

WORK SESSION
Department Heads Review
Department Challenges & Opportunities
5:45 PM – 7:00 PM



AGENDA
CHASKA CITY COUNCIL
ONE CITY HALL PLAZA, CHASKA CITY HALL
Monday, January 06, 2020
7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adopt Agenda
5. Visitor Presentation
6. Approve Previous Meeting Minutes
 - 6.A. Approve the minutes of the 12/16/2019 City Council meeting
7. Commission Interviews
 - 7.A. Planning, Heritage Preservation, Human Rights & Park & Rec Board
8. Consent Items
 - 8.A. Appointment of City Attorney
 - 8.B. Approve the Chaska Herald as the Cities Official Newspaper
 - 8.C. Appointment of the City Trustees to the Chaska Fire Department Relief Association (CFDRA)
 - 8.D. Increase in Hourly Rate for Election Judges

- 8.E. Annual Designation of City Depositories, Investment Institutions, and Authorized Signatories
- 8.F. Adopt Resolution 2020-01, Approving the Lot Split & Consolidation for 4 & 5 Birdie Lane/The Orwig's & Hazeltine National Golf Club/PC #2020-02
- 9. Action Items
 - 9.A. Adopt Resolution 2020-2 to Establish Parameters for Sale and Issuance of Bonds
 - 9.B. Purchase Agreement for Property at 4255 Creek Road
 - 9.C. Appoint Acting Pro Tem Mayor for Calendar Year 2020
- 10. Bills
 - 10.A. ACCOUNTS PAYABLE COUNCIL ROSTER 1-6-2020
- 11. Other Business
 - 11.A. City Administrator's Report
 - 11.A.i. Biweekly Report 01/06/2020
 - 11.B. Other Reports
 - 11.B.i. Financial Reports - November
- 12. Adjourn

Chaska Economic Development Authority Meeting
Immediately following City Council

DRAFT

**- MINUTES -
CHASKA CITY COUNCIL
DECEMBER 16, 2019**

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl. Absent: None.

Also Present: Kevin Ringwald, Community Development Director; Liz Hanson, City Planner; Luke Melchert, City Attorney; Noel Graczyk, Administrative Services Director; Nate Kabat, Assistant Administrator; and Matt Podhradsky, City Administrator.

4. Adopt the Agenda

Councilmember Huang requested Item 7.G. be removed from the Consent Agenda and placed under Action Items as Item 8.A. for discussion.

Motion by Councilmember Huang, second by Councilmember Hatfield to adopt the amended agenda.

Motion carried.

5. Visitor Presentation

5.A. Chaska Police Dept: Recognizing Officer Julie Janke 2019 Rosie Griep Legacy Award

City Administrator Podhradsky summarized the Rosie Griep Legacy Award and the Council congratulated Officer Janke.

Peggy Hatfield, 409 Beech Street, also recognized the service Officer Janke gives to the Chaska community.

5.B. Chaska Police Dept: Recognizing Dustin & Kelly Brakemeier 2019 Citizen of the Year Award

Officer Janke recognized Dustin and Kelly Brakemeier as the 2019 Minnesota Crime Prevention Association Citizen of the Year Award for Chaska.

The Council thanked the Brakemeier's for their service to the community.

5.C. Chaska Police Dept: Recognizing Mark Reisinger of Aryzta 2019 Business of the Year Award

Officer Janke recognized Mark Reisinger of Aryzta as the 2019 Business of the Year Award.

The Council thanked Aryzta for their service to the community.

5.D. Announcement for Candidacy in Minnesota's Third Congressional District

DRAFT

Kendall Qualls, 755 Lilliam Trail, Medina, introduced himself and stated he is running for Minnesota's Third Congressional District on the Republican ticket.

6. Minutes

Motion by Councilmember Hatfield, second by Councilmember Grau to approve the minutes of the December 2, 2019 City Council meeting.

Motion carried.

7. Consent Agenda

Councilmember Huang inquired about the cost of insurance in Item 7.E. and about charging interest on inter-fund loans in Item 7.I.

City Administrator Podhradsky and Administrative Services Director Graczyk provided detail regarding the insurance cost and reasons for charging interest on inter-fund loans.

Motion by Councilmember Huang, second by Councilmember Hubbard to approve the amended Consent Agenda Items A through I:

- A. Consider 2020 Employee Pay Classification and Benefits Plan
Motion to approve the 2020 Pay Classification Plan and 2020 Salary Adjustment Rate Chart along with the Employer Benefit Contributions for 2019, which are approximately \$1036 per month for single coverage and \$1514 for family coverage.
- B. Adopt Consider 2020 Part-Time Employees Pay Classification
Motion to approve the 2020 Part-Time Pay Classification Plan.
- C. Adopt Police Auction
Motion to approve the auction/sale of items by the Chaska Police Department.
- D. Rental License Fee Increase
Motion to approve a fee increase and the 2020 Rental Dwelling License Fee Schedule.
- E. Municipal Tort Liability Limits Renewal Option
Motion to direct the City Administrator to inform the League of Minnesota Cities Insurance Trust that the City of Chaska elects not to waive the monetary limits on municipal tort liability established by Minnesota Statute.
- F. Adopt Resolution 2019-127, 2020 Development Fees
Motion to adopt Resolution #2019-127, establishing the 2020 Development & Planning Application Fees.
- ~~G. Adopt Resolution 2019-128 of Support for SouthWest Transit (Moved to 8A)~~
- G. Adopt 2019-2020 Creation of Lieutenant Contract
Motion to approve employment contract for 2019-2020 between the City of Chaska and Teamsters Local 447 with this agreement becoming effective November 16th, 2019.
- H. Adopt Resolution 2019-132, Establish 2019 Interfund Tax-Increment Financing
Motion to approve Resolution No. 2019-132 to establish 2019 interfund tax increment financing.

Motion carried.

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8. Action Items

8.A. Adopt Resolution 2019-128 of Support for SouthWest Transit

Len Simich, CEO of SouthWest Transit, and Bob Roepke, SouthWest Transit Board Member, presented the item to the Council.

Councilmember Hubbard inquired why the Met Council took away \$500,000 of funding.

Mr. Simich provided more detail regarding that loss.

Councilmember Huang asked Mr. Simich to provide more clarity regarding the number of providers besides Chaska.

Mr. Simich explained the collective number of providers is twelve cities.

Councilmember Grau inquired if there is any power in merging with Minnesota Valley.

Mr. Simich explained that merging is not restricted and that there are pros and cons to doing so.

Mr. Roepke pointed out that SouthWest Prime was declared a duplicate service by the Met Council, but that SouthWest Transit does not view it as a duplicate service.

Mayor Windschitl asked if Smart Link is county operated.

Mr. Simich explained that it is operated by Scott and Carver.

Mayor Windschitl inquired if they are the only opt-out affected by this.

Mr. Simich stated that right now they are, but there is an upcoming study that looks into this and the duplications that do exist and likely they will pull back in other areas as well. He summarized the Plymouth and Maple Grove transit system and the Minnesota Valley transit system.

The Council shared their reasons for supporting what SouthWest Transit provides.

Motion by Councilmember Huang, second by Councilmember Grau to adopt Resolution No. 2019-128 Supporting SouthWest Transit Services and seeking funding from the State of Minnesota through the Met Council to replace lost funds. Motion carried.

8.B. Adopt Resolution 2019-131, Adoption of 2020 Tax Levy and General/Enterprise Fund Budget

City Administrator Podhradsky presented the item to the Council.

The Council and Staff discussed the importance of the tax levy for City facility maintenance and how low the City's increase is in comparison to other cities.

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Motion by Councilmember Hatfield, second by Councilmember Hubbard to adopt Resolution No. 2019-131 setting the 2020 property tax levy and establishing the 2020 budget for the General and Enterprise Fund Budgets. Motion carried.

8.C. Adopt Resolution 2019-129 and 2019-130 and Ordinances 973, 974 and 975 Establish 2020 Utility Fund Rates

City Administrator Podhradsky summarized the rate increases to the Council.

Councilmember Huang inquired if there was an electric vehicle rate cart.

City Administrator Podhradsky and Administrative Services Director Graczyk provided further detail regarding that inquiry.

Motion by Councilmember Huang, second by Councilmember Hatfield to adopt Resolution No. 2019-129 establishing 2020 Storm Water Utility Rates. Motion carried.

Motion by Councilmember Hubbard, second by Councilmember Grau to adopt Resolution No. 2019-130 establishing 2020 Electric Franchise Fee Rate Ordinance No. 965 amending Chapter 3 Alcoholic Beverages and adopt a new section relating to Community Festivals effective upon publication of the amended ordinance in the Chaska Herald. Motion carried.

Motion by Councilmember Huang, second by Councilmember Grau to adopt Ordinance No. 973 establishing 2020 Electric Utility Rates. Motion carried.

Motion by Councilmember Hubbard, second by Councilmember Hatfield to adopt Ordinance No. 974 establishing 2020 Water Utility Rates. Motion carried.

Motion by Councilmember Hatfield, second by Councilmember Huang to adopt Ordinance No. 975 establishing 2020 Sewer Utility Rates. Motion carried.

9. Bills

Accounts Payable Council Roster 12-16-19

The Council requested further information about bills on pages 1, 2, 4, 5, 7, 21, and 30.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Grau to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

10. Other Business

10.A. City Administrator's Report

10.B. Administrator's Bi-Weekly Report 12/16/2019

10.C. Financial Reports – Oct 2019

DRAFT

10.D. Receive the Draft Minutes of the November 13th Planning Commission Meeting

Councilmember Huang:

- Reported the Marnita's Table was an excellent event.
- Noted the Arboretum Area Transportation Open House is on Tuesday, December 17 from 5:30-7:30pm at the Arboretum.
- Noted the Hwy 10 Corridor Study is Thursday, December 19 at the Chaska Community Center from 5-7pm.
- Inquired about the timeline for the maintenance for the City Hall entry. Staff stated they will find out the timeline for that.

Councilmember Hubbard:

- Commented that the Heroes and Helpers event was amazing.

Councilmember Hatfield:

- Agreed that Marnita's Table was amazing and encouraged people to attend the second one on February 18, 2020.
- Noted the Human Rights breakfast is on January 20, 2020 and that the speaker is excellent.

Councilmember Grau:

- Also noted the Marnita's Table was a wonderful event.
- Encouraged residents to give back this holiday season.
- Encouraged residents to apply for City commission positions.

City Administrator Podhradsky:

- Pointed out the odd schedule for meetings in January and clarified details of a couple of meetings for the Council.

Mayor Windschitl:

- Also encouraged residents to apply for open commission positions.
- Noted the barber shop is closing.

11. Adjourn

Motion by Councilmember Huang, second by Councilmember Hubbard to adjourn the meeting at 9:06 pm.

Motion carried.

COMMISSION INTERVIEW SCHEDULE							
Inteveiww Time							
	Planning Commission (1 opening)						
7:10	Dan Keyport						
7:30	David Pylee		2nd Choice: Park Board OR HPC				
Jan 27/7:10	Tom Salmi-Bydalek						
	Park & Rec. Board		(3 openings/1 is for 16 to 20 age)				
7:20	Georgiann Keyport						
8:00	Zach Saueressig		2nd Choice: HPC				
Jan 27/7:30	Vincent Kim						
	Human Rights		(2 openings)				
7:40	Jennifer Welvaert						
	Heritage Preservation		(4 openings)				
7:50	Russell St. John		2nd Choice: Planning				
8:10	Scott Welvaert		2nd Choice: Planning				
Jan 27/7:20	James Pleis		2nd Choice: Park and Rec				

APPLICANT INFORMATION
VOLUNTEER COMMISSIONS
CITY OF CHASKA
(Please use black ink or type)

1/6 @ 7:10

Date: 12-19-19

Name of Preferred Commission: PLANNING COMMISSION

Secondary Commission Choice: _____

Personal Information:

Name: DAN KEYPORT

1. Please describe work, volunteer, or life experience that you have had that would prepare you for being a member of this commission.

1. DOWNTOWN BUSINESS OWNER SINCE ~~1995~~ 2005.
2. THREE TERMS PRIOR PLANNING COMMISSION
3. PARTICIPATED IN DOWNTOWN REVITALIZATION EXPERIENCE
4. ROTARY MEMBER PLANNING
PROCESS.

2. What skills and abilities do you have that would be helpful in doing the work of this commission?

1. BUSINESS EXPERIENCE
2. CRITICAL THINKING
3. KEEN INTEREST IN DOWNTOWN
REDEVELOPMENT

3. With what you know about the Chaska area, what do you see as the three most significant issues this commission will need to address in the next three years?

1. CITY SQUARE WEST REDEVELOPMENT
WILL POSE MANY PLANNING CHALLENGES.

2. REDEVELOPMENT OF EXISTING RESIDENTIAL
AND COMMERCIAL PROPERTIES WILL REQUIRE
A DIFFERENT APPROACH THAN NEW DEVELOPMENT.

3. A DOWNTURN IN THE BUSINESS CYCLE WILL ALSO
PRESENT CHALLENGES.

4. What one or two contributions do you think you would make, in the short term (first few months) and the long term (after a year)?

SHORT TERM - SEASONED EXPERIENCE +
PERSPECTIVE FOR OTHER COMMISSIONERS.

LONG TERM - A FORCE FOR BALANCE BETWEEN
COMPETING INTERESTS (BUSINESS
DEVELOPMENT, ENVIRONMENT, ORDERLY
CITY PLANNING)

5. Please fully disclose any potential conflicts of interest you may have serving on this commission.

POTENTIAL CONFLICTS AS A DOWNTOWN
BUSINESS & PROPERTY OWNER. I HAVE
HAD OCCASION TO RECUSE MYSELF
FROM VOTING AS A COMMISSIONER IN THE
PAST.

Candidates will be asked to interview with the City Council.

Denise Wetzel
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APPLICANT INFORMATION
VOLUNTEER COMMISSIONS
CITY OF CHASKA
(Please use black ink or type)

1/6 @ 7:30

Date: December 20, 2019

Name of Preferred Commission: Park Board Commission

Secondary Commission Choice: +

Personal Information:

Name: Georgiann Keyport

1. Please describe work, volunteer, or life experience that you have had that would prepare you for being a member of this commission.

Master Gardener, 1992-present, Emeritus, Ramsey & Carver Co.
HofM Extension Tree Care Advisor, 2005-present, Emeritus
Carver Co. Extension Committee Advisory since 2012-present
Citizen Stream Monitor, MN Pollution Control Agency since 2006-present
Volunteer for PGA, KPMG and Ryder Cup
Supervisor for planting, Great River Greening, on/off for over 20 years

2. What skills and abilities do you have that would be helpful in doing the work of this commission?

- Business Owner, co-founder of Canopy Medical
- Working knowledge of Landscape design & tree ID
- Cell Biologist by training
- Served on many volunteer boards, MG Carver Scott Executive Board ~ 5+ years
- Good communication & written skills

3. With what you know about the Chaska area, what do you see as the three most significant issues this commission will need to address in the next three years?

I have lived in Chaska for over 25 years, raised 3 children in this community

1) Maintaining the parks & trails, making them accessible & safe

2) Focus on Bikes & walking trails

3) Enhance the beauty of the parks by landscaping & Art.

4. What one or two contributions do you think you would make, in the short term (first few months) and the long term (after a year)?

Short term - learn process by listening & providing fresh eyes

Long term - General horticulture, tree ID/Assessment, green space development, Birding

5. Please fully disclose any potential conflicts of interest you may have serving on this commission.

None

Candidates will be asked to interview with the City Council.

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**APPLICANT INFORMATION
VOLUNTEER COMMISSIONS
CITY OF CHASKA**

(Please use black ink or type)

11/6 @ 7:30

Date: December 9, 2019

Name of Preferred Commission: Planning Commission

Secondary Commission Choice: Park and Recreation Board or Heritage Preservation

Personal Information:

Name: David Rylee

1. Please describe work, volunteer, or life experience that you have had that would prepare you for being a member of this commission.

I am registered professional engineer with a Bachelor of Science in Civil Engineering. I have over 20 years of experience in transportation construction and design on major projects in the US and Canada. I've been fortunate to travel extensively in the US and internationally that help to provide perspective. I've enjoyed being the secretary for Chaska Youth Softball for the past 4 years and an assistant coach at

2. What skills and abilities do you have that would be helpful in doing the work of this Chaska HS. commission?

- Industry knowledge in transportation design and construction
- Experience developing consent and balancing needs of stakeholders
- Understanding of contracting methods and administration
- Lots of world perspective and understanding of the need to provide context and culturally sensitive development.

3. With what you know about the Chaska area, what do you see as the three most significant issues this commission will need to address in the next three years?

1. Ensuring planning continues to be culturally sensitive and promotes opportunities for affordable housing.
2. Balancing growth and transportation efficiencies with livable/quality development
3. Continuing to make downtown Chaska a destination

4. What one or two contributions do you think you would make, in the short term (first few months) and the long term (after a year)?

Short-Term

1. Technical background
2. Rational reviews, investigations, and recommendations

Long-Term

1. Have been a resident of Chaska since 2007 and can help growth continue in a way that respects the legacy, history, and character of our community.

5. Please fully disclose any potential conflicts of interest you may have serving on this commission.

None

Candidates will be asked to interview with the City Council.

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**APPLICANT INFORMATION
VOLUNTEER COMMISSIONS
CITY OF CHASKA**

(Please use black ink or type)

1/6 @ 7:40

Date: 12/10/19

Name of Preferred Commission: Human Rights Commission
Secondary Commission Choice:

Personal Information:

Name: Jennifer Welvaert

1. Please describe work, volunteer, or life experience that you have had that would prepare you for being a member of this commission.

I have lived in Chaska since 2005, with my husband, Scott, and two daughters. While the kids were growing up, I volunteered in several capacities in the schools, and with Girl Scouts as well.

I have worked as Office Administrator at Chaska Moravian Church since 2014. In my job, I work closely with Launch Ministry, Love INC, His House Foundation, Alcoholics Anonymous, NAMI, Mom's Club, and other community groups, as well as with the congregation.

In the last year, I have been heavily involved with Diversity, Equity and Inclusion groups in our community and the school district.

These experiences have allowed for me to meet many types of people from many walks of life, and to gain insight into perspectives and challenges the people of the Chaska community face in different situations.

2. What skills and abilities do you have that would be helpful in doing the work of this commission?

(Full disclosure: this answer is a copy from my 2017 application to the Human Rights Commission. I still believe that this answer explains my reasoning behind wanting to continue serving on the HRC.)

Since I was a child, I have been fascinated by differences in people. I enjoy learning from all types of people and appreciate the unique perspectives people unlike myself can bring to a discussion. I am open-minded, in that I like to hear other people's ideas and figure out ways we can find common ground or compromise.

I like an underdog. I'm a champion for those who have a need or are powerless, or feel their voice isn't being heard. I like to be a contributor to the greater good. I'm persistent...some might say pesky! I will not give up on something or someone until that issue or situation has been resolved.

3. With what you know about the Chaska area, what do you see as the three most significant issues this commission will need to address in the next three years?

Diversity, Equity, Inclusion

Chaska has had a challenging (and sometimes painful) year, dealing with racism, divisiveness, and intolerance. But Chaska has also had an eye-opening year. We, as a community, have started acknowledging the shortcomings or lack of education of the ways we can best include/support ALL members of our community. Naming this issue, and intentionally focusing on these matters, is imperative to help us heal, grow and strengthen our community.

Public Services

There are many programs and resources available to community members, but many work in silos. A person in need of support is often unaware of what private organizations are available for them. I believe the Human Rights Commission can help shine light on opportunities for community members to increase awareness about where to find support.

Affordable housing/living

Families deserve to live in safe, affordable and vibrant communities. Many families or individuals in Chaska struggle to provide that. I believe Affordable Housing & Homelessness continue to be a concern in the area. I want the Human Rights Commission to provide education for our neighbors and support efforts to increase affordable housing options for ALL in the wealthiest county in Minnesota.

4. What one or two contributions do you think you would make, in the short term (first few months) and the long term (after a year)?

For now, I'd like to continue the focus on race, diversity and inclusion. As a commission, we've hosted/partnered with other community members to provide meaningful opportunities for learning, discussion, reflection and growth. So far the feedback has been great, but people are wanting more. I feel the Human Rights Commission is a natural organization to foster these activities/conversations in our community.

Long term, I am open to new ideas about the direction the HRC moves. In my first term, I learned that as the community grows, our needs change. I am grateful to residents of Chaska for coming to present at HRC meetings, and introduce us to ideas and projects relevant to the needs of our community. I would like to see the Chaska Human Rights Commission as a place people feel they can come to be heard, and where action is taken on Human Rights topics/initiatives that are important to them.

5. Please fully disclose any potential conflicts of interest you may have serving on this commission.

None

Candidates will be asked to interview with the City Council.

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APPLICANT INFORMATION VOLUNTEER COMMISSIONS CITY OF CHASKA (Please use black ink or type.)

Date: December 2, 2019

Name of Preferred Commission: HPC - Currently serve on HPC (two years)

1/6 @ 7:50

Secondary Commission Choice: Planning Commission

Personal Information:

Name: Russell St John

1. Please describe work, volunteer, or life experience that you have had that would prepare you for being a member of this commission.

- Served on board of directors for Southwest Metro Co-op (5+ years)
- Served as Chair of the Board of Love in the Name of Christ (Love INC) Eastern Carver County (6+ years)
- Served as Commissioner on Chaska Human Rights Commission (2 years)
- Currently member of Carver Health Working Group
- Leader for Families Moving Forward effort @ St Victoria Parish
- More than 12 leadership years at two technology companies in twin cities leading large operating teams with owner ship of strategy and execution
- Bachelor's degree and MBA
- Many other civic roles teaching faith, fund raising for United Way, mentoring, baseball coach, Scout den leader, church bereavement minister, etc.

2. What skills and abilities do you have that would be helpful in doing the work of this commission?

- Excellent knowledge of the issues faced in our community
- Strong collaboration and listening skills, approachable and authentic

APPLICANT INFORMATION VOLUNTEER COMMISSIONS CITY OF CHASKA

HPC (Page 2 of 2)

Name: **Russell St John**

- Solid financial/budgeting skills
- Very experienced in working in the development and execution strategy
- Very strong sense of volunteerism and civic engagement

3. With what you know about the Chaska area, what do you see as the three most significant issues this commission will need to address in the next three years?

- Affordable housing/rental property
- Growing diversity of our citizens; understanding the needs, delivering the appropriate services and involving all in the community
- Continued downtown development
- Strong(er) tax base – enable establishment of more industrial businesses (like the data-centers)
- Transit planning and growth (through downtown - 41/Chaska Boulevard improvements
- Ensure that Chaska continues to be the excellent place it is to live for everyone.

4. What one or two contributions do you think you would make, in the short term (first few months) and in the long term (after a year)?

- On HPC for two years. Know the landscape. I bring a solid analytical tool set to enable the successful contribution to the historic preservation commission. Be a strong partner to the other commissioners and an excellent, collaborative sounding board.
- Longer-term, as I grow my engagement and knowledge, can lead key efforts as assigned to bring to discernment at commission meetings. Lead the discussions and debates of alternatives to bring to recommended action plan. Serving as chair and would like to continue.

5. Please fully disclose any potential conflicts of interest you may have serving on this commission.

- None known

APPLICANT INFORMATION
VOLUNTEER COMMISSIONS
CITY OF CHASKA
(Please use black ink or type)

1/6 @ 8:00

Date: December 20th, 2019

Name of Preferred Commission: Park and Recreation Board

Secondary Commission Choice: Heritage Preservation Board

Personal Information:

Name: Zach Saueressig

1. Please describe work, volunteer, or life experience that you have had that would prepare you for being a member of this commission.

I am 44, married, have three young daughters, and live in Chaska. Our family spends a lot of time outside and we like to patronize our local parks and outdoor recreation areas. I think our active use and participation in our parks and recreation system gives me valuable insight as a consumer of these areas and services. I am also an effective communicator and work well on teams.

2. What skills and abilities do you have that would be helpful in doing the work of this commission?

I have spent my entire professional career working in the bar and restaurant business. My industry is very diverse and fast paced, which has allowed me to develop effective communication and organizational skills. I work well with others on a team and bring a lot of positive energy to every project and group!

3. With what you know about the Chaska area, what do you see as the three most significant issues this commission will need to address in the next three years?

1. Upkeep and updating of existing spaces.
2. Promotion of biking trails.
3. More community events contained within our parks and recreation spaces.

4. What one or two contributions do you think you would make, in the short term (first few months) and the long term (after a year)?

Short term: help promoted existing spaces and programs.

Long term: help improve the existing spaces and develop more community based events.

5. Please fully disclose any potential conflicts of interest you may have serving on this commission.

N/A

Candidates will be asked to interview with the City Council.

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**APPLICANT INFORMATION
VOLUNTEER COMMISSIONS
CITY OF CHASKA**
(Please use black ink or type)

1/6 @ 8:10

Date: 12/2/2019

Name of Preferred Commission: Heritage Preservation Commission

Secondary Commission Choice: Planning Commission

Personal Information:

Name: Scott Welvaert

1. Please describe work, volunteer, or life experience that you have had that would prepare you for being a member of this commission.

I have served on the Heritage Preservation Commission for Chaska for the last three years. My volunteer experience lately has included helping at Launch Ministries and Feed My Starving Children. My professional experience started in college, where I started, built from the ground up, and funded a non-profit organization to support the literary arts in Mankato, MN. After college, I worked for Young America Corporation (previously HQ'd in Young America, MN) in customer service and marketing leadership positions. After Young America, I moved on to U.S. Bank, where I have worked in two different marketing leadership roles for nine years.

2. What skills and abilities do you have that would be helpful in doing the work of this commission?

Throughout my career in all the roles listed above, I have built a solid foundation of skills including strategic decision-making, budgeting, management, marketing, sales, and business development. I think my background and skill would be a perfect fit for any commission for the City of Chaska.

3. With what you know about the Chaska area, what do you see as the three most significant issues this commission will need to address in the next three years?

Affordable housing, wage growth, and transportation. In the last few years, I've come to meet a lot of folks in our city who have to work two or three PT, minimum wage jobs to make ends meet and many of them are living in multi-generational homes because the cost of housing is so high. I wouldn't have believed these issues existed here in Chaska, until I recently got out and visited folks door-to-door to talk to them. I think we can do something about that.

4. What one or two contributions do you think you would make, in the short term (first few months) and the long term (after a year)?

I think I can bring a fresh and collaborative perspective in the short and long term. Specifically for the long-term, my experience in marketing and business can be a great asset in future city commission business.

5. Please fully disclose any potential conflicts of interest you may have serving on this commission.

The only conflict of interest I have is that I also serve on the Carver County Parks and Rec Commissions, but their meeting nights are Wednesdays and present no scheduling conflict with the HPC.

Candidates will be asked to interview with the City Council.

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**REQUEST FOR ACTION
CHASKA CITY COUNCIL
01/06/2020**

Subject: Appointment of City Attorney

Prepared By: Denise Wetzel, Senior Clerk

Annually, the City needs to take action appointing the City Attorney. Under City code, all employees, except the City Attorney, are appointed by the City Administrator. The Code specifies that the City Attorney will be appointed annually by the City Council. As in the past, it is recommended that the City Council reappoint Luke Melchert, of Melchert Hubert Sjodin Law Firm, as the City Attorney for 2020. Luke Melchert and his firm have served as the City's legal counsel for a number of years and bring a great deal of knowledge of past actions the City has taken. Besides this, the firm is able to provide the City with a number of different specialties, which does allow us to have most aspects of our general legal needs represented by one firm.

429 Projects - \$203
Other Matters - \$193
Litigation Rate - \$244
Meeting Rate - \$71

Please note that the rates represent a 1.6% cost of living increase for 2020. Staff recommends the appointment.

CITY COUNCIL ACTION REQUESTED

Motion to appoint Luke Melchert of the law firm Melchert, Hubert, Sjodin, as the Chaska City Attorney for 2020.

Keith E. Sjodin*
R. Lawrence Harris
Bradley W. Solheim**
J. Michael Melchert**
Kelly C. Dohm***
P. David Melchert
Racheal M. Holland∞**
Kathryn J. Barnes
Jason M. Thiemann
Matthew D. McDougall
Lisa D. Hill
Amber R. Donley
Travis J. Adams
Jason R. Lee
Ronald G. Blum

Of Counsel:
Paul A. Melchert
David P. Hubert
Luke L. Melchert
Mac R. Willemsen
Neil J. Jensen

*Civil Trial Law Specialist, certified by the
Minnesota State Bar Association
**Real Property Law Specialist, certified by
the Minnesota State Bar Association
***Labor and Employment Law Specialist,
certified by the Minnesota State Bar
Association
∞Also admitted in SD



MELCHERT • HUBERT • SJODIN
A Professional Limited Liability Partnership
ATTORNEYS AT LAW

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121 West Main Street, Suite 200
Waconia, Minnesota 55387
Telephone: (952) 442-7700

Firm Administrator
Marcia A. Willmsen

WEB PAGE
www.mhslaw.com

December 16, 2019

REPLY TO CHASKA OFFICE

Matt Podhradsky
City Administrator
City of Chaska
One City Hall Plaza
Chaska, MN 55318

Re: City Attorney Position

Dear Mr. Podhradsky:

The firm of Melchert Hubert Sjodin has represented the City of Chaska in the past. If the Council would consider retaining us for the year 2020, we would appreciate it and thank you therefore.

In the event the City does retain MHS the following would be the proposed fee schedule:

429 Projects or Projects Funded through Federal, State or Other Grants:	\$203.00
Other Matters (excluding 429, etc.):	\$193.00
Litigation and Complex Development:	\$244.00
Regular Council and Planning Commission Meetings:	\$ 71.00

The above rates represent a 1.6% cost of living increase.

If you have any questions please do not hesitate to contact me.

Very truly yours,

Luke Melchert

LM/nkm

[https://mhslaw.sharepoint.com/sites/08000/1/draftdocs/annual billing rates letters/letter to podhradsky re 2020 rates.docx](https://mhslaw.sharepoint.com/sites/08000/1/draftdocs/annual%20billing%20rates%20letters/letter%20to%20podhradsky%20re%202020%20rates.docx)

**REQUEST FOR ACTION
CHASKA CITY COUNCIL
01/06/2020**

Subject: Appointment of Official Newspaper

Prepared By: Denise Wetzel, Senior Clerk

Annually, the City needs to act on appointing the official newspaper for the upcoming year. In the past, Chaska's official newspaper has been the "Chaska Herald." Attached is a letter from the Herald indicating their interest in serving as the official newspaper for 2020. They have indicated that their rates will increase 3% to \$6.79 per-inch, which reflects a substantial discount off their normal advertising fees. Being appointed as the official newspaper means that the City will place all its legal notices in the Herald to comply with statutory requirements.

Staff is recommending that we continue to utilize the "Chaska Herald" as our official newspaper.

CITY COUNCIL ACTION REQUESTED

Motion to appoint the "Chaska Herald" as the official newspaper of the City of Chaska for 2020.

CHASKA HERALD

December 20, 2019

Mr. Matt Podhradsky
City Administrator
City of Chaska
#1 City Hall Drive
Chaska, Minnesota 55318

Dear Mr. Podhradsky,

Please consider our request for appointment of the Chaska Herald as the official newspaper for the City of Chaska in 2020.

We recognize that financial challenges are being faced by most government bodies, and feel very strongly that the publishing of legal notices in the newspaper is of vital importance to local residents who wish to stay informed about the decisions being made by your elected body. Our bid submitted for the coming year will reflect a 3% increase. The rate submitted by the Chaska Herald for 2020 is \$6.79 per column inch, which reflects a substantial discount off of our normal advertising fees.

Notices submitted by the City of Chaska will continue to be posted on our newspaper website, www.chaska Herald.com, free of charge. Our legal notice deadline is at noon on Thursday, preceding the following week's publication date; during holiday weeks the deadline may be advanced.

Thank you for the opportunity to be of service to you in the past. We hope that relationship can be continued in the coming year.

Respectfully,

Laurie A. Hartmann
Publisher

**REQUEST FOR ACTION
CHASKA CITY COUNCIL
01/06/2020**

Subject: **Appointment of City Trustees to the Chaska Fire Department Relief Association (CFDRA)**

Prepared By: Denise Wetzel, Senior Clerk

Members of the Chaska Fire Department Relief Association (CFDRA) approved restated and amended By Laws for the organization as of October 30, 2013. In accordance with both State Statutes and the amended By Laws, the Board of Trustees for the CFDRA shall consist of nine members with three of the members drawn from officials of the sponsoring City.

One of the three City members must be an elected official and one must be an elected or appointed official. Both City members must be designated annually by the City Council. The third City member must be the Fire Chief.

Recommendation

Staff recommends that the Mayor serve as the elected-official trustee, currently Mr. Mark Windschitl. Staff also recommends that the second appointed City trustee be the Administrative Services Director / Treasure, currently Mr. Noel Graczyk.

CITY COUNCIL ACTION REQUESTED

Motion to appoint Mark Windschitl as an Elected-Official Trustee and Noel Graczyk as a City Trustee to the 2020 Chaska Fire Relief Board.

**REQUEST FOR ACTION
CHASKA CITY COUNCIL
01/06/2020**

Subject: Request for Increase in Hourly Rate for Election Judges

Prepared By: Denise Wetzel, Senior Clerk

There will be three elections held in 2020. The Presidential Nomination Primary – March 3rd, the Primary Election - August 11th and the General Election on November 3rd. Election judges are currently being solicited for the three events. The City of Chaska currently offers the following pay schedule for the two types of judge designations:

Head Judge/Tabulators (Also serve as Asst. Head Judge) \$10.65/hr
Regular Judge \$9.65/hr

Judges will be paid for approximately 5 to 7 hours of training and for working on Election Day. Due to the state minimum wage increase effective January 1, 2020 staff is requesting the following wage change:

Head Judge and Tabulators from \$10.65/hr to \$11.00/hr.
Regular Judge from \$9.65/hr to \$10.00/hr.

CITY COUNCIL ACTION REQUESTED

Motion to approve an increase in the pay of Head Judge and Tabulators from \$10.65/hr to \$11.00/hr and Regular Judge from \$9.65/hr to \$10.00/hr

Minnesota's minimum wage laws

MINNESOTA'S MINIMUM WAGE RATES

Amount as of Jan. 1, 2020

LARGE EMPLOYER	Any enterprise with annual gross revenues of \$500,000 or more	\$10
SMALL EMPLOYER	Any enterprise with annual gross revenues of less than \$500,000	\$8.15
TRAINING RATE	May be paid to employees aged 18 and 19 the first 90 consecutive days of employment	
YOUTH RATE	Paid to employees aged 17 or younger who are not covered under federal law	
J-1 VISA	Applies to employees of hotels, motels, lodging establishments and resorts working under the authority of a summer work, travel Exchange Visitor (J) non-immigrant visa	
FEDERAL WAGE	Currently not applicable unless an employer or employee is specifically exempt from state law, but not federal law.	\$7.25



NO TIP CREDIT

There are no tip credits against the minimum wage allowed in Minnesota. Employers of wait staff or other tipped employees may not use employee tips to offset the minimum wage. Tipped employees must be paid the minimum wage for all hours worked.



OVERTIME

Under Minnesota law, employers are required to pay 1½ times the regular rate of pay for all hours worked more than 48 in a seven-day period. If the employer or employees are federally covered, then overtime must be paid for all hours worked more than 40 in a seven-day period.



REST PERIODS

Although Minnesota law does not require an employer to give any specific amount of time for breaks, employers are required by law to allow an employee to use the nearest restroom facility once every four hours and allow sufficient time to eat a meal once every eight hours. Any break less than 20 minutes long must be paid.

WHO IS COVERED?

The minimum wage law covers full-time and part-time employees, whether paid hourly rates, commissions, salaries or piece rates, and regardless of whether the employees receive tips.

Under the law, employers must pay their employees the minimum wage for all hours worked.

"Hours worked" includes training time, waiting time, rest periods of fewer than 20 minutes and any other time the employees must be at work.



Minnesota's minimum wage laws

WHO IS NOT COVERED?

Employees who are exempt from minimum wage requirements include:

- babysitters;
- taxicab drivers;
- volunteers of nonprofit organizations;
- people providing police or fire protection; employees subject to the provisions of the U.S. Department of Transportation (drivers, drivers' helpers, mechanics and loaders);
- and other workers listed under Minnesota Statutes §177.23, subd. 7.



STATE, LOCAL AND FEDERAL MINIMUM WAGE LAW

There are state, local (city) and federal minimum wage laws.

Some cities have higher minimum wages than the state minimum wage. The state minimum wage is higher than the federal minimum wage, so employees who are covered by both laws must be paid the higher state minimum wage.



CALCULATING AN ENTERPRISE'S GROSS ANNUAL REVENUE

- Review the enterprise's past four quarterly tax estimates or the previous year audit statement.
- Add up the gross revenue for the four most recent quarters.
- Exclude excise taxes that are listed separately.
- If the combined amount of gross revenue is more than \$500,000, pay the large Minnesota employer minimum wage rate.

Notice: This brochure is a brief summary of the Minnesota minimum wage laws and is intended as a guide. It is not to be considered a substitute for Minnesota statutes and rules.



Labor Standards • 443 Lafayette Road N. • St. Paul, MN 55155

651-284-5075 • 1-800-342-5354 • 651-284-5099 (Spanish) • www.dli.mn.gov • dli.laborstandards@state.mn.us

REQUEST FOR ACTION CHASKA CITY COUNCIL 01/06/2020

Subject: Annual Designation of City Depositories, Investment Institutions, and Authorized Signatories

Prepared By: Noel Graczyk, Administrative Services Director
Kelly Grinnell, Finance Manger

Background

As required by State Statute, any bank with City funds on deposit must annually be designated by the City Council as an official depository. The City's Cash Management Program also states that the City Council shall annually designate financial institutions for placement of investments. The City's independent auditor further recommends that annually the City Council designate account signatories on all demand deposit accounts.

Historically, the City Council has designated each bank with a local office within the City as a City depository. In addition, USBank is designated since the League of Minnesota Cities sponsors the 4M Fund and USBank is used as the program agent bank.

It is recommended that all current depositories and all current financial institutions as listed be designated for 2020. The following are lists of both currently designated and newly designated depositories and financial initiations (there are no additions or removals for 2020.)

Current Depositories (Seven Depositories for 2020)

Bank Vista
Charter Bank
Old National Bank
Security Bank
USBank
Wells Fargo
Wings Financial Credit Union

Current Financial Institutions (Eight Institutions for 2020)

League of Minnesota Cities and PMA Financial Network (4M Fund)

Northland Securities, Inc.
RBC Capital Markets, Inc.
Oppenheimer & Co., Inc.
Piper Jaffray & Co.
Public Financial Management (PFM)
USBank Investment Services, Inc.
Wells Fargo Investments

Checks when issued and drawn by the City on demand deposit accounts require three signatures on each check designated as the Mayor, the City Administrator, and the Treasurer.

Recommendation

Staff recommends approval of bank depositories, investment institutions and authorized account signatories.

CITY COUNCIL ACTION REQUESTED

Motion to designate the following official depositories, financial institutions, and authorized account signatories:

Depositories

Bank Vista; Charter Bank; Old National Bank; Security Bank; USBank;
Wells Fargo; and, Wings Financial Credit Union

Financial Institutions

League of Minnesota Cities and PMA Financial Network (4M Fund); Northland Securities, Inc.;
RBC Capital Markets, Inc.; Oppenheimer & Co.; Inc. Piper Jaffray & Co.; Public Financial
Management (PFM); USBank Investment Services, Inc.; and, Wells Fargo Investments

Authorized Account Signatories

Mayor.....Mark Windschitl
City AdministratorMatt Podhradsky
TreasurerNoel J. Graczyk

**REQUEST FOR ACTION
CHASKA CITY COUNCIL
01/06/2020**

Subject: Lot Split/Consolidation for 4 Birdie Lane & 5 Birdie Lane

Applicant: Eric Rule (Hazeltine National Golf Club) & the Orwig's

Location: 4 Birdie Lane & 5 Birdie Lane

Case Number: P.C. No. 2020-02

Synopsis: The applicant is requesting approval of a Lot Split and Lot Consolidation for 4 Birdie Lane and 5 Birdie Lane

Prepared By: Elizabeth Hanson

Staff Recommendation: Motion to adopt Resolution approving the request

CURRENT REQUEST

The applicants are requesting a lot split and consolidation between the properties of 4 Birdie Lane and 5 Birdie Lane.

The applicant, Eric Rule on behalf of Hazeltine National Golf Club, currently owns 5 Birdie Lane (denoted as Lot 5). The other applicant, the Orwig's, own 4 Birdie Lane (denoted as Lot 4). 4 Birdie Lane currently has a home on it while 5 Birdie Lane is vacant. There is a significant storm sewer pipe that runs through 5 Birdie Lane, which helps drainage coming from the golf course. There is no easement

The lot split and consolidation between 4 Birdie Lane and 5 Birdie Lane is to correct encroachments that occur on 5 Birdie Lane. The lot split and consolidation will correct the lot line between 4 Birdie Lane and 5 Birdie Lane so that a path and retaining wall will be within 4 Birdie Lane's property.

The properties are within the Planned Multi-Use (PMD-1) zoning district. Splitting and consolidating the lots will not render the parcels in violation of the zoning ordinance, or conflict with the existing storm sewer pipe on Lot 5. Essentially, 'Lot 4' (4 Birdie Lane) will be losing some acreage to 'Lot 5' (5 Birdie Lane) to be an ending total of 42,003 square feet (0.96 acres); 'Lot 5' will be gaining some acreage from 'Lot 4' with an ending total of 58,353 square feet (1.34 acres); 'Parcel A' (1,085 square feet) is the area being taken from 'Lot 5' to be added to 'Lot 4'. 'Parcel B' (1,427 square feet) is the area being taken from 'Lot 4' to be added to 'Lot 5'. Overall, the lot split and consolidations will help correct encroachment issues that currently exist.

In addition to the lot split/consolidation, Hazeltine Golf Course, is proposing a permanent easement over the storm sewer pipe that runs through Lot 5. An easement was never put in place over the pipe when it initially went in. This request will help rectify this need.

CITY COUNCIL ACTION REQUESTED

Motion to adopt Resolution #2020-01, approving the Lot Split and Lot Consolidation between 4 Birdie Lane and 5 Birdie Lane, subject to the stipulations included in said resolution and the following conditions:

1. Approvals shall be based on the following graphic exhibits:
 - a. Certificate of Survey, prepared by Premier Land Surveying, LLC, dated September 16, 2019 and revised November 18, 2019
 - b. Permanent Easement Exhibit, prepared by Premier Land Surveying, LLC, dated December 10, 2019
2. Parcel A is consolidated into Lot 4 and Parcel B is consolidated into Lot 5
3. Lot Consolidation is obtained through Carver County
4. Proposed 20 Foot Drainage & Utility Easement over Lot 5 is recorded at Carver County

**CITY OF CHASKA
CARVER COUNTY, MINNESOTA**

RESOLUTION

DATE 01/06/2020 **RESOLUTION NO.** 2020-01

MOTION BY COUNCILMEMBER _____ **SECOND BY COUNCILMEMBER** _____

Resolution approving the Lot Split/Consolidation for 4 Birdie Lane and 5 Birdie Lane/Hazeltine National Golf Club & The Orwig's/P.C. No. 2020-02

WHEREAS, the applicants are requesting a lot split and consolidation of 4 Birdie Lane (Lot 4) and 5 Birdie Lane (Lot 5); and

WHEREAS, both are located in the Planned Multi-Use (PMD-1) zoning district; and

WHEREAS, splitting and consolidating the lots at 4 and 5 Birdie Lane will not render the parcels in violation of the Zoning Ordinance; and

WHEREAS, 'Lot 4' will be trading acreage with 'Lot 5' to be an ending total of 42,003 square feet (0.96 acres); and

WHEREAS, 'Lot 5' will be trading acreage with 'Lot 4' to be an ending total of 58,353 square feet (1.34 acres); and

WHEREAS, 'Parcel A' (1,085 square feet) on the attached survey is the area being taken from 'Lot 5' and being added to 'Lot 4'; 'Parcel B' (1,427 square feet) is the area being taken from 'Lot 4' and being added to 'Lot 5'; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Chaska, Minnesota, hereby approves the Lot Split/Consolidation for 4 Birdie Lane and 5 Birdie (PC#2020-02), subject to the aforementioned stipulations and the following conditions:

1. Approvals shall be based on the following graphic exhibits:
 - a. Certificate of Survey, prepared by Premier Land Surveying, LLC, dated September 16, 2019 and revised November 18, 2019
 - b. Permanent Easement Exhibit, prepared by Premier Land Surveying, LLC, dated December 10, 2019
2. Parcel A is consolidated into Lot 4 and Parcel B is consolidated into Lot 5
3. Lot Consolidation is obtained through Carver County
4. Proposed 20 Foot Drainage & Utility Easement over Lot 5 is recorded at Carver County

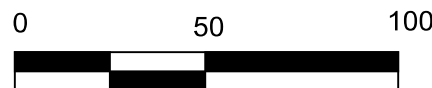
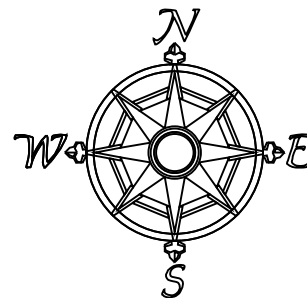
Passed and adopted by the City Council of the City of Chaska, Minnesota, this 6th day of January, 2020.

Mark Windschitl, Mayor

Attest: _____
Chaska Deputy Clerk

Proposed Lot Split

~ for ~ Lyle Orwig & Hazeltine National Golf Club



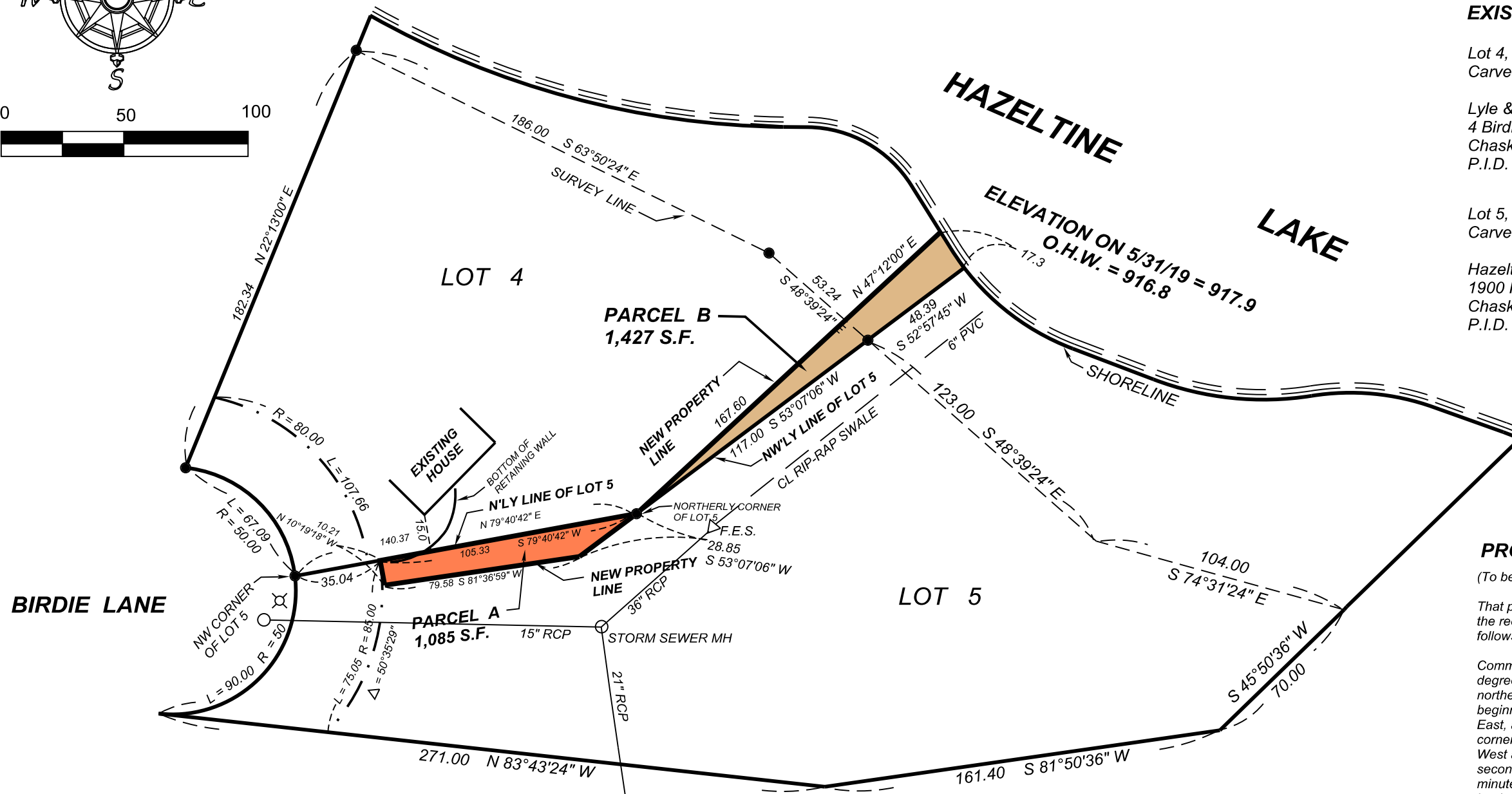
EXISTING LEGAL DESCRIPTIONS:

Lot 4, Block 3, HAZELTINE 1ST ADDITION,
Carver County, Minnesota. 42,345 S.F. / 0.97 Acres

Lyle & Karma Orwig
4 Birdie Lane
Chaska, MN 55318
P.I.D. 302000130

Lot 5, Block 3, HAZELTINE 1ST ADDITION,
Carver County, Minnesota. 58,011 S.F. / 1.33 Acres

Hazeltine National Golf Club
1900 Hazeltine Blvd.
Chaska, MN 55318
P.I.D. 302000140



PROPOSED PARCEL A:

(To be conveyed to Lyle & Karma Orwig)

That part of Lot 5, Block 3, HAZELTINE 1ST ADDITION, according to the recorded plat thereof, Carver County, Minnesota, described as follows:

Commencing at the Northwest corner of said Lot 5; thence North 79 degrees 40 minutes 42 seconds East, assumed bearing along the northerly line of said Lot 5, a distance of 35.04 feet to the point of beginning; thence continuing North 79 degrees 40 minutes 42 seconds East, along said northerly line, a distance of 105.33 feet to a northerly corner of said Lot 5; thence South 53 degrees 07 minutes 06 seconds West a distance of 28.85 feet; thence South 81 degrees 36 minutes 59 seconds West a distance of 79.58 feet; thence North 10 degrees 19 minutes 18 seconds West a distance of 10.21 feet to the point of beginning.

Containing 1,085 S.F. +/-

PROPOSED PARCEL B:

(To be conveyed to Hazeltine National Golf Club)

That part of Lot 4, Block 3, HAZELTINE 1ST ADDITION, according to the recorded plat thereof, Carver County, Minnesota, which lies southeasterly of the following described line:

Commencing at the Northwest corner of Lot 5, said Block 3; thence North 79 degrees 40 minutes 42 seconds East, assumed bearing along the northerly line of said Lot 5, a distance of 140.37 to a northerly corner of said Lot 5, and the point of beginning of said line to be hereinafter described; thence North 47 degrees 12 minutes 00 seconds East to the shoreline of Hazeltine Lake and said line there terminating.

Containing 1,427 S.F. +/-

PROJ. #1634-00

LEGEND

- ⊗ Light Pole
- Found Iron Monument
- Storm Sewer Manhole

REVISED: 11/18/19 - PARCEL A

REVISED: 11/01/19 - STORM SEWER

I hereby certify that this survey was prepared by me or under my direct supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Minnesota.

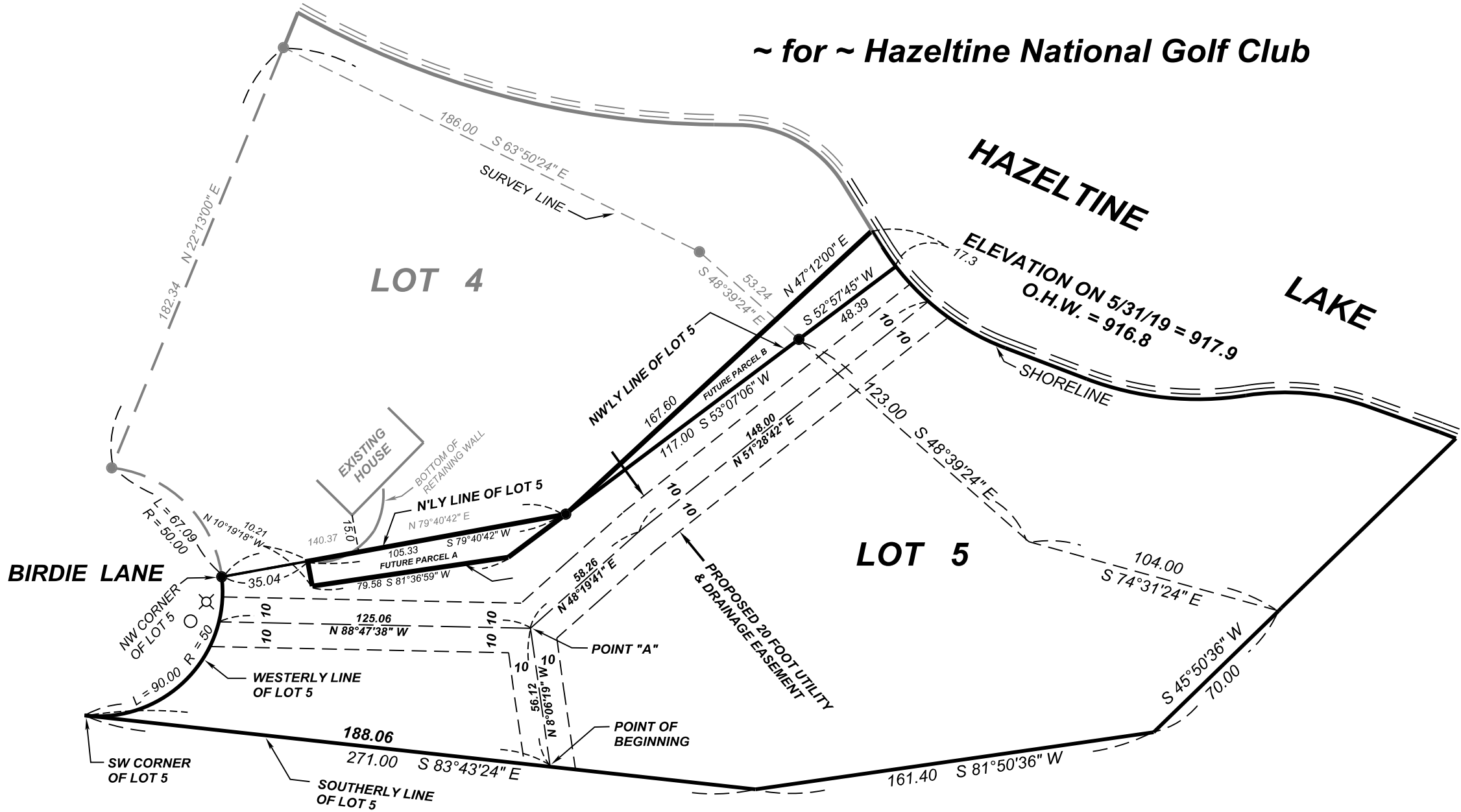
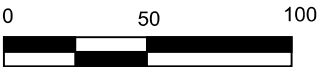
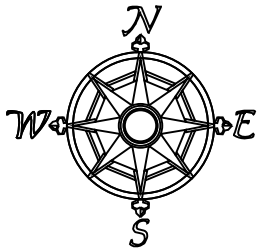
Steven V. Ische 22703 09/16/19
Steven V. Ische License No. Date

PREMIER
LAND SURVEYING, LLC

1600 Arboretum Blvd., Suite 203
Victoria, MN 55386
952-443-3010

Permanent Easement Exhibit

~ for ~ Hazeltine National Golf Club



PROPERTY DESCRIPTION:

Lot 5, Block 3, HAZELTINE 1ST ADDITION,
Carver County, Minnesota. 58,011 S.F. / 1.33 Acres

Hazeltine National Golf Club
1900 Hazeltine Blvd.
Chaska, MN 55318
P.I.D. 302000140

LEGEND

- ⊗ Light Pole
- Found Iron Monument
- Storm Sewer Manhole

PROPOSED EASEMENT DESCRIPTION:

A permanent easement for utility and drainage purposes described as follows:

A strip of land 20.00 feet in width over that part of Lot 5, Block 3, HAZELTINE 1ST ADDITION, according to the recorded plat thereof, Carver County, Minnesota, the centerline of which is described as follows:

Commencing at the Southwest corner of said Lot 5, thence South 83 degrees 43 minutes 24 seconds West, assumed bearing along the southerly line of said Lot 5, a distance of 188.06 feet to the point of beginning of said centerline to be hereinafter described; thence North 08 degrees 06 minutes 19 seconds West a distance of 56.12 feet to a point to be hereinafter referred to as Point "A"; thence North 88 degrees 47 minutes 38 seconds West a distance of 125.06 feet to the westerly line of said Lot 5 and said centerline there terminating.

And also a strip of land 20.00 feet in width over that part of said Lot 5, the centerline of which is described as follows:

Beginning a said above reference Point "A"; thence North 48 degrees 19 minutes 41 seconds East a distance of 58.26 feet; thence North 51 degrees 28 minutes 42 seconds East a distance of 148 feet, more or less, to the shoreline of Hazeltine Lake and said centerline there terminating.

Said strips of land are to extend by their full widths from said southerly and westerly lines of said Lot 5, to said shoreline.

I hereby certify that this survey was prepared by me
or under my direct supervision and that I am a duly
licensed Professional Land Surveyor under the laws
of the State of Minnesota.

Steven V. Ische
Steven V. Ische

22703
License No.

12/10/19
Date



1600 Arboretum Blvd., Suite 203
Victoria, MN 55386
952-443-3010

REQUEST FOR ACTION CHASKA CITY COUNCIL 01/06/2020

Subject: Adopt Resolution to Establish Parameters for Sale and Issuance of Bonds

Prepared By: Noel Graczyk, Administrative Services Director
Kelly Grinnell, Finance Manager

Background

Since 2017, the City has completed or is in the process of completing purchase of several parcels of land that comprise the SW Park Land Area. This proposed new park will be in the SW portion of Chaska and is adjacent to the site for a new elementary school. Six of seven parcels identified for the park or adjacent Right-of Way for roads have been purchased by the City. The final parcel is scheduled to be purchased by the City in February of this year. Two separate parcels for the School site were previously assigned by the City to ISD#112 and were then purchased directly by the District for the new school.

Future park development fees and special assessments for roadways will be used as sources to fund acquisition of all City owned parcels. Total cost for acquisition of all City parcels are as follows.

Park Land (Parcels #1, 2B, 4, 5, 7, and 10)	\$4,310,718
Pending Park Land (Parcel #9)	<u>\$1,453,831</u>
Total all City Parcels	\$5,764,549

Once the City holds title to all parcels in the SW Park Land Area, the City intends to issue bonded debt to reimburse the City for costs incurred in acquiring the parcels. In order to issue bonds, the City will need to transfer all parcels to the Chaska EDA (EDA) and then pledge to make annual payments to the EDA to repurchase all parcels over a twenty-year period. The EDA can then issue bonds secured by the pledge made by the City. Note, this pledge by the City is not a General Obligation (GO) pledge of the full faith and taxing authority of the City. Instead this pledge commits the City to use available City revenues to make annual payments to the EDA.

Baker Tilley, Municipal Advisor (BT) to the City recommends that the City issue bonds through direct placement with a City selected underwriter. This will allow the City and the EDA to work in conjunction with the underwriter as part of the structuring process for issuance of bonds. The City has used this type of placement in the past and has previously selected Robert W. Baird & Company (Baird) to be the underwriter. Baird has agreed to again work with the City on issuance of the Chaska EDA bonds.

BT has also recommended that the City issue bonds through using a parameters resolution. This resolution will set maximum amounts for True Interest Costs (TIC) and a maximum PAR amount for issuance of the bonds. City staff can then issue and sell bonds to the underwriter when it is in the best interest of the City to be in the market. The City has used a parameter resolution in the past to facilitate issuance of bonds.

Note, issuance of Series 2020A bonds by the EDA does not include acquisition of the Cottrell parcel which is needed for future construction of roads in the SW area. It is anticipated that a second Series of EDA bonds will be issued as early July 2020 to finance the purchase of the Cottrell parcel.

The proposed bonds will be issued as taxable bonds since prior acquisitions completed by the City are beyond the reimbursement issuance period. This allows the City to delay payments on acquisition of parcels over a period of several years.

Attached is the proposed structure for the Chaska EDA bonds. The estimated PAR amount is \$6,385,000 and is structured over a twenty-year term. The first two years included capitalized interest before repayment of the bond begins in 2022. This will also for additional collection of park fees and special assessments to be collected prior to the start of repayment on the bonds. The estimated TIC 3.42%.

Also attached is a draft of the proposed issuance repayment agreement between the City and the EDA. The proposed bonds to be issued will be issued by the EDA. This repayment agreement will secure the bonds. The EDA will also be adopting a parameters resolution and entering into a trust agreement to collect revenues from the City for repayment of the bonds issued by the EDA. When all EDA bonds have been paid in full title to all SW Park land parcels will be transferred back to the City.

Enclosed is a draft of the proposed parameter resolution to be adopted by the City. This resolution sets a maximum TIC of 4% and a maximum PAR amount of \$6,750,000. With this resolution it is anticipated that the City will be marketing for presale of bonds starting on February 5th, with final pricing to be completed the week of February 10th. After sale and issuance of the bonds is complete a confirming resolution with the final terms of the sale will be presented for adoption by the Council on February 24th. This final resolution by Council confirms the bonds sale results and must be passed by Council at that time.

Recommendation

Staff recommends adoption of a parameters resolution for issuance and sale of Chaska EDA taxable full-term installment purchase revenue bonds, Series 2020A.

CITY COUNCIL ACTION REQUESTED

Motion to adopt Resolution No. 2020-2 approving the issuance of taxable full-term installment purchase revenue bonds Series 2020A by the Economic Development Authority of the City of Chaska; and, authorizing an installment sale agreement and related documents.

\$6,385,000

Economic Development Authority of the City of Chaska, Minnesota
Taxable Full-Term Installment Purchase Revenue Bonds, Series 2020A

Sources & Uses

Dated 03/09/2020 | Delivered 03/09/2020

Sources Of Funds

Par Amount of Bonds..... \$6,385,000.00

Total Sources..... \$6,385,000.00

Uses Of Funds

Deposit to Project Construction Fund..... 5,795,796.99

Deposit to Capitalized Interest (CIF) Fund..... 449,216.91

Costs of Issuance..... 85,625.00

Total Underwriter's Discount (0.800%)..... 51,080.00

Rounding Amount..... 3,281.10

Total Uses..... \$6,385,000.00

\$6,385,000

Economic Development Authority of the City of Chaska, Minnesota
Taxable Full-Term Installment Purchase Revenue Bonds, Series 2020A

Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	Dollar Price
12/01/2022	Serial Coupon	2.180%	2.180%	260,000.00	100.000%	260,000.00
12/01/2023	Serial Coupon	2.300%	2.300%	265,000.00	100.000%	265,000.00
12/01/2024	Serial Coupon	2.400%	2.400%	270,000.00	100.000%	270,000.00
12/01/2025	Serial Coupon	2.510%	2.510%	275,000.00	100.000%	275,000.00
12/01/2026	Serial Coupon	2.610%	2.610%	285,000.00	100.000%	285,000.00
12/01/2027	Serial Coupon	2.740%	2.740%	290,000.00	100.000%	290,000.00
12/01/2028	Serial Coupon	2.840%	2.840%	300,000.00	100.000%	300,000.00
12/01/2029	Serial Coupon	2.940%	2.940%	310,000.00	100.000%	310,000.00
12/01/2030	Serial Coupon	2.990%	2.990%	315,000.00	100.000%	315,000.00
12/01/2035	Term 1 Coupon	3.340%	3.340%	1,740,000.00	100.000%	1,740,000.00
12/01/2040	Term 2 Coupon	3.660%	3.660%	2,075,000.00	100.000%	2,075,000.00
Total	-	-	-	\$6,385,000.00	-	\$6,385,000.00

Bid Information

Par Amount of Bonds.....	\$6,385,000.00
Gross Production.....	\$6,385,000.00
Total Underwriter's Discount (0.800%).....	\$(51,080.00)
Bid (99.200%).....	6,333,920.00
Total Purchase Price.....	\$6,333,920.00
Bond Year Dollars.....	\$80,731.86
Average Life.....	12.644 Years
Average Coupon.....	3.3608517%
Net Interest Cost (NIC).....	3.4241229%
True Interest Cost (TIC).....	3.4136975%

\$6,385,000

Economic Development Authority of the City of Chaska, Minnesota
Taxable Full-Term Installment Purchase Revenue Bonds, Series 2020A

NET DEBT SERVICE SCHEDULE

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
03/09/2020	-	-	-	-	-	-	-
12/01/2020	-	-	146,751.66	146,751.66	(146,751.66)	-	-
06/01/2021	-	-	100,821.75	100,821.75	(100,821.75)	-	-
12/01/2021	-	-	100,821.75	100,821.75	(100,821.75)	-	-
06/01/2022	-	-	100,821.75	100,821.75	(100,821.75)	-	-
12/01/2022	260,000.00	2.180%	100,821.75	360,821.75	-	360,821.75	360,821.75
06/01/2023	-	-	97,987.75	97,987.75	-	97,987.75	-
12/01/2023	265,000.00	2.300%	97,987.75	362,987.75	-	362,987.75	460,975.50
06/01/2024	-	-	94,940.25	94,940.25	-	94,940.25	-
12/01/2024	270,000.00	2.400%	94,940.25	364,940.25	-	364,940.25	459,880.50
06/01/2025	-	-	91,700.25	91,700.25	-	91,700.25	-
12/01/2025	275,000.00	2.510%	91,700.25	366,700.25	-	366,700.25	458,400.50
06/01/2026	-	-	88,249.00	88,249.00	-	88,249.00	-
12/01/2026	285,000.00	2.610%	88,249.00	373,249.00	-	373,249.00	461,498.00
06/01/2027	-	-	84,529.75	84,529.75	-	84,529.75	-
12/01/2027	290,000.00	2.740%	84,529.75	374,529.75	-	374,529.75	459,059.50
06/01/2028	-	-	80,556.75	80,556.75	-	80,556.75	-
12/01/2028	300,000.00	2.840%	80,556.75	380,556.75	-	380,556.75	461,113.50
06/01/2029	-	-	76,296.75	76,296.75	-	76,296.75	-
12/01/2029	310,000.00	2.940%	76,296.75	386,296.75	-	386,296.75	462,593.50
06/01/2030	-	-	71,739.75	71,739.75	-	71,739.75	-
12/01/2030	315,000.00	2.990%	71,739.75	386,739.75	-	386,739.75	458,479.50
06/01/2031	-	-	67,030.50	67,030.50	-	67,030.50	-
12/01/2031	325,000.00	3.340%	67,030.50	392,030.50	-	392,030.50	459,061.00
06/01/2032	-	-	61,603.00	61,603.00	-	61,603.00	-
12/01/2032	335,000.00	3.340%	61,603.00	396,603.00	-	396,603.00	458,206.00
06/01/2033	-	-	56,008.50	56,008.50	-	56,008.50	-
12/01/2033	350,000.00	3.340%	56,008.50	406,008.50	-	406,008.50	462,017.00
06/01/2034	-	-	50,163.50	50,163.50	-	50,163.50	-
12/01/2034	360,000.00	3.340%	50,163.50	410,163.50	-	410,163.50	460,327.00
06/01/2035	-	-	44,151.50	44,151.50	-	44,151.50	-
12/01/2035	370,000.00	3.340%	44,151.50	414,151.50	-	414,151.50	458,303.00
06/01/2036	-	-	37,972.50	37,972.50	-	37,972.50	-
12/01/2036	385,000.00	3.660%	37,972.50	422,972.50	-	422,972.50	460,945.00
06/01/2037	-	-	30,927.00	30,927.00	-	30,927.00	-
12/01/2037	400,000.00	3.660%	30,927.00	430,927.00	-	430,927.00	461,854.00
06/01/2038	-	-	23,607.00	23,607.00	-	23,607.00	-
12/01/2038	415,000.00	3.660%	23,607.00	438,607.00	-	438,607.00	462,214.00
06/01/2039	-	-	16,012.50	16,012.50	-	16,012.50	-
12/01/2039	430,000.00	3.660%	16,012.50	446,012.50	-	446,012.50	462,025.00
06/01/2040	-	-	8,143.50	8,143.50	-	8,143.50	-
12/01/2040	445,000.00	3.660%	8,143.50	453,143.50	-	453,143.50	461,287.00
Total	\$6,385,000.00	-	\$2,713,278.16	\$9,098,278.16	(449,216.91)	\$8,649,061.25	-

SIGNIFICANT DATES

Dated Date..... 3/09/2020
Delivery Date..... 3/09/2020
First Coupon Date..... 12/01/2020

Yield Statistics

Bond Year Dollars..... \$80,731.86
Average Life..... 12.644 Years
Average Coupon..... 3.3608517%

Net Interest Cost (NIC)..... 3.4241229%
True Interest Cost (TIC)..... 3.4136975%
Bond Yield for Arbitrage Purposes..... 3.3332554%
All Inclusive Cost (AIC)..... 3.5505520%

IRS Form 8038

Net Interest Cost..... 3.3608517%
Weighted Average Maturity..... 12.644 Years

File | Chaska.sj | 2020 EDA Purchase Rev Bon | SW Community Park | 12/30/2019 | 11:18 AM



INSTALLMENT SALE AGREEMENT

by and between

**ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF CHASKA,
MINNESOTA
as Seller**

and the

**CITY OF CHASKA, MINNESOTA
as Buyer**

Dated as of March 1, 2020

Relating to:

TAXABLE FULL-TERM INSTALLMENT PURCHASE REVENUE BONDS, SERIES 2020A

This instrument drafted by:

Dorsey & Whitney LLP
Suite 1500
50 South Sixth Street
Minneapolis, Minnesota 55402
(612) 340-2600

INSTALLMENT SALE AGREEMENT

This **INSTALLMENT SALE AGREEMENT** dated as of March 1, 2020 (the “Agreement”), is executed by and between the **ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF CHASKA, MINNESOTA**, a body corporate and politic of the State of Minnesota, having its principal office and address at One City Hall Plaza, Chaska, Minnesota, as Seller (the “Seller”), and the **CITY OF CHASKA, MINNESOTA**, a political subdivision of the State of Minnesota, having its main office at One City Hall Plaza, Chaska, Minnesota, as Buyer (the “Buyer”).

RECITALS

WHEREAS, as authorized by the law of the State of Minnesota, the Seller has agreed to issue its Taxable Full-Term Installment Purchase Revenue Bonds, Series 2020A (the “Bonds”) to finance the acquisition of real property, as further described in Exhibit A (the “Land”), from the Buyer and to sell such Land back to the Buyer;

WHEREAS, the Bonds are being issued pursuant to a Trust Indenture dated as of March 1, 2020 (the “Trust Indenture”), between the Seller and U.S. Bank National Association (the “Trustee”).

WHEREAS, the Buyer is authorized by Minnesota Statutes, including Section 471.64, to acquire real and personal property by entering into Installment Sale Agreements; and

WHEREAS, the Buyer and the Seller have determined to enter into this Agreement to finance the acquisition of the Land and provide for debt service payments on the Bonds.

NOW THEREFORE, in the joint and mutual exercise of their powers, and in consideration of the mutual covenants herein contained, the parties hereto recite and agree as follows:

Seller hereby promises to sell and convey to Buyer, and Buyer hereby promises to purchase from Seller the Land.

UPON AND SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS, to-wit:

1. Installment Sale. The purchase price for said Land is the sum of _____ Dollars (\$_____), payable without interest, in installments as follows:

\$_____ shall be paid on [____], 2020 (called the "Initial Installment"), and a like sum (the "Installment Payments") shall be paid on or before the first anniversary date of the Initial Installment and each anniversary date thereafter (the "Installment Payment Date") until the entire purchase price has been paid in full, the last of which installments, unless sooner paid, shall be due and payable on said anniversary date in the year 20[___]. An Installment Payment schedule is attached hereto as Exhibit B.

The Installment Payments shall be payable from any legally available funds of the Buyer.

2. Prepayment. On or after [February 1, 20[___]], the Buyer shall have the option, prior to any Installment Payment date, to prepay all or a portion of the remaining purchase price for the Land.

3. Additional Installment Payments. The Buyer shall, during the Agreement Term, within ten (10) Business Days after written notice that such payment is due, also pay the following amounts of additional payments to the following persons:

- (a) to the Trustee, all reasonable fees and expenses of the Trustee for services rendered under the Trust Indenture, provided that the Seller may contest in good faith the reasonableness of any such fees or expenses other than the Trustee's fees for ordinary services as may be set forth in the Trust Indenture;
- (b) to the Seller, all reasonable expenses incurred by the Seller in connection with the transactions contemplated hereby which are not otherwise required to be paid by the Buyer under the terms of this Agreement; and
- (c) all other costs and expenses specifically required to be paid by the Buyer under the terms of this Agreement or by the Seller under the terms of the Trust Indenture.

In the event the Buyer should fail to make any of the payments required by this paragraph, the item in default shall continue as an obligation of the Buyer until the amount in default shall have been fully paid, and the Buyer will pay the same with interest thereon at the rate of 8% per annum, or, if less, at the maximum rate permitted by law.

4. Agreement Term. This Agreement shall be and remain in effect with respect to the acquisition of the Land for an Agreement Term commencing on its date of execution and continuing until no Bonds remain Outstanding (as such term is defined in the Trust Indenture), or upon the payment by the Buyer of all Installment Payments due hereunder, together with any fees and expenses due the Seller or the Trustee hereunder or under the Trust Indenture.

5. Possession and Enjoyment. The Seller hereby covenants to provide the Buyer, during the Agreement Term, with the quiet use and enjoyment of the Land; and the Buyer shall, during the Agreement Term, peaceably and quietly have and hold and enjoy the Land without suit, trouble or hindrance from the Seller, except as expressly set forth in this Agreement. The Seller will, at the request of the Buyer and at the Buyer's cost, join in any legal action in which the Buyer asserts its right to such possession and enjoyment to the extent the Seller lawfully may do so.

6. Taxes, Other Governmental Charges and Utility Charges. Except as expressly limited by this paragraph, the Buyer shall pay all taxes and other charges of any kind which are at any time lawfully assessed or levied against or with respect to the Land, the Installment Payments or any part thereof, or which become due during the Agreement Term, whether assessed against the Seller or the Buyer. The Buyer shall also pay when due all gas, water, steam, electricity, heat, power, telephone, and other charges incurred in the operation, maintenance, use, occupancy and upkeep of the Land, and all special assessments and charges lawfully made by any governmental body for public improvements that may be secured by a lien on the Land; provided that with respect to special assessments or other governmental charges that may lawfully be paid in installments over a period of years, the Buyer shall be obligated to pay only such installments as are required to be paid during the Agreement Term as and when the same become due. The Buyer shall not be required to pay any federal, state or local income, inheritance, estate, succession, transfer, gift, franchise, gross receipts, profit, excess profit, capital stock, corporate, or other similar tax payable by the Seller, its successors or assigns, unless such tax is made in lieu of or as a substitute for any real estate or other tax upon the Land.

7. Liability and Liability Insurance. Seller shall be free from liability and claims for damages by reason of injuries occurring on or after the date of this Agreement to any person or persons or property while on or about the Land. Buyer shall defend and indemnify Seller to the extent permitted by law from all liability, loss, cost, and obligations, including reasonable attorneys' fees, on account of or arising out of any such injuries. However, Buyer shall have no liability or obligation to Seller for such injuries which are caused by the negligence or intentional wrongful acts or omissions of Seller.

Buyer shall, at Buyer's own expense, procure and maintain liability insurance against claims for bodily injury, death and property damage occurring on or about the Land in amounts reasonably satisfactory to Seller and naming Seller as an additional insured.

8. Events of Default. The following shall be Events of Default under this Agreement and the terms "events of default" and "default" shall mean, whenever they are used in this Agreement, with respect to the Land, any one or more of the following events :

- (a) Failure by the Buyer to pay any Installment Payments or other payments required to be paid hereunder at the time specified herein, which failure shall continue for a period of five days after written notice given to the Buyer by the Trustee on behalf of the Seller.
- (b) Failure by the Buyer to observe and perform any covenant, condition or agreement on its part to be observed or performed, other than as referred to in (a) of this paragraph, for a period of sixty (60) days after written notice specifying such failure and requesting that it be remedied has been given to the Buyer by the Trustee on behalf of the Seller, unless the Trustee shall agree in writing to an extension of such time prior to its expiration.
- (c) The filing by the Buyer of a voluntary petition in bankruptcy, or failure by the Buyer promptly to lift any execution, garnishment or attachment of such consequence as would impair the ability of the Buyer to buy the Land, or adjudication of the Buyer as a bankrupt, or assignment by the Buyer for the benefit of creditors, or the entry by the Buyer into an agreement of composition with creditors, or the approval by a court of competent jurisdiction of a petition applicable to the Buyer in any proceedings instituted under the provisions of the Federal Bankruptcy Statute, as amended, or under any similar acts which may hereafter be enacted.

The provisions of this paragraph are subject to the following limitation: if by reason of force majeure the Buyer is unable in whole or in part to carry out its obligations under this Agreement with respect to the Land purchase, other than the obligation of the Buyer to pay Installment Payments with respect thereto which shall be paid when due notwithstanding the provisions of this paragraph, the Buyer shall not be deemed in default during the continuance of such inability or during any other delays which are a direct consequence of the force majeure inability. The term “force majeure” as used herein shall mean, without limitation, the following: acts of God; strikes, lockouts or other industrial disturbances; acts of public enemies; orders or restraints of any kind of the government of the United States of America or the State of Minnesota or any of its departments, agencies or officials, or any civil or military authority; insurrections; riots; landslides; earthquakes; fires; storms; droughts; floods; explosions; or any other cause or event not reasonably within the control of the Buyer and not resulting from its negligence. The Buyer agrees, however, to remedy with all reasonable dispatch the cause or causes preventing it from carrying out its obligations under this Agreement; provided that the settlement of strikes, lockouts and other employment disputes shall be entirely within the discretion of the Buyer.

9. Remedies on Default. Whenever any event of default referred to in paragraph 8 shall have happened and be continuing with respect to the Land purchase, the Trustee, on behalf of the Seller, shall have the right, at its option, to take the following remedial steps: take whatever action at law or in equity may appear necessary or desirable to collect the Installment Payments then due and thereafter to become due with respect to the Land, or enforce

performance and observance of any obligation, agreement or covenant of the Buyer under this Agreement; and

The Seller covenants to cooperate with the Trustee, upon request, in the exercise of any of the foregoing remedies.

10. Title. Title shall transfer from the Seller to the Buyer on the date hereof by quitclaim deed. Buyer agrees to take title as-is without warranty.

11. Representations and Covenants of the Buyer. The Buyer represents and covenants as follows:

(a) The Constitution and the laws of the State authorize the Buyer to enter into this Agreement and the transactions contemplated hereby, and to carry out its obligations under this Agreement.

(b) The officers of the Buyer executing this Agreement are duly authorized to execute and deliver this Agreement under the Constitution and laws of the State.

(c) The execution and delivery of this Agreement and the other agreements contemplated hereby to which the Buyer is a party and the consummation of the transactions contemplated hereby and thereby and the fulfillment of the terms hereof and thereof will not conflict with, or constitute on the part of the Buyer a breach of, or a default under, any existing (i) law, or (ii) provisions of any legislative act or other proceeding establishing or relating to the establishment of the Buyer or its affairs or its resolutions, or (iii) agreement, indenture, mortgage, lease or other instrument to which the Buyer is subject or is a party or by which it is bound.

(d) No officer of the Buyer who is authorized to take part in any manner in making this Agreement or any contract contemplated hereby has a personal financial interest in or has personally and financially benefited from this Agreement or any such contract.

(e) There is not pending or overtly threatened, any suit, action or proceeding against or affecting the Buyer before or by any court, arbitrator, administrative agency or other governmental authority which materially and adversely affects the validity, as to the Buyer, of this Agreement, any of the obligations of the Buyer hereunder or any of the transactions contemplated hereby.

The terms and conditions hereof shall extend to and be binding upon the parties hereto, their heirs, successors, personal representatives and assigns.

12. Representations and Covenants of the Seller. The Seller represents and covenants as follows:

(a) The Constitution and the laws of the State authorize the Seller to undertake the sale of the Land, to enter into this Agreement and the Trust Indenture and the transactions contemplated hereby and thereby, and to carry out its obligations under this Agreement and the Trust Indenture.

(b) The officers of the Seller executing this Agreement and the Trust Indenture are duly authorized to execute and deliver this Agreement and the Trust Indenture under the Constitution and laws of the State.

(c) The execution and delivery of this Agreement and the Trust Indenture and the other agreements contemplated hereby to which the Seller is a party and the consummation of the transactions contemplated hereby and thereby and the fulfillment of the terms hereof and thereof will not conflict with, or constitute on the part of the Seller a breach of, or a default under, any existing (i) law, or (ii) provisions of any legislative act or other proceeding establishing or relating to the establishment of the Seller or its affairs or its resolutions, or (iii) agreement, indenture, mortgage, lease or other instrument to which the Seller is subject or is a party or by which it is bound.

(d) No officer of the Seller who is authorized to take part in any manner in making this Agreement or any contract contemplated hereby has a personal financial interest in or has personally and financially benefited from this Agreement or any such contract.

(e) There is not pending or threatened any suit, action or proceeding against or affecting the Seller before or by any court, arbitrator, administrative agency or other governmental Seller which materially and adversely affects the validity, as to the Seller, of this Agreement, any of the obligations of the Seller hereunder or any of the transactions contemplated hereby.

13. Notices. All notices, certificates or other communications hereunder shall be sufficiently given and shall be deemed given on the earlier of (i) delivery or (ii) three days following deposit in the United States mail in first-class form with postage fully prepaid to the addresses shown in the first paragraph hereof. The Seller and the Buyer, by notice given hereunder, and to the Trustee, may designate different addresses to which subsequent notices, certificates or other communications will be sent. Any notice provided hereunder by the Buyer or the Seller shall also be sent to Trustee at the address given in the Trust Indenture.

14. Binding Effect. This Agreement shall inure to the benefit of and shall be binding upon the Seller and the Buyer and their respective successors and assigns.

15. Severability. In the event any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

16. Amendments, Changes and Modifications. This Agreement may be amended or any of its terms modified only by written amendment authorized and executed by the Buyer and the Seller, and in accordance with Article XII of the Trust Indenture.

17. Further Assurances and Corrective Instruments. The Seller and the Buyer agree that they will, if necessary, execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required for correcting any inadequate or incorrect description of the Land hereby sold or intended so to be or for carrying out the expressed intention of this Agreement.

18. Execution Counterparts. This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

19. Applicable Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

20. Captions. The captions or headings in this Agreement are for convenience only and in no way define, limit or describe the scope or intent of any provisions or paragraphs of this Agreement.

IN WITNESS WHEREOF, the Seller has caused this Agreement to be executed in its corporate name by its duly authorized officers and the Buyer has caused this Agreement to be executed in its corporate name by its duly authorized officers, all as of the date first above written.

ECONOMIC DEVELOPMENT AUTHORITY OF
THE CITY OF CHASKA, MINNESOTA

By _____
President

Attest: _____
Executive Director

STATE OF MINNESOTA)
) ss.
COUNTY OF CARVER)

This instrument was acknowledged before me on this _____ day of _____, 2020, by Mark Windschitl and Matt Podhradsky, the President and Executive Director, respectively, of Economic Development Authority of the City of Chaska, Minnesota, a Minnesota political subdivision, on behalf of the political subdivision.

Notary Public

CITY OF CHASKA, MINNESOTA

By _____
Mayor

Attest: _____
City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF CARVER)

This instrument was acknowledged before me on this _____ day of _____, 2020, by Mark Windschitl and Matt Podhradsky, the Mayor and City Administrator, respectively, of the City of Chaska, Minnesota, a Minnesota political subdivision, on behalf of the political subdivision.

Notary Public

Exhibit A

The Land

[_____]

Exhibit B
Installment Payment Schedule

[_____]

**CERTIFICATION OF MINUTES RELATING TO THE CITY RESOLUTION
AUTHORIZING THE CITY OF CHASKA ECONOMIC DEVELOPMENT
AUTHORITY TAXABLE FULL-TERM INSTALLMENT PURCHASE REVENUE
BONDS, SERIES 2020A**

Issuer: City of Chaska, Minnesota

Governing Body: City Council

Kind, date, time and place of meeting: A regular meeting held on January 6, 2020, at 7:00 p.m.,
at the City Hall.

Members Present:

Members Absent:

Documents Attached:

Minutes of said meeting (including):

RESOLUTION NO. 2020-2

**RESOLUTION APPROVING THE ISSUANCE OF TAXABLE FULL-TERM
INSTALLMENT PURCHASE REVENUE BONDS, SERIES 2020A BY THE
ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF CHASKA,
MINNESOTA; AND AUTHORIZING AN INSTALLMENT SALE
AGREEMENT AND RELATED DOCUMENTS**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the Bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said Bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on _____, 2020.

City Administrator

Councilmember _____ introduced the following resolution (the “Resolution”) and moved its adoption, which motion was seconded by Councilmember _____:

RESOLUTION APPROVING THE ISSUANCE OF TAXABLE FULL-TERM
INSTALLMENT PURCHASE REVENUE BONDS, SERIES 2020A BY THE
ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF CHASKA,
MINNESOTA; AND AUTHORIZING AN INSTALLMENT SALE
AGREEMENT AND RELATED DOCUMENTS

BE IT RESOLVED by the City Council of the City of Chaska, Minnesota (the “City”), as follows:

Section 1. Recitals. The City has heretofore acquired certain real property (the “Project”) known as the Southwest Community Park (the “Land”). In order to finance the Project, the City now finds it necessary and desirable that the Economic Development Authority of the City of Chaska, Minnesota (the “Authority”): (i) purchase the land from the City; (ii) finance the land purchase by issuing revenue bonds (the “Bonds”), and (iii) sell the land back to the City.

Section 2. EDA Request. The Council hereby requests that the Authority authorize the purchase of the land and the issuance of Bonds, in a principal amount not to exceed \$6,750,000, for the purpose of financing the purchase of the land from the City.

Section 3. Transfer of Title. It is hereby found, determined and declared to be necessary and desirable and in the best interest of the City to transfer all of the title of the City in and to the land to the Authority upon the sale of the land to the Authority. Such transfer and any and all action required by officers of the City to accomplish the same is hereby authorized.

Section 4. Installment Sale Authority. The City is authorized by Minnesota Statutes, Section 471.64 to purchase real property pursuant to an installment sale agreement with the Authority. It is hereby found, determined and declared to be necessary and desirable and in the best interest of the City to enter into an Installment Sale Agreement (the “Installment Sale Agreement”) with the Authority in order to provide for the installment sale of the land to the City. The Mayor and City Administrator are authorized and directed to execute, attest and deliver the Installment Sale Agreement on behalf of the City.

Section 5. Parameters Resolution. The Council hereby approves the sale and issuance of the Bonds pursuant to the Authority’s parameters resolution and the Indenture (as defined in the Parameters Resolution). Pursuant to the Authority’s parameters resolutions, the sale of the Authority’s Taxable Full-Term Installment Purchase Revenue Bonds, Series 2020A to Robert W. Baird & Co. Incorporated shall be in an amount not to exceed \$6,750,000, provided the true interest costs proposed for any Bonds does not exceed 4.0% per annum.

Upon vote being taken upon the foregoing resolution, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

REQUEST FOR ACTION CHASKA CITY COUNCIL January 6, 2020

Subject: Purchase Agreement for Property at 4255 Creek Road

Prepared By: Nate Kabat, Assistant City Administrator

Background

The transportation plan for the City of Chaska's SW growth area identifies Savanna Way to serve as a north-south collector road that connects Big Woods Boulevard (County Road 44) at the south to Creek Road which leads to Chaska Creek Boulevard and connects to Engler Boulevard (County Road 10) at the north. This is a critical connection for the development of this area. The planned collector will allow traffic movements between the existing and planned residential development, planned community park, and future elementary school at the south to access the planned commercial and business park development at the north along Engler, in addition to the Engler-212 interchange.

To connect Savanna Way to Creek Road, property at 4255 Creek Road needs to be acquired by the City. The property currently contains a private residential home and multiple outbuildings used by TPI Specialties, Inc which is an automotive machine shop specializing in high performance part manufacturing. For the collector road to connect to Creek Road, the buildings need to be removed for the road right-of-way, and necessary stormwater retention. A portion of the acquired property located above the West Chaska Creek ravine is intended to be sold to contribute to existing residential development.

Update

Over the past year, City staff have been negotiating with the property owner to define terms of acquisition. Per the attached Purchase Agreement, the City will pay the property owner \$1,260,000 to acquire the approximately 10-acre parcel located at 4255 Creek Road. In addition to the property acquisition cost, the City will pay \$40,000 in total relocation as defined in Section 12.

Upon signing the purchase agreement \$100,000 will be deposited into escrow and \$20,000 will be paid to the owner directly as Earnest Money. These funds will be applied at closing to the \$1,260,000 total payment to the Seller and will be non-refundable to the City should the closing not occur, except as provided in the Agreement.

The closing is scheduled to occur the latter or March 2, 2020 or the date that the property is vacated which must be on or before June 1, 2020. Given that employees of TPI Specialties currently work on the site and time is needed to vacate the property, staff expect the closing to align with the June 1 deadline. The Agreement requires the site to be completely vacated at the time of closing.

Sources of funding for the acquisition include reimbursement through Municipal State Aid (MSA) for eligible costs, proceeds from the anticipation sale of the portion of property previously mentioned in this report, and funds collected through development assessments in the South West growth area.

Recommendation

The property at 4255 Creek Road is necessary for the planned extension of Savanna Way in order to serve as the collector road for South West Chaska. Staff believes the negotiated acquisition cost and relocation payment are fair to all parties involved. The terms of the agreement deliver to the City a vacated property that will accomplish the objectives set for this location in the South West Chaska development plan. Staff recommends authorizing the Mayor and City Administrator to execute the purchase agreement attached to this report.

CITY COUNCIL ACTION REQUESTED

Motion to authorize the Mayor and City Administrator to execute the purchase agreement for property located at 4255 Creek Road.

REAL ESTATE PURCHASE AGREEMENT

This Real Estate Purchase Agreement (the "Agreement") is made effective as of December _____, 2019, between the City of Chaska, a Minnesota municipal corporation (the "Buyer"); and Rhonda J. Cottrell, the surviving spouse of Myron Cottrell by John Cottrell, her attorney in fact (the "Seller"), and John Cottrell, the personal representative of the Estate of Myron Cottrell and the President of Tuned Port Industrial Specialties, Inc. ("TPIS") (the "PR");

In consideration of the mutual covenants and agreements hereinafter contained, the parties agree as follows:

1. Sale of Property. Upon the terms and subject to the conditions set forth in this Agreement, Seller agrees to sell, convey and transfer to Buyer, and Buyer shall purchase and acquire from Seller, all of Seller's right, title and interest in and to the following property constituting approximately 10.23 acres (all of which is sometimes collectively referred to herein as the "Property"):

That part of the Southeast Quarter of the Northeast Quarter of Section 6, Township 115, Range 23 lying Southeasterly of the centerline of the Chaska and Waconia Road, (also known as County State Aid Highway No. 10), described as follows: Commencing at the intersection of the West line of the Southeast Quarter of the Northeast Quarter of Section 6, Township 115, Range 23 and the centerline of the Chaska and Waconia Road (also known as County State Aid Highway No. 10); thence South along said West line 371.91 feet, thence Easterly 936.24 feet to a point that is 883.6 feet South of the centerline of the Chaska and Waconia Road, (also known as County State Aid Highway No. 10); thence North 544.10 feet, thence West 370 feet to the centerline of the Chaska and Waconia Road (also known as County State Aid Highway No. 10); thence Southwesterly along said centerline 585 feet to the point of beginning.

2. Purchase Price, Earnest Money and Escrow. The purchase price, earnest money and escrow are as follows:

- a. **Purchase Price.** The total purchase price to be paid by Buyer to Seller for the Property is One Million Two Hundred and Sixty Thousand and No/100 Dollars (\$1,260,000.00), plus or minus any prorations and other adjustments required hereunder (the "Purchase Price"). The Purchase Price will be delivered by Buyer on Closing Date (as hereafter defined) by wire transfer or other certified funds. The relocation benefits paid pursuant to Section 12 hereof are in addition to the Purchase Price.

- b. **Earnest Money.** Earnest money ("Earnest Money") of Twenty Thousand and No/100 Dollars (\$20,000.00) shall be paid to the Seller and shall be applied to the Purchase Price and is not otherwise refundable except as provided in this Agreement.
- c. **Escrow.** The Buyer shall deposit with Title Company (as hereinafter defined) the sum of One Hundred Thousand and No/100 Dollars (\$100,000.00) ("Escrow") which shall be applied to the Purchase Price and is not otherwise refundable except as provided in this Agreement.
- d. **Payment of Earnest Money and Escrow.** The Earnest Money shall be mailed to Seller and the Escrow deposited with Title Company within two (2) days of approval of the Agreement by the Chaska City Council. If the Chaska City Council does not approve the Purchase Agreement at their meeting on January 6, 2020, this Agreement is null and void, notwithstanding that Seller and PR have previously executed such Agreement.
- e. **Retention or Refund of Earnest Money and Escrow.** The parties have the rights to retention or refund of the Earnest Money and Escrow as set forth in Section 17 of this Agreement.

3. **Closing and Closing Date.** The closing of the Property shall occur at Title Mark, as agent for First American Title Company (the "Title Company") in Chaska, Minnesota (the "Closing"). To the extent Buyer proceeds to a Closing, such Closing shall occur, subject to adjustments as set forth in this Agreement, on or before the date (the "Closing Date") as follows:

- a. The Closing shall occur at the latter of:
 - (i) March 2, 2020; or
 - (ii) The date the Seller, TPIS and PR, the sole occupants of the Property, have vacated the Property, which must occur on or before June 1, 2020.

4.A. **Conditions Precedent - Buyer.** The obligations of Buyer under this Agreement are contingent upon each of the following:

- a. **Representations and Warranties.** The representations and warranties of Seller contained in this Agreement will be true now and on Closing Date as if made on Closing Date, and Seller shall have delivered to Buyer at Closing a certificate dated on Closing Date, signed by an authorized representative of Seller, certifying that such representations and warranties are true as of Closing Date (the "Bring-down Certificate").
- b. **Title.** Title shall have been found acceptable, or been made acceptable, in accordance with the requirements and terms hereof as of Closing Date and Buyer shall have received, at its expense, a suitably marked-up title commitment from the Title Company in form and content acceptable to the Seller.

- c. Testing and Surveying. Buyer shall have determined, on or before Closing Date, that, in its sole discretion, it is satisfied with the results of all matters disclosed by soil tests, well tests, inspections, surveys, hazardous waste and environmental reviews of the Property, including a Phase I (and if necessary a Phase II) environmental assessment of the Property, or any other analysis showing that the Property will meet the Buyer's intended purposes. If, prior to the date of Closing, environmental testing on the Property has not been completed, Seller may extend the date of Closing to one or more dates certain. Such access and testing shall be governed by Section 11.
- d. Document Review. Buyer shall have determined, on or before Closing Date, that it is satisfied with her review, examination and analysis of the Property, Seller's records, any Permitted Encumbrances, and all contracts, agreements, warranties and all other documents in connection with the Property (together with any amendments thereto) including, without limitation, the following (all of which are collectively referred to herein as the "Documents"):
 - (i) Plans. To the extent in Seller's possession: (i) surveys, or other depictions relating to the Property; and (ii) copies of all wetland analyses, if currently valid.
- e. Compliance with Laws. On or before Closing Date, Buyer shall have reasonably determined that the Property fully complies with all existing local, state, and federal regulations concerning the operation of the Property including, but not limited to, zoning and environmental codes and laws.
- f. Performance of Seller's Obligations. Seller shall have performed all of the obligations required to be performed by Seller under this Agreement, as and when required by this Agreement.
- g. Clean-Up. Prior to Closing, all buildings on the Property shall be broom clean.
- h. Leases and Contracts. Seller, PR and TPIS are the sole occupants of the Property. As of the Closing Date, no portion of the Property shall be subject to a lease to a third party or any other right of occupancy. Seller shall provide Buyer with verification of the termination, and proof of surrender and vacancy, of the Property on or before Closing Date, which must occur on or before June 1, 2020.
- i. Encroachment. Buyer being satisfied that the Kruse encroachment is removed to its satisfaction. Seller shall, at Closing, reimburse the Buyer Ten Thousand and No/100 Dollars (\$10,000.00) towards the cost and expenses of obtaining the release of the Kruse claim.

All of the contingencies set forth in this section are specifically stated and agreed to be for the sole and exclusive benefit of the Buyer, and the Buyer shall have the right to unilaterally waive any

contingency by written notice to Seller. If any contingency is not satisfied by the Closing Date, Buyer, in addition to any other remedies available under this Agreement, may terminate the Agreement and have the Earnest Money returned.

4.B. Conditions Precedent – Seller. The obligations of Seller under this Agreement are contingent upon each of the following:

- a. Representations and Warranties. The representations and warranties of Buyer contained in this Agreement will be true now and on Closing Date as if made on Closing Date, and Buyer shall have delivered to Seller at Closing a certificate dated on Closing Date, signed by an authorized representative of Buyer, certifying that such representations and warranties are true as of Closing Date (the "Bring-down Certificate").
- b. Performance of Buyer's Obligations. Buyer shall have performed all of the obligations required to be performed by Buyer under this Agreement, as and when required by this Agreement.

5. Closing and Possession. The Closing of the purchase and sale contemplated herein shall occur on or before the Closing Date as provided in Section 3. The Closing shall take place at 10:00 a.m. local time at the offices of the Title Company in Chaska, Minnesota, or at such other place and time as may be acceptable to Seller and Buyer. Seller agrees to deliver possession of the Property to Buyer on Closing Date. The following documents shall be provided at Closing:

- a. Seller's Closing Documents. On Closing Date, Seller shall execute and/or deliver to Buyer the following (collectively "Seller's Closing Documents"):
 - (i) Deed. A Warranty Deed, in form satisfactory to Buyer, conveying marketable title to the Property being conveyed to Buyer, free and clear of all encumbrances, except the Permitted Encumbrances.
 - (ii) Bring-down Certificate. The Bring-down Certificate containing the certification described in Section 4.A(a).
 - (iii) Seller's Affidavit. An Affidavit of Title by Seller indicating that on the Closing Date there are no outstanding, unsatisfied judgments, tax liens or bankruptcies against or involving Seller or the Property being conveyed, that there has been no skill, labor or material furnished to the Property being conveyed for which payment has not been made or for which mechanics', construction or other liens could be filed; and that there are no other unrecorded interests in the Property, together with whatever standard owner's affidavit and/or, indemnity (ALTA Form) which may be required by Title Company to issue the Title Policy in the form required by this Agreement.

- (iv) FIRPTA Affidavit. A non-foreign affidavit, properly executed and in recordable form, containing such information as is required by IRC Section 1445(b)(2) and its regulations.
 - (v) IRS Reporting Form. The appropriate Federal Income Tax reporting form, if any.
 - (vi) Minnesota Certificates. If necessary, a well certificate and a septic certificate conforming to Minnesota law.
 - (vii) Authorizing Resolution. An authorizing resolution for TPIS as to Sections 12 and 14 herein in form and content is acceptable to Seller.
 - (viii) Other Documents. All other documents reasonably determined by Buyer to be necessary to transfer the Property to Buyer free and clear of all encumbrances, or that may be necessary for Buyer to continue to operate the Property. Where necessary to comply with statutory record retention requirements, Seller may retain originals of records and provide copies to Buyer.
- b. Buyer's Closing Documents. On Closing Date, Buyer will execute and/or deliver to Seller the following (collectively "Buyer's Closing Documents"):
- (i) Purchase Price. The Purchase Price, plus or minus any prorations and other adjustments required hereunder, by wire transfer or other certified funds.
 - (ii) Title Documents. Such affidavits of Buyer, certificates of value, real estate transfer forms, or other documents as may be reasonably required by Title Company in order to record Seller's Closing Documents and issue the Title Policy required by this Agreement.
 - (iii) Bring-Down Certificate. The Bring-Down Certificate containing the certification described in Section 4.B.(a).

6. Title Matters. Title examination shall be conducted as follows:

- a. Deliverables. As soon as is reasonably possible, and in no event later than forty-five (45) business days after the date of this Agreement, Buyer, at its expense, shall obtain:
 - (i) Title Commitment. A Title Commitment issued by Title Company to insure marketable title to the Property, deleting the standard exceptions and including a comprehensive endorsement, as well as endorsements for zoning, contiguity, access, survey and such other matters as may be identified by Buyer, if any, including all appropriate

judgment and bankruptcy searches, in the amount of the Purchase Price, and naming Buyer as the proposed insured, wherein the Title Company shall agree to issue an ALTA 2006 form owner's policy of title insurance (the "Title Commitment"); and

(ii) Documents. To the extent available, complete and legible copies of all recorded documents listed as Schedule B-1 matters to be terminated or satisfied in order to issue the Title Policy described in the Title Commitment, or as special Schedule B-2 exceptions thereunder (the "Recorded Documents"); and

(iii) Survey. A recent survey of the Property made by a registered land surveyor licensed by the State of Minnesota (the "Survey"), at Buyer's expense, which bears a certificate signed and sealed by the surveyor, which reflects:

A. The locations of all easements and areas affected by any Recorded Documents affecting the Property as disclosed in the Title Commitment as well as any encroachments onto the Property or by any improvements onto any easement area or adjoining property.

b. Title Policy Content. The Title Policy, to be issued at Buyer's sole expense, (as defined below) shall be dated on Closing Date in the amount of the Purchase Price, all requirements listed in ALTA Schedule B-1 and the standard exceptions shall have been deleted, have an effective date as the date and time of recordation of the deed transferring title to the Property to Buyer with no exception for the gap between Closing and recordation, deleting or insuring over the Title Objections (as hereafter defined), having all endorsements required by Buyer as set forth in this section attached (the "Title Policy"), all of which requirements shall be met by Seller on or before Closing Date (including those requirements that must be met by releasing or satisfying monetary encumbrances), but excluding the Permitted Encumbrances that will remain after Closing, which "Permitted Encumbrances" are defined below.

c. Title Objections. If any of the following shall occur (collectively a "Title Objection"):

- (i) The Title Commitment or other evidence of title or search of the appropriate real estate records discloses that any party other than Seller has title to the Property covered by the Title Commitment;
- (ii) Any title exception is disclosed in Schedule B to the Title Commitment that is not one of the Permitted Encumbrances or one that Seller specifies when delivering the Title Commitment to Buyer as one that Seller will cause to be deleted from the Title Commitment concurrently with the Closing, including: (i) any exceptions that pertain to

encumbrances securing any loans that will not be assumed by Buyer; and (ii) any exceptions that Buyer reasonably believes could materially or adversely affect Buyer's use and enjoyment of the Property; or

- (iii) Any Survey discloses any matter that Buyer reasonably believes could materially or adversely affect Buyer's use and enjoyment of the Property;

then Buyer shall notify Seller in writing (the "Buyer's Notice") of such matters within ten (10) business days after receiving all of the Title Commitment, Survey and copies of Recorded Documents for the Property.

- d. **Cure.** Seller shall use its reasonable efforts to cure each Title Objection within thirty (30) days of Buyer's Notice. If each Title Objection is not cured within thirty (30) days, Buyer will have the option to: (i) terminate this Agreement; or (ii) waive the Title Objection and proceed to close. Any Title Objection that the Title Company is willing to insure over on terms acceptable to Seller and Buyer is herein referred to as an "Insured Exception." The Insured Exceptions, together with any title exception or matters disclosed by the Survey not objected to by Buyer in the manner aforesaid shall be deemed to be acceptable to Buyer and are "Permitted Encumbrances".
- e. **Non-Waiver.** Nothing herein waives Buyer's right to claim a breach of this Agreement or to claim a right to indemnification if Buyer suffers damages as a result of a misrepresentation with respect to the condition of title to the Property, which breaches and remedies are set forth in detail below.

7. Allocations. Seller and Buyer make the following allocations of costs regarding the performance of matters pursuant to this Agreement, the nonpayment of which, whether before or after the Closing, shall constitute a material breach of this Agreement:

- a. **Title Insurance, Closing Fee and Survey.** Buyer shall pay the cost of the Title Commitment and the premium for the Title Policy and any endorsements thereto and the cost of the Survey.
- b. **Real Estate Deed Tax.** Buyer shall pay the Minnesota deed tax (the "Deed Tax") for the conveyance of the Property under this Agreement.
- c. **Real Estate Taxes and Special Assessments.** For the Closing, the real estate taxes payable in the year prior to Closing shall be paid by Seller. In the year of Closing, all real estate taxes attributable to the Property shall be prorated between the Seller and Buyer to the Closing Date and any real estate taxes for land and improvements other than the Property being conveyed to Buyer at the Closing shall be paid by Seller. All levied or pending special assessments shall be prorated to the date of the execution of this Agreement.

- d. Green Acres. Seller shall pay all Green Acres tax and recapture (Minn. Stat. § 273.111) required by the conveyance of the Property. If Carver County is unable to provide a calculation of the amount due, a reasonable portion of the Purchase Price for the Property conveyed shall be placed in escrow with Title Company for payment of Green Acres tax and recapture.
- e. Recording Costs. Buyer will pay the cost of recording all other documents.
- f. Attorneys' Fees. Seller and Buyer shall each pay its own attorneys' fees in connection with the preparation and negotiation of this Agreement and the Closing.

8. Representations and Warranties by Seller. Seller represents and warrants to Buyer as follows. The phrase "to Seller's knowledge" or similar qualifying phrase shall mean the actual knowledge of Rhonda J. Cottrell and her attorney in fact, John Cottrell:

- a. Organization; Authority. Seller is an individual resident of the State of Arizona, is the surviving spouse of Myron Cottrell and is the sole heir of Myron Cottrell; John Cottrell is the attorney in fact for Seller and is the personal representative of the Estate of Myron Cottrell; duly qualified to transact business in the State of Minnesota. Seller and PR have the requisite power and authority to execute and perform this Agreement and any Seller's Closing Documents to be signed by them; such documents have been (or will be prior to Closing) duly authorized by all necessary action on the part of Seller and PR (including as it relates to TPIS) and at the Closing shall have been duly executed and delivered; such execution, delivery, and performance by Seller of such documents does not conflict with or result in a violation of Seller's trust documents, any judgment, order, or decree of any court or arbiter to which Seller is a party, or any agreement by which Seller is bound; and such documents are and shall be valid and binding obligations of Seller, enforceable in accordance with their terms.
- b. Title. Seller has title to the Property. Seller, as the surviving spouse and sole heir of Myron Cottrell, is the sole beneficial owner of all issued and outstanding shares of TPIS, which are currently an asset of the Estate of Myron Cottrell and PR has the authority to act for TPIS as its sole shareholder and President. Seller, TPIS and PR are the sole occupants of the Property and no other individual or entity has, or will have, as of Closing, any right to occupy the Property.
- c. Background. Seller currently owns 10.23 acres of land located in the City of Chaska, PID No. 300060300.

- d. Sewer and Water. Seller certifies that the Property is not currently served by municipal sewer and water.
- e. Wells and Underground Tanks. Seller certifies that she knows of wells on the Property, and she knows of underground tanks on the Property.
- f. Well Disclosure. *Check one of the following:*
- ☐ (1) Seller certifies that Seller does not know of any wells on the Property and will so certify on the deed delivered on Closing Date.
- ☒ (2) Wells on the Property are disclosed by Seller on the M.S.B.A. Real Property Form No. 21 (2005), Well Disclosure Statement attached as Exhibit A
- g. Sewage Treatment System Disclosure. *Check either (1), (2) or (3):*
- ☐ (1) Seller certifies that sewage generated at the Property goes to a facility permitted by the Minnesota Pollution Control Agency (for example, a city or municipal sewer system).
- ☒ (2) Seller certifies that sewage generated at the Property does not go to a facility permitted by the Minnesota Pollution Control Agency and Seller's Disclosure of Individual Sewage Treatment System is attached as Exhibit B.
- ☐ (3) Seller certifies that there is no sewage system upon or servicing the Property.
- Check either (4) or (5):*
- ☐ (4) Seller does not know if there is an abandoned individual sewage treatment system on the Property.
- ☒ (5) Seller knows that there are no abandoned individual sewage treatment systems on the Property. If Seller discloses the existence of an abandoned individual sewage treatment system on the Property, then Minnesota law requires that the location of the system be disclosed to Buyer with a map. *[Attach Seller's Disclosure of Individual Sewage Treatment System with map completed.]*
- h. Methamphetamine Disclosure. To Seller's knowledge, methamphetamine production has not occurred on the Property.

- i. Construction Liens. All labor and materials which have been provided to the Property during the six (6) months immediately preceding Closing Date have been fully paid for or will be fully paid for prior to Closing Date.
- j. Litigation. No litigation or other proceedings, including investigations, are currently pending or, to Seller's knowledge, threatened with respect to the Property.
- k. Rights of Others to Purchase Property. Seller has not entered into any other contracts, agreements or understandings, whether oral or written, for the sale of all or any portion of the Property, to Seller's knowledge there are no existing rights of first refusal or options to purchase all or any portion of the Property, or any other rights of others that might prevent the consummation of this Agreement.
- l. Taking. Seller waives all rights and claims under Minn. Stat. Chapter 117, including, but not limited to, appraisal reimbursement and attorneys' fees and acknowledges the sale of the Property is a voluntary transaction.
- m. TPIS. The business operated on the Property by the decedent, Myron Cottrell, TPIS, is in the process of winding down. The issued and outstanding stock of TPIS will ultimately pass to Seller as the sole heir of Myron Cottrell.
- n. Residence. The house on the Property is vacant.
- o. FIRPTA. Seller is not a "foreign person," "foreign partnership," "foreign trust" or "foreign estate," as those terms are defined in Section 1445 of the Internal Revenue Code.
- p. Broker. Seller has not engaged any broker in relation to the sale of the Property. Seller is solely responsible for paying any brokerage fees associated with the sale of the Property. Seller is not responsible for paying any fees to Henning Professional Services (Wilson Development Services).
- q. Environmental Laws. To the Seller's knowledge and except as may be set forth in any Environmental Site Assessment obtained by Buyer, no toxic or hazardous substances or wastes, pollutants or contaminants (including, without limitation, asbestos, urea formaldehyde, the group of organic compounds known as polychlorinated biphenyls, petroleum products including gasoline, fuel oil, crude oil and various constituents of such products, and any hazardous substance as defined in any state, local or federal law, regulation, rule, policy or order relating to the protection of the environment) (collectively, "Hazardous Substance") have been generated, treated, stored, transferred from, released or disposed of, or otherwise placed, deposited in or located on the Property,

other than customary and usual chemicals used in Seller's or TPIS' operation in material compliance with applicable governmental regulations, nor has any activity been undertaken on the Property that would cause or contribute to the Property becoming a treatment, storage or disposal facility within the meaning of, or otherwise bring the Property within the ambit of, any state, local or federal law, regulation, rule, policy or order relating to the protection of the environment. To the Seller's knowledge, and except as may be set forth in any Environmental Site Assessment obtained by Buyer, there are no Hazardous Substances or conditions in or on the Property that may support a claim or cause of action under any state, local or federal law, regulation, rule, policy or order relating to the protection of the environment. The Property is not now, and to the Seller's knowledge, without investigation and except as may be set forth in any Environmental Site Assessment obtained by Buyer, never has been, listed on any list of sites contaminated with Hazardous Substances, nor used as landfill, dump, disposal or storage site for Hazardous Substances.

9. Representations and Warranties by Buyer. Buyer represents and warrants to Seller that Buyer is a municipal corporation under the laws of the State of Minnesota; that Buyer is duly qualified to transact business in the State of Minnesota; that Buyer has the power and authority to execute this Agreement and any Buyer's Closing Documents signed by it; that this Agreement and all such documents have been duly authorized by all necessary city action on the part of Buyer and at the Closing shall have been duly executed and delivered; that the execution, delivery, and performance by Buyer of such documents does not conflict with or violate Buyer's charter, or any judgment, order or decree of any court or arbiter or any agreement by which Buyer is bound; and that all such documents are valid and binding obligations of Buyer and are enforceable in accordance with their terms. Buyer represents and warrants that it has not retained a broker and has no knowledge of any brokerage fees associated with the sale or purchase of the Property.

10. Condemnation. If, prior to Closing Date, any governmental entity commences any eminent domain proceedings (the "Proceedings") against all or any part of the Property, Seller shall promptly give notice to Buyer of such fact, and, at Buyer's option (to be exercised by notice to Seller within thirty (30) days after Seller's notice), this Agreement shall terminate. Upon such termination, neither Seller nor Buyer shall have any further rights or obligations under this Agreement. If Buyer does not give such notice, then there shall be no reduction in the Purchase Price, and Seller shall assign to Buyer at Closing Date all of Seller's right, title, and interest in and to any award made or to be made in the Proceedings. Prior to Closing Date, Seller shall not designate counsel, appear in, or otherwise act with respect to the Proceedings without Buyer's prior written consent.

11. Access and Inspection. Buyer shall have the right, upon reasonable notice to Seller, at its own risk, cost and expense and on any date or dates beginning on the date of this Agreement until Closing Date to enter, or cause its agents or representatives to enter, upon the Property for the purpose of making surveys or other tests, test borings, inspections, environmental investigations and/or studies of the Property. Buyer shall not make any physical alterations to the Property and

such entry shall not interfere with the operation or management of the Property. Buyer shall promptly restore the Property to substantially the same condition in which it existed immediately prior to any physical tests conducted by or on behalf of Buyer. Buyer shall indemnify, defend and hold Seller harmless from any and all damages, liabilities or claims caused by the Buyer, its employees, agents or contractors, in exercising its rights under this Section 11 which indemnity, defense and hold harmless obligation shall survive the Closing and the termination or expiration of this Agreement without limitation in time.

12. Acquisition. Seller has been actively marketing the Property. Seller waives all rights she may have under Chapter 117 of the Minnesota Statutes. The Property includes various building improvements. The Purchase Price includes all amounts Seller and TPIS may be entitled to under Minn. Stat. § 117.52 (Uniform Relocation Assistance) and all other provisions of Chapter 117 of the Minnesota Statutes.

- a. **Seller Relocation Benefit Waiver.** Under Minn. Stat. § 117.52, Seller and TPIS may be eligible for the following types and amounts of relocation assistance, services, payments, and benefits as described in the Uniform Relocation Assistance and Real Property Acquisition Policies Act (the "Uniform Act").
- (i) Relocation planning, advisory services on relocation, and coordination of relocation; no fixed dollar amount.
 - (ii) Payment for actual and reasonable moving and related expenses up to a maximum of Twenty Thousand and No/100 Dollars (\$20,000.00).
 - (iii) Reestablishment expenses up to a maximum of Fifty Thousand and No/100 Dollars (\$50,000.00).

Seller, as the sole beneficial shareholder of TPIS and John Cottrell as PR and President of TPIS, acknowledges that, following the death of Myron Cottrell, TPIS is winding down its business and will not relocate. Seller has vacated the residence on the Property, has relocated to Arizona, and the residence on the Property is vacant. Seller agrees, for herself and as the sole beneficial shareholder of TPIS and PR, for the Estate of Myron Cottrell, as the current, actual shareholder of TPIS, voluntarily waives, and forever forfeits any and all rights to relocation assistance, services, payments, and benefits for which they may be eligible under Minn. Stat. § 117.52 and the Uniform Act over the amount of Forty Thousand and No/100 Dollars (\$40,000.00). Seller and TPIS further agrees that Buyer shall not be liable to Seller or TPIS for any claims for relocation assistance, services, payments, and benefits by virtue of the Buyer's acquisition of the Property over the amount of Forty Thousand and No/100 Dollars (\$40,000.00) paid jointly to Seller and TPIS. Seller, for herself and for TPIS and PR for TPIS, acknowledges that prior to the execution of a purchase agreement with the Buyer for the acquisition of the Property, these waiver

provisions were explained to Seller and PR by Dan Wilson and Seller and PR fully and completely understand what is being waived by virtue of this provision and acknowledges the sum of Forty Thousand and No/100 Dollars (\$40,000.00) paid by Buyer jointly to Seller and TPIS is full, final, and fair reimbursement for all potential benefits under Minn. Stat. § 117.52 and the Uniform Act. Additionally, Seller and TPIS are represented by legal counsel and have the opportunity to confer with legal counsel in relation to the terms and conditions of this waiver.

This section, without limitation in time, shall survive any Closing.

13. Lease. From and after the date of this Agreement until either: (i) Buyer has closed and acquired all of the Property; or (ii) this Agreement is terminated, Seller shall not lease or otherwise allow any individual or entity other than Seller to use, occupy, farm or reside on any portion of the Property except as provided in Section 14.

14. Vacant. Seller, TPIS and PR, the sole occupants of the Property, shall have vacated the Property by one (1) day prior to Closing (which may not be later than June 1, 2020) and shall leave the Property in a broom-clean condition with no Hazardous Substances remaining on the Property. The PR acknowledges, for himself in his representative capacity as the personal representative of the Estate of Myron Cottrell, as the President of TPIS, and for the Seller, that the right to remain on the Property until Closing by PR, Seller and TPIS is an accommodation requested for the benefit of PR, Seller and TPIS and PR, Seller and TPIS, and their respective successors and assigns, have no claim to any benefits or rewards under Minnesota Statute Chapter 117 and the Uniform Act and the payment of Forty Thousand and No/1000 Dollars (\$40,000.00) to Seller and TPIS is full, final and complete payment and settlement and constitutes a waiver of any such claims.

15. INTENTIONALLY OMITTED.

16. Assignment. Neither Seller nor Buyer may assign its rights under this Agreement for any purpose, without the prior written consent of the other party.

17. Default and Remedies. If Buyer defaults under this Agreement: (i) Seller shall have the right to terminate this Agreement by giving written notice to Buyer. If Buyer fails to cure such default within thirty (30) days of the date of such notice, this Agreement will terminate and upon such termination Seller will retain the Earnest Money and Escrow as liquidated damages, time being of the essence of this Agreement; (ii) Seller may within one hundred eighty (180) days after the default by Buyer, commence an action claiming damages; or (iii) within one hundred eighty (180) days after the default by Buyer, Seller may commence an action for specific performance.

If Seller defaults under this Agreement: (i) Buyer shall have the right to terminate this Agreement by giving written notice to Seller. If Seller fails to cure such default within thirty (30) days of the date of such notice, this Agreement will terminate and upon such termination Buyer will be refunded the Earnest Money and Escrow as liquidated damages, time being of the essence of this

Agreement; (ii) Buyer may within one hundred eighty (180) days after the default by Seller, commence an action claiming damages; or (iii) within one hundred eighty (180) days after the default by Seller, Buyer may commence an action for specific performance.

18. INTENTIONALLY OMITTED.

19. Notices. Any notice required or permitted to be given under any provision of this Agreement shall be in writing and shall be deemed to have been given in accordance with this Agreement, if it is mailed, by United States certified mail, return receipt requested, postage prepaid; or if deposited cost paid with a nationally recognized, reputable overnight courier, properly addressed as follows:

If to Seller: Rhonda Cottrell
c/o John Cottrell
8056 Victoria Way
St. Louis Park, MN 55426

If to PR: John Cottrell
8056 Victoria Way
St. Louis Park, MN 55426

With a copy to: Leland J. Frankman
80 S. 8th Street
Suite 900 IDS Center
Minneapolis, MN 55402

If to Buyer: City of Chaska
One City Hall Plaza
Chaska, MN 55318
Attn: Matthew Podhradsky

With a copy to: Melchert Hubert Sjodin, PLLP
121 West Main Street, Suite 200
Waconia, MN 55387
Attn: R. Lawrence Harris

Notice shall be effective, and the time for response to any notice by the other party shall commence to run, one (1) business day after any such mailing or deposit. Either Seller or Buyer may change its address for the service of notice by giving notice of such change to the other party, in any manner above specified, ten (10) days prior to the effective date of such change.

20. Captions; Exhibits. The section and paragraph headings or captions appearing in this Agreement are for convenience only, are not a part of this Agreement, and are not to be considered

in interpreting this Agreement. All schedules, exhibits, addenda or attachments referred to herein are hereby incorporated in and constitute a part of this Agreement.

21. Entire Agreement; Modification. This written Agreement constitutes the complete agreement between Seller and Buyer and supersedes any prior oral or written agreements between them regarding the Property. There are no oral agreements that change this Agreement, and no amendment of any of its terms will be effective unless in writing and executed by both Seller and Buyer.

22. Binding Effect. This Agreement binds and benefits Seller and Buyer and their respective successors and assigns.

23. Controlling Law. This Agreement has been made under, and will be interpreted and controlled by, the laws of the State of Minnesota.

24. Waiver. No waiver of the provisions of this Agreement shall be effective unless in writing, executed by the party to be charged with such waiver. No waiver shall be deemed a continuing waiver or waiver in respect of any subsequent breach or default, either of similar or different nature, unless expressly stated in writing.

25. Counterparts. This Agreement may be executed in any number of counterparts and each such counterpart shall be deemed to be an original instrument, but all such counterparts together shall constitute but one Agreement. To be effective, this Agreement must be approved by the City Council of the Buyer.

26. Attorneys' Fees. All parties (and TPIS) shall pay their own attorney's fees and neither Seller nor PR (as PR or for and on behalf of TPIS) shall have any claim for attorney's fees against the Buyer.

27. Facsimile Signatures. This Agreement may be executed with signatures transmitted by facsimile and shall constitute a binding agreement with such signatures. Nonetheless, any party providing facsimile signatures shall provide the other party with the original signatures within five (5) business days after providing the facsimile signature page(s).

28. Severability. If any provision of this Agreement is invalid or unenforceable, such provision shall be deemed to be modified to be within the limits of enforceability or validity, if feasible; however, if the offending provision cannot be so modified, it shall be stricken and all other provisions of this Agreement in all other respects shall remain valid and enforceable.

29. Further Assurances. At any time and from time to time after Closing Date, each party shall, upon request of another party, execute, acknowledge and deliver all such further and other assurances and documents, and will take such action consistent with the terms of this Agreement as may be reasonably requested to carry out the transactions contemplated herein, and to permit each

party to enjoy its rights and benefits hereunder. The terms and conditions of this Agreement survive any closing and do not merge into any deed of conveyance.

30. Jurisdiction; Service of Process. Any proceeding arising out of or relating to this Agreement may, in the discretion of the party commencing the action, be brought in a Minnesota state court; and each party consents to the jurisdiction of such court.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the dates listed below.

The remainder of this page is left blank intentionally. Counterpart signature pages to follow.

BUYER

CITY OF CHASKA

Dated: _____, 2019

By: Mark Windschitl
Its: Mayor

Dated: _____, 2019

By: Matt Podhradsky
Its: City Administrator

**THIS IS A COUNTERPART SIGNATURE PAGE TO A REAL ESTATE PURCHASE AGREEMENT
BETWEEN THE CITY OF CHASKA, RHONDA J. COTTRELL, THE SURVIVING SPOUSE OF MYRON
COTTRELL, AND JOHN COTTRELL, AS PERSONAL REPRESENTATIVE OF THE ESTATE OF MYRON
COTTRELL AND PRESIDENT OF TUNED PORT INDUSTRIAL SPECIALTIES, INC.
EFFECTIVE AS OF DECEMBER _____, 2019**

SELLER

RHONDA J. COTTRELL

Dated: 12/31, 2019

John Cottrell AIF

By: John Cottrell, her Attorney in Fact

**THIS IS A COUNTERPART SIGNATURE PAGE TO A REAL ESTATE PURCHASE AGREEMENT
BETWEEN THE CITY OF CHASKA, RHONDA J. COTTRELL, THE SURVIVING SPOUSE OF MYRON
COTTRELL, AND JOHN COTTRELL, AS PERSONAL REPRESENTATIVE OF THE ESTATE OF MYRON**

**COTTRELL AND PRESIDENT OF TUNED PORT INDUSTRIAL SPECIALTIES, INC.
EFFECTIVE AS OF DECEMBER 31, 2019**

SELLER

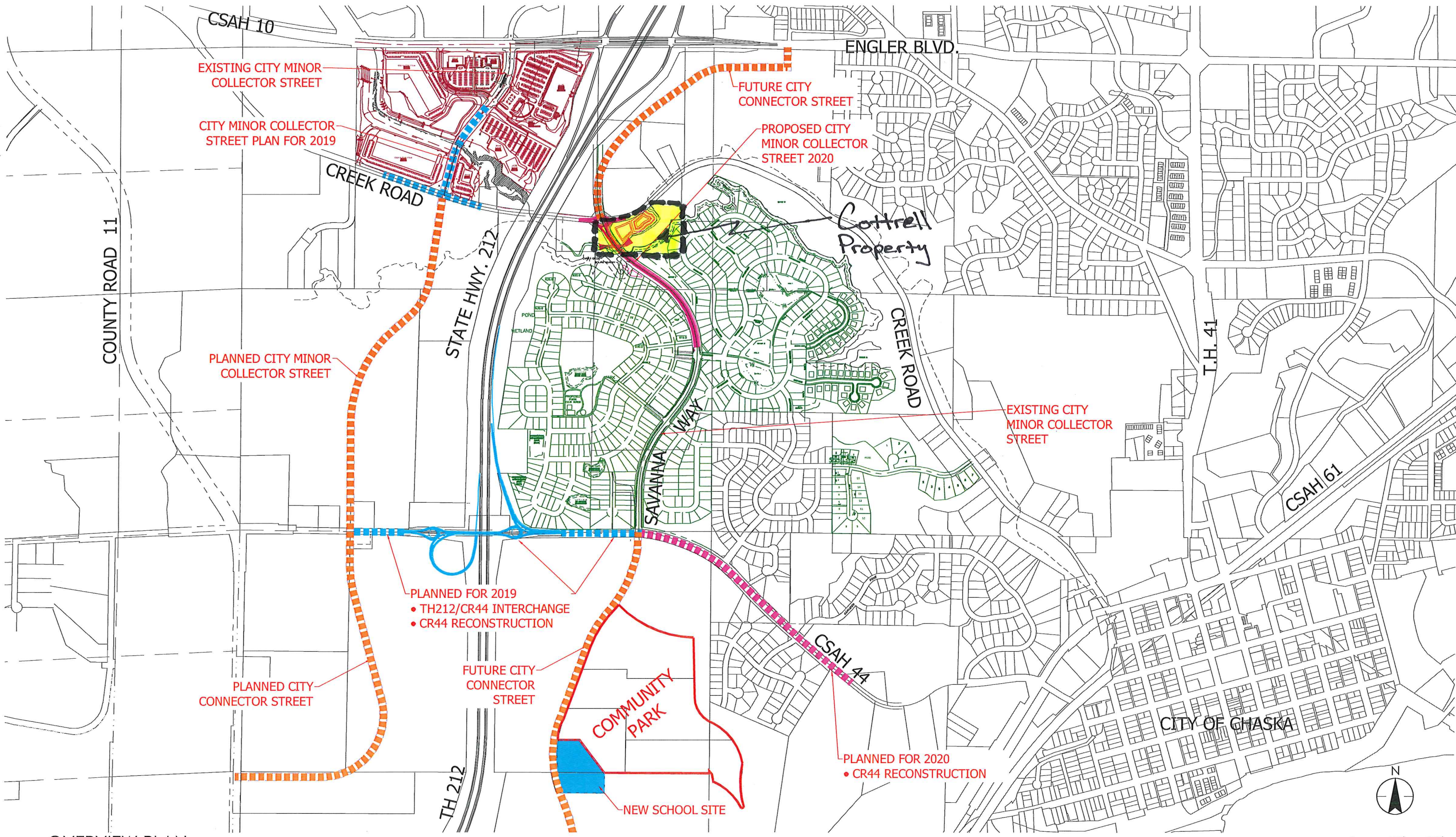
**JOHN COTTRELL, PERSONAL REPRESENTATIVE
OF THE ESTATE OF MYRON COTTRELL AND
PRESIDENT OF TUNED PORT INDUSTRIAL
SPECIALTIES, INC.**

Dated: 12/31, 2019


By: John Cottrell

**THIS IS A COUNTERPART SIGNATURE PAGE TO A REAL ESTATE PURCHASE AGREEMENT
BETWEEN THE CITY OF CHASKA, RHONDA J. COTTRELL, THE SURVIVING SPOUSE OF MYRON
COTTRELL, AND JOHN COTTRELL, AS PERSONAL REPRESENTATIVE OF THE ESTATE OF MYRON**

COTTRELL AND PRESIDENT OF TUNED PORT INDUSTRIAL SPECIALTIES, INC.
EFFECTIVE AS OF DECEMBER 31, 2019



OVERVIEW PLAN

CITY OF CHASKA

NE COLLECTOR ROAD

FIGURE NO.1

**REQUEST FOR ACTION
CHASKA CITY COUNCIL
01/06/2020**

Subject: Appointment of Acting Mayor

Prepared By: Denise Wetzel, Senior Clerk

According to MN State Statute, all statutory cities must, at the first Council meeting each year, appoint an Acting Mayor (also known as Mayor Pro Tem) who will serve in the absence of the Mayor. The responsibilities include acting as the chairperson at Council meetings in the Mayor's absence or filling a vacancy in the position of Mayor until such time that the position is filled by election or appointment.

Council members were elected to serve on the City Council as follows: Mike Huang was appointed to the City Council on November 11, 2018, Jon Grau and McKayla Hatfield were both elected in the General Election, November 6, 2018 and took office January 7, 2019, and Taylor Hubbard and Mike Haung were both elected in the Special Election on May 14, 2019 taking office on June 3, 2019.

Council Member Huang was appointed in 2019 as Mayor Pro Tem due to having the longest tenure on the City Council.

Based on the rotation policy used for appointing the Acting Mayor, when two council members have served the same amount of time the Council member whose Ward Seat has had the longest tenure of not being in the position of Mayor Pro Tem shall serve as Mayor Pro Tem, making Council Member Grau of Ward 1 Mayor Pro Tem for 2020.

At tonight's meeting, Council needs to take formal action to fill the Acting Mayor position. Attached to this Request for Action is the policy that was enacted to help guide filling the Acting Mayor post.

CITY COUNCIL ACTION REQUESTED

Motion to appoint Council Member Jon Grau as Acting Mayor for the City of Chaska for calendar year 2020.

CITY OF CHASKA
CITY COUNCIL POLICY
REGARDING THE APPOINTMENT OF THE MAYOR PRO TEM

Requirements and Purpose

At its first meeting of the year, the City Council is required by State law to appoint a Mayor Pro Tem who shall perform the duties of the Mayor in the event of disability or the absence of the Mayor. The Mayor Pro Tem will also serve in the role of the Mayor if there is a vacancy in the position, until a successor is appointed or elected.

The purpose of this policy is to establish guidelines for the appointment of the Mayor Pro Tem. It is the intent of the Chaska City Council to establish a rotation for the Mayor Pro Tem position to allow all Council members to serve in this role.

General Guidelines

1. Council members being considered for Mayor Pro Tem should have at least two years of experience on the Chaska City Council.
2. The Mayor Pro Tem shall be appointed by the City Council at the first Council meeting in January as required by State law.
3. Council members can rotate the position of Mayor Pro Tem on an annual basis if so desired.
4. The order of the rotation shall generally begin with the Council member who has the longest tenure (total years) on the City Council, followed by the Council member with the second longest tenure, etc. In the event that two Council members have served the same amount of time on the Council, the Council member whose Ward Seat has had the longest tenure of not being in the position of Mayor Pro Tem shall serve as Mayor Pro Tem.
5. In the event that both the Mayor and Mayor Pro Tem are both unavailable to perform the duties of Mayor, the Council member next in line in years of service as defined in #4 above shall take over the duties of the Mayor.
6. This policy shall, in general, establish the guidelines for the appointment of the Mayor Pro Tem, but the City Council shall reserve the right to deviate from this policy as they see fit for differing circumstances.

CLAIMS ROSTER REPORT

FOR COUNCIL MEETING:

January 6, 2020

Paid and Unpaid Invoices:

Check #'s 330994-331241

\$1,998,520.01

Paid Electronic Invoices:

Wire #'s 2150-2172

\$2,939,741.09

Amount for Approval-Council Meeting:

January 6, 2020

\$4,938,261.10

Checks

01/03/2020 10:21 8482mrob		City of Chaska VENDOR INVOICE LIST		munis a tyler erp solution		P 1 apinvlst	
INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET DUE DATE	TYPE STS	INVOICE DESCRIPTION
104592 AARP							
73471 CHECK DATE: 12/27/2019		12/11/2019	122719	331006	185.00 01/17/2020	INV PD	4 HR AARP Drivers Safety-
100030 ACTION BATTERY WHOLESALERS INC							
0052910-IN CHECK DATE: 01/07/2020		12/23/2019	010720	331234	2,648.00 01/22/2020	INV PD	BLUFF CREEK - ANNUAL BATT
0052911-IN CHECK DATE: 01/07/2020		12/23/2019	010720	331234	1,324.00 01/22/2020	INV PD	MN RIVER SUB -ANNUAL BATT
0052912-IN CHECK DATE: 01/07/2020		12/23/2019	010720	331234	1,324.00 01/22/2020	INV PD	LK HAZELTINE SUB - ANNUAL
0052913-IN CHECK DATE: 01/07/2020		12/23/2019	010720	331234	1,324.00 01/22/2020	INV PD	WEST CREEK SUB - ANNUAL B
					6,620.00		
103825 ACUSHNET COMPANY							
908451791 CHECK DATE: 12/27/2019		12/10/2019	122719	331007	67.37 01/09/2020	INV PD	RESALE
100843 AH HERMEL COMPANY							
804378 CHECK DATE: 12/27/2019		12/04/2019	122719	331008	419.08 01/03/2020	INV PD	vending supplies
805481 CHECK DATE: 12/27/2019		12/11/2019	122719	331008	407.21 01/10/2020	INV PD	vending supplies
807727 CHECK DATE: 12/27/2019		12/25/2019	122719	331008	563.32 01/24/2020	INV PD	vending supplies
807728 CHECK DATE: 12/27/2019		12/25/2019	122719	331008	30.74 01/24/2020	INV PD	vending supplies
					1,420.35		
107994 AHMED, AMINA							
33069 CHECK DATE: 12/27/2019		12/13/2019	122719	331009	51.61 01/13/2020	INV PD	METER DEPOSIT REFUND-434
100073 AMARIL UNIFORM CO							
IV159947 CHECK DATE: 12/27/2019		12/11/2019	122719	331010	1,692.20 01/11/2020	INV PD	N. EBERT INITIAL CLOTHING



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City of Chaska
VENDOR INVOICE LIST

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
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IV160177 CHECK DATE: 12/27/2019		12/16/2019	122719	331010	1,435.91	01/16/2020	INV	PD	T. WIEBE FR CLOTHING (CIT
IV160181 CHECK DATE: 12/27/2019		12/16/2019	122719	331010	679.31	01/19/2020	INV	PD	B. HEITZ FR CLOTHING (CIT
IV160222 CHECK DATE: 12/27/2019		12/16/2019	122719	331010	788.53	01/16/2020	INV	PD	N. EBERT FR CLOTHING (CIT
					6,045.75				
100090 AMERICAN PUBLIC POWER ASSOCIATION									
339835 CHECK DATE: 01/07/2020		12/16/2019	010720	331167	324.00	01/16/2020	INV	PD	OUTAGE REPORTING SOFTWARE
100119 SHAKOPEE VALLEY FORD									
258299FOW CHECK DATE: 12/27/2019		12/05/2019	122719	331011	249.88	01/05/2020	INV	PD	Squad 1193 set up
FOCS116222 CHECK DATE: 12/27/2019		12/06/2019	122719	331011	98.95	01/06/2020	INV	PD	Squad 1193 - Program Keys
					348.83				
104669 APPLIANCE CONNECTIONS INC									
P-19-474 CHECK DATE: 12/27/2019		12/12/2019	122719	331012	30.00	01/12/2020	INV	PD	REFUND PLUMBING PERMIT-95
100122 ARAMARK REFRESHMENT SERVICES									
1392480 CHECK DATE: 01/07/2020		12/26/2019	010720	331168	174.04	01/25/2020	INV	PD	COFFEE, CUPS, COCOA-PD
6328472 CHECK DATE: 12/27/2019		12/09/2019	122719	331013	75.76	01/09/2020	INV	PD	BREAKROOM SUPPLIES
					249.80				
100146 ASPEN MILLS INC									
248939 CHECK DATE: 12/27/2019		12/12/2019	122719	331014	444.65	01/11/2020	INV	PD	DUTY UNIFORM - D KRAUS
248940 CHECK DATE: 12/27/2019		12/12/2019	122719	331014	244.79	01/11/2020	INV	PD	DUTY UNIFORM - K DECKER



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City of Chaska
VENDOR INVOICE LIST

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249568		12/23/2019	010720	331169	38.45	01/22/2020	INV	PD	DUTY UNIFORM - K LETTAU
CHECK DATE: 01/07/2020									
					1,059.19				
100155 AUBURN MANOR									
JAN 2020	200001	01/02/2020	010720	331235	200.00	01/31/2020	INV	PD	JAN 2020 SENIOR CITIZEN D
CHECK DATE: 01/07/2020									
103703 BAILIWICK DATA SYSTEMS									
260408001-2019-1		12/17/2019	122719	331015	3,011.00	12/31/2019	INV	PD	NOV REBATE-BUSINESS COOLI
CHECK DATE: 12/27/2019									
107572 BAKER TILLY VIRCHOW KRAUSE LLP									
BTMA3255		12/13/2019	122719	331016	1,000.00	01/13/2020	INV	PD	2009B BOND CALL FEES
CHECK DATE: 12/27/2019									
BTMA3256		12/13/2019	122719	331016	1,000.00	01/13/2020	INV	PD	2011B BOND CALL FEES
CHECK DATE: 12/27/2019									
					2,000.00				
100174 BAUER BUILT TIRE AND BATTERY									
180256737		12/03/2019	122719	331017	607.84	01/15/2020	INV	PD	#202 PARK TIRES
CHECK DATE: 12/27/2019									
180257228		12/18/2019	122719	331017	469.44	01/15/2020	INV	PD	Squad 1102 tires
CHECK DATE: 12/27/2019									
					1,077.28				
107997 BECKER, DANIEL									
33878		12/13/2019	122719	331018	77.35	01/13/2020	INV	PD	METER DEPOSIT REFUND-3000
CHECK DATE: 12/27/2019									
107986 BECKER, MIKE									
10006079		12/13/2019	122719	331019	75.83	01/13/2020	INV	PD	METER DEPOSIT REFUND-2763
CHECK DATE: 12/27/2019									
107080 WESTERN AUTOMOTIVE VENTURES									
023005-11841		12/16/2019	122719	331020	50.00	01/16/2020	INV	PD	Squad 1181 front end align



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City of Chaska
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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
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100201 BCBSM INC									
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CHECK DATE: 01/02/2020									
100205 BMO HARRIS BANK N.A.									
24		01/01/2020	010720	331170	75,295.31	01/31/2020	INV	PD	PAYGO NOTE PMT 24-CLOVER
CHECK DATE: 01/07/2020									
100214 BORDER STATES INDUSTRIES INC									
919063805		12/05/2019	122719	331021	116.16	01/25/2020	INV	PD	WIRE TAGS
CHECK DATE: 12/27/2019									
919155354		12/19/2019	122719	331021	906.88	01/25/2020	INV	PD	WO# 637 2019 4TH ST ST LI
CHECK DATE: 12/27/2019									
919183359		12/26/2019	010720	331171	29.06	01/25/2020	INV	PD	WIRE TAGS
CHECK DATE: 01/07/2020									
					1,052.10				
100225 BRADY, EMERSON									
73173		11/12/2019	122719	331022	21.58	12/31/2019	INV	PD	MILEAGE-CLASS IN MINNEAPO
CHECK DATE: 12/27/2019									
100226 BRAUN INTERTEC CORPORATION									
B197723		12/19/2019	010720	331172	1,819.50	01/19/2020	INV	PD	TESTING OF POND BOTTOM AT
CHECK DATE: 01/07/2020									
100247 BROADWAY AWARDS INC									
46787		12/20/2019	010720	331173	58.18	01/20/2020	INV	PD	NAME PLATES FOR FF PICTUR
CHECK DATE: 01/07/2020									
100254 BRYAN ROCK PRODUCTS INC									
39197		11/30/2019	122719	331023	2,171.58	12/30/2019	INV	PD	82ND ST GRAVEL, TC DRAIN
CHECK DATE: 12/27/2019									
107991 BYE, WAYNE									
32762		12/13/2019	122719	331024	93.70	01/13/2020	INV	PD	METER DEPOSIT REFUND-934



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City of Chaska
VENDOR INVOICE LIST

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
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105233 CAMPBELL KNUTSON PA									
3413-0000G-4		11/30/2019	122719	331025	220.80	12/30/2019	INV	PD	LEGAL FEES-3674 CREEK RD
CHECK DATE: 12/27/2019									
100292 CARVER COUNTY ENVIRONMENTAL CENTER									
1335		12/17/2019	010720	331174	130.76	01/17/2020	INV	PD	recycled old TVs from CCC
CHECK DATE: 01/07/2020									
100314 CARVER COUNTY IS/GIS DEPT									
2393		11/06/2019	122719	331026	265.00	12/06/2019	INV	PD	NOV 2019 GIS SERVICE
CHECK DATE: 12/27/2019									
2418		12/05/2019	122719	331026	265.00	01/05/2020	INV	PD	DEC 2019 GIS SERVICE
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					530.00				
100319 CARVER COUNTY									
PW-5144		12/13/2019	010720	331175	11,309.93	01/13/2020	INV	PD	ARBORETUM AREA TRANSPORTA
CHECK DATE: 01/07/2020									
100323 CDW GOVERNMENT INC									
VVJ9644		11/21/2019	122719	331027	41.93	12/21/2019	INV	PD	PHONE CASE FOR PUBLIC WOR
CHECK DATE: 12/27/2019									
VWD5039		11/25/2019	122719	331027	41.93	12/25/2019	INV	PD	PHONE CASE FOR ELECTRIC
CHECK DATE: 12/27/2019									
VWJ4199		11/25/2019	122719	331027	-50.32	12/25/2019	CRM	PD	RETURNED IPHONE CASE
CHECK DATE: 12/27/2019									
VWX3302		11/27/2019	122719	331027	719.22	12/27/2019	INV	PD	UPS BATTERIES
CHECK DATE: 12/27/2019									
VXR3101		12/03/2019	122719	331027	185.76	01/02/2020	INV	PD	OFFICE 365 LICENSING
CHECK DATE: 12/27/2019									
VZR7411		12/06/2019	122719	331027	500.94	01/05/2020	INV	PD	LCD MONITORS
CHECK DATE: 12/27/2019									
WCT2113		12/13/2019	122719	331027	68.04	01/12/2020	INV	PD	PHONE REPLACEMENT
CHECK DATE: 12/27/2019									
WCT7523		12/14/2019	122719	331027	494.72	01/13/2020	INV	PD	PHONE REPLACEMENT



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City of Chaska
VENDOR INVOICE LIST

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					2,051.22				
100332 CENTERPOINT ENERGY RESOURCES CORP									
109045922/NOV19		12/06/2019	121919	330994	7,389.41	01/03/2020	INV	PD	NOV 2019 1661 PARK RIDGE
CHECK DATE: 12/19/2019									
109052076/NOV19		12/06/2019	121919	330994	5,770.87	01/03/2020	INV	PD	NOV 2019 1611 PARK RIDGE
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80000146268/NOV19		12/12/2019	121919	330994	4,391.51	01/08/2020	INV	PD	NOV 2019 GAS SVC
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80000167843/NOV19		12/12/2019	121919	330994	2,695.94	01/08/2020	INV	PD	NOV 2019 GAS SVC
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					20,247.73				
100333 CENTERPOINT ENERGY RESOURCES CORP									
80000167793/NOV19		12/12/2019	121919	330995	71.40	01/08/2020	INV	PD	NOV 2019 CITY PKS GAS SVC
CHECK DATE: 12/19/2019									
100337 QWEST CORPORATION									
1482474701		12/15/2019	010220	331161	11,950.52	01/14/2020	INV	PD	DEC 2019 INTERNET SERVICE
CHECK DATE: 01/02/2020									
313196254/DEC19		12/18/2019	122719	331028	587.16	01/13/2020	INV	PD	DEC 2019 CITY HALL LOC PH
CHECK DATE: 12/27/2019									
313249294/DEC19		12/11/2019	121919	330996	54.03	01/06/2020	INV	PD	DEC 2019 TC MAINT LOC PHN
CHECK DATE: 12/19/2019									
313408124/DEC19		12/11/2019	121919	330996	125.72	01/06/2020	INV	PD	DEC 2019 TC MAINT LOC PHN
CHECK DATE: 12/19/2019									
314238800/DEC19		12/18/2019	122719	331028	73.05	01/13/2020	INV	PD	DEC 2019 LOCAL PHN SVC
CHECK DATE: 12/27/2019									
					12,790.48				
100338 QWEST CORPORATION									
202001327/DEC19		12/21/2019	010720	331176	40.95	01/17/2020	INV	PD	DEC 2019 T1 FOR PHONE SYS
CHECK DATE: 01/07/2020									
107163 CHASKA HEIGHTS SENIOR LIVING LLC									



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City of Chaska
VENDOR INVOICE LIST

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
4	CHECK DATE: 01/07/2020	01/01/2020	010720	331177	100,436.81	01/31/2020	INV	PD	PAYGO NOTE PMT 4-CHASKA H
	100362 CHASKA HIGH SCHOOL								
NOV-DEC 2019	CHECK DATE: 01/07/2020	12/26/2019	010720	331178	4,938.00	01/26/2020	INV	PD	HOCKEY GATE RECEIPTS NOV-
	100377 CHASKA ROTARY CLUB								
5019	CHECK DATE: 01/07/2020	01/02/2020	010720	331179	250.00	01/31/2020	INV	PD	1ST QTR DUES, MEALS-PODHR
	105431 EUGENE FLAUVIN MILLER								
73397	CHECK DATE: 12/27/2019	12/19/2019	122719	331029	1,850.00	01/19/2020	INV	PD	UNIT #501 TOWN COURSE REP
	100416 ROGER CLEVELAND GOLF CO INC								
5838157 SO	CHECK DATE: 12/27/2019	12/06/2019	122719	331030	124.98	01/06/2020	INV	PD	RESALE
	100768 CODE 4 SERVICES INC								
5050	CHECK DATE: 12/27/2019	12/01/2019	122719	331031	67.67	12/31/2019	INV	PD	Squad 1191/1192 antennas
	100436 COMCAST CORPORATION								
0033141Jan20CCC	CHECK DATE: 01/07/2020	12/25/2019	010720	331180	42.01	01/19/2020	INV	PD	CCC cable tv
0036243/DEC19-TC	CHECK DATE: 12/19/2019	12/07/2019	121919	330997	247.03	01/01/2020	INV	PD	CLUBHOUSE CABLE
0055482/DEC19	CHECK DATE: 01/02/2020	12/12/2019	010220	331162	6.76	01/06/2020	INV	PD	DEC FD CABLE
0318609Jan20Fitness	CHECK DATE: 01/07/2020	12/23/2019	010720	331180	319.78	01/17/2020	INV	PD	fitness cable tv
					615.58				
	107686 CONCENTRA HEALTH SERVICES INC								
13764710	CHECK DATE: 12/27/2019	11/19/2019	122719	331032	50.00	12/31/2019	INV	PD	DRUG TESTING

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
100429 COORDINATED BUSINESS SYSTEMS LTD									
INV46622		10/04/2019	122719	331034	412.60	10/14/2019	INV	PD	OCT PRINTER CONTRACT
CHECK DATE:	12/27/2019								
INV53480		11/07/2019	122719	331034	55.37	12/07/2019	INV	PD	OCT FINANCE PRINTER USAGE
CHECK DATE:	12/27/2019								
INV53481		11/07/2019	122719	331034	416.75	11/17/2019	INV	PD	NOV PRINTER CONTRACT
CHECK DATE:	12/27/2019								
INV58261		12/05/2019	122719	331033	61.32	12/15/2019	INV	PD	HP Color M452DW
CHECK DATE:	12/27/2019								
INV58354		12/05/2019	122719	331034	417.66	12/15/2019	INV	PD	DEC PRINTER CONTRACT
CHECK DATE:	12/27/2019								
INV58426		12/05/2019	122719	331034	112.15	01/04/2020	INV	PD	NOV FINANCE PRINTER USAGE
CHECK DATE:	12/27/2019								
INV60520		12/13/2019	122719	331033	71.90	12/23/2019	INV	PD	HP M401N
CHECK DATE:	12/27/2019								
					1,547.75				
106301 CORE AND MAIN LP									
L328322		12/12/2019	122719	331035	1,009.20	01/12/2020	INV	PD	CATCH BASIN COVERS
CHECK DATE:	12/27/2019								
L538225	190215	12/09/2019	122719	331035	2,996.55	01/09/2020	INV	PD	SLEEVES RPR STNLS 6X25, 8
CHECK DATE:	12/27/2019								
L660592	190216	12/13/2019	122719	331035	979.44	01/13/2020	INV	PD	WATER STOCK CPLG, VALVES
CHECK DATE:	12/27/2019								
L668190	190217	12/18/2019	122719	331035	438.04	01/18/2020	INV	PD	WATER STOCK COUPLINGS AND
CHECK DATE:	12/27/2019								
					5,423.23				
106958 SARGENT ENTERPRISES INC									
2019288		12/05/2019	122719	331036	2,097.00	01/05/2020	INV	PD	FLAGS FOR CITY PARKS AND
CHECK DATE:	12/27/2019								
107990 COUNTS, LORI									
10003691		12/13/2019	122719	331037	116.01	01/13/2020	INV	PD	METER DEPOSIT REFUND-325
CHECK DATE:	12/27/2019								



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
107208	CREEKS RUN PHASE II LLC								
4	CHECK DATE: 01/07/2020	01/01/2020	010720	331181	3,730.61	01/31/2020	INV	PD	PAYGO NOTE PMT 4-CREEKS R
100475	CRYSTEEL TRUCK EQUIPMENT INC								
LP192887	CHECK DATE: 12/27/2019	10/31/2019	122719	331038	133.66	12/18/2019	INV	PD	TRAIL SNOW PLOW PARTS
100523	DARRELL R ERVASTI								
14703	CHECK DATE: 12/27/2019	12/06/2019	122719	331039	586.93	01/06/2020	INV	PD	CLAY FOR MOUNDS AT ATHLET
100549	DORSEY AND WHITNEY LLP								
3542898	CHECK DATE: 12/27/2019	12/03/2019	122719	331040	36,000.00	01/03/2020	INV	PD	2019D/E BOND COUNSEL FEES
102657	ENERGY MANAGEMENT SOLUTIONS INC								
9746	CHECK DATE: 12/27/2019	12/01/2019	122719	331041	6,803.85	01/05/2020	INV	PD	MONTHLY RETAINER FEE
100625	EUREKA CONSTRUCTION INC								
90130-8	CHECK DATE: 12/27/2019	12/16/2019	122719	331042	14,712.78	01/16/2020	INV	PD	CHASKA CREEK LANE PHASE 2
102575	EXPLORE MINNESOTA GOLF ALLIANCE								
202	CHECK DATE: 01/07/2020	12/04/2019	010720	331182	1,995.00	02/15/2020	INV	PD	2020 MEMBERSHIP DUES-ADVE
105728	FIDELITY SECURITY LIFE INSURANCE COMPANY								
164165802	CHECK DATE: 01/02/2020	12/22/2019	010220	331163	639.73	01/22/2020	INV	PD	JAN 2020 EMP VISION INS P
105908	FAMILY SUPPORT REGISTRY								
PR1220201910859189	CHECK DATE: 12/20/2019	12/20/2019	122019	331002	34.00	12/20/2019	INV	PD	122019 Payroll Child Supp
107998	FARRAR, ANNA								



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
10003265-2019 CHECK DATE: 12/27/2019		12/17/2019	122719	331043	1,701.00	12/31/2019	INV	PD	NOV REBATE-RENEWABLES-SOL PAYEE: FARRAR, ANNA
100653 FERGUSON ENTERPRISES INC									
7151646 CHECK DATE: 12/27/2019		12/04/2019	122719	331044	20.40	01/18/2020	INV	PD	AERATORS FOR FAUCETS AT P
7174614 CHECK DATE: 12/27/2019		12/12/2019	122719	331044	50.20	01/12/2020	INV	PD	FAUCET HANDLES FOR SINK A
					70.60				
100655 FERRELLGAS 7780961									
1109427668 CHECK DATE: 12/27/2019		12/18/2019	122719	331045	88.02	01/18/2020	INV	PD	PROPANE FOR FORKLIFT
108010 FLANDERS, ALICE									
10014779 CHECK DATE: 01/07/2020		01/02/2020	010720	331236	472.20	02/02/2020	INV	PD	CREDIT BALANCE REFUND-407
108002 FORMACOAT									
70100060-2019 CHECK DATE: 12/27/2019		12/17/2019	122719	331046	14,901.00	01/17/2020	INV	PD	NOV REBATE-BUSINESS LIGHT
100703 NORTH SECOND STREET STEEL SUPPLY INC									
450823 CHECK DATE: 12/27/2019		12/16/2019	122719	331047	180.70	01/16/2020	INV	PD	STEEL FOR MAKING VALVE KE
450931 CHECK DATE: 12/27/2019		12/17/2019	122719	331047	321.42	01/17/2020	INV	PD	STEEL FOR MAKING VALVE KE
					502.12				
100708 GEAR WASH LLC									
15881 CHECK DATE: 12/27/2019		12/19/2019	122719	331048	1,261.52	01/18/2020	INV	PD	GEAR WASH/REPAIR FOR FF T
108000 GEORGE PHILLIPS CURLING STONE									
0008218 CHECK DATE: 12/27/2019		11/20/2019	122719	331049	120.95	12/20/2019	INV	PD	3 casters for ice shavers
316214		12/13/2019	122719	331049	35.00	01/06/2020	INV	PD	caster for ice shaver



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 12/27/2019									
100747 THE PROPHET CORPORATION					155.95				
9675082		12/11/2019	122719	331050	66.45	01/11/2020	INV	PD	Replacement B-ball rim
CHECK DATE: 12/27/2019									
100759 GRAINGER									
9381992669		12/10/2019	122719	331051	428.38	01/09/2020	INV	PD	replacement sump pump
CHECK DATE: 12/27/2019									
9382565241		12/11/2019	122719	331052	48.19	01/10/2020	INV	PD	AIR FILTERS
CHECK DATE: 12/27/2019									
9382565506		12/11/2019	122719	331051	197.60	01/10/2020	INV	PD	cleaning supplies-gloves
CHECK DATE: 12/27/2019									
9382777127		12/11/2019	122719	331051	167.88	01/10/2020	INV	PD	DOOR KNOBS FOR WARMING HO
CHECK DATE: 12/27/2019									
9393654513		12/23/2019	010720	331183	94.82	01/22/2020	INV	PD	Spray nozzles, broom brac
CHECK DATE: 01/07/2020									
100764 GRAMITH, TIM					936.87				
73356		12/13/2019	122719	331053	51.96	01/13/2020	INV	PD	GLOVES PER CONTRACT
CHECK DATE: 12/27/2019									
100758 GRAYBAR ELECTRIC COMPANY INC									
9313604134		12/10/2019	122719	331054	2,383.65	01/10/2020	INV	PD	TERMINATING TENT
CHECK DATE: 12/27/2019									
9313834742		12/24/2019	010720	331184	2,372.95	01/24/2020	INV	PD	WO#531 WEST CREEK SUB - I
CHECK DATE: 01/07/2020									
108005 HAGEN, CAROL					4,756.60				
31704		12/23/2019	122719	331055	150.40	01/23/2020	INV	PD	METER DEPOSIT REFUND-1038
CHECK DATE: 12/27/2019									
107448 HANSON, MATT									
73349		12/16/2019	122719	331056	24.99	01/18/2020	INV	PD	GLOVES PER CONTRACT
CHECK DATE: 12/27/2019									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
100807 HARTMAN COMPANIES INC									
9842		12/23/2019	010720	331185	133,575.00	01/23/2020	INV	PD	BRICKYARD WALL REPLACEMEN
CHECK DATE: 01/07/2020									
107985 HASHI, BAXSAN QORONE									
10003298		12/13/2019	122719	331057	77.12	01/13/2020	INV	PD	METER DEPOSIT REFUND-2912
CHECK DATE: 12/27/2019									
100810 HAWKINS INC									
4625806		12/02/2019	122719	331058	2,907.42	01/16/2020	INV	PD	WTP CHEMICALS
CHECK DATE: 12/27/2019									
100821 HEALTHPARTNERS INC									
94129864		12/10/2019	010220	331164	5,960.31	01/01/2020	INV	PD	JAN 2020 EMP DENTAL INS P
CHECK DATE: 01/02/2020									
100848 HIGH TECH CLEANING INC									
13870A		12/06/2019	122719	331059	791.56	01/06/2020	INV	PD	CLAIM #96705 VANDALISM AT
CHECK DATE: 12/27/2019									
15397		12/01/2019	122719	331059	167.94	12/31/2019	INV	PD	EXTRA CLEANINGS-CLOVER CO
CHECK DATE: 12/27/2019									
15413		12/05/2019	122719	331059	225.00	01/05/2020	INV	PD	CARPET CLEANING AT CITY H
CHECK DATE: 12/27/2019									
15417		12/05/2019	122719	331059	698.68	01/05/2020	INV	PD	FD CLEANING PRODUCTS
CHECK DATE: 12/27/2019									
					1,883.18				
107989 HOFFMAN, WAYNE									
30635		12/13/2019	122719	331060	22.97	01/13/2020	INV	PD	METER DEPOSIT REFUND-416
CHECK DATE: 12/27/2019									
100864 HOLDEN, JAMES									
73351		12/17/2019	122719	331061	47.97	01/17/2020	INV	PD	GLOVES PER CONTRACT
CHECK DATE: 12/27/2019									
106151 HOLT TOUR AND CHARTER INC									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
43895		12/23/2019	010720	331237	600.00	01/23/2020	INV	PD	Transportation to Ames Th
CHECK DATE: 01/07/2020									
100879 PRAIRIE TECHNOLOGIES INC OF MN									
191029		12/13/2019	010720	331186	500.00	01/13/2020	INV	PD	CONTROLLER FOR AHU UNIT C
CHECK DATE: 01/07/2020									
191069		12/20/2019	122719	331062	656.25	01/20/2020	INV	PD	HVAC SYS REPAIRS AT CITY
CHECK DATE: 12/27/2019									
					1,156.25				
100889 INTERNATIONAL CITY MGMT ASSN RETIREMENT CORP									
2019/1220-ICMA		12/20/2019	122019	331003	3,785.01	12/20/2019	INV	PD	20191220 - Payroll 457 &
CHECK DATE: 12/20/2019									
104751 IMPACT MAILING OF MINNESOTA INC									
144559		12/11/2019	122719	331063	8,113.15	12/30/2019	INV	PD	Nov Bills 11/12/2019
CHECK DATE: 12/27/2019									
144560		12/11/2019	122719	331063	1,107.19	01/11/2020	INV	PD	Nov Reminder Notices 11/1
CHECK DATE: 12/27/2019									
					9,220.34				
100919 INTEREUM INC									
166341		12/27/2019	010720	331187	62.62	01/26/2020	INV	PD	binder shelf-Wieman
CHECK DATE: 01/07/2020									
104418 INTERMEDIA SYSTEMS GROUP LLC									
11924		11/26/2019	122719	331064	3,044.21	12/26/2019	INV	PD	sound system for aqua, st
CHECK DATE: 12/27/2019									
101029 LACOUNT SALES LLC									
1915901010698		12/17/2019	122719	331065	46.50	01/17/2020	INV	PD	BATTERIES FOR FIRE ALARM-
CHECK DATE: 12/27/2019									
8171		12/17/2019	010720	331238	46.50	01/17/2020	INV	PD	TOWN COURSE BATTERIES
CHECK DATE: 01/07/2020									
					93.00				
107987 IRELAND, AMANDA									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
10011595 CHECK DATE: 12/27/2019		12/13/2019	122719	331066	124.90	01/13/2020	INV	PD	METER DEPOSIT REFUND-2532
107970 PATRICK HAWKINS									
9014 CHECK DATE: 12/27/2019		12/05/2019	122719	331067	3,328.03	01/05/2020	INV	PD	#116 CUTTING EDGES
100943 JEFFERSON FIRE & SAFETY INC									
IN112950 CHECK DATE: 12/27/2019		12/06/2019	122719	331068	134.85	01/05/2020	INV	PD	AXES FOR FIRE COMMAND VE
107317 JL THEIS									
32366-2 CHECK DATE: 12/27/2019		12/13/2019	122719	331069	2,679.61	01/13/2020	INV	PD	HYDRANT PERMIT REFUND
102031 TYCO FIRE & SECURITY (US) MANAGEMENT INC									
21324983 CHECK DATE: 01/07/2020		12/02/2019	010720	331188	2,221.75	01/02/2020	INV	PD	2020 TC MAINT BLDG FIRE A
86388011 CHECK DATE: 12/27/2019		12/03/2019	122719	331070	3,117.11	01/03/2020	INV	PD	Repair to Fire Alarm syst
104867 JONACO MACHINE					5,338.86				
261000000-2019-2 CHECK DATE: 12/27/2019		12/17/2019	122719	331071	5,000.00	01/17/2020	INV	PD	NOV REBATE-BUSINESS LIGHT
102949 KENNEDY & GRAVEN CHARTERED									
CH145-00015 NOV CHECK DATE: 12/27/2019		12/20/2019	122719	331072	675.00	01/20/2020	INV	PD	CITY SQUARE WEST REDEVELO
106300 KIBBLE EQUIPMENT LLC									
2184240 CHECK DATE: 12/27/2019		12/11/2019	122719	331073	47.42	01/11/2020	INV	PD	V-BELT FOR FLAIL MOWER
101007 KODRU EQUIPMENT INC									
17755 CHECK DATE: 01/07/2020		12/27/2019	010720	331189	9,873.00	01/27/2020	INV	PD	ENGLER PRV STATION



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
101022 KUSSKE CONSTRUCTION CO LLC									
73421 CHECK DATE: 12/27/2019		12/16/2019	122719	331074	1,100.00	01/16/2020	INV	PD	ASSISTANCE HAULING SNOW
107722 KUSSKE CONSTRUCTION COMPANY LLC									
33607-2 CHECK DATE: 12/27/2019		12/13/2019	122719	331075	2,518.76	01/13/2020	INV	PD	HYDRANT PERMIT REFUND
101023 KUSSMAUL ELECTRONICS CO INC									
0000159508 CHECK DATE: 12/27/2019		12/16/2019	122719	331076	1,188.83	01/15/2020	INV	PD	#328 SHORE POWER BATTERY
101043 LANO EQUIPMENT INC									
01-721959 CHECK DATE: 12/27/2019		12/10/2019	122719	331077	409.95	01/10/2020	INV	PD	SNOW BUCKET CUTTING EDGES
01-722507 CHECK DATE: 12/27/2019		12/11/2019	122719	331077	1,822.77	01/11/2020	INV	PD	SNOW MAINTENANCE PARTS
					2,232.72				
101056 LEAGUE OF MINNESOTA CITIES									
5464 CHECK DATE: 01/07/2020		12/20/2019	010720	331190	358.90	01/20/2020	INV	PD	SKID STEER HIT CLAIMANTS
101071 LENZEN CHEVROLET BUICK INC									
79867 CHECK DATE: 12/27/2019		12/03/2019	122719	331078	431.94	01/03/2020	INV	PD	Squad 1092 front bumper p
79883 CHECK DATE: 12/27/2019		12/05/2019	122719	331078	85.71	01/03/2020	INV	PD	Squad 1092 front bumper p
LZ166764 CHECK DATE: 12/27/2019		12/05/2019	122719	331078	35,517.03	01/05/2020	INV	PD	#100 2020 CHEV SILVERADO
					36,034.68				
101087 LINDGREN, KEVIN									
73219 CHECK DATE: 12/27/2019		12/03/2019	122719	331079	42.82	01/03/2020	INV	PD	RUST REMOVER FOR POOL DEC
104469 LOVE, MICHELLE									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
220498740-2019 CHECK DATE: 12/27/2019		12/17/2019	122719	331080	250.00	01/17/2020	INV	PD	DEC 2019 REBATE-RENEWABLE
105139 LUBE TECH AND PARTNERS LLC									
1519476 CHECK DATE: 12/27/2019		12/19/2019	122719	331081	100.00	01/18/2020	INV	PD	PICK UP WASTE OIL
1520792 CHECK DATE: 12/27/2019		12/21/2019	122719	331081	4,675.30	01/20/2020	INV	PD	SHOP STOCK OILS, FUELS &
107992 LYON CONTRACTING					4,775.30				
32062 CHECK DATE: 12/27/2019		12/13/2019	122719	331082	837.91	01/13/2020	INV	PD	HYDRANT PERMIT REFUND-300
101124 MACQUEEN EQUIPMENT									
P23727 CHECK DATE: 12/27/2019		11/25/2019	122719	331083	53.61	12/25/2019	INV	PD	#921 JETTER-VACTOR PART
103449 MADDEN GALANTER HANSEN LLP									
73519 CHECK DATE: 01/07/2020		12/26/2019	010720	331191	1,445.00	01/26/2020	INV	PD	NOV LEGAL
103176 MANSFIELD OIL COMPANY									
688616 CHECK DATE: 12/27/2019		12/17/2019	122719	331084	6,066.05	01/16/2020	INV	PD	UNLEADED FUEL
688617 CHECK DATE: 12/27/2019		12/16/2019	122719	331084	5,181.55	01/15/2020	INV	PD	COLDPRO ADDITIVE
688618 CHECK DATE: 12/27/2019		12/17/2019	122719	331084	2,649.01	01/16/2020	INV	PD	DYED DIESEL
106393 MATT HENNING					13,896.61				
1659 CHECK DATE: 01/07/2020		12/31/2019	010720	331192	282.00	01/31/2020	INV	PD	CCC fire extinguisher ser
107377 MCNUTT, KELSI									
73417		10/25/2019	122719	331085	19.47	01/20/2020	INV	PD	MILEAGE, PKG-YMCA TRAININ



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 12/27/2019									
101168 MELCHERT HUBERT SJODIN PLLP									
148356		12/11/2019	122719	331086	240.00	01/11/2020	INV	PD	AMERIPRISE SALE OF OAK RI
CHECK DATE: 12/27/2019									
148357		12/11/2019	122719	331086	247.00	01/11/2020	INV	PD	GENERAL FUND LEGAL
CHECK DATE: 12/27/2019									
148358		12/11/2019	122719	331086	175.00	01/11/2020	INV	PD	COUNCIL MTGS
CHECK DATE: 12/27/2019									
148359		12/11/2019	122719	331086	385.00	01/11/2020	INV	PD	PLANNING & ZONING
CHECK DATE: 12/27/2019									
148360		12/11/2019	122719	331086	40.00	01/11/2020	INV	PD	NE COLLECTOR ASSESSMENT
CHECK DATE: 12/27/2019									
148361		12/11/2019	122719	331086	237.50	01/11/2020	INV	PD	SMALL CELL MATTER-RIGHT O
CHECK DATE: 12/27/2019									
148362		12/11/2019	122719	331086	22,542.74	01/11/2020	INV	PD	CSAH 44 & HWY 212 PARCEL
CHECK DATE: 12/27/2019									
148363		12/11/2019	122719	331086	494.00	01/11/2020	INV	PD	ELECTRICAL EASEMENT ALONG
CHECK DATE: 12/27/2019									
148364		12/11/2019	122719	331086	95.00	01/11/2020	INV	PD	NEW RATE ORD FOR ELEC VEH
CHECK DATE: 12/27/2019									
148365		12/11/2019	122719	331086	114.00	01/11/2020	INV	PD	PROBATE COURT-COTTRELL-NE
CHECK DATE: 12/27/2019									
148366		12/11/2019	122719	331086	76.00	01/11/2020	INV	PD	POPPLER/SCHALOW PROPERTY
CHECK DATE: 12/27/2019									
148367		12/11/2019	122719	331086	1,054.50	01/11/2020	INV	PD	NORWOOD INN NUISANCE
CHECK DATE: 12/27/2019									
148368		12/11/2019	122719	331086	228.00	01/11/2020	INV	PD	2019 CABLE & UTILITY FRAN
CHECK DATE: 12/27/2019									
148369		12/11/2019	122719	331086	1,216.00	01/11/2020	INV	PD	LAKETOWN TWP ANNEXATION/S
CHECK DATE: 12/27/2019									
					27,144.74				
101182 METROPOLITAN COUNCIL									
0001104510		12/06/2019	010220	331165	222,961.60	01/01/2020	INV	PD	JAN 2020 SEWER SERVICES F
CHECK DATE: 01/02/2020									



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City of Chaska
VENDOR INVOICE LIST

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
101187 METRO SALES INC									
INV1487942		12/05/2019	122719	331087	2,466.39	01/04/2020	INV	PD	QTLY RICOH CONTRACT
CHECK DATE:	12/27/2019								
INV1489411		12/09/2019	122719	331087	109.87	01/08/2020	INV	PD	MP C3003 Color Copier
CHECK DATE:	12/27/2019								
INV1496122		12/17/2019	122719	331087	165.00	01/16/2020	INV	PD	Ricoh/MP C3003 color copi
CHECK DATE:	12/27/2019								
INV1500923		12/24/2019	010720	331193	159.00	01/23/2020	INV	PD	JAN 2020 FD COPIER
CHECK DATE:	01/07/2020								
					2,900.26				
101194 MIDWEST AQUA CARE INC									
73457		12/04/2019	010720	331194	3,895.00	01/03/2020	INV	PD	VEGETATION MAINT OF ROCK
CHECK DATE:	01/07/2020								
101204 MIDWEST PLAYSCAPES INC									
8703		12/26/2019	010720	331195	2,863.00	01/26/2020	INV	PD	WOOD FIBER FOR CITY PLAYG
CHECK DATE:	01/07/2020								
104380 MINGER CONSTRUCTION COMPANIES INC									
1035		11/30/2019	010720	331196	701.03	01/30/2020	INV	PD	REPAIR CONCRETE PLANTER A
CHECK DATE:	01/07/2020								
101217 MINNESOTA CHILD SUPPORT PMT CTR									
PR122019001510208001		12/20/2019	122019	331004	179.04	12/20/2019	INV	PD	122019 Payroll Child Supp
CHECK DATE:	12/20/2019								
PR122020190014172152		12/20/2019	122019	331005	195.66	12/20/2019	INV	PD	122019 Payroll Child Supp
CHECK DATE:	12/20/2019								
					374.70				
101337 MINNESOTA DEPARTMENT OF HEALTH									
1100002-4th Qtr 2019		11/13/2019	010720	331197	11,278.00	01/30/2020	INV	PD	Water Supply Service Conn
CHECK DATE:	01/07/2020								
101246 MINNESOTA MOTOR VEHICLE DEPT									
73157		12/11/2019	122719	331088	20.75	12/24/2019	INV	PD	Title transfer Forfeiture
CHECK DATE:	12/27/2019								



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
101247 MINNESOTA MUNICIPAL UTILITIES ASSN									
54448		12/11/2019	122719	331089	115.00	01/10/2020	INV	PD	TRANSFORMER SCHOOL PRE-CO
CHECK DATE: 12/27/2019									
101261 MINNESOTA RECREATION & PARK ASSOC									
73381		12/06/2019	010720	331239	499.00	12/29/2019	INV	PD	MRPA Agency Membership
CHECK DATE: 01/07/2020									
73382		12/06/2019	010720	331239	160.00	12/29/2019	INV	PD	MRPA Membership-M Grange
CHECK DATE: 01/07/2020									
73383		12/06/2019	122719	331090	160.00	12/29/2019	INV	PD	MRPA Membership-S Jansen
CHECK DATE: 12/27/2019									
73384		12/06/2019	122719	331090	160.00	12/29/2019	INV	PD	MRPA Membership-Z Johnson
CHECK DATE: 12/27/2019									
73385		12/06/2019	122719	331090	160.00	12/29/2019	INV	PD	MRPA Membership-E Link
CHECK DATE: 12/27/2019									
73407		12/06/2019	010720	331239	160.00	12/29/2019	INV	PD	MRPA Membership-M Goff
CHECK DATE: 01/07/2020									
73409		12/06/2019	010720	331239	160.00	12/29/2019	INV	PD	MRPA Membership-D Wabbe
CHECK DATE: 01/07/2020									
73410		12/06/2019	010720	331239	160.00	12/29/2019	INV	PD	MRPA Membership-J Yaeger
CHECK DATE: 01/07/2020									
9881		12/12/2019	122719	331091	250.00	01/12/2020	INV	PD	JOB POSTING - FACILITY SU
CHECK DATE: 12/27/2019									
					1,869.00				
101276 MINNESOTA VALLEY ELECTRIC COOPERATIVE									
107051510/DEC19		12/23/2019	010720	331198	69.01	01/16/2020	INV	PD	DEC 2019 82ND ST & HWY 41
CHECK DATE: 01/07/2020									
778320601/DEC19		12/23/2019	010720	331198	101.25	01/16/2020	INV	PD	DEC 2019 CHEVALLE LIFT ST
CHECK DATE: 01/07/2020									
778377500/NOV19		12/09/2019	122719	331092	80.86	01/02/2020	INV	PD	NOV 2019 12500 CO RD 11 S
CHECK DATE: 12/27/2019									
778377800/NOV19		12/09/2019	122719	331092	68.12	01/02/2020	INV	PD	NOV 2019 4250 ENGLER BLVD
CHECK DATE: 12/27/2019									
778377900/NOV19		12/09/2019	122719	331092	78.61	01/02/2020	INV	PD	NOV 2019 4100 ENGLER BLVD
CHECK DATE: 12/27/2019									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
780272000/DEC19 CHECK DATE: 01/07/2020		12/23/2019	010720	331198	10.71	01/16/2020	INV	PD	DEC 2019 CHEVALLE IRRIGAT
781385500/NOV19 CHECK DATE: 12/27/2019		12/09/2019	122719	331159	528.27	01/02/2020	INV	PD	NOV 2019 4465 CTY RD 44 (
					936.83				
105308 MINNESOTA VALLEY UTILITY SERVICES LLC									
1257 CHECK DATE: 12/27/2019		11/30/2019	122719	331093	800.00	01/19/2020	INV	PD	GENERAL ENGINEERING FOR N
101281 KRISTIE MITCHELL									
73272 CHECK DATE: 12/27/2019		12/14/2019	122719	331094	3,863.12	01/16/2020	INV	PD	FALL 2 LEARN TO SKATE
106745 TONY SCHIMMEL									
73797 CHECK DATE: 01/07/2020		12/31/2019	010720	331240	300.00	01/11/2020	INV	PD	DJ Big Chill skate party
101192 STATE OF MINNESOTA									
1000043564 CHECK DATE: 12/27/2019		12/02/2019	122719	331095	8,944.63	12/30/2019	INV	PD	3RD QUARTER FISCAL YEAR 2
101351 MN DEPARTMENT OF TRANSPORTATION									
P00011044 CHECK DATE: 12/27/2019		12/10/2019	122719	331096	4,002.60	01/09/2020	INV	PD	INTERCHANGE-MATERIAL TEST
101307 MOBILE MINI INC									
9007557742 CHECK DATE: 12/27/2019		12/10/2019	122719	331097	863.00	01/09/2020	INV	PD	WARMING HOUSE AT FIREMAN'
9007557743 CHECK DATE: 12/27/2019		12/10/2019	122719	331097	957.00	01/09/2020	INV	PD	WARMING HOUSE AT CLOVER R
					1,820.00				
102968 KIMBERLY A MOTSCHENBACHER									
105-2019 CHECK DATE: 12/27/2019		12/21/2019	122719	331098	1,980.00	01/21/2020	INV	PD	WELLNESS PROGRAM-YOGA JUL
107995 MP NEXLEVEL									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
30172		12/13/2019	122719	331099	1,402.60	01/13/2020	INV	PD	HYDRANT PERMIT REFUND
CHECK DATE: 12/27/2019									
101354 MTI DISTRIBUTING INC #700767									
1241583-00		12/12/2019	122719	331100	1,006.47	01/12/2020	INV	PD	BED KNIVES
CHECK DATE: 12/27/2019									
1241722-00		12/12/2019	122719	331100	2,300.69	01/12/2020	INV	PD	ROLLERS FOR 3500 SIDEWIND
CHECK DATE: 12/27/2019									
1241902-00		12/16/2019	122719	331100	579.99	01/16/2020	INV	PD	BEDKNIVES
CHECK DATE: 12/27/2019									
1242148-00		12/19/2019	122719	331100	188.76	01/19/2020	INV	PD	SPREADER PARTS
CHECK DATE: 12/27/2019									
1242194-00		12/19/2019	122719	331100	160.69	01/19/2020	INV	PD	LIFT ARM SHAFT SIDEWINDER
CHECK DATE: 12/27/2019									
101357 MUELLER SYSTEMS LLC					4,236.60				
4166674	190218	12/16/2019	122719	331101	5,586.00	12/31/2019	INV	PD	SMART METER 16SE
CHECK DATE: 12/27/2019									
101365 NAPA AUTO PARTS CHASKA									
4472/NOV2019		11/30/2019	121919	330998	1,292.03	12/10/2019	INV	PD	NOV 2019 PARTS/SUPPLIES
CHECK DATE: 12/19/2019									
101367 NARDINI FIRE EQUIPMENT CO INC									
IN00126258		12/06/2019	122719	331102	246.50	12/21/2019	INV	PD	FIRE INSPECTION SERVICE
CHECK DATE: 12/27/2019									
106198 NAVIANT INC									
0139879-IN		12/27/2019	010720	331199	27,766.40	01/27/2020	INV	PD	ONBASE SAAS TO 2/28/21
CHECK DATE: 01/07/2020									
0139918-IN		12/31/2019	010720	331199	2,955.00	01/20/2020	INV	PD	DEC ONBASE HOSTING FEE
CHECK DATE: 01/07/2020									
105875 NETWORKFLEET INC					30,721.40				
OSV000001971845		12/01/2019	122719	331103	303.20	01/01/2020	INV	PD	Data Processing GPS



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 12/27/2019									
107999 NICE HEALTHCARE LLC									
1576		12/09/2019	010220	331166	11,452.50	01/01/2020	INV	PD	JAN-MAR 2020 EMP INS PREM
CHECK DATE: 01/02/2020									
102654 NORTH AMERICAN SAFETY INC									
46905		12/04/2019	122719	331104	343.55	12/30/2019	INV	PD	SAFETY CLOTHING (CITY ISS
CHECK DATE: 12/27/2019									
101425 NORTHERN SAFETY TECHNOLOGY INC									
49387		12/12/2019	122719	331105	3,236.40	01/11/2020	INV	PD	#329 LADDER TRUCK LIGHT R
CHECK DATE: 12/27/2019									
101427 NORTHERN STAR COUNCIL									
73149		12/09/2019	010720	331200	474.50	01/09/2020	INV	PD	2020 FIRE EXPLORERS POST
CHECK DATE: 01/07/2020									
101436 NUCO2 INC									
61712887		12/17/2019	122719	331106	221.87	01/17/2020	INV	PD	Pool Supplies
CHECK DATE: 12/27/2019									
61758431		12/26/2019	010720	331201	117.86	01/26/2020	INV	PD	Pool Chemicals
CHECK DATE: 01/07/2020									
					339.73				
101437 NUSS EQUIPMENT GROUP LLC									
18593		11/25/2019	010720	331202	104,530.71	12/24/2019	INV	PD	#113 2020 MACK TRUCK CHAS
CHECK DATE: 01/07/2020									
18594		11/25/2019	010720	331202	104,530.71	12/24/2019	INV	PD	#119 2020 MACK TRUCK CHAS
CHECK DATE: 01/07/2020									
					209,061.42				
108007 O'BRIEN, JOANN									
2005790.002		12/31/2019	010720	331203	500.00	01/31/2020	INV	PD	DAMAGE DEPOSIT REFUND-WED
CHECK DATE: 01/07/2020									
PAYEE: O'BRIEN, JOANN									
101470 O'REILLY AUTOMOTIVE STORES INC									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
556275/NOV2019 CHECK DATE: 12/19/2019		11/28/2019	121919	330999	696.02	12/20/2019	INV	PD	NOV 2019 PARTS/SUPPLIES
101445 OFFICE DEPOT									
410297167001-1 CHECK DATE: 12/27/2019		12/03/2019	122719	331107	38.99	01/04/2020	INV	PD	3 hole punch paper for Ut
410297167001-2 CHECK DATE: 12/27/2019		12/03/2019	122719	331107	16.36	01/01/2020	INV	PD	Pens for workroom
410967330001-1 CHECK DATE: 12/27/2019		12/04/2019	122719	331107	18.40	01/04/2020	INV	PD	White binders for Liz Han
410967330001-2 CHECK DATE: 12/27/2019		12/04/2019	122719	331107	13.48	01/04/2020	INV	PD	Pop up post its
410967330001-3 CHECK DATE: 12/27/2019		12/04/2019	122719	331107	74.14	01/04/2020	INV	PD	Hot/Cold 12 oz cups
414270097001-1 CHECK DATE: 12/27/2019		12/11/2019	122719	331107	69.98	01/11/2020	INV	PD	Copy paper
414270097001-2 CHECK DATE: 12/27/2019		12/11/2019	122719	331107	11.22	01/11/2020	INV	PD	Jumbo Paper Clips
414278821001 CHECK DATE: 12/27/2019		12/11/2019	122719	331107	40.77	01/11/2020	INV	PD	Trash can attachment
415366497001 CHECK DATE: 12/27/2019		12/12/2019	122719	331107	84.42	01/11/2020	INV	PD	Paper Plates for lunch ro
415395532001 CHECK DATE: 01/07/2020		12/12/2019	010720	331205	16.17	01/17/2020	INV	PD	Binders
418513946001-1 CHECK DATE: 01/07/2020		12/19/2019	010720	331204	77.45	01/18/2020	INV	PD	Thermal Paper for UB fron
418513946001-2 CHECK DATE: 01/07/2020		12/19/2019	010720	331204	111.58	01/18/2020	INV	PD	Pocket File Folders for W
418513946001-3 CHECK DATE: 01/07/2020		12/19/2019	010720	331204	69.98	01/18/2020	INV	PD	Copy paper for the workro
					642.94				
101484 PAPCO INC									
214458 CHECK DATE: 12/27/2019		12/20/2019	122719	331108	822.48	01/20/2020	INV	PD	Auto scrubber repair
101510 PERFORMANCE PLUS LLC									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
5937		12/13/2019	122719	331109	146.00	01/13/2020	INV	PD	FF HEALTH SCREENING-K LET
CHECK DATE: 12/27/2019									
101569 PREMIER PYROTECHNICS									
0015759		11/14/2019	010720	331206	12,000.00	01/15/2020	INV	PD	7-4-2020 FIREWORKS
CHECK DATE: 01/07/2020									
101584 PROGRESS VALLEY ELECTRIC INC									
8360		12/05/2019	122719	331110	278.44	01/05/2020	INV	PD	install 4 light fixtures
CHECK DATE: 12/27/2019									
101591 PUMP AND METER SERVICE INC									
31615-1		12/12/2019	122719	331111	189.10	01/12/2020	INV	PD	SHOP TRUCK HOIST SEALS
CHECK DATE: 12/27/2019									
103055 QUALITY PROPANE INC									
189571T		12/02/2019	122719	331112	159.10	01/02/2020	INV	PD	LP Gas
CHECK DATE: 12/27/2019									
190044T		12/09/2019	122719	331112	138.33	01/08/2020	INV	PD	LP Gas
CHECK DATE: 12/27/2019									
190606		12/23/2019	010720	331207	190.39	01/22/2020	INV	PD	LP Gas
CHECK DATE: 01/07/2020									
191003T		12/16/2019	122719	331112	158.37	01/15/2020	INV	PD	LP Gas
CHECK DATE: 12/27/2019									
					646.19				
107855 STAPLES INC									
3010106		12/03/2019	122719	331114	130.22	01/02/2020	INV	PD	OFFICE SUPPLIES
CHECK DATE: 12/27/2019									
3027322		12/04/2019	122719	331113	21.99	01/03/2020	INV	PD	Acrylic Sign Holders
CHECK DATE: 12/27/2019									
3167690		12/06/2019	122719	331114	113.56	01/05/2020	INV	PD	OFFICE SUPPLIES
CHECK DATE: 12/27/2019									
3167735		12/06/2019	122719	331114	51.98	01/05/2020	INV	PD	S/W BINDERS
CHECK DATE: 12/27/2019									
					317.75				
106515 MILLS AFTERMARKET ACCESSORIES INC									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
BR-1035676 CHECK DATE: 12/27/2019		12/17/2019	122719	331115	386.86	01/17/2020	INV	PD	#100 SHOP TRUCK SET-UP
101607 BINGO LLC									
16543 CHECK DATE: 12/27/2019		12/14/2019	122719	331116	283.20	01/14/2020	INV	PD	TRANSFORMER SCHOOL LODGIN
107099 CRAIG RAPP									
12.18.19 CHECK DATE: 01/07/2020		12/10/2019	010720	331208	1,400.00	01/31/2020	INV	PD	EXECUTIVE LEADERSHIP PROG
101616 RDO EQUIPMENT COMPANY									
P57829 CHECK DATE: 12/27/2019		12/10/2019	122719	331117	292.95	01/10/2020	INV	PD	#710 VACTOR FILTER
101620 RECREATION SUPPLY CO INC									
375204 CHECK DATE: 01/07/2020		12/18/2019	010720	331209	225.54	01/18/2020	INV	PD	Seals, skimmers, o-rings
375217 CHECK DATE: 01/07/2020		12/18/2019	010720	331209	441.99	12/18/2020	INV	PD	Pool chemical feeder pump
101638 RURAL ELECTRIC SUPPLY COOPERATIVE					667.53				
760009-00 CHECK DATE: 12/27/2019	190214	12/10/2019	122719	331118	6,774.60	01/10/2020	INV	PD	ELBOW CABINET FBRGLS 3PHS
101649 RIDGEVIEW MEDICAL CENTER									
5 CHECK DATE: 12/27/2019		12/05/2019	122719	331119	27,030.00	12/31/2019	INV	PD	TAX ABATEMENT PMT #5
101652 RIES HEATING & A/C INC									
19487 CHECK DATE: 12/27/2019		12/10/2019	122719	331120	95.00	01/10/2020	INV	PD	TC FURNANCE REPAIR
19496 CHECK DATE: 12/27/2019		12/11/2019	122719	331120	1,579.50	01/11/2020	INV	PD	MSB ELECTRIC BAY HVAC REP
19499 CHECK DATE: 12/27/2019		12/12/2019	122719	331120	142.50	01/12/2020	INV	PD	OLD WTP HEAT REPAIR



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
19503		12/17/2019	010720	331210	142.50	01/17/2020	INV	PD	WTP AIR CONDITIONER
CHECK DATE: 01/07/2020									
101668 ROBBS ELECTRIC INC					1,959.50				
34720		12/10/2019	122719	331121	141.08	01/10/2020	INV	PD	FIREMANS PK ELECTRICAL SY
CHECK DATE: 12/27/2019									
34756		12/13/2019	122719	331121	304.12	01/13/2020	INV	PD	EVENT CTR HALLWAY LIGHTS
CHECK DATE: 12/27/2019									
34838		12/17/2019	122719	331121	345.29	01/17/2020	INV	PD	WO# 596 CITYWIDE OH TO UG
CHECK DATE: 12/27/2019									
34846		12/19/2019	122719	331121	864.91	01/19/2020	INV	PD	PD GARAGE ELECTRIC REPAIR
CHECK DATE: 12/27/2019									
101698 SAFEASSURE CONSULTANTS INC					1,655.40				
1704		12/18/2019	010720	331211	12,249.06	01/18/2020	INV	PD	2020 SAFETY TRAINING
CHECK DATE: 01/07/2020									
101716 SB CHASKA PARTNERS LLC									
30		01/01/2020	010720	331212	75,133.52	01/31/2020	INV	PD	PAYGO NOTE PMT 30-CHASKA
CHECK DATE: 01/07/2020									
101738 SCHILLING SUPPLY COMPANY									
749224-00		12/10/2019	122719	331122	2,736.06	01/10/2020	INV	PD	cleaning supplies
CHECK DATE: 12/27/2019									
751157-00		12/20/2019	122719	331122	46.76	01/20/2020	INV	PD	White Tad Towels for Gym
CHECK DATE: 12/27/2019									
101766 SESAC					2,782.82				
10353081		12/23/2019	122719	331123	460.00	01/01/2020	INV	PD	2020 MUSIC LICENSE
CHECK DATE: 12/27/2019									
103545 SEWER SERVICES INC									
11743		08/20/2019	122719	331124	322.50	09/20/2019	INV	PD	1 LOAD PUMPED
CHECK DATE: 12/27/2019									



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City of Chaska
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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
104416	KELBRO COMPANY								
2452588		12/15/2019	122719	331125	260.35	01/15/2020	INV	PD	ICE MACHINE RENTAL
CHECK DATE:	12/27/2019								
101775	THE SHERWIN-WILLIAMS COMPANY-CHANHASSEN								
0073-9		12/27/2019	010720	331124	211.34	01/20/2020	INV	PD	Paint
CHECK DATE:	01/07/2020								
0085-3		12/27/2019	010720	331123	60.82	01/20/2020	INV	PD	WELL #5
CHECK DATE:	01/07/2020								
2049-3		12/18/2019	122719	331126	43.81	01/20/2020	INV	PD	WTP PAINT
CHECK DATE:	12/27/2019								
2181-4		12/24/2019	010720	331123	183.34	01/20/2020	INV	PD	WELL #5
CHECK DATE:	01/07/2020								
2217-6		12/27/2019	010720	331123	41.08	01/20/2020	INV	PD	WELL PAINT
CHECK DATE:	01/07/2020								
9604-2		12/10/2019	122719	331126	134.82	01/20/2020	INV	PD	WTP PAINT
CHECK DATE:	12/27/2019								
9815-4		12/17/2019	122719	331126	224.70	01/20/2020	INV	PD	WTP PAINT
CHECK DATE:	12/27/2019								
					899.91				
101779	LAKE MINNETONKA HARDWARE INC								
143016		12/20/2019	122719	331127	113.91	01/20/2020	INV	PD	BOLTS, LIGHT BULBS
CHECK DATE:	12/27/2019								
104827	ROHN INDUSTRIES INC								
517480		12/02/2019	122719	331128	20.25	01/01/2020	INV	PD	Security Console
CHECK DATE:	12/27/2019								
105388	SHRED-IT US HOLDCO INC								
8128765336		12/15/2019	122719	331129	88.82	01/14/2020	INV	PD	Shredding
CHECK DATE:	12/27/2019								
107996	SM HENTGES & SONS INC								
33733		12/13/2019	122719	331130	27.15	01/13/2020	INV	PD	HYDRANT PERMIT REFUND
CHECK DATE:	12/27/2019								



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
103815 MICHELLE SOLDI									
73796		12/30/2019	010720	331241	2,721.53	01/30/2020	INV	PD	FACT FINDING INVESTIGATIO
CHECK DATE: 01/07/2020									
101914 SOUTHWEST METRO CHAMBER OF COMMERCE									
23666		11/15/2019	010720	331215	1,525.00	01/01/2020	INV	PD	2020 MEMBER INVESTMENT
CHECK DATE: 01/07/2020									
107945 SPODEN, MATTHEW									
32967-1		12/30/2019	010720	331216	5.92	01/30/2020	INV	PD	CREDIT BALANCE REFUND-111
CHECK DATE: 01/07/2020									
101847 SRF CONSULTING GROUP INC									
11351.00-16		11/30/2019	010720	331217	50.13	01/20/2020	INV	PD	TH 212 & CSAH 44 RIGHT OF
CHECK DATE: 01/07/2020									
12504.00-2		06/30/2019	122719	331131	80,328.00	01/12/2020	INV	PD	TH 212 INTERCHANGE & CSAH
CHECK DATE: 12/27/2019									
12504.00-7		11/30/2019	122719	331131	79,133.79	12/30/2019	INV	PD	TH 212 INTERCHANGE & CSAH
CHECK DATE: 12/27/2019									
13082.00-3		11/30/2019	122719	331131	51,037.86	01/12/2020	INV	PD	CSAH 44 SITE PLAN & HYDRA
CHECK DATE: 12/27/2019									
					210,549.78				
101850 STANTEC CONSULTING SERVICES INC									
1603474		12/19/2019	010720	331218	11,866.00	01/19/2020	INV	PD	NOV 2019-GENERAL ENGINEER
CHECK DATE: 01/07/2020									
1603475		12/19/2019	010720	331218	1,215.00	01/19/2020	INV	PD	NOV 2019-ENGINEERING DEPT
CHECK DATE: 01/07/2020									
1603476		12/19/2019	010720	331218	1,471.00	01/19/2020	INV	PD	NOV 2019-MSA
CHECK DATE: 01/07/2020									
1603477		12/19/2019	010720	331218	1,499.00	01/19/2020	INV	PD	NOV 2019-DT RECONSTRUCTIO
CHECK DATE: 01/07/2020									
1603478		12/19/2019	010720	331218	688.10	01/19/2020	INV	PD	NOV 2019-CLOVER RIDGE DR
CHECK DATE: 01/07/2020									
1603479		12/19/2019	010720	331218	877.50	01/19/2020	INV	PD	NOV 2019-RECORD PLAN/BASE
CHECK DATE: 01/07/2020									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
1603480 CHECK DATE: 01/07/2020		12/19/2019	010720	331218	510.00	01/19/2020	INV	PD	NOV 2019-MCKNIGHT WETLAND
1603482 CHECK DATE: 01/07/2020		12/19/2019	010720	331218	2,576.00	01/19/2020	INV	PD	NOV 2019-CREEK RD SW COLL
1603483 CHECK DATE: 01/07/2020		12/19/2019	010720	331218	19,637.00	01/19/2020	INV	PD	NOV 2019-SE COLLECTOR
1603484 CHECK DATE: 01/07/2020		12/19/2019	010720	331218	2,182.00	01/19/2020	INV	PD	NOV 2019-CREEK RD TRUNK S
1603485 CHECK DATE: 01/07/2020		12/19/2019	010720	331218	1,717.00	01/19/2020	INV	PD	NOV 2019-NE COLLECTOR IN
1603486 CHECK DATE: 01/07/2020		12/19/2019	010720	331218	10,410.25	01/19/2020	INV	PD	NOV 2019-LAKE GRACE TRAIL
1603487 CHECK DATE: 01/07/2020		12/19/2019	010720	331218	1,908.10	01/19/2020	INV	PD	NOV 2019-CREEK CENTER/CRE
1603488 CHECK DATE: 01/07/2020		12/19/2019	010720	331218	845.00	01/19/2020	INV	PD	NOV 2019-ADA TRANSITION P
1603489 CHECK DATE: 01/07/2020		12/19/2019	010720	331218	168.75	01/19/2020	INV	PD	NOV 2019-PIONEER TRAIL/MC
1603490 CHECK DATE: 01/07/2020		12/19/2019	010720	331218	28,063.99	01/19/2020	INV	PD	NOV 2019-2019 DT RECONSTR
1603491 CHECK DATE: 01/07/2020		12/19/2019	010720	331218	772.32	01/19/2020	INV	PD	NOV 2019-FACILITY CONDITI
1603492 CHECK DATE: 01/07/2020		12/19/2019	010720	331218	5,439.00	01/19/2020	INV	PD	NOV 2019-CREEK RD L2723 R
1603493 CHECK DATE: 01/07/2020		12/19/2019	010720	331218	9,319.79	01/19/2020	INV	PD	NOV 2019-E 6TH ST L4965 R
1603494 CHECK DATE: 01/07/2020		12/19/2019	010720	331218	1,068.58	01/19/2020	INV	PD	NOV 2019-WELL 5 REHABILIT
1603495 CHECK DATE: 01/07/2020		12/19/2019	010720	331218	1,079.00	01/19/2020	INV	PD	NOV 2019-HAZELTINE BLUFF
1603496 CHECK DATE: 01/07/2020		12/19/2019	010720	331218	20,022.00	01/19/2020	INV	PD	NOV 2019-2020 DT RECONSTR
1603497 CHECK DATE: 01/07/2020		12/19/2019	010720	331218	364.00	01/19/2020	INV	PD	NOV 2019-2019 BRIDGE SAFE
1603498 CHECK DATE: 01/07/2020		12/19/2019	010720	331218	1,334.42	01/19/2020	INV	PD	NOV 2019-PAR 30 GOLF COUR
1603499		12/19/2019	010720	331218	13,947.25	01/19/2020	INV	PD	NOV 2019-DRAINAGE IMPROVE



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 01/07/2020									
1603500		12/19/2019	010720	331218	6,240.00	01/19/2020	INV	PD	NOV 2019-WELL 9 REHABILIT
CHECK DATE: 01/07/2020									
1603501		12/19/2019	010720	331218	88.50	01/19/2020	INV	PD	NOV 2019-SHADOW WOOD
CHECK DATE: 01/07/2020									
101858 STAPLES CONTRACT & COMMERCIAL INC					145,309.55				
7303129033-0-1		12/19/2019	122719	331132	296.37	01/20/2020	INV	PD	File Folder Pockets for K
CHECK DATE: 12/27/2019									
101861 STATE SUPPLY COMPANY INC									
572223		12/16/2019	122719	331133	282.96	01/15/2020	INV	PD	pump repair
CHECK DATE: 12/27/2019									
572654		12/20/2019	010720	331219	1,126.20	01/19/2020	INV	PD	replacement pump parts-Cu
CHECK DATE: 01/07/2020									
108004 STOUGHTON AVE VENTURES LLC					1,409.16				
60118600/60118610-19		12/17/2019	122719	331134	22,000.00	12/31/2019	INV	PD	NOV REBATE-BUSINESS COOLI
CHECK DATE: 12/27/2019									
101888 STREICHERS									
CM283639		09/23/2019	010720	331220	-1,128.00	12/11/2019	CRM	PD	Boll-Vest Improperly Invo
CHECK DATE: 01/07/2020									
I1405076		12/30/2019	010720	331220	1,387.99	01/30/2020	INV	PD	Wolf-Vest & Initial Issue
CHECK DATE: 01/07/2020									
101892 STUART C IRBY CO					259.99				
S011341817.005	190219	12/07/2019	122719	331135	2,289.00	01/06/2020	INV	PD	SWITCH PAD MT 3PHS, SWITC
CHECK DATE: 12/27/2019									
S011640073.001	190219	12/06/2019	122719	331135	2,450.00	01/05/2020	INV	PD	SWITCH PAD MT 3PHS, SWITC
CHECK DATE: 12/27/2019									
106627 DIGITAL GOLF TECHNOLOGIES INC					4,739.00				
5901		11/30/2019	122719	331136	250.00	12/30/2019	INV	PD	MONTHLY HOLE IN ONE DUES



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 12/27/2019									
101928 KEITH'S TARPS INC									
6919		12/17/2019	122719	331137	50.00	01/17/2020	INV	PD	#1092 CSO PICKUP COVER RE
CHECK DATE: 12/27/2019									
107683 TCF NATIONAL BANK									
6315485		12/12/2019	121919	331000	284.93	01/03/2020	INV	PD	FD EQUIPMENT LEASE - PMT
CHECK DATE: 12/19/2019									
101957 THESHIP-ROSALES, KATHLEEN									
73218		12/03/2019	122719	331138	28.45	01/03/2020	INV	PD	PAINTING & DRAWING SUPPLI
CHECK DATE: 12/27/2019									
101964 PMT EMBROIDERY LLC									
17652		11/20/2019	122719	331139	60.00	12/13/2019	INV	PD	Janke/Godinez - Embroider
CHECK DATE: 12/27/2019									
108003 TIGHTROPE MEDIA SYSTEMS INC									
20236		12/17/2019	122719	331140	48.60	01/17/2020	INV	PD	CABLE FOR BROADCAST SYSTE
CHECK DATE: 12/27/2019									
104908 TIMESAVER OFF SITE SECRETARIAL INC									
M25295		12/13/2019	122719	331141	215.00	01/13/2020	INV	PD	City Council minutes 12-2
CHECK DATE: 12/27/2019									
101990 KANDI KOUNTRY EXPRESS LTD									
422708		12/12/2019	122719	331142	3,104.39	01/11/2020	INV	PD	#108 SPARE SANDER PARTS
CHECK DATE: 12/27/2019									
102026 API GARAGE DOOR INC									
Z121238		12/19/2019	010720	331221	1,500.00	01/19/2020	INV	PD	REPLACE GARAGE DOOR OPENE
CHECK DATE: 01/07/2020									
102028 TWIN CITY WATER CLINIC INC									
14018		12/10/2019	122719	331143	75.00	01/10/2020	INV	PD	WTP FILTER #3
CHECK DATE: 12/27/2019									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
14021 CHECK DATE: 12/27/2019		12/11/2019	122719	331143	75.00	01/11/2020	INV	PD	WTP FILTER #3
14028 CHECK DATE: 12/27/2019		12/17/2019	122719	331143	75.00	01/17/2020	INV	PD	WTP FILTER #4
14031 CHECK DATE: 01/07/2020		12/18/2019	010720	331222	75.00	01/18/2020	INV	PD	WTP FILTER #4
					300.00				
102250 TYLER BUSINESS FORMS									
Invoice-37862 CHECK DATE: 01/07/2020		11/01/2019	010720	331223	1,705.50	12/31/2019	INV	PD	AP CHECK STOCK, ENVELOPES
Invoice-40068 CHECK DATE: 01/07/2020		12/06/2019	010720	331223	600.85	01/05/2020	INV	PD	2019 TAX FORMS
					2,306.35				
102033 TYLER TECHNOLOGIES INC									
045-283370 CHECK DATE: 01/07/2020		12/01/2019	010720	331224	9,213.75	01/15/2020	INV	PD	2020 TYLER TRAINING DAYS
045-285536 CHECK DATE: 01/07/2020		12/01/2019	010720	331224	51,182.45	01/15/2020	INV	PD	Q1-2020 MUNIS SAAS
045-285550 CHECK DATE: 01/07/2020		12/01/2019	010720	331224	533.32	01/15/2020	INV	PD	Q1-2020 BMI-MUNIS SAAS
					60,929.52				
102129 UNITED FARMERS COOPERATIVE									
931333 CHECK DATE: 12/27/2019		12/12/2019	122719	331144	7,379.88	01/12/2020	INV	PD	EXMARK STAND-ON MOWER
108001 UPPUTURI, NAGAMRITHA									
2005743.002 CHECK DATE: 12/27/2019		12/09/2019	122719	331145	330.00	01/09/2020	INV	PD	DAMAGE DEPOSIT REFUND-BIR PAYER: UPPUTURI, NAGAMRITHA
102051 UPS									
000027V7Y7509 CHECK DATE: 12/27/2019		12/14/2019	122719	331146	178.25	12/25/2019	INV	PD	SHIPPING-TC
102064 US BANK									



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City of Chaska
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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
5588589 CHECK DATE: 12/27/2019		12/16/2019	122719	331147	850.00	01/16/2020	INV	PD	2019E FINANCIAL ADVISOR F
5588807 CHECK DATE: 01/07/2020		12/18/2019	010720	331225	850.00	01/18/2020	INV	PD	2019D PAYING AGENT FEES
					1,700.00				
107745 US BANK NATIONAL ASSOCIATION									
402782023 CHECK DATE: 01/07/2020		12/20/2019	010720	331226	439.53	01/15/2020	INV	PD	CCC COLOR COPIER LEASE PM
104522 US FOODS INC									
5949815 CHECK DATE: 12/27/2019		12/04/2019	122719	331148	717.88	01/04/2020	INV	PD	TC DISHWASHER JAN-JUN
5949816 CHECK DATE: 12/27/2019		12/04/2019	122719	331148	747.86	01/04/2020	INV	PD	TC DISHWASHER JUL-NOV
					1,465.74				
107687 UNIVERSAL PROTECTION SERVICE LP									
9510454 CHECK DATE: 12/27/2019		12/05/2019	122719	331149	114.62	12/26/2019	INV	PD	Event Ctr security 11/29-
9561141 CHECK DATE: 01/07/2020		12/19/2019	010720	331227	152.82	12/29/2019	INV	PD	Event Ctr security 12/13-
					267.44				
102102 VERIZON WIRELESS									
9842673341 CHECK DATE: 12/19/2019		11/21/2019	121919	331001	5,304.69	12/13/2019	INV	PD	DEC 2019 PHONE SERVICE
9844853174 CHECK DATE: 01/07/2020		12/23/2019	010720	331228	616.27	01/15/2020	INV	PD	DEC 2019 CRADLEPOINTS
					5,920.96				
108009 VIJAY, VIDYA									
2005794.002 CHECK DATE: 01/07/2020		01/02/2020	010720	331229	36.99	02/02/2020	INV	PD	REFUND BALANCE OF ACCOUNT PAYEE: VIJAY, VIDYA
102115 VIKING AUTOMATIC SPRINKLER CO									
1025-F101037 CHECK DATE: 01/07/2020		12/20/2019	010720	331230	5,600.00	01/20/2020	INV	PD	REPLACE DRY SPRINKLER HEA



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
102133 WAGNER PRESS & GRAPHICS									
32525		12/10/2019	122719	331150	31.00	12/25/2019	INV	PD	Buisness Cards-S Seiffert
CHECK DATE:		12/27/2019							
32552		12/13/2019	122719	331150	183.60	01/18/2020	INV	PD	DEC UTILITY INSERT
CHECK DATE:		12/27/2019							
32600		12/30/2019	010720	331231	245.00	01/14/2020	INV	PD	CCC Letterhead
CHECK DATE:		01/07/2020							
32603		12/30/2019	010720	331231	37.00	01/14/2020	INV	PD	Business Cards-K Hilgert
CHECK DATE:		01/07/2020							
					496.60				
102141 WASTE MANAGEMENT-SAVAGE									
8195859-2282-9		12/02/2019	122719	331151	314.78	01/01/2020	INV	PD	TOWN COURSE
CHECK DATE:		12/27/2019							
102143 WATER CONSERVATION SERVICES INC									
10004		12/18/2019	122719	331152	472.70	01/18/2020	INV	PD	WM REPAIR 1405 PARKVIEW D
CHECK DATE:		12/27/2019							
102146 WATER SPECIALTY OF MINNESOTA INC									
11868		12/30/2019	010720	331232	600.79	01/30/2020	INV	PD	POOL CHEMICALS
CHECK DATE:		01/07/2020							
102148 WAYNE DAUWALTER PLUMBING									
5426		12/18/2019	010720	331233	166.00	01/17/2020	INV	PD	PLUMBING REPAIR/MAINT AT
CHECK DATE:		01/07/2020							
107993 WIENER, KAYLIE									
32898		12/13/2019	122719	331153	32.68	01/13/2020	INV	PD	METER DEPOSIT REFUND-1045
CHECK DATE:		12/27/2019							
102189 WM MUELLER & SONS									
251066		12/04/2019	122719	331154	1,337.15	01/25/2020	INV	PD	SAND FOR SALT
CHECK DATE:		12/27/2019							
251260		12/16/2019	122719	331154	102.43	01/25/2020	INV	PD	HOLE 15 FAIRWAY BRIDGE PR
CHECK DATE:		12/27/2019							



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
251342		12/19/2019	122719	331154	1,134.15	01/25/2020	INV	PD	SAND FOR LAKE HAZELTINE D
CHECK DATE: 12/27/2019									
251373		12/20/2019	122719	331154	396.99	01/25/2020	INV	PD	SAND FOR LHS SWITCH CABIN
CHECK DATE: 12/27/2019									
					2,970.72				
102220 NORTHLAND SYSTEMS INC									
77590		12/06/2019	122719	331155	410.34	01/10/2020	INV	PD	NETWORK UPGRADE PROJECT
CHECK DATE: 12/27/2019									
107988 YUSUF, HABSA									
10011932		12/13/2019	122719	331156	26.31	01/13/2020	INV	PD	METER DEPOSIT REFUND-1981
CHECK DATE: 12/27/2019									
102228 ZEE MEDICAL SERVICE INC									
54126633		12/11/2019	122719	331157	416.40	01/11/2020	INV	PD	MSB MEDICAL SUPPLIES
CHECK DATE: 12/27/2019									
54126634		12/11/2019	122719	331157	298.10	01/11/2020	INV	PD	1st aid supplies-CCC
CHECK DATE: 12/27/2019									
54126635		12/11/2019	122719	331157	124.40	01/11/2020	INV	PD	1st Aide box-PD
CHECK DATE: 12/27/2019									
54126636		12/11/2019	122719	331157	413.80	01/11/2020	INV	PD	FIRST AID SUPPLIES -CITY
CHECK DATE: 12/27/2019									
					1,252.70				
102231 ZIEGLER INC									
PC002116656		12/10/2019	122719	331158	247.04	01/10/2020	INV	PD	CIRCLE LUBE FOR GRADER
CHECK DATE: 12/27/2019									
					247.04				
=====									
403 INVOICES					1,998,520.01				
=====									

** END OF REPORT - Generated by Michelle Robbin **

Electronic Payments



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
100005 MINNESOTA MUNICIPAL MONEY MARKET FUND									
73387		12/18/2019	121819	2156	500,000.00	12/18/2019	DIR	PD	XFER ONB TO 4M-CASH FLOW
CHECK DATE: 12/18/2019									
105243 ALERUS FINANCIAL									
C87093		12/06/2019	122019	2158	118.90	12/20/2019	DIR	PD	NOV 2019 PARTICIPANT FEES
CHECK DATE: 12/20/2019									
100385 CHASKA FIRE DEPT RELIEF ASSN									
2019/11-CFDRA		12/20/2019	122019	2160	29,721.50	12/20/2019	DIR	PD	NOV 2019 FIRE RELIEF ASSO
CHECK DATE: 12/20/2019									
107490 GREAT-WEST LIFE & ANNUITY INSURANCE COMPANY									
73318		12/20/2019	122319	2167	1,269.50	12/23/2019	DIR	PD	122019 Payroll HCSP Contr
CHECK DATE: 12/23/2019									
107744 GREAT-WEST LIFE & ANNUITY INSURANCE COMPANY									
73319		12/20/2019	122319	2168	200.00	12/23/2019	DIR	PD	122019 Payroll MNDP 457
CHECK DATE: 12/23/2019									
101756 MII LIFE INCORPORATED									
1436458		12/05/2019	122419	2170	315.00	12/24/2019	DIR	PD	DEC 2019 PARTICIPANT FEES
CHECK DATE: 12/24/2019									
39263036		12/17/2019	121919	2157	942.75	12/19/2019	DIR	PD	12/19/19 FSA REIMBURSEMENT
CHECK DATE: 12/19/2019									
39271754		12/26/2019	123019	2172	608.17	12/30/2019	DIR	PD	12/30/19 FSA REIMBURSEMENT
CHECK DATE: 12/30/2019									
					1,865.92				
100927 INTERNAL REVENUE SERVICE									
73312		12/20/2019	122019	2161	144,076.69	12/20/2019	DIR	PD	122019 Payroll FICA Feder
CHECK DATE: 12/20/2019									
101346 MINNESOTA COMMISSIONER OF REVENUE									
2019/0531-CC AMEND		05/31/2019	121719	2151	39.96	12/17/2019	DIR	PD	MAY-19 AMENDED CARVER CTY
CHECK DATE: 12/17/2019									



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City of Chaska
VENDOR INVOICE LIST

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apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
2019/0930-CC AMEND CHECK DATE: 12/17/2019		09/30/2019	121719	2152	2.02	12/17/2019	DIR	PD	SEP-19 AMENDED CARVER CTY
2019/1130-CC CHECK DATE: 12/18/2019		11/30/2019	121819	2155	7,766.60	12/18/2019	DIR	PD	NOV-19 CARVER CTY TRANSIT
2019/1130-SLS/UB CHECK DATE: 12/18/2019		11/30/2019	121819	2153	105,433.95	12/18/2019	DIR	PD	NOV-19 GEN/UB SALES TAX
2019/1130-USE CHECK DATE: 12/18/2019		11/30/2019	121819	2154	695.40	12/18/2019	DIR	PD	NOV-19 USE TAX
					113,937.93				
101343 MINNESOTA DEPT OF REVENUE-PAYROLL WIRES									
73313 CHECK DATE: 12/23/2019		12/20/2019	122319	2164	30,129.59	12/23/2019	DIR	PD	122019 Payroll MN State T
101249 MINNESOTA MUNICIPAL POWER AGENCY									
3176 CHECK DATE: 12/20/2019		12/05/2019	122019	2159	1,940,540.91	12/20/2019	DIR	PD	NOV 2019 ELECTRIC SERVICE
101376 NATIONWIDE RETIREMENT SOLUTIONS (USCM)									
73314 CHECK DATE: 12/20/2019		12/20/2019	122019	2162	11,452.35	12/20/2019	DIR	PD	122019 Payroll 457 Contri
106955 NATIONWIDE RETIREMENT SOLUTIONS (USCM)									
73317 CHECK DATE: 12/20/2019		12/20/2019	122019	2163	3,395.00	12/20/2019	DIR	PD	122019 Payroll Roth Contr
107499 OLD NATIONAL BANK									
6314047-DEC19 CHECK DATE: 12/16/2019		12/15/2019	121619	2150	1,400.00	12/16/2019	DIR	PD	DEC 2019 EDA PROMISSORY N
104668 OPTUM BANK INC									
73316 CHECK DATE: 12/23/2019		12/20/2019	122319	2166	13,405.68	12/23/2019	DIR	PD	122019 Payroll HSA Contri
101498 PCARD									
2019/1212-PC CHECK DATE: 12/27/2019		12/12/2019	122719	2171	29,820.13	12/27/2019	DIR	PD	DEC 2019 PCARD PURCHASES



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City of Chaska
VENDOR INVOICE LIST

P 3
apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
101525 PITNEY BOWES POSTAGE									
2019/1220-PB		12/20/2019	122319	2169	1,200.00	12/23/2019	DIR	PD	12/20/19 REPLENISH POSTAG
CHECK DATE: 12/23/2019									
101506 PUBLIC EMPLOYEES RETIREMENT ASSOCIATION									
73315		12/20/2019	122319	2165	117,206.99	12/23/2019	DIR	PD	122019 Payroll PERA Contr
CHECK DATE: 12/23/2019									
					117,206.99				
23 INVOICES					2,939,741.09				

** END OF REPORT - Generated by Michelle Robbin **

**Biweekly Report
January 6, 2020
By
Matt Podhradsky**

Upcoming Meeting Schedules:

Below is a listing of the changes we will see in the meeting schedule over the next two months, and what you can expect at each of the meetings:

January 6th: We will start the night off on Monday by getting the formal Council portrait taken, along with individual pictures of each Council member that we will utilize for the Web Page. This will go from 5:30-5:45. From 5:45-7, we will be having work session to finish up unfinished work from our Retreat this past fall by having each of the department heads talk about their departments, the challenges and opportunities they see coming up over the next several years. This was something we had planned to do during the retreat but had run out of time. We will have time for half of the Department Heads to present on this night. With a light Council Agenda for Monday night, we will be doing the interviews for open Commission positions just after 7 pm as a break in our normal meeting. We have these interviews finishing up around 8:30, at which time we can finish up the remainder of our meeting. Please let me know if you have any questions about this meeting.

January 20th: No meeting-MLK Jr. Day

January 27th: With our normal meeting time being on MLK Day, we are shifting the second meeting of the month to this day. We will have a Work Session prior to the meeting from 5:45-7 to discuss City Square West. It is possible that a portion of this meeting may be closed if we have negotiations to talk to the Council about on the purchase of the City Square Center Strip Mall. If there are any unfinished Commission interviews, we will complete them at the beginning of the meeting and plan on appointing/reappointing all commission members at this meeting.

February 3rd: We will have a regular Council meeting this night. Prior to the Council meeting we will have a Work Session from 5:45-7 pm to have the second half of the Department Heads present on the challenges and opportunities in their departments over the next several years.

February 17: No meeting because of President's Day

February 24th: With the normal meeting time being on President's Day, we are shifting the second meeting of the month to this day. It is uncertain at this point whether we will have a Work Session prior to the meeting.

If you have any questions about this schedule, please feel free to reach out to me.

MNDOT Funding Award Announced

I am very happy to share with you that last week, the City of Chaska was officially notified that we were one of 5 communities to receive \$18 million from the Transportation Economic Development (TED) Program for support of reconstructing Highway 41 through our downtown area. Specifically, the City of Chaska submitted an application requesting \$3.5 million, of which we received the entire requested amount. This grant will fund a piece of this overall project that is estimated to cost approximately \$25 million. To date, we have been successful working with Carver County and MnDOT to secure all but approximately the last \$2 million of the project, which we are confident we will be able to fill the gap to allow this project to move forward in 2022. This project should have a major positive impact on Downtown Chaska, making the traffic flow more efficiently and safely through downtown, cater much more to pedestrians throughout the entire downtown area, and will also include putting a pedestrian/bike underpass underneath Highway 41 in alignment with the abandoned rail corridor going in front of the Chaska Mill building and behind the Chaska Depot where Dolce Vita Wine shop is located.

A huge thanks to Staff that worked on this grant project including Matt Clark, Kevin Ringwald and Nate Kabat, along with our consultant engineers for this project at Bolton and Menk. This project will truly have a significant impact on our Downtown Reinvestment plans.

Martin Luther King Jr Breakfast

Just a reminder that the Chaska Human Rights Commission and the SW Chamber of Commerce will be hosting the 3rd Annual Martin Luther King Jr. Breakfast on Monday, January 20th from 8-9 am at the Chaska Event Center. Besides presenting the annual Human Rights Commission Award, there will also be a very special speaker for the event-Dr. Josie Johnson. Dr. Johnson has been a leader in the Civil Rights movement since the 1960s and marched along side Dr. Martin Luther King Jr. in the March on Washington. She was a former University of MN Regent, and served as the leader of the Minneapolis Urban League when it started in 1967. She should provide a great first-hand account of the Civil Rights Movement in the 1960s along with the work she continues to do to this day. There is no cost to attend the breakfast, but please let us know if you plan to attend so that they can get an accurate count for food for the event.

Police Chief Process

With the new year starting, one of the first projects we are working on is filling of the vacant Police Chief position. We officially started this process today (Friday, January 3) with the advertisement seeking applications getting published. We have this advertisement going into several different trade publications as well as the League of Minnesota Cities. We are also working with Richard Fursman to do some direct recruitment to candidates to encourage them to apply. We took a very similar approach when hiring the Parks and Recreation Director position.

At this point, the application process is scheduled to be open until the end of January, with us looking to do a first round of interviews with 5-7 candidates around the 2nd week of February. As part of this process, we will be having candidates go through three different panels, including one with department personnel, one with department heads, and the final panel being made up of Administration as well as what we are hoping can be one Council member and a respected current or former Police Chief to help provide some outside perspective. The hope would be to go through this initial interview process in early February, with a second round of

interviews coming in late February with the finalist. We would like to have the position offered to a candidate by the beginning of March so we can complete a psychological evaluation and background check, which will be a condition of their employment. We are seeking the chosen candidate start right around the beginning of April.

With us seeking a Council member to be involved in this first round of interviews, I will be asking you to be giving some consideration as to whether you would be interested, and determine as a group who you would like to have representing you in this process. Our hope would be to have you officially decide on this during the last meeting in January.

If there are any questions, please let me know. I look forward to starting this important process.

**City of Chaska
Memorandum**

To: Administration, Mayor and City Council

From: Lisa Nelson 
Controller

Date: January 3, 2020

**RE: Financial Reports –
Year-To-Date (YTD) Ending November 30, 2019**

FINACIAL REPORTS

Enclosed are year-to-date financial reports as of November 30, 2019.

Each fund includes the adopted budget compared to YTD actuals, and the resulting variance. Also presented is the percentage of actual revenue or expenditures compared to the annual budget.

These draft reports include the following revenues and expenditures:

- YTD revenue receipted by the City.
- YTD revenue from invoices issued by the City.
- YTD payrolls through check dates in November.
- YTD vendor payments that:
 - 1) were previously approved by the City Council, or
 - 2) are pending approval by the Council at the January 6th meeting.
- Workers Comp and Property Insurance allocations.
- Administrative charges and allocations

These draft reports do not include the following revenues and expenditures:

- General investment earnings revenue (allocated at year-end)
- Depreciation expense (recorded at year-end)

GENERAL FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
AS OF NOVEMBER 30, 2019

	2019 BUDGET	ACTUAL AS OF 11/30/19	VARIANCE POSITIVE (NEGATIVE)	PERCENT OF BUDGET RECEIVED/ EXPENDED
REVENUES:				
Property Taxes *	\$ 5,711,506	\$ 2,973,843	\$ (2,737,663)	52%
Franchise Fees:				
Electric	3,919,000	3,620,980	(298,020)	92%
Cable TV	316,000	226,205	(88,795)	72%
Gas	477,400	340,392	(137,008)	71%
Licenses	154,190	193,580	39,390	126%
Permits:				
Building	798,000	341,800	(456,200)	43%
Plan Check	233,468	153,378	(80,090)	66%
Mechanical, Plumbing & Other	224,104	168,388	(55,716)	75%
Intergovernmental:				
Federal	-	13,303	13,303	
State Aid - LGA	2,876	1,438	(1,438)	50%
State Aid - MSA	120,000	120,000	-	100%
State Aid - Police and Fire	388,200	388,228	28	100%
State - Other	31,886	68,747	36,861	216%
County, School and Local	112,701	178,529	65,828	158%
Charges For Services:				
General Government	220,857	107,041	(113,816)	48%
Public Safety	52,751	65,935	13,184	125%
Public Works	110,343	107,196	(3,147)	97%
Parks & Recreation	163,436	167,780	4,344	103%
Administrative Charges	3,666,124	3,611,351	(54,773)	99%
Fines And Forfeitures	121,845	66,199	(55,646)	54%
Investment Earnings	22,000	(2,735)	(24,735)	-12%
Other Revenue	93,930	67,567	(26,363)	72%
TOTAL REVENUES	16,939,617	12,979,145	(3,960,472)	77%
EXPENDITURES:				
General Government:				
Mayor & Council	113,457	143,076	(29,619)	126%
Communications	113,507	87,031	26,476	77%
Administration	802,158	912,322	(110,164)	114%
Elections	5,000	10,063	(5,063)	201%
Finance/Admin Services	1,553,403	1,581,091	(27,688)	102%
Information Services/Admin Services	1,156,544	1,055,036	101,508	91%
Fiber Systems	45,000	41,058	3,942	91%
Legal - City Attorney	85,565	103,115	(17,550)	121%
Community Development	1,028,557	870,374	158,183	85%
Engineering	367,493	347,911	19,582	95%
Government Buildings	222,333	220,485	1,848	99%
Total General Government	5,493,017	5,371,562	121,455	98%
Public Safety:				
Police	4,435,876	4,190,812	245,064	94%
State DUI Forfeitures	10,407	2,631	7,776	25%
Forfeited Drug Property	-	4,312	(4,312)	
Crime Prevention Program	-	1,928	(1,928)	
Fire Protection	1,974,325	1,940,201	34,124	98%
Civil Defense	5,672	5,314	358	94%
Total Public Safety	6,426,280	6,145,198	281,082	96%
Public Works:				
Administration	347,931	348,508	(577)	100%
Streets & Alleys	1,591,783	1,513,862	77,921	95%
Snow Removal	202,912	282,824	(79,912)	139%
Signs	14,440	6,679	7,761	46%
Municipal Services/Building	220,339	222,437	(2,098)	101%
Parks Maintenance	1,004,857	1,116,711	(111,854)	111%
ISD #112 Grounds Maintenance	40,745	31,059	9,686	76%
Tree Control	37,547	27,463	10,084	73%
Total Public Works	3,460,554	3,549,543	(88,989)	103%
Parks & Recreation:				
Administration	513,853	496,899	16,954	97%
Youth Recreation	172,889	151,044	21,845	87%
Adult Recreation	84,250	96,632	(12,382)	115%
Beach/Firemen's Park	294,215	169,770	124,445	58%
Hockey & Skating Rinks	9,559	10,479	(920)	110%
Total Parks & Recreation	1,074,766	924,824	149,942	86%
Unallocated	(40,000)	67,534	(107,534)	-169%
TOTAL EXPENDITURES	16,414,617	16,058,661	355,956	98%
OTHER FINANCING SOURCES (USES):				
Transfers In	-	26,387	26,387	
Transfers Out	(525,000)	(525,000)	-	
NET TRANSFERS	(525,000)	(498,613)	26,387	
NET CHANGE IN FUND BALANCES	-	(3,578,129)	(3,578,129)	

MOUNT PLEASANT MAINTENANCE FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
FOR THE PERIOD ENDED 11/30/19

	2019 BUDGET	ACTUAL AS OF 11/30/19	VARIANCE POSITIVE (NEGATIVE)	PERCENT OF BUDGET RECEIVED/ EXPENDED
<u>REVENUES:</u>				
Property Taxes *	\$ 6,000	\$ 3,132	\$ (2,868)	52%
Charges For Services/Lot Sales	2,400	1,150	(1,250)	48%
Investment Earnings	300	-	(300)	0%
TOTAL REVENUES	8,700	4,282	(4,418)	49%
<u>EXPENDITURES:</u>				
Current:				
Public Works:				
Professional Services And Charges	8,500	12,240	(3,740)	144%
Capital Outlay	5,000	-	5,000	0%
TOTAL EXPENDITURES	13,500	12,240	1,260	91%
NET CHANGE IN FUND BALANCES	(4,800)	(7,958)	(3,158)	

* Tax settlements are received from Carver County in July and December

ECONOMIC DEVELOPMENT AUTHORITY (EDA) FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
FOR THE PERIOD ENDED 11/30/19

	2019 BUDGET	ACTUAL AS OF 11/30/19	VARIANCE POSITIVE (NEGATIVE)	PERCENT OF BUDGET RECEIVED/ EXPENDED
REVENUES:				
Property Taxes *	\$ 498,843	\$ 260,132	\$ (238,711)	52%
Intergovernmental	-	42	42	0%
Charges For Services	85,000	85,000	-	100%
Special Assessments	40,000	21,979	(18,021)	55%
Investment Earnings (Charges)	(3,400)	-	3,400	0%
Leases/Rent	36,400	27,859	(8,541)	77%
Other Revenue	-	6,206	6,206	
TOTAL REVENUES	656,843	401,218	(255,625)	61%
EXPENDITURES:				
Current:				
Administration:				
Professional Services	30,934	5,948	24,986	19%
Other Charges and Special Events	35,267	19,125	16,142	54%
Administrative Fees	148,757	156,269	(7,512)	105%
Economic Development Projects/Programs:				
Professional Services	41,295	119,194	(77,899)	289%
Other Charges and Special Events	19,190	48,910	(29,720)	255%
Debt Service:				
Principal - Promissory Note	16,800	11,378	5,422	68%
Interest - Promissory Note	9,600	4,021	5,579	42%
Capital Outlay	-	8,640	(8,640)	
TOTAL EXPENDITURES	301,843	373,485	(71,642)	124%
OTHER FINANCING SOURCES (USES):				
Transfers Out	(355,000)	(355,000)	-	
NET CHANGE IN FUND BALANCES	\$ -	\$ (327,267)	\$ (327,267)	

* Tax settlements are received from Carver County in July and December.

EQUIPMENT ACQUISITION FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
FOR THE PERIOD ENDED 11/30/19

	2019 BUDGET	ACTUAL AS OF 11/30/19	VARIANCE POSITIVE (NEGATIVE)	PERCENT OF BUDGET RECEIVED/ EXPENDED
REVENUES:				
Property Taxes *	\$ 3,283,427	\$ 523,090	\$ (2,760,337)	16%
Intergovernmental	-	284	284	
Charges For Services	4,000	4,450	450	111%
Interest Earnings	-	50,043	50,043	
Leases (tower)	100,000	112,757	12,757	113%
Donations/Contributions	-	7,200	7,200	
Other Revenue	-	581	581	
TOTAL REVENUES	3,387,427	698,405	(2,689,022)	21%
EXPENDITURES:				
Debt Service:				
Issuance Costs & Fiscal Agent Fees	181,000	27,287	153,713	
Capital Outlay:				
Furniture And Equipment				
Communications	4,000	-	4,000	0%
Admin. Services-Finance	40,000	-	40,000	0%
Admin. Services-Information Services	146,000	82,545	63,455	57%
Police	70,000	170,207	(100,207)	243%
Fire	60,000	72,138	(12,138)	120%
Public Works	658,500	501,602	156,898	76%
TOTAL EXPENDITURES	1,159,500	853,779	305,721	74%
OTHER FINANCING SOURCES (USES):				
Transfers In	49,000	49,000	-	100%
Transfers Out	(2,902,927)	(686,228)	2,216,699	24%
Bonds Issued	626,000	1,461,034	835,034	233%
Sale of Capital Assets	-	-	-	
TOTAL OTHER FINANCING SOURCES (USES)	(2,227,927)	823,806	3,051,733	
NET CHANGE IN FUND BALANCES	\$ -	\$ 668,432	\$ 668,432	

* Tax settlements are received from Carver County in July and December.

ELECTRIC FUND
REVENUES, EXPENSES AND CHANGES IN NET POSITION
BUDGET AND ACTUAL
FOR THE PERIOD ENDED 11/30/19

	2019 BUDGET	ACTUAL AS OF 11/30/2019	VARIANCE POSITIVE (NEGATIVE)	PERCENT OF BUDGET RECEIVED / EXPENDED
OPERATING REVENUES:				
Residential Sales	\$ 8,430,000	\$ 7,590,376	\$ (839,624)	90%
Senior Sales	499,000	499,581	581	100%
Commercial Sales	1,094,000	1,060,722	(33,278)	97%
Industrial Sales	24,558,000	24,293,695	(264,305)	99%
Intradepartmental	966,000	881,393	(84,607)	91%
All Other Sales	1,696,000	1,505,039	(190,961)	89%
TOTAL OPERATING REVENUES	37,243,000	35,830,806	(1,412,194)	96%
OPERATING EXPENSES:				
Purchased Power	25,055,000	26,181,458	(1,126,458)	104%
Distribution:				
Personnel Services	1,553,950	1,440,543	113,407	93%
Supplies, Services & Other Charges	397,501	384,278	13,223	97%
Administration:				
Personnel Services	333,899	185,026	148,873	55%
Supplies, Services & Other Charges	1,434,720	2,248,654	(813,934)	157%
Utility Billing:				
Personnel Services	250,291	216,196	34,095	86%
Supplies, Services & Other Charges	143,802	285,505	(141,703)	199%
Conservation Programs	681,434	549,348	132,086	81%
Franchise Fees	3,899,000	3,620,980	278,020	93%
Capital Outlay	681,000	1,939,332	(1,258,332)	285%
TOTAL OPERATING EXPENSES	34,430,597	37,051,320	(2,620,723)	108%
OPERATING INCOME	2,812,403	(1,220,514)	(4,032,917)	
NON-OPERATING REVENUES:				
Investment Earnings	92,400	65,758	(26,642)	71%
Intergovernmental	-	173	173	
TOTAL NON-OPERATING REVENUES	92,400	65,931	(26,469)	
NON-OPERATING EXPENSES:				
Debt Service - Principal	471,560	420,000	51,560	89%
Debt Service - Principal (Contra Account)	-	(420,000)	420,000	
Debt Service - Interest	361,804	231,858	129,946	64%
Debt Service - Agent Fees	450	450	-	
TOTAL NON-OPERATING EXPENSES	833,814	232,308	601,506	28%
INCOME (LOSS) BEFORE CONTRIBUTIONS AND TRANSFERS	2,070,989	(1,386,891)	(3,457,880)	
CAPITAL CONTRIBUTIONS	-	272,637	272,637	
TRANSFERS IN (OUT):				
Transfers (Out)	(1,672,000)	(1,744,000)	(72,000)	
CHANGE IN NET POSITION	\$ 398,989	\$ (2,858,254)	\$ (3,257,243)	

WATER FUND
REVENUES, EXPENSES AND CHANGES IN NET POSITION
BUDGET AND ACTUAL
FOR THE PERIOD ENDED 11/30/19

	2019 BUDGET	ACTUAL AS OF 11/30/2019	VARIANCE POSITIVE (NEGATIVE)	PERCENT OF BUDGET RECEIVED/ EXPENDED
OPERATING REVENUES:				
Residential Sales	\$ 1,330,000	\$ 1,013,768	\$ (316,232)	76%
Commercial Sales	968,000	788,289	(179,711)	81%
Industrial Sales	314,000	396,502	82,502	126%
All Other Sales	443,480	421,561	(21,919)	95%
TOTAL OPERATING REVENUES	3,055,480	2,620,120	(435,360)	86%
OPERATING EXPENSES:				
Pumping	237,761	214,869	22,892	90%
Treatment	267,140	272,881	(5,741)	102%
Distribution:				
Personnel Services	411,521	415,985	(4,464)	101%
Supplies, Services & Other Charges	340,218	366,765	(26,547)	108%
Administration :				
Personnel Services	113,495	104,926	8,569	92%
Supplies, Services & Other Charges	465,092	471,248	(6,156)	101%
Utility Billing:				
Personnel Services	125,147	108,099	17,048	86%
Supplies, Services & Other Charges	35,045	49,241	(14,196)	141%
Capital Outlay	529,000	223,037	305,963	42%
TOTAL OPERATING EXPENSES	2,524,419	2,227,051	297,368	88%
OPERATING INCOME	531,061	393,069	(137,992)	
NON-OPERATING REVENUES:				
Investment Earnings	27,900	6,368	(21,532)	23%
Lease - Bountiful Basket	33,000	27,114	(5,886)	82%
Insurance Claims	-	85,347	85,347	
TOTAL NON-OPERATING REVENUES	60,900	118,829	57,929	195%
NON-OPERATING EXPENSES:				
Debt Service - Principal	605,630	594,000	11,630	98%
Debt Service - Principal (Contra Account)	-	(594,000)	594,000	
Debt Service - Interest	369,290	328,362	40,928	89%
Issuance Costs & Fiscal Agent Fees	-	20,394	(20,394)	
Old Water Treatment Plant/Bountiful Basket	-	1,781	(1,781)	
TOTAL NON-OPERATING EXPENSES	974,920	350,537	624,383	36%
INCOME (LOSS) BEFORE CONTRIBUTIONS AND TRANSFERS	(382,959)	161,361	544,320	
CAPITAL CONTRIBUTIONS	10,000	5,310	(4,690)	
TRANSFERS IN (OUT):				
Transfers In	596,000	596,000	-	
Transfers (Out)	(56,000)	(583,159)	(527,159)	
NET TRANSFERS IN (OUT)	540,000	12,841	(527,159)	
CHANGE IN NET POSITION	\$ 167,041	\$ 179,512	\$ 12,471	

SEWER FUND
REVENUES, EXPENSES AND CHANGES IN NET POSITION
BUDGET AND ACTUAL
FOR THE PERIOD ENDED 11/30/19

	2019 BUDGET	ACTUAL AS OF 11/30/2019	VARIANCE POSITIVE (NEGATIVE)	PERCENT OF BUDGET RECEIVED/ EXPENDED
OPERATING REVENUES:				
Residential Sales	\$ 1,440,400	\$ 1,199,372	\$ (241,028)	83%
Commercial Sales	1,046,000	880,178	(165,822)	84%
Industrial Sales	995,900	915,379	(80,521)	92%
Other Sales	623,052	571,695	(51,357)	92%
TOTAL OPERATING REVENUE	4,105,352	3,566,624	(538,728)	87%
OPERATING EXPENSES:				
Pumping	48,571	19,229	29,342	40%
Treatment	2,433,857	2,433,857	-	100%
Collection:				
Personnel Services	411,524	416,637	(5,113)	101%
Supplies, Services & Other Charges	194,769	149,357	45,412	77%
Administration:				
Personnel Services	113,494	104,928	8,566	92%
Supplies, Services & Other Charges	458,438	460,918	(2,480)	101%
Utility Billing:				
Personnel Services	125,147	108,099	17,048	86%
Supplies, Services & Other Charges	34,854	50,609	(15,755)	145%
Capital Outlay	34,000	-	34,000	0%
TOTAL OPERATING EXPENSES	3,854,654	3,743,634	111,020	97%
OPERATING INCOME	250,698	(177,010)	(427,708)	
NON-OPERATING REVENUES:				
Investment Earnings	13,100	1,958	(11,142)	15%
Intergovernmental	-	41	41	
TOTAL NON-OPERATING REVENUES	13,100	1,999	(11,101)	15%
NON-OPERATING EXPENSES:				
Debt Service - Principal	132,630	121,000	(11,630)	91%
Debt Service - Principal (Contra Account)	-	(121,000)	(121,000)	
Debt Service - Interest	83,504	51,031	(32,473)	61%
Issuance Costs & Fiscal Agent Fees	-	28,494	28,494	
TOTAL NON-OPERATING EXPENSES	216,134	79,525	(136,609)	
INCOME (LOSS) BEFORE TRANSFERS	47,664	(254,536)	(302,200)	
TRANSFERS IN (OUT):				
Transfers (Out)	(116,000)	(751,391)	(635,391)	
CHANGE IN NET POSITION	\$ (68,336)	\$ (1,005,927)	\$ (937,591)	

CHASKA COMMUNITY CENTER FUND
REVENUES, EXPENSES AND CHANGES IN NET POSITION
BUDGET AND ACTUAL
FOR THE PERIOD ENDED 11/30/19

	2019 BUDGET	ACTUAL AS OF 11/30/2019	VARIANCE POSITIVE (NEGATIVE)	PERCENT OF BUDGET RECEIVED/ EXPENDED
OPERATING REVENUES:				
Admissions	\$ 459,770	\$ 375,601	\$ (84,169)	82%
Memberships	1,128,756	1,056,387	(72,369)	94%
Rentals	1,007,133	1,011,204	4,071	100%
Charges for Services/Lessons	650,747	477,804	(172,943)	73%
Other Sales	155,937	114,535	(41,402)	73%
TOTAL OPERATING REVENUE	\$ 3,402,343	\$ 3,035,531	\$ (366,812)	89%
OPERATING EXPENSES:				
Personnel Services	2,096,157	2,027,733	68,424	97%
Supplies	208,876	271,695	(62,819)	130%
Professional Services	744,282	791,976	(47,694)	106%
Other Charges	281,077	323,681	(42,604)	115%
Capital Outly	-	44,208	(44,208)	
TOTAL OPERATING EXPENSES	3,330,392	3,459,293	(128,901)	104%
OPERATING INCOME	71,951	(423,762)	(495,713)	
NON-OPERATING REVENUES:				
Investment Earnings (Charges)	(6,794)	726	7,520	-11%
TOTAL NON-OPERATING REVENUES	(6,794)	726	7,520	-11%
NON-OPERATING EXPENSES:				
Debt Service - Principal	330,000	330,000	-	100%
Debt Service - Principal (Contra Account)	-	(330,000)	330,000	
Debt Service - Interest	160,796	155,072	5,724	96%
Issuance Costs & Fiscal Agent Fees	2,750	3,000	(250)	109%
TOTAL NON-OPERATING EXPENSES	493,546	158,072	335,474	32%
INCOME (LOSS) BEFORE TRANSFERS	(428,389)	(581,108)	(152,719)	
TRANSFERS IN (OUT):				
Transfers In	432,000	432,000	-	
CHANGE IN NET POSITION	\$ 3,611	\$ (149,108)	\$ (152,719)	

CHASKA PAR 30 FUND
REVENUES, EXPENSES AND CHANGES IN NET POSITION
BUDGET AND ACTUAL
FOR THE PERIOD ENDED 11/30/19

	2019 BUDGET	ACTUAL AS OF 11/30/2019	VARIANCE POSITIVE (NEGATIVE)	PERCENT OF BUDGET RECEIVED/ EXPENDED
OPERATING REVENUES:				
Green Fees	\$ 173,000	\$ 120,305	\$ (52,695)	70%
Cart Rental	12,000	11,233	(767)	94%
Merchandise & Other Sales	6,026	5,364	(662)	89%
TOTAL OPERATING REVENUES	<u>191,026</u>	<u>136,902</u>	<u>(54,124)</u>	72%
OPERATING EXPENSES:				
Golf - Maintenance Dept:				
Personnel Services	82,304	80,941	1,363	98%
Supplies, Services & Other Charges	23,213	33,711	(10,498)	145%
Golf - Club House:				
Personnel Services	39,875	36,448	3,427	91%
Supplies, Services & Other Charges	43,419	33,351	10,068	77%
Merchandise for Resale	4,040	3,730	310	92%
Capital Outlay	5,000	14,165	(9,165)	283%
TOTAL OPERATING EXPENSES	<u>197,851</u>	<u>202,346</u>	<u>(4,495)</u>	102%
OPERATING INCOME	<u>(6,825)</u>	<u>(65,444)</u>	<u>(58,619)</u>	
NON-OPERATING REVENUES:				
Investment Earnings (Charges)	<u>(1,100)</u>	<u>-</u>	<u>1,100</u>	
TOTAL NON-OPERATING REVENUES	<u>(1,100)</u>	<u>-</u>	<u>1,100</u>	
CHANGE IN NET POSITION	<u>\$ (7,925)</u>	<u>\$ (65,444)</u>	<u>\$ (57,519)</u>	

CHASKA TOWN COURSE FUND
REVENUES, EXPENSES AND CHANGES IN NET POSITION
BUDGET AND ACTUAL
FOR THE PERIOD ENDED 11/30/19

	2019 BUDGET	ACTUAL AS OF 11/30/2019	VARIANCE POSITIVE (NEGATIVE)	PERCENT OF BUDGET RECEIVED/ EXPENDED
OPERATING REVENUES:				
Green Fees	\$ 1,403,000	\$ 1,314,898	\$ (88,102)	94%
Driving Range	100,000	95,596	(4,404)	96%
Cart Rental	280,000	280,956	956	100%
Merchandise	229,000	229,728	728	100%
All Other Sales	139,000	141,659	2,659	102%
TOTAL OPERATING REVENUE	<u>\$ 2,151,000</u>	<u>\$ 2,062,837</u>	<u>\$ (88,163)</u>	96%
OPERATING EXPENSES:				
Golf - Maintenance Dept:				
Personnel Services	604,233	585,368	18,865	97%
Supplies, Services & Other Charges	272,800	275,243	(2,443)	101%
Golf - Club House:				
Personnel Services	484,268	470,606	13,662	97%
Supplies, Services & Other Charges	398,135	415,673	(17,538)	104%
Merchandise for Resale	171,700	188,835	(17,135)	110%
Capital Outlay	199,000	157,263	41,737	79%
TOTAL OPERATING EXPENSES	<u>2,130,136</u>	<u>2,092,988</u>	<u>37,148</u>	98%
OPERATING INCOME	<u>20,864</u>	<u>(30,151)</u>	<u>(51,015)</u>	
NON-OPERATING REVENUES:				
Investment Earnings (Charges)	(8,900)	-	8,900	
TOTAL NON-OPERATING REVENUES	<u>(8,900)</u>	<u>-</u>	<u>8,900</u>	
NON-OPERATING EXPENSES:				
Debt Service - Principal	83,900	-	83,900	0%
Debt Service - Interest	21,875	21,757	118	99%
TOTAL NON-OPERATING EXPENSES	<u>105,775</u>	<u>21,757</u>	<u>84,018</u>	21%
CHANGE IN NET POSITION	<u>\$ (93,811)</u>	<u>\$ (51,908)</u>	<u>\$ 41,903</u>	

TURBINE GENERATOR FUND
REVENUES, EXPENSES AND CHANGES IN NET POSITION
BUDGET AND ACTUAL
FOR THE PERIOD ENDED 11/30/19

	2019 BUDGET	ACTUAL AS OF 11/30/2019	VARIANCE POSITIVE (NEGATIVE)	PERCENT OF BUDGET RECEIVED/ EXPENDED
OPERATING REVENUES:				
Lease Revenue	\$ 2,486,184	\$ 1,319,169	\$ (1,167,015)	53%
OPERATING EXPENSES:				
Professional Services	80,000	84,925	(4,925)	106%
Other Charges	252,045	242,141	9,904	96%
TOTAL OPERATING EXPENSES	332,045	327,066	4,979	99%
OPERATING INCOME	2,154,139	992,103	(1,162,036)	
NON-OPERATING REVENUES:				
Investment Earnings	15,000	57,998	42,998	387%
Interfund Loan Payments	104,219	-	(104,219)	0%
TOTAL NON-OPERATING REVENUES	119,219	57,998	(61,221)	49%
NON-OPERATING EXPENSES:				
Debt Service - Principal	1,195,000	1,195,000	-	100%
Debt Service - Principal (Contra Account)	-	(1,195,000)	1,195,000	
Debt Service - Interest	886,150	664,612	221,538	75%
Issuance Costs & Fiscal Agent Fees	4,500	4,500	-	100%
TOTAL NON-OPERATING EXPENSES	2,085,650	669,112	1,416,538	32%
CHANGE IN NET POSITION	\$ 187,708	\$ 380,989	\$ 193,281	

STORM WATER FUND
REVENUES, EXPENSES AND CHANGES IN NET POSITION
BUDGET AND ACTUAL
FOR THE PERIOD ENDED 11/30/19

	2019 BUDGET	ACTUAL AS OF 11/30/2019	VARIANCE POSITIVE (NEGATIVE)	PERCENT OF BUDGET RECEIVED/ EXPENDED
OPERATING REVENUES:				
Residential Sales	\$ 949,000	\$ 942,701	\$ (6,299)	99%
Industrial Sales	726,000	727,916	1,916	100%
All Other Sales	3,000	11,650	8,650	388%
TOTAL OPERATING REVENUE	1,678,000	1,682,267	4,267	100%
OPERATING EXPENSES:				
Collections:				
Personnel Services	312,100	198,138	113,962	63%
Supplies, Services & Other Charges	351,630	253,163	98,467	72%
Administration :				
Personnel Services	80,042	67,839	12,203	85%
Supplies, Services & Other Charges	248,864	281,136	(32,272)	113%
Utility Billing:				
Supplies, Services & Other Charges	23,187	49,645	(26,458)	214%
Depreciation	30,000	-	30,000	0%
Capital Outlay	306,000	40,164	265,836	13%
TOTAL OPERATING EXPENSES	1,351,823	890,085	461,738	66%
OPERATING INCOME	326,177	792,182	466,005	
NON-OPERATING REVENUES:				
Investment Earnings (Charges)	(7,100)	5,525	12,625	-78%
Intergovernmental	-	110,400	110,400	
TOTAL NON-OPERATING REVENUES	(7,100)	115,925	123,025	
NON-OPERATING EXPENSES:				
Debt Service - Principal	132,333	80,000	52,333	60%
Debt Service - Principal (Contra Account)	-	(80,000)	80,000	
Debt Service - Interest	62,189	39,601	22,588	64%
Issuance Costs & Fiscal Agent Fees	-	13,516	(13,516)	
TOTAL NON-OPERATING EXPENSES	194,522	53,117	141,405	27%
INCOME (LOSS) BEFORE TRANSFERS	124,555	854,990	730,435	
TRANSFERS IN (OUT):				
Transfers In	207,768	207,768	-	100%
Transfers (Out)	(200,000)	(520,033)	(320,033)	260%
NET TRANSFERS IN (OUT)	7,768	(312,265)	(320,033)	
CHANGE IN NET POSITION	\$ 132,323	\$ 542,725	\$ 410,402	

CHASKA CURLING AND EVENT CENTER FUND
REVENUES, EXPENSES AND CHANGES IN NET POSITION
BUDGET AND ACTUAL
FOR THE PERIOD ENDED 11/30/19

	2019 BUDGET	ACTUAL AS OF 11/30/2019	VARIANCE POSITIVE (NEGATIVE)	PERCENT OF BUDGET RECEIVED/ EXPENDED
OPERATING REVENUES:				
Memberships	\$ 131,498	\$ 147,331	\$ 15,833	112%
Rentals	187,175	163,947	(23,228)	88%
Lessons	236,748	211,376	(25,372)	89%
Leagues	215,929	205,579	(10,350)	95%
Leases	426,000	337,083	(88,917)	79%
Other Sales Revenue	57,808	65,935	8,127	114%
TOTAL OPERATING REVENUES	1,255,158	1,131,251	(123,907)	90%
OPERATING EXPENSES:				
Administration:				
Personnel Services	219,337	160,275	59,062	73%
Supplies, Services & Other Charges	346,418	367,994	(21,576)	106%
Event Center:				
Personnel Services	99,884	83,912	15,972	84%
Supplies, Services & Other Charges	34,422	14,886	19,536	43%
Curling Center:				
Personnel Services	355,535	327,789	27,746	92%
Supplies, Services & Other Charges	128,913	103,366	25,547	80%
Crooked Pint	58,304	127,736	(69,432)	219%
Curling/ Non-recurring Events	-	67	(67)	
TOTAL OPERATING EXPENSES	1,242,813	1,186,025	56,788	95%
OPERATING INCOME	12,345	(54,774)	(67,119)	
NON-OPERATING REVENUES:				
Investment Earnings (Charges)	(11,900)	3,496	15,396	
TOTAL NON-OPERATING REVENUES	(11,900)	3,496	15,396	
NON-OPERATING EXPENSES:				
Debt Service-Principal	980,000	980,000	-	100%
Debt Service-Principal (Contra Account)	-	(980,000)	980,000	
Debt Service-Interest	608,687	284,669	324,018	47%
Issuance Costs & Fiscal Agent Fees	1,600	3,200	(1,600)	200%
TOTAL NON-OPERATING EXPENSES	1,590,287	287,869	1,302,418	18%
INCOME (LOSS) BEFORE TRANSFERS	(1,589,842)	(339,147)	1,250,695	
TRANSFERS IN (OUT):				
Transfers In	1,590,287	1,475,445	(114,842)	93%
CHANGE IN NET POSITION	\$ 445	\$ 1,136,298	\$ 1,135,853	