

- MINUTES -
CHASKA CITY COUNCIL
October 19, 2020

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl.

Absent: None.

Also Present: Luke Melchert, City Attorney; Nate Kabat, Assistant Administrator; and Matt Podhradsky, City Administrator.

4. Adopt the Agenda

Motion by Councilmember Hatfield, second by Councilmember Hubbard to adopt the agenda as presented. Motion carried.

5. Visitor Presentation

5.A. SouthWest Transit Update

Len Simich, Chief Executive Officer & General Manager of SouthWest Transit, provided an update regarding SouthWest Transit.

Bob Roepke provided comment regarding how SouthWest Transit is handling this challenging time.

Councilmember Hatfield asked if there is anything concrete the City can do to assist SouthWest Transit.

City Administrator Podhradsky recommended having the City's Met Council representative, Deb Barber, present to the Council on what the Blue Ribbon Committee's intent is and for the City to share any concerns.

The Council discussed the benefits of SouthWest Transit in the community.

Mr. Simich recommended the City also be in touch with the legislative delegation along with the Met Council representative.

Councilmember Huang discussed the importance in being united in how the City approaches this.

Mr. Simich provided further information in how the budget is set.

Councilmember Hatfield asked if there is support for SouthWest Transit from surrounding communities.

Mr. Simich explained the founding cities strongly support SouthWest Transit.

City Administrator Podhradsky stated he will try to get Deb Barber from Met Council to the November 2, 2020 Council meeting.

Councilmember Huang suggested the surrounding communities work together to develop a strategy to best communicate their message.

Mayor Windschitl commented how important SouthWest Transit is for Chaska. He asked if there have been any conversations regarding whether people now working from home will do indefinitely and thus affect trips downtown.

Mr. Simich shared his thoughts regarding this possibility.

Mr. Roepke noted suburban transit has five minutes to present its story to the Blue Ribbon Panel on Monday, October 26.

Mayor Windschitl inquired if Met Council will also get five minutes.

Mr. Simich stated that they have already had their full meetings to talk about metro transit, metro mobility, light rail, and BRT.

Mr. Roepke reiterated the importance of suburban transit.

Councilmember Huang summarized focus of the Met Council's Regional Transit Value Study meeting that he attended.

6. Minutes

Motion by Councilmember Grau, second by Councilmember Hatfield to approve the minutes of the October 5, 2020 City Council meeting. Motion carried.

7. Consent Agenda

Councilmember Hubbard asked for further clarity regarding the action in item 7.E.

Brian Jung, Public Works Director, summarized the plan for the Lake Grace trail.

City Administrator Podhradsky provided further detail regarding the trail dimensions.

Mayor Windschitl pointed out the importance of this trail connection.

Sherry DeBoer, representative from East Lake Association, thanked the City for understanding the concerns of the homeowners.

Motion by Councilmember Hubbard, second by Councilmember Huang to approve the Consent Agenda Items A through E:

- A. Adopt Ordinance 981, Amending Chapter 11, Section 11.08.20 Uniform Fire Code of the Chaska Code of Ordinances
Motion to set a special meeting to occur on August 27, 2020 at the Chaska Event Center from 6:30 pm to 8:30pm.
- B. Adopt Resolution 2020-84, Accepting Gifts and Donations
Motion to adopt Resolution No. 2020-84 acknowledging and accepting gifts to the City of Chaska received during the period July 1, 2020 through September 30, 2020.
- C. Adopt Policies and Procedures for Federal Awards Administration
Motion to adopt Policies and Procedures for Federal Awards Administration.
- D. Adopt Resolution 2020-85, Approving the Final Plat for Club West 10th Addition/Traditions Development/PC #2020-19
Motion to adopt Resolution No. 2020-85 approving the Final Plat for Club West 10th Addition for 4 single-family lots (PC #2020-19).
- E. Lake Grace Trail Connection to Highway 41 Underpass
Motion to Approve the Park Board's recommendation authorizing staff to move forward on this project and solicit bids for the improvements needed to connect the Lake Grace trail to the Hwy 41 underpass.

Motion carried.

8. Action Items

8.A. Adopt Resolution 2020-83, Public Assessment Hearing: Adopt Resolution Approving the Imposition of Service Charges for the 2021 Chaska Downtown Special Services District
City Administrator Podhradsky introduced the item to the Council.

Assistant Administrator Kabat presented the item to the Council.

Dan Keyport, President of the Downtown Business Alliance and Special Services Board, presented a summary of the Chaska Downtown Special Services District mission.

Councilmember Hubbard inquired after the partnership between CDSSD and the Chamber.

Mr. Keyport stated the relationship is strong. Jen Angel, Special Services Director, provided further detail into this relationship.

City Administrator Podhradsky also commented on this relationship.

The Council commended the CDSSD for their work and planning.

Mayor Windschitl opened the public hearing at 8:22 pm.

Mayor Windschitl closed the public hearing at 8:23 pm.

Motion by Councilmember Hatfield, second by Councilmember Huang to Adopt Resolution 2020-83 Imposing Service Charges and Setting the 2021 Operating Budget and Plan for the Chaska Downtown Special Service District. Motion carried.

9. Bills

9.A. Accounts Payable Council Roster 10-19-2020

The Council requested further information about bills on pages 2, 4, 5, 7, 8, 13, 15, 16, and 23 as well as the work done on Isabel.

City Administrator Podhradsky and Jung provided further information regarding those bills and that project.

Motion by Councilmember Huang, second by Councilmember Grau to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

10. Other Business

10.A. City Administrator's Report

10.B. Bi-Weekly Report 8-17-2020

10.C. Other Reports

10.C.i. Financial Reports—August 2020

Councilmember Grau:

- Inquired if tree lighting will still happen this year. City Administrator Podhradsky provided further detail regarding that.
- Inquired about the bumpy tar at the bottom of the hill at Big Woods Boulevard and Chaska Boulevard. Mayor Windschitl stated it happened from trucks dropping tar when waiting at stop lights. Jung spoke further about how this happens and stated they typically go away over time.
- Encouraged residents to continue to wear masks and social distance.

Councilmember Huang:

- Noted the food distribution event at the Gedney Factory went well summarized the numbers of those fed.
- Noted the Trail of Fun on Saturday, October 23 from 4-8 pm is full.
- Commented that the new City website is fantastic.
- Congratulated the Chaska Hawks football team on their recent victories.

Councilmember Hubbard:

- Commented that the food distribution event was wonderful.
- Noted the ribbon cutting for the Highway 41 roundabout and the groundbreaking for the loop at Chaska have occurred and were wonderful events.
- Noted there is an Elected Leaders of Carver County meeting on October 27th discussing affordable housing.

- Reported there is a mental health professional available at the County. City Administrator Podhradsky commented how great an asset this is for the County. Mayor Windschitl inquired if this is available 25/7. City Administrator Podhradsky stated that it is and detailed how that will work.
- Commented how wonderful the response to the community report has been.

Councilmember Hatfield:

- Noted there is an online squad car story time on October 23 with the Carver County Library System and Officer Janke.
- Noted Coffee with a Cop Day and National Drug Take Back Day will be held October 24 from 8:30-9:30am at the South Caribou and provided the details of the drop off.
- Inquired when the next two Beyond the Budget episodes will come out. Kevin Wright stated they will be out soon.

Assistant Administrator Kabat:

- Provided detail regarding thank you letters received from residents.

City Administrator Podhradsky:

- Offered condolences to his wife who lost her best friend today and told her he is thinking of her.
- Noted the Fall Clean-up Day is Friday, October 30 from noon-4pm and Saturday, October 31 from 8am-2pm.

Mayor Windschitl:

- Inquired if the Veterans Day program at the middle school is canceled. City Administrator Podhradsky stated he will check on it.
- Noted the Southwest Regional Trail bridge over Hwy 101 is up and noted that road will open early November.
- Noted the next Council Meeting is November 2, 2020.
- Encouraged residents to get out and vote if they have not already.

11. Adjourn

Motion by Councilmember Huang, second by Councilmember Hubbard to adjourn the meeting at 8:55 pm.

Motion carried.