inventory, and other long-term assets.

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2018

Restricted – Consists of amounts related to externally imposed constraints established by creditors, grantors, or contributors; or constraints imposed by state statutory provisions.

Committed – Consists of internally imposed constraints that are established by resolution by the Board of Trustees. Those committed amounts cannot be used for any other purpose unless the Board of Trustees removes or changes the specified use by taking the same type of action it employed to previously commit those amounts.

Assigned – Consists of internally imposed constraints. These constraints consist of amounts intended to be used by the Association for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds, assigned amounts represent intended uses established by the governing body or by an official to which the governing body delegates the authority.

Unassigned – The residual classification for the General Fund.

When both restricted and unrestricted resources are available for use, it is the Association's policy to first use restricted resources, and then use unrestricted resources as they are needed.

When committed, assigned, or unassigned resources are available for use, it is the Association's policy to use resources in the following order: 1) committed, 2) assigned, and 3) unassigned.

K.) Capital Assets

All capital assets belong to the City and are expensed at the time of purchase. The CFDRA does not have any capital assets.

L.) Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

M.) Actuarial Liability

The actuarial accrued pension liability has been calculated as of December 31, 2018 in accordance with GASB Statement No. 67. Actuarial liabilities are not recorded in the basic financial statements under accounting principles generally accepted in the United States of America. Instead, pension benefits payable to individual members are accrued in the Special Pension Trust Fund when due and payable upon retirement.

Note 2. Cash and Investments**A.) Components of Cash and Investments**

Cash and investments at year-end consist of the following:

Deposits	\$ 46,614
Investments	<u>5,563,879</u>
Total Cash and Investments	<u>\$5,610,493</u>

Cash and investments are reported on the basic financial statements as follows:

Statement of Net Position and Balance Sheet –	
Governmental Fund	\$ 46,614
Statement of Plan Net Position –	
Fiduciary Fund	<u>5,563,879</u>
Total Cash and Investments	<u>\$5,610,493</u>

B.) Deposits

In accordance with applicable Minnesota Statutes, the Association maintains deposits at depository banks authorized by the Board of Trustees, including checking accounts, savings accounts, and nonnegotiable certificates of deposit.

The following is considered the most significant risk associated with deposits:

Custodial Credit Risk – In the case of deposits, this is the risk that in the event of a bank failure, the Association's deposits may be lost.

Minnesota Statutes require that all deposits be protected by federal deposit insurance, corporate surety bond, or collateral. The fair value of collateral pledged must equal 110 percent of the deposits not covered by federal deposit insurance or corporate surety bonds. Authorized collateral includes treasury bills, notes, and bonds; issues of U.S. government agencies; general obligations rated "A" or better; revenue obligations rated "AA" or better; irrevocable standard letters of credit issued by the Federal Home Loan Bank; and certificates of deposit. Minnesota Statutes require that securities pledged as collateral be held in safekeeping in a restricted account at the Federal Reserve Bank or in an account at a trust department of a commercial bank or other financial institution that is not owned or controlled by the financial institution furnishing the collateral. The CFDR has no additional deposit policies addressing custodial credit risk.

At December 31, 2018, the carrying amount and bank balance of the CFDR deposits were \$46,614 and \$46,586 respectively. The entire bank balance was covered by federal depository insurance.

C.) Investments

The CFDRA has the following investments at year-end:

Investment Type	Carrying Value	Fair Value Measurement	Interest Rate Risk - Maturities (Years)		
			Less than 1	1 - 5	6 - 10
U. S. Treasury Securities	\$ 900,345	Level 1	\$0	\$900,345	\$0
Domestic Equities	2,049,318	Level 1	N/A	N/A	N/A
International Equities	467,271	Level 1	N/A	N/A	N/A
Investment Pools/Mutual Funds	1,773,755	Level 1	N/A	N/A	N/A
Investment Pools/Mutual Funds	<u>373,190</u>	NAV	N/A	N/A	N/A
Total Investments	<u>\$5,563,879</u>				

N/A - Not Applicable

NAV - Based on net asset value, with no unfunded commitments, daily redemption frequency, and no notice is required

Investments are subject to various risks, the following of which are considered the most significant:

Custodial Credit Risk – For investments, this is the risk that in the event of a failure of the counterparty to an investment transaction (typically a broker-dealer) the CFDRA would not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The CFDRA does not have a formal investment policy addressing custodial credit risk, but typically limits its exposure by purchasing insured or registered investments, or by the control of who holds the securities.

Credit Risk – This is the risk that an issuer or other counter party to an investment will not fulfill its obligations. The CFDRA follows the limitation of investment types specified in Minnesota Statute 356A.06, subd. 7 (long list). The CFDRA does not have a formal investment policy addressing credit risk. The mutual fund balance includes \$373,190 rated AAA by S&P. The remaining investments are not rated.

Concentration Risk – This is the risk associated with investing a significant portion of the CFDRA's investments (considered 5 percent or more) in the securities of a single issuer, excluding U.S. guaranteed investments (such as Treasuries), investment pools, and mutual funds. The CFDRA does not have a formal investment policy addressing concentration risk.

Interest Rate Risk – This is the risk of potential variability in the fair value of fixed rate investments resulting from changes in interest rates (the longer the period for which an interest rate is fixed, the greater the risk). The CFDRA does not have a formal investment policy addressing interest rate risk.

Note 3. Risk Management

The CFDRA is exposed to various risks of loss related to theft of assets for which the CFDRA carries commercial policies. There were no significant reductions in insurance from the previous year or settlements in excess of insurance coverage for any of the past three fiscal years.

Note 4. Public Employee Retirement Systems (PERS)**Plan Description**

Plan Administration. Chaska Fire Department Relief Association (CFDRA) administers the CFDRA Pension Plan (CFDRAPP) - a single-employer defined benefit pension plan that provides pensions for all members in good standing of the Chaska Volunteer Fire Department Relief Association. State Statutes grants the authority to establish and amend the benefit terms to the CFDRA Board of Trustees (CFDRA Board) with consent of the City Council.

Plan Membership. At December 31, 2018, pension plan membership consisted of the following as used to determine Net Pension Liability (Asset) as of December 31, 2018:

Inactive plan members receiving benefits:	
Retirees	42
Disability	2
Surviving spouses/beneficiaries	11
Inactive plan members entitled to but not yet receiving benefits	6
Active plan members	45
Total	<u>106</u>

Benefits provided. At December 31, 2018, pension plan benefits consisted of the following:

(a) Individuals who become Members prior to November 4, 2013:

- (i) Monthly Service Pension: \$2.185 per month of service effective January 1, 2017. The maximum number of months is 360. The benefit is reduced 4% for each year of service less than 20.
- (ii) In lieu of monthly payments, a member may elect a lump sum service pension based on completed years of service up to 30 years. The current lump sum pension is based on \$6,486 per year of service, plus a Supplemental Benefit of 10% of the regular lump sum distribution, but not more than \$1,000. The benefit is reduced 4% for each year of service less than 20.
- (iii) Deferred Service Pension: Termination prior to age 50 with at least 10 years of service. The deferred pension is payable at age 50 and is reduced by 4% for each year of service less than 20.
- (iv) Survivor Benefits: If an active, deferred, or retired member dies, the following benefits are available:

Spousal and Children's Benefits: Surviving Spouse receives 100% of member's monthly pension for life or until marriage. The surviving spouse may also elect a lump sum benefit as described above, plus a Supplemental Benefit of 20% of the regular lump sum distribution, but not more than \$2,000.

Surviving children receive 100% of member's monthly pension payable immediately at death of an active or inactive member, payable until age 18. If the child is enrolled in college or technical school, the payments will continue until age 22.

The maximum family benefit is 100% of the member's accrued benefit.

(b) Individuals who become Members after November 4, 2013:

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2018

-
- (i) The member is entitled to a lump sum service pension based on completed years of service up to 25 years. The current lump sum pension is based on \$6,486 per year of service, plus a Supplemental Benefit of 10% of the regular lump sum distribution, but not more than \$1,000. The benefit is reduced 4% for each year of service less than 20.
 - (ii) Deferred Service Pension: Termination prior to age 50 with at least 10 years of service. The deferred pension is payable at age 50 and is reduced 4% for each year of service less than 20.
 - (iii) Survivor Benefits: If an active, deferred, or retired member dies, the surviving spouse, children or estate will receive 100% of the member's lump sum benefit plus a Supplemental Survivor Benefit in the amount of 20% of the total benefit paid, but not more than \$2,000.
- (c) Disability Benefits: A disabled member will receive the amount of their monthly service pension or lump sum service pension based on credited service as of the date the member became eligible for a disability benefit.

These benefit provisions are established and can be amended by the CFDRA's membership with approval by the Chaska City Council. Benefit provisions are within the limitations established by Minnesota State Statutes. On October 15, 2018, the Chaska City Council modified benefit provisions to increase the monthly benefit from \$2.185 to \$2.4525 per month of service and to increase the lump sum benefits from \$6,486 to \$7,100 per year of service effective as of January 1, 2019.

Contributions. State Statutes grants the authority to establish and amend the contribution requirements of the City to the CFDRA Board. The CFDRA Board establishes rates based on an actuarially determined rate recommended by an independent actuary. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by plan members during the year, with an additional amount to finance any unfunded accrued liability. The City is required to contribute actuarially determined rate.

Investments

Investment Policy. The pension plan's policy in regard to the allocation of invested assets is established and may be amended by the CFDRA Board by a majority vote of its members. It is the policy of the CFDRA Board to pursue an investment strategy that reduces risk through the prudent diversification of the portfolio across a broad selection of distinct asset classes. The pension plan's investment policy discourages the use of cash equivalents, except for liquidity purposes, and aims to refrain from dramatically shifting asset class allocations over short time spans. The following was the Board's adopted asset allocation policy as of December 31, 2018:

Asset Class	Target Allocation
Domestic Equity	35.00%
International Equity	20.00%
Fixed Income	10.00%
Real Estate	10.00%
Cash	25.00%
Total	<u>100.00%</u>

Rate of Return. For the year ended December 31, 2018, the annual money-weighted rate of return on pension plan investments, net of pension plan investment expense, was (5.9%). The money-weighted

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2018

rate of return expresses investment performance, net investment expense, adjusted for changing amounts as actually invested.

Net Pension Liability of the CFDRA

The components of the net pension liability (asset) of the CFDRA at December 31, 2018, were as follows:

Total Pension Liability	\$ 5,321,449
Plan Fiduciary Net Position	<u>(5,563,879)</u>
CFDRA's Net Pension Liability(Asset)	<u>\$ (242,430)</u>
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	104.56%

Actuarial assumptions. The total pension liability was determined by an actuarial valuation as of December 31, 2018 using the following actuarial assumptions, applied to all periods included in the measurements.

Inflation	2.75 percent
Salary Increases	Not applicable as plan members are paid on call volunteers
Investment Rate of Return	6.25 percent, net of pension plan investment expense, including inflation
20-year municipal bond yield	3.71%

Mortality rates were based on the following.

Healthy Pre-retirement: RP-2014 employee generational mortality table projected with mortality improvement scale MP-2016 from a base year of 2006.

Healthy Post-retirement: RP-2014 annuitant generational mortality table projected with mortality improvement scale MP-2016 from a base year of 2006. Male rates are adjusted by a factor of 0.96.

Disabled: RP-2014 annuitant generational mortality table projected with mortality improvement scale MP-2016 from a base year of 2006. Male rates are adjusted by a factor of 0.96.

The demographic actuarial assumptions used in the December 31, 2018 valuation were based on the same assumptions used in the June 30, 2018 PERA Police and Fire actuarial valuation, except that the CFDRA uses a separate retirement rate assumption based on a review completed in 2016. The economic actuarial assumptions are reviewed annually as part of the CFDRA's annual valuation.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2018

of geometric real rates of return for each major asset class included in the pension plan's target asset allocation as of December 31, 2018 (see the discussion of the pension plan's investment policy) are summarized in the following table:

Asset Class	Long-Term Expected Real Rate of Return	Long-Term Expected Nominal Rate of Return
Domestic Equity	5.39%	8.14%
International Equity	5.20%	7.95%
Fixed Income	1.98%	4.73%
Real Estate	4.25%	7.00%
Cash	0.79%	3.54%
Total		6.95%
Less: Investment Expense		(0.80%)
Total (weighted average, Rounded to 1/4%)		6.25%

Discount rate. The discount rate used to measure the total pension liability was 6.25 percent. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that City contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the net pension liability (asset) to changes in the discount rate. The following presents the net pension liability (asset) of the CFDRA, calculated using the discount rate of 6.25 percent, as well as what the CFDRA's net pension liability (asset) would be if it were calculated using a discount rate of 1-percentage-point lower (5.25 percent) or 1-percentage-point higher (7.25 percent) than the current rate:

	1% Decrease (5.25%)	Current Discount Rate (6.25%)	1% Increase (7.25%)
CFDRA net pension liability (asset)	\$300,493	(\$242,430)	(\$699,600)

Alaska Fire Department Relief Association

**SPECIAL PENSION TRUST FUND
 REQUIRED SUPPLEMENTARY INFORMATION
 SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS**

EXHIBIT 1

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u> ²
Total Pension Liability					
Service Cost	\$ 97,600	\$ 76,833	\$ 74,777	\$ 76,662	\$ 74,610
Interest	323,454	307,707	318,368	323,774	324,731
Changes of Benefits Terms	-	229,268	-	-	248,676
Differences between expected and actual experience	-	23,511	-	(42,040)	-
Changes of Assumptions	-	68,838	-	-	-
Benefit payments, including refunds of member contributions	(354,522)	(595,443)	(451,119)	(517,365)	(318,551)
Net change in total pension liability	66,532	110,714	(57,974)	(158,969)	329,466
Total Pension Liability – beginning ¹	5,254,917	5,144,203	5,202,177	5,361,146	5,031,680
Total Pension Liability - ending (a)	<u>\$5,321,449</u>	<u>\$5,254,917</u>	<u>\$5,144,203</u>	<u>\$5,202,177</u>	<u>\$5,361,146</u>
Plan Fiduciary Net Position					
Contributions - employer	\$ 465,022	\$ 443,793	\$ 427,285	\$ 401,321	\$ 361,296
Contributions - member	-	-	-	-	-
Net investment income	(342,294)	819,964	408,073	(220,343)	232,061
Benefit payments, including refunds of member contributions	(354,522)	(595,443)	(451,119)	(517,365)	(318,551)
Administrative expense	(14,407)	(10,295)	(11,561)	(4,226)	(9,463)
Other	-	-	-	-	-
Net change in plan fiduciary net position	(246,201)	658,019	372,678	(340,613)	265,343
Plan Fiduciary Net Position - beginning	5,810,080	5,152,061	4,779,383	5,119,996	4,854,653
Plan Fiduciary Net Position - ending (b)	<u>\$5,563,879</u>	<u>\$5,810,080</u>	<u>\$5,152,061</u>	<u>\$4,779,383</u>	<u>\$5,119,996</u>
CFDRA's Net Pension Liability (Asset) - Ending (a) - (b)	<u>\$(242,430)</u>	<u>\$(555,163)</u>	<u>\$ (7,858)</u>	<u>\$ 422,794</u>	<u>\$ 241,150</u>
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	104.56%	110.6%	100.15%	91.87%	95.50%

Notes to Schedule:

- ¹ The 2013 results are shown for transition purposes only. They do not reflect what was actually recognized on the 2013 Financial Statements.
² Information for 2013 and prior years not available.

Chaska Fire Department Relief Association

SPECIAL PENSION TRUST FUND
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CITY CONTRIBUTIONS

	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Actuarially Determined Contribution (ADC) ¹	\$165,134	\$265,347	\$265,347	\$267,302	\$267,302	\$293,799	\$293,799	\$246,000	\$246,000	\$221,350
Contributions in Relation to the ADC	465,022	436,793	427,285	401,321	361,296	364,512	298,250	299,930	271,345	266,139
Contribution Deficiency (Excess)	(\$299,888)	(\$171,446)	(\$161,938)	(\$134,019)	(\$93,994)	(\$70,713)	(\$4,451)	(\$53,930)	(\$25,345)	(\$44,789)

EXHIBIT 2

Notes to Schedule

¹ ADC amounts are equal to statutory requirements under MN Statutes 424A.092 and 69.773.

Valuation Date:

Actuarially determined contribution rates are calculated as of December 31, either two or three years prior to the end of the fiscal year in which contributions are reported.

Methods and assumptions used to determine contribution rates:

Actuarial Cost Method	Entry Age Normal actuarial level dollar cost method
Amortization Method	Actuarial Losses - Amortize loss over 10 years per Minnesota Statutes 69.773, Subd 4. (d)(3)(i). Plan Changes - Amortize over 20 years per Minnesota Statutes 69.773, Subd 4. (d)(3)(v).
Remaining Amortization Period	13 years as of December 31, 2018
Asset Valuation Method	Market Value
Inflation	2.75%
Salary Increases	0%, including inflation
Investment Rate of Return	5.0% as per Minnesota State Statutes Chapter 356.215, Subdivision 8
Retirement Age	The latest of age 50 or after 20 years of service
Mortality	RP-2000 Combined Mortality Table, fully generational

SPECIAL PENSION TRUST FUND
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CITY CONTRIBUTIONS

Other Information:

In 2009, benefit terms were modified to eliminate Funeral benefits. The benefit for surviving child was modified from \$25 per month to 25% of the members benefit payable at age 50.

In 2011, benefits terms were modified to change the surviving spouse benefits from 75% of the member's monthly benefit for life to 100% of the member's monthly benefit for life. The survivor benefit for surviving children was modified to change the benefit from 25% to 100% of the member's monthly pension.

On November 4, 2013, benefit terms were modified to add a \$6,000 per year of service lump sum benefit option for individuals who became members before November 4, 2013. Individuals that became members after November 4, 2013 are only entitled to a lump sum service pension.

On May 5, 2014, benefit terms were modified to increase the monthly benefit from \$1,975 to \$2,085 per month of service and to increase the lump sum benefit from \$6,000 to \$6,255 per year of service effective as of June 1, 2014.

In November 7, 2016, benefit terms were modified to increase the monthly benefit from \$2,085 to \$2,185 per month of service and to increase the lump sum benefit from \$6,255 to \$6,486 per year of service effective as of January 1, 2017.

On October 15, 2018, benefit terms were modified to increase the monthly benefit from \$2,185 to \$2,452.5 per month of service and to increase the lump sum benefit from \$6,486 to \$7,100 per year of service effective as of January 1, 2019.

SPECIAL PENSION TRUST FUND
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF INVESTMENT RETURNS

EXHIBIT 3

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014¹</u>
Annual money-weighted rate of return, net of investment expense	(5.9%)	16.3%	8.7%	(4.5%)	4.8%

Notes to Schedule

¹ Information for 2013 and prior years not available.

Chaska Fire Department Relief Association

**SPECIAL PENSION TRUST FUND
HISTORY OF ADDITIONS BY SOURCE AND TYPE
LAST TEN FISCAL YEARS
(UNAUDITED)**

EXHIBIT 4

Fiscal Year	State Contribution and Supplemental Benefit Aid				City Contribution				Additional			Other Sources		Total Sources (Loss)
	2% of Premium	% Inc. (Dec.)	% of Sources	% Inc. (Dec.)	Formula as Adjusted		% Inc. (Dec.)	% of Sources	Net Investment Income (Loss) (1)	% of Sources				
					City	Additional								
2009	\$79,332	(15.4%)	12.1%	(0.2%)	\$121,807	\$65,000	0.0%	9.9%	\$391,272	59.5%	\$657,411			
2010	83,772	5.6%	14.8%	0.6%	122,573	65,000	0.0%	11.5%	295,169	52.1%	566,514			
2011 (1)	94,569	12.9%	31.5%	14.51%	140,361	65,000	0.0%	21.7%	(1,433)	N/A	298,497			
2012	95,646	1.1%	17.2%	(2.0%)	137,604	65,000	0.0%	11.7%	258,182	46.4%	556,432			
2013	134,758	40.9%	14.5%	19.7%	164,754	65,000	0.0%	7.0%	567,803	60.8%	932,315			
2014 (2)	136,013	0.9%	22.9%	36.7%	225,283	N/A	N/A	N/A	232,061	39.1%	593,357			
2015 (1)	146,680	7.8%	36.5%	13.0%	254,641	N/A	N/A	N/A	(220,343)	N/A	180,978			
2016	151,139	3.0%	18.1%	8.4%	276,146	N/A	N/A	N/A	408,073	48.8%	835,358			
2017	158,712	5.0%	12.6%	3.2%	285,081	N/A	N/A	N/A	819,964	64.9%	1,263,757			
2018 (1)	157,177	(1.0%)	33.8%	8.0%	307,845	N/A	N/A	N/A	(342,294)	N/A	122,728			

Notes:

- (1) Investment Loss is excluded when the percentage of total sources is calculated.
(2) Beginning in 2014, additional City Contribution included in Formula.

Chaska Fire Department Relief Association

SPECIAL PENSION TRUST FUND
HISTORY OF DEDUCTIONS BY TYPE
LAST TEN FISCAL YEARS
(UNAUDITED)

EXHIBIT 5

Fiscal Year	Pension Payments		Other		Total Deductions	% of Total Sources (1)
	Pension Payments	% of Total Sources (1)	Other	% of Total Sources (1)		
2009 (2)	\$230,790	35.1%	\$14,859	2.3%	\$245,649	37.4%
2010	244,347	43.1%	8,784	1.6%	253,131	44.7%
2011	272,079	90.7%	4,760	1.6%	276,839	92.3%
2012	280,812	50.5%	13,668	2.5%	294,480	52.9%
2013	301,511	32.3%	33,182	3.6%	334,693	35.9%
2014	318,551	53.7%	9,463	1.6%	328,014	55.3%
2015	517,365	128.9%	4,226	1.1%	521,591	130.0%
2016	451,119	54.0%	11,561	1.4%	462,680	55.4%
2017	595,443	47.1%	10,295	0.8%	605,738	47.9%
2018	354,522	76.2%	14,407	3.1%	368,929	79.3%

Notes:

- (1) Investment Loss is excluded when the percentage of total sources is calculated.
- (2) Starting in 2009, Funeral Benefit is included in "other" instead of "Pension Payments". Funeral Benefit no longer provided starting in 2010 in accordance with State Statute.

Chaska Fire Department Relief Association

**SPECIAL PENSION TRUST FUND
HISTORY OF ANNUAL BENEFITS
LAST TEN FISCAL YEARS
(UNAUDITED)**

EXHIBIT 6

Fiscal Year	Monthly Pension Benefit per Month of Service	Lump Sum Pension Benefit per Year of Service
2009	\$1,975	N/A
2010	1,975	N/A
2011	1,975	N/A
2012	1,975	N/A
2013 (1)	1,975	\$6,000
2014 (2)	2,085	6,255
2015	2,085	6,255
2016	2,085	6,255
2017 (3)	2,185	6,486
2018	2,185	6,486

Notes:

- (1) Beginning in 2013, a lump sum benefit option was added to the pension plan.
- (2) Benefit Increase as of June 1, 2014.
- (3) Benefit Increase as of January 1, 2017.

CHASKA FIRE DEPARTMENT
RELIEF ASSOCIATION

Special Purpose Audit Reports

Year Ended
December 31, 2018

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CHASKA FIRE DEPARTMENT
RELIEF ASSOCIATION

Special Purpose Audit Reports
Year Ended December 31, 2018

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INDEPENDENT AUDITOR'S REPORT ON
INTERNAL CONTROL OVER FINANCIAL REPORTING

To the Board of Trustees and Management
Chaska Fire Department Relief Association
Chaska, Minnesota

In planning and performing our audit of the financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Chaska Fire Department Relief Association (the Association) as of and for the year ended December 31, 2018, and the related notes to the financial statements, in accordance with auditing standards generally accepted in the United States of America, we considered the Association's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control. Accordingly, we do not express an opinion on the effectiveness of the Association's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. In addition, because of inherent limitations in internal control, including the possibility of management override of controls, misstatements due to error or fraud may occur and not be detected by such controls. However, as described below, we identified two deficiencies in internal control that we consider to be material weaknesses.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the Association's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described as items 2018-001 and 2018-002, in the accompanying Schedule of Findings, to be material weaknesses.

This report is intended solely for the information and use of management, the Board of Trustees of the Association, others within the Association, and the state of Minnesota and is not intended to be, and should not be, used by anyone other than these specified parties.

Malloy, Montague, Karnowski, Radosevich & Co., P.A.
Minneapolis, Minnesota
June 21, 2019

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INDEPENDENT AUDITOR'S REPORT
ON MINNESOTA LEGAL COMPLIANCE

To the Board of Trustees and Management
 Chaska Fire Department Relief Association
 Chaska, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America, the financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Chaska Fire Department Relief Association (the Association) as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Association's basic financial statements, and have issued our report thereon dated June 21, 2019.

MINNESOTA LEGAL COMPLIANCE

The *Minnesota Legal Compliance Audit Guide for Relief Associations*, promulgated by the State Auditor pursuant to Minnesota Statutes § 6.65, contains two categories of compliance to be tested in audits of relief associations: deposits and investments, and relief associations.

In connection with our audit, nothing came to our attention that caused us to believe that the Association failed to comply with the provisions of the *Minnesota Legal Compliance Audit Guide for Relief Associations*, except as described in the Schedule of Findings as item 2018-003. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the Association's noncompliance with the above referenced provisions.

This report is intended solely for the information and use of those charged with governance and management of the Association, and the State Auditor and is not intended to be, and should not be, used by anyone other than these specified parties.

Malloy, Montague, Karnowski, Radosevich & Co., P.A.
 Minneapolis, Minnesota
 June 21, 2019

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CHASKA FIRE DEPARTMENT
RELIEF ASSOCIATION

Schedule of Findings
Year Ended December 31, 2018

FINDINGS – MATERIAL WEAKNESSES IN INTERNAL CONTROLS OVER FINANCIAL REPORTING

2018-001 LACK OF SEGREGATION OF DUTIES

Finding – A fundamental concept in a good system of internal control is the segregation of duties. The basic premise is that no one individual should have access to both physical assets and the related accounting records or to all phases of a transaction. If the segregation of duties is inadequate, there is a resulting danger that intentional fraud or unintentional errors could occur and not be detected. Although we believe the Chaska Fire Department Relief Association (the Association) has taken steps to segregate incompatible duties the best it can considering the size of the entity, we believe the size of the accounting staff prohibits complete adherence to this concept. As a result, the Association has a lack of segregation of duties.

2018-002 IMPROPER RECEIPT DOCUMENTATION

Finding – The Association conducts several fundraising activities, the proceeds of which are used to help support its General Fund. The Association receives funds from a number of sources, including donations, a raffle, a fishing tournament, food and beverage sales, and so on. The records kept by the Association do not adequately identify the source or amount of the proceeds deposited from each of these activities. Further, the internal controls over the processing of these cash transactions do not provide for the adequate safeguarding of these assets.

FINDINGS – MINNESOTA LEGAL COMPLIANCE

2018-003 SPECIAL PENSION TRUST FUND DISBURSEMENTS

Finding – Minnesota Statutes § 424A.05 requires checks or authorizations for electronic funds transfers for disbursements authorized from the Special Pension Trust Fund be signed by the relief association treasurer and at least one other elected trustee who has been designated by the Board of Trustees to sign the checks or authorizations. For the year ended December 31, 2018, disbursements from the Association's Special Pension Trust Fund did not have the required two signatures.

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June 21, 2019

To the Board of Trustees and Management
 Chaska Fire Department Relief Association
 Chaska, Minnesota

The following is a summary of our audit work, key conclusions, and other information that we consider important or that is required to be communicated to the Board of Trustees, administration, or those charged with governance of the Chaska Fire Department Relief Association (the Association).

OUR RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA

We have audited the financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Association as of and for the year ended December 31, 2018. Professional standards require that we provide you with information about our responsibilities under auditing standards generally accepted in the United States of America as well as certain information related to the planned scope and timing of our audit. We have communicated such information to you verbally and in our audit engagement letter. Professional standards also require that we communicate the following information related to our audit.

PLANNED SCOPE AND TIMING OF THE AUDIT

We performed the audit according to the planned scope and timing previously discussed and coordinated in order to obtain sufficient audit evidence and complete an effective audit.

AUDIT OPINION AND FINDINGS

Based on our audit of the Association's financial statements for the year ended December 31, 2018:

- We have issued an unmodified opinion on the Association's financial statements. The Association has elected not to present the management's discussion and analysis, which accounting principles generally accepted in the United States of America has determined necessary to supplement, although not required to be part of, the basic financial statements. Our opinion on the basic financial statements is not affected by this missing information.
- We reported two material weaknesses in the Association's internal control over financial reporting:
 1. The Association does not have adequate segregation of duties related to internal controls over financial reporting.
 2. The records kept by the Association do not adequately identify the source or amount of proceeds deposited for various fundraising activities. The internal controls over the processing of these transactions do not provide for the adequate safeguarding of assets.

- We reported one finding based on our testing of the Association's compliance with Minnesota laws and regulations:
 1. Minnesota Statutes § 424A.05 requires checks or authorizations for electronic funds transfers for disbursements authorized from the Special Pension Trust Fund be signed by the relief association treasurer and at least one other elected trustee who has been designated by the Board of Trustees to sign the checks or authorizations. For the year ended December 31, 2018, disbursements from the Association's Special Pension Trust Fund did not have the required two signatures.

SIGNIFICANT ACCOUNTING POLICIES

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Association are described in Note 1 of the notes to basic financial statements.

No new accounting policies were adopted and the application of existing policies was not changed during the year ended December 31, 2018, however, the Association implemented the following governmental accounting standard during the fiscal year:

- Governmental Accounting Standards Board (GASB) Statement No. 85, *Omnibus 2017*, which addressed issues that have been identified during implementation and application of certain GASB statements.

We noted no transactions entered into by the Association during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

ACCOUNTING ESTIMATES AND MANAGEMENT JUDGMENTS

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements includes the following:

Pension Benefits – The Association has disclosed an actuarial accrued liability that was calculated using actuarial methodologies described in GASB Statement No. 67. The actuarial calculations include significant assumptions, including projected changes, investment returns, retirement ages, and turnover rates.

We evaluated the key factors and assumptions used by management to develop the estimate in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

CORRECTED AND UNCORRECTED MISSTATEMENTS

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. There were no misstatements detected as a result of audit procedures that were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

DIFFICULTIES ENCOUNTERED IN PERFORMING THE AUDIT

We encountered no significant difficulties in dealing with management in performing and completing our audit.

DISAGREEMENTS WITH MANAGEMENT

For purposes of this report, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

MANAGEMENT REPRESENTATIONS

We have requested certain representations from management that are included in the management representation letter dated June 21, 2019.

MANAGEMENT CONSULTATIONS WITH OTHER INDEPENDENT ACCOUNTANTS

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Association's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

OTHER AUDIT FINDINGS OR ISSUES

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Association's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

OTHER MATTERS

We applied certain limited procedures to the Schedule of Changes in Net Pension Liability and Related Ratios, Schedule of City Contributions, and Schedule of Investment Returns, which are required supplementary information (RSI) that supplement the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were not engaged to report on the introductory section and supplementary information, which accompany the financial statements, but are not RSI. The introductory section and supplementary information have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

CLOSING

We would be pleased to further discuss any of the information contained in this report or any other concerns that you would like us to address. We would also like to express our thanks for the courtesy and assistance extended to us during the course of our audit.

This report is intended solely for the information and use of the Board of Trustees, management of the Association, and the state of Minnesota and is not intended to be, and should not be, used by anyone other than these specified parties.

Malloy, Montague, Karnowski, Radosевич & Co., P.A.

MALLOY, MONTAGUE, KARNOWSKI, RADOSEVICH & CO., P.A.
Minneapolis, Minnesota

CLAIMS ROSTER REPORT

FOR COUNCIL MEETING:

August 19, 2019

Paid and Unpaid Invoices:

Check #'s 329264-329483

\$3,009,571.78

Paid Electronic Invoices:

Wire #'s 1995-2011

\$1,295,394.83

Amount for Approval-Council Meeting:

August 19, 2019

\$4,304,966.61

Checks



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City of Chaska
VENDOR INVOICE LIST

P 1
apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
100003 2XL CORPORATION									
254855		07/31/2019	082019	329273	4,431.92	08/30/2019	INV	PD	Gym Wipes
CHECK DATE: 08/20/2019									
100013 A & B AUTO ELECTRIC INC									
70805		08/02/2019	082019	329274	140.00	09/02/2019	INV	PD	PARK TRACTOR ALTERNATOR
CHECK DATE: 08/20/2019									
100016 ABM EQUIPMENT & SUPPLY INC									
0160624-IN		07/30/2019	082019	329275	2,353.00	08/30/2019	INV	PD	#204 SETUP-MOUNTING OF SE
CHECK DATE: 08/20/2019									
0160775-IN		08/07/2019	082019	329275	477.18	09/07/2019	INV	PD	QUICK COUPLER FOR BOOM TR
CHECK DATE: 08/20/2019									
0160781-IN		07/31/2019	082019	329275	368.92	08/30/2019	INV	PD	#704 COUPLERS
CHECK DATE: 08/20/2019									
					3,199.10				
100026 DENWIN INC									
K85623/2		08/04/2019	082019	329276	15.38	09/04/2019	INV	PD	nuts and bolts, tape meas
CHECK DATE: 08/20/2019									
103825 ACUSHNET COMPANY									
907908863		08/08/2019	082019	329277	502.69	10/07/2019	INV	PD	RESALE
CHECK DATE: 08/20/2019									
100843 AH HERMEL COMPANY									
782288		07/24/2019	082019	329278	188.28	08/24/2019	INV	PD	Concession Resale & AOA P
CHECK DATE: 08/20/2019									
782324		07/24/2019	082019	329278	89.16	08/24/2019	INV	PD	Concession Resale
CHECK DATE: 08/20/2019									
783639		07/31/2019	082019	329278	534.96	08/30/2019	INV	PD	Concession Resale
CHECK DATE: 08/20/2019									
784107		08/02/2019	082019	329278	252.17	09/02/2019	INV	PD	Concession Resale
CHECK DATE: 08/20/2019									
					1,064.57				
100048 AIM ELECTRONICS INC									



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City of Chaska
VENDOR INVOICE LIST

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
41915		07/25/2019	082019	329279	2,860.00	08/25/2019	INV	PD	SCOREBOARD PARTS FOR FIEL
CHECK DATE: 08/20/2019									
100068 ALOE CARE INTERNATIONAL LLC									
219738		07/25/2019	082019	329280	396.73	08/24/2019	INV	PD	RESALE
CHECK DATE: 08/20/2019									
100122 ARAMARK REFRESHMENT SERVICES									
1377858		08/08/2019	082019	329281	141.80	09/08/2019	INV	PD	COFFEE FOR FIRE DEPT
CHECK DATE: 08/20/2019									
100146 ASPEN MILLS INC									
240644		07/24/2019	082019	329282	255.59	08/23/2019	INV	PD	DUTY UNIFORM - M VANHOFWE
CHECK DATE: 08/20/2019									
240646		07/24/2019	082019	329282	56.95	08/23/2019	INV	PD	DUTY UNIFORM - Z BONNEMA
CHECK DATE: 08/20/2019									
241457		08/07/2019	082019	329282	158.88	09/06/2019	INV	PD	UNIFORM - K GRAVALIN
CHECK DATE: 08/20/2019									
					471.42				
100155 AUBURN MANOR									
SEP 2019	190001	08/02/2019	082019	329283	200.00	09/01/2019	INV	PD	SEP 2019 SENIOR CITIZEN D
CHECK DATE: 08/20/2019									
107572 BAKER TILLY VIRCHOW KRAUSE LLP									
BT1451211		07/17/2019	082019	329284	13,150.00	08/17/2019	INV	PD	STAFFING STUDY
CHECK DATE: 08/20/2019									
100174 BAUER BUILT TIRE AND BATTERY									
180250754		07/30/2019	082019	329285	1,554.12	08/30/2019	INV	PD	SQUAD CAR TIRES
CHECK DATE: 08/20/2019									
180250768		07/30/2019	082019	329285	392.32	08/30/2019	INV	PD	#301 FIRE DEPT PICKUP
CHECK DATE: 08/20/2019									
180251079		08/08/2019	082019	329285	305.00	09/15/2019	INV	PD	TIRES FOR GREENS MOWERS (
CHECK DATE: 08/20/2019									



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City of Chaska
VENDOR INVOICE LIST

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
					2,251.44				
107788 BISEK, CODY									
31672		08/14/2019	082019	329286	195.21	09/14/2019	INV	PD	METER DEPOSIT REFUND-2516
CHECK DATE:	08/20/2019								
107753 BITUMINOUS ROADWAYS INC									
53290160-1		08/09/2019	082019	329287	139,239.37	09/09/2019	INV	PD	PIONEER TRL IMPROVEMENTS
CHECK DATE:	08/20/2019								
100202 BLUETARP FINANCIAL INC									
0033055584		06/05/2019	082019	329288	79.92	07/05/2019	INV	PD	TIE DOWNS FOR TRAILERS (P
CHECK DATE:	08/20/2019								
43080186		08/01/2019	082019	329288	16.98	09/30/2019	INV	PD	#704 WHEEL CHOCKS
CHECK DATE:	08/20/2019								
					96.90				
100205 BMO HARRIS BANK N.A.									
23		07/15/2019	082019	329483	75,295.31	09/15/2019	INV	PD	1ST HALF 2019 TAX INCREME
CHECK DATE:	08/20/2019								
102279 BOLTON & MENK INC									
0236806		07/19/2019	082019	329289	1,224.00	08/19/2019	INV	PD	CITY SQUARE PARK ARCHAEO
CHECK DATE:	08/20/2019								
100214 BORDER STATES INDUSTRIES INC									
918172852	190120	07/25/2019	082019	329290	307.10	08/25/2019	INV	PD	TERMINATOR 400/750 STR AN
CHECK DATE:	08/20/2019								
918172853	190119	07/25/2019	082019	329290	1,407.00	08/25/2019	INV	PD	ANCHOR EXPANSION 10" & NO
CHECK DATE:	08/20/2019								
918182169	190121	07/26/2019	082019	329290	767.50	08/26/2019	INV	PD	CONNECT 4 - COVERED #14-4
CHECK DATE:	08/20/2019								
918203202	190122	07/30/2019	082019	329290	2,030.26	08/30/2019	INV	PD	TERMINATOR 400/750 STR AN
CHECK DATE:	08/20/2019								
918224501		08/01/2019	082019	329290	116.16	09/25/2019	INV	PD	WIRE TAGS
CHECK DATE:	08/20/2019								
918224502	190132	08/01/2019	082019	329290	307.62	09/25/2019	INV	PD	SPLICE SJ2A COLD SHRINK S
CHECK DATE:	08/20/2019								



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VENDOR INVOICE LIST

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
918252597 CHECK DATE: 08/20/2019	190133 08/20/2019	08/06/2019	082019	329290	118.44	09/25/2019	INV	PD	ANCHOR ROD 3/4" EXPANSION
					5,054.08				
100220 BOYER FORD TRUCKS INC									
23043D CHECK DATE: 08/20/2019		07/30/2019	082019	329291	139.19	08/30/2019	INV	PD	#113 DUMP TRUCK REPAIR PA
23286D CHECK DATE: 08/20/2019		08/07/2019	082019	329291	301.70	09/07/2019	INV	PD	#116 STREET REAR BRAKES
CM23286D CHECK DATE: 08/20/2019		08/09/2019	082019	329291	-67.20	09/09/2019	CRM	PD	#116 CREDIT BRAKE CORE
					373.69				
100247 BROADWAY AWARDS INC									
45905 CHECK DATE: 08/20/2019		07/30/2019	082019	329292	231.21	08/30/2019	INV	PD	RCD COUPLES SCRAMBLE TROP
103810 TARA ALISON BRUESKE									
69123 CHECK DATE: 08/20/2019		08/05/2019	082019	329293	400.00	09/05/2019	INV	PD	Summer Concert Series: Th
100254 BRYAN ROCK PRODUCTS INC									
36074 CHECK DATE: 08/20/2019		07/31/2019	082019	329294	344.59	08/30/2019	INV	PD	SAVANNA WAY LIFT STATION
100314 CARVER COUNTY IS/GIS DEPT									
CSER-718 CHECK DATE: 08/20/2019		07/31/2019	082019	329295	4,287.27	08/31/2019	INV	PD	2ND QTR 2019 GIS SHARED P
100323 CDW GOVERNMENT INC									
TFP1680 CHECK DATE: 08/20/2019		07/25/2019	082019	329296	1,016.46	08/24/2019	INV	PD	MONITORS
TJK7397 CHECK DATE: 08/20/2019		08/05/2019	082019	329296	1,647.06	09/04/2019	INV	PD	CPD SURFACE PRO
ZR00099161 CHECK DATE: 08/20/2019		07/31/2019	082019	329296	49.00	08/30/2019	INV	PD	WEBEX LICENSING



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
					2,712.52				
100336	CENTRAL ROOFING COMPANY								
22946A		08/06/2019	082019	329297	1,940.00	08/16/2019	INV	PD	Event Ctr roof repair fro
	CHECK DATE: 08/20/2019								
100337	QWEST CORPORATION								
313692512/AUG19		08/01/2019	081319	329264	257.96	08/27/2019	INV	PD	AUG 2019 TC CLUBHS LOC PH
	CHECK DATE: 08/13/2019								
313773369/AUG19		08/01/2019	081319	329264	83.09	08/27/2019	INV	PD	AUG 2019 CCC BURGLAR ALAR
	CHECK DATE: 08/13/2019								
					341.05				
100338	QWEST CORPORATION								
202000790/JUL19		07/21/2019	081319	329265	3,559.56	08/19/2019	INV	PD	JUL 2019 PHN/LONG DIST SV
	CHECK DATE: 08/13/2019								
202001327/JUL19		07/21/2019	081319	329265	40.95	08/19/2019	INV	PD	JUL 2019 T1 FOR PHONE SYS
	CHECK DATE: 08/13/2019								
					3,600.51				
100346	CHASKA DOWNTOWN BUSINESS ALLIANCE								
Q2 2019		06/10/2019	082019	329298	14,525.00	07/10/2019	INV	PD	2ND QTR SPECIAL SERVICES
	CHECK DATE: 08/20/2019								
100368	CHASKA LAUNDRY CENTER								
2172		07/31/2019	082019	329299	226.31	08/20/2019	INV	PD	TOWELS-TC
	CHECK DATE: 08/20/2019								
105431	EUGENE FLAUVIN MILLER								
69240		07/15/2019	082019	329300	500.00	08/15/2019	INV	PD	#1098 BODYWORK ON DOOR OF
	CHECK DATE: 08/20/2019								
102293	CITY OF CHASKA-ELECT								
133013001-2019-2		08/09/2019	082019	329301	2,930.00	09/09/2019	INV	PD	JUL REBATE-LED BULBS FOR
	CHECK DATE: 08/20/2019								
100408	CITYSPRINT								
43513		07/31/2019	082019	329302	30.64	08/30/2019	INV	PD	Delivery to Impact 7-15-1



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City of Chaska
VENDOR INVOICE LIST

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 08/20/2019									
103233 CLARK, MATT									
69419		07/31/2019	082019	329303	138.30	08/31/2019	INV	PD	CULTURAL HERITAGE LUNCH M
CHECK DATE: 08/20/2019									
100418 CLEARSOFT INC									
118-328		08/01/2019	082019	329304	75.00	09/01/2019	INV	PD	AUG 2019 WATER SOFTENER R
CHECK DATE: 08/20/2019									
69174		07/25/2019	082019	329304	163.64	08/25/2019	INV	PD	SOFTENER SALT-TC
CHECK DATE: 08/20/2019									
					238.64				
100428 COBRA GOLF INC									
G1618766		03/19/2019	082019	329305	434.37	09/15/2019	INV	PD	2019 DEMO/RENTALS
CHECK DATE: 08/20/2019									
100430 COCA-COLA REFRESHMENTS USA INC									
3637205987		07/30/2019	082019	329306	304.56	08/30/2019	INV	PD	RESALE - PAR 30
CHECK DATE: 08/20/2019									
100768 CODE 4 SERVICES INC									
4980		07/30/2019	082019	329307	5,257.00	08/29/2019	INV	PD	SQUADS 1191 & 1192 SETUP
CHECK DATE: 08/20/2019									
4981		08/02/2019	082019	329307	3,513.00	09/01/2019	INV	PD	Axon cameras in 8 squads
CHECK DATE: 08/20/2019									
					8,770.00				
100429 COORDINATED BUSINESS SYSTEMS LTD									
INV34955		08/02/2019	082019	329309	395.88	08/12/2019	INV	PD	AUG 2019 PRINTER CONTRACT
CHECK DATE: 08/20/2019									
INV35375		08/07/2019	082019	329308	38.46	08/17/2019	INV	PD	TC COPIER CONTRACT
CHECK DATE: 08/20/2019									
					434.34				
106301 CORE AND MAIN LP									
K976966	190115	08/02/2019	082019	329310	76.74	09/02/2019	INV	PD	WESTERN CB REPAIR LID
CHECK DATE: 08/20/2019									



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City of Chaska
VENDOR INVOICE LIST

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
L004918	190137	08/09/2019	082019	329310	585.93	09/09/2019	INV	PD	BOX EXTSN SCREW RISER AND
CHECK DATE:	08/20/2019								
					662.67				
105646 CREALITY PROMO + RETAIL INC									
INV04264061		08/14/2019	082019	329311	34.50	09/14/2019	INV	PD	HRC Name Badges-Darryl an
CHECK DATE:	08/20/2019								
100488 DAKOTA COUNTY TECHNICAL COLLEGE									
505699		06/24/2019	082019	329312	250.00	07/24/2019	INV	PD	Pursuit refresher-J Carls
CHECK DATE:	08/20/2019								
100490 DAKOTA SUPPLY GROUP INC									
E743849	190116	07/15/2019	082019	329313	1,920.00	08/15/2019	INV	PD	LAMP LED REPLACEMENT
CHECK DATE:	08/20/2019								
100504 DAVE SCOTT									
69113		07/24/2019	082019	329314	1,225.00	08/24/2019	INV	PD	4500 SQ FT SOD FOR 17 GRE
CHECK DATE:	08/20/2019								
107433 DAVID BAUMLER									
69125		08/05/2019	082019	329315	400.00	09/05/2019	INV	PD	Summer Concert Series: Da
CHECK DATE:	08/20/2019								
100509 DEALER AUTOMOTIVE SERVICES INC									
1-109176		08/07/2019	082019	329316	349.50	09/07/2019	INV	PD	#305 SETUP-TAHOE KEYLESS
CHECK DATE:	08/20/2019								
100520 DEM CON COMPANIES LLC									
2351		07/31/2019	082019	329317	200.40	08/30/2019	INV	PD	STORM PIPE DISPOSAL
CHECK DATE:	08/20/2019								
100540 DIVERSIFIED SNACK DISTRIBUTION INC									
153025		07/30/2019	082019	329318	216.75	08/29/2019	INV	PD	Extreme Kids Snack & Clay
CHECK DATE:	08/20/2019								
100552 DOYLE LOCK SUPPLY INC									



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City of Chaska
VENDOR INVOICE LIST

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
1217429-2 CHECK DATE: 08/20/2019		08/05/2019	082019	329319	12.00	09/04/2019	INV	PD	lock parts
107757 DS SOLUTIONS INC									
12158 CHECK DATE: 08/20/2019		05/15/2019	082019	329320	300.00	08/09/2019	INV	PD	Special Election-Pre-Mark
105629 DICKS SANITATION SERVICE INC									
DT0002775560 CHECK DATE: 08/20/2019		07/31/2019	082019	329321	640.32	08/31/2019	INV	PD	AUG CCC TRASH PICK UP
DT0002779659 CHECK DATE: 08/20/2019		07/31/2019	082019	329321	1,380.92	08/30/2019	INV	PD	RIVER CITY DAYS
DT0002779762 CHECK DATE: 08/20/2019		07/31/2019	082019	329321	862.65	08/31/2019	INV	PD	MSB
DT0002779763 CHECK DATE: 08/20/2019		07/31/2019	082019	329321	178.32	08/31/2019	INV	PD	FIRE STATION
DT0002779764 CHECK DATE: 08/20/2019		07/31/2019	082019	329321	473.82	08/31/2019	INV	PD	CITY HALL
DT0002779765 CHECK DATE: 08/20/2019		07/31/2019	082019	329321	213.42	08/31/2019	INV	PD	ATHLETIC PARK
DT0002779766 CHECK DATE: 08/20/2019		07/31/2019	082019	329321	147.42	08/31/2019	INV	PD	LION'S PARK
DT0002779767 CHECK DATE: 08/20/2019		07/31/2019	082019	329321	133.38	08/31/2019	INV	PD	VETERAN'S PARK
DT0002779768 CHECK DATE: 08/20/2019		07/31/2019	082019	329321	147.42	08/31/2019	INV	PD	COMMUNITY PARK
DT0002779769 CHECK DATE: 08/20/2019		07/31/2019	082019	329321	133.38	08/31/2019	INV	PD	MCKNIGHT PARK
DT0002779770 CHECK DATE: 08/20/2019		07/31/2019	082019	329321	133.38	08/31/2019	INV	PD	SUNSET PARK
					4,444.43				
107787 DURAN, MARIAN									
10011057 CHECK DATE: 08/20/2019		08/14/2019	082019	329322	7.12	09/14/2019	INV	PD	METER DEPOSIT REFUND-1105
107754 EBERT, PATTY									



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City of Chaska
VENDOR INVOICE LIST

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
10015812 CHECK DATE: 08/20/2019		08/01/2019	082019	329323	67.75	09/01/2019	INV	PD	CREDIT BAL REFUND-CLOSED
100589 ELECTRICAL MATERIALS COMPANY									
380713 CHECK DATE: 08/20/2019	190118	07/24/2019	082019	329324	2,308.76	08/24/2019	INV	PD	PED UPRIGHT 8X8X42 W/STAK
100602 EMERGENCY APPARATUS MAINTENANCE INC									
106481 CHECK DATE: 08/20/2019		07/16/2019	082019	329325	6,689.57	08/16/2019	INV	PD	#311 WATER PUMP REPAIR
107273 CHECK DATE: 08/20/2019		07/17/2019	082019	329325	377.22	08/17/2019	INV	PD	#328 LADDER TRUCK PARTS F
					7,066.79				
102657 ENERGY MANAGEMENT SOLUTIONS INC									
9641 CHECK DATE: 08/20/2019		08/01/2019	082019	329326	6,803.85	09/05/2019	INV	PD	MONTHLY RETAINER FEE
103643 EROSION PRODUCTS LLC									
6486 CHECK DATE: 08/20/2019		08/06/2019	082019	329327	440.00	09/06/2019	INV	PD	TOWN COURSE DRAIN TILE
105728 FIDELITY SECURITY LIFE INSURANCE COMPANY									
163985683 CHECK DATE: 08/13/2019		07/21/2019	081319	329266	592.60	08/21/2019	INV	PD	AUG 2019 EMP VISION INS P
100655 FERRELLGAS 7780961									
1107385156 CHECK DATE: 08/20/2019		07/24/2019	082019	329328	45.86	08/24/2019	INV	PD	PROPANE
100659 FIELDSTONE FAMILY HOMES									
3092 CHECK DATE: 08/20/2019		08/06/2019	082019	329329	1,500.00	09/06/2019	INV	PD	BLDRS DEP REFUND - 3092 W
106319 CHAD JEREMY FIGG									
JUL 2019 CHECK DATE: 08/20/2019		08/07/2019	082019	329330	469.20	09/07/2019	INV	PD	JUL TAE KWON DO



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
107763 FLAGS USA LLC									
75288		07/30/2019	082019	329331	2,511.00	08/30/2019	INV	PD	FLAG FOR FIRE DEPARTMENT
CHECK DATE: 08/20/2019									
100698 GALLS LLC									
013157119		07/09/2019	082019	329332	129.00	08/08/2019	INV	PD	Department CSO patches
CHECK DATE: 08/20/2019									
013188528		07/12/2019	082019	329332	129.50	08/11/2019	INV	PD	Department CSO badges
CHECK DATE: 08/20/2019									
					258.50				
105223 GARDENEER INC									
10182		07/29/2019	082019	329333	1,853.00	08/29/2019	INV	PD	FAIRWAY DR DRAINAGE
CHECK DATE: 08/20/2019									
18183		07/29/2019	082019	329333	13,760.00	08/28/2019	INV	PD	FAIRWAY DR DRAINAGE
CHECK DATE: 08/20/2019									
					15,613.00				
107560 PSYBAR ENTERPRISES									
11735		07/09/2019	082019	329334	650.00	08/20/2019	INV	PD	Pre-employment Psych - Bl
CHECK DATE: 08/20/2019									
100705 GCSAA									
820189		07/01/2019	082019	329335	205.00	08/30/2019	INV	PD	MEMBERSHIP DUES-D REIF
CHECK DATE: 08/20/2019									
100707 GEAR FOR SPORTS									
41668681		07/29/2019	082019	329336	40.52	08/29/2019	INV	PD	RESALE
CHECK DATE: 08/20/2019									
100717 GENERAL PARTS LLC									
6092948		08/01/2019	082019	329337	708.04	08/11/2019	INV	PD	PM PLAN - KITCHEN EQUIPME
CHECK DATE: 08/20/2019									
6093148		08/01/2019	082019	329337	238.75	08/11/2019	INV	PD	OAK 19 COOLER REPAIR
CHECK DATE: 08/20/2019									

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET DUE DATE	TYPE	STS	INVOICE DESCRIPTION
					946.79			
100724 GOVERNMENT FINANCE OFFICERS ASSOCIATION								
0123001-2019		07/29/2019	082019	329338	225.00 08/29/2019	INV	PD	2019 GFOA MEMBERSHIP - N.
CHECK DATE:	08/20/2019							
102254 GOLDEN VALLEY SUPPLY CO								
0361837-IN		07/22/2019	082019	329339	633.20 08/22/2019	INV	PD	replacement ceiling tile
CHECK DATE:	08/20/2019							
106901 INFLECTION.COM INC								
CIT02939013		07/31/2019	082019	329340	82.00 08/31/2019	INV	PD	BACKGROUND CHECKS
CHECK DATE:	08/20/2019							
101463 GOPHER STATE ONE CALL								
9070279		07/31/2019	082019	329341	692.55 08/30/2019	INV	PD	JULY LOCATES
CHECK DATE:	08/20/2019							
100759 GRAINGER								
9247146336		07/30/2019	082019	329342	58.18 08/29/2019	INV	PD	ice packs
CHECK DATE:	08/20/2019							
9248281231		07/30/2019	082019	329342	120.76 08/29/2019	INV	PD	Fitness area fan
CHECK DATE:	08/20/2019							
9249731994		07/31/2019	082019	329342	82.00 08/30/2019	INV	PD	#116 AND STOCK
CHECK DATE:	08/20/2019							
9250690774		08/01/2019	082019	329342	165.59 08/31/2019	INV	PD	HYDRONIC CIRCULATING PUMP
CHECK DATE:	08/20/2019							
9250931194		08/01/2019	082019	329343	164.05 08/31/2019	INV	PD	TRASH BAGS
CHECK DATE:	08/20/2019							
9254618763		08/06/2019	082019	329342	98.00 09/05/2019	INV	PD	cleaning supplies
CHECK DATE:	08/20/2019							
9254829261		08/06/2019	082019	329342	86.40 09/05/2019	INV	PD	bulbs
CHECK DATE:	08/20/2019							
					774.98			
100758 GRAYBAR ELECTRIC COMPANY INC								
9311414221	190131	07/31/2019	082019	329344	291.64 08/30/2019	INV	PD	CONDUIT ELBOW 3-90 STOCK
CHECK DATE:	08/20/2019							



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
9311553256		08/08/2019	082019	329344	177.75	09/08/2019	INV	PD	3" PVC COUPLER
CHECK DATE: 08/20/2019									
9311553257		08/08/2019	082019	329344	175.04	09/08/2019	INV	PD	4" PVC COUPLER
CHECK DATE: 08/20/2019									
					644.43				
102333 HANSON, ELIZABETH									
69413		04/15/2019	082019	329345	38.86	09/12/2019	INV	PD	MILEAGE-SITE VISITS 1/7-4
CHECK DATE: 08/20/2019									
106812 HAWK ANALYTICS INC									
INV22867		05/15/2019	082019	329346	2,495.00	08/20/2019	INV	PD	CellHawk contract renewal
CHECK DATE: 08/20/2019									
100810 HAWKINS INC									
4547488		07/26/2019	082019	329347	15.00	09/09/2019	INV	PD	DEMURRAGE
CHECK DATE: 08/20/2019									
4547615		07/26/2019	082019	329347	10.00	09/09/2019	INV	PD	DEMURRAGE
CHECK DATE: 08/20/2019									
4553490		08/02/2019	082019	329347	4,073.50	09/16/2019	INV	PD	WTP CHEMICALS
CHECK DATE: 08/20/2019									
					4,098.50				
100827 HEGERS DAIRY LLC									
1277		07/21/2019	082019	329348	344.97	08/21/2019	INV	PD	Concession Resale
CHECK DATE: 08/20/2019									
1278		07/23/2019	082019	329348	432.80	08/23/2019	INV	PD	Concession Resale
CHECK DATE: 08/20/2019									
1279		07/26/2019	082019	329348	263.77	08/26/2019	INV	PD	Concession Resale
CHECK DATE: 08/20/2019									
1280		07/30/2019	082019	329348	341.84	08/30/2019	INV	PD	Concession Resale
CHECK DATE: 08/20/2019									
1281		08/02/2019	082019	329348	280.09	09/02/2019	INV	PD	Concession Resale
CHECK DATE: 08/20/2019									
					1,663.47				
107759 HESSE, RANDY									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
10009005 CHECK DATE: 08/20/2019		08/09/2019	082019	329349	207.76	09/09/2019	INV	PD	JUL REBATE-RESIDENTIAL LE
PAYEE: HESSE, RANDY									
100848 HIGH TECH CLEANING INC									
15053 CHECK DATE: 08/20/2019		07/29/2019	082019	329350	550.40	08/29/2019	INV	PD	MSB CLEANING SUPPLIES
15063 CHECK DATE: 08/20/2019		08/01/2019	082019	329350	3,092.25	08/31/2019	INV	PD	CITY HALL
15064 CHECK DATE: 08/20/2019		08/01/2019	082019	329350	485.16	08/31/2019	INV	PD	COMMUNITY ROOM-CLOVER RID
15065 CHECK DATE: 08/20/2019		08/01/2019	082019	329350	1,495.91	08/31/2019	INV	PD	FIRE STATION
15066 CHECK DATE: 08/20/2019		08/01/2019	082019	329350	1,140.83	08/31/2019	INV	PD	HISTORY CENTER
15067 CHECK DATE: 08/20/2019		08/01/2019	082019	329350	202.15	08/31/2019	INV	PD	IT DEPARTMENT
15068 CHECK DATE: 08/20/2019		08/01/2019	082019	329350	1,971.55	08/31/2019	INV	PD	MSB
15069 CHECK DATE: 08/20/2019		08/01/2019	082019	329350	161.72	08/31/2019	INV	PD	STANTEC BUILDING
15070 CHECK DATE: 08/20/2019		08/01/2019	082019	329350	625.00	08/31/2019	INV	PD	WTP
					9,724.97				
100863 HOLMES DESIGN									
5193 CHECK DATE: 08/20/2019		07/29/2019	082019	329351	4,270.00	08/29/2019	INV	PD	Chaska Fall 2019 Brochure
100874 HOSE/CONVEYORS INC									
00081821 CHECK DATE: 08/20/2019		07/25/2019	082019	329352	78.51	08/25/2019	INV	PD	#321 GRASS RIG REPAIR
100878 HUEBSCH									
84176/JUL2019 CHECK DATE: 08/20/2019		07/31/2019	082019	329353	1,714.20	08/10/2019	INV	PD	JUL 2019 RUG/MAT SVC
100929 INTERNATIONAL OFFICE TECHNOLOGIES									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INV59685		07/31/2019	082019	329354	955.98 08/30/2019	INV	PD	TONER CARTRIDGES
CHECK DATE:	08/20/2019							
100943 JEFFERSON FIRE & SAFETY INC								
IN107666		07/15/2019	082019	329355	1,367.30 08/04/2019	INV	PD	HELMETS FOR FF
CHECK DATE:	08/20/2019							
IN107869		07/23/2019	082019	329355	117.80 08/23/2019	INV	PD	FRONT SHIELD FOR FF HELME
CHECK DATE:	08/20/2019							
					1,485.10			
100951 JMK SPORTS INC								
59415		05/24/2019	082019	329356	123.00 06/24/2019	INV	PD	TOURNAMENT SCORESHEETS
CHECK DATE:	08/20/2019							
59924		08/08/2019	082019	329356	207.34 09/08/2019	INV	PD	SCORE SHEETS - EVENTS
CHECK DATE:	08/20/2019							
					330.34			
102031 TYCO FIRE & SECURITY (US) MANAGEMENT INC								
86037005		07/25/2019	082019	329357	434.93 08/25/2019	INV	PD	REPLACE SMOKE DETECTOR
CHECK DATE:	08/20/2019							
86046108		07/29/2019	082019	329357	254.00 08/29/2019	INV	PD	WTP FIRE PROTECTION MAINT
CHECK DATE:	08/20/2019							
					688.93			
100972 JT SERVICES OF MINNESOTA								
JT19-217-12	190135	08/06/2019	082019	329358	12,948.00 09/05/2019	INV	PD	FIXTURE LED 80W GRANVILLE
CHECK DATE:	08/20/2019							
JT19-217-13	190134	08/06/2019	082019	329358	10,790.00 09/05/2019	INV	PD	FIXTURE LED 80W GRANVILLE
CHECK DATE:	08/20/2019							
					23,738.00			
102949 KENNEDY & GRAVEN, CHARTERED								
CH145-00006 MAR		07/18/2019	082019	329359	32.50 08/18/2019	INV	PD	DEFENDER BREWERY PURCHASE
CHECK DATE:	08/20/2019							
CH145-00012 MAR		07/18/2019	082019	329359	32.50 08/18/2019	INV	PD	JB ALLIANCE PURCHASE AGRE
CHECK DATE:	08/20/2019							
CH145-00013 MAR		07/18/2019	082019	329359	32.50 08/18/2019	INV	PD	TIF 15
CHECK DATE:	08/20/2019							



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CH145-00016 MAR CHECK DATE: 08/20/2019		07/18/2019	082019	329359	32.50	08/18/2019	INV	PD	TIF 18 (FORMACOAT)
CH145-00017 MAR CHECK DATE: 08/20/2019		07/18/2019	082019	329359	25.00	08/18/2019	INV	PD	TIF 18 DDK BLDG CTR SITE
CH145-00018 MAR-APR CHECK DATE: 08/20/2019		07/18/2019	082019	329359	4,215.38	08/18/2019	INV	PD	TIF 22 ERNST HOUSING REDE
					4,370.38				
107764 PAUL KIELB									
8619-2 CHECK DATE: 08/20/2019		08/06/2019	082019	329360	718.80	09/06/2019	INV	PD	KPMG FLAGS-FRAME & MOUNT
107428 KIVA MANAGEMENT LLC									
00104083-8/19 BAL CHECK DATE: 08/20/2019		08/08/2019	082019	329361	25.60	08/20/2019	INV	PD	INCREASE IN DUES-COMMUNIT
00104083-9/19 190029 CHECK DATE: 08/20/2019		08/02/2019	082019	329361	317.50	09/01/2019	INV	PD	SEP 2019 COMMUNITY ROOM D
					343.10				
101003 KLOOS ELECTRIC INC									
16039 CHECK DATE: 08/20/2019		08/01/2019	082019	329362	120.00	08/31/2019	INV	PD	CITY HALL FOUNTAIN
16040 CHECK DATE: 08/20/2019		08/01/2019	082019	329362	2,964.76	09/01/2019	INV	PD	MSB ELECTRICAL REPAIRS MA
16041 CHECK DATE: 08/20/2019		08/01/2019	082019	329362	120.00	08/31/2019	INV	PD	WTP FAN MOTOR BREAKER
					3,204.76				
101004 KNIGHT, SCOTT									
69417 CHECK DATE: 08/20/2019		07/24/2019	082019	329363	40.00	09/12/2019	INV	PD	FBI CONF TAXI-HOTEL TO AI
101022 KUSSKE CONSTRUCTION CO LLC									
13001-13/FINAL CHECK DATE: 08/20/2019		08/07/2019	082019	329365	106,047.94	09/07/2019	INV	PD	CHASKA CREEK BLVD
52492000-2 CHECK DATE: 08/20/2019		08/09/2019	082019	329366	262,612.67	09/09/2019	INV	PD	2019 DT RECONSTRUCTION
69408		08/06/2019	082019	329364	17,750.00	09/06/2019	INV	PD	HYDRANT & CONCRETE REPAIR



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 08/20/2019									
101043 LANO EQUIPMENT INC					386,410.61				
01-690478		07/24/2019	082019	329367	12.60	08/24/2019	INV	PD	#124 BOBCAT OIL FILTER AN
CHECK DATE: 08/20/2019									
01-691020		07/26/2019	082019	329367	2.42	08/26/2019	INV	PD	#124 BOBCAT O-RING
CHECK DATE: 08/20/2019									
101056 LEAGUE OF MINNESOTA CITIES					15.02				
4932		07/16/2019	082019	329368	1,882.50	08/16/2019	INV	PD	ALLEGED SELECTIVE ENFORCE
CHECK DATE: 08/20/2019									
101071 LENZEN CHEVROLET BUICK INC									
78986		07/30/2019	082019	329369	7.65	08/30/2019	INV	PD	#2204 PARK BRAKE REPAIR
CHECK DATE: 08/20/2019									
107699 LUMOS HOLDINGS US ACQUISITION CO									
6154348		06/07/2019	082019	329370	927.78	07/07/2019	INV	PD	WORKOUT EQUIP FOR FIRE DE
CHECK DATE: 08/20/2019									
6183953		07/09/2019	082019	329370	5,709.20	08/08/2019	INV	PD	WORKOUT EQUIP FOR FIRE DE
CHECK DATE: 08/20/2019									
107723 LINKSOUL LLC					6,636.98				
45827		05/29/2019	082019	329371	306.00	09/15/2019	INV	PD	RESALE
CHECK DATE: 08/20/2019									
107760 LINNERTZ, JUNE & WADE									
10009469		08/09/2019	082019	329372	350.00	09/09/2019	INV	PD	JUL REBATE-RESIDENTIAL LE
CHECK DATE: 08/20/2019					PAYEE: LINNERTZ, JUNE AND WADE				
101097 LOCATORS & SUPPLIES INC									
0278388-IN		08/08/2019	082019	329373	177.25	09/08/2019	INV	PD	RUBBER GLOVES
CHECK DATE: 08/20/2019									
103842 LOCAL GOVERNMENT INFORMATION SYSTEMS									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
47406		08/01/2019	082019	329374	686.00	08/31/2019	INV	PD	AUG SA SUPPORT
CHECK DATE: 08/20/2019									
103090 LOVE INC OF EASTERN CARVER COUNTY									
69		07/30/2019	082019	329375	500.00	08/30/2019	INV	PD	Donation - Hole Sponsor 2
CHECK DATE: 08/20/2019									
104521 MANGOLD GROUP LLC									
12764		07/31/2019	082019	329376	2,040.00	08/31/2019	INV	PD	JULY MAINTENANCE OF MOUNT
CHECK DATE: 08/20/2019									
103176 MANSFIELD OIL COMPANY									
538483		08/05/2019	082019	329377	6,845.46	09/04/2019	INV	PD	UNLEADED FUEL
CHECK DATE: 08/20/2019									
538484		08/05/2019	082019	329377	7,496.94	09/04/2019	INV	PD	DYED DIESEL
CHECK DATE: 08/20/2019									
					14,342.40				
101183 METROPOLITAN COUNCIL									
JUL 2019 SAC		07/31/2019	082019	329378	17,221.05	08/31/2019	INV	PD	JUL 2019 SAC CHARGES
CHECK DATE: 08/20/2019									
101182 METROPOLITAN COUNCIL									
0001099165		08/05/2019	082019	329379	202,821.43	09/01/2019	INV	PD	SEP 2019 SEWER SERVICES F
CHECK DATE: 08/20/2019									
101187 METRO SALES INC									
INV1394317		07/31/2019	082019	329380	126.11	08/30/2019	INV	PD	COPIER CONTRACT - TC
CHECK DATE: 08/20/2019									
INV1397536		08/05/2019	082019	329380	197.00	09/04/2019	INV	PD	Contract Invoice
CHECK DATE: 08/20/2019									
					323.11				
101196 MID COUNTY COOP #122622									
36832		07/24/2019	082019	329381	732.24	08/24/2019	INV	PD	270 GLS GAS-TC
CHECK DATE: 08/20/2019									
36833		07/24/2019	082019	329381	538.49	08/24/2019	INV	PD	205 GLS DIESEL-TC



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE	DESCRIPTION
CHECK DATE: 08/20/2019										
36928		08/01/2019	082019	329381	574.85	09/30/2019	INV	PD	212 GLS	GAS - PAR 30
CHECK DATE: 08/20/2019										
36929		08/01/2019	082019	329381	516.39	09/30/2019	INV	PD	194 GLS	DIESEL - PAR 30
CHECK DATE: 08/20/2019										
36981		08/07/2019	082019	329381	800.36	09/30/2019	INV	PD	301 GLS	GAS - TC
CHECK DATE: 08/20/2019										
36982		08/07/2019	082019	329381	590.15	09/30/2019	INV	PD	225 GLS	DIESEL - TC
CHECK DATE: 08/20/2019										
					3,752.48					
101199 MID COUNTY COOP #122665										
41747		07/12/2019	082019	329382	73.65	08/12/2019	INV	PD	TC BOBCAT	TIRE WORK
CHECK DATE: 08/20/2019										
101194 MIDWEST AQUA CARE INC										
69225		07/26/2019	082019	329383	400.00	08/26/2019	INV	PD	SPRING FOUNTAIN	INSTALL 5
CHECK DATE: 08/20/2019										
101227 MINNESOTA ELEVATOR INC										
813950		08/01/2019	082019	329384	358.28	09/01/2019	INV	PD	AUG CCC	ELEVATOR SERVICE
CHECK DATE: 08/20/2019										
101236 MINNESOTA GOLF ASSOCIATION INC										
5016419		05/20/2019	082019	329385	635.00	06/30/2019	INV	PD	HANDICAP	DUES
CHECK DATE: 08/20/2019										
5016519		05/20/2019	082019	329385	4,325.00	06/30/2019	INV	PD	HANDICAP	DUES
CHECK DATE: 08/20/2019										
					4,960.00					
101247 MINNESOTA MUNICIPAL UTILITIES ASSN										
53815		07/31/2019	082019	329386	465.00	08/30/2019	INV	PD	D. PECORARO	- OVERHEAD SC
CHECK DATE: 08/20/2019										
101303 MINNESOTA TEAMSTERS LOCAL #320										
August 2019		07/31/2019	081319	329267	3,740.00	08/15/2019	INV	PD	August 2019 Local #320	Un
CHECK DATE: 08/13/2019										



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
101281 KRISTIE MITCHELL									
69348		08/09/2019	082019	329387	3,650.91	09/09/2019	INV	PD	SUMMER 2019 LEARN TO SKAT
CHECK DATE: 08/20/2019									
107755 STATE OF MINNESOTA									
69116		08/02/2019	082019	329388	100.00	09/01/2019	INV	PD	2019 PRESERVE MN CONF-ELI
CHECK DATE: 08/20/2019									
101341 MINNESOTA DEPT OF LABOR & INDUSTRY									
JULY0190352019		07/31/2019	082019	329389	1,849.31	08/31/2019	INV	PD	JUL 2019 PERMIT SURCHARGE
CHECK DATE: 08/20/2019									
105853 MOR GOLF AND UTILITY INC									
13380		08/07/2019	082019	329390	695.00	08/17/2019	INV	PD	CART REPAIRS
CHECK DATE: 08/20/2019									
103088 SID TOOL CO INC									
3116664002		07/17/2019	082019	329391	9.68	08/16/2019	INV	PD	SQUAD CAR STOCK PARTS
CHECK DATE: 08/20/2019									
101356 MTI DISTRIBUTING INC #31380									
1225391-00		07/24/2019	082019	329392	254.44	08/24/2019	INV	PD	AERATION HOLE POKER TEETH
CHECK DATE: 08/20/2019									
1226410-00		07/29/2019	082019	329392	150.47	08/29/2019	INV	PD	UNIT #543 TOWN COURSE
CHECK DATE: 08/20/2019									
1226468-00		07/30/2019	082019	329392	65.61	08/30/2019	INV	PD	#270 PARK MOWER PARTS
CHECK DATE: 08/20/2019									
1226671-00		07/31/2019	082019	329392	236.45	08/31/2019	INV	PD	#245 AERATOR PARTS
CHECK DATE: 08/20/2019									
1227739-00		08/06/2019	082019	329392	187.13	09/06/2019	INV	PD	#247 PARK MOWER PARTS
CHECK DATE: 08/20/2019									
1228173-00		08/06/2019	082019	329392	605.72	09/09/2019	INV	PD	PARK MOWER AND AERATOR PA
CHECK DATE: 08/20/2019									
101354 MTI DISTRIBUTING INC #700767					1,499.82				



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
1222780-00 CHECK DATE: 08/20/2019		07/30/2019	082019	329393	26.81	08/30/2019	INV	PD	BUNKER RAKE THROTTLE SPRI
1227947-00 CHECK DATE: 08/20/2019		08/06/2019	082019	329393	119.67	09/06/2019	INV	PD	SIDEWINDER PARTS
					146.48				
106657 MUNICIPAL ASSET MANAGEMENT INC									
0617384 CHECK DATE: 08/20/2019		08/01/2019	082019	329394	4,357.03	09/01/2019	INV	PD	CCC FITNESS EQUIPMENT LEA
0617385 CHECK DATE: 08/20/2019		08/01/2019	082019	329394	151.05	09/01/2019	INV	PD	CCC SCIFIT PRO LEASE PMT
					4,508.08				
100120 APPLIANCE SERVICE & SALES CTR INC									
211286 CHECK DATE: 08/20/2019		08/05/2019	082019	329395	79.99	09/03/2019	INV	PD	DETERGENT FOR WASHER - FD
101367 NARDINI FIRE EQUIPMENT CO INC									
IN00113592 CHECK DATE: 08/20/2019		07/15/2019	082019	329396	334.50	07/30/2019	INV	PD	FIRE INSPECTION SERVICE
106198 NAVIANT INC									
0138764-IN CHECK DATE: 08/20/2019		08/01/2019	082019	329397	2,955.00	08/21/2019	INV	PD	JUL ONBASE HOSTING FEE
105875 NETWORKFLEET INC									
OSV000001842520 CHECK DATE: 08/20/2019		08/01/2019	082019	329398	303.20	08/31/2019	INV	PD	Data processing - GPS
107789 NGEF, KIM									
32008 CHECK DATE: 08/20/2019		08/14/2019	082019	329399	250.58	09/14/2019	INV	PD	METER DEPOSIT REFUND-2320
101425 NORTHERN SAFETY TECHNOLOGY INC									
48588 CHECK DATE: 08/20/2019		07/23/2019	082019	329400	2,187.00	08/22/2019	INV	PD	#204 SETUP-LIGHT BAR
101436 NUCO2 INC									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
60078971 CHECK DATE: 08/20/2019		08/01/2019	082019	329401	156.83	09/01/2019	INV	PD	pool supplies
60281141 CHECK DATE: 08/20/2019		07/30/2019	082019	329401	184.54	08/31/2019	INV	PD	pool supplies
					341.37				
101440 NYSTROM PUBLISHING CO INC									
42102 CHECK DATE: 08/20/2019		07/27/2019	082019	329402	15,569.80	08/27/2019	INV	PD	Fall Activity Guide
101470 O'REILLY AUTOMOTIVE STORES INC									
556275/JUL2019 CHECK DATE: 08/13/2019		07/28/2019	081319	329268	426.79	08/20/2019	INV	PD	JUL 2019 PARTS/SUPPLIES
101445 OFFICE DEPOT									
344168207001-1 CHECK DATE: 08/20/2019		07/19/2019	082019	329403	38.99	08/24/2019	INV	PD	3 hole punch paper
344168207001-2 CHECK DATE: 08/20/2019		07/19/2019	082019	329403	39.68	08/24/2019	INV	PD	Misc office supplies
349743145001 CHECK DATE: 08/20/2019		07/30/2019	082019	329403	12.99	08/31/2019	INV	PD	Salt for breakroom
349745215001 CHECK DATE: 08/20/2019		07/29/2019	082019	329403	34.28	08/31/2019	INV	PD	Misc office supplies for
349745216001 CHECK DATE: 08/20/2019		07/29/2019	082019	329403	5.99	08/31/2019	INV	PD	Neon Yellow Labels
352220112001 CHECK DATE: 08/20/2019		07/31/2019	082019	329403	518.27	08/31/2019	INV	PD	2 Storage Cabinets for th
352733494001 CHECK DATE: 08/20/2019		07/31/2019	082019	329403	23.19	08/30/2019	INV	PD	Phone message pads
357594616001 CHECK DATE: 08/20/2019		08/07/2019	082019	329403	32.73	09/06/2019	INV	PD	Forks
					706.12				
101456 OLSEN FIRE PROTECTION INC									
022742 CHECK DATE: 08/20/2019		07/30/2019	082019	329404	315.00	08/30/2019	INV	PD	INSPECTION OF FIRE ALARM



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
106748 ANNIKA MARIE OLSON									
69133		08/01/2019	082019	329405	420.00	09/02/2019	INV	PD	Safe Kids instructor fee
CHECK DATE: 08/20/2019									
101465 ON SITE SANITATION INC									
0000779666		07/19/2019	082019	329406	1,131.00	08/18/2019	INV	PD	Fire & Ice portable restr
CHECK DATE: 08/20/2019									
0000798948		08/09/2019	082019	329406	220.00	09/08/2019	INV	PD	FLAGS OF HONOR
CHECK DATE: 08/20/2019									
					1,351.00				
104668 OPTUM BANK INC									
9410132		07/15/2019	081319	329269	662.00	08/14/2019	INV	PD	2ND QTR HSA FEES
CHECK DATE: 08/13/2019									
101489 PASS FENCING INC									
68749		05/01/2019	082019	329407	3,500.00	07/30/2019	INV	PD	TEMP FENCE FOR WEST CREEK
CHECK DATE: 08/20/2019									
105181 BOTTLING GROUP LLC									
97958161		07/25/2019	082019	329408	220.17	08/25/2019	INV	PD	Concession Resale
CHECK DATE: 08/20/2019									
101522 THE PGA OF AMERICA									
69326		08/08/2019	082019	329409	174.80	09/30/2019	INV	PD	A. CASTLE PRO-RATED PGA D
CHECK DATE: 08/20/2019									
101530 PING INC									
14849058		07/25/2019	082019	329410	966.42	09/23/2019	INV	PD	RESALE
CHECK DATE: 08/20/2019									
101539 PLAISTED COMPANIES INC									
25876		07/31/2019	082019	329411	2,446.30	08/31/2019	INV	PD	BUNKER SAND
CHECK DATE: 08/20/2019									
25877		07/31/2019	082019	329411	4,117.50	08/31/2019	INV	PD	BUNKER & TOPDRESSING SAND
CHECK DATE: 08/20/2019									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
101557 POWER SYSTEM ENGINEERING INC					6,563.80				
9030834		08/07/2019	082019	329412	4,310.00	09/07/2019	INV	PD	WEST CREEK SUBSTATION BUS
CHECK DATE: 08/20/2019									
9030835		08/07/2019	082019	329412	1,960.46	09/07/2019	INV	PD	LAKE HAZELTINE SUBSTATION
CHECK DATE: 08/20/2019									
9030876		08/09/2019	082019	329412	656.25	09/09/2019	INV	PD	MISC PLANNING AND ENGINEE
CHECK DATE: 08/20/2019									
101571 PREMIUM WATERS INC					6,926.71				
417080-07-19		07/31/2019	082019	329413	105.87	08/30/2019	INV	PD	TC WATER
CHECK DATE: 08/20/2019									
614343-07-19		07/31/2019	082019	329413	59.85	08/30/2019	INV	PD	Water cooler
CHECK DATE: 08/20/2019									
101584 PROGRESS VALLEY ELECTRIC INC					165.72				
8274		07/29/2019	082019	329414	9,193.82	08/29/2019	INV	PD	New LED fixtures in Break
CHECK DATE: 08/20/2019									
101576 KENNETH F FORNER									
20195060		07/24/2019	082019	329415	980.00	08/24/2019	INV	PD	SQUAD 1193 GRAPHICS
CHECK DATE: 08/20/2019									
20195080		08/03/2019	082019	329415	139.00	08/07/2019	INV	PD	Update Hours on City Hall
CHECK DATE: 08/20/2019									
101600 QUILL CORPORATION					1,119.00				
9085938		07/30/2019	082019	329416	65.75	08/30/2019	INV	PD	OFFICE SUPPLIES
CHECK DATE: 08/20/2019									
101684 R & R SPECIALTIES OF WISCONSIN INC									
0068119-IN		07/19/2019	082019	329417	42.50	08/19/2019	INV	PD	blade sharpen
CHECK DATE: 08/20/2019									
101605 RAINBOW TREE COMPANY									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
I358438		08/07/2019	082019	329418	2,586.00	09/07/2019	INV	PD	TREATMENT OF ELM TREES AT
CHECK DATE: 08/20/2019									
101616 RDO EQUIPMENT COMPANY									
P61741		08/01/2019	082019	329419	165.10	09/01/2019	INV	PD	UNIT #715 TRENCHER PARTS
CHECK DATE: 08/20/2019									
101689 READY WATT ELECTRIC INC									
102621		07/30/2019	082019	329420	4,409.00	08/29/2019	INV	PD	REPLACEMENT OF SIREN #2
CHECK DATE: 08/20/2019									
102639		08/02/2019	082019	329420	2,440.00	09/01/2019	INV	PD	SERVICING OF OUTDOOR WARN
CHECK DATE: 08/20/2019									
					6,849.00				
101620 RECREATION SUPPLY CO INC									
369741		07/30/2019	082019	329421	117.97	08/30/2019	INV	PD	pool chemicals
CHECK DATE: 08/20/2019									
101631 REINDERS INC									
3064964-00		07/26/2019	082019	329422	2,320.00	08/25/2019	INV	PD	GRASS SEED FOR SCHOOL DIS
CHECK DATE: 08/20/2019									
3065105-00		07/26/2019	082019	329422	3,127.16	08/25/2019	INV	PD	FERTILIZER
CHECK DATE: 08/20/2019									
3065107-00		07/26/2019	082019	329422	1,852.86	08/25/2019	INV	PD	PRIMO & APPEAR FUNGICIDE
CHECK DATE: 08/20/2019									
3065107-01		07/26/2019	082019	329422	309.94	08/25/2019	INV	PD	PRIMO MAXX
CHECK DATE: 08/20/2019									
					7,609.96				
101644 RICHARD ALAN PRODUCTIONS INC									
69243		08/07/2019	082019	329423	625.00	09/07/2019	INV	PD	Band for Touch a Truck 20
CHECK DATE: 08/20/2019									
101646 RICHFIELD BUS COMPANY									
18997		07/31/2019	082019	329424	597.85	08/14/2019	INV	PD	Bus Transportation for Po
CHECK DATE: 08/20/2019									
101652 RIES HEATING & A/C INC									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET DUE DATE	TYPE	STS	INVOICE DESCRIPTION		
19185 CHECK DATE: 08/20/2019		07/17/2019	082019	329425	95.00 07/17/2019	INV	PD	FD A/C CLEANING/MAINTENAN		
107697 RIVERS EDGE CONCRETE LLC										
C2066361 CHECK DATE: 08/20/2019		07/26/2019	082019	329426	285.00 08/26/2019	INV	PD	MILLPOND COURT WM BREAK		
101668 ROBBS ELECTRIC INC										
33488 CHECK DATE: 08/20/2019		07/30/2019	082019	329427	554.69 08/30/2019	INV	PD	LAKE HAZELTINE SUB OPERAT		
101669 ROBERT HALF TECHNOLOGY										
53987072 CHECK DATE: 08/20/2019		08/05/2019	082019	329428	1,400.00 09/05/2019	INV	PD	CSR TEMP - MARIHART - W/E		
54036282 CHECK DATE: 08/20/2019		08/12/2019	082019	329428	1,400.00 09/12/2019	INV	PD	CSR TEMP - MARIHART - W/E		
					2,800.00					
103251 ROBERT THOMAS HOMES INC										
4244 CHECK DATE: 08/20/2019		08/06/2019	082019	329429	750.00 09/06/2019	INV	PD	BLDRS DEP REF - 4244 MILL		
4256 CHECK DATE: 08/20/2019		08/06/2019	082019	329429	750.00 09/06/2019	INV	PD	BLDRS DEP REFUND - 4256 M		
4276 CHECK DATE: 08/20/2019		08/06/2019	082019	329429	750.00 09/06/2019	INV	PD	BLDRS DEP REFUND - 4276 M		
4457 CHECK DATE: 08/20/2019		08/06/2019	082019	329429	750.00 09/06/2019	INV	PD	BLDRS DEP REFUND-4457 MIL		
4475 CHECK DATE: 08/20/2019		08/06/2019	082019	329429	1,500.00 09/06/2019	INV	PD	BLDRS DEP REFUND-4475 MIL		
4476 CHECK DATE: 08/20/2019		08/06/2019	082019	329429	1,500.00 09/06/2019	INV	PD	BLDRS DEP REFUND - 4476 M		
					6,000.00					
101673 ROCHESTER MIDLAND CORP										
INV00133847 CHECK DATE: 08/20/2019		07/25/2019	082019	329430	58.64 08/24/2019	INV	PD	FIREMAN'S PARK SERVICES		



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET DUE DATE	TYPE STS	INVOICE DESCRIPTION
107761	ROTHSCHILLER, JIM						
10012051		08/09/2019	082019	329431	25.00 09/09/2019 INV PD	JUL	REBATE-CENTRAL A/C TU
CHECK DATE: 08/20/2019							PAYEE: ROTHSCHILLER, JIM
107793	RUDY, ADAM						
32981		08/14/2019	082019	329432	202.25 09/14/2019 INV PD	METER	DEPOSIT REFUND-2493
CHECK DATE: 08/20/2019							
101696	RYAN CONTRACTING CO						
52491900-8/FINAL		07/30/2019	082019	329433	74,861.22 09/09/2019 INV PD	2018 DT	RECONSTRUCTION
CHECK DATE: 08/20/2019							
105155	RESCUE INC SAFETY SPECIALISTS						
1853		08/05/2019	082019	329434	3,250.00 09/05/2019 INV PD	#305	SETUP-TAHOE LABOR FO
CHECK DATE: 08/20/2019							
101703	SALVATION ARMY						
JUL/19 HS		08/07/2019	082019	329435	149.00 09/07/2019 INV PD	JUL 2019	HEATSHARE CONTRI
CHECK DATE: 08/20/2019							
107762	SANDERS, PETER & JADE						
10006495		08/09/2019	082019	329436	2,827.50 09/09/2019 INV PD	JUL	REBATE-RESIDENTIAL SO
CHECK DATE: 08/20/2019							PAYEE: SANDERS, PETER AND JADE
107747	SCHAFER, JEFFREY						
69055		07/30/2019	082019	329437	40.00 08/30/2019 INV PD	SAFETY CAMP	REFUND
CHECK DATE: 08/20/2019							PAYEE: SCHAFER, JEFFREY
101738	SCHILLING SUPPLY COMPANY						
728980-00		07/30/2019	082019	329438	2,370.78 08/31/2019 INV PD	cleaning	supplies
CHECK DATE: 08/20/2019							
728980-01		07/31/2019	082019	329438	258.40 08/31/2019 INV PD	cleaning	supplies
CHECK DATE: 08/20/2019							
					2,629.18		
107791	SCOGGINS, JOHN						
32844		08/14/2019	082019	329439	164.20 09/14/2019 INV PD	METER	DEPOSIT REFUND-2561



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 08/20/2019									
101773 SHARROW LIFTING PRODUCTS									
130952		07/29/2019	082019	329440	242.35	08/29/2019	INV	PD	CHAIN SLING W/ SWIVEL HOO
CHECK DATE: 08/20/2019									
101775 THE SHERWIN-WILLIAMS COMPANY-CHANHASSEN									
1480-5		06/24/2019	082019	329441	60.79	07/20/2019	INV	PD	PAINT FOR STRIPING LINES
CHECK DATE: 08/20/2019									
3445-6		07/31/2019	082019	329441	333.63	08/20/2019	INV	PD	PAINT/PAINTING SUPPLIES F
CHECK DATE: 08/20/2019									
3468-8		07/31/2019	082019	329441	18.17	08/20/2019	INV	PD	TAPE, RUBBER GLOVES FOR S
CHECK DATE: 08/20/2019									
6368-3		07/30/2019	082019	329441	49.25	08/20/2019	INV	PD	PICKLEBALL COURTS
CHECK DATE: 08/20/2019									
6673-6		08/06/2019	082019	329442	736.66	09/20/2019	INV	PD	racquetball court paint
CHECK DATE: 08/20/2019									
					1,198.50				
101779 LAKE MINNETONKA HARDWARE INC									
141844		07/29/2019	082019	329443	309.00	08/30/2019	INV	PD	TORO SELF-PROPELLED MOWER
CHECK DATE: 08/20/2019									
101788 SIGNATURE CONCEPTS INC									
997175		07/12/2019	082019	329444	951.23	08/12/2019	INV	PD	Safety Camp shirts
CHECK DATE: 08/20/2019									
104547 SITEONE LANDSCAPE SUPPLY HOLDING LLC									
93558714-001		08/05/2019	082019	329445	911.97	09/15/2019	INV	PD	IRRIGATION PARTS & SUPPLI
CHECK DATE: 08/20/2019									
101803 SM HENTGES & SONS INC									
SP1017-108-2		08/09/2019	082019	329446	1,593,211.89	09/09/2019	INV	PD	TH 212 INTERCHANGE & CSAH
CHECK DATE: 08/20/2019									
107756 GREGORY J SMITH									
69135		08/05/2019	082019	329447	500.00	09/05/2019	INV	PD	Summer Concert Series: Th



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 08/20/2019									
101828 SOUTHWEST NEWS MEDIA									
1282330-JUL19		07/31/2019	082019	329449	1,006.50	08/25/2019	INV	PD	Fire and Ice Flyers in Ne
CHECK DATE:	08/20/2019								
2063651		07/11/2019	082019	329448	32.95	08/25/2019	INV	PD	SWPPP MTG
CHECK DATE:	08/20/2019								
2063652		07/11/2019	082019	329448	1,235.63	08/25/2019	INV	PD	FINANCIAL STATEMENT
CHECK DATE:	08/20/2019								
					2,275.08				
101847 SRF CONSULTING GROUP INC									
11351.00-15		06/30/2019	082019	329450	4,645.48	08/30/2019	INV	PD	TH 212 & CSAH 44 RIGHT OF
CHECK DATE:	08/20/2019								
101857 ST ANDREWS PRODUCT COMPANY									
0000853643		07/29/2019	082019	329451	305.86	08/29/2019	INV	PD	PAR 30 PENCILS
CHECK DATE:	08/20/2019								
101860 STANDARD SPRING & ALIGNMENT SERVICE INC									
378600		07/17/2019	082019	329452	117.24	08/17/2019	INV	PD	#2115 ASPHALT DIG TRUCK P
CHECK DATE:	08/20/2019								
101888 STREICHERS									
I1378574		07/22/2019	082019	329453	120.00	08/23/2019	INV	PD	Frisbie-Uniform carrier
CHECK DATE:	08/20/2019								
I1381782		08/08/2019	082019	329453	572.99	09/08/2019	INV	PD	Badges for new Sergeants-
CHECK DATE:	08/20/2019								
					692.99				
101892 STUART C IRBY CO									
S011351377.001	190129	07/26/2019	082019	329454	23,461.04	08/25/2019	INV	PD	COND UD ALUM 750 MCM STR
CHECK DATE:	08/20/2019								
S011352054.001	190130	07/26/2019	082019	329454	23,541.76	08/25/2019	INV	PD	COND UD ALUM 750 MCM STR
CHECK DATE:	08/20/2019								
S011352064.001	190128	07/29/2019	082019	329454	23,466.75	08/28/2019	INV	PD	COND UD ALUM 750 MCM STR
CHECK DATE:	08/20/2019								



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
S011352184.001 CHECK DATE: 08/20/2019	190117	07/19/2019	082019	329454	9,126.45	08/18/2019	INV	PD	COND UD ALUM 750 MCM STR
S011352393.001 CHECK DATE: 08/20/2019	190127	07/31/2019	082019	329454	14,700.00	08/30/2019	INV	PD	SWITCH CAB BASEMENT 3PHS
S011416521.001 CHECK DATE: 08/20/2019	190126	07/31/2019	082019	329454	1,225.00	08/30/2019	INV	PD	SWITCH CAB BASEMENT 3PHS
S011458116.001 CHECK DATE: 08/20/2019	190124	07/26/2019	082019	329454	15,540.00	08/25/2019	INV	PD	COND UD ALUM 350 WESYLEN
S011467305.001 CHECK DATE: 08/20/2019	190123	07/26/2019	082019	329454	7,193.37	08/25/2019	INV	PD	COND, ANCHOR POWER SCREWS
					118,254.37				
101898 SUN MOUNTAIN SPORTS									
597291 CHECK DATE: 08/20/2019		07/26/2019	082019	329455	168.00	08/26/2019	INV	PD	RESALE
100757 THE GRAPHIC EDGE INC									
1333050 CHECK DATE: 08/20/2019		06/06/2019	082019	329456	19.60	09/07/2019	INV	PD	Fire & Ice t-shirts
101956 THE HARTFORD									
854517534968 CHECK DATE: 08/13/2019		08/01/2019	081319	329270	2,529.35	08/15/2019	INV	PD	AUG 2019 EMP LTD INS PREM
104701 RICKY J KAUFMAN									
69137 CHECK DATE: 08/20/2019		08/05/2019	082019	329457	600.00	09/05/2019	INV	PD	Summer Concert Series: Th
107790 THOMPSON, CHAD									
32599 CHECK DATE: 08/20/2019		08/14/2019	082019	329458	71.62	09/14/2019	INV	PD	METER DEPOSIT REFUND-1058
104908 TIMESAVER OFF SITE SECRETARIAL INC									
M24925 CHECK DATE: 08/20/2019		07/29/2019	082019	329459	145.00	08/29/2019	INV	PD	7/15 Council Minutes
101983 TOTAL CONTROL SYSTEMS INC									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
8916		08/13/2019	082019	329460	780.00	09/13/2019	INV	PD	TRANSDUCER
CHECK DATE: 08/20/2019									
101992 TRANSALARM INC									
95010467		08/01/2019	082019	329461	183.99	09/01/2019	INV	PD	CITY HALL MONITORING 8/1/
CHECK DATE: 08/20/2019									
95010468		08/01/2019	082019	329461	135.00	08/31/2019	INV	PD	B. BASKET MONITORING 8/1/
CHECK DATE: 08/20/2019									
					318.99				
103946 TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS INC									
1549467-201907-1		08/01/2019	082019	329462	125.00	09/15/2019	INV	PD	Data processing
CHECK DATE: 08/20/2019									
102008 TRI-CITY/WILLIAM LLOYD ANALYTICAL LAB									
1900198		08/01/2019	082019	329463	312.00	09/01/2019	INV	PD	Clayhole Water Testing-Ju
CHECK DATE: 08/20/2019									
102026 API GARAGE DOOR INC									
520272		07/30/2019	082019	329464	381.00	08/30/2019	INV	PD	S/W GARAGE DOOR OVERHEAD
CHECK DATE: 08/20/2019									
102028 TWIN CITY WATER CLINIC INC									
13357		08/01/2019	082019	329465	510.00	09/01/2019	INV	PD	JULY SAMPLES
CHECK DATE: 08/20/2019									
102129 UNITED FARMERS COOPERATIVE									
920865		08/05/2019	082019	329466	231.60	09/05/2019	INV	PD	EXMARK PARTS
CHECK DATE: 08/20/2019									
920866		08/05/2019	082019	329466	48.90	09/05/2019	INV	PD	WEED WHIP PARTS
CHECK DATE: 08/20/2019									
921289		08/08/2019	082019	329466	59.38	09/08/2019	INV	PD	BELTS FOR WALK BEHIND MOW
CHECK DATE: 08/20/2019									
921533		08/12/2019	082019	329466	519.90	09/12/2019	INV	PD	GLOVES, OIL & BACK PACK B
CHECK DATE: 08/20/2019									
					859.78				
105730 PROVIDENT LIFE & ACCIDENT INSURANCE COMPANY									



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City of Chaska
VENDOR INVOICE LIST

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
E0665216-JUL19 CHECK DATE: 08/13/2019		07/23/2019	081319	329271	411.84	08/23/2019	INV	PD	JUL 2019 EMP LIFE INS PRE
102051 UPS									
000027V7Y7319 CHECK DATE: 08/13/2019		08/03/2019	081319	329272	18.36	08/14/2019	INV	PD	JUNIOR INVITE RAIN JACKET
102064 US BANK									
5435763 CHECK DATE: 08/20/2019		07/25/2019	082019	329467	1,300.00	08/07/2019	INV	PD	Admin Trustee Fee 2013A
104522 US FOODS INC									
5531651 CHECK DATE: 08/20/2019		07/30/2019	082019	329468	228.72	08/29/2019	INV	PD	SOAP & PAPER TOWELS
5733543 CHECK DATE: 08/20/2019		08/09/2019	082019	329468	384.35	09/08/2019	INV	PD	TP, TOWELS & SOAP
					613.07				
102104 VESSCO INC									
77339 CHECK DATE: 08/20/2019		08/07/2019	082019	329469	399.00	09/07/2019	INV	PD	WTP MOTOR
104659 VOLUNTEER FIREFIGHTERS BENEFIT ASSOC OF MN									
69328 CHECK DATE: 08/20/2019		08/09/2019	082019	329470	312.00	09/13/2019	INV	PD	FF INSURANCE POLICY RENEW
102227 ONVOY LLC									
009426/AUG19 CHECK DATE: 08/20/2019		08/01/2019	082019	329471	1,810.89	08/25/2019	INV	PD	AUG 2019 EDU CTR ETHERNET
009486/AUG19 CHECK DATE: 08/20/2019		08/01/2019	082019	329471	858.75	08/25/2019	INV	PD	AUG 2019 CITY HALL ETHERN
					2,669.64				
102133 WAGNER PRESS & GRAPHICS									
32098 CHECK DATE: 08/20/2019		07/30/2019	082019	329472	120.00	08/30/2019	INV	PD	CITY LOGO BANNERS



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City of Chaska
VENDOR INVOICE LIST

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
102549	WARNING LITES OF MINNESOTA INC								
211878		08/01/2019	082019	329473	368.00	08/30/2019	INV	PD	PIONEER TRAIL AND 41
CHECK DATE:	08/20/2019								
102141	WASTE MANAGEMENT-SAVAGE								
8118511-2282-0		07/31/2019	082019	329474	552.14	08/30/2019	INV	PD	AUG WASTE REMOVAL - TC
CHECK DATE:	08/20/2019								
8118517-2282-7		07/31/2019	082019	329474	408.89	08/30/2019	INV	PD	TOWN COURSE
CHECK DATE:	08/20/2019								
8118558-2282-1		07/31/2019	082019	329474	197.31	08/30/2019	INV	PD	AUG PAR 30 GARBAGE
CHECK DATE:	08/20/2019								
					1,158.34				
102146	WATER SPECIALTY OF MINNESOTA INC								
11650		08/09/2019	082019	329475	4,813.35	09/09/2019	INV	PD	POOL CHEMICALS
CHECK DATE:	08/20/2019								
11651		08/09/2019	082019	329475	360.80	09/09/2019	INV	PD	PARK SPLASH PAD CHEMICALS
CHECK DATE:	08/20/2019								
					5,174.15				
102160	WELLS FARGO BANK MINNESOTA NA								
1728031		08/01/2019	082019	329476	525.00	08/31/2019	INV	PD	PAYING AGENT FEE 2012A
CHECK DATE:	08/20/2019								
102166	WESCO DISTRIBUTION INC								
735462	190125	07/26/2019	082019	329477	827.00	08/26/2019	INV	PD	CONNECT PED 4 COVERED 350
CHECK DATE:	08/20/2019								
104856	WEXFORD FULFILLMENT SOLUTIONS LLC								
1593596		08/02/2019	082019	329478	618.40	09/01/2019	INV	PD	RESALE
CHECK DATE:	08/20/2019								
102189	WM MUELLER & SONS								
246497		07/29/2019	082019	329479	213.81	08/25/2019	INV	PD	TOP DRESS SAND HIGH SCHOO
CHECK DATE:	08/20/2019								
246550		07/30/2019	082019	329479	869.03	08/25/2019	INV	PD	WILDWOOD SUMP PROJECT
CHECK DATE:	08/20/2019								



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City of Chaska
VENDOR INVOICE LIST

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
246612 CHECK DATE: 08/20/2019		07/24/2019	082019	329479	119.65	08/25/2019	INV	PD	TOP DRESS SAND HIGH SCHOO
246613 CHECK DATE: 08/20/2019		07/18/2019	082019	329479	142.27	08/25/2019	INV	PD	WILDWOOD SUMP PROJECT
246619 CHECK DATE: 08/20/2019		07/31/2019	082019	329479	816.84	08/25/2019	INV	PD	WILDWOOD SUMP PROJ, TOP D
246620 CHECK DATE: 08/20/2019		07/31/2019	082019	329479	1,743.44	08/25/2019	INV	PD	WILDWOOD SUMP RESTORE
246762 CHECK DATE: 08/20/2019		08/02/2019	082019	329479	1,311.92	09/25/2019	INV	PD	IRONWOOD SUMP, PEAVEY RD
246893 CHECK DATE: 08/20/2019		08/06/2019	082019	329479	1,251.68	09/25/2019	INV	PD	CHRISTIAN DRIVE, EDGEWOOD
247007 CHECK DATE: 08/20/2019		08/08/2019	082019	329479	822.74	09/25/2019	INV	PD	EDGEWOOD WATERMAIN BREAK
247082 CHECK DATE: 08/20/2019		08/11/2019	082019	329479	456.32	09/25/2019	INV	PD	WILDWOOD WAY OVERLAY PREP
107792 WRIGHT, KAYLEE					7,747.70				
32936 CHECK DATE: 08/20/2019		08/14/2019	082019	329480	99.70	09/14/2019	INV	PD	METER DEPOSIT REFUND-1109
102220 NORTHLAND SYSTEMS INC									
76834 CHECK DATE: 08/20/2019		08/05/2019	082019	329481	6,895.00	09/09/2019	INV	PD	AUG 2019 RECOVERY SVC
76835 CHECK DATE: 08/20/2019		08/05/2019	082019	329481	15,810.00	09/09/2019	INV	PD	AUG 2019 SUPPORT SVC
105150 ZAYO GROUP HOLDINGS INC					22,705.00				
2019080011266 CHECK DATE: 08/20/2019		08/01/2019	082019	329482	1,352.26	08/31/2019	INV	PD	FIBER MAINTENANCE
					1,352.26				
=====					=====				
365 INVOICES					3,009,571.78				
=====					=====				



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City of Chaska
VENDOR INVOICE LIST

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INVOICE	P.O.	INV DATE	CHECK RUN CHECK #	INVOICE NET DUE DATE	TYPE STS INVOICE DESCRIPTION
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** END OF REPORT - Generated by Michelle Robbin **

Wires

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET DUE DATE	TYPE STS	INVOICE DESCRIPTION		
100005 MINNESOTA MUNICIPAL MONEY MARKET FUND									
69485		08/14/2019	081419	2008	1,000,000.00 08/14/2019	DIR PD	XFER ONB TO 4M-CASH FLOW		
CHECK DATE: 08/14/2019									
107490 GREAT-WEST LIFE & ANNUITY INSURANCE COMPANY									
69064		08/02/2019	080519	2001	1,039.97 08/02/2019	DIR PD	080219 Payroll HCSP Contr		
CHECK DATE: 08/05/2019									
107744 GREAT-WEST LIFE & ANNUITY INSURANCE COMPANY									
69065		08/02/2019	080519	2002	200.00 08/02/2019	DIR PD	080219 Payroll MNDGP 457		
CHECK DATE: 08/05/2019									
101756 MII LIFE INCORPORATED									
39125019		08/06/2019	080819	2003	2,188.98 08/08/2019	DIR PD	8/8/19 FSA REIMBURSEMENTS		
CHECK DATE: 08/08/2019									
39134261		08/13/2019	081519	2009	1,660.76 08/15/2019	DIR PD	8/15/19 FSA REIMBURSEMENT		
CHECK DATE: 08/15/2019									
					3,849.74				
100927 INTERNAL REVENUE SERVICE									
69058		08/02/2019	080219	1995	130,374.62 08/02/2019	DIR PD	080219 Payroll FICA Feder		
CHECK DATE: 08/02/2019									
101346 MINNESOTA COMMISSIONER OF REVENUE									
2019/0630-FINAL CC		06/30/2019	081319	2007	1,017.21 08/13/2019	DIR PD	JUN-19 FINAL CARVER CTY T		
CHECK DATE: 08/13/2019									
2019/0630-FINAL SLS/		06/30/2019	081319	2005	13,518.36 08/13/2019	DIR PD	JUN-19 FINAL GEN/UB SALES		
CHECK DATE: 08/13/2019									
2019/0630-FINAL USE		06/30/2019	081319	2006	795.87 08/13/2019	DIR PD	JUN-19 FINAL USE TAX		
CHECK DATE: 08/13/2019									
					15,331.44				
101343 MINNESOTA DEPT OF REVENUE-PAYROLL WIRES									
69059		08/02/2019	080219	1996	26,110.87 08/02/2019	DIR PD	080219 Payroll MN State T		
CHECK DATE: 08/02/2019									
101376 NATIONWIDE RETIREMENT SOLUTIONS(USCM)									



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City of Chaska
VENDOR INVOICE LIST

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
69060 CHECK DATE: 08/02/2019		08/02/2019	080219	1997	10,994.69	08/02/2019	DIR	PD	080219 Payroll 457 Contr
106955 NATIONWIDE RETIREMENT SOLUTIONS (USCM)									
69063 CHECK DATE: 08/02/2019		08/02/2019	080219	1999	741.00	08/02/2019	DIR	PD	080219 Payroll Roth Contr
107499 OLD NATIONAL BANK									
2019/08-01 DS CREDIT CHECK DATE: 08/15/2019		08/15/2019	081519	2011	-66.49	08/15/2019	CRM	PD	OVERPMT ON DS INTEREST 8/
2019/08/01 DS CHECK DATE: 08/01/2019		08/01/2019	080119	2004	6,052.74	08/01/2019	DIR	PD	ONB DS PMT DUE 8/1/19
6314047-AUG19 CHECK DATE: 08/15/2019		08/15/2019	081519	2010	1,400.00	08/15/2019	DIR	PD	AUG 2019 EDA PROMISSORY N
					7,386.25				
104668 OPTUM BANK INC									
69062 CHECK DATE: 08/05/2019		08/02/2019	080519	2000	12,414.46	08/02/2019	DIR	PD	080219 Payroll HSA Contr
101506 PUBLIC EMPLOYEES RETIREMENT ASSOCIATION									
69061 CHECK DATE: 08/02/2019		08/02/2019	080219	1998	86,951.79	08/02/2019	DIR	PD	080219 Payroll PERA Contr
					86,951.79				
=====					1,295,394.83	=====			
17 INVOICES									

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Chaska Park Board
Meeting Minutes
July 8th, 2019

DRAFT

1. Call to Order

The July meeting of the Chaska Park Board was called to order by Chairman Roan at 7:00 pm in the Council Chambers at City Hall.

2. Roll Call

Present: Roan, Mihajlov, Wittrock, Olsen, Branch, Kim, Udermann, Barth

Absent: Gutierrez, Ives, Downs

Staff Present: Marshall Grange, Mary Monteith

3. Adopt the Agenda

Motion by Udermann, second by Wittrock, to adopt the July 8th, 2019 meeting agenda. Motion carried.

4. Visitor Presentation

Heather Gruetzmacher
2229 Van Sloun Rd Chaska

Gruetzmacher was present to talk about the Lion's Park Off Lease Dog Area (OLDA). Gruetzmacher spoke of an incident at the dog park where two large dogs came at her little dog upon entrance to the dog park. She expressed concern of large dogs being allowed in the front area for fear of attacking little dogs. Discussion was had on rules, etiquette and signage directing large dog owners to the upper wooded area. Grange mentioned with only 25% of the pet owner population responding to initial surveys, we moved forward with keeping both areas open to all dog sizes and to give dog owners a couple different experiences at the park. We also knew the first year would be trial and error, so will see how things continue to go.

Staff was directed to look into additional signage for the park, as well as marketing pieces to promote the wooded area being open. Also, will request Chaska PD CSO's to cruise through periodically.

5. Approve Meeting Minutes

Motion by Wittrock, second by Mihajlov, to approve the Chaska Park Board meeting minutes of June 10th, 2019. Motion carried.

6. Old Business

6A. Mountain Bike Trail Update

Grange stated that the Limited Use Permit is still under review by MnDOT. There also are some safety concerns by MnDOT specific to the trail closest to 212 as far as the distraction of the visibility of

bikers. Planting shrubs/bushes along that area could help to block biker visual. Grange is meeting in a couple weeks with MnDOT and Carver Trails; things continue to move forward.

6B. Bicycle Friendly Community Update

Grange has reached out to various community stakeholders for representation on the recently created Transportation Committee, as part of the recommendation from Bicycle Alliance of MN. This committee will help move forward with addressing some of the tasks necessary for consideration of this designation. Grange has gotten great response. Representatives from Carver County, District 112, the Downtown Business Alliance, SW Metro Chamber as well as other city departments have responded. The first meeting will be in September.

At the August 5th City Council meeting there will be a work session prior on the presentation of the Chaska Bicycle Friendly Report by Dorian Grilley from Bicycle Alliance of MN. Committee members will be there as well as any interested park board members. Grange asked if two board members would be interested in committee representation. Roan and Udermann expressed interest. The first committee meeting will be mid-September.

7. Receive Council and Planning Meeting Minutes

7A. Received Council Meeting Minutes from May 20th

7B. Received Council Meeting Minutes from June 3rd

7C. Received Planning Commission meeting minutes from May 8th

8. Staff Reports

8A. Department Happenings-Grange shared the many various happenings and programming going on with the Parks and Recreation department. The upcoming Fire & Ice Bonspiel Community event is the weekend of July 19-21. Staff are very busy with the planning and details of that event.

Round Table:

- Barth-Shared an update on the Par 30 and Learning Links. The Chaska Herald last week featured an article on it with information from the recent community open house. For more information on the progress go to: learninglinksmn.org website.
- Kim-Excited about the Bike Friendly committee that is coming together and things moving forward with MnDOT on the mountain bike trail.
- Branch-Attended "Kids Night at the Clayhole" an Inclusive Community Event, impressed with how many were there, was a "hopping" event. A proud night for Chaska!
- Olsen-Mentioned how well the KPMG Women's LPGA event went. It was an awesome opportunity for youth. Olsen also mentioned his son is currently in the Friday night baseball program and is having a blast.
- Mihajlov-Asked if The Lodge did any kind of educational awareness with seniors on current scams happening. Monteith stated that a partnership with Chaska PD provides a monthly meeting with Officer Janke "Coffee with a Cop" on topics such as this.
- Udermann-Barth represented well at the KPMG Pro-Am golf tournament with the longest drive. Many locals trained for the Grandma's Marathon on city trails. Chaska Cubs hosted Jenna Paschke Memorial Night at Athletic Park, a great turnout for a great cause. Great job to John Kellin, Chaska Town Course, lots of golfers in town this week, a

very busy week for him and his staff. Big announcement this week from Chaska PD, Chief Scott Knight is retiring. He has protected our community well for many years.

- Roan-Congrats to the City of Chaska for hosting another great golf event. He attended practice rounds and was very impressed with the great golf he saw and impressed by the way things were run so smoothly.

10. Other Business

10A. Next meeting Aug. 12th

11. Adjourn

Motion to adjourn the July Park Board meeting by Udermann, second by Branch. Motion Carried.

**Biweekly Report
August 19, 2019
By
Matt Podhradsky**

Upcoming Work Sessions

I wanted to take this opportunity to let the Council know about two work sessions we have coming up to be aware of. They include:

- August 19th: At 6:00 pm we will be planning to have a Work Session to receive the annual presentation from the City's Auditing Firm, MMKR. Their presentation will be looking at their audit of our 2018 Financial Statements and will serve as good information for the Council to have as we are moving into the 2020 budgeting process.
- Labor Day: Monday September 2nd is Labor Day. Because it falls on our normal City Council night, this meeting will be moved to Monday September 9th
- Septembers 9 and 16: We will be setting aside both nights to have Work Sessions to talk about the preliminary work on our 2020 General Fund Budget and Tax Levy establishment process. These meetings will provide information to the Council to allow us to establish our Preliminary Tax Levy for 2020 before the end of September.

If you are unable to make it to any of these work sessions, or if you have any questions, please let me know.

Equity Discussion Update

Since our last Council meeting, the City has been working with the School District to put together the Marnita's Table discussion that we have been planning to have to help kick off this upcoming school year. Marnita's Table is an organization/method to bring people together over a meal to discuss important topics in the community. It has been a very successful tool for communities to discuss equity issues, with its success not only in Minnesota Communities (where the organization is based) but in other communities across the country.

At this point, it is looking like the date chosen for this event will be on Tuesday, October 22nd from 6-9 pm at the Event Center in Firemen's Park. This will be an event that will be jointly marketed by the City and the School District, with us also working to create a list of direct invitations to leaders in the community to make sure we have the right people in the discussion. As more details emerge on this, I will let you know. At this time I just wanted to let you know the date so you can get to down in your calendars.

If you have any questions about this, please feel free to let me know.

Council/Department Head Retreat

Just a reminder to put on your calendars that we will be having our Council/Department Head retreat on Thursday September 19th from 8-4:30 and on Friday September 20th from 8-12. We

will be providing lunch both days and snacks/drinks throughout the day. Our retreat facilitators will be Richard and Irina Fursman from Hue Life, and we are likely going to try to have the retreat at Oak Ridge Conference Center once again.

As I have shared with all of you, this retreat is a great opportunity for us to talk about the future and to be able to come out of it with the framework for a Strategic Plan for our new Council. I truly look forward to this and have seen the work that we complete in these sessions be a strategic advantage for our community as we move forward. If you have any questions about this, or if any issues pop up with the date, please let me know.

Lake Jonathan Flats Grand Opening

As you may have seen, the Lake Jonathan Flats building (apartment building adjacent to Dairy Queen and Jonathan Square) recently was completed and is now open for taking residents. To celebrate the completion of the development, the builder/owner will be having an official Grand Opening and Ribbon Cutting next Wednesday, August 21st starting at 4:30 pm. As part of the event, they are planning on having a ribbon cutting ceremony at 4:45 pm. This will be an opportunity for people not only to see the building and common spaces, but to also be able to view some of the units to see how they turned out.

If you are interested in attending, you need only show up at the event. No need at this point to RSVP. If you have any questions on this, please feel free to contact me.

Chaska Cares Golf Classic

If you are not aware, each year on the Friday immediately following Labor Day, the City of Chaska provides our Chaska Town Course at no cost to the Chaska Rotary, Lions and Kiwanis to allow them to host a golf event/fundraiser to raise money for good community causes. This year, the golf event is on Friday, September 6th. As with the past couple of years, the service clubs will be utilizing the proceeds of this event to support the development and building of the Chaska Miracle League Baseball Park, which is programmed to be built in the Community Park which will be located in SW Chaska, adjacent to the School District's next elementary school. The hope is to construct this facility during the summer of 2021, with the City donating the land to the project, and the Rotary/Lions/Kiwanis providing the dollars to build the field itself and an accessible playground. The cost of constructing this facility is estimated to be approximately \$750,000 with approximately half raised to this date.

If you or someone you know is interested in either playing or sponsoring the Chaska Cares Classic, please let me know. Sponsorships for holes is as little as \$250 for our local businesses to purchase. I would be the contact for any interested sponsorships.

If you have any questions, please let me know.