

- MINUTES -
CHASKA CITY COUNCIL
September 16, 2019

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl. Absent: None.

Also Present: Kevin Ringwald, Community Development Director; Liz Hanson, City Planner; Luke Melchert, City Attorney; Nate Kabat, Assistant City Administrator; Noel Graczyk, Administrative Services Director; and Matt Podhradsky, City Administrator.

4. Adopt the Agenda

Motion by Councilmember Hubbard, second by Councilmember Hatfield to remove Item 7.B from Consent to Action Item 8.D. Motion carried.

Motion by Councilmember Hubbard, second by Councilmember Grau to adopt the amended agenda as presented. Motion carried.

5. Visitor Presentation

Mayor Windschitl said a few words honoring the late Dr. Edgar Ziegler.

5.A. Proclamation - Direct Support Professional Week

Mayor Windschitl read the Direct Support Professional Week Proclamation.

5.B. Proclamation - Chaska International Day of Peace

Mayor Windschitl read the Chaska International Day of Peace Proclamation recognizing September 21, 2019 as Chaska's Day of Peace.

Rev. Reginald Klindworth, 3919 Carver Circle, reported the congregation of Crown of Glory Lutheran Church are rededicating their peace pole on September 28th and 29th, 2019.

5.C. Proclamation - Constitution Week

Mayor Windschitl read a Proclamation recognizing September 17-23, 2019 as Constitution Week.

5.D. Chaska Fire Explorers and Advisors Recognition

Chaska Fire Chief Tim Wiebe presented Firefighters Nate Peterson and Al Tarman who recounted the accomplishments of the Chaska Fire Explorers at the 2019 State Fair.

5.E. Travis Lindberg & Zach Bonnema Grant Recognition

Chaska Fire Chief Wiebe also recognized Firefighter Travis Lindberg and Firefighter Captain Zack Bonnema for their grant writing success.

Captain Bonnema spoke about forced-entry training material received through a grant and Firefighter Lindberg reported that the Fire Department and Police Department now have 19 new AED devices obtained through a grant. Chief Wiebe also noted they have been able to standardize the medical bags used by the Fire Department and Police Department.

5.F. Eastern Carver County School Referendum

Clint Christopher, Eastern Carver County School Superintendent, reported on the Eastern Carver County School Referendum.

Councilmember Grau thanked Mr. Christopher for coming to share the referendum information tonight.

Councilmember Huang commented that investment in education is an investment to drive up property values.

Councilmember Hatfield commented that it will be nice the proposed elementary school is in Chaska.

Councilmember Hubbard inquired where the proposed larger bus garage will be built and the capacity of busses that will be there.

Superintendent Christopher stated there is an agreement with a property north of Lyman Boulevard and that the agreement is contingent upon referendum passing and that it would hold all the district busses, with additional space if needed.

City Administrator Podhradsky provided further clarity into a bus fleet within the district.

Councilmember Huang inquired what the impacts to students would be if the referendum didn't pass.

Superintendent Christopher provided detail into what those impacts would be.

City Administrator Podhradsky commented that there is enough growth in south east Chaska to fill the proposed school itself.

Mayor Windschitl inquired if Carver Elementary was at capacity.

Superintendent Christopher stated it is at 700 students out of the 720 capacity.

Council and Staff commented on the growth of South West Chaska.

Councilmember Hatfield inquired about security maintenance.

Superintendent Christopher provided further detail regarding upkeep for security.

Mayor Windschitl asked if they are able to use the same designs as Carver Elementary to save cost.

Superintendent Christopher commented that architectural costs will be incurred at some point.

City Administrator Podhradsky provided further comment regarding facility use.

Superintendent Christopher stated that Question 1 of the Referendum (operating) must pass in order for Question 2 (bond) to pass and gave further reason for the importance of that requirement.

City Attorney Melchert inquired what the cost was per student in Chaska to be educated.

Superintendent Christopher explained he could not give a specific number on the per pupil expenditure at this time. He also noted there is an informational webinar folks can view for more information.

6. Minutes

Motion by Councilmember Huang, second by Councilmember Hatfield to approve the minutes of the August 19, 2019 City Council meeting.

Motion carried.

7. Consent Agenda

Mayor Windschitl noted item 7.B. was pulled from Consent and placed as item 8.D. under Action Items.

Motion by Councilmember Hatfield, second by Councilmember Huang to approve the amended Consent Agenda Items A through G:

- A. Adopt Resolution 2019-98, Resolution Expressing support for the 2019 Transportation Economic Development Program Funding Application for Highway 41 Improvements in Downtown Chaska
Motion to adopt Resolution No. 2019-98, Resolution Requesting Support for the 2019 Transportation Economic Development Program Funding Application for Highway 41 Improvements in Downtown Chaska.
- ~~B. Adopt Ordinance 968, Adopt Resolution 2019-99, Ordinance Amending Chapter 14, Article V Related to Motor Vehicles and Traffic Therein Relating to Motorized Golf Carts
Motion to Adopt Ordinance No. 2019-968 Amending Chapter 14, Article V, Section 96 through 105 by repealing Article V and adopting a new Article V related to motorized golf carts of the Chaska Code of Ordinances.~~
- C. Approve On-Sale Liquor Permit at Community Event for Schram Haus Brewery - Cycle Chaska-Fall Family Bike Ride
Motion to approve On-Sale Intoxicating License at a Community Event OSCF19.03 for Schram Haus Brewery, 3700 Chaska Blvd, Chaska MN for the Cycle Chaska – Fall Family Bike Ride and wave the registration fee, effective September 29, 2019.

- D. Approve Agreement with Baker Tilly Municipal Advisors, LLC for Municipal Advisor Services
Motion to appoint Baker Tilly Municipal Advisors, LLC as the Municipal Advisor to the City and to authorize the City Administrator to execute an engagement agreement with Baker Tilly Municipal Advisors, LLC.
- E. Adopt Resolution 2019-100, Bonding Reimbursement
Motion to adopt Resolution 2019-100 relating to financing certain proposed projects and establishing compliance with reimbursement bond regulations under the Internal Revenue Code
- F. Adopt Resolution 2019-101 and Resolution 2019-102 Establish Date of Sale for Issuance of Bonds: Series 2019B and 2019C
Motion to adopt a resolution authorizing issuance and sale of \$5,680,000 General Obligation Bonds, Series 2019B.
Motion to adopt a resolution authorizing issuance and sale of \$2,135,000 General Obligation Utility Revenue Bonds, Series 2019C.
- G. Americans with Disability Act (ADA) Transition Plan for Public Right of Way
Motion to authorize the Americans with Disabilities Act (ADA) Transition Plan.

Mayor Windschitl referred to Item 7.G. and inquired how the ADA plan can be set up if it is always changing.

City Administrator Podhradsky provided further detail regarding the guidelines.

Motion carried.

8. Action Items

8.A. Adopt Resolution 2019-99, Approving the Preliminary Plat and Conditional Use Permit (CUP) for Shepherd of the Hill Twin homes/Habitat for Humanity/PC #2019-17

City Administrator Podhradsky introduced the item to the Council.

City Planner Hanson presented the item to the Council.

The Council discussed the options set before the homeowner across from the cul-de-sac.

Chad Dittman, project manager at Twin Cities Habitat for Humanities, explained the meaning of the name for the cul-de-sac.

City Planner Hanson continued her presentation of the item.

Motion by Councilmember Hubbard, second by Councilmember Huang to adopt Resolution No. 2019-99 approving the Preliminary Plat and Conditional Use Permit (CUP) for Shepherd of the Hill Twin homes (PC #2019-17). Motion carried.

8.B. Appointment of Independent Financial Auditor

City Administrator Podhradsky introduced the item to the Council.

Administrative Services Director Graczyk presented the item to the Council.

Mayor Windschitl inquired whether it was prudent to switch auditors every now and then.

Administrative Services Director Graczyk stated there has not been a standard for auditor rotation and Staff will look for direction from the Council.

City Administrator Podhradsky weighed in regarding the idea of auditor rotation.

Councilmember Huang asked if the same folks within MMKR have been working with the City or there has been a lot of turnover.

Administrative Services Director Graczyk provided further detail regarding MMKR staff working with the City.

Mayor Windschitl asked about the cost charged for the relief audit.

Administrative Services Director Graczyk gave clarity regarding the reasons for the cost.

Motion by Councilmember Hatfield, second by Councilmember Grau to appoint Malloy, Montague, Karnowski, Radosevich, and Co., P.A. as the independent financial auditor for the 2019 through 2023 fiscal-year audits. Motion carried.

8.C. Letter of Intent for Par 30 Improvements with Learning Links

City Administrator Podhradsky presented the item to the Council.

Councilmember Hubbard commented that this is a great redesign of the course and noted someone at the informational meeting had inquired why there is not a driving range in the plan.

Eric Schneider, Learning Links of Chaska, provided further insight into why there will not be a dedicated driving range. He also gave more information about where they are with fundraising at this point.

Mayor Windschitl inquired about continuing to use Goodman Parking.

City Administrator Podhradsky provided further information regarding parking.

Councilmember Huang inquired where parking would go if the Goodman Group does not provide parking.

City Administrator Podhradsky went into further detail regarding possible parking options.

The Council and Staff discussed public interest in golf and the unique nature of this proposed course.

The founder of ICONIC expressed her support of the course.

Motion by Councilmember Huang, second by Councilmember Hatfield to approve the Letter of Understanding between the City of Chaska and the Learning Links of Chaska to move forward with the proposed project at the Par 30 Golf Course and to authorize the City Administrator to enter this LOI on behalf of the City of Chaska. Motion carried.

8.D. Adopt Ordinance 968, Adopt Resolution 2019-99, Ordinance Amending Chapter 14, Article V Related to Motor Vehicles and Traffic Therein Relating to Motorized Golf Carts

Assistant Administrator Kabat presented the item to the Council.

Councilmember Hubbard stated she had feedback from her Ward about some of the stipulations the Ordinance is imposing. She stated that everything addressed in the Ordinance is required by the League of Minnesota Cities, and then listed some of the concerns from citizens in her Ward.

City Administrator Podhradsky provided clarity regarding the purpose of the Ordinance.

Jeffrey and Gail Peterson, 2959 Fairway Dr, listed some concerns with some stipulations in the Ordinance.

The Council and Staff discussed the comments presented by the Petersons.

Mrs. Peterson inquired how the public will receive the updates to the Ordinance.

City Administrator Podhradsky stated Assistant Administrator Kabat could email it to them.

Motion by Councilmember Hubbard, second by Councilmember Huang to table the item until a future meeting. Motion carried.

9. Bills

Accounts Payable Council Roster 9-16-19

The Council inquired about bills on pages 1, 12, 16, 18, 24, 31 and 37.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Hatfield to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

10. Other Business

10.A. City Administrator's Report

10.B. Administrator's Bi-Weekly Report 9/19/2019

10.C. Other Reports

10.C.i. Financial Reports – July 2019

10.D. Other Meeting Minutes

10.D.i. Receive the Draft Minutes of the August 14, 2019 Planning Commission

10.D.ii. Receive the Draft Minutes of the August 12, 2019 Park and Rec Board Meeting

Councilmember Huang:

- Commented the new digital newsletter from Parks & Rec is great.
- Reported he went on a Fire Department ride-along on 8/28/19.
- Commented that he has received some feedback regarding the permit costs for food trucks. City Administrator Podhradsky provided further clarity regarding the multi event permit. The Council discussed food truck permits.
- Noted requests came up at the Downtown Business Alliance regarding shared office space.
- Noted there are requests for the City to support businesses impacted by the Hwy 169/41 closure next year.
- Provided an update regarding the Metro Cities Transportation and General Administration Policy Committee meeting.
- Noted there is concern about having jurisdiction at the City-level about having non-clustering of group homes.
- Updated the Council about a MN Dot Demo on automated vehicles that he attended.
- Updated the Council on the Southwest Transit budget, State Fair ridership, and Prime MD, as well as some rewards Southwest Transit has received.

Councilmember Hubbard:

- Noted she attended the Fireman's open house.
- Noted the Southwest Metro Manufacturing Forum is on October 4, 2019.

Councilmember Hatfield:

- Agreed that the Fireman's open house was wonderful.
- Noted the Downtown Block Party is on September 28, 2019.
- Inquired why there is a for sale sign in front of KFC. City Administrator Podhradsky stated they do not have further information regarding that.

City Administrator Podhradsky:

- Reminded the Council of the retreat on Thursday and Friday.
- Noted Administrative Services Director Graczyk was appointed by the National GFOA to their Debt Service Committee.

Mayor Windschitl:

- Noted the Just ride is September 22, 2019.
- Noted there is a meeting on September 30, 2019.

11. Adjourn

Motion by Councilmember Hatfield, second by Councilmember Grau to adjourn the meeting at 10:17 pm.

Motion carried.