

- MINUTES -
CHASKA CITY COUNCIL
January 4, 2021

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl.

Absent: None.

Also Present: Kevin Ringwald, Community Development Director; Liz Hanson, City Planner; Luke Melchert, City Attorney; Noel Graczyk, Administrative Services Director; City Engineer Matt Clark; Nate Kabat, Assistant Administrator; and Matt Podhradsky, City Administrator.

4. Adopt the Agenda

Motion by Councilmember Hubbard, second by Councilmember Huang to adopt the agenda as presented. Motion carried.

5. Swearing In of Elected Officials

City Attorney Melchert conducted the oath of office for Mayor Windschitl, Councilmember Hubbard, and Councilmember Huang.

6. Visitor Presentation

None.

7. Minutes

Motion by Councilmember Hatfield, second by Councilmember Hubbard to approve the minutes of the December 21, 2020 City Council meeting. Motion carried.

8. Consent Agenda

Motion by Councilmember Huang, second by Councilmember Hubbard to approve the Consent Agenda Items A through C:

- A. Approve the Chaska Herald as the Cities Official Newspaper
Motion to appoint the "Chaska Herald" as the official newspaper of the City of Chaska for 2021.
- B. Appointment of City Trustees to the Chaska Fire Department Relief Association (CFDRA)
Motion to appoint Mark Windschitl as an Elected-Official Trustee and Noel Graczyk as a City Trustee to the 2021 Chaska Fire Relief Board.
- C. Annual Designation of City Depositories, Investment Institutions, and Authorized Signatories

Motion to designate the following official depositories, financial institutions, and authorized account signatories:

Depositories

Bank Vista; Charter Bank; Old National Bank; Security Bank; USBank; Wells Fargo Bank; and Wings Financial Credit Union

Financial Institutions

League of Minnesota Cities and PMA Financial Network (4M Fund); Northland Securities, Inc.; RBC Capital Markets, Inc.; Oppenheimer & Co.; Inc.; Piper Sandler Companies; Public Financial Management (PFM); USBank Investment Services, Inc.; and Wells Fargo Investments

Authorized Account Signatories

Mayor.....Mark Windschitl
City AdministratorMatt Podhradsky
TreasurerNoel J. Graczyk

Motion carried.

9. Action Items

9.A. Appoint Acting Pro Tem Mayor for Calendar Year 2021

City Administrator Podhradsky presented the item to the Council.

The Council discussed when the shift occurred to cycle turns for Mayor Pro Tem.

Motion by Councilmember Huang, second by Councilmember Grau to appoint Council Member McKayla Hatfield as Acting Mayor for the City of Chaska for calendar year 2021. Motion carried.

10. Bills

9.A. Accounts Payable Council Roster 1-4-2021.

The Council requested further information about bills on pages 1 and 17.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Hubbard to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

11. Other Business

11.A. City Administrator's Report

11.B. Bi-Weekly 1-4-2021

11.C. Blue Ribbon Commission's Final Report on Met Council

<https://mcamm.memberclicks.net/assets/docs/NewsletterDocuments/2020/BlueRibbonPanelReport.pdf>

Councilmember Grau:

- Wished everyone a Happy New Year.

Councilmember Huang:

- Wished everyone a Happy New Year.
- Noted there is another food distribution event at the old Gedney factory on Thursday, January 14 mid-day and volunteers are needed.
- Provided a summary on the result of the Blue Ribbon Commission's report regarding regional transit and an update on recent meetings with representatives regarding SouthWest Transit.
- Inquired if Attorney Melchert's role has changed. Mayor Windschitl clarified that Attorney Melchert will be representing the Council at Council meetings but is no longer the City Attorney.
- Mayor Windschitl offered him condolences on the passing of his father.

Councilmember Hubbard:

- Noted the Emergency Support Business Support Program through Carver County CDA has reopened and application information is on their website.

Councilmember Hatfield:

- Inquired if there is still a virtual event happening for Martin Luther King Jr. Day and if that information will be posted soon. Assistant Administrator Kabat provided details on the event and stated advertisement for it will be out soon.
- Congratulated the Councilmember who were sworn in tonight.
- Reminded residents information regarding snow removal is on the City website and encouraged folks to seek out that information. City Administrator Podhradsky spoke further about conversations the City has with residents who are not moving their cars per the City schedule. Mayor Windschitl also weighed in on difficulties with snow removal and parking schedules. Councilmember Huang inquired what the protocol is for homes that are on the same side of the street with sequential address numbers. City Administrator Podhradsky stated he believed that this issue has been clarified for those residents.

City Administrator Podhradsky:

- Wished everyone a Happy New Year.
- Stated the vaccination program began for City employees last week and updated the Council on the plan for the next group that will be eligible.

Mayor Windschitl:

- Noted he is grateful for the first shipment of vaccines for public staff and is looking forward to the next shipment coming in.
- Thanked outgoing elected official Senator Jensen and suggested Staff reach out to incoming Senator Coleman to invite her to come to a future Council meeting. He also noted that the local area did well with Met Council funding this year.
- Noted he had a few messages indicating the Governor will make an announcement on Wednesday about loosening restrictions. He noted there will be a phase-in for bringing

public school children back into in-person learning. City Administrator Podhradsky detailed that phasing schedule.

- Reported that the Santa parade was a fantastic event and that it was a great idea to move it to miss the storm. City Administrator Podhradsky recognized GIS Technician Allison Campbell who developed the parade tracker.
- Wished everyone a Happy New Year.
- Noted there is still time for folks to sign up for Commissions and to contact Assistant Administrator Kabat if interested. Councilmember Huang inquired if they could submit applications through the website. City Administrator Podhradsky stated they could but to also follow up with Assistant Administrator Kabat. The Council talked about how beneficial it has been having someone in the student commission position and that they hope it will be filled again.
- Noted the next Council meeting is January 25, 2021.

12. Adjourn:

Motion by Councilmember Hatfield, second by Councilmember Grau to adjourn the meeting at 8:13 pm.

Motion carried.