

**- MINUTES -
CHASKA CITY COUNCIL
JANUARY 6, 2020**

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl. Absent: None.

Also Present: Luke Melchert, City Attorney; Noel Graczyk, Administrative Services Director; City Engineer Matt Clark; Nate Kabat, Assistant Administrator; and Matt Podhradsky, City Administrator.

4. Adopt the Agenda

Motion by Councilmember Hubbard, second by Councilmember Huang to adopt the agenda as presented.

Motion carried.

5. Visitor Presentation

None.

The Council reordered the agenda to consider Item 8 prior to Item 7, and both prior to Item 6.

8. Consent Agenda

Councilmember Huang inquired if Mayor Pro Tem needs to be included on the signatories list in item 8.E.

City Administrator Podhradsky stated that Mayor Pro Tem is automatically included if the Mayor is not present/able to attend to it.

Councilmember Grau asked for further detail regarding the lot split in item 8.F.

Eric Rule, 9200 Red Oak Drive, and Lyle Orwig, 4 Birdie Lane, provided background information regarding the item.

Motion by Councilmember Huang, second by Councilmember Hatfield to approve the Consent Agenda Items A through F:

A. Appointment of City Attorney

Motion to appoint Luke Melchert of the law firm Melchert, Hubert, Sjodin, as the Chaska City Attorney for 2020.

B. Approve the Chaska Herald as the Cities Official Newspaper

Motion to appoint the "Chaska Herald" as the official newspaper of the City of Chaska for 2020.

C. Appointment of the City Trustees to the Chaska Fire Department Relief Association (CFDRA)

Motion to appoint Mark Windschitl as an Elected-Official Trustee and Noel Graczyk as a City Trustee to the 2020 Chaska Fire Relief Board.

D. Increase in Hourly Rate for Election Judges

Motion to approve an increase in the pay of Head Judge and Tabulators from \$10.65/hr to \$11.00/hr and Regular Judge from \$9.65/hr to \$10.00/hr.

E. Annual Designation of City Depositories, Investment Institutions, and Authorized Signatories

Motion to designate the following official depositories, financial institutions, and authorized account signatories:

Depositories

Bank Vista; Charter Bank; Old National Bank; Security Bank; USBank; Wells Fargo; and, Wings Financial Credit Union

Financial Institutions

League of Minnesota Cities and PMA Financial Network (4M Fund); Northland Securities, Inc.; RBC Capital Markets, Inc.; Oppenheimer & Co.; Inc. Piper Jaffray & Co.; Public Financial Management (PFM); USBank Investment Services, Inc.; and, Wells Fargo Investments

Authorized Account Signatories

Mayor.....Mark Windschitl

City AdministratorMatt Podhradsky

TreasurerNoel J. Graczyk

F. Adopt Resolution 2020-01, Approving the Lot Split & Consolidation for 4 & 5 Birdie Lane/The Orwig's & Hazeltine National Golf Club/PC #2020-02

Motion to adopt Resolution #2020-01, approving the Lot Split and Lot Consolidation between 4 Birdie Lane and 5 Birdie Lane, subject to the stipulations included in said resolution and the following conditions:

1. Approvals shall be based on the following graphic exhibits:

- a. Certificate of Survey, prepared by Premier Land Surveying, LLC, dated September 16, 2019 and revised November 18, 2019
- b. Permanent Easement Exhibit, prepared by Premier Land Surveying, LLC, dated December 10, 2019

2. Parcel A is consolidated into Lot 4 and Parcel B is consolidated into Lot 5

3. Lot Consolidation is obtained through Carver County

4. Proposed 20 Foot Drainage & Utility Easement over Lot 5 is recorded at Carver County

Motion carried.

Recess

The Council recessed the regular session to conduct the commission interviews.

7. Commission Interviews

- A. Planning, Heritage Preservation, Human Rights & Park and Rec Board

Reconvene

The Council reconvened the regular session 8:25 pm.

6. Minutes

Motion by Councilmember Grau, second by Councilmember Hubbard to approve the minutes of the December 16, 2019 City Council meeting.

Motion carried.

9. Action Items

9.A. Adopt Resolution 2020-2 to Establish Parameters for Sale and Issuance of Bonds

City Administrator Podhradsky introduced the item to the Council.

Mayor Windschitl inquired if they have already closed on several parcels.

City Administrator Podhradsky stated they had and provided further detail regarding those closings and park development.

The Council also discussed the size of the potential size of the park.

Administrative Services Director Graczyk presented the item to the Council.

City Administrator Podhradsky provided further clarity on bond repayment.

Motion by Councilmember Huang, second by Councilmember Grau to adopt Resolution No. 2020-2 approving the issuance of taxable full-term installment purchase revenue bonds Series 2020A by the Economic Development Authority of the City of Chaska; and, authorizing an installment sale agreement and related documents. Motion carried.

9.B. Purchase Agreement for Property at 4255 Creek Road

City Administrator Podhradsky introduced the item to the Council.

Assistant Administrator Kabat presented the item to the Council.

Mayor Windschitl inquired why the retention pond is planned.

City Administrator Podhradsky and Assistant Administrator Kabat gave more information regarding the purpose of the retention pond, and Assistant Administrator Kabat continued his presentation of the item.

Mayor Windschitl asked how many acres will be sold to Traditions.

City Engineer Clark estimated it would be less than five acres.

Motion by Councilmember Hubbard, second by Councilmember Hatfield to authorize the Mayor and City Administrator to execute the purchase agreement for property located at 4255 Creek Road. Motion carried.

9.C. Appoint Acting Pro Tem Mayor for Calendar Year 2020

City Administrator Podhradsky introduced the item to the Council.

Motion by Councilmember Hatfield, second by Councilmember Hubbard to appoint Council Member Jon Grau as Mayor Pro Tem for the City of Chaska for calendar year 2020. Motion carried.

10. Bills

10.A. Accounts Payable Council Roster 1-6-2020

The Council requested further information about bills on pages 1, 3, 4, 5, 11, 12, 13, 14, 15, 18, 20, 21, 22, and 24.

City Administrator Podhradsky, Administrative Services Director Graczyk, and City Engineer Clark provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Hatfield to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

11. Other Business

11.A. City Administrator's Report

11.A.i. Administrator's Bi-Weekly Report 1-6-2020

11.B. Other Reports

11.B.i. Financial Reports - November

Councilmember Hatfield:

- Thanked the plow crews for their hard work.

Councilmember Hubbard:

- Noted the Arboretum and Hwy 10 traffic study open houses in December were quite interesting and informative.
- Commented the SouthWest Transit bus for the Arboretum light show was very slick.

Councilmember Huang:

- Commented that he attended the traffic study open houses as well and agreed they were very interesting.
- Noted the Martin Luther King celebration is on January 20, 2020 at the Event Center. Assistant Administrator Kabat noted there are several other components to the celebration besides the key speaker.

Councilmember Grau:

- Noted the Big Chill is Friday, January 11 at Firemen's Park from 12-3pm.
- Commented that the federal age for tobacco sales was increased to 21 and noted that increasing the age for tobacco sales in Chaska had been a topic of conversation in the past.

Mayor Windschitl:

- Noted the City received a 3.5-million-dollar grant from TED for funding for Hwy 41 and that construction would likely begin in 2022.
- Noted there is an EDA meeting to follow the Council meeting.
- Reported the process is underway for hiring a new police chief.
- Reported the altered Council meeting schedule for January and February.

11. Adjourn

Motion by Councilmember Huang, second by Councilmember Hubbard to adjourn the meeting at 9:55 pm.

Motion carried.