

- MINUTES -
CHASKA CITY COUNCIL
May 3, 2021

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl.

Absent: None.

Also Present: Kevin Ringwald, Community Development Director; Liz Hanson, City Planner; Luke Melchert, City Attorney; Noel Graczyk, Administrative Services Director; City Engineer Matt Clark; Nate Kabat, Assistant Administrator; and Matt Podhradsky, City Administrator.

4. Adopt the Agenda

Motion by Councilmember Hatfield, second by Councilmember Hubbard to adopt the agenda as presented. Motion carried.

5. Proclamation

5.A. National Teacher's Appreciation Week

Mayor Windschitl read a proclamation naming May 2nd-8th as National Teacher's Appreciation Week.

Chris Commers, President of Chaska Education Association Local 748, thanked the City for its support over the years.

The Council thanked the teachers and noted the important role they play in students' lives.

Nicole Klitzke, Chair of District 112 Foundation, recognized Eric Songer's reception of the Teacher of the Year Award.

Mr. Songer recognized the work of his fellow teachers and thanked the District 112 Foundation for their support and thanked the City for their support to teachers.

6. Visitor Presentation

6.A. Purple Reigns/Arts Consortium of Carver County

Barb Hone, Chairperson Arts Consortium of Carver County, provided an update of the Purple Reigns event that the Arts Consortium of Carver County is putting on in June. She noted the Consortium is hosting a celebration on June 17 at the Community Center from 6:30pm-8:30pm.

6.B. Annual State of the Library Presentation

Heidi Hoks, Caver County Library Systems Director, introduced Jodi Edstrom, Branch Manager, who provided the annual State of the Library presentation.

Councilmember Hubbard inquired if donations are able to be brought in yet.

Ms. Edstrom stated that option will open up again in a couple of weeks.

Councilmember Huang asked if there is anything that the library found useful over the pandemic that they will keep as a service moving forward.

Ms. Hoks explained what services patrons have suggested keeping.

Councilmember Grau noted he looks forward every year to the annual update from the library.

Assistant Administrator Kabat thanked Ms. Edstrom for helping his family have plenty of books while distance learning.

Councilmember Hubbard and Mayor Windschitl thanked the library staff for the services they provide.

7. Minutes

Motion by Councilmember Hatfield, second by Councilmember Grau to approve the minutes of the April 19, 2021 City Council meeting. Motion carried.

8. Consent Agenda

Mayor Windschitl recognized the work that City Administrator Podhradsky does every year.

City Administrator Podhradsky thanked City Staff for all their work and stated it is an honor to work for the City.

Motion by Councilmember Huang, second by Councilmember Hubbard to approve the Consent Agenda Items A through D:

A. City Administrator Annual Review

Motion to approve administrator goals for 2021 and adjust the City Administrator's annual salary with a 1.5% performance increase retroactive to January 1, 2021.

B. Massage Therapy Registration

Motion to approve Massage Therapy Registration No. MTR-21-05 to allow Kristine Loeffelbein to practice Therapeutic Massage out of Bee Well Massage, 123 3rd St. Suite#3, Chaska.

C. Adopt Resolution 2021-25, Accepting Gifts and Donations

Motion to adopt Resolution No 2021-25 acknowledging and accepting gifts to the City of Chaska received during the period January 1, 2021 through March 31, 2021.

D. Joint Powers Agreement for Dispatch Study

Motion to approve the Joint Powers Agreement between Carver County, Chaska, and Chanhasen for completing a Dispatch Services Study and to authorize the Mayor

and City Administrator to enter into the agreement on behalf of the City.
Motion carried.

9. Action Items

9.A. Public Hearing: Adopt Resolution 2021-26, Public Improvement Hearing for the 2021 Street & Utility Reconstruction Project

City Administrator Podhradsky introduced the item to the Council.

City Engineer Clark presented the item to the Council.

City Administrator Podhradsky summarized the public assessment hearing process.

Councilmember Hubbard asked if the business owners have seen the preliminary assessment map.

Mayor Windschitl inquired if there is an incentive on this bid for early completion.

City Engineer Clark stated there is not with this project.

Mayor Windschitl opened the public hearing at 8:13 pm.

Mayor Windschitl closed the public hearing at 8:14 pm.

Councilmember Huang noted this project is consistent with previous projects.

Motion by Councilmember Huang, second by Councilmember Hubbard to adopt Resolution No. 2021-26, Ordering the 2021 Street & Utility Reconstruction Project; directing the City Engineer to prepare the project plans and specification documents, and further, scheduling a Public Assessment Hearing for June 7, 2021. Motion carried.

10. Bills

10.A. Accounts Payable Council Roster 5-3-2021

The Council requested further information about bills on pages 18 and 24 .

City Administrator Podhradsky provided further detail regarding those bills.

Motion by Councilmember Huang, second by Councilmember Grau to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

11. Other Business

11.A. City Administrator's Report

11.B. Biweekly 5-3-2021

11.C. 1st-Qtr 2021 Investment Report dated May 3rd, 2021

Councilmember Hubbard:

- Noted the tools and survey put out by the Steering Committee for the Bicycle-Friendly Community are active and encouraged residents to use them.
- Reported May is bike month and that there is Cycle Chaska Event at Lion's Park on May 22 with sign-ups on the website.

Councilmember Huang:

- Noted he testified on behalf of SouthWest Transit and the Suburban Transit Association to the Minnesota Senate Transportation Committee last week and provided an update.
- Reported he was part of an American Asian Pacific Islanders panel discussion at Crown of Glory Church about racism in America. He stated he was honored to be able to do that and thanked the organizers for putting it on. Councilmember Grau commented that the panelists all did an amazing job.
- Noted the Highway 41 Project open house is on Thursday.
- Wished moms and Happy Mother's Day.

Councilmember Grau:

- Shared comment regarding how much he appreciates teachers and all they do for students and especially thanked his children's teachers.

Councilmember Hatfield:

- Noted the Cub Leadoff Party is Saturday at 4pm at Athletic Park.
- Noted residents can sign up to get notifications regarding the Highway 41 project.
- Shared what she learned when researching American Asian Pacific Islander Heritage Month.
- Wished all the moms Happy Mother's Day.

Attorney Melchert:

- Noted that Minnesota maintained its 8 House of Representatives with the recent census. Councilmember Hatfield recognized the work the Human Rights Commission did to promote the census.

City Administrator Podhradsky:

- Noted that the bi-weekly report lists what City activities will occur this summer.

Mayor Windschitl:

- Noted the groundbreaking for Hwy 212 is tomorrow.
- Noted the Lion's Park Shelter will be rebuilt after Labor Day. City Administrator Podhradsky provided a brief update regarding the project.
- Noted the Spring-Cleaning Event was last Saturday and it went smoothly.
- Reported the State Amateur Baseball Tournament is in Chaska from August 20-September 4th.
- Mentioned Mike Tudor has resigned, and he thanked him for all the work he has done and wished him good luck on his future endeavors.

- Wished moms Happy Mother's Day.

11. Adjourn

Motion by Councilmember Huang, second by Councilmember Hatfield to adjourn the meeting at 9:52 pm.

Motion carried.