

- MINUTES -
CHASKA CITY COUNCIL
MAY 4, 2020

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7:04 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl. *(Councilmembers Hatfield, Hubbard, Huang, and Grau participated remotely per State Statute 13D.021).*

Absent: None.

Also Present: Matt Podhradsky, City Administrator and Luke Melchert, City Attorney. *(Kevin Ringwald, Community Development Director; City Engineer Matt Clark; Nate Kabat, Assistant Administrator; and Noel Graczyk, Administrative Services Director participated remotely).*

4. Adopt the Agenda

Motion by Councilmember Hatfield, second by Councilmember Huang to adopt the agenda as presented.

Motion carried.

5. Visitor Presentation

None.

6. Minutes

Motion by Councilmember Hubbard, second by Councilmember Grau to approve the minutes of the April 20, 2020 City Council meeting.

Motion carried.

7. Consent Agenda

Motion by Councilmember Huang, second by Councilmember Hubbard to approve the Consent Agenda Items A through F:

- A. Adopt Resolution 2020-29, Cogeneration and Small Production Tariff
Motion to Adopt Resolution 2020-29 for Cogeneration and Small Production Tariff.
- B. Approve Letter of Support - MN River Bluffs Trail
Motion to authorize the Mayor to sign a letter of support for the County's application to the Metropolitan Council's 2020 Regional Solicitation funding program.
- C. Adopt Resolution 2020-31, Approving Issuance of EAW for Public Comment for Oak Ridge Development/City of Chaska
Motion to adopt Resolution No. 2020-31, authorizing the EAW release for public comment on the proposed Oak Ridge plan.

- D. Adopt Resolution 2020-30, Adopt Resolution to Establish Parameters for Sale and Issuance of Bonds (Chaska EDA, Series 2020B)
Motion to adopt Resolution No. 2020-30 approving the issuance of taxable full-term installment purchase revenue bonds, Series 2020B by the Economic Development Authority of the City of Chaska, Minnesota; and authorizing an installment sale agreement and related documents.
- E. Approval of 2019 Interfund Transfers
Motion to approve 2019 interfund transfers to be reported as Other Financing Sources and Uses in the 2019 Comprehensive Annual Financial Report.
- F. Adopt Resolution 2020-32, Approve the Municipal State Aid Street System Revision
Motion to Adopt a Resolution No. 2020-32 Approving and Amending the Municipal State Aid Streets of the City of Chaska.
Motion carried.

8. Action Items

8.A. Adopt Resolution 2020-33, Public Assessment Hearing - 2020 Downtown Street & Utility Reconstruction (File#524-91200)

City Administrator Podhradsky introduced the item to the Council.

City Engineer Clark presented the item to the Council.

Councilmember Hubbard inquired why the assessment is different for the corner lots on Stoughton and the 600 block.

City Engineer Clark provided more information about the assessment in that block.

City Administrator Podhradsky detailed the assessment appeals received.

City Engineer Clark and City Administrator Podhradsky explained Staff's recommendation regarding having a 16-year term period.

City Engineer Clark continued his presentation of the item.

City Administrator Podhradsky noted the bids came in below the engineer's estimate.

Councilmember Huang asked if the 30-day window to pay-in-full could be extended.

City Administrator Podhradsky provided more detail regarding that inquiry.

Councilmember Hubbard asked if a third payment option exists where residents can make payments for a time and then pay off the assessment.

City Administrator Podhradsky stated that option does exist and spoke into more depth regarding that option and rationale behind the 30-day pay-in-full window.
Mayor Windschitl opened the public hearing at 8:04pm.

Chris Dykstra, 747 E 7th Street, questioned the need for the one-way on 6th and Bolt and the need for the project in general.

Mayor Windschitl and City Administrator Podhradsky detailed main reasons for the project and stressed that the major issues are utilities.

Ms. Dykstra also asked for further explanation about adding a path that leads to the existing path.

City Administrator Podhradsky provided more detail regarding that concern.

Tom Barnett, 620 E 6th Street, questioned his assessment amount as his letter gave a different number than he heard in the presentation.

City Engineer Clark explained the reason for Mr. Barnett's assessment amount.

Mr. Barnett stated he was concerned about the economic hardship neighbors may be in.

The Council shared their concern for how the uncertain economic times will affect residents.

Mr. Barnett inquired if the one-way for 6th and Bolt is finalized.

City Engineer Clark stated it is.

The Council and Staff discussed the importance of continuing with street improvements despite the economic uncertainties.

Staff read communication from Michael Gilbertson asking why his assessment amount is what it is and questioning holding this public hearing now when limitations due to the pandemic may hinder public input.

City Administrator Podhradsky and City Engineer Clark addressed each of those questions in further detail.

Mayor Windschitl closed the public hearing at 8:41pm.

Councilmember Huang asked if the Council would be willing to extend the 30-day pay-in-full window.

City Attorney Melchert explained that the 30-day pay-in-full window is State Statute. He stated the Council could adopt the assessment but have the assessment roll effective at a later date to extend the 30-day window.

Mayor Windschitl inquired if delaying the effective date would postpone the project. City Administrator Podhradsky stated it would not and provided further explanation regarding the City's assessment process.

The Council discussed their thoughts regarding pushing back the effective date for the assessment roll and suggested pushing the assessment roll date back to July 1, 2020.

Administrative Services Director Graczyk stated pushing back the date will be fine.

Motion by Councilmember Huang, second by Councilmember Hubbard to Adopt Resolution No. 2020-33 approving the assessment roll for the 2020 Street Reconstruction Project, with the assessment roll becoming effective July 1, 2020 to start the 30-day window allowing interest-free, penalty-free pre-payment. Motion carried.

9. Bills

9.A. Accounts Payable Council Roster 5-4-2020

The Council requested further information about bills on pages 1, 23, 25, and 26.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Grau to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

10. Other Business

10.A. City Administrator's Report

10.B. Bi-Weekly- May 4, 2020

10.C. Met Council Bus Service Allocation Study

10.D. Financial Reports - March 2020

Councilmember Hubbard:

- Encouraged residents to fill out their 2020 Census data.
- Noted there is a Mother's Day take and make event at the Community Center as well as a Chaska Parks and Recreation is doing a Chaska Bike Month Bingo.
- Thanked the Fire Department and Police Department for the birthday parade.

Councilmember Grau:

- Asked if the delay in the water shut-off in the southwest area will delay projects or timelines. City Engineer Clark stated they have been able to work around that and it will not.
- Looked to confirm that once the Creek Road improvements are completed the system will be strengthened and these water shut offs will not be necessary. City Engineer Clark stated he is correct.

Councilmember Grau:

- Noted the Big Chill is Friday, January 11 at Firemen's Park from 12-3pm.

- Commented that the federal age for tobacco sales was increased to 21 and noted that increasing the age for tobacco sales in Chaska had been a topic of conversation in the past.
- Updated the Council on the Community Education Advisory Council meeting from April 21, 2020.

Councilmember Huang:

- Updated the Council on the Met Council's Regional Transit Planning Workshop that was held in April 2020.
- Noted he attended the Chaska Business Round Table and that it was a great conversation. Assistant Administrator Kabat provided a summary of the discussions and stated another meeting will be held soon.
- Wished moms a Happy Mother's Day.
- Reported SouthWest Transit is in the process of implementing additional safety protocols.
- Looked to confirm that, as discussed at the last Council meeting, overlay projects would be continuing but not playground projects. City Administrator Podhradsky stated he was correct and provided an updated timeline on the playground projects.

Councilmember Hatfield:

- Commented that the Chaska Cares initiative is a great concept.
- Noted that over 137,000 masks were brought to Fire Departments last week with 19,000 being from Chaska.

Assistant Administrator Kabat:

- Updated the Council on a project to bring more automated approaches to making improvements to ordinances.

City Administrator Podhradsky:

- Thanked the Senior Housing Communities within Chaska for conversations regarding COVID-19 planning.

Mayor Windschitl:

- Noted the Mountain Bike Club has been cutting trails at the MN Dot property at Audubon and Pioneer.
- Inquired if anyone knew why the Veterans Park was on channel 9. City Engineer Clark stated it was a military graduation.
- Noted a Chaska community fund is likely.
- Commented that the Fire and Police birthday parades are wonderful and thanked the departments for doing that.
- Noted today is International Fire Fighter's Day and thanked all the firefighters who serve their communities.
- Reported the next Council meeting is May 18 via ZOOM.

11. Adjourn

Motion by Councilmember Hatfield, second by Councilmember Hubbard to adjourn the meeting at 9:45 pm.

Motion carried.