

**- MINUTES -
CHASKA CITY COUNCIL
JULY 11, 2022**

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7:00 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Grau, Hatfield, Hubbard, and Mayor Windschitl

Absent: Councilmember Huang and Matt Podhradsky, City Administrator

Also Present: Noel Graczyk, Administrative Services Director; Kevin Wright, Communication Director; Elise Durbin, Assistant Administrator; Parks and Recreation Director Marshall Grange; Nate Kabat, Community Development Director; Liz Hanson, City Planner; City Attorney; City Engineer Matt Clark; and Water and Sewer Director Matt Haefner.

4. Adopt the Agenda

Motion by Councilmember Hatfield, second by Councilmember Hubbard to adopt the agenda as presented.

Motion carried.

5. Visitor Presentation

5.A. Friends of the Library – Libby Fairchild

Ms. Fairchild addressed the Council and provided an overview of the upcoming events including the annual book sale that is being held July 28th – 31st and will be outside on the Plaza outside of City Hall and the Library. She stated they need volunteers this year and people wanting to help out can stop by the library and sign-up for a shift and anyone who volunteers gets a free book. She noted the proceeds go to Lucky Day Book Program for the library.

6. Minutes

6.A. Approve June 20, 2022 City Council Meeting Minutes

Motion by Councilmember Hubbard, second by Councilmember Hatfield to approve the minutes of June 20, 2022 City Council meeting.

Motion carried.

7. Consent Agenda

Motion by Councilmember Hatfield, second by Councilmember Grau to approve the Consent Agenda Items A through D:

- A. On-Sale Liquor at a Community Event – Crooked 2022-2023 Liquor

Motion to approve On-Sale Intoxicating License at a Community Event OSCF22.02 for Crooked Pint Ale House, 3210 Chaska Blvd, Chaska MN for Chaska's Fire & Ice Festival, effective July 15th & 16th, 2022.

B. On-Sale Liquor at a Community Event – Schram Haus Brewery at Fire & ice
Motion to approve On-Sale Intoxicating License at a Community Event OSCF22.03 for Schram Haus Brewery, 3700 Chaska Blvd, Chaska MN for Chaska's Fire & Ice Festival, effective July 15th & 16th, 2022.

C. Temporary On-Sale Intoxicating License for Flags & Honor of MN
Motion to approve the Temporary On-Sale Intoxicating License TW 22-04 for Flags and Honor of Minnesota, that allows them to serve intoxicating beverages at their car, bike and tractor fund raising event, on August 6, 2022.

D. Wetland Replacement Plan for Oak Creek
Motion to approve the wetland replacement plan for Oak Creek Development.
Motion carried.

8. Action Items

8.A. Public Improvement Hearing – Creek Road Trunk Sewer Project

Assistant Administrator Durbin introduced and provided background and information on this item.

Councilmember Hubbard asked if the residents have been given the estimated assessments already and

City Engineer Clark stated the point of this meeting is to inform them of the proposed assessment so they are aware of the options.

Mayor Windschitl asked where the first phase of work is being completed.

City Engineer Clark showed the location that will be covered this year in phase 1.

Mayor Windschitl opened the public hearing at 7:26 p.m.

No one wished to speak on this item.

Mayor Windschitl closed the public hearing at 7:27 p.m.

Staff recommends City Council conduct the public improvement hearing. There is no formal action requested at this meeting rather only to gather public input and feedback on concerns related to the project. The project is currently being advertised for bids and is expected to be ready for Council to review at the upcoming meeting on July 18th. After the bids have been received, staff is planning to bring back a recommendation to the Council on whether to order the improvements if bids are acceptable.

8.B. 2021 Annual Financial Reports

Administrative Services Director Graczyk introduced this item and provided an overview of the report included in the Council packets for their review.

Jaclyn Huegel, CPA with Malloy Montague, Karnowski, Radosevich, & Co., P.A., provided a presentation of the City of Chaska Audit Report from Malloy Montague, Karnowski, Radosevich, & Co., P.A. for the year ending December 31, 2021 to the Council.

Motion by Councilmember Hubbard, second by Councilmember Grau, to accept the City of Chaska 2021 Annual Comprehensive Financial Report and associated audit reports as well as the Chaska Fire Department Relief Association 2021 Annual Financial Report and associated audit reports.

Motion carried.

9. Bills

9.A. Accounts Payable Council Roster 7-11-2022

Motion by Councilmember Grau, second by Councilmember Hatfield, to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Grau, Hubbard, and Mayor Windschitl. Voting nay: None.

10. Other Business

10.A. City Administrator's Report

10.A.i. Bi-Weekly Report July 11, 2022

Councilmember Grau:

- Noted there are a lot of great summer events coming up
- Stated its important to understand and have patience with some businesses that are still struggling with workers due to the pandemic

Councilmember Hubbard:

- Stated she is excited for the Fire and Ice event on 15th-16th of July

Councilmember Hubbard:

- Stated there is a Food Distribution event on Thursday the 21st as well as Picnic with a Cop at Veteran's Park later that day
- Noted Farmer's Market is back on Wednesdays
- Wished her Mom a Happy Birthday

Mayor Windschitl:

- Congratulated Jim Snuggerud and Sam Rinzel from Chaska High School were drafted in the first round of the NHL and Abigail Moldenhauer as the first female Eagle Scout in Minnesota
- History Center has the Second Street Businesses Exhibit running until January 1st on Thursdays and Fridays
- Congratulated Dan Keyport of the Rotary Club for being given the George C. Klien's Above Self Award
- Noted MnDot approved the Highway 41 plans
- Reminded people to sign-up for Nite to Unite

- Stated Fun in the Park on July 27th at Fireman's Park and Touch a truck on July 18th are upcoming events to note

11. Adjourn

Motion by Councilmember Hubbard second by Councilmember Hatfield to adjourn the meeting at 8:10 pm.

Motion carried.