Attention Location & Zoom Option

In order to practice social distancing related to the COVID-19 pandemic, the Chaska City Council meeting on Monday, November 2, 2020 will be held at the **Chaska Event Center** and **virtually on a platform called Zoom.** To learn more about participating or watching the meetings, visit www.chaskamn.com. Any questions about how to participate should be directed to the Chaska Communication Department at communications@chaskamn.com or (952)448-9200.

AGENDA
CHASKA CITY COUNCIL
CHASKA EVENT CENTER -3210 CHASKA BLVD & ZOOM
Monday, November 02, 2020
7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adopt Agenda
5. Visitor Presentation
6. Approve Previous Meeting Minutes
   - 6.A. Approve the October 19, 2020 City Council Meeting Minutes
7. Consent Items
   - 7.A. Adopt Resolution 2020-86, Livable Community Resolution
   - 7.B. Adopt Ordinance 982, Amending Chapter 6, Section 6.28 Tobacco Control Program of the Code of Ordinances
8. Action Items

9. Bills

    9.A. ACCOUNTS PAYABLE COUNCIL ROSTER 11-2-2020

10. Other Business

    10.A. City Administrator's Report

        10.A.i. Biweekly - November 2, 2020

    10.B. Other Reports

        10.B.i. 3rd-Qtr. 2020 Investment Report dated November 2, 2020

11. Adjourn

- MINUTES -
CHASKA CITY COUNCIL
October 19, 2020

1. Call to Order
The meeting was called to order by Mayor Windschitl at 7 pm.

2.Pledge of Allegiance

3. Roll Call
Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl.
Absent: None.

Also Present: Luke Melchert, City Attorney; Nate Kabat, Assistant Administrator; and Matt Podhradsky, City Administrator.

4. Adopt the Agenda
Motion by Councilmember Hatfield, second by Councilmember Hubbard to adopt the agenda as presented. Motion carried.

5. Visitor Presentation
5.A. SouthWest Transit Update

Len Simich, Chief Executive Officer & General Manager of SouthWest Transit, provided an update regarding SouthWest Transit.

Bob Roepke provided comment regarding how SouthWest Transit is handling this challenging time.

Councilmember Hatfield asked if there is anything concrete the City can do to assist SouthWest Transit.

City Administrator Podhradsky recommended having the City's Met Council representative, Deb Barber, present to the Council on what the Blue Ribbon Committee's intent is and for the City to share any concerns.

The Council discussed the benefits of SouthWest Transit in the community.

Mr. Simich recommended the City also be in touch with the legislative delegation along with the Met Council representative.

Councilmember Huang discussed the importance in being united in how the City approaches this.
Mr. Simich provided further information in how the budget is set.

Councilmember Hatfield asked if there is support for SouthWest Transit from surrounding communities.

Mr. Simich explained the founding cities strongly support SouthWest Transit.

City Administrator Podhradsky stated he will try to get Deb Barber from Met Council to the November 2, 2020 Council meeting.

Councilmember Huang suggested the surrounding communities work together to develop a strategy to best communicate their message.

Mayor Windschitl commented how important SouthWest Transit is for Chaska. He asked if there have been any conversations regarding whether people now working from home will to do indefinitely and thus affect trips downtown.

Mr. Simich shared his thoughts regarding this possibility.

Mr. Roepke noted suburban transit has five minutes to present its story to the Blue Ribbon Panel on Monday, October 26.

Mayor Windschitl inquired if Met Council will also get five minutes.

Mr. Simich stated that they have already had their full meetings to talk about metro transit, metro mobility, light rail, and BRT.

Mr. Roepke reiterated the importance of suburban transit.

Councilmember Huang summarized focus of the Met Council's Regional Transit Value Study meeting that he attended.

6. Minutes

Motion by Councilmember Grau, second by Councilmember Hatfield to approve the minutes of the October 5, 2020 City Council meeting. Motion carried.

7. Consent Agenda

Councilmember Hubbard asked for further clarity regarding the action in item 7.E.

Brian Jung, Public Works Director, summarized the plan for the Lake Grace trail.

City Administrator Podhradsky provided further detail regarding the trail dimensions.

Mayor Windschitl pointed out the importance of this trail connection.

Sherry DeBoer, representative from East Lake Association, thanked the City for understanding the concerns of the homeowners.

Motion by Councilmember Hubbard, second by Councilmember Huang to approve the Consent Agenda Items A through E:

A. Adopt Ordinance 981, Amending Chapter 11, Section 11.08.20 Uniform Fire Code of the Chaska Code of Ordinances
   Motion to set a special meeting to occur on August 27, 2020 at the Chaska Event Center from 6:30 pm to 8:30pm.
B. Adopt Resolution 2020-84, Accepting Gifts and Donations
   Motion to adopt Resolution No. 2020-84 acknowledging and accepting gifts to the City of Chaska received during the period July 1, 2020 through September 30, 2020.
C. Adopt Policies and Procedures for Federal Awards Administration
   Motion to adopt Policies and Procedures for Federal Awards Administration.
D. Adopt Resolution 2020-85, Approving the Final Plat for Club West 10th Addition/Traditions Development/PC #2020-19
   Motion to adopt Resolution No. 2020-85 approving the Final Plat for Club West 10th Addition for 4 single-family lots (PC #2020-19).
E. Lake Grace Trail Connection to Highway 41 Underpass
   Motion to Approve the Park Board's recommendation authorizing staff to move forward on this project and solicit bids for the improvements needed to connect the Lake Grace trail to the Hwy 41 underpass.

Motion carried.

8. Action Items

8.A. Adopt Resolution 2020-83, Public Assessment Hearing: Adopt Resolution Approving the Imposition of Service Charges for the 2021 Chaska Downtown Special Services District

City Administrator Podhradsky introduced the item to the Council.

Assistant Administrator Kabat presented the item to the Council.

Dan Keyport, President of the Downtown Business Alliance and Special Services Board, presented a summary of the Chaska Downtown Special Services District mission.

Councilmember Hubbard inquired after the partnership between CDSSD and the Chamber.

Mr. Keyport stated the relationship is strong. Jen Angel, Special Services Director, provided further detail into this relationship.

City Administrator Podhradsky also commented on this relationship.

The Council commended the CDSSD for their work and planning.

Mayor Windschitl opened the public hearing at 8:22 pm.

Mayor Windschitl closed the public hearing at 8:23 pm.

Motion by Councilmember Hatfield, second by Councilmember Huang to Adopt Resolution 2020-83 Imposing Service Charges and Setting the 2021 Operating Budget and Plan for the Chaska Downtown Special Service District. Motion carried.

9. Bills
9.A. Accounts Payable Council Roster 10-19-2020

The Council requested further information about bills on pages 2, 4, 5, 7, 8, 13, 15, 16, and 23 as well as the work done on Isabel.

City Administrator Podhradsky and Jung provided further information regarding those bills and that project.

Motion by Councilmember Huang, second by Councilmember Grau to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

10. Other Business
10.A. City Administrator's Report
10.B. Bi-Weekly Report 8-17-2020
10.C. Other Reports
10.C.i. Financial Reports—August 2020

Councilmember Grau:
- Inquired if tree lighting will still happen this year. City Administrator Podhradsky provided further detail regarding that.
- Inquired about the bumpy tar at the bottom of the hill at Big Woods Boulevard and Chaska Boulevard. Mayor Windschitl stated it happened from trucks dropping tar when waiting at stop lights. Jung spoke further about how this happens and stated they typically go away over time.
- Encouraged residents to continue to wear masks and social distance.

Councilmember Huang:
- Noted the food distribution event at the Gedney Factory went well summarized the numbers of those fed.
- Noted the Trail of Fun on Saturday, October 23 from 4-8 pm is full.
- Commented that the new City website is fantastic.
- Congratulated the Chaska Hawks football team on their recent victories.

Councilmember Hubbard:
- Commented that the food distribution event was wonderful.
- Noted the ribbon cutting for the Highway 41 roundabout and the groundbreaking for the loop at Chaska have occurred and were wonderful events.
- Noted there is an Elected Leaders of Carver County meeting on October 27th discussing affordable housing.

- Reported there is a mental health professional available at the County. City Administrator Podhradsky commented how great an asset this is for the County. Mayor Windschitl inquired if this is available 25/7. City Administrator Podhradsky stated that it is and detailed how that will work.
- Commented how wonderful the response to the community report has been.

Councilmember Hatfield:
- Noted there is an online squad car story time on October 23 with the Carver County Library System and Officer Janke.
- Noted Coffee with a Cop Day and National Drug Take Back Day will be held October 24 from 8:30-9:30am at the South Caribou and provided the details of the drop off.
- Inquired when the next two Beyond the Budget episodes will come out. Kevin Wright stated they will be out soon.

Assistant Administrator Kabat:
- Provided detail regarding thank you letters received from residents.

City Administrator Podhradsky:
- Offered condolences to his wife who lost her best friend today and told her he is thinking of her.
- Noted the Fall Clean-up Day is Friday, October 30 from noon-4pm and Saturday, October 31 from 8am-2pm.

Mayor Windschitl:
- Inquired if the Veterans Day program at the middle school is canceled. City Administrator Podhradsky stated he will check on it.
- Noted the Southwest Regional Trail bridge over Hwy 101 is up and noted that road will open early November.
- Noted the next Council Meeting is November 2, 2020.
- Encouraged residents to get out and vote if they have not already.

11. Adjourn
Motion by Councilmember Huang, second by Councilmember Hubbard to adjourn the meeting at 8:55 pm.
Motion carried.

REQUEST FOR ACTION
CHASKA CITY COUNCIL
11/2/2020

Subject: **Livable Community Resolution**

Prepared By: Kevin Ringwald

As part of the Metropolitan Livable Community Act participating local communities are asked to commit to a minimum amount of expenditures for affordable and lifecycle housing opportunities within their community. Communities who participate in the program and make the annual commitment are than eligible to apply for housing assistance funding through the Metropolitan Council Livable Community Program.

Previously, Chaska has committed to meeting its expenditure goal and has received grants for housing development within the community. As part of the City Square West project, we are anticipating applying for additional grant dollars, but to be eligible we need to be participating in the local housing incentives program. For 2020 the Metropolitan Council's expenditure guideline for Chaska is $106,032. The City's contribution for housing through its Economic Development Authority (i.e., affordable housing TIF) will exceed this amount and thus Chaska will achieve the goal. Consequently, it is recommended that the City adopt a resolution continuing to participate in the Livable Community Program.

CITY COUNCIL ACTION REQUESTED
Motion to adopt Resolution No. 2020-86 electing to continue participating in the local housing incentives account program under the Metropolitan Livable Communities Act.

CITY OF CHASKA
CARVER COUNTY, MINNESOTA

RESOLUTION

DATE__________11/02/2020__________RESOLUTION NO.______2020-86________

MOTION BY COUNCILMEMBER____________SECOND BY COUNCILMEMBER____________

**RESOLUTION ELECTING TO PARTICIPATE IN
THE LOCAL HOUSING INCENTIVES ACCOUNT PROGRAM
UNDER THE METROPOLITAN LIVABLE COMMUNITIES ACT**

CALENDAR YEARS 2021 THROUGH 2030

WHEREAS, the Metropolitan Livable Communities Act (Minnesota Statutes sections 473.25 to 473.255) establishes a Metropolitan Livable Communities Fund which is intended to address housing and other development issues facing the metropolitan area defined by Minnesota Statutes section 473.121; and

WHEREAS, the Metropolitan Livable Communities Fund, comprising the Tax Base Revitalization Account, the Livable Communities Demonstration Account, the Local Housing Incentive Account and the Inclusionary Housing Account, is intended to provide certain funding and other assistance to metropolitan-area municipalities; and

WHEREAS, a metropolitan-area municipality is not eligible to receive grants or loans under the Metropolitan Livable Communities Fund or eligible to receive certain polluted sites cleanup funding from the Minnesota Department of Employment and Economic Development unless the municipality is participating in the Local Housing Incentives Account Program under Minnesota Statutes section 473.254; and

WHEREAS, the Metropolitan Livable Communities Act requires that each municipality establish affordable and life-cycle housing goals for that municipality that are consistent with and promote the policies of the Metropolitan Council as provided in the adopted Metropolitan Development Guide; and

WHEREAS, a metropolitan-area municipality can participate in the Local Housing Incentives Account Program under Minnesota Statutes section 473.254 if: (a) the municipality elects to participate in the Local Housing Incentives Program; (b) the Metropolitan Council and the municipality successfully negotiate new affordable and life-cycle housing goals for the municipality; (c) the Metropolitan Council adopts by resolution the new negotiated affordable and life-cycle housing goals for the municipality; and (d) the municipality establishes it has spent or will spend or distribute to the Local Housing Incentives Account the required Affordable and Life-Cycle Housing Opportunities Amount (ALHOA) for each year the municipality participates in the Local Housing Incentives Account Program.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Chaska, Minnesota,

1. Elects to participate in the Local Housing Incentives Program under the Metropolitan Livable Communities Act for calendar years 2021 through 2030.

2. Agrees to the following affordable and life-cycle housing goals for calendar years 2021 through 2030:

Affordable Housing Goals Range	Life-Cycle Housing Goal
2021-2030: 314-571	2021-2030: 1,043

3. Will prepare and submit to the Metropolitan Council a plan identifying the actions it plans to take to meet its established housing goals.

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 2nd day of November 2020.

____

Mark Windschitl, Mayor

Attest:____________________________________

Chaska Deputy Clerk

CITY OF CHASKA
ORDINANCE MC 2020-982

WHEREAS, On May 16, 2020, Minnesota Governor Tim Walz signed a bill raising our state tobacco sales age to 21, and;

WHEREAS, the new state law reinforces the federal Tobacco 21 law signed by President Trump in December 2019, and;

WHEREAS, now the state of Minnesota's tobacco age is aligned with the federal law to help keep tobacco products out of our middle and high schools.

NOW THEREFORE, be it ordained by the Council of City of Chaska, in the State of Minnesota, as follows: That our City ordinances be changed to reflect the new tobacco age of 21.

SECTION 1: **AMENDMENT** "6.28.010 Purpose And Intent" of the City of Chaska Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

6.28.010 Purpose And Intent

The City Council of the City of Chaska recognizes that many persons under the age of 18 years purchase or otherwise obtain, possess and use tobacco, tobacco products, tobacco-related devices and nicotine or lobelia delivery devices and the sales, possession and use are violations of both state and federal laws; and because studies, which the City hereby accepts and adopts, have shown that most smokers begin smoking before they have reached the age of 18 years and that those persons who reach the age of 18 years without having started smoking are significantly less likely to begin smoking; and because smoking has been shown to be the cause of several serious health problems which subsequently place a financial burden on all levels of government, this ordinance is intended to regulate the sale, possession and use of tobacco, tobacco products, tobacco-related devices and nicotine or lobelia delivery devices for the purpose of enforcing and furthering existing laws to protect minors against the serious effects associated with the illegal use of tobacco, tobacco products, tobacco-related devices and nicotine or lobelia delivery devices, and to further the official public policy of the state in regard to preventing young people from starting to smoke as stated in Minn. Stat. § 144.391, as it may be amended from time to time. In making these findings, the City Council accepts the conclusions and recommendations of the Center for Disease Control in their study entitled "Selected Cigarette Smoking Initiation and Quitting Behaviors Among High School Students, United States, 1997", and of the other medical professionals in numerous medical journals; i. e., "Age at Smoking Onset and Its Effect on Smoking Cessation", *Addictive Behavior* 24(5):673-7, September-October 1999; D'Avanzo B., et al, "Age at Starting Smoking and Number of Cigarettes Smoked", *Annals of Epidemiology* 4(6):455-59, November 1994; Chen, J & Millar, WJ, "Age of Smoking Initiation: Implications for Quitting", *Health Reports* 9(4):39-46, Spring 1998; Everett SA, et al., "Initiation of Cigarette Smoking and Subsequent Smoking Behavior Among U.S. High School Students", *Preventive Medicine,* 29(5):327-33, November 1999, copies of which are adopted by reference. The City Council has further concluded that the prohibition of the sale of tobacco-related products to persons under eighteen (18) years of age will promote the health, safety and welfare of the residents of the City.

(Ord. No. 888, Chap. 15, Art. VII, Sec. 101, 6/2/14)

AFTER AMENDMENT

6.28.010 Purpose And Intent

The City Council of the City of Chaska recognizes that many persons under the age of ~~18~~ 21 years purchase or otherwise obtain, possess and use tobacco, tobacco products, tobacco-related devices and nicotine or lobelia delivery devices and the sales, possession and use are violations of both state and federal laws; and because studies, which the City hereby accepts and adopts, have shown that most smokers begin smoking before they have reached the age of ~~18~~ 21 years and that those persons who reach the age of ~~18~~ 21 years without having started smoking are significantly less likely to begin smoking; and because smoking has been shown to be the cause of several serious health problems which subsequently place a financial burden on all levels of government, this ordinance is intended to regulate the sale, possession and use of tobacco, tobacco products, tobacco-related devices and nicotine or lobelia delivery devices for the purpose of enforcing and furthering existing laws to protect minors against the serious effects associated with the illegal use of tobacco, tobacco products, tobacco-related devices and nicotine or lobelia delivery devices, and to further the official public policy of the state in regard to preventing young people from starting to smoke as stated in Minn. Stat. § 144.391, as it may be amended from time to time. In making these findings, the City Council accepts the conclusions and recommendations of the Center for Disease Control in their study entitled "Selected Cigarette Smoking Initiation and Quitting Behaviors Among High School Students, United States, 1997", and of the other medical professionals in numerous medical journals; i. e., "Age at Smoking Onset and Its Effect on Smoking Cessation", *Addictive Behavior* 24(5):673-7, September-October 1999; D'Avanzo B., et al, "Age at Starting Smoking and Number of Cigarettes Smoked", *Annals of Epidemiology* 4(6):455-59, November 1994; Chen, J & Millar, WJ, "Age of Smoking Initiation: Implications for Quitting", *Health Reports* 9(4):39-46, Spring 1998; Everett SA, et al., "Initiation of Cigarette Smoking and Subsequent Smoking Behavior Among U.S. High School Students", *Preventive Medicine,* 29(5):327-33, November 1999, copies of which are adopted by reference. The City Council has further concluded that the prohibition of the sale of tobacco-related products to persons under eighteen (18) years of age will promote the health, safety and welfare of the residents of the City.

(Ord. No. 888, Chap. 15, Art. VII, Sec. 101, 6/2/14)

SECTION 2: **AMENDMENT** "6.28.020 Definitions - Tobacco Control Program" of the City of Chaska Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

6.28.020 Definitions - Tobacco Control Program

Except as may otherwise be provided or clearly implied by context, all terms shall be given their commonly accepted definitions. For the purpose of this article, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

Compliance checks: The system the City uses to investigate and ensure that those authorized to sell tobacco, tobacco products, tobacco-related devices and nicotine or lobelia delivery devices are following and complying with the requirements of this ordinance. Compliance checks shall involve the use of minors as authorized by this ordinance. Compliance checks shall also mean the use of minors who attempt to purchase tobacco, tobacco products, tobacco-related devices or nicotine or lobelia delivery devices for educational, research and training purposes as authorized by state and federal laws. Compliance checks may also be conducted by other units of government for the purpose of enforcing appropriate federal, state or local laws and regulations relating to tobacco, tobacco products, tobacco-related devices and nicotine or lobelia delivery devices.

Electronic delivery device: Any product containing or capable of delivering nicotine, lobelia or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of vapor from the product. Electronic delivery device shall include any component part of such a product whether or not sold separately. Electronic delivery device may sometime be referred to as e-cigarettes. Electronic delivery device shall not include any product that has been approved or otherwise certified by the United State Food and Drug Administration for legal sales for use in tobacco cessation treatment or other medical purposes and is being marketed and sold solely for that approved purpose.

Individually packaged: The practice of selling any tobacco or tobacco product wrapped individually for sale. Individually wrapped tobacco and tobacco products shall include but not be limited to single cigarette packs, single bags or cans of loose tobacco in any form and single cans or other packaging of snuff or chewing tobacco. Cartons or other packaging containing more than a single pack or other container as described in this definition shall not be considered individually packaged.

Indoor area: All space between a floor and a ceiling that is bounded by walls, doorways or windows, whether open or closed, covering more than 50 percent of the combined surface area of the vertical planes constituting the perimeter of the area. A wall includes any retractable divider, garage door or other physical barrier, whether temporary or permanent.

Loosies: The common term used to refer to a single or individually packaged cigarette or any other tobacco product that has been removed from it packaging and sold individually. The term "loosies" does not include individual cigars with a retail price, before any sales taxes, of more than $2.00 per cigar.

Minor: Any natural person who has not yet reached the age of 18 years.

Moveable place of business: Any form of business operated out of a truck, van, automobile or other type of vehicle or transportable shelter and not a fixed address store front or other permanent type of structure authorized for sales transactions.

Nicotine or **lobelia delivery devices**: Any product containing or capable of delivering nicotine or lobelia intended for human consumption, or any part of such a product that is not tobacco as defined in this section, not including any product that has been approved or otherwise certified for legal sale by the United States Food and Drug Administration for tobacco use cessation, harm reduction or for any medical purposes and is being marketed and sold solely for that approved purpose.

Retail establishment: Any place of business where tobacco, tobacco products, tobacco-related devices or nicotine or lobelia delivery devices are available for sale to the general public. The phrase shall include but not be limited to grocery stores, convenience stores, restaurants and drug stores.

Sale: Any transfer of goods for money, trade, barter or other consideration.

Self-service merchandising: Open displays of tobacco, tobacco products, tobacco-related devices or nicotine or lobelia delivery devices in any manner where any person shall have access to the tobacco, tobacco products, tobacco-related devices or nicotine or lobelia delivery devices, without the assistance or intervention of the licensee or the licensee's employee. The assistance or intervention shall entail the actual physical exchange of the tobacco, tobacco product, tobacco-related device or nicotine or lobelia delivery device between the customer and the licensee or employee. Self-service sales are interpreted as being any sale where there is not an actual physical exchange of the product between the clerk and the customer.

Single-pull alarm dispensing system: A self-service merchandising system of display racks equipped with clear shields that allow the removal by an adult customer of a single carton of cigarettes and an audible alarm or chime which is activated each time a carton of cigarettes is removed from a display rack of the self-service merchandising system.

Smoking: Inhaling or exhaling smoke from any lighted or heated cigar, cigarette, pipe or any other lighted or heated tobacco or plant product. Smoking also includes carrying a lighted or heated cigar, cigarette, pipe or any other lighted or heated tobacco or plant product intended for inhalation.

Tobacco or **tobacco products**: Tobacco and tobacco products include cigarettes and any product containing, made or derived from tobacco that is intended for human consumption, and any tobacco product containing or capable of delivering nicotine or lobelia intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed or ingested by any other means, or any component, part or accessory of a tobacco product; cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other chewing tobaccos; shorts, refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco. Tobacco excludes any tobacco product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes and is being marketed and sold solely for such an approved purpose.

Tobacco-related devices: Tobacco-related devices include any tobacco product containing or capable of delivering nicotine or lobelia intended for human consumption, as well as a pipe, rolling papers, ashtrays or other device intentionally designed or intended to be used in a manner which enables the chewing, sniffing or smoking of tobacco or tobacco products.

Vending machine: Any mechanical, electric or electronic, or other type of device which dispenses tobacco, tobacco products or tobacco-related devices upon the insertion of money, tokens or other form of payment directly into the machine by the person seeking to purchase the tobacco, tobacco product or tobacco-related device.

(Ord. No. 888, Chap. 15, Art. VII, Sec. 102, 6/2/14)

AFTER AMENDMENT

6.28.020 Definitions - Tobacco Control Program

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Electronic delivery device: Any product containing or capable of delivering nicotine, lobelia or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of vapor from the product. Electronic delivery device shall include any component part of such a product whether or not sold separately. Electronic delivery device may sometime be referred to as e-cigarettes. Electronic delivery device shall not include any product that has been approved or otherwise certified by the United State Food and Drug Administration for legal sales for use in tobacco cessation treatment or other medical purposes and is being marketed and sold solely for that approved purpose.

Individually packaged: The practice of selling any tobacco or tobacco product wrapped individually for sale. Individually wrapped tobacco and tobacco products shall include but not be limited to single cigarette packs, single bags or cans of loose tobacco in any form and single cans or other packaging of snuff or chewing tobacco. Cartons or other packaging containing more than a single pack or other container as described in this definition shall not be considered individually packaged.

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Loosies: The common term used to refer to a single or individually packaged cigarette or any other tobacco product that has been removed from it packaging and sold individually. The term "loosies" does not include individual cigars with a retail price, before any sales taxes, of more than $2.00 per cigar.

Minor: Any natural person who has not yet reached the age of ~~18~~ 21 years.

Moveable place of business: Any form of business operated out of a truck, van, automobile or other type of vehicle or transportable shelter and not a fixed address store front or other permanent type of structure authorized for sales transactions.

Nicotine or **lobelia delivery devices**: Any product containing or capable of delivering nicotine or lobelia intended for human consumption, or any part of such a product that is not tobacco as defined in this section, not including any product that has been approved or otherwise certified for legal sale by the United States Food and Drug Administration for tobacco use cessation, harm reduction or for any medical purposes and is being marketed and sold solely for that approved purpose.

Retail establishment: Any place of business where tobacco, tobacco products, tobacco-related devices or nicotine or lobelia delivery devices are available for sale to the general public. The phrase shall include but not be limited to grocery stores, convenience stores, restaurants and drug stores.

Sale: Any transfer of goods for money, trade, barter or other consideration.

Self-service merchandising: Open displays of tobacco, tobacco products, tobacco-related devices or nicotine or lobelia delivery devices in any manner where any person shall have access to the tobacco, tobacco products, tobacco-related devices or nicotine or lobelia delivery devices, without the assistance or intervention of the licensee or the licensee's employee. The assistance or intervention shall entail the actual physical exchange of the tobacco, tobacco product, tobacco-related device or nicotine or lobelia delivery device between the customer and the licensee or employee. Self-service sales are interpreted as being any sale where there is not an actual physical exchange of the product between the clerk and the customer.

Single-pull alarm dispensing system: A self-service merchandising system of display racks equipped with clear shields that allow the removal by an adult customer of a single carton of cigarettes and an audible alarm or chime which is activated each time a carton of cigarettes is removed from a display rack of the self-service merchandising system.

Smoking: Inhaling or exhaling smoke from any lighted or heated cigar, cigarette, pipe or any other lighted or heated tobacco or plant product. Smoking also includes carrying a lighted or heated cigar, cigarette, pipe or any other lighted or heated tobacco or plant product intended for inhalation.

Tobacco or **tobacco products**: Tobacco and tobacco products include cigarettes and any product containing, made or derived from tobacco that is intended for human consumption, and any tobacco product containing or capable of delivering nicotine or lobelia intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed or ingested by any other means, or any component, part or accessory of a tobacco product; cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other chewing tobaccos; shorts, refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco. Tobacco excludes any tobacco product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes and is being marketed and sold solely for such an approved purpose.

Tobacco-related devices: Tobacco-related devices include any tobacco product containing or capable of delivering nicotine or lobelia intended for human consumption, as well as a pipe, rolling papers, ashtrays or other device intentionally designed or intended to be used in a manner which enables the chewing, sniffing or smoking of tobacco or tobacco products.

Vending machine: Any mechanical, electric or electronic, or other type of device which dispenses tobacco, tobacco products or tobacco-related devices upon the insertion of money, tokens or other form of payment directly into the machine by the person seeking to purchase the tobacco, tobacco product or tobacco-related device.

(Ord. No. 888, Chap. 15, Art. VII, Sec. 102, 6/2/14)

SECTION 3: **AMENDMENT** "6.28.030 Prohibited Sales" of the City of Chaska Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

6.28.030 Prohibited Sales

It shall be a violation of this article for any person to sell or offer to sell any tobacco, tobacco product, tobacco-related device or nicotine or lobelia delivery device:

A. To any person under the age of 18 years.
B. By means of any type of vending machine.
C. By means of self-service methods whereby the customer does not need to make a verbal or written request to an employee of the licensed premises in order to receive the tobacco, tobacco product, tobacco-related devise or nicotine or lobelia delivery device and whereby there is not a physical exchange of the tobacco, tobacco product, tobacco-related device or nicotine or lobelia delivery device between the licensee, or the licensee's employee, and the customer.
D. By means of loosies as defined in CMCO 6.28.020.
E. Containing opium, morphine, jimson weed, bella donna, strychnos, cocaine, marijuana or other deleterious, hallucinogenic, toxic or controlled substances except nicotine and other substances found naturally in tobacco or added as part of an otherwise lawful manufacturing process. It is not the intention of this provision to ban the sale of lawfully manufactured cigarettes or other tobacco products.
F. By any other means, to any other person, or in any other manner or form prohibited by federal, state or other local law, ordinance provision or other regulation.

(Ord. No. 888, Chap. 15, Art. VII, Sec. 103, 6/2/14)

AFTER AMENDMENT

6.28.030 Prohibited Sales

It shall be a violation of this article for any person to sell or offer to sell any tobacco, tobacco product, tobacco-related device or nicotine or lobelia delivery device:

A. To any person under the age of ~~18~~ 21years.
B. By means of any type of vending machine.
C. By means of self-service methods whereby the customer does not need to make a verbal or written request to an employee of the licensed premises in order to receive the tobacco, tobacco product, tobacco-related devise or nicotine or lobelia delivery device and whereby there is not a physical exchange of the tobacco, tobacco product, tobacco-related device or nicotine or lobelia delivery device between the licensee, or the licensee's employee, and the customer.
D. By means of loosies as defined in CMCO 6.28.020.
E. Containing opium, morphine, jimson weed, bella donna, strychnos, cocaine, marijuana or other deleterious, hallucinogenic, toxic or controlled substances except nicotine and other substances found naturally in tobacco or added as part of an otherwise lawful manufacturing process. It is not the intention of this provision to ban the sale of lawfully manufactured cigarettes or other tobacco products.
F. By any other means, to any other person, or in any other manner or form prohibited by federal, state or other local law, ordinance provision or other regulation.

(Ord. No. 888, Chap. 15, Art. VII, Sec. 103, 6/2/14)

SECTION 4: **EFFECTIVE DATE** This Ordinance shall be in full force and effect from November 2, 2020 and after the required approval and publication according to law.

PASSED AND ADOPTED BY THE CITY OF CHASKA COUNCIL ________________________________.

	AYE	**NAY**	**ABSENT**	**ABSTAIN**
Councilmember Grau	_______	_______	_______	_______
Coucilmember Hatfield	_______	_______	_______	_______
Councilmember Huang	_______	_______	_______	_______
Councilmember Hubbard	_______	_______	_______	_______
Mayor Windschitl	_______	_______	_______	_______

Presiding Officer

____
Mark Windschitl, Mayor, City of Chaska

Attest

____
Denise Beebe, Senior Clerk, City of Chaska

CLAIMS ROSTER REPORT

FOR COUNCIL MEETING: **November 2, 2020**

Paid and Unpaid Invoices:	
Check #'s 335398-335542	**$329,431.51**
Paid Electronic Invoices:	
Wire #'s 2526-2544	**$2,979,876.80**

Amount for Approval-Council Meeting:	
November 2, 2020	**$3,309,308.31**

Checks

munis
a tyler erp solution

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
109231 ABDI, HALIMA									
34363 CHECK DATE: 11/03/2020		10/14/2020	110320	335414	37.88	11/14/2020	INV	PD	METER DEPOSIT REFUND-2912
100016 ABM EQUIPMENT & SUPPLY INC									
0165145-IN CHECK DATE: 11/03/2020		10/07/2020	110320	335415	220.34	11/07/2020	INV	PD	#711 SMALL BUCKET TRUCK R
0165213-IN CHECK DATE: 11/03/2020		10/13/2020	110320	335415	618.21	11/13/2020	INV	PD	#711 SMALL BUCKET TRUCK B
					838.55				
103825 ACUSHNET COMPANY									
909666244 CHECK DATE: 11/03/2020		10/06/2020	110320	335416	42.17	12/05/2020	INV	PD	RESALE
909672590 CHECK DATE: 11/03/2020		10/07/2020	110320	335416	235.65	12/06/2020	INV	PD	RESALE
909673112 CHECK DATE: 11/03/2020		10/07/2020	110320	335416	72.48	11/06/2020	INV	PD	RESALE
909689697 CHECK DATE: 11/03/2020		10/12/2020	110320	335416	42.17	12/11/2020	INV	PD	RESALE
909740719 CHECK DATE: 11/03/2020		10/22/2020	110320	335416	497.16	11/21/2020	INV	PD	RESALE
					889.63				
100119 SHAKOPEE VALLEY FORD									
279395FOW CHECK DATE: 11/03/2020		10/20/2020	110320	335417	124.91	11/20/2020	INV	PD	#707 LOCATOR VAN PARTS
109198 ARCHER MECHANICAL									
24599 CHECK DATE: 11/03/2020		09/28/2020	110320	335418	4,395.00	10/28/2020	INV	PD	PUMP REPAIRS AT CCC
107572 BAKER TILLY VIRCHOW KRAUSE LLP									
BTMA7181 CHECK DATE: 11/03/2020		10/19/2020	110320	335419	1,500.00	11/19/2020	INV	PD	ARB CALC 2020 SERIES 2015
109245 BASWA, SRI VENKAT R K									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
2008616.002 CHECK DATE: 11/03/2020		10/16/2020	110320	335420	54.85	11/16/2020	INV	PD	RFD-MEMBERSHIP REFUND PAYEE: BASWA, SRI VENKAT R K
100174 BAUER BUILT TIRE AND BATTERY									
518007346 CHECK DATE: 11/03/2020		10/19/2020	110320	335421	500.80	11/19/2020	INV	PD	#87 NEW TIRES (4)
518007347 CHECK DATE: 11/03/2020		10/19/2020	110320	335421	305.56	11/15/2020	INV	PD	TC LAWN MOWER TIRES
					806.36				
109244 BLAKE, AARON									
2008615.002 CHECK DATE: 11/03/2020		10/15/2020	110320	335422	308.40	11/15/2020	INV	PD	RFD-MEMBERSHIP CANCELLATI PAYEE: BLAKE, AARON
100202 BLUETARP FINANCIAL INC									
46132154 CHECK DATE: 11/03/2020		10/06/2020	110320	335423	129.99	11/05/2020	INV	PD	T12 SMOKE SAFETY TRAILER
109221 BONK, DANIEL									
10011679 CHECK DATE: 11/03/2020		10/14/2020	110320	335424	130.45	11/14/2020	INV	PD	METER DEPOSIT REFUND-936
100214 BORDER STATES INDUSTRIES INC									
920936167 CHECK DATE: 11/03/2020	200192	10/26/2020	110320	335425	40.89	11/25/2020	INV	PD	(2) CLAMP PARALLEL GROOVE
109236 BOWKER, STANLEY									
34649 CHECK DATE: 11/03/2020		10/14/2020	110320	335426	62.70	11/14/2020	INV	PD	METER DEPOSIT REFUND-110
100247 BROADWAY AWARDS INC									
48053 CHECK DATE: 11/03/2020		10/22/2020	110320	335427	16.50	11/22/2020	INV	PD	NAME PLATE FOR FF
100254 BRYAN ROCK PRODUCTS INC									
44601 CHECK DATE: 11/03/2020		10/15/2020	110320	335428	323.86	11/15/2020	INV	PD	GRAVEL FOR 82ND STREET

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
100275 CALLAWAY GOLF									
932113873 CHECK DATE: 11/03/2020		10/07/2020	110320	335429	886.73	12/06/2020	INV	PD	RESALE
105233 CAMPBELL KNUTSON PA									
83562 CHECK DATE: 11/03/2020		10/28/2020	110320	335430	150.00	10/28/2020	INV	PD	Forfeiture Payout 1901180
100287 CARVER COUNTY PUB HLTH/PLAN & WTR									
83351 CHECK DATE: 11/03/2020		10/27/2020	110320	335431	2,474.78	11/27/2020	INV	PD	IRRIGATION EFFICIENCY GRA
100314 CARVER COUNTY IS/GIS DEPT									
CSER-994 CHECK DATE: 11/03/2020		10/23/2020	110320	335432	3,185.60	11/23/2020	INV	PD	GIS SHARED POSITION - 3RD
105918 CHAD DRESSEN									
83569 CHECK DATE: 11/03/2020		10/28/2020	110320	335433	439.20	10/28/2020	INV	PD	Paint Pallet workshop
100320 CCP INDUSTRIES INC									
IN02638562 CHECK DATE: 11/03/2020		10/19/2020	110320	335434	505.62	11/18/2020	INV	PD	TERMINATING TOWELS
100332 CENTERPOINT ENERGY RESOURCES CORP									
80000146268/SEP20 CHECK DATE: 10/27/2020		10/14/2020	102720	335404	960.53	11/10/2020	INV	PD	SEP GAS SVC
80000167843/SEP20 CHECK DATE: 10/27/2020		10/14/2020	102720	335404	689.45	11/10/2020	INV	PD	SEP GAS SVC
					1,649.98				
100333 CENTERPOINT ENERGY RESOURCES CORP									
80000167793/SEP20 CHECK DATE: 10/27/2020		10/14/2020	102720	335405	79.64	11/10/2020	INV	PD	SEP CITY PKS GAS SVC
107692 CENTRAL APPLICATORS INC									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
17323 CHECK DATE: 11/03/2020		06/15/2020	110320	335435	1,243.95	11/19/2020	INV	PD	WEED SPRAYING AT SUBSTATI
100337 QWEST CORPORATION									
313249294/OCT20 CHECK DATE: 10/23/2020		10/11/2020	102320	335398	54.25	11/09/2020	INV	PD	OCT TC MAINT LOC PHN SVC
313408124/OCT20 CHECK DATE: 10/23/2020		10/11/2020	102320	335398	129.14	11/09/2020	INV	PD	OCT TC MAINT LOC PHN SVC
					183.39				
100416 ROGER CLEVELAND GOLF CO INC									
6128144 SO CHECK DATE: 11/03/2020		10/02/2020	110320	335436	107.20	12/01/2020	INV	PD	RESALE
100436 COMCAST CORPORATION									
0036243/OCT20-TC CHECK DATE: 10/23/2020		10/07/2020	102320	335399	247.47	11/01/2020	INV	PD	OCT CLUBHOUSE CABLE
0055482/OCT20-FD CHECK DATE: 10/23/2020		10/12/2020	102320	335399	6.75	11/06/2020	INV	PD	OCT FD CABLE
					254.22				
102867 TILLER CORPORATION									
201015 CHECK DATE: 10/27/2020		10/15/2020	102720	335406	26,130.91	11/28/2020	INV	PD	CLOVER MEADOW DR/TC PATH
109237 COOPER, GARY									
34698 CHECK DATE: 11/03/2020		10/14/2020	110320	335437	23.76	11/14/2020	INV	PD	METER DEPOSIT REFUND-3000
100429 COORDINATED BUSINESS SYSTEMS LTD									
INV111896 CHECK DATE: 11/03/2020		10/07/2020	110320	335438	105.54	10/17/2020	INV	PD	HP Color M452DW
INV113310 CHECK DATE: 11/03/2020		10/12/2020	110320	335439	40.75	11/12/2020	INV	PD	COPIER CONTRACT-TC
INV113480 CHECK DATE: 11/03/2020		10/12/2020	110320	335438	37.70	10/22/2020	INV	PD	HP M425DN
INV113722		10/13/2020	110320	335438	322.01	10/23/2020	INV	PD	HP M404DN

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 11/03/2020									
					506.00				
106301 CORE AND MAIN LP									
N201595	200195	10/19/2020	110320	335440	3,730.56	11/19/2020	INV	PD	WATER STOCK VALVE BOX ASS
CHECK DATE: 11/03/2020									
100479 CULLIGAN-METRO BROOKLYN PARK									
114-01594506-5 SEP20		09/30/2020	102320	335400	14.27	10/20/2020	INV	PD	COOLER RENT-TC MAINT
CHECK DATE: 10/23/2020									
100504 DAVE SCOTT									
83212		10/09/2020	110320	335441	700.00	11/09/2020	INV	PD	2000 SQ FT SOD-TC
CHECK DATE: 11/03/2020									
100520 DEM CON COMPANIES LLC									
5679		09/30/2020	110320	335442	335.61	10/30/2020	INV	PD	CLAYHOLE PIER DISPOSAL
CHECK DATE: 11/03/2020									
107812 SCOTT CONGDON									
4370		10/21/2020	110320	335443	273.50	11/20/2020	INV	PD	INSPECTION NOTICE FORMS
CHECK DATE: 11/03/2020									
105629 DICKS SANITATION SERVICE INC									
DT0003545751		09/30/2020	102720	335407	178.32	10/29/2020	INV	PD	FIRE STATION
CHECK DATE: 10/27/2020									
100592 ELECTRIC PUMP INC									
0069404-IN		10/05/2020	110320	335444	8,927.70	11/05/2020	INV	PD	REPAIRS TO OAK ST LIFT ST
CHECK DATE: 11/03/2020									
0069473-IN		10/09/2020	110320	335444	440.00	11/09/2020	INV	PD	SEWER MAINT SUPPLIES
CHECK DATE: 11/03/2020									
					9,367.70				
109232 ENGLISH, BRETT									
34455		10/14/2020	110320	335445	82.13	11/14/2020	INV	PD	METER DEPOSIT REFUND-3433
CHECK DATE: 11/03/2020									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
109246 ERICKSON, JON									
2008620.002		10/19/2020	110320	335446	765.90	11/19/2020	INV	PD	MEMBERSHIP CANCELLATION R
CHECK DATE: 11/03/2020									PAYEE: ERICKSON, JON
109238 EXPRESS CORPORATE HOUSING									
34829		10/14/2020	110320	335447	79.51	11/14/2020	INV	PD	METER DEPOSIT REFUND-325
CHECK DATE: 11/03/2020									
100643 FASTENAL COMPANY									
MNT1098016		10/20/2020	110320	335448	163.28	11/19/2020	INV	PD	BOLTS FOR CHECK VALVE
CHECK DATE: 11/03/2020									
100655 FERRELLGAS 7780961									
1113205554		10/21/2020	110320	335449	134.75	11/21/2020	INV	PD	PROPANE FOR FORK LIFT
CHECK DATE: 11/03/2020									
100680 FORCE AMERICA INC									
001-1479513		10/02/2020	110320	335450	233.06	11/02/2020	INV	PD	#709 HYD RESERVOIR FOR DU
CHECK DATE: 11/03/2020									
109233 FOUGNER, SHERRY									
34467		10/14/2020	110320	335451	35.41	11/14/2020	INV	PD	METER DEPOSIT REFUND-1103
CHECK DATE: 11/03/2020									
109226 FUEHRER, JANINE									
34065		10/14/2020	110320	335452	53.71	11/14/2020	INV	PD	METER DEPOSIT REFUND-2910
CHECK DATE: 11/03/2020									
109223 GARIN, JULIA									
33596		10/14/2020	110320	335453	166.12	11/14/2020	INV	PD	METER DEPOSIT REFUND-245
CHECK DATE: 11/03/2020									
105420 RIESGRAF, RODNEY									
83358		10/01/2020	110320	335454	40.00	11/01/2020	INV	PD	SMOKE TRAILER REAR WINDOW
CHECK DATE: 11/03/2020									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
105536 GOPHER STATE FIRE EQUIPMENT									
122845 CHECK DATE: 11/03/2020		10/11/2020	110320	335455	180.92	11/11/2020	INV	PD	FIRE SUPPRESSION SVC-OAK
100758 GRAYBAR ELECTRIC COMPANY INC									
9318210600 CHECK DATE: 11/03/2020	200188	10/09/2020	110320	335456	92.65	11/09/2020	INV	PD	(800) SCHED 40 COND (15)
9318212101 CHECK DATE: 11/03/2020	200188	10/09/2020	110320	335456	2,413.64	11/09/2020	INV	PD	(800) SCHED 40 COND (15)
9318455253 CHECK DATE: 11/03/2020		10/26/2020	110320	335456	835.73	11/26/2020	INV	PD	(200) RING LOCKS
					3,342.02				
100785 HACH COMPANY									
12160944 CHECK DATE: 11/03/2020		10/13/2020	110320	335457	1,861.45	11/13/2020	INV	PD	WTP CHEMICALS
12162265 CHECK DATE: 11/03/2020		10/14/2020	110320	335457	172.60	11/14/2020	INV	PD	WTP NITRITE TEST KITS
					2,034.05				
100810 HAWKINS INC									
4810372 CHECK DATE: 11/03/2020		10/06/2020	110320	335458	4,773.60	11/20/2020	INV	PD	WTP CHEMICALS
100821 HEALTHPARTNERS INC									
100460262 CHECK DATE: 10/23/2020		10/12/2020	102320	335401	6,391.57	11/01/2020	INV	PD	NOV EMP INS PREM-DENTAL
100848 HIGH TECH CLEANING INC									
16117 CHECK DATE: 11/03/2020		10/01/2020	110320	335459	202.15	11/01/2020	INV	PD	IT DEPARTMENT
16167 CHECK DATE: 11/03/2020		10/12/2020	110320	335459	3,795.06	11/12/2020	INV	PD	PARK SHELTER CLEANING & D
					3,997.21				
100890 ICMA									
383985-2020 CHECK DATE: 11/03/2020		10/27/2020	110320	335460	1,311.40	10/27/2020	INV	PD	M Podhradsky 2020 Dues

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
100889 INTERNATIONAL CITY MGMT ASSN RETIREMENT CORP									
2020/1023-ICMA CHECK DATE: 10/27/2020		10/23/2020	102720	335408	4,967.97	10/23/2020	INV	PD	102320 Payroll 457 & Roth
104751 IMPACT MAILING OF MINNESOTA INC									
149857 CHECK DATE: 11/03/2020		10/26/2020	110320	335461	1,184.52	11/26/2020	INV	PD	Oct Reminders
149858 CHECK DATE: 11/03/2020		10/26/2020	110320	335461	281.88	11/30/2020	INV	PD	Oct Final Bills
149880 CHECK DATE: 11/03/2020		10/27/2020	110320	335461	8,072.95	11/27/2020	INV	PD	Oct Bills
					9,539.35				
100943 JEFFERSON FIRE & SAFETY INC									
IN122879 CHECK DATE: 11/03/2020		10/23/2020	110320	335462	107.98	11/22/2020	INV	PD	SHIELD FOR CHIEF 4
108948 AUDRANN INC									
1276937 CHECK DATE: 11/03/2020		10/01/2020	110320	335463	383.74	11/15/2020	INV	PD	HVAC SUPPLIES FIRE STATIO
1277623 CHECK DATE: 11/03/2020		10/06/2020	110320	335463	157.58	11/20/2020	INV	PD	REPLACE GAS VALVE ON RTU
					541.32				
109240 JONES, KENNETH									
2008606.002 CHECK DATE: 11/03/2020		10/08/2020	110320	335464	54.85	11/08/2020	INV	PD	RFD-MEMBERSHIP REFUND PAYEE: JONES, KENNETH
107722 KUSSKE CONSTRUCTION COMPANY LLC									
33607-3 CHECK DATE: 11/03/2020		10/14/2020	110320	335465	1,880.44	11/14/2020	INV	PD	HYDRANT PERMIT REFUND
109230 LANGAN, KAREN									
34274 CHECK DATE: 11/03/2020		10/14/2020	110320	335466	77.72	11/14/2020	INV	PD	METER DEPOSIT REFUND-325

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
101043 LANO EQUIPMENT INC									
01-768530 CHECK DATE: 11/03/2020		07/23/2020	110320	335467	-310.00	08/23/2020	CRM	PD	CREDIT ELEC & STREET
01-786148 CHECK DATE: 11/03/2020		10/07/2020	110320	335467	81.12	11/07/2020	INV	PD	#145 MINI EX HYD REPAIR
01-786480 CHECK DATE: 11/03/2020		10/08/2020	110320	335467	63.51	11/08/2020	INV	PD	FD CHAIN SAW PARTS
01-786512 CHECK DATE: 11/03/2020		10/08/2020	110320	335467	71.34	11/08/2020	INV	PD	#250 STREET TUBE
01-786641 CHECK DATE: 11/03/2020		10/08/2020	110320	335467	123.20	11/08/2020	INV	PD	COUPLERS FOR PARK/STREET
					29.17				
107009 TRITECH SOFTWARE SYSTEMS									
295264 CHECK DATE: 11/03/2020		10/01/2020	110320	335468	291.00	10/31/2020	INV	PD	Squad printer paper
101071 LENZEN CHEVROLET BUICK INC									
292080 CHECK DATE: 11/03/2020		10/20/2020	110320	335469	325.04	11/15/2020	INV	PD	Seibert Squad 1211-addtl
81758 CHECK DATE: 11/03/2020		10/06/2020	110320	335469	307.32	11/06/2020	INV	PD	#503 TOWN COURSE CAR REPA
81828 CHECK DATE: 11/03/2020		10/19/2020	110320	335469	33.66	11/19/2020	INV	PD	#1102 BLINKER REPAIR
					666.02				
101097 LOCATORS & SUPPLIES INC									
0287916-IN CHECK DATE: 11/03/2020		10/05/2020	110320	335470	243.63	11/05/2020	INV	PD	6 SPADE SHOVELS
0287961-IN CHECK DATE: 11/03/2020		10/06/2020	110320	335470	79.81	11/06/2020	INV	PD	MARKING PAINT WANDS
0288312-IN CHECK DATE: 11/03/2020		10/20/2020	110320	335470	283.69	11/20/2020	INV	PD	WINTER SAFETY GLOVES
0288352-IN CHECK DATE: 11/03/2020		10/22/2020	110320	335470	841.37	11/22/2020	INV	PD	LOCATING FLAGS
					1,448.50				
109243 LUEBKE, ZACH									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
83267 CHECK DATE: 11/03/2020		09/22/2020	110320	335471	75.02	11/21/2020	INV	PD	HOME DEPOT-REPAIR PARTS P
109242 LYNN LEMBCKE									
20-013 CHECK DATE: 11/03/2020		10/19/2020	110320	335472	1,250.00	11/03/2020	INV	PD	Body-Worn Camera Audit
109217 MCBRIDE, PAUL									
10010596 CHECK DATE: 11/03/2020		10/14/2020	110320	335473	579.63	11/14/2020	INV	PD	METER DEPOSIT REFUND-2376
101187 METRO SALES INC									
INV1680052 CHECK DATE: 11/03/2020		10/07/2020	110320	335474	658.02	11/06/2020	INV	PD	Ricoh/IM C6000
INV1686276 CHECK DATE: 11/03/2020		10/19/2020	110320	335474	165.00	11/18/2020	INV	PD	Ricoh/MP C3003 Color
					823.02				
101196 MID COUNTY COOP #122622									
50212 CHECK DATE: 11/03/2020		09/30/2020	110320	335475	335.85	10/31/2020	INV	PD	150 GLS GAS-TC
50213 CHECK DATE: 11/03/2020		09/30/2020	110320	335475	241.68	10/31/2020	INV	PD	125 GLS DIESEL-TC
50332 CHECK DATE: 11/03/2020		10/14/2020	110320	335475	365.99	11/14/2020	INV	PD	175 GLS GAS-TC
50333 CHECK DATE: 11/03/2020		10/14/2020	110320	335475	383.97	11/14/2020	INV	PD	200 GLS DIESEL-TC
					1,327.49				
105998 MILBANK WINWATER WORKS									
167091 02 CHECK DATE: 11/03/2020	200196	10/15/2020	110320	335476	2,908.93	11/14/2020	INV	PD	WATER STOCK 4" HBMAG
101217 MINNESOTA CHILD SUPPORT PMT CTR									
PR1023200014172152 CHECK DATE: 10/27/2020		10/23/2020	102720	335410	195.66	10/23/2020	INV	PD	102320 Payroll Child Supp
PR102320001510208001		10/23/2020	102720	335409	179.04	10/23/2020	INV	PD	102320 Payroll Child Supp

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 10/27/2020									
					374.70				
101222 MINNESOTA CLAY CO USA									
116684 CHECK DATE: 11/03/2020		10/07/2020	110320	335477	157.85	11/06/2020	INV	PD	Pottery Supplies
101247 MINNESOTA MUNICIPAL UTILITIES ASSN									
56117 CHECK DATE: 11/03/2020		10/09/2020	110320	335478	1,350.00	11/08/2020	INV	PD	JOB TRAINING & SAFETY PRO
101276 MINNESOTA VALLEY ELECTRIC COOPERATIVE									
107051510/OCT20 CHECK DATE: 11/03/2020		10/21/2020	110320	335479	33.90	11/16/2020	INV	PD	OCT 82ND ST & HWY 41 SIGN
778320601/OCT20 CHECK DATE: 11/03/2020		10/21/2020	110320	335479	94.77	11/16/2020	INV	PD	OCT CHEVALLE LIFT STATION
780272000/OCT20 CHECK DATE: 11/03/2020		10/21/2020	110320	335479	10.81	11/16/2020	INV	PD	OCT CHEVALLE IRRIGATION B
					139.48				
101334 STATE OF MINNESOTA									
2020/1022-UP CHECK DATE: 10/27/2020		10/22/2020	102720	335411	25,524.16	10/30/2020	INV	PD	2020 UNCLAIMED PROPERTY-C
101351 MN DEPARTMENT OF TRANSPORTATION									
P00012534 CHECK DATE: 11/03/2020		10/20/2020	110320	335480	1,564.12	11/19/2020	INV	PD	INTERCHANGE INSPECTIONS-S
105853 MOR GOLF AND UTILITY INC									
21706 CHECK DATE: 11/03/2020		10/22/2020	110320	335481	2,000.00	11/22/2020	INV	PD	ADD'L RENTAL CARTS
109220 MORPHEW, JEFF									
32341 CHECK DATE: 11/03/2020		10/14/2020	110320	335482	75.79	11/14/2020	INV	PD	METER DEPOSIT REFUND-3100
109228 MOSSE, SUDEVI									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
34154 CHECK DATE: 11/03/2020		10/14/2020	110320	335483	38.17	11/14/2020	INV	PD	METER DEPOSIT REFUND-1142
103236 MRA-THE MANAGEMENT ASSOCIATION									
00374947 CHECK DATE: 11/03/2020		10/07/2020	110320	335484	306.25	11/06/2020	INV	PD	SEP COMPENSATION SVC-CCC
101354 MTI DISTRIBUTING INC #700767									
1280934-00 CHECK DATE: 11/03/2020		10/06/2020	110320	335485	111.86	11/06/2020	INV	PD	FAN BELT SIDEWINDER
1281459-00 CHECK DATE: 11/03/2020		10/13/2020	110320	335485	184.70	11/13/2020	INV	PD	STEERING RACK
1281786-00 CHECK DATE: 11/03/2020		10/14/2020	110320	335485	245.73	11/14/2020	INV	PD	AERIFYING TINES
					542.29				
101357 MUELLER SYSTEMS LLC									
4263541 CHECK DATE: 11/03/2020		10/06/2020	110320	335486	409.64	11/06/2020	INV	PD	RADIO ANNUAL MAINTENANCE
107680 MUELLER, KAREN									
2008609.002 CHECK DATE: 11/03/2020		10/08/2020	110320	335487	166.42	11/08/2020	INV	PD	RFD-MEMBERSHIP CANCELLATI
109241 MUELLER, RICHARD									
2008610.002 CHECK DATE: 11/03/2020		10/08/2020	110320	335488	166.42	11/08/2020	INV	PD	RFD-MEMBERSHIP CANCELLATI PAYEE: MUELLER, RICHARD
101365 STAR GROUP LLC									
4472/SEP2020 CHECK DATE: 10/29/2020		09/30/2020	102920	335542	2,744.55	10/10/2020	INV	PD	SEP PARTS & SUPPLIES
102654 NORTH AMERICAN SAFETY INC									
INV53636 CHECK DATE: 11/03/2020		10/09/2020	110320	335489	225.30	11/09/2020	INV	PD	SAFETY HARNESSES
INV53823 CHECK DATE: 11/03/2020		10/20/2020	110320	335489	42.00	11/20/2020	INV	PD	LOW TEMP WORK GLOVES

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
					267.30				
101425 NORTHERN SAFETY TECHNOLOGY INC									
51133 CHECK DATE: 11/03/2020		10/06/2020	110320	335490	78.30	11/05/2020	INV	PD	#706 ELECTRIC SAFETY LIGH
101436 NUCO2 INC									
64348413 CHECK DATE: 11/03/2020		10/07/2020	110320	335491	146.12	11/07/2020	INV	PD	Pool Chemicals
101470 O'REILLY AUTOMOTIVE STORES INC									
556275/SEP2020 CHECK DATE: 10/27/2020		09/28/2020	102720	335412	526.16	10/20/2020	INV	PD	SEP PARTS & SUPPLIES
105035 RED BEARD LLC									
2010 CHECK DATE: 11/03/2020		10/10/2020	110320	335492	2,500.00	11/10/2020	INV	PD	FALL SCRAMBLE MEALS
101445 OFFICE DEPOT									
130329435001 CHECK DATE: 11/03/2020		10/15/2020	110320	335494	44.99	11/20/2020	INV	PD	Drinking cups
130329847001 CHECK DATE: 11/03/2020		10/15/2020	110320	335494	83.45	11/20/2020	INV	PD	Writing pads
130329855001 CHECK DATE: 11/03/2020		10/15/2020	110320	335494	39.68	11/20/2020	INV	PD	Envelopes/mailers
130329857001 CHECK DATE: 11/03/2020		10/14/2020	110320	335494	45.59	11/13/2020	INV	PD	Bubble Mailers
130329860001 CHECK DATE: 11/03/2020		10/15/2020	110320	335494	10.18	11/20/2020	INV	PD	Dishwand scrubbers
130458144001 CHECK DATE: 11/03/2020		10/14/2020	110320	335493	2.50	11/14/2020	INV	PD	Comp Note Pad for Denise
130459508001 CHECK DATE: 11/03/2020		10/14/2020	110320	335493	9.40	11/14/2020	INV	PD	12 month desk pad calenda
131620068001 CHECK DATE: 11/03/2020		10/21/2020	110320	335494	119.97	11/20/2020	INV	PD	Copier paper
					355.76				
109234 PARAJULI, KALEB									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
34477 CHECK DATE: 11/03/2020		10/14/2020	110320	335495	161.94	11/14/2020	INV	PD	METER DEPOSIT REFUND-106
109035 PACIFIC AIR SWITCH CORPORATION									
0000033814 CHECK DATE: 11/03/2020		10/20/2020	110320	335496	835.00	11/20/2020	INV	PD	MRS BRKR-SHIPPING ON 115K
0000033829 CHECK DATE: 11/03/2020	200153	10/20/2020	110320	335496	15,478.00	11/20/2020	INV	PD	MN RIVER SUBSTATION BREAK
					16,313.00				
101530 PING INC									
15392593 CHECK DATE: 11/03/2020		10/19/2020	110320	335497	53.64	12/19/2020	INV	PD	DEMO/RENTAL REPLACEMENT
101564 PRAIRIE RESTORATIONS INC									
26530 CHECK DATE: 11/03/2020		10/07/2020	110320	335498	225.00	11/06/2020	INV	PD	WTP VEGETATION MANAGEMENT
101571 PREMIUM WATERS INC									
417080-09-20 CHECK DATE: 10/23/2020		09/30/2020	102320	335402	70.40	10/31/2020	INV	PD	TC WATER
104577 Q3 CONTRACTING INC									
MNR2715279 CHECK DATE: 11/03/2020		10/15/2020	110320	335499	1,469.23	11/15/2020	INV	PD	WO# 749 DT RECON OH TO UG
107855 STAPLES INC									
11214580 CHECK DATE: 11/03/2020		10/09/2020	110320	335501	17.29	11/08/2020	INV	PD	OFFICE SUPPLIES
11228560 CHECK DATE: 11/03/2020		10/09/2020	110320	335501	14.49	11/08/2020	INV	PD	OFFICE SUPPLIES
11435553 CHECK DATE: 11/03/2020		10/19/2020	110320	335500	36.99	11/18/2020	INV	PD	Bright Yellow Paper for E
1145898 CHECK DATE: 11/03/2020		10/16/2020	110320	335500	-17.59	10/22/2020	CRM	PD	Returned wrong size paper
11461968 CHECK DATE: 11/03/2020		10/19/2020	110320	335500	42.77	11/18/2020	INV	PD	Misc office supplies for

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
1154443 CHECK DATE: 11/03/2020		10/26/2020	110320	335500	-3.69	11/26/2020	CRM	PD	Returned Comp Book for De
11591562-1 CHECK DATE: 11/03/2020		10/22/2020	110320	335500	45.98	11/21/2020	INV	PD	Ink Cartridge for Joyce's
11591562-2 CHECK DATE: 11/03/2020		10/22/2020	110320	335500	3.69	11/21/2020	INV	PD	Comp Note Pad for Denise
11666504 CHECK DATE: 11/03/2020		10/26/2020	110320	335500	2.49	11/25/2020	INV	PD	Composition Book for Deni
					142.42				
102495 RANDYS LANDSCAPE PLUS LLC									
8895 CHECK DATE: 11/03/2020		10/15/2020	110320	335502	8,956.45	11/15/2020	INV	PD	1600 BAVARIAN SHORES EROS
103351 HILLIGOSS CHEVROLET INC									
24458 CHECK DATE: 11/03/2020		10/13/2020	110320	335503	43,224.00	11/15/2020	INV	PD	Squad #1211-2021 Chev Tah
101616 RDO EQUIPMENT COMPANY									
P6956770 CHECK DATE: 11/03/2020		10/19/2020	110320	335504	185.32	11/19/2020	INV	PD	#715 TRENCHER PARTS
P6962070 CHECK DATE: 11/03/2020		10/20/2020	110320	335504	306.34	11/20/2020	INV	PD	#715 TRENCHER PARTS
					491.66				
101631 REINDERS INC									
3075102-00 CHECK DATE: 11/03/2020		10/07/2020	110320	335505	165.11	11/07/2020	INV	PD	ROUND UP
109239 RICE, BRIAN									
34264 CHECK DATE: 11/03/2020		10/14/2020	110320	335506	71.73	11/14/2020	INV	PD	METER DEPOSIT REFUND-3000
101649 RIDGEVIEW MEDICAL CENTER									
83309 CHECK DATE: 11/03/2020		10/20/2020	110320	335507	28.07	11/20/2020	INV	PD	FD MEDICAL SUPPLIES-NARCA

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
101668 ROBBS ELECTRIC INC									
37112		10/14/2020	110320	335508	2,625.00	11/14/2020	INV	PD	INFRA RED TESTING AT CCC
CHECK DATE: 11/03/2020									
109229 ROY, JADE									
34255		10/14/2020	110320	335509	85.01	11/14/2020	INV	PD	METER DEPOSIT REFUND-800
CHECK DATE: 11/03/2020									
101744 SCOTT COUNTY TREASURER									
IN26271		09/30/2020	110320	335510	2,550.00	10/27/2020	INV	PD	FF TRAINING
CHECK DATE: 11/03/2020									
101760 SENTRY SYSTEMS INC									
762168		11/01/2020	110320	335511	455.53	11/30/2020	INV	PD	TC SECURITY MONITORING 11
CHECK DATE: 11/03/2020									
104416 KELBRO COMPANY									
2558871		10/15/2020	110320	335512	260.35	11/15/2020	INV	PD	OAK 19 ICE MACHINE RENTAL
CHECK DATE: 11/03/2020									
104827 ROHN INDUSTRIES INC									
538030		10/05/2020	110320	335513	15.00	11/05/2020	INV	PD	Fee for console
CHECK DATE: 11/03/2020									
105388 SHRED-IT US HOLDCO INC									
8180656218		10/15/2020	110320	335514	91.22	11/20/2020	INV	PD	Shredding-PD
CHECK DATE: 11/03/2020									
104547 SITEONE LANDSCAPE SUPPLY HOLDING LLC									
104066474-001		10/12/2020	110320	335515	499.19	11/15/2020	INV	PD	IRRIGATION PARTS PARKS/BU
CHECK DATE: 11/03/2020									
104172845-001		10/15/2020	110320	335515	1,215.00	11/15/2020	INV	PD	FUNGICIDE FOR ATHLETIC PA
CHECK DATE: 11/03/2020									
					1,714.19				
101803 SM HENTGES & SONS INC									
SP1017-108-14		10/15/2020	110320	335516	20,150.06	11/15/2020	INV	PD	TH 212 INTERCHANGE & CSAH

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 11/03/2020									
109218 SOLIS GONZALEZ, NANCY									
10014395		10/14/2020	110320	335517	99.65	11/14/2020	INV	PD	METER DEPOSIT REFUND-1212
CHECK DATE: 11/03/2020									
102984 STEVE'S CURLING SUPPLIES LLC									
A4700		10/15/2020	110320	335518	955.85	11/15/2020	INV	PD	curling supplies-resale &
CHECK DATE: 11/03/2020									
109224 STRAND, JASON									
33827		10/14/2020	110320	335519	69.06	11/14/2020	INV	PD	METER DEPOSIT REFUND-411
CHECK DATE: 11/03/2020									
101888 STREICHERS									
I1458780		10/15/2020	110320	335520	971.24	11/15/2020	INV	PD	Ammunition-Department use
CHECK DATE: 11/03/2020									
I1458925		10/15/2020	110320	335520	125.99	11/03/2020	INV	PD	Seibert-Initial Issue-Shi
CHECK DATE: 11/03/2020									
I1460269		10/22/2020	110320	335520	5.99	11/22/2020	INV	PD	Seibert-Embroidery
CHECK DATE: 11/03/2020									
I1460881		10/26/2020	110320	335520	289.99	11/26/2020	INV	PD	Bengtson-Initial Issue-Ja
CHECK DATE: 11/03/2020									
					1,393.21				
101892 STUART C IRBY CO									
S012011005.001	200190	10/12/2020	110320	335521	2,212.49	11/12/2020	INV	PD	(9) INSTRA CT 1000:5 WIND
CHECK DATE: 11/03/2020									
S012092126.006		10/09/2020	110320	335521	191.23	11/08/2020	INV	PD	CABLE CUTTER
CHECK DATE: 11/03/2020									
S012092126.008		10/16/2020	110320	335521	307.81	11/15/2020	INV	PD	(2) 4 WAY WIRE STRIPPER
CHECK DATE: 11/03/2020									
S012120100.001	200193	10/15/2020	110320	335521	18,595.46	11/14/2020	INV	PD	COND UD ALUM 1/0 SOL 220M
CHECK DATE: 11/03/2020									
S012120244.001	200189	10/09/2020	110320	335521	639.35	11/08/2020	INV	PD	(2000) COND UD ALUM #6 ST
CHECK DATE: 11/03/2020									
S012120244.003	200189	10/09/2020	110320	335521	520.00	11/08/2020	INV	PD	(2000) COND UD ALUM #6 ST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 11/03/2020									
S012120312.001 CHECK DATE: 11/03/2020	200194	10/15/2020	110320	335521	24,739.24	11/14/2020	INV	PD	COND UD ALUM 1/0 SOL 220M
S012132117.001 CHECK DATE: 11/03/2020	200191	10/16/2020	110320	335521	907.82	11/15/2020	INV	PD	(9) 600:5 BAR TYPE CT
S012132117.002 CHECK DATE: 11/03/2020	200191	10/16/2020	110320	335521	445.13	11/15/2020	INV	PD	(9) 600:5 BAR TYPE CT
					48,558.53				
106627 DIGITAL GOLF TECHNOLOGIES INC									
7315 CHECK DATE: 11/03/2020		09/30/2020	110320	335522	831.50	10/30/2020	INV	PD	HOLE-IN-ONE CONTEST
101925 TALLMAN EQUIPMENT CO INC									
3263745 CHECK DATE: 11/03/2020		10/02/2020	110320	335523	163.68	11/01/2020	INV	PD	FIBERGLASS MEASURING TAPE
3264264 CHECK DATE: 11/03/2020		10/08/2020	110320	335523	105.39	11/07/2020	INV	PD	HOT STICK
3265026 CHECK DATE: 11/03/2020		10/15/2020	110320	335523	101.57	11/14/2020	INV	PD	CUT OUT TOOL
					370.64				
107683 TCF NATIONAL BANK									
6725152 CHECK DATE: 10/23/2020		10/12/2020	102320	335403	284.93	11/03/2020	INV	PD	FD EQUIP LEASE PMT 17
101964 PMT EMBROIDERY LLC									
18229 CHECK DATE: 11/03/2020		10/20/2020	110320	335524	360.00	11/20/2020	INV	PD	Curling resale-winter hat
18240 CHECK DATE: 11/03/2020		10/26/2020	110320	335524	112.00	11/26/2020	INV	PD	INSPECTOR COAT
					472.00				
104908 TIMESAVER OFF SITE SECRETARIAL INC									
M25944 CHECK DATE: 11/03/2020		10/14/2020	110320	335525	183.50	11/14/2020	INV	PD	COUNCIL MINUTES 10/5
109219 TRUAX, JULIANNE									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
31871 CHECK DATE: 11/03/2020		10/14/2020	110320	335526	39.27	11/14/2020	INV	PD	METER DEPOSIT REFUND-407
102037 ULINE INC									
125155853 CHECK DATE: 11/03/2020		10/06/2020	110320	335527	547.49	11/06/2020	INV	PD	Nitrile Gloves & Blue Tap
125559142 CHECK DATE: 11/03/2020		10/16/2020	110320	335527	149.78	11/16/2020	INV	PD	RECLOSE BAGS-BLDG INSP
					697.27				
102038 ULTIMATE SAFETY CONCEPTS INC									
191211 CHECK DATE: 11/03/2020		10/12/2020	110320	335528	3,928.50	11/12/2020	INV	PD	AIR PACK ANNUAL SVC
107745 US BANK NATIONAL ASSOCIATION									
426894143 CHECK DATE: 11/03/2020		10/21/2020	110320	335529	439.53	11/15/2020	INV	PD	CCC COLOR COPIER LEASE PM
109247 USA SAFETY SUPPLY CORPORATION									
141745 CHECK DATE: 11/03/2020		10/26/2020	110320	335530	363.40	11/26/2020	INV	PD	FLOOR DRY FOR TRUCKS
109225 VIERRA, BRITTANY									
34055 CHECK DATE: 11/03/2020		10/14/2020	110320	335531	74.87	11/14/2020	INV	PD	METER DEPOSIT REEFUND-291
102117 VILLAGE PLUMBING INC									
8337 CHECK DATE: 11/03/2020		08/27/2020	110320	335532	4,360.00	11/13/2020	INV	PD	RPZ ANNUAL TESTING PARKS/
8338 CHECK DATE: 11/03/2020		08/27/2020	110320	335532	2,870.00	10/20/2020	INV	PD	ANNUAL RPZ TESTING
					7,230.00				
102133 WAGNER PRESS & GRAPHICS									
33454 CHECK DATE: 11/03/2020		10/13/2020	110320	335533	4,225.00	10/28/2020	INV	PD	COMMUNITY MAILING-PD
33461		10/13/2020	110320	335533	210.00	11/13/2020	INV	PD	ENVELOPES-FD

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 11/03/2020									
33479		10/16/2020	110320	335533	185.00	11/05/2020	INV	PD	OCT UTILITY INSERT
CHECK DATE: 11/03/2020									
					4,620.00				
102141 WASTE MANAGEMENT OF MINNESOTA INC									
7418341-1593-2		10/05/2020	102720	335413	1,290.34	11/04/2020	INV	PD	OCT TC GARBAGE
CHECK DATE: 10/27/2020									
7418346-1593-1		10/05/2020	102720	335413	305.81	11/04/2020	INV	PD	TOWN COURSE MAINTENANCE
CHECK DATE: 10/27/2020									
					1,596.15				
102160 WELLS FARGO BANK MINNESOTA NA									
1884771		09/09/2020	110320	335534	4,500.00	10/09/2020	INV	PD	2015A TRUSTEE FEE
CHECK DATE: 11/03/2020									
102189 WM MUELLER & SONS									
260833		10/08/2020	110320	335535	87.87	11/25/2020	INV	PD	POTHOLE PATCHING
CHECK DATE: 11/03/2020									
261079		10/15/2020	110320	335535	795.72	11/25/2020	INV	PD	VALVE DIGS VAN SLOUN
CHECK DATE: 11/03/2020									
					883.59				
102464 WS & D PERMIT SERVICE									
25142		10/18/2020	110320	335536	75.00	11/18/2020	INV	PD	RFD BLDG PERMIT-701 WOODR
CHECK DATE: 11/03/2020									
109222 XIONG, KA									
33072		10/14/2020	110320	335537	175.27	11/14/2020	INV	PD	METER DEPOSIT REFUND-127
CHECK DATE: 11/03/2020									
109235 YOUNG, MARY M									
34493		10/14/2020	110320	335538	25.82	11/14/2020	INV	PD	METER DEPOSIT REFUND-1278
CHECK DATE: 11/03/2020									
102228 ZEE MEDICAL SERVICE INC									
54127871		10/12/2020	110320	335539	91.05	11/12/2020	INV	PD	MEDICAL SUPPLIES-MSB
CHECK DATE: 11/03/2020									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
102231 ZIEGLER INC									
PC002185538		10/07/2020	110320	335540	283.14	11/07/2020	INV	PD	ROLLER SPRAY NOZZLES #131
CHECK DATE: 11/03/2020									
109227 ZUNIGA, MITZY									
34150		10/14/2020	110320	335541	3.33	11/14/2020	INV	PD	METER DEPOSIT REFUND-2094
CHECK DATE: 11/03/2020									
					3.33				
		218 INVOICES			329,431.51				

** END OF REPORT - Generated by Michelle Robbin **

Electronic Payments

10/29/2020 14:42 | City of Chaska | P 1
8482mrob | VENDOR INVOICE LIST | apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
105243 ALERUS FINANCIAL									
C98477 CHECK DATE: 10/20/2020		10/06/2020	102020	2528	109.20	10/20/2020	DIR	PD	SEP 2020 PARTICIPANT FEES
100385 CHASKA FIRE DEPT RELIEF ASSN									
2020/09-CFDRA CHECK DATE: 10/23/2020		10/23/2020	102320	2535	32,501.27	10/23/2020	DIR	PD	SEP-20 FIRE RELIEF ASSOC-
107490 GREAT-WEST LIFE & ANNUITY INSURANCE COMPANY									
83256 CHECK DATE: 10/26/2020		10/23/2020	102620	2542	1,383.91	10/26/2020	DIR	PD	102320 Payroll - HCSP Con
107744 GREAT-WEST LIFE & ANNUITY INSURANCE COMPANY									
83257 CHECK DATE: 10/26/2020		10/23/2020	102620	2543	200.00	10/26/2020	DIR	PD	102320 Payroll - MNDCP Co
101756 MII LIFE INCORPORATED									
15536316 CHECK DATE: 10/22/2020		10/06/2020	102220	2534	306.00	10/22/2020	DIR	PD	OCT PARTICIPANT FEES-FSA
39581969 CHECK DATE: 10/15/2020		10/13/2020	101520	2526	379.34	10/15/2020	DIR	PD	10/15/20 FSA REIMBURSEMEN
39592423 CHECK DATE: 10/22/2020		10/20/2020	102220	2533	900.79	10/22/2020	DIR	PD	10/22/20 FSA REIMBURSEMEN
					1,586.13				
100927 INTERNAL REVENUE SERVICE									
83250 CHECK DATE: 10/23/2020		10/23/2020	102320	2536	128,085.25	10/23/2020	DIR	PD	102320 Payroll - FICA Fed
101346 MINNESOTA COMMISSIONER OF REVENUE									
2020/0930-CC CHECK DATE: 10/20/2020		09/30/2020	102020	2531	13,784.14	10/20/2020	DIR	PD	SEP-20 CARVER CTY TRANSIT
2020/0930-SLS/UB CHECK DATE: 10/20/2020		09/30/2020	102020	2529	187,982.73	10/20/2020	DIR	PD	SEP-20 GEN/UB SALES TAX
2020/0930-USE CHECK DATE: 10/20/2020		09/30/2020	102020	2530	1,039.27	10/20/2020	DIR	PD	SEP-20 USE TAX

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
					202,806.14				
101343 MINNESOTA DEPT OF REVENUE-PAYROLL WIRES									
83251		10/23/2020	102620	2540	24,885.34	10/26/2020	DIR	PD	102320 Payroll - MN State
CHECK DATE: 10/26/2020									
101249 MINNESOTA MUNICIPAL POWER AGENCY									
3340		10/05/2020	102020	2532	2,424,720.12	10/20/2020	DIR	PD	SEP 2020 ELECTRIC SERVICE
CHECK DATE: 10/20/2020									
101376 NATIONWIDE RETIREMENT SOLUTIONS(USCM)									
83252		10/23/2020	102320	2537	11,368.12	10/23/2020	DIR	PD	102320 Payroll - 457 Cont
CHECK DATE: 10/23/2020									
106955 NATIONWIDE RETIREMENT SOLUTIONS(USCM)									
83255		10/23/2020	102320	2539	2,808.87	10/23/2020	DIR	PD	102320 Payroll - Roth Con
CHECK DATE: 10/23/2020									
107499 OLD NATIONAL BANK									
6314047-OCT20		10/15/2020	101520	2527	1,400.00	10/15/2020	DIR	PD	OCT EDA PROMISSORY NOTE-P
CHECK DATE: 10/15/2020									
104668 OPTUM BANK INC									
83254		10/23/2020	102620	2541	15,769.49	10/26/2020	DIR	PD	102320 Payroll - HSA Cont
CHECK DATE: 10/26/2020									
101498 PCARD									
2020/1012-PC		10/12/2020	102720	2544	33,643.07	10/27/2020	DIR	PD	OCT 2020 PCARD PURCHASES
CHECK DATE: 10/27/2020									
101506 PUBLIC EMPLOYEES RETIREMENT ASSOCIATION									
83253		10/23/2020	102320	2538	98,609.89	10/23/2020	DIR	PD	102320 Payroll - PERA Con
CHECK DATE: 10/23/2020									
					98,609.89				
		19 INVOICES			2,979,876.80				

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION

** END OF REPORT - Generated by Michelle Robbin **

Biweekly Report
November 2, 2020
By
Matt Podhradsky

UPCOMING COUNCIL MEETING SCHEDULE

November 2nd: We **are not** having a work session on Monday. We will instead be having our two work sessions in the month on November 16th and November 30th. The meeting on Monday only has one item we need to address, so it should be relatively short.

November 13th (Friday): From 4:30 to 5:00 pm we will have a special Zoom-only meeting of the City Council with the sole purpose of canvassing the City election results from the November 3rd Election. This should be a very short meeting but does need to occur at this time to meet our Statutory requirements.

November 16th: From 5:30-7 prior to the Council meeting we will be having a Work Session to discuss the budget for the Chaska Curling Center and the Chaska Town Course. A focus of this discussion will be looking at the impacts of COVID in especially this area of our budget and planning we will be looking at over the short-term to get through this crisis and in the long-term to plan for reinvestment back into this facility.

November 30th: We will be having both a work session and a Council meeting on this evening. The Work Session will be from 5:30-7 pm prior to the meeting and will be focusing on the 2021 budget for the Chaska Community Center. A focus of this discussion will be looking at the impacts of COVID in especially this area of our budget and planning we will be looking at over the short-term to get through this crisis and in the long-term to plan for reinvestment back into this facility.

For all these meetings we will continue to be at the Chaska Event Center with a Zoom option.

If there are any questions or concerns, please let me know so that we can adjust, as necessary.

Fall Cleanup Day

Just a reminder that we will be having Fall Cleanup Day today (Friday October 30th in the afternoon) and Saturday October 31st from 8 am-2pm at Athletic Park. This is an opportunity for all residents to get rid of yard waste at no cost. As we are expecting a large turnout at this event, we are looking at having the gates open for a time period on Friday evening. We did this in the Spring, which helped spread the rush of people over more hours and give people more options to choose from. With the snow that is just melting in people's yards, we may keep an eye on things and potentially expanding the hours of this service into next week since the weather is going to get much better. We will have that go out on our Social Media outlets if we move in this direction. This is an event that is supported through the Carver County Environmental Department through their Solid Waste tax levied by the County. If there are any questions on this, please let me know.

Mayor State of the City Address

As has occurred in the past, the City will once again be participating in the Mayor's State of the City Address luncheon the SW Metro Chamber of Commerce will be hosting on Wednesday November 18th at the Chaska Event Center. This will go from 11-1 and will include presentations from all 4 cities in the SW Metro Chamber of Commerce service area. With Mayor Windschitl needing to be involved with the Met Council TAB meeting at that time as they will be voting on Regional Solicitation Grant Funding that day, Mayor Pro Tem Jon Grau will be making this presentation in his absence. If there is any of you that would be interested in attending this luncheon, please let Nate Kabat know so he is able to get you signed up. Otherwise, we do plan on taping this presentation so we can show is on our Social Media platforms following this event. Please let me know if you have any questions.

RFQ Process for City Square West Project

As Council is aware, just prior to the COVID pandemic starting, we were in the middle of a RFQ process to select a preferred developer for the City Square West Project. At the time, it was our intent to have this process come back to the EDA at the first meeting in April for interviews with the hope to complete the process by the second meeting of April.

With the uncertainty at the time because of COVID, we did decide to put that process on hold to see if any more clarity would come to the City over the summer months. With it being clear now that we will likely be dealing with COVID issues for the next several months, we did decide that now would be a good time to move forward to complete this process so that we can use these months now to be working with a developer to plan for the project, seek grants, seek tenants, etc… so that when things start to move more back to normal that we will be able to quickly move forward with implementation of the project instead of having to go through all that planning starting at that time.

For that reason, Staff is now working to finish up the RFQ process, with us targeting December as a time to bring back interested developers to the Council and to ultimately choose a preferred developer to move forward on the project with. It would be our hope that as we move into the beginning of 2021 that this developer will have been chosen and we can start right away with the work that will be needed to bring this project to implementation.

If you have any questions on this, please let me know. Otherwise, expect that we will be likely bringing something back to you in December. I will let you know if that timeline changes.

CITY OF CHASKA
MEMORANDUM

TO:	**Mayor and City Council Members** **Matt Podhradsky, City Administrator**
FROM:	**Noel Graczyk, Administrative Service Director**
DATE:	**Monday November 2, 2020**
RE:	**Investment Report for Third Quarter 2020**

This investment report covers the three-month period ending September 30, 2020 and provides an overview of all City investment activity. This report is based on preliminary financial records that have not yet been reviewed by the City's independent auditor.

City investments are managed with an emphasis on safety and security of invested principal. These two objectives are intended to reduce the risk of loss of principal. Additional investment objectives include liquidity for overall City cash-flow needs, marketability of securities held by the City, and return on investment.

Investments are placed both externally and through interfund loans made between City funds. Interfund loans provide funding resources for City activities that have been previously committed or completed by the City. The total of all City investments as of the end of the reporting period is $59.3 million and consists of the following internal and external positions.

External Deposits and Investments	$	54,141,727.05
Internal Funding - Interfund Loans		5,129,479.42
Total All City Investments:	**$**	**59,271,206.47**

The $54.1 million in external deposits and investments have been placed using various securities. To reduce credit risk (the risk of principal not being returned) investment positions are placed in securities with high quality credit ratings. Most securities also have active secondary markets, providing for liquidity.

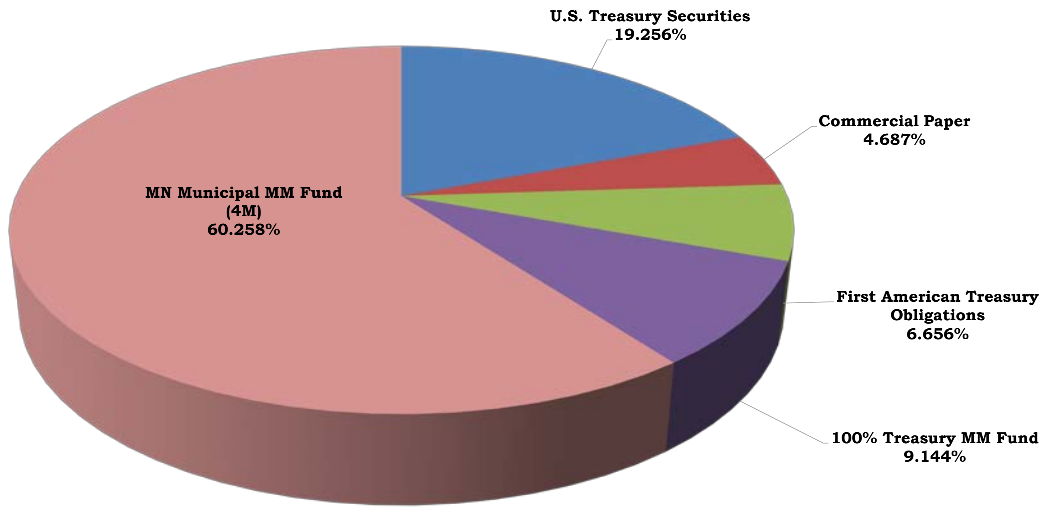
To reduce interest rate risk (the loss of value due to changes in interest rates) investments are placed using money market type funds or are invested in securities with a final maturity less than five (5) years. Many securities with a final maturity greater than two (2) years out include a call provision.

The following table and chart summarize the type of investments in which the City holds a position and the associated risk levels.

City of Chaska
Cash & Investments
September 30, 2020

	Credit Risk		Interest Risk - Maturity Duration in Years			
Investment Type	Rating	Agency	Less Than 1 (<09/30/2021)	1 to 5 (10/01/2021 -09/30/2026)	More than 5 (>09/30/2026)	Total
U.S. Treasury Securities	N.R.	N.R.	$ 9,932,217.28	$ -	$ -	$ 9,932,217.28
Commercial Paper	A+	S&P	2,417,514.87	-	-	2,417,514.87
Investments in Mutual Funds & Money Markets						
First American Treasury Obligations	AAAm	S&P	N/A	N/A	N/A	3,432,936.27
100% Treasury MM Fund	AAAmm	S&P	N/A	N/A	N/A	4,716,475.09
MN Municipal MM Fund (4M & 4M Plus)	N.R.	N.R.	N/A	N/A	N/A	31,081,077.34
Total Investments:			**$ 12,349,732.15**	**$ -**	**$ -**	**$ 51,580,220.85**

Unclassified Demand Deposits:	2,457,693.24
Total Deposits and Investments at Book Value:	**$ 54,037,914.09**
Net Adjustment for Checks and (Deposits) in Transit:	103,812.96
Deposits and Investments:	**$ 54,141,727.05**



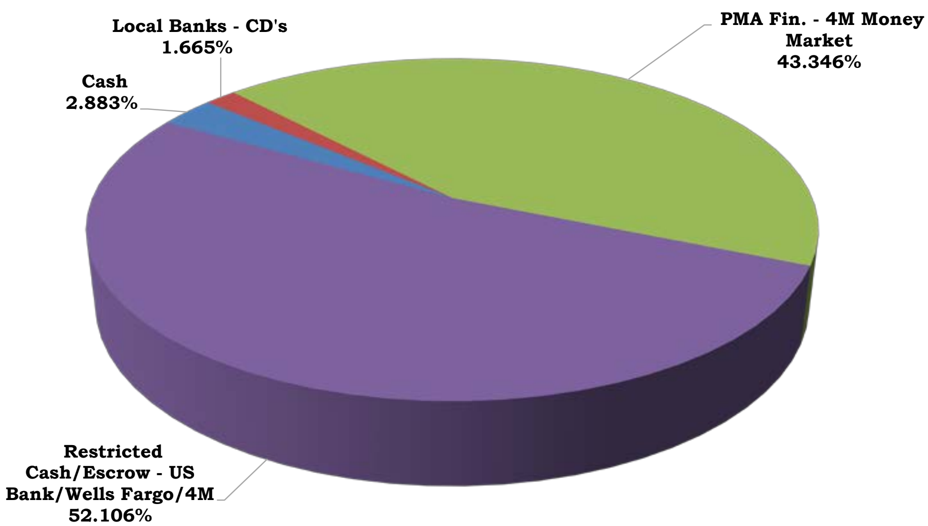
Deposits and investments are placed using local banks, escrow agents and investment brokers. The City practice is to deposit up to $250,000 in certificates of deposits (CDs) with each bank that maintains a local branch office within the City. These deposits are fully insured by the FDIC. Deposits with a local bank more than the FDIC limit of $250,000 are fully collateralized by the bank pledging to a third party, on behalf of the City, securities that ensure the safety of City deposits.

Investments placed through an escrow agent invest bond proceeds held for future project activity or that have been pledged for future bond refunding payments. Bond proceeds held by escrow agents are invested in money market mutual funds, guaranteed investment contracts (GIC), commercial paper, or U.S. government agencies. All four (4) types of securities provide a high level of liquidity to meet payment demands.

Third party investment dealers are used to gain access to money market type funds or direct placement of securities. The following table and chart summarize the third parties used by the City to place investments.

City of Chaska
Cash & Investments by Source
3Q/2020

Cash - Reconciled	$	1,557,693.24
Investments		
Security Bank-CD	$	225,000.00
Charter Bank-CD		225,000.00
Old National Bank-CD		225,000.00
Bank Vista-CD		225,000.00
PMA Fin. - 4M Money Market		23,423,026.26
Restricted Cash / Escrow		
US Bank	$	15,782,668.42
Wells Fargo		4,716,475.09
PMA Fin. - 4M Money Market		7,658,051.08
Total Cash & Invesments by Source:	**$**	**54,037,914.09**



The managed investment portfolio is the portion of the deposits and investments that City staff invests, as needed, on an ongoing basis. The managed investments portfolio is what remains after deducting deposits and investments that have been restricted.

The managed investment portfolio at $24.3 million is determined as follows.

External Deposits and Investments	$	54,141,727.05
Less Invested Bond Proceeds		(7,658,051.08)
Less Required Cash in Escrow		(20,499,143.51)
Total Managed Cash & Investments:	**$**	**25,984,532.46**
Less Cash in Deposit Accounts	**$**	**(1,661,506.20)**
Total Managed Investments:	**$**	**24,323,026.26**

The investment portfolio generated earnings for the period of $7,405.51, which is $11,405.09 less than compared to the prior quarter. The portfolio also saw no change in fair value due to the City's RBC investments having matured in May. The overall earnings and changes in fair value are summarized in the following table.

City of Chaska
General Investments
9/30/2020

	7/1/2019 9/30/2019	10/1/2019 12/31/2019	1/1/2020 3/31/2020	4/1/2020 6/30/2020	7/1/2020 9/30/2020
Beginning Fair Value	$ 19,332,546.11	$ 14,610,089.87	$ 28,684,891.76	$ 24,333,051.11	$ 24,302,281.93
Beginning Weighted Avg Mat.	9.3 Months	10.4 Months	4.3 Months	2.9 Months	2.9 Months
Ending Fair Value	$ 14,610,089.87	$ 28,684,891.76	$ 24,333,051.11	$ 24,302,281.93	$ 24,323,026.26
Earnings for Period	88,542.87	82,119.45	85,446.97	18,810.60	7,405.51
Change in Fair Value for Period	12,326.06	18,274.55	7,240.00	(510.00)	-
Year to Date Earnings	213,515.04	295,634.49	85,446.97	104,257.57	111,663.08
Year to Date Change Fair Value	125,037.77	143,312.32	7,240.00	6,730.00	6,730.00
Ending Weighted Avg Mat.	10.4 Months	4.3 Months	2.9 Months	2.9 Months	2.8 Months

The current holdings in the portfolios produced the following yield results.

Current Holdings	9/30/19	12/31/19	3/31/20	6/30/20	9/30/20
Average Yield	1.76%	1.82%	1.81%	1.64%	1.64%
Current Yield	1.81%	1.70%	1.25%	0.13%	1.10%
Yield to Maturity	1.58%	1.64%	1.52%	0.70%	0.63%

The average yield is the estimated average yield of all investments in the portfolio. The current yield is an estimated weighted average based on the principal size of each investment in the portfolio. The yield to maturity is an estimate of the overall portfolio yield if all items in the portfolio are held to final maturity.

The following table is a detailed listing of all deposits and investments held by the City.

City of Chaska
Cash & Investments by Source
3Q/2020

Bank/Dealer	Investment		Fair Market 3Q/2020	Estimated Yield
Restricted Cash and Investments				
Invested Bond Proceeds				
PMA Financial	Money Market Account (4M)	$	7,658,051.08	0.020%
Total Invested Bond Proceeds:		**$**	**7,658,051.08**	
Required Escrow Accounts				
US Bank	First American Treasury Obligations		2,735,054.35	
US Bank	Escrow invested in Commercial Paper		6.15	
US Bank	Escrow invested in Commercial Paper		1,117,377.24	
US Bank	Escrow invested in Commercial Paper		879,994.12	
US Bank	Escrow invested in Commercial Paper		311,170.37	
US Bank	Escrow invested in Commercial Paper		108,966.99	
US Bank	First American Treasury Obligations		21.44	
US Bank	First American Treasury Obligations		126.14	
US Bank	First American Treasury Obligations		360,395.37	
US Bank	First American Treasury Obligations		103,006.11	
US Bank	US Treasury Securities		9,932,217.28	
US Bank	First American Treasury Obligations		234,332.86	
Wells Fargo	Escrow invested in Money Market		4,716,475.09	
Total Required Escrow Accounts:		**$**	**20,499,143.51**	
Total Restricted Cash and Investments:		**$**	**28,157,194.59**	
General Cash and Investments				
Investments				
PMA Financial	Money Market Account (4M)	$	13,344,390.70	0.020%
PMA Financial	Money Market Account (4MPlus)		10,078,635.56	0.050%
Local Banks	CDs		900,000.00	0.40% - 3.00%
Total General Investments:		**$**	**24,323,026.26**	-
Deposits				
OldNationalBank	Demand Deposit	**$**	**1,661,506.20**	0.010%
Total General Cash and Investments:		**$**	**25,984,532.46**	
TOTAL CASH AND INVESTMENTS:		**$**	**54,141,727.05**	

This report has been prepared with the assistance of Kelly Grinnell, Finance Manager, Lisa Nelson, Controller, and Matt Burt, Accountant who work with me on an ongoing basis to manage overall City deposits and investments.

Please contact me if I may be of any assistance in your review of this report.