

- MINUTES -
CHASKA CITY COUNCIL
OCTOBER 7, 2019

1. Call to Order

The meeting was called to order by Mayor Pro Tem Huang at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Grau, and Mayor Pro Tem Huang. Absent: Mayor Windschitl.

Also Present: Noel Graczyk, Administrative Services Director; Luke Melchert, City Attorney; Nate Kabat, Assistant Administrator; and Matt Podhradsky, City Administrator.

4. Adopt the Agenda

Motion by Councilmember Hubbard, second by Councilmember Hatfield to adopt the agenda as presented. Motion carried.

5. Visitor Presentation

There was no one present for visitor presentation.

6. Consent Agenda

Motion by Councilmember Grau, second by Councilmember Hatfield to approve Consent Agenda Item A:

A. West Creek Tap Easement for Line 5556 (R 23, T116, Sec. 31)

Motion to grant the easement to Northern States Power Company for the line that enters the West Creek Substation.

Motion carried.

7. Action Items

7.A. Adopt Resolution 2019-108, Public Assessment Hearing: Adopt Resolution Approving the Imposition of Service Charges for the 2020 Chaska Downtown Special Services District.

Assistant Administrator Kabat presented the item to the Council.

Mayor Pro Tem Huang inquired about the difference in the operating budget for 2020 versus the previous three years.

Jen Angel, Downtown Chaska Special Services District Administrator, provided further information regarding the difference.

Dan Keyport, Downtown Business Alliance President, explained the difference between the Downtown Chaska Special Services District and Downtown Business Alliance and presented budget information.

Councilmember Hubbard inquired about the distribution of tax on the businesses.

Assistant Administrator Kabat and Mr. Keyport gave further clarity regarding business tax.

Councilmember Hubbard asked how the businesses under this district are responding to the charges.

Mr. Keyport and Ms. Angel explained their perception of the business owners' responses.

Councilmember Grau asked if other cities have charges like these.

Mr. Keyport and City Administrator Podhradsky stated that there are other cities and/or districts doing this.

Councilmember Grau inquired about the service charge approval process.

Assistant Administrator Kabat explained the timeline and details of the approval process.

Councilmember Hubbard looked to clarify that this applies only to the downtown area.

Mr. Keyport confirmed that was so and Assistant Administrator Kabat explained the boundaries.

Mayor Pro Tem Huang opened the public hearing at 7:23 pm.

Mayor Pro Tem Huang closed the public hearing at 7:24 pm.

The Council and Staff discussed the benefits of the services and/or opportunities provided by the Special Services District.

Motion by Councilmember Grau, second by Councilmember Hatfield to adopt Resolution 2019-108 Resolution Imposing Service Charges and Setting the 2020 Operating Budget and Plan for the Chaska Downtown Special Service District. Motion carried.

7.B. Adopt Resolution 2019-105 and Resolution 2019-106, Issuance and Sale of Bonds: Series 2019B and Series 2019C

City Administrator Podhradsky introduced the item to the Council.

David MacGillivray with Baker Tilly Virchow Krause, LLP presented the item to the Council.

City Attorney Melchert inquired about the short-term interest rate being higher than the long term.

Mr. MacGillivray explained the pricing mechanism further.

Councilmember Hubbard asked if the rates would differ much if this was done tomorrow.

Mr. MacGillivray stated that they would not be much different and went into further detail regarding basis point.

City Attorney Melchert inquired if the federal market affects the municipal market.

Mr. MacGillivray explained that it does.

Councilmember Hubbard asked if the bond reading snapshot looks at the economy at present or future.

Mr. MacGillivray stated it is a mix.

Mayor Pro Tem Huang asked if something equivalent to earnings calls is found within the bond market.

Mr. MacGillivray gave further detail regarding the bond market.

Motion by Councilmember Hubbard, second by Councilmember Grau to adopt resolution 2019-105 authorizing issuance, awarding sale, prescribing the form and details and providing for the payment of \$5.68 million General Obligation Improvement Bonds, Series 2019B. Motion carried.

Motion by Councilmember Hatfield, second by Councilmember Hubbard to adopt resolution 2019-106 authorizing issuance, awarding sale, prescribing the form and details and providing for the payment of \$2.135 million General Obligation Utility Revenue Bonds, Series 2019C. Motion carried.

7.C. Adopt Resolution 2019-107, Authorize Call of GO Capital Improvement Refunding Bonds, Series 2009B

City Administrator Podhradsky introduced the item to the Council.

Mr. MacGillivray presented the item to the Council.

Motion by Councilmember Grau, second by Councilmember Hubbard to adopt resolution 2019-107 authorizing call of certain outstanding General Obligation Capital Improvement Refunding Bonds, Series 2009B. Motion carried.

8. Bills

Accounts Payable Council Roster 10-7-19

The Council requested further information about bills on pages 1, 3, 11, and 13.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Hubbard, second by Councilmember Grau to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Grau and Mayor Pro Tem Huang. Voting nay: None
Motion carried.

9. Other Business

9.A. City Administrator's Report

9.A.i. Administrator's Bi-Weekly Report 10/7/2019

9.B. Other Reports

9.B.i. Financial Reports – August 2019

Councilmember Hatfield:

- Commented that Dunkin Donuts opened today.

Councilmember Hubbard:

- Noted the Southern Valley Alliance for Battered Women has a Benefit and Brew event on Saturday, October 12 from 1-4pm at Schram's Brewery.
- Noted the Treehouse Tap into Hope event at Inky Brewery in Victoria is October 12 from 6-10 pm.
- Noted the Human Rights Commission has their film on Thursday, October 10 at 6pm.
- Noted the Referendum information session is Wednesday, October 9.

Councilmember Grau:

- Noted the Trail of Fun event is on October 18 at Athletic Park from 5-8:30pm.
- Commented that Halloween Live at Chaska Community Center is October 26 from 4-6 pm.

City Administrator Podhradsky:

- Noted the City Square West work session will be rescheduled to October 21, 2019.

Mayor Pro Tem Huang:

- Noted the Chaska History Center Exhibit is going on through November 15, 2019.

10. Adjourn

Motion by Councilmember Hubbard, second by Councilmember Grau to adjourn the meeting at 8:08 pm.

Motion carried.