

- MINUTES -
CHASKA CITY COUNCIL
June 21, 2021

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7:02 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl.

Absent: None.

Also Present: Matt Podhradsky, City Administrator; Noel Graczyk, Administrative Services Director; Kevin Wright, Communication Director; Nate Kabat, Assistant Administrator.

4. Adopt the Agenda

Motion by Councilmember Hubbard, second by Councilmember Hatfield to adopt the agenda as presented. Motion carried.

5. Proclamation

5.A. In Recognition of Nancy Wittman-Beltz - Jonathan Elementary Principal

Mayor Windschitl read the proclamation declaring June 30, 2021 as "Nancy Wittman-Beltz" Day in Chaska and presented her with a certificate. Councilmember Huang expressed his appreciation to her for all her years of dedication, the other councilmembers echoed his sentiments.

6. Visitor Presentation

6.A. 2020 Annual Year End Report - Police Chief Ryan Seibert

Police Chief Seibert presented the 2020 Annual Year End Report to the Councilmembers.

Police Chief Seibert stated he wanted to congratulate and thank Detective Tracy Perlich who is retiring after 29 years with the department. The Council echoed his sentiments.

Councilmember Hubbard personally thanked Detective Perlick for helping her when she was younger and in a difficult situation.

7. Approve Previous Meeting Minutes

7.A. Approve the June 7, 2021 City Council Meeting Minutes

Motion by Councilmember Hatfield, second by Councilmember Hubbard to approve the minutes of the June 7, 2021 City Council meeting. Motion carried.

8. Consent Agenda

Motion by Councilmember Grau, second by Councilmember Hubbard to approve the Consent Agenda Items A through H:

- A. Adopt Resolution 2021-39, Acceptance of Coronavirus Local Fiscal Recovery Funds Established Under the American Rescue Plan Act

Motion to approve Resolution No. 2021-39 Accepting the Coronavirus Local Fiscal Recovery Funds Established under the American Rescue Plan Act.

- B. Adopt Resolution 2021-40, Approving 2021 Performance Measures

Motion to approve Resolution 2021-40 Approving 2021 Performance Measures.

- C. Adopt Resolution 2021-37, Resolution of support for the 2021 Transportation Economic Development Infrastructure Funding Application for the SW Chaska Business Park Sewer Extension

Motion to approve Resolution 2021-37 of support for the 2021 Transportation Economic Development Infrastructure funding application for the Southwest Chaska Business Park development sewer extension project in Chaska.

- D. Massage Therapy Registration - Tsue French

Motion to approve Massage Therapy Registration No. MTR-21-06 to allow Tsue French to practice Therapeutic Massage out of Tonia's Salon, 117 W. 2nd St, Chaska.

- E. Adopt Ordinance 997, Approving the Zoning Ordinance Amendment to PRD-44/City of Chaska/PC #2021-12

Motion to adopt Ordinance No. 997 approving the Zoning Ordinance Amendment to PRD-44.

- F. Adopt Resolution 2021-38, Resolution Authorizing Execution of Agreement with the Office of Justice Programs in the Minnesota Department of Public Safety

Motion to approve Resolution 2021-38 authorizing the Chief of Police to execute the Coronavirus Emergency Response Grant on behalf of the City of Chaska, effectively authorizing the purchase of radio hardware, software, and related equipment in the amount of \$187,012.63.

- G. Adopt Resolution 2021-42, Treasury Management Services - Old National Bank

Motion to approve Resolution No. 2021-42 for Treasury Management Services with Old National Bank.

- H. Recommendation to Council for Removal of Commissioner Term

Motion to end the Park Board term of Ruiz Gutierrez, and to move forward with filling said vacancy.

Motion carried.

9. Action Items

9.B. Adopt Resolution 2021-41, Establishing Policy on Chaska Fire Department Relief Association Funding

Mayor Windschitl requested Agenda Item 9.B. be heard before Agenda Item 9.A. so any Firefighters in attendance this evening can get to their training on time. There was no objection to this request.

Mayor Windschitl recused himself from the room for this Agenda Item discussion, as he is a member of the Chaska Fire Department Relief Association Board.

City Administrator Matt Podhradsky introduced this item. Administrative Services Director Graczyk presented and provided background on this item to the Council.

Motion by Councilmember Huang, second by Councilmember Hubbard to adopt Resolution No. 2021-41, 2021 establishing policy on Chaska Fire Department Relief Association Funding. Motion carried.

Mayor Windschitl rejoined the Council.

9.A. 2020 Annual Financial Reports

City Administrator Matt Podhradsky introduced this item. Administrative Services Director Graczyk presented and provided background on this item to the Council.

Administrative Services Director Graczyk introduced and welcomed Jackie Huegel, Principal with MMKR, to come forward and address the Council. Ms. Huegel presented and reviewed the Independent Auditor's Report on Minnesota Legal Compliance to the Council.

Motion by Councilmember Huang, second by Councilmember Grau to accept City of Chaska 2020 Annual Comprehensive Financial Report and associated audit reports. Motion carried.

10. Bills

10.A. Accounts Payable Council Roster 6-21-2021

The Council requested further information about bills on pages 2, 19 and 32.

Administrative Services Director Graczyk provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Hubbard to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

11. Other Business

11.A. City Administrator's Report

11.B. Bi-Weekly Report 6-21-2021

Councilmember Hatfield:

- Stated there appeared to be a ton of items at the Farmer's Market and encouraged people to go this week.
- Noted the Music in City Square Park is on Friday.

Councilmember Grau:

- Noted the Chaska Pride Picnic is on June 27th from 4:00 – 6:00pm at City Square Park and wanted to remind people to bring their own item if they want to do tie die at the Pride Picnic.

Councilmember Huang:

- Congratulated the City for receiving the Star Tribune Top 175 Workplaces recognition.
- Stated he is looking forward to the Farmer's Market on Wednesday.
- Noted the State Fair is happening this year and Southwest Transit will be offering transportation there and to the Twins games as well.

Councilmember Hubbard:

- Thanked the community for their engagement and stated there were 1064 respondents to the survey that the Project Steering Committee provided and stated walkbikechaska.org has some really great information.
- Noted it would be nice to see some people from the Police and Fire Departments at the Pride Picnic to show community support.

Assistant Administrator Kabat:

- Noted there will be a firework show on the 4th of July at McKnight Park after dark.
- Reminded the Council that the next meeting is on July 12th.

City Administrator Podhradsky:

- Thanked the Water Department for all their hard work and continued maintenance that keeps the water flowing, noting many cities have had issues with their water and Chaska has been fortunate not to because of the Water Departments great work.

Mayor Windschitl:

- Wished Councilmember Grau a happy birthday and thanked him for spending the evening with the Council.
- Thanked Tracy for her service to the Police Department, wished her well in her retirement.
- Noted A Night to Unite is on August 3rd and reminded people to start planning their block parties and gatherings.
- Wished everyone a Happy 4th of July.
- Noted the dirt being moved into the Hy-Vee site is not actually for Hy-Vee, there is no work being done to the store.
- Stated he is saddened to share there has been some vandalism in the parks and to a monument recently but noted the Police caught the person responsible.
- Reminded everyone that the next City Council Meeting is on July 12th and will be held back at City Hall.
- Thanked Communications Director Wright for his hard work setting up for the meetings, especially during the pandemic.

11.C. Other Reports

11.C.i. Monthly Financial Reports

11.D. Other Meeting Minutes

11.D.i. Draft HRC Minutes – April 22, 2021

12. Adjourn

Motion by Councilmember Hatfield, second by Councilmember Hubbard to adjourn the meeting at 8:58 pm. Motion carried.