

Attention

In order to practice social distancing related to the COVID-19 pandemic, the Chaska City Council work session and meeting on Monday, June 15, 2020 will be held virtually on a platform called Zoom. To learn more about participating or watching the meetings, visit www.chaskamn.com. Any questions about how to participate should be directed to the Chaska Communications Department at communications@chaskamn.com or (952)448-9200.



AGENDA
CHASKA CITY COUNCIL
VIRTUAL ON ZOOM
Monday, June 15, 2020
7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adopt Agenda
5. Visitor Presentation
 - 5.A. State of the Library Presentation - Carver County Library System Director Heidi Hoks and Branch Manager Jodi Edstrom
 - 5.B. Jenny Bodurka - Tour de Tonka Event Update
6. Approve Previous Meeting Minutes
 - 6.A. Approve the June 1, 2020 City Council Meeting Minutes

7. Consent Items

- 7.A. Adopt Resolution 2020-43, Gambling Premises Permit for Chaska Lions Club at Schram Haus Brewery
- 7.B. Adopt Resolution 2020-49, Parking Restrictions Related to Carver Trails
- 7.C. Adopt Resolution 2020-44, Approving the Lot Split between Crown of Glory Church and Pinnacle/Pulte Homes
- 7.D. Approve Wetland Replacement Plan for Del Webb at Chaska Development
- 7.E. Adopt Resolution 2020-47, Adopt Resolution Ratifying Sale and Issuance of Bonds, Series 2020B
- 7.F. Adopt Resolution 2020-48, Amending 2020 Electric, Water, and Sewer Fund Budgets

8. Action Items

- 8.A. Adopt Resolution 2020-46, Approving the Concept Plan for the Carlson Property/Destiny Homes/PC #2020-13
- 8.B. Adopt Resolution 2020-45, West Creak Apartment Project-Request for Letter of Support and Use of Affordable Housing TIF Program

9. Bills

- 9.A. ACCOUNTS PAYABLE COUNCIL ROSTER 6-15-2020

10. Other Business

- 10.A. City Administrator's Report
 - 10.A.i. Biweekly 6-15-2020
- 10.B. 1st-Qtr. 2020 Investment Report dated June 15, 2020

11. Adjourn

Chaska Economic Development Authority Meeting
Immediately following City Council

2020 State of the Library

Carver County Library Chaska Branch



Packet Page 3 of 160



5.A. State of the Library Presentation - ...

Page 1 of 18

Public Services – Library

Carver County Library teamwork 1,086,804 items checked out in 2019



It starts with the collection



- 30,749 new materials added to the collection
- Books: regular, large print and graphic novels
- DVDs and music CDs
- Books on CD
- Digital content



How it all Stacks Up



Program and service highlights

Carver Express Library



Program and service highlights

Storytimes with Jennifer



Storytime Guests – MN Opera



Program and service highlights

Squad Car Storytime





Program and service highlights

Winter Reading for Adults



Summer Reading for Kids



Program and service highlights

Summer Reading Music



Summer Reading Magic



Program and service highlights

Summer Reading Storywalks®



Program and service highlights

Hometown Holiday



Adult Programs



Retirement





Outreach

- 93 Programs & Promotional Events
- 4076 Adults and Children



COVID-19

Curbside Pickup

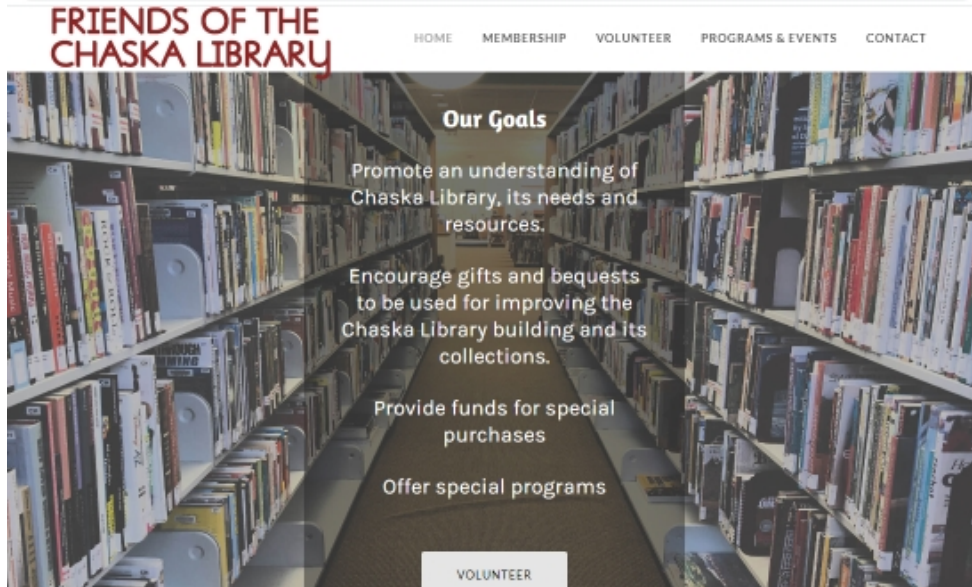


COVID-19

Virtual Programming



Support of the Friends of the Library



Questions?

Contact us...

Heidi Hoks, Director
Carver County Library
hhoks@co.carver.mn.us

Jodi Edstrom,
Branch Manager
Chaska Library
jedstrom@co.carver.mn.us





TDT Trivia

How many total miles were ridden
at the 2019 Tour de Tonka?

- a. 99,658 miles
- b. 143,217 miles
- c. 179,936 miles

C



Where Our 2019 Riders Came From

- 
- 166 different MN communities
 - 44 Minnesota counties
 - 30 States
 - Riders from U.S. and Puerto Rico

Total number of states that have participated since 2006 = 43

New in 2019 was Maine!

2019 Top 10 Communities

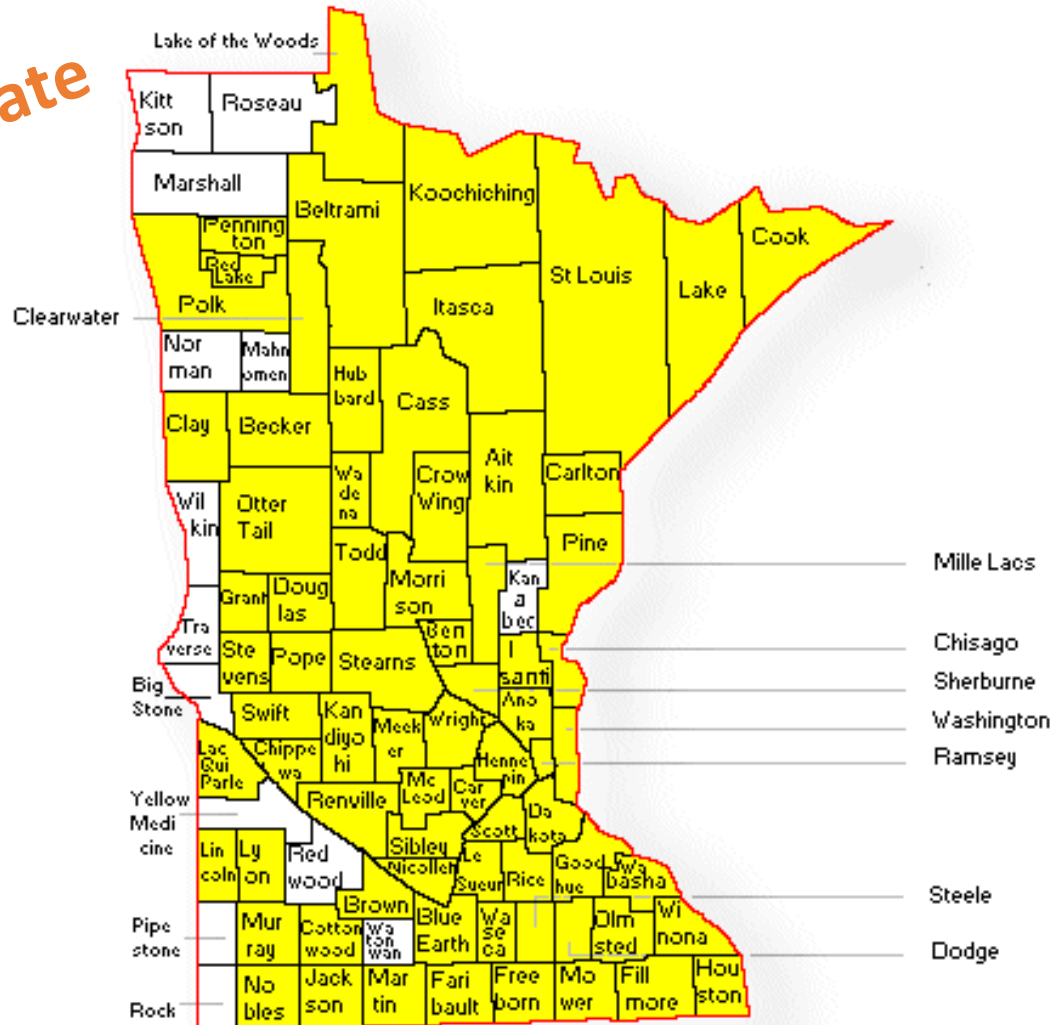
		Riders in 2019	2018 Rank	Up/down from 2018
1	Minnetonka	407	1	+14
2	Minneapolis	336	2	+69
3	Eden Prairie	264	3	+30
4	Plymouth	207	4	+1
5	Chanhassen	190	5	-2
6	Excelsior	184	6	+42
7	Maple Grove	107	8	+20
8	Edina	101	9	+24
9	Wayzata	96	7	-1
10	St. Paul	77	12	+13
Total these Top 10 Communities brought to TdT:				<u>2019</u> 1,969

2019 11-20 Communities

		Riders in 2019	2018 Rank	Up/down from 2018
11	Chaska	76	10	0
12	St. Louis Park	67	11	-5
13	Shorewood	54	12	-10
14	Bloomington	52	14	-4
15	Victoria	50	15	+2
16	Deephaven	49	16	+5
17	Golden Valley	39	23	+15
18	Hopkins	37	18	-2
19	Minnetrista	36	21	+7
20	Eagan	31	17	-9
20	Waconia	31	22	-9
Total these Top 20 Communities brought to TdT:				<u>2019</u> 2,460

MN Counties (2006-2019)

73 of 87
counties to date



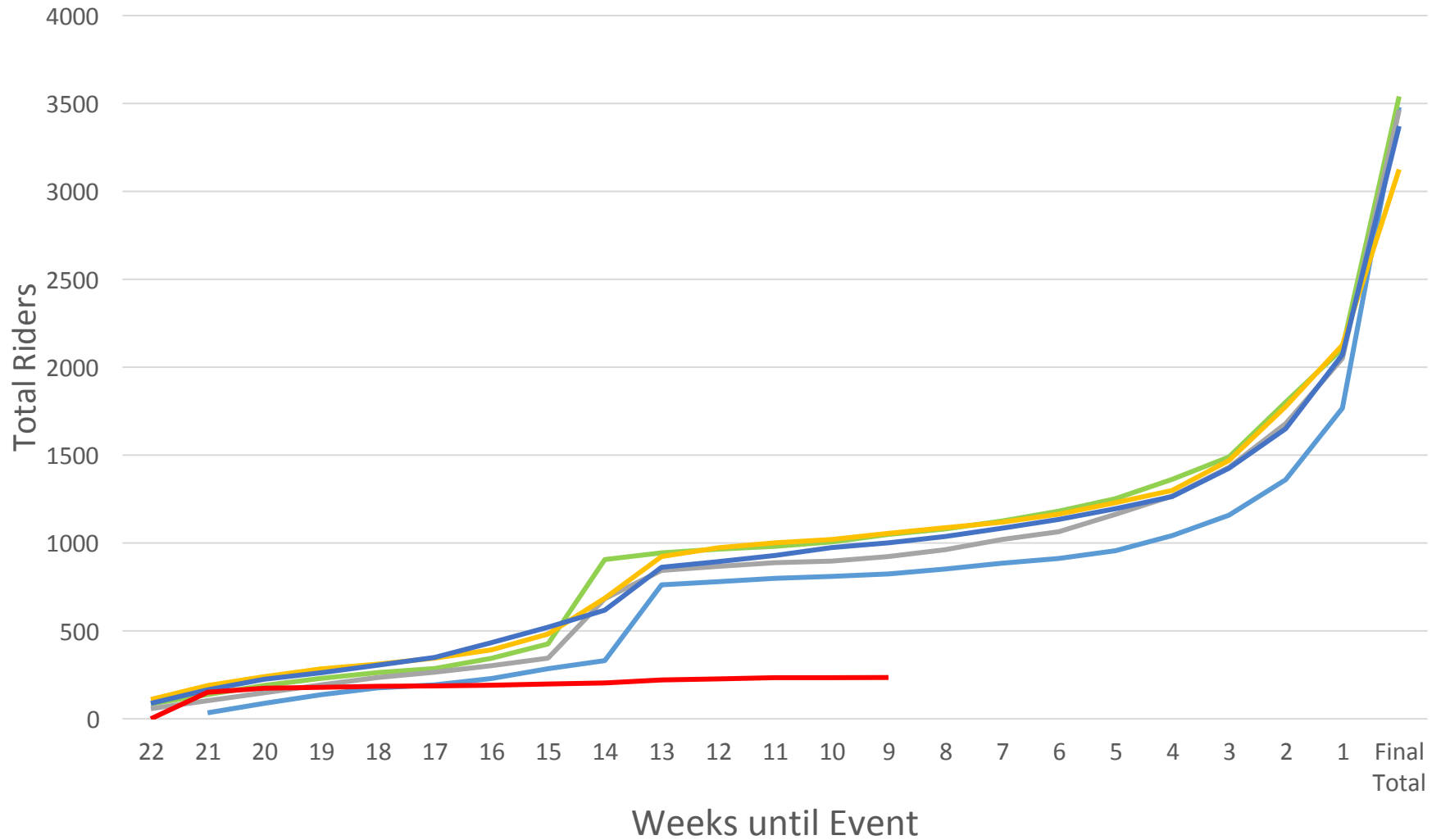
2019 Age Breakdown

Gender Breakdown by Age	Male	% Male	Female	% Female	Total #
0-9 years old	61	56%	47	44%	108
10-19 years old	194	66%	99	34%	293
20-29 years old	147	58%	106	42%	253
30-39 years old	333	62%	208	38%	541
40-49 years old	393	63%	227	37%	620
50-59 years old	555	64%	307	36%	862
60-69 years old	425	73%	161	27%	586
70-79 years old	88	87%	13	13%	101
80-89 years old	6	86%	1	14%	7
TOTAL RIDERS	2,202	65%	1,169	35%	3,371

Youngest Rider: 4

Oldest Rider: 89

Tour de Tonka Registration History



ICA Foodshelf

Annual Donation from TdT	\$3,371
Donations from Rider Registration	\$3,357
Same Day Donations (Ron Kamps' fishbowl)	\$410
4 pounds of food (X \$1.70 per pound)	\$1,128.80
2019 TOTAL	\$8,266.80



To date, Tour de Tonka has raised over
\$76,000 for the ICA Foodshelf.

2020 Cities Traveling Through

**Chanhassen
Deephaven
Eden Prairie
Greenwood
Long Lake
Minnetonka
Orono
Waconia
Wayzata**

**Chaska
Delano
Excelsior
Independence
Lester Prairie
New Germany
Shorewood
Watertown**

Police and Fire Departments

Minnetonka Fire

Chanhassen Fire

Deephaven Police

Orono Police

Delano Fire

Waconia Fire

Maple Plain Fire

Eden Prairie Fire

Long Lake Fire

McLeod County Sheriffs

South Lake Minnetonka Police

Three Rivers District Park Police

West Hennepin Public Safety

Minnetonka Police

Chaska Police

Eden Prairie Police

Plymouth Police

Wayzata Fire

Wayzata Police

MN State Patrol

Lester Prairie PD

Carver County Sheriffs

Wright County Sheriffs

2020 Ride Distances

16 – 30 – 36 – 62 – 71 – 100 Miles



2020 All Rides



2020 Rest Stops

Lester Prairie 2nd Avenue Park
Lake Riley Park (Eden Prairie)
Chanhassen Recreation Center
Chaska Pioneer Park
Delano Hamburger Stand
Orono Trinity Lutheran Church
Minnetonka Ice Arena
Minnetonka Middle School East
Minnetonka High School
Waconia Brook Peterson Park
Watertown Trinity Lutheran Church



2020 Sponsors



Hear better. Live better.



Volunteer for TDT

To register or volunteer
go to:

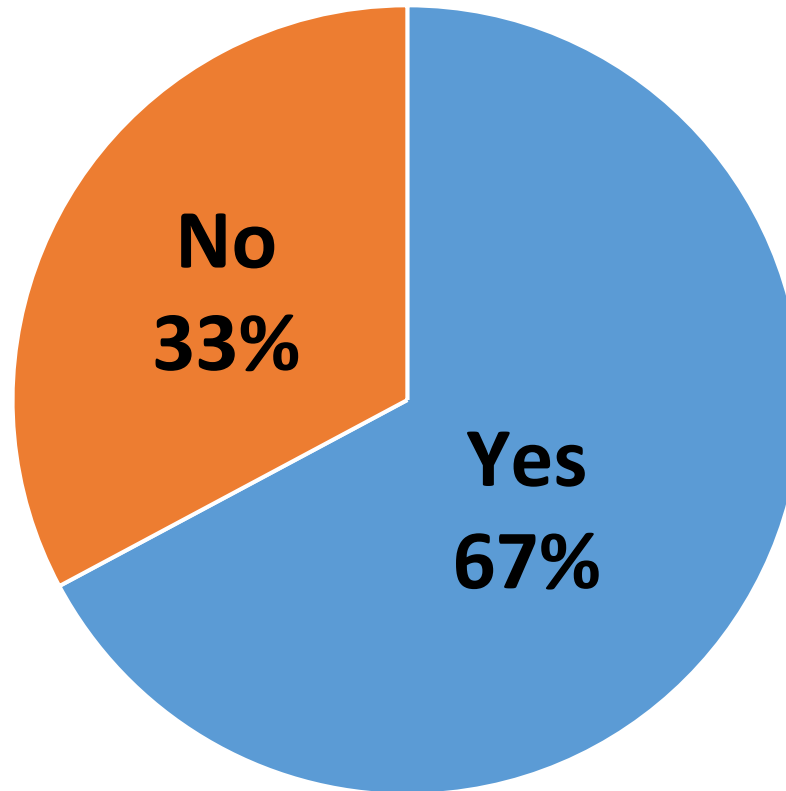
www.tourdetonka.org
(952) 401-6800



Rider Survey from May 1, 2020

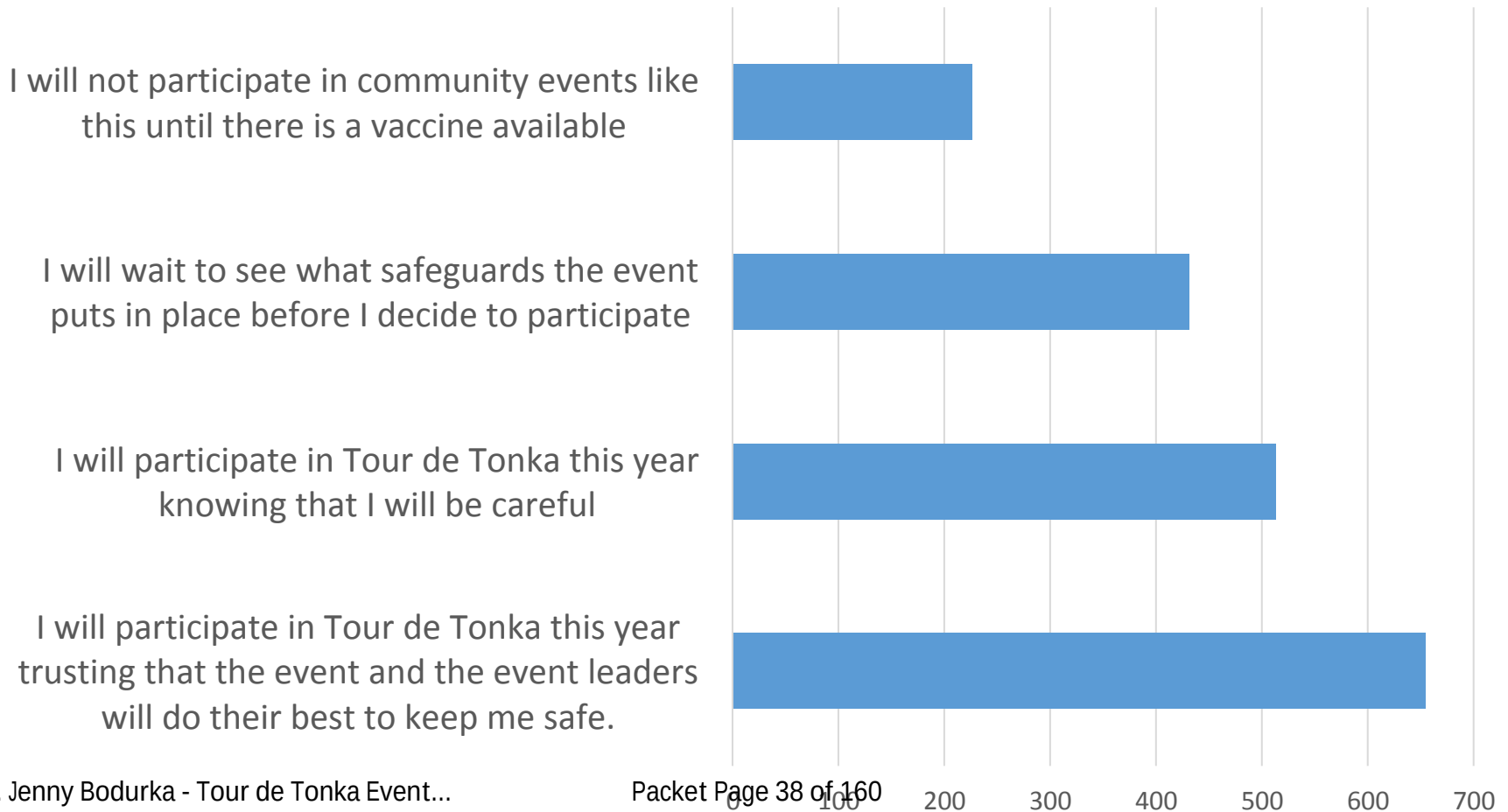
1,862 responses

If the Tour de Tonka is permitted to take place this year will you participate?



Rider Survey

Which of the following best describes how you currently feel about COVID-19 as is related to community events like Tour de Tonka (select all that apply to you)



Survey Comments - Yes for 2020

Keep the ride on schedule for the August 1 date "If you build it they will come"

Lobby the Governor to lift the stay at home order and open up businesses so people can get back to work and start enjoying outdoor events like Tour de Tonka. 80% of the 286 deaths are from nursing homes. We'll never be able to develop herd immunity if we're all sitting at home. Our hospitals are nowhere near being overrun which was the whole point behind stay at home... LOBBY HARD.

Please hold this event regardless of what the rest of the world wants you to believe . We need to embrace physical activity and continue to live and biking is the best way to do both! I will support you and bring as many as my friends as possible!

Plan B: Virtual Tour de Tonka

Virtual Event Plan:

- \$19 registration fee
- Includes \$5 donation to ICA Foodshelf (with the option to donate additional funds)
- Face Mask – mailed or curbside pickup option
- Weekly door prize drawings
- TDT Apparel sale at MCEC Gym



Take heart be a part of the non-start TDT.

Saturday, August 1, 2020

Be seen on the screen if no vaccine!



**- MINUTES -
CHASKA CITY COUNCIL
JUNE 1, 2020**

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl. *(Councilmembers Hatfield, Hubbard, Huang, and Grau participated remotely per State Statute 13D.021).*

Absent: None.

Also Present: Matt Podhradsky, City Administrator. *(City Engineer Clark, Assistant Administrator Kabat, City Planner Hanson, Community Development Director Ringwald, and City Attorney Melcher participated remotely).*

4. Adopt the Agenda

Motion by Councilmember Huang, second by Councilmember Hatfield to adopt the agenda as presented.

Motion carried.

5. Visitor Presentation

5.A. Emergency Management Director Tim Wiebe - Update on COVID response

Emergency Management Director Wiebe provided an update on COVID process and response.

The Council thanked Chief Wiebe and staff for their work.

Councilmember Huang asked where Carver County is with ICU capacity.

Emergency Management Director Wiebe stated the capacity of ICUs is being utilized and provided further information regarding ICU capacity.

City Administrator Podhradsky noted Chaska's EOC has the ability to transition quickly whatever the need may be.

Mayor Windschitl spoke regarding the City's preparation response to a potential protest over the weekend.

6. Minutes

Motion by Councilmember Hatfield, second by Councilmember Grau to approve the minutes of the May 18, 2020 City Council meeting.

Motion carried.

7. Consent Agenda

None.

8. Action Items

8.A. Adopt Resolutions 2020-37, 2020-38, 2020-39 and 2020-40 Approving the Issuing a Negative Declaration on Need for EIS, Lot Split, Preliminary Plat, and the Cardinal Street Right of Way Vacation for Pinnacle/Pulte Homes/PC #2020-05

City Administrator Podhradsky introduced the item to the Council.

City Planner Hanson presented the item to the Council.

Mayor Windschitl inquired if a playground is planned.

City Planner Hanson responded there is not .

Councilmember Hubbard asked if all residents of this development would have access to the rec center.

City Planner Hanson explained that they would and continued her presentation of the item.

Councilmember Hubbard inquired if further explanation was given by MNDOT for the right-in and no right-out.

City Planner Hanson stated it is due to safety and provided further detail.

Councilmember Hubbard asked if the semi-circle by the entrance will contain homes.

City Planner Hanson stated six 60-foot-wide homes will be there.

Councilmember Hubbard referred to the EAW and inquired if there is concern for erosion at the edge of the development near the bluffs.

City Planner Hanson stated it was not brought up as a concern and that the majority of run-off will be redirected to the ponding systems.

Councilmember Hubbard asked if the green space near the park will remain.

City Planner Hanson explained it will remain much the same.

Councilmember Hubbard inquired if the roads here will be public or private.

City Planner Hanson stated they will be public.

Councilmember Huang looked for explanation of the assumptions used in the traffic study.

Steve Manhart, formerly with Westwood Professional Services, detailed those assumptions and spoke further about the traffic study.

The Council and Staff further discussed the right-in access.

Councilmember Huang inquired how construction traffic will be directed.

City Planner Hanson stated there is not a direct route completed yet and that Staff will work with the developer to establish that.

Councilmember Huang asked about sewer and water direction.

City Engineer Clark detailed that route and spoke further regarding the road phasing.

Councilmember Grau questioned the phasing of the rec center.

Paul Heuer, Pulte Homes, explained the timing of the rec center development.

Councilmember Grau asked if the City is tied to any issue with the development sales not reaching the full amount.

City Administrator Podhradsky stated if changes occur, the developer would need to go through a re-zoning process.

Councilmember Grau inquired how this compares to other Del Webb developments in the area.

Mr. Heuer stated there is one other Del Webb community that began selling homes in July 2019 that has more homes but is similar in series of lot sizes.

Councilmember Grau requested further information about park dedication fees with this project.

City Planner Hanson detailed that information.

Councilmember Huang asked if any other phases changed.

Mr. Heuer stated the rec center phase is the only one that changed.

Councilmember Hubbard asked Mr. Heuer to lay out the HOA fees.

Mr. Heuer explained the HOA fee development process and what those fees cover.

Councilmember Hubbard inquired if HOA fees will be tiered.

Mr. Heuer stated all homeowners will pay the same amount.

Mayor Windschitl asked where the O'Brien lot is.

City Planner Hanson pointed that location out on her slide and stated it has been plotted as such since the 1980s.

Mayor Windschitl looked for further information regarding playground equipment for grandchildren, etc.

Mr. Heuer explained why that is not planned for this development.

Mayor Windschitl commented that not expanding the playground should be looked at a bit further.

City Administrator Podhradsky spoke further regarding the park dedication fees and shared playground equipment.

The Council discussed use of the park dedication fees further.

City Administrator Podhradsky looked to clarify that there is enough green space at the current playground for expansion should that be determined necessary.

Community Development Director Ringwald stated that there is a significant amount of green space there.

Councilmember Huang inquired how it is ensured that residents stay in the 55+ age range and what prevents that from changing if the market demands are not there.

Community Development Director Ringwald spoke into depth regarding these scenarios from the City's perspective.

Mr. Heuer spoke from the developer's perspective regarding these concerns.

Councilmember Huang asked if residents who buy would have any say to changes in use should the market demand not promote all three phases of development.

Mr. Heuer stated it is complicated and they generally stick with the initial plan.

Councilmember Hubbard inquired if there will be anything in the HOA covenant that prohibits sale to anyone not in the 55+ age range.

Mr. Heuer explained there are very complex national laws protecting the elderly from discrimination, as well as their own rules.

Councilmember Huang expressed concern with the baby boomers aging out and an inventory not able to be filled in the future.

Mr. Heuer stated that the demand for the first Del Webb community was astounding and that there is a strong demand.

City Administrator Podhradsky pointed out that the covenants of the neighborhood protect sale to anyone outside this demographic.

Mayor Windschitl asked if this development will be labeled a Del Webb community.

Mr. Heuer stated they believe it will be branded as a Del Webb community.

Mayor Windschitl invited residents to bring questions forth.

Kevin Vranicar, 1230 Moers Drive, referred the packet of information he and his neighbors brought forth and stated that many of the questions in there are not answered and not address. He asked about the lot split and the right-of-way vacation and if they have gone to the Planning Commission yet. He encouraged the Council and Staff to expand the playground now.

City Planner Hanson explained that right-of-way vacation only requires City Council approval.

Councilmember Grau asked Mr. Vranicar if the neighbors would welcome a different type of development in at this location, such as single-family units.

Mr. Vranicar explained that the issue the neighbors have is with the sheer number of homes proposed and traffic.

Amy Welden, Moers Drive resident, asked why their entrance is not being closed off.

Mr. Heuer explained the rules Del Webb has for visiting grandchildren.

Ms. Welden asked why the future Del Webb residents can use the neighborhood park and roads but the Del Webb spaces would be closed to the neighbors' use.

City Administrator Podhradsky explained that the roads and parks are public, but the Del Webb development would be private.

Ms. Welden inquired about the accuracy of the traffic study's report for traffic from 6am-8am.

Mr. Heuer stated that they are using the best information available based on decades of studies of actual use.

Councilmember Grau asked if there were neighborhood meetings between the developer and the surrounding neighborhoods.

City Planner Hanson explained that Staff encourages developers to meet with the surrounding neighborhoods prior to submitting the concept plan and that Pulte did that.

Councilmember Hubbard inquired if grandparents that needed to care for their grandchildren long-term would be allowed to do so here.

Mr. Heuer stated he is uncertain but there is some flexibility in the rules for having people under 18 years of age live with residents a certain number of months.

Mr. Vranicar asked if there is another Del Webb community in the country with an entrance like the one proposed here. He also asked staff if extending Cardinal to be a right-out onto Hwy 41.

Mr. Heuer explained he does not know the designs of all Del Webb communities throughout the country, but Pulte felt they needed better access than existed and detailed how they arrived at the current entry design.

Ms. Welden asked where these residents would be going and questioned if they would ever go downtown.

The Council discussed how senior citizens currently use the amenities downtown.

Councilmember Huang commented that these residents would likely have disposable income.

City Administrator Podhradsky noted an example of this are the townhomes built on the north end of Chaska on the east side of Hwy 41.

Mr. Vranicar questioned the lack of access to downtown from the proposed development and suggested utilizing the road near the cemetery to access Hwy 41.

Community Development Director Ringwald explained that due to the proximity of burials to that road, it is as wide as it could get.

City Administrator Podhradsky noted that all parties would likely prefer that to be a two-way access and reiterated City Engineer Clark's point that MNDOT struggled with a right-in at this location.

Mr. Vranicar and Ms. Welden expressed frustration that the park will not be expanded at this point and commented.

Councilmember Grau explained the Park Board's process with this park and project.

Councilmember Hubbard asked Mr. Vranicar and Ms. Welden what they are looking for in a park expansion.

Mr. Vranicar detailed his thoughts regarding expansion of the park.

The Council shared their thoughts on the proposed development.

Community Development Director Ringwald clarified that the park and green space is held by the City and is big enough to handle improvements should that be determined necessary. He also explained that connecting the walking path to Fireman's Park is too difficult due to ADA requirements.

Motion by Councilmember Hubbard, second by Councilmember Hatfield to adopt Resolution No. 2020-37, issuing a negative declaration relative to the need for an EIS for Pinnacle. Motion carried.

Motion by Councilmember Huang, second by Councilmember Hubbard to adopt Resolution No. 2020-38, approving the Lot Split. Motion carried.

Motion by Councilmember Hatfield, second by Councilmember Hubbard to adopt Resolution No. 2020-39 to approve the Pinnacle Preliminary Plat for a 269-lot subdivision on 86 acres of land. Motion carried.

Motion by Councilmember Hubbard, second by Councilmember Huang to adopt Resolution No. 2020-40 to approve the Right of Way (ROW) Vacation for a portion of Cardinal Street. Motion carried.

8.B. Adopt Resolution 2020-41, Approving the Preliminary Site & Building Plan and Preliminary Plat for Structures, Inc./Andersen Development/PC #2020-11
City Administrator Podhradsky introduced the item to the Council.

City Planner Hanson presented the item to the Council.

Councilmember Huang inquired if the applicant has plans if they grow.

Jeremy Banken, applicant, explained that the space that was taken out was in the shop space and he believes they can make the current proposed space work.

Councilmember Hubbard inquired if the exterior lighting will be on a timer and left on.

Mr. Banken stated that the lights in the back shop yard are motion sensor triggered, and the others shine downward onto the building.

Mayor Windschitl asked what the soil area will be.

Mr. Banken stated it will be native MNDOT grass.

Motion by Councilmember Huang, second by Councilmember Grau to adopt Resolution No. 2020-41 approving the Preliminary Site and Building Plan and Preliminary Plat for Structures, Inc. (PC#2020-11). Motion carried.

8.C. Adopt Resolution 2020-42, Approving the Concept Plan for Pioneer Vista/Lennar/PC #2020-08

City Administrator Podhradsky introduced the item to the Council.

City Planner Hanson presented the item to the Council.

Councilmember Huang asked about the price point of these units.

Josh Metzger with Lennar stated the price point is the low \$300,000 range. He also added additional information regarding the development and requested that condition number 17 from the list of conditions in the resolution be removed in order for the applicant and City Staff to explore further the option of private road and public utilities.

City Administrator Podhradsky detailed the City's policy that does not allow private roads and public utilities.

Councilmember Huang looked to confirm this will become part of the Jonathan Association.

Mr. Metzger stated they are not required to be part of Jonathan but are exploring the possibility.

Mayor Windschitl inquired if these townhomes are sprinkled.

Mr. Metzger explained that all their townhomes are sprinkled.

Mayor Windschitl asked if the applicant would consider adding guest parking along the straightaway where a majority of the homes would be.

Mr. Metzger stated three parking stalls are slated by the amenity area but can look to see if that can be expanded. He also stated the townhomes have two-stall garages and the driveways are long enough to accommodate another two cars.

City Engineer Clark stated that in the next step of the process, emergency vehicle access is looked at as well as restricted parking.

Mayor Windschitl asked if the ponding currently there is for stormwater and if anything needs to be done with it.

City Engineer Clark and City Administrator Podhradsky provided further detail regarding ponding and the wetland area.

Councilmember Huang inquired if the units closest to the railroad tracks will have any sound abatement.

Mr. Metzger stated that the standard windows they use should be adequate but that they can adjust that if the City requests it.

Councilmember Hubbard inquired if the amenity area will include a playground.

Mr. Metzger explained that the features of the amenity area have not been determined yet.

Greg Butler, resident, detailed items he would like the Council to direct the applicant look at more closely.

The Council and Staff discussed trails in the area of the proposed development.

The Council shared their thoughts regarding the item.

Mr. Metzger briefly spoke about the difficulties of berming along the railroad.

The Council and Staff discussed berming issues.

Motion by Councilmember Hubbard, second by Councilmember Huang to adopt Resolution No. 2020-42 approving the Concept Plan for Pioneer Vista (PC #2020-08).

The Council stated reasons why they did not move to remove item 17 from the list of conditions within the resolution.

Motion carried.

9. Bills

9.A. Accounts Payable Council Roster 6-1-2020

The Council requested further information about bills on pages 2, 4, 10, 19, 20, 22, and 26.

City Administrator Podhradsky, Administrative Services Director Graczyk, and City Engineer Clark provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Grau to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

10. Other Business

10.A. City Administrator's Report

10.A.i. Bi-Weekly Report June 1, 2020

10.B. Other Reports

10.B.i. SW Transit Changes

10.C. Other Meeting Minutes

10.C.i. Receive the draft minutes of the May 13th Planning Commission Meeting

Councilmember Huang:

- Reported the Chaska Business Roundtable was a great event with good information. Assistant Administrator Kabat noted there will be another event at the end of the month.
- Noted the City Blood Drive is scheduled for June 2, 2020 at the Event Center.

- Congratulated the graduating high school seniors.
- Shared his thoughts regarding the George Floyd incident and following protests. He encouraged the community to focus on healing.
- Inquired if the Vitals Aware App subscription has lapsed. City Administrator Podhradsky stated he will check in to that.
- Congratulated astronauts Bob Behnken and Doug Hurley and the SpaceX team.
- Provided an update regarding SouthWest Transit.

Councilmember Grau:

- Congratulated the graduating seniors.
- Shared his thoughts regarding the George Floyd incident and following protests and encouraged residents to be helpers.

Councilmember Hubbard:

- Provided an update on the meeting for the Steiner Kelting Mental Wellness facility
- Commented regarding a complaint that Fireman's beach is closed. Councilmember Grau inquired if beach closure is enforced. City Administrator Podhradsky stated it is not actively enforced.
- Shared her thoughts regarding the George Floyd incident and following protests.

Councilmember Hatfield:

- Congratulated the 2020 graduates. City Administrator Podhradsky detailed the graduation parade.
- Commented that the virtual Memorial Day event was wonderfully done.
- Shared her thoughts regarding the George Floyd incident and following protests and encouraged residents to continue to educate themselves.

Mayor Windschitl:

- Congratulated the graduation seniors and encouraged them to make a difference.
- Congratulated businesses that were able to reopen, albeit partially, today.
- Commented that the virtual Memorial Day event was a great tribute to the veterans.
- Noted the next Council Meeting is June 15, 2020 via ZOOM.

11. Adjourn

Motion by Councilmember Huang, second by Councilmember Hatfield to adjourn the meeting at 11:50 pm. Motion carried.

**REQUEST FOR ACTION
CHASKA CITY COUNCIL
6/15/2020**

Subject: Premises Permit Application for the Chaska Lions Club

Prepared by: Denise Wetzel, Senior Clerk

The Chaska Lions Club are making application with the State of Minnesota Gambling Division for a premises permit which allows them to conduct lawful/charitable gambling at the Schram Haus Brewery located at 3700 Chaska Blvd.

As part of the application process, the City must approve each application by resolution.

Staff recommends approval of this premises permit.

CITY COUNCIL ACTION REQUESTED

Motion to Adopt Resolution 2020-43 approving the premises permit application for the Chaska Lions Club, to conduct lawful/charitable gambling at Schram Haus Brewery.

CITY OF CHASKA
CARVER COUNTY, MINNESOTA

RESOLUTION

DATE 06/15/2020 RESOLUTION NO. 2020-43

MOTION BY COUNCILMEMBER _____ SECOND BY COUNCILMEMBER _____

Resolution Approving Premises Permit Application for
Chaska Lions Club at Schram Haus Brewery

WHEREAS, the Chaska Lions Club is a qualified organization pursuant to Chaska Ordinance No. 381, Section 5; with at least 50 percent (50%) or more of its active members residing within the City or which meets at least once a month and at least ninety percent (90%) of such regular scheduled meetings are conducted with in the City of Chaska; and,

WHEREAS, the Chaska Lions Club has made proper application to the Minnesota Department of Gambling for a lawful Charitable Gambling permit; and,

WHEREAS, Schram Haus Brewery, holds both an On-Sale Taproom and Brewer Off-Sale Liquor License with the City of Chaska;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Chaska, Minnesota, that the Premises Permit application for Chaska Lions Club at Schram Haus Brewery, 3700 Chaska Blvd, is hereby approved.

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 15th day of June, 2020.

Mark Windshitl, Mayor

Attest: _____
Deputy Clerk

REQUEST FOR ACTION CHASKA CITY COUNCIL 6/15/2020

**Subject: Parking Restrictions on Pioneer Trail and Audubon Road
 Related to Carver Trails**

Prepared By: Marshall Grange, Director of Parks and Recreation

Staff Recommendation: Motion to Adopt Resolution

Background

In February 2020 City approval was given to enter into a 3-way Memorandum of Understanding between the City of Chaska, City of Chanhassen and the Carver Trails group to create off-road, single-track multi-use trails within right-of-way property along Highway 212 across from Pioneer Ridge Middle School. This property/project site has 3 landowners which includes the City of Chaska, City of Chanhassen and MnDOT. Said trails to be called Hawks Ridge Trails.

In April 2019 City approval was given to obtain a limited use permit from MnDOT for such trails on their property. MnDOT LUP #1017-0037 was approved by MnDOT's Commissioner of Transportation in August 2019 and issued to the City of Chaska with an expiration date of May 1, 2029 that includes an option to renew. The City of Chaska obtained the necessary work permit on October 9, 2019 for the Carver Trails group to build the trails on the property. Work has been in progress with target completion date of mid-June.

Information

Both the City of Chaska and City of Chanhassen has received broader approvals in land conveyances and agreements with Carver County. One of the operational items for the mountain bike trail site is parking management.

As part of the planning and coordination for the subject Carver Trails mountain bike trails, parking restrictions and local community resolutions were identified as being required where the affected roadways do not provide adequate conditions for parking on both sides of the street. Given the conditions on Pioneer Trail and Audubon Road immediately adjacent to the off-road recreational trails, certain parking restrictions are required for proper operations, management, enforcement, safety, and nuisance control.

The subject trails site is bordered by Pioneer Trail and Audubon Road. These two County highways do not provide adequate space or conditions for parking on either side. They have too many hazards, too little space, and too much traffic to allow parking in a safe and reasonable manner.

Carver County is requesting a No Stopping, Standing, or Parking on north and south side of Pioneer Trail (also known as County State Aid Highway 14) from Acorn Road to 1,200 feet east

of Bluff Creek Drive; and on the west and east side of Audubon Road (also known as County State Aid Highway 15) from Shadow Lane to Wildflower Lane.

City Council action is requested to approve a "No Parking" Resolution for a community "No Stopping, Standing, or Parking" Resolution to properly manage, operate, and enforce potential parking issues related to the new Carver Trails bike site along Pioneer Trail (County Hwy 14) and on Audubon Road (County Hwy 15).

Once approved, the County will install parking restriction signs provided the city pass a no parking resolution for the area.

Staff recommends approval of this "No Stopping, Standing, or Parking" Resolution.

CITY COUNCIL ACTION REQUESTED

Motion to Adopt Resolution No. 2020-49 Approving the "No Stopping, Standing, or Parking" Resolution.

CITY OF CHASKA
CARVER COUNTY, MINNESOTA

RESOLUTION

DATE 06/15/2020 **RESOLUTION NO.** 2020-49

MOTION BY COUNCILMEMBER _____ **SECOND BY COUNCILMEMBER** _____

A Resolution Approving a “No Stopping, Standing or Parking” Resolution to properly manage, operate, and enforce potential parking issues related to the Carver Trails.

WHEREAS, the City of Chaska requested on February 24th, 2020 approval to enter into a 3-way Memorandum of Understanding between the City of Chaska, City of Chanhassen and the Carver Trails group to create off-road, single-track multi-use trails within the right-of way property along Highway 212, across from Pioneer Ridge Middle School. This project has 3 landowners which include the City of Chaska, City of Chanhassen and MnDOT; and,

WHEREAS, Carver Trails, a local, non-profit group, has been working with volunteers to build the trails and are hoping to open them early mid-June; and,

WHEREAS, said trails are to be named Hawks Ridge Trails; and,

WHEREAS, Both the City of Chaska and City of Chanhassen have received broader approvals in land conveyances and agreements with Carver County. One of the operational items for the mountain bike trail facility is parking management; and,

WHEREAS, As part of the planning and coordination for the subject Carver Trails mountain bike trail, parking restrictions and local community resolutions were identified as being required where the affected roadways do not provide adequate conditions for parking on both sides of the street. Given the conditions on Pioneer Trail and Audubon Road immediately adjacent to the off-road recreational trails site, certain parking restrictions are required for proper operations, management, enforcement, safety, and nuisance control; and,

WHEREAS, Carver County Public Works is requesting a “No Stopping” Resolution to properly manage, operate, and enforce potential parking issues related to the new trail. No Stopping, Standing or Parking on north and south side of Pioneer Trail (also known as County State Aid Highway 14) from Acorn Road to 1,200 feet east of Bluff Creek Drive; and on the west and east side of Audubon Road (also known as County State Aid Highway 15) from Shadow Lane to Wildflower Lane; and,

WHEREAS, Once approved by Council, the County will install parking restriction signs provided the city pass a No Parking resolution for this area; and,

NOW, THEREFORE, BE IT FURTHER RESOLVED, the City Council of the City of Chaska, Minnesota, hereby, Approves the Carver Trails “No Stopping, Standing, or Parking” Resolution.

CITY OF CHASKA
CARVER COUNTY, MINNESOTA

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 15th day of June 2020.

Mark Windschitl, Mayor

Attest: _____
Deputy Clerk



**Carver County
Public Works**

11360 Highway 212, Suite 1
Cologne, MN 55322

May 28, 2020

City of Chaska and City of Chanhassen
c/o Marshall Grange, Parks and Recreation Director
City of Chaska
1661 Park Ridge Drive
Chaska, MN 55318
mgrange@chaskamn.com
952-227-7758

Re: Request for Action -- Parking Restriction by Local Community – Approve a “No Parking” Resolution related to No Parking on Pioneer Trail (County Hwy 14) and on Audubon Road (County Hwy 15) related to the Chaska / Carver Trails Mountain Bike Park - Off-Road Recreational Trails Facilities

Request: City Council action is requested to provide a local community “No Stopping, Standing or Parking” Resolution to properly manage, operate, and enforce potential parking issues related to the subject new mountain bike facilities.

Once approved, the County will install parking restriction signs provided the city/township pass a no parking resolution for the area.

No Parking Regulations Required: Pioneer Trail (CSAH 14) and Audubon Road (CSAH 15); City of Chaska and City of Chanhassen; Related to Chaska / Carver Trails Mountain Bike Park

Resolution related to: No Stopping, Standing, or Parking on north and south side of Pioneer Trail (also known as County State Aid Highway 14) from Acorn Road to 1,200 feet east of Bluff Creek Drive; and on the west and east side of Audubon Road (also known as County State Aid Highway 15) from Shadow Lane to Wildflower Lane. (See Map attached).

Background: As part of the planning and coordination for the subject Chaska / Carver Trails Mountain Bike Park, parking restrictions and local community resolutions were identified as being required where the affected roadways do not provide adequate conditions for parking on both sides of the street. Given the conditions on Pioneer Trail and Audubon Road immediately adjacent to the off-road recreational trails’ facilities, certain parking restrictions are required for proper operations , management, enforcement, safety, and nuisance control.

Both the City of Chaska and City of Chanhassen has received broader approvals in land conveyances and agreements with Carver County. One of the operational items for the mountain bike trails facility is parking management.

The subject park or trails facilities are bordered by Pioneer Trail and Audubon Rd. These two County highways do not provide adequate space or conditions for parking on either side. They have too many hazards, too little space, and too much traffic to allow parking in a safe and reasonable manner.

CARVER COUNTY

Carver County appreciates the opportunity to work with the City of Chaska and City of Chanhassen on this matter. If there is anything else needed to support this project and/or the subject request, please let me know.

Sincerely,

Dan McCormick PE PTOE | Transportation Manager

Carver County Public Works

[11360 Highway 212](#), Suite 1, [Cologne, MN 55322](#)

O: [952.466.5200](#) | D: [952.466.5208](#)

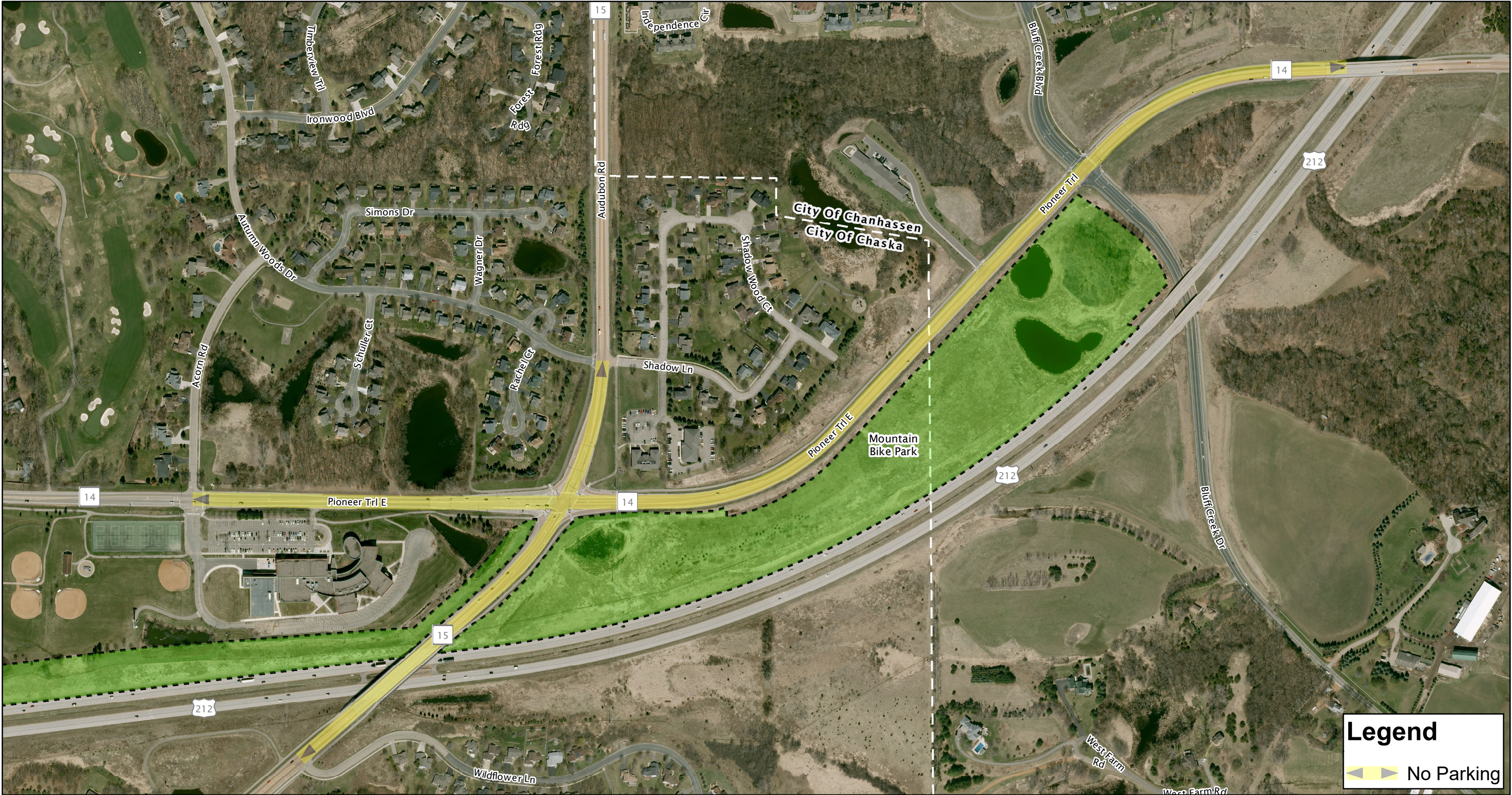
M: [952.500.2846](#) | F: [952.466.5223](#)

Email: dmccormick@co.carver.mn.us

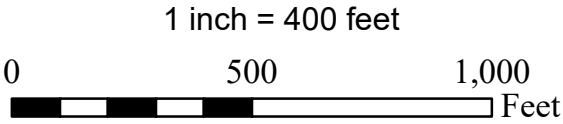
Web: www.co.carver.mn.us

No Parking Regulations Required; Pioneer Trail (CSAH 14) and Audubon Road (CSAH 15); City of Chaska and City of Chanhassen; Related to Chaska / Carver Trails Mountain Bike Park

No Stopping, Standing, or Parking on north and south side of Pioneer Trail (also known as County State Aid Highway 14) from Acorn Road to 1,200 feet east of Bluff Creek Drive;
and on the west and east side of Audubon Road (also known as County State Aid Highway 15) from Shadow Lane to Wildflower Lane.



This map was created using a compilation of information and data from various City, County, State, and Federal offices. It is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Public Works Division
11360 Hwy 212, Suite 1
Cologne, MN 55322
(952) 466-5200
Created: 5/20/2020

REQUEST FOR ACTION CHASKA CITY COUNCIL 06/15/2020

Subject: Consider Lot Split for Pinnacle & Crown of Glory Church

Applicant: Pulte Homes

Location: Crown of Glory Church, 1141 Cardinal Street

Synopsis: The applicant is requesting approval of a Lot Split on the Crown of Glory Church site to make way for the new Pinnacle residential development

Prepared By: Elizabeth Hanson, City Planner

Staff Recommendation: Motion to adopt Resolution approving the lot split

Request

The applicant is requesting a lot split of the Crown of Glory Church site (totaling approximately 5 acres) to divide off 1 acre of land in the Crown of Glory site for the purposes of the first phase of the new Pinnacle residential development and the new street access onto Highway 41; noted as Parcel B in the attached exhibit.

Background

In December 2018, the concept plan was approved for Pinnacle. In June 2020 the Preliminary Plat was approved for the project. It should be noted that the lot split is only being approved to facilitate closing on the land and that the Developer will file the final plat after closing and that the Developer will still pay all costs and fees associated with re-platting.

Analysis

The proposed two lots are located in the Low Density Residential (R1) zoning district. Splitting the parcel will not render the parcels in violation of the Zoning Ordinance.

CITY COUNCIL ACTION REQUESTED

Motion to adopt Resolution No. 2020-44, approving the Lot Split.

**CITY OF CHASKA
CARVER COUNTY, MINNESOTA**

RESOLUTION

DATE 06/15/2020 **RESOLUTION NO.** 2020-44

MOTION BY COUNCILMEMBER _____ **SECOND BY COUNCILMEMBER** _____

**Resolution approving the lot split for 1141 Cardinal Street
for the Pinnacle Development**

WHEREAS, the applicant is requesting a lot split of the Crown of Glory Church site (totaling approximately 5 acres) to divide off approximately 1 acre of land in the Crown of Glory site for the purposes of the first phase of the new Pinnacle residential development and the new street access onto Highway 41; noted as Parcel B in the attached exhibit; and

WHEREAS, in December 2018, the concept plan was approved for Pinnacle; and

WHEREAS, in June 2020 the Preliminary Plat was approved for the project; and

WHEREAS, it should be noted that the lot split is only being approved to facilitate closing on the land and that the Developer will file the final plat after closing and that the Developer will still pay all costs and fees associated with re-platting; and

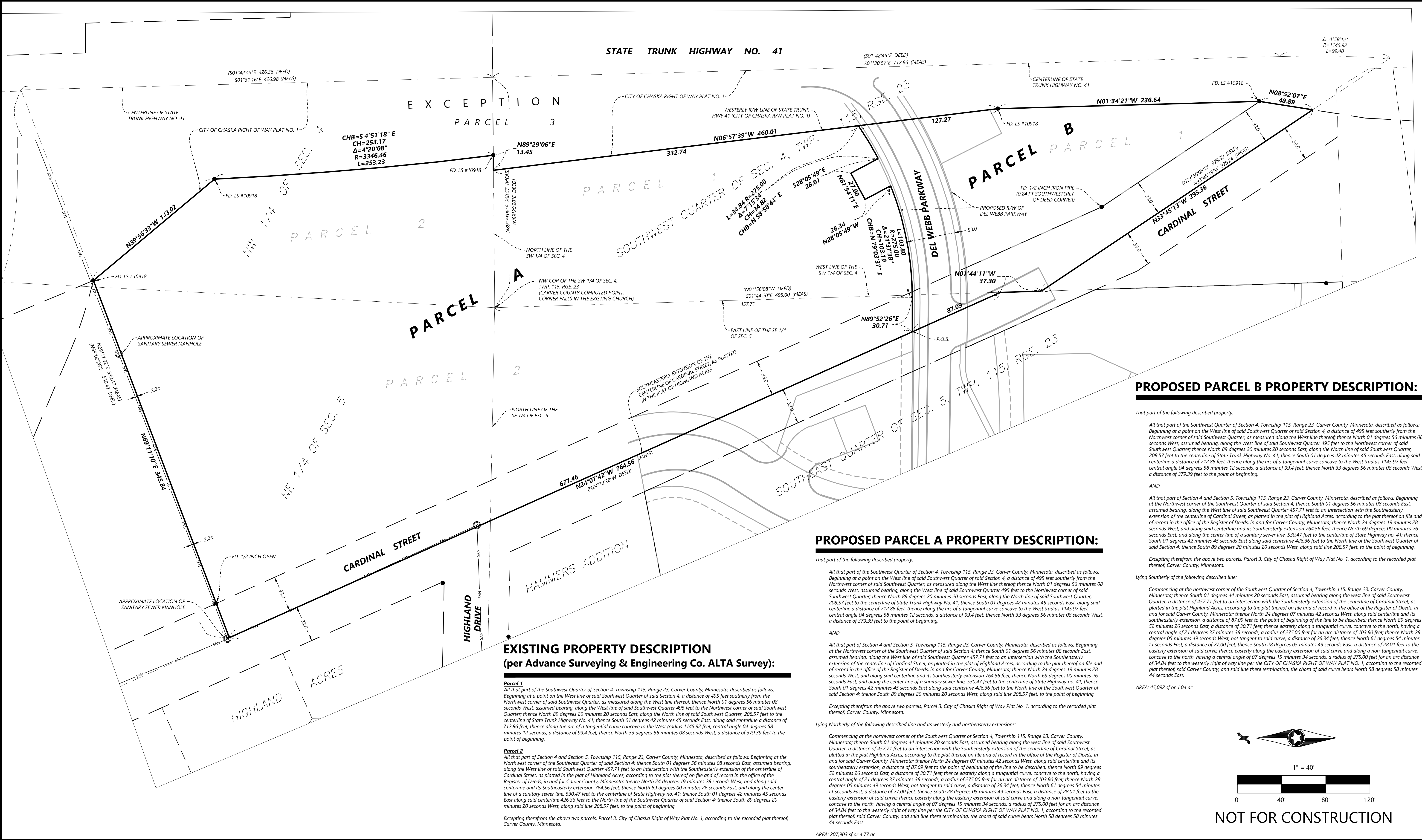
NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Chaska, Minnesota, hereby approves the lot split for 1141 Cardinal Street subject to the following conditions:

1. Approvals shall be based on the following graphic exhibit:
 - a. Administrative Lot Split, prepared by Westwood, dated March 31, 2020
2. Lot split approval based on the facilitation of closing on the land
3. Developer shall file the final plat for Pinnacle after closing
4. Developer shall pay all costs and fees associated with re-platting

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 15th day of June, 2020.

Mark Windschitl, Mayor

Attest: _____
Chaska Deputy Clerk



**REQUEST FOR ACTION
CHASKA CITY COUNCIL
06/10/2020**

Subject: Wetland Replacement Plan for Del Webb at Chaska Development

Prepared By: Matt Clark, City Engineer

As the Local Governmental Unit (LGU) that oversees the Wetland Conservation Act process in Chaska, the City has worked with all regulatory agencies involved in commenting on the wetland replacement plan for the Del Webb at Chaska Development. Three wetland areas exist over portions of property of which two of the lower grade wetlands are being replaced through wetland banking. The largest wetland of the three is being incorporated into the development.

Overall the development layout was well received by the agencies that approve and oversee the wetlands process. City council has approved the preliminary plat of the development and staff has worked with all regulatory agencies involved in commenting on the wetland replacement plan for the development. All said comments by state and local agencies have been addressed in the attached plan.

CITY COUNCIL ACTION REQUESTED

Motion to approve the wetland replacement plan for Del Webb at Chaska Development.

Minnesota Wetland Conservation Act Notice of Decision

Local Government Unit: City of Chaska County: Carver	
Applicant Name: Pulte Group	Applicant Representative: Paul Heuer
Project Name: Del Webb at Chaska	LGU Project No. (if any): 193805000
Date Complete Application Received by LGU: 2/21/20	
Date of LGU Decision:	
Date this Notice was Sent:	

WCA Decision Type - check all that apply

☐ Wetland Boundary/Type	☐ Sequencing	☒ Replacement Plan	☐ Bank Plan (not credit purchase)
☐ No-Loss (8420.0415)		Exemption (8420.0420)	
Part: ☐ A ☐ B ☐ C ☐ D ☐ E ☐ F ☐ G ☐ H		Subpart: ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9	

Replacement Plan Impacts (replacement plan decisions only)

Total WCA Wetland Impact Area: 0.46 Acres
Wetland Replacement Type: ☐ Project Specific Credits: ☒ Bank Credits: 0.48 ac. Type 2 Fresh Wet Meadow & 0.44 ac. Type 4 Deep Marsh
Bank Account Number(s): 1468

Technical Evaluation Panel Findings and Recommendations (attach if any)

☐ Approve ☐ Approve w/Conditions ☐ Deny ☐ No TEP Recommendation

LGU Decision

☐ Approved with Conditions (specify below) ¹ List Conditions:	☐ Approved ¹	☐ Denied
Decision-Maker for this Application: ☐ Staff ☒ Governing Board/Council ☐ Other:		
Decision is valid for: ☒ 5 years (default) ☐ Other (specify):		

¹ *Wetland Replacement Plan approval is not valid until BWSR confirms the withdrawal of any required wetland bank credits. For project-specific replacement a financial assurance per MN Rule 8420.0522, Subp. 9 and evidence that all required forms have been recorded on the title of the property on which the replacement wetland is located must be provided to the LGU for the approval to be valid.*

LGU Findings – Attach document(s) and/or insert narrative providing the basis for the LGU decision¹.

☒ Attachment(s) (specify): Location and Wetland Impacts

☒ Summary: Pulte Group is proposing to construct Del Webb at Chaska, a single-family home development, on 86.04 acres of land in the City of Chaska. Del Webb at Chaska caters to the active 55+ demographic, and includes 268 detached senior villa townhomes, 3,800 feet of public trails, sidewalks, park dedication and 2,500 feet of private trails. The project area currently consists of a farm field planted annually with row crops, as well as narrow strips of woodland along the property fringe, meadow on the western portion and a farmstead with outbuildings on the eastern portion. Steep bluffs surround the proposed development area. The project area is currently zoned R-1 Low Density Residential District but is proposed for rezoning to PRD (Planned Residential District). Municipal utilities will be extended from existing properties north of the site onto Del Webb at Chaska.

The project contains three wetlands that are labeled as Wetland 1, 2 and 3. The applicant provided wetland avoidance alternatives. The project proposes to impact all of the basins resulting in 0.46-acre of fill within the wetlands. The project requires 2:1 replacement resulting in total replacement of 0.92 acres. This will be accomplished by the purchase from wetland bank #1468 which is located within the same major watershed as the wetland impacts thus meets the replacement requirements of the Wetland Conservation Act.

This application was sent out for review to the Board of Water and Soil Resources, Soil and Water Conservation District, Carver County Watershed Management Organization and Department of Natural Resources for a review period that started on 3/24/20 and ended on 4/17/20. No formal comments were received during the review period. A Wetland Conservation Act Technical Evaluation Panel (WCA TEP) was held on April 17, 2019. The WCA TEP determined that due to the extremely small size and location of Wetlands 1 and 2 that they would be difficult to have long term protection (maintain drainage, protect from untreated runoff and encroachment) if homes surrounded the basins. Wetland 3 is the largest basin of the three and is 0.24 acres. This wetland is part of a corridor and could be protected. The proposed impacts to this basin are from conversion of the basin to stormwater ponding. The WCA TEP recognizes the concern of potential erosion to the downstream ravine and bluffs and thus determined the wetland basin conversion to stormwater ponds, which helps to reduce flows and provides water quality protection to the ravine and bluffs, could be justified. The project meets the requirements of the Wetland Conservation Act.

¹ Findings must consider any TEP recommendations.

Attached Project Documents

☒ Site Location Map ☐ Project Plan(s)/Descriptions/Reports (specify):

Appeals of LGU Decisions

If you wish to appeal this decision, you must provide a written request within 30 calendar days of the date you received the notice. All appeals must be submitted to the Board of Water and Soil Resources Executive Director along with a check payable to BWSR for \$500 *unless* the LGU has adopted a local appeal process as identified below. The check must be sent by mail and the written request to appeal can be submitted by mail or e-mail. The appeal should include a copy of this notice, name and contact information of appellant(s) and their representatives (if applicable), a statement clarifying the intent to appeal and supporting information as to why the decision is in error. Send to:

Appeals & Regulatory Compliance Coordinator
Minnesota Board of Water & Soils Resources
520 Lafayette Road North
St. Paul, MN 55155
travis.germundson@state.mn.us

Does the LGU have a local appeal process applicable to this decision?

☐ Yes¹ ☒ No

¹If yes, all appeals must first be considered via the local appeals process.

Local Appeals Submittal Requirements (LGU must describe how to appeal, submittal requirements, fees, etc. as applicable)

Notice Distribution (include name)

Required on all notices:

☒ SWCD TEP Member: Aaron Finke
☒ BWSR TEP Member: Ben Carlson
☐ LGU TEP Member (if different than LGU contact):
☒ DNR Representative: Leslie Parris
☒ Watershed District or Watershed Mgmt. Org.: Kristen Larson
☒ Applicant: Pulte Group – Paul Heuer ☒ Agent/Consultant: Adam Cameron, KES

Optional or As Applicable:

☒ Corps of Engineers:
☐ BWSR Wetland Mitigation Coordinator (required for bank plan applications only):
☐ Members of the Public (notice only): ☐ Other:

Signature: 	Date:
---	--------------

This notice and accompanying application materials may be sent electronically or by mail. The LGU may opt to send a summary of the application to members of the public upon request per 8420.0255, Subp. 3.

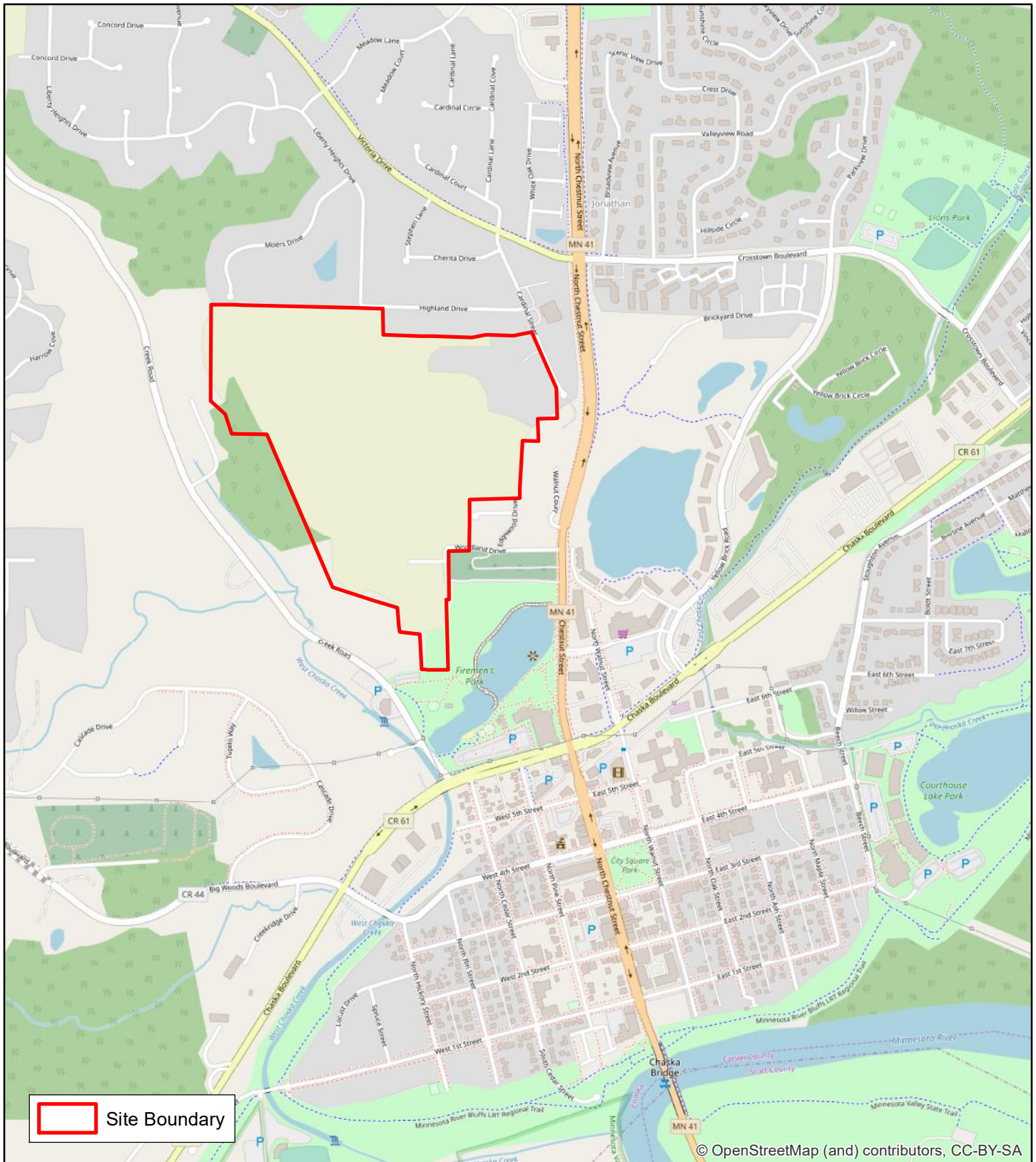


Figure 1 - Site Location



KJØLHAUG ENVIRONMENTAL SERVICES COMPANY
Source: ESRI Streets Basemap

N

0 1,000 Feet

Del Webb at Chaska (KES 2020-012)
Chaska, Minnesota

Note: Boundaries indicated on this figure are approximate and do not constitute an official survey product.

7.D. Approve Wetland Replacement Plan...

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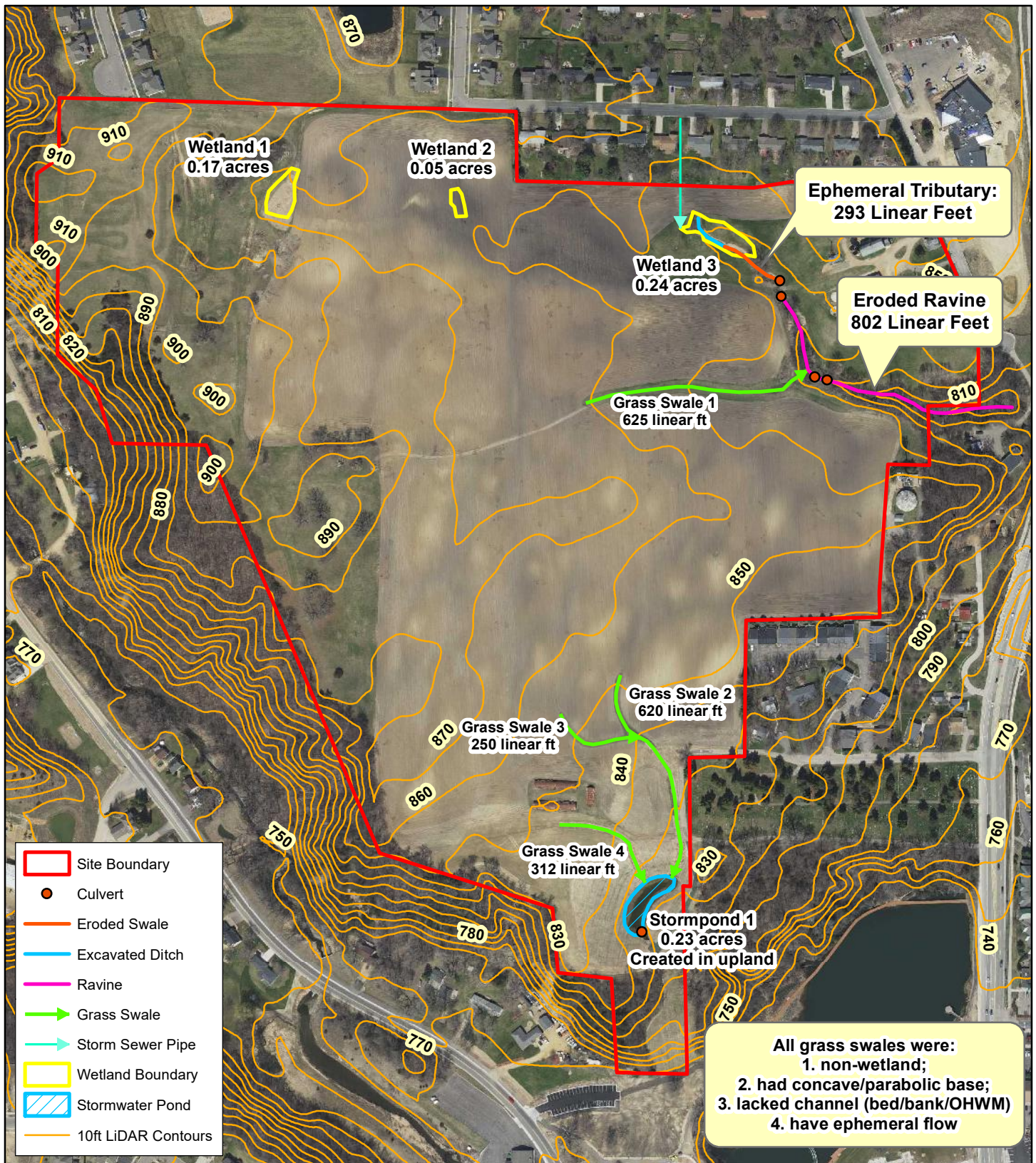


Figure 2 - Existing Conditions (2016 MnGEO Photo)

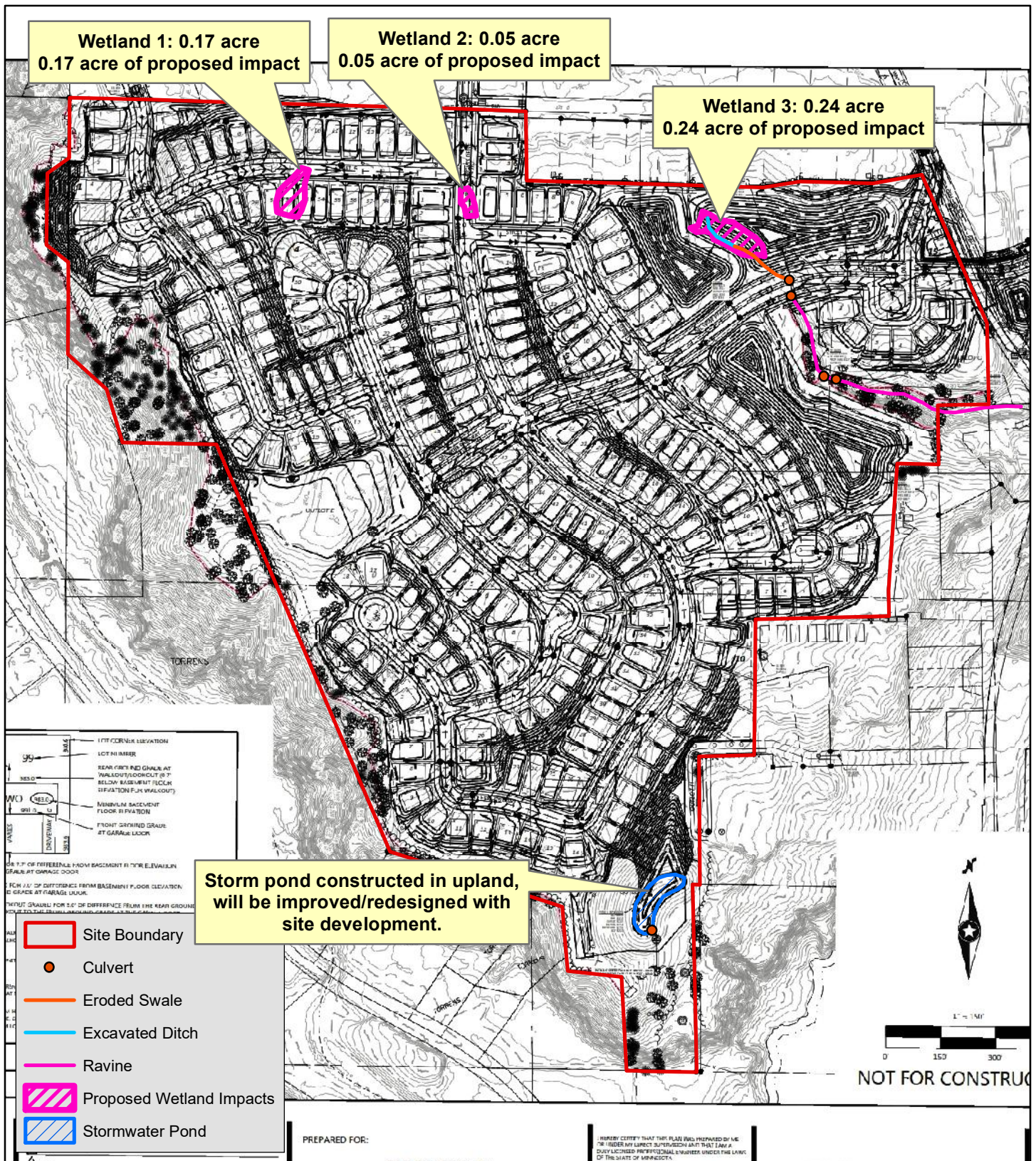


Figure 4 - Proposed Wetland Impacts

REQUEST FOR ACTION CHASKA CITY COUNCIL 06/15/2020

Subject: **Adopt Resolution Ratifying Sale and Issuance of Bonds,
Series 2020B**

Prepared By: Noel Graczyk, Administrative Services Director
 Kelly Grinnell, Finance Manager

Background

On Tuesday, June 9, 2020 the City of Chaska and the Chaska EDA completed sale and issuance of bonds in accordance with parameters resolutions as previously approved by each entity. The results of the sale were very favorable and in compliance with parameters as established.

The underwriter purchasing the bonds was Robert W. Baird & Company (Baird). Baird has worked previously with the City and the Chaska EDA on issuance of similar types of direct placement debt in the past. Before completion of the sale, City staff reviewed the proposed offering from Baird with Baker Tilly, Municipal Advisor to the City to ensure the proposed offer was consistent with current market conditions.

The following table is a summary of the final sale results.

City of Chaska Economic Development Authority Taxable Full-Term Installment
Purchase Revenue Bonds, Series 2020B

<u>Parameter</u>	<u>Maximum</u>	<u>Result</u>
Par Amount	\$1,700,000	\$1,530,000
True Interest Cost (TIC)	4.25%	3.17%

Proceeds from the sale of and issuance of these bonds will be used to reimburse the City for costs previously incurred to acquire land for future roads and storm water needs in the SW Chaska area.

Recommendation

Adoption of the ratifying resolution is required at this time.

CITY COUNCIL ACTION REQUESTED

Motion to adopt Resolution No. 2020-47 ratifying the sale of Taxable Full-Term Installment Purchase Revenue Bonds, Series 2020B by the Economic Development Authority of the City of Chaska Minnesota, and authorizing execution of related documents.

**CERTIFICATION OF MINUTES RELATING TO THE CITY RESOLUTION
RATIFYING THE CITY OF CHASKA ECONOMIC DEVELOPMENT AUTHORITY
TAXABLE FULL-TERM INSTALLMENT PURCHASE REVENUE BONDS,
SERIES 2020B**

Issuer: City of Chaska, Minnesota

Governing Body: City Council

Kind, date, time and place of meeting: A regular meeting held on June 15, 2020, at 7:00 p.m., at the City Hall or by electronic means as authorized by law.

Members Present:

Members Absent:

Documents Attached:

Minutes of said meeting (including):

RESOLUTION NO. 2020-47

RESOLUTION RATIFYING THE SALE OF TAXABLE FULL-TERM
INSTALLMENT PURCHASE REVENUE BONDS, SERIES 2020B BY THE
ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF CHASKA,
MINNESOTA; AND AUTHORIZING EXECUTION OF RELATED
DOCUMENTS

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the Bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said Bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on _____, 2020.

City Administrator

Councilmember _____ introduced the following resolution (the “Resolution”) and moved its adoption, which motion was seconded by Councilmember _____:

RESOLUTION RATIFYING THE SALE OF TAXABLE FULL-TERM
INSTALLMENT PURCHASE REVENUE BONDS, SERIES 2020B BY THE
ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF CHASKA,
MINNESOTA; AND AUTHORIZING EXECUTION OF RELATED
DOCUMENTS

BE IT RESOLVED by the City Council (the “Council”) of the City of Chaska, Minnesota (the “City”), as follows:

Section 1. Recitals. By resolution adopted on May 4, 2020, this Council:

(a) requested that the Economic Development Authority of the City of Chaska, Minnesota (the “Authority”) authorize the purchase of certain real property owned by the City known as the Cottrell parcel (the “Land”) and the issuance of Bonds (as defined herein) by the Authority, in a principal amount not to exceed \$1,700,000 provided the true interest costs proposed for any Bonds does not exceed 4.25% per annum, for the purpose of financing the purchase of the Land from the City;

(b) approved the sale and issuance of the Bonds pursuant to the Authority’s parameters resolution adopted by the Authority on May 4, 2020 (the “Parameters Resolution”), and the Indenture (as defined in the Parameters Resolution);

(c) determined and declared to be necessary and desirable and in the best interest of the City to transfer all of the title of the City in and to the Land to the Authority upon the sale of the Land to the Authority;

(d) authorized and directed the Mayor and City Administrator to execute, attest and deliver the Installment Sale Agreement (as defined in the Parameters Resolution) on behalf of the City;

Section 2. Ratification of Sale; Execution of Documents. The issuance of the Authority’s \$1,530,000 Taxable Full-Term Installment Purchase Revenue Bonds, Series 2020B (the “Bonds”) is hereby ratified in accordance with the provisions of the resolutions adopted by the Authority on May 4, 2020, and on June 15, 2020 (the “Authority Authorizing and Ratifying Resolutions”). The provisions of the Authority Authorizing and Ratifying Resolutions are hereby ratified and approved.

The Installment Sale Agreement is hereby approved, and the Mayor and the City Administrator, or any one or more authorized designees, are hereby authorized to execute the Installment Sale Agreement. The Mayor and City Administrator, or any one or more authorized designees, are hereby further authorized and directed to execute and deliver such other documents, instruments, certificates, and agreements as are required to accomplish the issuance of the Bonds in the name of and on behalf of the Authority, the purchase and sale of the Land, and the transactions contemplated in connection with the issuance of the Bonds, with such

variations, omissions, deletions and insertions as the Mayor and City Administrator or the authorized designee(s) shall approve, which approval shall be conclusively presumed by the execution and delivery of the documents by the Mayor and City Administrator or the authorized designee(s).

Section 3. Continuing Disclosure Assistance. The City agrees to assist the Authority with any continuing disclosure requirements as may be required related to the issuance of the Bonds.

Upon vote being taken upon the foregoing resolution, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

REQUEST FOR ACTION CHASKA CITY COUNCIL 06/15/2020

Subject: Amending 2020 Electric, Water, and Sewer Fund Budgets

Reviewed By: Kelly Grinnell, Finance Manager

Prepared By: Matt Burt, Accountant

Background

Due to the General Motors Strike that occurred in September 2019, the Electric, Water, and Sewer departments had two (2) truck purchases that were delayed past the end of 2019. These trucks arrived in early 2020 causing the expense to be incurred in the current year. The originally adopted 2020 budgets did not have the truck purchases factored in, so these purchases would cause a dramatic variance in the budget to actuals at year end.

Staff is recommending that the City Council approve budget amendments to cover the costs of these two (2) trucks. These expenses would be paid for out of each fund's fund balance since fund balance includes the unspent funds. The truck purchased for the Electric Department is expected to cost \$58,000 fully outfitted. The Water and Sewer departments will be sharing the truck and therefore the cost of that truck would be evenly split between the departments. This truck, fully outfitted, is anticipated to cost \$55,000. Both the Water and Sewer departments would contribute \$27,500 each towards the purchase.

Recommendation

Staff recommends adoption of the proposed resolution.

CITY COUNCIL ACTION REQUESTED

Motion to adopt resolution number 2020-48 Amending the 2020 Electric, Water, and Sewer Fund Budgets.

**CITY OF CHASKA
CARVER COUNTY, MINNESOTA**

RESOLUTION

DATE 06/15/2020 **RESOLUTION NO.** 2020-48

MOTION BY COUNCILMEMBER _____ **SECOND BY COUNCILMEMBER** _____

A RESOLUTION AMENDING THE 2020 ELECTRIC, WATER, AND SEWER BUDGETS

WHEREAS, the City Council, on December 16, 2019, adopted Resolution No. 2019-131 adopting the 2020 Budget; and,

WHEREAS, the City Council, on February 24, 2020, adopted Resolution No. 2020-17 amending the 2020 Budget; and,

WHEREAS, budget amendments to the Electric, Water, and Sewer Funds have been identified to reflect adjusted expenditures as estimated for 2020.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Chaska, Minnesota, that the following amendments to the 2020 Budget be adopted:

2020 Budget	Revenues and Other Sources	Expenditures and Other Uses	Net Increase (Decrease)
Electric Fund (Fund 601)	\$39,762,500	\$39,748,088	\$14,412
Budget Amendment	0	58,000	(58,000)
Amended Fund Budget	\$39,762,500	\$39,806,088	(\$43,588)

2020 Budget	Revenues and Other Sources	Expenditures and Other Uses	Net Increase (Decrease)
Water Fund (Fund 602)	\$3,471,300	\$3,456,286	\$15,014
Budget Amendment	0	27,500	(27,500)
Amended Fund Budget	\$3,471,300	\$3,483,786	(\$12,486)

2020 Budget	Revenues and Other Sources	Expenditures and Other Uses	Net Increase (Decrease)
Sewer Fund (Fund 603)	\$4,451,852	\$4,682,861	(\$231,009)
Budget Amendment	0	27,500	(27,500)
Amended Fund Budget	\$4,451,852	\$4,710,361	(\$258,509)

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 15th day of June 2020.

Mark Windschitl, Mayor

Attest: _____
Chaska Deputy Clerk

REQUEST FOR ACTION CHASKA CITY COUNCIL 06/15/2020

Subject: Carlson Property - Concept Plan

Applicant: Destiny Homes

Location: 3675 Big Woods Blvd; South of County Road 44 (Big Woods Blvd) and east of Founders Ridge

Case No.: 2020-13

Synopsis: Applicant seeks to obtain approval of a 24 lot development on approximately 15 acres of land on Linda Carlson's Property

Prepared By: Elizabeth Hanson

Staff Recommendation: Motion to adopt Resolution

BACKGROUND

Founders Ridge was approved in November 2013 and the 2nd addition in February 2015. The development has since been fully built. Within that development stub streets were provided to access neighboring properties for future development. One of those streets is Founders Path, which stubs up to the east edge of the development abutting Linda Carlson's property. Tonight we are looking at the continuation of this street to additional residential development.

Project Goals

The identified goals in creating this new neighborhood include the following:

- Create a new neighborhood on a developable piece of property that has utilities and right-of-way access available.
- Provide a unique life cycle housing option that is needed in this area.
- Maintain the creek and wooded slopes in an easement out of private individual ownership to be a benefit to the neighborhood and community as a whole.
- Design this new neighborhood with a sense of community and connection.
- Create a development for a unique housing product that stands out while at the same time fits into Chaska's sense of community and small town values.

Comprehensive Plan

The Comprehensive Plan guides this area to be Low Density Residential. The proposal tonight is consistent with this guidance.

CURRENT PROPOSAL

The 24-lot detached single-family proposal on approximately 15-acres of property is located south of County Road 44 (Big Woods Blvd) and east of the Founders Ridge development. Only the area on the north side of the creek is proposed to be developed at this time. The area south of the creek will be retained by Linda Carlson for future development. This new development will be an extension off Founders Path, but will not be part of the Founders Ridge development.

Adjacent properties

The site is bound on the north by County Road 44 (Big Woods Boulevard) and the Guardian Angels Cemetery; to the west by Founders Ridge; the south by additional Carlson owned land and the Lano Gravel Pit; and the east by the Robling property.

Existing Conditions

The Carlson property consists of about 30 Acres of wooded, rolling terrain, with one wetland and a creek dividing the property in half. There is currently a home and outbuildings on the property, all of which will be removed at the time of development. Only the roughly 15 acres on the north side of the creek is proposed to be developed at this time.

Of the 15-acre survey area of the Carlson property, approximately 12 acres is in woodland or forest cover of varying types. The remainder of the property includes the home surrounded by landscape trees, open grassland with a few scattered trees, and the wetland in the central part of the property. The woodlands consist of three cover types and include: altered, non-native woodland, big woods forest, and planted evergreen trees.

A wetland is located in the north, central part of the property in a closed depressional area. This wetland is mainly an open water body with a narrow fringe of fresh wet meadow that is dominated by reed canary grass. The floating plant lesser duckweed was observed across much of the open water part of the wetland at the time of the survey in early May. The applicant has not been able to do an official wetland report yet. Staff would require that a wetland delineation report be completed and provided at time of their preliminary submittal.

Land Use

The proposed 15-acre plan consists of 24 single family lots with a lot size of 62 feet wide with a minimum lot area of 8,600 square feet (~0.20 acres). The dimensions are slightly smaller than the homes in Founders Ridge.

The parcels of land that this development encompasses are currently zoned R1 and Open (O), which is a 'holding zone' until it develops. The area in question will be rezoned to a more appropriate zoning district, such as Planned Residential Development (PRD).

Layout

Due to its natural topography and the creek the Carlson property is divided north and south. The North portion is proposed to be developed first due to its proximity to road stubs and utilities. The South portion will likely wait until development south of Founders Ridge occurs.

The layout of the site will come from the extension of Founders Path to the west from Founders Ridge. The road will travel easterly until the eastern limits where it will stub off and provide access to the Robling parcel. A cul de sac is proposed as a north-south extension off of Founders Path on the northwest portion of the site. These roads will provide access to 24 lots.

Lot 14, just south of the wetland, is oriented east to west on Founders Path. It appears that it is out of place in the development due to this orientation. Staff would advise that this be further looked at in terms of its orientation during their preliminary submittal. The lot also extends into the area of the wetland. The lot lines would have to be pulled out of the wetland area. This is true for Lots 13 and 15.

Lot 13 was mentioned to be a saved lot for the current property owner, Linda Carlson. The developer has indicated that she will build a home on this lot. It will be important in the preliminary submittal that more information is provided on this for staff to review. The home should be consistent with the other homes being offered in this development.

Transportation/ROW/Construction Traffic

The Concept Plan proposes to provide for a network of internal residential roadways with connectivity to arterial roadways. Specifically, Founders Path is extended to the east to provide access to the development area. Founders Path will stub at the eastern edge of the property to provide access to the Robling parcel. One cul de sac is proposed north of Founders Path. The existing driveway access on County Road 44 will be removed and all access will come from Founders Path. No new accesses on the County Road are proposed. An adequate turnaround will be needed at the easterly terminus of Founders Path for emergency crews. This will need to be shown in the preliminary submittal.

The current concept plan appears to show road right-of-way widths that are consistent with the City's typical 60 foot wide ROWs.

Construction traffic needs to be evaluated for routes into this new development. The developer will have to work with the City Engineer to determine an appropriate route. A construction traffic plan should be submitted for review in the preliminary submittal.

Utilities

Sewer and water utilities are available.

Stormwater

Stormwater ponding is proposed as a part of this proposal on the southwest side and northeast side of the site. It will be required that the developer provides adequate maintenance access into these areas to be shown during their preliminary submittal. Stormwater ponding will have to meet all Carver County WMO and City standards.

Setbacks

Minimum setbacks proposed are front setbacks of 30 feet, rear setbacks of 30 feet, side setbacks of 10 feet for house and 7 feet for garage, and corner setbacks are 15 feet. Staff would recommend looking at a smaller front setback for these villa homes as it could help in additional tree preservation in the rears of these properties. Typical front yard setbacks for villa homes have been 20 feet.

In addition to the above, the development must meet the following setbacks:

SETBACKS	
Direction	Setback
Wooded Steep Slopes	50 feet building setback and 30 feet no grade/no mow setback
Wetlands	30 feet
County Road 44	125 feet from centerline

The lots that abut the wooded steep slope edge appear to encroach into the 30 foot no grade/no mow setback. It would be best practice to pull the lot lines out of the 30 foot no grade/no mow setback so that the lot is not ambiguous in terms of its use.

Architecture

Destiny Homes will be the sole builder in this development. The builder is proposing a unique home style that will provide an additional life cycle housing option for this area. These will be single-level living luxury ranch homes. Exteriors will have pre-finished LP or Hardi siding, partial stone facades and asphalt shingles. Interiors will be painted interior woodwork with a mix of engineered wood floors, carpet and tile. The exterior will be HOA maintained and each home will have a private courtyard. This will appeal to the empty-nester, retired, snow-bird demographic.

City ordinance dictates that housing may not be similar within two houses to each side, directly across the street or diagonal from the house in question. This ordinance has been very successful in the recent past with the result of neighborhoods with varied housing design and architecture.

Trails & Sidewalks

There are no trails proposed as a part of this development nor are there trails called out for this area in the Comprehensive Plan. Because of this the developer will be required to pay trail fees, which will be wrapped into the Developer's Agreement. A public trail will be extended on the north side of Big Woods Boulevard to the Highway 212 intersection, as a part of the work being completed on County Road 44.

The developer will be required to provide sidewalks on both sides of the streets up to the bulbs of cul de sacs per City policy.

Screening, Landscaping & Tree Preservation

Because this development abuts a major roadway (Big Woods Boulevard) it will be important that the homes that back up to this use have adequate screening. The site currently contains a rich vegetative buffer on the County Road that they appear to be keeping a majority of; the existing driveway creates a small gap between the trees, which will have opportunity for filling in. The applicant will have to show in their preliminary landscape plan how the screening will be achieved. In addition, it will be important to see how the west edge will be addressed between the new development and Founders Ridge. Because these two areas offer different products it would be beneficial to provide a natural break. The applicant is also showing that this edge will have a level of tree preservation within it.

Trees will be required in the boulevard in order to meet the City's Boulevard Tree Policy. It should be noted that the boulevard is the area between the sidewalk and the street.

Tree Preservation will be an important piece of this development. The applicant has already conducted and submitted a tree survey as a part of this proposal. The woodlands consist of three cover types and include: altered, non-native woodland, big woods forest, and planted evergreen trees.

Altered, Non-Native Woodland

This tree cover type occupies approximately 7.28 acres of the 14.5-acre survey area and is made up of trees that are relatively younger in age (40-60 years old) and are likely volunteer trees that have established over the years as the site was altered for pasturing and typical farming use. Trees that are found growing in this type of woodland include: box elder, American elm, green ash, silver maple, black walnut, quaking aspen, cottonwood, hackberry, and black cherry. This tree cover is situated mainly in the center and northern parts of the site.

Big Woods Forest

This tree cover type occupies approximately 3.95 acres of the 14.5-acre survey area and is made up of trees that range in age from young to large, mature trees that are part of the original forest cover type I this part of Chaska. In general, this forest type is relatively undisturbed and was likely not utilized for pasturing and typical farming activities. Trees that are found growing in this type of forest include: sugar maple, northern red oak, basswood, bur oak, hackberry, American elm, and black cherry. This tree cover is situated mainly in the southeast portion of the site and along the bluff edge.

Planted Evergreen Trees

This tree cover type occupies approximately 0.79 acre of the 14.5-acre survey area and is made up of trees that range in age from young to mature trees that were planted sometime in the past by the land owner. Trees that are found growing in these planted areas include: red pine, red cedar, and white spruce. This tree cover area is situated mainly in the northwest and south portions of the site.

The developer has already started to show certain areas for tree preservation, mainly along the edges of the site and around the wetland. From staff's high-level perspective, the areas encompassed by Big Woods Forest noted above should receive priority for preservation. The trees in this area are larger and more significant than the other areas; these tree areas have also been more established on the property over time (see historical aerial comparisons below). One opportunity would be to convert lot 14 into a preservation area since the lot does not fit into the development seamlessly the way it's currently proposed. Staff would ask that the Big Woods Forest area be further analyzed for additional tree preservation. The developer will have to provide a tree preservation plan during their preliminary submittal.



Historic Aerials (1991 to left; 2017 to right)

Parkland & Amenities

Parkland is not proposed as a part of this development, nor does the Comprehensive Plan guide a park in this area. It will be required of the developer to pay park dedication fees.

It will be important to understand if the developer plans any common amenities for the development, such as, but not limited to, a trail area near the ponds, or an overlook of the bluff area that the residents can utilize. This will need to be addressed in the preliminary submittal.

Development Costs (Infrastructure Improvements)

The City of Chaska has a number of area-wide development cost such as, but not limited to:

- Arterial Road Network
- Collector Roads
- Storm Sewer
- Trails
- Parks

Prior to final platting, the developer will need to work with City Staff to determine which of these are applicable and what those fees will be.

Neighborhood Meeting

Staff encouraged the developer to conduct a neighborhood meeting prior to the Concept Plan submittal, however the developer chose not to have one. The Planning Commission also encouraged the developer to look into this before submitting for Preliminary.

PLANNING COMMISSION ACTION TAKEN 06/10/2020:

Motion to recommend to City Council approval of the Carlson Concept Plan for a 24-lot subdivision on 15 acres of land, subject to the following conditions:

1. Approvals shall be based on the following graphic exhibits:
 - a. Project Narrative (pgs 1-4), prepared by Destiny Homes, dated May 5, 2020
 - b. Concept Plan, prepared by Pioneer Engineering, dated May 4, 2020
 - c. Existing Conditions & Site Forces Exhibit, prepared by Pioneer Engineering, dated May 4, 2020
 - d. Concept Tree Preservation, prepared by Pioneer Engineering, dated May 4, 2020
 - e. Home Plans (pgs 1-15), prepared by Destiny Homes
2. Adherence with the City Engineer's Memo dated June 2, 2020.
3. Provision to re-orient Lot 14 to be front facing on Founders Path or be eliminated, to be addressed at preliminary submittal.
4. Provision that all lot lines are outside 30 foot no grade/no mow setback and to be shown on the preliminary submittal.
5. Provision that all lot lines are outside of wetland areas and to be shown on the preliminary submittal.
6. Adherence to the City's Boulevard Tree Policy and local street section design.
7. Provision that boulevard trees are placed between the sidewalk and street.
8. Provision that boulevard trees are placed throughout the entire boulevard, including corner lot areas, to meet the Tree Policy.
9. Provision of adequate screening and landscaping along north edge abutting County Road 44 to be addressed at Preliminary submittal.
10. Provision to further evaluate the tree preservation efforts on Lot 14 and to be addressed at preliminary submittal.

11. Provision to further evaluate tree preservation efforts in the Big Woods Forest area and to be submitted with a Tree Preservation Plan at preliminary submittal.
12. Provision of sidewalks on both sides of all local streets.
13. Adherence to the following building setbacks:
 - a. Front (house): 30 feet
 - b. Rear: 30 feet
 - c. Side(house/garage): 10 feet/7 feet
 - d. Side (corner): 15 feet
14. Adherence to the 125 foot centerline building setback from County Road 44.
15. Prior to final plat approval, developer shall enter into an agreement with the City for the provision of necessary infrastructure and associated development costs.
16. Compliance with the City's anti-monotony and design requirements zoning ordinance (Section 9.28).
17. Preservation of the wooded steep slopes, including 30-foot buffer and a 50-foot setback from that wooded steep slope if present on site.
18. Preservation of wetlands and a 30 foot buffer.
19. Provision of developer responsibility to remove any hazardous trees or limbs on site as determined by the Public Works Director, prior to issuance of a building permit.
20. Provision of a storm water management plan meeting City and Carver County WMO standards.
21. Provision that adequate maintenance accesses are provided for the stormwater ponds, and to be shown on the plans at preliminary submittal.
22. Provision of a wetland delineation report to be completed and provided at time of preliminary submittal.
23. Provision of a construction traffic plan to be submitted at preliminary submittal.
24. No direct vehicular access onto County Road 44.
25. Provision of an adequate turnaround at the easterly terminus of Founders Path, and to be shown on the preliminary plans.

CITY COUNCIL ACTION REQUESTED

Motion to adopt Resolution No. 2020-46 approving the Concept Plan for the Carlson Property (PC #2020-13).

**CITY OF CHASKA
CARVER COUNTY, MINNESOTA**

RESOLUTION

DATE 06/15/2020 **RESOLUTION NO.** 2020-46

MOTION BY COUNCILMEMBER _____ **SECOND BY COUNCILMEMBER** _____

**Resolution approving the Concept Plan for Carlson Property/Destiny Homes/PC
#2020-13**

WHEREAS, the 24-lot detached single-family proposal on approximately 15-acres of property is located south of County Road 44 (Big Woods Blvd) and east of the Founders Ridge development; and

WHEREAS, only the area on the north side of the creek is proposed to be developed at this time; and

WHEREAS, the area south of the creek will be retained by Linda Carlson for future development; and

WHEREAS, this new development will be an extension off Founders Path, but will not be part of the Founders Ridge development; and

WHEREAS, the proposed 15-acre plan consists of 24 single family lots with a lot size of 62 feet wide with a minimum lot area of 8,600 square feet (~0.20 acres); and

WHEREAS, the North portion is proposed to be developed first due to its proximity to road stubs and utilities; and

WHEREAS, the South portion will likely wait until development south of Founders Ridge occurs; and

WHEREAS, lot 14, just south of the wetland, is oriented east to west on Founders Path; and

WHEREAS, it appears that it is out of place in the development due to this orientation; and

WHEREAS, staff would advise that this be further looked at in terms of its orientation during their preliminary submittal; and

WHEREAS, the lot also extends into the area of the wetland; and

WHEREAS, the lot lines would have to be pulled out of the wetland area; and

WHEREAS, this is true for Lots 13 and 15; and

WHEREAS, lot 13 was mentioned to be a saved lot for the current property owner, Linda Carlson; and

WHEREAS, the developer has indicated that she will build a home on this lot; and

WHEREAS, it will be important in the preliminary submittal that more information is provided on this for staff to review; and

WHEREAS, the home should be consistent with the other homes being offered in this development.

WHEREAS, Founders Path is extended to the east to provide access to the development area; and

WHEREAS, Founders Path will stub at the eastern edge of the property to provide access to the Robling parcel; and

WHEREAS, one cul de sac is proposed north of Founders Path; and

WHEREAS, the existing driveway access on County Road 44 will be removed and all access will come from Founders Path; and

WHEREAS, no new accesses on the County Road are proposed; and

WHEREAS, an adequate turnaround will be needed at the easterly terminus of Founders Path for emergency crews; and

WHEREAS, construction traffic needs to be evaluated for routes into this new development; and

WHEREAS, the developer will have to work with the City Engineer to determine an appropriate route; and

WHEREAS, a construction traffic plan should be submitted for review in the preliminary submittal; and

WHEREAS, minimum setbacks proposed are front setbacks of 30 feet, rear setbacks of 30 feet, side setbacks of 10 feet for house and 7 feet for garage, and corner setbacks are 15 feet; and

WHEREAS, staff would recommend looking at a smaller front setback for these villa homes as it could help in additional tree preservation in the rears of these properties; and

WHEREAS, typical front yard setbacks for villa homes have been 20 feet; and

WHEREAS, the lots that abut the wooded steep slope edge appear to encroach into the 30 foot no grade/no mow setback; and

WHEREAS, it would be best practice to pull the lot lines out of the 30 foot no grade/no mow setback so that the lot is not ambiguous in terms of its use; and

WHEREAS, these will be single-level living luxury ranch homes and exteriors will have pre-finished LP or Hardi siding, partial stone facades and asphalt shingles; and

WHEREAS, there are no trails proposed as a part of this development nor are there trails called out for this area in the Comprehensive Plan, and because of this the developer will be required to pay trail fees, which will be wrapped into the Developer's Agreement; and

WHEREAS, because this development abuts a major roadway (Big Woods Boulevard) it will be important that the homes that back up to this use have adequate screening; and

WHEREAS, in addition, it will be important to see how the west edge will be addressed between the new development and Founders Ridge; and

WHEREAS, because these two areas offer different products it would be beneficial to provide a natural break; and

WHEREAS, the developer has already started to show certain areas for tree preservation, mainly along the edges of the site and around the wetland; and

WHEREAS, from staff's high-level perspective, the areas encompassed by Big Woods Forest noted above should receive priority for preservation; and

WHEREAS, the trees in this area are larger and more significant than the other areas; these tree areas have also been more established on the property over time; and

WHEREAS, one opportunity would be to convert lot 14 into a preservation area since the lot does not fit into the development seamlessly the way it's currently proposed; and

WHEREAS, staff would ask that the Big Woods Forest area be further analyzed for additional tree preservation; and

WHEREAS, parkland is not proposed as a part of this development, nor does the Comprehensive Plan guide a park in this area; and

WHEREAS, it will be required of the developer to pay park dedication fees; and

WHEREAS, it will be important to understand if the developer plans any common amenities for the development, such as, but not limited to, a trail area near the ponds, or an overlook of the bluff area that the residents can utilize; and

WHEREAS, this will need to be addressed in the preliminary submittal; and

WHEREAS, on June 10, 2020 the Planning Commission recommended approval to the City Council of the Concept Plan for the Carlson Property (PC#2020-13); and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Chaska, Minnesota, hereby approves the Concept Plan for the Carlson Property (PC#2020-13), subject to the following conditions:

1. Approvals shall be based on the following graphic exhibits:
 - a. Project Narrative (pgs 1-4), prepared by Destiny Homes, dated May 5, 2020
 - b. Concept Plan, prepared by Pioneer Engineering, dated May 4, 2020
 - c. Existing Conditions & Site Forces Exhibit, prepared by Pioneer Engineering, dated May 4, 2020
 - d. Concept Tree Preservation, prepared by Pioneer Engineering, dated May 4, 2020
 - e. Home Plans (pgs 1-15), prepared by Destiny Homes
2. Adherence with the City Engineer's Memo dated June 2, 2020.
3. Provision to re-orient Lot 14 to be front facing on Founders Path or be eliminated, to be addressed at preliminary submittal.
4. Provision that all lot lines are outside 30 foot no grade/no mow setback and to be shown on the preliminary submittal.
5. Provision that all lot lines are outside of wetland areas and to be shown on the preliminary submittal.
6. Adherence to the City's Boulevard Tree Policy and local street section design.
7. Provision that boulevard trees are placed between the sidewalk and street.
8. Provision that boulevard trees are placed throughout the entire boulevard, including corner lot areas, to meet the Tree Policy.
9. Provision of adequate screening and landscaping along north edge abutting County

- Road 44 to be addressed at Preliminary submittal.
10. Provision to further evaluate the tree preservation efforts on Lot 14 and to be addressed at preliminary submittal.
 11. Provision to further evaluate tree preservation efforts in the Big Woods Forest area and to be submitted with a Tree Preservation Plan at preliminary submittal.
 12. Provision of sidewalks on both sides of all local streets.
 13. Adherence to the following building setbacks:
 - a. Front (house): 30 feet
 - b. Rear: 30 feet
 - c. Side(house/garage): 10 feet/7 feet
 - d. Side (corner): 15 feet
 14. Adherence to the 125 foot centerline building setback from County Road 44.
 15. Prior to final plat approval, developer shall enter into an agreement with the City for the provision of necessary infrastructure and associated development costs.
 16. Compliance with the City's anti-monotony and design requirements zoning ordinance (Section 9.28).
 17. Preservation of the wooded steep slopes, including 30-foot buffer and a 50-foot setback from that wooded steep slope if present on site.
 18. Preservation of wetlands and a 30 foot buffer.
 19. Provision of developer responsibility to remove any hazardous trees or limbs on site as determined by the Public Works Director, prior to issuance of a building permit.
 20. Provision of a storm water management plan meeting City and Carver County WMO standards.
 21. Provision that adequate maintenance accesses are provided for the stormwater ponds, and to be shown on the plans at preliminary submittal.
 22. Provision of a wetland delineation report to be completed and provided at time of preliminary submittal.
 23. Provision of a construction traffic plan to be submitted at preliminary submittal.
 24. No direct vehicular access onto County Road 44.
 25. Provision of an adequate turnaround at the easterly terminus of Founders Path, and to be shown on the preliminary plans.
 26. Provision of an amenity analysis of the development to be submitted at preliminary submittal.
 27. Provision of information Linda Carlson's proposed home on lot 13 to be submitted at preliminary submittal.

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 15th day of June, 2020.

Mark Windschitl, Mayor

Attest: _____
Chaska Deputy Clerk



City of Chaska Memorandum

To: Planning Commission
From: Matt Clark
Date: June 2, 2020
Subject: Carlson Property Concept Plan

The Carlson property development represents a continuation of City's comprehensive planned residential development in the SW area of Chaska. In anticipation of this development activity, trunk sanitary sewer and water main utilities to service the proposed development are coming from Big Wood Boulevard (CSAH 44). The existing site generally drains to an existing wetland before draining overland to the east and south towards the existing ravine. Storm water management will need to be provided on site as with all development. The known wetland that exists over the central area of the property and is planned to be preserved with the overall layout which supports the City's stormwater goals.

Access into the development proposed from the Founders Ridge development is consistent with the City's planning and transportation studies completed with the recent CSAH 44/TH212 Interchange project. It should be noted also that future access to the adjoining Robling property to the east will also be guided to extend through the proposed extension of Founder's Path as access onto CSAH 44 is restricted due to the sight lines along the highway. The proposed concept plan does a nice job in providing for a future local street connection into the Robling Property.

Consistent with layout requirements that have been in place for some time, it is proposed the development plat all right-of-way to a sixty (60) foot width. The street section includes a thirty-two (32) foot wide street that allows parking on both sides, an eight-foot (8) wide planting boulevard on each side and a five-foot (5) concrete sidewalk on each side of the street.

A development plan that accommodates the stormwater management requirements, protecting steep slopes, tree preservation will all play a role in assisting to maintain and protect the ravine that traverses through the south edge of the site. The ravine serves a sizeable drainage area and is an important part of routing of stormwater planned in southwest Chaska.



To: City of Chaska

From: Butch Sprenger, Destiny Homes

Re: Carlson Property concept plan review

Date: May 5, 2020

Thank you for taking the time to review our concept plan for the Carlson Property.

The Property

The property consists of about 30 Acres of wooded, rolling terrain, with one wetland and a creek dividing the property in half. There is currently a home and outbuildings on the property, all of which will be removed at the time of development. Only the roughly 15 acres on the north side of the creek is proposed to be developed at this time. The property is located south of County Road 44 and the Guardian Angels Cemetery and east of Founder's Ridge. The project area does not include the Robling piece directly east. We approached the Roblings regarding this property and a transaction for this property is not feasible at this time. The Robling piece may be accessed in the future from our proposed street which will stub to the east boundary. The slopes going down to the creek will be left largely undisturbed creating nice views to the south. The proposed development around the wetland will be sensitive to maintaining existing vegetation around the wetland, specifically the large willow along the east side.

Zoning

The property is currently zoned R1&O. We will request a rezoning to R1 PUD.

Land Use

The 2040 comprehensive plan designates the property for Low Density Residential which allows for 2-5 units/acre net. The concept plan as shown is about 2.2 units/acre net.

Infrastructure

We are proposing a connection to the Founder's Ridge stub street on the west property line. There will not be direct access to County Road 44. The internal public right-of-way will stub to the east property line for future development. A temporary cul-de-sac will be designed at the east boundary. Ponding will be engineered to meet all state and local stormwater requirements. We will propose sanitary sewer to connect at Founder's Ridge running up the east boundary back to County Road 44. The site will connect to the community via County Road 44. This will give people pedestrian, bicycle, or vehicle access directly into downtown Chaska with easy access to County Road 41. The site will be mass graded around the clustered home area leaving as many of the perimeter trees in tact as possible as well as leaving the sloped woodland down to the creek undisturbed.

PUD Flexibility

The R1 zoning requires minimum 75' width and 9,000 sf area. We are proposing 62' wide lots with a minimum lot area of 8,600 sf. This allows us to meet the minimum density requirement by clustering the lots and pulling them further away from the creek and steep slopes. This will also allow the wooded land along the creek to become private or public open space not under any single private owners.

The Homes

We are proposing a unique home style that will provide an additional life cycle housing option for this area. These will be single-level living luxury ranch homes. Exteriors will have pre-finished LP or Hardi siding, partial stone facades and asphalt shingles. Interiors will be painted interior woodwork with a mix of engineered wood floors, carpet and tile. The exterior will be HOA maintained and each home will have a private courtyard. This will appeal to the empty-nester, retired, snow-bird demographic. The proposed housing product works with either the short side or long side along the frontage making lots 13 and 14 more flexible in terms of home orientation. Attached to this narrative you will find more information on the proposed product.

Tree Preservation

Of the 14.5-acre survey area of the Carlson property, approximately 12 acres is in woodland or forest cover of varying types. The remainder of the property includes the home surrounded by landscape trees, open grassland with a few scattered trees, and the wetland in the central part of the property. The woodlands consist of three cover types and include: altered, non-native woodland, big woods forest, and planted evergreen trees.

Altered, Non-Native Woodland

This tree cover type occupies approximately 7.28 acres of the 14.5-acre survey area and is made up of trees that are relatively younger in age (40-60 years old) and are likely volunteer trees that have established over the years as the site was altered for pasturing and typical farming use. Trees that are found growing in this type of woodland include: box elder, American elm, green ash, silver maple, black walnut, quaking aspen, cottonwood, hackberry, and black cherry.

Big Woods Forest

This tree cover type occupies approximately 3.95 acres of the 14.5-acre survey area and is made up of trees that range in age from young to large, mature trees that are part of the original forest cover type in this part of Chaska. In general, this forest type is relatively undisturbed and was likely not utilized for pasturing and typical farming activities. Trees that are found growing in this type of forest include: sugar maple, northern red oak, basswood, bur oak, hackberry, American elm, and black cherry.

Planted Evergreen Trees

This tree cover type occupies approximately 0.79 acre of the 14.5-acre survey area and is made up of trees that range in age from young to mature trees that were planted sometime in the past by the land owner. Trees that are found growing in these planted areas include: red pine, red cedar, and white spruce.

A total of 1,210 significant trees were inventoried within the 14.5-acre survey area and the following is a breakdown of the trees that were inventoried:

Box Elder	22.9%	(277 trees)	Norway Maple	0.9%	(11 trees)
American Elm	13.2%	(160 trees)	Butternut	0.5%	(6 trees)
Red Pine	13.1%	(158 trees)	Black Cherry	0.4%	(5 trees)
Sugar Maple	7.3%	(89 trees)	Quaking Aspen	0.4%	(5 trees)
Red Oak	6.8%	(82 trees)	Mulberry	0.3%	(4 trees)
Green Ash	5.9%	(71 trees)	Colorado Blue Spruce	0.3%	(4 trees)
Red Cedar	4.6%	(56 trees)	Apple	0.2%	(3 trees)
Black Walnut	3.3%	(40 trees)	White Cedar	0.2%	(3 trees)
Silver Maple	3.1%	(38 trees)	Paper Birch	0.2%	(2 trees)
White Spruce	2.7%	(33 trees)	Austrian Pine	0.1%	(1 tree)
Hackberry	2.6%	(32 trees)	Balsam Fir	0.1%	(1 tree)
Bur Oak	2.5%	(30 trees)	Honey Locust	0.1%	(1 tree)
Cottonwood	2.1%	(25 trees)	Ironwood	0.1%	(1 tree)
Crabapple	2.1%	(25 trees)	Ohio Buckeye	0.1%	(1 tree)
Whitecrack Willow	1.6%	(19 trees)	Weeping Willow	0.1%	(1 tree)
Basswood	1.1%	(13 trees)	White Oak	0.1%	(1 tree)
Siberian Elm	1.1%	(13 trees)			

Wetlands

Wetland A is located in the north, central part of the property in a closed depressional area. This wetland is mainly an open water body with a narrow fringe of fresh wet meadow that is dominated by reed canary grass. The floating plant lesser duckweed was observed across much of the open water part of the wetland at the time of the survey in early May.

Based on review of historical air photo imagery from the University of Minnesota, sometime between 1957 and 1964 this wetland was excavated and converted from a fresh wet meadow type wetland to more of an open water wetland.

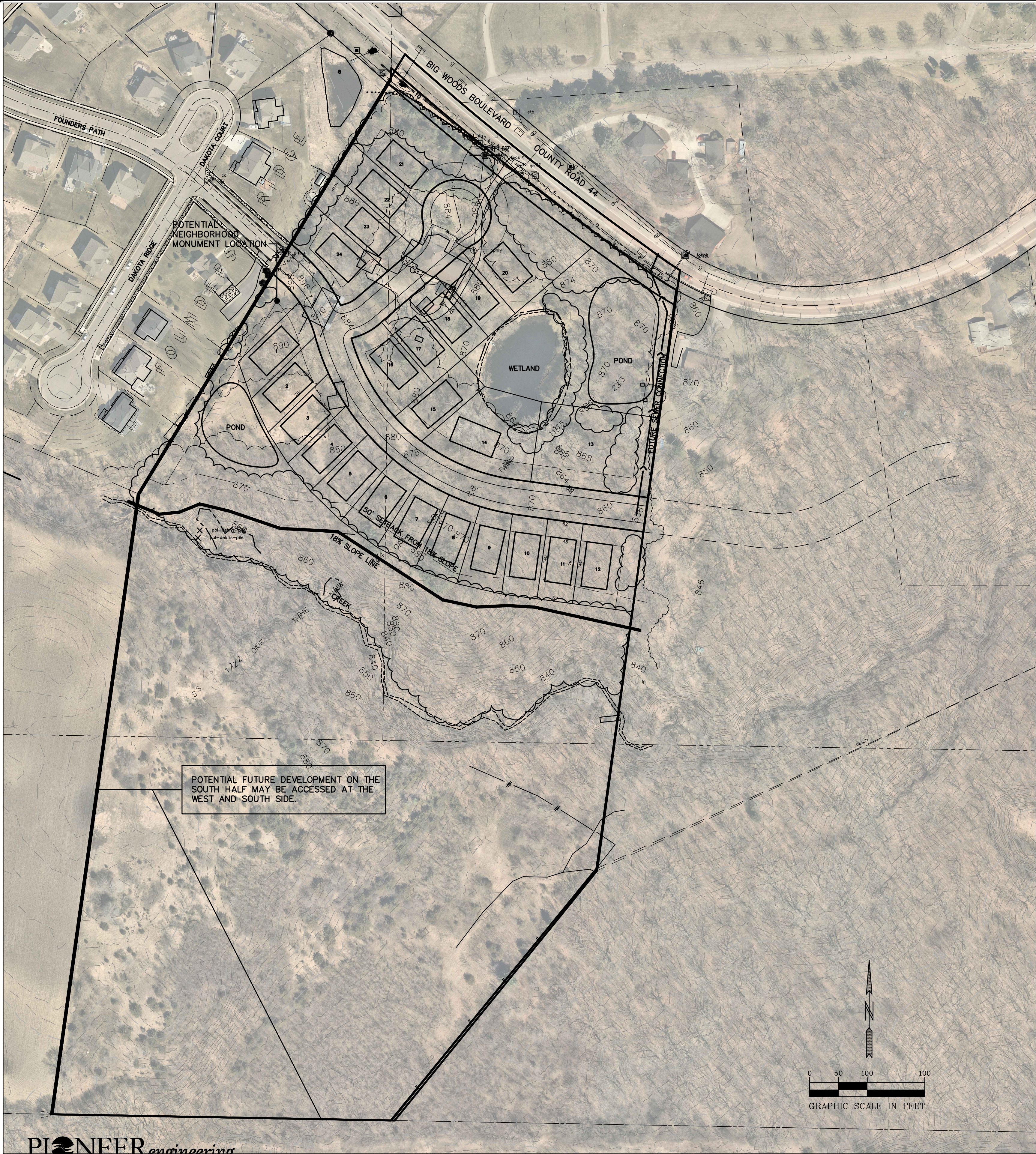
Chaska's Mission Statement and Core Strategies

The City has goals of well-planned, orderly development and sense of community and small town values. The development we are proposing is sensitive to the environmental features of the site by placing the creek and wooded steep slopes into an easement to be either privately or publicly held, in keeping with the comprehensive plan. Clustering these homes to achieve the minimum required density creates a sense of neighborhood. These will be age targeted for the retirement demographic which also creates a sense of common bond and community. A life cycle housing option for this targeted group is needed in this area and will contribute to a more diverse community.

Project Goals and Guiding Principals

- Create a new neighborhood on a developable piece of property that has utilities and right-of-way access available.
- Provide a unique life cycle housing option that is needed in this area.
- Maintain the creek and wooded slopes in an easement out of private individual ownership to be a benefit to the neighborhood and community as a whole.
- Design this new neighborhood with a sense of community and connection.
- Create a development for a unique housing product that stands out while at the same time fits into Chaska's sense of community and small town values.

We appreciate the City taking the time to review our concept plan application. We look forward to working with the Chaska as we move forward with this exciting new neighborhood.



SITE DATA:

TOTAL GROSS AREA: ±30.1 ACRES
GROSS AREA NORTH OF CREEK: ±14.6 ACRES
WETLAND: ±0.5 ACRES (NOT DELINEATED)
ADDITIONAL ROW ALONG COUNTY RD 44: 0.3 ACRES
18% SLOPE NORTH SIDE OF CREEK: ±2.6 ACRES
NET AREA NORTH OF CREEK: ±11.2

CURRENT ZONING: R1 & O
PROPOSED ZONING: R1 PUD
2040 COMP PLAN: LOW DENSITY RESIDENTIAL (2-5 UNITS/ACRE NET)

R1 STANDARDS:
LOT AREA: 9,000 SF
LOT WIDTH: 75'
FRONT SETBACK: 30'
REAR SETBACK: 30'
SIDE SETBACK: 10', 7'
SIDE SETBACK CORNER: 15'

PUD PROPOSED STANDARDS:
LOT AREA: 8,600 SF
LOT WIDTH: 62'
FRONT SETBACK: 30'
REAR SETBACK: 30'
SIDE SETBACK: 10', 7'
SIDE SETBACK CORNER: 15'
PROJECT PERIMETER SETBACK: 30'

SETBACK FROM 18% SLOPE: 50'

PROPOSED LOTS: 24

NET DENSITY: ±2.1 UNITS/ACRE

LINEAR FEET OF PROPOSED ROW: 1,200

CONCEPT PLAN BASED ON AVAILABLE DATA
NO ENGINEERING

PROPOSED ARCHITECTURAL ELEVATIONS



PIONEERengineering
CIVIL ENGINEERS LAND PLANNERS LAND SURVEYORS LANDSCAPE ARCHITECTS

2422 Enterprise Drive
Mendota Heights, MN 55120
© 2020 Pioneer Engineering, P.A.

(651) 681-1914
Fax: 681-9488
www.pioneereng.com

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Landscape Architect under the laws of the State of Minnesota

Name: Jennifer L. Thompson
Reg. No.: 44763 Date: xx

Revisions

Date: 5-4-2020
Designed: JLT
Drawn: JLT
Checked: JLT
Scale: 1/8" = 1'-0"

CONCEPT PLAN

DESTINY HOMES

CARLSON PROPERTY
CHASKA, MINNESOTA

1 OF 3



Ⓐ



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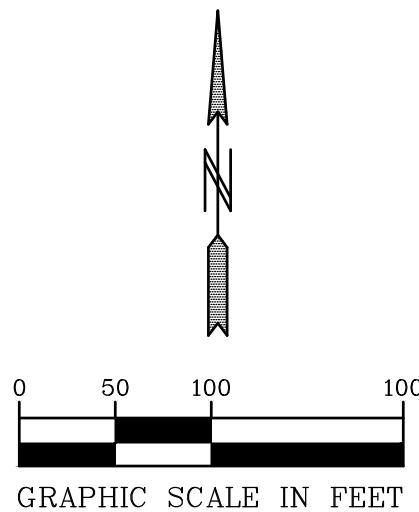
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Name: Jennifer L. Thompson
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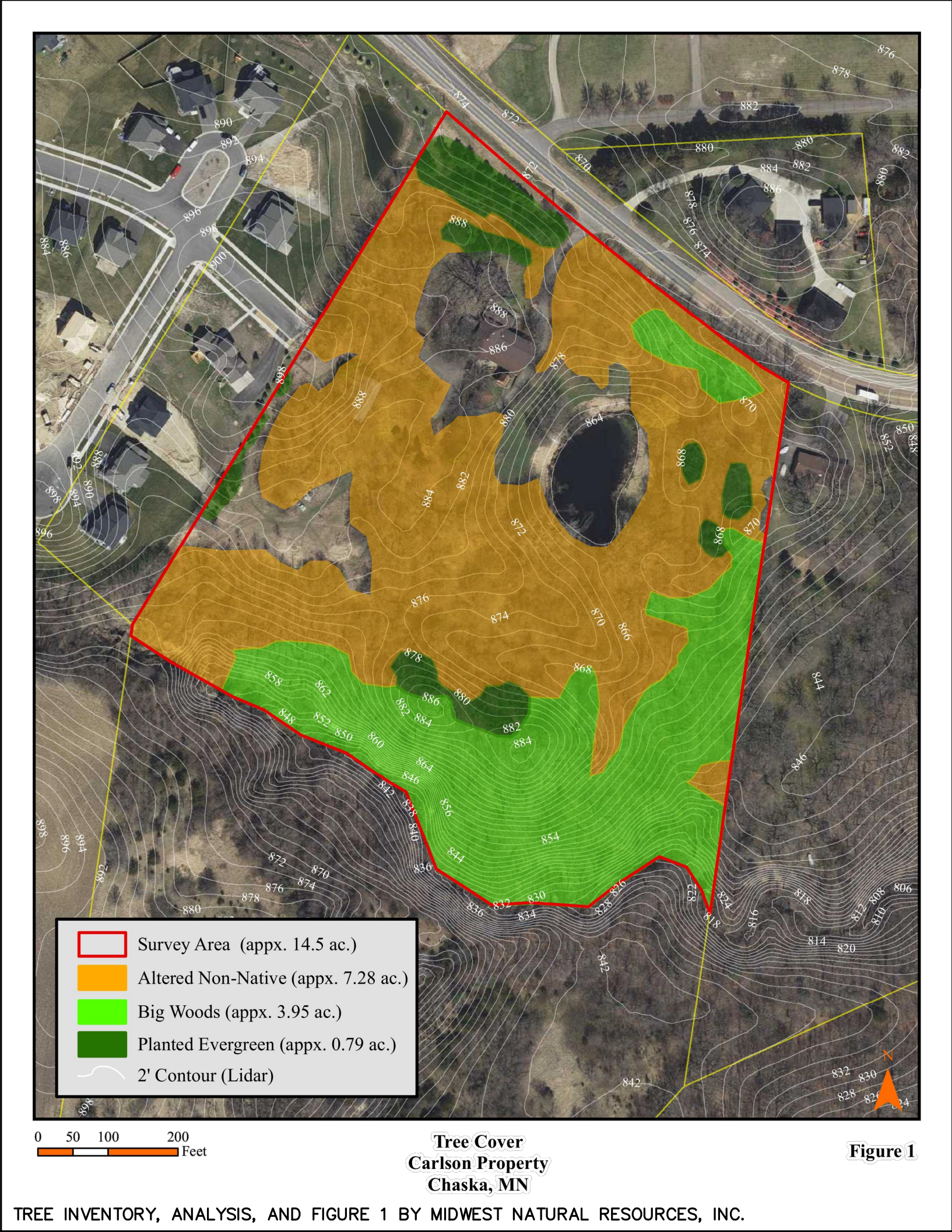
Date: 5-4-2020
Designed: JLT
Drawn: JLT
Checked: JLT
Scale: 1/8" = 1'-0"

EXISTING CONDITIONS
AND SITE FORCES

DESTINY HOMES

CARLSON PROPERTY
CHASKA, MINNESOTA

2 OF 3



PIONEERengineering
CIVIL ENGINEERS LAND PLANNERS LAND SURVEYORS LANDSCAPE ARCHITECTS

2422 Enterprise Drive
Mendota Heights, MN 55120
8.A. Adopt Resolution 2020.46 Approving

(651) 681-1914
Fax: 681-9488
www.pioneereng.com

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Landscape Architect under the laws of the State of Minnesota

Name: Jennifer L. Thompson
Reg. No.: 44763 Date: xx

Revisions

Date: 5-4-2020
Designed: JLT
Drawn: JLT Date: 07-01-2020

CONCEPT TREE PRESERVATION

DESTINY HOMES

CARLSON PROPERTY
CHASKA, MINNESOTA

3 OF 3

P-SERIES

Live well
every day.

Luxury Ranch Homes

WITHIN LOW-MAINTENANCE,
AGE-TARGETED COMMUNITIES



LIVE WELL IN AN EPCON COMMUNITY

Luxury Ranch Homes

Our open, modern floor plans include abundant natural light, and are designed for single-level living, everything your homeowners need is on one floor – kitchen, living space, bedrooms, laundry, and storage.

Low-Maintenance Living

We know what homeowners want and need for a happier, healthier life. They can sit back and relax while we handle the mowing, mulching, edging and raking.

Age-Targeted Communities

At this stage, life is meant to be lived on your homeowners' terms. So we build homes and develop communities with attention to the details that enhance their well-being.

Private Courtyards

Whether they're enjoying a cocktail under the stars or a quiet moment with their morning coffee, homeowners can connect with the outside world while maintaining their privacy.

Lock & Leave Lifestyle

Our HOA-maintained communities provide peace of mind. Homeowners have the freedom to do what their hearts desire knowing that their home is well taken care of.

Features of Universal Design

Our homes are designed to support a homeowner's lifestyle now, and in the future, with wide hallways and open floorplans.

The Palazzo is revered for its design flexibility, luxurious options, and standard comforts. Possibilities abound from an upstairs bonus suite, walk-in spa shower, private den, restful sitting room, and much more. Regardless of the options chosen, the Palazzo is a warm and lively home energized by abundant living space, contemporary amenities, and natural light. Thanks to its flexibility and elegance, the Palazzo is the perfect fit for all personalities and lifestyles.

- 2-3 Bedrooms
- 2-3 Bathrooms
- Open, light-filled design
- 1st floor owner's suite
- Gourmet kitchen with island
- Optional 4 seasons sunroom
- Private, outdoor courtyard
- Optional sitting room, screened porch or covered porch off owner's suite
- Optional 2nd floor bonus suite



Palazzo
1,518-2,027 Sq. Ft.



Although all floor plans, illustrations, and specifications are believed correct at the time of publication, the right is reserved to make changes, without notice or obligation. Windows, doors, ceilings, layout and room sizes may vary depending on the options and elevations selected. This information is for illustrative purposes only and not part of a legal contract.

The Portico is a beautiful and striking home designed with functional excellence to promote easy manageability. It offers intelligent features including a conveniently located laundry room, generous storage space, and the added versatility of a bonus suite perfect for a guest room. All things considered, the Portico provides a luxurious yet casual living experience that caters to anyone's lifestyle desires.

- 2-3 Bedrooms
- 2-3 Bathrooms
- Open, light-filled design
- 1st floor owner's suite
- Gourmet kitchen with island
- Optional sitting room, covered porch or screened porch off owner's suite
- Private, outdoor courtyard
- Den
- Optional 2nd floor bonus suite



Portico
1,775-2,501 Sq. Ft.



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The Promenade III is an elegant, open home with plenty of room for oversized sofas and dining room furniture. The gourmet kitchen with center island and pantry make it the ideal place to have a quick meal or prepare a grand feast for family and friends. An optional bonus suite adds flexibility and comfort for guests that visit. For those who believe that home is where the heart is, rejoice with the Promenade III.

- 2-4 Bedrooms
- 2-3 Bathrooms
- Open, light-filled design
- 1st floor owner's suite
- Den
- Generous storage space
- Private, outdoor courtyard
- Optional sitting room, screened porch or covered porch off owner's suite
- Optional 2nd floor bonus suite



Promenade III
2,058-2,832 Sq. Ft.



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LIVE WELL IN AN EPCON COMMUNITY

Luxury Ranch Homes

Our open, modern floor plans include abundant natural light, and are designed for single-level living, everything you need is on one floor – kitchen, living space, bedrooms, laundry, and storage.

Low Maintenance Living

We know what you want and need for a happier, healthier life. Sit back and relax while we handle the mowing, mulching, edging and raking.

Private Courtyards

Whether you're enjoying a cocktail under the stars or a quiet moment with your morning coffee, connect with the outside world while maintaining your privacy.

Lock & Leave Lifestyle

Our HOA-maintained communities provide you with peace of mind. You have the freedom to do what your heart desires knowing that your home is well taken care of.

Features of Universal Design

Our homes are designed to support your lifestyle now, and in the future, with wide hallways and open floorplans.

Live well
every day.

Luxury Ranch Homes



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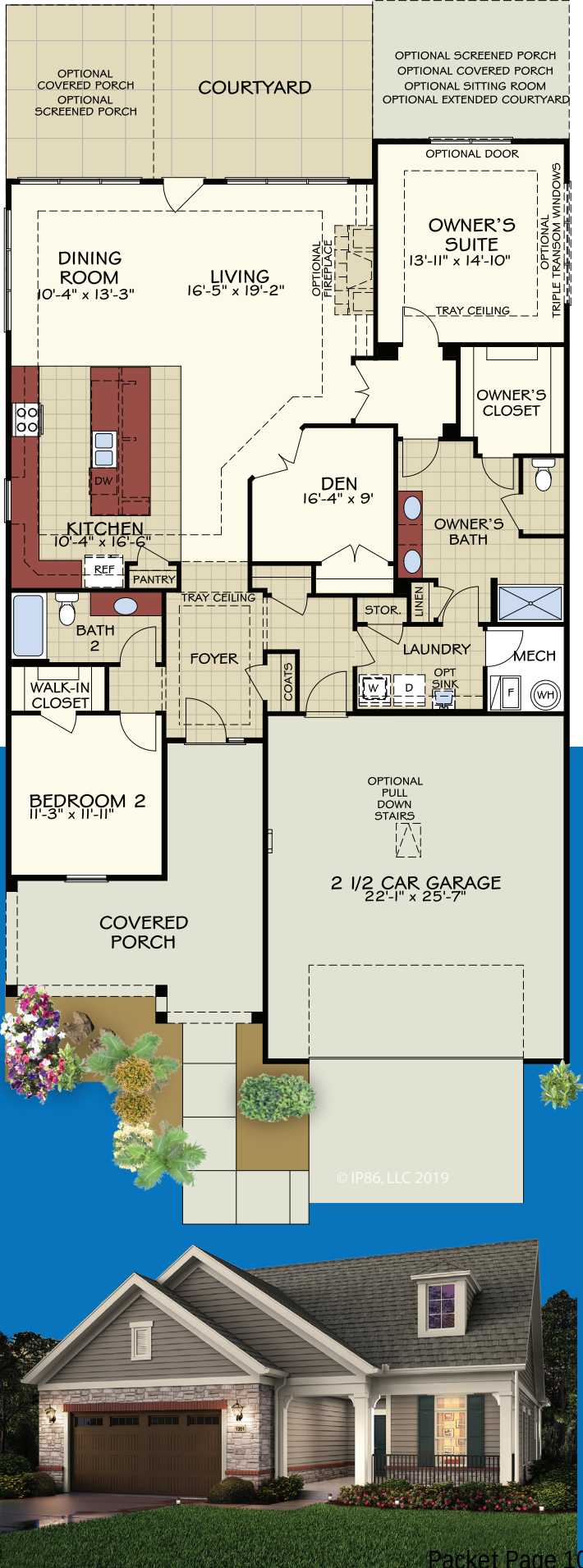


The Salerno is a striking home, designed with dramatic features like 9-foot ceilings. The elegant design includes an expansive dining room and a great room that opens to the private outdoor living space. The large eat-in kitchen is ideal for gathering with friends and family, and the owner's suite accesses the courtyard. There is generous storage space, and a bonus suite perfect for a guest room. All things considered, the Salerno provides a luxurious yet casual home that caters to anyone's lifestyle.

Salerno

1,643-2,247 Sq. Ft.

- 2-3 Bedrooms | 2-3 Bathrooms
- Open, light-filled design
- 1st floor owner's suite
- Gourmet kitchen with island
- Covered porch off of living room
- Private, rear-facing courtyard
- Optional screened porch or veranda available in lieu of covered porch off living room
- Optional sitting room, screened porch or covered porch off owner's suite
- Optional 2nd floor bonus suite

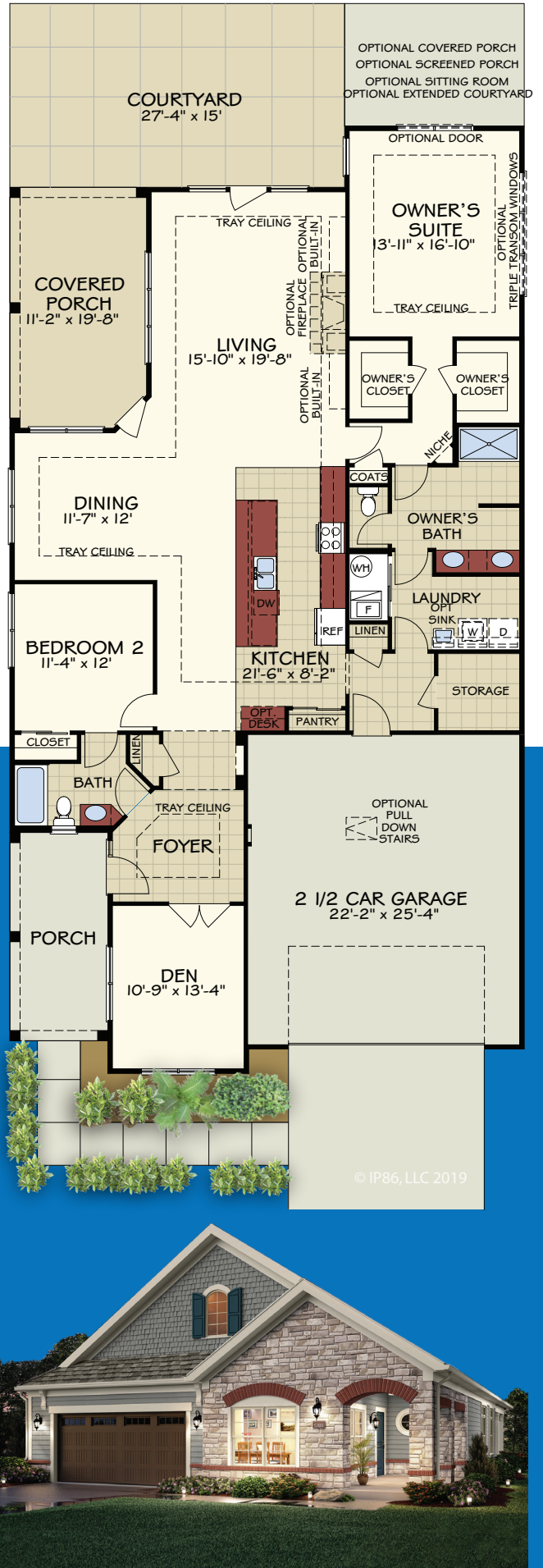


The Torino is an elegant, open home, built for entertaining. With plenty of room for oversized sofas and a large dining room table, it can comfortably fit friends and family. The gourmet kitchen is the ideal place to grab a quick meal or prepare a grand feast. Other features include the owner's suite with walk-in shower, the private courtyard, and a welcoming front porch. An optional bonus suite adds flexibility and comfort for guests. No doubt about it - everyone loves the Torino.

Torino

1,888-2,588 Sq. Ft.

- 2-3 Bedrooms | 2-3 Bathrooms
- Open, light-filled design
- 1st floor owner's suite
- Gourmet kitchen with island
- Den
- Private, rear-facing courtyard
- Optional sitting room, covered porch or screened porch off owner's suite
- Optional covered porch or screened porch off courtyard
- Optional 2nd floor bonus suite



The Verona has everything exactly as it should be. The integrated living space is flexible and roomy. Details like the front porch and large entry foyer make guests feel instantly at home. And smart storage features within reach make everything easier. From preparing meals in the modern kitchen to entertaining friends in the open living room, life's everyday moments are more enjoyable and more relaxing. For a home that features the finest in intuitive design, look no further than the Verona.

Verona

2,114-2,930 Sq. Ft.

- 2-3 Bedrooms | 2-3 Bathrooms
- Open, light-filled design
- 1st floor owner's suite
- Gourmet kitchen with island
- Den
- Private, rear-facing courtyard with covered porch
- Optional screened porch or veranda available in lieu of covered porch off courtyard
- Optional sitting room, screened porch or covered porch off owner's suite
- Optional 2nd floor bonus suite

















REQUEST FOR ACTION CHASKA CITY COUNCIL 06/15/2020

Subject: West Creek Apartment Project-Request for Letter of Support for Project and Use of Affordable Housing TIF Program

Prepared by: Matt Podhradsky

At its May 20, 2019 meeting, the City Council approved a concept plan for the redevelopment of the site at the Southwest corner of the intersection of County Road 61 and Hickory Street (aka: Guyen Property). This redevelopment project included West Creek Apartments, which is proposed to be an 18-unit apartment building both housing and providing supportive services for young adults exiting homelessness. This project was being proposed by the group Community Asset Development.

In addition to providing concept plan approval for this project, the City Council also did also authorize providing a letter of support to accompany Community Asset Development Group's application to the State of Minnesota to seek funding to support the construction of this project, which is expected to cost approximately \$3,000,000 to construct. While they did submit this application to the State of Minnesota in the summer of 2019 to be considered for funding, they were ultimately not successful in grant application process.

Since this time, Community Asset Development Group has continued to try to put this project together by seeking additional funding for the project. Over the past year, they were able to have awarded a \$400,000 grant from the Federal Home Loan Bank to support the construction of the project. With these dollars now being firmly committed, they have received feedback that their application to the State of Minnesota this would be more competitive in this current grant cycle.

To that end, Community Asset Development Group is now preparing their grant application to seek funding from the State once again, and is requesting the City provide support of this application in two ways:

- Provide a letter of support for the project that can be attached to the grant application
- Provide a resolution indicating support of using the City's Affordable Housing Tax Increment Program should they move forward with the project and receive final funding approvals from the State and zoning approvals from the City of Chaska

To address this request for the letter of support, Staff would recommend providing a letter close in form to the letter that we provided in last year's grant application. A copy of the suggested letter is attached for your review.

As for the request to support the use of Tax Increment on this site, the City of Chaska has traditionally provided TIF to affordable housing projects proposed in our community as an incentive to diversify the housing stock within our community to allow housing for those of all income brackets. If a project can demonstrate the need for TIF to help make a project affordable, the City has provided this assistance based on the following policy:

- City of Chaska will provide TIF on a "Pay as you Go" basis, with the project being rebated on a bi-annual basis all TIF generated from the project minus \$250 per unit.

- To be eligible for this assistance, the project must demonstrate each year that it is maintaining the following income criteria within the building(s):
 - 20% of units rent to those earning 50% of the Area Median Income or less, and must have rents that are determined to be affordable for that income level
 - 40% of the units rent to those earning 60% of the Area Median Income or less, and must have rents that are determined to be affordable for that income level
- Projects must meet all local zoning and ordinance provisions, having first gone through a complete planning process, and shall have received the Certificate of Occupancy for the building
- All Pay-as-you-go Payments will be made only after the owner of the building has certified it has met these income requirements for the bi-annual period

Being that this project will be serving those coming out of homelessness, we do expect that it will meet these income requirements. To be able to have this assistance be counted towards support for this project in the State of Minnesota's grant application process, they do need to receive a resolution of support from the City Council indicating that the City would provide this assistance, should they move forward with constructing this project after receiving full planning and zoning approvals from the City of Chaska.

It should be noted that Community Development Asset Group did request that we deviate from our TIF Assistance Policy and provide an annual rebate to the project from TIF collected equal to 90% of the Tax Increment Collected, instead of everything minus the \$500 per unit. While the applicant has demonstrated to us that this would make their grant application stronger, Staff would recommend that we not deviate from our existing policy, as we have had other projects in the community utilize our Affordable Housing TIF policy in the past and have also incorporated units for those coming out of homelessness into their projects (i.e. Aeon's Clover Field Marketplace has 8 homeless units, and Aeon's Landing project also incorporated homeless units into their project as well). Staff feels that consistency with our applicants is important to make sure that all applicants are treated the same and fairly.

Based on the report above, Staff is recommending authorization of the attached letter of support for this project, as well as the adoption of Resolution No. 2020-45 making available our Affordable Housing TIF program for the West Creek Apartment building project.

CITY COUNCIL ACTION REQUESTED

Motion to authorize the City Administrator to send the attached letter of support to Community Asset Development Group to support the West Creek Apartment project through their grant application to the State of Minnesota, and to approve Resolution No. 2020-45, making available our Affordable Housing TIF program for the West Creek Apartment building project.

**CITY OF CHASKA
RESOLUTION NO. 2020-45**

**RESOLUTION PROVIDING INDICATION OF SUPPORT BY THE CITY FOR TAX INCREMENT ASSISTANCE TO
BE UTILIZED ON THE DEVELOPMENT OF THE PROPOSED WEST CREEK APARTMENT PROJECT BEING
BUILT TO SUPPORT YOUNG ADULTS EXITING HOMELESSNESS.**

WHEREAS, the City of Chaska ("City") has received a request to provide tax increment financing (TIF) assistance for the West Creek Apartment ("Development") to be constructed by the Community Asset Foundation; and,

WHEREAS, the Development's Concept Plan was approved by the City at the May 20, 2019 meeting; and,

WHEREAS, the Development is proposed to include 18 affordable apartment units housing and providing supportive service to young adults exiting homelessness; and,

WHEREAS, the City has indicated its support of seeing a wide variety of housing types and prices in our community to help support those at all income levels; and,

WHEREAS, the City created an Affordable Housing Tax Increment Program ("Program") designed to help projects that meet affordability goals that ability to receive assistance to help make these projects economically feasible to occur; and,

WHEREAS, this "Program" allows for the rebate of all Tax Increment dollars generated on a project, minus \$500 per unit to be put into our Housing Trust Fund, for a period of 18 years on a "Pay as you Go" basis if they can meet the following conditions:

- o 20% of units rent to those earning 50% of the Area Median Income or less, and must have rents that are determined to be affordable for that income level; or,
- o 40% of the units rent to those earning 60% of the Area Median Income or less, and must have rents that are determined to be affordable for that income level

WHEREAS, the Project must meet all local zoning and ordinance provisions, having first gone through a complete planning process, and shall have received the Certificate of Occupancy for the building before assistance can formally be provided; and,

WHEREAS, the City is desirous of providing this Resolution of Support to granting agencies who may also fund this project to demonstrate the City's intended assistance to this project, should the project move forward and be constructed.

NOW THEREFORE BE IT RESOLVED, that the City supports using its Affordable Housing Tax Increment Program described above for the West Creek Apartment Project for a term of eighteen (18) years from the establishment of the TIF District to reimburse certain costs incurred in connection with the construction of the Development, should the Development meet all conditions listed in this Resolution above.

This Resolution was declared duly passed and adopted.

ATTEST:

Deputy Clerk

Mark Windschitl, Mayor

June 16, 2020

Bruce Lundgren, Chairperson
Community Asset Foundation
1110 Yellow Brick Rd
Chaska, Mn 55319

The purpose of this letter is to express the Chaska City Council's conceptual support for Community Asset Foundation's proposed West Creek Apartment for young adults coming out of homelessness and to support the Foundations' application to the State of Minnesota for funding for the project.

Historically, the Chaska community has been supportive of a wide variety of housing opportunities for people of all incomes and has more than its share of affordable housing. As we have discovered, it is clear that homelessness is not just an urban issue, but one that suburban communities face. In Carver County, this has been of particular concern with our young adult population. A recent survey identified 63 young adults in our community that were homeless. Based on this information and other data provided by the Foundation, we believe that a need exists to assist young adults in the community who face obstacles in finding housing

At its May 20, 2019 meeting the Chaska City Council did approve a concept plan for the Hickory Street Redevelopment which included the West Creek Apartment. Our understanding is that the project will focus on young adults exiting homelessness with supportive services. While the proposal still will be required to obtain final rezoning and site and building plan approvals, the City of Chaska through its approval of the concept which is consistent with the 2040 Comprehensive plan, is in support of the project and is supportive of the Community Asset Foundation moving forward in its application process to the State of Minnesota to seek funding for this project. As you will also see with the attached resolution, that the City of Chaska is also supportive of this project utilizing our Affordable Housing TIF program based on our established policies.

If you need additional information, please feel free to contact me at 952-227-7523 at your convenience.

Sincerely,

Matt Podhradsky
City Administrator

CLAIMS ROSTER REPORT

FOR COUNCIL MEETING:

June 15, 2020

Paid and Unpaid Invoices:

Check #'s 333533-333727

\$2,021,535.21

Paid Electronic Invoices:

Wire #'s 2360-2370

\$434,832.84

Amount for Approval-Council Meeting:

June 15, 2020

\$2,456,368.05

Checks



06/11/2020 13:15
8482mrob

City of Chaska
VENDOR INVOICE LIST

P 1
apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
108833 43 HOOPS LLC									
2008143.002		05/28/2020	061620	333555	1,181.13	06/28/2020	INV	PD	RFD-FACILITY RENTAL FEE
CHECK DATE: 06/16/2020									PAYEE: 43 HOOPS LLC
100016 ABM EQUIPMENT & SUPPLY INC									
0163622-IN		05/11/2020	061620	333556	937.02	06/13/2020	INV	PD	#99 S/W TRUCK SET-UP
CHECK DATE: 06/16/2020									
0163712-IN		05/19/2020	061620	333556	-394.17	06/22/2020	CRM	PD	#99 S/W TRUCK SET-UP-RETU
CHECK DATE: 06/16/2020									
					542.85				
103825 ACUSHNET COMPANY									
908905413		05/27/2020	061620	333557	116.78	06/26/2020	INV	PD	RESALE
CHECK DATE: 06/16/2020									
908920263		05/30/2020	061620	333557	141.12	07/29/2020	INV	PD	RESALE
CHECK DATE: 06/16/2020									
908935865		06/03/2020	061620	333557	3,146.25	07/03/2020	INV	PD	RANGE BALLS
CHECK DATE: 06/16/2020									
					3,404.15				
100073 AMARIL UNIFORM CO									
IV170083		05/18/2020	061620	333558	175.64	06/18/2020	INV	PD	C. SCHMIEG FR CLOTHING (C
CHECK DATE: 06/16/2020									
100086 AMERICAN LEGION OF CHASKA									
78937		06/01/2020	061620	333559	152.00	06/30/2020	INV	PD	PRORATED LIQUOR LICENSE R
CHECK DATE: 06/16/2020									
108569 ANDERSON, TAMARA									
10004412-2		05/29/2020	061620	333560	60.53	06/29/2020	INV	PD	CREDIT BALANCE REFUND-325
CHECK DATE: 06/16/2020									
100119 SHAKOPEE VALLEY FORD									
269041FOW		05/28/2020	061620	333561	19.08	06/28/2020	INV	PD	#106 STREET RELAY
CHECK DATE: 06/16/2020									
100122 ARAMARK REFRESHMENT SERVICES									



06/11/2020 13:15
8482mrob

City of Chaska
VENDOR INVOICE LIST

1P 2
lapinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
10101620 CHECK DATE: 06/16/2020		05/11/2020	061620	333562	141.80	07/08/2020	INV	PD	COFFEE-FD
106918 ARTHUR CLESEN INC									
352026 CHECK DATE: 06/16/2020		05/19/2020	061620	333563	3,771.66	06/19/2020	INV	PD	TC ANNUAL SVC CONTRACT IR
100144 ASPEN EQUIPMENT COMPANY									
10217749 CHECK DATE: 06/16/2020		05/28/2020	061620	333564	201.17	06/27/2020	INV	PD	AIR COMPRESSOR FILTERS (S
100146 ASPEN MILLS INC									
249918 CHECK DATE: 06/16/2020		01/02/2020	061620	333565	264.99	06/30/2020	INV	PD	DUTY UNIFORM-J GRINAGER
252411 CHECK DATE: 06/16/2020		02/12/2020	061620	333565	135.70	06/30/2020	INV	PD	DUTY UNIFORM-K ANDERSON
257549 CHECK DATE: 06/16/2020		06/03/2020	061620	333565	144.11	07/03/2020	INV	PD	DUTY UNIFORM-S LOVEJOY
					544.80				
108848 AUMOCK, AJ									
10006017 CHECK DATE: 06/16/2020		05/29/2020	061620	333566	7.08	06/29/2020	INV	PD	CREDIT BALANCE REFUND-276
101930 AXON ENTERPRISE INC									
SI-1660229 CHECK DATE: 06/16/2020		05/27/2020	061620	333567	12,384.00	06/26/2020	INV	PD	Fleet 2 Unlimited
108839 BARKER, CHRIS									
10010404 CHECK DATE: 06/16/2020		05/29/2020	061620	333568	33.74	06/29/2020	INV	PD	CREDIT BALANCE REFUND-112
100174 BAUER BUILT TIRE AND BATTERY									
180261626 CHECK DATE: 06/16/2020		05/18/2020	061620	333569	212.96	06/18/2020	INV	PD	MOWER TIRES FOR WALK BEHI
100186 BELL LUMBER & POLE COMPANY									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INV91191 CHECK DATE: 06/16/2020	200111	05/26/2020	061620	333570	2,378.00	06/26/2020	INV	PD	(2) POLE 55' CLASS 2 WOOD
100201 BCBSM INC									
200602468303 CHECK DATE: 06/11/2020		06/02/2020	061120	333547	190,350.35	07/02/2020	INV	PD	JUL EMP INS PREM-MEDICAL
102279 BOLTON & MENK INC									
0251179 CHECK DATE: 06/16/2020		05/29/2020	061620	333571	1,876.00	07/03/2020	INV	PD	CITY SQUARE PARK ARCHAEOLOGICAL
100214 BORDER STATES INDUSTRIES INC									
920002104 CHECK DATE: 06/16/2020		05/20/2020	061620	333572	1,135.65	06/25/2020	INV	PD	220 ROLLS OF ELECTRIC TAP
920034539 CHECK DATE: 06/16/2020	200107	05/27/2020	061620	333572	569.91	06/25/2020	INV	PD	(3) ARRESTER/STAND OFF UD
920083102 CHECK DATE: 06/16/2020	200116	06/04/2020	061620	333572	2,279.64	07/25/2020	INV	PD	(12) ARRESTOR/STANDOFF UD
					3,985.20				
100220 BOYER FORD TRUCKS INC									
30841D CHECK DATE: 06/16/2020		05/27/2020	061620	333573	207.92	06/27/2020	INV	PD	CITY HALL GENERATOR
660519 CHECK DATE: 06/16/2020		05/20/2020	061620	333573	5,984.71	06/20/2020	INV	PD	#114 STREET CABLE TIE REP
					6,192.63				
108836 BUCHELT, LAURA									
10003277 CHECK DATE: 06/16/2020		05/29/2020	061620	333574	22.12	06/29/2020	INV	PD	CREDIT BALANCE REFUND-282
100275 CALLAWAY GOLF									
931521480 CHECK DATE: 06/16/2020		05/30/2020	061620	333575	676.44	09/27/2020	INV	PD	RESALE
931531331 CHECK DATE: 06/16/2020		06/02/2020	061620	333575	362.45	07/02/2020	INV	PD	RESALE



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
100293 CARGILL INC					1,038.89				
2905428341		05/14/2020	061620	333576	6,785.38	06/13/2020	INV	PD	DEICING SALT FOR CONTRACT
CHECK DATE:	06/16/2020								
2905448692		05/27/2020	061620	333576	6,507.14	06/26/2020	INV	PD	SALT TO FULFILL CONTRACT
CHECK DATE:	06/16/2020								
100314 CARVER COUNTY IS/GIS DEPT					13,292.52				
2543		05/05/2020	061620	333577	265.00	06/05/2020	INV	PD	MAY GIS SERVICE
CHECK DATE:	06/16/2020								
100323 CDW GOVERNMENT INC									
XDV9286		03/10/2020	061620	333578	142.38	04/09/2020	INV	PD	14 DISPLAY CABLES
CHECK DATE:	06/16/2020								
XQT0557		04/24/2020	060420	333533	1,849.08	05/24/2020	INV	PD	SURFACE PRO-COVID
CHECK DATE:	06/04/2020								
XQX6704		04/27/2020	060420	333533	131.02	05/27/2020	INV	PD	SURACE PRO COVER-COVID
CHECK DATE:	06/04/2020								
XRC6800		04/27/2020	060420	333533	2,180.01	05/27/2020	INV	PD	SURFACE PRO, DOCK-COVID
CHECK DATE:	06/04/2020								
XRH1816		04/28/2020	060420	333533	132.86	05/28/2020	INV	PD	SURFACE PRO COVER-COVID
CHECK DATE:	06/04/2020								
XTJ5177		05/09/2020	060420	333533	4,158.00	06/08/2020	INV	PD	VMWARE LICENSING
CHECK DATE:	06/04/2020								
XWL9530		05/21/2020	061620	333578	791.69	06/20/2020	INV	PD	2 S/W IPADS-COVID
CHECK DATE:	06/16/2020								
XWM7539		05/21/2020	061620	333578	289.28	06/20/2020	INV	PD	PRINTER
CHECK DATE:	06/16/2020								
XWQ1390		05/21/2020	061620	333578	6,807.94	06/20/2020	INV	PD	2 SURFACE PROS, 20 MONITO
CHECK DATE:	06/16/2020								
XXL2250		05/27/2020	061620	333578	96.40	06/26/2020	INV	PD	MERAKI LICENSE
CHECK DATE:	06/16/2020								
XXS7181		05/29/2020	061620	333578	636.98	06/28/2020	INV	PD	0365 LICENSES
CHECK DATE:	06/16/2020								
XXX1145		05/29/2020	061620	333578	236.97	06/28/2020	INV	PD	ZOOM ROOM MICS-COVID
CHECK DATE:	06/16/2020								



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
ZR00120502 CHECK DATE: 06/16/2020		02/25/2020	061620	333578	49.00	03/26/2020	INV	PD	WEBEX LICENSING
ZR00130565 CHECK DATE: 06/04/2020		04/28/2020	060420	333533	49.00	05/29/2020	INV	PD	WEBEX SPARK LICENSING
					17,550.61				
100332 CENTERPOINT ENERGY RESOURCES CORP									
105010300/MAY20 CHECK DATE: 06/11/2020		06/03/2020	061120	333548	793.07	07/01/2020	INV	PD	MAY 3210 CHASKA BLVD GAS
100337 QWEST CORPORATION									
1491810423 CHECK DATE: 06/04/2020		05/15/2020	060420	333534	11,942.62	06/14/2020	INV	PD	MAY INTERNET SERVICE
313692512/JUN20 CHECK DATE: 06/11/2020		06/01/2020	061120	333549	252.92	06/29/2020	INV	PD	JUN TC CLUBHS LOC PHN SVC
					12,195.54				
100338 QWEST CORPORATION									
202000790/MAY20 CHECK DATE: 06/11/2020		05/21/2020	061120	333550	3,619.09	06/16/2020	INV	PD	MAY PHONE & LONG DIST SVC
202001327/MAY20 CHECK DATE: 06/11/2020		05/21/2020	061120	333550	40.95	06/16/2020	INV	PD	MAY T1 FOR PHONE SYSTEM
					3,660.04				
100374 CHANHASSEN, CITY OF									
79014 CHECK DATE: 06/16/2020		05/31/2020	061620	333579	15.63	06/21/2020	INV	PD	STORMWATER 3/1/20-5/31/20
79015 CHECK DATE: 06/16/2020		06/02/2020	061620	333579	30.74	06/24/2020	INV	PD	APR TH 41/82ND ST SIGNAL
					46.37				
100353 CHASKA CUBS BASEBALL									
78938 CHECK DATE: 06/16/2020		06/01/2020	061620	333580	11.40	06/30/2020	INV	PD	PRORATED LIQUOR LICENSE R
100368 CHASKA LAUNDRY CENTER									
2185 CHECK DATE: 06/16/2020		05/31/2020	061620	333581	60.12	06/20/2020	INV	PD	TOWELS FOR MAY-TC



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
108863 CHIPOTLE MEXICAN GRILL									
78958		06/01/2020	061620	333582	1,029.80	06/30/2020	INV	PD	PRORATED LIQUOR LICENSE R
CHECK DATE: 06/16/2020									
100404 CITY OF EDEN PRAIRIE									
3724		05/01/2020	061620	333583	2,000.00	06/12/2020	INV	PD	WAF TA Dues-Regional Fire
CHECK DATE: 06/16/2020									
100418 CLEARSOFT INC									
128-290		06/01/2020	061620	333584	75.00	06/27/2020	INV	PD	JUN FD WATER SOFTENER REN
CHECK DATE: 06/16/2020									
104831 PACIFIC RIM VENTURES INC									
1140378-00		05/27/2020	061620	333585	103.08	06/27/2020	INV	PD	RESALE
CHECK DATE: 06/16/2020									
105722 CLOVER RIDGE VILLAGE									
3500300000-2020		06/10/2020	061620	333586	2,780.00	07/10/2020	INV	PD	JUN REBATE-BUSINESS LIGHT
CHECK DATE: 06/16/2020									PAYEE: CLOVER RIDGE VILLAGE HOA
104611 COMMERCIAL FURNITURE SERVICES INC									
87186-0		05/26/2020	061620	333587	2,154.19	06/26/2020	INV	PD	Soft room furniture
CHECK DATE: 06/16/2020									
107399 OCCUPATIONAL HEALTH CENTERS OF MN PC									
103176719		05/13/2020	061620	333588	268.50	06/28/2020	INV	PD	3 PRE-HIRE PHYSICALS & DR
CHECK DATE: 06/16/2020									
103182185		05/19/2020	061620	333588	161.00	06/19/2020	INV	PD	PRE-EMPLOYMENT PHYSICAL-M
CHECK DATE: 06/16/2020									
107686 CONCENTRA HEALTH SERVICES INC					429.50				
14080406		04/21/2020	061620	333589	250.00	06/28/2020	INV	PD	RANDOM SELECTION ANNUAL F
CHECK DATE: 06/16/2020									
103942 CONTECH ENGINEERED SOLUTIONS INC									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET DUE DATE	TYPE	STS	INVOICE DESCRIPTION
20527812 CHECK DATE: 06/16/2020		05/15/2020	061620	333590	218.50 06/15/2020	INV	PD	SIREN #6 INSTALLATION PAR
100429 COORDINATED BUSINESS SYSTEMS LTD								
INV90538 CHECK DATE: 06/16/2020		06/03/2020	061620	333592	135.00 06/13/2020	INV	PD	Toner
INV90563 CHECK DATE: 06/16/2020		06/03/2020	061620	333593	.30 07/03/2020	INV	PD	MAY FINANCE PRINTER USAGE
INV90564 CHECK DATE: 06/16/2020		06/03/2020	061620	333593	262.53 07/13/2020	INV	PD	JUN PRINTER CONTRACT
INV90653 CHECK DATE: 06/16/2020		06/03/2020	061620	333591	40.17 07/03/2020	INV	PD	TC PRINTER CONTRACT
INV90929 CHECK DATE: 06/16/2020		06/05/2020	061620	333592	590.28 07/04/2020	INV	PD	Contract invoice
INV91017 CHECK DATE: 06/16/2020		06/08/2020	061620	333592	20.00 07/08/2020	INV	PD	Contract Invoice
					1,048.28			
106301 CORE AND MAIN LP								
M379256 CHECK DATE: 06/16/2020	200115	05/20/2020	061620	333594	417.87 06/20/2020	INV	PD	WATER STOCK PVC PIPE AND
M379373 CHECK DATE: 06/16/2020	200113	05/20/2020	061620	333594	127.25 06/20/2020	INV	PD	WATER STOCK CURB BOX (2)
M381812 CHECK DATE: 06/16/2020	200114	05/20/2020	061620	333594	162.25 06/20/2020	INV	PD	WATER STOCK CURB STOP BOX
					707.37			
104613 CP CHASKA INC								
78939 CHECK DATE: 06/16/2020		06/01/2020	061620	333595	1,029.80 06/30/2020	INV	PD	PRORATED LIQUOR LICENSE R
100485 CUZZYS OF CHASKA INC								
78940 CHECK DATE: 06/16/2020		06/01/2020	061620	333596	1,029.80 06/30/2020	INV	PD	PRORATED LIQUOR LICENSE R
100486 CYS LIQUOR								
78941		06/01/2020	061620	333597	1,029.80 06/30/2020	INV	PD	PRORATED LIQUOR LICENSE R



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 06/16/2020									
108862 D'AMICO CATERING LLC AT BAVARIA DOWNS									
78956		06/01/2020	061620	333598	988.00	06/30/2020	INV	PD	PRORATED LIQUOR LICENSE R
CHECK DATE: 06/16/2020									
108838 DAHLGREN, GARY									
10007968		05/29/2020	061620	333599	344.14	06/29/2020	INV	PD	CREDIT BALANCE REEFUND-15
CHECK DATE: 06/16/2020									
100490 DAKOTA SUPPLY GROUP INC									
S100156143.001	200110	05/21/2020	061620	333600	2,711.42	06/25/2020	INV	PD	(358) COND UD ALUM 750 MC
CHECK DATE: 06/16/2020									
102623 DETELLOS PIZZA AND PASTA									
78942		06/01/2020	061620	333601	275.12	06/30/2020	INV	PD	PRORATED LIQUOR LICENSE R
CHECK DATE: 06/16/2020									
107812 SCOTT CONGDON									
4042		06/02/2020	061620	333602	154.00	07/02/2020	INV	PD	INSPECTION RECORD/NOTICE
CHECK DATE: 06/16/2020									
108846 DONNELLY, PETER									
10005933		05/29/2020	061620	333603	273.78	06/29/2020	INV	PD	CREDIT BALANCE REFUND-715
CHECK DATE: 06/16/2020									
100577 EASY PICKER GOLF PRODUCTS INC									
0144594-IN		05/27/2020	061620	333604	217.38	06/26/2020	INV	PD	RANGE SHAG BAGS
CHECK DATE: 06/16/2020									
100598 ELLINGSON DRAINAGE INC									
28683		05/22/2020	061620	333605	31,300.00	06/21/2020	INV	PD	WO# 718 FLEXENTIAL UPGRAD
CHECK DATE: 06/16/2020									
100602 EMERGENCY APPARATUS MAINTENANCE INC									
111246		05/21/2020	061620	333606	622.01	06/21/2020	INV	PD	#311 PUMP TEST
CHECK DATE: 06/16/2020									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
111247 CHECK DATE: 06/16/2020		05/21/2020	061620	333606	729.39	06/21/2020	INV	PD	#312 PUMP TEST
111248 CHECK DATE: 06/16/2020		05/21/2020	061620	333606	667.95	06/21/2020	INV	PD	#328 PUMP TEST
111249 CHECK DATE: 06/16/2020		05/21/2020	061620	333606	531.99	06/21/2020	INV	PD	#327 PUMP TEST (TANKER)
107432 ENCORE HEATING AND AIR CONDITIONING					2,551.34				
79158 CHECK DATE: 06/16/2020		05/18/2020	061620	333607	3,880.50	06/18/2020	INV	PD	CITY HALL BOILER SYS REPA
102657 ENERGY MANAGEMENT SOLUTIONS INC									
9902 CHECK DATE: 06/16/2020		06/01/2020	061620	333608	6,973.95	07/06/2020	INV	PD	JUNE MONTHLY RETAINER
105728 FIDELITY SECURITY LIFE INSURANCE COMPANY									
164356298 CHECK DATE: 06/04/2020		05/24/2020	060420	333535	646.56	06/24/2020	INV	PD	JUN EMP INS PREM-VISION
108849 FENN, SHERI									
10006165 CHECK DATE: 06/16/2020		05/29/2020	061620	333609	83.41	06/29/2020	INV	PD	CREDIT BALANCE REFUND-496
100653 FERGUSON ENTERPRISES INC									
7510478 CHECK DATE: 06/16/2020		05/11/2020	061620	333610	40.71	06/11/2020	INV	PD	GALVANIZED PIPE UNION FOR
100655 FERRELLGAS 7780961									
1111830514 CHECK DATE: 06/16/2020		05/20/2020	061620	333611	50.53	06/20/2020	INV	PD	FORKLIFT PROPANE
RNT8286944 CHECK DATE: 06/16/2020		05/22/2020	061620	333611	12.00	06/22/2020	INV	PD	RENT FOR LOCKABLE CAGE FO
108855 GAFFANEY, JOHN					62.53				
31381		05/29/2020	061620	333612	116.49	06/29/2020	INV	PD	CREDIT BALANCE REFUND-573



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 06/16/2020									
103943 GREGORY WIRES									
02013		06/01/2020	061620	333613	500.00	07/01/2020	INV	PD	ADVERTISING-2020 GOLF MN
CHECK DATE: 06/16/2020									
100745 DEBBIE M BACKLUND									
1008		06/01/2020	061620	333614	3,176.91	07/01/2020	INV	PD	TC SPRING PLANTS & PLANTI
CHECK DATE: 06/16/2020									
106901 INFLECTION.COM INC									
CIT02939024		05/31/2020	061620	333615	387.00	06/30/2020	INV	PD	MAY BACKGROUND CHECKS
CHECK DATE: 06/16/2020									
101463 GOPHER STATE ONE CALL									
0050280		05/31/2020	061620	333616	931.50	06/30/2020	INV	PD	MAY 2020 LOCATES
CHECK DATE: 06/16/2020									
100759 GRAINGER									
9449945212		02/20/2020	061620	333617	133.69	06/28/2020	INV	PD	MSB MAINTENANCE-CEILING F
CHECK DATE: 06/16/2020									
108858 GRAND PALMS EVENT CENTER									
78943		06/01/2020	061620	333618	1,029.80	06/30/2020	INV	PD	PRORATED LIQUOR LICENSE R
CHECK DATE: 06/16/2020									
108845 HALL, CULLEN									
10003086		05/29/2020	061620	333619	5.64	06/29/2020	INV	PD	CREDIT BALANCE REFUND-296
CHECK DATE: 06/16/2020									
100807 HARTMAN COMPANIES INC									
10064		05/28/2020	061620	333620	22,781.30	06/27/2020	INV	PD	BRICKYARD WALL LANDSCAPIN
CHECK DATE: 06/16/2020									
10071		05/29/2020	061620	333620	20,722.20	06/29/2020	INV	PD	2019 DT RECON PROJECT TRE
CHECK DATE: 06/16/2020									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
					43,503.50				
100810 HAWKINS INC									
4718290		05/21/2020	061620	333621	10.00	07/05/2020	INV	PD	DEMURRAGE
CHECK DATE: 06/16/2020									
4718765		05/19/2020	061620	333621	4,948.32	07/03/2020	INV	PD	WTP CHEMICALS
CHECK DATE: 06/16/2020									
					4,958.32				
100816 HAZELTINE NATIONAL GOLF COURSE									
78944		06/01/2020	061620	333622	1,029.80	06/30/2020	INV	PD	PRORATED LIQUOR LICENSE R
CHECK DATE: 06/16/2020									
107207 HEARTBREAKERS									
78945		06/01/2020	061620	333623	1,029.80	06/30/2020	INV	PD	PRORATED LIQUOR LICENSE R
CHECK DATE: 06/16/2020									
108835 HELD, KATHLEEN									
10002869		05/29/2020	061620	333624	123.18	06/29/2020	INV	PD	CREDIT BALANCE REFUND-945
CHECK DATE: 06/16/2020									
100841 HERMANS LANDSCAPE SUPPLIES									
40108/1		05/27/2020	061620	333625	635.00	06/27/2020	INV	PD	MULCH FOR TC
CHECK DATE: 06/16/2020									
40293/1		06/01/2020	061620	333625	102.00	07/01/2020	INV	PD	WO# 718 FLEXENTIAL UPGRAD
CHECK DATE: 06/16/2020									
					737.00				
100859 HOISINGTON KOEGLER GROUP INC									
018-022-23		06/10/2020	061620	333626	448.75	07/10/2020	INV	PD	COMPREHENSIVE PLAN 2040
CHECK DATE: 06/16/2020									
108834 HOLM, MARCUS									
10002691		05/29/2020	061620	333627	92.33	06/29/2020	INV	PD	CREDIT BALANCE REFUND-123
CHECK DATE: 06/16/2020									
100878 HUEBSCH									
84176/MAY2020		05/31/2020	061620	333628	998.12	06/16/2020	INV	PD	MAY RUG/MAT SVC



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 06/16/2020									
108162 HYDRO-DESIGNS INC									
0057370-IN		05/31/2020	061620	333629	648.58	06/30/2020	INV	PD	DEVICE TEST MGMT (WATER B
CHECK DATE: 06/16/2020									
100889 INTERNATIONAL CITY MGMT ASSN RETIREMENT CORP									
2020/0605-ICMA		06/05/2020	060820	333541	4,820.72	06/05/2020	INV	PD	P/R 06/05/20 457 & ROTH C
CHECK DATE: 06/08/2020									
108859 INDIA BAR & GRILL									
78946		06/01/2020	061620	333630	233.32	06/30/2020	INV	PD	PRORATED LIQUOR LICENSE R
CHECK DATE: 06/16/2020									
108150 INSPIRE LLC									
2008164.002		06/04/2020	061620	333631	625.00	07/04/2020	INV	PD	RFD-ACCOUNT BALANCE
CHECK DATE: 06/16/2020									
PAYEE: INSPIRE LLC									
102031 TYCO FIRE & SECURITY (US) MANAGEMENT INC									
86785856		05/27/2020	061620	333632	256.00	06/27/2020	INV	PD	TC MAINT FIRE ALARM SVC
CHECK DATE: 06/16/2020									
108850 JOHNSON, MARK									
10007574		05/29/2020	061620	333633	28.97	06/29/2020	INV	PD	CREDIT BALANCE REFUND-290
CHECK DATE: 06/16/2020									
106392 JS PLUMBING INC									
2062		05/26/2020	061620	333634	415.00	06/26/2020	INV	PD	IRRIGATION REPAIR ATHLETI
CHECK DATE: 06/16/2020									
108847 KATAVIRAVONG, DAROUNY									
10005993		05/29/2020	061620	333635	70.56	06/29/2020	INV	PD	CREDIT BALANCE REFUND-270
CHECK DATE: 06/16/2020									
107923 KEYPORT PROPERTIES									
10000204-2020		06/10/2020	061620	333636	360.00	07/10/2020	INV	PD	JUN REBATE-BUSINESS LIGHT
CHECK DATE: 06/16/2020									
PAYEE: KEYPORT PROPERTIES LLC									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET DUE DATE	TYPE	STS	INVOICE DESCRIPTION
108853 KIRSCH, KELLY								
10010513 CHECK DATE: 06/16/2020		05/29/2020	061620	333637	95.51 06/29/2020	INV	PD	CREDIT BALANCE REFUND-112
108843 KRAMER, DAWN								
10000334 CHECK DATE: 06/16/2020		05/29/2020	061620	333638	23.97 06/29/2020	INV	PD	CREDIT BALANCE REFUND-133
108864 LA HERMOSA								
78959 CHECK DATE: 06/16/2020		06/01/2020	061620	333639	1,029.80 06/30/2020	INV	PD	PRORATED LIQUOR LICENSE R
102881 LANO EQUIPMENT INC								
03-751329 CHECK DATE: 06/16/2020		05/15/2020	061620	333640	644.90 06/15/2020	INV	PD	#719 ELEC - BOBCAT TILT R
101043 LANO EQUIPMENT INC								
01-752879 CHECK DATE: 06/16/2020		05/21/2020	061620	333641	100.00 06/21/2020	INV	PD	STUMP GRINDER RENTAL FOR
01-757630 CHECK DATE: 06/16/2020		06/09/2020	061620	333641	518.17 07/09/2020	INV	PD	CHAIN SAW FOR FIRE TRUCK
					618.17			
101050 LAW ENFORCEMENT LABOR SERVICES INC								
June 2020 CHECK DATE: 06/08/2020		06/05/2020	060820	333542	1,426.00 06/05/2020	INV	PD	June 2020 Police Union Du
101694 RUSSELL LEISTIKO								
20202000 CHECK DATE: 06/16/2020		05/26/2020	061620	333642	15,865.00 06/26/2020	INV	PD	SPRING 2020 CLEANUP DAY
108854 LENIUS, ALLEN								
10012216 CHECK DATE: 06/16/2020		05/29/2020	061620	333643	193.30 06/29/2020	INV	PD	CREDIT BALANCE REFUND-143
108385 LEVELWEAR INC								



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
327193-S3 CHECK DATE: 06/16/2020		06/03/2020	061620	333644	98.89	09/01/2020	INV	PD	RESALE
103842 LOCAL GOVERNMENT INFORMATION SYSTEMS									
48870 CHECK DATE: 06/16/2020		06/01/2020	061620	333645	752.00	07/01/2020	INV	PD	JUN SA SUPPORT
108871 LOOSBROCK, KRISTIN									
2008170.002 CHECK DATE: 06/16/2020		06/08/2020	061620	333646	225.00	07/08/2020	INV	PD	RFD-GRADUATION PERMIT CHA PAYEE: LOOSBROCK, KRISTIN
101124 MACQUEEN EQUIPMENT									
P27839 CHECK DATE: 06/16/2020		05/29/2020	061620	333647	52.45	06/29/2020	INV	PD	CAMERA PARTS (SEWER DEPT)
103449 MADDEN GALANTER HANSEN LLP									
79011 CHECK DATE: 06/16/2020		05/26/2020	061620	333648	1,044.11	06/26/2020	INV	PD	APR LEGAL
104521 MANGOLD GROUP LLC									
16942 CHECK DATE: 06/16/2020		05/31/2020	061620	333649	2,040.00	06/30/2020	INV	PD	MAY MAINT OF MOUNT PLEASA
108818 DESIGN CONCEPTS LLC									
200102 CHECK DATE: 06/16/2020	200102	05/20/2020	061620	333650	6,102.00	06/20/2020	INV	PD	KN95 RESPIRATOR MASKS
101168 MELCHERT HUBERT SJODIN PLLP									
151302 CHECK DATE: 06/16/2020		05/21/2020	061620	333651	1,013.25	06/21/2020	INV	PD	CSAH 44 & HWY 212 PARCEL
151303 CHECK DATE: 06/16/2020		05/21/2020	061620	333651	2,364.25	06/21/2020	INV	PD	PROBATE COURT-COTTRELL-NE
151304 CHECK DATE: 06/16/2020		05/21/2020	061620	333651	48.25	06/21/2020	INV	PD	POPLER/SCHALOW PROPERTY
151316 CHECK DATE: 06/16/2020		05/21/2020	061620	333651	2,634.45	06/21/2020	INV	PD	STOUGHTON AVE ST PROJECT



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
101183 METROPOLITAN COUNCIL					6,060.20				
MAY 2020 SAC		05/31/2020	061620	333652	36,902.25	06/30/2020	INV	PD	MAY SAC CHARGES
CHECK DATE:	06/16/2020								
101182 METROPOLITAN COUNCIL									
0001111140		06/08/2020	061620	333653	222,961.60	07/01/2020	INV	PD	JUL SEWER SERVICES FOR ME
CHECK DATE:	06/16/2020								
101187 METRO SALES INC									
INV1593930		05/18/2020	061620	333654	165.00	06/17/2020	INV	PD	Ricoh/MP C3003 Copier - C
CHECK DATE:	06/16/2020								
INV1597511		05/25/2020	061620	333654	159.00	06/24/2020	INV	PD	JUN FD COPIER
CHECK DATE:	06/16/2020								
INV1605264		06/04/2020	061620	333654	239.77	07/04/2020	INV	PD	Contract Invoice
CHECK DATE:	06/16/2020								
INV1605600		06/05/2020	061620	333654	197.00	07/05/2020	INV	PD	Contract Invoice
CHECK DATE:	06/16/2020								
					760.77				
104056 AQUA LOGIC INC									
79137		05/27/2020	061620	333655	3,735.00	06/27/2020	INV	PD	XMAS IN MAY NEW STEPS AT
CHECK DATE:	06/16/2020								
101196 MID COUNTY COOP #122622									
23615		05/28/2020	061620	333656	70.16	06/28/2020	INV	PD	40 GLS GAS-PAR30
CHECK DATE:	06/16/2020								
23616		05/28/2020	061620	333656	151.90	06/28/2020	INV	PD	100 GLS DIESEL-PAR30
CHECK DATE:	06/16/2020								
23619		05/28/2020	061620	333656	518.14	06/28/2020	INV	PD	297 GLS GAS-TC
CHECK DATE:	06/16/2020								
23620		05/28/2020	061620	333656	535.28	06/28/2020	INV	PD	330 GLS DIESEL-TC
CHECK DATE:	06/16/2020								
					1,275.48				
101204 MIDWEST PLAYSCAPES INC									
8760B		05/20/2020	061620	333657	212.87	06/20/2020	INV	PD	PLAYGROUND PARTS



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 06/16/2020									
101217 MINNESOTA CHILD SUPPORT PMT CTR									
PRO60520#0014172152		06/05/2020	060820	333544	195.66	06/05/2020	INV	PD	060520 Payroll - Child Su
CHECK DATE: 06/08/2020									
PRO60520001510208001		06/05/2020	060820	333543	179.04	06/05/2020	INV	PD	060520 Payroll - Child Su
CHECK DATE: 06/08/2020									
					374.70				
101236 MINNESOTA GOLF ASSOCIATION INC									
5109409		05/22/2020	061620	333658	15,400.00	06/30/2020	INV	PD	HANDICAP DUES
CHECK DATE: 06/16/2020									
101303 MINNESOTA TEAMSTERS LOCAL #320									
June 2020		06/05/2020	060820	333545	4,203.00	06/05/2020	INV	PD	June 2020 Local #320 Unio
CHECK DATE: 06/08/2020									
101276 MINNESOTA VALLEY ELECTRIC COOPERATIVE									
107050711/MAY20		05/27/2020	061120	333551	802.56	06/22/2020	INV	PD	MAY ST LITES TOWN COURSE
CHECK DATE: 06/11/2020									
121770311/MAY20		05/27/2020	061120	333551	78.93	06/22/2020	INV	PD	APR-MAY 4255 CREEK RD
CHECK DATE: 06/11/2020									
					881.49				
101277 MINNESOTA VALLEY ELECTRIC COOPERATIVE									
1069175		05/26/2020	061620	333659	87,393.20	06/25/2020	INV	PD	WO# 638 LYMAN - OUR % OF
CHECK DATE: 06/16/2020									
101341 MINNESOTA DEPT OF LABOR & INDUSTRY									
MAY0190352020		05/31/2020	061620	333660	2,141.84	06/30/2020	INV	PD	MAY PERMIT SURCHARGES
CHECK DATE: 06/16/2020									
105853 MOR GOLF AND UTILITY INC									
18234		06/03/2020	061620	333661	157.30	07/10/2020	INV	PD	CART PARTS
CHECK DATE: 06/16/2020									
101327 MP NEXLEVEL LLC									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
1118735 CHECK DATE: 06/16/2020		05/20/2020	061620	333662	6,236.85	06/20/2020	INV	PD	WO# 639 LYMAN BLVD
101356 MTI DISTRIBUTING INC #31380									
1253430-00 CHECK DATE: 06/16/2020		05/04/2020	061620	333663	97.76	06/19/2020	INV	PD	#239 MOWER PARTS (CITY SQ
1255857-00 CHECK DATE: 06/16/2020		05/18/2020	061620	333663	1,515.11	06/18/2020	INV	PD	#5910 PARK MOWER PARTS
1256351-00 CHECK DATE: 06/16/2020		05/26/2020	061620	333663	1,181.29	06/26/2020	INV	PD	#232 5910 MOWER REPAIR
					2,794.16				
101354 MTI DISTRIBUTING INC #700767									
1248278-00 CHECK DATE: 06/16/2020		05/18/2020	061620	333664	77,192.22	06/18/2020	INV	PD	#527 & #528 GREENSMaster
1257714-00 CHECK DATE: 06/16/2020		05/28/2020	061620	333664	254.57	06/28/2020	INV	PD	STARTER FOR BLOWER
1258506-00 CHECK DATE: 06/16/2020		06/01/2020	061620	333664	268.46	07/01/2020	INV	PD	MOWER BLADES
					77,715.25				
108837 MURPHY, DARRAGH									
10003894 CHECK DATE: 06/16/2020		05/29/2020	061620	333665	79.32	06/29/2020	INV	PD	CREDIT BALANCE REFUND-199
106198 NAVIANT INC									
0140728-IN CHECK DATE: 06/16/2020		05/29/2020	061620	333666	2,955.00	06/18/2020	INV	PD	MAY ONBASE HOSTING FEE
101253 BUSINESS PLANNING CONCEPTS INC									
383600062020 CHECK DATE: 06/04/2020		05/13/2020	060420	333536	144.00	06/10/2020	INV	PD	JUN PERA LIFE PREMIUMS
105875 NETWORKFLEET INC									
OSV000002136712 CHECK DATE: 06/16/2020		06/01/2020	061620	333667	263.20	06/26/2020	INV	PD	Data Processing GPS
107999 NICE HEALTHCARE LLC									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
1991 CHECK DATE: 06/11/2020		06/01/2020	061120	333552	11,528.85	07/01/2020	INV	PD	3RD QTR HEALTHCARE INS PR
102654 NORTH AMERICAN SAFETY INC									
INV51057 CHECK DATE: 06/16/2020		05/20/2020	061620	333668	110.82	06/20/2020	INV	PD	SAFETY GLASSES & EAR PLUG
INV51258 CHECK DATE: 06/16/2020		05/29/2020	061620	333668	30.00	07/29/2020	INV	PD	MARKING STICK
					140.82				
105035 RED BEARD LLC									
78947 CHECK DATE: 06/16/2020		06/01/2020	061620	333669	514.52	06/30/2020	INV	PD	PRORATED LIQUOR LICENSE R
101441 COMPASS GROUP USA INC									
78948 CHECK DATE: 06/16/2020		06/01/2020	061620	333670	1,029.80	06/30/2020	INV	PD	PRORATED LIQUOR LICENSE R
101445 OFFICE DEPOT									
484695748001-1 CHECK DATE: 06/16/2020		04/29/2020	061620	333671	6.99	05/30/2020	INV	PD	Log Book for Kelly Saaved
484695748001-2 CHECK DATE: 06/16/2020		04/29/2020	061620	333671	34.99	05/30/2020	INV	PD	Copy Paper
484695748001-3 CHECK DATE: 06/16/2020		04/29/2020	061620	333671	8.71	05/30/2020	INV	PD	Sticky Post-it's for Work
500574839001-1 CHECK DATE: 06/16/2020		05/27/2020	061620	333671	40.83	06/27/2020	INV	PD	Log Books and Red Flair M
500574839001-2 CHECK DATE: 06/16/2020		05/27/2020	061620	333671	16.19	06/27/2020	INV	PD	Sticky Post it's - Work R
504281577001 CHECK DATE: 06/16/2020		06/02/2020	061620	333672	83.45	07/03/2020	INV	PD	Pads of paper
					191.16				
101454 OLSEN CHAIN AND CABLE CO INC									
655417 CHECK DATE: 06/16/2020		05/22/2020	061620	333673	1,290.30	06/22/2020	INV	PD	DOG BONE LIFTING CLUTCH T



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
108840 OLSEN, BRUCE									
10014639		05/29/2020	061620	333674	103.87	06/29/2020	INV	PD	CREDIT BALANCE REFUND-970
CHECK DATE: 06/16/2020									
108852 OLWELL, CHRIS									
10009871		05/29/2020	061620	333675	260.11	06/29/2020	INV	PD	CREDIT BALANCE RFUND-251
CHECK DATE: 06/16/2020									
101465 ON SITE SANITATION INC									
0000924902		05/16/2020	061620	333676	310.00	06/16/2020	INV	PD	TOWN COURSE
CHECK DATE: 06/16/2020									
0000924903		05/16/2020	061620	333676	80.00	06/16/2020	INV	PD	PAR 30
CHECK DATE: 06/16/2020									
0000931523		05/28/2020	061620	333676	130.54	06/27/2020	INV	PD	SUNSET PARK
CHECK DATE: 06/16/2020									
0000931524		05/28/2020	061620	333676	130.54	06/27/2020	INV	PD	CLOVER RIDGE SOCCER FIELD
CHECK DATE: 06/16/2020									
0000931525		05/28/2020	061620	333676	130.54	06/27/2020	INV	PD	CITY SQUARE PARK
CHECK DATE: 06/16/2020									
					781.62				
108851 PALMER, SCOTT									
10008847		05/29/2020	061620	333677	19.29	06/29/2020	INV	PD	CREDIT BALANCE REFUND-123
CHECK DATE: 06/16/2020									
108860 PASTA ZOLA									
78949		06/01/2020	061620	333678	233.32	06/30/2020	INV	PD	PRORATED LIQUOR LICENSE R
CHECK DATE: 06/16/2020									
102739 PATRON									
78950		06/01/2020	061620	333679	1,029.80	06/30/2020	INV	PD	PRORATED LIQUOR LICENSE R
CHECK DATE: 06/16/2020									
101522 THE PGA OF AMERICA									
79083		05/01/2020	061620	333680	411.00	10/31/2020	INV	PD	NATL & SECTION DUES-D HEL
CHECK DATE: 06/16/2020									

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
104066 PINE PRODUCTS INC									
109273		05/14/2020	061620	333681	1,900.00	06/13/2020	INV	PD	LANDSCAPE MULCH FOR CITY
CHECK DATE: 06/16/2020									
101539 PLAISTED COMPANIES INC									
33160		05/31/2020	061620	333682	2,484.96	06/30/2020	INV	PD	BUNKER SAND FOR 7 & 8 BUN
CHECK DATE: 06/16/2020									
101551 POPPITZ CONSTRUCTION INC									
1167		06/02/2020	061620	333683	3,854.00	07/02/2020	INV	PD	COLUMBIA COURT WATER MAIN
CHECK DATE: 06/16/2020									
1168		06/02/2020	061620	333683	2,800.00	07/02/2020	INV	PD	PEAVEY/MGK VALVE REPAIR
CHECK DATE: 06/16/2020									
					6,654.00				
101576 KENNETH F FORNER									
20205392		05/21/2020	061620	333684	860.00	06/21/2020	INV	PD	BANNERS FOR CLASS OF 2020
CHECK DATE: 06/16/2020									
107855 STAPLES INC									
6946304		05/14/2020	061620	333685	18.29	06/13/2020	INV	PD	HANGING FOLDERS
CHECK DATE: 06/16/2020									
7130307		05/21/2020	061620	333685	18.29	06/20/2020	INV	PD	HANGING FOLDERS
CHECK DATE: 06/16/2020									
					36.58				
108771 RADEMACHER, NICOLE									
10013826		05/14/2020	061120	333553	100.70	06/14/2020	INV	PD	METER DEPOSIT REFUND-800
CHECK DATE: 06/11/2020									
107402 ANDREW S MOONEY									
78954		06/01/2020	061620	333686	233.32	06/30/2020	INV	PD	PRORATED LIQUOR LICENSE R
CHECK DATE: 06/16/2020									
101631 REINDERS INC									
3070932-00		05/28/2020	061620	333687	2,616.97	06/27/2020	INV	PD	FUNGICIDE, FERTILIZER-PAR
CHECK DATE: 06/16/2020									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET DUE DATE	TYPE	STS	INVOICE DESCRIPTION
3160998-00 CHECK DATE: 06/16/2020		11/12/2019	061620	333687	18,968.52 06/26/2020	INV	PD	FUNGICIDE
3160999-00 CHECK DATE: 06/16/2020		11/12/2019	061620	333687	20,846.53 06/26/2020	INV	PD	FUNGICIDE
3161002-00 CHECK DATE: 06/16/2020		11/12/2019	061620	333687	13,575.73 06/26/2020	INV	PD	FUNGICIDE
3161003-00 CHECK DATE: 06/04/2020		04/06/2020	060420	333537	11,877.49 06/01/2020	INV	PD	FERTILIZER + INTEREST
3161071-00 CHECK DATE: 06/04/2020		04/06/2020	060420	333537	3,226.70 06/07/2020	INV	PD	FUNGICIDE
3162128-00 CHECK DATE: 06/04/2020		04/06/2020	060420	333537	6,777.44 05/06/2020	INV	PD	FERTILIZER + INTEREST
3162129-01 CHECK DATE: 06/04/2020		05/18/2020	060420	333537	4,438.09 06/17/2020	INV	PD	FERTILIZER
					82,327.47			
101652 RIES HEATING & A/C INC								
19696 CHECK DATE: 06/16/2020		05/21/2020	061620	333688	148.50 06/30/2020	INV	PD	A/C SVC CALL-TC KITCHEN
19703 CHECK DATE: 06/16/2020		05/28/2020	061620	333688	9,389.50 06/30/2020	INV	PD	NEW FURNACE & A/C-TC KITC
					9,538.00			
107697 RIVERS EDGE CONCRETE LLC								
C2168353 CHECK DATE: 06/16/2020		05/04/2020	061620	333689	371.50 06/04/2020	INV	PD	FOOTING MIX FOR LAKE HAZE
103251 ROBERT THOMAS HOMES INC								
5043 CHECK DATE: 06/16/2020		06/09/2020	061620	333690	750.00 07/09/2020	INV	PD	BLDRS DEP REF-5043 BOULDE
101673 ROCHESTER MIDLAND CORP								
INV00192376 CHECK DATE: 06/16/2020		05/25/2020	061620	333691	56.79 06/24/2020	INV	PD	FIREMAN'S PARK SERVICES
105685 SAKE SUSHI RESTAURANT								
78951 CHECK DATE: 06/16/2020		06/01/2020	061620	333692	1,029.80 06/30/2020	INV	PD	PRORATED LIQUOR LICENSE R



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
101710 SAUBER MFG CO									
PSI212616		04/03/2020	061620	333693	160.64	06/09/2020	INV	PD	T19 TRAILER REPAIR
CHECK DATE: 06/16/2020									
108861 SCHRAM HAUS BREWERY									
78955		06/01/2020	061620	333694	208.24	06/30/2020	INV	PD	PRORATED LIQUOR LICENSE R
CHECK DATE: 06/16/2020									
103545 SEWER SERVICES INC									
I4112		05/28/2020	061620	333695	387.98	06/28/2020	INV	PD	1 LOAD PUMPED
CHECK DATE: 06/16/2020									
101775 THE SHERWIN-WILLIAMS COMPANY-CHANHASSEN									
6859-5		05/29/2020	061620	333696	405.97	06/20/2020	INV	PD	STAIN FOR BOARDWALK/BRIDG
CHECK DATE: 06/16/2020									
101790 SIGN SOURCE INC									
65240		05/28/2020	061620	333697	193.01	07/02/2020	INV	PD	OAK 19 SIGNS-COVID 19
CHECK DATE: 06/16/2020									
65261		06/02/2020	061620	333697	482.25	07/02/2020	INV	PD	OAK 19 SIGNS-COVID 19
CHECK DATE: 06/16/2020									
108857 SIGNALNESS, JUSTIN					675.26				
33328		05/29/2020	061620	333698	65.12	06/29/2020	INV	PD	CREDIT BALANCE REFUND-108
CHECK DATE: 06/16/2020									
104547 SITEONE LANDSCAPE SUPPLY HOLDING LLC									
100000322-001		05/27/2020	061620	333699	144.57	06/27/2020	INV	PD	IRRIGATION SUPPLIES FOR P
CHECK DATE: 06/16/2020									
99523828-001		05/19/2020	061620	333699	2,442.70	06/19/2020	INV	PD	HERBICIDE FOR CITY PARKS
CHECK DATE: 06/16/2020									
99782399-001		05/20/2020	061620	333699	1,186.05	06/20/2020	INV	PD	IRRIGATION PARTS FOR CITY
CHECK DATE: 06/16/2020									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
101803 SM HENTGES & SONS INC					3,773.32				
SP1017-108-10		06/05/2020	061620	333700	653,274.33	07/05/2020	INV	PD	TH 212 INTERCHANGE & CSAH
CHECK DATE:	06/16/2020								
108856 SMITH III, WILLIAM FRANK									
31961		05/29/2020	061620	333701	27.12	06/29/2020	INV	PD	CREDIT BALANCE REFUND-889
CHECK DATE:	06/16/2020								
101828 SOUTHWEST NEWS MEDIA									
2102140		05/28/2020	061620	333702	40.74	06/25/2020	INV	PD	PLAT/REZONE HAMMERS PROPE
CHECK DATE:	06/16/2020								
101847 SRF CONSULTING GROUP INC									
11971.01-2		05/31/2020	061620	333703	325.22	07/08/2020	INV	PD	TRANSPORTATION PLAN REVIS
CHECK DATE:	06/16/2020								
12504.00-12		04/30/2020	061620	333703	68,643.29	06/15/2020	INV	PD	TH 212 INTERCHANGE & CSAH
CHECK DATE:	06/16/2020								
					68,968.51				
101850 STANTEC CONSULTING SERVICES INC									
1653408		05/05/2020	061620	333704	14,851.09	06/05/2020	INV	PD	MAR-GENERAL ENGINEERING
CHECK DATE:	06/16/2020								
1653409		05/05/2020	061620	333704	372.00	06/05/2020	INV	PD	MAR-ENGINEERING DEPT ASSI
CHECK DATE:	06/16/2020								
1653410		05/05/2020	061620	333704	1,050.00	06/05/2020	INV	PD	MAR-MSA
CHECK DATE:	06/16/2020								
1653411		05/05/2020	061620	333704	599.50	06/05/2020	INV	PD	MAR-MN RIVER FLOODPLAIN M
CHECK DATE:	06/16/2020								
1653412		05/05/2020	061620	333704	9,460.00	06/05/2020	INV	PD	MAR-SW AREA COLLECTOR COR
CHECK DATE:	06/16/2020								
1653413		05/05/2020	061620	333704	27,942.00	06/05/2020	INV	PD	MAR-RECORD PLAN/BASE MAP
CHECK DATE:	06/16/2020								
1653414		05/05/2020	061620	333704	864.69	06/05/2020	INV	PD	MAR-BRIDGE L2724 REPLACEM
CHECK DATE:	06/16/2020								
1653415		05/05/2020	061620	333704	559.00	06/05/2020	INV	PD	MAR-MCKNIGHT WETLAND BANK
CHECK DATE:	06/16/2020								



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City of Chaska
VENDOR INVOICE LIST

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
1653417 CHECK DATE: 06/16/2020		05/05/2020	061620	333704	2,349.00	06/05/2020	INV	PD	MAR-SE COLLECTOR
1653418 CHECK DATE: 06/16/2020		05/05/2020	061620	333704	24,947.75	06/05/2020	INV	PD	MAR-CREEK RD TRUNK SEWER
1653419 CHECK DATE: 06/16/2020		05/05/2020	061620	333704	3,257.75	06/05/2020	INV	PD	MAR-NE COLLECTOR IN SW AR
1653420 CHECK DATE: 06/16/2020		05/05/2020	061620	333704	1,456.00	06/05/2020	INV	PD	MAR-2018 LSWMP
1653422 CHECK DATE: 06/16/2020		05/05/2020	061620	333704	1,635.00	06/05/2020	INV	PD	MAR-LAKE GRACE TRAIL PHAS
1653423 CHECK DATE: 06/16/2020		05/05/2020	061620	333704	541.25	06/05/2020	INV	PD	MAR-CREEK CENTER/CREEK WA
1653424 CHECK DATE: 06/16/2020		05/05/2020	061620	333704	325.75	06/05/2020	INV	PD	MAR-ADA TRANSITION PLAN
1653425 CHECK DATE: 06/16/2020		05/05/2020	061620	333704	4,757.80	06/05/2020	INV	PD	MAR-2019 DT RECONSTRUCTIO
1653426 CHECK DATE: 06/16/2020		05/05/2020	061620	333704	394.00	06/05/2020	INV	PD	MAR-E 6TH ST L4965 REPLAC
1653427 CHECK DATE: 06/16/2020		05/05/2020	061620	333704	1,146.00	06/05/2020	INV	PD	MAR-HAZELTINE BLUFF POND
1653428 CHECK DATE: 06/16/2020		05/05/2020	061620	333704	47,162.25	06/05/2020	INV	PD	MAR-2020 DT RECONSTRUCTIO
1653429 CHECK DATE: 06/16/2020		05/05/2020	061620	333704	11,340.50	06/05/2020	INV	PD	MAR-PAR 30 GOLF COURSE
1653430 CHECK DATE: 06/16/2020		05/05/2020	061620	333704	2,173.50	06/05/2020	INV	PD	MAR-WELL 9 REHABILITATION
1653431 CHECK DATE: 06/16/2020		05/05/2020	061620	333704	2,537.31	06/05/2020	INV	PD	MAR-LYMAN BLVD CITY UTILI
1653433 CHECK DATE: 06/16/2020		05/05/2020	061620	333704	955.50	06/05/2020	INV	PD	MAR-QUALITECH-PRIVATE DEV
1653434 CHECK DATE: 06/16/2020		05/05/2020	061620	333704	3,837.50	06/05/2020	INV	PD	MAR-DEL WEBB-PRIVATE STOR
					164,515.14				
101892 STUART C IRBY CO									
S011805435.003 CHECK DATE: 06/16/2020	200112	05/22/2020	061620	333705	8,081.00	06/21/2020	INV	PD	(5) TRANSFORMER PAD MT 25

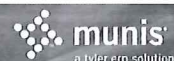


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City of Chaska
VENDOR INVOICE LIST

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET DUE DATE	TYPE	STS	INVOICE DESCRIPTION
S011805460.001 CHECK DATE: 06/16/2020	200117	05/09/2020	061620	333705	14,990.00 06/28/2020	INV	PD	(10) 37.5 KVA TRANSFORMER
S011815231.004 CHECK DATE: 06/16/2020	200108	05/01/2020	061620	333705	486.34 06/20/2020	INV	PD	(12) CROSSARMS & MISC LIN
S011815231.006 CHECK DATE: 06/16/2020		05/20/2020	061620	333705	-67.50 05/20/2020	CRM	PD	RETURN OF BOLTS FROM INV#
S011859438.001 CHECK DATE: 06/16/2020		05/29/2020	061620	333705	425.00 06/28/2020	INV	PD	INTERRUPTER FOR OVERHEAD
S011868456.002 CHECK DATE: 06/16/2020	200109	05/19/2020	061620	333705	1,312.67 06/18/2020	INV	PD	(9) FUSES S&C SMU 20E & 5
103677 SUN LIFE ASSURANCE COMPANY OF CANADA					25,227.51			
237741/JUN20 CHECK DATE: 06/04/2020		06/01/2020	060420	333538	4,167.55 06/30/2020	INV	PD	JUN EMP LIFE INS PREMIUMS
101932 TAYLOR MADE GOLF CO INC								
34247845 CHECK DATE: 06/16/2020		06/02/2020	061620	333706	95.75 10/01/2020	INV	PD	2020 DEMO/RENTAL
101956 THE HARTFORD								
854897011597 CHECK DATE: 06/08/2020		06/01/2020	060820	333546	2,817.07 06/15/2020	INV	PD	JUN EMP INS PREM-LTD
101977 TOLL COMPANY								
10352864 CHECK DATE: 06/16/2020		05/20/2020	061620	333707	130.69 06/20/2020	INV	PD	WO# 638 LYMAN BLVD OH REL
101983 TOTAL CONTROL SYSTEMS INC								
9355 CHECK DATE: 06/16/2020		05/29/2020	061620	333708	3,383.62 06/29/2020	INV	PD	REPAIR OAK ST LIFT STN PU
9366 CHECK DATE: 06/16/2020		06/02/2020	061620	333708	973.10 07/02/2020	INV	PD	YELLOW BRICK LIFT STN CRA
103946 TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS INC					4,356.72			
1549467/MAY20		06/01/2020	061620	333709	73.60 07/15/2020	INV	PD	Data Processing



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 06/16/2020									
101994 TRAVIS MATHEW LLC									
90070772		05/29/2020	061620	333710	71.50	06/28/2020	INV	PD	RESALE
CHECK DATE: 06/16/2020									
108844 TSCHIDA, GREG									
10000380		05/29/2020	061620	333711	30.42	06/29/2020	INV	PD	CREDIT BALANCE REFUND-311
CHECK DATE: 06/16/2020									
102027 TWIN CITIES & WESTERN RAILROAD CO									
MO14341-IN		06/01/2020	061620	333712	563.73	07/01/2020	INV	PD	ANNUAL CROSSING PERMIT -
CHECK DATE: 06/16/2020									
102033 TYLER TECHNOLOGIES INC									
045-301114		04/30/2020	061620	333713	1,200.00	06/14/2020	INV	PD	CUSTOM PAYROLL FORMS
CHECK DATE: 06/16/2020									
102038 ULTIMATE SAFETY CONCEPTS INC									
188773		06/05/2020	061620	333714	254.04	07/05/2020	INV	PD	AIR COMPRESSOR REPAIR
CHECK DATE: 06/16/2020									
105730 PROVIDENT LIFE & ACCIDENT INSURANCE COMPANY									
E0665216-MAY20		05/25/2020	060420	333539	696.40	06/26/2020	INV	PD	MAY EMP INS PREMIUMS
CHECK DATE: 06/04/2020									
108842 US BANK									
10010811		05/29/2020	061620	333715	2.66	06/29/2020	INV	PD	CREDIT BALANCE REFUND-560
CHECK DATE: 06/16/2020									
107745 US BANK NATIONAL ASSOCIATION									
414917179		05/21/2020	060420	333540	439.53	06/15/2020	INV	PD	CCC COLOR COPIER LEASE PM
CHECK DATE: 06/04/2020									
102102 VERIZON WIRELESS									
9855218520		05/23/2020	061120	333554	608.14	06/15/2020	INV	PD	MAY CRADLEPOINTS
CHECK DATE: 06/11/2020									



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City of Chaska
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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
103552 VFW POST 1791									
78952 CHECK DATE: 06/16/2020		06/01/2020	061620	333716	152.00	06/30/2020	INV	PD	PRORATED LIQUOR LICENSE R
102120 VISU-SEWER INC									
31510 CHECK DATE: 06/16/2020		05/20/2020	061620	333717	23,809.50	06/20/2020	INV	PD	WOODLAND SANITARY SEWER P
102227 ONVOY LLC									
009426/JUN20 CHECK DATE: 06/16/2020		06/01/2020	061620	333718	1,853.53	06/25/2020	INV	PD	JUN EDU CTR ETHERNET/INTE
009486/JUN20 CHECK DATE: 06/16/2020		06/01/2020	061620	333718	889.21	06/25/2020	INV	PD	JUN CITY HALL ETHERNET
					2,742.74				
102133 WAGNER PRESS & GRAPHICS									
33109 CHECK DATE: 06/16/2020		06/03/2020	061620	333719	183.60	07/03/2020	INV	PD	MAY UTILITY INSERT
102141 WASTE MANAGEMENT OF MINNESOTA INC									
8297609-2282-5 CHECK DATE: 06/16/2020		06/03/2020	061620	333720	203.99	07/03/2020	INV	PD	JUN PAR 30 GARBAGE SVC
103153 WEST COAST TRENDS INC									
40577932 CHECK DATE: 06/16/2020		05/27/2020	061620	333721	176.99	06/28/2020	INV	PD	RESALE
106697 WILLY MCCOY'S									
78953 CHECK DATE: 06/16/2020		06/01/2020	061620	333722	1,029.80	06/30/2020	INV	PD	PRORATED LIQUOR LICENSE R
108841 WILSON, DEXTER									
32983 CHECK DATE: 06/16/2020		05/29/2020	061620	333723	42.30	06/29/2020	INV	PD	CREDIT BALANCE REFUND-110
102189 WM MUELLER & SONS									



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City of Chaska
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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
254741 CHECK DATE: 06/16/2020		05/21/2020	061620	333724	295.12	06/25/2020	INV	PD	WO# 718 SAND FOR BACKFILL
254828 CHECK DATE: 06/16/2020		05/22/2020	061620	333724	91.35	06/25/2020	INV	PD	POTHOLE PATCHING
254895 CHECK DATE: 06/16/2020		05/26/2020	061620	333724	582.48	06/25/2020	INV	PD	POTHOLE PATCHING
255027 CHECK DATE: 06/16/2020		05/28/2020	061620	333724	258.39	06/25/2020	INV	PD	POTHOLE PATCHING
					1,227.34				
102220 NORTHLAND SYSTEMS INC									
78724 CHECK DATE: 06/16/2020		06/03/2020	061620	333725	6,895.00	07/08/2020	INV	PD	JUN RECOVERY SVC
78725 CHECK DATE: 06/16/2020		06/03/2020	061620	333725	16,010.00	07/08/2020	INV	PD	JUN SUPPORT SVC
					22,905.00				
105150 ZAYO GROUP HOLDINGS INC									
2020060011266 CHECK DATE: 06/16/2020		06/01/2020	061620	333726	1,335.92	06/30/2020	INV	PD	CITY FIBER MAINTENANCE
107554 POWER CELL LLC									
00247521 CHECK DATE: 06/16/2020		05/21/2020	061620	333727	153.80	06/21/2020	INV	PD	RESALE
					153.80				
=====					=====				
303 INVOICES					2,021,535.21				
=====					=====				

** END OF REPORT - Generated by Michelle Robbin **

Electronic Payments

06/11/2020 13:20 8482mrob		City of Chaska VENDOR INVOICE LIST		munis a tyler erp solution		1 lapinvlst	
INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET DUE DATE	TYPE	STS INVOICE DESCRIPTION
100522 DEPOSITORY TRUST COMPANY							
2020/06/01 DS		05/28/2020	052820	2360	159,000.01 05/28/2020 DIR	PD	DTC-DS PMT DUE 6/1/20-INT
CHECK DATE: 05/28/2020							
107490 GREAT-WEST LIFE & ANNUITY INSURANCE COMPANY							
78971		06/05/2020	060820	2369	1,385.16 06/08/2020 DIR	PD	060520 Payroll - HCSP Con
CHECK DATE: 06/08/2020							
107744 GREAT-WEST LIFE & ANNUITY INSURANCE COMPANY							
78972		06/05/2020	060820	2370	200.00 06/08/2020 DIR	PD	060520 Payroll - MNDP Co
CHECK DATE: 06/08/2020							
101756 MII LIFE INCORPORATED							
39449100		06/02/2020	060420	2362	23.31 06/04/2020 DIR	PD	6/4/20 FSA REIMBURSEMENTS
CHECK DATE: 06/04/2020							
100927 INTERNAL REVENUE SERVICE							
78965		06/05/2020	060520	2363	128,757.14 06/05/2020 DIR	PD	060520 Payroll - FICA Fed
CHECK DATE: 06/05/2020							
101343 MINNESOTA DEPT OF REVENUE-PAYROLL WIRES							
78966		06/05/2020	060820	2367	24,888.62 06/08/2020 DIR	PD	060520 Payroll - MN State
CHECK DATE: 06/08/2020							
101376 NATIONWIDE RETIREMENT SOLUTIONS(USCM)							
78967		06/05/2020	060520	2364	11,525.58 06/05/2020 DIR	PD	060520 Payroll - 457 Cont
CHECK DATE: 06/05/2020							
106955 NATIONWIDE RETIREMENT SOLUTIONS(USCM)							
78970		06/05/2020	060520	2366	2,313.87 06/05/2020 DIR	PD	060520 Payroll - ROTH Con
CHECK DATE: 06/05/2020							
104668 OPTUM BANK INC							
78969		06/05/2020	060820	2368	13,951.64 06/08/2020 DIR	PD	060520 Payroll - HSA Cont
CHECK DATE: 06/08/2020							



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
101525 PITNEY BOWES POSTAGE									
2020/0528-PB CHECK DATE: 05/29/2020		05/28/2020	052920	2361	1,200.00	05/29/2020	DIR	PD	5/28/20 REPLENISH POSTAGE
101506 PUBLIC EMPLOYEES RETIREMENT ASSOCIATION									
78968 CHECK DATE: 06/05/2020		06/05/2020	060520	2365	91,587.51	06/05/2020	DIR	PD	060520 Payroll - PERA Con
					91,587.51				
11 INVOICES					434,832.84				

** END OF REPORT - Generated by Michelle Robbin **

**CITY OF CHASKA
MEMORANDUM**

**TO: Mayor and City Council Members
Matt Podhradsky, City Administrator**

FROM: Noel Graczyk, Administrative Service Director

DATE: Monday June 15, 2020

RE: Investment Report for First Quarter 2020

This investment report covers the three-month period ending March 31, 2020 and provides an overview of all City investment activity. This report is based on preliminary financial records that have not yet been reviewed by the City's independent auditor.

City investments are managed with an emphasis on safety and security of invested principal. These two objectives are intended to reduce the risk of loss of principal. Additional investment objectives include liquidity for overall City cash-flow needs, marketability of securities held by the City, and return on investment.

Investments are placed both externally and through interfund loans made between City funds. Interfund loans provide funding resources for City activities that have been previously committed or completed by the City. The total of all City investments as of the end of the reporting period is \$42.7 million and consists of the following internal and external positions.

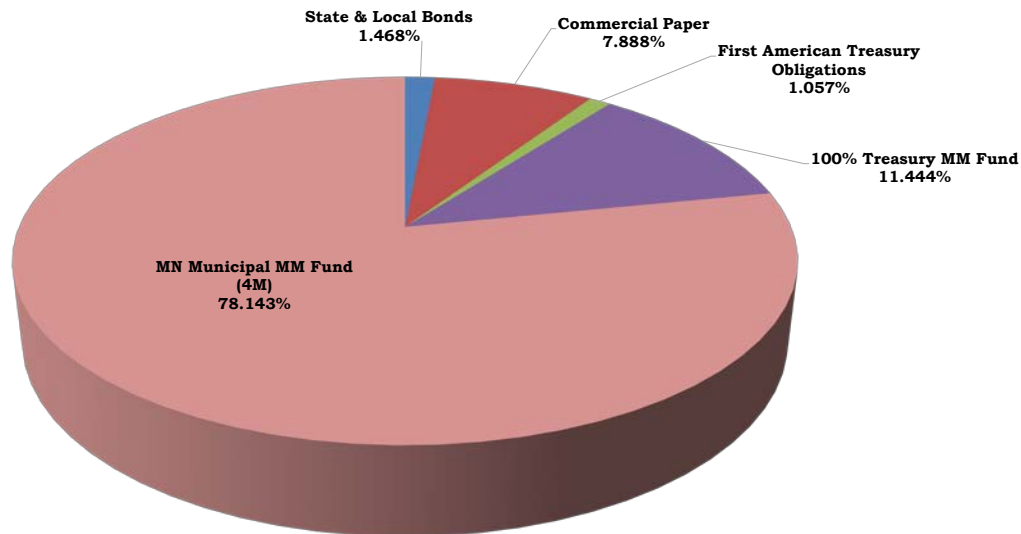
External Deposits and Investments	\$ 37,601,083.42
Internal Funding - Interfund Loans	5,129,479.42
Total All City Investments:	\$ 42,730,562.84

The \$37.6 million in external deposits and investments have been placed using various securities. In order to reduce credit risk (the risk of principal not being returned) investment positions are placed in securities with high quality credit ratings. Most securities also have active secondary markets, providing for liquidity.

To reduce interest rate risk (the loss of value due to changes in interest rates) investments are placed using money market type funds or are invested in securities with a final maturity less than five (5) years. Many securities with a final maturity greater than two (2) years out include a call provision.

The following table and chart summarize the type of investments in which the City holds a position and the associated risk levels.

City of Chaska Cash & Investments March 31, 2020						
Investment Type	Credit Risk		Interest Risk - Maturity Duration in Years			Total
	Rating	Agency	Less Than 1 (<03/31/2021)	1 to 5 (04/01/2021 -03/31/2026)	More than 5 (03/31/2026<)	
State & Local Bonds	A to AA	S&P	\$ 500,510.00	\$ -	\$ -	\$ 500,510.00
Commercial Paper	A+	S&P	2,689,515.04	-	-	2,689,515.04
Investments in Mutual Funds & Money Markets						
First American Treasury Obligations	AAAmm	S&P	N/A	N/A	N/A	360,518.79
100% Treasury MM Fund	AAAmm	S&P	N/A	N/A	N/A	3,902,251.57
MN Municipal MM Fund (4M & 4M Plus)	N.R.	N.R.	N/A	N/A	N/A	26,645,582.60
Total Investments:			\$ 3,190,025.04	\$ -	\$ -	\$ 34,098,378.00
Unclassified Demand Deposits:						<u>2,925,863.70</u>
Total Deposits and Investments at Book Value:						\$ 37,024,241.70
Net Adjustment for Checks and (Deposits) in Transit:						<u>576,841.72</u>
Deposits and Investments:						\$ 37,601,083.42



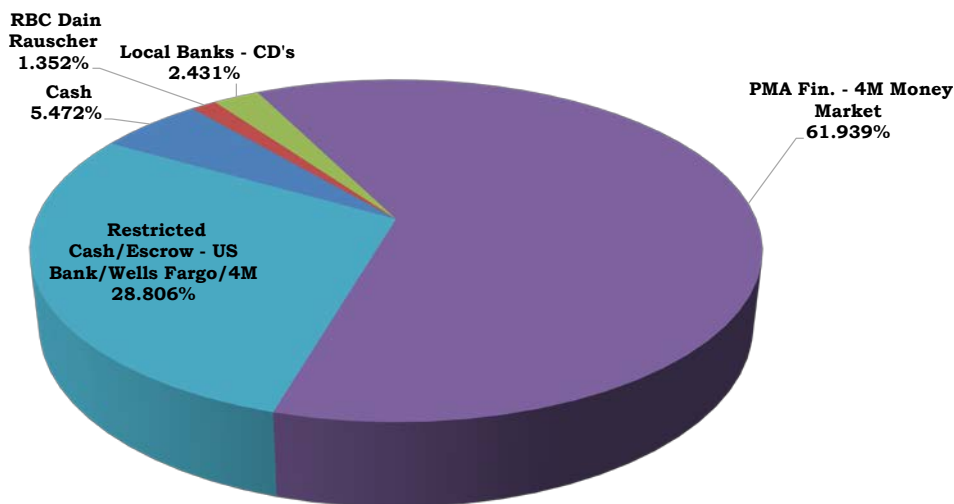
Deposits and investments are placed using local banks, escrow agents and investment brokers. The City practice is to deposit up to \$250,000 in certificates of deposits (CDs) with each bank that maintains a local branch office within the City. These deposits are fully insured by the FDIC. Deposits with a local bank in excess of the FDIC limit of \$250,000 are fully collateralized by the bank pledging to a third party, on behalf of the City, securities that ensure the safety of City deposits.

Investments placed through an escrow agent invest bond proceeds held for future project activity or that have been pledged for future bond refunding payments. Bond proceeds held by escrow agents are invested in money market mutual funds, guaranteed investment contracts (GIC), commercial paper, or U.S. government agencies. All four (4) types of securities provide a high level of liquidity to meet payment demands.

Third party investment dealers are used to gain access to money market type funds or direct placement of securities. The following table and chart summarize the third parties used by the City to place investments.

City of Chaska
Cash & Investments by Source
1Q/2020

Cash - Reconciled	\$	2,025,863.70
Investments		
RBC Dain Rauscher	\$	500,510.00
Security Bank-CD		225,000.00
Charter Bank-CD		225,000.00
Old National Bank-CD		225,000.00
Bank Vista-CD		225,000.00
PMA Fin. - 4M Money Market		22,932,541.11
Restricted Cash / Escrow		
US Bank	\$	3,050,033.83
Wells Fargo		3,902,251.57
PMA Fin. - 4M Money Market		3,713,041.49
Total Cash & Invesments by Source:	\$	37,024,241.70



The managed investment portfolio is the portion of the deposits and investments that City staff invests, as needed, on an ongoing basis. The managed investments portfolio is what remains after deducting deposits and investments that have been restricted.

The managed investment portfolio at \$24.3 million is determined as follows.

External Deposits and Investments	\$ 37,601,083.42
Less Invested Bond Proceeds	(3,713,041.49)
Less Required Cash in Escrow	(6,952,285.40)
Total Managed Cash & Investments:	\$ 26,935,756.53
Less Cash in Deposit Accounts	\$ (2,602,705.42)
Total Managed Investments:	\$ 24,333,051.11

The investment portfolio generated earnings for the period of \$85,446.97, which is \$3,327.52 more than compared to the prior quarter. The portfolio also saw an increase in fair value of \$7,240.00, which is \$11,034.55 less than compared to the prior quarter. The overall earnings and changes in fair value are summarized in the following table.

City of Chaska General Investments 3/31/2020					
	1/1/2019 3/31/2019*	4/1/2019 6/30/2019	7/1/2019 9/30/2019	10/1/2019 12/31/2019	1/1/2020 3/31/2020
Beginning Fair Value	\$ 20,795,896.18	\$ 12,862,292.31	\$ 19,332,546.11	\$ 14,610,089.87	\$ 28,684,891.76
Beginning Weighted Avg Mat.	10.3 Months	15.1 Months	9.3 Months	10.4 Months	4.3 Months
Ending Fair Value	\$ 12,862,292.31	\$ 19,332,546.11	\$ 14,610,089.87	\$ 28,684,891.76	\$ 24,333,051.11
Earnings for Period	51,153.15	73,819.02	88,542.87	82,119.45	85,446.97
Change in Fair Value for Period	63,635.57	49,076.14	12,326.06	18,274.55	7,240.00
Year to Date Earnings	51,153.15	124,972.17	213,515.04	295,634.49	85,446.97
Year to Date Change Fair Value	63,635.57	112,711.71	125,037.77	143,312.32	7,240.00
Ending Weighted Avg Mat.	15.1 Months	9.3 Months	10.4 Months	4.3 Months	2.9 Months

* On March 18, 2019, the City Council authorized issuance and sale of \$20 million in temporary financing for the MN Hwy 212 and CSAH 44 Interchange Project. This Line of Credit (LOC) will be in place for two years. At the end of the two-year period the City will finance with long-term bonded debt the net City portion of the project at approximately \$5 million. First use of the LOC by the City was on April 1, 2019.

The current holdings in the portfolios produced the following yield results.

Current Holdings	3/31/2019*	6/30/19	9/30/19	12/31/19	3/31/20
Average Yield	1.38%	1.76%	1.82%	1.80%	1.81%
Current Yield	1.53%	1.81%	1.70%	1.44%	1.25%
Yield to Maturity	1.50%	1.58%	1.64%	1.58%	1.52%

The average yield is the estimated average yield of all investments in the portfolio. The current yield is an estimated weighted average based on the principal size of each investment in the portfolio. The yield to maturity is an estimate of the overall portfolio yield if all items in the portfolio are held to final maturity.

The following table is a detailed listing of all deposits and investments held by the City.

City of Chaska Cash & Investments by Source 1Q/2020			
Bank/Dealer	Investment	Fair Market 1Q/2020	Estimated Yield
Restricted Cash and Investments			
Invested Bond Proceeds			
PMA Financial	Money Market Account (4M)	\$ 3,713,041.49	1.150%
Total Invested Bond Proceeds:		\$ 3,713,041.49	
Required Escrow Accounts			
US Bank	First American Treasury Obligations	54.29	
US Bank	Escrow invested in Commercial Paper	272,197.99	
US Bank	Escrow invested in Commercial Paper	1,117,288.65	
US Bank	Escrow invested in Commercial Paper	879,924.31	
US Bank	Escrow invested in Commercial Paper	311,145.69	
US Bank	Escrow invested in Commercial Paper	108,958.40	
US Bank	First American Treasury Obligations	21.42	
US Bank	First American Treasury Obligations	126.07	
US Bank	First American Treasury Obligations	360,317.01	
Wells Fargo	Escrow invested in Money Market	3,902,251.57	
Total Required Escrow Accounts:		\$ 6,952,285.40	
Total Restricted Cash and Investments:		\$ 10,665,326.89	
General Cash and Investments			
Investments			
PMA Financial	Money Market Account (4M)	\$ 12,863,258.05	1.150%
PMA Financial	Money Market Account (4MPlus)	10,069,283.06	1.270%
RBC	State & Local Bonds	500,510.00	1.800%
Local Banks	CDs	900,000.00	0.80% - 3.00%
Total General Investments:		\$ 24,333,051.11	-
Deposits			
OldNationalBank	Demand Deposit	\$ 2,602,705.42	0.010%
Total General Cash and Investments:		\$ 26,935,756.53	
TOTAL CASH AND INVESTMENTS:		\$ 37,601,083.42	

This report has been prepared with the assistance of Kelly Grinnell, Finance Manager, Lisa Nelson, Controller, and Matt Burt, Accountant who work with me on an ongoing basis to manage overall City deposits and investments.

Please contact me if I may be of any assistance in your review of this report.

**Biweekly Report
June 15, 2020
By
Matt Podhradsky**

UPCOMING COUNCIL MEETING SCHEDULE

While the number of people being allowed to be in a room at a given time has been loosened as of this past Wednesday, we were unaware of this change when we established the June 15th meeting as a Zoom meeting, so we will continue to have at least one more meeting by Zoom and then re-evaluate the situation after that meeting to determine if we can have an in person meeting given the agenda topics and the number of people expected for any given night. It should be noted that when we do go back to in-person meetings, that we will start with meetings at the Event Center to accommodate more people in a socially distanced manner.

June 15th: We **do not** have a work session scheduled for Monday night. We do have two items coming back from the Planning Commission, including the final plat and zoning for the Pinnacle Heights Development, and the Concept Plan for the Carlson Property, which is one of the properties in SW Chaska. We also have a request on Monday to provide a letter of support and resolution for the West Creek Apartment Project. This is the project proposed for the Guyen Property (across from the School Bus Garage) that had the concept plan approved in May of 2019 and seeks to house young adults coming out of homelessness.

June 29th: We will have a Work Session on that night starting at 5:30 pm. This work session will be to have the Chief of Police review our current Policing policies and to provide feedback from a proposed Community Input Meeting we are looking to have on June 24th (will describe later in this report). That evening we do have to have a meeting to consider the adoption of our COVID 19 Preparedness Plan, which is being required of all municipalities to adopt prior to July 1st. We are also reviewing whether this may be a good night to hold my annual review.

July 6th: We will have a Work Session on that night starting at 5:30 pm. The purpose of this work session will be to review the Annual Auditor's report looking back at the 2019 year. We will also be proposing budget amendments at the meeting that night to address any changes we are expecting to see in the budget since its adoption in December due to COVID 19.

For all Zoom meetings, please try to get logged on around 10 minutes prior to the meeting starting to make sure that we do not see any issues that we need to address. We will have IT help available during the meeting to help with unforeseen issues that may arise. Let me know if you have any questions about these upcoming meetings.

Policing Community Input Session

In the wake of the death of George Floyd in Minneapolis, the City has been receiving a number of inquiries from residents into our Policing philosophies here in Chaska, as well as the policies and procedures that we follow specifically around Use of Force, Employee Complaint/Investigation procedures and the training we put all of our officers through. Given

the large number of inquiries we have been receiving, as well as many residents' general interest in wanting to understand more about our Police force in the community as well as provide input into the things that they see as most important to focus on in the community, we felt it was important to expeditiously provide response to residents' comments and questions, but to also make it more of an interactive process to allow residents to make comments/suggestions, as well as ask questions directly to our Chief of Police. We also felt that with Chief Seibert being very new to the position that it would be good to create a formal opportunity for community members to get to know him, understand how they can work with him, and also understand more about his beliefs of policing in the community moving forward.

To that end, Staff is currently working to develop a process to start these discussions that we think is important to have within the next couple of weeks. The process would entail the following three components:

1. June 16-24th: Provide a packet of information to the community discussing our philosophies and policies for policing in Chaska now, including incorporating answers to all the questions we have been receiving from the public. The intent of this document would be to help provide a baseline education for our residents about what occurs now within our department so it could help focus any questions/comments/ideas about the future of the department. We would provide residents for a way to submit written comments/questions to this document that we would then incorporate into a listening session.
2. June 24th (Chaska Event Center): The intent of this meeting is to provide an opportunity to listen to community input, as well as an opportunity to answer questions about our current policies/procedures in the Police Department. This would be an opportunity for people to share what their hopes for the department are going into the future, and to have any unclear questions answered from the Chief. Results of this meeting would help guide what future steps we may want to take including potentially have future community dialogues. Details for this are being finalized and planned to be available early the week of June 15.
3. June 29th (Potential Work Session Starting at 5:30 pm): Depending on the outcome of the June 24th community discussion, this would be an opportunity for the Council to discuss the things they have learned about our own policies/procedures/protocols for policing in the community, and to discuss whether there are additional things the Council may want to discuss about exploring for future of the department. We will have the benefit of having public comments from both the written packet, as well as the public input session to help guide the discussion. It's possible that we may see the need for more community discussion following June 24th, in which case this work session would be held at a later date.

Prior to us distributing the packet of information, we will provide a draft of the written document to the Council today (Friday) for you to review over the weekend prior to it being released next week. We want to make sure that information seems clear in the document, and that there are not any questions/suggestions Council may have on the document prior to it being released.

Chief Seibert is looking forward to this opportunity not only because it is important timing to be listening to any concerns of our public, but also to be able to start to get to know more people

in the community and for the community to get to know him a little better. If you have any questions about this, please let me know.

Plans for Reopening of Facilities

With the dial being turned back on the strategies the Governor has used to help control the spread of COVID 19 through the State, Staff is now in the process of looking at how to start the slow process of reopening our facilities to employees and the public while still meeting socially distancing policies. The first facility that is going to be impacted is our Community Center. As of June 10th, recreation facilities were able to open to a 25% capacity. While we already had started opening the ice rinks during the last Phase of the Governor's reopening plan, we are now preparing to reopen the rest of the facility. The timing of the possibility of opening caught us somewhat off-guard, as it had been indicated up until that point that it would be the middle of July when we would be given the "go-ahead" to reopen. To reopen the CCC, we need to complete the capital improvement projects that we have been working on during the closure, recall all of our furloughed employees and retrain them all on the different procedures that will be used to meet CDC guidelines. Looking at the timing of all these activities, we are targeting July 8th as an opening date for the facility. We have communicated that to all members and have called them to make sure we have all their current contact information to be able to notify them of anything important to know.

At the same time, we will be working to reopen the Curling and Event Center over the next couple of weeks. For the Curling Center, we would typically be moving into a non-programmed time in July as the Summer 1 season would just be ending and the Fire and Ice Bonspiel would be taking all of the ice time during the next couple of weeks. With that not occurring this year, we will be moving to get the ice in with an opening similar to the Community Center. This will allow for some practice ice to be available to members during the month of July, with our Summer 2 League starting in early August. The Event Center already has small events booked and inquiring about moving forward, and the Crooked Pint is slated to open this upcoming Monday June 15th at their reduced capacities both inside and outside on the patio.

As for City Hall, we are waiting to complete our Leo A Daly COVID 19 architectural analysis of the facility and implement any critical changes before completely reopening. We are slowly bringing some groups back into City Hall-like Building Inspections-and are taking appointments either by Zoom or in person by appointment if that is necessary. We would not likely see reopening to walk-in traffic until Mid-July to make sure that there are not additional issues that arise.

Finally, the MSB, Police and Fire we are planning on keeping on a "lock-down" status for the foreseeable future. These are the services that are most critical that we do not see a disruption in services, and we are able to provide all the services we used to, just on a different schedule. It should be noted that we are starting to discuss what steps we must implement to feel comfortable bringing back their "bench players" at the MSB.

As things proceed, I will continue to keep you informed of these changes. Please let me know if you have any questions.

4th of July Fireworks

With the EOC being able to keep track of the statistics around COVID 19, and seeing more of the openings from the Governor and the apparent plateauing of the virus at this point in time, we did feel it was safe to move forward with presenting our annual fireworks show on the 4th of July up at McKnight Park. While we think things have changed enough to allow this to occur, and it will be something familiar and fun for the community to look forward to, we are going to be emphasizing in the advertising for this the importance of people socially distancing during this event, especially with the large numbers it typically would attract. It should be noted that while we will be going forward with our Fireworks this year, The Jonathan Association has cancelled their 4th of July festivities for this year.

#Chaska Cares Thank You!

I wanted to take this opportunity to thank all the employees who have been involved in making our new initiative #Chaska Cares such a success. As many of you saw this past week, the #Chaska Cares team was busy again, putting on the High School Graduation Parade (which was a huge success and a lot of fun!) helping shut-in seniors plant gardens on their decks to give them something to work on over the summer, and helping deliver food on Thursday as part of the community food drive.

This team has continued to put in work both weekdays and weekends with the sole objective of just making Chaska a better place to live in difficult times. Thank you for all their efforts-it has not gone unnoticed by the community.

Update on Chaska Par 30 Project

As a quick update to the Par 30 project, project design as well as fundraising by the Learning Links of Chaska has all continued to move forward in a positive direction. Over the past couple of weeks, we did receive all necessary permitting from the Army Corp of Engineers for the work to be completed, and our engineers at Stantec are now completing the drawings for the project that will allow us to go out for bid. It is the Learning Links Board's intent that they have their entire \$750,000 committed to the project by the beginning of July and that at the July 6th meeting we could be bringing back an agreement from Learning Links to commit them to these funds and to authorize us to go out to bid to see if we can get the actual numbers to match up with the preliminary budget numbers to see if we can still move forward with this project yet this fall. If we were able to meet this schedule, we could be in a position to have bids back to us by the beginning of August so we would be able to make a determination on whether to move forward with the project by the middle of August.

If there are any questions on this, please feel free to let me know.

Out Friday-Monday

I will be out of the office on Friday (June 12th)-Monday (June 15th) on a trip to the Boundary Waters with my son. Since I will be out of cell phone coverage, I wanted to make sure you are aware in case you need to get in contact with anybody. If something does pop up, don't hesitate to contact Nate Kabat at 952-227-7529 or by email at nkabat@chaskamn.com. I am uncertain at this time if I will make it back in time for the Council meeting, but if I do not Nate is versed on everything that will be on the agenda. You should also direct any questions on bills to him prior to the meeting so he is able to work to get you answers prior to the meeting on Monday night. Thank you!

