



AGENDA
CHASKA CITY COUNCIL
CHASKA CITY HALL - COUNCIL CHAMBERS & ZOOM
Monday, September 12, 2022
7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adopt Agenda
5. Visitor Presentation
6. Approve Previous Meeting Minutes
 - 6.A. Approve the August 15, 2022 City Council Meeting Minutes
7. Consent Items
 - 7.A. On-Sale Liquor at a Community Event – Patron’s Mexican Restaurant Chaska's Latin Music and Food Festival
 - 7.B. On-Sale Liquor at a Community Event - Crooked Pint at Chaska's Latin Music and Food Festival
 - 7.C. On-Sale Liquor at a Community Event - La Hermoas at Chaska's Latin Music & Food Festival
 - 7.D. Legislative Services Agreement 2022-2023
8. Action Items
 - 8.A. Adopt Resolution No. 2022-111, Authorizing the Chief of Police to act as the signing authority for the "Master Subscriber Agreement".
 - 8.B. Negotiation of a Tax Abatement Agreement with RCS-RCA Oak Ridge, LLC
 - 8.C. Adopt Resolution No. 2022-112 Establishing a Preliminary Maximum City Tax Levy for Taxes Payable in 2023
9. Bills

9.A. Accounts Payable Claims Roster 9-12-2022

10. Other Business

10.A. City Administrator's Report

10.A.i. Biweekly Report 09/12/2022

11. Adjourn

Chaska Economic Development Authority Meeting Immediately following
City Council

**- MINUTES -
CHASKA CITY COUNCIL
AUGUST 15, 2022**

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7:02 pm.

2. Roll Call

Roll call was taken. Present: Councilmembers Grau, Hatfield, Hubbard, Huang, and Mayor Windschitl.

Absent: None.

Also Present: Matt Podhradsky, City Administrator; Noel Graczyk, Administrative Services Director; Kevin Wright, Communication Director; Elise Durbin, Assistant Administrator; Parks and Recreation Director Marshall Grange; Nate Kabat, Community Development Director; Liz Hanson, City Planner; City Attorney Jake Saufley; City Engineer Matt Clark; and Water and Sewer Director Matt Haefner.

3. Pledge of Allegiance

4. Adopt the Agenda

Motion by Councilmember Grau, second by Councilmember Hubbard to adopt the agenda as presented.

Motion carried.

5. Visitor Presentation

5.A. Brian Dahlke - Certificate of thanks for his years of service on the Planning Commission

Mayor Windschitl presented a plaque to Mr. Dahlke for his many years of service and thanked him for all his help on the Planning Commission.

Mr. Dahlke addressed the Council and thanked everyone for the wisdom they instilled upon him during his time on the Commission and support.

5.B. Growth Through Opportunity Program Recap

Officer Janke addressed the Council and provided an overview of the program.

Alex Oladoyin with Empower Inclusion addressed the Council and noted how exciting it was to see the great work the kids did with the program.

Mitchell Scott and Jordan Moore, participants of the program, provided an overview of their favorite events and activities they got to partake in during the program. They also provided a video presentation of their time in the program for the Council to review.

Officer Janke presented both Mitchell Scott and Jordan Moore with a Police Department Challenge Coin for their participation and hard work in the program.

6. Minutes

6.A. Approve the August 1, 2022 City Council Meeting Minutes

Motion by Councilmember Hubbard, second by Councilmember Hatfield to approve the minutes of July 18, 2022 City Council meeting.

Motion carried.

7. Consent Agenda

Motion by Councilmember Hubbard, second by Councilmember Grau to approve the Consent Agenda Items A through D:

A. Agreements related to a Metropolitan Council LHIA award for West Creek Apartments
Motion approving and executing Agreements related to a Metropolitan Council LHIA award for West Creek Apartments.

B. City Administrator Annual Review

Motion to approve administrator goals for 2022 and adjust the City Administrator's annual salary with a 1.1% Cost of Living Adjustment and 3.5% performance increase retroactive to January 1, 2022, and a \$2000 performance incentive.

C. Bond Sale Reimbursement

Motion to adopt Resolution 2022-101 relating to financing certain proposed projects and establishing compliance with reimbursement bond regulations under the Internal Revenue Code.

D. Adopt Resolution No. 2022-106 Approving the Alternate Urban Areawide Review (AUAR) Order and Scoping Document for CloudHQ/City of Chaska/PC #2022-52

Motion to adopt Resolution 2022-106, approving the AUAR Order and Scoping Document for CloudHQ (PC #2022-52).

Motion carried.

8. Action Items

8.A. Adopt Resolution No. 2022-99 Approving the Drainage & Utility Easement Vacation on Outlot B of Pioneer Vista/AV Development/PC #2022-50

City Administrator Podhradsky introduced this item.

City Planner Hanson provided background on this item.

Mayor Windschitl opened the public hearing at 7:29 p.m.

No one wished to address the Council.

Mayor Windschitl closed the public hearing at 7:30 p.m.

Motion by Councilmember Hatfield, second by Councilmember Hubbard to Adopt Resolution No. 2022-99 Approving the Drainage & Utility Easement Vacation on Outlot B of Pioneer Vista/AV Development/PC #2022-50.

Motion carried.

8.B. Adopt Resolution No. 2022-105 Approving the Concept Plan for CloudHQ/CloudHQ/PC #2022-41

City Administrator Podhradsky introduced this item.

City Planner Hanson provided background and a presentation on this item.

Councilmember Huang asked what the cooling technology for this building will be.

Brett Burnett, developer, addressed the Council and stated the equipment seen on the roof in the diagram are the air-cooled chillers used instead of water-based cooling, noting that due to the size of the building it would be a massive amount of water used.

Mr. Burnett provided an overview of the company and purpose of the requested concept plan.

Motion by Councilmember Huang, second by Councilmember Grau to Adopt Resolution No. 2022-105 Approving the Concept Plan for CloudHQ/CloudHQ/PC #2022-41.
Motion carried.

8.C. Adopt Resolution No. 2022-100 and Ordinance No. 1020 Approving the Preliminary Site & Building Plan and Zoning Ordinance Amendment (ZOA) for Hazeltine Plaza Apartments/Trident Development/PC #2022-48

8.C.i. Adopt Ordinance No. 1020 Approving the Zoning Ordinance Amendment (ZOA) to PCD-15

City Planner Hanson introduced and provided a presentation on the background and overview of this item.

Councilmember Hubbard stated she thinks the building is beautiful and likes the dog run they included. She noted she is wondering if they intend to restrict the use of apartments as Airbnb's or anything similar.

Roger Fink, representing the applicant, addressed the Council. He stated to his knowledge no units have been used for Airbnb purposes but noted it would be a better question for the property manager depending on the lease terms, which usually include prohibited language around sub-leasing and other terms like that so he doesn't foresee it being an issue.

Councilmember Hatfield stated she thinks the developer could have added more units to the building but instead they used the space in a better manner to provide amenities for the residents and she appreciates that.

Mayor Windschitl invited any residents up to speak on this item, noting it is not a public hearing but wanted to allow anyone who wished to speak the opportunity to do so briefly.

Jane McKenzie, Birdie Lane, addressed the Council. She stated she has seen all the iterations of the properties over the years, having lived there for 40 years. She is happy to see something positive happening but she does wish the retail was a little smaller and more upscale.

Motion by Councilmember Huang, seconded by Councilmember Grau to Adopt Resolution No. 2022-100 and Ordinance No. 1020 Approving the Preliminary Site & Building Plan and Zoning Ordinance Amendment (ZOA) for Hazeltine Plaza Apartments/Trident Development/PC #2022-48.

Motion carried.

Motion by Councilmember Hubbard, second by Councilmember Huang to Adopt Ordinance No. 1020 Approving the Zoning Ordinance Amendment (ZOA) to PCD-15.

Motion carried.

8.D. Adopt Ordinance No. 1019 Approving the Zoning Ordinance Amendment (ZOA) to Section 15.16 Planned Development Districts/City of Chaska/PC #2022-51

City Planner Hanson introduced and provided a presentation on this item.

Councilmember Grau asked if the issues being discussed tonight are related to the audit.

Community Development Director Kabat stated the specific issues being discussed tonight are not related to the audit but noted it is something that could have come out of the audit process.

Councilmember Huang stated he doesn't want to have to go through more variances but if this is the choice, he would rather go through more variances instead of putting the City at risk of being exposed to people who may have more aggressive motives. He added an example is recently, someone proposed to add a high bay industrial in a space originally zoned as office.

Mayor Windschitl stated it doesn't appear to matter what we decide because someone could decide to challenge us or sue us at any time.

City Attorney Saufley stated all of their decisions need to be reasonable and rational so precedence plays into that decision and if they were to approve a certain type of building once, and someone on a neighboring property wanted the same type of building under the same circumstances as the prior property owners, it could be deemed irrational of the Council to deny that request. In following through with this request, the Council may be limiting the possibility of different interpretations of the code from becoming an issue.

Motion by Councilmember Hatfield, second by Councilmember Hubbard to table Ordinance No. 1019 Approving the Zoning Ordinance Amendment (ZOA) to Section 15.16 Planned Development Districts/City of Chaska/PC #2022-51 until the audit is complete. Motion carried as amended.

8.E. Adopt Resolutions for Items Related to the Downtown Chaska Highway 41/Highway 61 Project

8.E.i. Adopt Resolution 2022-102 Awarding the Bid for the Downtown Chaska TH 41/CSAH 61 Project and Execute Contract Documents

8.E.ii. Adopt Resolution 2022-103 Approving a Cooperative Agreement with the Minnesota Department of Transportation for the Downtown Chaska TH 41/CSAH 61 Project

8.E.iii. Adopt Resolution 2022-104 Approving a Joint Powers Agreement with Carver County
Assistant City Administrator Durbin introduced and provided background on this item.

City Engineer Clark addressed the Council and stated they will know in the next two weeks possibly when they will start on CSAH 61. He noted mass coordination efforts are beginning to push the majority of what they can get done on CSAH 61 still this summer.

Motion by Councilmember Huang, second by Councilmember Hatfield to Adopt Resolution 2022-102 Awarding the Bid for the Downtown Chaska TH 41/CSAH 61 Project and Execute Contract Documents.

Motion carried.

Motion by Councilmember Hubbard, second by Councilmember Grau Adopt Resolution 2022-103 Approving a Cooperative Agreement with the Minnesota Department of Transportation for the Downtown Chaska TH 41/CSAH 61 Project.

Motion carried.

Motion by Councilmember Hubbard, second by Councilmember Huang Adopt Resolution 2022-104 Approving a Joint Powers Agreement with Carver County.

Motion carried.

9. Bills

9.A. Accounts Payable Council Roster 8-15-2022

Motion by Councilmember Huang, second by Councilmember Hatfield, to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Grau, Hatfield, Hubbard, Huang, and Mayor Windschitl. Voting nay: None.

10. Other Business

10.A. City Administrator's Report

10.A.i. Biweekly 8-15-2022

Councilmember Huang:

- Stated Night to Unite was a great event
- Stated the Park Facilities Party for Ward 4 is on August 17th from 6-8pm at McKnight Park
- Noted Touch-a-Truck is on August 18th from 5:00-7:30pm at the Community Center

- Stated Art in the Park is coming up on August 28th from 11am-5pm at Fireman's Park
- Southwest Transit CEO update is coming soon and noted Thursdays – Sunday will be offered for the State Fair weekends

Councilmember Grau:

- Stated Night to Unite was nice and reminded everyone to pick up after their dogs
- the Park Facilities Party for his Ward is August 11th from 5:30-7:00pm at Veterans Park

Councilmember Hatfield:

- Stated Ward 3 has the Park Facilities Party on August 16th
- Thanked staff for all their hard work with all the summer events going on

Councilmember Hubbard:

- Reminded everyone to slow down on the roads to keep the community safe
- Noted the Ward 2 Park Facilities Party went really well and thanked staff for all their help
- Stated Saturday was National left-handers day

Assistant City Administrator Durbin:

- Stated the League of MN Cities voted Senator Coleman was one of eighteen to be awarded Legislator of Distinction for 2022

Community Development Director Kabat:

- Stated staff is working on proposed changes to ordinance codes that would require neighborhood meetings being held by developers ahead of time and site signage to be posted

Mayor Windschitl:

- Stated Night to Unite was great
- Noted today Congressman Phillips had the Vietnams Pinning Ceremony
- Stated Fishing with friends was a great event and thanked everyone for their help

11. Adjourn

Motion by Councilmember Hubbard, second by Councilmember Huang to adjourn the meeting at 11:16 pm.

Motion carried.

**REQUEST FOR ACTION
CHASKA CITY COUNCIL
9/12/2022**

**Subject: On-Sale Liquor at Community Event –
Patron’s Mexican Restaurant for Latin Music and Food Festival**

Prepared By: Denise Beebe, Senior Clerk

Patron’s Mexican Restaurant of 702 Chestnut St. #110, Chaska MN 55318 has made application for an On-Sale Liquor Permit at a Community Event for Chaska’s Latin Music and Food Festival. This will allow patrons to purchase alcohol at their booth during this Community Event on Friday, September 16th, 2022.

All required paperwork is on file.

CITY COUNCIL ACTION REQUESTED

Motion to approve On-Sale Intoxicating License at a Community Event OSCF22-04 for Patron’s Mexican Restaurant, 702 Chestnut St. #110, Chaska MN for Chaska’s Latin Music and Food Festival, effective Friday, September 16th, 2022.

**REQUEST FOR ACTION
CHASKA CITY COUNCIL
9/12/2022**

**Subject: On-Sale Liquor at Community Event –
Crooked Pint Ale House at Latin Music & Food Festival**

Prepared By: Denise Beebe, Senior Clerk

The Crooked Pint Ale House of 3210 Chaska Blvd, Chaska MN 55318 has made application for an On-Sale Liquor Permit at a Community Event for Chaska's Latin Music & Food Festival located in Firemen's Park. This will allow patrons to purchase alcohol at their booth during this Community Event on Friday, September 16th, 2022.

All required paperwork is on file. Staff recommends approval of the license.

CITY COUNCIL ACTION REQUESTED

Motion to approve On-Sale Intoxicating License at a Community Event OSCF22.05 for Crooked Pint Ale House, 3210 Chaska Blvd, Chaska MN for Chaska's Latin Music & Food Festival, effective September 16th, 2022.

**REQUEST FOR ACTION
CHASKA CITY COUNCIL
9/12/2022**

**Subject: On-Sale Liquor at Community Event –
La Hermoas Mexican Restaurant at Latin Music & Food Festival**

Prepared By: Denise Beebe, Senior Clerk

The Crooked Pint Ale House of 222 N. Chestnut St, Chaska MN 55318 has made application for an On-Sale Liquor Permit at a Community Event for Chaska's Latin Music & Food Festival located in Firemen's Park. This will allow patrons to purchase alcohol at their booth during this Community Event on Friday, September 16th, 2022.

All required paperwork is on file. Staff recommends approval of the license.

CITY COUNCIL ACTION REQUESTED

Motion to approve On-Sale Intoxicating License at a Community Event OSCF22.06 for La Hermoas Mexican Restaurant, 222 N. Chestnut St, Chaska MN for Chaska's Latin Music & Food Festival, effective September 16th, 2022.

REQUEST FOR ACTION CHASKA CITY COUNCIL 9/12/2022

Subject: Legislative Services Agreement with Lockridge Grindal Nauen P.L.L.P.

Prepared By: Elise Durbin, Assistant City Administrator

The City Square West redevelopment project, located in historic downtown Chaska, is a project, once constructed, that will be a mix of residential and retail. It will also contain a large public space that will be built and programmed with the community in mind. In 2021, the City Council passed a resolution authorizing an application to the state to financially assist with the City Square West redevelopment project.

To assist with the City's request for funds from the state, Lockridge Grindal Nauen P.L.L.P. was contracted with to provide lobbying services for the request. While no bonding bill was passed, there was good progress made in this year's legislative session with the request. Staff understands that the City's request may be in the list of projects for the proposed bonding bill, and therefore provides a good start to the next legislative session.

Because the funding request is still outstanding and the progress made this year, staff recommends renewing our Legislative Services Agreement with Lockridge Grindal Nauen P.L.L.P.

CITY COUNCIL ACTION REQUESTED

Motion to approve a Legislative Service Agreement with Lockridge Grindal Nauen P.L.L.P. for lobbying services from September 1, 2022 to December 31, 2023.

LEGISLATIVE SERVICES AGREEMENT

THIS AGREEMENT, made and entered into by and between **City of Chaska** (“Client”) and **LOCKRIDGE GRINDAL NAUEN P.L.L.P.** (“Consultant” or “LGN”) (collectively the “Parties”).

W I T N E S S E T H

WHEREAS, Client, wishes to purchase the services of Consultant to assist Client in monitoring, reporting, and lobbying related to certain state legislative and administrative matters;

NOW, THEREFORE, in consideration of the mutual undertakings and promises hereinafter set forth, Client and Consultant agree as follows:

1. CONSULTANT SERVICES

Consultant shall provide, in coordination with Client’s officers, committees and staff, the services listed in Exhibit A hereto. If additional services, projects or work is agreed upon by both Consultant and Client, fees for such additional services, project or work will be negotiated and mutually agreed upon in writing prior to the performance of additional services, projects or work.

2. TERM AND TERMINATION

2.1 Term. The term of engagement for the services provided shall be **September 1, 2022 - December 31, 2023**, subject to termination as provided in Section 2.2.

2.2 Termination. This Agreement may be terminated prior to its expiration only as follows:

2.2.1 Upon the written mutual agreement of the Parties hereto;

2.2.2 By either Party upon sixty (60) days written notice to the other Party.

2.2.3 In the event of termination, fees owed by the Client shall be prorated as of the date of termination.

3. COST OF AND PAYMENT FOR SERVICES

3.1 Fees. In consideration of services performed as specified in Section 1 and Exhibit A of this Agreement, Client shall pay Consultant the professional fees in the amount of **\$50,000 payable in fifteen (15) equal installments of \$3,333.33 per month**, commencing September 1, 2022.

3.2 Costs. In addition to payment for professional fees, Client shall pay Consultant for all reasonable incidental expenses incurred by Consultant on Client’s behalf.

3.3 Payment. Payment for professional fees and expenses shall be made to Consultant upon submission by Consultant to Client of invoices for services rendered and expenses incurred and Client shall pay Consultant by the dates listed above.

4. INDEPENDENT CONTRACTOR

Consultant shall select the means, method, and manner of performing the services herein. Consultant is and shall remain an independent contractor with respect to all services performed under this Agreement.

5. COMPLETE AGREEMENT

The Parties each agree and understand that this Agreement, including all Exhibits hereto, constitutes the entire agreement between the Parties and supersedes any prior or contemporaneous oral understandings or agreements with respect to the subject matter hereof.

6. AMENDMENTS AND WAIVERS

This Agreement may not be amended, altered, enlarged, supplemented, abridged, or modified, nor can any provision hereof be waived, except by a writing executed by both Parties which shall be attached hereto. Failure of any Party to enforce any provision of this Agreement shall not constitute or be construed as a waiver of such provision nor of the right to enforce such provision.

7. NOTICES

All notices, demands, and requests permitted or required to be given under this Agreement shall be in writing and deemed given when mailed by the United States mail, postage prepaid, registered or certified mail, return receipt requested, to the address of the appropriate Party as provided herein.

IN WITNESS WHEREOF, the duly authorized representatives of the Parties hereto have executed this Agreement this ____ day of _____, 2022.

ADDRESS:

One City Hall Plaza
Chaska, MN 55318

CLIENT:

City of Chaska

By: _____
Its: _____

ADDRESS:

Suite 2200
100 Washington Avenue South
Minneapolis, MN 55401

CONSULTANT:

LOCKRIDGE GRINDAL NAUEN P.L.L.P.


By: Rebecca Kanninen
Its: Partner

EXHIBIT A

LGN will provide state lobbying services for state legislative initiatives to assist Chaska including bonding and tax issues.

REQUEST FOR ACTION CHASKA CITY COUNCIL 09/12/2022

Subject: Authorizing the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies

Prepared By: Ryan Seibert, Chief of Police

Background

The purpose of this agreement is to provide a process for local units of government that desire to use Court Data Services in the performance of its governmental duties, a pathway to obtain access to applicable court data.

This agreement if authorized by the Chaska City Council and Minnesota State Court administration, would grant access for authorized staff within the police department to court case information and other court documents. Access to court records has a specific benefit as it relates to the performance of duties of law enforcement roles and responsibilities.

If authorized, the agreement would establish an internal account manager responsible for staff training, maintaining access credentials, and reporting any unauthorized use of the Court Data Services. This role would be the responsibility of the police department Office Manager. The agreement does reference fee provisions. However, at this time there are no fees associated with access to records, and agencies would be notified if fees would be imposed in the future.

Application for access to the Minnesota Court Data Services mandates documentation verifying authority to sign the agreement on behalf of an agency. This documentation often occurs in the form of council resolution, thereby granting authority for staff to sign on behalf of and bind the entity to the agreement.

Attachment

- Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies.

Recommended Action

Motion to approve Resolution 2022-11 authorizing the Chief of Police to act as the signing authority to the "Master Subscriber Agreement."

RESOLUTION NO. 2022-111

**AUTHORIZING THE MASTER SUBSCRIBER AGREEMENT FOR MINNESOTA COURT
DATA SERVICES FOR GOVERNMENTAL AGENCIES**

WHEREAS, this agreement provides a process for governmental agencies to access and use court services data in the efficient performance of its governmental duties as required or authorized by law.

WHEREAS, the City of Chaska desires to enter said agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CHASKA, MINNESOTA, that approval is given for staff to enter into the Master Subscriber Agreement for Minnesota Court Data Services and the Chief of Police is authorized to sign said agreement.

Adopted by the Chaska City Council this 12th day of September 2022.

Mark Windschitl, Mayor

ATTEST:

City Administrator, Matt Podhradsky

MASTER SUBSCRIBER AGREEMENT FOR MINNESOTA COURT DATA SERVICES FOR GOVERNMENTAL AGENCIES

THIS AGREEMENT is entered into by and between

_____,
(Government Subscriber Name)

of _____,
(Government Subscriber Address)

(hereinafter "Government Subscriber") and THE STATE OF MINNESOTA

Office of State Court Administration _____,

of _____ 25 Rev. Dr. Martin Luther King Jr. Blvd. St. Paul, Minnesota 55155 _____,

(hereinafter "the Court").

Recitals

The Court offers Court Data Services, as defined herein, to Minnesota Government Subscribers as authorized by the Rules of Public Access and Court Order. The Court Data Services are offered to Government Subscribers as governmental units and are offered solely for certain governmental use as permitted herein. Government Subscriber desires to use Court Data Services, and the Court desires to provide the same, to assist Government Subscriber in the efficient performance of its governmental duties as required or authorized by law or court rule in connection with any civil, criminal, administrative, or arbitral proceeding in any Federal, State or local court or agency or before any self-regulatory body.

Court Data Services are defined in the Definitions section of this Agreement and may involve a one-way or two-way transmission of information between the parties, some of which may include court information that is not accessible to the public pursuant to the Rules of Public Access and which may not be disclosed by Government Subscriber without the prior approval of the appropriate court or record custodian. Government Subscriber agrees herein to limit its access to and use of Court Records and Court Documents through Court Data Services to the Government Subscriber's "Legitimate Governmental Business Need" as defined herein.

Agreement

NOW, THEREFORE, in consideration of the mutual covenants, promises and agreements contained herein, the Court and Government Subscriber agree as follows:

1. TERM; TERMINATION; ONGOING OBLIGATIONS.

1.1 Term. This Agreement shall be effective on the date executed by the Court and shall remain in effect according to its terms.

1.2 Termination.

1.2.1 Either party may terminate this Agreement with or without cause by giving written notice to the other party. The effective date of the termination shall be thirty (30) days after the other party's receipt of the notice of termination, unless a later date is specified in the notice. Termination of this Agreement pursuant to Clause 4.5 shall be effective immediately and may occur without prior notice to Government Subscriber.

1.2.2 The provisions of Clauses 5, 6, 8, 9, 10, 12.2, 12.3 and 15 through 24 shall survive any termination of this Agreement, as shall any other provisions that by their nature are intended or expected to survive such termination. Upon termination, the Government Subscriber shall perform the responsibilities set forth in paragraph 8.6 hereof.

1.3 Subsequent Agreement. This Agreement may be superseded by a subsequent agreement between the parties.

2. DEFINITIONS.

2.1 “Agency Account Manager” means the Government Subscriber employee assigned with the tasks of: (1) being the point of contact for communications between Government Subscriber and the Court; (2) maintaining a current list Government Subscriber’s Individual Users and their signed User Acknowledgment Forms and promptly notifying the Court when Government Subscriber’s Individual Users with individual logins should have accounts added or deleted; (3) reporting violations of this agreement by Government Subscriber’s Individual Users and steps taken to remedy violations to the Court.

2.2 “Court Data Services” means one or more of the following services and includes any additional or modified services identified as such on the Justice Agency Resource webpage of the Minnesota Judicial Branch website, which is currently www.mncourts.gov, or other location designated by the Court and/or its affiliates, as the same may be amended from time to time by the Court and/or its affiliates:

2.2.1 “Bulk Data Delivery” means the electronic transmission of Court Records in bulk form from the Court to the Government Subscriber, from one or more of the Court’s databases and through any means of transmission, as described in applicable Policies & Notices and materials referenced therein.

2.2.2 “Court Integration Services” means pre-defined automated transmissions of i) Court Records from the Court’s computer systems to Government Subscriber’s computer systems; and/or ii) Government Subscriber Records from the Government Subscriber’s computer systems to the Court’s computer systems; on a periodic basis or as triggered by pre-determined events, as described in applicable Policies & Notices and materials referenced therein.

2.2.3 “MNCIS Login Accounts” means a digital login account created for and provided to the Government Subscriber for online access to and use of Court Records and Court Documents maintained by the Minnesota Court

Information System (“MNCIS”), as described in applicable Policies & Notices and materials referenced therein.

- 2.3 **“Court Data Services Databases”** means any databases and the data therein, used as a source for Court Data Services, together with any documentation related thereto, including without limitation descriptions of the format or contents of data, data schemas, and all related components.
- 2.4 **“Court Data Services Programs”** means any computer application programs, routines, transport mechanisms, and display screens used in connection with Court Data Services, together with any documentation related thereto.
- 2.5 **“Court Records”** means all information in any form made available by the Court and/or its affiliates to Government Subscriber for the purposes of carrying out this Agreement, including:
 - 2.5.0 **“Court Case Information”** means any information in the Court Records that conveys information about a particular case or controversy, including without limitation Court Confidential Case Information and Court Documents, as defined herein.
 - 2.5.1 **“Court Confidential Case Information”** means any information in the Court Records (including Court Documents) that is inaccessible to the public pursuant to the Rules of Public Access and that conveys information about a particular case or controversy.
 - 2.5.2 **“Court Confidential Security and Activation Information”** means any information in the Court Records that is inaccessible to the public pursuant to the Rules of Public Access and that explains how to use or gain access to Court Data Services, including but not limited to login account names, passwords, TCP/IP addresses, Court Data Services user manuals, Court Data Services Programs, Court Data Services Databases, and other technical information.
 - 2.5.3 **“Court Confidential Information”** means any information in the Court Records that is inaccessible to the public pursuant to the Rules of Public Access, including without limitation both i) Court Confidential Case Information; and ii) Court Confidential Security and Activation Information.
 - 2.5.4 **“Court Documents”** means electronic images of documents that are part of or included in a court file.
- 2.6 **“DCA”** means the District Court Administrator pursuant to Minnesota Statutes, section 485.01.
- 2.7 **“Government Subscriber Records”** means any information in any form made available by the Government Subscriber to the Court and/or its affiliates for the purposes of carrying out this Agreement.
- 2.8 **“Government Subscriber’s Individual Users”** means Government Subscriber’s employees or independent contractors whose use or access of Court Data Services,

as well as the access, use and dissemination of Court Records (including Court Documents), is necessary to effectuate the purposes of this Agreement.

- 2.9 “Legitimate Governmental Business Need”** means a requirement, duty or obligation for the efficient performance of governmental tasks or governmental responsibilities and as required or authorized by law or court rule in connection with any civil, criminal, administrative, or arbitral proceeding in any Federal, State or local court or agency or before any self-regulatory body.
- 2.10 “Policies & Notices”** means the policies and notices published by the Court and/or its affiliates in connection with each of its Court Data Services, on a website or other location designated by the Court and/or its affiliates, as the same may be amended from time to time by the Court and/or its affiliates. Policies & Notices for each Court Data Service, hereby made part of this Agreement by reference, provide additional terms and conditions that govern Government Subscriber’s use of such services, including but not limited to provisions on fees, access and use limitations, and identification of various third party applications, such as transport mechanisms, that Government Subscriber may need to procure separately to use Court Data Services.
- 2.11 “Rules of Public Access”** means the Rules of Public Access to Records of the Judicial Branch promulgated by the Minnesota Supreme Court, as the same may be amended from time to time, including without limitation lists or tables published from time to time by the Court and/or the SCAO entitled “Limits on Public Access to Case Records” or “Limits on Public Access to Administrative Records,” all of which by this reference are made a part of this Agreement. It is the obligation of Government Subscriber to check from time to time for updated rules, lists, and tables and be familiar with the contents thereof. Such rules, lists, and tables are posted on the main website for the Court, for which the current address is www.mncourts.gov.
- 2.12 “SCAO”** means the State of Minnesota, State Court Administrator's Office.
- 2.13 “This Agreement”** means this Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies, including all Exhibits, Policies & Notices, and other documents referenced, attached to, or submitted or issued hereunder.
- 2.14 “Trade Secret Information of SCAO and its licensors”** is defined in sections 8.1, 8.2 and 8.4 of this Agreement.
- 2.15 “User Acknowledgement Form”** means the form attached to this document as Exhibit A, signed by Government Subscriber’s Individual Users to confirm in writing that the Individual User has read and understands the requirements and restrictions in this Agreement.
- 3. DATA ACCESS SERVICES PROVIDED TO GOVERNMENT AGENCY.** Following execution of this Agreement by both parties, Government Subscriber will be offered access to the Court Records (including Court Documents) described in the Government Subscriber Access Chart, which is posted on the Policies & Notices.

4. AUTHORIZED ACCESS, USE, AND DISSEMINATION OF COURT DATA SERVICES AND COURT RECORDS LIMITED; TRAINING; VIOLATIONS; SANCTIONS.

4.1 Authorized Access to Court Data Services and Court Records.

- 4.1.1 Government Subscriber and Government Subscriber's Individual Users shall access only the Court Data Services and Court Records (including Court Documents) necessary for a Legitimate Governmental Business Need.
- 4.1.2 The access of Court Data Services or Court Records (including Court Documents) by Government Subscriber or Government Subscriber's Individual Users for personal or non-official use, or any use that is not a "Legitimate Governmental Business Need" as defined herein, is prohibited.
- 4.1.3 Government Subscriber and Government Subscriber's Individual Users shall not access or attempt to access Court Data Services or Court Records (including Court Documents) in any manner not set forth in this Agreement, Policies & Notices, or other Court Data Services documentation.

4.2 Authorized Use of Court Data Services and Court Records.

- 4.2.1 Government Subscriber and Government Subscriber's Individual Users shall use the Court Data Services and Court Records (including Court Documents) accessed only for a Legitimate Governmental Business Need and according to the instructions provided in corresponding Policies & Notices or other materials.
- 4.2.2 The use of Court Data Services or Court Records (including Court Documents) by Government Subscriber or Government Subscriber's Individual Users for personal or non-official use, or any use that is not a "Legitimate Governmental Business Need" as defined herein, is prohibited.
- 4.2.3 Government Subscriber and Government Subscriber's Individual Users shall not use or attempt to use Court Data Services or Court Records (including Court Documents) in any manner not set forth in this Agreement, Policies & Notices, or other Court Data Services documentation.

4.3 Dissemination of Court Records. Government Subscriber and Government Subscriber's Individual Users shall not share the Court Records (including Court Documents) accessed and data therefrom with third parties and other individuals other than as needed to further a Legitimate Governmental Business Need.

4.4 Training. Government Subscriber shall provide Government Subscriber's Individual Users training in the proper access, use, and dissemination of Court Records (including Court Documents).

4.5 Violations.

- 4.5.1 The access, use, or dissemination of Court Data Services or Court Records (including Court Documents) beyond what is necessary for a Legitimate

Governmental Business Need by Government Subscriber or Government Subscriber's Individual Users is a violation of this Agreement. The access, use or dissemination of Court Data Services or Court Records (including Court Documents) by Government Subscriber or Government Subscriber's Individual Users for personal use is a violation of this Agreement.

- 4.5.2 Any violation pursuant to Clause 4.5.1, or any unauthorized or attempted access, use or dissemination of Court Data Services, Court Records or Court Documents by Government Subscriber or Government Subscriber's Individual Users shall be grounds for the Court to impose sanctions as described in Clause 4.6 and to terminate this Agreement without prior notice to Government Subscriber and/or Government Subscriber's Individual Users.

4.6 Sanctions.

- 4.6.1 Sanctions for a violation pursuant to Clause 4.5.1 may be imposed upon a Government Subscriber and/or Government Subscriber's Individual Users and may include the suspension of access or termination of access for Government Subscriber and/or Government Subscriber's Individual Users.
- 4.6.2 If the Court decides to terminate the access for Government Subscriber and/or Government Subscriber's Individual Users, the Court shall notify the affected party in writing. The termination shall be effective immediately. Prior notice to Government Subscriber and/or Government Subscriber's Individual Users is not required. Reinstatement of the access shall only be upon the written direction of the Court.

5. GUARANTEES OF CONFIDENTIALITY. Government Subscriber agrees:

- 5.1 To not disclose Court Confidential Information to any third party except where necessary to carry out the Government Subscriber's Legitimate Governmental Business Need as defined in this Agreement.
- 5.2 To take all appropriate action, whether by instruction, agreement, or otherwise, to insure the protection, confidentiality and security of Court Confidential Information and to satisfy Government Subscriber's obligations under this Agreement.
- 5.3 To limit the use of and access to Court Confidential Information to Government Subscriber's Individual Users. Government Subscriber shall advise Government Subscriber's Individual Users of the restrictions upon access, use and disclosure contained in this Agreement, requiring each Government Subscriber's Individual User to acknowledge in writing that the individual has read and understands such restrictions. Government Subscriber's Individual Users shall sign the User Acknowledgment Form attached in Exhibit A before accessing Court Data Services.
- 5.4 That, without limiting Clause 1 of this Agreement, the obligations of Government Subscriber and Government Subscriber's Individual Users with respect to the confidentiality and security of Court Confidential Information shall survive the termination of this Agreement and the termination of their relationship with Government Subscriber.

- 5.5** That, notwithstanding any federal or state law applicable to the nondisclosure obligations of Government Subscriber and Government Subscriber's Individual Users under this Agreement, such obligations of Government Subscriber and Government Subscriber's Individual Users are founded independently on the provisions of this Agreement.
- 5.6** That, a violation of Government Subscriber's agreements contained in this Clause 5, or a violation of those same agreements by Government Subscriber's Individual Users, shall be grounds for the Court to terminate this agreement and Government Subscriber and/or Government Subscriber's Individual Users access to Court Data Services and Court Records (including Court Documents).
- 6. APPLICABILITY TO COURT CASE INFORMATION PROVIDED UNDER LEGAL MANDATE AND PREVIOUSLY DISCLOSED COURT RECORDS AND COURT DOCUMENTS.** Subscriber acknowledges and agrees:
- 6.1 Court Case Information Provided Under Legal Mandate.** When the Court is required to provide Government Subscriber with Court Case Information under a legal mandate and the provision of such data by the Court is not optional or otherwise left to the discretion of the Court, for example in the case of a state statutory reporting requirement, the provisions of this Agreement that govern or restrict Government Subscriber's access to and use of Court Case Information do not apply to the specific data elements identified in the legal mandate, but remain in effect with respect to all other Court Case Information provided by the Court to Government Subscriber. All other provisions of this Agreement remain in full effect, including, without limitation, provisions that govern or restrict Government Subscriber's access to and use of Court Confidential Security and Activation Information.
- 6.2 Previously Disclosed Court Records and Court Documents.** Without limiting section 6.1, all Court Records and Court Documents disclosed to Government Subscriber prior to the effective date of this Agreement shall be subject to the provisions of this Agreement.
- 7. ACKNOWLEDGMENT BY INDIVIDUALS WITH ACCESS TO COURT RECORDS UNDER THIS AGREEMENT.**
- 7.1 Requirement to Advise Government Subscriber's Individual Users.** To affect the purposes of this Agreement, Government Subscriber shall advise each of Government Subscriber's Individual Users who are permitted to use and/or access Court Data Services and Court Records (including Court Documents) under this Agreement of the requirements and restrictions in this Agreement.
- 7.2 Required Acknowledgement by Government Subscriber's Individual Users.**
- 7.2.1** Government Subscriber shall require each of Government Subscriber's Individual Users to sign the User Acknowledgement Form (Exhibit A).
- 7.2.2** The User Acknowledgement Forms of current Government Subscriber's Individual Users must be obtained prior to submitting this Agreement to the

Court for approval and shall accompany the submission of this Agreement for approval.

7.2.3 Until the User Acknowledgement Form required in Clause 7.2.1 is signed, a Government Subscriber's Individual User is prohibited from accessing, using or disseminating Court Data Services and Court Records (including Court Documents). The access, use or dissemination of Court Data Services or Court Records (including Court Documents) by a Government Subscriber's Individual User that has not completed a User Acknowledgement Form as required in Clause 7.2.1 is a violation of this Agreement.

7.2.4 Government Subscriber shall keep all such written User Acknowledgment Forms on file while this Agreement is in effect and for one (1) year following the termination of this Agreement. Government Subscriber shall promptly provide the Court with access to, and copies of, such acknowledgements upon request to the Agency Account Manager.

7.2.5 The User Acknowledgment Forms are incorporated herein by reference.

8. LICENSE AND PROTECTION OF PROPRIETARY RIGHTS. During the term of this Agreement, subject to the terms and conditions hereof, the Court, with the permission of the SCAO, hereby grants to Government Subscriber a nonexclusive, nontransferable, limited license to use Court Data Services Programs and Court Data Services Databases to access or receive Court Records (including Court Documents). SCAO and the Court reserve the right to make modifications to the Court Data Services, Court Data Services Programs, and Court Data Services Databases, and related materials without notice to Government Subscriber. These modifications shall be treated in all respects as their previous counterparts.

8.1 Court Data Services Programs. SCAO is the copyright owner and licensor of the Court Data Services Programs. The combination of ideas, procedures, processes, systems, logic, coherence and methods of operation embodied within the Court Data Services Programs, and all information contained in documentation pertaining to the Court Data Services Programs, including but not limited to manuals, user documentation, and passwords, are trade secret information of SCAO and its licensors.

8.2 Court Data Services Databases. SCAO is the copyright owner and licensor of the Court Data Services Databases and of all copyrightable aspects and components thereof. All specifications and information pertaining to the Court Data Services Databases and their structure, sequence and organization, including without limitation data schemas such as the Court XML Schema, are trade secret information of SCAO and its licensors.

8.3 Marks. Government Subscriber shall neither have nor claim any right, title, or interest in or use of any trademark used in connection with Court Data Services, including but not limited to the marks "MNCIS" and "Odyssey."

8.4 Restrictions on Duplication, Disclosure, and Use.

8.4.1 Trade secret information of SCAO and its licensors will be treated by Government Subscriber in the same manner as Court Confidential

Information. In addition, Government Subscriber will not copy any part of the Court Data Services Programs or Court Data Services Databases, or reverse engineer or otherwise attempt to discern the source code of the Court Data Services Programs or Court Data Services Databases, or use any trademark of SCAO or its licensors, in any way or for any purpose not specifically and expressly authorized by this Agreement. As used herein, "trade secret information of SCAO and its licensors" means any information possessed by SCAO which derives independent economic value from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use. "Trade secret information of SCAO and its licensors" does not, however, include information which was known to Government Subscriber prior to Government Subscriber's receipt thereof, either directly or indirectly, from SCAO or its licensors, information which is independently developed by Government Subscriber without reference to or use of information received from SCAO or its licensors, or information which would not qualify as a trade secret under Minnesota law.

8.4.2 It will not be a violation of Clause 8.4 for Government Subscriber to make up to one (1) copy of training materials and configuration documentation for each individual authorized to access, use, or configure Court Data Services, solely for its own use in connection with this Agreement.

8.4.3 Government Subscriber will take all steps reasonably necessary to protect the copyright, trade secret, and trademark rights of SCAO and its licensors and Government Subscriber will advise Government Subscriber's Individual Users who are permitted access to any of the Court Data Services Programs and Court Data Services Databases, and trade secret information of SCAO and its licensors, of the restrictions upon duplication, disclosure and use contained in this Agreement.

8.5 Proprietary Notices. Government Subscriber will not remove any copyright or proprietary notices included in and/or on the Court Data Services Programs or Court Data Services Databases, related documentation, or trade secret information of SCAO and its licensors, or any part thereof, made available by SCAO or the Court, and Government Subscriber will include in and/or on any copy of the Court Data Services Programs or Court Data Services Databases, or trade secret information of SCAO and its licensors and any documents pertaining thereto, the same copyright and other proprietary notices as appear on the copies made available to Government Subscriber by SCAO or the Court, except that copyright notices shall be updated and other proprietary notices added as may be appropriate.

8.6 Title; Return. The Court Data Services Programs and Court Data Services Databases, and related documentation, including but not limited to training and configuration material, if any, and logon account information and passwords, made available by the Court and SCAO to Government Subscriber hereunder, and all copies, including partial copies, thereof are and remain the property of the respective licensor. Within ten days of the effective date of termination of this Agreement, Government Subscriber shall either: (i) uninstall and return any and all copies of the applicable Court Data Services Programs and Court Data Services Databases, and related documentation, including but not limited to training and configuration

materials, if any, and logon account information; or (2) destroy the same and certify in writing to the Court that the same have been destroyed.

- 8.7 Reasonable Security Measures.** The Court may add reasonable security measures including, but not limited to, a time-out feature, to Court Data Services Programs.
- 9. INJUNCTIVE RELIEF; LIABILITY.** Government Subscriber acknowledges that the Court, SCAO, SCAO's licensors, and DCA will be irreparably harmed if Government Subscriber's obligations under this Agreement are not specifically enforced and that the Court, SCAO, SCAO's licensors, and DCA would not have an adequate remedy at law in the event of an actual or threatened violation by Government Subscriber of its obligations. Therefore, Government Subscriber agrees that the Court, SCAO, SCAO's licensors, and DCA shall be entitled to an injunction or any appropriate decree of specific performance for any actual or threatened violations or breaches by Government Subscriber or Government Subscriber's Individual Users without the necessity of the Court, SCAO, SCAO's licensors, or DCA showing actual damages or that monetary damages would not afford an adequate remedy. Unless Government Subscriber is an office, officer, agency, department, division, or bureau of the state of Minnesota, Government Subscriber shall be liable to the Court, SCAO, SCAO's licensors, and DCA for reasonable attorney's fees incurred by the Court, SCAO, SCAO's licensors, and DCA in obtaining any relief pursuant to this Agreement.
- 10. COMPROMISE LIABILITY.** Government Subscriber and the Court agree that, except as otherwise expressly provided herein, each party will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any others and the results thereof. Liability shall be governed by applicable law. Without limiting the foregoing, liability of the Court and any Government Subscriber that is an office, officer, agency, department, division, or bureau of the state of Minnesota shall be governed by the provisions of the Minnesota Tort Claims Act, Minnesota Statutes, section 3.376, and other applicable law. Without limiting the foregoing, if Government Subscriber is a political subdivision of the state of Minnesota, liability of the Subscriber shall be governed by the provisions of Minn. Stat. Ch. 466 (Tort Liability, Political Subdivisions) or other applicable law.
- 11. AVAILABILITY.** Specific terms of availability shall be established by the Court and set forth in the Policies & Notices. The Court reserves the right to terminate this Agreement immediately and/or temporarily suspend Government Subscriber's approved Court Data Services in the event the capacity of any host computer system or legislative appropriation of funds is determined solely by the Court to be insufficient to meet the computer needs of the courts served by the host computer system. Monthly fees, if any, shall be prorated only for periods of suspension or upon termination of this Agreement.
- 12. ADDITIONAL USER OBLIGATIONS.** The obligations of the Government Subscriber set forth in this section are in addition to the other obligations of the Government Subscriber set forth elsewhere in this Agreement.
- 12.1 Judicial Policy Statement.** Government Subscriber agrees to comply with all policies identified in applicable Policies & Notices. Upon failure of the Government Subscriber to comply with such policies, the Court shall have the option of immediately suspending or terminating the Government Subscriber's Court Data Services on a temporary basis and/or immediately terminating this Agreement.

12.2 Access and Use; Log.

- 12.2.1 Government Subscriber shall be responsible for all access to and use of Court Data Services and Court Records (including Court Documents) by Government Subscriber's Individual Users or by means of Government Subscriber's equipment or passwords, whether or not Government Subscriber has knowledge of or authorizes such access and use.
- 12.2.2 Government Subscriber shall also maintain a log identifying all persons to whom Government Subscriber has disclosed its Court Confidential Security and Activation Information, such as user ID(s) and password(s), including the date of such disclosure. Government Subscriber shall maintain such logs while this Agreement is in effect and for a period of one (1) year following termination of this Agreement. Government Subscriber shall promptly provide the Court with access to, and copies of, such logs upon request.
- 12.2.3 Government Subscriber, through the Agency Account Manager, shall promptly notify the Court when Government Subscriber's Individual Users with individual logins should have accounts added or deleted. Upon Government Subscriber's failure to notify the Court of these changes, the Court may terminate this Agreement without prior notice to Government Subscriber.
- 12.2.4 The Court may conduct audits of Government Subscriber's logs and use of Court Data Services and Court Records (including Court Documents) from time to time. Upon Government Subscriber's failure to maintain such logs, to maintain accurate logs, or to promptly provide access by the Court to such logs, the Court may terminate this Agreement without prior notice to Government Subscriber.

12.3 Personnel. Government Subscriber agrees to investigate (including conducting audits), at the request of the Court, allegations of misconduct pertaining to Government Subscriber's Individual Users having access to or use of Court Data Services, Court Confidential Information, or trade secret information of the SCAO and its licensors where such persons violate the provisions of this Agreement, Policies & Notices, Judicial Branch policies, or other security requirements or laws regulating access to the Court Records. Government Subscriber, through the Agency Account Manager, agrees to notify the Court of the results of such investigation, including any disciplinary actions, and of steps taken to prevent further misconduct. Government Subscriber agrees to reimburse the Court for costs to the Court for the investigation of improper use of Court Data Services, Court Records (including Court Documents), or trade secret information of the SCAO and its licensors.

13. FEES AND INVOICES. Applicable monthly fees commence ten (10) days after notice of the Court's approval of this Agreement or upon the initial Government Subscriber transaction as defined in the Policies & Notices, whichever occurs earlier. When fees apply, the State shall invoice Government Subscriber on a monthly basis for charges incurred in the preceding month and applicable taxes, if any, and payment of all amounts shall be due upon receipt of invoice. If all amounts are not paid within thirty (30) days of the date of the invoice, the Court may immediately cancel this Agreement without notice to Government

Subscriber and pursue all available legal remedies. Government Subscriber certifies that funds have been appropriated for the payment of charges under this Agreement for the current fiscal year, if applicable.

- 14. MODIFICATION OF FEES.** SCAO may modify the fees by amending the Policies & Notices as provided herein, and the modified fees shall be effective on the date specified in the Policies & Notices, which shall not be less than thirty (30) days from the publication of the Policies & Notices. Government Subscriber shall have the option of accepting such changes or terminating this Agreement as provided in section 1 hereof.

15. WARRANTY DISCLAIMERS.

15.1 WARRANTY EXCLUSIONS. EXCEPT AS SPECIFICALLY AND EXPRESSLY PROVIDED HEREIN, COURT, SCAO, SCAO'S LICENSORS, AND DCA MAKE NO REPRESENTATIONS OR WARRANTIES OF ANY KIND, INCLUDING BUT NOT LIMITED TO THE WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE OR MERCHANTABILITY, NOR ARE ANY WARRANTIES TO BE IMPLIED, WITH RESPECT TO THE INFORMATION, SERVICES OR COMPUTER PROGRAMS MADE AVAILABLE UNDER THIS AGREEMENT.

15.2 ACCURACY, COMPLETENESS AND AVAILABILITY OF INFORMATION. WITHOUT LIMITING THE GENERALITY OF THE PRECEDING PARAGRAPH, COURT, SCAO, SCAO'S LICENSORS, AND DCA MAKE NO WARRANTIES AS TO THE ACCURACY OR COMPLETENESS OF THE INFORMATION CONTAINED IN THE COURT RECORDS. THE COURT IS NOT LIABLE FOR ANY COURT RECORDS OR COURT DOCUMENTS NOT AVAILABLE THROUGH COURT DATA SERVICES DUE TO COMPUTER OR NETWORK MALFUNCTION, MISTAKE OR USER ERROR.

- 16. RELATIONSHIP OF THE PARTIES.** Government Subscriber is an independent contractor and shall not be deemed for any purpose to be an employee, partner, agent or franchisee of the Court, SCAO, SCAO'S licensors, or DCA. Neither Government Subscriber nor the Court, SCAO, SCAO'S licensors, or DCA shall have the right nor the authority to assume, create or incur any liability or obligation of any kind, express or implied, against or in the name of or on behalf of the other.

- 17. NOTICE.** Except as provided in Clause 2 regarding notices of or modifications to Court Data Services and Policies & Notices, and in Clauses 13 and 14 regarding notices of or modification of fees, any notice to Court or Government Subscriber hereunder shall be deemed to have been received when personally delivered in writing or seventy-two (72) hours after it has been deposited in the United States mail, first class, proper postage prepaid, addressed to the party to whom it is intended at the address set forth on page one of this Agreement or at such other address of which notice has been given in accordance herewith.

- 18. NON-WAIVER.** The failure by either Party at any time to enforce any of the provisions of this Agreement or any right or remedy available hereunder or at law or in equity, or to exercise any option herein provided, shall not constitute a waiver of such provision, remedy or option or in any way affect the validity of this Agreement. The waiver of any default by

either Party shall not be deemed a continuing waiver, but shall apply solely to the instance to which such waiver is directed.

19. **FORCE MAJEURE.** Neither party shall be responsible for failure or delay in the performance of their respective obligations hereunder caused by acts beyond their reasonable control.
20. **SEVERABILITY.** Every provision of this Agreement shall be construed, to the extent possible, so as to be valid and enforceable. If any provision of this Agreement so construed is held by a court of competent jurisdiction to be invalid, illegal or otherwise unenforceable, such provision shall be deemed severed from this Agreement, and all other provisions shall remain in full force and effect.
21. **ASSIGNMENT AND BINDING EFFECT.** Except as otherwise expressly permitted herein, neither Party may assign, delegate and/or otherwise transfer this Agreement or any of its rights or obligations hereunder without the prior written consent of the other. This Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective successors and assigns, including any corporation or other legal entity into, by or with which Government Subscriber may be merged, acquired or consolidated or which may purchase the entire assets of Government Subscriber.
22. **GOVERNING LAW.** This Agreement shall in all respects be governed by and interpreted, construed and enforced in accordance with the laws of the United States and of the State of Minnesota.
23. **VENUE AND JURISDICTION.** Any action arising out of or relating to this Agreement, its performance, enforcement or breach will be venued in a state or federal court situated within the State of Minnesota. Government Subscriber hereby irrevocably consents and submits itself to the personal jurisdiction of said courts for that purpose.
24. **INTEGRATION.** This Agreement sets forth the entire Agreement and understanding between the Parties regarding the subject matter hereof and supersedes any prior representations, statements, proposals, negotiations, discussions, understandings, or agreements regarding the same subject matter. Except as otherwise expressly provided in Clause 2 regarding Court Data Services and Policies & Notices, and in Clauses 13 and 14 regarding fees, any amendments or modifications to this Agreement shall be in writing signed by both Parties.
25. **MINNESOTA DATA PRACTICES ACT APPLICABILITY.** If Government Subscriber is a Minnesota Government entity that is subject to the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, Government Subscriber acknowledges and agrees that: (1) the Court is not subject to Minn. Stat. Ch. 13 (*see* section 13.90) but is subject to the Rules of Public Access and other rules promulgated by the Minnesota Supreme Court; (2) Minn. Stat. section 13.03, subdivision 4(e) requires that Government Subscriber comply with the Rules of Public Access and other rules promulgated by the Minnesota Supreme Court for access to Court Records provided under this Agreement; (3) the use of and access to Court Records may be restricted by rules promulgated by the Minnesota Supreme Court, applicable state statute or federal law; and (4) these applicable restrictions must be followed in the appropriate circumstances.

IN WITNESS WHEREOF, the Parties have, by their duly authorized officers, executed this Agreement, intending to be bound thereby.

1. GOVERNMENT SUBSCRIBER
Government Subscriber must attach documented verification of authority to sign on behalf of and bind the entity, such a council resolution, board authority or legally binding decision maker and attach same as Exhibit B.

By _____
(SIGNATURE)

Date _____

Name (typed) _____

Title _____

Office _____

2. THE COURT

By _____
(SIGNATURE)

Date _____

Title CIO/Director

Information Technology
Division of State Court
Administration

3. Form and execution approved
for Court by:

By: _____
(SIGNATURE)

Title: Staff Attorney - Legal Counsel Division

Date: _____

Exhibit A

Court Data Services User Acknowledgment Form

The Agency identified below that I work for has contracted with the Office of State Court Administration (the “Court”) for the access and use of the Court’s Records and Documents. Under that contract, the Agency is required to have employees, student attorneys and contractors sign the written acknowledgment below before they are permitted access.

I, _____, as an employee/student attorney/contractor of _____ (“the Agency”), state the following:

1. I have read and understand the requirements and restrictions in the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies between the Agency and the Court.
2. I understand that I am not to share my login and password information.
3. I shall access and use the Court Records and Court Documents provided for only “legitimate governmental business needs.” I understand a “legitimate governmental business need” is limited to a requirement, duty or obligation for the efficient performance of governmental tasks or governmental responsibilities that is required or authorized by law or court rule in connection with any civil, criminal, administrative, or arbitral proceeding in any Federal, State or local court or agency or before any self-regulatory body.
4. I shall not access or use Court Records or Court Documents for personal or non-official use or any use that is not a legitimate governmental business need as defined in paragraph 3, above.
5. I will not share Court Records or Court Documents with third parties other than as needed to further legitimate governmental business needs as defined in paragraph 3, above.
6. I understand that the Court is not liable for any Court Records or Court Documents not available due to computer or network malfunction, mistake or user error. The Court makes no warranties as to the completeness or accuracy of the Court Records and Court Documents provided.
7. I agree to notify the Court when I no longer work for the Agency or no longer have a legitimate governmental business need for Court Records and Court Documents. I agree to stop accessing court records and documents when this occurs.
8. I understand that should I violate paragraphs 3., 4., or 5., it would result in the suspension or termination of my access to Court Records and Documents, and may result in the suspension or termination of the access to Court Records and Documents by the Agency, and other civil and criminal liability.

Date: _____ By: _____
Employee/Student Attorney/Contractor for Agency

REQUEST FOR ACTION CHASKA CITY COUNCIL 9/12/2022

Subject: Negotiation of a Tax Abatement Agreement with RCS-RCA Oak Ridge, LLC

Prepared By: Elise Durbin, Assistant City Administrator

As Council may recall, on June 20, 2022, the City Council approved the Final Site and Building Plan and Final Plat for the Oak Ridge development site. The project will consist of a new 164,500 square foot retail facility (Costco) and 280 market rate dwelling units (Continental Properties). The existing Oak Ridge Conference Center/Hotel will stay as it is until a new user/development is found. As a part of the development, it was determined that a roundabout at Peavey Road and Highway 41 is required. This roundabout must be fully constructed and operational prior to issuance of final certificate of occupancies for the Costco building or any of Continental Properties' residential buildings.

The developer, RCS-RCA Oak Ridge, LLC, has requested assistance from the city to help with the cost of the roundabout construction (which will be constructed the developer and not the city). Staff feels that assistance in the form of tax abatement is appropriate because the project aligns with the city's long-range plans for this site and because of the public purpose benefits including improving safety and traffic in the area, as well as the creation of new jobs and housing.

Staff is seeking authorization by the City Council to move forward in negotiating a Tax Abatement agreement. Generally, the terms of the agreement would include:

- Up to \$1.84 million in tax abatement assistance, with a maximum 20-year term. This is approximately one-half the cost of the roundabout construction.
- The area and trail charges required for the project (~\$1.1 million), and spelled out in the Development Agreement, would be deferred and paid back to the city through the tax abatement. A minimum assessment agreement or other form of security would be placed on a property or properties in the development.
- The remaining ~\$700,000 in tax abatement assistance would be in the form of one pay-go note to the developer and must be used for purposes of the roundabout construction.
- A financial cash incentive of \$50,000 to \$75,000 will be provided to Continental Properties if they agree to participate in a minimum assessment agreement on their property (RCS-RCA Oak Ridge will not hold any of the properties in the end, and thus needs one of the development partners to participate). The funds must be used in their project development.

CITY COUNCIL ACTION REQUESTED

Motion to authorize staff to negotiate a Tax Abatement Agreement with RCS-RCA Oak Ridge, LLC and for the Mayor and City Administrator to execute such agreement.

If the terms significantly deviate from the terms outlined above, then the agreement will be brought back for approval first before execution.

REQUEST FOR ACTION CHASKA CITY COUNCIL 9/12/2022

Subject: Establish Preliminary City Tax Levy for Taxes Payable 2023

Prepared By: Matthew Podhradsky, City Administrator

Under State Statute, local communities are required to establish a maximum tax levy prior to the end of September. This maximum levy is then used by the County Auditor to prepare Truth in Taxation statements that are mailed to individual property owners so they know what each one of their local taxing jurisdictions is planning to levy for in the upcoming year prior to Truth in Taxation Public Hearings held in early December. These statements help property owners understand what impact these proposed changes will have on the property taxes that they will pay in the next calendar year.

An additional requirement that was added for this year was to also adopt a proposed budget for the upcoming year, so that residents also can see on their Truth in Taxation Statements not only how much the tax levy being proposed will be, but also what the entire budget being proposed is made up of. While we have always in practice utilized a preliminary budget to determine our tax levy needs, this preliminary budget will now be included with the Truth in Taxation Statements.

As we discussed over the past two work sessions (as well as a third work session in May in which we discussed our proposed Building Improvement Plan) and have discussed over the past several years of our financial forecasting process, there are several things that we have looked at incorporating into our budgeting process to meet our service objectives. These have included increasing our tax levy to support the replacement and maintenance of assets we have already invested into through a formal Capital Asset Maintenance Program (CAMP), reaffirming our policy on how we establish our tax levy in a given year by focusing more on the items that directly increase our service costs such as new growth and inflation, and planning for issues we foresee in the future so as to be prepared to address them as they come to fruition.

During these past several weeks, we have focused a significant amount of time discussing these issues, plus future issues we need to be cognizant of as we make decisions for 2023. As the Council is aware, we have also spent a significant amount of time reaching out to share with residents our plans over the summer, specifically as it relates to the Building Improvement Program I will discuss further in this document.

Budgeting Objectives

As always, we start the budget process by focusing on the objectives that have been discussed with Council for establishment of the 2023 budget. These objectives include:

- ***Support budgeting programs that help Chaska strengthen its mission of being "The Best Small Town in Minnesota"***

- ***Maintain existing high-quality service levels***
- ***Existing Levy Policy: Limit tax levy growth to capture only new real growth in community and inflation. Only increasing levy beyond this point if new service levels/assets are being added***
- ***Fully fund maintenance and replacement of our vehicles, equipment, and physical assets on a regular schedule to ensure sustainability of investments already made***
- ***Fund new programs only after existing, necessary programs are funded***
- ***Budget utilizing a plan that avoids draw-down of City's General Fund Reserves and builds these reserve levels to a targeted level***
- ***Fully fund levy needs of Street Reconstruction Program***
- ***Develop a budget plan that is sustainable from a resource perspective to support service levels that residents expect***

This last objective was added during the 2019 budget process and led to the completion of a Staffing Study identifying current gaps in our Staffing resource levels we will need to plan for as our community continues to grow. During the 2021 budget process, we also added to our General Fund Reserves Objective by expanding it to include developing a plan to build up our General Fund Reserves balance to targeted levels that maintain or improve our current bond ratings. As we discussed when our Auditors visited the Council earlier this summer, this is a specific goal we have made progress on since establishing it as an objective.

Budget Environment for 2023

While COVID had a large impact on the city financially during 2020 and 2021, we have seen things go somewhat back to normal with us seeing less service disruptions, less employees needing to be out for extended time periods because of COVID protocols, and new market growth occurring in the community. We have also seen slow but steady growth coming back in our recreational areas such as the Chaska Community Center (CCC), with the Curling and Event Center (CEC) being back to near normal and the Chaska Town Course (CTC) having done very well over the past year.

From a market value perspective, we are now seeing the impact of the very good residential market we saw over the past two years show up with significant increases in taxable market value in the community. This has especially occurred with existing residential properties. Taxable market values tend to lag at least a year behind when economic activity occurs, hence the reason we are now just seeing these value increases show up with large overall increases in our community's taxable market value.

This Staff report will lay out the economic environment in which our decisions for the 2023 budget will need to be made, and the initiatives the Council has discussed either continuing or starting new in 2023 to address our service needs and to meet the budgeting objectives we have set above.

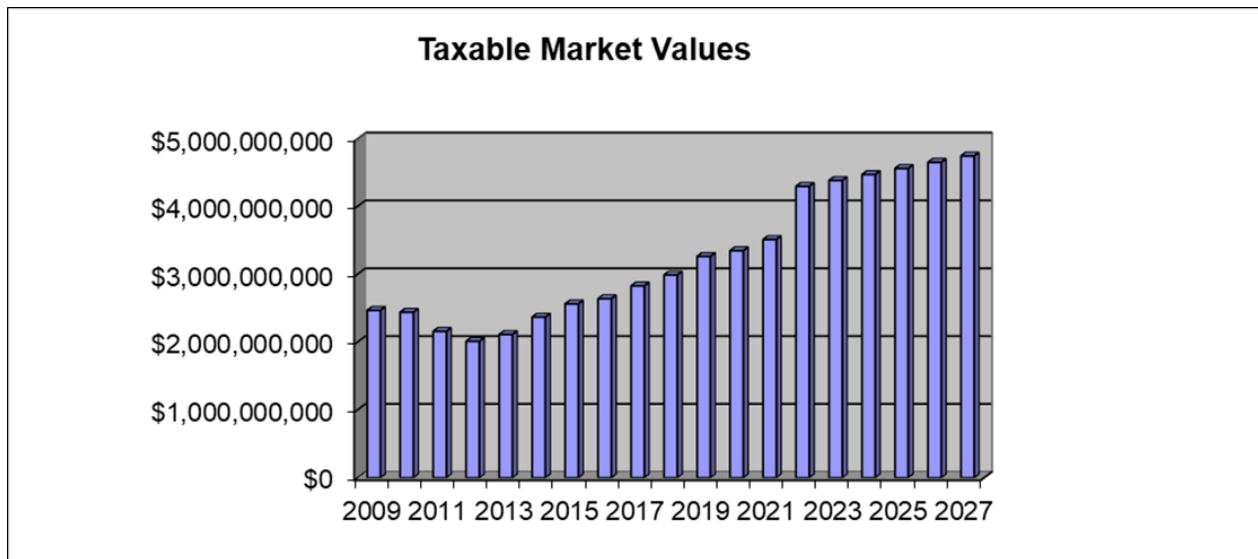
Market Values

As you will see in the chart below, the City of Chaska will see a 22.35% increase in market values for 2022, which is expected to increase our tax capacity by 24.91% for taxes payable 2023. This compares to a 4.90% increase in market values in 2021, which resulted in a 5.21% increase in tax capacity for taxes payable 2022. As this illustrates, we have seen some very robust market value growth in the community over the last year, resulting especially from the very strong residential sales market we have seen for the past 2-3 years (taxable market values typically lag what we see in the economy by about 1-2 years).

Chaska 2022 Assessment					
	Residential	Commercial/Industrial	Apartment	Ag	Total
2022 EMV	\$3,295,947,000	\$631,025,600	\$281,134,600	\$89,064,200	\$4,297,171,400
2021 EMV	\$2,645,009,100	\$553,274,200	\$231,767,700	\$82,052,100	\$3,512,103,100
Total Value Change	\$650,937,900	\$77,751,400	\$49,366,900	\$7,012,100	\$785,068,300
New Construction	\$65,868,900	\$9,842,000	\$545,000	\$0	\$76,255,900
Market Change	\$585,069,000	\$67,909,400	\$48,821,900	\$7,012,100	\$708,812,400
% New Construction	2.49%	1.78%	0.24%	0.00%	2.17%
% Market Change	22.12%	12.27%	21.07%	8.55%	20.18%
2022 Total % Change	24.61%	14.05%	21.30%	8.55%	22.35%

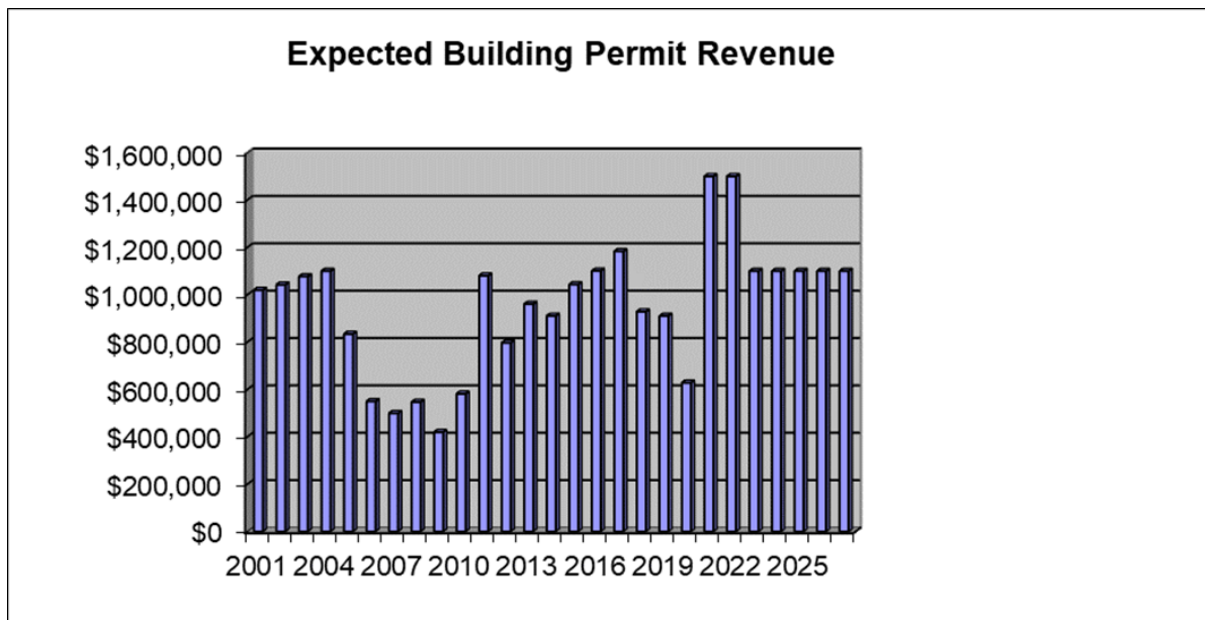
As you will see in the chart above, 2.17% of the market value increase represents new construction growth, with 20.18% being growth of market values in existing properties. Single-family residential properties saw the greatest increase in values at 24.61% overall, with about 90% of this growth occurring with existing residential properties. This market value growth is consistent with the increased activity we saw in the residential real estate market for existing properties not only in Chaska but across the Twin Cities over the past 2-3 years.

Below is chart illustrating the past 18-year history of market values in the community and a projection of what we can expect for the next five years:



Another area of fluctuation we have seen over the past several years is in Building Permit revenue, making this a very difficult number to budget. Apart from the Great Recession years of 2007-2010 where we saw quite a dip in the amount of revenue we generated through Building Permits, most years between 2001-2020 saw building permit revenues of over \$800,000, with many of these years being close to \$1 million.

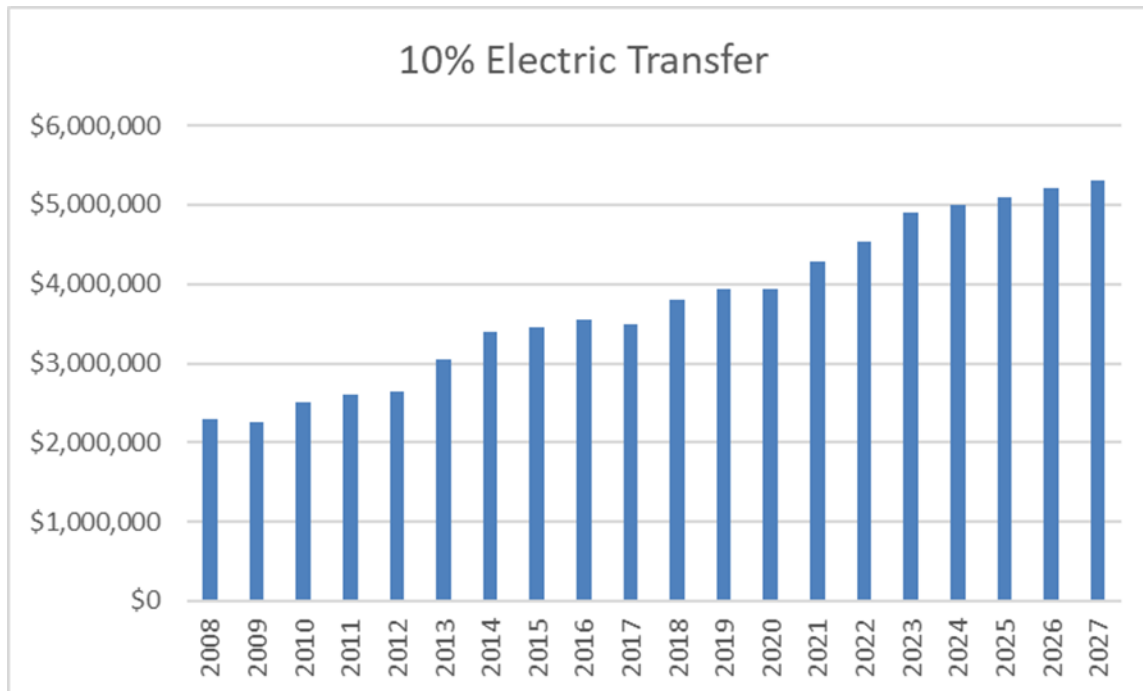
In 2021, our building permit revenue ended up being over \$1.5 million. We expect that 2022 is going to end with revenue over \$1.5 million. With so much change from year to year, we need to be conservative on our revenue projections for Building Permits, as losing one expected large project can have a significant impact on achieving our budgeted revenues in any given year and leave us with a hole in our budget. While we have a significant number of projects through the planning process and scheduled to start in 2023, with enough building activity to give us permit levels close to the past two years, we do want to be more conservative with our revenue projections, with us budgeting \$1.1 million for 2023. Looking at our long-term trends, we are expecting to keep building permit levels relatively constant over the next 5-years but will keep a close eye on this activity to see if we need to make any mid-year expenditure adjustments. Below is a chart illustrating the building permit activity we expect to see:



Along with strong growth in our building permit activity, we have also seen a large increase in electric load in the community over the past decade. We have seen this with the opening of several data centers in the community, as well as the additions onto existing industrial buildings in the community we continue to see. We have also started to see an impact from the increase in residential usage in the community.

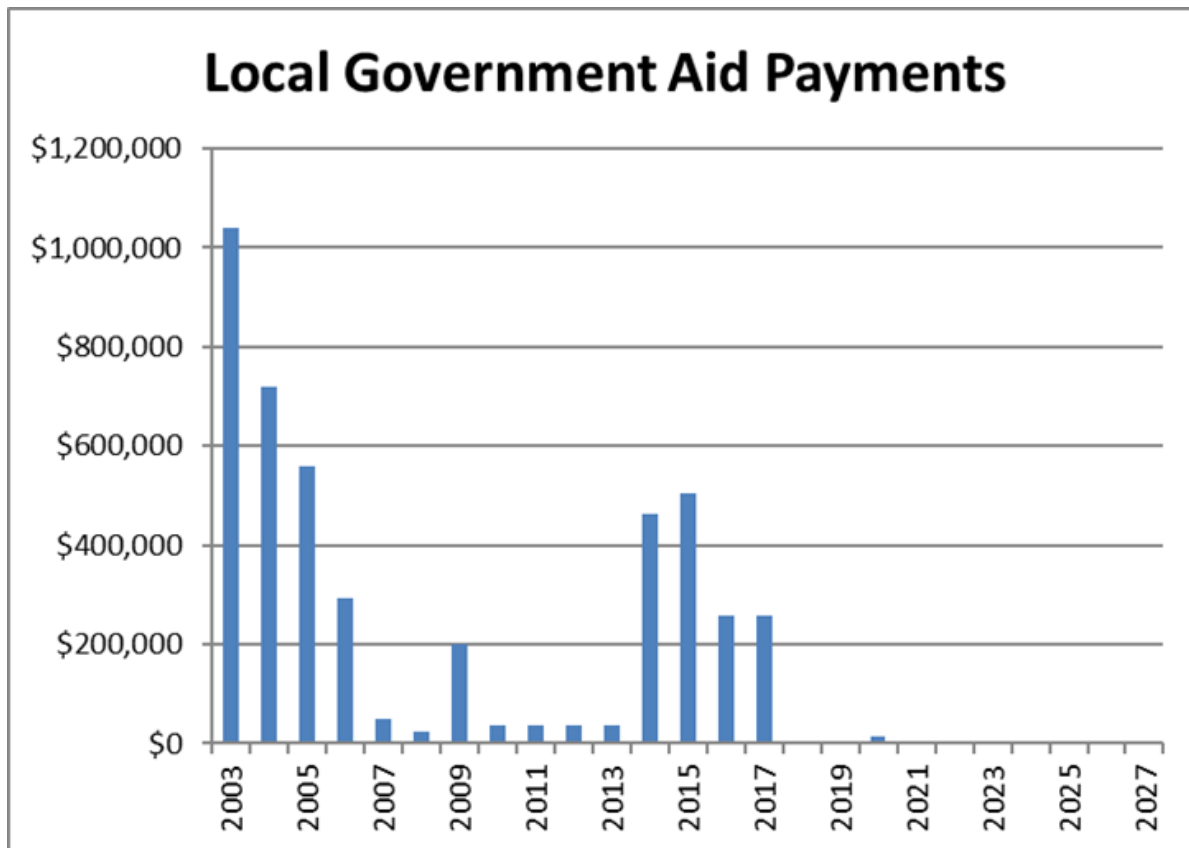
Currently 10% of the City's sales revenue is from the Electric Fund as a transfer that helps support General Fund activities. This has been structured to be a right-of-way fee to the General Fund to support the Electric Fund's use of general city assets such as right of way for providing service in the community.

We are seeing this transfer continue to grow, as it is based on 10% of our overall sales within the Electric Department. It should be noted that while this is a 10% fee to the Electric Fund, our rates are still very competitive with our main competitors such as Xcel and MN Valley Electric Cooperative. In our last comparison, Chaska Electric was approximately 7% lower than Xcel for our residential retail rates, with us being very similar to MN Valley for residential rates.



One area that we continue to see a drastic change, and which we expect to be permanent, is in our Local Government Aid allocation from the State. As I discussed with the Council in our first work session this year, in the early part of last decade, our LGA allocation was as high as \$1,000,000, with it dropping to nearly \$0 in 2007. This changed in 2014 when the State changed their formula for LGA allocation, and we once again saw approximately \$500,000 of LGA payments each year. In 2016, we saw this number drop to just over \$250,000 because of the reincorporation of value from our decertified TIF District #4, where it was in 2017 as well. In 2018, this number went to just over \$1,000, creating a significant hole in our budget. To address this, the Council in 2018 did increase the tax levy to recapture half of that lost aid (\$128,035), because of the significant impact it could have had to our service levels. In 2020, the amount of LGA went to just over \$14,000, and for 2021 and 2022 it moved officially to \$0 of LGA in our budget. LGA has been determined for 2023 and will once again be \$0 for the City of Chaska. We expect it to stay this way moving forward.

It should be noted that when we saw the large drop of approximately \$1 million between 2003-2007, we did not levy to replace any of this lost aid. While we did see increasing market values during this same period, which did help mitigate some of this loss in LGA, this permanent loss in aid was never fully recouped through other revenue sources, which has continued to make this an issue that has affected us in our annual budgeting process. Our need to address our identified Staffing gap was largely created by not levying to recoup this lost aid, leaving us with a gap that could have filled most of our Staffing needs. Once we complete the Staffing Study implementation in 2024, we will have recaptured this lost revenue from LGA to get our staffing back up to levels that it should have been at this time.



Discussion Items for 2023 Budget

In the two Budget Work Sessions and the Building Improvement Program Work Session we held in May, the Council discussed priority areas of our budget continuing from previous years and the new items we would be focusing on in our discussion for this upcoming year. The following are the baseline discussion items we have included in this year's budget discussions for 2023:

Priorities Established in Previous Years Include:

1. Continued utilization of our tax levy policy
2. Continued implementation of our CAMP program (fka CIP)
3. Continued implementation of our Staffing Study Plan with there being 2 years remaining to complete implementation

In addition to these items, the other emerging item that we have discussed in detail over the past several months:

4. Commence implementation of a 4-year Building Improvement Plan to address the deficiencies in our General Fund facilities

I will spend some time discussing each of these separately.

1. Establishing tax levy based on policy:

For three decades, the City of Chaska had a policy in place for the establishment of the annual tax levy for the City. This policy stated that the City's objective was to have a constant tax rate, and that the levy would increase annually based on the increase in tax capacity in the community over the past year. For instance, if the tax capacity (which is based on market values) increased by 5% in any given year, the levy would be recommended to be increased by 5%, which would keep our tax rate the same. Theoretically, if a resident's property stayed the same in value from one year to the next, the taxes on their property would not increase. They would only increase if there was an increase in value.

In 2015, the Council officially changed that policy to have our levy increase reflect the actual items that have a direct impact on the cost of services we provide: new growth, inflation, and the addition of any new programs to our budget.

Based on that policy, for 2023, the percentage of new growth in the community is approximately 2.17%, with a growth in inflation of ~5% over the past 12 months (actual 12-month numbers through the summer were closer to 9%). This would say that our operational levy should increase by 7.28% to accommodate these increases in service costs. The only other increase would come from any additional services/new items being introduced in the Budget for the upcoming year. With the tax capacity going up by 24.91% for taxes payable 2023, this would mean that the tax rate would go down by over 17% if we were only to address the growth in our operational needs.

Increasing the levy by 7.28% would allow us to generate enough resources to fund our existing services in the community but would not address the addition of any services, such as increases needed to address our Staffing Study implementation and the implementation of our Building Improvement Plan. The tax impact for the median-valued home in the community (\$370,700) would be \$4.50 per month if we were to only address our baseline services in this upcoming tax year.

2. Continued implementation of our full Capital Asset Maintenance Program (CAMP)

Since 2012, we have discussed the importance of reinvesting back into the assets we have in the community if we are going to keep them in good condition. In the last Decision Resources Survey results, it showed that 68% of our residents favored increasing taxes if it meant that we could help maintain the assets and services we have already invested into.

In doing a study of our existing assets back in 2013, it was determined that in our General Governmental Services we were approximately \$1 million short annually in being able to properly fund the replacement of our assets such as parks, road, trails, etc... To address this, the Council decided that year to implement a program over a 4-year period, increasing revenues to the CAMP program by \$250,000 each year until fully implemented. In 2017, we finished this 4-year ramp up of revenue, which has since allowed us to fund \$1 million annually towards our CAMP activities.

With the full \$1 million in CAMP fully incorporated into our baseline tax levy model (meaning that we can accomplish this without adding to the \$4.50 impact to a median-valued home described above), the following projects are what we would anticipate completing during the

2023 year. We will continue to refine this over the course of this fall and have a final list by the time we formally establish our budget for 2023 in December.

2023:

- **Steet Sealcoat/Overlay Program (Westin Ridge, Autumn Woods South, and Wildflower Lane): \$480,000**
- **Remodel/Major Reinvestment in City Square Park: \$500,000**
- **Trail Resurfacing (3 miles): \$60,000**

As you can see from the lists above, the CAMP program is really aiming to properly take care of the assets we have already invested into. This existing infrastructure is critical to take care of so we make sure that we don't spend more money in the future replacing things that could have been preserved if properly maintained. It should be noted that with City Square Park Staff will be coming back through an internal process to look at the improvements in this park as it is such a significant park for our community. Given that there are significant cultural and historic designations within the park, there will be limitations placed on us from outside agencies on what we are allowed to do in the park, but we would like to complete work on these needed maintenance activities during the reconstruction of Highway 41 as this area will already be hard to utilize next summer to begin with.

3. Staffing Study Implementation (3rd of 4-year implementation)

As Council is aware, one of the new programs that was added in 2020 was the implementation of filling the identified gap in our Staffing levels over a 4-year period. As a result of our Council/Department Head retreat in 2017 and identifying that there was a feeling that our staffing resource levels were not adequate to sustain our current service levels/expectations going into the future, the city did hire Baker Tilly (the City's municipal advisor) to complete a Staffing Study on our organization. The object of the study was to look at two things:

- Identify any gap we have in our current staffing resource levels
- Identify what we will have to plan for over the next 20 years as we move to full development

The results of this staffing study found that we are currently 15.8 employees short in our entire organization to be able to be staffed properly to provide our current service levels. The study also identified that after this gap is filled, we would need to plan for an additional 57.2 employees over the next 20 years to be staffed at the appropriate levels to continue to provide our current service levels in a sustainable way. While this future number is large, it is important to realize that we will grow by almost 10,000 additional residents as well as businesses over the next 20 years. Also, when you break this down into annual growth, it equates to about 2.86 additional employees each year, which is less than the 3.86 additional employees we have added over the past 20 years.

The greatest and most immediate concern identified from the results of this staffing study is the current gap we have in employees to be able to properly provide the service levels we currently provide to our residents and businesses. While the gap analysis found that our largest gap exists in building maintenance, where we had no employees solely dedicated to this task, there were other gaps identified throughout the organization. Specifically, the analysis found a shortfall in the following areas:

- Administration: 1 dedicated Economic Development Coordinator and 1 additional HR Generalist
- Administrative Services: 1 additional Network/Database Support Person
- Community Development: 1 Additional Planner
- Engineering: Assistant City Engineer
- Public Works: 5 Dedicated Building Maintenance Personnel (1 Foreman, 1 lead and 3 maintenance workers), 1 Storm Water Maintenance Worker, 1 Street Maintenance Worker and 1 Park Maintenance Worker
- Water/Sewer: 2 Additional Water/Sewer Maintenance Workers

As Council may remember, as a part of our budget discussions in 2020, it was decided to start addressing this gap by developing a 4-year plan to both fill these positions and allocate resources towards building maintenance activities. We identified a \$1.5 million gap in being able to meet these staffing needs, plus an additional \$500,000 to help meet our underfunded building maintenance needs. To fill this gap it required an increase of \$375,000 to our tax levy each of the next 4-years, with \$125,000 coming from our Enterprise Funds to help support these activities. With approval of this plan in the 2020 budget, we did focus on first filling our building maintenance needs, which included hiring 3 of the 5 identified Building Maintenance positions, with us then focusing on filling our HR Generalist position. Because of revenue shortfalls identified mid-year in 2020, we did have to put a hold on hiring the HR Generalist position but were able to fill our 3 Building Maintenance positions along with putting our first \$125,000 towards building maintenance activities.

As the Council is aware, although we had planned to move forward with implementation of the 2nd year of the plan in 2021, Council did decide to put this on hold because of the uncertainties of the economy due to COVID. As we moved into 2022, Council did decide to move forward with reinstituting the implementation of the Staffing Study plan, with the goal of trying to finish the implementation of this gap plan by the end of 2024.

In addition to moving forward with the 2nd year of the plan in 2022, the Council did also look at the deficiencies that were determined to exist in the Police and Fire Services. While the fire services were able to be addressed through normal growth in the community, it was determined that there was a current gap of 3 police officers to properly staff us for our current population and service levels. Based on that discussion last year, it was decided by the Council to add 1 additional police officer to our Staffing Study implementation over each of the remaining 3 years of implementing the Staffing Study program, bringing to total tax levy need to fund this program to \$487,000 per year.

For the budget this year, we have included that \$487,000 to implement the 3rd year of the plan. If we were to move forward with implementing the third year in 2023, the following positions would be added to our Staffing levels over the next year:

2023 Planned Positions

- City Planner
- Economic Development Coordinator
- Water/Sewer Maintenance Worker
- Park Maintenance Worker

- Patrol Officer (#29)

It should be noted that under the Staffing Study Implementation plan that there is also \$125,000 of additional dollars that come from the Enterprise Funds to support not only the positions that are being added in these Enterprise Funds, but also to help fund the building maintenance activities that impact each of our departments including those outside of the General Fund.

Increasing the levy by an additional \$487,000 would allow us to generate enough resources to fund our existing services in the community (base levy increase described in #1) and would also address our Staffing Study implementation. The additional tax impact for implementing our Staffing Study on a median-valued home in the community (\$370,700) would be \$4 per month. Between the baseline tax levy growth (\$4.50/month) and the Staffing Study (\$4/month), this would have a total impact of approximately \$8 per month on the median-valued home.

It should be noted that beyond the positions needed to implement our Staffing Gap plan, we do have two new positions in the budget that are being added either because of growth or because of it matching up with a Strategic Initiative of the Council. The first is the addition of a 3rd Rental Inspector/FT Firefighter in the Fire Department to be able to address the annual inspections of the the 500+ rental units we have approved over the past year. This position would be funded through new income coming in from Rental license fees and would not be supported by tax levy. The second position is a Community Engagement Coordinator position. This was a position that was discussed at our last Council/Department Head retreat to help coordinate the “people-centered” services in our community and continue the efforts that were started during the pandemic with the Chaska Cares initiative. This position would be funded by all departments, including Enterprise Fund Departments, as all departments would be utilizing these services. Because of this it would not require an additional tax levy increase to support this position.

4. Building Improvement Program

Most of our budget discussions over the past several months have revolved around the needs that we have for improvements in our General Fund Facilities including:

- Public Safety (Police and Fire)
- Municipal Services Building (Public Works, Water/Sewer, Electric, Storm Water, Mechanics)
- New Library
- City Hall

As we have discussed, except for the Fire Station, all these facilities are over 30-years old, with little reinvestment put into the buildings over this time. These buildings have also not increased in size to accommodate new employees added as the community has grown, which has also not gave us the space needed to add new equipment.

To address this issue, the City hired architects at Leo A Daly and the construction management firm of RJM Construction to complete the following tasks:

- Identify the square footage needs of every General Fund Department
- Develop a Concept Plan to address each of the department’s needs

- Develop conceptual pricing to accomplish implementing these building recommendations

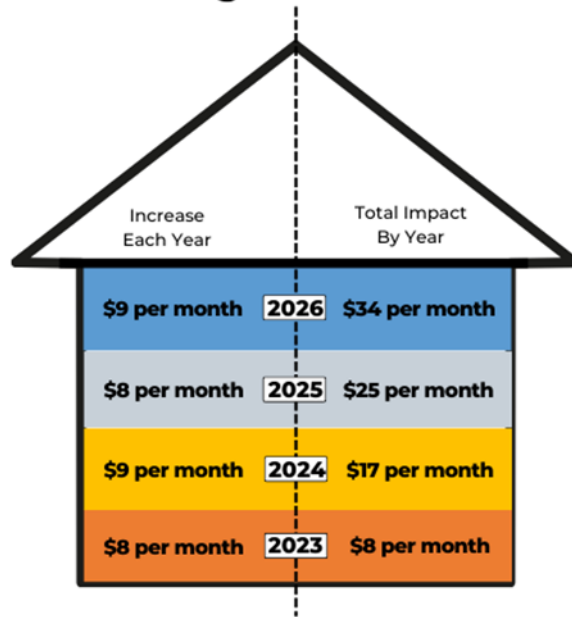
The findings of this study were presented to the Council in May, along with recommendations for how to fund these facility needs. The total estimated costs to address the needs of each of these facilities was \$115 million, which would create an annual debt service need of a little over \$6.1 million per year, with \$4.5 million attributed to General Fund costs, and \$1.6 million attributed to costs of our Enterprise Funds (i.e., Electric, Water/Sewer, Storm).

As we have discussed during this process, one of the things that makes this issue difficult to address is both the fact that the original facilities were funded using 1-time dollars, and our tax levy has historically been very low, giving us few resources to reinvest back into these facilities as the needs have arisen. This means that to address this issue, we have needed to look at creating new resources unless we are willing to cut back on our existing services levels, which have also been traditionally leanly funded.

To address the funding of this program, but to not see the impact all come at once, Staff presented a recommendation to Council to increase the funding over a 4-year period, with the tax levy needing to increase by \$1.125 million for each of the next four years. Increasing this over a 4-year period would also match up with the pace at which we could even implement improvements to the plan, as we would only have the capacity to take on one facility each year. With this plan, all four buildings would be completed by late 2028/early 2029, with the priority going to our Public Safety facility, since it has the greatest immediate needs, and then our Municipal Services Building. The new Library would be the third building to be addressed, as we would need to move the library out of City Hall to pick up the needed space in this facility. The last piece of the project would be the remodeling of City Hall to pick up the spaces vacated by the library and Police Department.

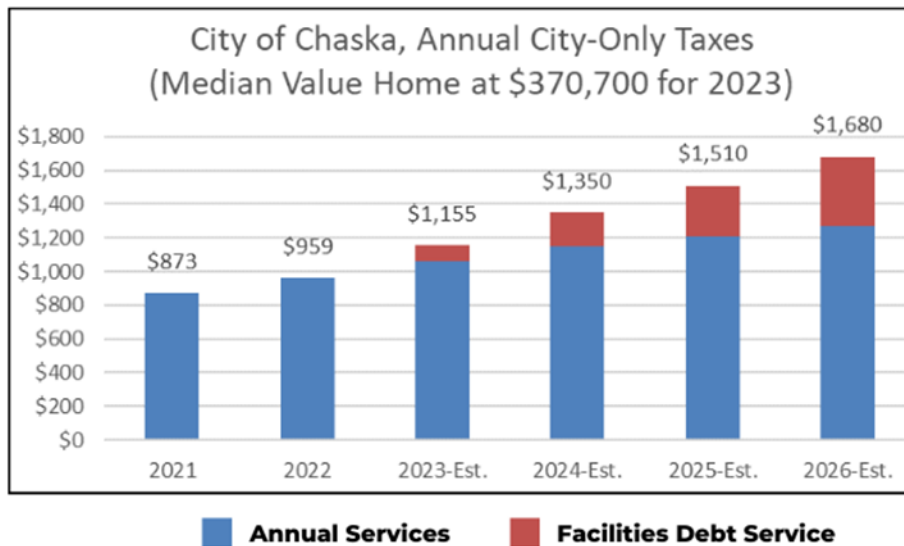
As the Council is aware, we have done a lot of public outreach over the summer months to educate our residents not only about the need, but what impact they could expect on taxes if we were to move forward with this plan. The plan would start at an \$8 monthly impact to the median-valued home in 2023, an additional \$9 per month in 2024, an additional \$8 per month in 2025 and the final year of the plan in 2026 would bring an additional impact of \$9 per month. At the end of 4 years, the monthly impact to a median-valued home would be \$34 per month, or \$408 per year. We would anticipate that this would put us about in the middle of the 84 Metropolitan Municipalities for tax levy per capita impact. Below are two charts we have been showing the public for the financial impact of the program:

Funding the Facilities



Estimated monthly and annual amounts based on median valued home in Chaska = \$370,700

Funding the Facilities



If we add the impact of the baseline tax levy increase (\$4.50/month) to the increase needed for the 3rd year of the Staffing Study Implementation (\$4/month) and the impact of the first year of

the Building Improvement Plan (\$8/month), the total impact for a median-valued home (\$370,700) in Chaska for 2023 would be approximately \$16.50 per month.

Other Budget Items of Note:

Besides the major initiatives above, it is important to note a few items that are included in this year's budget to keep up with our service level needs and are included in the baseline tax levy increase described above (#1):

- Fire Department Pumper #3: This is a \$1 million cost that is included in our Equipment Acquisition Fund. We are moving this up by 2 years because we have found that we have at least 1 major piece of apparatus down 25% of the time. This would provide us with additional backup.
- Addition of Drone: This is a \$10,000 cost and would be utilized by all our Departments for utility and public safety needs as well as assisting in our marketing efforts
- Addition of \$10,000 toward our internal Diversity, Equity, and Inclusion efforts/training
- Addition of Tactical Robot in Police Department for \$4,000. This would allow for entrance into a barricaded property to assess situations without putting an officer or subject at risk
- Increase our Tree Control Professional Services by \$40,000 to address the increase work we have had to do with removing hazard trees because of the Emerald Ash Borer disease
- Add resources to be part of Metro-wide Fencing Consortium Plan for \$4,200 per year
- Replace 8 rifles in our Police Department for \$8,600 to create standardization of all our equipment
- Addition of \$10,200 to outfit 12 officers with Mobile Field Force safety equipment to protect them in situations of civil unrest or mass demonstrations

All these items are included in the budget with no additional tax levy impact. I just wanted to point these out as they are new expenditures we need to address our growing service level demand.

Impact of Proposed Maximum Tax Levy for 2023

As we do each year, the following is an illustration of the impact of taxes in our current year (2022) compared to what is being proposed in this Staff report recommendation for 2023:

Median Valued Home in Chaska:

- Median Value of Home in 2022: \$298,500
- Median Value Home in 2023: \$370,700

Actual Annual Taxes Paid on Example Home

- 2022 Median Value Home City taxes: \$959
- 2023 Median Value Home City taxes: \$1,158
- Increase of \$16.50 per month or \$199 for the year

Comparison to Other Communities

Based on what was discussed above, the proposed total tax levy for 2022 would be \$15,216,147. This levy amount not just includes the General Fund Levy, but also includes the

Equipment Acquisition Fund Levy, the EDA levy, the City Tax Abatement Project Levy and the Mt. Pleasant Cemetery Levy. As we compare ourselves to other cities, I have always looked at the total amount of these levies that impact our residents, although many of the cities reported below may only be showing their General Fund Levy.

Ranking	City	Taxes	Population	Tax Levy Per Capita
1	Golden Valley	\$27,927,443.00	22,334	\$1,250.45
2	Oak Park Heights	\$6,034,373.00	4,830	\$1,249.35
3	Wayzata	\$5,415,369.00	4,481	\$1,208.52
4	Mendota Heights	\$11,194,705.00	11,652	\$960.75
5	Hopkins	\$18,140,100.00	18,926	\$958.48
6	Minneapolis	\$415,119,275.00	434,346	\$955.73
7	Excelsior	\$2,188,937.00	2,360	\$927.52
8	Columbus	\$3,728,744.00	4,167	\$894.83
9	West St. Paul	\$18,657,430.00	20,882	\$893.47
10	St. Anthony Village	\$8,033,678.00	9,175	\$875.61

56	Chaska	\$15,216,147.00	27,931	\$544.79
57	Plymouth	\$43,654,569.00	81,184	\$537.72
58	Ramsey	\$15,312,856.00	28,520	\$536.92
59	Rosemount	\$14,026,345.00	26,133	\$536.73

71	Chanhassen	\$12,663,076.00	25,936	\$488.24
72	New Brighton	\$11,481,450.00	23,705	\$484.35
73	Coon Rapids	\$30,990,539.00	64,128	\$483.26
74	Mounds View	\$6,178,870.00	13,133	\$470.48
75	North St. Paul	\$5,820,296.00	12,397	\$469.49
76	Cottage Grove	\$18,339,000.00	39,605	\$463.05
77	Falcon Heights	\$2,360,444.00	5,125	\$460.57
78	Arden Hills	\$4,472,680.00	9,897	\$451.92
79	St. Paul Park	\$2,442,807.00	5,507	\$443.58
80	Vadnais Heights	\$5,724,529.00	13,080	\$437.66
81	Anoka	\$7,811,653.00	18,041	\$432.99
82	Lauderdale	\$950,351.00	2,247	\$422.94
83	North Oaks	\$2,051,403.00	5,306	\$386.62
84	White Bear Lake	\$8,080,000.00	24,671	\$327.51

This chart above assumes that we implement what is being discussed in this Staff Report but assumes that each of the other cities would see a 0% increase in their levy. In discussions with surrounding cities, I have been hearing numbers of 8% + for levy increases for 2023. As you can see in the chart above, we would move to 56 lowest out of 84 Metro Cities (we were at 78th lowest last year). If you assume that each City has a 5% increase in levy, we would be 64th

lowest. Because of the large tax capacity increase in the community (amount of taxable value that contributes towards our local tax levy), we would actually see our tax rate go down by 1.53% from 32.083% to 31.592%.

Recommendation

Staff will be presenting the General Fund budget and going through each of the priorities being considered at the Council at the meeting on Monday night. At this meeting, it will be recommended that the Council act to establish a total preliminary operating tax levy for 2023 of \$14,685,888 for the General Fund and other general governmental funds of the City supported by a tax levy. At the same time, we will also consider establishing a preliminary tax levy of \$333,951 to support our City's Tax Abatement Projects, which will have no impact on what taxpayers would pay in 2023 as these resources come directly out of the projects they have supported. The EDA will also be considering the proposed \$196,308 levy for the EDA on Monday night. All together these levies total \$15,216,147 as a maximum preliminary tax levy and was the number used in the impact analysis that we share above, which would indicate an average impact of \$16.50 per month for the Median Valued Home in the community.

One additional item that jurisdictions are now required to establish when they establish their preliminary tax levy is the total budget for 2023. Unlike the tax levy, this number can go up or down after it is established in September. It is just meant to give residents an idea of the total budget proposed for our tax levy supported funds beyond what just the tax levy is. Our total proposed budget for all tax levy supported funds (General Fund, EDA, Cemetery, and Abatement Funds) would be \$29,890,348.

It should be noted that as part of the Statutory process, the Council will have the ability to reduce the actual levy from the maximum set at this meeting but cannot increase the levy after this is set. The final budget and tax levy will be considered in December, with the public hearing for the budget on December 5th, and the final consideration for approval on December 19th.

As noted previously, Staff will be continuing to get out educational materials to the public on the budget being considered in this year's budget process over the next several weeks so that the public has information to explain what is being considered in greater detail.

Staff recommends approval of the proposed resolution setting these maximum tax levies.

CITY COUNCIL ACTION REQUESTED

Motion to adopt Resolution No. 2022-112 adopting the proposed assessed 2022 payable 2023 maximum property tax levy.

**CITY OF CHASKA
CARVER COUNTY, MINNESOTA**

RESOLUTION

DATE 09/12/2022 **RESOLUTION NO.** 2022-112

MOTION BY COUNCILMEMBER _____ **SECOND BY COUNCILMEMBER** _____

**RESOLUTION ESTABLISHING A PROPOSED 2023 BUDGET AND A PROPOSED 2023
MAXIMUM PROPERTY TAX LEVY**

WHEREAS, the City Administrator has presented the proposed 2023-2027 Financial Forecast; and,

WHEREAS, the City Administrator's proposed financial forecast also recommends an annual City tax levy; and,

WHEREAS, the City must certify to the County Auditor on or before September 30, 2022 a proposed 2022 Budget and a maximum not to exceed property tax levy for taxes payable 2023; and,

WHEREAS, the City must establish a public hearing on the 2023 Budget and must also establish a date to continue the public hearing if needed.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Chaska, Minnesota, that consistent with the Administrator's proposed financial forecast that the following proposed 2023 Budget and maximum not to exceed 2023 property tax levies, be adopted.

Proposed Maximum Levy:

City Levy	\$14,685,888
City Abatement Levy	<u>333,951</u>
Total All City Levies	\$15,019,839
HRA Levy	<u>196,308</u>
Total All Levies	<u>\$15,216,147</u>

<u>Proposed Levy-Supported Budget</u>	<u>\$29,890,348</u>
---------------------------------------	---------------------

AND BE IT FURTHER RESOLVED, to call for a Public Hearing on the 2023 Budget on Monday, December 5, 2022, at 7:00 p.m. at Chaska City Hall, with Monday, December 19, 2022, at 7:00 p.m. at Chaska City Hall established as the continuation date, if needed, for the Public Hearing.

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 12st day of September 2022.

Mark Windschitl, Mayor

Attest: _____
Chaska Deputy Clerk

CLAIMS ROSTER REPORT

FOR COUNCIL MEETING:

September 12, 2022

Paid and Unpaid Invoices:

Check #'s 343789-343974

\$2,726,793.88

Paid Electronic Invoices:

Wire #'s 3378-3391

\$391,750.31

Amount for Approval-Council Meeting:

September 12, 2022

\$3,118,544.19

City of Chaska

VENDOR INVOICE LIST

Checks

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
100006	SCOTT A HUTNICK									
104815		08/30/2022	090122	343796	450.00	450.00	09/15/2022	INV	PD	Aug Animal Control
CHECK DATE: 09/01/2022										
107858	ABDO EICK AND MEYERS LLP									
461166		08/31/2022	091322	343807	15,980.80	15,980.80	09/30/2022	INV	PD	AUG FINANCE TEMP-THORS
CHECK DATE: 09/13/2022										
103825	ACUSHNET COMPANY									
913991379		08/17/2022	091322	343808	169.54	169.54	09/16/2022	INV	PD	RESALE
CHECK DATE: 09/13/2022										
913998893		08/18/2022	091322	343808	48.24	48.24	10/17/2022	INV	PD	RESALE
CHECK DATE: 09/13/2022										
914043614		08/25/2022	091322	343808	1,420.22	1,420.22	10/24/2022	INV	PD	RESALE
CHECK DATE: 09/13/2022										
914066643		08/30/2022	091322	343808	41.87	41.87	10/29/2022	INV	PD	RESALE
CHECK DATE: 09/13/2022										
914078463		08/31/2022	091322	343808	96.80	96.80	10/30/2022	INV	PD	RESALE
CHECK DATE: 09/13/2022										
914078464		08/31/2022	091322	343808	96.80	96.80	10/30/2022	INV	PD	RESALE
CHECK DATE: 09/13/2022										
914078465		08/31/2022	091322	343808	96.80	96.80	10/30/2022	INV	PD	RESALE
CHECK DATE: 09/13/2022										
914078466		08/31/2022	091322	343808	96.80	96.80	10/30/2022	INV	PD	RESALE
CHECK DATE: 09/13/2022										
914078467		08/31/2022	091322	343808	91.40	91.40	10/30/2022	INV	PD	RESALE
CHECK DATE: 09/13/2022										
914086841		09/01/2022	091322	343808	127.88	127.88	10/01/2022	INV	PD	RESALE
CHECK DATE: 09/13/2022										
914086842		09/01/2022	091322	343808	78.48	78.48	10/01/2022	INV	PD	RESALE
CHECK DATE: 09/13/2022										
100036	ADAM'S PEST CONTROL INC				2,364.83					
3526250		08/26/2022	091322	343809	16.35	16.35	09/26/2022	INV	PD	OAK 19 BIO-DRAIN SERVI
CHECK DATE: 09/13/2022										

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
3526266		08/26/2022	091322	343809	63.20	63.20	09/26/2022	INV	PD	OAK 19 BUG LIGHT RENTA
CHECK DATE: 09/13/2022										
100843 AH HERMEL CANDY & TOBACCO CO					79.55					
939928		08/12/2022	091322	343810	342.64	342.64	09/12/2022	INV	PD	Concession Stand Resal
CHECK DATE: 09/13/2022										
941369		08/24/2022	091322	343810	291.27	291.27	09/24/2022	INV	PD	Concession Stand Resal
CHECK DATE: 09/13/2022										
942578		09/01/2022	091322	343810	232.37	232.37	10/01/2022	INV	PD	WATER FOR FD
CHECK DATE: 09/13/2022										
110796 ALLEN, KERRIE					866.28					
10013113		09/02/2022	091322	343811	349.55	349.55	10/02/2022	INV	PD	CREDIT BALANCE REFUND-
CHECK DATE: 09/13/2022										
100089 AMERICAN PRESSURE INC										
128989		08/18/2022	091322	343812	353.90	353.90	09/18/2022	INV	PD	PRESSURE WASHER CONNEC
CHECK DATE: 09/13/2022										
100103 ANCOM TECHNICAL CENTER										
110074		08/31/2022	091322	343813	260.00	260.00	09/30/2022	INV	PD	FD HEADSET REPAIR
CHECK DATE: 09/13/2022										
110235 ANDERSON, RHONDA										
10007481		09/02/2022	091322	343814	370.00	370.00	10/02/2022	INV	PD	CREDIT BALANCE REFUND-
CHECK DATE: 09/13/2022										
100119 SHAKOPEE VALLEY FORD										
333687FOW		08/30/2022	091322	343815	288.66	288.66	09/30/2022	INV	PD	#1213 TRANSMISSION PAR
CHECK DATE: 09/13/2022										
333806FOW		08/23/2022	091322	343815	74.03	74.03	09/23/2022	INV	PD	#1163 O2 SENSOR FOR EX
CHECK DATE: 09/13/2022										
334278FOW		08/29/2022	091322	343815	128.10	128.10	09/29/2022	INV	PD	#1221 BRAKE ROTORS
CHECK DATE: 09/13/2022										
334450FOW		08/30/2022	091322	343815	58.92	58.92	09/30/2022	INV	PD	#1213 TRANSMISSION FLU
CHECK DATE: 09/13/2022										

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
FOCS795299 CHECK DATE: 09/13/2022		08/31/2022	091322	343815	160.00	160.00	09/30/2022	INV	PD	#1191 BATTERY INSTALL
100122 ARAMARK REFRESHMENT SERVICES					709.71					
5996663 CHECK DATE: 09/13/2022		08/19/2022	091322	343816	136.64	136.64	09/19/2022	INV	PD	COFFEE FOR FD
110797 ARETZ, JOHN										
31681 CHECK DATE: 09/13/2022		09/02/2022	091322	343817	138.38	138.38	10/02/2022	INV	PD	CREDIT BALANCE REFUND-
100146 ASPEN MILLS INC										
297052 CHECK DATE: 09/13/2022		07/14/2022	091322	343818	153.70	153.70	09/29/2022	INV	PD	CLASS A BADGES-KRAUS-C
299451 CHECK DATE: 09/13/2022		08/26/2022	091322	343818	768.35	768.35	09/25/2022	INV	PD	CLASS A UNIFORM-KOCH
299452 CHECK DATE: 09/13/2022		08/26/2022	091322	343818	836.20	836.20	09/25/2022	INV	PD	CLASS A UNIFORM-GRAVAL
299453 CHECK DATE: 09/13/2022		08/26/2022	091322	343818	780.90	780.90	09/25/2022	INV	PD	CLASS A UNIFORM-MAWDSL
299454 CHECK DATE: 09/13/2022		08/26/2022	091322	343818	780.90	780.90	09/25/2022	INV	PD	CLASS A UNIFORM-CLARKS
299455 CHECK DATE: 09/13/2022		08/26/2022	091322	343818	457.55	457.55	09/25/2022	INV	PD	CLASS A UNIFORM-BONNEM
299456 CHECK DATE: 09/13/2022		08/26/2022	091322	343818	852.25	852.25	09/25/2022	INV	PD	CLASS A UNIFORM-CHAPLA
299648 CHECK DATE: 09/13/2022		08/30/2022	091322	343818	726.00	726.00	09/29/2022	INV	PD	PATCHES FOR FD
299662 CHECK DATE: 09/13/2022		08/31/2022	091322	343818	135.70	135.70	09/30/2022	INV	PD	DUTY UNIFORM-JOHNSON
299663 CHECK DATE: 09/13/2022		08/31/2022	091322	343818	219.56	219.56	09/30/2022	INV	PD	DUTY UNIFORM-CODY
100155 AUBURN MANOR					5,711.11					
SEP 2022 220004		09/01/2022	091322	343819	200.00	200.00	09/30/2022	INV	PD	SEP SENIOR CITIZEN DON

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 09/13/2022										
105265 BEEBE, DENISE										
104859		08/30/2022	091322	343820	38.13	38.13	09/30/2022	INV	PD	MILEAGE-MCFOA REGION M
CHECK DATE: 09/13/2022										
105387 BENJAMIN BUS INC										
104793		08/26/2022	091322	343821	1,141.25	1,141.25	09/26/2022	INV	PD	Extreme Kids July Fiel
CHECK DATE: 09/13/2022										
100188 BERRY COFFEE COMPANY										
915145		08/24/2022	091322	343822	187.38	187.38	09/24/2022	INV	PD	Lodge-coffee
CHECK DATE: 09/13/2022										
100201 BCBSM INC										
220902168114		09/02/2022	090822	343804	169,272.41	169,272.41	09/20/2022	INV	PD	OCT EMP INS PREM-MEDIC
CHECK DATE: 09/08/2022										
102279 BOLTON & MENK INC										
0295025		08/16/2022	091322	343823	165.50	165.50	09/16/2022	INV	PD	2022 FUNDING ASSISTANC
CHECK DATE: 09/13/2022										
100214 BORDER STATES INDUSTRIES INC										
924806763		08/23/2022	091322	343824	70.57	70.57	09/25/2022	INV	PD	CABLE TIE MOUNTING BAS
CHECK DATE: 09/13/2022										
924860156		08/31/2022	091322	343824	1,784.77	1,784.77	09/25/2022	INV	PD	CABLE IDENTIFIER
CHECK DATE: 09/13/2022										
					1,855.34					
100226 BRAUN INTERTEC CORPORATION										
B305238		08/15/2022	091322	343825	7,496.75	7,496.75	09/15/2022	INV	PD	2022 DT RECON-CMT
CHECK DATE: 09/13/2022										
100254 BRYAN ROCK PRODUCTS INC										
54979		08/15/2022	091322	343826	1,068.41	1,068.41	09/15/2022	INV	PD	STOCKPILE
CHECK DATE: 09/13/2022										

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
100275 CALLAWAY GOLF										
935418553		08/26/2022	091322	343827	1,076.28	1,076.28	09/25/2022	INV	PD	RESALE
CHECK DATE: 09/13/2022										
100314 CARVER COUNTY IS/GIS DEPT										
CSER-1417		08/12/2022	091322	343829	4,030.42	4,030.42	09/12/2022	INV	PD	GIS SHARED POSITION -
CHECK DATE: 09/13/2022										
SHERI003657		08/31/2022	091322	343828	8,098.50	8,098.50	09/30/2022	INV	PD	CIS - Maintenance and
CHECK DATE: 09/13/2022										
100319 CARVER COUNTY PUBLIC WORKS					12,128.92					
PW-6076		08/31/2022	091322	343830	120.00	120.00	09/30/2022	INV	PD	Emergency Decals
CHECK DATE: 09/13/2022										
100323 CDW GOVERNMENT INC										
CD44380		08/16/2022	091322	343831	121.29	121.29	09/15/2022	INV	PD	DOCK FOR ASST ENGINEER
CHECK DATE: 09/13/2022										
CG74293		08/22/2022	091322	343831	279.19	279.19	09/21/2022	INV	PD	HEADSET FOR ADMIN
CHECK DATE: 09/13/2022										
CK31189		08/26/2022	091322	343831	338.28	338.28	09/25/2022	INV	PD	UPS'S FOR IT INVENTORY
CHECK DATE: 09/13/2022										
102969 NICOLE GRUND					738.76					
0831202220		08/31/2022	091322	343832	139.95	139.95	09/30/2022	INV	PD	FLOWERS FOR RETIRED FF
CHECK DATE: 09/13/2022										
100374 CHANHASSEN, CITY OF										
017242-000 8/31/22		08/31/2022	091322	343833	22.53	22.53	09/21/2022	INV	PD	STORMWATER 6/1/22-8/31
CHECK DATE: 09/13/2022										
100359 CHASKA/CHAN GIRLS HOCKEY										
00002022		08/25/2022	091322	343834	295.00	295.00	09/25/2022	INV	PD	TC 1/2 PAGE AD IN PROG
CHECK DATE: 09/13/2022										
110240 CINTAS CORPORATION NO 2										

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
4127597759		08/08/2022	091322	343836	95.61	95.61	09/08/2022	INV	PD	CCC Rug Rental Service
CHECK DATE: 09/13/2022										
4128279770		08/15/2022	091322	343836	95.61	95.61	09/15/2022	INV	PD	CCC Rug Rental Service
CHECK DATE: 09/13/2022										
4128951119		08/22/2022	091322	343836	95.61	95.61	09/22/2022	INV	PD	CCC Rug Rental Service
CHECK DATE: 09/13/2022										
5120562462		08/15/2022	091322	343835	1,324.96	1,324.96	09/15/2022	INV	PD	1st Aid Supplies-CCC
CHECK DATE: 09/13/2022										
109942 MANSFIELD TOP SERVICES INC					1,611.79					
32009011424		09/01/2022	091322	343837	3,325.00	3,325.00	10/01/2022	INV	PD	Sep Curl/Event Cleanin
CHECK DATE: 09/13/2022										
42009005148		08/30/2022	091322	343837	911.50	911.50	09/29/2022	INV	PD	Jul-Aug Event Labor
CHECK DATE: 09/13/2022										
100418 CLEARSOFT INC					4,236.50					
155-343		09/01/2022	091322	343838	75.00	75.00	09/27/2022	INV	PD	SEP FD WATER SOFTNER R
CHECK DATE: 09/13/2022										
104831 PACIFIC RIM VENTURES INC										
1457011-00		09/01/2022	091322	343839	52.65	52.65	10/01/2022	INV	PD	RESALE
CHECK DATE: 09/13/2022										
109691 PRO-SHOPKEEPER COMPUTER SOFTWARE COMPANY										
389295		09/02/2022	091322	343840	625.00	625.00	09/30/2022	INV	PD	SEP TC SOFTWARE
CHECK DATE: 09/13/2022										
100428 COBRA GOLF INC										
DC149220-BALANCE		11/04/2020	091322	343841	-42.37	-42.37	12/31/2022	CRM	PD	USE REMAINING CREDIT
CHECK DATE: 09/13/2022										
DC180504-BALANCE		12/13/2021	091322	343841	-51.35	-51.35	12/31/2022	CRM	PD	USE REMAINING CREDIT
CHECK DATE: 09/13/2022										
G3048184		08/20/2022	091322	343841	1,494.30	1,494.30	01/17/2023	INV	PD	RESALE
CHECK DATE: 09/13/2022										

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
100436 COMCAST CORPORATION					1,400.58					
153266616		08/15/2022	090622	343802	950.00	950.00	09/15/2022	INV	PD	AUG CITY HALL FIBER-2N
CHECK DATE: 09/06/2022										
105466 COMPUTER INTEGRATION TECHNOLOGIES INC										
334057		08/29/2022	091322	343842	13,167.00	13,167.00	09/28/2022	INV	PD	LICENSING FOR CITY EMA
CHECK DATE: 09/13/2022										
334141		08/31/2022	091322	343842	239.80	239.80	09/30/2022	INV	PD	SEP CYBER SECURITY TRA
CHECK DATE: 09/13/2022										
110792 CONSERVICE					13,406.80					
34320		09/02/2022	091322	343843	169.27	169.27	10/02/2022	INV	PD	CREDIT BALANCE REFUND-
CHECK DATE: 09/13/2022										
106301 CORE AND MAIN LP										
R419421	220152	08/18/2022	091322	343844	422.50	422.50	09/18/2022	INV	PD	INVENTORY-FLANGES & GA
CHECK DATE: 09/13/2022										
100523 DARRELL R ERVASTI										
15453		08/18/2022	091322	343845	1,116.95	1,116.95	09/18/2022	INV	PD	MOUND CLAY FOR CITY BA
CHECK DATE: 09/13/2022										
110801 OSCAR I DELEON										
821		09/06/2022	091322	343846	500.00	500.00	09/16/2022	INV	PD	PHOTO BOOTH FOR LATIN
CHECK DATE: 09/13/2022										
103870 DIVERSIFIED PLUMBING AND HEATING INC										
33992		08/09/2022	091322	343847	559.00	559.00	09/09/2022	INV	PD	Test & svc RPZ Valves-
CHECK DATE: 09/13/2022										
100549 DORSEY AND WHITNEY LLP										
3805751		07/31/2022	091322	343848	12,687.30	12,687.30	09/22/2022	INV	PD	TIF #24, OAK RIDGE/COS
CHECK DATE: 09/13/2022										
105629 DICKS SANITATION SERVICE INC										

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
DT0004815199 CHECK DATE: 09/13/2022		08/31/2022	091322	343849	198.84	198.84	09/30/2022	INV	PD	FIRE STATION
DT0004815200 CHECK DATE: 09/13/2022		08/31/2022	091322	343849	625.75	625.75	09/30/2022	INV	PD	CITY HALL
DT0004815201 CHECK DATE: 09/13/2022		08/31/2022	091322	343849	213.42	213.42	09/30/2022	INV	PD	ATHLETIC PARK
DT0004815202 CHECK DATE: 09/13/2022		08/31/2022	091322	343849	147.42	147.42	09/30/2022	INV	PD	LION'S PARK
DT0004815203 CHECK DATE: 09/13/2022		08/31/2022	091322	343849	276.67	276.67	09/30/2022	INV	PD	VETERAN'S PARK
DT0004815204 CHECK DATE: 09/13/2022		08/31/2022	091322	343849	147.42	147.42	09/30/2022	INV	PD	COMMUNITY PARK
DT0004815205 CHECK DATE: 09/13/2022		08/31/2022	091322	343849	133.38	133.38	09/30/2022	INV	PD	MCKNIGHT PARK
DT0004815206 CHECK DATE: 09/13/2022		08/31/2022	091322	343849	133.38	133.38	09/30/2022	INV	PD	SUNSET PARK
					1,876.28					
100567 DVS RENEWAL										
C169035 CHECK DATE: 09/13/2022		08/30/2022	091322	343850	36.50	36.50	09/30/2022	INV	PD	Registration - Squads
102657 ENERGY MANAGEMENT SOLUTIONS INC										
10492 CHECK DATE: 09/13/2022		09/01/2022	091322	343851	7,327.00	7,327.00	10/01/2022	INV	PD	SEP RETAINER FEE
103643 EROSION PRODUCTS LLC										
22764 CHECK DATE: 09/13/2022		08/23/2022	091322	343852	1,017.50	1,017.50	09/23/2022	INV	PD	EROSION BLANKET
22793 CHECK DATE: 09/13/2022		08/25/2022	091322	343852	119.00	119.00	09/25/2022	INV	PD	WOOD LATH
					1,136.50					
100619 ESS BROTHERS & SONS INC										
CC6201 CHECK DATE: 09/13/2022		08/08/2022	091322	343853	3,872.00	3,872.00	09/08/2022	INV	PD	ADDITIONAL ADJ RINGS F

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
100620	ESSIG'S TREE & LANDSCAPE INC									
3290		08/17/2022	091322	343854	7,000.00	7,000.00	09/17/2022	INV	PD	REMOVAL OF HAZARDOUS T
CHECK DATE: 09/13/2022										
105728	FIDELITY SECURITY LIFE INSURANCE COMPANY									
165381671		07/22/2022	083022-2	343789	778.77	778.77	08/31/2022	INV	PD	AUG EMP INS PREM-VISIO
CHECK DATE: 08/30/2022										
165423819		08/22/2022	090122	343797	763.37	763.37	09/30/2022	INV	PD	SEP EMP INS PREM-VISIO
CHECK DATE: 09/01/2022										
100649	FEDERAL EXPRESS CORPORATION				1,542.14					
7-869-13139		08/31/2022	090822	343805	33.23	33.23	09/15/2022	INV	PD	UB SHIPPING 8/25 FROM
CHECK DATE: 09/08/2022										
100653	FERGUSON ENTERPRISES INC									
9513729		08/16/2022	091322	343855	355.59	355.59	09/16/2022	INV	PD	TOWN COURSE IRRIGATION
CHECK DATE: 09/13/2022										
9515236		08/17/2022	091322	343855	311.23	311.23	09/15/2022	INV	PD	PARTS/PIPE FOR POOL PU
CHECK DATE: 09/13/2022										
9533788		08/24/2022	091322	343855	77.46	77.46	09/24/2022	INV	PD	PLUMBING FITTINGS FOR
CHECK DATE: 09/13/2022										
9534971		08/24/2022	091322	343855	32.27	32.27	09/24/2022	INV	PD	SILICONE FOR STOCK
CHECK DATE: 09/13/2022										
100655	FERRELLGAS 7780961				776.55					
1120342426		08/25/2022	091322	343856	152.84	152.84	09/25/2022	INV	PD	PROPANE
CHECK DATE: 09/13/2022										
100673	FLEETPRIDE INC									
101771175		08/22/2022	091322	343857	153.54	153.54	09/22/2022	INV	PD	BRAKE DUST SHIELD
CHECK DATE: 09/13/2022										
100680	FORCE AMERICA INC									
001-1662233		08/23/2022	091322	343858	1,284.26	1,284.26	09/23/2022	INV	PD	#167 HYDRAULIC COUPLIN
CHECK DATE: 09/13/2022										

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001-1662830		08/25/2022	091322	343858	32.94	32.94	09/25/2022	INV	PD	#167 HYD FITTINGS FOR
CHECK DATE: 09/13/2022										
100737 GMH ASPHALT CORPORATION					1,317.20					
52492300-1		09/02/2022	091322	343859	799,447.13	799,447.13	10/01/2022	INV	PD	2022 DT RECONSTRUCTION
CHECK DATE: 09/13/2022										
106901 INFLECTION.COM INC										
CIT02939051		08/31/2022	091322	343860	88.58	88.58	09/30/2022	INV	PD	AUG BACKGROUND CHECKS
CHECK DATE: 09/13/2022										
101463 GOPHER STATE ONE CALL										
2080284		08/31/2022	091322	343861	869.40	869.40	09/30/2022	INV	PD	AUGUST LOCATES
CHECK DATE: 09/13/2022										
100753 GPS INDUSTRIES LLC										
LEASE0026052		09/01/2022	091322	343863	5,120.00	5,120.00	09/30/2022	INV	PD	GPS LEASE
CHECK DATE: 09/13/2022										
REP0010375		08/31/2022	091322	343862	215.00	215.00	09/30/2022	INV	PD	GPS REPAIR
CHECK DATE: 09/13/2022										
REP0010376		08/31/2022	091322	343862	215.00	215.00	09/30/2022	INV	PD	GPS REPAIR
CHECK DATE: 09/13/2022										
					5,550.00					
100759 WW GRAINGER INC										
9403796379		08/08/2022	091322	343864	378.64	378.64	09/07/2022	INV	PD	DAMPER ACTUATOR
CHECK DATE: 09/13/2022										
9409605863		08/12/2022	091322	343864	124.68	124.68	09/11/2022	INV	PD	SOCKET WRENCH SET
CHECK DATE: 09/13/2022										
9419487104		08/22/2022	091322	343864	630.74	630.74	09/21/2022	INV	PD	DAMPER FOR BREAKAWAY
CHECK DATE: 09/13/2022										
					1,134.06					
100758 GRAYBAR ELECTRIC COMPANY INC										
9328310603		08/18/2022	091322	343865	28,276.40	28,276.40	09/18/2022	INV	PD	CONDUIT (CREDIT COMING
CHECK DATE: 09/13/2022										
9328510632		09/01/2022	091322	343865	-28,244.19	-28,244.19	09/30/2022	CRM	PD	CREDIT FOR INV# 932831

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 09/13/2022										
9328511757	220148	09/01/2022	091322	343865	13,152.13	13,152.13	10/01/2022	INV	PD	2,500 4" PVC CONDUIT
CHECK DATE: 09/13/2022										
9328511758	220148	09/01/2022	091322	343865	13,152.13	13,152.13	10/01/2022	INV	PD	2,500 4" PVC CONDUIT
CHECK DATE: 09/13/2022										
100810 HAWKINS INC					26,336.47					
6263845		08/15/2022	091322	343866	10.00	10.00	09/29/2022	INV	PD	DEMURRAGE
CHECK DATE: 09/13/2022										
6272811		08/22/2022	091322	343866	5,225.68	5,225.68	10/06/2022	INV	PD	WTP CHEMICALS
CHECK DATE: 09/13/2022										
6280387		08/31/2022	091322	343866	3,883.98	3,883.98	10/15/2022	INV	PD	WTP CHEMICALS
CHECK DATE: 09/13/2022										
109780 SHAI HAYO					9,119.66					
4113		09/01/2022	091322	343867	1,450.00	1,450.00	09/16/2022	INV	PD	Latin Food & Music Fes
CHECK DATE: 09/13/2022										
100815 HAZELTINE GATES LLC										
1107		08/16/2022	091322	343868	1,488.33	1,488.33	09/16/2022	INV	PD	REIMB IRRIGATION REPAI
CHECK DATE: 09/13/2022										
100827 HEGERS DAIRY LLC										
1325		08/12/2022	091322	343869	257.49	257.49	09/12/2022	INV	PD	Concession Stand Resal
CHECK DATE: 09/13/2022										
1326		08/19/2022	091322	343869	263.82	263.82	09/19/2022	INV	PD	Concession Stand Resal
CHECK DATE: 09/13/2022										
9000-2022		08/18/2022	091322	343869	369.05	369.05	09/18/2022	INV	PD	17 cases of ice cream
CHECK DATE: 09/13/2022										
100848 HIGH TECH CLEANING INC					890.36					
18017		08/16/2022	091322	343870	818.78	818.78	09/16/2022	INV	PD	MSB SUPPLIES
CHECK DATE: 09/13/2022										
18020		08/18/2022	091322	343870	6,585.00	6,585.00	09/18/2022	INV	PD	REMOVAL OF GRAFFITI IN
CHECK DATE: 09/13/2022										

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100878 HUEBSCH					7,403.78					
84176/AUG2022 CHECK DATE: 09/13/2022		08/31/2022	091322	343871	1,533.24	1,533.24	09/10/2022	INV	PD	AUG RUG/MAT SVC
110791 HULL, CATHERINE										
104869 CHECK DATE: 09/13/2022		09/01/2022	091322	343872	79.50	79.50	09/30/2022	INV	PD	RFD INTEREST ON SPECIA PAYEE: HULL, CATHERINE
100879 PRAIRIE TECHNOLOGIES INC OF MN										
220553 CHECK DATE: 09/13/2022		07/29/2022	091322	343873	2,745.39	2,745.39	09/01/2022	INV	PD	New VLC-1188/Belimo-CC
220583 CHECK DATE: 09/13/2022		08/15/2022	091322	343873	1,536.79	1,536.79	09/15/2022	INV	PD	REPLACE SMOKE DETECTOR
220649 CHECK DATE: 09/13/2022		08/25/2022	091322	343873	3,446.15	3,446.15	09/25/2022	INV	PD	CCC Prevent Maint Agre
108162 HYDRO-DESIGNS INC					7,728.33					
0068352-IN CHECK DATE: 09/13/2022		08/31/2022	091322	343874	680.96	680.96	09/30/2022	INV	PD	RPZ TESTING MGMT AUG 2
100889 INTERNATIONAL CITY MGMT ASSN RETIREMENT CORP										
2022/0826-ICMA CHECK DATE: 08/30/2022		08/26/2022	083022-2	343790	5,495.90	5,495.90	08/26/2022	INV	PD	082622 Payroll - 457 &
104751 IMPACT MAILING OF MINNESOTA INC										
201479 CHECK DATE: 09/13/2022		08/23/2022	091322	343875	486.17	486.17	09/23/2022	INV	PD	Aug Disconnects
201484 CHECK DATE: 09/13/2022		08/23/2022	091322	343875	1,502.13	1,502.13	09/23/2022	INV	PD	Aug Reminders
201510 CHECK DATE: 09/13/2022		08/23/2022	091322	343875	10,074.40	10,074.40	09/23/2022	INV	PD	Aug Bills
201515 CHECK DATE: 09/13/2022		08/23/2022	091322	343875	652.54	652.54	09/30/2022	INV	PD	Aug Final Bills

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
108039 INDIGO SIGNWORKS INC					12,715.24					
90728 CHECK DATE: 09/13/2022		04/25/2022	091322	343876	1,989.00	1,989.00	09/26/2022	INV	PD	Interior signs for CCC
110528 INVOICE CLOUD INC										
3052-2022_8 CHECK DATE: 09/13/2022		08/31/2022	091322	343877	15,863.70	15,863.70	09/30/2022	INV	PD	Aug UB Payment Process
100972 JT SERVICES OF MINNESOTA										
JT22-236-02 CHECK DATE: 09/13/2022	220153	08/24/2022	091322	343878	3,377.25	3,377.25	09/23/2022	INV	PD	LENSE FOR GLASS GRANVI
100992 KEYS WELL DRILLING COMPANY										
WELL 10-2 CHECK DATE: 09/13/2022		06/09/2022	091322	343879	16,414.33	16,414.33	07/16/2022	INV	PD	TEST WELL FOR FUTURE W
WELL 10-3/FINAL CHECK DATE: 09/13/2022		07/29/2022	091322	343879	6,769.50	6,769.50	10/02/2022	INV	PD	TEST WELL FOR FUTURE W
101018 KRISS PREMIUM PRODUCTS INC					23,183.83					
179761 CHECK DATE: 09/13/2022		08/29/2022	091322	343880	1,448.25	1,448.25	09/29/2022	INV	PD	CCC Arena Condensor To
103247 RACHAEL KROOG										
08/2022-01 CHECK DATE: 09/13/2022		09/05/2022	091322	343881	308.00	308.00	09/30/2022	INV	PD	Pickleball Clinic 8/23
101056 LEAGUE OF MINNESOTA CITIES										
10003277-SEP22 CHECK DATE: 09/13/2022		09/06/2022	091322	343882	89,548.00	89,548.00	10/01/2022	INV	PD	PROPERTY/CASUALTY INSU
101057 LEAGUE OF MINNESOTA CITIES										
10002436/SEP22 CHECK DATE: 09/13/2022		09/06/2022	091322	343883	138,973.00	138,973.00	10/01/2022	INV	PD	WORKERS COMPENSATION I
101058 LEAGUE OF MINNESOTA CITIES										

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
366088 CHECK DATE: 09/13/2022		09/01/2022	091322	343884	22,310.00	22,310.00	09/01/2022	INV	PD	2022-2023 Membership D
108385 LEVELWEAR INC										
385932-S1 CHECK DATE: 09/13/2022		08/19/2022	091322	343885	421.78	421.78	11/17/2022	INV	PD	RESALE
101097 LOCATORS & SUPPLIES INC										
0302423-IN CHECK DATE: 09/13/2022		08/30/2022	091322	343886	352.55	352.55	09/30/2022	INV	PD	MEASURING WHEELS
110118 LOCKRIDGE GRINDAL NAUEN PLLP										
11695 CHECK DATE: 09/13/2022		08/01/2022	091322	343887	3,333.33	3,333.33	09/02/2022	INV	PD	Aug Lobbyist for City
103842 LOCAL GOVERNMENT INFORMATION SYSTEMS										
52616 CHECK DATE: 09/13/2022		09/01/2022	091322	343888	804.00	804.00	10/01/2022	INV	PD	SEP SA SUPPORT
108044 LUCID BUILDERS										
3835 RED CEDAR WAY CHECK DATE: 09/13/2022		08/29/2022	091322	343889	1,500.00	1,500.00	09/29/2022	INV	PD	BUILDER DEPOSIT REFUND
105710 MACQUEEN EMERGENCY GROUP										
P06286 CHECK DATE: 09/13/2022		09/06/2022	091322	343890	721.32	721.32	10/06/2022	INV	PD	GEAR FOR FF
P06293 CHECK DATE: 09/13/2022		09/06/2022	091322	343890	362.13	362.13	10/06/2022	INV	PD	HELMET FOR NEW FF
101124 MACQUEEN EQUIPMENT					1,083.45					
P44429 CHECK DATE: 09/13/2022		08/22/2022	091322	343891	201.47	201.47	09/22/2022	INV	PD	PART FOR JETTER
104521 MANGOLD GROUP LLC										
6509 CHECK DATE: 09/13/2022		08/31/2022	091322	343892	2,215.64	2,215.64	09/30/2022	INV	PD	AUG MT PLEASANT MAINT

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
101168 MELCHERT HUBERT SJODIN PLLP										
163229		08/18/2022	091322	343893	700.80	700.80	09/24/2022	INV	PD	COUNCIL & PLANNING MTG
CHECK DATE: 09/13/2022										
163230		08/18/2022	091322	343893	4,825.75	4,825.75	09/24/2022	INV	PD	PLANNING & ZONING
CHECK DATE: 09/13/2022										
163231		08/18/2022	091322	343893	1,681.55	1,681.55	09/24/2022	INV	PD	ELECTRIC DEPARTMENT
CHECK DATE: 09/13/2022										
163232		08/18/2022	091322	343893	1,169.40	1,169.40	09/24/2022	INV	PD	CSAH 44 & HWY 212 PARC
CHECK DATE: 09/13/2022										
163233		08/18/2022	091322	343893	213.35	213.35	09/24/2022	INV	PD	HWY 41 DT REDEVELOPMEN
CHECK DATE: 09/13/2022										
163234		08/18/2022	091322	343893	150.60	150.60	09/24/2022	INV	PD	CORTINA WOODS PRESERVA
CHECK DATE: 09/13/2022										
163235		08/18/2022	091322	343893	489.45	489.45	09/24/2022	INV	PD	OPPIDAN/CHASKA CREEK C
CHECK DATE: 09/13/2022										
163236		08/18/2022	091322	343893	258.70	258.70	09/24/2022	INV	PD	212 INDUSTRIAL-CITY LA
CHECK DATE: 09/13/2022										
163237		08/18/2022	091322	343893	1,230.05	1,230.05	09/24/2022	INV	PD	CREEK RD PROJECT
CHECK DATE: 09/13/2022										
163238		08/18/2022	091322	343893	2,861.40	2,861.40	09/24/2022	INV	PD	CLOVER RIDGE APARTMENT
CHECK DATE: 09/13/2022										
163239		08/18/2022	091322	343893	2,472.35	2,472.35	09/24/2022	INV	PD	ENSCONCED WOODS
CHECK DATE: 09/13/2022										
163240		08/18/2022	091322	343893	1,546.10	1,546.10	09/24/2022	INV	PD	GALLERY APARTMENTS
CHECK DATE: 09/13/2022										
163251		08/18/2022	091322	343893	9,212.85	9,212.85	09/24/2022	INV	PD	GENERAL FUND
CHECK DATE: 09/13/2022										
163252		08/18/2022	091322	343893	3,501.45	3,501.45	09/24/2022	INV	PD	UNITED PROPERTIES-COST
CHECK DATE: 09/13/2022										
					30,313.80					
101183 METROPOLITAN COUNCIL										
AUG 2022 SAC		08/31/2022	091322	343894	76,264.65	76,264.65	09/30/2022	INV	PD	AUG SAC CHARGES
CHECK DATE: 09/13/2022										
101182 METROPOLITAN COUNCIL										

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0001145108 CHECK DATE: 09/13/2022		09/06/2022	091322	343895	236,023.00	236,023.00	10/01/2022	INV	PD	OCT SEWER SERVICES FOR
101187 METRO SALES INC										
INV2110693 CHECK DATE: 09/13/2022		08/24/2022	091322	343896	122.00	122.00	09/23/2022	INV	PD	SEP FD COPIER
INV2118765 CHECK DATE: 09/13/2022		09/06/2022	091322	343896	2,310.45	2,310.45	10/06/2022	INV	PD	QTRLY RICOH CONTRACT
102688 MINNESOTA STATE COLLEGES AND UNIVERSITIES					2,432.45					
50323 CHECK DATE: 09/13/2022		08/25/2022	091322	343897	203.50	203.50	09/25/2022	INV	PD	Chaska Lodge 4 HR Driv
101196 MID COUNTY COOP #122622										
55207 CHECK DATE: 09/01/2022		08/25/2022	090122	343798	1,144.83	1,144.83	09/25/2022	INV	PD	229 GLS DIESEL-THE LOO
55208 CHECK DATE: 09/01/2022		08/25/2022	090122	343798	740.78	740.78	09/25/2022	INV	PD	195 GLS GAS-THE LOOP
55272 CHECK DATE: 09/08/2022		09/02/2022	090822	343806	1,207.87	1,207.87	10/31/2022	INV	PD	245 GLS DIESEL-TC
55273 CHECK DATE: 09/08/2022		09/02/2022	090822	343806	1,077.86	1,077.86	10/31/2022	INV	PD	224 GLS GAS-TC
101217 MINNESOTA CHILD SUPPORT PMT CTR					4,171.34					
PR082622001510208001 CHECK DATE: 08/30/2022		08/26/2022	083022-2	343791	184.58	184.58	08/26/2022	INV	PD	082622 Payroll - Child
101229 MINNESOTA DEPT OF EMPLOYMENT										
31 CHECK DATE: 09/01/2022	220005	09/01/2022	090122	343799	2,433.64	2,433.64	09/15/2022	INV	PD	FORMACOAT LLC LOAN REP
101247 MINNESOTA MUNICIPAL UTILITIES ASSN										
59651 CHECK DATE: 09/13/2022		07/08/2022	091322	343898	1,350.00	1,350.00	09/17/2022	INV	PD	JOB TRAINING/SAFETY PR

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101276 MINNESOTA VALLEY ELECTRIC COOPERATIVE										
107051510/AUG22		08/22/2022	083022-2	343792	33.92	33.92	09/16/2022	INV	PD	AUG 82ND ST & HWY 41 S
CHECK DATE: 08/30/2022										
121770311/AUG22		08/29/2022	091322	343899	18.95	18.95	09/22/2022	INV	PD	AUG 4255 CREEK RD-FINA
CHECK DATE: 09/13/2022										
778320601/AUG22		08/22/2022	083022-2	343792	108.40	108.40	09/16/2022	INV	PD	AUG CHEVALLE LIFT STAT
CHECK DATE: 08/30/2022										
780272000/AUG22		08/22/2022	083022-2	343792	10.90	10.90	09/16/2022	INV	PD	AUG CHEVALLE IRRIGATIO
CHECK DATE: 08/30/2022										
					172.17					
101341 MINNESOTA DEPT OF LABOR & INDUSTRY										
AUGUST0190352022		08/31/2022	091322	343900	5,874.25	5,874.25	09/30/2022	INV	PD	AUG PERMIT SURCHARGES
CHECK DATE: 09/13/2022										
107078 MOBOTREX INC										
260250	220159	08/26/2022	091322	343901	692.00	692.00	09/25/2022	INV	PD	4 - LAMP LED WALK/DON'
CHECK DATE: 09/13/2022										
105995 MONEY MOVERS INC										
150104		08/05/2022	091322	343902	29.64	29.64	09/05/2022	INV	PD	JUL HEALTH INS REIMBUR
CHECK DATE: 09/13/2022										
150858		09/05/2022	091322	343902	21.95	21.95	10/05/2022	INV	PD	AUG HEALTH INS REIMBUR
CHECK DATE: 09/13/2022										
					51.59					
105853 MOR GOLF AND UTILITY INC										
34878		08/31/2022	091322	343903	1,200.00	1,200.00	09/30/2022	INV	PD	CART RENTALS
CHECK DATE: 09/13/2022										
102968 KIMBERLY MOTSCHENBACHER										
110		08/31/2022	091322	343904	3,350.00	3,350.00	09/30/2022	INV	PD	wellness Program-Yoga
CHECK DATE: 09/13/2022										
101261 MINNESOTA RECREATION & PARK ASSOC										
10550		09/02/2022	091322	343905	125.00	125.00	10/02/2022	INV	PD	FITNESS & OPERATIONS C
CHECK DATE: 09/13/2022										

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
103088 SID TOOL CO INC										
23406876		08/15/2022	091322	343906	125.67	125.67	09/15/2022	INV	PD	STOCK-AEROSOL PAINT
CHECK DATE: 09/13/2022										
23406896		08/11/2022	091322	343906	342.84	342.84	09/11/2022	INV	PD	STOCK-GLOVES & WELDING
CHECK DATE: 09/13/2022										
23406926		08/12/2022	091322	343906	111.78	111.78	09/12/2022	INV	PD	STOCK-AEROSOL PAINT
CHECK DATE: 09/13/2022										
					580.29					
101356 MTI DISTRIBUTING INC #31380										
1337185-00		09/01/2022	091322	343907	31,029.59	31,029.59	10/01/2022	INV	PD	#278 NEW WORKMAN
CHECK DATE: 09/13/2022										
1345520-01		08/25/2022	091322	343907	219.60	219.60	09/25/2022	INV	PD	SPARE WHEEL FOR WORKMA
CHECK DATE: 09/13/2022										
1362285-00		09/01/2022	091322	343907	173.02	173.02	10/01/2022	INV	PD	#230 SENDING UNIT FOR
CHECK DATE: 09/13/2022										
					31,422.21					
101357 MUELLER SYSTEMS LLC										
65433400	220037	03/08/2022	083022-2	343793	4,947.04	4,947.04	03/23/2022	INV	PD	50 SMARTMETERS CL200 2
CHECK DATE: 08/30/2022										
106657 MUNICIPAL ASSET MANAGEMENT INC										
01132022M9		08/19/2022	083022-2	343794	4,983.31	4,983.31	09/13/2022	INV	PD	CCC FITNESS EQUIP LEAS
CHECK DATE: 08/30/2022										
110054 NAGEL COMPANIES LLC										
202377		08/28/2022	091322	343908	19,491.00	19,491.00	09/27/2022	INV	PD	WO# 1047 BORING UG IN
CHECK DATE: 09/13/2022										
106198 NAVIANT INC										
00145743		09/01/2022	091322	343909	3,272.00	3,272.00	09/21/2022	INV	PD	AUG ONBASE HOSTING FEE
CHECK DATE: 09/13/2022										
101253 BUSINESS PLANNING CONCEPTS INC										
383600092022		08/01/2022	090122	343800	192.00	192.00	09/10/2022	INV	PD	SEP PERA LIFE PREMIUMS
CHECK DATE: 09/01/2022										

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
102654 NORTH AMERICAN SAFETY INC										
INV68037		08/22/2022	091322	343910	7.50	7.50	09/22/2022	INV	PD	SAFETY HAT
CHECK DATE: 09/13/2022										
101409 BIESANZ CHEMICALS INC										
9613		08/26/2022	091322	343911	599.36	599.36	09/25/2022	INV	PD	Floor finish, Stain re
CHECK DATE: 09/13/2022										
101407 NORTHWEST ASPHALT INC										
2226-PE-1		08/30/2022	091322	343912	446,688.14	446,688.14	09/30/2022	INV	PD	2022 MILL AND OVERLAY
CHECK DATE: 09/13/2022										
105035 RED BEARD LLC										
2205		08/21/2022	091322	343913	4,531.20	4,531.20	09/30/2022	INV	PD	CLUB CHAMPIONSHIP MEAL
CHECK DATE: 09/13/2022										
2206		08/23/2022	091322	343913	6,726.00	6,726.00	09/30/2022	INV	PD	WOMEN'S LEAGUE FUN NIG
CHECK DATE: 09/13/2022										
2207		08/24/2022	091322	343913	6,372.00	6,372.00	09/30/2022	INV	PD	WEDNESDAY LEAGUE FUN N
CHECK DATE: 09/13/2022										
2208		08/25/2022	091322	343913	6,372.00	6,372.00	09/30/2022	INV	PD	THURSDAY LEAGUE FUN NI
CHECK DATE: 09/13/2022										
					24,001.20					
110570 ODP BUSINESS SOLUTIONS LLC										
253146853001		07/08/2022	091322	343914	49.63	49.63	09/06/2022	INV	PD	Paper plates
CHECK DATE: 09/13/2022										
101465 ON SITE SANITATION INC										
0001396893		09/03/2022	091322	343915	172.00	172.00	10/03/2022	INV	PD	TOWN COURSE - MAINTENA
CHECK DATE: 09/13/2022										
0001396894		09/03/2022	091322	343915	146.00	146.00	10/03/2022	INV	PD	SUNSET PARK
CHECK DATE: 09/13/2022										
0001396895		09/03/2022	091322	343915	146.00	146.00	10/03/2022	INV	PD	CLOVER RIDGE SOCCER FI
CHECK DATE: 09/13/2022										
0001396896		09/03/2022	091322	343915	721.42	721.42	10/03/2022	INV	PD	LION'S PARK RECONSTRUC
CHECK DATE: 09/13/2022										

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0001396897 CHECK DATE: 09/13/2022		09/03/2022	091322	343915	172.00	172.00	10/03/2022	INV	PD	TOWN COURSE
0001396898 CHECK DATE: 09/13/2022		09/03/2022	091322	343915	146.00	146.00	10/03/2022	INV	PD	CITY SQUARE PARK
109018 OPENDOOR LABS INC					1,503.42					
33053-6 CHECK DATE: 09/13/2022		09/02/2022	091322	343916	128.32	128.32	10/02/2022	INV	PD	CREDIT BALANCE REFUND-
33053-7 CHECK DATE: 09/13/2022		09/02/2022	091322	343916	110.21	110.21	10/02/2022	INV	PD	CREDIT BALANCE REFUND-
110798 OSMAN, MOHAMED					238.53					
35714 CHECK DATE: 09/13/2022		09/02/2022	091322	343917	94.58	94.58	10/02/2022	INV	PD	CREDIT BALANCE REFUND-
110639 PERKINS + WILL INC										
0193825 CHECK DATE: 09/13/2022		08/30/2022	091322	343918	7,638.47	7,638.47	09/30/2022	INV	PD	CCC Master Plan thru A
104066 PINE PRODUCTS INC										
124589 CHECK DATE: 09/13/2022		07/08/2022	091322	343919	440.00	440.00	10/06/2022	INV	PD	LANDSCAPE MULCH
101557 POWER SYSTEM ENGINEERING INC										
9043140 CHECK DATE: 09/13/2022		09/01/2022	091322	343920	4,488.75	4,488.75	10/01/2022	INV	PD	MODELING STUDY - AUG
9043141 CHECK DATE: 09/13/2022		09/01/2022	091322	343920	92.50	92.50	10/01/2022	INV	PD	MODELING STUDY - CHASK
104479 PRIME COLLEGE PAINTERS INC					4,581.25					
104828 CHECK DATE: 09/13/2022		08/31/2022	091322	343921	6,765.00	6,765.00	09/30/2022	INV	PD	PAINTING OF STREET LIG
103055 QUALITY PROPANE INC										

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
1672414		08/29/2022	091322	343922	31.16	31.16	09/29/2022	INV	PD	Zamboni LP Gas
CHECK DATE: 09/13/2022										
107855 STAPLES INC										
27396555		08/30/2022	091322	343923	49.99	49.99	09/29/2022	INV	PD	Copy paper for the wor
CHECK DATE: 09/13/2022										
27398601		08/30/2022	091322	343923	6.07	6.07	09/29/2022	INV	PD	Post it's for the work
CHECK DATE: 09/13/2022										
27459584		09/01/2022	091322	343923	33.28	33.28	10/01/2022	INV	PD	Labels and Batteries f
CHECK DATE: 09/13/2022										
101684 R & R SPECIALTIES OF WISCONSIN INC										
0076153-IN		07/21/2022	091322	343924	172.95	172.95	08/21/2022	INV	PD	Zamboni Hot Water Part
CHECK DATE: 09/13/2022										
0076440-IN		08/26/2022	091322	343924	65.00	65.00	09/26/2022	INV	PD	Zamboni Blade Sharpeni
CHECK DATE: 09/13/2022										
101616 RDO EQUIPMENT COMPANY										
P9250370		08/25/2022	091322	343925	1,018.85	1,018.85	09/25/2022	INV	PD	#715 TRENCHER TEETH &
CHECK DATE: 09/13/2022										
101620 RECREATION SUPPLY CO INC										
476808		08/22/2022	091322	343926	525.58	525.58	09/22/2022	INV	PD	Pool Parts
CHECK DATE: 09/13/2022										
101631 REINDERS INC										
3181482-00		08/25/2022	091322	343927	8,559.67	8,559.67	09/24/2022	INV	PD	CHEMICAL FOR TC, THE L
CHECK DATE: 09/13/2022										
110789 JOBS FOUNDATION										
23900-01		08/24/2022	091322	343928	410.00	410.00	09/23/2022	INV	PD	DATA DESTRUCTION ON RE
CHECK DATE: 09/13/2022										
23901-01		09/07/2022	091322	343928	68.00	68.00	10/07/2022	INV	PD	DATA DESTRUCTION ON RE
CHECK DATE: 09/13/2022										
23936-01		09/07/2022	091322	343928	10.78	10.78	10/07/2022	INV	PD	RECYCLING FEE FOR PD D
CHECK DATE: 09/13/2022										

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
101669 ROBERT HALF TECHNOLOGY					488.78					
60578410		08/23/2022	091322	343929	1,472.50	1,472.50	09/23/2022	INV	PD	PR TEMP-RADDATZ W/E 8/
CHECK DATE: 09/13/2022										
60612813		08/29/2022	091322	343929	1,287.90	1,287.90	09/29/2022	INV	PD	BLDG INSP TEMP-KLEHR W
CHECK DATE: 09/13/2022										
60624515		08/30/2022	091322	343929	3,800.00	3,800.00	09/30/2022	INV	PD	PR TEMP-RADDATZ W/E 8/
CHECK DATE: 09/13/2022										
60654587		09/05/2022	091322	343929	1,416.69	1,416.69	10/05/2022	INV	PD	BLDG INSP TEMP-KLEHR W
CHECK DATE: 09/13/2022										
101673 ROCHESTER MIDLAND CORP					7,977.09					
INV00336692		08/25/2022	091322	343930	24.24	24.24	09/24/2022	INV	PD	FIREMAN'S PARK
CHECK DATE: 09/13/2022										
110706 RUDQUIST, SEAN										
35382-1		09/02/2022	091322	343931	120.54	120.54	10/02/2022	INV	PD	CREDIT BALANCE REFUND-
CHECK DATE: 09/13/2022										
101699 SAFETY-KLEEN SYSTEMS INC										
89470573		08/12/2022	091322	343932	426.30	426.30	09/12/2022	INV	PD	PARTS WASHER SOLVENT
CHECK DATE: 09/13/2022										
110793 SCHILZ, LUELLA										
10014078		09/02/2022	091322	343933	82.10	82.10	10/02/2022	INV	PD	CREDIT BALANCE REFUND-
CHECK DATE: 09/13/2022										
105599 SCOTT NELSON COACHING INC										
2238		08/31/2022	091322	343934	375.00	375.00	09/30/2022	INV	PD	LEADERSHIP COACHING-GR
CHECK DATE: 09/13/2022										
101775 THE SHERWIN-WILLIAMS COMPANY-CHANHASSEN										
1727-5		09/01/2022	091322	343935	149.52	149.52	10/20/2022	INV	PD	PAINT FOR ARCHERY RANG
CHECK DATE: 09/13/2022										
6405-7		08/24/2022	091322	343935	38.11	38.11	09/20/2022	INV	PD	PAINT SUPPLIES

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CHECK DATE: 09/13/2022										
6457-8		08/25/2022	091322	343936	199.20	199.20	09/20/2022	INV	PD	Paint
CHECK DATE: 09/13/2022										
					386.83					
104547 SITEONE LANDSCAPE SUPPLY HOLDING LLC										
122644890-001		08/22/2022	091322	343937	2,158.60	2,158.60	09/22/2022	INV	PD	IRRIGATION SUPPLIES EA
CHECK DATE: 09/13/2022										
122740243-001		08/24/2022	091322	343937	151.78	151.78	09/24/2022	INV	PD	IRRIGATION SUPPLIES EA
CHECK DATE: 09/13/2022										
122966693-001		08/31/2022	091322	343937	1,172.33	1,172.33	09/30/2022	INV	PD	EAST CANYON CREEK
CHECK DATE: 09/13/2022										
					3,482.71					
106596 SIWEK LUMBER JORDAN INC										
57784		08/30/2022	091322	343938	814.20	814.20	09/29/2022	INV	PD	REBAR & FORM MATERIAL
CHECK DATE: 09/13/2022										
101814 ERIC SONGER										
104843		08/15/2022	091322	343939	400.00	400.00	09/15/2022	INV	PD	Concert-Art in the Par
CHECK DATE: 09/13/2022										
101828 SOUTHWEST NEWS MEDIA										
2165894		08/04/2022	091322	343940	117.60	117.60	09/25/2022	INV	PD	2021 TAX INCREMENT DST
CHECK DATE: 09/13/2022										
2166927		08/25/2022	091322	343940	301.35	301.35	09/25/2022	INV	PD	AMEND ZONING ORD HAZEL
CHECK DATE: 09/13/2022										
					418.95					
101857 ST ANDREWS PRODUCT COMPANY										
9577-03		08/24/2022	091322	343941	317.62	317.62	09/24/2022	INV	PD	GOLF TEES
CHECK DATE: 09/13/2022										
103084 STANDARD HEATING AND AIR CONDITIONING										
BU22-00977		08/30/2022	091322	343942	93.00	93.00	09/30/2022	INV	PD	RFD MECHANICAL PERMIT
CHECK DATE: 09/13/2022										
101850 STANTEC CONSULTING SERVICES INC										

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1959966 CHECK DATE: 09/13/2022		08/05/2022	091322	343943	1,995.00	1,995.00	09/15/2022	INV	PD	MAY-RECORD PLAN/BASE M
1959967 CHECK DATE: 09/13/2022		08/05/2022	091322	343943	6,647.09	6,647.09	09/15/2022	INV	PD	MAY-SW COMMUNITY PARK
1959968 CHECK DATE: 09/13/2022		08/05/2022	091322	343943	120,456.62	120,456.62	09/15/2022	INV	PD	MAY-CREEK RD TRUNK SWR
1959969 CHECK DATE: 09/13/2022		08/05/2022	091322	343943	160.00	160.00	09/05/2022	INV	PD	MAY-LAKE GRACE TRAIL P
1959970 CHECK DATE: 09/13/2022		08/05/2022	091322	343943	996.00	996.00	09/05/2022	INV	PD	MAY-NE COLLECTOR IN SW
1959971 CHECK DATE: 09/13/2022		08/05/2022	091322	343943	2,233.00	2,233.00	09/15/2022	INV	PD	MAY-2020 DT RECONSTRUC
1959972 CHECK DATE: 09/13/2022		08/05/2022	091322	343943	4,672.37	4,672.37	09/05/2022	INV	PD	MAY-PAR 30 GOLF COURSE
1959973 CHECK DATE: 09/13/2022		08/05/2022	091322	343943	2,671.00	2,671.00	09/05/2022	INV	PD	MAY-DRAINAGE IMPROVEME
1959974 CHECK DATE: 09/13/2022		08/05/2022	091322	343943	16,256.42	16,256.42	09/15/2022	INV	PD	MAY-2021 DT STREET REC
1959975 CHECK DATE: 09/13/2022		08/05/2022	091322	343943	20,421.74	20,421.74	09/15/2022	INV	PD	MAY-CLOVER RIDGE DR/FR
1959976 CHECK DATE: 09/13/2022		08/05/2022	091322	343943	8,464.47	8,464.47	09/15/2022	INV	PD	MAY-2022 DT RECONSTRUC
1959977 CHECK DATE: 09/13/2022		08/05/2022	091322	343943	2,884.00	2,884.00	09/15/2022	INV	PD	MAY-2ND & PINE PKG LOT
1959978 CHECK DATE: 09/13/2022		08/05/2022	091322	343943	3,388.47	3,388.47	09/05/2022	INV	PD	MAY-HUNDERTMARK ELEVAT
1959979 CHECK DATE: 09/13/2022		08/05/2022	091322	343943	4,753.00	4,753.00	09/15/2022	INV	PD	MAY-BUTTERNUT LN IMPRO
1959980 CHECK DATE: 09/13/2022		08/05/2022	091322	343943	2,932.54	2,932.54	09/15/2022	INV	PD	MAY-MCKNIGHT WETLAND B
1959981 CHECK DATE: 09/13/2022		08/05/2022	091322	343943	187.00	187.00	09/05/2022	INV	PD	MAY-OAK ST PUMPING STA
1959982 CHECK DATE: 09/13/2022		08/05/2022	091322	343943	1,376.00	1,376.00	09/05/2022	INV	PD	MAY-WELL NOS 4,6 AND 8
1959983 CHECK DATE: 09/13/2022		08/05/2022	091322	343943	3,374.25	3,374.25	09/15/2022	INV	PD	MAY-STORMWATER REVIEW-

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1959984		08/05/2022	091322	343943	3,138.00	3,138.00	09/15/2022	INV	PD	MAY-STORMWATER REVIEW-
CHECK DATE: 09/13/2022										
1959985		08/05/2022	091322	343943	2,352.00	2,352.00	09/15/2022	INV	PD	MAY-STORMWATER REVIEW-
CHECK DATE: 09/13/2022										
1959986		08/05/2022	091322	343943	240.00	240.00	09/05/2022	INV	PD	MAY-STORMWATER REVIEW-
CHECK DATE: 09/13/2022										
1959987		08/05/2022	091322	343943	5,916.00	5,916.00	09/15/2022	INV	PD	MAY-STORMWATER REVIEW-
CHECK DATE: 09/13/2022										
1959988		08/05/2022	091322	343943	2,493.00	2,493.00	09/15/2022	INV	PD	MAY-STORMWATER REVIEW-
CHECK DATE: 09/13/2022										
1959989		08/05/2022	091322	343943	3,504.00	3,504.00	09/15/2022	INV	PD	MAY-STORMWATER REVIEW-
CHECK DATE: 09/13/2022										
1959990		08/05/2022	091322	343943	432.00	432.00	09/05/2022	INV	PD	MAY-STORMWATER REVIEW-
CHECK DATE: 09/13/2022										
1959991		08/05/2022	091322	343943	480.00	480.00	09/05/2022	INV	PD	MAY-STORMWATER REVIEW-
CHECK DATE: 09/13/2022										
1959992		08/05/2022	091322	343943	288.00	288.00	09/05/2022	INV	PD	MAY-STORMWATER REVIEW-
CHECK DATE: 09/13/2022										
1963742		08/10/2022	091322	343943	4,568.80	4,568.80	09/15/2022	INV	PD	MAY-GENERAL ENGINEERIN
CHECK DATE: 09/13/2022										
1963743		08/10/2022	091322	343943	2,309.75	2,309.75	09/10/2022	INV	PD	MAY-WELL 7 WTP
CHECK DATE: 09/13/2022										
1964106		08/11/2022	091322	343943	8,483.75	8,483.75	09/15/2022	INV	PD	MAY-CREEK RD INDUSTRIA
CHECK DATE: 09/13/2022										
					238,074.27					
110795 STEFFENSEN, COREY										
10005924		09/02/2022	091322	343944	206.60	206.60	10/02/2022	INV	PD	CREDIT BALANCE REFUND-
CHECK DATE: 09/13/2022										
101888 STREICHERS										
11586807		08/26/2022	091322	343945	512.96	512.96	09/26/2022	INV	PD	Alterations, Patches,
CHECK DATE: 09/13/2022										
11586808		08/26/2022	091322	343945	316.00	316.00	09/26/2022	INV	PD	Kjorstad alter/emb-Gol
CHECK DATE: 09/13/2022										
11586809		08/26/2022	091322	343945	10.00	10.00	09/26/2022	INV	PD	Duzan-embroidery
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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
I1587760		09/01/2022	091322	343945	31.98	31.98	10/01/2022	INV	PD	Personius-patch, name
CHECK DATE:	09/13/2022									
I1587767		09/01/2022	091322	343945	10.99	10.99	10/01/2022	INV	PD	Pesheck-ID patch-Golf
CHECK DATE:	09/13/2022									
I1587768		09/01/2022	091322	343945	59.99	59.99	10/01/2022	INV	PD	Heitkamp-Shirt
CHECK DATE:	09/13/2022									
101892 STUART C IRBY CO					941.92					
S013012443.001	220155	08/09/2022	091322	343946	324.70	324.70	09/08/2022	INV	PD	GRD ROD COPPER, CLAMP,
CHECK DATE:	09/13/2022									
S013012443.002	220154	08/10/2022	091322	343946	1,440.00	1,440.00	09/09/2022	INV	PD	TRANS GRD SLEEVE
CHECK DATE:	09/13/2022									
S013012460.001	220157	08/09/2022	091322	343946	6,385.00	6,385.00	09/08/2022	INV	PD	FUSE, TRNSFRMR GRD SLE
CHECK DATE:	09/13/2022									
S013012460.002	220156	08/17/2022	091322	343946	12,721.83	12,721.83	09/16/2022	INV	PD	COND UD ALUM 1/0 SOL 2
CHECK DATE:	09/13/2022									
S013051966.001	220158	08/09/2022	091322	343946	8,102.90	8,102.90	09/09/2022	INV	PD	COND UD ALUM 6 STR, 6
CHECK DATE:	09/13/2022									
102247 SUMMIT FIRE PROTECTION CO					28,974.43					
130056810		08/31/2022	091322	343947	116.00	116.00	09/30/2022	INV	PD	FD EXTINGUISHER RECHAR
CHECK DATE:	09/13/2022									
103677 SUN LIFE ASSURANCE COMPANY OF CANADA										
237741/SEP22		09/01/2022	090122	343801	4,843.74	4,843.74	09/30/2022	INV	PD	SEP EMP BASIC LIFE INS
CHECK DATE:	09/01/2022									
106829 ADAM DOUGLAS MARSHALL										
245		08/04/2022	091322	343948	350.00	350.00	09/13/2022	INV	PD	Concert 9/13-The Bazi1
CHECK DATE:	09/13/2022									
104165 THINK SMALL										
2012303.002		09/07/2022	091322	343949	155.00	155.00	10/07/2022	INV	PD	RFD ROOM RENTAL-CANCEL
CHECK DATE:	09/13/2022									
110794 THOMAS, CLYDE										

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
10004636 CHECK DATE: 09/13/2022		09/02/2022	091322	343950	586.10	586.10	10/02/2022	INV	PD	CREDIT BALANCE REFUND-
101964 PMT EMBROIDERY LLC										
19260 CHECK DATE: 09/13/2022		09/02/2022	091322	343951	1,170.00	1,170.00	10/02/2022	INV	PD	Curling resale-winter
104908 TIMESAVER OFF SITE SECRETARIAL INC										
M27565 CHECK DATE: 09/13/2022		08/30/2022	091322	343952	1,097.63	1,097.63	09/30/2022	INV	PD	Planning, Council, HRC
109723 TOPCON SOLUTIONS INC										
INV213075 CHECK DATE: 09/13/2022		09/01/2022	091322	343953	398.50	398.50	10/01/2022	INV	PD	BLUE BEAM LICENSE FOR
101995 TRANE										
312898866 CHECK DATE: 09/13/2022		08/23/2022	091322	343954	1,341.00	1,341.00	09/22/2022	INV	PD	Svc Arts Addition chil
101994 TRAVIS MATHEW LLC										
90892970 CHECK DATE: 09/13/2022		08/18/2022	091322	343955	191.11	191.11	09/17/2022	INV	PD	RESALE
102023 DAVIS EQUIPMENT CORPORATION										
EI16536 CHECK DATE: 09/13/2022		08/22/2022	091322	343956	209.73	209.73	09/22/2022	INV	PD	TOPDRESSER PARTS
EI16536A CHECK DATE: 09/13/2022		08/26/2022	091322	343956	42.53	42.53	09/26/2022	INV	PD	TOPDRESSER PARTS
					252.26					
102028 TWIN CITY WATER CLINIC INC										
17970 CHECK DATE: 09/13/2022		08/23/2022	091322	343957	510.00	510.00	09/22/2022	INV	PD	JULY WTP SAMPLES
110053 TX CHILD SUPPORT SDU										
PR0826220012725283 CHECK DATE: 08/30/2022		08/26/2022	083022-2	343795	147.69	147.69	08/26/2022	INV	PD	082622 Payroll - Child

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
102250 TYLER BUSINESS FORMS										
Invoice-74192		08/29/2022	091322	343958	1,766.50	1,766.50	09/28/2022	INV	PD	AP/PAYROLL ENVELOPES
CHECK DATE: 09/13/2022										
104522 US FOODS INC										
3709652		08/26/2022	091322	343959	487.28	487.28	09/25/2022	INV	PD	OAK 19 TOWELS,TP, SOAP
CHECK DATE: 09/13/2022										
3770002		08/30/2022	091322	343959	234.70	234.70	09/29/2022	INV	PD	OAK 19 TOWELS, SOAP
CHECK DATE: 09/13/2022										
5933124		08/25/2022	091322	343959	176.34	176.34	09/24/2022	INV	PD	JUL OAK 19 DISH MACHIN
CHECK DATE: 09/13/2022										
8989434		08/27/2022	091322	343959	5.93	5.93	09/26/2022	INV	PD	SVC CHG ON INV 5730728
CHECK DATE: 09/13/2022										
110800 ENRIQUE VAZQUEZ					904.25					
105007		09/06/2022	091322	343960	300.00	300.00	09/16/2022	INV	PD	DJ FOR LATIN MUSIC & F
CHECK DATE: 09/13/2022										
110799 VERIZON CONNECT FLEET USA LLC										
601000034102		09/01/2022	091322	343961	279.20	279.20	10/01/2022	INV	PD	Data Processing - GPS
CHECK DATE: 09/13/2022										
102102 VERIZON WIRELESS										
9914157626		08/23/2022	090622	343803	579.18	579.18	09/15/2022	INV	PD	AUG CRADLEPOINTS
CHECK DATE: 09/06/2022										
107819 VERTIV CORPORATION										
13135948		09/01/2022	091322	343962	3,748.00	3,748.00	10/01/2022	INV	PD	HVAC UPS REMOTE MONITO
CHECK DATE: 09/13/2022										
102227 ONVOY LLC										
0009426220901		09/01/2022	091322	343963	406.03	406.03	09/25/2022	INV	PD	SEP EDU CTR INTERNET/E
CHECK DATE: 09/13/2022										
0009486220901		09/01/2022	091322	343963	1,015.08	1,015.08	09/25/2022	INV	PD	SEP CITY HALL ETHERNET
CHECK DATE: 09/13/2022										

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
					1,421.11					
110690 WADE, VANESSA										
35967-1		09/02/2022	091322	343964	33.28	33.28	10/02/2022	INV	PD	CREDIT BALANCE REFUND-
CHECK DATE: 09/13/2022										
102133 WAGNER PRESS & GRAPHICS										
35663		08/18/2022	091322	343965	90.00	90.00	09/18/2022	INV	PD	UTILITY CONNECTION - M
CHECK DATE: 09/13/2022										
35664		08/18/2022	091322	343965	2,296.00	2,296.00	09/18/2022	INV	PD	Fall Activity Guide
CHECK DATE: 09/13/2022										
					2,386.00					
102143 WATER CONSERVATION SERVICES INC										
12514		08/24/2022	091322	343966	324.38	324.38	09/24/2022	INV	PD	LEAK LOCATE FOUNDERS P
CHECK DATE: 09/13/2022										
102146 WATER SPECIALTY OF MINNESOTA INC										
12773		09/02/2022	091322	343967	178.80	178.80	10/02/2022	INV	PD	Pool Chemicals
CHECK DATE: 09/13/2022										
12774		09/05/2022	091322	343967	177.30	177.30	10/05/2022	INV	PD	Pool Chemicals for Fir
CHECK DATE: 09/13/2022										
					356.10					
102166 WESCO DISTRIBUTION INC										
098962		08/26/2022	091322	343968	3,340.00	3,340.00	09/26/2022	INV	PD	HEAT TAPE FOR BREAKER
CHECK DATE: 09/13/2022										
102199 TERESA J WINSLOW										
1906		08/18/2022	091322	343969	250.00	250.00	09/18/2022	INV	PD	RESETTING OF SWANSON M
CHECK DATE: 09/13/2022										
102189 WM MUELLER & SONS										
279935		08/22/2022	091322	343970	1,112.54	1,112.54	09/25/2022	INV	PD	TOP DRESS SAND ISD 112
CHECK DATE: 09/13/2022										
280002		08/23/2022	091322	343970	507.99	507.99	09/25/2022	INV	PD	TOP DRESSING SAND ISD
CHECK DATE: 09/13/2022										

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
280003		08/23/2022	091322	343970	301.32	301.32	09/25/2022	INV	PD	POTHOLE PATCHING
CHECK DATE: 09/13/2022										
280083		08/24/2022	091322	343970	556.99	556.99	09/25/2022	INV	PD	CULVERT REPAIR/BRIDGE
CHECK DATE: 09/13/2022										
280139		08/25/2022	091322	343970	777.80	777.80	09/25/2022	INV	PD	HIGHLAND DRIVE VALVE D
CHECK DATE: 09/13/2022										
280187		08/26/2022	091322	343970	726.16	726.16	09/25/2022	INV	PD	VALVE DIG NORTHGATE
CHECK DATE: 09/13/2022										
280438		09/01/2022	091322	343970	644.95	644.95	10/25/2022	INV	PD	NORTHGATE WATER VALVE
CHECK DATE: 09/13/2022										
102220 XIGENT SOLUTIONS LLC					4,627.75					
84195		08/18/2022	091322	343971	1,292.00	1,292.00	09/22/2022	INV	PD	VMWARE SUPPORT
CHECK DATE: 09/13/2022										
110790 JACLYN YEGO										
104825		08/30/2022	091322	343972	150.00	150.00	09/16/2022	INV	PD	FACE PAINTER-LATIN MUS
CHECK DATE: 09/13/2022										
105150 ZAYO GROUP HOLDINGS INC										
2022090011266		09/01/2022	091322	343973	1,627.07	1,627.07	09/30/2022	INV	PD	SEP FIBER MAINTENANCE
CHECK DATE: 09/13/2022										
107554 POWER CELL LLC										
00259504		08/26/2022	091322	343974	167.33	167.33	09/26/2022	INV	PD	RESALE
CHECK DATE: 09/13/2022										
					167.33					
347 INVOICES					2,726,793.88					

** END OF REPORT - Generated by Michelle Robbin **

VENDOR INVOICE LIST

Electronic Payments

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
100385 CHASKA FIRE DEPT RELIEF ASSN										
JUL-22		08/26/2022	082622	3378	13,237.45	13,237.45	08/26/2022	DIR	PD	JUL-22 FIRE RELIEF ASS
CHECK DATE: 08/26/2022										
107490 GREAT-WEST LIFE & ANNUITY INSURANCE COMPANY										
104357		08/26/2022	082922	3385	3,460.16	3,460.16	08/29/2022	DIR	PD	082622 Payroll - HCSP
CHECK DATE: 08/29/2022										
107744 GREAT-WEST LIFE & ANNUITY INSURANCE COMPANY										
104358		08/26/2022	082922	3386	850.00	850.00	08/29/2022	DIR	PD	082622 Payroll - MNDP
CHECK DATE: 08/29/2022										
101756 MII LIFE INCORPORATED										
40348866		08/30/2022	083122	3387	502.63	502.63	08/31/2022	DIR	PD	8/31/22 FSA REIMB-HEAL
CHECK DATE: 08/31/2022										
100927 INTERNAL REVENUE SERVICE										
104351		08/26/2022	082622-2	3379	158,526.07	158,526.07	08/26/2022	DIR	PD	082622 Payroll - SS, M
CHECK DATE: 08/26/2022										
104817		09/02/2022	090222	3389	915.28	915.28	09/02/2022	DIR	PD	090222 Payroll - SS, M
CHECK DATE: 09/02/2022										
101343 MINNESOTA DEPT OF REVENUE-PAYROLL WIRES					159,441.35					
104352		08/26/2022	082922	3384	30,998.11	30,998.11	08/29/2022	DIR	PD	082622 Payroll - MN St
CHECK DATE: 08/29/2022										
104818		09/02/2022	090622	3391	269.89	269.89	09/06/2022	DIR	PD	090222 Payroll - MN St
CHECK DATE: 09/06/2022										
101376 NATIONWIDE RETIREMENT SOLUTIONS(USCM)					31,268.00					
104353		08/26/2022	082622-2	3380	15,497.43	15,497.43	08/26/2022	DIR	PD	082622 Payroll - 457 C
CHECK DATE: 08/26/2022										
106955 NATIONWIDE RETIREMENT SOLUTIONS(USCM)										
104356		08/26/2022	082622-2	3381	5,982.58	5,982.58	08/26/2022	DIR	PD	082622 Payroll - Roth
CHECK DATE: 08/26/2022										

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
104668	OPTUM BANK INC									
104355		08/26/2022	082622-2	3383	17,079.53	17,079.53	08/26/2022	DIR	PD	082622 Payroll - HSA C
CHECK DATE: 08/26/2022										
101506	PUBLIC EMPLOYEES RETIREMENT ASSOCIATION									
104354		08/26/2022	082622-2	3382	109,875.06	109,875.06	08/26/2022	DIR	PD	082622 Payroll - PERA
CHECK DATE: 08/26/2022										
104819		09/02/2022	090222	3390	6,164.12	6,164.12	09/02/2022	DIR	PD	090222 Payroll - PERA
CHECK DATE: 09/02/2022										
110788	WEX HEALTH INC				116,039.18					
2022/0901		09/01/2022	090122-2	3388	28,392.00	28,392.00	09/01/2022	DIR	PD	9/1/22 VEBA CITY CONTR
CHECK DATE: 09/01/2022										
					28,392.00					
14 INVOICES					391,750.31					

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Biweekly Report
September 12, 2022
By
Matt Podhradsky

COUNCIL MEETING/WORK SESSION SCHEDULE

Below is a list of the upcoming Council Meetings and Work Sessions to plan for over the next several weeks:

September 12th: As Labor Day was the first Monday of the month, this meeting is to make up for that first meeting. We will not be having a Work Session prior to the Council meeting. The main item that we will be taking up on Monday night's meeting is the Establishment of the Preliminary 2023 Tax Levy and Budget for the tax supported funds in the City. As a reminder, the tax levy number set on Monday night will represent the maximum amount the levy will be able to be set at for next year. The Council can move this number down when the final levy is set in December but will not be able to go up.

September 19th: Because of the meeting getting pushed to September 12th, we do have back-to-back Monday meetings in September. We will not have a Work Session prior to this meeting, with the main focus of this meeting on Planning Commission items. There are not a lot of items coming from the Planning Commission this month, so the meeting could be relatively short. A larger item that night will be recommendations for the new Harvest West Neighborhood Park, which we have recently completed the public process on. The hope is to get these plans and budget approved on this night so that our Public Works Department can move forward this fall with some of the major site work that will be needed to prepare the land for this park.

October 3rd: We will be having a Work Session prior to this meeting starting at 5:45 pm. The purpose of this work session will be to go over the results of the "Naming Rights" Analysis that the Superlative Group has now completed on our major recreation facilities. This study will not only look at what buildings we have opportunities on, but also what we might expect for revenue from the sale of naming rights if we were to move in this direction. There will be a regular meeting to follow.

October 17th: There is the possibility that we will have a work session on this night to start reviewing the Enterprise Funds budgets for 2023, specifically some or all our Utility Funds. As we get closer to this date, we will be able to let you know for sure if we will be ready on that night. There will be a regular meeting of the Council this night.

October 31st: As this is the 5th Monday of the month, and Halloween, we are not planning on having a Council meeting or Work Session on this night.

If you have any questions about these upcoming meetings, or you are unable to attend, please let me know. For November, please plan that we will have Work Sessions on both the 7th and 21st to go over our 2023 Enterprise Fund Budgets.

Highway 41/61 Project

As Council is aware, the contracts for construction of the Highway 41/61 projects were approved a few weeks ago allowing this project to move forward. Since this time, I have been getting questions from some on why major construction activities have not started on Highway 61. The issue that the contractor is running into on this project is lead times with supplies needed to construct this project. There are some supplies that they want to make sure they either have on site or have confidence to know they are going to be here at a certain time before they make any major cuts into the road. What we do not want to have happen is that they start working on the road, get it tore up causing disruptions, only to see that it sits there with nothing happening on the project while they wait for these supplies. Our Contract Engineers at Bolton and Menk are working closely with the contractor to come up with what is an expected schedule once they understand more about these supply chain issues, and once we have that we will share this with not only the Council, but also the public and our downtown businesses. Our goal is to try to minimize the disruptions as much as possible in this process.

It should be noted that while the road work has not yet started, there is significant work that you will see utility companies, including Chaska Electric, doing over the next several weeks to get their work done to not cause any more delays. You will also see that the work on the downtown Parking lots and the Paseo will also be moving forward so that those are ready for the Highway 41 component of the project next summer.

I just wanted to make sure you had this information in case you get any questions. I will keep you up to date as we learn more.

USGA in Town Next Week for US Amateur Preparation

While we have been working on some minor items behind the scenes for the past couple of years to prepare for the 2024 US Amateur, more major work will start next week as Hazeltine and the Chaska Town Course will be hosting members of the USGA who will be in town on Tuesday and Wednesday to tour both courses to start deciding how the courses will play during the event, and to also tour some other places in the community (such as the Curling and Event Center) that might be able to be used for off-site venues for activities during the event. Being able to co-host this event at the Chaska Town Course is a great honor, as the US Amateur is one of 6 Majors for golf tournaments in the world. While the Amateur always requires a secondary course to be able to handle the number of players in the event, it is very rare that these courses exist within the same community. It is also rare that a municipal golf course would be the secondary site, with it being our understanding that Torri Pines in San Diego is the only other municipal course to have hosted this event. This will be the second time we have co-hosted this, as we did in 2006 as well. As the event gets closer, we will keep you informed of opportunities that will pop up for the community with this event and be exploring how we make the most out of promoting our community to a national crowd during this event. Any questions on this can be referred to me.

UPCOMING EVENTS IN THE COMMUNITY

I wanted to remind the Council about a couple of upcoming events that will be occurring in Chaska over the next couple of weeks.

First, the Latin Music and Food Fest will be held down at Firemen's Park from 6-10 pm on Friday, September 16th. This event is free and will include music by the Salsa del Soul band, Latin American food and beverage from local food and beer vendors, as well as Fireworks at 8:30 pm as part of the festivities. This is the second annual event with it growing more from the first year.

Second, there will be a Rooftop Movie Night Saturday, September 24th from 6:30-9:30 pm at the SW Transit Station at East Creek. The movie will be Coco and the evening will include free snacks.

Also on September 24th will be the 4th annual Oktobierfest at Schramm Brewery. This will run from Noon-10 pm and will include craft beer, music, and activities.

If you have any questions about these upcoming events, please let me know.

ICMA CONFERENCE

I will be at the annual International City/County Manager's Association (ICMA) Conference Sunday September 18th-Wednesday September 21st. The conference this year will be held in Columbus, OH. This is an annual event that City Managers from across the world attend to complete leadership training, learn about different ideas/projects occurring in other communities across the world, and to also be able to visit projects within the host City to help spur ideas for things we may want to consider in the future. While I am gone, if anything pops up, don't hesitate to contact Elise at 952-227-7539 or by email at edurbin@chaskamn.gov