

Attention Location & Zoom Option

In order to practice social distancing related to the COVID-19 pandemic, the Chaska City Council work session and meeting on Monday, June 29, 2020 will be held at the **Chaska Event Center** and **virtually on a platform called Zoom**. To learn more about participating or watching the meetings, visit www.chaskamn.com. Any questions about how to participate should be directed to the Chaska Communication Department at communications@chaskamn.com or (952)448-9200.

WORK SESSION

Review Current Policing Policies and
Feedback from Recent Community Conversations

5:30 – 7:00 PM

Chaska Event Center & Virtual on Zoom



AGENDA

CHASKA CITY COUNCIL

CHASKA EVENT CENTER - 3210 CHASKA BLVD & ZOOM

Monday, June 29, 2020

7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adopt Agenda
5. Visitor Presentation
 - 5.A. Presentation by Nancy Haaheim Representing the Group - American Promise

6. Approve Previous Meeting Minutes
 - 6.A. Approve the June 15th City Council Meeting Minutes
7. Consent Items
 - 7.A. License Agreement for Warner Stairs with Jonathan Neighborhood Association
 - 7.B. Adopt Resolution 2020-50, Approving 2020 Performance Measures
 - 7.C. Approve Minnesota Municipal Utilities Association (MMUA) Delegate Update
8. Action Items
 - 8.A. Motion to Approve the Chaska Event Center, located at 3210 Chaska Blvd, as the Official Location for Chaska City Council Meetings due to COVID-19 Until Further Notice
 - 8.B. Approve City of Chaska Pandemic Reopening and Preparedness Plan
 - 8.C. CLOSED SESSION - City Administrator's Review
 - 8.D. RETURN TO OPEN SESSION
9. Bills
 - 9.A. ACCOUNTS PAYABLE COUNCIL ROSTER 6-29-2020
10. Other Business
 - 10.A. City Administrator's Report
 - 10.B. Biweekly 6-29-2020
 - 10.C. Other Reports
 - 10.C.i. Financial Reports as of 5/31/20
 - 10.D. Other Meeting Minutes
 - 10.D.i. Receive the Draft Minutes of the June 10th Planning Commission Meeting
11. Adjourn

**RESOLUTION
CITY OF CHASKA**

Date

Number

WHEREAS, in 2010 the United States Supreme Court ruled in *Citizens United vs. Federal Election Commission* that corporate entities have the same free speech rights as natural persons; and

WHEREAS, the Supreme Court's decision in *Citizens United* defined independent expenditures as a form of free speech and ruled that corporate entities have the same rights as natural persons to unrestricted spending on political speech; and

WHEREAS, corporations are not people, but artificial entities both nonprofit and for profit, bound by the laws of this country, this state and this city; and

WHEREAS, the Court's decision has the effect of permitting unlimited corporate and undisclosed spending to influence elections, campaigns, and public policy decisions, and

WHEREAS, the Supreme Court's decision which overturned some provisions of the federal Campaign Reform Act enacted in 2002, greatly encumbers the ability of federal, state and local governments to enact and enforce reasonable campaign finance regulations regarding corporate political activity, and

WHEREAS, since the Supreme Court's decision there has been a significant growth in contributions and spending for media messaging and independent electioneering activities, and

WHEREAS, government should require that permissible contributions and expenditures be publicly disclosed; and

WHEREAS, several proposed amendments to the constitution have been introduced in Congress that would allow federal, state and local governments to require the disclosure of money and to regulate the raising and expending of money by corporations to influence elections and public policy decisions; and

WHEREAS, the people of the United States have on several occasions used the constitution amendment process to correct decisions of the United States Supreme Court that are widely deemed to be egregious or wrongly decided or significantly out-of-step with the prevailing values of the populace;

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Chaska supports the call for the United States Congress to pass an amendment to the United States Constitution to provide that:

1. Corporations are not natural persons and only natural persons are endowed with Constitutional Rights.
2. Federal, State and local government shall have the power to regulate contributions and expenditures for elections and campaigns, and require public disclosure of the sources of contributions and expenditures for elections and campaigns.

BE IT FURTHER RESOLVED, that we hereby instruct our state and federal representatives to enact resolutions and legislation to advance this effort.

DRAFT

**- MINUTES -
CHASKA CITY COUNCIL
JUNE 15, 2020**

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl. *(Councilmembers Hatfield, Hubbard, Huang, and Grau participated remotely per State Statute 13D.021).*

Absent: None.

Also Present: Assistant Administrator Kabat and City Attorney Melchert. *(City Planner Hanson, City Engineer Clark, and Community Development Director Ringwald participated remotely).*

4. Adopt the Agenda

Mayor Windschitl noted the addition of item 8.C to the agenda.

Motion by Councilmember Huang, second by Councilmember Grau to add item 8.C to the agenda. Motion carried.

Motion by Councilmember Hubbard, second by Councilmember Hatfield to adopt the agenda as amended. Motion carried.

5. Visitor Presentation

5.A. State of the Library Presentation

Carver County Library System Director Heidi Hoks and Branch Manager Jodi Edstrom presented the State of the Library to the Council.

Mayor Windschitl inquired how the number of visitors in 2019 compared to other libraries and other years.

Ms. Edstrom stated she would look into those numbers.

Councilmember Hubbard asked if they have a timeline for when the library will reopen.

Ms. Edstrom explained they do not have a timeline at this point.

Assistant Administrator Kabat provided further detail regarding the complexities of a shared entrance and reopening.

5.B. Tour de Tonka Event Update

Jenny Bodurka announced the Tour de Tonka Event and provided the unique details for the day in light of COVID restrictions.

Mayor Windschitl asked what the determining factor will be in whether to have the event live or not.

Ms. Bodurka explained it will be based upon where the State is with reopening and stated they should be announcing it at the end of the month.

Mayor Windschitl referred to an email he received regarding an article from the local newspaper about Council comments from the June 1, 2020 City Council meeting. He explained that the article took the Council's comments out of context. He detailed the efforts Staff have made for equity and diversity training and other events to discuss race equity. He stated that on June 24th there will be a Chaska Community Conversation at the Chaska Event Center, and a virtual event is also planned

6. Minutes

Motion by Councilmember Grau, second by Councilmember Hatfield to approve the minutes of the June 1, 2020 City Council meeting.

Motion carried.

7. Consent Agenda

Councilmember Hubbard asked for information regarding parking in item 7.B.

Assistant Administrator Kabat detailed the parking options.

Motion by Councilmember Hubbard, second by Councilmember Huang to approve the Consent Agenda Items A through G:

- A. Adopt Resolution 2020-43, Gambling Premises Permit for Chaska Lions Club at Schram Haus Brewery
Motion to adopt Resolution 2020-43 approving the premises permit application for the Chaska Lions Club, to conduct lawful/charitable gambling at Schram Haus Brewery.
- B. Adopt Resolution 2020-49, Parking Restrictions Related to Carver Trails
Motion to adopt Resolution No. 2020-49 Approving the "No Stopping, Standing, or Parking" Resolution.
- C. Adopt Resolution 2020-44, Approving the Lot Split between Crown of Glory Church and Pinnacle/Pulte Homes
Motion to adopt Resolution No. 2020-44, approving the Lot Split.
- D. Approve Wetland Replacement Plan for Del Webb at Chaska Development
Motion to approve the wetland replacement plan for Del Webb at Chaska Development.
- E. Adopt Resolution 2020-47, Adopt Resolution Ratifying Sale and Issuance of Bonds, Series 2020B
Motion to adopt Resolution No. 2020-47 ratifying the sale of Taxable Full-Term

Installment Purchase Revenue Bonds, Series 2020B by the Economic Development Authority of the City of Chaska Minnesota, and authorizing execution of related documents.

- F. Adopt Resolution 2020-48, Amending 2020 Electric, Water, and Sewer Fund Budgets Motion to adopt resolution number 2020-48 Amending the 2020 Electric, Water, and Sewer Fund Budgets.

Motion carried.

8. Action Items

8.A. Adopt Resolution 2020-46, Approving the Concept Plan for the Carlson Property/Destiny Homes/PC #2020-13

Assistant Administrator Kabat introduced the item to the Council.

Mayor Windschitl inquired if Destiny Homes has built in the area before.

City Planner Hanson stated they are a local builder and is not certain if they have done any work in the City of Chaska. She then presented the item to the Council.

Mayor Windschitl looked to clarify that the white line in the aerial photo designates access to the southern part of the Carlson property.

City Planner Hanson confirmed it is what Staff presumes is the direct access to that property and that Carlson will retain those until development is feasible.

Councilmember Huang inquired if the east side of the lot would dead-end.

City Planner Hanson stated that is what Staff presumes would occur.

Councilmember Huang asked what the maximum use of low density would be there.

City Planner Hanson explained the maximum density possible in a low-density guidance is up to five units per acre.

Mayor Windschitl inquired if access to the property to the east would open up with this project.

City Planner Hanson stated if everything moves forward with the Carlson property, then it would give accessibility to that property. She then continued her presentation of the item.

Mayor Windschitl asked if the old Carlson driveway could be used as a construction entrance.

City Planner Hanson stated that it could and would be something the County would need to dictate and went on with her presentation of the item.

Councilmember Grau looked to confirm that the bonus room would be in the loft.

City Planner Hanson stated a representative from the developer could speak to that after the presentation of the item.

Councilmember Grau inquired if there are other examples of lot widths under the standard of 75 feet.

City Planner Hanson provided examples of comparable lots sizes in the City.

Mayor Windschitl looked to clarify that there would be an additional pond added for stormwater.

City Planner Hanson stated there will be limitations on how the existing wetland will be utilized.

Councilmember Hubbard asked if they are required to have a neighborhood meeting.

City Planner Hanson explained it is not mandatory but strongly encouraged prior to concept.

Councilmember Grau noted he is disappointed the neighborhood meeting has not happened yet.

Councilmember Huang asked if a checklist of items is given to a potential developer.

City Planner Hanson stated there is a checkoff list on the concept plan application.

Councilmember Grau asked if there was ever access to this site off of County Road 44.

City Planner Hanson explained the comp plan did not show an additional access onto County Road 44.

In response to questions from the Council, Steve Peck, developer, and Butch Sprenger, applicant, provided further detail regarding neighborhood meetings, the layout and use of the side courtyards, HOA fees, floor plan options, stairway to the bonus room, potential for floor plan modifications, timeline for construction, price points, and construction access.

Councilmember Hubbard inquired what the timeline for the proposed collector road to the south would be.

City Planner Hanson stated the development of the properties to the west would dictate that.

Community Development Director Ringwald spoke further regarding the timeline for the proposed collector road.

Mayor Windschitl looked to clarify the location of the proposed park to the west near the proposed elementary school site.

City Planner Hanson pointed it out on the aerial photo.

Mayor Windschitl requested the developer note that there will be lighted ball fields to the west of the proposed development.

Councilmember Grau commented that traffic data from the traffic study done in the preliminary plan will be helpful for the neighbors.

Mr. Sprenger stated that a detached senior housing traffic analysis has been done and that data can be shared.

Kevin Wright read communication from Wade Powell, 3860 Founders Path, detailing concern with construction traffic and proposed lot width within their R1 zoning.

City Planner Hanson provided further detail regarding PRD standards and stated that the proposed lot widths are consistent with this type of product.

Gary Ross, 3863 Founders Path, expressed concern with construction traffic, lack of space for safety during severe weather, frontage lot size, and traffic from the proposed development.

City Planner Hanson gave more information regarding frontage lot size.

Council and Staff discussed density further.

Jamie Novak, 3857 Dakota Court, questioned if this will be a 55+ neighborhood and expressed concern with traffic and only one entry.

Mr. Sprenger stated that this development is generally speaking marketed to the 55+ buyer.

The Council and Ms. Novak discussed concerns with traffic outlets and homeowners associations.

Brian Astry, 3834 Founders Path, expressed concern with construction traffic in light of school bus stops.

Mayor Windschitl explained that construction traffic within neighborhoods is carefully monitored.

Derrick Banas, 3871 Dakota Court, asked when the neighborhood meeting would occur and why this plan seems rushed. He also wanted to know more about the tree buffers that will separate the neighborhoods.

Steve Peck estimated the neighborhood would be in the next two or three weeks. He also explained the timeline is bound with real estate and that final engineering will determine the tree buffer.

Mayor Windschitl explained the applicant is following the normal process for development.

Ethan Grev, 3889 Carver Path, asked how many homes/residences can be serviced by one entry.

Mayor Windschitl stated that might not be quantifiable, but from his experience, a large neighborhood with one entry is quite manageable.

City Engineer Clark spoke into further depth regarding forecasting traffic volumes in this location.

The Council shared their thoughts on the concept plan.

Mayor Windschitl inquired if specs are built and then sold.

Steve Peck stated that most sales are pre-sales and a two-year window is reasonable for a 24-lot development.

Motion by Councilmember Huang, second by Councilmember Hatfield to adopt Resolution No. 2020-46 approving the Concept Plan for the Carlson Property (PC #2020-13). Motion carried.

The Council took a five-minute recess.

8.B. Adopt Resolution 2020-45, West Creek Apartment Project-Request for Letter of Support and Use of Affordable Housing TIF Program

Assistant Administrator Kabat introduced the item to the Council.

Councilmember Grau inquired if any changes with the concept plan are expected since the school referendum did not pass.

Bob Reopke, applicant, explained that the plan has not changed.

Mayor Windschitl commented the concept plan came to Council a year ago and asked if that has to be revisited at all.

Assistant Administrator Kabat stated that if the project does not change significantly in use or design from the concept, it is typically continued along the process.

Councilmember Huang commented that there is a deep need for this in the community.

Councilmember Hubbard inquired about plans for the remaining funding needed.

Mr. Reopke provided further clarity regarding the funding plan.

Councilmember Hubbard asked if this project falls under affordable housing.

Mr. Reopke stated that it does and can also be considered supportive housing.

Mayor Windschitl inquired if veterans get any preference in this type of housing.

Mr. Reopke stated it could be considered.

Motion by Councilmember Huang, second by Councilmember Grau to authorize the City Administrator to send the attached letter of support to Community Asset Development Group to support the West Creek Apartment project through their grant application to the State of Minnesota, and to approve Resolution No. 2020-45, making available our Affordable Housing TIF program for the West Creek Apartment building project.

Councilmember Grau noted that many of the discussions regarding this project and the concept plan occurred when it came before the Council last year.

Motion carried.

8.C. Establish Meeting to Engage with the Community Regarding Police Policies

Mayor Windschitl recapped the purpose of setting up this meeting.

Councilmember Hatfield inquired if this will be as accessible as Marnita's table.

Assistant Administrator Kabat stated the plan is to have it as accessible as possible, including meeting promotion and having translators available. He spoke in further depth about the purpose for the meeting and explained that the ZOOM session would follow the same format as the in-person session.

Councilmember Hubbard asked if attendees will be able to ask their own questions during the breakout sessions.

Assistant Administrator Kabat provided further detail regarding the breakout sessions.

Motion by Councilmember Hubbard , second by Councilmember Huang to set a special meeting to occur on June 24, 2020 at the Chaska Event Center from 6:30 pm to 8:30pm. Motion carried.

9. Bills

9.A. Accounts Payable Council Roster 6-15-2020

The Council requested further information about bills on pages 4, 6, 17, 23, and 27 .

Mayor Windschitl and Assistant Administrator Kabat provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Grau to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

10. Other Business

10.A. City Administrator's Report

10.A.i. Bi-Weekly Report 6-15-2020

10.B. 1st-Qtr. 2020 Investment Report dated June 15, 2020

Councilmember Grau:

- Inquired if Chaska Cubs will be playing this summer. Mayor Windschitl spoke about the City's response that the team can practice but not play games.
- Updated the Council on the recent Eastern Carver County Community Recreation Board meeting.
- Noted he welcomed the transparency that the meeting regarding police policies on the 24th will bring.
- Noted recognizing human dignity and worth is important and noted there will be a virtual PRIDE parade on June 28th. He wished everyone a happy PRIDE month.

Councilmember Huang:

- Updated the Council on a meeting he attended this week for Community Conversation with Dan Kessler, and it was informative.
- Noted the Chaska Business Round Table is Thursday, June 18th at 2pm. Assistant Administrator Kabat provided further details about the meeting.
- Commented that the 4th of July fireworks celebration at McKnight Park.
- Updated the Council regarding SouthWest Transit statistics.
- Shared his thoughts regarding the issues brought to light by the George Floyd incident. He also asked the Mayor to consider if he would be willing to sign President Obama's Mayor's Pledge. The Council expressed support in signing the pledge. Mayor Windschitl stated he would look into what he needs to do for that.

Councilmember Hubbard:

- Noted the MN Dept of Education has put out a survey for parents to provide feedback regarding schooling in the fall.
- Noted she joined the Chaska Care team in food distribution at the high school this past week.
- Noted the Carver County Emergency Operations is launching a regional coalition of counties, CDAs, and chambers of commerce and partnering with greater MSP to support small businesses.
- Recognized that Juneteenth is on June 19, 2020.

Councilmember Hatfield:

- Encouraged residents to research and learn more about Juneteenth.

Mayor Windschitl:

- Commented that he is looking forward to the community conversation on June 24th.
- Noted there is a ZOOM meeting on Friday morning for community leaders to meet the new superintendent of schools.
- Noted the EOC tried to look at two-week windows to make decisions during this time and have thus determined the 4th of July fireworks will still be held.
- Commented that the graduation parade hosted on June 5th was such a neat experience and thanked those who set it up.

11. Adjourn

DRAFT

Motion by Councilmember Hatfield, second by Councilmember Hubbard to adjourn the meeting at 11:29 pm. Motion carried.

LICENSE AGREEMENT

THIS LICENSE AGREEMENT ("License Agreement") is made by and between the City of Chaska, a Minnesota municipal corporation, (the "City") and The Jonathan Association, a Minnesota nonprofit corporation (the "Association").

WHEREAS, the City is the fee owner of real property legally described as follows:

Tract B, Registered Land Survey No. 71, Carver County, Minnesota

("Tract B") (see copy of Registered Land Survey No. 71 attached hereto as **Exhibit "A"**); and

WHEREAS, the Association constructed a staircase (the "Warner Stairs") on a portion of Tract B lying southerly of the street named Warner Circle and northerly of the Victoria-Chaska Local Trail Connector to facilitate access to the trail system, in the location generally depicted on **Exhibit "B"** attached hereto;

WHEREAS, the Association desires to acquire a license permitting the Association to maintain, repair and replace the Warner Stairs in their current location on Tract B, subject to the terms and conditions contained herein;

NOW, THEREFORE, the parties hereto agree as follows:

1. The City hereby grants the Association a license to maintain, repair and replace the Warner Stairs in their current location on Tract B. This License Agreement does not convey to the Association any title, interest or rights in Tract B except for the foregoing license.

2. The Association shall provide to the City proof of insurance providing a minimum \$1,000,000.00 liability coverage naming the City as an additional insured and stating that the insurance company shall not cancel or fail to renew such insurance without giving 30 days' prior written notice to the City; and, Association shall indemnify and hold harmless City against any costs incurred by City as a result of injuries or death to persons as a result of Association's failure to maintain said Warner Stairs in a safe manner.

3. This License Agreement may be revoked and terminated by the City at any time at the City's sole discretion. Upon termination of this License Agreement, the Association shall remove the Warner Stairs from Tract B as soon as reasonably practicable and restore Tract B to the condition as it existed prior to the Association's encroachment thereon. The Association's obligations and liabilities pursuant to this License Agreement shall survive the revocation or termination of this License Agreement.

[Signature page follows]

IN WITNESS WHEREOF, the City and the Association have caused this License Agreement to be duly approved and executed as of the day and year first above written.

CITY OF CHASKA,
a Minnesota municipal corporation

By: _____
Mark Windschitl
Its: Mayor

By: _____
Matt Podhradsky
Its: City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF CARVER)

The foregoing instrument was acknowledged before me this _____ day of _____, 2020, by Mark Windschitl, the Mayor for the City of Chaska, a Minnesota municipal corporation, on behalf of the corporation.

Notary Public

STATE OF MINNESOTA)
) ss.
COUNTY OF CARVER)

The foregoing instrument was acknowledged before me this _____ day of _____, 2020, by Matt Podhradsky, the City Administrator for the City of Chaska, a Minnesota municipal corporation, on behalf of the corporation.

Notary Public

THE JONATHAN ASSOCIATION,
a Minnesota nonprofit corporation

By: _____
Chase Lundstrom
Its: President

STATE OF MINNESOTA)
) ss.
COUNTY OF CARVER)

The foregoing instrument was acknowledged before me this _____ day of _____, 2020, by Chase Lundstrom, the President of The Jonathan Association, a Minnesota nonprofit corporation, on behalf of the corporation.

Notary Public

4421985 – 13237.0001

EXHIBIT "A"

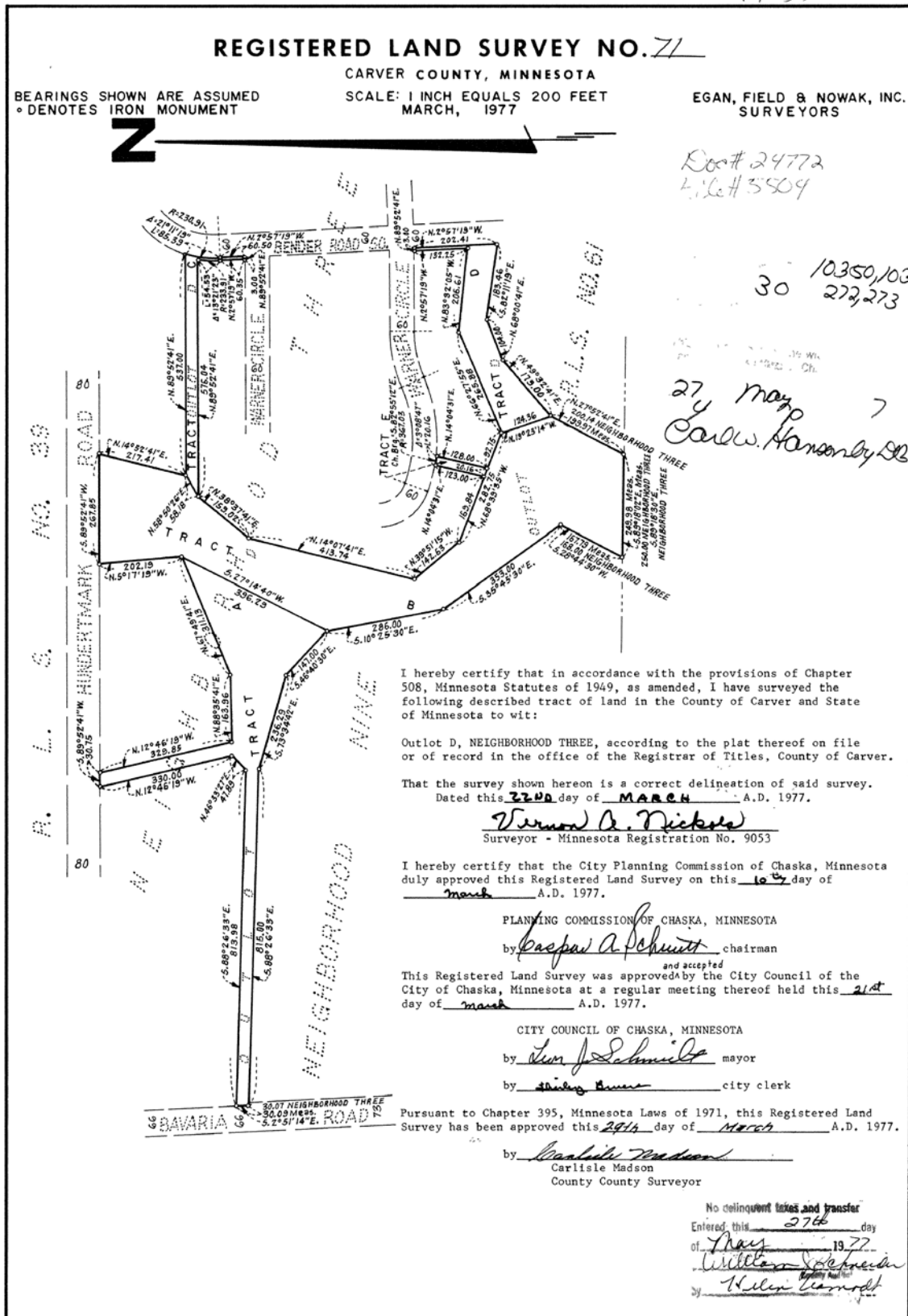


EXHIBIT “B”



REQUEST FOR ACTION CHASKA CITY COUNCIL June 29, 2020

Subject: License Agreement for Warner Stairs with Jonathan Neighborhood Association

Prepared By: Nate Kabat

Background

For many years a staircase constructed by the Jonathan Neighborhood Association (JNA) has provided a trail connection from the Warner Circle to the City of Chaska ravine trail system. While the stairs were constructed by, and have been maintained by the JNA, the technical location of the stairs is on City of Chaska property. The arrangement has worked with all parties maintaining a sufficient historical knowledge and relationship. That said, all parties recognize the benefits of a more formal written documentation of this arrangement to ensure sustainability going forward. Recently the stairs have reached the end of their useful life, and JNA has determined the need to replace them. Resultantly, now is an advantageous time to formalize the long-standing agreement. The formal agreement is attached to this memo.

Recommendation

Staff recommends approval of the license agreement for Warner Stairs with Jonathan Neighborhood Association.

CITY COUNCIL ACTION REQUESTED

Motion to approve the License Agreement for Warner Stairs with Jonathan Neighborhood Association and authorizing the Mayor and City Administrator to sign the agreement.

REQUEST FOR ACTION CHASKA CITY COUNCIL 06/29/2020

Subject: Innovation Performance Measures for 2020 and 2019 Program Results

Reviewed By: Noel Graczyk, Administrative Services Director

Prepared By: Matthew Burt, Accountant

Each year prior to July 1st, the City must declare the intent of the City to participate in the annual State program for Local Results and Innovation Performance Measures. Participation by the City in the 2020 Program is voluntary, must be approved by City Council resolution, and reported to the State Auditor prior to July 1, 2020. Participation in the 2020 Program will be the ninth consecutive year of participation by the City.

In accordance with 2020 Program requirements, the City must report on at least 10 of 29 defined standard measures across six defined categories. Attached is a listing of the standard measures and the eleven measures as selected by the City for 2020. Also attached is a report with 2019 Program results.

The Legislature provides two incentives to cities that participate in the 2020 Program. The first incentive provides cities an additional \$0.14 per capita Local Government Aid (LGA) payment in 2020. With a 2010 Census population of 23,770 the financial incentive to Chaska will be approximately \$3,300.

The second incentive will be the lifting of overall levy limits on taxes payable in future years. This second incentive is of particular importance to Chaska. The current street renovation program anticipates funding from taxes payable 2021 and future years. The ability for the City to remove levy limits in future years will facilitate implementation of the street renovation program.

Additional LGA aid as provided will be used in 2020 to conduct an annual performance survey based on statistical sampling consistent with prior year surveys. This survey with reduced scope will be consistent with a City-wide survey conducted by the City approximately every five years.

Staff recommends participation in the 2020 Performance Standards Program for cities and therefore recommends approval of the proposed resolution.

CITY COUNCIL ACTION REQUESTED

Motion to approve adopt Resolution 2020-50 Approving 2020 Performance Measures.

**CITY OF CHASKA
CARVER COUNTY, MINNESOTA**

RESOLUTION

DATE 06/29/2020 **RESOLUTION NO.** 2020-50

MOTION BY COUNCILMEMBER _____ **SECOND BY COUNCILMEMBER** _____

A RESOLUTION Approving 2019 Performance Measures

WHEREAS, benefits to the City of Chaska for participation in the Minnesota Council on Local Results and Innovation's comprehensive performance measurement program outlined in Minnesota Statutes §6.91 and include eligibility for a reimbursement as set by State statute; and,

WHEREAS, any city participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

WHEREAS, the City Council of the City of Chaska has adopted and implemented at least ten of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and process for optimal future outcomes; and,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Chaska, Minnesota, will continue to report the results of the performance measures to its citizenry by the end of the year through publication, direct mailing, posting on the city's website, or through public hearing at which the budget and levy will be discussed and public input allowed.

FURTHER, BE IT RESOLVED, that the City Council of the City of Chaska will submit to the Office of the State Auditor the actual results of the performance measures adopted by the City of Chaska.

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 29th day of June 2020.

Mark Windschitl, Mayor

Attest: _____
Chaska Deputy Clerk

City of Chaska
Model Performance Measures Results from 2019

The City of Chaska has chosen to participate in a standard measures program through the State of Minnesota. The following reports on the most current information obtained regarding the eleven measures as selected by the City from six categories as approved by the State.

General:

- 87% of Chaska citizens believe the overall quality of services provided by the City is good or excellent.*
- According to the Carver County Records for taxes payable in 2018, market value for all real and personal property increased 5.64%.
- 94% of Chaska citizens believe that the overall appearance of the City is good or excellent and heading in the right direction.*
- 94% of citizens rated the quality of city recreational programs and facilities as good or excellent.*

General - Bond Ratings:

- General Obligation Bonds carry an "AA" rating by Standard and Poor's.
- Electric Revenue Bonds carry an "A" rating by Standard and Poor's and an "A3" rating by Moody's.
- EDA Lease Revenue and Limited Tax Bonds, carry an "AA-" rating by Standard and Poor's.

Police Services:

- From a survey conducted by the Chaska Police Department 93% of citizens have not limited or changed their activities in the past year due to fear of crime. Also, 82% of residents responded no when asked if they had been a victim of a crime in Chaska within the past year. When asked if they have considered moving because of a dangerous neighborhood 95% said no.
- The average police response time for the Chaska Police Department is 4 minutes and 8 seconds.

Fire Services:

- The City of Chaska's insurance industry rating of fire services is 4. The Insurance Service Office issues these ratings throughout the country for the effectiveness of their fire protection services and equipment to protect their community. The classification ranges from 1 to 10, with 1 being the highest ranking.
- The Chaska Fire Department's average response time was 5 minutes and 56 seconds.
- Emergency Medical Services response time was 5 minutes and 9 seconds.

Streets:

- 73% of citizens rated the road conditions for Chaska as good or excellent.*
- 85% of citizens rated the quality of snowplowing on city streets as good or excellent.*

Water:

- 95% of citizens rated the dependability of city water supply services as good or excellent.*
- 81% of citizens rated the quality of city water supply services as good or excellent.*
- The operating cost per 1,000,000 gallons of water pumped was \$2,914.

Sanitary Sewer:

- 95% of citizens rated the City sanitary sewer services as good or excellent.*
- The number of sewer blockages on the city system per 100 connections was 0.

*City of Chaska Residential Study 2018, by *Decision Resources, Ltd.*

Standard Measures for Cities = Chaska for 2020

Category	#	Measure	Notes:
General	1.	Rating of the overall quality of services provided by your city (survey data, provide year completed and total responses)	Example of responses: excellent, good, fair, poor
	2.	Percent change in the taxable property market value	County assessor's office data
	3.	Citizens' rating of the overall appearance of the city (survey data, provide year completed and total responses)	Example of responses: excellent, good, fair, poor
	4.*	Nuisance code enforcement cases per 1,000 population	(Number of cases / Population) x 1,000 = cases per 1,000 population
	5.*	Number of library visits per 1,000 population	(Number of visits / Population) x 1,000 = visits per 1,000 population
	6.*	Bond rating	Standard & Poor's Ratings Services or Moody's Investor Services
	7.	Citizens' rating of the quality of city recreational programs and facilities (survey data, provide year completed and total responses)	Example of responses: excellent, good, fair, poor
	8.*	Accuracy of post election audit (% of ballots counted accurately)	
Police Services	9.	Part I and II Crime Rates	Submit data as reported by the Minnesota Bureau of Criminal Apprehension
	10.*	Part I and II Crime Clearance Rates	Submit data as reported by the Minnesota Bureau of Criminal Apprehension
	11.	Citizens' rating of safety in their community (survey data, provide year completed and total responses)	Example of responses: very safe, somewhat safe, neither safe nor unsafe, somewhat unsafe, very unsafe
	12.	Average police response time	Average time it takes to respond to top priority calls from dispatch to officer on scene.
Fire & EMS Services	13.	Insurance industry rating of fire services	Insurance Service Office (ISO) Rating. The ISO issues ratings to fire departments throughout the country for the effectiveness of their fire protection services and equipment. ISO analyzes data and then assigns a classification from 1 to 10. Class 1 represents superior property fire protection and Class 10 indicates that the area's fire suppression program does not meet ISO's minimum criteria.
	14.	Citizens' rating of the quality of fire protection services (survey data, provide year completed and total responses)	Example of responses: excellent, good, fair, poor
	15.	Average fire response time	Average time it takes from dispatch to apparatus on scene for calls that are dispatched as a possible fire
	16.*	Fire calls per 1,000 population	(Number of calls / population) x 1,000 = calls per 1,000 population
	17.*	Number of fires with loss resulting in investigation	
	18.*	EMS calls per 1,000 population	(Number of calls / population) x 1,000 = calls per 1,000 population
	19.	Emergency Medical Services average response time	Average time it takes from dispatch to arrival of EMS
Streets	20.	Average city street pavement condition rating	Provide average rating and the rating system program/type. Example, 70 rating on the Pavement Condition Index (PCI).
	21.	Citizens' rating of the road conditions in their city (survey data, provide year completed and total responses)	Example of responses: excellent, good, fair, poor. Alternatively: good condition, mostly good condition, many bad spots
	22.*	Expenditures for road rehabilitation per paved lane mile rehabilitated (jurisdiction only roads)	Total cost for rehabilitations / lane miles rehabilitated
	23.*	Percentage of all jurisdiction lane miles rehabilitated in the year	Lane miles rehabilitated in year / total number of lane miles
	24.*	Average hours to complete road system during snow event	
	25.	Citizens' rating of the quality of snowplowing on city streets (survey data, provide year completed and total responses)	Example of responses: excellent, good, fair, poor
	26.	Citizens' rating of the dependability and quality of the city water supply (survey data, provide year completed and total responses)	Example of responses: excellent, good, fair, poor
Water	27.	Operating cost per 1,000,000 gallons of water pumped/produced	Centrally provided system: (actual operating expense for water utility / (total gallons pumped / 1,000,000)) = cost per million
	28.	Citizens' rating of the dependability and quality of city sanitary sewer service (Provide year completed and total responses)	Example of responses: excellent, good, fair, poor
Sanitary Sewer	29.	Number of sewer blockages on city system per 100 connections	Centrally provided system: (Number of blockages / number of connections) x 100 = blockages per 100 connections

REQUEST FOR ACTION CHASKA CITY COUNCIL 6/29/2020

Subject: Approve Minnesota Municipal Utilities Association (MMUA) Delegate Update

Prepared By: Andrew Romine – Interim Electric Director

Background

Minnesota Municipal Utilities Association (MMUA) represents the interests of Minnesota's municipal electric, gas and water utilities. The mission of MMUA is to unify, support and serve these utilities so they can in turn improve service to their customers and communities. MMUA has requested that the City of Chaska update its delegates. Delegates are authorized to cast a vote on all matters that come MMUA. Due to changes in personnel in the Electric Department, we need to make a couple updates and those are attached.

Recommendation

Staff recommends approving the proposed change

CITY COUNCIL ACTION REQUESTED

Motion to approve the MMUA proposed delegate changes.

MINNESOTA MUNICIPAL UTILITIES ASSOCIATION

DELEGATE APPOINTMENT

The _____ hereby designates
(Governing body of utility/city)
_____ as its duly authorized delegated
representative to cast its vote on all matters to come before the membership of the
Minnesota Municipal Utilities Association. This appointment shall be valid until
such time as it may be, from time to time, amended by this body.

The following is/are designated as alternates to the designated representative:

1. _____
2. _____
3. _____
4. _____
5. _____

The above appointment(s) were duly made before me this _____ day of
_____, 20_____.

Attested to: _____
(clerk, secretary, etc.)

Please return completed form to Rita Kelly at rkelly@mmua.org
Or fax to 763-551-0459 or mail to: MMUA, 3025 Harbor Lane N.,
Suite 400, Plymouth, MN 55447

REQUEST FOR ACTION CHASKA CITY COUNCIL June 29, 2020

Subject: Approve City of Chaska Pandemic Reopening and Preparedness Plan

Prepared By: Kevin Wright

Background

Since the start of the COVID-19 pandemic, City staff have been committed to maintaining the continuity of city services while protecting the health and safety of our employees and the community.

In early March, city facilities, such as the Municipal Services Building, the Police Department, the Fire Department, and City Hall moved to controlled access. This meant that the doors to these facilities were locked, but city business was still being completed.

Other facilities, such as the Curling and Event Center, Community Center, and The Lodge were closed until further notice.

City staff have continued to plan for ways to reopen city facilities with the proper safety and health protocols in place. These protocols include considerations for office and public spaces.

In June, Governor Walz released an Executive Order that requires critical businesses, which includes cities, to adopt a COVID-19 Preparedness Plan. As a part of this process, City staff have put together a Pandemic Reopening and Preparedness Plan in accordance to guidance from the Minnesota Department of Labor and Industry.

The goal of this plan is to continue to provide responsive and high-quality services in a collaborative way while mitigating the potential for transmission of COVID-19 in our workplace and community. All city staff are responsible for implementing and complying with all aspects of this COVID-19 re-opening plan.

The following principles will be used to guide the implementation of this plan:

- Employee and visitor safety are the top priority
- Implementation of the plan will be done in a deliberate, thoughtful, and incremental way
- Implementation of this plan will not be driven by arbitrary dates or decisions; rather it will be based on preparedness measures being in place (policies and protocols, physical improvements, PPE availability) business needs, best practices, directives from the state and/or federal government, and guidance from the MDH/CDC

As the Governor of Minnesota continues to turn the dial towards reopening more parts of business, recreation, and events, the City has carefully adapted services, programs, and facilities to follow state and local guidelines.

Currently, the City is in Phase 2. City activities and the availability of services from public buildings have evolved to a level that requires additional staff to return to their place of work. Department Heads have the authority to make these decisions provided the base level of safety measures used are consistent across the organization.

CITY COUNCIL ACTION REQUESTED

Approval of the City of Chaska Pandemic Reopening and Preparedness Plan



City of Chaska Pandemic Reopening & Preparedness Plan

Introduction

The City of Chaska is committed to providing a safe and healthy workplace for its employees and customers. To meet this commitment, the following Pandemic Reopening and Preparedness Plan has been developed. The goal of this plan is to continue to provide responsive and high-quality services in a collaborative way while mitigating the potential for transmission of COVID-19 in our workplace and community. All city staff are responsible for implementing and complying with all aspects of this COVID-19 re-opening plan.

The following principles will be used to guide the implementation of this plan:

- Employee and visitor safety are the top priority
- Implementation of the plan will be done in a deliberate, thoughtful, and incremental way
- Implementation of this plan will not be driven by arbitrary dates or decisions; rather it will be based on preparedness measures being in place (policies and protocols, physical improvements, PPE availability) business needs, best practices, directives from the state and/or federal government, and guidance from the MDH/CDC

Currently our city facilities are under controlled access. This means that doors are locked, but we can conduct business per appointment. The city is focused on providing core services during this time. We have conducted business through a mix of in-person appointments, and virtual work from home.

Re-Opening Plan

The re-entry of employees will be done in phases. Each phase provides a general understanding of the incremental stages of returning city operations to “normal.” Movement from one phase to the next may vary by department or division based on business needs. Department Heads have the authority to make decisions on re-entry provided the base level of safety measures used are consistent across the organization. Any movement to the next phase will take into consideration the status of the virus and directives from the state and/or federal government, and guidance from the MDH/CDC.

Phase 1

Based upon the city’s business needs, direction from the Governor and/or advice of the CDC/MDH, city activities and the availability of services from public buildings will be at a minimum to promote physical distancing to the fullest extent possible.

General	• Public buildings under controlled access only based on critical business needs.
Employees	• Essential employees will be required to report to work. • Employees that need to meet a specific business need/requirement that cannot be accomplished from home will be allowed to work based on department head approval • All employees who can work from home should do so with supervisor and department head approval and oversight
Use of Facilities	• All meetings will be conducted virtually if possible

Approval Date:

1



City of Chaska Pandemic Reopening & Preparedness Plan

	• If required to meet business needs, meetings with members of the public will be done on an appointment basis, provided appropriate safety/distancing measures are implemented • Meeting spaces are not available for the public
City Council and Commissions	• The city council and commissions will conduct business remotely • Commissions should only meet for items that require action

Phase 2

Based upon the city's business needs, direction from the Governor and/or advice of the CDC/MDH, city activities and the availability of services from public buildings will have evolved to a level that requires additional staff to return to their place of work. For example, this phase could provide for the resumption of parks and recreation programming which necessitates recreation program staff to return to work. Department Heads have the authority to make these decisions provided the base level of safety measures used are consistent across the organization.

General	• Additional public buildings may open in a limited capacity based on business needs • Additional city services and programs may begin based on city manager approval
Employees	• All essential employees who have been reporting to work continue to do so • Employees needed for additional city services or programs may return to work with Department Head approval • It is possible that an employee may return to their place of work part time to meet a business need with Department Head approval, but also continue to work from home • Most employees who can work from home should continue to do so based on department head approval and oversight
Use of Facilities	• To the extent possible, rentals of the public facilities will be done on a reservation basis and staff review of appropriate safety/distancing measures are implemented • Park spaces and athletic fields are not open for rental
City Council and Commissions	• The city council and commissions will conduct business remotely • Commissions should only meet for items that require action

Phase 3

Based upon the city's business needs, direction from the Governor and/or advice of the CDC/MDH, the availability of services from public buildings and activities will have evolved to a level of being back to "near normal" that requires additional staff to return to their place of work.

The city has partnered with a third party to determine additional steps to take prior to Phase 3 so the city can operate safely once more buildings and services reopen.

General	• Additional city services and programs may resume based on city manager approval
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Approval Date:

2



City of Chaska Pandemic Reopening & Preparedness Plan

	• Some large gatherings may be allowed
Employees	• All employees who have been reporting to work will continue to do so • Most employees will return to work. Distance/remote working may be approved on a case by case basis in accordance with city policy based on Department Head approval
Use of Facilities	• Meetings spaces may be available for the public based on city manager approval • Community center opened in a limited capacity by reservation only • To the extent possible, rentals of the parks and athletic fields will be done on a reservation basis and staff review of appropriate safety/distancing measures are implemented
City Council and Commissions	• The city council and commissions will hold in person meetings. Recommended safety/distancing measures will be in place. • Commissions may return to normal business

Phase 4

Based upon the city's business needs, direction from the Governor and/or advice of the CDC/MDH, the availability of services from public buildings and activities will have evolved to a level of being back to **normal operations**.

Preparedness Plan and Safety Precautions

Our COVID-19 Preparedness Plan follows Centers for Disease Control and Prevention (CDC) and Minnesota Department of Health (MDH) guidelines, federal OSHA standards related to COVID-19, Executive Order 20-48 and addresses:

- hygiene and respiratory etiquette
- controls for physical distancing
- customer controls and protections for drop-off, pick-up and delivery
- housekeeping, including cleaning, disinfecting and decontamination
- prompt identification and isolation of sick persons
- communications and training that will be provided to managers and workers
- management and supervision necessary to ensure effective implementation of the plan

City employees should refer to guidelines set by the Centers for Disease Control and Prevention (CDC) on workplace safety.

Handwashing

Employees are instructed to wash their hands for at least 20 seconds with soap and water frequently throughout the day, but especially at the beginning and end of their shift, prior to any mealtimes and after using the toilet. Signage will be posted encouraging visitors to wash their hands prior to or immediately upon entering the facility. Some city facilities may have hand-sanitizer dispensers (that use sanitizers of greater than 60% alcohol) that can be used for hand hygiene in place of soap and water.

Restrooms are readily available in city buildings and are stocked and maintained by custodial staff. Restrooms are cleaned and sanitized each day. Employees may leave their workstations at any time to

Approval Date:

3



City of Chaska Pandemic Reopening & Preparedness Plan

wash their hands. Spray sanitizer and towels are also available in office areas and conference rooms for general use. Hand sanitizer is also available.

Employees working in city vehicles are provided with sanitizing wipes and hand sanitizer in their vehicles to use as needed throughout the workday. When more sanitizing wipes/hand sanitizer is needed, employees should notify their supervisor.

Respiratory Etiquette

Workers and visitors are being instructed to cover their mouth and nose with their sleeve or a tissue when coughing or sneezing and to avoid touching their face, in particular their mouth, nose and eyes, with their hands. They should dispose of tissues in the trash and wash or sanitize their hands immediately afterward. Respiratory etiquette will be supported by making tissues and trash receptacles available to all workers and visitors.

Masks and Face Coverings

[Cloth face coverings](#) may prevent people who do not know they have the virus from transmitting it to others. The city **may require** that employees wear a cloth face covering when physical distancing (at least 6 feet) is difficult to maintain. Employees should not use facemasks meant for healthcare workers. The city will provide cloth masks to staff who are interacting with people or the public or are carrying out activities in which physical distancing is not possible. Department Heads are responsible for ensuring mask policies in their departments are implemented as needed based on business needs. First responders (sworn police and fire) may have different required mask policies due to the nature of their work. Employees should notify their supervisor if they need cloth face coverings. Signage will be posted encouraging visitors to wear face masks.

Physical Distancing

Physical distancing has been implemented in the workplace. The city has a remote working/telecommuting policy and department heads may approve remote working arrangements where business needs are met. In addition, the city may create and approve staggered shifts for crews who cannot safely maintain separation and distance. Employees must practice physical distancing while at the worksite, whenever possible, including during lunch breaks. Employees are asked to limit non-essential interactions and use email, telephone or videoconferencing instead whenever possible.

Workers, visitors and customers should not gather in groups. Workers and visitors should not gather in confined areas, including elevators, or use other workers' personal protective equipment, phones, computer equipment, desks, cubicles, workstations, offices or other personal work tools and equipment. Additionally, the city will provide physical barriers at service counters and floor marks to encourage physical distancing by members of the public wherever possible. Employees should notify their supervisor if they have concerns about physical distancing.

Housekeeping

Regular housekeeping practices have been implemented, including routine cleaning and disinfecting of public spaces including restrooms, break rooms, lunchrooms, meeting rooms, handrails and doorknobs and drop-off and pick-up locations. Frequent cleaning and disinfecting is encouraged by all employees for high-touch work areas such as phones, keyboards, touch screens, controls, copy machines, credit card



City of Chaska Pandemic Reopening & Preparedness Plan

readers, delivery equipment, vehicles, tools and equipment, etc. Cleaning sprays and wipes will be provided for employee use. Employees should routinely sanitize their areas after use and at the end of the day. Employees should notify their supervisor with any concerns related to housekeeping practices.

Personal Protective Equipment (PPE)

Guidance related to any PPE that should be worn by employees to minimize exposure to hazards that cause serious workplace injuries and illnesses will be communicated to specific positions by department heads and supervisors.

Employee Group-Specific Measures

More specific measures may be taken for specific employee groups based on their work, sites, and risk of exposure to illness. The city will continually monitor how to handle related workplace issues and will update staff accordingly. In addition, city leadership will communicate any impacted operational issues related to specific positions any other measures taken to reduce the spread of disease.

Stay Home if Feeling Ill

Many times, with the best of intentions, employees report to or stay at work even though they feel ill, but employees should not stay at nor report to work if they feel ill due to the current circumstances. If you feel ill, please inform your supervisor or designee immediately, leave immediately if you are at work, and do not return to work unless and until you are no longer ill or a pandemic virus is unlikely. Employees who report to work ill will be sent home in accordance with these health guidelines. The city may request appropriate information related to illnesses from any employee before reporting to work and documentation from an ill employee before such employee may return to work.

Self-Monitor for Symptoms

Employees are required to **self-monitor** for [signs and symptoms of COVID-19](#), ideally before entering the workplace and at least twice a day. Thermometers will be made available at various city facility locations for self-checks during the workday. Department Heads may implement other temperature check policies and procedures as business needs require in specific departments.

Stay Home if Exhibiting COVID-19 Symptoms or Positive Test for COVID-19

If an employee has any of the [symptoms identified by the CDC for COVID-19](#) and/or has tested positive for COVID-19, they are required to inform a supervisor or human resources immediately, leave immediately if at work, and do not return to work unless and until the guidelines identified by the CDC are met. Employees who are at or report to work under these circumstances will be sent home in accordance with these health guidelines. The city may request appropriate documentation from an ill employee before such employee may return to work. Human resources will be the main contact for any ill employee, and employees will be required to provide human resources with information regarding anyone they may have been in close contact with for up to 48 hours prior to exhibiting COVID-19 symptoms.

It is critical that employees check for, leave work, and do not report to work while they are experiencing these symptoms or combinations of symptoms: cough, shortness of breath or difficulty breathing, fever, chills, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell, or any other symptom of COVID-19 identified by the CDC.

Approval Date:

5



City of Chaska Pandemic Reopening & Preparedness Plan

If an employee develops any of the emergency warning signs as specified by the CDC (trouble breathing, persistent pain or pressure in the chest, new confusion or inability to arouse, bluish lips or face, or other symptom identified by the CDC), **seek medical attention immediately including calling 911.**

The city has also implemented a procedure for informing workers if they have been in close contact (within 6 feet) to a person with suspected COVID-19 at their workplace. Employees who are identified as possibly being within 6 feet of someone with a suspected case of COVID-19 will be notified by human resources with information about increased vigilance for self-monitoring for symptoms, and/or any quarantine needed. In addition, the city is committed to protecting the privacy of workers' health status and health information and no identifying information of the employee with suspected COVID-19 will be provided to any staff.

Exposure to COVID-19

Most city staff are considered critical infrastructure employees. In these cases, when notified by human resources of a possible exposure to someone with suspected COVID-19, employees may continue to work if asymptomatic. These employees will be required to adhere to [additional safety precautions identified by the CDC](#) including assessment of symptoms, enhanced diligence to physical distancing and wearing a cloth face covering when permitted by work duties.

Employees who are not considered critical infrastructure employees as determined by a department head and who have been in close contact (within 6 feet) for a prolonged period of time (at least 10 minutes) with a person with COVID-19 symptoms should:

1. Notify supervisor and human resources immediately and leave work immediately; and
2. Stay home until 14 days after last exposure and maintain physical distance (at least 6 feet) from others at all times; and
3. Self-monitor for symptoms by checking temperature twice per day and watching for other symptoms as identified by the CDC; and
4. Avoid contact with people at higher risk for severe illness; and
5. Follow CDC guidelines and city policy if symptoms develop.

Inability to Report to Work

Employees who are ill may be allowed to work remotely with department head approval in accordance with city or department policy. The city provides leave programs and other benefits to compensate eligible employees who are unable to work under certain circumstances. Please refer to applicable personnel policies, labor contracts, and notices related to such benefits.

Returning to Work after Recovery

Employees will be required to follow [CDC guidelines for ending home isolation](#) after exhibiting symptoms of or testing positive for COVID-19. Employees who have exhibited symptoms of COVID-19 may return to the workplace when:

1. Employee has had no fever for at least 72 hours without the use of fever reducing medicine; and
2. Respiratory symptoms have improved; and
3. At least 10 days have passed since symptoms first appeared (or as recommended by the CDC).

Employees who have tested positive for COVID-19 may return to the workplace when:

Approval Date:

6



City of Chaska Pandemic Reopening & Preparedness Plan

1. Employee has no fever without the use of fever reducing medicine; and
2. Respiratory symptoms have improved; and
3. You have received two negative tests in a row, 24 hours apart, or your healthcare provider has given clearance to return to work.

Communications and Training

This plan will be emailed to all staff. Necessary training, if applicable, will be provided. Additional communication and training will be ongoing as needed. Supervisors are required to monitor implementation of the plan in their respective areas and communicate any concerns with the city manager, fire chief or human resources. Nothing in this plan establishes any precedent or practice. The city may change or eliminate these items, or portions thereof, at any time and without notice.

This plan supplements existing employment policies, rules, procedures, and regulations. All current employment policies, rules, procedures, and regulations remain in full effect, except for instances where this plan directly contradicts another current policy, rule, procedure or regulation in which case this plan supersedes existing policy, rule, procedure or regulation. Therefore, employees are encouraged to review all other such policies, rules, procedures, and regulations in conjunction with this plan. Please contact HR Manager Sarah Donovan at sdonovan@chaskamn.com with any questions or concerns.

Approved by:

REQUEST FOR ACTION CHASKA CITY COUNCIL 6/29/2020

Subject: CLOSED SESSION - City Administrator's Review

Prepared By: Nate Kabat

Background

Under Minnesota Statute Section 13D.05 Subdivision 3(a) the City Council has the authority to conduct a closed session for the review of any employee under its direct supervision. The only topic of the discussion in this closed session will be the performance review of City Administrator Matt Podhradsky. The meeting will be taped, and the recording kept for three years, as required by the Minnesota Open Meeting Law. As is required by State Statute, a summary of conclusions regarding the evaluation will be given at the next open session of the Chaska City Council.

Recommendation

To conduct the City Administrator's review, the City Council needs to enter a closed work session. Upon completion of the review, City Council needs to reopen the regular meeting to complete the agenda.

CITY COUNCIL ACTION REQUESTED

[To enter closed session]

Mayor to Read:

Under Minnesota Statute Section 13D.05 Subdivision 3(a) the City Council has the authority to conduct a closed session for the review of any employee under its direct supervision. The only topic of the discussion in this closed session will be the performance review of City Administrator Matt Podhradsky. The meeting will be taped, and the recording kept for three years, as required by the Minnesota Open Meeting Law. As is required by State Statute, a summary of conclusions regarding the evaluation will be given at the next open session of the Chaska City Council.

Motion to enter into a closed session to discuss the performance review of City Administrator Matt Podhradsky.

[To exit closed session]

Motion to exit the closed session and resume the regular meeting of the City Council.

CLAIMS ROSTER REPORT

FOR COUNCIL MEETING:

June 29, 2020

Paid and Unpaid Invoices:

Check #'s 333728-333906

\$685,870.62

Paid Electronic Invoices:

Wire #'s 2371-2393

\$6,255,164.76

Amount for Approval-Council Meeting:

June 29, 2020

\$6,941,035.38

Checks

06/25/2020 14:13 8482mrob		City of Chaska VENDOR INVOICE LIST		munis a tyler erp solution		P 1 lapinvlst	
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300274060		06/08/2020	063020	333749	-636.00 07/09/2020 CRM PD		RESALE CREDIT
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					1,798.63		
100036	ADAM'S PEST CONTROL INC						
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100843	AH HERMEL COMPANY						
830129		06/10/2020	063020	333751	570.82 07/10/2020 INV PD		PAR 30 RESALE CANDY
CHECK DATE:	06/30/2020						
100146	ASPEN MILLS INC						



06/25/2020 14:13
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City of Chaska
VENDOR INVOICE LIST

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lapinvlst

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100155 AUBURN MANOR									
JUL 2020 200001 CHECK DATE: 06/30/2020		06/11/2020	063020	333753	200.00	07/01/2020	INV	PD	JUL SENIOR CITIZEN DONATI
100174 BAUER BUILT TIRE AND BATTERY									
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51251 CHECK DATE: 06/30/2020		06/05/2020	063020	333755	88.75	07/05/2020	INV	PD	RESALE
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102279 BOLTON & MENK INC									
0251929 CHECK DATE: 06/30/2020		06/12/2020	063020	333757	1,516.50	07/12/2020	INV	PD	CITY SQUARE PARK ARCHAEOLOGICAL
0251930 CHECK DATE: 06/30/2020		06/12/2020	063020	333757	2,055.50	07/12/2020	INV	PD	2019 DT FUNDING
108921 BONFE'S PLUMBING, HEATING & AIR SERVICE INC					3,572.00				
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P-20-127 CHECK DATE: 06/30/2020		06/23/2020	063020	333758	30.00	07/23/2020	INV	PD	PLUMBING PERMIT REFUND-14
100214 BORDER STATES INDUSTRIES INC					142.50				



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City of Chaska
VENDOR INVOICE LIST

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108900 BORNRAGER, MICHAEL					2,253.70				
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108889 BRENNER, SETHA									
31003 CHECK DATE: 06/30/2020		06/15/2020	063020	333762	69.55	07/15/2020	INV	PD	METER DEPOSIT REFUND-2066
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13979947-00 CHECK DATE: 06/30/2020		05/29/2020	063020	333763	1,600.00	06/29/2020	INV	PD	PAVEMENT CUTTER RENTAL
100275 CALLAWAY GOLF					4,499.96				
931541847 CHECK DATE: 06/30/2020		06/04/2020	063020	333764	5,250.00	09/02/2020	INV	PD	RANGE BALLS
931563933 CHECK DATE: 06/30/2020		06/10/2020	063020	333764	532.84	12/01/2020	INV	PD	RESALE
108868 CAPMARI, RODICA					5,782.84				
2008150.002 CHECK DATE: 06/30/2020		06/02/2020	063020	333765	25.00	07/02/2020	INV	PD	REFUND ACCOUNT BALANCE PAYEE: CAPMARI, RODICA
100323 CDW GOVERNMENT INC									



06/25/2020 14:13
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City of Chaska
VENDOR INVOICE LIST

P 4
apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
XZR7652 CHECK DATE: 06/30/2020		06/03/2020	063020	333766	414.92	07/03/2020	INV	PD	23 VPN-ROUTER & LICENSE
XZR7733 CHECK DATE: 06/30/2020		06/03/2020	063020	333766	384.87	07/03/2020	INV	PD	V3 VPN-SECURITY APPLICANC
ZCR6198 CHECK DATE: 06/30/2020		06/14/2020	063020	333766	277.19	07/14/2020	INV	PD	MERAKI LICENSES
					1,076.98				
100332 CENTERPOINT ENERGY RESOURCES CORP									
109045922/MAY20 CHECK DATE: 06/18/2020		06/04/2020	061820	333732	1,985.19	07/02/2020	INV	PD	MAY 1661 PARK RIDGE DR GA
109052076/MAY20 CHECK DATE: 06/18/2020		06/04/2020	061820	333732	1,051.33	07/02/2020	INV	PD	MAY 1611 PARK RIDGE DR GA
80000146268/MAY20 CHECK DATE: 06/18/2020		06/08/2020	061820	333732	1,030.35	07/03/2020	INV	PD	MAY GAS SVC
80000167843/MAY20 CHECK DATE: 06/18/2020		06/08/2020	061820	333732	776.56	07/03/2020	INV	PD	MAY GAS SVC
					4,843.43				
100333 CENTERPOINT ENERGY RESOURCES CORP									
80000167793/MAY20 CHECK DATE: 06/18/2020		06/08/2020	061820	333733	79.64	07/03/2020	INV	PD	MAY CITY PKS GAS SVC
100337 QWEST CORPORATION									
313196254/JUN20 CHECK DATE: 06/30/2020		06/18/2020	063020	333767	580.70	07/14/2020	INV	PD	JUN CITY HALL LOC PHN SVC
313249294/JUN20 CHECK DATE: 06/16/2020		06/11/2020	061620	333728	53.49	07/07/2020	INV	PD	JUN TC MAINT LOC PHN SVC
313408124/JUN20 CHECK DATE: 06/16/2020		06/11/2020	061620	333728	124.22	07/07/2020	INV	PD	JUN TC MAINT LOC PHN SVC
313773369/JUN20 CHECK DATE: 06/16/2020		06/01/2020	061620	333728	82.79	06/29/2020	INV	PD	JUN CCC BURGLAR ALARM
314238800/JUN20 CHECK DATE: 06/30/2020		06/18/2020	063020	333767	72.36	07/14/2020	INV	PD	JUN LOCAL PHN SVC
					913.56				
108890 CLAREY, JOHN									
32362		06/15/2020	063020	333768	15.65	07/15/2020	INV	PD	METER DEPOSIT REFUND-2810



06/25/2020 14:13
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City of Chaska
VENDOR INVOICE LIST

P 5
apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 06/30/2020									
108919 COMPASS GROUP USA INC									
1059889		06/01/2020	063020	333769	360.00	07/01/2020	INV	PD	ANNUAL DUES
CHECK DATE: 06/30/2020									
107634 CRAIG MICHAEL HARRINGTON									
79303		06/12/2020	063020	333770	150.00	07/12/2020	INV	PD	CONDEMNATION-PARCELS 4 &
CHECK DATE: 06/30/2020									
100436 COMCAST CORPORATION									
0036243/JUN20-TC		06/07/2020	062520	333741	247.47	07/02/2020	INV	PD	JUN TC CABLE
CHECK DATE: 06/25/2020									
79288		06/09/2020	062520	333741	60.30	07/04/2020	INV	PD	Cable-PD
CHECK DATE: 06/25/2020									
					307.77				
104611 COMMERCIAL FURNITURE SERVICES INC									
86097-0A		02/25/2020	063020	333771	163.50	06/17/2020	INV	PD	DUAL MONITOR ARM (BUILDIN
CHECK DATE: 06/30/2020									
100450 COOL AIR MECHANICAL									
17656		06/10/2020	063020	333772	209.50	07/10/2020	INV	PD	Fixed small ammonia leak-
CHECK DATE: 06/30/2020									
100429 COORDINATED BUSINESS SYSTEMS LTD									
INV90558		06/03/2020	063020	333773	66.63	06/10/2020	INV	PD	Printer HP Color M452DW c
CHECK DATE: 06/30/2020									
106301 CORE AND MAIN LP									
M474982		06/09/2020	063020	333774	87.66	07/09/2020	INV	PD	IRRIGATION PARTS-CITY SQU
CHECK DATE: 06/30/2020									
108918 CRUIKSHANK, DREW									
2008192.002		06/15/2020	063020	333775	26.00	07/15/2020	INV	PD	REFUND ACCOUNT BALANCE
CHECK DATE: 06/30/2020									
PAYEE: CRUIKSHANK, DREW									



06/25/2020 14:13
8482mrob

City of Chaska
VENDOR INVOICE LIST

IP 6
apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
108911 CRUZ, JOSE									
2008077.002 CHECK DATE: 06/30/2020		05/06/2020	063020	333776	105.00	07/16/2020	INV PD		RFD-RENTAL FEES FOR WEDDI PAYEE: CRUZ, JOSE
100479 CULLIGAN-METRO BROOKLYN PARK									
114-01594506-5 MAY20 CHECK DATE: 06/25/2020		05/31/2020	062520	333742	14.27	06/20/2020	INV PD		TC WATER COOLER RENT
100478 CULLIGAN-METRO MINNETONKA									
101X33855704 CHECK DATE: 06/16/2020		05/31/2020	061620	333729	259.00	06/20/2020	INV PD		Labor for replacing tank
104863 LESTER F DAHLBERG									
1014 CHECK DATE: 06/30/2020		04/23/2020	063020	333777	45.00	07/11/2020	INV PD		City Council Name Plates
108899 DAHLHEIMER, AMY									
34069 CHECK DATE: 06/30/2020		06/15/2020	063020	333778	171.93	07/15/2020	INV PD		METER DEPOSIT REFUND-2493
102962 GREGG DAVIES									
100 CHECK DATE: 06/30/2020		06/10/2020	063020	333779	3,000.00	07/10/2020	INV PD		EOC CONSULTING MAR-MAY
108894 DIERS, DAVID									
33327 CHECK DATE: 06/30/2020		06/15/2020	063020	333780	150.32	07/15/2020	INV PD		METER DEPOSIT REFUND-2510
103870 DIVERSIFIED PLUMBING AND HEATING INC									
28288 CHECK DATE: 06/30/2020		06/05/2020	063020	333781	190.00	06/20/2020	INV PD		TC TOILET REPAIR
108902 DOUGLAS, MARTIN									
2008180.002 CHECK DATE: 06/30/2020		06/10/2020	063020	333782	463.99	07/10/2020	INV PD		RFD-MEMBERSHIP CANCELATIO PAYEE: DOUGLAS, MARTIN
105629 DICKS SANITATION SERVICE INC									



06/25/2020 14:13
8482mrob

City of Chaska
VENDOR INVOICE LIST

JP 7
apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
DT0003339697 CHECK DATE: 06/30/2020		05/31/2020	063020	333783	674.40	06/30/2020	INV	PD	MSB
DT0003339698 CHECK DATE: 06/30/2020		05/31/2020	063020	333783	178.32	06/30/2020	INV	PD	FIRE STATION
DT0003339699 CHECK DATE: 06/30/2020		05/31/2020	063020	333783	488.21	06/30/2020	INV	PD	CITY HALL
DT0003339700 CHECK DATE: 06/30/2020		05/31/2020	063020	333783	853.03	06/30/2020	INV	PD	ATHLETIC PARK
DT0003339701 CHECK DATE: 06/30/2020		05/31/2020	063020	333783	38.05	06/30/2020	INV	PD	LION'S PARK
DT0003339702 CHECK DATE: 06/30/2020		05/31/2020	063020	333783	144.73	06/30/2020	INV	PD	VETERAN'S PARK
DT0003339703 CHECK DATE: 06/30/2020		05/31/2020	063020	333783	38.05	06/30/2020	INV	PD	COMMUNITY PARK
DT0003339704 CHECK DATE: 06/30/2020		05/31/2020	063020	333783	34.42	06/30/2020	INV	PD	MCKNIGHT PARK
DT0003339705 CHECK DATE: 06/30/2020		05/31/2020	063020	333783	34.42	06/30/2020	INV	PD	SUNSET PARK
					2,483.63				
103643 EROSION PRODUCTS LLC									
7801 CHECK DATE: 06/30/2020		06/04/2020	063020	333784	741.00	07/04/2020	INV	PD	EROSION BLANKETS WITH STA
100624 EULL'S MANUFACTURING CO INC									
045608 CHECK DATE: 06/30/2020		04/02/2020	063020	333785	362.60	06/17/2020	INV	PD	HORSESHOES AND PALLETS
045619 CHECK DATE: 06/30/2020		04/06/2020	063020	333785	-135.20	05/06/2020	CRM	PD	BLOCKING FOR WM REPAIR
					227.40				
100628 EXCEL AUTO GLASS									
12816 CHECK DATE: 06/30/2020		06/05/2020	063020	333786	345.00	07/05/2020	INV	PD	#2115 STREET WINDSHIELD
100655 FERRELLGAS 7780961									
1112088521		06/17/2020	063020	333787	50.79	07/17/2020	INV	PD	PROPANE

06/25/2020 14:13
8482mrob

City of Chaska
VENDOR INVOICE LIST



P 8
apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 06/30/2020								
100673 FLEETPRIDE INC								
52634464		06/01/2020	063020	333788	393.47 07/01/2020	INV	PD	#312 FIRE TRK BRAKE PART
CHECK DATE: 06/30/2020								
106486 FLOYD TOTAL SECURITY								
1362947		06/01/2020	063020	333789	68.50 07/01/2020	INV	PD	KEYS FOR CITY HALL/PARK S
CHECK DATE: 06/30/2020								
1363917		06/09/2020	063020	333789	295.50 07/09/2020	INV	PD	LOCK REPAIR AND KEYS FOR
CHECK DATE: 06/30/2020								
					364.00			
108002 FORMACON LLC								
2960-1		06/22/2020	063020	333790	27,000.00 07/22/2020	INV	PD	PARTIAL BLDR DEP REF-2960
CHECK DATE: 06/30/2020								
100693 FS3 INC								
67252	200118	06/10/2020	063020	333791	4,720.00 07/10/2020	INV	PD	(8,000) CONDUIT 2" CONTIN
CHECK DATE: 06/30/2020								
67354		06/09/2020	063020	333791	141.43 07/09/2020	INV	PD	N/S MISC LINE HARDWARE (9
CHECK DATE: 06/30/2020								
					4,861.43			
108917 GIBB, BO								
2008190.002		06/15/2020	063020	333792	17.50 07/15/2020	INV	PD	REFUND ACCOUNT BALANCE
CHECK DATE: 06/30/2020								
100759 GRAINGER								
9549882950		06/03/2020	063020	333793	147.39 07/03/2020	INV	PD	Urinal Floor Mat, Water
CHECK DATE: 06/30/2020								
9550290119		06/03/2020	063020	333793	15.84 07/03/2020	INV	PD	Hose Nozzle
CHECK DATE: 06/30/2020								
9552872484		06/05/2020	063020	333793	7.88 07/05/2020	INV	PD	Hose Fitting
CHECK DATE: 06/30/2020								
9558290566		06/11/2020	063020	333793	48.36 07/11/2020	INV	PD	Fittings for fire hose, b
CHECK DATE: 06/30/2020								



06/25/2020 14:13
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City of Chaska
VENDOR INVOICE LIST

9
|P
|apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET DUE DATE	TYPE	STS	INVOICE DESCRIPTION
					219.47			
104859 GREYSTONE CONSTRUCTION COMPANY								
28062		05/20/2020	063020	333794	18,439.00 07/16/2020	INV	PD	Willow Room Office Conver
CHECK DATE: 06/30/2020								
100782 GS DIRECT INC								
356986		06/11/2020	063020	333795	127.51 07/11/2020	INV	PD	MAPPING PAPER
CHECK DATE: 06/30/2020								
100785 HACH COMPANY								
11980242		06/03/2020	063020	333796	716.91 07/03/2020	INV	PD	WTP CHEMICALS
CHECK DATE: 06/30/2020								
11982799		06/04/2020	063020	333796	115.80 07/04/2020	INV	PD	WTP CHLORINE
CHECK DATE: 06/30/2020								
11987165		06/08/2020	063020	333796	115.80 07/08/2020	INV	PD	WTP CHLORINE
CHECK DATE: 06/30/2020								
					948.51			
108895 HANSON, AUSTIN								
33473		06/15/2020	063020	333797	124.49 07/15/2020	INV	PD	METER DEPOSIT REFUND-3116
CHECK DATE: 06/30/2020								
108892 HARDY, CHRISTOPHER								
32618		06/15/2020	063020	333798	100.82 07/15/2020	INV	PD	METER DEPOSIT REFUND-212
CHECK DATE: 06/30/2020								
108916 HART, KITTY								
2008191.002		06/15/2020	063020	333799	13.62 07/15/2020	INV	PD	REFUND ACCOUNT BALANCE
CHECK DATE: 06/30/2020								
PAYEE: HART, KITTY								
100807 HARTMAN COMPANIES INC								
10088		06/09/2020	063020	333800	1,125.00 07/09/2020	INV	PD	2019 DT RECON TREE PROJEC
CHECK DATE: 06/30/2020								
10107		06/09/2020	063020	333800	3,120.00 07/09/2020	INV	PD	DT BLVD TREE REPLACEMENTS
CHECK DATE: 06/30/2020								



06/25/2020 14:13
8482mrob

City of Chaska
VENDOR INVOICE LIST

P 10
apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
100810 HAWKINS INC					4,245.00				
4732606 CHECK DATE: 06/30/2020		06/04/2020	063020	333801	4,182.44	07/19/2020	INV	PD	WTP CHEMICALS
100821 HEALTHPARTNERS INC									
97855734 CHECK DATE: 06/18/2020		06/09/2020	061820	333734	6,310.74	07/01/2020	INV	PD	JUL EMP DENTAL INS PREM
107645 HENNING PROFESSIONAL SERVICES INC									
955-12 CHECK DATE: 06/30/2020		06/05/2020	063020	333802	270.00	07/05/2020	INV	PD	CREEK RD ACQUISITION & RE
100841 HERMANS LANDSCAPE SUPPLIES									
40058/1 CHECK DATE: 06/30/2020		05/26/2020	063020	333803	102.00	06/26/2020	INV	PD	DIRT FOR CCC TURF REPAIR
100848 HIGH TECH CLEANING INC									
15791 CHECK DATE: 06/30/2020		06/01/2020	063020	333804	3,092.25	07/01/2020	INV	PD	CITY HALL
15792 CHECK DATE: 06/30/2020		06/01/2020	063020	333804	485.16	07/01/2020	INV	PD	COMMUNITY ROOM-CLOVER RID
15793 CHECK DATE: 06/30/2020		06/01/2020	063020	333804	1,495.91	07/01/2020	INV	PD	FIRE STATION
15794 CHECK DATE: 06/30/2020		06/01/2020	063020	333804	1,140.83	07/01/2020	INV	PD	HISTORY CENTER
15795 CHECK DATE: 06/30/2020		06/01/2020	063020	333804	202.15	07/01/2020	INV	PD	IT DEPARTMENT
15796 CHECK DATE: 06/30/2020		06/01/2020	063020	333804	1,971.55	07/01/2020	INV	PD	MSB
15797 CHECK DATE: 06/30/2020		06/01/2020	063020	333804	161.72	07/01/2020	INV	PD	STANTEC BUILDING
15798 CHECK DATE: 06/30/2020		06/01/2020	063020	333804	625.00	07/01/2020	INV	PD	WTP
15842 CHECK DATE: 06/30/2020		06/03/2020	063020	333804	2,262.93	07/03/2020	INV	PD	PARK SHELTERS-MAY COVID C



06/25/2020 14:13
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City of Chaska
VENDOR INVOICE LIST

P 11
apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
15851		06/08/2020	063020	333804	316.62	07/08/2020	INV	PD	PARK SUPPLIES-TP, TOWELS
CHECK DATE: 06/30/2020									
100859 HOISINGTON KOEGLER GROUP INC					11,754.12				
017-038-29		06/10/2020	063020	333805	240.00	07/10/2020	INV	PD	CITY SQUARE WEST
CHECK DATE: 06/30/2020									
108898 HUDE, SARAH									
33732		06/15/2020	063020	333806	55.75	07/15/2020	INV	PD	METER DEPOSIT REFUND-3100
CHECK DATE: 06/30/2020									
100889 INTERNATIONAL CITY MGMT ASSN RETIREMENT CORP									
2020/0619-ICMA		06/19/2020	062220	333737	4,820.72	06/19/2020	INV	PD	PR 06/19/20 457 & ROTH Co
CHECK DATE: 06/22/2020									
104751 IMPACT MAILING OF MINNESOTA INC									
147739		06/09/2020	063020	333807	8,034.14	06/30/2020	INV	PD	May Bills
CHECK DATE: 06/30/2020									
108914 KALENZE, JAKE									
2008189.002		06/15/2020	063020	333808	37.00	07/15/2020	INV	PD	REFUND ACCOUNT BALANCE
CHECK DATE: 06/30/2020									PAYEE: KALENZE, JAKE
108915 KALENZE, LYNEA									
2008188.002		06/15/2020	063020	333809	20.00	07/15/2020	INV	PD	REFUND ACCOUNT BALANCE
CHECK DATE: 06/30/2020									PAYEE: KALENZE, LYNEA
108873 KAPLAN INC									
2008184.002		06/11/2020	063020	333810	775.00	07/11/2020	INV	PD	RFD-EVENT CANCELED
CHECK DATE: 06/30/2020									PAYEE: KAPLAN INC
108893 KAUFFMANN, DANIELLE									
33013		06/15/2020	063020	333811	28.41	07/15/2020	INV	PD	METER DEPOSIT REFUND-3100
CHECK DATE: 06/30/2020									
108901 KENSER, JESSE									

06/25/2020 14:13 8482mrob		City of Chaska VENDOR INVOICE LIST		P 12 apinvlst	
INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET DUE DATE TYPE STS INVOICE DESCRIPTION
2008156.002 CHECK DATE: 06/30/2020		06/03/2020	063020	333812	226.47 07/03/2020 INV PD RFD-MEMBERSHIP CANCELATIO PAYEE: KENSER, JESSE
107428 KIVA MANAGEMENT LLC					
00104083-7/20 CHECK DATE: 06/30/2020	200002	06/11/2020	063020	333813	317.50 07/01/2020 INV PD JUL COMMUNITY ROOM DUES
108909 KJARUM, MALINDA					
2008171.002 CHECK DATE: 06/30/2020		06/09/2020	063020	333814	100.00 07/09/2020 INV PD REFUND ACCOUNT BALANCE PAYEE: KJARUM, MELINDA
108891 KLINGELHUTZ, BENJAMIN					
32533 CHECK DATE: 06/30/2020		06/15/2020	063020	333815	21.52 07/15/2020 INV PD METER DEPOSIT REFUND-1142
108904 KORZENOWSKI, GABRIEL					
2008161.002 CHECK DATE: 06/30/2020		06/04/2020	063020	333816	20.00 07/04/2020 INV PD REFUND ACCOUNT BALANCE PAYEE: KORZENOWSKI, GABRIEL
108903 KORZENOWSKI, KATIE					
2008160.002 CHECK DATE: 06/30/2020		06/04/2020	063020	333817	20.00 07/04/2020 INV PD REFUND ACCOUNT BALANCE PAYEE: KORZENOWSKI, KATIE
108920 LARRY D ATNEOSEN					
79497 CHECK DATE: 06/30/2020		03/06/2020	063020	333818	250.00 07/16/2020 INV PD Transferred beanbag firea
101043 LANO EQUIPMENT INC					
01-755418 CHECK DATE: 06/30/2020		06/01/2020	063020	333819	121.99 07/01/2020 INV PD #235 PARK MOWER BELT
01-757650 CHECK DATE: 06/30/2020		06/09/2020	063020	333819	130.99 07/09/2020 INV PD PARK MOWER PARTS
01-758674 CHECK DATE: 06/30/2020		06/12/2020	063020	333819	-100.00 07/12/2020 CRM PD CREDIT TOWN COURSE BOBCAT
					152.98
108867 LARSON, RANDY					



06/25/2020 14:13
8482mrob

City of Chaska
VENDOR INVOICE LIST

P 13
apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
2008149.002 CHECK DATE: 06/30/2020		06/02/2020	063020	333820	28.07	07/02/2020	INV	PD	REFUND ACCOUNT BALANCE PAYEE: LARSON, RANDY
101057 LEAGUE OF MINNESOTA CITIES									
10002436/2020 ADJUST CHECK DATE: 06/25/2020		05/11/2020	062520	333743	115,642.00	06/11/2020	INV	PD	WORKERS COMP ADJUSTMENTS
10002436/2020 AUDIT CHECK DATE: 06/25/2020		06/04/2020	062520	333743	10,905.00	07/01/2020	INV	PD	WOKERS COMP AUDIT PREMIUM
					126,547.00				
105326 LENNAR									
3830 CHECK DATE: 06/30/2020		06/16/2020	063020	333821	1,500.00	07/16/2020	INV	PD	BLDR DEP REF-3830 FOUNDER
4018 CHECK DATE: 06/30/2020		06/16/2020	063020	333821	750.00	07/16/2020	INV	PD	BLDR DEP REF-4018 GRAND C
911 CHECK DATE: 06/30/2020		06/16/2020	063020	333821	1,500.00	07/16/2020	INV	PD	BLDR DEP REF-911 CASCADE
921 CHECK DATE: 06/30/2020		06/16/2020	063020	333821	1,500.00	07/16/2020	INV	PD	BLDR DEP REF-921 CASCADE
					5,250.00				
108385 LEVELWEAR INC									
327785-S3 CHECK DATE: 06/30/2020		06/16/2020	063020	333822	268.14	09/14/2020	INV	PD	RESALE
105139 LUBE TECH AND PARTNERS LLC									
1623922 CHECK DATE: 06/30/2020		06/05/2020	063020	333823	3,351.03	07/05/2020	INV	PD	SHOP OIL AND TC OIL (55 G
103449 MADDEN GALANTER HANSEN LLP									
79502 CHECK DATE: 06/30/2020		03/10/2020	063020	333824	211.85	04/10/2020	INV	PD	FEB LEGAL + INTEREST
107640 WP & RS MARS CO									
30172974 CHECK DATE: 06/30/2020		06/02/2020	063020	333825	937.20	07/02/2020	INV	PD	PW HAND SANITIZER-COVID-1
101154 MCFOA									



06/25/2020 14:13
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City of Chaska
VENDOR INVOICE LIST

P 14
apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
79344 CHECK DATE: 06/30/2020		06/15/2020	063020	333826	25.00	06/17/2020	INV	PD	Athenian Leadership Regis
106904 MCMaster-CARR SUPPLY COMPANY									
38615480 CHECK DATE: 06/30/2020		04/24/2020	063020	333827	32.79	06/23/2020	INV	PD	PARTS FOR FIBERGLASS FISH
40638326 CHECK DATE: 06/30/2020		06/08/2020	063020	333827	163.52	07/08/2020	INV	PD	BOLTS FOR PED (NUTS FOR B
					196.31				
101168 MELCHERT HUBERT SJODIN PLLP									
151627 CHECK DATE: 06/30/2020		06/11/2020	063020	333828	6,197.60	07/11/2020	INV	PD	CROOKED PINT LLC LEASE
151628 CHECK DATE: 06/30/2020		06/11/2020	063020	333828	461.50	07/11/2020	INV	PD	COUNCIL MTGS 5/4, 5/18
151629 CHECK DATE: 06/30/2020		06/11/2020	063020	333828	366.70	07/11/2020	INV	PD	PLANNING & ZONING
151630 CHECK DATE: 06/30/2020		06/11/2020	063020	333828	193.00	07/11/2020	INV	PD	CSAH 44 & HWY 212 PARCEL
151631 CHECK DATE: 06/30/2020		06/11/2020	063020	333828	86.85	07/11/2020	INV	PD	POPPLE/SCHALOW PROPERTY
151632 CHECK DATE: 06/30/2020		06/11/2020	063020	333828	50.75	07/11/2020	INV	PD	CITY SQUARE WEST
151647 CHECK DATE: 06/30/2020		06/11/2020	063020	333828	4,081.95	07/11/2020	INV	PD	MISC LEGAL
151648 CHECK DATE: 06/30/2020		06/11/2020	063020	333828	115.80	07/11/2020	INV	PD	STOUGHTON AVE ST PROJECT
151649 CHECK DATE: 06/30/2020		06/11/2020	063020	333828	1,544.00	07/11/2020	INV	PD	HAZELTINE SHORES-PAR 30
151650 CHECK DATE: 06/30/2020		06/11/2020	063020	333828	376.35	07/11/2020	INV	PD	O'BRIEN PARCEL
151654 CHECK DATE: 06/30/2020		06/11/2020	063020	333828	463.60	07/11/2020	INV	PD	MALKERSON SALES QUIET TIT
					13,938.10				
101187 METRO SALES INC									
INV1606028		06/05/2020	063020	333829	1,521.84	07/05/2020	INV	PD	QTRLY RICOH CONTRACT



06/25/2020 14:13
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City of Chaska
VENDOR INVOICE LIST

P 15
apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 06/30/2020									
INV1607323		06/09/2020	063020	333829	59.46	07/09/2020	INV	PD	Copier contract for Curl
CHECK DATE: 06/30/2020									
104056 AQUA LOGIC INC					1,581.30				
78513		05/19/2020	063020	333830	9,854.00	06/19/2020	INV	PD	REPAIR CCC ENTRANCES-LODG
CHECK DATE: 06/30/2020									
101196 MID COUNTY COOP #122622									
39204		06/10/2020	063020	333831	415.08	07/10/2020	INV	PD	198 GLS GAS-TC
CHECK DATE: 06/30/2020									
39205		06/10/2020	063020	333831	302.14	07/10/2020	INV	PD	175 GLS DIESEL-TC
CHECK DATE: 06/30/2020									
101194 MIDWEST AQUA CARE INC					717.22				
79482		06/11/2020	063020	333832	400.00	07/11/2020	INV	PD	BRICKYARD FOUNTAIN INSTAL
CHECK DATE: 06/30/2020									
101204 MIDWEST PLAYSCAPES INC									
8731		05/29/2020	063020	333833	5,408.00	06/29/2020	INV	PD	WINDSCREEN FOR FIELDS AT
CHECK DATE: 06/30/2020									
101217 MINNESOTA CHILD SUPPORT PMT CTR									
PR061920 #0014172152		06/19/2020	062220	333739	195.66	06/19/2020	INV	PD	061920 Payroll Child Supp
CHECK DATE: 06/22/2020									
PR061920001510208001		06/19/2020	062220	333738	179.04	06/19/2020	INV	PD	061920 Payroll Child Supp
CHECK DATE: 06/22/2020									
101229 MINNESOTA DEPT OF EMPLOYMENT					374.70				
5	200033	06/11/2020	063020	333834	2,433.64	07/15/2020	INV	PD	FORMACOAT LLC LOAN REPAYM
CHECK DATE: 06/30/2020									
101337 MINNESOTA DEPARTMENT OF HEALTH									
1100002-2nd Qtr 2020		05/14/2020	063020	333835	17,374.50	06/30/2020	INV	PD	Water Supply Svc Connect
CHECK DATE: 06/30/2020									

06/25/2020 14:13
8482mrob

City of Chaska
VENDOR INVOICE LIST



P 16
apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
101227 MINNESOTA ELEVATOR INC									
857728		06/01/2020	063020	333836	394.10	07/01/2020	INV	PD	Jun CCC Elevator Contract
CHECK DATE: 06/30/2020									
101276 MINNESOTA VALLEY ELECTRIC COOPERATIVE									
778377500/MAY20		06/08/2020	061620	333730	67.98	07/02/2020	INV	PD	MAY 12500 COUNTY RD 11 SI
CHECK DATE: 06/16/2020									
778377800/MAY20		06/08/2020	061620	333730	55.84	07/02/2020	INV	PD	MAY 4250 ENGLER BLVD SIGN
CHECK DATE: 06/16/2020									
778377900/MAY20		06/08/2020	061620	333730	60.43	07/02/2020	INV	PD	MAY 4100 ENGLER BLVD SIGN
CHECK DATE: 06/16/2020									
781385500/MAY20		06/08/2020	062520	333744	10.00	07/02/2020	INV	PD	MAY 4463 COUNTY RD 44
CHECK DATE: 06/25/2020									
					194.25				
101134 MALLOY MONTAGUE KARNOWSKI RADOSEVICH & CO PA									
48399		06/12/2020	063020	333837	12,500.00	07/12/2020	INV	PD	2019 AUDIT THRU MAY
CHECK DATE: 06/30/2020									
101192 STATE OF MINNESOTA									
1000044450		06/01/2020	063020	333838	7,811.84	07/02/2020	INV	PD	1ST QTR FISCAL YEAR 2021
CHECK DATE: 06/30/2020									
101351 MN DEPARTMENT OF TRANSPORTATION									
P00011599		06/15/2020	063020	333839	223.20	07/15/2020	INV	PD	INTERCHANGE-MATERIAL TEST
CHECK DATE: 06/30/2020									
105853 MOR GOLF AND UTILITY INC									
18396		06/09/2020	063020	333840	41.89	07/10/2020	INV	PD	GOLF CART REPAIR PART
CHECK DATE: 06/30/2020									
18605		06/17/2020	063020	333840	62.57	07/10/2020	INV	PD	GOLF CART BUMPER
CHECK DATE: 06/30/2020									
					104.46				
103236 MRA-THE MANAGEMENT ASSOCIATION									
00366119		06/15/2020	063020	333841	2,300.00	08/01/2020	INV	PD	MEMBERSHIP RENEWAL



06/25/2020 14:13
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City of Chaska
VENDOR INVOICE LIST

JP 17
apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 06/30/2020									
106657 MUNICIPAL ASSET MANAGEMENT INC									
0617774		06/01/2020	063020	333842	4,357.03	07/15/2020	INV	PD	CCC FITNESS EQUIP LEASE P
CHECK DATE: 06/30/2020									
0617775		06/01/2020	063020	333842	151.05	07/15/2020	INV	PD	CCC SCIFIT PRO LEASE PMT
CHECK DATE: 06/30/2020									
					4,508.08				
108872 MURDOCK, DEANNA									
2008179.002		06/10/2020	063020	333843	125.00	07/10/2020	INV	PD	RFD-FACILITY RENTAL FEE F
CHECK DATE: 06/30/2020									
PAYEE: MURDOCK, DEANNA									
101365 STAR GROUP LLC									
4472/MAY2020		05/31/2020	061620	333731	1,640.00	06/10/2020	INV	PD	MAY PARTS & SUPPLIES
CHECK DATE: 06/16/2020									
101367 NARDINI FIRE EQUIPMENT CO INC									
IN00143174		06/24/2020	063020	333844	273.50	07/09/2020	INV	PD	FIRE INSPECTION SERVICE
CHECK DATE: 06/30/2020									
102654 NORTH AMERICAN SAFETY INC									
INV51387		06/04/2020	063020	333845	1,479.85	07/04/2020	INV	PD	SAFETY CLOTHING-REFLECTIV
CHECK DATE: 06/30/2020									
INV51470		06/09/2020	063020	333845	359.76	07/09/2020	INV	PD	SAFETY GLOVES
CHECK DATE: 06/30/2020									
INV51553		06/11/2020	063020	333845	734.76	07/11/2020	INV	PD	INITIAL ISSUE UNIFORM-BLD
CHECK DATE: 06/30/2020									
					2,574.37				
101425 NORTHERN SAFETY TECHNOLOGY INC									
50513		06/02/2020	063020	333846	47.40	07/02/2020	INV	PD	FLASHLIGHT BATTERIES
CHECK DATE: 06/30/2020									
101436 NUCO2 INC									
63012960		06/01/2020	063020	333847	157.97	07/01/2020	INV	PD	Pool Chemicals
CHECK DATE: 06/30/2020									



06/25/2020 14:13
8482mrob

City of Chaska
VENDOR INVOICE LIST

P 18
apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
63219633 CHECK DATE: 06/30/2020		05/31/2020	063020	333847	77.51	06/30/2020	INV	PD	Pool Chemicals
63375770 CHECK DATE: 06/30/2020		06/17/2020	063020	333847	163.11	07/17/2020	INV	PD	Pool Chemicals
					398.59				
101470 O'REILLY AUTOMOTIVE STORES INC 556275/MAY2020 CHECK DATE: 06/18/2020		05/28/2020	061820	333735	165.42	06/20/2020	INV	PD	MAY PARTS & SUPPLIES
101445 OFFICE DEPOT 507787811001-1 CHECK DATE: 06/30/2020		06/09/2020	063020	333848	25.00	07/11/2020	INV	PD	Shipping labels, tape dis
507787811001-2 CHECK DATE: 06/30/2020		06/09/2020	063020	333848	31.81	07/11/2020	INV	PD	Badge Inserts and Holders
					56.81				
101477 PACE ANALYTICAL SERVICES LLC 20100297055 CHECK DATE: 06/30/2020		06/10/2020	063020	333849	722.50	07/10/2020	INV	PD	WELL #7 AND WTP WATER ANA
108888 PINONES, JOSE 10011128 CHECK DATE: 06/30/2020		06/15/2020	063020	333850	100.82	07/15/2020	INV	PD	METER DEPOSIT REFUND-1105
101533 MEDIA NEWS GROUP INC 0520537364 CHECK DATE: 06/30/2020		05/24/2020	063020	333851	100.00	07/17/2020	INV	PD	PAR 30 ADVERTISING IN GOL
0520537365 CHECK DATE: 06/30/2020		05/24/2020	063020	333851	100.00	07/17/2020	INV	PD	TC ADVERTISING IN GOLF GU
					200.00				
107739 PLEHAL BLACKTOPPING LLC 30526 CHECK DATE: 06/30/2020		05/22/2020	063020	333852	1,140.00	06/22/2020	INV	PD	ASPHALT DRIVEWAY REPAIR
108906 POMEROY, CHRIS 2008174.002		06/09/2020	063020	333853	29.00	07/09/2020	INV	PD	REFUND ACCOUNT BALANCE



06/25/2020 14:13
8482mrob

City of Chaska
VENDOR INVOICE LIST

P 19
apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 06/30/2020		PAYEE: POMEROY, CHRIS							
108907 POMEROY, OLIVIANA									
2008173.002		06/09/2020	063020	333854	20.00	07/09/2020	INV	PD	REFUND ACCOUNT BALANCE
CHECK DATE: 06/30/2020		PAYEE: POMEROY, OLIVIANA							
101557 POWER SYSTEM ENGINEERING INC									
9033742		06/08/2020	063020	333855	21,990.00	07/08/2020	INV	PD	MRS BRKR ADDN - ENG FOR M
CHECK DATE: 06/30/2020									
101571 PREMIUM WATERS INC									
417080-05-20		05/31/2020	062520	333745	100.86	06/30/2020	INV	PD	TC WATER
CHECK DATE: 06/25/2020									
101591 PUMP AND METER SERVICE INC									
32162-1		05/21/2020	063020	333856	700.00	06/21/2020	INV	PD	SNEEZE GUARDS FOR TC, CCC
CHECK DATE: 06/30/2020									
103055 QUALITY PROPANE INC									
201077		06/08/2020	063020	333857	84.07	07/08/2020	INV	PD	LP Gas
CHECK DATE: 06/30/2020									
201511		06/15/2020	063020	333857	61.34	07/15/2020	INV	PD	LP Gas
CHECK DATE: 06/30/2020									
I025810		06/11/2020	063020	333857	67.00	07/11/2020	INV	PD	LP Gas
CHECK DATE: 06/30/2020									
					212.41				
107855 STAPLES INC									
7775464		06/15/2020	063020	333858	84.99	07/15/2020	INV	PD	Clorox Spray Bottles for
CHECK DATE: 06/30/2020									
101689 READY WATT ELECTRIC INC									
103302		06/04/2020	063020	333859	4,482.00	07/04/2020	INV	PD	SIREN #6 INSTALLATION
CHECK DATE: 06/30/2020									
101620 RECREATION SUPPLY CO INC									
387078		06/06/2020	063020	333860	1,388.80	07/06/2020	INV	PD	Rings for stainless steel

06/25/2020 14:13
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City of Chaska
VENDOR INVOICE LIST



P 20
lapinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 06/30/2020									
101631 REINDERS INC									
3069702-00		06/05/2020	063020	333861	4,305.00	07/05/2020	INV	PD	FERTILIZER FOR CITY PARKS
CHECK DATE: 06/30/2020									
101652 RIES HEATING & A/C INC									
19744		06/04/2020	063020	333862	609.50	07/04/2020	INV	PD	FD A/C MOTOR REPLACE
CHECK DATE: 06/30/2020									
19800		06/18/2020	063020	333862	149.00	07/18/2020	INV	PD	PAR 30 A/C REPAIR-CAPACIT
CHECK DATE: 06/30/2020									
					758.50				
107697 RIVERS EDGE CONCRETE LLC									
C2175942		05/15/2020	063020	333863	305.00	06/15/2020	INV	PD	SIDE WALK REPAIR FROM WM
CHECK DATE: 06/30/2020									
101668 ROBBS ELECTRIC INC									
36017		06/10/2020	063020	333864	859.27	07/10/2020	INV	PD	WIRE SCOREBOARD-ATHLETIC
CHECK DATE: 06/30/2020									
103251 ROBERT THOMAS HOMES INC									
3817		06/16/2020	063020	333865	750.00	07/16/2020	INV	PD	BLDR DEP REF-3817 RED CED
CHECK DATE: 06/30/2020									
4219		06/18/2020	063020	333865	750.00	07/18/2020	INV	PD	BLDR DEP REF-4219 MILLSTO
CHECK DATE: 06/30/2020									
4225		06/18/2020	063020	333865	1,500.00	07/18/2020	INV	PD	BLDR DEP REF-4225 MILLSTO
CHECK DATE: 06/30/2020									
4226		06/18/2020	063020	333865	750.00	07/18/2020	INV	PD	BLDR DEP REF-4226 MILLSTO
CHECK DATE: 06/30/2020									
4232		06/18/2020	063020	333865	750.00	07/18/2020	INV	PD	BLDR DEP REF-4232 MILLSTO
CHECK DATE: 06/30/2020									
4249		06/18/2020	063020	333865	750.00	07/18/2020	INV	PD	BLDR DEP REF-4249 MILLSTO
CHECK DATE: 06/30/2020									
4255		06/18/2020	063020	333865	750.00	07/18/2020	INV	PD	BLDR DEP REF-4255 MILLSTO
CHECK DATE: 06/30/2020									
4385		06/18/2020	063020	333865	750.00	07/18/2020	INV	PD	BLDR DEP REF-4385 MILLSTO



06/25/2020 14:13
8482mrob

City of Chaska
VENDOR INVOICE LIST

P 21
apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 06/30/2020									
4422		06/18/2020	063020	333865	1,500.00	07/18/2020	INV	PD	BLDR DEP REF-4422 MILLSTO
CHECK DATE: 06/30/2020									
4428		06/18/2020	063020	333865	1,500.00	07/18/2020	INV	PD	BLDR DEP REF-4428 MILLSTO
CHECK DATE: 06/30/2020									
6407		06/16/2020	063020	333865	1,500.00	07/16/2020	INV	PD	BLDR DEP REF-6407 TIMBER
CHECK DATE: 06/30/2020									
					11,250.00				
101673 ROCHESTER MIDLAND CORP									
INV00194949		06/05/2020	063020	333866	737.24	07/05/2020	INV	PD	ATHLETIC PARK SERVICES JU
CHECK DATE: 06/30/2020									
101690 RUFFRIDGE JOHNSON EQUIPMENT CO INC									
IA16993		06/05/2020	063020	333867	658.27	07/05/2020	INV	PD	HAND BROOMS, ASPHALT LUTE
CHECK DATE: 06/30/2020									
101699 SAFETY-KLEEN SYSTEMS INC									
83104182		06/02/2020	063020	333868	363.06	07/02/2020	INV	PD	PARTS WASHER SOLVENT
CHECK DATE: 06/30/2020									
105061 SAILERS GREENHOUSE LLC									
10001		06/08/2020	063020	333869	4,089.56	07/08/2020	INV	PD	FLOWERS FOR DT ANNUAL BED
CHECK DATE: 06/30/2020									
101703 SALVATION ARMY									
MAY/20 HS		06/15/2020	063020	333870	126.00	07/15/2020	INV	PD	MAY HEATSHARE CONTRIBUTIO
CHECK DATE: 06/30/2020									
101738 SCHILLING SUPPLY COMPANY									
777004-00		06/04/2020	063020	333871	333.45	07/04/2020	INV	PD	6' distance spacing mats-
CHECK DATE: 06/30/2020									
108870 SCHLADER, ANDREW									
2008152.002		06/02/2020	063020	333872	29.75	07/02/2020	INV	PD	REFUND ACCOUNT BALANCE
CHECK DATE: 06/30/2020									PAYEE: SCHLADER, ANDREW



06/25/2020 14:13
8482mrob

City of Chaska
VENDOR INVOICE LIST

IP 22
apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
108896 SCHMITT, MARGARET									
33497		06/15/2020	063020	333873	64.25	07/15/2020	INV	PD	METER DEPOSIT REFUND-110
CHECK DATE: 06/30/2020									
108866 SCHOLLER, GENEVIEVE									
2008148.002		06/02/2020	063020	333874	50.50	07/02/2020	INV	PD	REFUND ACCOUNT BALANCE
CHECK DATE: 06/30/2020									
PAYEE: SCHOLLER, GENEVIEVE									
108905 SELF, MARY									
2008175.002		06/09/2020	063020	333875	36.75	07/09/2020	INV	PD	REFUND ACCOUNT BALANCE
CHECK DATE: 06/30/2020									
PAYEE: SELF, MARY									
104416 KELBRO COMPANY									
2510924		06/15/2020	063020	333876	260.35	07/15/2020	INV	PD	OAK 19 ICE MACHINE RENTAL
CHECK DATE: 06/30/2020									
101775 THE SHERWIN-WILLIAMS COMPANY-CHANHASSEN									
5406-7		06/02/2020	063020	333878	185.34	07/20/2020	INV	PD	Paint-CCC
CHECK DATE: 06/30/2020									
5571-9		06/12/2020	063020	333877	86.55	07/20/2020	INV	PD	CONCRETE SEALER FOR VETER
CHECK DATE: 06/30/2020									
7116-9		06/03/2020	063020	333877	201.69	07/20/2020	INV	PD	GREEN PAINT FOR PARK PROJ
CHECK DATE: 06/30/2020									
7238-1		06/05/2020	063020	333877	202.99	07/20/2020	INV	PD	STAIN FOR FIREMAN'S PARK
CHECK DATE: 06/30/2020									
7240-7		06/05/2020	063020	333877	943.13	07/20/2020	INV	PD	PAINT FOR ATHLETIC PARK G
CHECK DATE: 06/30/2020									
7567-3		06/11/2020	063020	333877	53.76	07/20/2020	INV	PD	CONCRETE SEALER-VETERANS
CHECK DATE: 06/30/2020									
8255-0		06/04/2020	063020	333878	692.50	07/20/2020	INV	PD	Paint-CCC
CHECK DATE: 06/30/2020									
8441-6		06/08/2020	063020	333878	226.58	07/20/2020	INV	PD	Paint-CCC
CHECK DATE: 06/30/2020									
8469-7		06/08/2020	063020	333877	1,212.82	07/20/2020	INV	PD	GRANDSTAND PAINT-ATHLETIC
CHECK DATE: 06/30/2020									
8470-5		06/08/2020	063020	333877	74.93	07/20/2020	INV	PD	FOUL POLE PAINT-ATHLETIC
CHECK DATE: 06/30/2020									

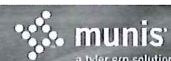


06/25/2020 14:13
8482mrob

City of Chaska
VENDOR INVOICE LIST

P 23
apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
8562-9 CHECK DATE: 06/30/2020		06/10/2020	063020	333877	201.99	07/20/2020	INV	PD	GRANDSTAND PAINT-ATHLETIC
					4,082.28				
101779 LAKE MINNETONKA HARDWARE INC 144321 CHECK DATE: 06/30/2020		06/16/2020	063020	333879	40.98	07/16/2020	INV	PD	COPPER TUBING
101790 SIGN SOURCE INC 65356 CHECK DATE: 06/30/2020		06/11/2020	063020	333880	198.92	07/11/2020	INV	PD	OAK 19 COVID SIGNAGE
					1,335.05				
104547 SITEONE LANDSCAPE SUPPLY HOLDING LLC 100334528-001 CHECK DATE: 06/30/2020		06/05/2020	063020	333881	836.65	07/15/2020	INV	PD	IRRIGATION SUPPLIES FOR P
100499957-001 CHECK DATE: 06/30/2020		06/10/2020	063020	333881	239.64	07/10/2020	INV	PD	TC SUPPLIES-TURF MARKING
100507430-001 CHECK DATE: 06/30/2020		06/10/2020	063020	333881	258.76	07/15/2020	INV	PD	IRRIGATION PARTS FOR PARK
108897 SKATES, MERCEDE 33684 CHECK DATE: 06/30/2020		06/15/2020	063020	333882	117.21	07/15/2020	INV	PD	METER DEPOSIT REFUND-285
101847 SRF CONSULTING GROUP INC 12504.00-13 CHECK DATE: 06/30/2020		05/31/2020	063020	333883	92,801.01	07/11/2020	INV	PD	TH 212 INTERCHANGE & CSAH
101891 ST PAUL STAMP WORKS INC 471108 CHECK DATE: 06/30/2020		06/09/2020	063020	333884	205.13	07/09/2020	INV	PD	Dog tags
101888 STREICHERS CM285390 CHECK DATE: 06/30/2020		04/01/2020	063020	333885	-89.99	05/15/2020	CRM	PD	Seibert-Return cargo pant
I1430157		05/12/2020	063020	333885	119.00	06/12/2020	INV	PD	Seibert-Badge-Initial Iss



06/25/2020 14:13
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City of Chaska
VENDOR INVOICE LIST

P 24
apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 06/30/2020									
I1430326		05/12/2020	063020	333885	280.00	06/12/2020	INV	PD	Seibert-Badges-Initial Is
CHECK DATE: 06/30/2020									
I1431977		05/21/2020	063020	333885	11.98	06/21/2020	INV	PD	Godinez/Pesheck-Embroider
CHECK DATE: 06/30/2020									
101892 STUART C IRBY CO					320.99				
S011885237.002	200121	06/03/2020	063020	333886	9,222.00	07/03/2020	INV	PD	(6000) COND ALUM 4/0 2/0
CHECK DATE: 06/30/2020									
S011937131.001	200122	06/03/2020	063020	333886	2,920.95	07/03/2020	INV	PD	(15) TRANS GRD SLEEVE
CHECK DATE: 06/30/2020									
107580 SWENSON, REED					12,142.95				
32432-A-REISSUE		06/16/2020	062520	333746	111.63	07/16/2020	INV	PD	REPLACE LOST AP CHECK 328
CHECK DATE: 06/25/2020									
106627 DIGITAL GOLF TECHNOLOGIES INC									
6630		05/31/2020	063020	333887	117.50	06/30/2020	INV	PD	DAILY PLAY FEES
CHECK DATE: 06/30/2020									
107683 TCF NATIONAL BANK									
6559570		06/11/2020	061820	333736	284.93	07/03/2020	INV	PD	FD EQUIP LEASE PMT 13
CHECK DATE: 06/18/2020									
108913 THE OLSON ESTATE									
2008187.002		06/15/2020	063020	333888	60.74	07/15/2020	INV	PD	REFUND ACCOUNT BALANCE-FL
CHECK DATE: 06/30/2020									PAYEE: THE OLSON ESTATE
104908 TIMESAVER OFF SITE SECRETARIAL INC									
M25650		05/29/2020	063020	333889	669.25	06/17/2020	INV	PD	Council 5/18, Planning 5/1
CHECK DATE: 06/30/2020									
M25685		06/12/2020	063020	333889	432.00	07/12/2020	INV	PD	Council 6/1 Minutes
CHECK DATE: 06/30/2020									
101990 KANDI KOUNTRY EXPRESS LTD					1,101.25				



06/25/2020 14:13
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City of Chaska
VENDOR INVOICE LIST

JP 25
apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
428199 CHECK DATE: 06/30/2020		05/28/2020	063020	333890	97,307.00	06/27/2020	INV	PD	#113 TRUCK BOX & PLOW SET
101995 TRANE									
310851783 CHECK DATE: 06/30/2020		05/28/2020	063020	333891	6,850.00	06/28/2020	INV	PD	Labor to replace compress
108723 TROPHY FLOORING INC									
1713 CHECK DATE: 06/30/2020		05/04/2020	063020	333892	31,412.70	05/31/2020	INV	PD	Arena Flooring Final Paym
1724 CHECK DATE: 06/30/2020		05/31/2020	063020	333892	3,122.00	06/30/2020	INV	PD	Arena Floor Add On-Lobby
					34,534.70				
106979 TRUE SEED AND SUPPLY									
2248 CHECK DATE: 06/30/2020		06/01/2020	063020	333893	700.00	07/01/2020	INV	PD	(8) BAGS OF GRASS SEED
102028 TWIN CITY WATER CLINIC INC									
14628 CHECK DATE: 06/30/2020		06/08/2020	063020	333894	510.00	07/08/2020	INV	PD	MAY SAMPLES
102038 ULTIMATE SAFETY CONCEPTS INC									
188748 CHECK DATE: 06/30/2020		06/03/2020	063020	333895	1,017.54	07/03/2020	INV	PD	CARTRIDGE FOR AIR COMPRES
108456 UNGER, GRETCHEN									
30.0301200 CHECK DATE: 06/30/2020		06/17/2020	063020	333896	1,267.22	07/17/2020	INV	PD	REFUND SPECIAL ASSESSMENT PAYEE: UNGER, ROBERT T
104522 US FOODS INC									
5079151 CHECK DATE: 06/30/2020		06/09/2020	063020	333897	583.10	07/09/2020	INV	PD	TC COVID-19 SUPPLIES
5182179 CHECK DATE: 06/30/2020		06/16/2020	063020	333897	134.24	07/16/2020	INV	PD	HAND SANITIZER-TC-COVID-1
5924987 CHECK DATE: 06/30/2020		05/29/2020	063020	333897	-25.56	05/29/2020	CRM	PD	CREDIT SANITIZER-COVID

06/25/2020 14:13
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City of Chaska
VENDOR INVOICE LIST



P 26
apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET DUE DATE	TYPE	STS	INVOICE DESCRIPTION
					691.78			
104248 VALLEY RICH CO INC								
28338		05/11/2020	063020	333898	5,798.50 06/11/2020	INV	PD	PEAVEY RD/MGK VALVE REPAI
CHECK DATE: 06/30/2020								
102102 VERIZON WIRELESS								
9855119002		05/21/2020	062520	333747	5,540.51 06/13/2020	INV	PD	JUN PHONE SERVICE
CHECK DATE: 06/25/2020								
102133 WAGNER PRESS & GRAPHICS								
33147		06/16/2020	063020	333899	35.00 07/16/2020	INV	PD	Business cards - Seibert
CHECK DATE: 06/30/2020								
33154		06/16/2020	063020	333899	183.60 07/16/2020	INV	PD	JUN UTILITY INSERT
CHECK DATE: 06/30/2020								
					218.60			
102141 WASTE MANAGEMENT OF MINNESOTA INC								
7373128-1593-6		06/03/2020	063020	333900	995.32 07/03/2020	INV	PD	JUN CLUBHOUSE TRASH/RECYC
CHECK DATE: 06/30/2020								
7373133-1593-6		06/03/2020	063020	333900	301.91 07/03/2020	INV	PD	TOWN COURSE MAINT
CHECK DATE: 06/30/2020								
					1,297.23			
102144 WATERTRONICS LLC								
SINV040495		06/10/2020	063020	333901	443.76 07/10/2020	INV	PD	TC PUMP STATION PARTS
CHECK DATE: 06/30/2020								
108908 WEINANDT, DAVID								
2008172.002		06/09/2020	063020	333902	26.00 07/09/2020	INV	PD	REFUND ACCOUNT BALANCE-ET
CHECK DATE: 06/30/2020								PAYEE: WEINANDT, DAVID
102204 P AND W GOLF SUPPLY LLC								
INV60395		06/08/2020	063020	333903	416.90 07/08/2020	INV	PD	RANGE BASKETS
CHECK DATE: 06/30/2020								
102189 WM MUELLER & SONS								



06/25/2020 14:13
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City of Chaska
VENDOR INVOICE LIST

IP 27
apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
255104 CHECK DATE: 06/30/2020		05/29/2020	063020	333904	574.56	06/29/2020	INV	PD	POTHOLE PATCHING/ALLEYS,
255171 CHECK DATE: 06/30/2020		06/01/2020	063020	333904	110.88	07/25/2020	INV	PD	POTHOLE PATCHING
255250 CHECK DATE: 06/30/2020		06/02/2020	063020	333904	870.48	07/25/2020	INV	PD	1ST LIFT VALVE PATCHES FO
255345 CHECK DATE: 06/30/2020		06/03/2020	063020	333904	515.20	07/25/2020	INV	PD	2ND LIFT VALVE PATCHES ON
108865 YOUNG, ROBERT					2,071.12				
2008158.002 CHECK DATE: 06/30/2020		06/03/2020	063020	333905	700.00	07/03/2020	INV	PD	RFD-FACILITY RENTAL FEES PAYEE: YOUNG, ROBERT
108910 STEVE NEFFIELD									
2378 CHECK DATE: 06/30/2020		06/15/2020	063020	333906	1,445.00	07/15/2020	INV	PD	GOLF TROPHIES
					1,445.00				
294 INVOICES					685,870.62				

** END OF REPORT - Generated by Michelle Robbin **

Electronic Payments

06/25/2020 14:17 8482mrob		City of Chaska VENDOR INVOICE LIST		P 1 apinvlst	
INVOICE	P.O.	INV DATE	CHECK RUN CHECK #	INVOICE NET DUE DATE	TYPE STS INVOICE DESCRIPTION
100005 MINNESOTA MUNICIPAL MONEY MARKET FUND					
79419		06/19/2020	061920 2379	3,000,000.00 06/19/2020 DIR PD	XFER ONB TO 4M-TAX SETTLE
CHECK DATE: 06/19/2020					
105243 ALERUS FINANCIAL					
C93955		06/03/2020	062220 2388	107.80 06/22/2020 DIR PD	MAY 2020 PARTICIPANT FEES
CHECK DATE: 06/03/2020					
100385 CHASKA FIRE DEPT RELIEF ASSN					
2020/05-CFDRA		06/19/2020	061920 2378	32,501.27 06/19/2020 DIR PD	MAY FIRE RELIEF ASSN-CITY
CHECK DATE: 06/19/2020					
107490 GREAT-WEST LIFE & ANNUITY INSURANCE COMPANY					
79330		06/19/2020	062220 2386	1,382.87 06/22/2020 DIR PD	061920 Payroll HCSP Contr
CHECK DATE: 06/22/2020					
107744 GREAT-WEST LIFE & ANNUITY INSURANCE COMPANY					
79331		06/19/2020	062220 2387	200.00 06/22/2020 DIR PD	061920 Payroll MNDP Cont
CHECK DATE: 06/22/2020					
101756 MII LIFE INCORPORATED					
39457959		06/09/2020	061120 2371	10.00 06/11/2020 DIR PD	6/11/20 FSA REIMBURSEMENT
CHECK DATE: 06/11/2020					
39460012		06/16/2020	061820 2376	1,137.74 06/18/2020 DIR PD	6/18/20 FSA REIMBURSEMENT
CHECK DATE: 06/18/2020					
				1,147.74	
100927 INTERNAL REVENUE SERVICE					
79324		06/19/2020	061920 2380	132,972.06 06/19/2020 DIR PD	061920 Payroll FICA Feder
CHECK DATE: 06/19/2020					
101346 MINNESOTA COMMISSIONER OF REVENUE					
2020/0531-CC		05/31/2020	061820 2375	8,599.11 06/18/2020 DIR PD	MAY-20 CARVER CTY TRANSIT
CHECK DATE: 06/18/2020					
2020/0531-SLS/UB		05/31/2020	061820 2373	117,730.96 06/18/2020 DIR PD	MAY-20 GEN/UB SALES TAX
CHECK DATE: 06/18/2020					



06/25/2020 14:17
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City of Chaska
VENDOR INVOICE LIST

IP 2
apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
2020/0531-USE CHECK DATE: 06/18/2020		05/31/2020	061820	2374	541.52	06/18/2020	DIR	PD	MAY-20 USE TAX
2020/0630-ACC CC CHECK DATE: 06/23/2020		06/23/2020	062320	2393	7,524.22	06/23/2020	DIR	PD	JUN-20 ACC CARVER CTY TRA
2020/0630-ACC SLS/UB CHECK DATE: 06/23/2020		06/23/2020	062320	2391	103,014.59	06/23/2020	DIR	PD	JUN-20 ACC GEN/UB SALES T
2020/0630-ACC USE CHECK DATE: 06/23/2020		06/23/2020	062320	2392	473.83	06/23/2020	DIR	PD	JUN-20 ACC USE TAX
					237,884.23				
101343 MINNESOTA DEPT OF REVENUE-PAYROLL WIRES									
79325 CHECK DATE: 06/22/2020		06/19/2020	062220	2384	25,636.78	06/22/2020	DIR	PD	061920 Payroll MN State T
101249 MINNESOTA MUNICIPAL POWER AGENCY									
3275 CHECK DATE: 06/19/2020		06/04/2020	061920	2377	2,193,444.60	06/19/2020	DIR	PD	MAY 2020 ELECTRIC SERVICE
101376 NATIONWIDE RETIREMENT SOLUTIONS(USCM)									
79326 CHECK DATE: 06/19/2020		06/19/2020	061920	2381	11,525.58	06/19/2020	DIR	PD	061920 Payroll 457 Contri
106955 NATIONWIDE RETIREMENT SOLUTIONS(USCM)									
79329 CHECK DATE: 06/19/2020		06/19/2020	061920	2383	2,313.87	06/19/2020	DIR	PD	061920 Payroll ROTH Contr
107499 OLD NATIONAL BANK									
6314047-JUN20 CHECK DATE: 06/15/2020		06/15/2020	061520	2372	1,400.00	06/15/2020	DIR	PD	JUN EDA PROMISSORY NOTE-P
104668 OPTUM BANK INC									
79328 CHECK DATE: 06/22/2020		06/19/2020	062220	2385	15,137.34	06/22/2020	DIR	PD	061920 Payroll HSA Contri
101506 PUBLIC EMPLOYEES RETIREMENT ASSOCIATION									
79327 CHECK DATE: 06/19/2020		06/19/2020	061920	2382	93,419.62	06/19/2020	DIR	PD	061920 Payroll PERA Contr

06/25/2020 14:17
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City of Chaska
VENDOR INVOICE LIST



P 3
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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET DUE DATE	TYPE	STS	INVOICE DESCRIPTION
101973 TITLE MARK LLC								
HOLASEK LAND 4A/B CHECK DATE: 06/22/2020		06/22/2020	062220	2390	375,908.60 06/22/2020	DIR	PD	PARCEL 4A/B HOLASEK LAND
J & L HOLASEK 7 CHECK DATE: 06/22/2020		06/22/2020	062220	2389	130,182.40 06/22/2020	DIR	PD	PARCEL 7 JAMES & LAURA HO
=====23 INVOICES=====					6,255,164.76	=====		

** END OF REPORT - Generated by Michelle Robbin **

**Biweekly Report
June 29, 2020
By
Matt Podhradsky**

UPCOMING COUNCIL MEETING SCHEDULE

Below is a schedule of what to expect for the next couple of Council meeting dates:

June 29th: We will have a Work Session on Monday night starting at 5:30 pm. This work session will be to have the Chief of Police review our current Policing policies and to review feedback received from our recent community conversation. The purpose of this particular work session will be to get the Council's input into this policy review process so that Chief can take this into consideration as he is putting together recommendations for any changes or improvements to our policies or processes.

In addition to this, as part of the regular Council meeting that night, we have scheduled a portion of it to be a Closed Session to do my annual review. My performance reviews can be in a closed session with the Council having to give a summary of the discussions when we move back into the Open part of the meeting. Nate will be getting you the review documents prior to this weekend for you to review.

It should be noted that this will be our first "in-person" meeting since the pandemic started. We will have it at the Chaska Event Center, with us creating an option for Zoom if the public is not comfortable with attending the meeting in person. We will have everything set up to be socially distanced, but we would ask that Council members plan to wear a mask during the meeting. We will be asking any residents/presenters to wear masks as well, making them available at the meeting should someone forget to bring one. We will plan on holding meetings in this location and following this format for likely the next couple of months.

July 6th: We will have a Work Session on that night starting at 5:30 pm. The purpose of this work session will be to review the Annual Auditor's report looking back at the 2019 year. We will also be proposing budget amendments at the meeting that night to address any changes we are expecting to see in the budget since its adoption in December due to COVID 19.

If there are any questions or concerns as we move back into a live format of meetings, please let me know so that we can adjust as necessary.

COVID RESPONSE PLAN

One item that you will see on the Council meeting for Monday is the adoption of our City's COVID 19 Response Plan. As the State moved into our last phase of re-opening, one of the things they required of all employers, including municipalities, is that we have the governing body approve a formal response plan by the end of June. This plan talks about how we are handling the closing and opening of our facilities, how we will handle interaction with the public, how we handle employees that are either sick or have had exposures, and what type of PPE we

either recommend or require employees to wear in different situations. Besides being a requirement of the State for all businesses as they go through reopening, we do anticipate that having this plan in place by the end of June deadline will be a requirement to get access to Federal COVID 19 relief dollars should the State move forward on agreeing how to distribute these funds. If you have any questions about this, please feel free to let me know.

COMMUNITY CENTER/CURLING CENTER/BEACH REOPENING

This upcoming Tuesday, June 30, Park and Recreation Staff will be getting a message to all our Community Center Members about the reopening plan for this facility. What they will see in this message is not only that we plan on reopening the CCC on June 7th, but all the protocols and procedures we plan to utilize to keep both our employees and patrons safe as we reopen. A couple of major things to point out is that initially the facility will only be open to those who are members so that we are able to preserve as many options for them as possible before we open it up to the general public. The second thing to point out is that people will be registering for designated times to utilize one of four areas of the CCC that we will have open to our members:

1. Fitness Center
2. Small Group Fitness Classes
3. Lap Swim in the Pool
4. Open Swim

By having people reserve times, we are able to make sure that we are able to meet social distancing requirements when people are there, make sure that we have a defined time to disinfect equipment after members use it, and that we have a list of people who have been there should Contact Tracing need to be done because of any potential exposure issues for those who are there. We will also have employees who are public facing taking extra precautions while they are there both for their safety but also to bring comfort to our members who are returning. It should also be noted that we will be informing our members that their memberships will be extended for the amount of time we were closed the last 3+ months.

We will also be getting out a couple of other messages over the next week. One will be that we are reopening the Curling Rink on July 27th. This will coincide well with when we would typically start our Summer 2 League Schedule and will allow people to get back out on the ice and practice. There will be new guidelines put in place as it opens to make sure people are able to socially distance during play.

Finally, we will be getting out a message to the public that we will be re-opening our Beach at Fireman's Park during the week of June 29th. While we will continue to have the concession stand and rental equipment closed, we do feel that we can monitor social distancing on the beach, while at the same time giving us more Staff presence in the park to make sure people are following safety rule/regulations while using our Fireman's Park amenities.

If there are any questions about this, please let me know.

Chickens in Backyards

As you have shared with me over the past week, there does seem to be an interest in wanting to restart conversations on considering the allowance of raising chickens in residential backyards for the purpose of generating eggs. Since the time we reviewed this issue in 2015, there have been several communities who have decided to move in this direction as more residents have had the desire to have this option at their homes. With many more cities allowing this practice to move forward, we are going to take advantage of that and reach out to these cities to see how the ordinance was implemented, what experience they have had and what to expect from a staff perspective. This should give us better insight on what if any of the concerns typically raised in this discussion have been experienced by other communities. We will plan on bringing this back to a work session, either in mid-July or early August for consideration, as our other work session times have already been booked. If you have any question on this, please feel free to let me know.

4th of July Holiday

Just a reminder that with the 4th falling on a Saturday this year, the day we are scheduled to be closed to observe the 4th of July will be Friday, July 3rd. We will be getting out messaging to the public to remind them of this, but to also remind residents that we will be having fireworks on the evening of 4th of July at McKnight Park. These fireworks will start at 10 pm, and we are reminding people to socially distance as they gather for this event. Also, just a reminder that the Jonathan 4th of July festivities have been cancelled for this year due to COVID 19 concerns. If there are any questions about this, please let me know.

**City of Chaska
Memorandum**

To: Administration, Mayor and City Council

**From: Lisa Nelson
Controller**

Date: June 26, 2020

**RE: Financial Reports –
Year-To-Date (YTD) Ending May 31, 2020**

FINACIAL REPORTS

Enclosed are year-to-date financial reports as of May 31, 2020.

Each fund includes the adopted budget compared to YTD actuals, and the resulting variance. Also presented is the percentage of actual revenue or expenditures compared to the annual budget.

These draft reports include the following revenues and expenditures:

- YTD revenue receipted by the City.
- YTD revenue from invoices issued by the City.
- YTD payroll through check dates in March.
- YTD vendor payments that:
 - 1) were previously approved by the City Council, or
 - 2) are pending approval by the Council at the June 29th meeting.
- Administrative charges and allocations.

These draft reports do not include the following revenues and expenditures:

- Workers Comp and Property Insurance allocations.
- General investment earnings revenue (allocated at year-end)
- Depreciation expense (recorded at year-end)

GENERAL FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
AS OF MAY 31, 2020

	2020 BUDGET	ACTUAL AS OF 5/31/20	VARIANCE POSITIVE (NEGATIVE)	PERCENT OF BUDGET RECEIVED/ EXPENDED
REVENUES:				
Property Taxes *	\$ 6,937,682	\$ -	\$ (6,937,682)	0%
Franchise Fees:				
Cable TV	305,000	75,402	(229,598)	25%
Gas	460,000	118,742	(341,258)	26%
Licenses	184,979	159,688	(25,291)	86%
Permits:				
Building	565,500	113,053	(452,447)	20%
Plan Check	200,000	53,096	(146,904)	27%
Mechanical, Plumbing & Other	178,507	56,503	(122,004)	32%
Intergovernmental:				
State Aid - LGA	14,171	-	(14,171)	0%
State Aid - MSA	120,000	120,000	-	100%
State Aid - Police and Fire	399,500	-	(399,500)	0%
State - Other	61,606	1,509	(60,097)	2%
County, School and Local	156,160	-	(156,160)	0%
Charges For Services:				
General Government	166,080	42,041	(124,039)	25%
Public Safety	58,752	29,784	(28,968)	51%
Public Works	121,760	15,826	(105,934)	13%
Parks & Recreation	190,902	210	(190,692)	0%
Administrative Charges	4,671,406	4,484,672	(186,734)	96%
Fines And Forfeitures	70,219	16,994	(53,225)	24%
Investment Earnings	22,000	(2,284)	(24,284)	-10%
Other Revenue	102,484	89,250	(13,234)	87%
TOTAL REVENUES	14,986,708	5,374,486	(9,612,222)	36%
EXPENDITURES:				
General Government:				
Mayor & Council	132,407	68,339	64,068	52%
Communications	99,774	38,101	61,673	38%
Administration	864,219	340,182	524,037	39%
Human Resources	241,025	106,736	134,289	44%
Elections	33,106	18,999	14,107	57%
Finance/Admin Services	1,743,479	801,487	941,992	46%
Information Services/Admin Services	1,277,863	477,153	800,710	37%
Fiber Systems	45,000	20,888	24,112	46%
Legal - City Attorney	80,000	32,836	47,164	41%
Community Development	330,418	185,270	145,148	56%
Engineering	393,501	173,854	219,647	44%
Government Buildings	227,735	81,587	146,148	36%
Facility Maintenance	409,973	2,487	407,486	1%
Total General Government	5,878,500	2,347,919	3,530,581	40%
Public Safety:				
Police	4,689,032	1,905,995	2,783,037	41%
State DUI Forfeitures	5,700	872	4,828	15%
Forfeited Drug Property	1,000	-	1,000	0%
Crime Prevention Program	350	50	300	14%
Fire Protection	2,070,512	795,309	1,275,203	38%
Building Inspections (Comm.Dev)	662,167	229,537	432,620	35%
Civil Defense	5,728	-	5,728	0%
COVID-19	-	108,749	(108,749)	
Total Public Safety	7,434,479	2,931,763	4,502,716	39%
Public Works:				
Administration	366,164	183,623	182,541	50%
Streets & Alleys	1,782,805	486,375	1,296,430	27%
Snow Removal	249,625	146,403	103,222	59%
Signs	11,324	1,167	10,157	10%
Municipal Services/Building	232,202	73,607	158,595	32%
Parks Maintenance	1,096,237	424,120	672,117	39%
ISD #112 Grounds Maintenance	36,225	11,054	25,171	31%
Tree Control	37,597	2,868	34,729	8%
Total Public Works	3,812,179	1,329,217	2,482,962	35%
Parks & Recreation:				
Administration	608,218	245,047	363,171	40%
Youth Recreation	175,519	67,954	107,565	39%
Adult Recreation	105,768	35,228	70,540	33%
Beach/Firemen's Park	127,116	13,830	113,286	11%
Hockey & Skating Rinks	8,631	9,248	(617)	107%
Total Parks & Recreation	1,025,252	371,307	653,945	36%
Unallocated	79,298	5,939	73,359	7%
Debt Service	-	1,425	(1,425)	
TOTAL EXPENDITURES	18,229,708	7,096,319	11,133,389	39%
OTHER FINANCING SOURCES (USES):				
Transfers In	3,998,000	1,452,740	(2,545,260)	
Transfers Out	(755,000)	-	(755,000)	
NET TRANSFERS	3,243,000	1,452,740	(3,300,260)	
NET CHANGE IN FUND BALANCES	-	(289,053)	(4,179,083)	

MOUNT PLEASANT MAINTENANCE FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
FOR THE PERIOD ENDED 5/31/2020

	2020 BUDGET	ACTUAL AS OF 5/31/2020	VARIANCE POSITIVE (NEGATIVE)	PERCENT OF BUDGET RECEIVED/ EXPENDED
<u>REVENUES:</u>				
Property Taxes *	\$ 6,000	\$ -	\$ (6,000)	0%
Charges For Services/Lot Sales	2,400	1,000	(1,400)	42%
Investment Earnings	300	-	(300)	0%
TOTAL REVENUES	8,700	1,000	(7,700)	11%
<u>EXPENDITURES:</u>				
Current:				
Public Works:				
Professional Services And Charges	8,500	2,115	6,385	25%
Capital Outlay	5,000	-	5,000	0%
TOTAL EXPENDITURES	13,500	2,115	11,385	16%
NET CHANGE IN FUND BALANCES	(4,800)	(1,115)	3,685	

* Tax settlements are received from Carver County in July and December

ECONOMIC DEVELOPMENT AUTHORITY (EDA) FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
FOR THE PERIOD ENDED 5/31/2020

	2020 BUDGET	ACTUAL AS OF 5/31/2020	VARIANCE POSITIVE (NEGATIVE)	PERCENT OF BUDGET RECEIVED/ EXPENDED
REVENUES:				
Property Taxes *	\$ 165,747	\$ -	\$ (165,747)	0%
Intergovernmental **	-	270,000	270,000	0%
Charges For Services	85,000	85,000	-	100%
Special Assessments	40,000	-	(40,000)	0%
Investment Earnings (Charges)	(5,400)	-	5,400	0%
Leases/Rent	31,300	12,960	(18,340)	41%
TOTAL REVENUES	316,647	367,960	51,313	116%
EXPENDITURES:				
Current:				
Administration:				
Professional Services	31,243	3,067	28,176	10%
Other Charges and Special Events	46,865	282,426	(235,561)	603%
Administrative Fees	160,957	160,957	-	100%
Economic Development Projects/Programs:				
Professional Services	41,300	38,416	2,884	93%
Other Charges and Special Events	19,382	9,129	10,253	47%
Debt Service:				
Principal - Promissory Note	13,100	5,364	7,736	41%
Interest - Promissory Note	3,800	1,636	2,164	43%
Capital Outlay	-	8,858	(8,858)	
TOTAL EXPENDITURES	316,647	509,853	(193,206)	161%
NET CHANGE IN FUND BALANCES	\$ -	\$ (141,893)	\$ (141,893)	

* Tax settlements are received from Carver County in July and December.

** Intergovernmental Revenue is a Pass-thru MIF Grant for Formacoat. Payment to Formacoat is reflected in the Total Expenditures.

EQUIPMENT ACQUISITION FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
FOR THE PERIOD ENDED 5/31/2020

	2020 BUDGET	ACTUAL AS OF 5/31/2020	VARIANCE POSITIVE (NEGATIVE)	PERCENT OF BUDGET RECEIVED/ EXPENDED
REVENUES:				
Property Taxes *	\$ 3,182,000	\$ -	\$ (3,182,000)	0%
Intergovernmental	-	-	-	
Charges For Services	4,000	-	(4,000)	0%
Interest Earnings	-	54,068	54,068	
Leases (tower)	125,000	53,437	(71,563)	43%
Donations/Contributions	-	1,600	1,600	
Other Revenue	-	-	-	
TOTAL REVENUES	3,311,000	109,105	(3,201,895)	3%
EXPENDITURES:				
Debt Service:				
Issuance Costs & Fiscal Agent Fees	192,000	-	192,000	
Capital Outlay:				
Furniture And Equipment				
Communications	10,000	-	10,000	0%
Admin. Services-Finance	23,000	-	23,000	0%
Admin. Services-Information Services	52,000	57,867	(5,867)	111%
Police	201,000	-	201,000	0%
Fire	290,000	-	290,000	0%
Public Works	158,000	133,824	24,176	85%
TOTAL EXPENDITURES	926,000	191,691	734,309	21%
OTHER FINANCING SOURCES (USES):				
Transfers In	24,000	-	(24,000)	0%
Transfers Out	(3,468,000)	-	3,468,000	0%
Bonds Issued	440,000	-	(440,000)	0%
Sale of Capital Assets	-	6,150	6,150	
TOTAL OTHER FINANCING SOURCES (USES)	(3,004,000)	6,150	3,010,150	
NET CHANGE IN FUND BALANCES	\$ (619,000)	\$ (76,436)	\$ 542,564	

* Tax settlements are received from Carver County in July and December.

ELECTRIC FUND
REVENUES, EXPENSES AND CHANGES IN NET POSITION
BUDGET AND ACTUAL
FOR THE PERIOD ENDED 5/31/2020

	2020 BUDGET	ACTUAL AS OF 5/31/2020	VARIANCE POSITIVE (NEGATIVE)	PERCENT OF BUDGET RECEIVED / EXPENDED
OPERATING REVENUES:				
Residential Sales	\$ 8,581,000	\$ 2,855,525	\$ (5,725,475)	33%
Senior Sales	538,000	180,372	(357,628)	34%
Commercial Sales	1,203,000	439,153	(763,847)	37%
Industrial Sales	26,630,000	9,342,951	(17,287,049)	35%
Intradepartmental	1,010,000	303,346	(706,654)	30%
All Other Sales	1,767,000	593,166	(1,173,834)	34%
TOTAL OPERATING REVENUES	39,729,000	13,714,513	(26,014,487)	35%
OPERATING EXPENSES:				
Purchased Power	25,991,000	10,633,852	15,357,148	41%
Distribution:				
Personnel Services	1,757,725	713,289	1,044,436	41%
Supplies, Services & Other Charges	415,968	211,538	204,430	51%
Administration:				
Personnel Services	334,437	84,929	249,508	25%
Supplies, Services & Other Charges	2,759,015	2,693,759	65,256	98%
Utility Billing:				
Personnel Services	273,016	105,885	167,131	39%
Supplies, Services & Other Charges	145,239	106,150	39,089	73%
Conservation Programs	663,974	115,743	548,231	17%
Capital Outlay	796,500	766,834	29,666	96%
TOTAL OPERATING EXPENSES	33,136,874	15,431,979	17,704,895	47%
OPERATING INCOME	6,592,126	(1,717,466)	(8,309,592)	-26%
NON-OPERATING REVENUES:				
Investment Earnings	33,500	(3,859)	(37,359)	-12%
NON-OPERATING EXPENSES:				
Debt Service - Principal	484,675	-	484,675	0%
Debt Service - Interest	342,089	147,773	194,316	43%
Debt Service - Agent Fees	450	-	450	
TOTAL NON-OPERATING EXPENSES	827,214	147,773	679,441	18%
INCOME (LOSS) BEFORE CONTRIBUTIONS AND TRANSFERS	5,798,412	(1,869,098)	(7,667,510)	
CAPITAL CONTRIBUTIONS	-	219,357	219,357	
TRANSFERS IN (OUT):				
Transfers (Out)	(5,784,000)	(1,452,740)	4,331,260	
CHANGE IN NET POSITION	\$ 14,412	\$ (3,102,481)	\$ (3,116,893)	

WATER FUND
REVENUES, EXPENSES AND CHANGES IN NET POSITION
BUDGET AND ACTUAL
FOR THE PERIOD ENDED 5/31/2020

	2020 BUDGET	ACTUAL AS OF 5/31/2020	VARIANCE POSITIVE (NEGATIVE)	PERCENT OF BUDGET RECEIVED/ EXPENDED
OPERATING REVENUES:				
Residential Sales	\$ 1,302,000	\$ 358,633	\$ (943,367)	28%
Commercial Sales	919,000	222,748	(696,252)	24%
Industrial Sales	294,000	111,406	(182,594)	38%
All Other Sales	425,100	160,506	(264,594)	38%
TOTAL OPERATING REVENUES	2,940,100	853,293	(2,086,807)	29%
OPERATING EXPENSES:				
Pumping	240,137	83,089	157,048	35%
Treatment	269,812	141,124	128,688	52%
Distribution:				
Personnel Services	509,931	191,768	318,163	38%
Supplies, Services & Other Charges	306,904	113,717	193,187	37%
Administration :				
Personnel Services	120,861	49,079	71,782	41%
Supplies, Services & Other Charges	590,203	578,588	11,615	98%
Utility Billing:				
Personnel Services	136,511	52,943	83,568	39%
Supplies, Services & Other Charges	35,396	23,240	12,156	66%
Capital Outlay	208,500	112,945	95,555	54%
TOTAL OPERATING EXPENSES	2,418,255	1,346,493	1,071,762	56%
OPERATING INCOME	521,845	(493,200)	(1,015,045)	-95%
NON-OPERATING REVENUES:				
Investment Earnings	16,200	(3,197)	(19,397)	-20%
Lease - Bountiful Basket	30,000	12,541	(17,459)	42%
Insurance Claims	-	17,750	17,750	
TOTAL NON-OPERATING REVENUES	46,200	27,094	(19,106)	59%
NON-OPERATING EXPENSES:				
Debt Service - Principal	638,783	40,000	598,783	6%
Debt Service - Principal (Contra Account)	-	(40,000)	40,000	
Debt Service - Interest	350,748	178,795	171,953	51%
Issuance Costs & Fiscal Agent Fees	-	60	(60)	
Old Water Treatment Plant/Bountiful Basket	-	1,181	(1,181)	
TOTAL NON-OPERATING EXPENSES	989,531	180,036	809,495	18%
INCOME (LOSS) BEFORE CONTRIBUTIONS AND TRANSFERS	(421,486)	(646,142)	(224,656)	
TRANSFERS IN (OUT):				
Transfers In	485,000	-	(485,000)	
Transfers (Out)	(76,000)	(7,941)	68,059	
NET TRANSFERS IN (OUT)	409,000	(7,941)	(416,941)	
CHANGE IN NET POSITION	\$ (12,486)	\$ (654,083)	\$ (641,597)	

SEWER FUND
REVENUES, EXPENSES AND CHANGES IN NET POSITION
BUDGET AND ACTUAL
FOR THE PERIOD ENDED 5/31/2020

	2020 BUDGET	ACTUAL AS OF 5/31/2020	VARIANCE POSITIVE (NEGATIVE)	PERCENT OF BUDGET RECEIVED/ EXPENDED
OPERATING REVENUES:				
Residential Sales	\$ 1,510,300	\$ 559,671	\$ (950,629)	37%
Commercial Sales	1,081,100	365,035	(716,065)	34%
Industrial Sales	1,091,000	354,689	(736,311)	33%
Other Sales	765,852	312,441	(453,411)	41%
TOTAL OPERATING REVENUE	4,448,252	1,591,836	(2,856,416)	36%
OPERATING EXPENSES:				
Pumping	49,056	4,701	44,355	10%
Treatment	2,675,539	1,337,770	1,337,769	50%
Collection:				
Personnel Services	509,933	194,361	315,572	38%
Supplies, Services & Other Charges	157,778	51,560	106,218	33%
Administration:				
Personnel Services	120,858	49,079	71,779	41%
Supplies, Services & Other Charges	579,947	572,754	7,193	99%
Utility Billing:				
Personnel Services	136,511	52,943	83,568	39%
Supplies, Services & Other Charges	35,203	23,470	11,733	67%
Capital Outlay	110,500	71,080	39,420	64%
TOTAL OPERATING EXPENSES	4,375,325	2,357,718	2,017,607	54%
OPERATING INCOME	72,927	(765,882)	(838,809)	
NON-OPERATING REVENUES:				
Investment Earnings	3,600	(483)	(4,083)	-13%
Intergovernmental	-	5	5	
TOTAL NON-OPERATING REVENUES	3,600	(478)	(4,078)	-13%
NON-OPERATING EXPENSES:				
Debt Service - Principal	138,783	125,000	(13,783)	90%
Debt Service - Principal (Contra Account)	-	(125,000)	(125,000)	
Debt Service - Interest	80,253	43,901	(36,352)	55%
Issuance Costs & Fiscal Agent Fees	-	265	265	
TOTAL NON-OPERATING EXPENSES	219,036	44,166	(174,870)	
INCOME (LOSS) BEFORE TRANSFERS	(142,509)	(810,526)	(668,017)	
TRANSFERS IN (OUT):				
Transfers (Out)	(116,000)	(12,291)	103,709	
CHANGE IN NET POSITION	\$ (258,509)	\$ (822,817)	\$ (564,308)	

CHASKA COMMUNITY CENTER FUND
REVENUES, EXPENSES AND CHANGES IN NET POSITION
BUDGET AND ACTUAL
FOR THE PERIOD ENDED 5/31/2020

	2020 BUDGET	ACTUAL AS OF 5/31/2020	VARIANCE POSITIVE (NEGATIVE)	PERCENT OF BUDGET RECEIVED/ EXPENDED
OPERATING REVENUES:				
Admissions	\$ 445,926	\$ 92,056	\$ (353,870)	21%
Memberships	1,116,200	329,138	(787,062)	29%
Rentals	1,076,717	452,185	(624,532)	42%
Charges for Services/Lessons	639,193	135,661	(503,532)	21%
Other Sales	139,540	42,599	(96,941)	31%
TOTAL OPERATING REVENUE	<u>\$ 3,417,576</u>	<u>\$ 1,051,639</u>	<u>\$ (2,365,937)</u>	31%
OPERATING EXPENSES:				
Personnel Services	2,391,335	961,744	1,429,591	40%
Operating Supplies	201,378	117,569	83,809	58%
Professional Services	735,947	287,335	448,612	39%
Other Charges	296,605	346,302	(49,697)	117%
Capital Outly	-	203,582	(203,582)	
TOTAL OPERATING EXPENSES	<u>3,625,265</u>	<u>1,916,532</u>	<u>1,708,733</u>	53%
OPERATING INCOME	<u>(207,689)</u>	<u>(864,893)</u>	<u>(657,204)</u>	
NON-OPERATING REVENUES:				
Investment Earnings (Charges)	<u>(11,400)</u>	<u>128</u>	<u>11,528</u>	-1%
TOTAL NON-OPERATING REVENUES	<u>(11,400)</u>	<u>128</u>	<u>11,528</u>	-1%
NON-OPERATING EXPENSES:				
Debt Service - Principal	340,000	-	340,000	0%
Debt Service - Interest	154,030	79,585	74,445	52%
Issuance Costs & Fiscal Agent Fees	2,750	1,700	1,050	62%
TOTAL NON-OPERATING EXPENSES	<u>496,780</u>	<u>81,285</u>	<u>415,495</u>	16%
INCOME (LOSS) BEFORE TRANSFERS	<u>(715,869)</u>	<u>(946,050)</u>	<u>(230,181)</u>	
TRANSFERS IN (OUT):				
Transfers In	<u>474,000</u>	<u>-</u>	<u>(474,000)</u>	
CHANGE IN NET POSITION	<u>\$ (241,869)</u>	<u>\$ (946,050)</u>	<u>\$ (704,181)</u>	

CHASKA PAR 30 FUND
REVENUES, EXPENSES AND CHANGES IN NET POSITION
BUDGET AND ACTUAL
FOR THE PERIOD ENDED 5/31/2020

	2020 BUDGET	ACTUAL AS OF 5/31/2020	VARIANCE POSITIVE (NEGATIVE)	PERCENT OF BUDGET RECEIVED/ EXPENDED
OPERATING REVENUES:				
Green Fees	\$ 129,700	\$ 55,158	\$ (74,542)	43%
Cart Rental	10,000	283	(9,717)	3%
Merchandise & Other Sales	6,026	26	(6,000)	0%
TOTAL OPERATING REVENUES	145,726	55,467	(90,259)	38%
OPERATING EXPENSES:				
Golf - Maintenance Dept:				
Personnel Services	82,143	28,645	53,498	35%
Supplies, Services & Other Charges	23,444	4,509	18,935	19%
Golf - Club House:				
Personnel Services	39,975	5,954	34,021	15%
Supplies, Services & Other Charges	44,092	21,730	22,362	49%
Merchandise for Resale	4,080	357	3,723	9%
Golf - Learning Links	-	87,286	(87,286)	
TOTAL OPERATING EXPENSES	193,734	148,481	45,253	77%
OPERATING INCOME	(48,008)	(93,014)	(45,006)	
NON-OPERATING REVENUES:				
Investment Earnings (Charges)	(1,500)	-	1,500	
TOTAL NON-OPERATING REVENUES	(1,500)	-	1,500	
CHANGE IN NET POSITION	\$ (49,508)	\$ (93,014)	\$ (43,506)	

CHASKA TOWN COURSE FUND
REVENUES, EXPENSES AND CHANGES IN NET POSITION
BUDGET AND ACTUAL
FOR THE PERIOD ENDED 5/31/2020

	2020 BUDGET	ACTUAL AS OF 5/31/2020	VARIANCE POSITIVE (NEGATIVE)	PERCENT OF BUDGET RECEIVED/ EXPENDED
OPERATING REVENUES:				
Green Fees	\$ 1,332,000	\$ 352,884	\$ (979,116)	26%
Driving Range	100,000	18,364	(81,636)	18%
Cart Rental	292,000	30,142	(261,858)	10%
Merchandise	314,500	39,013	(275,487)	12%
All Other Sales	139,000	52,623	(86,377)	38%
TOTAL OPERATING REVENUE	<u>\$ 2,177,500</u>	<u>\$ 493,026</u>	<u>\$ (1,684,474)</u>	23%
OPERATING EXPENSES:				
Golf - Maintenance Dept:				
Personnel Services	622,361	205,439	416,922	33%
Supplies, Services & Other Charges	276,107	147,346	128,761	53%
Golf - Club House:				
Personnel Services	525,897	159,417	366,480	30%
Supplies, Services & Other Charges	381,076	168,479	212,597	44%
Merchandise for Resale	173,417	115,239	58,178	66%
Capital Outlay	61,180	170,662	(109,482)	279%
TOTAL OPERATING EXPENSES	<u>2,040,038</u>	<u>966,582</u>	<u>1,073,456</u>	47%
OPERATING INCOME	<u>137,462</u>	<u>(473,556)</u>	<u>(611,018)</u>	
NON-OPERATING REVENUES:				
Investment Earnings (Charges)	<u>(8,200)</u>	<u>-</u>	<u>8,200</u>	
TOTAL NON-OPERATING REVENUES	<u>(8,200)</u>	<u>-</u>	<u>8,200</u>	
NON-OPERATING EXPENSES:				
Debt Service - Principal	88,900	-	88,900	0%
Debt Service - Interest	19,200	30,009	(10,809)	156%
TOTAL NON-OPERATING EXPENSES	<u>108,100</u>	<u>30,009</u>	<u>78,091</u>	28%
CHANGE IN NET POSITION	<u>\$ 21,162</u>	<u>\$ (503,565)</u>	<u>\$ (524,727)</u>	

TURBINE GENERATOR FUND
REVENUES, EXPENSES AND CHANGES IN NET POSITION
BUDGET AND ACTUAL
FOR THE PERIOD ENDED 5/31/2020

	2020 BUDGET	ACTUAL AS OF 5/31/2020	VARIANCE POSITIVE (NEGATIVE)	PERCENT OF BUDGET RECEIVED/ EXPENDED
OPERATING REVENUES:				
Lease Revenue	\$ 2,486,184	\$ 507,837	\$ (1,978,347)	20%
OPERATING EXPENSES:				
Professional Services	84,000	92,137	(8,137)	110%
Other Charges	298,345	56,586	241,759	19%
TOTAL OPERATING EXPENSES	382,345	148,723	233,622	39%
OPERATING INCOME	2,103,839	359,114	(1,744,725)	
NON-OPERATING REVENUES:				
Investment Earnings	-	(2,394)	(2,394)	
Interfund Loan Payments	104,219	-	(104,219)	0%
TOTAL NON-OPERATING REVENUES	104,219	(2,394)	(106,613)	-2%
NON-OPERATING EXPENSES:				
Debt Service - Principal	1,220,000	-	1,220,000	0%
Debt Service - Principal (Contra Account)	-	-	-	
Debt Service - Interest	862,250	431,125	431,125	50%
Issuance Costs & Fiscal Agent Fees	4,500	-	4,500	0%
TOTAL NON-OPERATING EXPENSES	2,086,750	431,125	1,655,625	21%
CHANGE IN NET POSITION	\$ 121,308	\$ (74,405)	\$ (195,713)	

STORM WATER FUND
REVENUES, EXPENSES AND CHANGES IN NET POSITION
BUDGET AND ACTUAL
FOR THE PERIOD ENDED 5/31/20

	2020 BUDGET	ACTUAL AS OF 5/31/2020	VARIANCE POSITIVE (NEGATIVE)	PERCENT OF BUDGET RECEIVED/ EXPENDED
OPERATING REVENUES:				
Residential Sales	\$ 992,000	\$ 491,737	\$ (500,263)	50%
Industrial Sales	758,000	376,562	(381,438)	50%
All Other Sales	3,000	649	(2,351)	22%
TOTAL OPERATING REVENUE	<u>1,753,000</u>	<u>868,948</u>	<u>(884,052)</u>	50%
OPERATING EXPENSES:				
Collections:				
Personnel Services	358,600	66,207	292,393	18%
Supplies, Services & Other Charges	355,864	80,793	275,071	23%
Administration :				
Personnel Services	134,417	52,571	81,846	39%
Supplies, Services & Other Charges	438,909	355,287	83,622	81%
Utility Billing:				
Supplies, Services & Other Charges	23,420	22,433	987	96%
Depreciation	30,000	-	30,000	0%
Capital Outlay	125,000	69,103	55,897	55%
TOTAL OPERATING EXPENSES	<u>1,466,210</u>	<u>646,394</u>	<u>819,816</u>	44%
OPERATING INCOME	<u>286,790</u>	<u>222,554</u>	<u>(64,236)</u>	
NON-OPERATING REVENUES:				
Investment Earnings	2,200	(791)	(2,991)	-36%
Intergovernmental	-	-	-	
TOTAL NON-OPERATING REVENUES	<u>2,200</u>	<u>(791)</u>	<u>(2,991)</u>	
NON-OPERATING EXPENSES:				
Debt Service - Principal	137,333	80,000	57,333	58%
Debt Service - Principal (Contra Account)	-	(80,000)	80,000	
Debt Service - Interest	58,864	33,508	25,356	57%
Issuance Costs & Fiscal Agent Fees	-	175	(175)	
TOTAL NON-OPERATING EXPENSES	<u>196,197</u>	<u>33,683</u>	<u>162,514</u>	17%
INCOME (LOSS) BEFORE TRANSFERS	<u>92,793</u>	<u>188,080</u>	<u>95,287</u>	
TRANSFERS IN (OUT):				
Transfers In	206,186	-	(206,186)	0%
Transfers (Out)	(223,000)	(5,058)	217,942	2%
NET TRANSFERS IN (OUT)	<u>(16,814)</u>	<u>(5,058)</u>	<u>11,756</u>	
CHANGE IN NET POSITION	<u>\$ 75,979</u>	<u>\$ 183,022</u>	<u>\$ 107,043</u>	

CHASKA CURLING AND EVENT CENTER FUND
REVENUES, EXPENSES AND CHANGES IN NET POSITION
BUDGET AND ACTUAL
FOR THE PERIOD ENDED 5/31/2020

	2020 BUDGET	ACTUAL AS OF 5/31/2020	VARIANCE POSITIVE (NEGATIVE)	PERCENT OF BUDGET RECEIVED/ EXPENDED
OPERATING REVENUES:				
Memberships	\$ 142,067	\$ 58,806	\$ (83,261)	41%
Rentals	199,257	25,801	(173,456)	13%
Lessons	237,311	79,630	(157,681)	34%
Leagues	219,075	73,087	(145,988)	33%
Leases	409,000	74,976	(334,024)	18%
Other Sales Revenue	68,371	22,140	(46,231)	32%
TOTAL OPERATING REVENUES	1,275,081	334,440	(940,641)	26%
OPERATING EXPENSES:				
Administration:				
Personnel Services	354,757	138,474	216,283	39%
Supplies, Services & Other Charges	345,385	152,360	193,025	44%
Event Center:				
Personnel Services	103,881	40,316	63,565	39%
Supplies, Services & Other Charges	39,953	11,932	28,021	30%
Curling Center:				
Personnel Services	241,359	95,420	145,939	40%
Supplies, Services & Other Charges	117,708	45,306	72,402	38%
Crooked Pint	53,326	33,920	19,406	64%
Curling/ Non-recurring Events	-	-	-	
Capital Outlay	5,000	-	5,000	
TOTAL OPERATING EXPENSES	1,261,369	517,728	743,641	41%
OPERATING INCOME	13,712	(183,288)	(197,000)	
NON-OPERATING REVENUES:				
Investment Earnings (Charges)	(11,800)	666	12,466	
TOTAL NON-OPERATING REVENUES	(11,800)	666	12,466	
NON-OPERATING EXPENSES:				
Debt Service-Principal	1,000,000	1,000,000	-	100%
Debt Service-Principal (Contra Account)	-	(1,000,000)	1,000,000	
Debt Service-Interest	585,877	242,514	343,363	41%
Issuance Costs & Fiscal Agent Fees	1,600	3,200	(1,600)	200%
TOTAL NON-OPERATING EXPENSES	1,587,477	245,714	1,341,763	15%
INCOME (LOSS) BEFORE TRANSFERS	(1,585,565)	(428,336)	1,157,229	
TRANSFERS IN (OUT):				
Transfers In	1,587,477	1,253,804	(333,673)	79%
CHANGE IN NET POSITION	\$ 1,912	\$ 825,468	\$ 823,556	

CHASKA PLANNING COMMISSION MINUTES JUNE 10, 2020

1. Call to Order

Chairperson Dahlke called the meeting to order at 7:00 pm.

Chairperson Dahlke read aloud a statement explaining that due to the COVID-19 pandemic the Chaska Planning Commission met via electronic means. He explained how the public can still be involved in the meeting and discussions.

2. Roll Call

Roll call was taken. Members present: Commissioners Brass, Cross, Lacey, Olson, Sailer, Bowe, and Urbanski and Chairperson Dahlke

Members absent: Commissioner Rylee

Also present: Kevin Ringwald, Community Development Director; Liz Hanson, City Planner; and Matt Clark, City Engineer

3. Adopt the Agenda

Motion by Commissioner Bowe, second by Commissioner Cross, to adopt the agenda as presented.

Motion carried.

4. Visitor Presentation

There were none.

5. Minutes

Motion by Commissioner Lacey, second by Commissioner Sailer, to approve the Minutes of the May 13, 2020, Planning Commission meeting.

Motion carried.

6. Consent Items

No Items

7. Action Items:

7. A. Recommend approval of the Del Webb at Chaska Final Plat for a 92-lot subdivision on 34 acres of land /Pulte Homes/ (PC#2020-12).

City Planner Liz Hanson presented the item to the Commission.

Commissioner Cross asked about the grading for the entrance off of 41.

City Engineer Clark stated that this entrance will be comparable to the access that goes into the Harvest West neighborhood.

Commissioner Cross asked about a garage that extended towards the street that was mentioned in the packet.

City Planner Hanson confirmed that they will be offering a product where there is an option to have the garage extend forward up to a maximum of 12 feet and noted that this is compliant with the City's anti-monotony code.

Commissioner Cross expressed concern that the front is only 25 feet and if there is a garage that extends to 12 feet, this could mean that an SUV parked in the driveway will be hanging out over the walkway.

Community Development Director Ringwald stated that this would not happen because the structure itself would still meet the setback.

Chair Dahlke opened the public hearing for comment at 7:20 p.m.

Kevin Vranicar, 1230 Moers Drive, stated that he is hoping the Commission received the letter that the local neighbors of this development have put together. He stated that he and the other neighbors near this development have been frustrated with this process and wish a few more things would have been changed between the Preliminary Plat approval at tonight's Final Plat. He noted that there are about 100 neighbors that are part of their Facebook campaign and explained that they are not completely opposed to the idea of this development, but question whether this is the perfect location for it. He expressed frustration that the neighbors feel their voices have not been heard nor have their questions been answered throughout this process. He explained that they feel the City is rushing to make a decision on this issue. He noted that the residents and the City Council had a good discussion about this issue at their meeting. He asked if the Planning Commission had received the letter that was submitted by the neighbors.

City Planner Hanson stated that staff did not include the letter he is referring to in the Commission packet, but it can be forwarded to the Commission.

Commissioner Bowe asked if Mr. Vranicar had specific questions about this development.

Mr. Vranicar stated that he did and referenced examples from the letter they had submitted. He stated that he feels it is unfortunate that the letter did not find its way to the Planning Commission because it brings up a lot of what they feel are valid points.

Commissioner Brass explained that what the Commission has seen presented for this development complies with existing ordinances. He asked if Mr. Vranicar had specific feedback on this development.

Mr. Vranicar stated that he has a lot of specific points he could make regarding this development. He noted that if he backs up to the 2030 Comprehensive Plan, Moers Park was supposed to be expanded by 3.5 acres with the development that was going to go in there. He explained that, at some point, the Parks Commission who never had a formal meeting about it, decided a park expansion wasn't needed. He stated that the City not following the 2030 Comprehensive Plan

was a tough thing for the neighbors to swallow.

Commissioner Brass asked if Mr. Vranicar has had a chance to review the 2040 Comprehensive Plan.

Mr. Vranicar stated that he has reviewed the 2040 Comprehensive Plan document and it appears to be catered directly to this project. He noted that the tough thing for him to understand is the fact that the City is not setting aside a swath of land to at least potentially connect these neighborhoods with Veteran's Park and create a way to get to downtown safely. He stated that they are also concerned with access to Highway 41 and traffic from this development moving north through the existing neighborhoods. He stated that this development is basically putting in a big dead end. He noted that he doesn't understand how a recreation center, which is a commercial building, can be placed within a residential area. He stated that the letter they submitted to the City has every single concern they have clearly outlined.

Weina Shen, 1165 Moers Drive, stated that she would like the City to involve the close neighborhood if there is any additional development of the park area. She explained that her bedroom is right next to this area and would like to be involved if there is any additional development in the community park area.

There being no additional comment, Chair Dahlke closed the public hearing at 7:36 p.m.

Commissioner Cross asked if anyone representing the developer was present at the meeting. She stated that she understands the desire to have a beautiful entrance drive with plenty of trees and an irrigation system. She asked if they had any success with the London Plane tree in their Corcoran development. She stated that this type of tree is only recommended for sheltered areas and she doesn't feel the entrance to the development will be sheltered. She stated that her larger question is with regard to grading and asked if the developer would be doing rough grading, seeding, and what methods of dust control would be used.

Paul Hoyer, Pulte Homes, stated that they are planning to rough grade much of the site at one time and they will follow erosion control regulations regarding seeding.

Ryan Bluhm, Engineer with Pulte Homes, stated that they will be grading the entire project and will restore and seed in accordance with the MPS permits.

Commissioner Olson expressed concern regarding the alignment of Cardinal Street and asked if Cardinal Circle would be a one-way loop or a two-way loop for the six homes at the beginning of the development.

City Planner Hanson stated that it will be a one-way loop and showed the renderings of how those six houses could enter and exit the area. She noted that the access into the development has only been approved for a right in off of Highway 41.

Commissioner Cross noted that it may be difficult for a fire truck to maneuver out of the Cardinal Circle area.

Commissioner Olson asked about the concern raised by Mr. Vranicar regarding the zoning for the recreation center within the residential area.

City Planner Hanson explained that the requested rezoning does account for the recreation center zoning in Lot 1, Block 5 and would allow for it to be there.

Commissioner Brass stated that this building is more of an amenity building similar to a pool house for a community pool. He stated that he doesn't really see that as a commercial use.

Community Development Director Ringwald explained that it would be built to an assembly standard and not a commercial standard.

Commissioner Lacey asked if this building would also be restricted and only for use by the residents of the community.

City Planner Hanson stated that this was correct.

Motion by Commissioner Bowe, second by Commissioner Olson, to recommend to City Council approval of the Del Webb at Chaska Final Plat for a 92-lot subdivision on 34 acres of land /Pulte Homes (PC#2020-12) subject to the following conditions:

1. Approvals shall be based on the following graphic exhibits:
 - a. Narrative (pgs 1-2), prepared by Del Webb, dated February 22, 2020
 - b. Grading Drainage & Erosion Control – Overall, prepared by Westwood, dated April 23, 2020 and revised May 21, 2020
 - c. Grading Drainage & Erosion Control (pgs 03-07), prepared by Westwood, dated April 23, 2020 and revised May 21, 2020
 - d. Topsoil Management Plan, prepared by Westwood, dated April 23, 2020 and revised May 21, 2020
 - e. Typical Street Sections, prepared by Westwood, dated April 23, 2020 and revised May 21, 2020
 - f. Typical Lot Sections, prepared by Westwood, dated April 23, 2020 and revised May 21, 2020
 - g. Street Profiles (pgs 11-12), prepared by Westwood, dated April 23, 2020 and revised May 21, 2020
 - h. Details (pgs 13-15), prepared by Westwood, dated April 23, 2020 and revised May 21, 2020
 - i. Tree Preservation Plan – Overall, prepared by Westwood, dated April 23, 2020 and revised May 21, 2020
 - j. Tree Preservation Plan (pgs 17-21), prepared by Westwood, dated April 23, 2020 and revised May 21, 2020
 - k. Tree Inventory, prepared by Westwood, dated April 23, 2020 and revised May 21, 2020
 - l. Land Development Erosion Control Plan, prepared by Westwood, dated April 23, 2020 and revised May 21, 2020
 - m. Home Construction Erosion Control Plan, prepared by Westwood, dated April 23, 2020 and revised May 21, 2020
 - n. Home Construction Erosion Control Details, prepared by Westwood, dated April 23, 2020 and revised May 21, 2020
 - o. Overall Landscape Plan, prepared by Westwood, dated February 4, 2020 and revised February 26, 2020
 - p. Landscape Plan (pgs 2-6), prepared by Westwood, dated February 4, 2020 and revised February 26, 2020
 - q. Entry Monument Planting Detail, prepared by Westwood, dated February 4, 2020 and revised February 26, 2020
 - r. Secondary Entrance Planting Detail, prepared by Westwood, dated February 4, 2020 and revised February 26, 2020
 - s. Entry Median 1 Planting Detail (pgs 9-10), prepared by Westwood, dated February 4, 2020 and revised February 26, 2020

- t. Entry Median 2 Planting Detail, prepared by Westwood, dated February 4, 2020 and revised February 26, 2020
 - u. Entry Median 3 Planting Detail, prepared by Westwood, dated February 4, 2020 and revised February 26, 2020
 - v. Landscape Notes and Details, prepared by Westwood, dated February 4, 2020 and revised February 26, 2020
 - w. Entry Monuments – Elevations, prepared by Westwood, dated February 4, 2020 and revised February 26, 2020
 - x. Del Webb Parkway Illustrative Section, prepared by Westwood, dated May 21, 2020
 - y. Overall Plan, prepared by Westwood, dated April 23, 2020 and revised May 21, 2020
 - z. Casting Schedule, prepared by Westwood, dated April 23, 2020 and revised May 21, 2020
 - aa. Removal and Demolition Plan, prepared by Westwood, dated April 23, 2020 and revised May 21, 2020
 - bb. Sanitary Sewer and Watermain Construction Plan (pgs 05-11), prepared by Westwood, dated April 23, 2020 and revised May 21, 2020
 - cc. Storm Sewer and Street Construction Plan (pgs 12-17), prepared by Westwood, dated April 23, 2020 and revised May 21, 2020
 - dd. Storm Sewer Construction Plan (pgs 18-21), prepared by Westwood, dated April 23, 2020 and revised May 21, 2020
 - ee. Intersection Details (pgs 22-23), prepared by Westwood, dated April 23, 2020 and revised May 21, 2020
 - ff. Turn Lane Removal and Geometric Design, prepared by Westwood, dated April 23, 2020 and revised May 21, 2020
 - gg. Turn Lane Stripping and Signage, prepared by Westwood, dated April 23, 2020 and revised May 21, 2020
 - hh. Typical Street Sections, prepared by Westwood, dated April 23, 2020 and revised May 21, 2020
 - ii. Details (pgs 27-33), prepared by Westwood, dated April 23, 2020 and revised May 21, 2020
2. Adherence with the City Engineer's Memo dated June 5, 2020.
 3. Adherence with MnDOT letter dated February 27, 2020.
 4. Provision of a 60 feet Right of Way width for all local streets, and 80 feet Right of Way width for the arrival drive.
 5. Adherence to the City's Boulevard Tree Policy and local street section design.
 6. Provision of sidewalks on both sides of all local streets.
 7. Adherence to the following building setbacks:
 - a. Front (house): 25 feet
 - b. Rear: 20 feet
 - c. Side: 5 feet
 - d. Side (corner): 15 feet
 8. Prior to final plat approval, developer shall enter into an agreement with the City for the provision of necessary infrastructure and associated development costs.
 9. Preservation of the wooded steep slopes, including 30-foot buffer and a 50-foot setback from that wooded steep slope if present on site.
 10. 30 foot buffer for the wetlands being preserved.
 11. Provision of a storm water management plan meeting City and Carver County WMO standards.
 12. Provision that adequate maintenance accesses are provided for the stormwater ponds.
 13. Provision that all street names are provided on final plat submittal and approved by City staff prior to final plat recording.
 14. Provision that the proposed entrance retaining wall meet Section 9.9.6 of the zoning ordinance and a detail provided at final submittal.
 15. Provision that the amenity center meets Section 9.11.4 of the zoning ordinance for Permitted Materials.

16. Provision to obtain an access permit from MnDOT prior to construction of the right-in entrance at Highway 41.
17. Provision that utility extensions to the Brodman and O'Brien lots will need to be coordinated between property owners, developer, and City staff.
18. Urbanized drainage should be avoided to directly discharge to the bluff or ravine, and reviewed and approved by the City Engineer prior to issuance of a grading permit.
19. Compliance with the City's anti-monotony and design requirements zoning ordinance (Section 9.28).
20. Provision that housing may not be similar within two houses to each side, directly across the street or diagonal from the house in question.
21. Provision that the fronts of each home will incorporate three different materials/patterns, which would include cultured stone, and two different patterns of siding in lieu of using LP Smartside siding.
22. Provision that garage walls shall not exceed 65 percent of the length of the front wall of the house.
23. Provision that no garage shall protrude in excess of twelve feet beyond the front wall of the house.
24. Provision that 4 inch window trim is used on all windows.
25. Provision that 360-degree architecture shall be provided for all corner lots and all lots whose rear or sides are visible from public right's-of-way or across from open spaces, more specifically for these lots as seen in the preliminary plat approved June 1, 2020:
 - a. Lot 9, Block 1
 - b. Lot 12, Block 2
 - c. Lots 2 & 17, Block 3
 - d. Lots 1, 14, 15 & 48, Block 4
 - e. Lots 1, 8, 9 & 15, Block 5
 - f. Lots 1 & 4, Block 6
 - g. Lot 7, Block 7
 - h. Lots 1 & 6, Block 8
 - i. Lot 1, Block 9
 - j. Lot 10, Block 10
 - k. Lots 1, 11, 12 & 22, Block 11
 - l. Lots 1, 20, 22, 26 & 47, Block 12
 - m. Lot 10, Block 13
26. Provision of mulch trails to be included in the bluff access outlots and to be installed by the developer.
27. Tree Preservation to be consistent with the Tree Preservation Plan.
28. Parkland credit will not be given for the bluff areas or stormwater ponds that are dedicated to the City.
29. Parkland credit will be given for the small slivers of land dedicated to Moers Park.
30. Parkland fees will be required for remainder of park dedication requirement.
31. Provision for developer to pay City for the City's northwest sliver of land being added to lots 4, 5, & 6 of Block 1 for a value determined by City Council.
32. HOA maintenance responsibilities consistent with the items noted in the 'HOA Maintenance' section of this report.
33. Trail credit will not be given for any proposed trails.
34. Trail fees will be required.

35. Provision of a slope analysis (report) of the bluff conditions adjacent to the site will be required as part of the grading plan approval.

Roll Call Vote: Ayes – all. Motion carried.

Motion by Commissioner Brass, second by Commissioner Urbanski, to recommend to City Council approval of the rezoning of approximately 86 acres of the Hammers property for Del Webb at Chaska from Open (O) to Planned Residential Development District No. 75 (PRD-75).

Roll Call Vote: Ayes – all. Motion carried.

7.B. Recommend Approval of the Concept Plan for Carlson Property/Destiny Homes/ PC#2020-13

Commissioner Bowe noted that she lives in the adjacent neighborhood, so she plans to recuse herself from participating on this item as a Planning Commissioner but will participate as a resident.

Commissioner Sailer stated that he is in the same situation and will participate as a resident and not a Planning Commissioner.

City Planner Liz Hanson presented item to the Commission.

Commissioner Cross asked about Lot 13 because there is no house pad on it. She asked whether this was being saved for a future home and if so, she would like to know.

Butch Springer, Destiny Homes, confirmed that Linda is saving Lot 13 for a home for herself so they are incorporating that into the plans.

Gary Ross, 3863 Founders Path, asked why a secondary access was ruled out.

City Engineer Clark stated that given the County guidelines for access, they did look at an opportunity that could be explored in the future for a restricted access. He reiterated that a secondary access could be looked at in the future.

Mr. Ross stated that many of the parcels seem very small except for the owner's lot and asked why the homes will be so close together. He asked about the average size of a lot for this development.

City Planner Hanson stated that they are roughly .2 acres in size and noted that the developer is intentionally proposing smaller lot sizes. She noted that they will be single level living and will have an HOA maintain the yards which typically means smaller lots.

Mr. Ross stated that they have an HOA in their neighborhood and the average lot size is 1/3 of an acre. He noted that the proposed price tag of \$400,000 for 1,500 acres put it at \$267/sq. ft. and the market doesn't seem to be able to support \$150/sq. ft. He asked how the developer will be able to sell these homes to an empty nester at those prices in today's economic conditions.

Butch Springer, stated that there is an option for a bonus room on top of all the units. He noted that because of the trees, the development costs will be higher, which also pushes the price higher so the units will start in the low \$400,000 range.

Commissioner Brass explained that the price point is outside the realm of what the Planning Commission takes into consideration when looking at proposals.

Mr. Ross stated that he understands that but feels that the City should take a look at what the developer is trying to put in because the last thing the City needs is to have a development that has been built and is not selling.

Commissioner Brass stated that he does not believe the homes would be built before the units were sold.

Mr. Ross stated that he feels the City has a fiduciary responsibility to take a look and decide if a proposed development is realistic in the market or not.

Commissioner Brass noted that this potential development is only at the concept level right now and reiterated that the things the Planning Commission considers are things like zoning and not price points.

Aaron Sailer, 3869 Founders Path, stated that it appears as though the lot width does not meet zoning requirements. He asked whether it was the vision of the City to keep Founders Path going down the hill to the next neighborhood to be built or is there another area along County Road 44 that could have an access point.

City Engineer Clark stated that the Robling property has been looked at for potential access.

Community Development Director Ringwald noted that one other thing to keep in mind is the location of the creek and noted that the steep slope in the area also limits what can happen.

Mr. Sailer reiterated his question about whether the City envisions connecting through Founders Path or another access point.

Community Development Director Ringwald stated that he thinks the probability of extending this and connecting it to the south is very remote. He gave an overview of the likely future street connections in the area. He noted that following the topography and following Founders Path through this area does make some sense.

Mr. Sailer stated that with the exception of the lot widths, he thinks this is a pretty good concept plan. He stated that he doesn't think that is the best idea to keep Founders Path continuing without another road access.

Misty Bowe, 3849 Dakota Court, asked about construction traffic because there are a lot of small children who live in the neighborhood. She asked if there would be another access point for the construction traffic.

City Planner Hanson stated that she does not think there is an answer to that question yet, but is something that they will keep in mind when it gets to preliminary submittal.

Jamie Novak, 3927 Founders Path, expressed concern about whether or not the association will be continued into the new development since they will be using their streets and sidewalks. She stated that she doesn't understand how it can be said that the cemetery can have a safe access off of County Road 44 but this development cannot have one.

City Planner Hanson stated that she doesn't think they plan to incorporate themselves into the current association in the area but thinks it is a good question for the developer to address with the current development. She noted that these are public streets which means they are maintained by the City.

City Engineer Clark explained that the County not the City is really who decides what access can or cannot be.

Communications Manager Kevin Wright read aloud a statement from Wade Powell, 3860 Founders Path: We live at the T intersection coming into Founders Ridge and all traffic goes past our house. We strongly encourage all construction traffic to enter through the existing entrance to the current home on the site and not through Founders Ridge. There are many small children in the neighborhood and they are always on the sidewalks and streets. It would be terribly unsafe to have construction vehicles and, having extra traffic through the neighborhood is concerning.

Community Development Director Ringwald stated that the City can provide the applicant with direction to come back during the Preliminary plan and describe how they will deal with construction traffic.

Chair Dahlke noted that everyone that has commented on this development has raised a concern about construction traffic, so it seems to be a legitimate concern.

Communications Manager Wright stated that Mr. Powell also commented that he hopes the developer will be sensitive to all the small children in the neighborhood.

Commissioner Olson asked if there was any comparable development in the City where there was an existing neighborhood that was stubbed and the extension was something that was significantly different than the existing neighborhood.

City Planner Hanson stated that there is one example in the Harvest neighborhood.

Commissioner Olson asked how the City will address all the construction traffic and normal traffic that will extend through this area.

Commissioner Brass asked if the lots on the south side would somehow be accessed from the south and west at a later time.

City Planner Hanson stated that the topography of this site will make it very difficult to do any kind of north south connection. She noted that the anticipation is that the access would come from the north via Carver Path to access this area and the extension of the connection road eventually, on the west side.

The Commission discussed possible future connector and collector roads in the area.

Derrick Banas, 3871 Dakotah Court, asked about the timeline for the start of this project and how long the developer expects before it is completed.

Mr. Springer stated that they would like to get started as soon as possible and are planning a two-year build-out.

Mr. Banas stated that during the discussion surrounding the previous agenda item, the gentleman referenced a long letter that the Commission had not seen. He stated that their development obviously has some huge concerns with this proposal and asked what the next steps would be for the residents that are concerned to ensure that their voices are heard.

City Planner Hanson stated that the City has a 3-step process for land use applications. She explained that it begins with a concept plan, then a preliminary plan, and a final plan approval. She stated that the comments that are received in the concept phase can be addressed by the developer at the next phase. She stated that if a rezoning is required it will have a public hearing attached to it which also gives residents a chance to voice their concerns.

Commissioner Olson asked if the developer had held a neighborhood meeting with the residents in the Founders Path area.

Mr. Banas stated that they received a letter in the mail in the last week or so but there had been no meeting.

Commissioner Olson stated that he is disappointed that the developer did not hold meetings with the existing neighborhood.

Mr. Springer stated that he can meet with City Planner Hanson to make sure he is following protocols.

Community Development Director Ringwald stated that the question is whether the developer is willing to meet with the neighbors.

Mr. Springer stated that they are absolutely willing to meet with the neighbors to discuss the project.

Commissioner Cross noted that the developer emphasized that there could be a bonus room that could help in the cost but she does not see any place where there can be a stairwell or where windows will be of any assistance to a bonus room. She stated that she does not like the idea of having a fake window in place to make it look like there is a room there. She expressed concern about the aesthetics and cleanliness of just having a fake window.

Commissioner Brass asked if there could be a provision added that the developer hold a meeting with the existing neighborhood before the Preliminary Plat phase.

Community Development Director Ringwald stated that he did not think it needed to be a provision but it could be noted that the Planning Commission encouraged the developer to hold this meeting.

Motion by Commissioner Brass, second by Commissioner Lacey, to recommend to City Council approval of the Carlson Concept Plan for a 24-lot subdivision on 15 acres of land (PC#2020-13), with the recommendation that the developer hold a meeting with the existing neighborhood and, and subject to the following conditions:

1. Approvals shall be based on the following graphic exhibits:
 - a. Project Narrative (pgs 1-4), prepared by Destiny Homes, dated May 5, 2020
 - b. Concept Plan, prepared by Pioneer Engineering, dated May 4, 2020
 - c. Existing Conditions & Site Forces Exhibit, prepared by Pioneer Engineering, dated May 4, 2020
 - d. Concept Tree Preservation, prepared by Pioneer Engineering, dated May 4, 2020
 - e. Home Plans (pgs 1-15), prepared by Destiny Homes
2. Adherence with the City Engineer's Memo dated June 2, 2020.
3. Provision to re-orient Lot 14 to be front facing on Founders Path or be eliminated, to be addressed at preliminary submittal.
4. Provision that all lot lines are outside 30 foot no grade/no mow setback and to be shown on the preliminary submittal.
5. Provision that all lot lines are outside of wetland areas and to be shown on the preliminary submittal.
6. Adherence to the City's Boulevard Tree Policy and local street section design.
7. Provision that boulevard trees are placed between the sidewalk and street.
8. Provision that boulevard trees are placed throughout the entire boulevard, including corner lot areas, to meet the Tree Policy.
9. Provision of adequate screening and landscaping along north edge abutting County Road 44 to be addressed at Preliminary submittal.
10. Provision to further evaluate the tree preservation efforts on Lot 14 and to be addressed at preliminary submittal.
11. Provision to further evaluate tree preservation efforts in the Big Woods Forest area and to be submitted with a Tree Preservation Plan at preliminary submittal.
12. Provision of sidewalks on both sides of all local streets.
13. Adherence to the following building setbacks:
 - a. Front (house): 30 feet
 - b. Rear: 30 feet
 - c. Side(house/garage): 10 feet/7 feet
 - d. Side (corner): 15 feet
14. Adherence to the 125 foot centerline building setback from County Road 44.
15. Prior to final plat approval, developer shall enter into an agreement with the City for the provision of necessary infrastructure and associated development costs.
16. Compliance with the City's anti-monotony and design requirements zoning ordinance (Section 9.28).

17. Preservation of the wooded steep slopes, including 30-foot buffer and a 50-foot setback from that wooded steep slope if present on site.
18. Preservation of wetlands and a 30 foot buffer.
19. Provision of developer responsibility to remove any hazardous trees or limbs on site as determined by the Public Works Director, prior to issuance of a building permit.
20. Provision of a storm water management plan meeting City and Carver County WMO standards.
21. Provision that adequate maintenance accesses are provided for the stormwater ponds, and to be shown on the plans at preliminary submittal.
22. Provision of a wetland delineation report to be completed and provided at time of preliminary submittal.
23. Provision of a construction traffic plan to be submitted at preliminary submittal.
24. No direct vehicular access onto County Road 44.
25. Provision of an adequate turnaround at the easterly terminus of Founders Path, and to be shown on the preliminary plans.

Roll Call Vote: Commissioners Brass, Cross, Lacey, Olson, Urbanski, Dahlke - Aye. Commissioners Bowe and Sailer – Abstain. Motion Carried.

8. Other Business

8.A. Receive Other Meeting Minutes

8 A.i. Receive the Minutes of the May 4th and May 18th 2020, City Council Meetings.

8 A i.i. Receive the Minutes of the May 4th, 2020 EDA Meeting.

Commissioner Cross

- Expressed her opinion on what she feels is the mistaken belief that developers have that the older population does not want to stay in their homes.

Chairperson Dahlke

- Thanked City staff for their work to help the electronic meetings run smoothly.

9. Adjourn

Motion by Commissioner Urbanski, second by Commissioner Brass, to adjourn the meeting at 9:07 pm.

Motion carried.