Zoom Option

In order to practice social distancing related to the COVID-19 pandemic, the Chaska City Council meeting on Monday, January 4, 2021 will be held **virtually on a platform called Zoom.** To learn more about participating or watching the meetings, visit www.chaskamn.com. Any questions about how to participate should be directed to the Chaska Communication Department at communications@chaskamn.com or (952)448-9200.

COMMISSION INTERVIEWS
6:00 – 7:00 PM

AGENDA
CHASKA CITY COUNCIL
ZOOM
Monday, January 04, 2021
7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adopt Agenda
5. Swearing In of Elected Officials
6. Visitor Presentation
7. Approve Previous Meeting Minutes
   - 7.A. Approve the December 21st City Council Meeting Minutes
8. Consent Items
   - 8.A. Approve the Chaska Herald as the Cities Official Newspaper

8.B. Appointment of City Trustees to the Chaska Fire Department Relief Association (CFDRA)

8.C. Annual Designation of City Depositories, Investment Institutions, and Authorized Signatories

9. Action Items

9.A. Appoint Acting Pro Tem Mayor for Calendar Year 2021

10. Bills

10.A. ACCOUNTS PAYABLE COUNCIL ROSTER 1-4-2021

11. Other Business

11.A. City Administrator's Report

11.B. Biweekly 1-04-2021

11.C. Blue Ribbon Commission's Final Report on Met Council https://mcamm.memberclicks.net/assets/docs/NewsletterDocuments/2020/BlueRibbonPanelReport.pdf

12. Adjourn

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- MINUTES -
CHASKA CITY COUNCIL
December 21, 2020

1. Call to Order
The meeting was called to order by Mayor Windschitl at 7 pm.

2.Pledge of Allegiance

3. Roll Call
Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Grau, and Mayor Windschitl. Absent: Councilmember Huang.

Also Present: Kevin Ringwald, Community Development Director; Liz Hanson, City Planner; Luke Melchert, City Attorney; Noel Graczyk, Administrative Services Director; City Engineer Matt Clark; Nate Kabat, Assistant Administrator; and Matt Podhradsky, City Administrator.

4. Adopt the Agenda
Motion by Councilmember Hatfield, second by Councilmember Hubbard to adopt the agenda as presented. Motion carried.

5. Visitor Presentation
5.A. Bond Sale Results by Baker Tilley
Anton Voinov with Baker Tilley presented the bond sale results.

5.B. Pioneer Trail/Twin Cities Western Train Noise Concerns
Chris Ilangaratne, resident, presented concerns regarding train noise and requested the City designate the crossing 393293P as a quiet zone.

Scott Morse, resident, also detailed the concern regarding train noise in the neighborhood and the need to make this crossing a quiet zone. He also noted concerns with what materials are being carried in these trains.

Denise Ayen, resident, noted that although they were aware they were moving next to a train track but that the number of trains has increased. She also requested something be done to make this a quiet zone.

Terry Vanorden, resident, explained he is in favor of this crossing becoming a quiet zone.

JoAnne Gill, 546 Sweetwater Path, agreed that the noise is concerning and requested the City look at designating this crossing a quiet zone.

Mike Gearman, resident, detailed the increase in train traffic and noise associated with the side tracks and also requested this crossing become a quiet zone.

Sue Massahos, resident, agreed with the statements and requests above and pointed out idling trains sitting on the side tracks. She also detailed concerns with safety as some of the trains stored on the side tracks have been oil tankers.

Vaughn Kardashian, resident, stated that the expectation when they moved in was one train per day and that the addition of the side tracks has made the area a train yard. He explained that traffic gets incredibly backed up due to the tracks and stated anything done to decrease noise and some of these other issues would be appreciated.

Eric and Jeni Benson, residents, reiterated the points shared by the residents above especially issues with noise and backed up traffic. They also noted that before they purchased their townhome, Pulte Homes had shared that the track sees 1 train per day, but that now it is 6 per day.

Cathy Shaw, resident, noted she is a daycare provider and that her licenser has stated that when the children are playing outside and a train comes by, they need to go inside and that this provides a hardship for her.

Nimmy and Raneesh Ravi, residents, explained the noise is very concerning and asked that something be done.

Mayor Windschitl stated that the City did not approve the addition of the side tracks but that the railroad is interstate commerce and has the say in that. He briefly detailed conversations the City has had with the railroad.

City Administrator Podhradsky requested 2-3 representatives from the neighborhood meet with him along with the president of Twin Cities Western to detail concerns and noted that the president also requested a survey be completed to log the issues. He further explained TCW can take action with their shippers for how they return trains. City Administrator Podhradsky then explained the City does have experience with quiet zones and silent crossings and noted the Staff could look at putting together an estimate regarding this.

Mr. Morse inquired about the possibility of privacy fencing.

City Administrator Podhradsky noted he is uncertain but that it is unlikely the railroad would cover that. He explained he would contact Chris Ilangaratne to get a list of representatives together to meet with the president of Twin Cities Western.

6. Minutes

Motion by Councilmember Grau, second by Councilmember Hatfield to approve the minutes of the November 30, 2020 and December 7, 2020 City Council meetings. Motion carried.

7. Consent Agenda

Councilmember Hubbard looked to confirm the lease in item 7A is for 60 months.

City Administrator Podhradsky confirmed the length of lease for that item.

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Motion by Councilmember Hubbard, second by Councilmember Hatfield to approve the Consent Agenda Items A through K:

A. Approve Lease Agreement with Red Beard LLC dba Oak 19
   Motion to approve the renewal of the lease agreement of the Town Course Grille space to Red Beard, LLC dba Oak 19.
B. 2021 Rental Fee Increase
   Motion to approve a fee increase and the 2021 Rental Dwelling License Fee Schedule.
C. Municipal Tort Liability Limits
   Motion to direct the City Administrator to inform the League of Minnesota Cities Insurance Trust that the City of Chaska elects not to waive the monetary limits on municipal tort liability established by Minnesota Statute.
D. Adopt Resolution 2020-97, 2021 Development, Planning & Inspection Fees
   Motion to adopt Resolution #2020-97, establishing the 2021 Development, Planning Application and Building Inspection Fees.
E. Appoint the Law Firm of Melchert, Hubert, Sjodin to Represent the City of Chaska in 2021
   Motion to appoint the law firm Melchert, Hubert, Sjodin, as the Chaska City Attorney for 2021.
F. Adopt Resolution 2020-103, Approve the Lot Split Consolidation for 3919 Bavaria Road and 1051 82nd St W/Tim George/PC #2020-23
   Motion to adopt Resolution #2020-103, approving the Lot Split and Lot Consolidation between 3919 Bavaria Road and PID 300180100 (1051 82nd Street West), subject to the stipulations included in said resolution and the following conditions:
   1. Approvals shall be based on the following graphic exhibits: a. Certificate of Survey, prepared by Wenck Associates, dated September 4, 2020, and revised December 15, 2020
   2. Tract A is consolidated into PID 300180100 (1051 82nd Street West)
   3. Lot Consolidation is obtained through Carver County
   4. If the property owner wishes to pursue the third venue for Bavaria Downs at 3919 Bavaria Road it will require three-step planning process with the City (Concept Plan, Preliminary/CUP, and Final Plan).
G. Adopt Resolution 2020-101, Establish 2020 Interfund Tax Increment Financing
   Motion to approve Resolution No. 2020- 101 providing for interfund loans for tax increment project financing.
H. Adopt Resolution 2020-102, Fund Balance Commitments
   Motion to approve Resolution No. 2020-102 amending General Fund Balance commitments.
I. Chaska Park Board 2021 Chair and Vice Chair
   Motion to appoint David Downs as Park Board Chairperson and to appoint Jason Branch as Park Board Vice-Chairperson contingent upon reappointments.
J. Authorization to Approve Execution of the Memorandum of Understanding for the Arts Program Partnership and Lease Agreement
   Motion to approve execution of the Memorandum of Understanding for the Arts Program Partnership, as well as the Lease Agreement between the City of Chaska

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and the Arts Consortium of Carver County

K. Adopt Resolution 2020-104, Award Bid for the Lake Grace Pedestrian Trail Bridge
Motion to adopt Resolution 2020-104, awarding the bid for the Lake Grace Pedestrian Bridge to Pember Companies, Inc., in the amended low bid total amount of $305,108.45. Motion carried.

8. Action Items

8.A. City Square West Preferred Developer
Assistant Administrator Kabat presented the item to the Council.

Councilmember Hatfield expressed her gratitude that the City was able to attract such amazing developers and that she is excited about working with Inland.

Councilmember Grau stated he was impressed with Inland's interview and that they really listened to what the City wanted.

City Administrator Podhradsky reiterated the experience and knowledge Inland will be bringing.

Tom Shaver with Inland Development Partners stated they are excited about this project and they are looking forward to bringing the project to life.

Motion by Councilmember Hatfield, second by Councilmember Grau to authorize staff to work with Inland Development Partners to begin feasibility analysis of the City Square West redevelopment concept leading towards a preliminary development agreement. Motion carried.

8.B. Adopt Resolution 2020-98, 2121 Budget and Tax Levy Adoption
City Administrator Podhradsky introduced the item to the Council.

Mayor Windschitl asked if the 3.19% utility rate increase would continue into the next year.

City Administrator Podhradsky provided further detail regarding the purpose of spreading the increase over the 5-year period and continued his presentation of the item.

Mayor Windschitl noted that the Council has really looked at this in detail and had lots of conversation regarding the item. He also noted that Staff has put a lot of time in getting the budget information out to the public.

Motion by Councilmember Hatfield, second by Councilmember Hubbard to approve Resolution No. 2020-98 setting the 2021 property tax levy and establishing the 2021 budget for the General and Enterprise Fund Budgets. Motion carried.

8.C. Adopt Resolutions 2020-99 and 2020-100 and Ordinances 983 and 984, Establishing 2021 Utility Rates
Administrative Services Director Graczyk introduced the order for adoption of the ordinances and resolutions.

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Motion by Councilmember Grau, second by Councilmember Hatfield to adopt Ordinance No. 2020-983 establishing 2021 Electric Utility Rates. Motion carried.

Motion by Councilmember Hubbard, second by Councilmember Hatfield to adopt Ordinance No. 2020-984 establishing 2021 Water and Sewer Utility Rates. Motion carried.

Motion by Councilmember Hubbard, second by Councilmember Grau to adopt Resolution No. 2020-99 establishing 2021 Storm Water Utility Rates. Motion carried.

Motion by Councilmember Hubbard, second by Councilmember Hatfield to adopt Resolution No. 2020-100 establishing 2021 Electric Franchise Fee Rate. Motion carried.

City Administrator Podhradsky noted that statistics for residential impact and tax levy per capita includes the Economic Development Authority levy. He also noted the Federal stimulus to include local government aid will not get addressed before January 21, 2021.

9. Bills
9.A. Accounts Payable Council Roster 12-21-2020

The Council requested further information about bills on pages 5, 25, 44, and regarding flooring for the Police Department.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Hatfield, second by Councilmember Grau to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

10. Other Business
10.A. City Administrator's Report
10.B. Biweekly 12-21-2020
10.C. Financial Reports-October
10.D. Other Meeting Minutes
10.D.i. Received the draft minutes of the 11-19-2020 Human Rights Commission Meeting.

Councilmember Hubbard:
- Noted the food drive at the old Gedney site was well attended and well run.
- Reported the Heroes and Helpers event also went well.
- Noted the donations for Toys for Tots were collected by the Chaska community and that many families were blessed by this event.
- Reported that she met with residents in the Chevalle neighborhood and listened to their concerns with speed in the neighborhood. Mayor Windschitl noted issues with changing speed signs and adding stop signs and stated the importance of communication within the neighborhood regarding the speed. City Administrator Podhradsky detailed some

challenges with the location and different neighbors using this as a cut-through. He noted speed trailers that record data are more effective.

Councilmember Hatfield:

- Noted the Santa parade is tomorrow. Noted there are issues with getting the link to load. City Administrator Podhradsky stated Kevin will be updating the link in the morning.
- Reported the Community Center is doing a walking challenge in January.
- Thanked the outgoing commissioners for their service to the City.

Councilmember Grau:

- Noted the Santa parade is tomorrow instead of Wednesday.
- Reported the tar accumulating at the bottom of Chaska Boulevard and Big Woods Boulevard is still there. City Administrator Podhradsky noted the snowplows will likely take care of it.
- Encouraged residents to watch the video put out by Eastern Carver County school.
- Wished residents Happy Holidays.
- Thanked the community for engaging in the Council meeting and for civic engagement by residents.

City Attorney Melchert:

- Noted his role as City Attorney in day-to-day operations is coming to a close and thanked the City for being a wonderful client and the Councils over the years that have made working for the City enjoyable. The Council and Staff noted all the accomplishments by City Attorney Melchert.

Assistant Administrator Kabat:

- Reported that the Human Rights Commission selected LeAnn Winters as the award winner for the Human Rights Award and that she will receive that at the MLK breakfast in January.

Mayor Windschitl:

- Noted there is an EDA meeting directly following the Council meeting.
- Thanked the Chaska Santa for all his efforts with the Toy Drive.
- Reported the Heroes and Helpers event was fun to be a part of.
- Thanked City Staff and employees for all their work to make the City and essential services run during the pandemic. Thanked Chaska businesses for their endurance during the pandemic and encouraged residents to continue supporting them.

<u>11. Adjourn</u>
Motion by Councilmember Grau, second by Councilmember Hatfield to adjourn the meeting at 9:26 pm.
Motion carried.

REQUEST FOR ACTION
CHASKA CITY COUNCIL
01/04/2021

Subject: **Appointment of Official Newspaper**

Prepared By: Denise Beebe, Senior Clerk

Annually, the City needs to act on appointing the official newspaper for the upcoming year. In the past, Chaska's official newspaper has been the "Chaska Herald." Attached is a letter from the Herald indicating their interest in serving as the official newspaper for 2021. They have indicated that their rates will increase 4% to $7.07 per-inch, which reflects a substantial discount off their normal advertising fees. Being appointed as the official newspaper means that the City will place all its legal notices in the Herald to comply with statutory requirements.

Staff is recommending that we continue to utilize the "Chaska Herald" as our official newspaper.

CITY COUNCIL ACTION REQUESTED
Motion to appoint the "Chaska Herald" as the official newspaper of the City of Chaska for 2021.

December 21, 2020

Mr. Matt Podhradsky
City Administrator
City of Chaska
#1 City Hall Drive
Chaska, Minnesota 55318

Dear Mr. Podhradsky,

Please consider our request for appointment of the Chaska Herald as the official newspaper for the City of Chaska in 2021.

We feel very strongly that the publishing of legal notices in the newspaper is of vital importance to local residents who wish to stay informed about the decisions being made by your elected body. The rate submitted by the Chaska Herald for 2021 is $7.07 per column inch, which reflects a 4-percent increase to the rate charged in 2020.

Notices submitted by the City of Chaska will continue to be posted on our newspaper website, www.chaskaherald.com, free of charge. Our legal notice deadline is at noon on Thursday, preceding the following week's publication date; during holiday weeks the deadline may be advanced.

Thank you for the opportunity to be of service to you in the past. We hope that relationship can be continued in the coming year.

Respectfully,

Laurie A. Hartmann
General Manager

REQUEST FOR ACTION
CHASKA CITY COUNCIL
01/04/2021

Subject: **Appointment of City Trustees to the Chaska Fire Department Relief Association (CFDRA)**

Prepared By: Noel Graczyk, Administrative Services Director

Background
Members of the Chaska Fire Department Relief Association (CFDRA) approved restated and amended By Laws for the organization as of October 30, 2013. In accordance with both State Statutes and the amended By Laws, the Board of Trustees for the CFDRA shall consist of nine members with three members drawn from officials of the sponsoring City.

One of the three City members must be an elected official and one must be an elected or appointed official. Both City members must be designated annually by the City Council. The third City member must be the Fire Chief.

Recommendation
Staff recommends that the Mayor serve as the elected-official trustee, currently Mr. Mark Windschitl. Staff also recommends that the second appointed City trustee be the Administrative Services Director / Treasure, currently Mr. Noel Graczyk.

CITY COUNCIL ACTION REQUESTED
Motion to appoint Mark Windschitl as an Elected-Official Trustee and Noel Graczyk as a City Trustee to the 2021 Chaska Fire Relief Board.

REQUEST FOR ACTION
CHASKA CITY COUNCIL
01/04/2021

Subject: **Annual Designation of City Depositories, Investment Institutions, and Authorized Signatories**

Prepared By: Noel Graczyk, Administrative Services Director
Kelly Grinnell, Finance Manger

Background

As required by State Statute, any bank with City funds on deposit must annually be designated by the City Council as an official depository. The City's Cash Management Program also states that the City Council shall annually designate financial institutions for placement of investments. The City's independent auditor further recommends that annually the City Council designate account signatories on all demand deposit accounts.

Historically, the City Council has designated each bank with a local office within the City as a City depository. In addition, USBank is designated since the League of Minnesota Cities sponsors the 4M Fund and USBank is used as the program agent bank.

It is recommended that all current depositories and all current financial institutions as listed be designated for 2021. The following are lists of both currently designated depositories and financial initiations (there are no additions or removals for 2021.)

<u>Current Depositories (Seven Depositories for 2021)</u>
Bank Vista
Charter Bank
Old National Bank
Security Bank
USBank
Wells Fargo Bank
Wings Financial Credit Union

<u>Current Financial Institutions (Eight Institutions for 2021)</u>
League of Minnesota Cities and PMA Financial Network (4M Fund)
Northland Securities, Inc.
RBC Capital Markets, Inc.
Oppenheimer & Co., Inc.
Piper Sandler Companies (fka, Piper Jaffray & Co.)
Public Financial Management (PFM)
USBank Investment Services, Inc.
Wells Fargo Investments

Checks when issued and drawn by the City on demand deposit accounts require three signatures on each check designated as the Mayor, City Administrator, and Treasurer.

Recommendation
Staff recommends approval of bank depositories, investment institutions and authorized account signatories.

CITY COUNCIL ACTION REQUESTED
Motion to designate the following official depositories, financial institutions, and authorized account signatories:

Depositories
Bank Vista; Charter Bank; Old National Bank; Security Bank; USBank;
Wells Fargo Bank; and Wings Financial Credit Union

Financial Institutions
League of Minnesota Cities and PMA Financial Network (4M Fund); Northland Securities, Inc.; RBC Capital Markets, Inc.; Oppenheimer & Co.; Inc.; Piper Sandler Companies; Public Financial Management (PFM); USBank Investment Services, Inc.; and Wells Fargo Investments

Authorized Account Signatories
Mayor..Mark Windschitl
City Administrator ....Matt Podhradsky
Treasurer ....Noel J. Graczyk

REQUEST FOR ACTION
CHASKA CITY COUNCIL
01/04/2021

Subject: **Appointment of Acting Mayor**

Prepared By: **Denise Beebe, Senior Clerk**

According to MN State Statute, all statutory cities must, at the first Council meeting each year, appoint an Acting Mayor (also known as Mayor Pro Tem) who will serve in the absence of the Mayor. The responsibilities include acting as the chairperson at Council meetings in the Mayor's absence or filling a vacancy in the position of Mayor until such time that the position is filled by election or appointment.

Council members were elected to serve on the City Council as follows: Jon Grau and McKayla Hatfield where both elected in the General Election, November 6, 2018 and took office January 7, 2019, and Taylor Hubbard and Mike Huang were both re-elected in the General Election on November 3, 2020 taking office on January 4, 2021.

Council Member Grau was appointed in 2020 as Mayor Pro Tem due to when two council members have served the same amount of time the Council member whose Ward Seat has had the longest tenure of not being in the position of Mayor Pro Tem shall serve as Mayor Pro Tem,

Based on the rotation policy used for appointing the Acting Mayor, Council Member Hatfield would be in line to serve as Mayor Pro Tem for 2021.

At tonight's meeting, Council needs to take formal action to fill the Acting Mayor position. Attached to this Request for Action is the policy that was enacted to help guide filling the Acting Mayor post.

CITY COUNCIL ACTION REQUESTED
Motion to appoint Council Member McKayla Hatfield as Acting Mayor for the City of Chaska for calendar year 2021.

CITY OF CHASKA

CITY COUNCIL POLICY
REGARDING THE APPOINTMENT OF THE MAYOR PRO TEM

Requirements and Purpose

At its first meeting of the year, the City Council is required by State law to appoint a Mayor Pro Tem who shall perform the duties of the Mayor in the event of disability or the absence of the Mayor. The Mayor Pro Tem will also serve in the role of the Mayor if there is a vacancy in the position, until a successor is appointed or elected.

The purpose of this policy is to establish guidelines for the appointment of the Mayor Pro Tem. It is the intent of the Chaska City Council to establish a rotation for the Mayor Pro Tem position to allow all Council members to serve in this role.

General Guidelines

1. Council members being considered for Mayor Pro Tem should have at least two years of experience on the Chaska City Council.

2. The Mayor Pro Tem shall be appointed by the City Council at the first Council meeting in January as required by State law.

3. Council members can rotate the position of Mayor Pro Tem on an annual basis if so desired.

4. The order of the rotation shall generally begin with the Council member who has the longest tenure (total years) on the City Council, followed by the Council member with the second longest tenure, etc. In the event that two Council members have served the same amount of time on the Council, the Council member whose Ward Seat has had the longest tenure of <u>not</u> being in the position of Mayor Pro Tem shall serve as Mayor Pro Tem.

5. In the event that both the Mayor and Mayor Pro Tem are both unavailable to perform the duties of Mayor, the Council member next in line in years of service as defined in #4 above shall take over the duties of the Mayor.

6. This policy shall, in general, establish the guidelines for the appointment of the Mayor Pro Tem, but the City Council shall reserve the right to deviate from this policy as they see fit for differing circumstances.

CLAIMS ROSTER REPORT

FOR COUNCIL MEETING: **January 4, 2021**

Paid and Unpaid Invoices:	
Check #'s 336367-336502	**$1,410,535.24**
Paid Electronic Invoices:	
Wire #'s 2595-2613	**$2,590,616.84**

Amount for Approval-Council Meeting:	
January 4, 2021	**$4,001,152.08**

Checks

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
100016 ABM EQUIPMENT & SUPPLY INC									
0165925-IN CHECK DATE: 12/29/2020		12/17/2020	122920	336376	89,544.00	01/17/2021	INV	PD	#706 SRV BODY & AERIAL BO
103825 ACUSHNET COMPANY									
910046981 CHECK DATE: 12/29/2020		12/15/2020	122920	336377	409.24	01/14/2021	INV	PD	RESALE
100102 ANCOM COMMUNICATIONS INC									
99142 CHECK DATE: 12/29/2020		12/22/2020	122920-2	336490	9,745.00	01/21/2021	INV	PD	HEADSETS FOR FIRE TRUCK
109198 ARCHER MECHANICAL									
24966 CHECK DATE: 12/29/2020		12/05/2020	122920	336379	120,239.00	01/05/2021	INV	PD	NEW BOILERS-ARTS/LODGE PO
109594 ARCHILA, LILIANNA									
2009544.002 CHECK DATE: 12/29/2020		11/23/2020	122920	336380	950.00	12/23/2020	INV	PD	RFD-PERMIT CHARGES-QUINCE PAYEE: ARCHILA, LILIANNA
100159 AVI SYSTEMS INC									
88700057 CHECK DATE: 12/29/2020		09/30/2020	122920	336381	203.00	12/31/2020	INV	PD	AV repairs at Curl Ctr
88704573 CHECK DATE: 12/29/2020		10/30/2020	122920	336381	2,160.65	12/31/2020	INV	PD	AV projector repairs at C
					2,363.65				
100172 WC ENTERPRISES INC									
P34678307 CHECK DATE: 12/29/2020		12/18/2020	122920-2	336491	25.90	01/18/2021	INV	PD	BATTERY FOR EMERGENCY LIG
100174 BAUER BUILT TIRE AND BATTERY									
180266366 CHECK DATE: 12/29/2020		12/02/2020	122920	336382	-280.00	12/30/2020	CRM	PD	#312 CREDIT TIRE CASINGS
180266519 CHECK DATE: 12/29/2020		12/10/2020	122920	336382	1,515.60	01/15/2021	INV	PD	Stock squad tires

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
					1,235.60				
109611 BILLADEAU, GENE									
10002955 CHECK DATE: 12/29/2020		12/18/2020	122920	336383	236.81	01/18/2021	INV	PD	CREDIT BALANCE REFUND-291
100202 BLUETARP FINANCIAL INC									
0031270822 CHECK DATE: 12/29/2020		12/10/2020	122920	336384	122.98	01/11/2021	INV	PD	SNOW SUPPLIES
100214 BORDER STATES INDUSTRIES INC									
921237865 CHECK DATE: 12/29/2020	200234	12/16/2020	122920	336385	287.35	01/25/2021	INV	PD	(17)CLAMP PARALLEL GRVE
100226 BRAUN INTERTEC CORPORATION									
B236639 CHECK DATE: 12/29/2020		12/14/2020	122920	336386	9,412.50	01/14/2021	INV	PD	2020 DT RECON-CMT
100254 BRYAN ROCK PRODUCTS INC									
45674 CHECK DATE: 12/29/2020		12/15/2020	122920	336387	481.72	01/15/2021	INV	PD	GRAVEL FOR ALLEYS (SANDY
100301 CARVER COUNTY									
48231 CHECK DATE: 12/29/2020		11/06/2020	122920	336388	143,375.40	12/31/2020	INV	PD	2020 Assessment Contract
100302 CARVER COUNTY									
85068 CHECK DATE: 12/22/2020		12/16/2020	122220	336367	2,992.00	12/31/2020	INV	PD	Refund Election Worker Mc
100323 CDW GOVERNMENT INC									
5185552 CHECK DATE: 12/29/2020		12/08/2020	122920	336389	922.68	01/07/2021	INV	PD	6 MONITORS
5213985 CHECK DATE: 12/29/2020		12/09/2020	122920	336389	1,044.57	01/08/2021	INV	PD	CAMERA SYS PC FOR PD
ZR00156897 CHECK DATE: 12/29/2020		11/24/2020	122920	336389	49.00	12/24/2020	INV	PD	WEBEX LICENSING

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
					2,016.25				
100332 CENTERPOINT ENERGY RESOURCES CORP									
105010300/NOV20 CHECK DATE: 12/29/2020		12/04/2020	122920	336390	2,910.11	01/01/2021	INV	PD	NOV 3210 CHASKA BLVD GAS
109045922/NOV20 CHECK DATE: 12/29/2020		12/07/2020	122920	336390	6,993.55	01/04/2021	INV	PD	NOV 1661 PARK RIDGE DR GA
109052076/NOV20 CHECK DATE: 12/29/2020		12/07/2020	122920	336390	3,227.96	01/04/2021	INV	PD	NOV 1611 PARK RIDGE DR GA
80000146268/NOV20 CHECK DATE: 12/29/2020		12/14/2020	122920	336390	3,453.33	01/08/2021	INV	PD	NOV GAS SVC
80000167843/NOV20 CHECK DATE: 12/29/2020		12/14/2020	122920	336390	2,355.29	01/08/2021	INV	PD	NOV GAS SVC
					18,940.24				
100333 CENTERPOINT ENERGY RESOURCES CORP									
80000167793/NOV20 CHECK DATE: 12/29/2020		12/14/2020	122920	336391	80.30	01/08/2021	INV	PD	NOV CITY PKS GAS SVC
100337 QWEST CORPORATION									
180948273 CHECK DATE: 12/29/2020		12/16/2020	122920	336392	12,243.54	01/15/2021	INV	PD	DEC INTERNET SERVICE
313196254/DEC20 CHECK DATE: 12/29/2020		12/18/2020	122920-2	336492	601.01	01/12/2021	INV	PD	DEC CITY HALL LOC PHN SVC
313249294/DEC20 CHECK DATE: 12/22/2020		12/11/2020	122220	336368	54.25	01/08/2021	INV	PD	DEC TC MAINT LOC PHN SVC
313408124/DEC20 CHECK DATE: 12/22/2020		12/11/2020	122220	336368	129.10	01/08/2021	INV	PD	DEC TC MAINT LOC PHN SVC
314238800/DEC20 CHECK DATE: 12/29/2020		12/18/2020	122920-2	336492	74.58	01/12/2021	INV	PD	DEC LOCAL PHN SVC
					13,102.48				
103458 CITY OF CHASKA-PUBLIC WORKS									
133013001-2020-2 CHECK DATE: 12/29/2020		12/02/2020	122920	336393	1,909.74	12/31/2020	INV	PD	DEC REBATE-BUSINESS LIGHT
100410 CITY OF WACONIA									
IVC00000000004582		12/01/2020	122920	336394	60.20	01/01/2021	INV	PD	SALT BRINE FOR CITY SIDEW

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 12/29/2020									
100768 CODE 4 SERVICES INC									
5961		12/15/2020	122920	336395	9,817.50	01/14/2021	INV	PD	Squads 1112/1113/1114 Set
CHECK DATE: 12/29/2020									
100436 COMCAST CORPORATION									
0036243/DEC20-TC		12/07/2020	122220	336369	281.54	01/01/2021	INV	PD	CLUBHOUSE CABLE
CHECK DATE: 12/22/2020									
0055482/DEC20-FD		12/12/2020	122920	336396	6.75	01/06/2021	INV	PD	DEC CABLE-FD
CHECK DATE: 12/29/2020									
					288.29				
104611 COMMERCIAL FURNITURE SERVICES INC									
88395-0		12/15/2020	122920-2	336493	1,281.21	01/15/2021	INV	PD	UPDATES TO PLAN REVIEW RO
CHECK DATE: 12/29/2020									
88661-0		12/15/2020	122920	336397	386.75	12/22/2020	INV	PD	Breakroom tables - see do
CHECK DATE: 12/29/2020									
					1,667.96				
105466 COMPUTER INTEGRATION TECHNOLOGIES INC									
301621		11/30/2020	122920	336398	22,325.80	12/30/2020	INV	PD	DARKTRACE AGREEMENT
CHECK DATE: 12/29/2020									
301701		11/30/2020	122920	336398	600.00	12/30/2020	INV	PD	TEAMS TRAINING
CHECK DATE: 12/29/2020									
301933		11/30/2020	122920	336398	5,760.00	12/30/2020	INV	PD	MONTHLY SECURITY OPERATIO
CHECK DATE: 12/29/2020									
302237		12/15/2020	122920	336398	3,400.00	01/15/2021	INV	PD	OFFICE 365 AGREEMENT
CHECK DATE: 12/29/2020									
					32,085.80				
107686 CONCENTRA HEALTH SERVICES INC									
14480605		11/17/2020	122920	336399	170.00	12/31/2020	INV	PD	DRUG TESTING-OCT
CHECK DATE: 12/29/2020									
100429 COORDINATED BUSINESS SYSTEMS LTD									
INV122366		12/03/2020	122920	336401	276.42	12/13/2020	INV	PD	DEC PRINTER CONTRACT
CHECK DATE: 12/29/2020									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INV124387 CHECK DATE: 12/29/2020		12/14/2020	122920	336400	30.94	12/24/2020	INV	PD	HP M425DN
					307.36				
106301 CORE AND MAIN LP									
N492184 CHECK DATE: 12/29/2020		12/16/2020	122920	336402	186.20	01/17/2021	INV	PD	DRAIN TILE FOR COMM PARK
109604 CRUZ, EDSON									
183465660-2020 CHECK DATE: 12/29/2020		12/02/2020	122920	336403	2,868.75	12/31/2020	INV	PD	DEC REBATE-RESIDENTIAL SO PAYEE: CRUZ, EDSON
100490 DAKOTA SUPPLY GROUP INC									
S100404348.001 CHECK DATE: 12/29/2020	200236	12/22/2020	122920	336404	27,800.00	01/22/2021	INV	PD	TRNFMR 2000KVA 13800/7970
109615 DEWAARD, SARAH									
10005399 CHECK DATE: 12/29/2020		12/18/2020	122920	336405	190.69	01/18/2021	INV	PD	CREDIT BALANCE REFUND-395
109472 ENRIQUEZ, GONZALO									
2009965.002 CHECK DATE: 12/29/2020		12/16/2020	122920	336406	38.40	12/31/2020	INV	PD	RFD-NOV MEMBERSHIP BALANC PAYEE: ENRIQUEZ, GONZALO
103643 EROSION PRODUCTS LLC									
9235 CHECK DATE: 12/29/2020		12/09/2020	122920	336407	418.00	01/09/2021	INV	PD	EROSION CONTROL CREEK ROA
100649 FEDERAL EXPRESS CORPORATION									
7-214-59122 CHECK DATE: 12/29/2020		12/16/2020	122920	336408	52.03	01/16/2021	INV	PD	ELECTRIC SHIPPING
106319 CHAD JEREMY FIGG									
NOV2020 CHECK DATE: 12/29/2020		12/16/2020	122920	336409	135.43	12/31/2020	INV	PD	NOV TAE KWON DO
107221 FIRST ARRIVING LLC									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
2184 CHECK DATE: 12/29/2020		09/01/2020	122920	336410	518.00	12/31/2020	INV	PD	PSIN ANNUAL LICENSE-FF ME
105055 FORTERRA CONCRETE PRODUCTS INC									
ST00024027 CHECK DATE: 12/29/2020		12/11/2020	122920	336411	4,945.00	01/11/2021	INV	PD	STORM SEWER SUPPLIES/DITC
109614 FRENCH, ROBERT									
10004476 CHECK DATE: 12/29/2020		12/18/2020	122920	336412	559.42	01/18/2021	INV	PD	CREDIT BALANCE REFUND-196
108000 GEORGE PHILLIPS CURLING STONE									
45714321 CHECK DATE: 12/29/2020		08/17/2020	122920	336413	308.56	12/31/2020	INV	PD	cleaning supplies
45714349 CHECK DATE: 12/29/2020		11/20/2020	122920	336413	69.95	12/31/2020	INV	PD	Ice Master Head part
					378.51				
100729 GILBERT MECHANICAL CONTRACTORS INC									
199745 CHECK DATE: 12/29/2020		12/23/2020	122920	336414	693.00	12/31/2020	INV	PD	QTRLY HVAC SVC
100745 DEBBIE M BACKLUND									
1090 CHECK DATE: 12/29/2020		12/18/2020	122920-2	336494	1,125.34	01/18/2021	INV	PD	FALL GARDENING-TC
106901 INFLECTION.COM INC									
CIT02939030 CHECK DATE: 12/29/2020		11/30/2020	122920	336415	164.00	12/30/2020	INV	PD	NOV BACKGROUND CHECKS-ADM
100765 GREENE ESPEL PLLP									
82751 CHECK DATE: 12/29/2020		11/13/2020	122920	336416	945.00	12/22/2020	INV	PD	Oak Ridge Redevelopment L
106467 HEATING & COOLING TWO									
M-20-521 CHECK DATE: 12/29/2020		12/18/2020	122920	336417	188.56	01/18/2021	INV	PD	RFD MECHANICAL PERMIT-291 PAYEE: HEATING & COOLING TWO INC

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
100889 INTERNATIONAL CITY MGMT ASSN RETIREMENT CORP									
2020/1218-ICMA CHECK DATE: 12/22/2020		12/18/2020	122220	336370	4,971.75	12/18/2020	INV	PD	121820 Payroll 457 & Roth
100900 INDELCO PLASTICS CORPORATION									
INV227235 CHECK DATE: 12/29/2020		12/11/2020	122920	336418	545.26	01/10/2021	INV	PD	NON-STOCK FOR VALVES
109620 JACQUES, REBECCA									
33454 CHECK DATE: 12/29/2020		12/18/2020	122920	336419	31.61	01/18/2021	INV	PD	CREDIT BALANCE REFUND-310
100943 JEFFERSON FIRE & SAFETY INC									
IN122410 CHECK DATE: 12/29/2020		10/07/2020	122920	336420	723.56	01/21/2021	INV	PD	LIGHT FOR FIRE TRUCK + IN
IN124401 CHECK DATE: 12/29/2020		12/09/2020	122920	336420	3,913.20	01/08/2021	INV	PD	FAN FOR FIRE TRUCK
IN124625 CHECK DATE: 12/29/2020		12/09/2020	122920	336420	163.26	01/08/2021	INV	PD	PORTABLE LIGHTS FOR FIRE
IN124736 CHECK DATE: 12/29/2020		12/18/2020	122920-2	336495	444.35	01/18/2021	INV	PD	CLEANER, FOAM, SUSPENDERS
PB000509 CHECK DATE: 12/29/2020		12/11/2020	122920	336420	3,294.00	01/11/2021	INV	PD	GLOVES FOR FF
PB000517 CHECK DATE: 12/29/2020		12/15/2020	122920	336420	49,845.55	12/31/2020	INV	PD	FF JACKETS & PANTS-19 SET
PB000538 CHECK DATE: 12/29/2020		12/18/2020	122920-2	336495	1,825.00	01/18/2021	INV	PD	FF BOOTS-NOT UNIFORM
					60,208.92				
108948 AUDRANN INC									
1288646 CHECK DATE: 12/29/2020		12/10/2020	122920	336421	64.84	01/10/2021	INV	PD	HVAC FAN BELTS-TC
109617 KANNENBERG, CHAD									
10011309 CHECK DATE: 12/29/2020		12/18/2020	122920	336422	824.68	01/18/2021	INV	PD	CREDIT BALANCE REFUND-110

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
106300 KIBBLE EQUIPMENT LLC									
6733865		12/14/2020	122920-2	336496	161,350.00	01/14/2021	INV	PD	224 & 226 JOHN DEERE TRAC
CHECK DATE: 12/29/2020									
109609 KING, KIM									
10014025		12/18/2020	122920	336423	128.95	01/18/2021	INV	PD	CREDIT BALANCE REFUND-758
CHECK DATE: 12/29/2020									
109605 KLING, STEVEN									
350030110-2020		12/02/2020	122920	336424	2,880.00	12/31/2020	INV	PD	DEC REBATE-RESIDENTIAL SO
CHECK DATE: 12/29/2020						PAYEE: KLING, STEVEN			
101003 KLOOS ELECTRIC INC									
16547		11/30/2020	122920	336425	1,769.63	12/30/2020	INV	PD	CLOVER FIELD LS PANEL UPG
CHECK DATE: 12/29/2020									
109606 KOPPEN, JUDITH									
240000730-2020		12/02/2020	122920	336426	312.50	12/31/2020	INV	PD	DEC REBATE-ELECTRIC CAR C
CHECK DATE: 12/29/2020						PAYEE: KOPPEN, JUDITH			
109619 LACOURSIERE, SEAN									
10015537		12/18/2020	122920	336427	66.16	01/18/2021	INV	PD	CREDIT BALANCE REFUND-111
CHECK DATE: 12/29/2020									
101043 LANO EQUIPMENT INC									
01-801249		12/14/2020	122920	336428	56.34	01/14/2021	INV	PD	WEED WHIP PARTS
CHECK DATE: 12/29/2020									
01-802218		12/17/2020	122920	336428	47.53	01/17/2021	INV	PD	CHAIN SAW PARTS
CHECK DATE: 12/29/2020									
01-802522		12/18/2020	122920	336428	350.16	01/17/2021	INV	PD	#719 ELEC BOBCAT PARTS
CHECK DATE: 12/29/2020									
					454.03				
109616 LARSON, RHETT									
10011196		12/18/2020	122920	336429	582.38	01/18/2021	INV	PD	CREDIT BALANCE REFUND-201
CHECK DATE: 12/29/2020									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
108054 LEADSONLINE LLC									
258130		11/15/2020	122220	336371	1,881.00	01/01/2021	INV	PD	INVESTIGATION SYSTEM SERV
CHECK DATE: 12/22/2020									
109618 LEDESMA, JUANA									
10014456		12/18/2020	122920	336430	17.94	01/18/2021	INV	PD	CREDIT BALANCE REFUND-120
CHECK DATE: 12/29/2020									
109340 LEIGHTON, RUSSELL									
2009055.002		11/23/2020	122920	336431	9.98	12/23/2020	INV	PD	RFD-NOV MEMBERSHIP
CHECK DATE: 12/29/2020					PAYEE: LEIGHTON, RUSSELL				
101694 RUSSELL LEISTIKO									
20202055		12/16/2020	122920	336432	1,330.00	01/16/2021	INV	PD	REMOVAL OF LEAVES FROM ST
CHECK DATE: 12/29/2020									
101071 LENZEN CHEVROLET BUICK INC									
FINANCE CHARGE 12/20		12/23/2020	122920-2	336497	1.90	12/31/2020	INV	PD	FINANCE CHG ON NOV INV
CHECK DATE: 12/29/2020									
104708 LIFECORE BIOMEDICAL INC									
4		12/14/2020	122920	336433	13,067.00	12/30/2020	INV	PD	TAX ABATEMENT PAYMENT #4
CHECK DATE: 12/29/2020									
109625 LIPE, GAIL									
2009956.002		12/16/2020	122920	336434	50.00	01/16/2021	INV	PD	RFD-CLAY GUILD 2020
CHECK DATE: 12/29/2020					PAYEE: LIPE, GAIL				
104424 LOGANS REPAIR									
16461		12/09/2020	122920	336435	89.99	12/22/2020	INV	PD	Squad 1161 front end alig
CHECK DATE: 12/29/2020									
103042 CARNEY, KENNETH EDWARD									
5		12/14/2020	122920	336436	8,782.00	12/30/2020	INV	PD	TAX ABATEMENT PAYMENT #5
CHECK DATE: 12/29/2020									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
101168 MELCHERT HUBERT SJODIN PLLP									
154283 CHECK DATE: 12/29/2020		12/10/2020	122920	336437	241.25	01/10/2021	INV	PD	MISC LEGAL
154343 CHECK DATE: 12/29/2020		12/10/2020	122920	336437	164.05	01/10/2021	INV	PD	CSAH 44 & HWY 212 PARCEL
154344 CHECK DATE: 12/29/2020		12/10/2020	122920	336437	955.35	01/10/2021	INV	PD	MISC LEGAL
154345 CHECK DATE: 12/29/2020		12/10/2020	122920	336437	1,129.05	01/10/2021	INV	PD	HAZELTINE SHORES-PAR 30
154346 CHECK DATE: 12/29/2020		12/10/2020	122920	336437	1,322.05	01/10/2021	INV	PD	DEL WEBB-HAMMERS PROPERTY
154347 CHECK DATE: 12/29/2020		12/10/2020	122920	336437	2,595.00	01/10/2021	INV	PD	HWY 41 DT REDEVELOPMENT
154348 CHECK DATE: 12/29/2020		12/10/2020	122920	336437	657.50	01/10/2021	INV	PD	UNITED PROPERTIES-COSTCO,
					7,064.25				
101187 METRO SALES INC									
INV1715924 CHECK DATE: 12/29/2020		12/09/2020	122920	336438	215.24	01/08/2021	INV	PD	Contract Invoice
INV1717062 CHECK DATE: 12/29/2020		12/10/2020	122920	336438	1,433.34	01/09/2021	INV	PD	QTRLY RICOH CONTRACT
INV1717193 CHECK DATE: 12/29/2020		12/10/2020	122920	336438	86.78	01/09/2021	INV	PD	Ricoh/MP C3003 color
					1,735.36				
104056 AQUA LOGIC INC									
201221 CHECK DATE: 12/29/2020		12/21/2020	122920	336439	3,800.00	01/21/2021	INV	PD	MRS FENCE REPAIR
101217 MINNESOTA CHILD SUPPORT PMT CTR									
PR1218200014172152 CHECK DATE: 12/22/2020		12/18/2020	122220	336373	195.66	12/18/2020	INV	PD	121820 Payroll Child Supp
PR121820001510208001 CHECK DATE: 12/22/2020		12/18/2020	122220	336372	179.04	12/18/2020	INV	PD	121820 Payroll Child Supp

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
					374.70				
101276 MINNESOTA VALLEY ELECTRIC COOPERATIVE									
107051510/DEC20 CHECK DATE: 12/29/2020		12/21/2020	122920-2	336498	52.11	01/16/2021	INV	PD	DEC 82ND ST & HWY 41 SIGN
778320601/DEC20 CHECK DATE: 12/29/2020		12/21/2020	122920-2	336498	92.26	01/16/2021	INV	PD	DEC CHEVALLE LIFT STATION
780272000/DEC20 CHECK DATE: 12/29/2020		12/21/2020	122920-2	336498	10.81	01/16/2021	INV	PD	DEC CHEVALLE IRRIGATION B
					155.18				
101192 STATE OF MINNESOTA									
1000045304 CHECK DATE: 12/29/2020		12/01/2020	122920	336440	10,817.10	01/01/2021	INV	PD	3RD QTR 2021 INDIRECT ASS
101351 MN DEPARTMENT OF TRANSPORTATION									
P00012783 CHECK DATE: 12/29/2020		12/11/2020	122920	336441	544.96	01/10/2021	INV	PD	INTERCHANGE-METALS & PLAN
103088 SID TOOL CO INC									
4287543001 CHECK DATE: 12/29/2020		12/10/2020	122920	336442	30.21	01/09/2021	INV	PD	SNOW MAINTENANCE SUPPLIES
101355 MTI DISTRIBUTING INC #400012									
1283080-01 CHECK DATE: 12/29/2020		12/18/2020	122920	336443	24,296.94	12/21/2020	INV	PD	The Loop - Irrigation Hea
101354 MTI DISTRIBUTING INC #700767									
1285808-00 CHECK DATE: 12/29/2020		12/10/2020	122920	336444	816.04	01/10/2021	INV	PD	WORKMAN BRAKES
1285913-00 CHECK DATE: 12/29/2020		12/11/2020	122920	336444	1,507.33	01/11/2021	INV	PD	GREENSMOWER BEDKNIVES
1285940-00 CHECK DATE: 12/29/2020		12/11/2020	122920	336444	-433.81	01/11/2021	CRM	PD	CREDIT FOR RETURN-BEDKNIV
1285967-00 CHECK DATE: 12/29/2020		12/16/2020	122920	336444	218.87	01/16/2021	INV	PD	GRINDER PARTS
1286075-00 CHECK DATE: 12/29/2020		12/14/2020	122920	336444	98.25	01/14/2021	INV	PD	WORKMAN BRAKE LEVER

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
					2,206.68				
101357 MUELLER SYSTEMS LLC									
65120813 CHECK DATE: 12/29/2020	200235	12/21/2020	122920	336445	19,012.00	01/05/2021	INV	PD	(200) SMART METERS CL200
109630 DOVER KENNEL ANIMAL AND IMPOUND SERVICES									
1048 CHECK DATE: 12/29/2020		12/23/2020	122920	336446	1,749.52	01/22/2021	INV	PD	ICR#20006524 - emergency
101425 NORTHERN SAFETY TECHNOLOGY INC									
51556 CHECK DATE: 12/29/2020		12/16/2020	122920	336447	172.84	01/15/2021	INV	PD	UNIT #706 ELECTRIC SET-UP
51577 CHECK DATE: 12/29/2020		12/17/2020	122920	336447	105.13	01/16/2021	INV	PD	#99 SEWER (LED LIGHT)
					277.97				
101445 OFFICE DEPOT									
139403208001 CHECK DATE: 12/29/2020		12/03/2020	122920	336449	119.48	01/08/2021	INV	PD	Bowls
139503018001-1 CHECK DATE: 12/29/2020		12/08/2020	122920	336448	17.16	01/09/2021	INV	PD	Scotch Tape for workroom
139503018001-2 CHECK DATE: 12/29/2020		12/08/2020	122920	336448	67.15	01/09/2021	INV	PD	Black and color cartridge
141374105001 CHECK DATE: 12/29/2020		12/04/2020	122920	336449	50.39	01/08/2021	INV	PD	Bulletin board
143053911001 CHECK DATE: 12/29/2020		12/09/2020	122920	336449	54.87	01/08/2021	INV	PD	Command Strips
145032865001 CHECK DATE: 12/29/2020		12/16/2020	122920	336448	390.53	01/16/2021	INV	PD	POCKET FILES FOR FINANCE
					699.58				
109286 PAZ, ENY									
30988-2 CHECK DATE: 12/29/2020		12/18/2020	122920	336450	57.62	01/18/2021	INV	PD	CREDIT BALANCE REFUND-110
109623 PER MAR SECURITY AND RESEARCH CORPORATION									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
7003550 CHECK DATE: 12/29/2020		12/21/2020	122920	336451	30.00	01/21/2021	INV	PD	WELL KEYS
101510 PERFORMANCE PLUS LLC									
9134 CHECK DATE: 12/29/2020		12/11/2020	122920	336452	825.00	12/31/2020	INV	PD	FF FLU SHOTS
9157 CHECK DATE: 12/29/2020		12/22/2020	122920	336452	41.00	01/22/2021	INV	PD	FF MEDICAL EVALUATION
					866.00				
109624 PERSCHMANN, KATHY									
2009955.002 CHECK DATE: 12/29/2020		12/16/2020	122920	336453	50.00	01/16/2021	INV	PD	RFD-CLAY GUILD 2020 PAYEE: PERSCHMANN, KATHY
109628 PROVO, ELYSE									
2009959.002 CHECK DATE: 12/29/2020		12/16/2020	122920	336454	37.49	01/16/2021	INV	PD	RFD-CLAY GUILD 2020 PAYEE: PROVO, ELYSE
107855 STAPLES INC									
12722543 CHECK DATE: 12/29/2020		12/03/2020	122920	336455	105.75	01/03/2021	INV	PD	OFFICE SUPPLIES
101684 R & R SPECIALTIES OF WISCONSIN INC									
0071766-IN CHECK DATE: 12/29/2020		12/14/2020	122920	336456	6,750.00	01/14/2021	INV	PD	Electric Ice Edger
0071787-IN CHECK DATE: 12/29/2020		12/17/2020	122920	336456	66.90	01/17/2021	INV	PD	Zamboni Blade Sharpening
					6,816.90				
109612 RAY, SANCHAYI									
10003834 CHECK DATE: 12/29/2020		12/18/2020	122920	336457	63.91	01/18/2021	INV	PD	CREDIT BALANCE REFUND-291
101616 RDO EQUIPMENT COMPANY									
P7154170 CHECK DATE: 12/29/2020		12/17/2020	122920	336458	293.60	01/17/2021	INV	PD	#715 TRENCHER TEETH
101631 REINDERS INC									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
1852842-00 CHECK DATE: 12/29/2020		09/30/2020	122920	336459	-3,975.31	10/30/2020	CRM	PD	2019 SYNGENTA REBATE-EARL
3076469-00 CHECK DATE: 12/29/2020		12/08/2020	122920	336459	51.30	01/07/2021	INV	PD	SEED MULCH
3168293-00 CHECK DATE: 12/29/2020		12/04/2020	122920	336459	4,114.90	01/03/2021	INV	PD	GROWTH REGULATOR
					190.89				
102401 RICHLIND METAL FABRICATORS									
260240001-2020-2 CHECK DATE: 12/29/2020		10/30/2020	122920	336460	2,867.83	12/31/2020	INV	PD	DEC REBATE-TURRET PUNCH P
109425 RIES, WILLIAM									
2009457.002 CHECK DATE: 12/29/2020		11/23/2020	122920	336461	10.42	12/23/2020	INV	PD	RFD-NOV MEMBERSHIP
						PAYEE: RIES, WILLIAM			
109260 ROCKET CRANE SERVICE INC									
218226 CHECK DATE: 12/29/2020		12/22/2020	122920	336462	975.00	01/22/2021	INV	PD	CRANE FOR TRNSFMR - 1/2 T
103545 SEWER SERVICES INC									
I5829 CHECK DATE: 12/29/2020		11/19/2020	122920	336463	387.98	12/19/2020	INV	PD	1 LOAD PUMPED
104416 KELBRO COMPANY									
2577300 CHECK DATE: 12/29/2020		12/15/2020	122920-2	336499	260.35	01/15/2021	INV	PD	OAK 19 ICE MACHINE RENTAL
101859 STANDARD & POORS GLOBAL RATINGS									
11404644 CHECK DATE: 12/29/2020		12/04/2020	122920	336464	16,150.00	01/04/2021	INV	PD	2020F RATING FEE
11404963 CHECK DATE: 12/29/2020		12/10/2020	122920	336464	13,950.00	01/10/2021	INV	PD	2021A RATING FEE
					30,100.00				
101850 STANTEC CONSULTING SERVICES INC									
1729661		11/27/2020	122920	336465	3,637.75	12/27/2020	INV	PD	OCT-GENERAL ENGINEERING

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 12/29/2020									
1729662		11/27/2020	122920	336465	927.00	12/27/2020	INV	PD	OCT-T-MOBILE/INDUSTRIAL T
CHECK DATE: 12/29/2020									
1729663		11/27/2020	122920	336465	1,023.00	12/27/2020	INV	PD	OCT-ENGINEERING DEPT ASSI
CHECK DATE: 12/29/2020									
1729664		11/27/2020	122920	336465	1,982.00	12/27/2020	INV	PD	OCT-MSA
CHECK DATE: 12/29/2020									
1729665		11/27/2020	122920	336465	1,722.00	12/27/2020	INV	PD	OCT-DT RECONSTRUCTION MAS
CHECK DATE: 12/29/2020									
1729666		11/27/2020	122920	336465	3,191.03	12/27/2020	INV	PD	OCT-MN RIVER FLOODPLAIN M
CHECK DATE: 12/29/2020									
1729668		11/27/2020	122920	336465	6,691.50	12/27/2020	INV	PD	OCT-RECORD PLAN/BASE MAP
CHECK DATE: 12/29/2020									
1729669		11/27/2020	122920	336465	3,978.97	12/27/2020	INV	PD	OCT-MCKNIGHT WETLAND BANK
CHECK DATE: 12/29/2020									
1729670		11/27/2020	122920	336465	163.00	12/27/2020	INV	PD	OCT-LAKE HAZELTINE SUBSTA
CHECK DATE: 12/29/2020									
1729672		11/27/2020	122920	336465	13,089.50	12/27/2020	INV	PD	OCT-NE COLLECTOR IN SW AR
CHECK DATE: 12/29/2020									
1729673		11/27/2020	122920	336465	3,313.50	12/27/2020	INV	PD	OCT-LAKE GRACE TRAIL PHAS
CHECK DATE: 12/29/2020									
1729674		11/27/2020	122920	336465	531.75	12/27/2020	INV	PD	OCT-2019 DT RECONSTRUCTIO
CHECK DATE: 12/29/2020									
1729675		11/27/2020	122920	336465	272.50	12/27/2020	INV	PD	OCT-CREEK RD L2723 REPLAC
CHECK DATE: 12/29/2020									
1729676		11/27/2020	122920	336465	1,588.63	12/27/2020	INV	PD	OCT-E 6TH ST L4965 REPLAC
CHECK DATE: 12/29/2020									
1729677		11/27/2020	122920	336465	82,995.69	12/27/2020	INV	PD	OCT-2020 DT RECONSTRUCTIO
CHECK DATE: 12/29/2020									
1729679		11/27/2020	122920	336465	7,700.50	12/27/2020	INV	PD	OCT-DRAINAGE IMPROVEMENTS
CHECK DATE: 12/29/2020									
1729680		11/27/2020	122920	336465	58.50	12/27/2020	INV	PD	OCT-LYMAN BLVD CITY UTILI
CHECK DATE: 12/29/2020									
1729683		11/27/2020	122920	336465	995.00	12/27/2020	INV	PD	OCT-DEL WEBB STORMWATER R
CHECK DATE: 12/29/2020									
1729684		11/27/2020	122920	336465	1,092.00	12/27/2020	INV	PD	OCT-HARVEST NORTH STORMWA
CHECK DATE: 12/29/2020									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
1729685 CHECK DATE: 12/29/2020		11/27/2020	122920	336465	443.00	12/27/2020	INV	PD	OCT-OAK RIDGE STORMWATER
1729686 CHECK DATE: 12/29/2020		11/27/2020	122920	336465	1,729.00	12/27/2020	INV	PD	OCT-PIONEER VISTA STORMWA
1729926 CHECK DATE: 12/29/2020		11/27/2020	122920	336465	5,682.13	12/27/2020	INV	PD	OCT-CREEK RD TRUNK SEWER
1729931 CHECK DATE: 12/29/2020		11/27/2020	122920	336465	54,366.53	12/27/2020	INV	PD	OCT-PAR 30 GOLF COURSE
1729935 CHECK DATE: 12/29/2020		11/27/2020	122920	336465	4,480.00	12/27/2020	INV	PD	OCT-2021 DT STREET RECONS
1730789 CHECK DATE: 12/29/2020		11/27/2020	122920	336465	8,554.00	12/27/2020	INV	PD	OCT-WELL NOS 6 & 8 REHABI
					210,208.48				
109610 STAUBER, TOM									
10002173 CHECK DATE: 12/29/2020		12/18/2020	122920	336466	110.00	01/18/2021	INV	PD	CREDIT BALANCE REFUND-360
106630 STEINMETZ CORPORATION									
9684 CHECK DATE: 12/29/2020	200171	11/30/2020	122920	336467	19,800.00	12/30/2020	INV	PD	MRS BRKR 4 INSTALL & SUB
109608 STRATASYS INC									
2009947.002 CHECK DATE: 12/29/2020		12/10/2020	122920	336468	450.00	12/31/2020	INV	PD	RFD CORP CURLING EVENT PAYEE: STRATASYS INC
101892 STUART C IRBY CO									
S012044716.001 CHECK DATE: 12/29/2020	200231	12/01/2020	122920	336469	18,115.00	12/31/2020	INV	PD	SW CAB S&C 600AMP 3PHS PM
S012044751.001 CHECK DATE: 12/29/2020	200227	12/07/2020	122920	336469	17,835.00	01/06/2021	INV	PD	SW CAB S&C 600AMP 3PHS PM
S012044765.001 CHECK DATE: 12/29/2020	200228	12/07/2020	122920	336469	17,835.00	01/06/2021	INV	PD	SW CAB S&C 600AMP 3PHS PM
S012044778.001 CHECK DATE: 12/29/2020	200229	12/07/2020	122920	336469	17,835.00	01/06/2021	INV	PD	SW CAB S&C 600AMP 3PHS PM
S012044790.001 CHECK DATE: 12/29/2020	200230	12/07/2020	122920	336469	17,835.00	01/06/2021	INV	PD	SW CAB S&C 600AMP 3PHS PM

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
S012218550.001 CHECK DATE: 12/29/2020	200237	12/21/2020	122920	336469	1,065.00	01/20/2021	INV	PD	(500) COND CU 2/0 STR BAR
					90,520.00				
107683 TCF NATIONAL BANK									
6810496 CHECK DATE: 12/29/2020		12/12/2020	122920-2	336500	284.93	01/03/2021	INV	PD	FD EQUIP LEASE PYMT 19
101956 THE HARTFORD									
850987374600 CHECK DATE: 12/29/2020		11/30/2020	122920	336470	2,784.74	12/15/2020	INV	PD	DEC EMP INS PREM-LTD
104850 BARBARA J GUTZMER									
230 CHECK DATE: 12/29/2020		12/18/2020	122920	336471	610.00	01/18/2021	INV	PD	sharpen blades
101954 THEIS CONSTRUCTION COMPANY INC									
20262 CHECK DATE: 12/29/2020		12/16/2020	122920	336472	22,051.71	01/16/2021	INV	PD	CH EXTERIOR DOOR REPLACEM
20263 CHECK DATE: 12/29/2020		12/16/2020	122920-2	336501	4,215.00	01/16/2021	INV	PD	ARBOR PARK BOOSTER DOOR R
					26,266.71				
101964 PMT EMBROIDERY LLC									
18291 CHECK DATE: 12/29/2020		11/24/2020	122920	336473	60.00	12/22/2020	INV	PD	Pesheck-Embroidery
18355 CHECK DATE: 12/29/2020		12/21/2020	122920	336473	390.00	01/21/2021	INV	PD	winter hats-curling resal
					450.00				
109627 TIDSTROM, LESLIE									
2009958.002 CHECK DATE: 12/29/2020		12/16/2020	122920	336474	50.00	01/16/2021	INV	PD	RFD-CLAY GUILD 2020 PAYEE: TIDSTROM, LESLIE
104908 TIMESAVER OFF SITE SECRETARIAL INC									
M26074 CHECK DATE: 12/29/2020		12/11/2020	122920	336475	509.00	12/21/2020	INV	PD	Council Minutes 11/30, 12

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
M26099 CHECK DATE: 12/29/2020		12/14/2020	122920	336475	183.50	01/14/2021	INV	PD	PLANNING COMMISSION MINUT
					692.50				
109626 TOKACH, MARILYN									
2009957.002 CHECK DATE: 12/29/2020		12/16/2020	122920	336476	50.00	01/16/2021	INV	PD	RFD-CLAY GUILD 2020 PAYEE: TOKACH, MARILYN
101983 TOTAL CONTROL SYSTEMS INC									
9582 CHECK DATE: 12/29/2020		12/23/2020	122920	336477	1,189.25	01/23/2021	INV	PD	WTP EFFLUENT METER PROGRA
102007 TRENCHERS PLUS INC									
IT99938 CHECK DATE: 12/29/2020		12/16/2020	122920	336478	1,470.60	01/16/2021	INV	PD	#715 TRENCHER TEETH
102250 TYLER BUSINESS FORMS									
Invoice-53789 CHECK DATE: 12/29/2020		12/04/2020	122920	336479	653.51	01/14/2021	INV	PD	2020 TAX FORMS-PAYROLL &
105730 PROVIDENT LIFE & ACCIDENT INSURANCE COMPANY									
E0665216-DEC20 CHECK DATE: 12/29/2020		12/23/2020	122920	336480	674.28	12/31/2020	INV	PD	DEC EMP INS PREMIUMS
102051 UPS									
000027V7Y7490 CHECK DATE: 12/22/2020		12/05/2020	122220	336374	34.20	12/16/2020	INV	PD	TC SHIPPING
000027V7Y7500 CHECK DATE: 12/22/2020		12/12/2020	122220	336374	4.43	12/23/2020	INV	PD	LATE FEE ON NOV INV
000027V7Y7510 CHECK DATE: 12/29/2020		12/19/2020	122920-2	336502	21.33	12/30/2020	INV	PD	SHIPPING-TC
					59.96				
102133 WAGNER PRESS & GRAPHICS									
33673 CHECK DATE: 12/29/2020		12/21/2020	122920	336481	185.00	01/10/2021	INV	PD	DEC UTILITY INSERT
102157 MICHAEL P WELLENS									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
6549 CHECK DATE: 12/29/2020		12/14/2020	122920	336482	1,150.00	01/14/2021	INV	PD	HYDRO SEEDING
103153 WEST COAST TRENDS INC									
40591861 CHECK DATE: 12/29/2020		12/03/2020	122920	336483	221.10	01/03/2021	INV	PD	RESALE
102457 WIGEN WATER TECHNOLOGIES									
183496000-2020 CHECK DATE: 12/29/2020		12/02/2020	122920	336484	10,125.00	12/31/2020	INV	PD	DEC REBATE-BUSINESS LIGHT
102189 WM MUELLER & SONS									
262508 CHECK DATE: 12/29/2020		12/10/2020	122920	336485	73.44	01/25/2021	INV	PD	STREET MAINTENANCE
262636 CHECK DATE: 12/29/2020		12/17/2020	122920	336485	133.46	01/25/2021	INV	PD	COMM. PK DRAIN TILE CORRE
					206.90				
109613 WOJCIECHOWSKI, JESSICA									
10004372 CHECK DATE: 12/29/2020		12/18/2020	122920	336486	342.08	01/18/2021	INV	PD	CREDIT BALANCE REFUND-200
109607 WOODCREST TOWNHOMES									
111600132-2020 CHECK DATE: 12/29/2020		12/02/2020	122920	336487	500.00	12/31/2020	INV	PD	DEC REBATE-BUSINESS LIGHT
109621 WU, JIM									
35197 CHECK DATE: 12/29/2020		12/18/2020	122920	336488	121.04	01/18/2021	INV	PD	CREDIT BALANCE REFUND-991
109622 ZAMBONI COMPANY USA INC									
12152020 CHECK DATE: 12/22/2020		12/15/2020	122220-3	336375	162,422.25	12/31/2020	INV	PD	Zamboni Ice Resurfacer-Mo
102231 ZIEGLER INC									
PC002203343 CHECK DATE: 12/29/2020		12/17/2020	122920	336489	564.60	01/17/2021	INV	PD	WTP EFFLUENT METER BOLTS

INVOICE	P.O.	INV DATE	CHECK RUN CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
				564.60				
	213 INVOICES			1,410,535.24				

** END OF REPORT - Generated by Michelle Robbin **

Electronic Payments

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a tyler erp solution

12/29/2020 12:03 | City of Chaska | P 1
8482mrob | VENDOR INVOICE LIST | apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
106208 ATHLACTION HOLDINGS LLC									
85187 CHECK DATE: 12/18/2020		12/18/2020	121820	2600	25,000.00	12/18/2020	DIR	PD	Wire to Fund Credit Card
105243 ALERUS FINANCIAL									
C100730 CHECK DATE: 12/21/2020		12/04/2020	122120	2610	119.90	12/21/2020	DIR	PD	NOV 2020 PARTICIPANT FEES
100385 CHASKA FIRE DEPT RELIEF ASSN									
2020/11-CFDRA CHECK DATE: 12/18/2020		12/18/2020	121820	2595	32,501.30	12/18/2020	DIR	PD	NOV-20 FIRE RELIEF ASSOC-
107490 GREAT-WEST LIFE & ANNUITY INSURANCE COMPANY									
85049 CHECK DATE: 12/21/2020		12/18/2020	122120	2607	1,383.91	12/21/2020	DIR	PD	121820 Payroll - HCSP Con
107744 GREAT-WEST LIFE & ANNUITY INSURANCE COMPANY									
85050 CHECK DATE: 12/21/2020		12/18/2020	122120	2608	200.00	12/21/2020	DIR	PD	121820 Payroll - MNDCP Co
101756 MII LIFE INCORPORATED									
15561718 CHECK DATE: 12/23/2020		12/07/2020	122320	2611	301.50	12/23/2020	DIR	PD	DEC PARTICIPANT FEES-FSA
39651472 CHECK DATE: 12/24/2020		12/22/2020	122420	2612	5,638.65	12/24/2020	DIR	PD	12/24/20 FSA REIMBURSEMEN
					5,940.15				
100927 INTERNAL REVENUE SERVICE									
85043 CHECK DATE: 12/18/2020		12/18/2020	121820	2601	124,416.05	12/18/2020	DIR	PD	121820 Payroll - FICA Fed
101346 MINNESOTA COMMISSIONER OF REVENUE									
2020/1130-CC CHECK DATE: 12/18/2020		11/30/2020	121820	2598	6,823.50	12/18/2020	DIR	PD	NOV-20 CARVER CTY TRANSIT
2020/1130-SLS/UB CHECK DATE: 12/18/2020		11/30/2020	121820	2596	94,231.25	12/18/2020	DIR	PD	NOV-20 GEN/UB SALES TAX

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
2020/1130-USE		11/30/2020	121820	2597	1,230.35	12/18/2020	DIR	PD	NOV-20 USE TAX
CHECK DATE: 12/18/2020									
					102,285.10				
101343 MINNESOTA DEPT OF REVENUE-PAYROLL WIRES									
85044		12/18/2020	122120	2605	25,343.91	12/21/2020	DIR	PD	121820 Payroll - MN State
CHECK DATE: 12/21/2020									
101249 MINNESOTA MUNICIPAL POWER AGENCY									
3373		12/03/2020	121820	2599	2,056,257.26	12/20/2020	DIR	PD	NOV 2020 ELECTRIC SERVICE
CHECK DATE: 12/18/2020									
101376 NATIONWIDE RETIREMENT SOLUTIONS(USCM)									
85045		12/18/2020	121820	2602	11,618.12	12/18/2020	DIR	PD	121820 Payroll - 457 Cont
CHECK DATE: 12/18/2020									
106955 NATIONWIDE RETIREMENT SOLUTIONS(USCM)									
85048		12/18/2020	121820	2604	4,608.87	12/18/2020	DIR	PD	121820 Payroll - Roth Con
CHECK DATE: 12/18/2020									
107499 OLD NATIONAL BANK									
6334832-SEP-NOV/20		12/01/2020	120120	2609	39,212.78	12/01/2020	DIR	PD	INTEREST ON TEMP BONDS-IN
CHECK DATE: 12/01/2020									
104668 OPTUM BANK INC									
85047		12/18/2020	122120	2606	17,792.46	12/21/2020	DIR	PD	121820 Payroll - HSA Cont
CHECK DATE: 12/21/2020									
101498 PCARD									
2020/1214-PC		12/14/2020	122920	2613	45,651.64	12/29/2020	DIR	PD	DEC 2020 PCARD PURCHASES
CHECK DATE: 12/29/2020									
101506 PUBLIC EMPLOYEES RETIREMENT ASSOCIATION									
85046		12/18/2020	121820	2603	98,285.39	12/18/2020	DIR	PD	121820 Payroll - PERA Con
CHECK DATE: 12/18/2020									
					98,285.39				

INVOICE	P.O.	INV DATE	CHECK RUN CHECK #	INVOICE NET DUE DATE	TYPE STS INVOICE DESCRIPTION
		19 INVOICES		2,590,616.84	

** END OF REPORT - Generated by Michelle Robbin **

Biweekly Report
January 4, 2021
By
Matt Podhradsky

UPCOMING COUNCIL MEETING SCHEDULE

January 4th: We will be holding interviews for open Commission seats prior to the meeting from 6:00 -7:00. At that beginning of the actual Council meeting that night, we will be having City Attorney Luke Melchert swear in our two recently re-elected Council members as well as the Mayor. This will be part of the meeting but before we discuss any business.

January 18th: No Council Meeting on the 18th as it is Martin Luther King Jr Day

January 25th: Meeting normally held on the 18th will be moved to this night. We will finish up any Commission interviews prior to the meeting from 5:45-7.

Just a reminder that the Month of February has President's Day on the Monday we would normally hold our second meeting of the month. We will be moving that second meeting to the last Monday in February.

We will continue to be holding our meetings as distance meetings via Zoom at least through the Governor's latest executive orders, which run through January 11th, because of the large spike in COVID cases in the County. We will be making sure that everyone that has items scheduled before the Council that they are aware of this change, and will have a link on our Web Page for any who are interested in joining in the meeting regardless of having an item on the agenda.

If there are any questions or concerns, please let me know so that we can adjust, as necessary.