

**- MINUTES -
CHASKA CITY COUNCIL
MAY 18, 2020**

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl. *(Councilmembers Hatfield, Hubbard, Huang, and Grau participated remotely per State Statute 13D.021).*

Absent: None.

Also Present: Matt Podhradsky, City Administrator. *(Kevin Ringwald, Community Development Director; Liz Hanson, City Planner; City Engineer Matt Clark; Nate Kabat, Assistant Administrator; participated remotely).*

4. Adopt the Agenda

Motion by Councilmember Huang, second by Councilmember Hatfield to adopt the agenda as presented.

Motion carried.

5. Visitor Presentation

None.

6. Minutes

Motion by Councilmember Hubbard, second by Councilmember Grau to approve the minutes of the May 4, 2020 City Council meeting.

Motion carried.

7. Consent Agenda

Councilmember Hatfield asked for further detail regarding the low bid in item 7.A.

City Administrator Podhradsky gave more information regarding that item.

Councilmember Huang inquired about a sound barrier plan for item 7.C.

City Planner Hanson provided further detail regarding sound mitigation for this item.

Mayor Windschitl requested City Administrator Podhradsky to speak about the plan for upcoming liquor license renewals for 2020/2021.

City Administrator Podhradsky detailed that plan.

Motion by Councilmember Hatfield, second by Councilmember Huang to approve the Consent Agenda Items A through D:

- A. Adopt Resolution 2020-34, Approve 2020 Overhead to Underground Boring Project Bid Award
Motion to adopt Resolution 2020-34, awarding the bid for Directional Boring for the 2020 Overhead to Underground Electric System Conversion Project to MP Nexlevel LLC, in the low bid total amount of \$191,611.29.
- B. Adopt Resolution 2020-35, Approving Award Bid for the 2020 Downtown Street Reconstruction Project
Motion to adopt Resolution 2020-35, awarding the bid for the 2020 Downtown Street Reconstruction Project to Ryan Contracting Company, in the low bid total amount of \$3,260,349.52.
- C. Adopt Resolution 2020-36, Approving the Final Plat for Harvest West 2nd Addition/Tradition Development/PC #2020-10
Motion to adopt Resolution No. 2020-36 approving the Final Plat for Harvest West 2nd Addition (PC #2020-10).
- D. Approve 2020/2021 Liquor License Renewals
Motion to approve liquor license renewals as itemized on Schedule A attached, effective July 1, 2020 through June 30, 2021, with contingencies as noted.
Motion carried.

8. Action Items

8.A. Adopt Resolution 2020-20, Approving the Concept Plan for Sagewood 3rd Addition/DR Horton/PC #2020-06

City Administrator Podhradsky introduced the item to the Council.

City Planner Hanson presented the item to the Council.

Mayor Windschitl inquired if the land outside of the red borders is developable.

City Planner Hanson addressed the zoning for that area.

Per request of City Administrator Podhradsky, Community Development Director Ringwald spoke in detail regarding the history of this parcel.

Mayor Windschitl about site tree removal and replanting requirements.

City Planner Hanson and City Administrator Podhradsky provided explanation regarding tree removal/replanting requirements within developments.

Community Development Director Ringwald continued presenting on the history of the parcel.

Mayor Windschitl asked for clarification of the boundary of the Kelzer land.

City Planner Hanson detailed the boundary.

Councilmember Hubbard requested clarification regarding zoning of the land north of the railroad tracks and west of the Kelzer land.

City Planner Hanson further explained the zoning in those areas.

Councilmember Huang estimated the number of homes that could potentially be placed in the rural area between Victoria Drive and the township border and commented that the site is landlocked by the railroad, the Kelzer property to the north, and the rural properties to the south.

Councilmember Hubbard inquired if the proposed site was ever zoned 40-to-one.

City Planner Hanson stated that prior to the comp plan amendment in 2002 it was the rural residential classification.

City Administrator Podhradsky added that it was rezoned prior to the first house going in the Sophia neighborhood.

Councilmember Grau asked if the developer assumes the cost of installing a bridge over the creek.

City Planner Hanson stated that is correct.

Councilmember Hubbard inquired if the DNR or Army Corps needs to handle the creek crossing.

Community Development Director Ringwald provided further information regarding permits needed with the Corps or not.

Mayor Windschitl commented that looping the road to Clover Preserve makes sense.

Councilmember Hubbard asked if this site and the farmstead to the left was originally part of the green belt.

City Planner Hanson stated they were and City Administrator Podhradsky spoke further regarding that agreement.

Councilmember Grau asked what risks to that agreement would exist if development did not proceed at this point.

City Administrator Podhradsky laid out the risk as he sees it.

Councilmember Huang inquired if they owner has the right to clear cut trees right now if they so desired.

City Administrator Podhradsky stated that they do have that right.

Steve Kelzer, parcel owner, stated six trees were cut down last fall as they were either dead or damaged.

Wade Sorenson, 1456 Sophia Drive, shared a presentation detailing concerns with the Sagewood 3rd Addition.

Councilmember Hubbard voiced concern regarding the suggestion to having an alternative exit onto Victoria Drive.

Council and Staff discussed the issues with getting a road to Engler Boulevard.

Travis Olson, Sophia Drive resident, questioned what flexibility is allowed with the southern portion of that parcel to do this development right and urged the City to plan properly.

City Administrator Podhradsky pointed out that the choice of this parcel to cover the assessment occurred because that is where sewer capacity can be extended to from that neighborhood.

Community Development Director Ringwald noted that the whole western half of Clover Ridge is on a lift station. He also noted that regarding the flexibility with the southern portion, looking at that area in detail needs to occur.

Matt Smalley, 1477 Sophia Drive, inquired why stakes with the words "road" exist on the parcel.

City Planner Hanson explained why those stakes are there.

Mr. Smalley questioned the timing of when the Kelzer Farm signs appeared and stated he and his neighbors built where they did because of the green belt. He also stated that he does not believe the City should allow use of Sophia Drive for this proposed development.

Deb Ridgeway with DR Horton stated they are interested to hear Council's thoughts and concerns at this point in the process.

Councilmember Hubbard asked at what point the traffic study occurs and if it is done manually.

Western Professional Services explained the traffic study process.

Councilmember Hubbard inquired if they will also do the streets Mr. Sorenson requested.

City Administrator Podhradsky stated the streets Mr. Sorenson suggested are also streets Staff would recommend be studied.

Councilmember Hubbard asked what impact the addition of these homes has on Clover Ridge Elementary.

City Administrator Podhradsky explained that this addition would not have much impact as the district is planning for development.

Mr. Olson inquired how the traffic study's use of cell phone data will be pulled into play in the scheme of the study.

City Administrator Podhradsky provided further clarity regarding the study process.

The Council shared their concerns with the concept plan.

Councilmember Huang explaining that because previous work done was at a minimum level, rather than to the spirit of the agreement for an earlier phase, and that they needed to represent that the homeowners needs were not being addressed he would be voting against the resolution.

Motion by Councilmember Grau, second by Councilmember Hatfield to adopt Resolution No. 2020-20 approving the Concept Plan for Sagewood 3rd (PC #2020-06). Motion carried.

9. Bills

9.A. Accounts Payable Council Roster 5-18-2020

The Council requested further information about bills on pages 1, 2, 4, 5, 6, 9, 13, 15, 18, 20 and 22.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Grau to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

10. Other Business

10.A. City Administrator's Report

10.A.i. Bi-Weekly Report 2-3-2020

Councilmember Grau:

- Inquired if Crooked Pint would be opening and how the lease has been affected. City Administrator Podhradsky provided clarity regarding the lease.
- Commented that he appreciated the input of the Council and residents at tonight's meeting and encouraged Chaska to continue to stay safe.

Councilmember Huang:

- Noted the EOC Review meeting last Monday was informative.
- Noted there is a Chaska Business Roundtable on Thursday, May 21, 2020 from 2-3pm via ZOOM.
- Noted the School District selected a Superintendent.
- Updated the Council on how SouthWest Transit is doing.
- Noted he attended several drive-by birthdays over the week and encouraged residents to continue social connections smartly.
- Inquired what the franchise fee collection under the budget changes to address revenue reductions from the bi-weekly report refer to. City Administrator Podhradsky explained that section in more detail.
- Inquired if Community Center memberships are getting pushed out. City Administrator Podhradsky stated that was so.

Councilmember Hubbard:

- Noted the MN Arboretum traffic study is seeking feedback and that the virtual open house is ongoing until the end of May.
- Commented that the forum process for the Superintendent went great.
- Encouraged residents to do what they can to keep businesses that are opening up again safe by following social distancing and mask wearing. City Administrator Podhradsky stated that Chaska Cares is putting out information to support these practices.

Councilmember Hatfield:

- Noted the Chaska Business Roundtable was very informative and encouraged residents to register for and attend the next one on Thursday.
- Agreed that the Superintendent forum was excellent.
- Noted the mountain bike trails are going in along Pioneer Trail.
- Encouraged residents to honor Memorial Day to watch the recorded Memorial Day service at 10am on Monday.

Assistant Administrator Kabat:

- Reported the Chaska Business Roundtable has been posted for Thursday.

City Administrator Podhradsky:

- Mentioned the final details are being put together for the graduation event for Chaska seniors.

Mayor Windschitl:

- Encouraged residents to continue supporting local businesses.
- Reported that there was good information shared at the EOC meeting this morning.
- Noted there have been over 250 birthday patrols.
- Congratulated the new District Superintendent and thanked the former Superintendent for his time in Chaska.
- Reported the plans at this point for the graduation event on June 5th.
- Also encouraged residents to watch the recorded Memorial Day service.
- Recognized ITIS Director Palm for his work to ensure everyone has all they need to work/meet virtually during this time and Kevin Wright for his work running the ZOOM meetings.

11. Adjourn

Motion by Councilmember Huang, second by Councilmember Hubbard to adjourn the meeting at 10:55 pm.

Motion carried.