

- MINUTES -
CHASKA CITY COUNCIL
DECEMBER 2, 2019

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl. Absent: None.

Also Present: Luke Melchert, City Attorney; Noel Graczyk, Administrative Services Director; Nate Kabat, Assistant Administrator; and Matt Podhradsky, City Administrator.

4. Adopt the Agenda

Motion by Councilmember Huang second by Councilmember Hubbard to adopt the agenda as presented.

Motion carried.

5. Visitor Presentation

5.A. Proclamation in Recognition of Chaska High School 5A Prep Bowl Victory

Mayor Windschitl read a proclamation recognizing the Chaska High School Football Team's 5A State victory.

Coach Dahl thanked the Council and City for their support and congratulated the team for their hard work.

The captains introduced themselves and thanked the community for their support.

Chaska Athletic Director Summer congratulated the team and also thanked the community for its support.

5.B. Proclamation in Recognition of Barbara Collhapp

Mayor Windschitl read a proclamation recognizing Barbara Collhapp's contributions to the City.

Ms. Collhapp said a few words regarding the importance of serving your community.

The Council thanked Ms. Collhapp for all her service to the community.

6. Minutes

Motion by Councilmember Hubbard, second by Councilmember Hatfield to approve the minutes of the November 18, 2019 City Council meeting.

Motion carried.

7. Consent Agenda

Councilmember Hatfield inquired if the increase in Item E was standard.

City Administrator Podhradsky explained that it was and gave further detail regarding the item.

Motion by Councilmember Grau, second by Councilmember Huang to approve the Consent Agenda Items A through E:

- A. Adopt Resolution 2019-126, 2020 Downtown Reconstruction Project Feasibility Study
Motion to approve Resolution 2019-126 ordering preparation of the feasibility study for the 2020 Downtown Street/Utility Reconstruction Project.
- B. Adopt Ordinance 971, Amend Chapter 1, Article II, Section 9 Citations
Motion to adopt Ordinance No. 971, amending Chapter 1, Article II, Section 9 of the Code of Ordinances.
- C. Adopt Ordinance 972, Amend Chapter 15, Article I, Section 17 Issuance of Citations
Motion to adopt Ordinance No. 972, amending Chapter 15, Article I, Section 17 of the Code of Ordinances.
- D. 2020 Business License Renewals
Motion to approve the 2020 Business Licenses to include games of skill, refuse haulers, massage therapists, tobacco sales, transient accommodations and solicitors/peddlers/transients effective January 1, 2020 through December 31, 2020.
- E. 2020 Prosecution Contract
Motion to authorize the Mayor and City Administrator to execute the 2020 County Prosecution Contract.

Motion carried.

8. Action Items

8.A. Public Hearing: Truth In Taxation Annual Hearing

City Administrator Podhradsky presented the item to the Council.

Mayor Windschitl inquired if Jonathan Flats were filled yet.

City Administrator Podhradsky stated they are at about 40% occupancy and continued his presentation of the item.

Councilmember Grau pointed out the numbers listed for the staffing study are wage and benefits and not salary.

City Administrator Podhradsky commented that this was a good clarification, and continued presenting the item.

Mayor Windschitl asked if Staff anticipates needing another siren.

City Administrator Podhradsky provided further detail regarding siren location, and went on with his presentation of the item.

Mayor Windschitl noted that the Council has seen this information prior to the meeting and had opportunity to make clarifications.

Councilmember Hubbard referred to the last chart in the presentation and inquired if the ISD 112 maintenance was for the park.

City Administrator Podhradsky gave clarification on that chart.

Councilmember Grau noted that he is excited the staffing levels are being addressed.

Mayor Windschitl opened the public hearing at 8:00 pm.

Mayor Windschitl closed the public hearing at 8:01 pm.

Motion by Councilmember Huang, second by Councilmember Hubbard to close the Truth in Taxation hearing, and to establish December 16, 2019 as a date to consider adoption of the 2020 budget and tax levy. Motion carried.

9. Bills

Accounts Payable Council Roster 12-2-19

The Council requested further information about bills on pages 1, 2, 3, 4 12, 13, 14, and 21.

City Administrator Podhradsky and Administrative Services Director Graczyk provided further information regarding those bills.

Motion by Councilmember Hatfield, second by Councilmember Grau to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

10. Other Business

10.A. City Administrator's Report

10.A.i. Administrator's Bi-Weekly Report 6/3/2019

Councilmember Hatfield:

- Commented that Hometown Holiday was a great event.
- Noted the Sip and Shop is happening downtown this weekend.

Councilmember Hubbard:

- Commented that the Festival of Trees event was well done.
- Noted she completed the YMCA equity training.

- Agreed that Hometown Holiday was a wonderful event.
- Commented that the tree lighting at Fireman's Park was another great community event.

Councilmember Huang:

- Noted the singing at the tree lighting was hard to hear and suggested that be addressed next year.
- Commented the Marnita's Table event is Thursday from 6-9pm at the Chaska Event Center.
- Noted that on Friday, December 6 Santa will make an appearance at the Chaska Community Center at 6:30 pm.
- Noted there will be a public hearing regarding road conditions on Engler Boulevard on Thursday, December 19. The Council discussed getting different dates for this for different sections of the road, and City Administrator Podhradsky stated a list could be put out for each date.
- Noted there is a public hearing at the Arboretum for the Arboretum-area transportation plans on Tuesday, December 17 from 5:30-7:30 pm.
- Reminded folks to keep their fire hydrants and drains cleared.
- Suggested the Council tour some sites that are undergoing redevelopment/development and sites that are completed. City Administrator Podhradsky noted Community Development Director Ringwald is looking to put something like that together with the Council and Planning Commission.
- Also suggested looking into creating a commission that considers the senior population. City Administrator Podhradsky stated Staff could reach out to the State Board on Aging to access information as to what other cities are doing for this population.

Councilmember Grau:

- Thanked Public Works for their work keeping the roads safe during the events the past weekend.
- Stated the Southwest Transit bussing to the State football game was fantastic and they had 6 full buses.
- Provided an update of the Eastern Carver County Schools Community Education Advisory Council meeting.

Assistant City Administrator Kabat:

- Noted the second Marnita's Table event is set for February 18 from 6-9pm.

Mayor Windschitl:

- Thanked Councilmember Huang for doing the State of the City.
- Thanked Councilmember Hatfield for covering for him at Hometown Holiday.
- Thanked the Downtown Business Alliance for putting together Hometown Holiday.
- Noted St. John's live nativity is Saturday, December 7.
- Thanked the 100 Club for their work with City seasonal decorations.
- Noted Christmas in May has a benefit on Thursday, December 5 at Schrams.
- Stated the new AT&T shop by Dunkin Donuts has their ribbon cutting on December 12 at 10 am.
- Noted the next Council Meeting is December 16 at 7pm.

11. Adjourn

Motion by Councilmember Huang, second by Councilmember Hubbard to adjourn the meeting at 8:46 pm.

Motion carried.