

- MINUTES -
CHASKA CITY COUNCIL
September 21, 2020

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl.

Absent: None.

Also Present: Kevin Ringwald, Community Development Director; Liz Hanson, City Planner; Luke Melchert, City Attorney; Noel Graczyk, Administrative Services Director; City Engineer Matt Clark; Nate Kabat, Assistant Administrator; and Matt Podhradsky, City Administrator.

4. Adopt the Agenda

Motion by Councilmember Huang, second by Councilmember Hatfield to adopt the agenda as presented. Motion carried.

5. Visitor Presentation

None.

6. Consent Agenda

Councilmember Grau requested further information regarding item 6.A.

City Administrator Podhradsky provided more detail on item 6.A.

Motion by Councilmember Hatfield, second by Councilmember Grau to approve the Consent Agenda Items A through F:

- A. Adopt Resolution 2020-77, Approving the Street Name Change of Cardinal Street on the South Side of Del Webb Parkway
Motion to Adopt Resolution No. 2020-77, approving the street name change of Cardinal Street on the south side of Del Webb Parkway from Cardinal Street to Stargaze Point.
- B. Adopt Resolution 2020-78, Appointment of Election Judges for the 2020 General Election
Motion to adopt Resolution No. 2020-78 appointing those persons listed on Exhibit A as Judges of Election for the General Election, Tuesday, November 3, 2020.
- C. Adopt Resolution 2020-79, Bond Sale Reimbursement
Motion to adopt Resolution No. 2020-79 relating to financing certain proposed projects and establishing compliance with reimbursement bond regulations under the Internal Revenue Code.

- D. Approve Mt. Pleasant Cemetery Plot Repurchase
Motion to approve repurchase of Mt. Pleasant Cemetery Plot 593-1, from Shirley Lebo for \$150.00
- E. Approving Appointment of Alternate to MMPA Board of Directors
Motion to appoint Interim Electric Director Andrew Romine to the MMPA Board of Directors as the Alternate Member for the City of Chaska.
- F. TH 41/CSAH 61 Downtown Chaska Professional Services RFP
Motion to authorize staff to distribute the TH 41-CSAH 61 Historic Downtown Chaska Professional Services "Best Value" RFP, based on the aforementioned weighted selection criteria.

Motion carried.

7. Action Items

7.A. Adopt Resolution 2020-80, Establish Preliminary City Tax Levy for Taxes Payable 2021
City Administrator Podhradsky introduced the item to the Council.

Mayor Windschitl summarized the budget process for this year.

City Administrator Podhradsky presented the item to the Council.

Per request of the Council, City Administrator Podhradsky spoke into detail regarding other cities being Triple A rated.

The Council noted that the City tax levy has been discussed quite a bit at work sessions and they had the opportunity to have many of their questions answered there. They shared their thoughts regarding the options presented.

City Administrator Podhradsky noted that the \$11,413,137 includes the "all-in" for Chaska, not just the general fund.

Motion by Councilmember Huang, second by Councilmember Hubbard to adopt Resolution No. 2020-80 adopting the proposed assessed 2020 payable 2021 maximum property tax levy.
Motion carried.

7.B. Chaska Par 30/Learning Links of Chaska Project Consider Approval of Bids and Final Project Agreements

City Administrator Podhradsky presented the item to the Council.

Councilmember Huang asked for clarification regarding the number of rounds given to Learning Links.

City Administrator Podhradsky explained that amount and continued his presentation of the item.

Mayor Windschitl asked for a summary of the current parking agreement with Goodman Group.

City Administrator Podhradsky briefly detailed the current agreement and continued his presentation of the item.

Councilmember Grau noted concern with how to define "barrier-free golf."

City Administrator Podhradsky addressed this concern and continued his presentation of the item.

Mayor Windschitl inquired what the course will be charging.

A representative of Par 30 provided an update on the pricing discussions.

Mayor Windschitl asked if the average golfer will be comfortable not having traps.

The Par 30 representative provided more detail regarding that and the layout of the course.

Councilmember Grau inquired if there is any interest for a private organization to take on this plan and partner with Learning Links.

City Administrator Podhradsky explained why he did not think that would happen.

Councilmember Hubbard asked if Learning Links needs to continue raising money throughout this partnership beyond the initial amount.

City Administrator Podhradsky stated that is not part of the agreement and gave more information about how that might look into the future.

Councilmember Hubbard inquired how many rounds of golf per season allows the course to break even and what the cap-out would be.

City Administrator Podhradsky stated that at present, a break even would be 16,000-17,000 rounds per year and the cap-out is 32,000.

Councilmember Huang noted there is a probability that there will be a surge in peak the first few years. He asked if the programming cost will be determined.

City Administrator Podhradsky provided that information.

Mayor Windschitl inquired if the City or Learning Links will manage the programming.

City Administrator Podhradsky explained the City will handle operations but will work with Learning Links closely.

Councilmember Hubbard inquired if the partnership with Learning Links will be 50-50.

City Administrator Podhradsky detailed the partnership further.

The Council and Staff discussed the uniqueness of this project.

A representative of Learning Links thanked the Council for supporting this project.

Mayor Windschitl asked for more information about the 8'x16' prefab shaded structure that has been taken out of the project.

City Administrator Podhradsky provided further detail regarding the Change Order #1 and thanked the Public Works Staff for their hard work.

Motion by Councilmember Hubbard, second by Councilmember Huang to approve the following items and to authorize the City Administrator to execute these documents on behalf of the City:

- Construction Contract with Mid America Golf accepting their base bid
- Change Order #1 with Mid America Golf reducing construction scope of project
- Partnership agreement between Learning Links and the City of Chaska
- Amendment to Parking Lease Agreement between City of Chaska and Goodman Group
- Approval of Drainage Easement Agreement between Goodman Group and the City.

Motion carried.

8. Bills

8.A. Accounts Payable Council Roster 9-21-2020

The Council requested further information about bills on pages 1, 5, 8, 10, 11, and 15.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Grau to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

9. Other Business

9.A. City Administrator's Report

9.A.i. Bi-Weekly Report September 21, 2020

Councilmember Grau:

- Updated the Council on the Eastern Carver County Education and Advisory Committee held earlier today.
- Inquired about a sign put up on Big Woods Boulevard. City Administrator Podhradsky stated the County put that up.

Councilmember Hatfield:

- Noted early voting has started.
- Commented Chaska residents have been really respectful with the mask mandate.

Councilmember Hubbard:

- Noted she had a chance to meet with Marshal and got to see some updates with the Community Center.
- Noted Cycle Chaska is this Saturday at 11 am and summarized the participation options.
- Shared a compliment from a participant in Chaska community programming.

Councilmember Huang:

- Noted the Launch Ministry fundraiser is this Wednesday from 7-8pm.
- Noted the My Healthy virtual fundraiser is on October 7, 2020.
- Reported the food distribution event at the old Gedney factory went very well and another one is scheduled at the same location on October 10, 2020 from 10:30am to noon.
- Noted Councilmember Hubbard and he are hosting an informal forum on Sunday, October 4 at City Square Park in the gazebo.

Mayor Windschitl:

- Noted the transportation in Washington will be virtual this year.
- Reported he attended the groundbreaking at West Brook Church.
- Inquired if dead end, barricaded streets in developments could be signed by the developer or the City if necessary.
- Noted Guardian Angels is having a car show this Saturday and luncheon.
- Noted Schram is having an Oktoberfest but that tickets are needed.
- Noted the October Council meetings are on the 5th and the 19th.

10. Adjourn

Motion by Councilmember Hatfield, second by Councilmember Grau to adjourn the meeting at 10:19 pm.

Motion carried.