WORK SESSION
2020 General Fund Tax Levy and
2020 Budget Year and 5-Year Financial Forecast
5:45 PM

AGENDA
CHASKA CITY COUNCIL
ONE CITY HALL PLAZA, CHASKA CITY HALL
Monday, September 30, 2019
7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adopt Agenda
5. Visitor Presentation
   - 5.A. Gwen Michael - Regarding School District Referendum
6. Approve Previous Meeting Minutes
   - 6.A. Approve City Council Meeting Minutes of September 19, 2019
7. Consent Items
   - 7.A. Chaska Parks and Recreation-Park Naming Policy Revision
8. Action Items
   - 8.A. Adopt Resolution 2019-103, Adopt Resolution Establishing a Maximum Preliminary City Tax Levy for Payable 2020
   - 8.B. Adopt Resolution 2019-104, Resolution in Support of School District Referendum

9. Bills

    9.A. ACCOUNTS PAYABLE COUNCIL ROSTER 9-30-19

10. Other Business

    10.A. City Administrator's Report

    10.B. Biweekly 09-30-19

    10.C. Other Meeting Minutes

        10.C.i. Receive the Draft Minutes of the September 11th 2019 Planning Commission Meeting

        10.C.ii. Receive the Draft Minutes of the August 22, 2019 Human Rights Commission

11. Adjourn

Chaska Economic Development Authority Meeting
Immediately following City Council

- MINUTES -
CHASKA CITY COUNCIL
September 16, 2019

DRAFT

1. Call to Order
The meeting was called to order by Mayor Windschitl at 7 pm.

2.Pledge of Allegiance

3. Roll Call
Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl. Absent: None.

Also Present: Kevin Ringwald, Community Development Director; Liz Hanson, City Planner; Luke Melchert, City Attorney; Nate Kabat, Assistant City Administrator; Noel Graczyk, Administrative Services Director; and Matt Podhradsky, City Administrator.

4. Adopt the Agenda
Motion by Councilmember Hubbard, second by Councilmember Hatfield to remove Item 7.B from Consent to Action Item 8.D. Motion carried.

Motion by Councilmember Hubbard, second by Councilmember Grau to adopt the amended agenda as presented. Motion carried.

5. Visitor Presentation
Mayor Windschitl said a few words honoring the late Dr. Edgar Ziegler.

5.A. Proclamation - Direct Support Professional Week
Mayor Windschitl read the Direct Support Professional Week Proclamation.

5.B. Proclamation - Chaska International Day of Peace
Mayor Windschitl read the Chaska International Day of Peace Proclamation recognizing September 21, 2019 as Chaska's Day of Peace.

Rev. Reginald Klindworth, 3919 Carver Circle, reported the congregation of Crown of Glory Lutheran Church are rededicating their peace pole on September 28th and 29th, 2019.

5.C. Proclamation - Constitution Week
Mayor Windschitl read a Proclamation recognizing September 17-23, 2019 as Constitution Week.

5.D. Chaska Fire Explorers and Advisors Recognition
Chaska Fire Chief Tim Wiebe presented Firefighters Nate Peterson and Al Tarman who recounted the accomplishments of the Chaska Fire Explorers at the 2019 State Fair.

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5.E. Travis Lindberg & Zach Bonnema Grant Recognition
Chaska Fire Chief Wiebe also recognized Firefighter Travis Lindberg and Firefighter Captain Zack Bonnema for their grant writing success.

Captain Bonnema spoke about forced-entry training material received through a grant and Firefighter Lindberg reported that the Fire Department and Police Department now have 19 new AED devices obtained through a grant. Chief Wiebe also noted they have been able to standardize the medical bags used by the Fire Department and Police Department.

5.F. Eastern Carver County School Referendum
Clint Christopher, Eastern Carver County School Superintendent, reported on the Eastern Carver County School Referendum.

Councilmember Grau thanked Mr. Christopher for coming to share the referendum information tonight.

Councilmember Huang commented that investment in education is an investment to drive up property values.

Councilmember Hatfield commented that it will be nice the proposed elementary school is in Chaska.

Councilmember Hubbard inquired where the proposed larger bus garage will be built and the capacity of busses that will be there.

Superintendent Christopher stated there is an agreement with a property north of Lyman Boulevard and that the agreement is contingent upon referendum passing and that it would hold all the district busses, with additional space if needed.

City Administrator Podhradsky provided further clarity into a bus fleet within the district.

Councilmember Huang inquired what the impacts to students would be if the referendum didn't pass.

Superintendent Christopher provided detail into what those impacts would be.

City Administrator Podhradsky commented that there is enough growth in south east Chaska to fill the proposed school itself.

Mayor Windschitl inquired if Carver Elementary was at capacity.

Superintendent Christopher stated it is at 700 students out of the 720 capacity.

Council and Staff commented on the growth of South West Chaska.

Councilmember Hatfield inquired about security maintenance.

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Superintendent Christopher provided further detail regarding upkeep for security.

Mayor Windschitl asked if they are able to use the same designs as Carver Elementary to save cost.

Superintendent Christopher commented that architectural costs will be incurred at some point.

City Administrator Podhradsky provided further comment regarding facility use.

Superintendent Christopher stated that Question 1 of the Referendum (operating) must pass in order for Question 2 (bond) to pass and gave further reason for the importance of that requirement.

City Attorney Melchert inquired what the cost was per student in Chaska to be educated.

Superintendent Christopher explained he could not give a specific number on the per pupil expenditure at this time. He also noted there is an informational webinar folks can view for more information.

6. Minutes

Motion by Councilmember Huang, second by Councilmember Hatfield to approve the minutes of the August 19, 2019 City Council meeting.
Motion carried.

7. Consent Agenda

Mayor Windschitl noted item 7.B. was pulled from Consent and placed as item 8.D. under Action Items.

Motion by Councilmember Hatfield, second by Councilmember Huang to approve the amended Consent Agenda Items A through G:

A. Adopt Resolution 2019-98, Resolution Expressing support for the 2019 Transportation Economic Development Program Funding Application for Highway 41 Improvements in Downtown Chaska
   Motion to adopt Resolution No. 2019-98, Resolution Requesting Support for the 2019 Transportation Economic Development Program Funding Application for Highway 41 Improvements in Downtown Chaska.
B. ~~Adopt Ordinance 968, Adopt Resolution 2019-99, Ordinance Amending Chapter 14, Article V Related to Motor Vehicles and Traffic Therein Relating to Motorized Golf Carts~~
   ~~Motion to Adopt Ordinance No. 2019-968 Amending Chapter 14, Article V, Section 96 through 105 by repealing Article V and adopting a new Article V related to motorized golf carts of the Chaska Code of Ordinances.~~
C. Approve On-Sale Liquor Permit at Community Event for Schram Haus Brewery - Cycle Chaska-Fall Family Bike Ride
   Motion to approve On-Sale Intoxicating License at a Community Event OSCF19.03 for Schram Haus Brewery, 3700 Chaska Blvd, Chaska MN for the Cycle Chaska – Fall Family Bike Ride and wave the registration fee, effective September 29, 2019.

D. Approve Agreement with Baker Tilly Municipal Advisors, LLC for Municipal Advisor Services
   Motion to appoint Baker Tilly Municipal Advisors, LLC as the Municipal Advisor to the City and to authorize the City Administrator to execute an engagement agreement with Baker Tilly Municipal Advisors, LLC.
E. Adopt Resolution 2019-100, Bonding Reimbursement
   Motion to adopt Resolution 2019-100 relating to financing certain proposed projects and establishing compliance with reimbursement bond regulations under the Internal Revenue Code
F. Adopt Resolution 2019-101 and Resolution 2019-102 Establish Date of Sale for Issuance of Bonds: Series 2019B and 2019C
   Motion to adopt a resolution authorizing issuance and sale of $5,680,000 General Obligation Bonds, Series 2019B.
   Motion to adopt a resolution authorizing issuance and sale of $2,135,000 General Obligation Utility Revenue Bonds, Series 2019C.
G. Americans with Disability Act (ADA) Transition Plan for Public Right of Way
   Motion to authorize the Americans with Disabilities Act (ADA) Transition Plan.

Mayor Windschitl referred to Item 7.G. and inquired how the ADA plan can be set up if it is always changing.

City Administrator Podhradsky provided further detail regarding the guidelines.

Motion carried.

8. Action Items

8.A. Adopt Resolution 2019-99, Approving the Preliminary Plat and Conditional Use Permit (CUP) for Shepherd of the Hill Twin homes/Habitat for Humanity/PC #2019-17
City Administrator Podhradsky introduced the item to the Council.

City Planner Hanson presented the item to the Council.

The Council discussed the options set before the homeowner across from the cul-de-sac.

Chad Dittman, project manager at Twin Cities Habitat for Humanities, explained the meaning of the name for the cul-de-sac.

City Planner Hanson continued her presentation of the item.

Motion by Councilmember Hubbard, second by Councilmember Huang to adopt Resolution No. 2019-99 approving the Preliminary Plat and Conditional Use Permit (CUP) for Shepherd of the Hill Twin homes (PC #2019-17). Motion carried.

8.B. Appointment of Independent Financial Auditor
City Administrator Podhradsky introduced the item to the Council.

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Administrative Services Director Graczyk presented the item to the Council.

Mayor Windschitl inquired whether it was prudent to switch auditors every now and then.

Administrative Services Director Graczyk stated there has not been a standard for auditor rotation and Staff will look for direction from the Council.

City Administrator Podhradsky weighed in regarding the idea of auditor rotation.

Councilmember Huang asked if the same folks within MMKR have been working with the City of there has been a lot of turnover.

Administrative Services Director Graczyk provided further detail regarding MMKR staff working with the City.

Mayor Windschitl asked about the cost charged for the relief audit.

Administrative Services Director Graczyk gave clarity regarding the reasons for the cost.

Motion by Councilmember Hatfield, second by Councilmember Grau to appoint Malloy, Montague, Karnowski, Radosevich, and Co., P.A. as the independent financial auditor for the 2019 through 2023 fiscal-year audits. Motion carried.

8.C. Letter of Intent for Par 30 Improvements with Learning Links
City Administrator Podhradsky presented the item to the Council.

Councilmember Hubbard commented that this is a great redesign of the course and noted someone at the informational meeting had inquired why there is not a driving range in the plan.

Eric Schneider, Learning Links of Chaska, provided further insight into why there will not be a dedicated driving range. He also gave more information about where they are with fundraising at this point.

Mayor Windschitl inquired about continuing to use Goodman Parking.

City Administrator Podhradsky provided further information regarding parking.

Councilmember Huang inquired where parking would go if the Goodman Group does not provide parking.

City Administrator Podhradsky went into further detail regarding possible parking options.

The Council and Staff discussed public interest in golf and the unique nature of this proposed course.

The founder of ICONIC expressed her support of the course.

Motion by Councilmember Huang, second by Councilmember Hatfield to approve the Letter of Understanding between the City of Chaska and the Learning Links of Chaska to move forward with the proposed project at the Par 30 Golf Course and to authorize the City Administrator to enter this LOI on behalf of the City of Chaska. Motion carried.

8.D. Adopt Ordinance 968, Adopt Resolution 2019-99, Ordinance Amending Chapter 14, Article V Related to Motor Vehicles and Traffic Therein Relating to Motorized Golf Carts
Assistant Administrator Kabat presented the item to the Council.

Councilmember Hubbard stated she had feedback from her Ward about some of the stipulations the Ordinance is imposing. She stated that everything addressed in the Ordinance is required by the League of Minnesota Cities, and then listed some of the concerns from citizens in her Ward.

City Administrator Podhradsky provided clarity regarding the purpose of the Ordinance.

Jeffrey and Gail Peterson, 2959 Fairway Dr, listed some concerns with some stipulations in the Ordinance.

The Council and Staff discussed the comments presented by the Petersons.

Mrs. Peterson inquired how the public will receive the updates to the Ordinance.

City Administrator Podhradsky stated Assistant Administrator Kabat could email it to them.

Motion by Councilmember Hubbard, second by Councilmember Huang to table the item until a future meeting. Motion carried.

9. Bills
Accounts Payable Council Roster 9-16-19

The Council inquired about bills on pages 1, 12, 16, 18, 24, 31 and 37.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Hatfield to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

10. Other Business
10.A. City Administrator's Report
10.B. Administrator's Bi-Weekly Report 9/19/2019
10.C. Other Reports

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10.C.i. Financial Reports – July 2019

10.D. Other Meeting Minutes

10.D.i.Receive the Draft Minutes of the August 14, 2019 Planning Commission

10.D.ii. Receive the Draft Minutes of the August 12, 2019 Park and Rec Board Meeting

Councilmember Huang:

- Commented the new digital newsletter from Parks & Rec is great.
- Reported he went on a Fire Department ride-along on 8/28/19.
- Commented that he has received some feedback regarding the permit costs for food trucks. City Administrator Podhradsky provided further clarity regarding the multi event permit. The Council discussed food truck permits.
- Noted requests came up at the Downtown Business Alliance regarding shared office space.
- Noted there are requests for the City to support businesses impacted by the Hwy 169/41 closure next year.
- Provided an update regarding the Metro Cities Transportation and General Administration Policy Committee meeting.
- Noted there is concern about having jurisdiction at the City-level about having non-clustering of group homes.
- Updated the Council about a MN Dot Demo on automated vehicles that he attended.
- Updated the Council on the Southwest Transit budget, State Fair ridership, and Prime MD, as well as some rewards Southwest Transit has received.

Councilmember Hubbard:

- Noted she attended the Fireman's open house.
- Noted the Southwest Metro Manufacturing Forum is on October 4, 2019.

Councilmember Hatfield:

- Agreed that the Fireman's open house was wonderful.
- Noted the Downtown Block Party is on September 28, 2019.
- Inquired why there is a for sale sign in front of KFC. City Administrator Podhradsky stated they do not have further information regarding that.

City Administrator Podhradsky:

- Reminded the Council of the retreat on Thursday and Friday.
- Noted Administrative Services Director Graczyk was appointed by the National GFOA to their Debt Service Committee.

Mayor Windschitl:

- Noted the Just ride is September 22, 2019.
- Noted there is a meeting on September 30, 2019.

<u>11. Adjourn</u>

Motion by Councilmember Hatfield, second by Councilmember Grau to adjourn the meeting at 10:17 pm.

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Motion carried.

REQUEST FOR ACTION
CHASKA CITY COUNCIL
09/30/2019

Subject: **Chaska Parks and Recreation-Park Naming Policy Revision**

Prepared By: Mary Monteith

Background

At the August 19th City Council meeting, Parks and Recreation staff presented a proposed park naming policy. After council discussion and review, they asked that the Park Board/staff put more consideration into the language in sections D3 and E2 of the policy. These sections have language regarding the consideration to name a park after a person based on a "substantial donation of money..". They wondered if other policies had specified dollar amounts or percentages and asked if there could be more definition put to these sections as they felt it may be difficult to define solely based on "substantial donation".

Parks and Recreation staff looked back at the variety of policies that were utilized in our initial research, to which some of them did include the following after the wording "substantial donation", (typically, not less than 50% of the value of the property or improvements) was used frequently. This wording was reviewed by and favorable to the Park Board and recommended to staff the revision go back to the City Council for final consideration and approval.

Recommendation

<u>CITY COUNCIL ACTION REQUESTED</u>
Motion to approve revised Park Naming Policy.

City of Chaska Park Naming Policy

The City of Chaska encourages community participation in the park naming process. City staff will strive to engage the community as such participation is an integral part of shaping the public parks system within Chaska. Proposals submitted by residents helps to identify and capture the essence of each park's importance to the community.

Purpose

The purpose of this policy is to establish a systematic and consistent approach for the official naming of parks, recreation areas and facilities.

Objectives

A. Ensure that parks, recreation areas and facilities are easily identified and located.

B. Ensure that given names to parks, recreation areas and facilities are consistent with the values and character of Chaska and/or the neighborhood served.

C. Encourage public participation in the naming, renaming and dedication of parks, recreation areas and facilities.

D. Encourages the dedication of lands, facilities, or donations by individuals and/or groups.

Definition

Parks, recreation areas and facilities – includes all property assets under the City's ownership and under the Parks and Recreation Department oversight including buildings, structures, open spaces, public parks, trails, natural areas, wetlands, environmental habitat and land.

Authorization

The process of naming sites shall be the function of the Parks and Recreation Commission with assistance from the Parks and Recreation Director. The Parks and Recreation Commission will recommend names to the Chaska City Council for final approval.

Guidelines

The following guidelines will be used when naming a park, recreational area, or facility within a park. The City Council and/or Park Board has discretion when evaluating proposals, thus proposals that meet the below guidelines does not guarantee naming.

A. Priority in naming parks, recreation areas and facilities shall be given to geographic features/locations or historic significance (such as original habitants) unique to Chaska ahead of naming after specific individuals.

B. Restrictions are as follows:

1. The name shall not duplicate the name of any other park, recreation area or facility in Chaska. The exception would be a facility carrying the same name as the park in which it is situated (e.g. Sunset Field located in Sunset Park). Caution shall be used when duplicating park names of adjacent cities to minimize confusion amongst the public and emergency response teams.

2. Names shall not be given to small park amenities with identifiable lifespans, e.g. park bench, playground equipment, unless the City creates a specific naming opportunity.

3. The name of a park shall not be changed without extraordinarily good reasons.

C. A name may be assigned, if deemed appropriate by the Chaska City Council (following receipt of a recommendation for naming by the Chaska Parks and Recreation Commission) to a park or recreation facility, any time after land acquisition or park/facility development. Such recreation facilities may include trails/greenways, recreation centers, athletic complexes, picnic shelters, pools, playgrounds, splashpads, or other facility.

   Discretion shall be used in order to avoid an overabundance of named features or facilities in any single park, and the naming of a facility shall not diminish or overshadow the park's name.

D. Consideration to name a park, recreation area or facility in honor of a person (or persons or family) shall only be given to individuals who have been deceased for a minimum of six months and one or more of the following criteria has been met:

1. The individual, individuals or family has contributed significant long-term support to the development or operation of the park or facility, or to the overall recreation and parks system. The suggested name must be accompanied by evidence of contributions to the park, facility, and/or service, or to any of the Parks and Recreation Department's companion organizations that function in cooperation with and on behalf of the department. A companion organization includes, but is not

limited to, such organizations as the local youth athletic associations and Chaska Cubs.

2. An outstanding community individual who has made significant and long-term civic contributions to the community of Chaska as determined by either the Parks and Recreation Commission or the Chaska City Council.

3. A substantial donation (typically not less than 50% of the value of the property or improvements), as determined by either the Parks and Recreation Commission or the Chaska City Council, has been made to the Parks and Recreation Department, or companion organization, by or in memory of an individual, group or family.

E. Consideration to name parks, recreation areas and facilities after those who are still living, must meet one or more of the following:

1. A land donation in which a naming provision has been made on the deed and accepted by the Chaska City Council.

2. A substantial donation of money (typically not less than 50% of the value of the property or improvements) has been made to the Chaska Parks and Recreation Department wherein the donor stipulated a naming provision as a condition of the donation and this condition has been accepted by the Chaska City Council.
   a. If naming is approved for an item that has a lifespan such as structures, equipment, etc., the naming of such item shall expire when the lifespan of the item is met. At the time of replacing such item, the original donor/naming recipient shall have the opportunity to donate funds to continue the naming of the replacement item. If the original donor/naming recipient is not interested in continuing the naming of the item, the City may seek other donations for naming consideration.

Process

A. Naming of New or Existing Un-Named Parks, Recreation Areas and Facilities

1. The Parks and Recreation Commission can initiate the naming process whenever deemed necessary and/or when it's in the best interest of the City.

2. City staff shall inform the public about the park, recreational area or facility to be named and encourage proposals to be submitted.

3. Naming proposals shall be submitted in writing to the Parks and Recreation Commission, through the Parks and Recreation Department.

4. Those submitting a naming proposal shall indicate how the proposed name is consistent with the criteria stated in this policy and describe the thought/meaning behind the name and their connection to Chaska.

5. When naming after a person or persons, the proposal shall describe the person's contributions to the community. Written documentation of approval by next of kin to be honored (if available/possible) is encouraged as part of the proposal. City staff will review the proposal for adherence to the stated criteria and authentication of statements relative to indicated contributions in the case of an individual before forwarding to the Parks and Recreation Commission.

6. The Parks and Recreation Commission will offer the opportunity for public input on the proposed names received during a regularly scheduled commission meeting.

7. In the absence of any naming requests, the Parks and Recreation Commission shall adhere to criteria stated in this policy in recommendation of a name.

8. The Parks and Recreation Commission shall forward their recommendation to Chaska City Council for final decision.

B. Renaming an Existing Park, Recreation Area or Facility

1. Renaming of parks, recreation areas and facilities carries with it a much greater burden of process compared to initial naming. Tradition and continuity of name and community identification are important community values. Proposals must meet the criteria in this policy, however, meeting all criteria does not ensure renaming.

2. Deed restrictions need to be accounted for when considering the renaming of parks.

3. Parks, facilities and geographic features named after individuals shall not be changed unless it is found by the Parks and Recreation Commission or the Chaska City Council that the individual's personal character was such that the continued use of the name for a City park, recreation area or facility would not be in the best interest of the City.

4. Parks, recreation areas and facilities named for a location, a geographic feature or a community/neighborhood may be considered for renaming. However, the existing name of a park, recreation area or facility which is of local or national importance or which identifies an outstanding geographic or physical feature shall not be changed unless the Parks and Recreation Commission or Chaska City Council determines that there are extraordinary circumstances of local, state or national interest to justify the name change.

5. When considering the renaming of a park, recreation area or facility, the proposed name must meet the same guidelines and follow the naming process as defined above.

REQUEST FOR ACTION
CHASKA CITY COUNCIL
09/30/2019

Subject: **Adopt Resolution Establishing a Maximum Preliminary City Tax Levy for Payable 2020**

Prepared By: Matthew Podhradsky, City Administrator

Background

Under State Statute, local communities are required to establish a maximum tax levy prior to the end of September. This maximum levy is then used by the County Auditor to prepare Truth in Taxation statements that are mailed to individual property tax payers so they know what each one of their local taxing jurisdictions is planning to levy for the upcoming year prior to the Truth in Taxation Public Hearing held in early December.

In the past, the City has utilized its five-year annual financial forecast as the basis for establishing its maximum tax levy. Annually, the City Staff prepares a five-year forecast for General Fund operations of the City. The purpose of this forecast is to serve as a guideline in preparing annual budgets and to assure that the City has adequate resources to meet future service needs. This process also helps make sure that we are budgeting around specific service objectives, and that we understand the implication of decisions we make for next budget year will have on our future budget decisions. This 5-year forecast, as well as the proposed implementation of our Staffing Study (which is a major component of the budget for the next 5-years) is something that we discussed at two previous Work Sessions, as well as the work session prior to tonight's meeting. Staff will be prepared at Monday's meeting to summarize for the Council.

As we discussed in our work sessions, and as we have discussed over the past several years of our financial forecasting process, there are several things that we have looked at incorporating into our budgeting process to meet our service objectives. These have included increasing our tax levy to support the replacement and maintenance of assets we have already invested into through a formal Capital Improvement Program (CIP), relooking at our policy on how we establish our tax levy in a given year by focusing more on the items that directly increase our service costs such as new growth in the community and inflation, and planning for issues we foresee in the future so as to be prepared to address them as they come to fruition. During the past several weeks, we have also had several discussions about the results of a recent Staffing Study, which identified an existing gap in our staffing resource levels needed to provide our expected services levels to our residents.

Based on these discussions, the recommended objectives that have been discussed for establishment of the 2020 budget and completing our 5-year financial projections include:

- ***Support budgeting programs that help Chaska strengthen its mission of being "The Best Small Town in Minnesota"***
- ***Maintain existing high-quality service levels***
- ***Limit tax levy growth to capture only new growth in community, and inflation, only increasing levy beyond this point if new service levels/assets are being added***
- ***Fully fund maintenance and replacement of our vehicles, equipment and physical assets on a regular schedule to ensure sustainability of investments already made***
- ***Fund new programs only after existing, necessary programs are funded***
- ***Budget utilizing a plan that avoids draw-down of City's General Fund Reserves***
- ***Fully fund levy needs of Street Reconstruction Program***
- ***Develop a budget plan that is sustainable from a resource perspective to support service levels that residents expect***

This last objective was added during the 2019 budget process and led to the completion of a Staffing Study identifying current gaps in our Staffing resource levels and staffing we will need to plan for as our community continues to grow. The results of this analysis, and the subsequent plan to fill identified gaps, is the major new component to our 5-year financial planning process that we completed this year.

Budget Environment for 2020

From 2010-2013, the City experienced a very challenging environment for budgeting, which resulted in keeping our tax levy constant for a 4-year period (0% increase), while also keeping our services level in a growing community. At the same time, we saw a loss of building permit revenue, and the State move away from providing Local Government Aid, which in the past was as high as $1,000,000 per year. The only area of growth that we saw in revenue during that time was in our Electric Franchise Fee to the General Fund, which grew because of the new Commercial/Industrial uses, including Data Centers and large business expansions, we were seeing built in the community.

Over the 5-6 years, this has changed, as we have seen improvements in the economy. This was been due to many number factors, including:

- New and existing Property Values Increasing
- Stability in Building Permits/Building Activity
- Steady increase in population occurring
- Electric usage up significantly
- Seeing a balance in new development in the community in all property types

For 2020, we expect these same budget factors to remain relatively constant, with us continuing to see a steady pattern of new development in the community, although less Commercial/Industrial development until our new industrial park area opens in the Southwest Chaska area.

Market Values

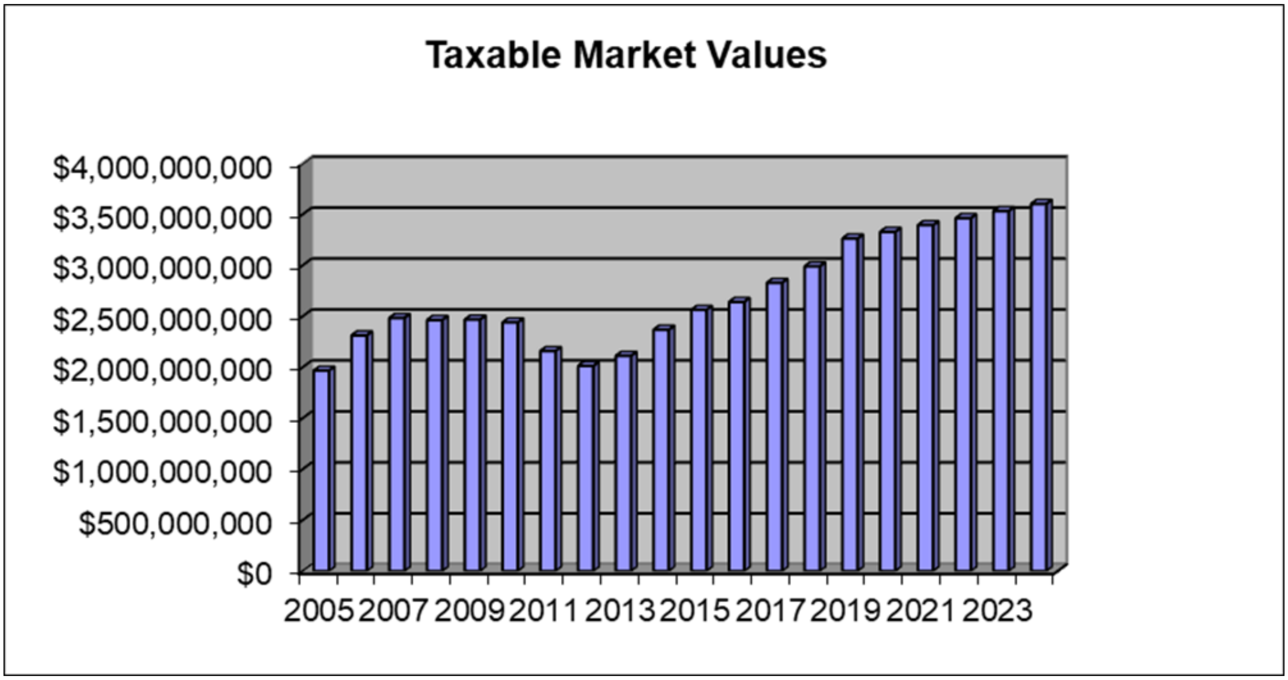
As you will see in the chart below, the City of Chaska will see a 9.14% increase in market values for taxes payable 2020, which will result in a 9.7% increase in tax capacity for 2020.

Chaska 2019 Assessment

	Residential	Commercial/Industrial	Apartment	Ag	Total
2019 EMV	$2,446,190,300	$514,645,800	$209,915,900	$92,439,300	$3,263,191,300
2018 EMV	$2,242,300,300	$478,652,800	$181,658,300	$87,335,900	$2,989,947,300
Total Value Change	$203,890,000	$35,993,000	$28,257,600	$5,103,400	$273,244,000
New Construction	$31,983,400	$6,418,100	$5,667,600	$0	$44,069,100
Market Change	$171,906,600	$29,574,900	$22,590,000	$5,103,400	$229,174,900
% New Construction	1.31%	1.25%	2.70%	0.00%	1.35%
% Market Change	7.67%	6.18%	12.44%	5.84%	7.66%
2018 Total % Increase	9.09%	7.52%	15.56%	5.84%	9.14%

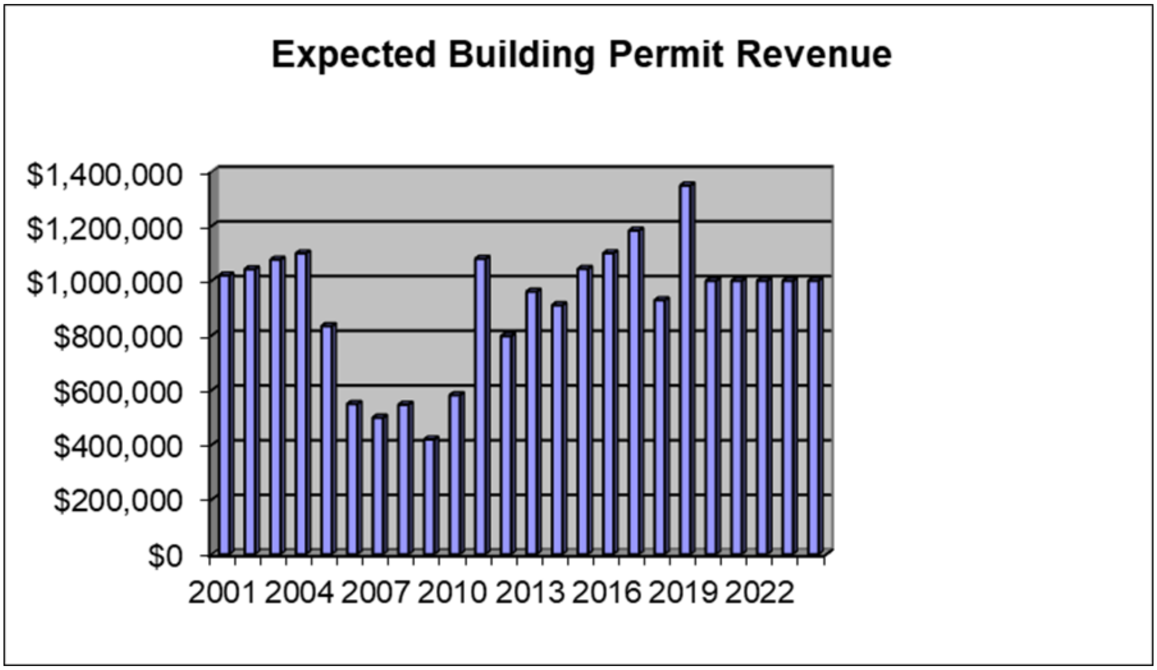
This increase in market values for 2020 comes mainly from a good mixture of growth in both new construction in all areas, as well as an increase in existing property values. As you will see, market growth associated with new construction represents 1.35% of the overall growth, while increase in existing market values represents 7.66% of the growth. This has occurred because of the robust but sustainable growth in our real estate market in the community. A significant amount of our market value growth came in the area of existing Apartment Buildings, as the Twin Cities has seen a general shortage of rental units over the past few years.

Below is a project of market values through the 5-year period, as well as a summary of what Market Values have done for taxes payable 2020:



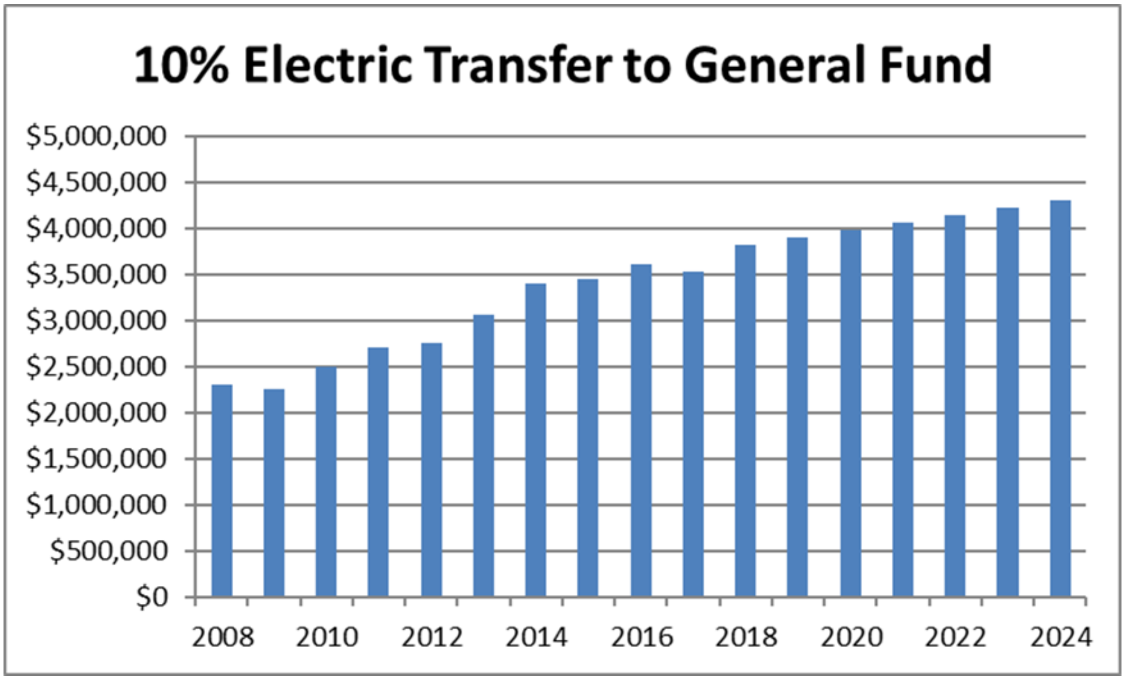
Another source of revenue that significantly decreased during the recession was building permit revenue from new development projects in the community. From 2001-2005, we saw an average of approximately 500 residential units being built each year in the community. This was significantly more than the historic average we have seen over time of approximately 250 residential units. Over the past several years, this has stabilized, with our permit revenue now surpassing what we collected prior to the recession. The difference now is that this growth is coming from a mixture of development type, as opposed to most of it coming in the residential sector. One item of note, although we have continued to see good building permit activity, especially in the construction of new residential units, our building permit dollar value has gone down slightly the past couple of years because we are running out of property for new Commercial/Industrial Development. Because of that, we have adjusted down our building permit revenue projections by $300,000 annually over the 5-year period. We do expect to see this change, however, as the new industrial park area in SW Chaska along 212 opens up likely over the next 2 years.

Based on the new projects we have coming forward now, and what we expect over the next few years based on the new infrastructure that we have installed and plan to install over the next few years, below is a chart illustrating the building permit activity we expect to see:

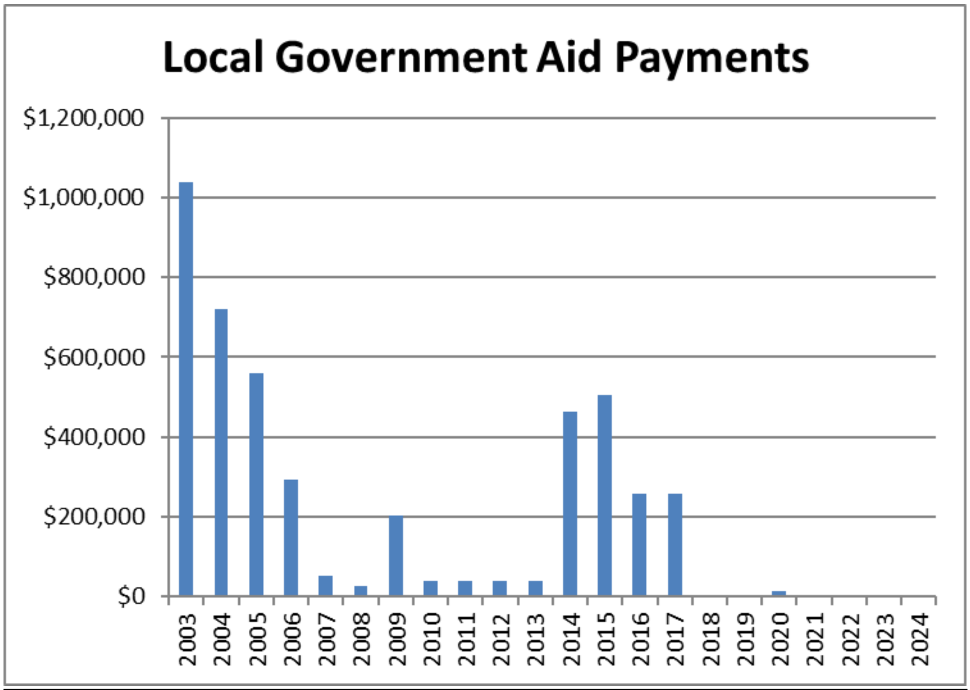


In addition to increased building permit revenues, Staff does project that a continued positive aspect of our 5-year forecasting period will be in the increase in electric revenue coming into the General Fund. We have seen this with the opening of several data centers in the community, as well as the additions onto existing industrial buildings in the community we continue to see. We have also started to see an impact from the increase in residential usage in the community. Currently the City takes 10% of its revenue from the Electric Fund as transfer that helps support General Fund activities. This is similar to how a utility would have a Franchise Fee charged to it if it were located in a community not containing an electric utility.

We are seeing the positive impact of these changes in this current budget year, and expect this to continue into the rest of the 5-year forecasting period. It should be noted that while this is a 10% fee to the Electric Fund, our rates are still very competitive with our main competitors- Xcel Energy and Minnesota Valley Electric Cooperative, with our rates being 8-9% lower during the past year.



One area that we have seen a drastic, and what we expect to be a permanent change, is in our Local Government Aid allocation from the State. As I discussed with the Council at our last Work Session, in the early part of last decade, our LGA allocation was as high as $1,000,000, with it dropping to nearly $0 in 2007. This changed in 2014 when the State changed their formula for LGA allocation, and we once again saw approximately $500,000 of LGA payments each year. In 2016, we saw this number drop to just over $250,000 because of the reincorporation of value from our decertified TIF District #4, where it was in 2017 as well. In 2018, this number went to just over $1,000, creating a significant hole in our budget. To address this, the Council in 2018 did increase the tax levy to recapture half of that lost aid ($128,035), because of the significant impact it could have had to our service levels. This year's budget assumes that we receive no Local Government Aid from the State. The following chart illustrates the changes in LGA and what we would expect over the 5-year planning period. It should be noted that while we are budgeting receiving no funds from the State, we are slated to received $14,171 in 2020.



Discussion Items for 2020-2024 Forecast

As we discussed in the Work Session, there are a few items that were focused on when putting together this 5-year financial forecast. Specifically, we focused on the following items:

1. Continued utilization of our tax levy policy
2. Annual projects to be funded through our Capital Improvement Program
3. Developing a 4-year plan for implementation of our Staffing Study results

I will spend some time discussing each of these separately.

1. Establishing tax levy based on policy:

For three decades, the City of Chaska has had a policy in place for the establishment of the annual tax levy for the City. This policy stated that the City's objective was to have a constant tax rate, and that the levy would increase annually based on the increase in tax capacity in the community over the past year. For instance, if the tax capacity (which is based on market values) increased by 5% in any given year, the levy would be recommended to be increased by 5%, which would keep our tax rate the same. Theoretically, if a resident's property stayed the same in value from one year to the next, the taxes on their property would not increase. They would only increase if there was an increase in value.

In 2015, the Council officially changed that policy to have our levy increase reflect the actual items that have a direct impact on the cost of services we provide: new growth, inflation and the addition of any new programs to our budget.

Based on that policy, for 2020, the percentage of new growth in the community is approximately 1.35% with 3% growth occurring in inflation. This would say that our operational levy should increase by 4.35% to accommodate these increases in service costs. The only other increase would come from any additional services/new items being introduced to the Budget for the upcoming year, which for 2020 would be the implementation of the first year of the Staffing Study Plan. This would 5% increase to our tax levy. With the tax capacity going up 9.7% for 2020, and the recommendation to have the tax levy go up by about 9.5%, this would mean that our tax rate will actually decrease in 2020 if Council were to implement these recommendations.

2. Continued implementation of our Full CIP

Since 2012, we have discussed the importance of reinvesting back into the assets we have in the community if we are going to keep them in good condition. In the Decision Resources Survey results the Council recently had presented, it showed that 68% of our residents favored increasing taxes if it meant that we could help maintain the assets and services we have already invested into.

In doing a study of our existing assets back in 2013, it was determined that in our General Government Services we were approximately $1 million short annually in being able to properly fund the replacement of our assets such as parks, road, trails, etc… To address this, the Council decided that year to implement a program over a 4-year period, increasing revenues to the CIP program by $250,000 each year until fully implemented. In 2017, we finished this 4-year ramp up of revenue. The recommended budget will continue forward recommending the full program being implemented, with the following projects being planned for each of the 5-years listed below:

2020:

Street Overlay: $375,000 (Christian and Manuela Drives)
Sealcoat: $60,000
Trail Upgrade/Overlay: $60,000
New Pedestrian Bridge on Main Trail: $70,000
Sports Court Resurfacing: $70,000
Siren #6 Replacement: $25,000
Fire Station Entry Sidewalk Replacement: $50,000
MSB Annual Door/Hoist/General: $45,000
Cortina Woods Park Rehab: $135,000
Clover Hockey Rink Rehab: $70,000
Brickyard Lake Pier Rehab: $40,000

2021:

Street Overlay: $345,000
Trail Upgrade/Overlay: $60,000
MSB Annual Door/Hoist/General: $45,000
City Square Park Gazebo/Rehab: $550,000

2022:

Street Overlay: $500,000
Trail Upgrade/Overlay: $60,000
Lion's Park Playground Rehab: $160,000
2nd/Pine Parking Lot Retaining Wall Replace: $200,000
MSB Annual Door/Hoists Maintenance: $45,000
Shadow Wood Park Rehab: $140,000

2023:
Street Overlay: $305,000
Trail Upgrade/Overlay: $60,000
Add 2 Pedestrian Bridges on Griep Park Trail: $90,000
Pioneer Park Playground Rehab and Irrigation: $140,000
MSB Annual Door/Hoists Rehab: $45,000
Auburn Manor Playground Rehab: $70,000
Lion's Park Hockey Rink and Light Rehab: $70,000
Community Park Backstop Concrete Replacement: $85,000
McKnight Park Playground #1 Rehab: $155,000

2024:
Street Overlay: $350,000
Trail Upgrades: $60,000
Hickory Street Playground Rehab: $125,000
MSB Annual Door/Hoist Work/General: $45,000
East Creek Canyon Playground Rehab: $120,000
Chaska Town Course Park Rehab: $155,000

As you can see from the lists above, the CIP program is really getting to properly taking care of the assets we have already invested into. They are all critical to make sure that we don't spend more money in the future replacing things that could have been preserved if properly maintained. One thing to note on the items above is that we are continually "fine tuning" this list based on priorities/opportunities/etc.

3. Staffing Study Results
As a result of our Council/Department Head retreat in 2017, and identifying that there was a feeling that our staffing resource levels were not adequate to sustain our current service levels/expectations going into the future, the City did hire Baker Tilly (the City's financial advisor) to complete a Staffing Study on our organization. The object of the study was to look at two things:

- Identify any gap we have in our current staffing resource levels
- Identify what we will have to plan for over the next 20 years as we move to full development

The results of this staffing study found that we are currently 15.8 employees short in our entire organization to be able to be staffed properly to provide our current service levels. The study also identified that after this gap is filled, we would need to plan for an additional 57.2 employees over the next 20 years to be staffed at the appropriate levels to continue to provide our current service levels in a sustainable way. While this future number is large, it is important to realize that we will grow by almost 10,000 additional residents as well as businesses over the next 20 years. Also, when you break this down into annual growth, it equates to about 2.86 additional employees each year, which is actually less than the 3.86 additional employees we have added over the past 20 years.

Of greatest and most immediate concern from the results of this staffing study is the current gap we have in employees now to be able to properly provide the service levels we currently provide to our residents and businesses. While the gap analysis found that our largest gap exists in building maintenance, where we currently have no employees solely dedicated to this task, there are other gaps throughout the organization. Specifically, the analysis found a shortfall in the following areas:

- Administration: 1 dedicated Economic Development Coordinator and 1 additional HR Generalist
- Administrative Services: 1 additional Network/Database Support Person
- Community Development: 1 Additional Planner
- Engineering: Assistant City Engineer
- Public Works: 6 Dedicated Building Maintenance Personnel (1 Foreman, 1 lead and 4 maintenance workers), 1 Storm Water Maintenance Worker, 1 Street Maintenance Worker and 1 Park Maintenance Worker
- Water/Sewer: 2 Additional Water/Sewer Maintenance Workers

As we have discussed with the Council over the past several weeks, Staff is recommending that we start the implementation of a plan in 2020 to focus on this existing gap. Specifically, this staffing analysis has identified approximately $1.5 million in staffing costs to fill this gap, and an additional $500,000 to fund building maintenance activities that are currently not funded. Of this total $2 million gap, $1.5 million is related to the General Fund (Tax Levy Supported) and $500,000 is from our Enterprise Funds (supported by rate/fee revenue).

From a general Fund Perspective, Staff is recommending that we implement a 4-year program to address this gap, with an additional $375,000 added to our tax levy over the next 4-years to fully fund this gap. This would have addressing this existing issue by 2023.

<u>Planned New 2020 Expenditures</u>

As we plan for the 2020 budget year, our focus was on what new expenditures would we need to consider keeping our service levels similar given the growth in our community and the existing demands on our existing resources. Also, we considered the existing staffing gap identified in the Staffing Study to make sure we are properly resourcing these services.

Below is a list of the new expenditures that we are currently studying, which we are including in our preliminary budget estimates. These are the same expenditures we discussed in the Work Session, and I will explain them in greater detail at the meeting tonight:

- Full $1 million allocation each year to our new CIP Program
- Implement first year of our Staffing Study plan ($375,000)
- Planned dollars for Employee Wage and Benefit increases
    - 2nd year of existing contract with 3% wage and 6% Employer Benefit Contribution Increase
- Fully funding Equipment Acquisition
- All other items in budget to remain unchanged

Proposed Tax Levy for 2020

To meet all our budgeting objectives for 2020, utilizing our new tax levy policy, to continue the implementation of our CIP program, and address the first year of our Staffing Study Recommendations, Staff is recommending the General Fund operating tax levy be set at $10,516,132 for not only our General Fund, but also our EDA, Mt. Pleasant Cemetery, and our Tax Abatement Levy. Based on this, the following would be the impact on the average homes in the community.

Impact on the Median Valued Home in Chaska:

-Median Sales Value of Home in 2019: $260,200
-Median Sales Value Home in 2020: $288,900

Actual Annual Taxes Paid on Example Median Home

-2019 Median Home City taxes: $759
-2020 Median Home City taxes: $829

This change would represent a $70 annual increase on the average home in the community (9.22% increase) and would represent a decrease in the tax rate by about 1.5%. While the tax levy would go up by 8.41%, because we are seeing an increase in our tax capacity by 9.7%, that is why we would see the actual tax rate only go down by 1.5%.

Comparison to Other Communities

With the General Fund Operational levy proposed to increase based on the above assumptions, it is important to point out that Chaska will remain very competitive as it relates to our City taxes compared to the other municipalities in the Twin Cities. The Chart below shows that if we assume the proposed increase in our General Fund, and at the same time assuming that each of the other cities see no increase in taxes, we will be the 81st lowest out of 87 Metro Area Cities. One thing to note is that the tax levies from other cities represented below is from 2018, as the State Department of Revenue is implementing a new software system and does not have 2019 data available. This means that we remain this competitive for 2020 compared to 2018 numbers for all other cities.

	City	2018 Payable Levy	Population	Levy Per Capita
1	Oak Park Heights	5,328,501	4,918	$1,083
2	Golden Valley	22,420,742	21,520	$1,042
3	Wayzata	4,683,662	4,586	$1,021
4	Minneapolis	328,908,000	422,331	$779
5	Hopkins	14,221,880	18,678	$761
6	Mendota Heights	8,591,146	11,343	$757
7	St. Anthony Village	6,687,477	9,077	$737
8	Columbus	2,960,502	4,065	$728
9	West St. Paul	14,344,671	19,767	$726
10	Tonka Bay	1,122,322	1,561	$719
68	Chanhassen	10,913,868	25,558	$427
78	New Brighton	8,661,170	22,787	$380
79	Mounds View	4,973,985	13,098	$380
80	Andover	12,416,357	32,902	$377
81	Chaska	10,205,429	27,055	$377
82	Arden Hills	3,786,942	10,362	$365
83	Vadnais Heights	4,427,548	13,561	$326
84	Lauderdale	765,514	2,528	$303
85	North Oaks	1,557,082	5,207	$299
86	Falcon Heights	1,585,389	5,592	$284
87	White Bear Lake	5,625,000	25,888	$217

Chaska would also remain the lowest tax levy per capita in Carver County.

Recommendation

Staff will be presenting the General Fund five-year forecast to the Council at the meeting on Monday night. At this meeting, it will be recommended that the Council act to establish a maximum total operating tax levy for 2020 of $10,114,682 for the General Fund and other general governmental City funds supported by a tax levy. At the same time, we will also consider establishing a preliminary $235,703 tax levy to support our City's Tax Abatement Projects, which will have no impact on what taxpayers would pay in 2020. The City will also be confirming the proposed $165,747 levy for the Chaska EDA. Each of these tax levies total $10,516,132 and were incorporated in the impact analysis that we share above, which would indicate an average impact of $70 annual for the average home.

It should be noted that as part of the Statutory process, the Council will have the ability to reduce the actual levy from the maximum set at this meeting but cannot increase the levy after this is set. The final budget and tax levy would be approved in December, with the public hearing for the budget on December 2nd, and the final consideration for approval on December 16th.

Recommendation
Staff recommends approval of setting these maximum tax levies.

<u>CITY COUNCIL ACTION REQUESTED</u>
Motion to adopt a Resolution 2019-103 establishing a proposed payable 2020 maximum property tax levy.

CITY OF CHASKA
CARVER COUNTY, MINNESOTA

RESOLUTION

DATE 09/30/2019 RESOLUTION NO. 2019-103

MOTION BY COUNCILMEMBER____________SECOND BY COUNCILMEMBER____________

RESOLUTION ESTABLISHING A PROPOSED 2020 BUDGET AND A PROPOSED 2020 MAXIMUM PROPERTY TAX LEVY

WHEREAS, the City Administrator has presented the proposed 2020-2024 Financial Forecast; and,

WHEREAS, the City Administrator's proposed financial forecast also recommends an annual City tax levy; and,

WHEREAS, the City must certify to the County Auditor on or before September 30, 2019 a proposed 2020 Budget and a maximum not to exceed property tax levy for taxes payable 2020; and,

WHEREAS, the City must establish a public hearing on the 2020 Budget and must also establish a date to continue the public hearing if needed.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Chaska, Minnesota, that consistent with the Administrator's proposed financial forecast that the following proposed 2020 Budget and maximum not to exceed 2020 property tax levies, be adopted.

Proposed Maximum Levy:			
City Levy			$10,114,682
City Abatement Levy		235,703	
Total All City Levies			$10,350,385
HRA Levy	165,747		
Total All Levies			$10,516,132
Proposed Levy-Supported Budget			$23,453,203

AND BE IT FURTHER RESOLVED, to call for a Public Hearing on the 2020 Budget on Monday, December 2, 2019, at 7:00 p.m. at Chaska City Hall, with Monday, December 16, 2019, at 7:00 p.m. at Chaska City Hall established as the continuation date, if needed, for the Public Hearing.

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 30th day of September 2019.

____
Mike Huang, Mayor Pro Tem

Attest:____
Chaska Deputy Clerk

REQUEST FOR ACTION
CHASKA CITY COUNCIL
9/30/2019

Subject: **Resolution in Support of School District Referendum**

Prepared By: Kevin Wright, Communications Manager

At the last Council meeting, staff was asked to prepare a Resolution of Support for the upcoming Eastern Carver County School District Referendum. Under the Visitor Presentation of the September 16th meeting, Clint Christopher, the Eastern Carver County School District Superintendent, and Amy LaDue, the Eastern Carver County School District Assistant Superintendent, presented an overview of the referendum, along with the reasons behind the proposal. Based on that presentation and the Council discussion that followed, the attached Resolution of Support was prepared.

If adopted by the Council, the Staff will forward the Resolution onto the School District.

CITY COUNCIL ACTION REQUESTED

Motion to adopt resolution 2019-104 supporting Independent School District 112 November 2019 Referendum.

CITY OF CHASKA
CARVER COUNTY, MINNESOTA

<u>RESOLUTION</u>

DATE__________09/30/2019__________RESOLUTION NO.______2019-104_______

MOTION BY COUNCILMEMBER____________SECOND BY COUNCILMEMBER____________

A RESOLUTION SUPPORTING THE INDEPENDENT SCHOOL DISTRICT 112 REFERENDUM REQUESTS ON NOVEMBER 5, 2019

WHEREAS, Independent School District (ISD) 112 will be holding a referendum on November 5, 2019 in which it will ask three questions of residents of the District; and

WHEREAS, Question 1 asks voters to increase the operating levy; and

WHEREAS, Question 2 is a bond request to address growth and facilities' needs; and

WHEREAS, Question 3 is a renewal of the existing security and technology levy; and

WHEREAS, the passage of Question 1 will prevent Eastern Carver County Schools from having to consider significant budget cuts and will continue ISD 112's strong academic preparation of students, while maintaining manageable class sizes, programs, and services. The passage of Question 1 is necessary for Question 2 to be approved; and

WHEREAS, the passage of Question 2 allows ISD 112 to build a new elementary school in Chaska, make the necessary repairs to their buildings, and build a larger bus garage that can adequately support their fleet of buses; and

WHEREAS, the passage of Question 3 renews the school district's current investment in security and technology. This renewal will not increase residents' taxes and will reaffirm the school district's commitment to student safety and enhanced technology to expand learning opportunities; and

WHEREAS, ISD 112 is a valued partner of the City of Chaska and the Chaska community. ISD 112 is focused on better serving every one of its students, many of whom are Chaska residents; and

WHEREAS, children, parents, families, and the entire community benefit from a strong school district.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Chaska, Minnesota, hereby goes on record as being in support of the referendum requests for the following reasons:

- The Chaska City Council recognizes the importance of quality education for the youth of ISD 112.
- The Chaska City Council recognizes that a quality education system in a community has a positive impact on the entire community, providing current and future businesses and residents within our community with a reason to conduct business and live in our community.
- The Chaska City Council recognizes that Carver County is the fastest growing county in the State of Minnesota. The population growth has led to more students entering our schools. Almost 1,000 new students enrolled in ISD 112 schools over the past 10 years, and the district is expected to grow by another 1,400 students over the next five years. The size of the classrooms has a direct impact on a student's learning, and a new elementary school will maintain proper classroom sizes.
- The Chaska City Council recognizes the importance of maintaining buildings. As buildings age, repairs and maintenance are necessary to ensure these facilities are operating at maximum efficiency.
- The Chaska City Council recognizes the need for a larger bus garage that can adequately support the bus fleet and bussing services to residents of the district. Bussing is an important service to our residents, and it is essential that busses are a reliable source of transportation to and from school. The ability to store buses in an indoor environment will help preserve the fleet and reduce the number of future repairs and repair costs.
- The Chaska City Council recognizes the importance of security in our school buildings. In today's world, it is imperative that ISD 112 continues to make the appropriate security investments to protect our students and all those who support our students.
- The Chaska City Council recognizes that technology plays a key role in a student's ability to learn and that ISD 112 should have the ability to continue to invest in technology that will enrich and engage students.

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 30th day of September 2019.

____

Mike Huang, Mayor Pro Tem

Attest:____________________________________

Chaska Deputy Clerk

CLAIMS ROSTER REPORT

FOR COUNCIL MEETING:	**September 30, 2019**	
Paid and Unpaid Invoices:		
Check #'s 329835-330003		**$690,230.79**
Paid Electronic Invoices:		
Wire #'s 2041-2058		**$3,768,061.70**

Amount for Approval-Council Meeting:	
September 30, 2019	**<u>$4,458,292.49</u>**

Checks

munis a tyler erp solution

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
100010 AARP									
70495 CHECK DATE: 10/01/2019		09/12/2019	100119	329865	95.00	10/13/2019	INV	PD	8 Hr Driver Class 9/10, 9
70634 CHECK DATE: 10/01/2019		09/17/2019	100119	329865	250.00	10/17/2019	INV	PD	4 Hr Driver Class 9/17 Ch
					345.00				
103825 ACUSHNET COMPANY									
908050440 CHECK DATE: 10/01/2019		09/05/2019	100119	329866	100.58	11/04/2019	INV	PD	RESALE
908056401 CHECK DATE: 10/01/2019		09/06/2019	100119	329866	118.78	10/06/2019	INV	PD	RESALE
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908095772 CHECK DATE: 10/01/2019		09/16/2019	100119	329866	209.37	10/16/2019	INV	PD	RESALE
908108693 CHECK DATE: 10/01/2019		09/18/2019	100119	329866	127.50	10/18/2019	INV	PD	RESALE
908108931 CHECK DATE: 10/01/2019		09/18/2019	100119	329866	186.01	10/18/2019	INV	PD	RESALE
908114294 CHECK DATE: 10/01/2019		09/19/2019	100119	329866	57.69	11/18/2019	INV	PD	RESALE
					872.77				
100036 ADAM'S PEST CONTROL INC									
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2830533 CHECK DATE: 10/01/2019		09/11/2019	100119	329867	57.98	10/11/2019	INV	PD	BUG LIGHT RENTAL - OAK 19
					72.98				
100843 AH HERMEL COMPANY									
790414 CHECK DATE: 10/01/2019		09/11/2019	100119	329868	122.21	10/11/2019	INV	PD	vending supplies
100119 SHAKOPEE VALLEY FORD									
252500FOW		09/05/2019	100119	329869	279.58	10/05/2019	INV	PD	#901 BUILDING INSPECTOR C

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 10/01/2019									
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CHECK DATE: 10/01/2019									
					265.00				
100122 ARAMARK REFRESHMENT SERVICES									
6698403		06/26/2019	100119	329870	106.60	09/18/2019	INV	PD	WATER FILTER
CHECK DATE: 10/01/2019									
100078 AMERICAN SOCIETY OF COMPOSERS									
500583892-2019 CPI		08/20/2019	100119	329871	12.83	09/28/2019	INV	PD	MUSIC LICENSE CONSUMER PR
CHECK DATE: 10/01/2019									
100146 ASPEN MILLS INC									
243344		09/10/2019	100119	329872	127.84	10/10/2019	INV	PD	UNIFORM - S ROSENOW
CHECK DATE: 10/01/2019									
243345		09/10/2019	100119	329872	216.20	10/10/2019	INV	PD	UNIFORM - B ASTRY
CHECK DATE: 10/01/2019									
243346		09/10/2019	100119	329872	1,589.00	10/10/2019	INV	PD	FF UNIFORM TEES
CHECK DATE: 10/01/2019									
					1,933.04				
100155 AUBURN MANOR									
OCT 2019	190001	09/13/2019	100119	329873	200.00	10/01/2019	INV	PD	OCT 2019 SENIOR CITIZEN D
CHECK DATE: 10/01/2019									
100159 AVI SYSTEMS INC									
88634638		07/31/2019	100119	329874	8,601.56	08/30/2019	INV	PD	AV EQUIP FD TRAINING RM +
CHECK DATE: 10/01/2019									
88637599		08/21/2019	100119	329874	13,941.84	09/20/2019	INV	PD	AV EQUIP FD TRAINING RM +
CHECK DATE: 10/01/2019									
					22,543.40				
103703 BAILIWICK DATA SYSTEMS									
260407950-2019-1		09/17/2019	100119	329875	1,260.00	10/17/2019	INV	PD	AUG REBATE-BUSINESS LIGHT
CHECK DATE: 10/01/2019									
100174 BAUER BUILT TIRE AND BATTERY									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
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180253260 CHECK DATE: 10/01/2019		09/19/2019	100119	329876	526.12	10/19/2019	INV	PD	#302 TIRES FOR TAHOE
					2,213.62				
107833 BLASCHKO, MEGAN									
10011692 CHECK DATE: 10/01/2019		09/13/2019	100119	329877	8.50	10/13/2019	INV	PD	METER DEPOSIT REFUND-2485
100201 BCBSM INC									
190910211885 CHECK DATE: 09/24/2019		09/10/2019	092419	329845	167,648.59	09/20/2019	INV	PD	OCT 2019 EMP MED INS PREM
100214 BORDER STATES INDUSTRIES INC									
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918507011 CHECK DATE: 10/01/2019	190161	09/12/2019	100119	329878	318.24	10/25/2019	INV	PD	TERMINATOR PREFORM CABLE
918553989 CHECK DATE: 10/01/2019	190167	09/19/2019	100119	329878	312.61	10/25/2019	INV	PD	PHOTO EYE 1000W 105/130 V
918553990 CHECK DATE: 10/01/2019	190165	09/19/2019	100119	329878	3,663.76	10/25/2019	INV	PD	ARRESTOR UD ELBW, CLD SHR
					4,372.52				
107842 BOROR, ELVER									
32994 CHECK DATE: 10/01/2019		09/13/2019	100119	329879	78.56	10/13/2019	INV	PD	METER DEPOSIT REFUND-605
100220 BOYER FORD TRUCKS INC									
24251D CHECK DATE: 10/01/2019		09/12/2019	100119	329880	199.30	10/12/2019	INV	PD	#91 STORM PARTS
100226 BRAUN INTERTEC CORPORATION									
B184779 CHECK DATE: 10/01/2019		09/13/2019	100119	329881	18,446.00	10/13/2019	INV	PD	2019 DT RECONSTRUCTION
B185146		09/17/2019	100119	329881	789.88	10/17/2019	INV	PD	COTTRELL PROPERTY-BLDG IN

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 10/01/2019									
B185496		09/19/2019	100119	329881	2,300.00	10/19/2019	INV	PD	COTTRELL PROPERTY-SITE AS
CHECK DATE: 10/01/2019									
					21,535.88				
107836 BROOKS, MIRIAM A									
10014443		09/13/2019	100119	329882	1.21	10/13/2019	INV	PD	METER DEPOSIT REFUND-1200
CHECK DATE: 10/01/2019									
100254 BRYAN ROCK PRODUCTS INC									
36942		08/31/2019	100119	329883	5,926.01	09/30/2019	INV	PD	BAVARIA SHOULDER AND WATE
CHECK DATE: 10/01/2019									
100275 CALLAWAY GOLF									
930839353		09/16/2019	100119	329884	305.20	11/15/2019	INV	PD	RESALE
CHECK DATE: 10/01/2019									
100314 CARVER COUNTY IS/GIS DEPT									
2351		09/12/2019	100119	329885	265.00	09/12/2019	INV	PD	SEP 2019 GIS SERVICE
CHECK DATE: 10/01/2019									
100299 CARVER COUNTY PARKS & RECREATION									
191622		08/26/2019	092419	329846	712.00	09/30/2019	INV	PD	ADVENTURE CAMP
CHECK DATE: 09/24/2019									
100454 CARVER COUNTY									
50093900-2019-3		09/17/2019	100119	329886	464.64	10/17/2019	INV	PD	AUG REBATE-BUSINESS LIGHT
CHECK DATE: 10/01/2019									
50093900-2019-4		09/17/2019	100119	329886	1,170.00	10/17/2019	INV	PD	AUG REBATE-BUSINESS LIGHT
CHECK DATE: 10/01/2019									
50093900-2019-5		09/17/2019	100119	329886	994.50	10/17/2019	INV	PD	AUG REBATE-BUSINESS LIGHT
CHECK DATE: 10/01/2019									
					2,629.14				
107854 CASTLE, ANDREW									
70626		06/17/2019	100119	329887	78.00	10/20/2019	INV	PD	REIMBURSE-PGA EXAM LEVEL
CHECK DATE: 10/01/2019									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
100323 CDW GOVERNMENT INC									
TSJ4516 CHECK DATE: 10/01/2019		09/03/2019	100119	329888	557.16	10/03/2019	INV	PD	UPS
TTQ7016 CHECK DATE: 10/01/2019		09/06/2019	100119	329888	31,035.06	10/06/2019	INV	PD	MS DATA CENTER LICENSE
TWF5411 CHECK DATE: 10/01/2019		09/12/2019	100119	329888	2,402.61	10/12/2019	INV	PD	SURFACE PRO
					33,994.83				
100332 CENTERPOINT ENERGY RESOURCES CORP									
105010300/AUG19 CHECK DATE: 09/24/2019		09/06/2019	092419	329847	1,892.93	10/04/2019	INV	PD	AUG 2019 3210 CHASKA BLVD
109045922/AUG19 CHECK DATE: 09/24/2019		09/06/2019	092419	329847	3,893.21	10/04/2019	INV	PD	AUG 2019 1661 PARK RIDGE
109052076/AUG19 CHECK DATE: 09/24/2019		09/06/2019	092419	329847	1,884.03	10/04/2019	INV	PD	AUG 2019 1611 PARK RIDGE
80000146268/AUG19 CHECK DATE: 09/24/2019		09/13/2019	092419	329847	964.48	10/10/2019	INV	PD	AUG 2019 GAS SVC
80000167843/AUG19 CHECK DATE: 09/24/2019		09/13/2019	092419	329847	708.41	10/10/2019	INV	PD	AUG 2019 GAS SVC
					9,343.06				
100333 CENTERPOINT ENERGY RESOURCES CORP									
80000167793/AUG19 CHECK DATE: 09/24/2019		09/13/2019	092419	329848	71.40	10/10/2019	INV	PD	AUG 2019 CITY PKS GAS SVC
100336 CENTRAL ROOFING COMPANY									
24263 CHECK DATE: 10/01/2019		09/05/2019	100119	329889	1,028.75	10/05/2019	INV	PD	St Francis Rehab, Lodge r
100337 QWEST CORPORATION									
313249294/SEP19 CHECK DATE: 09/19/2019		09/11/2019	091919	329835	53.97	10/07/2019	INV	PD	SEP 2019 TC MAINT LOC PHN
313692512/SEP19 CHECK DATE: 09/19/2019		09/01/2019	091919	329835	255.60	09/30/2019	INV	PD	SEP 2019 TC CLUBHS LOC PH
479641246/AUG19 CHECK DATE: 09/24/2019		08/02/2019	092419	329849	65.88	09/28/2019	INV	PD	FIRE INSPECTION LINE

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
479641246/JUL19 CHECK DATE: 09/24/2019		07/02/2019	092419	329849	125.81	07/29/2019	INV	PD	NEW FIRE INSPECTION LINE
479641246/SEP19 CHECK DATE: 09/24/2019		09/02/2019	092419	329849	65.90	09/30/2019	INV	PD	FIRE INSPECTION LINE
					567.16				
102903 HAWKS BOOSTER CLUB INC									
70695 CHECK DATE: 10/01/2019		09/23/2019	100119	329890	1,227.61	10/23/2019	INV	PD	Cheerleading Clinic - Ins
100368 CHASKA LAUNDRY CENTER									
2174 CHECK DATE: 09/19/2019		08/31/2019	091919	329836	129.85	09/20/2019	INV	PD	AUG TOWEL SERVICE
100359 CHASKA/CHAN GIRLS HOCKEY									
70708 CHECK DATE: 10/01/2019		09/17/2019	100119	329891	295.00	10/18/2019	INV	PD	TC ADVERTISING IN HOCKEY
102292 CITY OF CHASKA-CCC									
101455027-2019-1 CHECK DATE: 10/01/2019		09/17/2019	100119	329892	10,525.36	10/17/2019	INV	PD	AUG REBATE-BUSINESS LIGHT
100418 CLEARSOFT INC									
9/11/19 CHECK DATE: 10/01/2019		09/11/2019	100119	329893	1,223.04	10/11/2019	INV	PD	softener salt-CCC
100436 COMCAST CORPORATION									
00386243/SEP19-TC CHECK DATE: 09/19/2019		09/07/2019	091919	329837	247.03	10/02/2019	INV	PD	CLUBHOUSE CABLE
0055482/SEP19 CHECK DATE: 09/24/2019		09/12/2019	092419	329850	13.53	10/07/2019	INV	PD	SEP FD CABLE
					260.56				
107399 OCCUPATIONAL HEALTH CENTERS OF MN PC									
103048846 CHECK DATE: 10/01/2019		09/18/2019	100119	329894	99.00	10/18/2019	INV	PD	DOT PHYSICAL

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
107840 COOK, JORDAN									
32601		09/13/2019	100119	329895	67.17	10/13/2019	INV	PD	METER DEPOSIT REFUND-325
CHECK DATE: 10/01/2019									
100429 COORDINATED BUSINESS SYSTEMS LTD									
INV40596		09/04/2019	100119	329897	47.56	09/14/2019	INV	PD	TC COPIER CONTRACT
CHECK DATE: 10/01/2019									
INV42391		09/11/2019	100119	329898	538.50	10/11/2019	INV	PD	Contract invoice-PD
CHECK DATE: 10/01/2019									
INV43444		09/18/2019	100119	329896	58.83	09/28/2019	INV	PD	HP/ M401N
CHECK DATE: 10/01/2019									
					644.89				
106301 CORE AND MAIN LP									
L041769	190159	09/06/2019	100119	329899	625.96	10/06/2019	INV	PD	WATER STOCK SLEEVES
CHECK DATE: 10/01/2019									
L150616	190158	09/06/2019	100119	329899	676.78	10/06/2019	INV	PD	WATER STOCK SLEEVE, FLANG
CHECK DATE: 10/01/2019									
L153695	190160	09/06/2019	100119	329899	656.24	10/06/2019	INV	PD	WATER STOCK FLANGE SET AN
CHECK DATE: 10/01/2019									
					1,958.98				
100490 DAKOTA SUPPLY GROUP INC									
E948457	190163	09/16/2019	100119	329900	2,257.60	10/25/2019	INV	PD	WATER STOCK INSETTER AND
CHECK DATE: 10/01/2019									
100508 DDK CONSTRUCTION INC									
227966		09/17/2019	100119	329901	1,000.00	10/17/2019	INV	PD	BUILDERS DEPOSIT REFUND-B
CHECK DATE: 10/01/2019									
105629 DICKS SANITATION SERVICE INC									
DT0002826093		08/31/2019	092419	329851	640.32	09/30/2019	INV	PD	SEP CCC TRASH PICK UP
CHECK DATE: 09/24/2019									
DT0002830401		08/31/2019	091919	329838	178.32	09/30/2019	INV	PD	FIRE STATION
CHECK DATE: 09/19/2019									
DT0002830403		08/31/2019	091919	329838	213.42	09/30/2019	INV	PD	ATHLETIC PARK
CHECK DATE: 09/19/2019									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
DT0002830404 CHECK DATE: 09/19/2019		08/31/2019	091919	329838	147.42	09/30/2019	INV	PD	LION'S PARK
DT0002830405 CHECK DATE: 09/19/2019		08/31/2019	091919	329838	133.38	09/30/2019	INV	PD	VETERAN'S PARK
DT0002830406 CHECK DATE: 09/19/2019		08/31/2019	091919	329838	147.42	09/30/2019	INV	PD	COMMUNITY PARK
DT0002830407 CHECK DATE: 09/19/2019		08/31/2019	091919	329838	133.38	09/30/2019	INV	PD	MCKNIGHT PARK
DT0002830408 CHECK DATE: 09/19/2019		08/31/2019	091919	329838	133.38	09/30/2019	INV	PD	SUNSET PARK
					1,727.04				
100567 DVS RENEWAL									
70447 CHECK DATE: 09/24/2019		09/12/2019	092419	329852	14.25	09/24/2019	INV	PD	Squad 1164 registration
100577 EASY PICKER GOLF PRODUCTS INC									
0136085-IN CHECK DATE: 10/01/2019		09/10/2019	100119	329902	360.85	10/10/2019	INV	PD	COURSE SUPPLIES
102657 ENERGY MANAGEMENT SOLUTIONS INC									
9678 CHECK DATE: 10/01/2019		09/01/2019	100119	329903	6,803.85	10/06/2019	INV	PD	MONTHLY RETAINER
103643 EROSION PRODUCTS LLC									
6687 CHECK DATE: 10/01/2019		09/06/2019	100119	329904	880.00	10/06/2019	INV	PD	TC WALL CULVERT
100625 EUREKA CONSTRUCTION INC									
90130-7 CHECK DATE: 09/24/2019		08/22/2019	092419	329853	84,906.29	10/30/2019	INV	PD	CHASKA CREEK LANE PHASE 2
100643 FASTENAL COMPANY									
MNT1091567 CHECK DATE: 10/01/2019		09/10/2019	100119	329905	139.32	10/10/2019	INV	PD	SIGN HARDWARE
100649 FEDERAL EXPRESS CORPORATION									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
6-720-23964 CHECK DATE: 09/19/2019		08/28/2019	091919	329839	62.20	09/12/2019	INV	PD	ELECTRIC SHIPPING
100653 FERGUSON ENTERPRISES INC									
6888810 CHECK DATE: 10/01/2019		08/26/2019	100119	329906	10.22	09/26/2019	INV	PD	PLUMBING REPAIRS AT PARKS
100655 FERRELLGAS 7780961									
1107499559 CHECK DATE: 09/19/2019		08/02/2019	091919	329840	15.83	09/30/2019	INV	PD	PROPANE
107822 FILE OF LIFE FOUNDATION INC									
H30331 CHECK DATE: 10/01/2019		09/09/2019	100119	329907	772.00	10/09/2019	INV	PD	Magnet cards - Crime Prev
100693 FS3 INC									
63842 CHECK DATE: 10/01/2019	190166	09/20/2019	100119	329908	5,990.00	10/20/2019	INV	PD	CONDUIT - 2" CONT & 4" CO
100698 GALLS LLC									
013449306 CHECK DATE: 10/01/2019		08/14/2019	100119	329909	46.13	09/13/2019	INV	PD	Moore-Initial Issue Serge
100729 GILBERT MECHANICAL CONTRACTORS INC									
184402 CHECK DATE: 10/01/2019		09/20/2019	100119	329910	673.00	10/20/2019	INV	PD	HVAC SERVICE
106901 INFLECTION.COM INC									
CIT02939014 CHECK DATE: 10/01/2019		08/31/2019	100119	329911	410.00	09/15/2019	INV	PD	BACKGROUND CHECKS
100759 GRAINGER									
9278389508 CHECK DATE: 10/01/2019		08/29/2019	100119	329913	179.59	09/28/2019	INV	PD	COURSE SUPPLIES - WATER C
9282571901 CHECK DATE: 10/01/2019		09/04/2019	100119	329912	25.44	10/04/2019	INV	PD	cleaning supplies
9282630624		09/04/2019	100119	329912	24.58	10/04/2019	INV	PD	cleaning supplies

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 10/01/2019									
9282889881 CHECK DATE: 10/01/2019		09/05/2019	100119	329912	10.18	10/05/2019	INV	PD	safety signage
9286253951 CHECK DATE: 10/01/2019		09/09/2019	100119	329912	91.53	10/09/2019	INV	PD	pool supplies
9293884715 CHECK DATE: 10/01/2019		09/16/2019	100119	329912	10.18	10/16/2019	INV	PD	door signage
9301658788 CHECK DATE: 10/01/2019		09/23/2019	100119	329912	1,793.75	10/23/2019	INV	PD	replacement LED bulbs St
					2,135.25				
100758 GRAYBAR ELECTRIC COMPANY INC									
9312182074 CHECK DATE: 10/01/2019		09/16/2019	100119	329914	51.26	10/16/2019	INV	PD	replacement keys for outs
107841 HACHTEL, JOANNA									
32750 CHECK DATE: 10/01/2019		09/13/2019	100119	329915	114.81	10/13/2019	INV	PD	METER DEPOSIT REFUND-3424
100810 HAWKINS INC									
4580348 CHECK DATE: 10/01/2019		09/10/2019	100119	329916	3,668.80	10/25/2019	INV	PD	WTP CHEMICALS
100821 HEALTHPARTNERS INC									
92307776 CHECK DATE: 09/24/2019		09/11/2019	092419	329854	5,879.48	10/11/2019	INV	PD	OCT 2019 EMP DENTAL INS P
100827 HEGERS DAIRY LLC									
70452 CHECK DATE: 10/01/2019		09/12/2019	100119	329917	22.78	10/12/2019	INV	PD	Extreme Kids Milk Aug 201
100841 HERMANS LANDSCAPE SUPPLIES									
37321/1 CHECK DATE: 10/01/2019		09/16/2019	100119	329918	48.00	10/16/2019	INV	PD	WO# 582 UG MAINT - DIRT
37572/1 CHECK DATE: 10/01/2019		09/24/2019	100119	329918	64.00	10/24/2019	INV	PD	WO#582 UG MAINT - DIRT

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
					112.00				
100848 HIGH TECH CLEANING INC									
15121 CHECK DATE: 10/01/2019		09/01/2019	100119	329919	3,092.25	10/01/2019	INV	PD	CITY HALL
15122 CHECK DATE: 10/01/2019		09/01/2019	100119	329919	485.16	10/01/2019	INV	PD	COMMUNITY ROOM - CLOVER R
15123 CHECK DATE: 10/01/2019		09/01/2019	100119	329919	1,495.91	10/01/2019	INV	PD	FIRE STATION
15124 CHECK DATE: 10/01/2019		09/01/2019	100119	329919	1,140.83	10/01/2019	INV	PD	HISTORY CENTER
15125 CHECK DATE: 10/01/2019		09/01/2019	100119	329919	202.15	10/01/2019	INV	PD	IT DEPARTMENT
15126 CHECK DATE: 10/01/2019		09/01/2019	100119	329919	1,971.55	10/01/2019	INV	PD	MSB
15127 CHECK DATE: 10/01/2019		09/01/2019	100119	329919	161.72	10/01/2019	INV	PD	STANTEC BUILDING
15128 CHECK DATE: 10/01/2019		09/01/2019	100119	329919	625.00	10/01/2019	INV	PD	WTP
					9,174.57				
100859 HOISINGTON KOEGLER GROUP INC									
017-038-22 CHECK DATE: 10/01/2019		09/16/2019	100119	329920	2,340.00	10/16/2019	INV	PD	CITY SQUARE WEST
018-022-14 CHECK DATE: 10/01/2019		09/17/2019	100119	329920	1,427.50	10/17/2019	INV	PD	COMPREHENSIVE PLAN 2040
019-044-1 CHECK DATE: 10/01/2019		09/15/2019	100119	329920	2,386.94	10/15/2019	INV	PD	HOLASEK PROPERTY
					6,154.44				
107834 HOLMES, JENNINE									
10012557 CHECK DATE: 10/01/2019		09/13/2019	100119	329921	59.96	10/13/2019	INV	PD	METER DEPOSIT REFUND-325
100889 INTERNATIONAL CITY MGMT ASSN RETIREMENT CORP									
2019/0913-ICMA CHECK DATE: 09/24/2019		09/13/2019	092419	329855	3,510.58	09/13/2019	INV	PD	20190913 - Payroll 457 &

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
100900 INDELCO PLASTICS CORPORATION									
INV138641	190162	09/10/2019	100119	329922	133.91	10/10/2019	INV	PD	WATER STOCK PVC MALE ADAP
CHECK DATE: 10/01/2019									
INV139453		09/12/2019	100119	329922	95.41	10/12/2019	INV	PD	WTP PVC
CHECK DATE: 10/01/2019									
					229.32				
100943 JEFFERSON FIRE & SAFETY INC									
IN109784		09/11/2019	100119	329923	169.50	10/11/2019	INV	PD	FRONTS FOR HELMETS
CHECK DATE: 10/01/2019									
100949 JIMS EXCAVATING LLC									
INV-002445		09/07/2019	100119	329924	375.00	10/07/2019	INV	PD	DRAIN TRAP CLEANOUTS AT B
CHECK DATE: 10/01/2019									
100977 KARIAN/PETERSON POWERLINE CONTRACTING									
1743		09/13/2019	100119	329925	18,956.26	10/13/2019	INV	PD	WO# 583 - OH MAINT POLE C
CHECK DATE: 10/01/2019									
107428 KIVA MANAGEMENT LLC									
00104083-10/19	190157	09/13/2019	092419	329856	317.50	10/01/2019	INV	PD	OCT 2019 COMMUNITY ROOM D
CHECK DATE: 09/24/2019									
107832 KNOX, KRISTINE									
10011598		09/13/2019	100119	329926	51.21	10/13/2019	INV	PD	METER DEPOSIT REFUND-2538
CHECK DATE: 10/01/2019									
107849 KUPFER, MARK OR SARAH									
10001932-2019-1		09/17/2019	100119	329927	250.00	10/17/2019	INV	PD	AUG REBATE-ELECTRIC CAR C
CHECK DATE: 10/01/2019									
102881 LANO EQUIPMENT INC									
03-700007		09/04/2019	100119	329928	142.73	10/04/2019	INV	PD	PARTS FOR POWER BROOM AND
CHECK DATE: 10/01/2019									
101071 LENZEN CHEVROLET BUICK INC									
79292		09/17/2019	100119	329929	192.53	10/17/2019	INV	PD	#300 AC VENT REPAIR

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 10/01/2019									
107699 LUMOS HOLDINGS US ACQUISITION CO									
6247966 CHECK DATE: 10/01/2019		09/05/2019	100119	329930	899.52	10/05/2019	INV	PD	repair parts
107857 LIONEL W LOCKE									
70724 CHECK DATE: 10/01/2019		09/19/2019	100119	329931	417.00	10/18/2019	INV	PD	Tai Chi classes-Curl
105139 LUBE TECH AND PARTNERS LLC									
1456609 CHECK DATE: 10/01/2019		09/16/2019	100119	329932	474.18	10/16/2019	INV	PD	BUCKET TRUCK OIL
103449 MADDEN GALANTER HANSEN LLP									
70652 CHECK DATE: 10/01/2019		09/16/2019	100119	329933	2,048.00	10/16/2019	INV	PD	AUG LEGAL
103176 MANSFIELD OIL COMPANY									
576054 CHECK DATE: 10/01/2019		09/05/2019	100119	329934	8,902.26	10/05/2019	INV	PD	UNLEADED FUEL
576055 CHECK DATE: 10/01/2019		09/05/2019	100119	329934	7,325.39	10/05/2019	INV	PD	DYED DIESEL
					16,227.65				
101168 MELCHERT HUBERT SJODIN PLLP									
146854 CHECK DATE: 10/01/2019		09/11/2019	100119	329935	70.00	10/11/2019	INV	PD	NE COLLECTOR ASSESSMENT
146855 CHECK DATE: 10/01/2019		09/11/2019	100119	329935	2,536.50	10/11/2019	INV	PD	CSAH 44 & HWY 212 PARCEL
146856 CHECK DATE: 10/01/2019		09/11/2019	100119	329935	123.50	10/11/2019	INV	PD	PROBATE COURT-COTTRELL-NE
146857 CHECK DATE: 10/01/2019		09/11/2019	100119	329935	1,292.00	10/11/2019	INV	PD	POPPLER/SCHALOW PROPERTY
146858 CHECK DATE: 10/01/2019		09/11/2019	100119	329935	47.50	10/11/2019	INV	PD	SALE OF PROPERTY TO TRADI
146859		09/11/2019	100119	329935	2,432.00	10/11/2019	INV	PD	MRS BREAKER LEASE

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 10/01/2019									
146860		09/11/2019	100119	329935	1,822.00	10/11/2019	INV	PD	DT REDEVELOPMENT-CITY SQU
CHECK DATE: 10/01/2019									
146886		09/11/2019	100119	329935	1,652.00	10/11/2019	INV	PD	GENERAL FUND LEGAL
CHECK DATE: 10/01/2019									
146887		09/11/2019	100119	329935	245.00	10/11/2019	INV	PD	COUNCIL MTGS
CHECK DATE: 10/01/2019									
146888		09/11/2019	100119	329935	209.00	10/11/2019	INV	PD	PLANNING & ZONING
CHECK DATE: 10/01/2019									
146889		09/11/2019	100119	329935	100.00	10/11/2019	INV	PD	ELECTRIC DEPARTMENT
CHECK DATE: 10/01/2019									
146890		09/11/2019	100119	329935	95.00	10/11/2019	INV	PD	ELECTRICAL EASEMENTS
CHECK DATE: 10/01/2019									
146891		09/11/2019	100119	329935	3,920.00	10/11/2019	INV	PD	JURISDICTION OF UNDERPASS
CHECK DATE: 10/01/2019									
					14,544.50				
101187 METRO SALES INC									
INV1420412		09/06/2019	100119	329936	275.02	10/06/2019	INV	PD	Contract Invoice
CHECK DATE: 10/01/2019									
INV1421178		09/09/2019	100119	329936	122.39	10/09/2019	INV	PD	Ricoh/MP C3003 color
CHECK DATE: 10/01/2019									
INV1427546		09/17/2019	100119	329936	165.00	10/17/2019	INV	PD	Ricoh/MP C3003 color
CHECK DATE: 10/01/2019									
					562.41				
101196 MID COUNTY COOP #122622									
37219		09/04/2019	100119	329937	600.07	10/31/2019	INV	PD	TC GAS
CHECK DATE: 10/01/2019									
37220		09/04/2019	100119	329937	509.89	10/31/2019	INV	PD	TC DIESEL
CHECK DATE: 10/01/2019									
					1,109.96				
101221 MINNESOTA COUNTY/CITY MANAGERS ASSOCIATION									
70586		09/18/2019	100119	329938	50.00	10/01/2019	INV	PD	APMP DUES-KABAT 5/1/19-4/
CHECK DATE: 10/01/2019									
70711		09/23/2019	100119	329938	191.00	10/23/2019	INV	PD	MCMA DUES-PODHRADSKY
CHECK DATE: 10/01/2019									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
70781		09/25/2019	092519	329864	60.00	10/01/2019	INV	PD	2019 IMCA Conf Dinner-Pod
CHECK DATE: 09/25/2019									
					301.00				
101222 MINNESOTA CLAY CO USA									
111359		09/06/2019	100119	329939	62.25	10/06/2019	INV	PD	Pottery Supplies
CHECK DATE: 10/01/2019									
101337 MINNESOTA DEPARTMENT OF HEALTH									
1100002-3rd Qtr 2019		08/13/2019	092419	329857	11,265.00	09/30/2019	INV	PD	Water Supply Svc Connect
CHECK DATE: 09/24/2019									
101236 MINNESOTA GOLF ASSOCIATION INC									
70531		09/09/2019	100119	329940	135.31	10/09/2019	INV	PD	CUSTOM SCORECARDS, CART S
CHECK DATE: 10/01/2019									
9006419		09/15/2019	100119	329940	425.00	10/15/2019	INV	PD	HANDICAPS
CHECK DATE: 10/01/2019									
9006519		09/15/2019	100119	329940	5.00	10/15/2019	INV	PD	HANDICAP
CHECK DATE: 10/01/2019									
					565.31				
101303 MINNESOTA TEAMSTERS LOCAL #320									
September 2019		09/13/2019	092419	329858	3,740.00	09/13/2019	INV	PD	September 2019 Local #320
CHECK DATE: 09/24/2019									
105308 MINNESOTA VALLEY UTILITY SERVICES LLC									
1239		08/30/2019	100119	329941	200.00	09/29/2019	INV	PD	GENERAL ENGINEERING FOR A
CHECK DATE: 10/01/2019									
101192 STATE OF MINNESOTA									
1000042243		09/03/2019	100119	329942	7,890.31	10/04/2019	INV	PD	2ND QTR FISCAL YEAR 2020
CHECK DATE: 10/01/2019									
105853 MOR GOLF AND UTILITY INC									
13189		07/30/2019	100119	329943	59.54	08/30/2019	INV	PD	CART REPAIR PARTS
CHECK DATE: 10/01/2019									
13967		09/05/2019	100119	329943	46.70	10/05/2019	INV	PD	TC #574 CLUB CAR REGULATO

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 10/01/2019									
					106.24				
101327 MP NEXLEVEL LLC									
1117250 CHECK DATE: 10/01/2019		09/12/2019	100119	329944	15,886.84	10/12/2019	INV	PD	WO#582 UG MAINT - 1131 CR
101356 MTI DISTRIBUTING INC #31380									
1232263-00 CHECK DATE: 10/01/2019		09/04/2019	100119	329945	144.36	10/04/2019	INV	PD	#232 5910 PARK MOWER PART
1232852-00 CHECK DATE: 10/01/2019		09/05/2019	100119	329945	89.04	10/05/2019	INV	PD	#232 PARK THERMOSTAT
1234032-00 CHECK DATE: 10/01/2019		09/12/2019	100119	329945	151.50	10/12/2019	INV	PD	#232 MOWER PARTS
1234164-00 CHECK DATE: 10/01/2019		09/16/2019	100119	329945	7.14	10/16/2019	INV	PD	#270 MOWER GASKET VALVE C
					392.04				
106657 MUNICIPAL ASSET MANAGEMENT INC									
0617420 CHECK DATE: 10/01/2019		09/01/2019	100119	329946	4,357.03	10/15/2019	INV	PD	CCC FITNESS EQUIPMENT LEA
0617421 CHECK DATE: 10/01/2019		09/01/2019	100119	329946	151.05	10/15/2019	INV	PD	CCC SCIFIT PRO LEASE PMT
					4,508.08				
101365 NAPA AUTO PARTS CHASKA									
4472/AUG2019 CHECK DATE: 09/24/2019		08/31/2019	092419	329859	2,465.49	09/10/2019	INV	PD	AUG 2019 PARTS/SUPPLIES
105875 NETWORKFLEET INC									
OSV000001869535 CHECK DATE: 10/01/2019		09/01/2019	100119	329947	303.20	10/01/2019	INV	PD	GPS squads
102654 NORTH AMERICAN SAFETY INC									
44999 CHECK DATE: 10/01/2019		09/06/2019	100119	329948	63.40	10/06/2019	INV	PD	EAR PLUGS
101436 NUCO2 INC									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
60505233 CHECK DATE: 10/01/2019		08/20/2019	100119	329949	289.95	09/20/2019	INV	PD	pool supplies
60547655 CHECK DATE: 10/01/2019		08/27/2019	100119	329949	245.40	10/19/2019	INV	PD	pool supplies
					535.35				
101437 NUSS EQUIPMENT GROUP LLC									
7135748P CHECK DATE: 10/01/2019		07/25/2019	100119	329950	27.74	09/18/2019	INV	PD	#117 ELECTRIC
101470 O'REILLY AUTOMOTIVE STORES INC									
556275/AUG2019 CHECK DATE: 09/24/2019		08/28/2019	092419	329860	638.19	09/20/2019	INV	PD	AUG 2019 PARTS/SUPPLIES
105035 RED BEARD LLC									
19009 CHECK DATE: 10/01/2019		09/03/2019	100119	329951	3,535.00	10/03/2019	INV	PD	CHASKA GOLF EXPERIENCE BO
101445 OFFICE DEPOT									
363283227001 CHECK DATE: 10/01/2019		09/06/2019	100119	329952	-53.93	09/06/2019	CRM	PD	Pens for work room
379104638001 CHECK DATE: 10/01/2019		09/17/2019	100119	329952	26.97	10/19/2019	INV	PD	Cups and plates for break
379167507001 CHECK DATE: 10/01/2019		09/17/2019	100119	329952	26.09	10/19/2019	INV	PD	Cups and plates for the b
380124730001 CHECK DATE: 10/01/2019		09/19/2019	100119	329952	13.59	10/19/2019	INV	PD	Calculator for Whitney
					12.72				
107851 OLDCASTLE INFRASTRUCTURE INC									
120043277 CHECK DATE: 10/01/2019		09/05/2019	100119	329953	1,080.00	10/05/2019	INV	PD	WO# 639 LYMAN BLVD UG REL
101465 ON SITE SANITATION INC									
0000815577 CHECK DATE: 10/01/2019		09/07/2019	100119	329954	320.00	10/07/2019	INV	PD	TOWN COURSE
0000815578		09/07/2019	100119	329954	140.00	10/07/2019	INV	PD	SUNSET PARK

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 10/01/2019									
0000815579 CHECK DATE: 10/01/2019		09/07/2019	100119	329954	140.00	10/07/2019	INV	PD	CLOVER RIDGE SOCCER FIELD
0000815580 CHECK DATE: 10/01/2019		09/07/2019	100119	329954	80.00	10/07/2019	INV	PD	PAR 30
0000815581 CHECK DATE: 10/01/2019		09/07/2019	100119	329954	140.00	10/07/2019	INV	PD	CITY SQUARE PARK
					820.00				
107843 PETRASZAK, ANDREW									
33253 CHECK DATE: 10/01/2019		09/13/2019	100119	329955	17.85	10/13/2019	INV	PD	METER DEPOSIT REFUND-2978
107850 PIERSON, BRYCE									
10006491-2019-1 CHECK DATE: 10/01/2019		09/17/2019	100119	329956	3,250.00	10/17/2019	INV	PD	AUG REBATE-CHARGING STATI
101530 PING INC									
14932916 CHECK DATE: 10/01/2019		09/17/2019	100119	329957	609.12	11/17/2019	INV	PD	RESALE
14936711 CHECK DATE: 10/01/2019		09/19/2019	100119	329957	328.62	11/19/2019	INV	PD	RESALE
					937.74				
101539 PLAISTED COMPANIES INC									
26829 CHECK DATE: 10/01/2019		08/31/2019	100119	329958	4,455.65	09/30/2019	INV	PD	TOPDRESSING & BUNKER SAND
101557 POWER SYSTEM ENGINEERING INC									
9031279 CHECK DATE: 10/01/2019		09/17/2019	100119	329959	5,530.50	10/17/2019	INV	PD	WEST CREEK SUB - ENGINEER
9031281 CHECK DATE: 10/01/2019		09/17/2019	100119	329959	92.50	10/17/2019	INV	PD	LAKE HAZELTINE SUB - ENGI
					5,623.00				
101571 PREMIUM WATERS INC									
417080-08-19 CHECK DATE: 09/19/2019		08/31/2019	091919	329841	115.87	09/30/2019	INV	PD	TC WATER

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
103055 QUALITY PROPANE INC									
186655T CHECK DATE: 10/01/2019		09/16/2019	100119	329960	147.86	10/16/2019	INV	PD	L P gas
186737T CHECK DATE: 10/01/2019		09/23/2019	100119	329960	74.79	10/23/2019	INV	PD	L P gas
					222.65				
107855 STAPLES INC									
1080514 CHECK DATE: 10/01/2019		09/10/2019	100119	329961	108.50	10/10/2019	INV	PD	Misc Office Supplies
1221878 CHECK DATE: 10/01/2019		09/16/2019	100119	329962	31.46	10/16/2019	INV	PD	OFFICE SUPPLIES
1237527 CHECK DATE: 10/01/2019		09/17/2019	100119	329962	14.99	10/17/2019	INV	PD	OFFICE SUPPLIES
1290501 CHECK DATE: 10/01/2019		09/18/2019	100119	329962	175.93	10/18/2019	INV	PD	W/S SUPPLIES
9775897 CHECK DATE: 10/01/2019		08/27/2019	100119	329962	13.38	09/26/2019	INV	PD	OFFICE SUPPLIES
9779393 CHECK DATE: 10/01/2019		08/27/2019	100119	329962	34.96	09/26/2019	INV	PD	OFFICE SUPPLIES
9816292-1 CHECK DATE: 10/01/2019		08/28/2019	100119	329961	20.99	09/27/2019	INV	PD	Spoons for lunch room
9816292-2 CHECK DATE: 10/01/2019		08/28/2019	100119	329961	14.99	09/27/2019	INV	PD	3 x 3 Self-Stick Notes
9866693 CHECK DATE: 10/01/2019		08/30/2019	100119	329961	21.99	09/29/2019	INV	PD	Acrylic Sign Holders
					437.19				
101616 RDO EQUIPMENT COMPANY									
P54364 CHECK DATE: 10/01/2019		09/13/2019	100119	329963	219.66	10/13/2019	INV	PD	#710 ELECTRIC VACTOR REPA
101638 RURAL ELECTRIC SUPPLY COOPERATIVE									
762606-00 CHECK DATE: 10/01/2019		09/11/2019	100119	329964	80.00	10/11/2019	INV	PD	SQUARE WASHERS 5/8"

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
102401 RICHLIND METAL FABRICATORS									
260240001-2019-1 CHECK DATE: 10/01/2019		09/17/2019	100119	329965	2,400.00	10/17/2019	INV	PD	AUG REBATE-BUSINESS LIGHT
101649 RIDGEVIEW MEDICAL CENTER									
70471 CHECK DATE: 10/01/2019		09/06/2019	100119	329966	28.38	10/06/2019	INV	PD	MEDICAL SUPPLIES
101652 RIES HEATING & A/C INC									
19274 CHECK DATE: 10/01/2019		09/04/2019	100119	329967	95.00	10/04/2019	INV	PD	FURNACE REPAIRS
101668 ROBBS ELECTRIC INC									
33931 CHECK DATE: 10/01/2019		09/17/2019	100119	329968	533.07	10/17/2019	INV	PD	WO# 425 LAKE HAZELTINE SU
101669 ROBERT HALF TECHNOLOGY									
54276353 CHECK DATE: 10/01/2019		09/16/2019	100119	329969	1,400.00	10/16/2019	INV	PD	CSR TEMP - MARIHART - W/E
103251 ROBERT THOMAS HOMES INC									
5019 CHECK DATE: 10/01/2019		09/19/2019	100119	329970	1,500.00	10/19/2019	INV	PD	BLDRS DEP REF - 5019 BOUL
101736 SCHMIDT, SHAWN									
70628 CHECK DATE: 10/01/2019		09/02/2019	100119	329971	51.27	10/20/2019	INV	PD	MILEAGE-HEALTH SURVEILLAN
104416 KELBRO COMPANY									
2421187 CHECK DATE: 10/01/2019		09/15/2019	100119	329972	260.35	10/15/2019	INV	PD	ICE MACHINE RENTAL
104827 ROHN INDUSTRIES INC									
510692 CHECK DATE: 10/01/2019		09/09/2019	100119	329973	20.25	10/10/2019	INV	PD	Secure Shredding
107835 SIMONS, BERNADINE									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
10012818		09/13/2019	100119	329974	2.75	10/13/2019	INV	PD	METER DEPOSIT REFUND-133
CHECK DATE: 10/01/2019									
104547 SITEONE LANDSCAPE SUPPLY HOLDING LLC									
94495031-001		09/12/2019	100119	329975	51.75	10/15/2019	INV	PD	IRRIGATION PARTS FOR PARK
CHECK DATE: 10/01/2019									
94495336-001		09/13/2019	100119	329975	106.56	10/15/2019	INV	PD	BALL VALVE FOR DRAIN TILE
CHECK DATE: 10/01/2019									
					158.31				
107845 STEDNICK, WILLIAM									
33683		09/13/2019	100119	329976	66.95	10/13/2019	INV	PD	METER DEPOSIT REFUND-839
CHECK DATE: 10/01/2019									
101888 STREICHERS									
I1386483		09/06/2019	100119	329977	278.00	10/06/2019	INV	PD	Heitkamp-Initial issue Ba
CHECK DATE: 10/01/2019									
101892 STUART C IRBY CO									
S011357905.001	190169	09/12/2019	100119	329978	16,460.00	10/12/2019	INV	PD	SW CAB S&C PME 10 600 AMP
CHECK DATE: 10/01/2019									
S011357934.001	190172	09/17/2019	100119	329978	16,460.00	10/17/2019	INV	PD	SW CAB S&C PME 10 600 AMP
CHECK DATE: 10/01/2019									
S011357988.001	190170	09/12/2019	100119	329978	16,460.00	10/12/2019	INV	PD	SW CAB S&C PME 10 600 AMP
CHECK DATE: 10/01/2019									
S011358005.001	190171	09/17/2019	100119	329978	16,460.00	10/17/2019	INV	PD	SW CAB S&C PME 10 600 AMP
CHECK DATE: 10/01/2019									
S011360139.001	190168	09/12/2019	100119	329978	17,460.00	10/12/2019	INV	PD	SW CAB S&C PME 12 600AMP
CHECK DATE: 10/01/2019									
S011437927.005	190164	09/12/2019	100119	329978	2,864.00	10/12/2019	INV	PD	25KVA & 37.5KVA UG TRANSF
CHECK DATE: 10/01/2019									
S011437940.005	190164	09/12/2019	100119	329978	1,190.00	10/12/2019	INV	PD	25KVA & 37.5KVA UG TRANSF
CHECK DATE: 10/01/2019									
S011452577.002		09/12/2019	100119	329978	-225.00	10/12/2019	CRM	PD	CREDIT OF DAMAGED INST CT
CHECK DATE: 10/01/2019									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
					87,129.00				
107844 SUMNER, HEATHER									
33435		09/13/2019	100119	329979	54.48	10/13/2019	INV	PD	METER DEPOSIT REFUND-1114
CHECK DATE: 10/01/2019									
107838 TABOREK, LUCAS									
32418		09/13/2019	100119	329980	72.27	10/13/2019	INV	PD	METER DEPOSIT REFUND-1595
CHECK DATE: 10/01/2019									
105672 TARGET CORPORATION									
172933000-2019-1		09/17/2019	100119	329981	13,072.90	10/17/2019	INV	PD	AUG REBATE-UPGRADE PARKIN
CHECK DATE: 10/01/2019									
101932 TAYLOR MADE GOLF CO INC									
33938279		09/16/2019	100119	329982	51.33	10/16/2019	INV	PD	RESALE
CHECK DATE: 10/01/2019									
107683 TCF NATIONAL BANK									
6190488		09/11/2019	091919	329842	284.93	10/03/2019	INV	PD	FD EQUIPMENT LEASE - PMT
CHECK DATE: 09/19/2019									
100757 THE GRAPHIC EDGE INC									
1357482		09/04/2019	100119	329983	157.98	10/04/2019	INV	PD	Youth Flag Football T-Shi
CHECK DATE: 10/01/2019									
1358889		09/13/2019	100119	329983	255.75	10/13/2019	INV	PD	Cheerleading Clinic T-Shi
CHECK DATE: 10/01/2019									
					413.73				
107837 THOMAS, DOROTHY ANN									
31820		09/13/2019	100119	329984	8.01	10/13/2019	INV	PD	METER DEPOSIT REFUND-407
CHECK DATE: 10/01/2019									
107839 TORBORG, JAMES									
32457		09/13/2019	100119	329985	1.54	10/13/2019	INV	PD	METER DEPOSIT REFUND-2689
CHECK DATE: 10/01/2019									
102006 TREMCO PRODUCTS INC									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
18115		08/28/2019	100119	329986	67.35	10/03/2019	INV	PD	Anti-theft parts for squa
CHECK DATE: 10/01/2019									
102028 TWIN CITY WATER CLINIC INC									
13553		09/04/2019	100119	329987	510.00	10/04/2019	INV	PD	AUGUST WTP SAMPLES
CHECK DATE: 10/01/2019									
102129 UNITED FARMERS COOPERATIVE									
923720		09/09/2019	100119	329988	93.85	10/09/2019	INV	PD	S/W SMALL TOOLS
CHECK DATE: 10/01/2019									
923761		09/10/2019	100119	329988	-4.00	10/10/2019	CRM	PD	SMALL TOOLS
CHECK DATE: 10/01/2019									
923806		09/10/2019	100119	329988	-39.95	10/10/2019	CRM	PD	S/W SMALL TOOLS
CHECK DATE: 10/01/2019									
					49.90				
102038 ULTIMATE SAFETY CONCEPTS INC									
184538		09/10/2019	100119	329989	3,879.90	09/30/2019	INV	PD	AIR PACKS FOR FIRE DEPT
CHECK DATE: 10/01/2019									
101555 UNITED STATES POSTAL SERVICE									
70454		09/04/2019	100119	329990	504.75	10/06/2019	INV	PD	Postage for AOA newslette
CHECK DATE: 10/01/2019									
105730 PROVIDENT LIFE & ACCIDENT INSURANCE COMPANY									
E0665216-AUG19		08/31/2019	091919	329843	571.44	09/30/2019	INV	PD	AUG 2019 EMP LIFE INS PRE
CHECK DATE: 09/19/2019									
104522 US FOODS INC									
3426703		09/10/2019	100119	329991	252.65	10/10/2019	INV	PD	HAND TOWELS
CHECK DATE: 10/01/2019									
3564289		09/17/2019	100119	329991	306.97	10/17/2019	INV	PD	TP, SOAP, HAND TOWELS
CHECK DATE: 10/01/2019									
4952514		06/28/2019	100119	329991	61.85	07/28/2019	INV	PD	HAND SOAP
CHECK DATE: 10/01/2019									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
					621.47				
107687 UNIVERSAL PROTECTION SERVICE LP									
9191946 CHECK DATE: 10/01/2019		08/29/2019	100119	329992	267.44	09/09/2019	INV	PD	Event Ctr security 8/23-8
9215451 CHECK DATE: 10/01/2019		09/05/2019	100119	329992	178.29	09/15/2019	INV	PD	Event Ctr security 8/30-9
9243697 CHECK DATE: 10/01/2019		09/12/2019	100119	329992	178.29	10/12/2019	INV	PD	Event Ctr security 9/6-9/
					624.02				
102061 USA BLUE BOOK									
001744 CHECK DATE: 10/01/2019		09/06/2019	100119	329993	345.07	10/06/2019	INV	PD	PADLOCKS FOR CITY PARKS/B
972536 CHECK DATE: 10/01/2019		08/06/2019	100119	329993	209.92	09/20/2019	INV	PD	PADLOCKS
979104 CHECK DATE: 10/01/2019		08/13/2019	100119	329993	151.90	09/20/2019	INV	PD	PADLOCKS
998207 CHECK DATE: 10/01/2019		09/03/2019	100119	329993	-129.48	10/03/2019	CRM	PD	PADLOCKS
					577.41				
107819 VERTIV CORPORATION									
57734792 CHECK DATE: 10/01/2019	190145	09/10/2019	100119	329994	3,348.00	10/10/2019	INV	PD	DC HVAC Maint Svc 9/1/19-
57735082 CHECK DATE: 10/01/2019	190146	09/11/2019	100119	329994	2,000.00	10/11/2019	INV	PD	DC UPS Maint Svc 9/1/19-8
					5,348.00				
107149 VILKS, JULIE									
70625 CHECK DATE: 10/01/2019		08/20/2019	100119	329995	46.17	10/20/2019	INV	PD	MILEAGE-EVIDENCE TECHNICI
107852 VOLK, TWYLAH									
2005580.002 CHECK DATE: 09/24/2019		09/19/2019	092419	329861	149.00	10/19/2019	INV	PD	REFUND PERSONAL TRAINING PAYEE: VOLK, TWYLAH
102133 WAGNER PRESS & GRAPHICS									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
32212 CHECK DATE: 10/01/2019		09/09/2019	100119	329996	70.60	10/09/2019	INV	PD	TRANSFORMER INFO CARDS
32226 CHECK DATE: 10/01/2019		09/17/2019	100119	329996	210.00	10/02/2019	INV	PD	ENVELOPES FOR FIRE DEPT
					280.60				
102549 WARNING LITES OF MINNESOTA INC									
213361 CHECK DATE: 10/01/2019		09/11/2019	100119	329997	662.60	10/11/2019	INV	PD	CHASKA BLVD & YELLOW BRIC
107853 WASIF, SYED TALHA									
2005582.002 CHECK DATE: 09/24/2019		09/19/2019	092419	329862	25.00	10/19/2019	INV	PD	OVERPAYMENT ON ROOM RENTA
102141 WASTE MANAGEMENT-SAVAGE									
8139363-2282-1 CHECK DATE: 09/19/2019		08/29/2019	091919	329844	523.91	09/28/2019	INV	PD	TOWN COURSE
102143 WATER CONSERVATION SERVICES INC									
9800 CHECK DATE: 10/01/2019		09/11/2019	100119	329998	1,084.20	10/11/2019	INV	PD	LEAK LOCATES (AUG AND SEP
107847 WHITCOMB, JACE									
2005562.002 CHECK DATE: 09/24/2019		09/16/2019	092419	329863	500.00	10/16/2019	INV	PD	DAMAGE DEPOSIT REFUND PAYEE: WHITCOMB, JACE
102189 WM MUELLER & SONS									
248123 CHECK DATE: 10/01/2019		09/08/2019	100119	329999	1,645.80	10/25/2019	INV	PD	YELLOW BRICK AND 61 VALVE
248363 CHECK DATE: 10/01/2019		09/16/2019	100119	329999	729.65	10/25/2019	INV	PD	WALNUT ST PARK & RIDE
248511 CHECK DATE: 10/01/2019		09/19/2019	100119	329999	744.62	10/25/2019	INV	PD	HILL TOWER ROAD PATCH
					3,120.07				
102226 ZARNOTH BRUSH WORKS INC									
0176898-IN CHECK DATE: 10/01/2019		08/28/2019	100119	330000	1,268.00	09/27/2019	INV	PD	GUTTER BROOMS

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
102228 ZEE MEDICAL SERVICE INC									
54126280 CHECK DATE: 10/01/2019		09/24/2019	100119	330001	450.45	10/24/2019	INV	PD	MEDICAL SUPPLIES
107848 ZEHNDER HOMES									
3615 CHECK DATE: 10/01/2019		09/17/2019	100119	330002	2,250.00	10/17/2019	INV	PD	BLDRS DEP REF-3615 CAVALL
102231 ZIEGLER INC									
PC002094147 CHECK DATE: 10/01/2019		09/14/2019	100119	330003	412.46	10/14/2019	INV	PD	#167 STREET HYD HOSE
					412.46				
	286 INVOICES				690,230.79				

** END OF REPORT - Generated by Michelle Robbin **

Wires

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
105243 ALERUS FINANCIAL									
C83589		09/06/2019	092019	2053	107.10	09/20/2019	DIR	PD	AUG 2019 PARTICIPANT FEES
CHECK DATE: 09/20/2019									
107490 GREAT-WEST LIFE & ANNUITY INSURANCE COMPANY									
70346		09/13/2019	091619	2047	1,048.41	09/16/2019	DIR	PD	091319 Payroll HCSP Contr
CHECK DATE: 09/16/2019									
107744 GREAT-WEST LIFE & ANNUITY INSURANCE COMPANY									
70347		09/13/2019	091619	2048	200.00	09/16/2019	DIR	PD	091319 Payroll MNDCP 457
CHECK DATE: 09/16/2019									
101756 MII LIFE INCORPORATED									
1391085		08/23/2019	092419	2055	310.50	09/24/2019	DIR	PD	AUG 2019 PARTICIPANT FEES
CHECK DATE: 09/24/2019									
1402278		09/11/2019	092419	2056	310.50	09/24/2019	DIR	PD	SEP 2019 PARTICIPANT FEES
CHECK DATE: 09/24/2019									
39169284		09/17/2019	091919	2049	984.24	09/19/2019	DIR	PD	9/19/19 FSA REIMBURSEMENT
CHECK DATE: 09/19/2019									
39180694		09/24/2019	092619	2058	1,110.78	09/26/2019	DIR	PD	9/26/19 FSA REIMBURSEMENT
CHECK DATE: 09/26/2019									
					2,716.02				
100927 INTERNAL REVENUE SERVICE									
70340		09/13/2019	091319	2041	125,128.48	09/13/2019	DIR	PD	091319 Payroll FICA Feder
CHECK DATE: 09/13/2019									
101346 MINNESOTA COMMISSIONER OF REVENUE									
2019/0831-CC		08/31/2019	091919	2052	14,542.24	09/19/2019	DIR	PD	AUG-19 CARVER CTY TRANSIT
CHECK DATE: 09/19/2019									
2019/0831-SLS/UB		08/31/2019	091919	2050	198,810.02	09/19/2019	DIR	PD	AUG-19 GEN/UB SALES TAX
CHECK DATE: 09/19/2019									
2019/0831-USE		08/31/2019	091919	2051	2,927.85	09/19/2019	DIR	PD	AUG-19 USE TAX
CHECK DATE: 09/19/2019									
					216,280.11				
101343 MINNESOTA DEPT OF REVENUE-PAYROLL WIRES									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
70341		09/13/2019	091619	2045	25,257.87	09/16/2019	DIR	PD	091319 Payroll MN State T
CHECK DATE: 09/16/2019									
101249 MINNESOTA MUNICIPAL POWER AGENCY									
3123		09/05/2019	092019	2054	2,903,952.31	09/20/2019	DIR	PD	AUG 2019 ELECTRIC SERVICE
CHECK DATE: 09/20/2019									
101376 NATIONWIDE RETIREMENT SOLUTIONS(USCM)									
70342		09/13/2019	091319	2042	11,054.69	09/13/2019	DIR	PD	091319 Payroll 457 Contri
CHECK DATE: 09/13/2019									
106955 NATIONWIDE RETIREMENT SOLUTIONS(USCM)									
70345		09/13/2019	091319	2044	741.00	09/13/2019	DIR	PD	091319 Payroll Roth Contr
CHECK DATE: 09/13/2019									
104668 OPTUM BANK INC									
70344		09/13/2019	091619	2046	15,159.46	09/16/2019	DIR	PD	091319 Payroll HSA Contri
CHECK DATE: 09/16/2019									
101506 PUBLIC EMPLOYEES RETIREMENT ASSOCIATION									
70343		09/13/2019	091319	2043	89,228.75	09/13/2019	DIR	PD	091319 Payroll PERA Contr
CHECK DATE: 09/13/2019									
102066 US BANK									
2019/10/01 DS		09/24/2019	092419	2057	377,187.50	09/24/2019	DIR	PD	US BANK-DS PMT DUE 10/1/1
CHECK DATE: 09/24/2019									
					377,187.50				
		18 INVOICES			3,768,061.70				

** END OF REPORT - Generated by Michelle Robbin **

Biweekly Report
September 30, 2019
By
Matt Podhradsky

Upcoming Work Sessions
I wanted to take this opportunity to remind the Council about two work sessions we have coming up to be aware of. They include:

- September 30th: At 5:45 pm we will be having a work session to continue any talk about the proposed 2020 General Fund Tax Levy (as we will be establishing it at the Council meeting that night) and to talk about planned new expenditures for the 2020 Budget year and 5-Year Financial Forecast
- October 6th: 5:45 pm we will be having a work session to talk about City Square West, our progress to date, and future actions we are going to recommend the City start considering

If you are unable to make it to any of these work sessions, or if you have any questions, please let me know.

Equity Update
As I have shared with you previously, the City of Chaska will be working with the YMCA in having all our full-time employees get trained through their Equity Institute. This is a 4 piece training session that is focused on how to make our employees more aware and empathetic to all customers who come through the door and how we make sure we are giving the employees the tools to provide an inviting atmosphere for all of our residents/customers. We will be rolling these training sessions out starting in October, with the City breaking into 5 different groups with starting times for the training going all the way into early 2020.

As I have previously mentioned, we want to provide an opportunity for all Council members to be a part of this training. To that end, our HR Director Sarah Donovan did send out an email to each of you last week listing the open training sessions we have to participate in if you are available. This training would include an IDI Assessment that you would take on your own, along with 3 day-long training sessions that would occur during the next several weeks. If you are interested and can make any of the sessions, please make sure to get back to Sarah so she can get you registered for one of the sessions.

On a related note, we are continuing our planning with the School District on the Marnita's Table event for this fall. Next Tuesday we will be getting together to finalize the logistics (including date and time) of the event and hope to be getting it out to the public soon.

If you have any questions on either of these, please let me know.

Council/Department Head Retreat
I wanted to take this opportunity to thank you all for your participation in the Council/Department Head retreat last week. Of all of the things that we do as a City, I truly believe that this is one of the most important activities, as it sets the Vision and Direction for the future, and helps us focus on the strategies and tactics that we will use to get there. It becomes a very focused event that allows us to not only share with our residents and staff the direction we want to move in the future, but also becomes important as we meet with outside groups like developers who will have major impacts on our changing our community over the next 20 years. I truly appreciate the time off that all the Council members had to take to be there and the honest and candid conversations that can be had in such a retreat. Thank you!

In the next few weeks we will be taking the results of that retreat and putting together communication to get out to our residents and employees to share with them what strategic direction was discussed during this event. We will also make sure to develop some measurable outcomes of this work so that we can touch back on our work on a regular basis and show the results that come out of these discussions.

If you have any follow up questions on the retreat, just let me know.

Downtown Block Party/GA Angel Fest/Octoberfest
If you haven't made plans yet for this upcoming weekend, there will be a lot going on in Downtown Chaska, as the Downtown Business Alliance, Guardian Angels, the Chamber and Schramm Brewery will be teaming up for several events. The heart of the events will take place on Saturday September 28th, with the Downtown Block Party and GA Festival taking place down on a closed 2nd Street and Schramm holding Octoberfest up at the Brewery. In addition to this, the SW Chamber will be holding their annual Say Hey 5k event and Mascot Run, which is always a popular event for small kids. This should be an exciting weekend to be in Chaska and bring several visitors to our downtown Commercial District!

Fall Cleanup Day
Just a reminder that the City will once again be hosting our annual Fall Cleanup Day on Saturday October 26th from 8 am-2pm at the Chaska Athletic Park parking lot. This is an opportunity for residents to get rid of their fall yard waste (grass trimming, leaves, small branches) at no cost for Chaska residents. We will be keeping an eye on the weather over the next several weeks and if wet conditions become an issue, we may have to move it to McKnight Park as we did the Spring Cleanup Day. Their will be advertising on our Web Page and all City Social Media Outlets. If you have any questions on this, please let me know.

Facility Maintenance Tours
In preparation for developing our first-ever Facility Maintenance Division in our organization, Staff members will be going out to other City organizations over the next couple of weeks to tour and discuss with them how they structure facility maintenance, where it resides, what processes they use, what works/doesn't work, etc.… to help us in developing our plan for how to move forward with facility's maintenance going into the future. By touring different types of organizations like Burnsville, Eden Prairie, and Chanhassen, we are hoping to get a good feel for what might work best for our organization. As a major focus of the staffing study implementation in 2020 will be focusing on the facilities maintenance gap, we are trying to be

ready at the beginning of 2020 to get rolling on getting this set up. We hope this work now will help us be prepared for this when we start. If there are any questions, or if anybody has any suggestions for organizations we may want to look at as part of this process, please just let me know.

SW Metro Manufacturing Forum

If you are available, the Southwest Metro Chamber of Commerce will be having their Manufacturing Forum on Friday October 4th from 11-2 on Peavey Road north of Lyman. This is a great opportunity to hear from our larger manufacturing businesses in the community and to understand what challenges the generally have or may have specifically in the community. It also allows us to get insight into the things that make Chaska a great place to do business, so we know how to market ourselves as we open our next Industrial Park area. If you can attend, simply contact SW Metro Chamber to let them know. They will be serving lunch as part of this event.

CHASKA PLANNNING COMMISSION
MINUTES
Sept 11, 2019

1. Call to Order
Chairperson Dahlke called the meeting to order at 7:00 pm.

2. Roll Call
Roll call was taken. Members present: Commissioners Bowe, Pfeiffer, Urbanski, Sailer, Lacey, Brass, Olson, and Chairperson Dahlke.

Members absent: Commissioner Cross

Also present: Liz Hanson, City Planner

3. Adopt the Agenda
Motion by Commissioner Pfeiffer, second by Commissioner Urbanski, to adopt the agenda as presented.
Motion carried.

4. Visitor Presentation
There were no visitors.

5. Minutes
Motion by Commissioner Urbanski, second by Commissioner Sailer, to approve the minutes of the August 14, 2019 Planning Commission meeting.
Motion carried.

6. Consent Items -none

7.A. Approve the Preliminary Plat and Conditional Use Permit for Shepherd of the Hill Twinhomes/Habitat for Humanity /PC# 2019-17

City Planner Liz Hanson presented the item to the Commission. She noted that she neglected to make the notation that this is a Public Hearing on the agenda for tonight's meeting.

Commissioner Pfeiffer stated that the aerial view shows the width of the cul-de-sac at 32 feet and asked what the length of the cul-de-sac will be.

City Planner Hanson stated that she believes the length will be close to 50 or 60 feet before the bulb.

Commissioner Olson stated that the packet information stated that this will not have a negative impact to the value of the nearby homes and asked if there had been any property value studies done in the area.

City Planner Hanson stated that there had not been any recent studies. She explained that the City has seen this type of application before in other parts of the community. She stated that the

City does not have any specific data that says it will impair the property values in the area. She stated that usually when residential is put in next door to other residential it stays consistent.

Commissioner Brass asked if the homeowner to the south with the drainage issue had spoken with the developer.

City Planner Hanson stated that she was unsure if the developer had communicated with the southern property owner. She stated that the homeowner was not present at tonight's meeting but suggested inviting the applicant up to answer some questions.

Chad Dipman, Twin Cities Habitat for Humanity, stated that he has not yet spoken with the neighbors to the south because they have been working through staff comments as well as the comments from Stantec on the drainage issue. He stated that they are taking a look at the possibility of a berm to assist with rate control.

Chair Dahlke opened the Public Hearing at 7:24 p.m.

Jeff Felmlee 1561 Crest Drive, stated that he bought this home one month ago and it is located directly across the street from where the cul-de-sac will be located. He thanked Mr. Dipman for taking the time to stop by and try to find a solution for the headlight issue. He stated that this issue effects not only his quality of life, but the neighbor's quality of life. He stated that a large reason behind his choosing this home was the front yard. He stated that his understanding is that one unit per year will be built over the next 4 years, which means construction traffic and noise for the whole time. He stated that his bedroom window is directly across from the cul-de-sac entrance. He stated that his biggest fear with this whole project is that he will never get to enjoy his front yard again because of parking, noise and construction. He stated that he is not opposed to the project, just the location of the entrance. He stated that he also has concerns about the increased traffic from this development for the safety of children on the road. He reiterated that his main concern is with parking in front of his home, lights flashing the front side of his property and the increased traffic.

Chair Dahlke asked about the conversations with the developer and what has been suggested as possible ways to address his concerns.

Mr. Felmless stated that Mr. Dipman offered him some options like blinds, shrubbery and the possibility of shifting the cul-de-sac. He stated that his concern with shifting the cul-de-sac is that it will then create a problem for a different neighbor.

Commissioner Brass stated that looking through the correspondence, it appears as though one of the options was to move the cul-de-sac to align more closely with his driveway. He asked why Mr. Felmlee was not in favor of that option.

Mr. Felmlee stated that he has only owned the home for a month so this whole situation has shocked him. He stated that he is reassured a bit by the amount of research and planning that is being put into this project. He stated that the ideal situation in his mind is that this development would simply mirror his side of the street and there would be 4 single-family homes right across the road, with individual driveways.

Commissioner Brass asked if there had been any discussion about a barrier with something like pine trees.

Mr. Felmlee stated that was discussed and there was talk about meeting with landscapers. He stated that he feels it is unfortunate that he has to change how he uses his property because of this project. He stated that although it is a good cause, he bought this home because of the way it looks, especially the front yard. He stated that he doesn't have the money or the drive to make this change.

Commissioner Brass stated that he meant for the applicant to provide pine trees as a way to screen his property from the traffic.

Mr. Felmlee stated that would help his property, but noted that he would be worried about his neighbors.

Commissioner Brass stated that this is an allowed and permitted use of the property and they have to have access to the property.

Commissioner Bowe asked if the homeowner had evaluated blinds for the situation.

Mr. Felmlee stated that he has considered it but loves looking out his windows.

Commissioner Brass stated that the twinhomes homes have 2 car garages, so that should alleviate some of the parking concerns that Mr. Felmlee had.

Chair Dahlke asked if Mr. Felmlee was aware of this project before he purchased his home.

Mr. Felmlee stated that the previous owners were transparent and did disclose that there would be some project on this property, but not where the driveway would be located.

Commissioner Lacey asked if Mr. Felmlee felt that installation of pine trees would solve the majority of his problem with the headlights.

Mr. Felmlee stated that he wasn't sure at this point.

Commissioner Brass stated that he feels that the combination of the cul-de-sac shifting to align with his driveway and installation of pine trees would solve the problem. He stated that he would like to see the applicant assist with some sort of reasonable solution to this issue.

Chair Dahlke encouraged Mr. Felmlee to continue speaking with the developer to try to find a solution.

Commissioner Pfeiffer asked if anyone had looked at the possibility of changing the angle of the cul-de-sac to put in an arch or hill so the amount of time the lights may be shining on the opposite property would be shorter.

Commissioner Brass asked if Mr. Felmlee was opposed to the applicant providing a few decent sized pine trees in this front year for screening purposes.

Mr. Felmlee expressed concern about having to remove the existing large trees in his front yard for their to be room for the pine trees.

Commissioner Brass asked how Mr. Felmlee felt about arbor vitae, which are the skinnier type of pine trees.

Mr. Felmlee stated that he is planning to meet with a landscaper sometime this week to get an idea of what things could be done.

Commissioner Olson stated that with the mature trees that are already there, he agrees that there will be difficulty with putting in pine trees. He stated that it will help mitigate the headlight issues but may cause difficulty with the existing large trees that are already established in his front yard.

Commissioner Urbanski stated that it appears that the Commission is on the same page and the talks are continuing with the developer and the property owner.

Commissioner Olson stated that he believes it will require a combination of approaches to resolve the issue and not just one solution.

Chair Dahlke encouraged Mr. Felmlee to continue working with City staff on a resolution.

Dwight Hemme, 1547 Crest Drive, he stated that he and the other neighbors are being asked to modify their lives and their yards to accommodate this development. He stated that this development will impact them and their quality of life. He stated that shifting the driveway will just shine the lights on someone else's home. He stated that the drainage plans appear to be good and should alleviate the problems that the neighbor immediately to the south was having. He stated that, however, now that the water and snow melt won't be in that yard, he was concerned that it will go to the street and curb and the one storm drain on Crest Drive which is already overwhelmed.

Commissioner Bowe noted that there is a memo from the City Engineer regarding this issue and they do not believe an additional storm drain is necessary.

Mr. Hemme stated that they don't live in the neighborhood.

City Planner Hanson stated that this falls below the minimum requirements to meet County and City standards, but the engineers have noted that it should be evaluated further in the next stage of the development. She clarified that it is not a requirement but they have asked the developer to look into this a little further.

Mr. Hemme stated that he is asking the Commission to use their heart and their gut when they vote on this proposal rather than just follow specifications and rules, because it is impacting the neighbors.

Audrey Hemme, 1547 Crest Drive, stated that when Habitat for Humanity was contacted by the church, the neighbors were never given notification that this was going to happen nor were they asked for their feelings on the proposal.

Mr. Dipman explained that they were approached by the church and they discussed a variety of ideas and negotiated a purchase agreement. He stated that they did not want to commit any funds to an engineer for site drawings until they secured the purchase agreement. He stated that once they purchased the property, they engaged the services of an engineer to work on site plans with this concept of a cul-de-sac and twinhomes. He explained that one of the goals of the church was to sell as much property to Habitat for Humanity as they could. He stated that there was a public meeting held at the church in February and notices were hand delivered to the neighborhood.

Ms. Hemme stated that she and Mr. Hemme had attended the meeting at the church in February. She stated that she felt the neighbors were never asked for their opinion or thoughts on this kind of a development. She stated that she heard that the church was getting tired of paying for someone to mow this land that was gifted to them. She stated that being a friendly neighbor, she would have liked the church to come to the neighborhood and ask their thoughts. She stated that would have given them an opportunity to express the fact that they don't care for this particular layout. She stated that she always thought that eventually the land would be sold off and individual homes would have been built parallel to the existing homes. She stated that she feels the problem the church had with a gifted, expensive piece of property has now become the neighborhood's problem. She stated that she would support having individual lots with Habitat for Humanity homes built on them. She reiterated that she does not support this particular design in this location. She asked if there was a benefit to the City to approve this layout versus ones that had individual lots with homes on them.

Commissioner Brass stated that there is no benefit to the City to approve one way or the other, but noted that the developer has legal right based upon zoning to develop the property. He explained that anyone who purchases property has legal rights to develop based on the zoning and does not have to consult with the neighbors on their plans, outside of the public notice process which it sounds like they did back in February. He stated that he understands that she is not in favor of this development, but it conforms with what is legally published in the City of what you can do.

Commissioner Olson stated that the connection with this process to the Commission is that they are able to hear the residents' concerns and see if there are ways to minimize or mitigate the concerns.

Mr. Hemme stated that if the developer and owner of the property have the legal right to use their property and it conforms with all the zoning then why does the Planning Commission even need to have a vote on the issue. He stated that he believes the Commission has the responsibility to do what is right, even if everything falls into place.

Ms. Hemme stated that there are a lot of homeowners in the neighborhood that are not able to attend these meetings and express their concerns. She stated that one of the Commissioners asked about the home values and basically City Planner Hanson's answer was that they can neither confirm or deny that they will go up or down. She stated that when it comes time for them to decide to sell, then it will just be their problem to deal with.

Chair Dahlke stated that as long as everyone in the City is following the zoning laws, this is part of living in a city.

Commissioner Olson stated that he was in a similar situation as the Hemmes about a year ago with a project happening in his backyard. He stated that the Commission and the developer listened to the concerns of he and his neighbors and it all worked out. He stated that it wasn't perfect, because the development is still in his backyard, but the developer and the City took steps to minimize the negative impact. He stated that he wanted to assure Ms. Hemme that the process works and the Commission does serve a purpose.

Commissioner Brass stated that he had a similar situation when he lived in Clover Ridge when the data center moved in. He explained that at the time, he appeared in front of the Commission and asked for pine trees along a berm which helped mitigate the situation. He stated that he understands the neighbor's frustrations, but change does happen. He stated that part of the Commission's job is to listen to the residents and recommend solutions.

Ms. Hemme stated that they expected change, but were not expecting a cul-de-sac with so many homes on it.

Commissioner Urbanski stated that any development that goes into a city faces these kinds of problems. He stated that the Commission is here to try to fine-tune things as much as they can, according to law.

Mr. Dipman stated that regarding the possible shift of the cul-de-sac, he stated that they are happy to do that if necessary, but they are constrained on all sides by setbacks, which means they would need some cooperation from the City to allow some variance in either a front yard or rear yard setback.

Chair Dahlke suggested that Mr. Dipman continue to work with the City and the residents because staff will make sure that whatever works out best for everyone will still fall within the legal boundaries. He stated that if it was determined a variance would be needed, there will be a public hearing.

Commissioner Pfeiffer asked if the developer had ever considered doing some sort of hill, as she mentioned earlier, in order to cut down on the time headlights would

be shining on the neighboring properties.

Mr. Dipman stated that they are on a bit of a hill already. He stated that he believes there is about a 4-foot drop from the cul-de-sac to the street, but feels that making it more of a hill would exacerbate their water management problems.

Commissioner Olson asked whether they were seriously considering extending the storm sewer into the cul-de-sac.

Mr. Dipman stated that it is low on their preference list because it would be expensive. He stated that their preference would be to see if they can put in a berm on the south side and look at infiltration on the lots themselves.

Commissioner Sailer asked for a clarification of the construction timeline and whether it will be done one unit at a time over 4 years.

Mr. Dipman stated that they are shooting for site work and infrastructure for spring of 2020 and starting construction of the first twinhome in the summer of 2020 which would probably run through the winter. He stated that then they would plan to begin two additional twin home buildings in the spring and summer of 2021.

Commissioner Sailer asked if the construction of each building lasted about 6 to 8 months.

Mr. Dipman stated that would be a reasonable assumption. He stated that they are hoping to construct the fourth and final twinhome in 2022, so the goal is for the entire project to only last 3 years.

Commissioner Brass asked how much of the construction timeline was inside the homes.

Mr. Dipman stated that typically excavation and foundation work will last about 3 weeks, framing would last about 4 weeks and exterior work would be another 4 weeks. He explained that inside work would start around this time.

Chair Dahlke closed the public hearing at 8:06 p.m.

Commission Brass encouraged the developer to continue to work with the homeowners to come up with a solution that they can see at the final plan stage. He stated that he thinks there should be a reasonable solution for both parties that addresses the headlight issue.

Commissioner Bowe stated that she would like to see more information about berming at the final plat stage as a way to help with the drainage.

Motion by Commissioner Lacey, second by Commissioner Bowe, to recommend to City Council approval of a Preliminary Plat and Conditional Use Permit for Shepherd of the Hill Twinhomes/Habitat for Humanity (PC #2019-17); subject to the following conditions:

1. Approvals shall be based on the following graphic exhibits:
   a. Headlight Glare Analysis (pgs 1-4), prepared by Chad Dipman
   b. Narrative (pgs 1-4), prepared by Chad Dipman
   c. Project Location & Sheet Index (G-01), prepared by BARR Engineering Co., dated August 5, 2019
   d. Existing Conditions and Survey (C-01), prepared by BARR Engineering Co., dated August 5, 2019
   e. Site Plan (C-03), prepared by BARR Engineering Co., dated August 5, 2019
   f. Grading Plan (C-04), prepared by BARR Engineering Co., dated August 5, 2019
   g. Utility Plan (C-05), prepared by BARR Engineering Co., dated August 5, 2019
   h. Utility Sections (C-06), prepared by BARR Engineering Co., dated August 26, 2019
   i. Utility Details (C-07), prepared by BARR Engineering Co., dated August 26, 2019
   j. Landscape Plan (L-01), prepared by BARR Engineering Co., dated August 22, 2019
   k. Existing Conditions Watersheds (H-01), prepared by BARR Engineering Co., dated August 22, 2019
   l. Proposed Conditions Watersheds (H-02), prepared by BARR Engineering Co., dated August 22, 2019
   m. Preliminary Plat, prepared by Sambatek, undated
   n. North Units Elevation Drawings
   o. Two-Story House Rendering & Floor Plan, prepared by Habitat for Humanity
   p. South Units Elevation Drawings
   q. One-Story House Rendering & Floor Plan, prepared by Habitat for Humanity
   r. Traffic Analysis for Shepherd of the Hill Development, prepared by BARR Engineering Co., dated August 23, 2019
2. Adherence with the City Engineers Memo dated August 30, 2019.
3. Provision of a 60 feet Right of Way width for all local streets.
4. Adherence to the City's Boulevard Tree Policy and local street section design.
5. Provision that boulevard trees are at least 2.5-inch caliper or more and to be shown on the landscape plan at final submittal.
6. Provision that an easterly parking lot access is available on Crest Drive for the Church site.
7. Adherence to the following building setbacks:
   a. Front: 30 feet
   b. Rear: 30 feet
   c. Side: 10 feet house/ 7 feet garage
   d. Side (corner): 15 feet
8. Prior to final plat approval, developer shall enter into an agreement with the City for the provision of necessary infrastructure and associated development costs.
9. Provision of a storm water management plan meeting City and Carver County WMO standards.
10. Provision to further evaluate the grading options for a berm along the south edge of the development or an extension of the existing storm sewer that would collect overland drainage directed towards the south abutting properties to be addressed by final submittal.

Motion carried.

8. Other Business
8.A. Receive Other Meeting Minutes

8. A.i Receive the Minutes of the Aug 5th and draft Minutes of the August 12th 2019 City Council Meetings.
8. A. ii Receive the Draft Minutes of the August 12, 2019 Park Board Meeting.

Commissioner Pfeiffer

- Thanked the fire department for hanging such a beautiful American Flag in honor of Patriot Day.

Commissioner Dahlke

- Stated that he had attended the wake for Dr. Edgar Ziegler. He stated that he was mayor from 1968 to 1974 and part of the force to put in the dike system in the City. He stated that he was a very important and influential man and he will be greatly missed.

9. Adjourn
Motion by Commissioner Olson, second by Commissioner Brass to adjourn the meeting at 8:15 pm.
Motion carried.

Minutes
CHASKA HUMAN RIGHTS COMMISSION
ONE CITY HALL PLAZA, CHASKA CITY HALL
Thursday, August 22, 2019
6:30 PM

1 Meeting called to order at 6:30. Roll Call – Present: Welvaert, Carlson, Dunbar, Haga, Leggett, Bean, Spreadbury. Absent: White, Scarborough

2 Adopt Agenda. Adopted with addition of city equity update. Motion was made by Carlson, seconded by Bean. Approved.

3 Open Forum/Guest Presentation
No presentation.

4 Approve Minutes.

4A July 25, 2019 - Human Rights Commission Meeting Minutes
Motion made by Carlson, seconded by Dunbar. Approved.

5 Treasurer's Report

5A Treasurer's Report
August expenses were the bill for nametags. The commission has $1,546.69 balance remaining for the year.

6 Old Business

6A Debrief: River City Days
Welvaert opened up discussion and asked for thoughts based on experience.

Bean has list of logistical needs and will forward that to Kabat for consideration for 2020.

Spreadbury noted that without an alluring giveaway it was tough to get people to the booth. Census itself wasn't a huge draw, but people we did engage asked good questions we were able to answer. At times the booth felt like the Census Committee, not HRC; it would be good to have more topical representation moving forward.

Kabat apologized for the non-arrival of the giveaway. He expected the fans to be there on time but something happened on the vendor side that delayed delivery. Welvaert asked Kabat to check and make sure they have indeed arrived. Dunbar suggested given delay the fans could be billed at a discounted price. Kabat will follow up with vendor.

Bean noted that people that did ask census questions were quite engaged; she was asked about city's participation and gave a lot of helpful information away including employment leads for census takers.

Carlson said she heard some excellent feedback on posters.

Dunbar said she also heard from people saying they were thankful we highlighted the census. Census Man was a little hokey. She expected him to be out and about in the crowd but not standing behind the table.

Kabat noted that Census Man was a councilmember from Circle Pines who drove a great distance to be at River City Days and it was nice of him to attend.

Welvaert added that a lot of what he was doing was observing; nothing like RCD in Circle Pines and he was excited to take ideas back to his town in terms of sponsoring a similar community gathering.

She continued that people did ask about the fans, and were told we'd have them next year. Overall great, weather was great and it was a good location.

She is going to get in touch with RCD staff to see how we might incorporate something more multicultural/multiethnic next year like we've had in years past. It'd be good to have something like that over the weekend again.

Carlson added it would be good to support community organizing under the big tent.

Dunbar said we could have highlighted the commission's involvement in all the diversity issues our community is facing right now. That would have brought some good conversations to the table.

Welvaert suggested taking a look at our current events/climate of community right before RCD in terms of determining what goes in the booth.

Dunbar agreed, noting we could have included the statement from the Herald as an example.

Spreadbury also agreed, noting that's what he was alluding to earlier; we should be able to proactively address those issues at an event like this.

Welvaert asked if there were any other commissions that have booths at the fair besides the HRC and the city booth.

Kabat said the city has booth with council, mayor, staff but other commissions don't. He suggesed that goes back to the fact that there's a big difference in the role of the HRC and others. Other commissions are advisory to the council about policy decisions, or looking at ordinances and how they relate to plan development. Their outreach component is lower. Parks Board is a maybe a little higher in terms of direct community connection.

Welvaert indicated that was the commission she was asked about and asked Kabat to pass along that feedback.

Kabat noted the Park and Rec Board puts on a lot of events throughout the year, so there's a lot of opportunities to interact so they try to find a balance. RCD is its own stand-alone event not actually sponsored by the city, so that may account for lesser presence.

Welvaert indicated there is a lot of candy left over and likely won't require additional purchases next year.

6B Update: "Race: The Power of Illusion" video and conversation

Welvaert told the commission that a meeting has not yet been scheduled with Stacey Nelson-Kumar, but that will happen shortly. Commissioners Carlson and Haga will be a part of that meeting and will work to have a framework in place for what that will look like by the next meeting.

Haga will follow up on availability of DVD; Commissioner Leggett reported the series can be found on Youtube.

6C Update: Active Transportation Advisory Committee

Carlson attended the meeting and heard a presentation from Dorian Grilley. His presentation reviewed areas that BCM looked at in our city and came up with some specific recommendations with the hope that the city would reach out, do these additional steps, then apply for a bicycle-friendly community designation next year. There are different levels of bicycle-friendly communities. They could help the city with an application.

Of significant note: Chaska has not explored funding from MnDOT for safe access paths to schools. She passed that concern on to Jackie Johnston at the district as it might be the most applicable entity to address that issue. Chaska also hasn't initiated a coordinated approach to bicycling and transportation opportunities throughout our city.

About 40 people attended, some bicycle enthusiasts, some staff people, some agency people. It's interesting that HRC would be a part of this group, but it's important when we think about how folks get around, accessibility issues, etc.

Kabat added that one of the things that was discussed was that Chaska isn't starting out from scratch. We have a pretty large trail network in the city that exists, the conversation really is about how do we build on what we have today and take it to the next level. It was positive that 40 or so folks showed up representing a lot of different interests. A lot of community interest in the topic and good discussion, with a lot of interest in pursuing in some pieces further.

Like many of these things, safe roads to schools can be pursued, worked on, where schools are located in relationship to road. There are multi-jurisdictional issues involved.

The city is looking at doing an event this fall, the last Sunday in September, to tag on to downtown second street block party – Oktoberfest. There's a possibility of holding a family bike ride to start building community events and awareness of what we have in terms of trails. The city is also considering signing on to trail network to increase access. The next step is narrowing down recommendations discussed to see what we tackle first and prepare to reconvene the committee and continue the work.

Welvaert asked if the discussion addressed the human rights component in terms of access to bikes themselves. Could that be a topic at a future meeting? What about bringing Nice Ride to the community?

Kabat responded that Nice Ride has very specific needs they look at in terms of density and other factors, and at this point are pretty much only in Minneapolis. SW Transit does offer a bike rental program; users pay a flat upfront fee at beginning of summer and can use the bike all summer long. The intent is to provide additional mobility options for people, ride from park and ride to home, etc. Their buses have bike racks. SW Transit oversees the program and would be the ones to talk to for more information.

7 New Business

7A Planning: Human Rights Award

Welvaert noted that the packet included notes regarding a social media marketing plan and she was excited to see that.

Kabat said last year's marketing effort worked fairly well, in that we actually got nominations from the community which hasn't happened previously. Kevin Wright took what was done last year and refreshed it and put this plan forward. In the past we've 0urchased Herald space and had some inserts placed in utility billing mailings, which is a good method to tap into. Wright will highlight some of the past winners, good work they've done, community impact, etc., to increase interest and awareness.

Welvaert said she especially loved that part. It's good to remind people of those winners and their contributions.

Kabat said that if anyone had feedback city staff welcome input. He encouraged HRC members to share and promote within their networks, and off social media, too.

Leggett said the HRC needs more interest from the public. There's no reason the winner has to be an adult, lots of kids stepped up to deal with last year's crises.

Spreadbury asked about sharing to city-related private groups.

Haga noted that members of the commission shared nomination information last year and that the group admins also share a lot of city information.

Bean noted she really liked the idea of reaching out to the high schools, too.

Welvaert added that if we get a lot of nominations, it'd be nice to invite nominees, have them recognized as part of the breakfast.

Haga noted that one of the things the District 112 Foundation Teacher of the Year does is to honor nominees throughout the year as a way to increase awareness. As number of nominations rises that's something to consider.

7B Planning: MLK Breakfast

Welvaert reminded commissioners that the agenda from last year's breakfast is the last page in this month's packet, and includes last year's debrief. She talked to Jeff Filipek last week to let him know planning is underway. He said to go ahead and generate ideas and to let him know if we need help. He's happy to reach out to someone to do the invocation. She noted that it doesn't necessarily have to be a clergy member that does the opening. It can be someone from a different religion, or not affiliated with a religious organization at all.

Kabat said the Chaska Event Center is reserved for that morning, 1/20, from 7:00 – 10:00.

Carlson said she didn't recall any problems with the food providers and that seemed to go smoothly.

Kabat said there was a little miscommunication between Red Bench and the event center staff regarding serving plates. We'll make sure that's clear this year.

Welvaert said she'd also work to have coffee ready earlier.

Carlson said the most important thing to focus on is who we want as a speaker. Time is flying by, so the sooner we focus in on what message we want we can look at personalities, then reach out and ask.

Bean asked if there was a way to turn the things that have been happening in our school district into something positive. Perhaps find someone actively involved, maybe in ROAR, to deliver a positive message to enlighten the community. We need to keep those issues front and center.

Welvaert agreed that a message of hope needs to be front and center. The poster event was such a positive community building event that even though it was preaching to the choir it gave people a sense of that there's people in this community supporting each other.

Leggett noted that the lead organizer of the event, the one who created the videos and posters is extremely talented. If coached correctly, she would likely be willing to do something. That might be worth asking/investigating further.

Welvaert added that she was impressed with how she included everyone in the room and honored everyone in the room. It would be a great choice to have a young person speak.

Leggett said she was on the front lines and experienced a lot of the issues we've talked about at our meetings.

Carlson: asked if the HRC should have a subgroup to work on the breakfast planning.

Leggett said those involved should be people who have passion, can coordinate speaker, be production manager, etc.

Carlson volunteered to be part of the subgroup. Haga and Welvaert also volunteered.

Kabat said he'd be happy to help coordinate that meeting and will send out an email offering up times for the four to get together and discuss.

Carlson reminded the group that Commissioner White has agreed to be the point person for the band.

Leggett noted that the music was good last year, but the director did ask if there was anything in particular we wanted them to play. This might be an opportunity to engage other schools, as well.

Welvaert said more specifics would be discussed next month.

7C   City Equity Update

Kabat updated the group on city equity work. The city has been working with the YMCA to bring in some training for all full-time employees, and about 150 FTEs will be sent through that training. The training is three full days worth for each employee in addition to self-assessment to think about and understand the impact of unconscious bias. It's important not just in light of what's happening in the community but as a customer service training. At the end of the day everyone who comes through the door needs to be treated with respect and the city need to meet the needs of everyone in our community. The training will provide a way from a variety of equity lenses to help the city with its work and will largely take place over October.

Welvaert asked if the training was just for City Hall employees.

Kabat responded that Public Works, Water, Electric, Parks and Rec, Golf, Police, Fire – eleven departments at the city and all FTEs will be going through it. City staff are continuing to think about how to extend training to part-time employees but are starting with full-time. It amounts to one day a week for 4-6 weeks everyone's going through it.

Welvaert asked if the training will be provided for the Mayor and City Council as well.

Kabat said those groups will also be getting some training, but there'll be a different approach given they have their own day jobs.

He also updated the commission on a number of conversations going on between the city, school district, and City of Carver. What they're working on most recently is a Marnita's Table event – a community discussion hosted over a meal. The date right now is likely late October. There are upcoming meetings with the school district to continue to develop what that looks like and it would be appropriate for Welvaert as chair to be part of those discussions.

Leggett asked for more detail about Marnita's Table.

Kabat provided background on the group's origins. Marnita started this work as discussions out of her own kitchen, inviting people in, hosting conversations and building community. The whole idea is bringing people of different perspectives together.

Leggett asked how people are selected.

Kabat said the groups engaged in the discussion have received a proposal, and are working through that. It's critical to get people from multiple perspectives at the table to talk with each other. How/who is invited is still under consideration.

Haga suggested that it might be good to have Carver County Public Health at a future meeting to talk about their experience with Marnita.

Kabat also updated the group on a training the League of Minnesota Cities provided to community leaders at the school district office developed by the Government Alliance for Race Equity. It talked about systemic racism and the impact of policy on shaping access to housing, etc.

Leggett said that cities have 20-40 year long range plans that are very asset based and don't really address the changing demographics of a city. He suggested the HRC should provide input on what should be part of the plan. The city should recognize that the demographics in this city have changed dramatically, the strategic plan needs to be reassessed to address how the city is going to structurally change to address those emerging issues. It's not about going through motions it's about moving to action.

Haga said that the training wasn't just about surface level discussion but rather given the different dynamics of the communities that make up the school district developing some common understanding of the language and issues.

Welvaert asked if what's discussed at the HRC meetings is brought to the city council.

Kabat said they do receive minutes and a number do watch. They are very aware of discussions.

Dunbar wondered if the HRC can extend an invitation to Amigos Latinos to come introduce themselves to the commission. Welvaert indicated she would invite them.

Kabat noted the leader is connecting with Chaska's communications manager to talk about the messaging the city is putting out and helping reach broader audiences.

Spreadbury asked about November/December dates given proximity to the holidays.

Kabat said he would send out dates, calendar is developed a year in advance and tries to work around known issues.

8 Next Meeting Date - September 26, 2019

9 Motion to adjourn: Carlson Second: Bean.

Adjourned at: 7:43 p.m.