

- MINUTES -
CHASKA CITY COUNCIL
MARCH 16, 2020

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl. Absent: None.

Also Present: Kevin Ringwald, Community Development Director; Liz Hanson, City Planner; Luke Melchert, City Attorney; Noel Graczyk, Administrative Services Director; City Engineer Matt Clark; Nate Kabat, Assistant Administrator; and Matt Podhradsky, City Administrator.

4. Adopt the Agenda

Motion by Councilmember Huang, second by Councilmember Hubbard to adopt the agenda as presented.

Motion carried.

5. Visitor Presentation

5.A. Emergency Manager/Fire Chief Tim Wiebe - Planning/Implementation Regarding COVID 19
Mayor Windschitl spoke about what declaring a local emergency means and gave a brief update on how the City is responding and the importance of social distancing. He thanked Fire Chief Wiebe and other Staff who have worked to put an emergency plan together.

Emergency Manager/Fire Chief Wiebe presented the City's planning for COVID-19 efforts thus far.

Councilmember Hubbard looked to clarify there is one case confirmed in Carver County so far.

Fire Chief Wiebe stated that was so.

City Administrator Podhradsky spoke further about how the City will creatively provide continuity of services.

The Council thanked Staff for all the work they have put into planning.

5.B. Adopt Resolution 2020-24, Declaring a Local Emergency

City Administrator Podhradsky presented the item to the Council.

Motion by Councilmember Huang, second by Councilmember Grau to approve Resolution No. 2020-24 Declaring a Local Emergency to address the COVID 19 Pandemic. Motion carried.

6. Minutes

Motion by Councilmember Hubbard, second by Councilmember Hatfield to approve the minutes of the February 24, 2020 City Council meeting. Motion carried.

Motion by Councilmember Grau, second by Councilmember Hubbard to approve the minutes of the March 2, 2020 City Council meeting. Motion carried.

7. Consent Agenda

Motion by Councilmember Hubbard, second by Councilmember Hatfield to approve the Consent Agenda Item A:

- A. Adopt Resolution 2020-22, Approve Construction Plans for 2020 Street and Utility Reconstruction Project (File #524-91200)

Motion to adopt Resolution No. 2020-22, approving the construction documents for the 2020 Street & Utility Reconstruction Project, and authorizing the solicitation of public bids.

Motion carried.

8. Action Items

8.A. Adopt Resolution 2020-23, Public Hearing: Establishing a Redevelopment Tax Increment District (TIF 23 - City Square West Redevelopment) and Approving a Tax Increment Financing Plan

City Administrator Podhradsky introduced the item to the Council.

Assistant Administrator Kabat presented the item to the Council.

The Council and Staff discussed the importance of the timing of implementation of the TIF.

Councilmember Hubbard inquired if there is another TIF district in that area.

City Administrator Podhradsky provided further clarification regarding TIF district boundaries.

Mayor Windschitl opened the public hearing at 8:00pm.

Mayor Windschitl closed the public hearing at 8:01pm.

Motion by Councilmember Grau, second by Councilmember Huang to approve Resolution No. 2020-23 establishing a redevelopment tax increment financing district and approve a tax increment financing plan therefor (City Square West Redevelopment Project). Motion carried.

8.B. Adopt Resolution 2020-20, POSTPONED UNTIL 3/30/2020 - Approving the Concept Plan for Sagewood 3rd/DR Horton/PC #2020-06

8.C. Adopt Resolution 2020-21, Approving the Concept Plan for Oak Ridge/RCS-RCA Oak Ridge LLC/PC #2020-07

City Administrator Podhradsky introduced the item to the Council.

City Planner Hanson presented the item to the Council.

Mayor Windschitl inquired if the two lakes are connected.

City Planner Hanson stated they do not connect and continued her presentation of the item.

Mayor Windschitl asked if there are any concerns from the fire department about the fuel station being so close to the lake.

City Planner Hanson stated it will be something Staff will have to understand fully in the preliminary plat and went on with her presentation.

Councilmember Huang asked for more information about parking.

City Planner Hanson gave further detail regarding parking and continued the presentation of the item.

Councilmember Hubbard inquired if there is a chance the entrance that does not have a traffic signal will get one.

City Planner Hanson stated she believes the preference is to leave the intersection as is, but it is possible MNDOT may limit movement on it.

Councilmember Grau inquired if any upgrades or remodel are planned for the existing building on lot 1.

City Planner Hanson explained she would let the developer address that question.

Councilmember Huang looked to clarify that it is not yet known if the multi-family will be market rate or co-op at this point.

City Planner Hanson confirmed that is yet unknown.

Councilmember Huang asked what the intended timeline for this project is.

City Planner Hanson explained that intended opening for retail is 2022 and senior housing construction would begin this year.

Mike Brandt with Kimley-Horn, representing the development group, provided further information regarding the second access at the project site, the use of the hotel, and input received from big-box representatives.

Councilmember Huang commented that it is nice to see affordable housing and senior living components to this project.

Motion by Councilmember Huang, second by Councilmember Hatfield to adopt Resolution No. 2020-21 approving the Concept Plan for Oak Ridge (PC #2020-07). Motion carried.

9. Bills

9.A. Accounts Payable Council Roster 3-16-2020

The Council requested further information about bills on pages 1, 3, 4, 5, 6, 7, 12, 16, 22, and 26.

City Administrator Podhradsky provided further information regarding those bills.

Councilmember Huang recused himself from the Cargill line-item on page 5.

Councilmember Grau inquired if cleaning supplies purchased for the Community Center that will not be used while it is closed will be redistributed to other City needs.

City Administrator Podhradsky provided more detail into what that would look like.

Motion by Councilmember Huang, second by Councilmember Grau to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

10. Other Business

10.A. City Administrator's Report

10.A.i. Bi-Weekly Report 3-16-2020

10.B. Other Meeting Minutes

10.B.i. Receive the draft minutes of the February 12, 2020 Planning Commission Meeting

Councilmember Grau:

- Encouraged folks to be nice and look for ways to help each other.

Councilmember Huang:

- Stated that as a community, they will get through this and also encouraged residents to take this seriously.

Councilmember Hubbard:

- Advised residents to take breaks from social media and the news.

Mayor Windschitl:

- Stated he appreciates the efforts of Staff in this time.
- Noted the next Council meeting is scheduled for March 30, but to look for updates whether for whether that will occur.

11. Adjourn

Motion by Councilmember Huang, second by Councilmember Hubbard to adjourn the meeting at 9:06 pm.

Motion carried.