

- MINUTES -
CHASKA CITY COUNCIL
March 15, 2021

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl.

Absent: None.

Also Present: Kevin Ringwald, Community Development Director; Marshall Grange, Parks and Recreation Director; Liz Hanson, City Planner; Luke Melchert, City Attorney; Nate Kabat, Assistant Administrator; and Matt Podhradsky, City Administrator.

4. Adopt the Agenda

Councilmember Huang requested the addition of item 8.C to discuss Park Board appointments.

Motion by Councilmember Hubbard, second by Councilmember Hatfield to adopt the amended agenda. Motion carried.

5. Visitor Presentation

5.A. COVID Update

City Administrator Podhradsky provided a brief COVID update.

Parks and Recreation Director Grange noted the Department of Health's recommendation to shut down Community Center activities for two weeks was a strong recommendation.

Mayor Windschitl briefly recapped the emergency EOC meeting discussions that were held regarding this recommendation.

Councilmember Hubbard inquired if the source of the variant spread was determined.

City Administrator Podhradsky stated it has not been determined whether it was group fitness or youth sports and spoke further about discussions with the Department of Health regarding this variant.

6. Minutes

Motion by Councilmember Hubbard, second by Councilmember Hatfield to approve the minutes of the February 22, 2021 City Council meeting. Motion carried.

7. Consent Agenda

Motion by Councilmember Hatfield, second by Councilmember Huang to approve the Consent Agenda Items A through H:

- A. Adopt Ordinance 993, Amend Chapter 1, Section 1.12.010 General Penalty for Violation Penalty of Code
Motion to approve Ordinance No. 2021-993 Amending Chapter 1, Section 1.12.010 General Penalty for Violation of Code.
- B. Accept the Public Improvements for Club West 7th Addition
Motion to accept the public improvements in Club West 7th Addition as municipal facilities and adjust the letter of credit accordingly.
- C. Accept the Public Improvements for Club West 8th Addition
Motion to accept the public improvements in Club West 8th Addition as municipal facilities and adjust the letter of credit accordingly.
- D. Accept the Public Improvements for Club West 9th Addition
Motion to accept the public improvements in Club West 9th Addition as municipal facilities and adjust the letter of credit accordingly.
- E. Appointment of Human Rights Commission Chair and Vice-Chair
Motion to appoint Sarah Carlson as Human Rights Commission Chairperson and to appoint Celi Haga as Human Rights Commission Vice-Chairperson.
- F. Authorize Equipment Lease Agreement with MMPA
Motion to authorize the Mayor and City Administrator to sign an Equipment Lease Agreement with MMPA.
- G. Adopt Resolution 2021-12 Chaska Creek Center - Phase 2 Street and Utility Improvements
Motion to approve Resolution #2021-12 Accepting the petition for Phase 2 of the public improvements for Chaska Creek Boulevard, and ordering preparation of construction documents.
- H. Approve the Wetland Replacement Plan for Chaska Creek Industrial Center
Motion to Approve the wetland replacement plan for Chaska Creek Industrial Center.

Motion carried.

8. Action Items

8.A. Adopt Resolution 2021-10 and Resolution 2021-11, PUBLIC HEARING: Approve the Right of Way Vacation, Final Site & Building Plan and Final Plat for Chaska Creek Industrial (Chaska Creek Center 3rd Addition)/Oppidan/PC #2021-02

City Administrator Podhradsky introduced the item to the Council.

City Planner Hanson presented the item to the Council.

Mayor Windschitl inquired if the City owned this property and what happens with vacated portion.

Community Development Director Ringwald provided further information regarding the process of ROW vacation.

Mayor Windschitl opened the public hearing at 7:32 pm.

Mayor Windschitl closed the public hearing at 7:34 pm.

Motion by Councilmember Huang, second by Councilmember Grau to adopt Resolution No. 2021-10 to approve the Right of Way (ROW) Vacation for 10 feet on the Northwest Corner of Creek Road and Chaska Creek Boulevard. Motion carried.

Motion by Councilmember Hatfield, second by Councilmember Huang to adopt Resolution No. 2021-11 approving the Final Site & Building Plan and Final Plat (Chaska Creek Center 3rd Addition) for two industrial buildings in Chaska Creek Business Center (PC #2021-02). Motion carried.

8.B. Pedestrian and Bicycle Master Plan Consultant

City Administrator Podhradsky introduced the item to the Council.

Parks and Recreation Director Grange presented the item to the Council.

Mayor Windschitl inquired if Community Consulting and WSB has ever partnered before.

Parks and Recreation Director Grange stated that he believes they have.

City Administrator Podhradsky commented on the item and noted the recommendation of a Council member sitting on the task force.

Councilmember Hubbard noted she would be interested in doing so.

Councilmember Grau inquired where the SHIP dollars come from.

City Administrator Podhradsky stated they come from the State Department of Health.

Mayor Windschitl asked what initial steps from this plan Staff would like to see.

Parks and Recreation Director Grange went into some detail regarding wayfinding as being a key component to start with.

Councilmember Huang inquired what some recommendations have been to other cities implementing their plans.

Parks and Recreation Director Grange provided further information regarding those recommendations.

The Council shared their thoughts on the item.

Motion by Councilmember Hubbard, second by Councilmember Grau to direct Staff to enter into contract with Community Design Group and WSB. Motion carried.

Motion by Councilmember Huang, second by Councilmember Hatfield to appoint Councilmember Hubbard to be the Council representative on the steering committee. Motion carried.

8.C Park Board Appointments

City Administrator Podhradsky introduced the item to the Council.

Motion by Councilmember Huang, second by Councilmember Hubbard to appoint Donelle Heieie as a Park Board Member, Karli Cich as the first alternate, and Thomas Massey as the second alternate. Motion carried.

9. Bills

9.A. Accounts Payable Council Roster 3-15-2021

The Council requested further information about bills on pages 5, 9, and 30 and regarding CARES reimbursements.

City Administrator Podhradsky provided further information regarding those bills and gave further information regarding the use of the CARES money.

Motion by Councilmember Huang, second by Councilmember Hatfield to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

10. Other Business

10.A. City Administrator's Report

10.A.i. Bi-Weekly Report 3-15-2021

10.B. Other Reports

10.B.i. Financial Reports-January

Councilmember Huang:

- Noted the food distribution event on March 11 went really well and thanked all those who put these on and volunteer their time.
- Provided a brief update regarding SouthWest Transit.

Councilmember Grau:

- Requested a reminder regarding where in the application process the transitional housing project across from the municipal garage is. City Administrator Podhradsky explained where the project is in the process.
- Requested an update on how the federal stimulus will affect the City. City Administrator Podhradsky summarized how these funds will affect the City.

Councilmember Hubbard:

- Noted a resident contacted her with concerns regarding illegal dumping of yard waste. City Administrator Podhradsky briefly spoke to the issues this common practice can create.

- Encouraged residents to drive slower.

Councilmember Hatfield:

- Noted it is Women's History Month.
- Noted the American Legion Auxiliary will be putting on a drive-thru event at the VFW on April 3 from 10-11:30. The first 1000 kids that come through will receive a bag.

Assistant Administrator Kabat:

- Noted there is a stuff-the-bus event on March 21 organized by the Chaska Cares team and gave details regarding the event.
- Reported SouthWest Transit is engaging with Minnesota Valley Transit Association to do a long-term joint-planning study. He noted virtual focus groups will be held on March 24 and March 25 from noon-1pm and that there will be online questionnaires as well.

Parks and Recreation Director Grange:

- Reported there is an Empower Community Workshop via Zoom put on by the Parks and Recreation Department and the Carver County Arts Consortium starting Thursday, March 18. Sign-ups are located on the City website.

City Administrator Podhradsky:

- Noted the next Council meeting is April 5, 2021.

Mayor Windschitl:

- Asked folks to be responsible on St. Patrick's Day.

11. Adjourn

Motion by Councilmember Hatfield, second by Councilmember Hubbard to adjourn the meeting at 8:46 pm.

Motion carried.