WORK SESSION
Tour Municipal Services Building (MSB)
5:30 – 7:00 PM

AGENDA
CHASKA CITY COUNCIL
CHASKA CITY HALL - COUNCIL CHAMBERS & ZOOM
Monday, September 20, 2021
7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adopt Agenda
5. Approve Previous Meeting Minutes
    - 5.A. Approve September 13th 2021 City Council Meeting Minutes
6. Consent Items
    - 6.A. Adopt Resolution 2021-58, Awarding bid for 2021 Oak Street Storm Water Pump Station Modifications
    - 6.B. Adopt Resolution 2021-59, Resolution Identifying the Need for Livable Communities Demonstration Account Funding and Authorizing Application for Grant Funds
    - 6.C. Establish a Public Hearing to Consider Approval of the Proposed 2022 Operating Plan and Budget and Imposition of Service Charges for the Chaska Downtown Special Services District
    - 6.D. Adopt Resolution 2021-62, Adopt Resolution for City Square West - Support for State Funding
    - 6.E. Approval of the South West Transit Facility Use Permit

6.F. Adopt Ordinance MC 2021-D1 and Ordinance 1000- Electric Rates and Right Of Way Fee

7. Action Items

   7.A. Adopt Resolution 2021-60, Public Hearing to Consider Certification of Fall 2021 Delinquent Utilities and Miscellaneous Unpaid Fees

   7.B. Adopt Resolution 2021-61, Establish Preliminary City Tax Levy for Taxes Payable 2022

8. Bills

   8.A. ACCOUNTS PAYABLE COUNCIL ROSTER 9-20-2021

9. Other Business

   9.A. City Administrator's Report

      9.A.i. Biweekly September 20, 2021

   9.B. Other Meeting Minutes

      9.B.i. HRC Minutes 07-22-2021

10. Proclamation

    10.A. In Recognition of Luke Melchert - Chaska City Attorney of 53 years

11. Adjourn

Chaska Economic Development Authority Meeting
Immediately following City Council

- MINUTES -
CHASKA CITY COUNCIL
September 13, 2021

1. Call to Order
The meeting was called to order by Mayor in Pro Tem Hatfield at 7:00 pm.

2.Pledge of Allegiance

3. Roll Call
Roll call was taken. Present: Councilmembers Hubbard, Huang, Grau, and Mayor in Pro Tem Hatfield

Absent: Mayor Windschitl

Also Present: Matt Podhradsky, City Administrator; Noel Graczyk, Administrative Services Director; Kevin Wright, Communication Director; Nate Kabat, Assistant Administrator; Kevin Ringwald, Community Development Director; Liz Hanson, City Planner; Luke Melchert, City Attorney; and City Engineer Matt Clark.

4. Adopt the Agenda
Motion by Councilmember Hubbard, second by Councilmember Grau to adopt the agenda as presented. Motion carried.

5. Visitor Presentation

5.A. Chief Seibert & Julie Janke recognizing Mark Jones 10 years of service
Chief Seibert addressed the Council and stated they want to thank Mr. Jones for his exceptional service the past 10 years with CERT. Ms. Janke echoed Chief Seibert's sentiments and thanked him for all his outstanding work. Mr. Jones was presented with a plaque to commemorate his service.

6. Minutes
Motion by Councilmember Hubbard, second by Councilmember Huang to approve the minutes of the August 16th, 2021 City Council meeting. Motion carried.

7. Consent Agenda
Motion by Councilmember Huang, second by Councilmember Hubbard to approve the Consent Agenda Items A through F:

A. Accept Resignation of Eder Castillo from the Human Rights Commission
   Motion to accept the resignation of Eder Castillo from the Chaska Human Rights Commission and open the seat to applications.
B. On-Sale Liquor at Community Event - Schram Haus Brewery

DRAFT

Motion to approve On-Sale Intoxicating License at a Community Event OSCF2021-02 for Schram Haus Brewery, 3700 Chaska Blvd, Chaska MN for the Fire & Ice Festival, effective October 15th & 16th.

C. On-Sale Liquor at Community Event - Crooked Pint Ale House
   Motion to approve On-Sale Intoxicating License at a Community Event OSCF2021-03 for Crooked Pint Ale House, 3210 Chaska Blvd, Chaska MN for the Fire & Ice Festival, effective October 15th & 16th.
D. Adopt Ordinance 998, Amend Chapter 5, Article 5.04 Section 5.04.020 and Article 5.36, Section 5.36.050
   Motion to Adopt Ordinance #998, approving the amendments to Chaska City Ordinance, Chapter 5, Article 5.04, Section 5.04.020 Permit Required Fees and Article 5.36, Section 5.36.050 Licenses.
E. Adopt Resolution 2021-57, Approving the Final Plat Amendment for Harvest West 3rd/Tradition Development/PC #2021-09
   Motion to adopt Resolution No. 2021-57 approving the Final Plat Amendment of the 92-lot development to include approximately 3.2 acres of dedicated ROW for the future extension of Savanna Way in the SW Chaska Growth Area (PC #2021-09).
F. Adopt Resolution 2021-56, Amending Resolution 2021-50 Authorizing Staff to Send Offer Letters to Affected Property Owners
   Motion to adopt Resolution No. 2021-56 amending Resolution No. 2021-50 to include Parcel 21 and Parcel 23.

Motion carried.

8. Action Items

8.A. Adopt Resolution 2021-55, World Learner School Refunding of Series 2011A
City Administrator Podhradsky introduced the item and provided background to the Council. He stated Noel Graczyk, Finance Director, Nate Canova, Bond Counsel to the City, and Deana Siekman, Representative for the school, are present to answer any questions that may come up.

Finance Director Graczyk addressed the Council and reviewed the steps involved in the process of refunding the World Learner School for the 2021 series.

Bond Counsel Canova, addressed the Council and stated provided an overview of the proposed refunding.

Mayor in Pro Tem Hatfield opened the public hearing at 7:20pm.

Bond Counsel Canova, addressed the Council and stated provided an overview of the proposed refunding.

Mayor in Pro Tem Hatfield closed the public Hearing at 7:21pm.

Motion by Councilmember Huang, second by Councilmember Grau to adopt Resolution No. 2021-55 giving host approval and consenting to the issuance of education facilities revenue

DRAFT

notes under Minnesota Statutes, Section 469.152 through 469.165 (World Lerner School Project). Motion carried.

9. Bills
9.A. Accounts Payable Council Roster 9-13-2021

The Council requested further information about bills on pages 5, 22 and 23.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Hubbard to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hubbard, Huang, Grau and Mayor in Pro Tem Hatfield. Voting nay: None
Motion carried.

10. Other Business
10.A. City Administrator's Report
    10.A.i. Bi-Weekly Report September 13, 2021
10.B. Other Reports
    10.B.i. Financial Reports – July 31, 2021

Councilmember Hubbard:
- Stated she is happy to say the Steiner Kelting facility did open on September 8th
- Noted the amateur baseball tournament was great and congratulated the teams
- Noted Food Distribution event at Gedney Factory is on September 16th 12:00pm – 1:30pm

Councilmember Huang:
- Stated the Taste of Chaska and Farmer's Market were both great and well attended
- Welcomed all kids and staff back to school
- Congratulated the Chaska Hawks Football team on their win
- Noted Christmas in May this weekend
- Stated September 25th is the Fall Festival and Octoberfest in City Square Park
- Stated the Fire and Ice Celebration is on September 16th and 17th and congratulated the Fire Department for 150 years in service

Councilmember Grau:
- Reminder with school starting to be mindful of crosswalks, stop signs and people walking
- Stated the baseball tournaments were great, thanked the volunteers who helped and noted the fans support was amazing
- Recognized the anniversary of 9/11 and its importance

Mayor in Pro Tem Hatfield:
- Thanked the Fire Department for the display they put on for the 9/11 memorial
- Noted Octoberfest and Guardian Angels event is on September 25th

DRAFT

11. Adjourn

Motion by Councilmember Huang, second by Councilmember Grau to adjourn the meeting at 7:40 pm.
Motion carried.

REQUEST FOR ACTION
CHASKA CITY COUNCIL
9/20/2021

Subject: 2021 Oak Street Storm Water Pump Station Modifications

Prepared By: Brian Jung, Public Works Director

Specifications were prepared for 2021 Oak Street Storm Water Pump Station Modifications.

Bids were opened on August 12th, 2021, at 10:00am. The results were as follows:

- Kilmer Electric Co., Inc. $574,942.00

The low Bidder on the Project was Killmer Electric Co., Inc. with a Total Base Bid Amount of $574,942.00 This Bid has been reviewed and found to be in order. This compares favorably to the Engineers Estimate of $580,000.00

If the City Council wishes to award the Project to the low Bidder, then **Killmer Electric Co., Inc.** should be awarded the Project on the Total Base Bid Amount of **$574,942.00.**

<u>CITY COUNCIL ACTION REQUESTED</u>

Motion to approve Resolution 2021-58 awarding the bid for the 2021 Oak Street Storm Water Pump Station Modifications to Kilmer Electric Co., Inc. in the low bid amount of $574,942.00.

Municipal Services Building
City of Chaska, Water & Sewer Department
660 Victoria Drive
Chaska, MN 55318
Ph: 952-448-4335 Fax: 952-448-7356

September 14, 2021

Honorable Mayor and City Council

Re: Oak Street Storm Water Pump replacement improvement project.

Dear Honorable Mayor and City Council:

Oak Street lift station has been in place since 1992. Pump manufacturers recommend replacement of pumps every 25 to 30 years because of the hard environmental conditions.

At Oak Street lift station, we have three 75 hp pumps that can pump about 18,000 gallons per minute. Knowing weather events have changed dramatically since the initial design, we are proposing to install three 90hp pumps with a pumping capacity of 21,000 – 22,000 gallons per minute, increasing our capacity by 15%.

In 2015 we installed a separate 18" diesel drive pump to help combat the changing weather events. With that diesel drive pump and with the approval of this bid, total pumping capacity of the station will give us the capability to pump 38,000 gallons per minute.

This improvement project was planned for 2022. Bid had to go out in August to give extra time to order and receive equipment for installation between December and February to be fully operational by March.

Funding of the project was planned to come out of the storm water enterprise. Now with some of the latest technology, we can also fund a portion through our Electric CIP program.

With the proposed pump, this is as large as we can go without rebuilding the entire structure.

Sincerely,

Brian Jung
Public Works Director

Stantec

Project Name: **Oak Street Storm Water Pump Station Modifications**

City Project No.:

Stantec Project No.: 193805234

Bid Opening: Thursday, August 12, 2021 at 10:00 AM CDT

Owner: **Chaska, MN**

I hereby certify that this is an exact reproduction of bids received.

Mark Rolfs, PE

License No. 16722

				Bidder No. 1	
	BID TABULATION			**Killmer Electric Co., Inc.**	
Item Num	**Item**	**Units**	**Qty**	**Unit Price**	**Total**
	OAK STREET STORM WATER PUMPING STATION MODIFICATIONS BASE BID				
1	MOBILIZATION	LS	1	$26,000.00	$26,000.00
2	REMOVE AND REPLACE EXISITNG 75 HP. SUBMERSIBLE PUMP AND REPLACE WITH NEW 90 HP. SUBMERSIBLE PUMPS, INCLUDING NEW GUIDE RAILS	EA	3	$144,000.00	$432,000.00
3	INSTALL SPLIT SYSTEM AIR CONDITIONING SYSTEM, INCLUDING CONCRETE PAD.	LS	1	$15,800.00	$15,800.00
4	ELECTRIC AND MOTOR CONTROL MODIFICATIONS PER DIVISION 26 AND SECTION 40 95 13 OF THE SPECIFICATIONS.	LS	1	$101,142.00	$101,142.00
	TOTAL OAK STREET STORM WATER PUMPING STATION MODIFICATIONS BASE BID				$574,942.00
	TOTAL OAK STREET STORM WATER PUMPING STATION MODIFICATIONS BASE BID				$574,942.00
	TOTAL BASE BID				**$574,942.00**
	SUBSTITUTE ITEMS:				
	ITEM ____________________				
	MANUFACTURER ______________				
	ADD OR DEDUCT				$__________
	ITEM ____________________				
	MANUFACTURER ______________				
	ADD OR DEDUCT				$__________
	ITEM ____________________				
	MANUFACTURER ______________				
	ADD OR DEDUCT				$__________

Contractor Name and Address:	Killmer Electric Co., Inc. 5141 Lakeland Ave. N Crystal, MN 55429
Phone:	(612) 363-3120
Email:	mpettit@killmerelectric.com
Signed By:	Brian D. Palmer
Title:	President
Bid Security:	Bid Bond
Addenda Acknowledged:	1

Stantec

Stantec Consulting Services Inc.
733 Marquette Avenue, Suite 1000 Minneapolis, MN 55402

August 12, 2021

Honorable Mayor and City Council
City of Chaska
One City Hall Plaza
Chaska, MN 55318

Re: Oak Street Storm Water Pump Station Modifications
Stantec Project No. 193805234
Bid Results

Dear Honorable Mayor and City Council:

Bids were opened for the Project stated above on August 12, 2021. Transmitted herewith is a copy of the Bid Tabulation for your information and file. A copy will also be distributed to the Bidders once the Project has been awarded.

One Bid was received. The following summarizes the results of the Bid received:

	Contractor	***Total Base Bid***
Low	Killmer Electric Co., Inc.	$574,942.000

The low Bidder on the Project was Killmer Electric Co., Inc. with a Total Base Bid Amount of $574,942.00 This Bid has been reviewed and found to be in order. This compares favorably to the Engineers Estimate of $580,000.00

If the City Council wishes to award the Project to the low Bidder, then **Killmer Electric Co., Inc.** should be awarded the Project on the Total Base Bid Amount of **$574,942.00.**

Should you have any questions, please feel free to contact me at (612) 712-2079.

Sincerely,

STANTEC CONSULTING SERVICES INC.

Mark R. Rolfs

Mark Rolfs, P.E.

Enclosure

CITY OF CHASKA

CARVER COUNTY, MINNESOTA

<u>RESOLUTION</u>

DATE: ___ 09/20/2021 ___ RESOLUTION NO. __2021-58 _

MOTION BY COUNCILMEMBER__________SECOND BY COUNCILMEMBER__________

A Resolution Awarding the 2021 Bid for the Oak Street Storm Water Pump Station Modifications to Kilmer Electric Co., Inc. in the Low Bid Amount of $574,942.00

WHEREAS, on August 12th, 2021, bid(s) were opened and tabulated for the 2021 Oak Street Storm Water Pump Station Modifications according to State Statute; and

- Kilmer Electric Co., Inc. $574,942.00

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Chaska, Minnesota, does hereby award the bid for the 2021 Oak Street Storm Water Pump Station Modifications to the low responsible bidder, Kilmer Electric Co., Inc. in the amount of $574,942.00

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 20th day of September, 2021.

____
Mark Windschitl, Mayor

Attest ______________________________
Deputy City Clerk

REQUEST FOR ACTION
CHASKA CITY COUNCIL
9/20/2021

Subject: **Resolution Identifying the Need for Livable Communities Demonstration Account Funding and Authorizing Application for Grant Funds**

Prepared By: Nate Kabat – Assistant City Administrator

Background

As Council is aware, City staff have been working with IDP as the preferred developer for the City Square West redevelopment. Staff and IDP have been refining site plans, and focusing on the project financing. An important focus point at this time is developing the finance strategy, of which a large component is seeking grants to support the public components of the project.

An important grant source for projects like City Square West is the LCDA program administered by the Metropolitan Council. The application process is currently open with applications due on September 27th. One requirement of the grant application is a resolution of support for the submission from the City Council. The proposed resolution for Council's consideration is attached.

Recommendation

With City Square West considered a priority project as expressed by Council's strategic plan, staff recommend approval of this resolution in order to support the LCDA application for funding.

<u>CITY COUNCIL ACTION REQUESTED</u>

Motion to approve Resolution 2021-59 identifying the need for Livable Communities Demonstration Account funding and authorizing application for grant funds.

CITY OF CHASKA
CARVER COUNTY, MINNESOTA

RESOLUTION

DATE 09/20/2021 RESOLUTION NO. 2021-59

MOTION BY COUNCILMEMBER____________ SECOND BY COUNCILMEMBER____________

RESOLUTION IDENTIFYING THE NEED FOR LIVABLE COMMUNITIES DEMONSTRATION ACCOUNT FUNDING AND AUTHORIZING APPLICATION FOR GRANT FUNDS

WHEREAS the City of Chaska is a participant in the Livable Communities Act's Local Housing Incentives Account Program for 2021 as determined by the Metropolitan Council, and is therefore eligible to apply for Livable Communities Demonstration Account funds; and

WHEREAS the City has identified a proposed project (or projects) within the City that meets the Demonstration Account's purposes and criteria and is consistent with and promotes the purposes of the Metropolitan Livable Communities Act and the policies of the Metropolitan Council's adopted metropolitan development guide; and

WHEREAS the City has the institutional, managerial and financial capability to ensure adequate project administration; and

WHEREAS the City certifies that it will comply with all applicable laws and regulations as stated in the grant agreement; and

WHEREAS the City agrees to act as legal sponsor for the project(s) contained in the grant application(s) submitted on September 27, 2021; and

WHEREAS the City acknowledges Livable Communities Demonstration Account grants are intended to fund projects or project components that can serve as models, examples or prototypes for development or redevelopment projects elsewhere in the region, and therefore represents that the proposed project(s) or key components of the proposed project(s) can be replicated in other metropolitan-area communities; and

WHEREAS only a limited amount of grant funding is available through the Metropolitan Council's Livable Communities Demonstration Account during each funding cycle and the Metropolitan Council has determined it is appropriate to allocate those scarce grant funds only to eligible projects that would not occur without the availability of Demonstration Account grant funding.

NOW THEREFORE BE IT RESOLVED that, after appropriate examination and due consideration, the governing body of the City:

Finds that it is in the best interests of the City's development goals and priorities for the proposed project or projects to occur at these particular sites and at this particular time.

Finds that the project components for which Livable Communities Demonstration Account funding is sought:

will not occur solely through private or other public investment within the reasonably foreseeable future; and

will occur within three years after a grant award only if Livable Communities Demonstration Account funding is made available for this project at this time.

Represents that the City has undertaken reasonable and good faith efforts to procure funding for the project components for which Livable Communities Demonstration Account funding is sought but was not able to find or secure from other sources funding that is necessary for project component completion within three years and states that this representation is based on the following reasons and supporting facts:

The project is a redevelopment that will require significant site preparation as compared to a greenfield project.

The project is a redevelopment that will require significant site acquisition and relocation costs as compared to a greenfield project.

The project will include income restricted residential units.

The project will require significant public infrastructure improvements.

The project will develop significant public amenity improvements.

List project or projects applied for here:

Project Name: City Square West Redevelopment

Amount Requested: $2,175,000

Authorizes its City Administrator or Designee to submit on behalf of the City an application or applications for Metropolitan Council Livable Communities Demonstration Account grant funds for the project component(s) identified in the application(s), and to execute such agreements as may be necessary to implement the project(s) on behalf of the City.

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 20th day of September 2021.

____
Mark Windschitl, Mayor

Attest:____
Chaska Deputy Clerk

REQUEST FOR ACTION
CHASKA CITY COUNCIL
09/20/2021

Subject: **Establish a Public Hearing to Consider Approval of the Proposed 2022 Operating Plan and Budget and Imposition of Service Charges for the Chaska Downtown Special Services District (SSD)**

Prepared By: Nate Kabat – Assistant City Administrator

Background
In 2014, the Chaska Downtown Business Alliance worked with the City Council to create a Special Service District (SSD) in the downtown area. This SSD began operations in January 2015 and has provided services since that time. An SSD allows property owners in a commercial district to collectively impose service charges on themselves each year to create a pool of funds. All the funds are directed back to the District to support enhanced services and/or special amenities. These enhanced services and special amenities are over and above what the City ordinarily provides. Service charges are only imposed upon commercial properties, or the commercial portion of a property in the case of a mixed-use property, within the District.

By agreement, the Chaska Downtown Business Alliance is responsible annually to: 1) prepare an annual Operating Plan; 2) provide and manage all services within the District in accordance with the Operating Plan; 3) prepare and submit an annual report; and 4) implement various operational and financial transparency measures. The Operating Plan shall include: 1) a description of the proposed services; 2) a proposed annual budget; 3) a proposed service charge methodology; 4) a proposed map of service areas; and 5) the proposed methods of governance and management of services.

The standards and procedures as set forth in Minnesota Statute 428A have been met to proceed with the public hearing. At the October 18, 2021 public hearing the City Council will be asked to review and approve the proposed SSD 2022 operating plan and impose the proposed 2022 service charges.

<u>CITY COUNCIL ACTION REQUESTED</u>
Motion to set the public hearing for October 18, 2021, to review and approve the proposed SSD 2022 operating plan, budget, and service charges and direct staff to give notice of the public hearing.

REQUEST FOR ACTION
CHASKA CITY COUNCIL
9/20/2021

Subject: **City Square West – Support for State Funding**

Prepared By: **Nate Kabat, Assistant City Administrator**
Kevin Ringwald, Community Development Director

The City Square West Redevelopment project which is located in the heart of Chaska's historic downtown. This project was identified in the Chaska Downtown Master Plan as a catalyst redevelopment site. The Downtown Master Plan recognized that the survival of Chaska's historic downtown can only be achieved by investing in redevelopment that creates regionally significant destinations.

The primary goal of the City Square West Redevelopment project is to build upon the success of Chaska's Firemen's Park Curling and Event Center to catalyze greater economic value downtown through a mix of residential, retail, and regionally unique and significant programmable public space.

The programmable public space, known as the paseo plaza, will be built for community activities, link the existing midblock network in downtown Chaska that addresses the safety challenges of State Highway 41 through downtown by providing safe and efficient pedestrian access to the many small businesses, provide public restrooms, create public parking, and create visual connections consistent with and celebrating the historic nature of the surrounding downtown blocks.

The regional impact of the Firemen's Park Curling and Event Center shows that over 75% of the people utilizing these types of facilities are not from Chaska. Activities at the Firemen's Park Curling and Event Center in 2021 have brought in people from Greater Minnesota, North Dakota, Wisconsin, New York, Maryland, Massachusetts, Ohio, Arizona, Missouri, Colorado, Illinois, California and Canada; and

<u>CITY COUNCIL ACTION REQUESTED</u>
Motion to adopt Resolution 2021-62, supporting and authorizing the Mayor and City Staff to apply for State Funds to financially assist with the City Square West Project in Historic Downtown Chaska.

CITY OF CHASKA
CARVER COUNTY, MINNESOTA

RESOLUTION

DATE 09/20/2021 RESOLUTION NO. 2021-62

MOTION BY COUNCILMEMBER______________SECOND BY COUNCILMEMBER ______________

RESOLUTION SUPPORTING AND AUTHORIZING AN APPLICATION FOR STATE FUNDS TO FINANCIALLY ASSIST THE CITY SQUARE WEST PROJECT

WHEREAS, the City Square West Redevelopment project is located in the heart of Chaska's historic downtown, and was identified in the Chaska Downtown Master Plan as a catalyst redevelopment site; and

WHEREAS, the Downtown Master Plan recognizes that the survival of Chaska's historic downtown can only be achieved by investing in redevelopment that creates regionally significant destinations; and

WHEREAS, the primary goal of the City Square West Redevelopment project is to build upon the success of Chaska's Firemen's Park Curling and Event Center to catalyze greater economic value downtown through a mix of residential, retail, and regionally unique and significant programmable public space; and

WHEREAS, the programmable public space, known as the paseo plaza, will be built for community activities, link the existing midblock network in downtown Chaska that addresses the safety challenges of State Highway 41 through downtown by providing safe and efficient pedestrian access to the many small businesses, provide public restrooms, create public parking, and create visual connections consistent with and celebrating the historic nature of the surrounding downtown blocks; and

WHEREAS, the regional impact of the Firemen's Park Curling and Event Center shows that over 75% of the people utilizing these types of facilities are not from Chaska; and

WHEREAS, activities at the Firemen's Park Curling and Event Center in 2021 have brought in people from Greater Minnesota, North Dakota, Wisconsin, New York, Maryland, Massachusetts, Ohio, Arizona, Missouri, Colorado, Illinois, California and Canada; and

WHEREAS, the City of Chaska supports the pursuit of funding from the State of Minnesota so as to better serve the visitors to our community; and

WHEREAS, the City of Chaska has the institutional, managerial and financial capability to ensure adequate project administration; and

WHEREAS, the City certifies that it will comply with all applicable laws and regulations as stated in the grant agreement.

NOW THEREFORE BE IT RESOLVED that, the City of Chaska supports and authorizes the Mayor and City Staff to apply for State Funds to financially assist with the City Square West Project in Historic Downtown Chaska.

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 20th day of September 2021.

____

Mark Windschitl, Mayor

Attest: ______________________________

Chaska Deputy Clerk

REQUEST FOR ACTION
CHASKA CITY COUNCIL
9/20/2021

Subject: **SouthWest Transit Facility Use Permit**

Prepared By: **Marshall Grange, Director of Parks and Recreation**

Background

The City of Chaska's Parks and Recreation department in partnership with South West Transit, has explored the idea of using their upper-level parking ramp in Chaska off Highway 41 for recreation use. The impact of Covid has been hard on the transportation industry with more of the employed now working from home, resulting in less ridership. This space has been vacant for some time.

Staff met with Chief Executive Officer, Len Simich to learn more and tour the upper ramp space. The area offers a nice benefit to us with the idea of programming, and it would be a unique experience for our community. The benefit for South West Transit would be making use of their facility during current times and providing public awareness and marketing of their facility through our programming efforts.

Initially, we will offer pickleball in the upper west area of the ramp. Pickleball has been a growing sport and many mornings people are waiting to get on the current outdoor courts. We already have portable nets to use, there is lighting in place, convenient parking, and restrooms available during the day. We will have further discussion on the opportunity for after-hours use of the bathrooms, as that would require staffing. Staff will continually evaluate how things go moving forward with potentially adding additional programming into the future.

South West Transit has asked that in exchange for use of the space, that the City execute the attached permit as well as add South West Transit as an additional insured on the City's Certificate of Insurance.

Recommendation

At the September 14th, 2021, Park Board meeting, staff asked for a recommendation to City Council to approve the South West Transit Facility Use Permit.

CITY COUNCIL ACTION REQUESTED

Motion to Approve the South West Transit Facility Use Permit for Parks and Recreation Programming.

FACILITY USE PERMIT

Event: Parks and recreation programming.
Permitted Use: Erection and supervision of removable portable pickleball courts.
Time Period: Daily, from 7:00 a.m. to 10:00 p.m. local time in Chaska, Minnesota.

This Facility Use Permit is an agreement between Southwest Transit, a joint powers entity under the laws of Minnesota (“**SouthWest**”), and the City of Chaska, a Minnesota municipal corporation (“**City**”), effective as of the date of the last party’s signature below (“**Effective Date**”). In consideration of their mutual promises contained herein, and for good and valuable consideration, the parties hereby agree as follows:

1. Permission to Use. SouthWest is the owner of the East Creek Transit Station parking ramp located at 2120 Chestnut Street North, Chaska, MN 55318 (“**Facility**”). SouthWest hereby gives City permission to use the portion of Facility designated on the attached Exhibit A (“**Rental Area**”) during the above-described Time Period for the above-described Event. The Event may take place only in the Rental Area. City’s use of the Rental Area shall not constitute a tenancy of any kind. This Facility Use Permit is not a lease. This permission is personal to City and may not be assigned by City in whole or in part.

2. Additional Permission to Use. The Event shall initially be limited to the above-described Permitted Use. City may not use the Rental Area for any other use unless it first receives written approval from SouthWest, which SouthWest may withhold in its sole and absolute discretion. To request SouthWest’s approval, City must submit a detailed plan for a proposed use at least 30 days prior to when City wants to commence such use as part of the Event.

3. Catering Food and Beverages. SouthWest does not sell, serve or furnish food or beverages of any kind. City may engage a caterer to serve food and beverage during the Event, but City and City’s caterer take full responsibility in doing so. City and City’s caterer also take full responsibility for complying with all Minnesota state and local alcoholic beverage laws and ordinances. No one shall sell alcoholic beverages of any kind on SouthWest’s premises unless City has obtained any such permit or license as required by both Minnesota state law and local ordinance. SouthWest does not have a license or permit for alcoholic beverages.

4. Purpose and Restrictions. City may not use the Rental Area for any purpose other than the Event. City agrees to all restrictions and instructions set forth in the attached Exhibit B and as SouthWest may provide to City in the future. City shall not use the Rental Area for any unlawful purpose nor for any purpose inconsistent with the purposes of SouthWest. City shall not use the Rental Area in any way which would constitute a nuisance. City shall not damage or waste the Rental Area in any way, and shall not obligate SouthWest in any way.

5. Insurance and Assumption of Risk. City shall name SouthWest as an additional insured on its liability insurance policy for the purpose of the Event, and shall deliver to SouthWest prior to the Event a certificate evidencing same. City and all of City’s guests, invitees, employees and agents shall assume all risks of use.

6. City's Indemnification and Release of SouthWest. City shall indemnify, defend and hold harmless SouthWest from any claims, demands, expenses, attorney fees and liability arising out of City's use. In addition, City, for itself and for all of its employees, agents, guests and invitees, and for all persons who may come upon the Rental Area or adjoining areas and grounds during City's use of the Rental Area, hereby agrees that SouthWest shall not be liable in any way for any matter, cause, thing, action or omission with respect to the Rental Area or the adjoining areas and grounds or with respect to City's use of the Rental Area. City hereby releases and discharges SouthWest of any and all liability of any kind with respect thereto. SouthWest and City are not partners, joint venturers, or principals, agents.

7. Use of SouthWest's Logo and Trademarks. City agrees, and SouthWest provides City with permission, to use SouthWest's logo and trademarks as SouthWest may approve. SouthWest will provide City with electronically accessible files of its logo and trademarks within a reasonable amount of time upon City's request. City must use SouthWest's logo or trademarks on any and all marketing material for the Event occurring at the Rental Area.

8. Reimbursement of Certain Expenses. City agrees to reimburse SouthWest for SouthWest's reasonable expenses to maintain and make available restrooms during weekends at the Rental Area. SouthWest will provide a statement for such reasonable expenses to City within one week of the end of each calendar month, and City shall thereafter reimburse SouthWest within two weeks of receiving the reimbursement request from SouthWest.

9. SouthWest's Use of Rental Area. SouthWest shall have the ability to suspend City's use of portions of the Rental Area, up to and including the entire Rental Area. SouthWest will provide City with notice of any such suspension at least 30 days prior to such suspension. SouthWest's notice will identify the portions of the Rental Area subject to such suspension, the commencement date of such suspension, and the estimated expiration date of such suspension. If SouthWest provides City with notice of suspension, City must return the affected portions of the Rental Area to their prior condition before the commencement date of such suspension. All of the terms and conditions of this Facility Use Permit shall remain in effect during SouthWest's suspension of City's use of a portion of the Rental Area.

10. Term and Termination. The term of this Facility Use Permit shall commence on the Effective Date and continue for one year, and shall be automatically renewed for additional one-year periods unless either party gives notice to the other party of non-renewal at least 60 days prior to the next anniversary of the Effective Date.

11. Miscellaneous. Section headings are for convenience and are not a substantive part of this Facility Use Permit. This document, including the exhibits, contains all statements and agreements made regarding the use of the Rental Area by City. This Facility Use Permit may not be amended or modified except by a written agreement signed by both City and SouthWest. The provisions of this Facility Use Permit shall control over any conflicting provisions of Exhibit B.

12. Notices. Any notice to be given under this Facility Use Permit shall be deemed given and sufficient if in writing and either personally delivered or mailed by registered or certified mail, return receipt requested. Any notice personally delivered shall be effective upon receipt.

Any notice mailed by registered or certified mail, return receipt requested, shall be effective three days after mailing. Notices and communications to the parties will, unless another address is specified in writing, be sent to the address indicated below such party's signature.

13. Copy of Facility Use Permit. City must have a copy of this Facility Use Permit at the Rental Area during the Event and make such copy available to personnel of SouthWest upon request.

The parties have executed this Facility Use Permit as of the respective date below their signatures.

SOUTHWEST TRANSIT	CITY OF CHASKA
By: ____________________________ Len Simich, CEO	By: ______________________________ Its: ______________________________
Date: ________________	Date: ________________
Notice address:	
SouthWest Transit 14405 West 62nd Street Eden Prairie, MN 55346 Attn: Len Simich, CEO	City of Chaska 1661 Park Ridge Drive Chaska, MN 55318 Attn: Marshall Grange, Parks & Recreation Director

EXHIBIT A

MAP OF DESIGNATED RENTAL AREA

EXHIBIT B

FACILITY USE RESTRICTIONS AND INSTRUCTIONS

REQUEST FOR ACTION
CHASKA CITY COUNCIL
9/20/2021

Subject: **2021 Electric Rates – Right of Way**

Prepared By: **Noel Graczyk – Administrative Services Director**

Background
Historically, electric rates as billed to Chaska Electric customers have included a fee for use of the public Right of Way (ROW) for placement of electric poles, lines, and equipment in the public ROW. This ROW fee as billed and collected by the Electric Fund is then remitted to the City's General Fund as part of the annual transfer from the Electric Fund to the General Fund. This ROW fee is currently "bundled" and included in 2021 rates as charged to all Chaska Electric customers.

City staff have been in discussions with both Minnesota Valley Electric Cooperative (MVEC) and Xcel Energy regarding customers they each currently provide service to within City of Chaska corporate boundaries. To ensure equitable treatment to all electric customers that use the Public ROW, the City is preparing to establish with both utilities an electric franchise ordinance that will impose a 5% franchise fee for use of the public ROW. This 5% franchise fee will be shown as a separate charge on bills to their customers.

To ensure Chaska Electric customers understand that they are also paying a 5% fee for use of the public ROW, City staff have prepared revised 2021 electric rates that "unbundles" a 5% ROW fee that will be added to all Chaska electric bills. Current 2021 electric rates will also be reduced to offset for this new 5% ROW fee. This way a typical elected customer will not see a change in the total amount they are charged for electric service.
The following table shows current 2021 electric rates for an average residential customer without the 5% ROW fee compared to the 2021 revised rates that "unbundled" and include the 5% ROW free.

Average Monthly Home	Units		Unbundled	Increase	Percent
Electirc Bill	per Mo	2021	2021	(Decrease)	Change
Electric Services:					
Srvs. Chrg.	1x/mo	$ 11.20	$ 11.20	$ -	0.00%
Energy (kWh)	750	85.73	80.87	(4.86)	-5.67%
EAC* (kWh)	750	8.03	8.03	-	0.00%
5% ROW Charge	5%	-	5.01	5.01	New
State Sales Tax	6.875%	$ 7.22	$ 7.23	0.01	0.14%
Total		$ 112.18	$ 112.34	$ 0.16	0.14%
*Energy Adjustment Charge (EAC) as pass through >>>				$0.0107	per kWh

Enclosed are two ordinances for consideration and adoption by the Council. One ordinance establishes a new 5% ROW fee by the City to be imposed on all Chaska Electric customers. The other ordinance reduces current 2021 electric rates to "unbundle" the 5% ROW fee. Together these two ordinances "unbundle" the 5% ROW fee as a sperate charge with the objective of not increasing or decreasing the total amount billed for electric services.

As the City prepares to impose a 5% franchise fee on both MVEC and Excel, it will be able to show both utilities that Chaska Electric is also charging all Chaska electric customers a 5% fee for use of the public ROW. This will ensure that all Chaska residents and business that receive electric service within the City of Chaska corporate boundaries are equitably paying a for use of the City of Chaska's public ROW.

Recommendation
Staff has reviewed both proposed ordinances with legal counsel and advisors that have assisted in determining "unbundled" 2021 electric rates. With adoption of both ordinances, the City anticipates it will be prepared to issue Chaska utility bills using new "unbundled" electric rates with a 5% ROW fee staring with bills dated October 2021.

Staff recommends adoption of both ordinances.

CITY COUNCIL ACTION REQUESTED
(Note, a separate motion is needed to adopt each ordinance)

Motion to adopt Ordinance No. 2021- MC 2021-D1 establishing revised 2021 Electric Utility Rates.

Motion to adopt Ordinance No. 1000 imposing an electric energy right of way fee on customer utilizing the City of Chaska, Minnesota's electric energy service within the City of Chaska.

CITY OF CHASKA
ORDINANCE MC 2021-D1

AMEND CHAPTER 7, SECTION 7.28 ELECTRIC RATES AND CHARGES

WHEREAS, the City of Chaska establishing revised 2021 Electric Utility Rates.

NOW THEREFORE, be it ordained by the Council of the City of Chaska, in the State of Minnesota, as follows:

SECTION 1: **AMENDMENT** "7.28.060 Residential Service" of the City of Chaska Municipal Code is hereby *amended* as follows:

AMENDMENT

7.28.060 Residential Service

A. *Defined*. The residential classification shall include dwelling units used exclusively for residential purposes by or intended for single-family unit. Individual dwelling units in apartment buildings, condominiums, townhouses, cluster dwellings, etc., shall be classified as residential; and
B. *Service provided*. A residential lighting service rate (RL) shall be available to a single-family private residence or a farm at 60 cycle, single-phase service at a nominal voltage of 120 volts or 120/240 volts, furnished through one (1) meter for domestic purpose only, including lighting, small domestic appliances, heating, refrigeration, cooling, and domestic power using single-phase motors 5 hp or less. A separate meter is required for each individual residence on multiple unit dwellings.
C. *Rates—Residential service*.

Service Charge		$11.20 per month
Energy Charge	October—May	$0.10<u>330</u>~~951~~ per kWh
Energy Charge	June—September	$0.11<u>1687</u>~~2389~~ per kWh
<u>ROW Charge</u>		<u>5%</u>

The minimum monthly bill shall be the service charge. (Ord. No. 205, Sec. 3, 5/15/72; Ord. No. 221, Sec. 5, 3/31/75; Ord. No. 225, Sec. 5, 8/4/75; Ord. No. 243, Sec. 2, 1/3/77; Ord. No. 293, Sec. 3, 12/17/79, Ord. No. 316, Sec. 3, 11/20/81; Ord. No. 386, Sec. 1, 12/16/85; Ord. No. 431, Sec. 1, 4/11/88; Ord. No. 487, Sec. 1, 5/20/91; Ord. No. 517, Sec. 2, 12/21/92; Ord. No. 539, Sec. 1, 12/20/93, Ord. No. 168, Sec. 1, 3/17/97; Ord. No. 650, Sec. 3, 1/11/99; Ord. No. 700, Sec. 1, 2/5/01; Ord. 715, Sec. 2, 12/17/01; Ord. No. 715, Sec. 17(b) and (c), 12/16/02; Ord. No. 815, Sec 17(c), 1/7/08; Ord. No. 826, Sec. 1, 12/15/08; Ord. No. 836, Sec. 1, 12/21/09; Ord. No. 844, Art. II, Sec. 17(c), 12/20/10; Ord. No. 862, Art. II, Sec. 17(c), 12/17/12; Ord. No. 877, Ch. 8, Art. II, Sec. 17c, 12/16/13; Ord. No. 895, Sec. 1, 12/15/14; Ord. No. 909, Sec. 1, 1/4/16; Ord. No. 926, Sec. 1, 12/19/16; Ord. No. 942, § 1, 1/8/18; Ord. No. 958, § 1, 12/17/18)

SECTION 2: **AMENDMENT** "7.28.070 Senior Citizen Residential Lighting Service" of the City of Chaska Municipal Code is hereby *amended* as follows:

AMENDMENT

7.28.070 Senior Citizen Residential Lighting Service

A. *Defined*. Senior residential classification shall include dwelling units qualifying therefor under paragraph B.
B. *Service provided*. A senior citizen residential lighting service rate (SCRL) shall be available to a single-family private residence as 60 cycle, single-phase service, at a nominal voltage of 120 volts or 120/140 volts furnished through one meter for domestic purposes only, including lighting, small domestic appliances, heating, refrigeration, cooling and domestic power using single phase motors of 5 hp or less.
C. *Rates—Senior citizen residential lighting service*.

Service Charge		$8.20 per month
Energy Charge	October—May	$0.09803~~10404~~ per kWh
Energy Charge	June—September	$0.11090~~770~~ per kWh
ROW Charge		5%

Transitional Rates-New requests for senior citizen discounted rates in 2021 will receive the transitional rate. The rate reflects a reduction in the service charge of $6.00 and no reduction in the energy charge from established residential rates.

Service Charge		$5.20 per month
Energy Charge	October–May	$0.10330~~951~~ per kWh
Energy Charge	June–September	$0.11687~~2389~~ per kWh
ROW Charge		5%

The minimum monthly bill shall be the service charge. (Ord. No. 221, Sec. 6, 3/31/75; Ord. No. 225, Sec. 6, 8/4/75; Ord. No. 243, Sec. 3, 1/3/77; Ord. No. 293, Sec. 4, 12/17/79; Ord. No. 316, Sec. 4, 11/30/81; Ord. No. 386, Sec. 2, 12/16/85; Ord. No. 431, Sec. 2, 4/11/88; Ord. No. 487, Sec. 2, 5/20/91; Ord. No. 517, Sec. 3, 12/21/92;

Ord. No. 539, Sec. 2, 12/20/93; Ord. No. 618, Sec. 2, 3/17/97; Ord. No. 650, Sec. 4, 1/11/99; Ord. No. 700, Sec. 2, 2/5/01; Ord. No. 715, Sec. 3, 12/17/01; Ord. No. 715, Sec. 17.1(c), 12/16/02; Ord. No. 815, Sec. 17.1(c), 1/7/08; Ord. No. 826, Sec. 2, 12/15/08; Ord. No. 836, Sec. 2, 12/21/09; Ord. No. 844, Art. II, Sec. 71.1(c), 12/20/10; Ord. No. 862, Art. II, Sec. 17.1c, 12/17/13; Ord. No. 877, Chap. 8, Art. II, Sec. 17.1c, 12/16/13; Ord. No. 895, Sec. 2, 12/15/14; Ord. No. 909, Sec. 2, 1/4/16; Ord. No. 926, Sec. 2, 12/19/16; Ord. No. 942, § 2, 1/8/18; Ord. No. 958, § 2, 12/17/18)

SECTION 3: **AMENDMENT** "7.28.090 Off-Peak Electric Heating/Cooling**" of the City of Chaska Municipal Code is hereby *amended* as follows:

AMENDMENT

7.28.090 Off-Peak Electric Heating/Cooling**

A. *Defined*. The Off-Peak Electric Heating/Cooling classification shall include all Chaska electric customers with electric resistance heating and/or heat pumps (ground or air source) separately metered from all other electrical use.
B. *Service provided*. An off-peak electrical service rate shall be available to all electrical customers for electric resistance heating or heat pumps only. On-peak hours: shall be defined as from 7:00 a.m. to 7:00 p.m. inclusive of Monday through Friday. Off-peak hours: shall be defined as all hours not defined as on-peak. Service shall be available through one (1) time-of-day electric meter. In place of a time-of-day meter the City may install one (1) standard single register meter and energy usage may be estimated to be 35% on-peak and 65% off-peak. All wiring shall be done by the customer's electrician at their expense and shall be installed as a separate electric service and not as a sub-meter.
C. *Rates—On- and off-peak electric heating/cooling*.

Service Charge		$6.75~~4~~ per month
On-Peak Energy Charge	October—May	$0.09163~~705~~ per KWH
On-Peak Energy Charge	June—September	$0.10557~~1181~~ per KWH
Off-Peak Energy Charge	October—May	$0.06738~~7136~~ per KWH
Off-Peak Energy Charge	June—September	?$0.07185~~610~~ per KWH
ROW Charge		5%

(Ord. No. 497, Sec. 1, 1/21/92; Ord. No. 517, Sec. 6, 12/21/92; Ord. No. 650, Sec. 7, 1/11/99; Ord. No. 700, Sec. 5, 2/5/01; Ord. No. 715, Sec. 5, 12/17/01; Ord. No. 715, Sec. 17.3(c), 12/16/02; Ord. No. 815, Sec. 71.3(c), 1/7/08; Ord. No. 826, Sec. 3, 12/15/08; Ord. No. 836, Sec. 3, 12/21/09; Ord. No. 844, Art. II, Sec. 17.3(c), 12/20/10; Ord. No. 862, Art. II, Sec. 17.3c, 12/17/12; Ord. No. 877, Chap. 8, Sec. 17.3c, 12/16/13; Ord. No. 895, Sec. 3, 12/15/14; Ord. No. 909, Sec. 3, 1/4/16; Ord. No. 926, Sec. 3, 12/19/16; Ord. No. 942, § 3, 1/8/18; Ord. No. 958, § 3, 12/17/18)

SECTION 4: **AMENDMENT** "7.28.120 Rates - Security Lighting Service" of the City of Chaska Municipal Code is hereby *amended* as follows:

AMENDMENT

7.28.120 Rates - Security Lighting Service

50 watt	$9.60~~10.01~~ per month
100 watt	$13.25~~90~~ per month
150 watt	$15.80~~16.60~~ per month
200 watt	$20~~1~~.10 per month
250 watt	$25.25~~26.50~~ per month
400 watt	$27.60~~29.00~~ per month
ROW Charge	5%

The above charges include installation on existing pole with service available. Other installation charges shall be billed based on time and materials.

(Ord. No. 205, Sec. 5, 5/15/72; Ord. No. 221, Sec. 8, 3/31/75; Ord. No. 225, Sec. 8, 8/4/75; Ord. No. 243, Sec. 5, 1/3/77; Ord. No. 293, Sec. 6, 12/17/79; Ord. No. 316, Sec. 6, 11/30/81; Ord. No. 431, Sec. 4, 4/11/88; Ord. No. 487, Sec. 4, 5/20/91; Ord. No. 517, Sec. 8, 12/21/92; Ord. No. 650, Sec. 8, 1/11/99; Ord. No. 700, Sec. 6, 2/5/01; Ord. 715, Sec. 6, 12/17/01; Ord. No. 715, Sec. 4, 12/16/02; Ord. No. 815, Sec. 19, 1/7/08; Ord. No. 826, Sec. 4, 12/15/08; Ord. 836, Sec. 4, 12/29/09; Ord. No. 862, Art. II, Sec. 19, 12/17/12; Ord. No. 895, Sec. 4, 12/15/14; Ord. No. 909, Sec. 4, 1/4/16; Ord. No. 926, Sec. 4, 12/19/16; Ord. No. 942, § 4, 1/8/18; Ord. No. 958, § 4, 12/17/18)

SECTION 5: **AMENDMENT** "7.28.130 General Service" of the City of Chaska Municipal Code is hereby *amended* as follows:

AMENDMENT

7.28.130 General Service

A. *Defined*. All electrical service except as stated in paragraphs F through L and as stated in paragraph N, shall be classified as general service rate (GS).
B. *Service provided*. The general service rate (GS) shall be available to any customer with less than 20 KW peak demand requirements, for general service at one location as 60 cycle, single-phase or three-phase service at the secondary voltage available at the customer's location. Individual metering is required on all multiple users within the same building or on the same electrical service. General Service—Below 20 KW demand, of the Code of Ordinances, City of Chaska, Minnesota is hereby amended to read as follows:
C. *Rates—General service—Below 20 KW demand*. The rates for general service shall be as follows:

Service Charge		$21.55 per month
Energy Charge	October—May	$0.10600~~1252~~ per kWh
Energy Charge	June—September	$0.11926~~2660~~ per kWh
ROW Charge		5%

The minimum monthly bill shall be the service charge.
D. *Determination of installed capacity*. The installed three-phase capacity shall be determined on the basis of nameplate rating or manufacturer's data; or, in the case of an incorrect or missing nameplate, the utility may fix the rating by test. (Ord. No. 650, Sec. 9, 1/11/99; Ord. No. 700, Sec. 7, 2/5/01; Ord. No. 715, Sec. 8, 12/17/01; Ord. No. 715, Sec. 20.1(c), 12/16/02; Ord. No. 815, Sec. 5, 20(c), 1/7/08; Ord. No. 826, Sec. 5, 12/15/08; Ord. 836, Sec. 5, 12/21/09; Ord. No. 844, Sec. 20(c), 12/20/10; Ord. No. 862, Art. II, Sec. 20c, 12/17/12; Ord. No. 877, Art. II, Sec. 20c, 12/16/13; Ord. No. 895, Sec. 5, 12/15/14; Ord. No. 909, Sec. 5, 1/4/16; Ord. No. 926, Sec. 5, 12/19/16; Ord. No. 942, § 5, 1/8/18; Ord. No. 958, § 5, 12/17/18)

SECTION 6: **AMENDMENT** "7.28.140 Large General Service Rate" of the City of Chaska Municipal Code is hereby *amended* as follows:

AMENDMENT

7.28.140 Large General Service Rate

A. *Defined*. The large general service rate shall apply to all users with any monthly peak demand of twenty (20) KW or greater and new users with installed loads of twenty (20) KW or greater. After any user not classified hereunder shall record a peak demand of twenty (20) KW or greater in any one monthly period, such user, shall commencing with the next billing period, be classified as a large general user. Any user with any monthly peak demand of twenty (20) KW or greater which shall record a peak demand of twenty (20) KW or greater in any one monthly period shall continue to be classified as large general service for at least a twelve-month (12) period irrespective of such user's peak demand, no such user shall be reclassified unless said user has not recorded a peak demand of twenty (20) KW or greater during any monthly billing period during the preceding consecutive twelve-month period.

B. *Services provided*. A large general service rate shall be available to any customer for general service at one location as 60 cycle, single-phase or three-phase service where available, through one transformer only at the customer's location. Individual metering is required on all multiple users within the same building or on the same electrical service. Reduced current starting is required on all motors of 5 HP or more.

C. *Rates—Large general service—20 KW demand and above*. The monthly bill under the large general service classification shall be the sum of the demand and energy charges calculated according to the following schedule:

Service Charge		$74.75 per month
Energy Charge	October—May	$0.06209~~713~~ per kWh
Energy Charge	June—September	$0.06772~~7321~~ per kWh
Demand Charge	October—May	$11.40 per kW
Demand Charge	June—September	$14.00 per kW
ROW Charge		5%

The minimum monthly billing shall be the service charge.

D. *Determination of billing demand*. A billing demand shall be the customer's greatest fifteen (15) minute demand, in kilowatts, incurred during the month for which the bill is rendered.

E. *Power factor clause*. The customer agrees to maintain an average power factor as close to one hundred percent (100%) as possible. If the average power factor for the billing period is less than ninety percent (90%) lagging, the billing demand shall be adjusted by multiplying the actual fifteen (15) minute demand measured during the month by the ratio of ninety percent (90%) divided by the customer's average monthly power factor expressed in percent. This calculation only applies to three phase customers with a demand greater than 50 kW.

F. *Primary voltage service*. If the customer is served at the primary voltage available at the customer's location and pays all costs incurred in the installation, ownership, operation and maintenance of transformers, substations, and metering equipment with service to be metered at the primary voltage, a discount of three percent (3%) will be allowed on the amount of the monthly kWh charges and six percent (6%) on the amount of the monthly KW demand charges. As of January 1, 2001 Primary Voltage Service shall be available to customers exceeding 2,000 KVA only.

G. *Primary metering*. At the option of the Electric Department, secondary service hereunder may be metered at the primary voltage, in which case a two percent (2%) discount will be allowed on the amount of the monthly bill. (Ord. No. 650, Sec. 10, 1/9/99; Ord. No. 700, Sec. 10, 2/5/01; Ord. No. 715, Sec. 20.1(c), 12/16/02; Ord. No. 815, Sec. 20.1(c), 1/7/08; Ord. 826, Sec. 6, 12/15/08; Ord. No. 836, Sec. 6, 12/29/09; Ord. No. 844, Sec. 20.1(c), 12/20/10; Ord. No. 861, Art. II, Sec. 20.1(f), 12/17/12; Ord. No. 862, Art. II, Sec. 20.1c, 12/17/12; Ord. No. 877, Chap. 8, Sec. 20.1c, e, 12/16/13; Ord. No. 895, Sec. 6, 12/15/14; Ord. No. 909, Sec. 6, 1/4/16; Ord. No. 926, Sec. 6, 12/19/16; Ord. No. 942, § 6, 1/8/18; Ord. No. 958, § 6, 12/17/18)

SECTION 7: **AMENDMENT** "7.28.150 Rates - City Of Chaska Service Classification" of the City of Chaska Municipal Code is hereby *amended* as follows:

AMENDMENT

7.28.150 Rates - City Of Chaska Service Classification

A. *Defined*. City of Chaska Service Classification shall include all City owned or operated service connections for City buildings, street lighting, and water pumping.
B. *Service provided*. The City of Chaska Service Classification shall be applied to only service connections owned or operated by the City.
C. *Transition Rate*. The City of Chaska Service Classification shall be billed at regular classification rates with one-hundred percent (100%) of the difference between regular classification rates and the City of Chaska Service Classification rate to be transferred annually from the Electric Fund to the City fund that was billed at regular classification rates.
D. *Rates—City of Chaska Services*.

Service Charge		$19.80 per month
Energy Charge	All Energy Used	$0.08724~~9160~~ per kWh
ROW Charge		5%

The minimum monthly bill shall be the service charge. (Ord. No. 316, Sec. 9, 11/30/81; Ord. No. 386, Sec. 6, 12/16/85; Ord. No. 431, Sec. 7, 04/11/88; Ord. No. 487, Sec. 7, 5/20/91; Ord. No. 517, Sec. 11, 12/21/92; Ord. No. 650, Sec. 11, 1/11/99; Ord. No. 700, Sec. 15, 2/5/01; Ord. 715, Sec. 10, 12/17/01; Ord. No. 715, Sec. 20.1.1(c), 12/16/02; Ord. No. 815, Sec. 20.1.1(c), 01/07/08; Ord. No. 826, Sec. 7, 12/15/08; Ord. No. 836, Sec. 7, 12/29/09; Ord. No. 844, Sec. 20.11(c), 12/20/10; Ord. No. 862, Art. II, Sec. 20.1.1c, 12/17/12; Ord. No. 877, Chap. 8, Sec. 20.1.1c, 12/16/13; Ord. No. 895, Sec. 7, 12/15/14; Ord. No. 909, Sec. 7, 1/4/16; Ord. No. 926, Sec. 7, 12/19/16; Ord. No. 942, § 7, 1/8/18; Ord. No. 958, § 7, 12/17/18)

SECTION 8: **AMENDMENT** "7.28.300 Residential Electric Vehicle Service" of the City of Chaska Municipal Code is hereby *amended* as follows:

AMENDMENT

7.28.300 Residential Electric Vehicle Service

A. *Defined*. For the purposes of this section, the terms defined in this paragraph have the meanings given them.
   1. On-peak hours. "On-peak hours" means from 7:00 a.m. to 7:00 p.m., Monday through Friday.
   2. Off-peak hours. "Off-peak hours" means all hours not defined as "on-peak hours", and additionally from 12:00 a.m. to 12:00 p.m. on the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Friday after Thanksgiving Day and Christmas Day.
   3. Customer. "Customer" means any person engaged in the purchase of electric energy from the City under this section.

B. *Rates- On-peak and off-peak residential electric vehicle service*.

Service Charge		$6.75~~4~~ per month
On-Peak Energy Charge	October–May	$0.15576~~6512~~ per KWH
On-Peak Energy Charge	June–September	$0.18715~~9839~~ per KWH
Off-Peak Energy Charge	October–May	$0.06503~~894~~ per KWH
Off-Peak Energy Charge	June–September	$0.06935~~7352~~ per KWH
ROW Charge		5%

C. *Customer's responsibilities*. Electricity provided under this section shall only be used for the purpose of charging electric vehicles. A meter socket, separate service wiring, and any other equipment required by the City shall be installed by the Customer's licensed electrician at the Customer's expense and shall be installed as a separate electric service and not as a sub-meter. The Customer assumes any risk during installation and thereafter for operation of any equipment used to receive electricity. Neither Customers, equipment providers, nor any other persons may charge others a fee to utilize the electricity obtained pursuant to this section, and no right is or may be conveyed to any other person to use Customer's electricity. The Customer must comply with any other reasonable requirement from the City for the purposes of acting pursuant to this section.

D. *Requests to inspect*. The City may request to see vehicle registration information from Customers to verify that electricity being used is for an electric vehicle, access Customer's property to audit the meter, inspect any interconnected facilities to verify proper installation and otherwise verify compliance. Nothing herein prohibits the City from applying for an administrative warrant to enforce this or any other section.

E. *Rate Cancellation*. The city may revoke Customer's rate immediately upon finding Customer has violated any part of this section, and specifically when Customer denies or fails to respond to requests under paragraph D. Upon revocation the Customer's rate shall revert to the rate the Customer would otherwise have had on their electric service not specifically for electric vehicles pursuant to this chapter. Nothing herein imposes additional restrictions on the cancellation of service pursuant to any other law.

PASSED AND ADOPTED BY THE CITY OF CHASKA COUNCIL
________________________________.

	AYE	**NAY**	**ABSENT**	**ABSTAIN**
Councilmember Grau	_______	_______	_______	_______
Councilmember Hatfield	_______	_______	_______	_______
Councilmember Huang	_______	_______	_______	_______
Councilmember Hubbard	_______	_______	_______	_______
Mayor Windschitl	_______	_______	_______	_______

Presiding Officer

Attest

____
Mark Windschitl, Mayor, City of Chaska

____
Denise Beebe, Senior Clerk City of Chaska

AN ORDINANCE IMPOSING AN ELECTRIC ENERGY RIGHT OF WAY FEE ON CUSTOMER UTILIZING THE CITY OF CHASKA, MINNESOTA'S ELECTRIC ENERGY SERVICE WITHIN THE CITY OF CHASKA BY ADDING SECTION 7.28.310 TO THE CODE OF ORDINANCES

ORDINANCE NO. 1000

CITY OF CHASKA, CARVER COUNTY, MINNESOTA

The City Council of the City of Chaska, Minnesota, does ordain:

A NEW SECTION 7.28.310 OF THE CODE OF ORDINANCES OF THE CITY OF CHASKA IS ENACTED AND THE CITY OF CHASKA DOES ORDAIN:

A. *Definitions*. For the purposes of this ordinance, the following terms shall have the following meanings:

(1) City. The City of Chaska, County of Carver, State of Minnesota.

(2) Customer. Any individual, entity, user, or property which purchases or receives electric energy from the City.

(3) Gross Revenues. All revenues received by the City from Customers who purchase or receive electric energy and demand from or through City or the services of City and which arise from or are related to the provision of electric service within the City service area. The term includes revenues of all kinds and types, including by way of example and not by way of limitation, revenues derived from rates charged for electric energy (kilowatt-hours) and demand (kilowatt), the delivery or distribution thereof, interest or other charges assessed for the late payment of amounts owed the City, extension charges and fees, and any customer service charge or cost imposed by the City for the sale or delivery of electricity or related goods and services and any customer charge or fee whether imposed on a single occasion or periodically.

(4) Notice. A writing served by any party or parties on any other party or parties. Notice to City shall be mailed to Chaska City Administrator, 1 City Hall Plaza, Chaska, MN 55318. Notice to any individual, entity, user, or property owner shall be mailed to their last known address.

B. *Purpose*. The Chaska City Council has determined that it is in the best interest of the City to impose a Right of Way fee on users of the City's electric utility. The Right of Way fee will be used to defray City costs incurred in the maintenance, improvement, and administration of the City's electric utility infrastructure in public ways and public grounds.

C. *Right of Way Fee Statement and Schedule*. A Right of Way fee is hereby imposed on each Customer commencing October 1, 2021, at a rate of five percent (5%) of Gross Revenues.

D. *Right Of Way Fee*. The Right of Way fee is an account-based fee and not a meter-based fee. In the event that an individual or entity covered by this ordinance has more than one meter, but only one account, the fee shall be assessed for each separate meter. In the event a question arises as to the proper fee amount for any account, the highest possible fee amount shall apply.

E. *Payment*. Right of Way fees are to be collected by the City as follows:

January – March collections due by April 30.
April – June collections due by July 31.
July – September collections due by October 31.
October – December collections due by January 31.

F. *Effective Date***.** This Ordinance takes effect upon publication in accordance with law. A summary of this Ordinance may be published. City staff is directed to codify this Ordinance into the Code of Ordinances, City of Chaska, Minnesota, and may revise the outline and format of this Ordinance to conform to the format and numbering convention of the Code of Ordinances.

PASSED AND ADOPTED BY THE CITY COUNCIL THIS 20th DAY OF SEPTEMBER 2021.

____
Mark Windschitl, Mayor

ATTEST:

____
Denise Beebe, City Clerk

(Published in the Chaska Herald the ______ day of 2021)

REQUEST FOR ACTION
CHASKA CITY COUNCIL
09/20/2021

Subject: **Public Hearing to Consider Certification of Fall 2021 Delinquent Utilities and Miscellaneous Unpaid Fees**

Reviewed By: Noel Graczyk, Administrative Services Director
Kelly Grinnell, Finance Manager

Prepared By: Matt Burt, Accountant
Wendy Hagen, Customer Relations Supervisor

The City annually prepares a special assessment roll of delinquent utilities and unpaid miscellaneous fees. Fees assessed are typically delinquent public utilities but there may also be unpaid mowing fees, alarm fees, and connection fees.

This year, the City will be assessing delinquent utilities in both the spring and fall of 2021. By doing this, the City ensures that utility payments that are past due are being collected by specific households upon sale of a home. Utility billing accounts to be assessed are any that have total balance of $50.00 or more and are 90 days or more delinquent.

Included this year on the special assessment roll for delinquent utility charges are single-family rental properties. This allows the City to guarantee collection of delinquent fees that tenants have incurred as part of property taxes of the owner. Rental properties are only subject to assessments for electric water, sewer, and stormwater charges 90 days or more delinquent.

At the time of the initial mailing, 40 utility billing accounts and 1 property with unpaid false alarm fees were notified that they were subject to being assessed. Property owners and tenants were provided at least 20 days mailed notice of a public hearing to consider certification of fees to Carver County for unpaid charges as listed in the notice and were given the opportunity to pay their delinquencies prior to the public hearing. The total of the initial rolls at time of mailed notice was as follows:

Delinquent Stormwater Fees:	$ 574.01
Delinquent Electric Fees:	$ 3,203.05
Delinquent Sewer Fees:	$ 2,957.22
Delinquent Water Fees:	$ 2,314.64
Total Delinquent Utility Fees:	$ 9,048.92
Total Miscellaneous Unpaid Fees	$ 200.00

Based on payments made up to this public hearing, there are currently 2 accounts still delinquent and 1 property with unpaid false alarm fees totaling as follows:

Delinquent Stormwater Fees:	$	240.90
Delinquent Electric Fees:	$	223.92
Delinquent Sewer Fees:	$	49.34
Delinquent Water Fees:	$	30.95
Total Delinquent Utility Fees:	$	545.11
Total Miscellaneous Unpaid Fees	$	200.00

The Fall 2021 special assessment roll for first year payable 2022 of unpaid utility charges is shown as Exhibits A through E and are attached to the proposed resolution. Should Council adopt the resolution, the rolls will be certified to Carver County for collection with payable 2022 property taxes. Charges are proposed to be certified for a period of one (1) year at five (5) percent interest and will include the City's 1.5% special assessment administrative fee.

Staff recommends approval of certification of the unpaid charges.

CITY COUNCIL ACTION REQUESTED

Motion to Approve a Resolution 2021-60 approving certification of delinquent utilities and miscellaneous unpaid charges to Carver County for collection with the payable 2022 property taxes.

CITY OF CHASKA
CARVER COUNTY, MINNESOTA

RESOLUTION

DATE__________09/20/2021___________RESOLUTION NO.______2021-60________

MOTION BY COUNCILMEMBER____________SECOND BY COUNCILMEMBER____________

A Resolution Approving Certification to Carver County of Fall 2021 Unpaid Delinquent Public Utilities and Miscellaneous Unpaid Fees

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WHERAS, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon objections to the proposed certification of unpaid delinquent storm water, sewer, water, and/or electric utilities;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Chaska, Minnesota, as follows:

1. Such proposed charges, a copy of which is attached hereto and made a part hereof as Exhibits A through E, are hereby accepted and shall constitute a charge against the lands named therein.

2. Such charges shall be payable in an annual installment that shall include both principal and interest, extending over a period of one (1) year, payable on or before the first Monday in January 2022, and shall bear interest at a rate of five (5) percent per annum from the date of adoption of this resolution.

3. The owner of any property so charged may, at any time prior to certification to the Carver County Taxpayer Services Department, pay the entire delinquent amount against such property, with interest accrued to the date of payment, to the City Clerk, except that no interest shall be charged if the entire amount is paid within 30 days from the adoption of this resolution. The right to partially prepay the delinquent charges is not available.

4. The Clerk shall forthwith transmit a certified duplicate of this roll to the Carver County Taxpayers Services Department to be extended on the proper tax list of the County and such charges shall be collected and paid over in the same manner as other municipal taxes.

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 20th day of September 2021.

____

Mark Windschitl, Mayor

Attest:____

Deputy Clerk

Exhibit A

CERTIFICATION OF DELINQUENT STORMWATER ACCOUNTS

Special Assessment Terms

S/A Code:	302205	Term:	1 year
Roll Adopted:	9/20/2021	Annual Interest Rate:	5.00%
First Year Payable:	2022	First Year Extra Days Interest:	102

PID	Property Address	Name	Fee
30.3580070	110154 STANFORD CIR	RONALD BORG	$ 55.00
30.1380040	6970 INWOOD RD	KENNETH SCHULTZ	190.00
		TOTAL TO CERTIFY TO CARVER COUNTY	**$ 245.00**

(INCLUDES 1.5% SPECIAL ASSESSMENT FEE)

Exhibit B

CERTIFICATION OF DELINQUENT ELECTRIC ACCOUNTS

Special Assessment Terms

S/A Code:	302205E	Term:	1 year
Roll Adopted:	9/20/2021	Annual Interest Rate:	5.00%
First Year Payable:	2022	First Year Extra Days Interest:	102

PID	**Property Address**	**Name**	**Fee**
30.3580070	110154 STANFORD CIR	RONALD BORG	$ 228.00
		TOTAL TO CERTIFY TO CARVER COUNTY	**$ 228.00**

(INCLUDES 1.5% SPECIAL ASSESSMENT FEE)

Exhibit C

CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Special Assessment Terms

S/A Code:	302205S	Term:		1 year
Roll Adopted:	9/20/2021	Annual Interest Rate:		5.00%
First Year Payable:	2022	First Year Extra Days Interest:		102
PID	**Property Address**	**Name**	**Fee**	
30.3580070	110154 STANFORD CIR	RONALD BORG	$	51.00
		TOTAL TO CERTIFY TO CARVER COUNTY	**$**	**51.00**

(INCLUDES 1.5% SPECIAL ASSESSMENT FEE)

Exhibit D

CERTIFICATION OF DELINQUENT WATER ACCOUNTS

Special Assessment Terms

S/A Code:	302205W	Term:		1 year
Roll Adopted:	9/20/2021	Annual Interest Rate:		5.00%
First Year Payable:	2022	First Year Extra Days Interest:		102
PID	**Property Address**	**Name**	**Fee**	
30.3580070	110154 STANFORD CIR	RONALD BORG	$	32.00
		TOTAL TO CERTIFY TO CARVER COUNTY	**$**	**32.00**

(INCLUDES 1.5% SPECIAL ASSESSMENT FEE)

Exhibit E

CERTIFICATION OF MISCELLANEOUS UNPAID FEES

Special Assessment Terms

S/A Code:	302205M	Term:		1 year
Roll Adopted:	9/20/2021	Annual Interest Rate:		5.00%
First Year Payable:	2022	First Year Extra Days Interest:		102
PID	**Property Address**	**Name**	**Fee**	
30.2210030	1110 HAZELTINE BLVD	SOBHANI 2005 TRUST	$	203.00
		TOTAL TO CERTIFY TO CARVER COUNTY	**$**	**203.00**

(INCLUDES 1.5% SPECIAL ASSESSMENT FEE)

REQUEST FOR ACTION
CHASKA CITY COUNCIL
9/20/2021

Subject: **Establish Preliminary City Tax Levy for Taxes Payable 2022**

Prepared By: **Matthew Podhradsky, City Administrator**

Under State Statute, local communities are required to establish a maximum tax levy prior to the end of September. This maximum levy is then used by the County Auditor to prepare Truth in Taxation statements that are mailed to individual property owners so they know what each one of their local taxing jurisdictions is planning to levy for in the upcoming year prior to the Truth in Taxation Public Hearing held in early December. These statements help property owners understand what impact these proposed changes would have on the property taxes that they will pay in the next calendar year.

As we discussed over the past three work sessions and have discussed over the past several years of our financial forecasting process, there are several things that we have looked at incorporating into our budgeting process to meet our service objectives. These have included increasing our tax levy to support the replacement and maintenance of assets we have already invested into through a formal Capital Asset Maintenance Program (CAMP-formerly CIP), reaffirming our policy on how we establish our tax levy in a given year by focusing more on the items that directly increase our service costs such as new growth and inflation, and planning for issues we foresee in the future so as to be prepared to address them as they come to fruition.

During these past several weeks, we have focused a significant amount of time discussing these issues, plus future issues we need to be cognizant of as we make decisions for 2022. This has included the future needs we will have to address over the next several years with our aging facilities in the city.

Budgeting Objectives
As always, we start the budget process by focusing on the objectives that have been discussed with Council for establishment of the 2022 budget. These objectives include:

- ***Support budgeting programs that help Chaska strengthen its mission of being "The Best Small Town in Minnesota"***
- ***Maintain existing high-quality service levels***
- ***Existing Levy Policy: Limit tax levy growth to capture only new growth in community and inflation. Only increasing levy beyond this point if new service levels/assets are being added***
- ***Fully fund maintenance and replacement of our vehicles, equipment, and physical assets on a regular schedule to ensure sustainability of investments already made***
- ***Fund new programs only after existing, necessary programs are funded***

- ***Budget utilizing a plan that avoids draw-down of City's General Fund Reserves and builds these reserve levels to a targeted level***
- ***Fully fund levy needs of Street Reconstruction Program***
- ***Develop a budget plan that is sustainable from a resource perspective to support service levels that residents expect***

This last objective was added during the 2019 budget process and led to the completion of a Staffing Study identifying current gaps in our Staffing resource levels and staffing we will need to plan for as our community continues to grow. In establishing the current (2021) budget, we also added to our General Fund Reserves Objective by expanding it to include developing a plan to build up our General Fund Reserves balance to targeted levels that maintain or improve our current bond ratings.

Budget Environment for 2022

While COVID had a large impact on the city financially during 2020 and for about half of the current year, we are starting to see things get somewhat back to normal with us seeing less service disruptions, less employees needing to be out for extended time periods because of COVID protocols, and market growth starting to come back into the community. We have also found that the direct expenditures we are experiencing now to address COVID-related issues are starting to go away as many of our employees are fully vaccinated. While we are continuing to see slow growth coming back in our recreational areas such as the CCC and the Curling and Event Center, as there still is some hesitancy from some residents to return to these facilities with COVID variants increasing cases recently, we are seeing in our General Fund Activities a return to much more normal conditions.

While market conditions in the community are improving, we did see limited growth in market values for taxes payable 2022 as the market value changes, we see tend to lag a year behind when we see actual activity increases in the community. While it is limited, it is moving in a much better direction than what we saw in 2020 during the height of COVID.

This Staff report will lay out the economic environment in which our decisions for the 2022 budget will need to be made, and the initiatives the Council has discussed reestablishing in 2022 now that we are moving out of some of the uncertainties we have seen in the economy for last year due to COVID.

Market Values

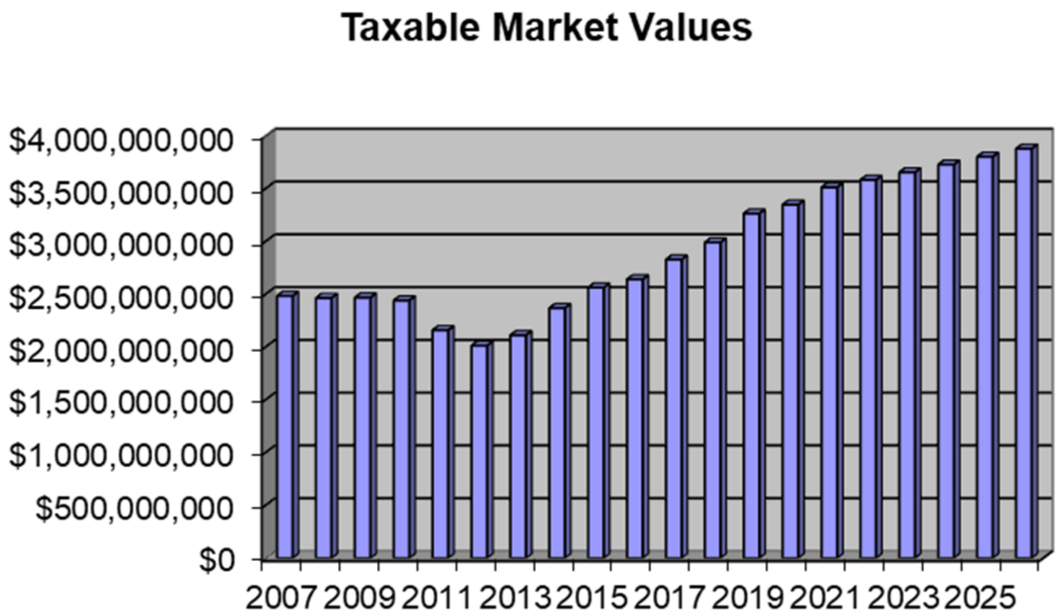
As you will see in the chart below, the City of Chaska will see a 4.90% increase in market values for 2022, which is expected to increase our tax capacity by 5.21%. This compares to a 2.80% increase in market values for this current year, which resulted in a 3.01% increase in tax capacity for 2021. As this illustrates, we have seen some more robust market value growth in the community for taxes payable 2022 than we saw this last year.

Chaska 2021 Assessment

	Residential	Commercial/Industrial	Apartment	Ag	Total
2021 EMV	**$2,645,009,100**	**$553,274,200**	**$231,767,700**	**$82,052,100**	**$3,512,103,100**
2020 EMV	$2,501,694,500	$525,663,000	$227,442,100	$93,168,900	$3,347,968,500
Total Value Change	$143,314,600	$27,611,200	$4,325,600	($11,116,800)	$164,134,600
New Construction	**$49,321,100**	**$2,823,800**	**$162,000**	**$0**	**$52,306,900**
Market Change	$93,993,500	$24,787,400	$4,163,600	($11,116,800)	$111,827,700
% New Construction	1.97%	0.54%	0.07%	0.00%	1.56%
% Market Change	3.76%	4.72%	1.83%	-11.93%	3.34%
2021 Total % Change	**5.73%**	**5.25%**	**1.90%**	**-11.93%**	**4.90%**

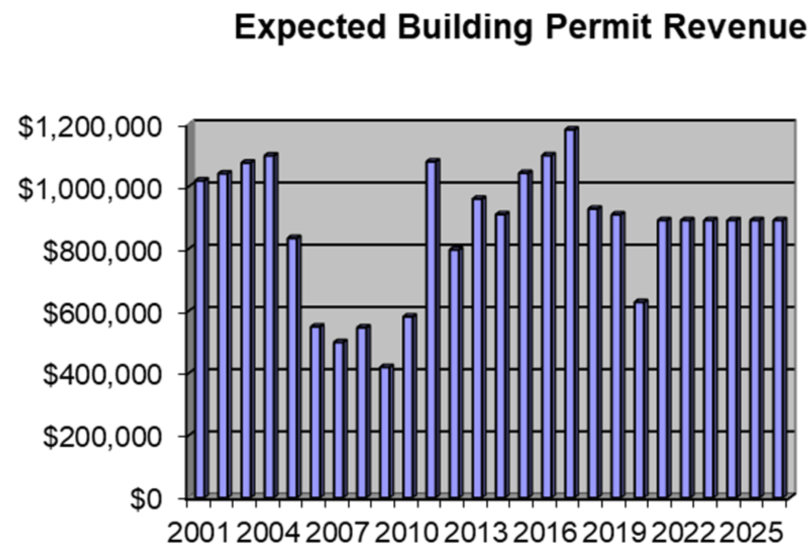
As you will see in the chart above, 1.56% of the market value increase represents new construction growth, with 3.34% being growth of market values in existing properties. Single-family residential properties saw the greatest increase in values at 5.73% overall, with about two thirds of this growth occurring in existing properties. This market value growth is consistent with the increased activity we saw in the residential real estate market for existing properties not only in Chaska but across the Twin Cities this past year.

Below is chart illustrating the past 15-year history of market values in the community and a projection of what we can expect for the next five years:



Another area of fluctuation we have seen over the past several years is in Building Permit revenue, making this a very difficult number to budget. Apart from the Great Recession years of 2007-2010 where we saw quite a dip in the amount of revenue we generated through Building Permits, most years between 2001-2020 saw building permit revenues of over $800,000, with many of these years being close to $1 million.

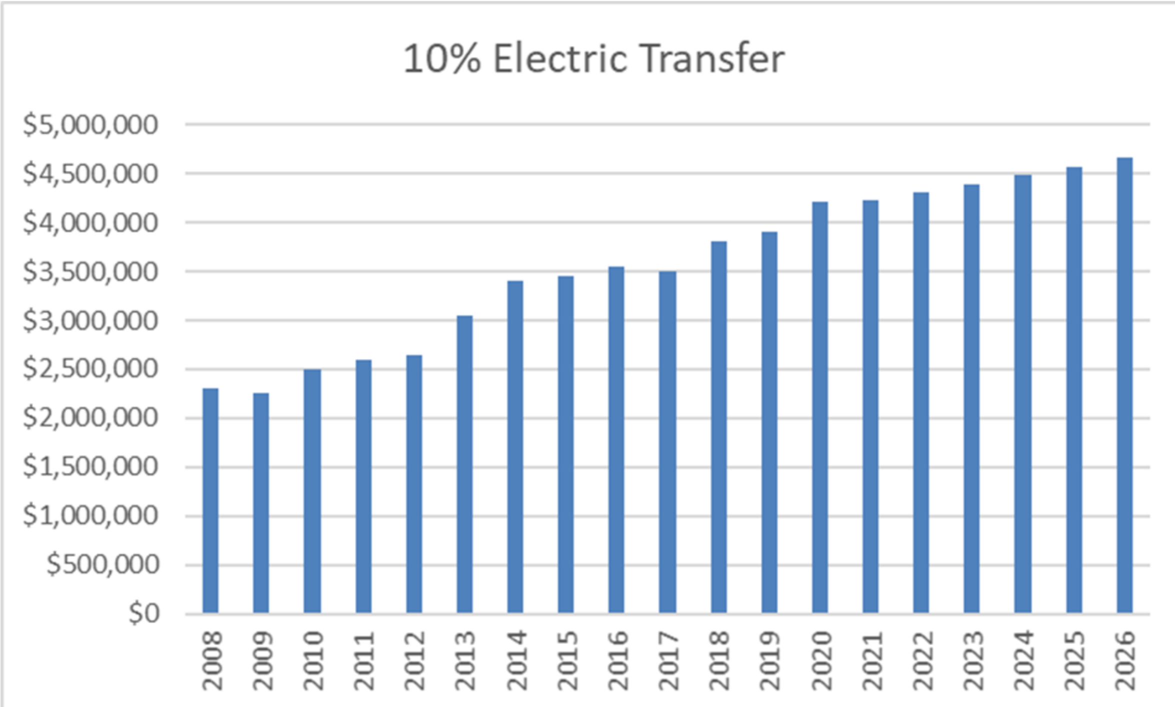
In 2020, we adjusted the budget mid-year to bring revenues down to just over $600,000, as we saw activity decrease because of the pandemic. In 2021, we expect that our building permit revenue will end up being over $1 million. With so much change from year to year, we need to be much more conservative on our revenue projections for Building Permits, as losing one expected large project can have a significant impact on achieving our budgeted revenues in any given year and leave us with a hole in our budget. Given that, we are trying to be much more conservative from a budgeting perspective for our Building Permit activity knowing that it could be more if large projects come to fruition. Looking at our long-term trends, we are proposing to budget just under $900,000 for building permits in 2022 and would expect to keep it close to that number in future budget years. Below is a chart illustrating the building permit activity we expect to see:



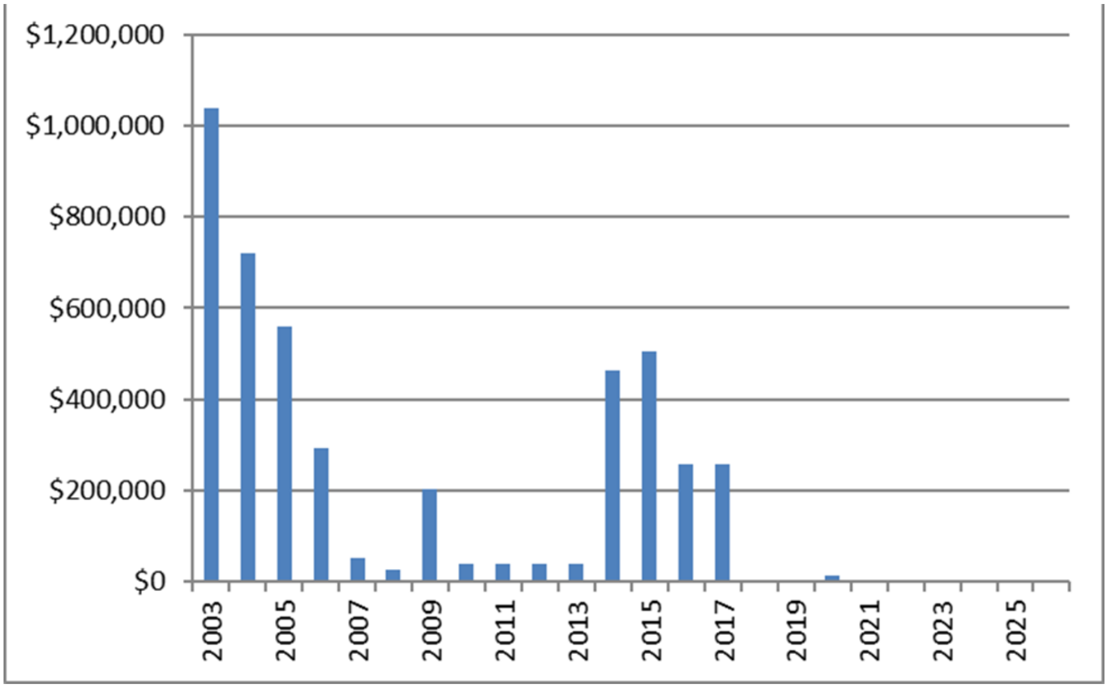
While the pandemic did bring some stagnation of both Market Value increases in the community and a reduction in building permit activity, one area that Staff has continued to see continued growth is in our electric revenue coming into the General Fund. We have seen this with the opening of several data centers in the community, as well as the additions onto existing industrial buildings in the community we continue to see. We have also started to see an impact from the increase in residential usage in the community.

Currently the City takes 10% of its revenue from the Electric Fund as transfer that helps support General Fund activities. This has been structured to be a right-of-way fee to the General Fund to support the Electric Fund's use of general city assets such as right of way for providing service in the community.

We are seeing this transfer continue to grow, as it is based on 10% of our overall sales within the Electric Department. It should be noted that while this is a 10% fee to the Electric Fund, our rates are still very competitive with our main competitors such as Xcel and MN Valley Electric Cooperative. In our last comparison, Chaska Electric was approximately 9% lower than Xcel for our residential rates with us being very similar to MN Valley for residential rates.



One area that we continue to see a drastic change, and which we expect to be a permanent, is in our Local Government Aid allocation from the State. As I discussed with the Council in our first work session this year, in the early part of last decade, our LGA allocation was as high as $1,000,000, with it dropping to nearly $0 in 2007. This changed in 2014 when the State changed their formula for LGA allocation, and we once again saw approximately $500,000 of LGA payments each year. In 2016, we saw this number drop to just over $250,000 because of the reincorporation of value from our decertified TIF District #4, where it was in 2017 as well. In 2018, this number went to just over $1,000, creating a significant hole in our budget. To address this, the Council in 2018 did increase the tax levy to recapture half of that lost aid ($128,035), because of the significant impact it could have had to our service levels. In 2020, the amount of LGA went to just over $14,000, and for 2021 it moved officially to $0 of LGA in our budget. LGA has been determined for 2022 and will once again be $0 for the City of Chaska. We expect it to stay this way moving forward. It should be noted that when we saw the large drop of approximately $1 million between 2003-2007, we did not levy to replace any of this lost aid. While we did see increasing market values during this same period, which did help mitigate some of this loss in LGA, this permanent loss in aid was never fully recouped through other revenue sources, which has continued to make this an issue that has affected us in our annual budgeting process.



<u>Discussion Items for 2022 Budget</u>
In the three Work Sessions Council discussed priorities from previous years along with emerging issues as it relates to staffing within our public safety services.

Priorities Established in Previous Years Include:

1. Continued utilization of our tax levy policy
2. Annual projects to be funded through our Capital Asset Maintenance Program (CAMP-formerly known as our CIP)
3. Re-establishing the implementation of our 4-year Staffing Study following a year hiatus due to economic uncertainties caused by the COVID pandemic

In addition to these items, two items have emerged to consider in the 2022 budget year:

4. Existing staffing needs within our Police Department
5. Existing Fire Staffing needs to address preservation of Paid-on-Call Fire service as well as succession planning

I will spend some time discussing each of these separately.

1. <u>Establishing tax levy based on policy:</u>

For three decades, the City of Chaska had a policy in place for the establishment of the annual tax levy for the City. This policy stated that the City's objective was to have a constant tax rate, and that the levy would increase annually based on the increase in tax capacity in the community over the past year. For instance, if the tax capacity (which is based on market values) increased by 5% in any given year, the levy would be recommended to be increased by 5%, which would keep our tax rate the same. Theoretically, if a resident's property stayed the same in value from one year to the next, the taxes on their property would not increase. They would only increase if there was an increase in value.

In 2015, the Council officially changed that policy to have our levy increase reflect the actual items that have a direct impact on the cost of services we provide: new growth, inflation, and the addition of any new programs to our budget.

Based on that policy, for 2022, the percentage of new growth in the community is approximately 1.56%, with a growth in inflation of 5% over the past 12 months (actual 12-month numbers through the summer were closer to 5.4%). This would say that our operational levy should increase by 6.56% to accommodate these increases in service costs. The only other increase would come from any additional services/new items being introduced in the Budget for the upcoming year. With the tax capacity going up by 5.21% for 2022, this would mean that the tax rate would go up by 1.5% due only to items in our normal operational budget.

Increasing the levy by this amount would allow us to generate enough resources to fund our existing services in the community but would not address the addition of any services, such as increases needed to address our Staffing Study implementation. The tax impact for the median-valued home in the community would be $3.50 per month if we were to only address our baseline services in this upcoming tax year.

2. <u>Continued implementation of our Full Capital Asset Maintenance Program</u>

Since 2012, we have discussed the importance of reinvesting back into the assets we have in the community if we are going to keep them in good condition. In the last Decision Resources Survey results, it showed that 68% of our residents favored increasing taxes if it meant that we could help maintain the assets and services we have already invested into.

In doing a study of our existing assets back in 2013, it was determined that in our General Governmental Services we were approximately $1 million short annually in being able to properly fund the replacement of our assets such as parks, road, trails, etc… To address this, the Council decided that year to implement a program over a 4-year period, increasing revenues to the CAMP program by $250,000 each year until fully implemented. In 2017, we finished this 4-year ramp up of revenue, which has since allowed us to fund $1 million annually towards our CAMP activities.

With the impacts of COVID on our revenue sources in 2021, we did have to increase our levy by an additional $300,000 to fully implement our CAMP. For 2022, because of the recovery that we have seen, we would not need to increase anything beyond what we have already discussed in our base levy to fully fund our CAMP at $1 million. We project as we continue to move into the future that we will continue to be able to fully fund our CAMP under our baseline tax levy policy.

With the full $1 million in Capital Asset Management Program fully incorporated into our baseline tax levy model, the following projects are what we would anticipate completing during the 2022 year. We will continue to refine this over the course of this fall and have a final list by the time we formally establish our budget for 2022 in December.

<u>2022:</u>

- **Street Mill/Overlay: $450,000**
- **Trail Upgrades: $60,000**
- **2nd/Pine Street Parking Lot Retaining Wall Replacement: $350,000**
- **MSB Annual Work Door/Hoist Work: $45,000**
- **East Creek Canyon Park Rehab: $95,000**

As you can see from the lists above, the CAMP program is really getting to properly taking care of the assets we have already invested into. They are all critical to take care of so we make sure that we don't spend more money in the future replacing things that could have been preserved if properly maintained. Also, maintaining park equipment is critical to user safety.

<u>3. Re-Institute Staffing Study Implementation</u>

As Council is aware, one of the new programs that was added in 2020 was the implementation of filling the identified gap in our Staffing levels over a 4-year period. As a result of our Council/Department Head retreat in 2017 and identifying that there was a feeling that our staffing resource levels were not adequate to sustain our current service levels/expectations going into the future, the city did hire Baker Tilly (the City's municipal advisor) to complete a Staffing Study on our organization. The object of the study was to look at two things:

- Identify any gap we have in our current staffing resource levels
- Identify what we will have to plan for over the next 20 years as we move to full development

The results of this staffing study found that we are currently 15.8 employees short in our entire organization to be able to be staffed properly to provide our current service levels. The study also identified that after this gap is filled, we would need to plan for an additional 57.2 employees over the next 20 years to be staffed at the appropriate levels to continue to provide our current service levels in a sustainable way. While this future number is large, it is important to realize that we will grow by almost 10,000 additional residents as well as businesses over the next 20 years. Also, when you break this down into annual growth, it equates to about 2.86 additional employees each year, which is less than the 3.86 additional employees we have added over the past 20 years.

The greatest and most immediate concern identified from the results of this staffing study is the current gap we have in employees to be able to properly provide the service levels we currently provide to our residents and businesses. While the gap analysis found that our largest gap exists in building maintenance, where we had no employees solely dedicated to this task, there were other gaps identified throughout the organization. Specifically, the analysis found a shortfall in the following areas:

- Administration: 1 dedicated Economic Development Coordinator and 1 additional HR Generalist
- Administrative Services: 1 additional Network/Database Support Person
- Community Development: 1 Additional Planner
- Engineering: Assistant City Engineer

- Public Works: 5 Dedicated Building Maintenance Personnel (1 Foreman, 1 lead and 3 maintenance workers), 1 Storm Water Maintenance Worker, 1 Street Maintenance Worker and 1 Park Maintenance Worker
- Water/Sewer: 2 Additional Water/Sewer Maintenance Workers

As Council may remember, as a part of our budget discussions in 2020, it was decided to start addressing this gap by developing a 4-year plan to both fill these positions and allocate resources towards building maintenance activities. We identified a $1.5 million gap in being able to meet these staffing needs, plus an additional $500,000 to help meet our underfunded building maintenance needs. To fill this gap required an increase of $375,000 to our tax levy each of the next 4-years, with $125,000 coming from our Enterprise Funds to help support these activities. With approval of this plan in the 2020 budget, we did focus on first filling our building maintenance needs, which included hiring 3 of the 5 identified Building Maintenance positions, with us then focusing on filling our HR Generalist position. Because of revenue shortfalls identified mid-year in 2020, we did have to put a hold on hiring the HR Generalist position but were able to fill our 3 Building Maintenance positions along with putting our first $125,000 towards building maintenance activities.

As the Council is aware, although we had planned to move forward with implementation of the 2nd year of the plan in 2021, Council did decide to put this on hold because of the uncertainties of the economy due to COVID. As we move into 2022, Staff is recommending that we move forward with reinstituting the implementation of the Staffing Study plan, with the goal of trying to finish the implementation of this gap plan by the end of 2024. If we were to move forward with reinstituting the implementation of our Staffing plan, this would require us to add an additional $375,000 to complete the second year of this plan. To do this would increase the impact on the median valued home in the community by a total of $6 per month, which would include our baseline tax levy policy along with the addition of the second year of the Staffing Study implementation.

<u>4. Emerging Issues in Police and Fire Staffing</u>
As we have discussed during the Budget work sessions this year, we have been looking at the emerging needs that we have in both our Police and Fire Staffing models.

From the Police perspective, when the Baker Tilley Staffing Study was complete, it did indicate that the total number of police officers that we would need in the department when we are fully developed is 45 officers. As we continue to look at the future of the department, Staff continues to see this as the right target for our Sworn Police officers in the Department unless things were to drastically change in the community. While Staff does feel that this is the right number when we are fully developed, we do feel that there is a current gap in where we are at right now to meet some of the basic needs in our department. Specifically, Staff feels that we are currently 3 sworn officers short in meeting our current needs and that these three positions should be added onto the existing Staffing study gap that we are trying to fill by the end of 2024. There are many reasons that we feel that these three officers represent a current gap in our department that were discussed during our budget work sessions, including:

- The change in the current State of Policing in the State and Country

- With incidents both nationally and locally, there has been more emphasis placed on officers being able to work with the community to be more proactive on addressing issues instead of reactive.
- This requires more time for officers being able to spend doing things like building relationships which is currently very difficult to do with our very thin staffing levels

- Officer Safety
  - We currently only have enough officers in our system to run at a 2-car minimum during certain times of the day. This has been a standard that has been in place since the early 2000s and has not changed even though our community has grown significantly. To run safely, Staff feels that we need to move that up to a 3-officer minimum. To achieve that would require 3 additional officers added to our department
  - Our current 2-officer minimum can cause significant issues if multiple calls come in at any given time when we are at minimums. Can lead to an officer having no backup
  - Also does not allow the officer adequate time to "slow down" situations, whereby different crisis intervention tactics can be employed which can increase the likelihood of a successful solution to a challenging situation
- Different Expectations of Community Policing identified in our Community Survey and in our Community Conversations
  - Engagement between officers and the public was identified as a priority coming out of our Community Conversations last summer. This is difficult to do given our current staffing levels-we are forced to deal with situations quickly, which does not allow for enough unallocated time to proactively build relationships, solve issues, bring closure to problems, etc…
  - The community indicated a desire to see the PD remain committed to constant adaptation and review related to all aspects of operations, procedures, and policies. Unallocated time for officers is necessary to accomplish this which our current staffing levels make difficult to accomplish
- Comparative Data with Similar Jurisdictions
  - Looking at similar/comparable cities shows that our staffing level is at approximately 1.02 officers per capita compared to other cities being closer to 1.5-1.6 officers per capita
  - Data also shows that the number of calls an officer takes annually in Chaska is about 860 per year. This is compared to similar cities that are averaging in the upper-700 calls per year.
  - We are not staffed at a level that is comparable to most other similar jurisdictions, which does put us in a position that we cannot be as proactive as other similar departments-we do not have the staffing levels to support this

As mentioned previously, Staff feels that it is important to add 3 additional officers to our Staffing gap analysis plan. To do this within the same period of completing the rest of our staffing plan (by the end of 2024) would require bringing our tax levy increase towards staffing to $487,000 annually in 2022, 2023 and 2024 instead of the $375,000 discussed above. To do this would increase the annual impact to the median valued home by an additional $1 per month, which would increase the total impact from $6 per month to $7 per month to implement our baseline tax levy policy and implement the full Staffing Study recommendations including these additions to the Police.

From a Fire perspective, our needs are driven by our desire to keep the Fire Department running at its core as a Paid-on-call system into the future. In other words, in the long term we want to be able to keep most of our fire department as volunteers, as this is a model we think can work and is significantly more cost-effective over the long run.

To accomplish this, we think we must continue to work to move our Administrative and Leadership positions from volunteer to full-time positions, as we do not think it is sustainable to expect a volunteer to both be a firefighter and staff administrative functions. We also think that we need to move to a more long-term duty-crew model to allow our volunteer firefighters to have more predictability in their schedules and not have to get called back to every call we go on, which is close to 1,000 per year. Finally, we need to start thinking about succession planning in the department, as we have key positions like our Fire Marshal and Fire Chief, we both expect to retire over the next 2-3 years.

With our current Chief #2 position vacant, which was staffed as a volunteer position, we think that there is an opportunity as we fill this position to refill it as a full-time position to keep on moving in this direction. We also see an opportunity to move one of our current Fire Inspectors into an Assistant Fire Marshal role over the next year to provide some opportunity for succession planning within the department.

The good news with both moves in the Fire Department is that these changes can be made without an additional impact to our tax levy as we will be able to reallocate funds that were previously overfunding our Fire Relief Pension, as we recently worked to retool that program to be focused more on the benefit level than on the funding amount. In this respect we think that we have a better policy for our Fire Fighters for a retirement benefit, while at the same time being able to redirect some of these funds to help with current operations in the Fire Department.

Impact of Proposed Maximum Tax Levy for 2022

As was discussed during the multiple work sessions on the 2022 General Fund Budget, Staff feels it is important not only to restart the implementation of our Staffing Study program, as we still have a significant gap in where our staffing is in multiple areas of our organization, but that we also include the 3 Police Officer positions over the remaining three years of fully implementing this program. This would add 1 Police officer in each of the three remaining years, with the following positions proposed to be hired in each of the remaining 3 years:

2022:

- **HR Generalist**
- **Assistant City Engineer**
- **Building Maintenance Worker**
- **Police Officer**

2023:

- **City Planner**
- **Economic Development Coordinator**
- **Storm Water Maintenance Worker**

- **Park Maintenance Worker**
- **Police Officer**

2024:

- **Building Maintenance Worker Leadsperson**
- **Network Support Specialist**
- **Water/Sewer Maintenance Worker**
- **Street Maintenance Worker**
- **Police Officer**

As mentioned previously, to restart the implementation of our Staffing Study program, and to include the Police Officer position in 2022 would add $487,000 to our baseline tax levy. Based on that, the following would be the total project impact to the median-valued home in Chaska for 2022:

Impact on the Median Valued Home in Chaska:

-Median Value of Home in 2020: $269,755
-Median Value Home in 2021: $298,500

Actual Annual Taxes Paid on Example Home

-2020 Median Value Home City taxes: $873
-2021 Median Value Home City taxes: $957
$84 annual increase ($7 per month)

Comparison to Other Communities

Based on what was discussed above, the proposed total tax levy for 2022 would be $12,672,429. This levy amount not just includes the General Fund Levy, but also includes the Equipment Acquisition Fund Levy, the EDA levy, the City Tax Abatement Project Levy and the Mt. Pleasant Cemetery Levy. As we compare ourselves to other cities, I have always looked at the total amount of these levies that impact our residents, although many of the cities reported below may only be showing their General Fund Levy.

Ranking	City	Taxes	Population	Tax Levy Per Capita
1	Oak Park Heights	$5,691,012.00	4,897	$1,162.14
2	Golden Valley	$26,106,046.00	22,715	$1,149.29
3	Wayzata	$5,145,201.00	4,672	$1,101.28
4	Dayton	$5,795,835.00	6,320	$917.06
5	Hopkins	$17,788,384.00	19,555	$909.66
6	Minneapolis	$393,527,000.00	435,885	$902.82
7	Mendota Heights	$10,482,617.00	11,747	$892.37
8	Columbus	$3,491,304.00	4,067	$858.45
9	St. Anthony Village	$7,668,031.00	9,020	$850.11
10	West St. Paul	$17,744,425.00	21,205	$836.80
11	Afton	$2,455,912.00	3,009	$816.19
12	Orono	$6,610,620.00	8,284	$798.00

71	Chanhassen	$12,066,700.00	26,278	$459.19
74	Chaska	$12,672,429.00	27,800	$455.84
72	Andover	$14,913,945.00	32,882	$453.56
73	New Brighton	$10,608,250.00	23,427	$452.82
75	North St. Paul	$5,491,446.00	12,161	$451.56
76	Mounds View	$5,866,279.00	13,513	$434.12
77	Arden Hills	$4,280,080.00	10,008	$427.67
78	St. Paul Park	$2,332,997.00	5,611	$415.79
79	Falcon Heights	$2,249,275.00	5,446	$413.01
80	Anoka	$7,446,100.00	18,728	$397.59
81	Vadnais Heights	$5,060,231.00	13,338	$379.38
82	North Oaks	$1,974,877.00	5,320	$371.22
83	Lauderdale	$889,710.00	2,442	$364.34
84	White Bear Lake	$7,370,000.00	25,752	$286.19

This chart above assumes that we implement what is being discussed in this Staff Report but assumes that each of the other cities would see a 0% increase in their levy. Even with our proposed changes being included and comparing it to other cities at a 0% increase in their levy, Chaska remains one of the lowest tax levies per capita in the Metro area and would also remain the lowest tax levy per capita in Carver County. As in the past, I think that we can demonstrate to our residents that they are getting good value for the dollars they pay for City services compared to other cities across the Metro Area.

Recommendation

Staff will be presenting the General Fund budget and going through each of the priorities being considered at the Council at the meeting on Monday night. At this meeting, it will be recommended that the Council act to establish a total preliminary operating tax levy for 2022 of $12,186,866 for the General Fund and other general governmental funds of the City supported by a tax levy. At the same time, we will also consider establishing a preliminary tax levy of $302,574 to support our City's Tax Abatement Projects, which will have no impact on what taxpayers would pay in 2022. The EDA will also be considering the proposed $182,989 levy for the EDA meeting on Monday night. All together these levies total $12,672,429 as a maximum preliminary tax levy and was the number used in the impact analysis that we share above, which would indicate an average impact of $7 per month for the Median Valued Home in the community.

It should be noted that as part of the Statutory process, the Council will have the ability to reduce the actual levy from the maximum set at this meeting but cannot increase the levy after this is set. The final budget and tax levy would be approved in December, with the public hearing for the budget on December 6th, and the final consideration for approval on December 20th. It should be noted that Staff will be getting out educational materials to the public on the budget being considered in this year's budget process over the next several weeks so that the public has information to explain what is being considered in greater detail.

Staff recommends approval of the proposed resolution setting these maximum tax levies.

CITY COUNCIL ACTION REQUESTED

Motion to adopt Resolution No. 2021- 61 adopting the proposed assessed 2021 payable 2022 maximum property tax levy.

CITY OF CHASKA
CARVER COUNTY, MINNESOTA

RESOLUTION

DATE 09/20/2020 RESOLUTION NO. 2021-61

MOTION BY COUNCILMEMBER ____________ SECOND BY COUNCILMEMBER ____________

RESOLUTION ESTABLISHING A PROPOSED 2022 BUDGET AND A PROPOSED 2022 MAXIMUM PROPERTY TAX LEVY

WHEREAS, the City Administrator has presented the proposed 2022-2026 Financial Forecast; and,

WHEREAS, the City Administrator's proposed financial forecast also recommends an annual City tax levy; and,

WHEREAS, the City must certify to the County Auditor on or before September 30, 2021 a proposed 2022 Budget and a maximum not to exceed property tax levy for taxes payable 2022; and,

WHEREAS, the City must establish a public hearing on the 2022 Budget and must also establish a date to continue the public hearing if needed.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Chaska, Minnesota, that consistent with the Administrator's proposed financial forecast that the following proposed 2022 Budget and maximum not to exceed 2022 property tax levies, be adopted.

Proposed Maximum Levy:			
City Levy			$12,186,866
City Abatement Levy		302,574	
Total All City Levies			$12,489,440
HRA Levy	182,989		
Total All Levies			$12,672,429
Proposed Levy-Supported Budget			$26,806,092

AND BE IT FURTHER RESOLVED, to call for a Public Hearing on the 2022 Budget on Monday, December 6, 2021, at 7:00 p.m. at Chaska City Hall, with Monday, December 20, 2020, at 7:00 p.m. at Chaska City Hall established as the continuation date, if needed, for the Public Hearing.

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 20st day of September 2021.

____

Mark Windschitl, Mayor

Attest:____

Chaska Deputy Clerk

CLAIMS ROSTER REPORT

FOR COUNCIL MEETING: **September 20, 2021**

Paid and Unpaid Invoices:	
Check #'s 339516-339638	**$1,511,147.79**
Paid Electronic Invoices:	
Wire #'s 2921-2931	**$2,304,411.58**

Amount for Approval-Council Meeting:	
September 20, 2021	**$3,815,559.37**

Checks

munis a tyler erp solution

09/16/2021 10:02 | City of Chaska | P 1
8482mrob | VENDOR INVOICE LIST | apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
100004 3M COMPANY									
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103825 ACUSHNET COMPANY									
911770130 CHECK DATE: 09/21/2021		09/03/2021	092121	339528	684.92	10/03/2021	INV	PD	RESALE
911799803 CHECK DATE: 09/21/2021		09/10/2021	092121	339528	84.21	10/10/2021	INV	PD	RESALE
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100843 AH HERMEL COMPANY									
891888 CHECK DATE: 09/21/2021		09/02/2021	092121	339530	178.88	10/02/2021	INV	PD	WATER FOR FD
100072 ALTERNATIVE TECHNOLOGIES INC									
50549 CHECK DATE: 09/21/2021		08/31/2021	092121	339531	210.00	09/30/2021	INV	PD	OIL SAMPLES TESTING FOR E
100122 ARAMARK REFRESHMENT SERVICES									
5095319 CHECK DATE: 09/21/2021		09/02/2021	092121	339532	59.94	10/02/2021	INV	PD	COFFEE FOR FD
100146 ASPEN MILLS INC									
279904 CHECK DATE: 09/21/2021		09/03/2021	092121	339533	119.98	10/03/2021	INV	PD	DUTY PANTS-K TREBIATOWSKI
280119 CHECK DATE: 09/21/2021		09/08/2021	092121	339533	86.21	10/08/2021	INV	PD	DUTY UNIFORM-LETTAU
280150 CHECK DATE: 09/21/2021		09/08/2021	092121	339533	395.00	10/08/2021	INV	PD	DUTY UNIFORM-K TREBIATOWS
280438 CHECK DATE: 09/21/2021		09/14/2021	092121	339533	59.99	10/14/2021	INV	PD	DUTY PANTS-CLARKSEAN

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BTMA10118		06/03/2021	092121	339534	1,900.00	10/08/2021	INV	PD	ARB CALC FINAL 1/15/2021
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BTMA8202		12/31/2020	092121	339534	3,941.27	10/08/2021	INV	PD	2019 ANNUAL OSA TIF REPOR
CHECK DATE: 09/21/2021									
BTMA8671		02/01/2021	092121	339534	2,300.00	10/08/2021	INV	PD	ARB CALC FINAL 12/1/2020-
CHECK DATE: 09/21/2021									
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CHECK DATE: 09/21/2021									
					28,066.27				
100172 WC ENTERPRISES INC									
P43597574		09/13/2021	092121	339536	19.60	10/13/2021	INV	PD	WELL #7 BATTERY BACKUP
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110069 BOESER, ELEANOR									
35236		09/14/2021	092121	339537	32.06	10/15/2021	INV	PD	METER DEPOSIT REFUND-2915
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100214 BORDER STATES INDUSTRIES INC									
922793948	210111	09/09/2021	092121	339538	601.00	10/25/2021	INV	PD	100-PHOTO EYES 1000W 105/
CHECK DATE: 09/21/2021									
922793949	210113	09/09/2021	092121	339538	902.10	10/25/2021	INV	PD	30-ELBW LD BRK WELL INSER
CHECK DATE: 09/21/2021									
922793950	210112	09/09/2021	092121	339538	280.50	10/25/2021	INV	PD	2 - POLE WRAP (ANIMAL GUA
CHECK DATE: 09/21/2021									
					1,783.60				
100226 BRAUN INTERTEC CORPORATION									
B265454		09/08/2021	092121	339539	11,958.25	10/08/2021	INV	PD	2021 DT RECON-CMT BRIDGE

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CHECK DATE: 09/21/2021									
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100275 CALLAWAY GOLF									
933769090		09/04/2021	092121	339542	450.96	01/02/2022	INV	PD	RESALE
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110095 CANTEEN ONE									
2011324.002		09/15/2021	092121	339543	450.00	10/15/2021	INV	PD	RFD CURLING EVENT DEPOSIT
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100319 CARVER COUNTY PUBLIC WORKS									
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100337 QWEST CORPORATION									
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313773369/SEP21		09/01/2021	091621	339522	95.81	09/27/2021	INV	PD	SEP CCC BURGLAR ALARM
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					355.37				
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2019044-2021		08/30/2021	092121	339546	55.00	09/30/2021	INV	PD	ANNUAL SUBSCRIPTION-MSB

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CHECK DATE: 09/21/2021									
109942 MANSFIELD TOP SERVICES INC									
32009003720		09/01/2021	092121	339548	2,160.00	10/01/2021	INV	PD	Sep Curl/Event Cleaning
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100417 CLEAN N SEAL LLC									
2408		09/07/2021	092121	339549	3,230.00	09/15/2021	INV	PD	Clean Event Ctr Patio
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100418 CLEARSOFT INC									
143-316		09/01/2021	092121	339550	75.00	09/27/2021	INV	PD	SEP FD WATER SOFTENER REN
CHECK DATE: 09/21/2021									
6193		09/08/2021	092121	339550	639.94	10/08/2021	INV	PD	Water Softener Salt for t
CHECK DATE: 09/21/2021									
					714.94				
100416 ROGER CLEVELAND GOLF CO INC									
6566883 SO		08/18/2021	092121	339551	47.46	12/16/2021	INV	PD	RESALE
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100419 CLOVER CONDOMINIUM ASSOCIATION									
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104611 COMMERCIAL FURNITURE SERVICES INC									
90173-0		09/07/2021	092121	339552	1,166.41	10/07/2021	INV	PD	UB Chair/Overhead
CHECK DATE: 09/21/2021									
107686 CONCENTRA HEALTH SERVICES INC									
15070892		08/20/2021	092121	339553	360.00	09/20/2021	INV	PD	AUG DRUG TESTING
CHECK DATE: 09/21/2021									

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INV171165 CHECK DATE: 09/21/2021		09/03/2021	092121	339555	118.06	10/03/2021	INV	PD	AUG ADMIN PRINTER USAGE
					166.84				
100479 CULLIGAN-METRO BROOKLYN PARK									
114-01594506-5 AUG21 CHECK DATE: 09/16/2021		08/31/2021	091621	339524	131.19	09/20/2021	INV	PD	COOLER RENT & WATER-TC MA
110065 DAHL, SUMMER									
32748 CHECK DATE: 09/21/2021		09/14/2021	092121	339556	46.60	10/15/2021	INV	PD	METER DEPOSIT REFUND-1112
100508 DDK CONSTRUCTION INC									
93255 CHECK DATE: 09/21/2021		09/09/2021	092121	339557	9,126.51	10/09/2021	INV	PD	RELEASE ESCROW-KLEIN BRIC
100509 DEALER AUTOMOTIVE SERVICES INC									
4-228077 CHECK DATE: 09/21/2021		08/31/2021	092121	339558	204.40	09/30/2021	INV	PD	#232 AC PUMP FOR PARK MOW
100520 DEM CON COMPANIES LLC									
8654 CHECK DATE: 09/21/2021		08/31/2021	092121	339559	485.68	09/30/2021	INV	PD	CLOVER RIDGE HOCKEY RINK/
107812 SCOTT CONGDON									
5304 CHECK DATE: 09/21/2021		08/31/2021	092121	339560	180.00	10/13/2021	INV	PD	PERMITS-RESIDE,REROOF,DEC
5352 CHECK DATE: 09/21/2021		08/30/2021	092121	339560	300.00	09/29/2021	INV	PD	INSPECTIONS CARDS
					480.00				
110067 ENGELBY, SAMANTHA									
32969 CHECK DATE: 09/21/2021		09/14/2021	092121	339561	157.09	10/15/2021	INV	PD	METER DEPOSIT REFUND-1108

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
103643 EROSION PRODUCTS LLC									
10634		09/09/2021	092121	339562	1,570.00	10/09/2021	INV	PD	GRASS SEED/OATS FOR EROSI
CHECK DATE: 09/21/2021									
105908 FAMILY SUPPORT REGISTRY									
PR09102110859189		09/10/2021	091421-2	339516	34.00	09/10/2021	INV	PD	091021 Payroll Child Supp
CHECK DATE: 09/14/2021									
100655 FERRELLGAS 7780961									
1116764854		09/08/2021	092121	339563	168.02	10/08/2021	INV	PD	PROPANE
CHECK DATE: 09/21/2021									
100661 FIRE CATT LLC									
9992		08/30/2021	092121	339564	3,035.84	09/30/2021	INV	PD	FIRE HOSE TESTING
CHECK DATE: 09/21/2021									
100693 FS3 INC									
74376	210114	09/09/2021	092121	339565	853.48	10/09/2021	INV	PD	16- CONDUIT COUPLER SHUR-
CHECK DATE: 09/21/2021									
100707 GEAR FOR SPORTS									
41857455		09/03/2021	092121	339566	1,647.17	10/03/2021	INV	PD	Curling Resale-Hoodies
CHECK DATE: 09/21/2021									
100717 GENERAL PARTS LLC									
1802933		09/03/2021	092121	339567	364.99	10/03/2021	INV	PD	OAK 19 FRIDGE DOOR GASKET
CHECK DATE: 09/21/2021									
100737 GMH ASPHALT CORPORATION									
52492200-1		09/01/2021	092121	339568	505,486.39	10/01/2021	INV	PD	2021 DT RECONSTRUCTION
CHECK DATE: 09/21/2021									
100759 GRAINGER									
9034179003		08/25/2021	092121	339569	375.34	09/24/2021	INV	PD	PARTS FOR FD EXHAUST FAN
CHECK DATE: 09/21/2021									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
9035432922 CHECK DATE: 09/21/2021		08/26/2021	092121	339569	182.10	09/25/2021	INV	PD	SOLENOID REBUILD FOR COOL
9042586967 CHECK DATE: 09/21/2021		09/02/2021	092121	339569	2,291.61	10/02/2021	INV	PD	New Washing Machine-CCC
9044448588 CHECK DATE: 09/21/2021		09/03/2021	092121	339569	113.84	10/03/2021	INV	PD	Ballasts(5) Wire Nuts
					2,962.89				
100848 HIGH TECH CLEANING INC									
17008 CHECK DATE: 09/21/2021		09/01/2021	092121	339570	3,092.25	10/01/2021	INV	PD	CITY HALL
17009 CHECK DATE: 09/21/2021		09/01/2021	092121	339570	485.16	10/01/2021	INV	PD	COMMUNITY ROOM-CLOVER RID
17010 CHECK DATE: 09/21/2021		09/01/2021	092121	339570	1,495.91	10/01/2021	INV	PD	FIRE STATION
17011 CHECK DATE: 09/21/2021		09/01/2021	092121	339570	1,140.83	10/01/2021	INV	PD	HISTORY CENTER
17012 CHECK DATE: 09/21/2021		09/01/2021	092121	339570	202.15	10/01/2021	INV	PD	IT DEPARTMENT
17013 CHECK DATE: 09/21/2021		09/01/2021	092121	339570	1,971.55	10/01/2021	INV	PD	MSB
17014 CHECK DATE: 09/21/2021		09/01/2021	092121	339570	161.72	10/01/2021	INV	PD	STANTEC BUILDING
17015 CHECK DATE: 09/21/2021		09/01/2021	092121	339570	625.00	10/01/2021	INV	PD	WTP
					9,174.57				
110068 HOAGBERG, MICHAEL									
35177 CHECK DATE: 09/21/2021		09/14/2021	092121	339571	400.53	10/15/2021	INV	PD	METER DEPOSIT REFUND-2773
100878 HUEBSCH									
84176/AUG2021 CHECK DATE: 09/21/2021		08/31/2021	092121	339572	1,518.17	09/30/2021	INV	PD	AUG RUG/MAT SVC
100889 INTERNATIONAL CITY MGMT ASSN RETIREMENT CORP									
2021/0910-ICMA CHECK DATE: 09/16/2021		09/10/2021	091621	339525	6,542.38	09/10/2021	INV	PD	091021 457 & Roth Contrib

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
106964 INTEGER									
2011308.002		09/14/2021	092121	339573	1,879.18	10/14/2021	INV	PD	RFD BALANCE-CANCELLED ANN
CHECK DATE: 09/21/2021									
102031 TYCO FIRE & SECURITY (US) MANAGEMENT INC									
88089245		09/03/2021	092121	339574	511.64	10/03/2021	INV	PD	Replaced Batteries for CC
CHECK DATE: 09/21/2021									
100972 JT SERVICES OF MINNESOTA									
JT21-252-07	210110	09/09/2021	092121	339575	12,948.00	10/09/2021	INV	PD	WO# 21 DWNTWN RECON - ST
CHECK DATE: 09/21/2021									
110070 KAHL, RYAN									
35319		09/14/2021	092121	339576	50.39	10/15/2021	INV	PD	METER DEPOSIT REFUND-800
CHECK DATE: 09/21/2021									
101007 KODRU EQUIPMENT INC									
20776		08/25/2021	092121	339577	3,179.00	09/25/2021	INV	PD	PRESSURE REDUCING VALVE
CHECK DATE: 09/21/2021									
101050 LAW ENFORCEMENT LABOR SERVICES INC									
September 2021		09/10/2021	091421-2	339517	1,524.00	09/10/2021	INV	PD	September 2021 Police Uni
CHECK DATE: 09/14/2021									
101057 LEAGUE OF MINNESOTA CITIES									
10002436/SEP21		09/07/2021	092121	339578	113,900.00	10/02/2021	INV	PD	WORKERS COMPENSATION INSU
CHECK DATE: 09/21/2021									
101058 LEAGUE OF MINNESOTA CITIES									
347741		09/08/2021	092121	339579	21,602.00	09/08/2021	INV	PD	LMC Membership Dues 2021-
CHECK DATE: 09/21/2021									
101071 LENZEN CHEVROLET BUICK INC									
299097		07/27/2021	092121	339580	132.29	09/27/2021	INV	PD	Squad 1211 troubleshoot e
CHECK DATE: 09/21/2021									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
110074 LOE, JOSHUA									
35804		09/14/2021	092121	339581	50.77	10/15/2021	INV	PD	METER DEPOSIT REFUND-133
CHECK DATE: 09/21/2021									
103842 LOCAL GOVERNMENT INFORMATION SYSTEMS									
50860		09/01/2021	092121	339582	775.00	10/01/2021	INV	PD	SEP SA SUPPORT
CHECK DATE: 09/21/2021									
105710 MACQUEEN EMERGENCY GROUP									
P00914		08/27/2021	092121	339583	104.14	09/27/2021	INV	PD	HYDRANT WRENCH FOR FIRE T
CHECK DATE: 09/21/2021									
101124 MACQUEEN EQUIPMENT									
P36999		08/30/2021	092121	339584	177.56	09/30/2021	INV	PD	ELGIN ELECTRIC SWITCHES
CHECK DATE: 09/21/2021									
103449 MADDEN GALANTER HANSEN LLP									
93313		09/09/2021	092121	339585	1,152.00	10/09/2021	INV	PD	JUL LEGAL
CHECK DATE: 09/21/2021									
101182 METROPOLITAN COUNCIL									
0001129326		09/08/2021	092121	339586	226,109.79	10/01/2021	INV	PD	OCT SEWER SERVICES FOR ME
CHECK DATE: 09/21/2021									
101187 METRO SALES INC									
INV1884200		09/03/2021	092121	339587	329.31	10/03/2021	INV	PD	Contract Invoice-PD
CHECK DATE: 09/21/2021									
INV1884695		09/06/2021	092121	339587	197.00	10/06/2021	INV	PD	Contract Invoice-PD
CHECK DATE: 09/21/2021									
INV1885529		09/08/2021	092121	339587	110.44	10/08/2021	INV	PD	Ricoh MP C3003 color
CHECK DATE: 09/21/2021									
					636.75				
101196 MID COUNTY COOP #122622									
52837		09/08/2021	092121	339588	796.96	10/31/2021	INV	PD	258 GLS GAS-TC
CHECK DATE: 09/21/2021									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
52838 CHECK DATE: 09/21/2021		09/08/2021	092121	339588	598.58	10/31/2021	INV	PD	205 GLS DIESEL-TC
					1,395.54				
101194 MIDWEST AQUA CARE INC									
16F-3A357-21 CHECK DATE: 09/21/2021		09/01/2021	092121	339589	3,100.00	10/01/2021	INV	PD	FIREMAN'S PARK POND MAINT
101288 MINNESOTA BOARD OF WATER/SOIL RESOURCES									
93242 CHECK DATE: 09/14/2021		09/09/2021	091421-2	339518	425.00	09/20/2021	INV	PD	WETLAND TRAINING-BRENT AL
101217 MINNESOTA CHILD SUPPORT PMT CTR									
PR091021001510208001 CHECK DATE: 09/14/2021		09/10/2021	091421-2	339519	184.58	09/10/2021	INV	PD	091021 Payroll Child Supp
101337 MINNESOTA DEPARTMENT OF HEALTH									
1100002 3rd QTR 2021 CHECK DATE: 09/21/2021		08/09/2021	092121	339590	17,721.99	10/30/2021	INV	PD	Water Supply Svc Connecti
101303 MN TEAMSTER PUBLIC AND LAW ENFORCEMENT									
September 2021 CHECK DATE: 09/14/2021		09/10/2021	091421-2	339520	4,669.00	09/10/2021	INV	PD	September 2021 Local #320
101276 MINNESOTA VALLEY ELECTRIC COOPERATIVE									
778377500/AUG21 CHECK DATE: 09/21/2021		09/07/2021	092121	339591	66.05	10/02/2021	INV	PD	AUG 12500 CTY RD 11 SIGNA
778377800/AUG21 CHECK DATE: 09/21/2021		09/07/2021	092121	339591	36.47	10/02/2021	INV	PD	AUG 4250 ENGLER BLVD SIGN
781385500/AUG21 CHECK DATE: 09/21/2021		09/07/2021	092121	339591	10.49	10/02/2021	INV	PD	AUG 4463 CTY RD 44
					113.01				
106884 CHRISTOPHER J COLLINS									
0202 CHECK DATE: 09/21/2021		09/02/2021	092121	339592	2,201.00	10/07/2021	INV	PD	Co-Rec Softball - Umpire
0207 CHECK DATE: 09/21/2021		09/02/2021	092121	339592	1,271.00	10/07/2021	INV	PD	Women's Softball - Umpire

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
					3,472.00				
101248 MINNESOTA MUNICIPAL POWER AGENCY									
2021-12		09/01/2021	092121	339593	114,722.50	09/21/2021	INV	PD	SEMI-ANNUAL PMT-NET D/S S
CHECK DATE: 09/21/2021									
101192 STATE OF MINNESOTA									
1000046558		09/01/2021	092121	339594	9,157.28	10/02/2021	INV	PD	2ND QTR FY 2022 INDIRECT
CHECK DATE: 09/21/2021									
105853 MOR GOLF AND UTILITY INC									
28291		09/02/2021	092121	339595	189.97	10/02/2021	INV	PD	CLUB CAR PARTS
CHECK DATE: 09/21/2021									
28428		09/10/2021	092121	339595	186.73	10/10/2021	INV	PD	CART WINDSHIELD KIT
CHECK DATE: 09/21/2021									
28429		09/10/2021	092121	339595	98.07	10/10/2021	INV	PD	CART WINDSHIELD CHANNEL
CHECK DATE: 09/21/2021									
					474.77				
101356 MTI DISTRIBUTING INC #31380									
1321056-00		08/26/2021	092121	339596	22.38	09/26/2021	INV	PD	PARK SUPPLIES (GASKETS, N
CHECK DATE: 09/21/2021									
101354 MTI DISTRIBUTING INC #700767									
1321389-00		08/31/2021	092121	339597	50.51	09/30/2021	INV	PD	BLOWER PARTS-TC
CHECK DATE: 09/21/2021									
100120 APPLIANCE SERVICE & SALES CTR INC									
228059		08/26/2021	092121	339598	96.00	09/26/2021	INV	PD	Trip Charge for CCC Wash
CHECK DATE: 09/21/2021									
101367 NARDINI FIRE EQUIPMENT CO INC									
IV00183667		09/15/2021	092121	339599	280.50	09/30/2021	INV	PD	FIRE SYSTEM TESTING
CHECK DATE: 09/21/2021									
110071 OELFKE, JESSICA									
35265		09/14/2021	092121	339600	71.98	10/15/2021	INV	PD	METER DEPOSIT REFUND-3000

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 09/21/2021									
101445 OFFICE DEPOT									
192321758001 CHECK DATE: 09/21/2021		08/30/2021	092121	339601	69.98	10/02/2021	INV	PD	COPY PAPER-MSB
101465 ON SITE SANITATION INC									
0001193673 CHECK DATE: 09/21/2021		08/30/2021	092121	339602	680.00	09/29/2021	INV	PD	BASEBALL TOURNAMENT - ATH
0001197863 CHECK DATE: 09/21/2021		09/04/2021	092121	339602	172.00	10/04/2021	INV	PD	TOWN COURSE-MAINTENANCE
0001197864 CHECK DATE: 09/21/2021		09/04/2021	092121	339602	146.00	10/04/2021	INV	PD	SUNSET PARK
0001197865 CHECK DATE: 09/21/2021		09/04/2021	092121	339602	146.00	10/04/2021	INV	PD	CLOVER RIDGE SOCCER FIELD
0001197866 CHECK DATE: 09/21/2021		09/04/2021	092121	339602	146.00	10/04/2021	INV	PD	CITY SQUARE PARK
0001197867 CHECK DATE: 09/21/2021		09/04/2021	092121	339602	172.00	10/04/2021	INV	PD	TOWN COURSE
0001197868 CHECK DATE: 09/21/2021		09/04/2021	092121	339602	116.00	10/04/2021	INV	PD	BASEBALL TOURNAMENT - ATH
					1,578.00				
110073 PENNINGTON, DANIEL									
35652 CHECK DATE: 09/21/2021		09/14/2021	092121	339603	25.57	10/15/2021	INV	PD	METER DEPOSIT REFUND-110
110066 PERRY, E KRISTEN									
10015952 CHECK DATE: 09/21/2021		09/14/2021	092121	339604	61.07	10/15/2021	INV	PD	METER DEPOSIT REFUND-110
110092 PIM ARTS HIGH SCHOOL									
2011309.002 CHECK DATE: 09/21/2021		09/14/2021	092121	339605	262.50	10/14/2021	INV	PD	RFD BALANCE-CANCELLED FUN PAYEE: PIM ARTS HIGH SCHOOL
101539 PLAISTED COMPANIES INC									
46808		08/31/2021	092121	339606	1,885.92	09/30/2021	INV	PD	TOPDRESSING & BUNKER SAND

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 09/21/2021									
101557 POWER SYSTEM ENGINEERING INC									
9038811		09/13/2021	092121	339607	2,419.91	10/13/2021	INV	PD	MISC ENGINEERING FOR AUGU
CHECK DATE: 09/21/2021									
106820 NORTHLAND PCC INC									
14737		08/23/2021	092121	339608	1,628.00	09/23/2021	INV	PD	TRIP HAZARD REPAIR-FIREMA
CHECK DATE: 09/21/2021									
14740		08/23/2021	092121	339608	4,090.00	09/23/2021	INV	PD	TRIP HAZARD REPAIR-CCC
CHECK DATE: 09/21/2021									
					5,718.00				
101571 PREMIUM WATERS INC									
417080-08-21		08/31/2021	092121	339609	84.09	09/30/2021	INV	PD	WATER TC CLUBHOUSE
CHECK DATE: 09/21/2021									
101576 KENNETH F FORNER									
20215989		08/31/2021	092121	339610	40.00	09/30/2021	INV	PD	NAME TAG FOR FD CUBE
CHECK DATE: 09/21/2021									
20215993		09/10/2021	092121	339610	508.41	10/10/2021	INV	PD	CHASKA CARES TOURNAMENT S
CHECK DATE: 09/21/2021									
					548.41				
107855 STAPLES INC									
18973500		08/23/2021	092121	339612	32.76	09/22/2021	INV	PD	WATER OFFICE SUPPLIES
CHECK DATE: 09/21/2021									
19064887		08/26/2021	092121	339612	29.99	09/25/2021	INV	PD	USB-WATER DEPT
CHECK DATE: 09/21/2021									
19082826		08/26/2021	092121	339612	173.12	09/25/2021	INV	PD	OFFICE SUPPLIES-MSB
CHECK DATE: 09/21/2021									
19388320		09/09/2021	092121	339611	68.98	10/09/2021	INV	PD	Storage boxes for IS
CHECK DATE: 09/21/2021									
19453526		09/13/2021	092121	339611	58.45	10/13/2021	INV	PD	Note pads, tape, sheet pr
CHECK DATE: 09/21/2021									
					363.30				
110072 REGENSCHEID, KILLIAN									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
35451 CHECK DATE: 09/21/2021		09/14/2021	092121	339613	80.97	10/15/2021	INV	PD	METER DEPOSIT REFUND-541
101631 REINDERS INC									
3082639-00 CHECK DATE: 09/21/2021		08/30/2021	092121	339614	4,399.50	09/29/2021	INV	PD	SEED/FERTILIZER FOR SCHOO
3082640-00 CHECK DATE: 09/21/2021		08/30/2021	092121	339614	8,499.40	09/29/2021	INV	PD	GRASS SEED/FERTILIZER FOR
3174586-00 CHECK DATE: 09/21/2021		09/09/2021	092121	339614	1,015.31	10/09/2021	INV	PD	FLAG STICKS
					13,914.21				
101668 ROBBS ELECTRIC INC									
40205 CHECK DATE: 09/21/2021		09/14/2021	092121	339615	270.00	10/14/2021	INV	PD	WO#941 '21 DWNTWN RECON -
101696 RYAN CONTRACTING CO									
52492100-7/FINAL CHECK DATE: 09/21/2021		08/31/2021	092121	339616	278,645.64	10/08/2021	INV	PD	2020 DT RECONSTRUCTION
101738 SCHILLING SUPPLY COMPANY									
839173-00 CHECK DATE: 09/21/2021		09/08/2021	092121	339617	54.92	10/08/2021	INV	PD	Can Liners for Feminine P
840939-00 CHECK DATE: 09/21/2021		09/10/2021	092121	339617	148.76	10/10/2021	INV	PD	Hand soap for the Lodge
					203.68				
109116 SCHNEIDER EXCAVATING AND GRADING INC									
SE2479 CHECK DATE: 09/21/2021		09/08/2021	092121	339618	4,910.00	10/08/2021	INV	PD	EAST LAKE DR WATER MAIN B
SE2481 CHECK DATE: 09/21/2021		09/08/2021	092121	339618	4,680.00	10/08/2021	INV	PD	KINGS LN WATER MAIN BREAK
					9,590.00				
108102 SECURITAS ELECTRONIC SECURITY INC									
2262123 CHECK DATE: 09/21/2021		09/01/2021	092121	339619	155.00	10/01/2021	INV	PD	CITY HALL FIRE SYS SVC

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
103545 SEWER SERVICES INC									
18128 CHECK DATE: 09/21/2021		09/09/2021	092121	339620	429.45	10/09/2021	INV	PD	1 LOAD PUMPED
101775 THE SHERWIN-WILLIAMS COMPANY-CHANHASSEN									
4404-2 CHECK DATE: 09/21/2021		05/07/2021	092121	339621	155.94	06/20/2021	INV	PD	Paint for White Oak Room
109652 ISIAH REESE									
08-2021 CHECK DATE: 09/21/2021		09/09/2021	092121	339622	84.00	10/09/2021	INV	PD	Esports Program
101847 SRF CONSULTING GROUP INC									
12504.00-28 CHECK DATE: 09/21/2021		08/31/2021	092121	339623	1,189.97	10/09/2021	INV	PD	TH 41 & CSAH 61 IMPROVEME
101887 ARMOR INC									
60837 CHECK DATE: 09/21/2021		08/16/2021	092121	339624	30.29	09/16/2021	INV	PD	#114 REPAIR SPRING PADS
101888 STREICHERS									
I1508132 CHECK DATE: 09/21/2021		06/11/2021	092121	339625	16.00	07/11/2021	INV	PD	Duzan-Embroidery
I1514632 CHECK DATE: 09/21/2021		07/21/2021	092121	339625	1,302.82	08/21/2021	INV	PD	Hastings-Initial Issue-cl
I1514637 CHECK DATE: 09/21/2021		07/21/2021	092121	339625	1,266.77	08/21/2021	INV	PD	Frisbie-Initial Issue-clo
I1514641 CHECK DATE: 09/21/2021		07/21/2021	092121	339625	178.97	08/21/2021	INV	PD	Panning-Initial Issue-Bik
I1514643 CHECK DATE: 09/21/2021		07/21/2021	092121	339625	189.96	08/21/2021	INV	PD	Pesheck-Initial Issue-Bik
I1514644 CHECK DATE: 09/21/2021		07/21/2021	092121	339625	183.97	08/22/2021	INV	PD	Godinez-Initial Issue-Bik
I1514651 CHECK DATE: 09/21/2021		07/21/2021	092121	339625	5.99	08/21/2021	INV	PD	Frisbie-Initial Issue-Tie
I1514652		07/21/2021	092121	339625	5.99	08/21/2021	INV	PD	Hastings-Initial Issue-Ti

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 09/21/2021									
I1514653		07/21/2021	092121	339625	189.96	08/21/2021	INV	PD	Duzan-Initial Issue-Bike
CHECK DATE: 09/21/2021									
I1514657		07/21/2021	092121	339625	184.96	08/21/2021	INV	PD	Personius-Initial Issue-B
CHECK DATE: 09/21/2021									
I1515092		07/22/2021	092121	339625	73.97	08/22/2021	INV	PD	Frisbie-Initial Issue-nam
CHECK DATE: 09/21/2021									
I1515093		07/22/2021	092121	339625	68.97	08/22/2021	INV	PD	Hastings-Initial Issue-tr
CHECK DATE: 09/21/2021									
I1517335		08/05/2021	092121	339625	214.98	09/05/2021	INV	PD	Hastings-Initial Issue-cl
CHECK DATE: 09/21/2021									
I1517625		08/07/2021	092121	339625	729.89	09/07/2021	INV	PD	Frisbie-Initial Issue-clo
CHECK DATE: 09/21/2021									
I1520716		08/24/2021	092121	339625	51.98	09/24/2021	INV	PD	Hastings-Initial Issue-CP
CHECK DATE: 09/21/2021									
I1520760		08/24/2021	092121	339625	200.98	09/24/2021	INV	PD	Hastings-Initial Issue-cl
CHECK DATE: 09/21/2021									
I1520936		08/25/2021	092121	339625	51.98	09/25/2021	INV	PD	Frisbie-Initial Issue-CPD
CHECK DATE: 09/21/2021									
I1521444		08/27/2021	092121	339625	99.99	09/27/2021	INV	PD	Bengtson-Initial Issue-Bi
CHECK DATE: 09/21/2021									
I1522830		09/07/2021	092121	339625	90.00	10/07/2021	INV	PD	Hasting-Initial Issue-Car
CHECK DATE: 09/21/2021									
I1523322		09/08/2021	092121	339625	194.99	10/07/2021	INV	PD	Frisbie-Initial Issue-car
CHECK DATE: 09/21/2021									
					5,303.12				
108401 SUTCLIFFE, ROBERT									
2011314.002		09/14/2021	092121	339626	575.53	10/14/2021	INV	PD	RFD-LEAGUE & MEMBERSHIP C
CHECK DATE: 09/21/2021						PAYEE: SUTCLIFFE, ROBERT			
102026 API GARAGE DOOR INC									
Z189563		08/31/2021	092121	339627	287.50	09/30/2021	INV	PD	FD GARAGE DOOR REPAIR
CHECK DATE: 09/21/2021									
110063 TWIN CITY MECHANICAL INC									
00018241		08/24/2021	092121	339628	206.95	09/24/2021	INV	PD	OAK 19 GLYCOL UNIT SVC

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 09/21/2021									
110053 TX CHILD SUPPORT SDU									
PR091021 TX SDU		09/10/2021	091421-2	339521	147.69	09/10/2021	INV	PD	091021 Payroll Child Supp
CHECK DATE: 09/14/2021									
104522 US FOODS INC									
4530528		09/08/2021	092121	339629	149.43	10/08/2021	INV	PD	OAK 19 SOAP
CHECK DATE: 09/21/2021									
107687 UNIVERSAL PROTECTION SERVICE LP									
11666236		08/19/2021	092121	339630	191.03	09/19/2021	INV	PD	Event Ctr Security 8/13-8
CHECK DATE: 09/21/2021									
102061 USA BLUE BOOK									
713443		08/31/2021	092121	339631	411.58	09/30/2021	INV	PD	FILTER PAPER
CHECK DATE: 09/21/2021									
102109 VICTORIA REPAIR & MANUFACTURING									
9865		08/31/2021	092121	339632	216.00	09/30/2021	INV	PD	SNOW BELLY BLADE SHAFTING
CHECK DATE: 09/21/2021									
102133 WAGNER PRESS & GRAPHICS									
34500		09/08/2021	092121	339633	64.00	09/28/2021	INV	PD	Business cards-Gibbons, H
CHECK DATE: 09/21/2021									
102141 WASTE MANAGEMENT OF MINNESOTA INC									
7543395-1593-6		09/03/2021	091621	339526	1,490.76	10/03/2021	INV	PD	SEP TC CLUBHOUSE
CHECK DATE: 09/16/2021									
7543400-1593-4		09/03/2021	091621	339526	343.26	10/03/2021	INV	PD	TOWN COURSE MAINTENANCE
CHECK DATE: 09/16/2021									
					1,834.02				
102143 WATER CONSERVATION SERVICES INC									
11610		09/07/2021	092121	339634	297.28	10/07/2021	INV	PD	LEAK LOCATE PIONEER RD AN
CHECK DATE: 09/21/2021									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
102157 MICHAEL P WELLENS									
6885 CHECK DATE: 09/21/2021		09/02/2021	092121	339635	1,027.50	10/02/2021	INV	PD	SITE STABLIZATION 401 PIN
102174 WHEELER HARDWARE COMPANY									
SPI121620 CHECK DATE: 09/21/2021		08/10/2021	092121	339636	710.00	09/09/2021	INV	PD	Re-key Breakway Door to
102189 WM MUELLER & SONS									
269427 CHECK DATE: 09/21/2021		09/03/2021	092121	339637	1,096.80	10/25/2021	INV	PD	TOP DRESSING SAND-SCHOOL
269526 CHECK DATE: 09/21/2021		09/08/2021	092121	339637	777.75	10/25/2021	INV	PD	TOP DRESSING SAND-SCHOOL
269527 CHECK DATE: 09/21/2021		09/08/2021	092121	339637	320.00	10/25/2021	INV	PD	WO# 941 '21 DWNTWN RECON
					2,194.55				
102220 XIGENT SOLUTIONS LLC									
81559 CHECK DATE: 09/21/2021		09/03/2021	092121	339638	6,715.00	10/08/2021	INV	PD	SEP RECOVERY SVC
81560 CHECK DATE: 09/21/2021		09/03/2021	092121	339638	1,778.44	10/08/2021	INV	PD	SEP VULNERABILITY SVC
81561 CHECK DATE: 09/21/2021		09/03/2021	092121	339638	13,914.69	10/08/2021	INV	PD	SEP SUPPORT SVC
		195 INVOICES			1,511,147.79				

** END OF REPORT - Generated by Michelle Robbin **

Electronic Payments

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8482mrob | VENDOR INVOICE LIST | apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
100005 MINNESOTA MUNICIPAL MONEY MARKET FUND									
93343 CHECK DATE: 09/13/2021		09/13/2021	091321	2921	1,000,000.00	09/13/2021	DIR	PD	XFER ONB TO 4M-CASHFLOW
93417 CHECK DATE: 09/15/2021		09/15/2021	091521	2930	1,000,000.00	09/15/2021	DIR	PD	XFER ONB TO 4M-CASHFLOW
					2,000,000.00				
107490 GREAT-WEST LIFE & ANNUITY INSURANCE COMPANY									
93189 CHECK DATE: 09/13/2021		09/10/2021	091321	2927	1,852.22	09/13/2021	DIR	PD	091021 Payroll - HCSP Con
107744 GREAT-WEST LIFE & ANNUITY INSURANCE COMPANY									
93190 CHECK DATE: 09/13/2021		09/10/2021	091321	2928	400.00	09/13/2021	DIR	PD	091021 Payroll - MNDCP Co
100927 INTERNAL REVENUE SERVICE									
93183 CHECK DATE: 09/10/2021		09/10/2021	091021	2922	140,381.36	09/10/2021	DIR	PD	091021 Payroll - SS, Medi
101343 MINNESOTA DEPT OF REVENUE-PAYROLL WIRES									
93184 CHECK DATE: 09/13/2021		09/10/2021	091321	2925	27,661.62	09/13/2021	DIR	PD	091021 Payroll - MN State
101376 NATIONWIDE RETIREMENT SOLUTIONS(USCM)									
93185 CHECK DATE: 09/10/2021		09/10/2021	091021	2923	12,093.31	09/10/2021	DIR	PD	091021 Payroll - 457 Cont
106955 NATIONWIDE RETIREMENT SOLUTIONS(USCM)									
93188 CHECK DATE: 09/10/2021		09/10/2021	091021	2924	4,504.15	09/10/2021	DIR	PD	091021 Payroll - Roth Con
107499 OLD NATIONAL BANK									
6314047-SEP21 CHECK DATE: 09/15/2021		09/15/2021	091521	2931	1,400.00	09/15/2021	DIR	PD	SEP EDA PROMISSORY NOTE-P
104668 OPTUM BANK INC									

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
93187		09/10/2021	091421	2929	16,069.55	09/14/2021	DIR	PD	091021 Payroll - HSA Cont
CHECK DATE: 09/14/2021									
101506 PUBLIC EMPLOYEES RETIREMENT ASSOCIATION									
93186		09/10/2021	091321	2926	100,049.37	09/13/2021	DIR	PD	091021 Payroll - PERA Con
CHECK DATE: 09/13/2021									
					100,049.37				
		11 INVOICES			2,304,411.58				

** END OF REPORT - Generated by Michelle Robbin **

Biweekly Report
September 20, 2021
By
Matt Podhradsky

UPCOMING COUNCIL MEETING SCHEDULE

Below is a reminder of the Council Meetings and Work Sessions we have coming up:

- September 20th:
  - Work Session from 5:30 -7 to tour the Municipal Services Building (MSB). Meet at the front counter of the MSB offices to start tour
  - Regular Council meeting at 7:00 pm.
    - NOTE: This is the evening we need to adopt our Preliminary Tax Levy for 2022, as it is due to the County prior to the end of September
- October 4th:
  - Work Session: A correction from the last bi-weekly report-we will have a work session prior to the meeting on the 4th. The Work Session will start at 5:30 and go until 7 (previously I had indicated it would start at 5:45). We have a couple of items that we need to get through that night, and I want to make sure we leave enough time for both.
  - Regular Council Meeting at 7:00 pm

- October 18th:
  - While I am not completely certain at this time, I would ask that you keep open the time between 5:30-7 for a Work Session that night. The likely topic of that work session would be to start going over our Enterprise Fund Budget, specifically focusing on our Utility Budgets. I will keep you informed over the next couple of weeks of whether we have this work session on that night or before the meeting on November 1st
  - Regular Council Meeting at 7:00 pm
    - NOTE: This meeting we plan to have at the Chaska Event Center as we expect a large crowd due to the Preliminary Plans coming back for consideration on the Lennar Project on the Wagener Property adjacent to Autumn Woods.

If you have any questions, or if you are unable to make it to any of these meetings, just let me know so we can plan accordingly.

COUNCIL/DEPARTMENT HEAD RETREAT

A reminder that the Council/Department Head Retreat is scheduled for Tuesday October 12 (all day) and Wednesday October 13 (half day); both days will be in the Fire Department Training Room. This retreat will be facilitated by Richard Fursman.

If these dates will be difficult for you, please let me know. We look forward to another productive retreat!

SCHOOL DISTRICT PRESENTATION ON REFERENDUM

One of the two items that we have on the agenda for the Work Session on October 4th is having the School District come to talk to the Council about the upcoming referendum. While the School District did talk about several options to consider for this year's referendum, including considering questions considering a new bus garage and elementary additions, the question that they chose to solely focus on for this year is addressing the Operating Levy that failed in its last attempt. As the Council is likely aware, the School District did need to make some significant cuts to operations after the loss of the last referendum and face additional cuts if this referendum is unable to be passed. At this meeting this night, we will have several representatives from the School District discussing exactly the question that will be asked, what passing it would mean for their operating budget, the consequences from a service perspective of not passing it and the financial impact of this referendum on typical homes in the community. At this point they are not asking cities to consider a resolution of the support for the referendum. They are simply trying to educate you as Council members should you get questions from residents on the referendum or potential impacts.

If there are any items that you would like to make sure the School District addresses in this presentation, don't hesitate to let me know so I can share with the School District representatives to be prepared to discuss on that evening. If you have any questions, just let me know.

CONCEPT PLANNING ON CITY FACILITIES

As we discussed at the work session on August 30th, a major issue that we are going to have to address over the next few years is the rehabilitation/construction of City facilities. Given the age of the facilities that we have, and the growth we have seen since these buildings were first constructed, we have several facilities that are no longer in good functioning order but do not meet the space needs we have with Staff growth we have seen over the past 30 years.

While we did spend time sharing with Council high-level estimates on what buildings we need to address and what the potential costs of addressing these facilities may be, and we also have been having the Council tour our City facilities to understand the need, we do need to start "drilling down" to get more detailed information to truly understand the needs we have and get a more detailed understanding of what the cost of addressing these facility needs may be.

To that end, City Staff has started the process of engaging RJM Construction along with Leo A Daley Architects to work on a high-level project to both develop concept plans for each of the city facilities in needs of major work, which can then be utilized to come up with more detailed costing estimates of this work so that we are able to properly plan for this needed work both financially and logistically.

Based on the proposal that they have made, we anticipate that we are going to be able to complete this conceptual planning of our city facilities by mid-January, which will then be able to be shared with Council for feedback and be used to help educate the public on our specific needs. This work will be important to help define the framework of projects that we need to complete, and to allow us to have the information we really need to properly plan for these projects financially and to be able to educate the public. This work will also be able to be used as the basis for future detailed architectural work that will be needed for each building.

If there are any questions on this work, please do not hesitate to ask Nate or me. We look forward to presenting to Council this finished product as it is completed in the early part of 2022.

UPCOMING EVENTS

A lot of events are planning in the upcoming weeks. Note that some of these events are being held on dates that are later in the year than typical due to COVID protocols that were in place earlier in the year when the event would have occurred:

- Christmas in May: The event this year will take place this upcoming Saturday, September 18th. It starts at Guardian Angel's Gymnasium with a breakfast and program, with volunteers disbursing to homes shortly after 8. This year we have three houses we will be working on which are helping with anything from reconstructing decks, trimming trees, redoing landscaping, and power-washing houses. If you are interested in participating, please visit the Christmas in May web site to register for a volunteer slot.
- Fall Festival/Octoberfest: September 25th will have events for the entire family in downtown Chaska. First, there will be a Family Fall Festival in City Square Park which will include a Kids Fall Festival at 11 am. This will include games, crafts, and root beer floats for kids. On the same day there will be Guardian Angels Fall Festival down at the Church and Schramm will hold their 3rd annual Octoberfest which will include activities, food, music, and new releases on beer.
- Fire and Ice Celebration: October 15th and 16th will bring the annual Fire and Ice Community Celebration and Bonspiel to Fireman's Park. This event is typically held in July but was moved to October because of uncertainties with COVID when it was first being planned. This event will include a bonspiel in the curling center Thursday-Sunday, with the community festival in the park on Friday and Saturday. There will be food, games, live entertainment in the evenings at the park's stage and Fireworks both Friday and Saturday nights. Fireworks will start at approximately 8:30 each night with music continuing after the fireworks are complete. This year will also host special events during the weekend to commemorate the 150th anniversary of the establishment of the Chaska Fire Department

Minutes
CHASKA HUMAN RIGHTS COMMISSION
ZOOM
Thursday, July 22, 2021
6:30 PM

1. Roll Call
   Present: Carlson, Haga, Welvaert, Sandison, Hubbard, S. White, L. White
   Absent: Castillo, Hughes, Spreadbury

2. Commission Photo
   Photo of Commissioners was taken by Kabat

3. Adopt Agenda
   Motion: Sandison
   Second: Haga
   Motion Carried

4. Open Forum/Guest Presentation – no guests

5. Approve Minutes
   5A – Adopt Meeting Minutes – June 24, 2021, Commissioner Haga noted a spelling error on the last page, it has been corrected.
   Motion: Welvaert
   Second: Hubbard
   Motion Carried

6. Treasurer's Report
   6A. Treasurer's Report 2021
   Kabat reported July expenses, one T-shirt for $14.00 and $500.00 expense for the Pride Picnic which included the DJ, decorations, tie-dye booth, and ice cream. The remaining balance for the year is $1,369.00. Commissioner Carlson noted to keep the pride $500.00 amount if not higher in mind for next year.

7. Committee Updates

7A. River City Days Committee

7Ai River City Day's Update

Commissioner L. White reported the committee met and went thru the bins. Staff will bring bins to River City Days. Discussed volunteering schedule for the event. Commissioner Welvaert inquired about the pride banners from the art project, Kabat to make sure banners will be at the booth. Kabat will purchase candy for the event and bring the note pads, markers, and all other supplies

7B. Calendar Committee – Pride Celebration Debrief

Commissioner Carlson opened a discussion on how the commission felt the event went? Commissioner Hubbard felt we should host again next year, possibly the same time frame as the actual pride weekend. Inquired if we could partner with someone to have more t-shirts to help with the cost. Suggested to add more money to the budget for the event and possibly ask the city council for assistance.

Commissioner Haga shared the event far exceeded her expectations, she 100 % agrees to host again next year. Have a year time frame to come up with other ideas and to consider the time frame, does it make sense to host the same time as pride weekend in Minneapolis? Noted the Parks and Recreation department were a huge help.

Commissioner Welvaret shared the feedback she received was great. The event had the community feel of everyone having fun, captured the sense of belonging that the commission wanted.

Commissioner Sandison liked to see younger people came to the event, she liked the amount of programming, and ice cream was a good option. Shared if the event is getting bigger, suggests more tie-dye supplies and possibly booths or food trucks.

Commissioner Carlson shared it felt good to be in the park and be with others, in favor to host again next year and try and partner with other businesses/organizations. Thanks to Park and Recreation Department for all the help. Happy to see the City Administrator and Assistant City Administrator and their families along with some council members attended. Commission was also happy to see Cassie Bernhard (GSA) attend the event. They have other suggestions/ideas to share with the commission.

Commissioner Carlson suggested taking the ideas and move them to the program committee.

7C. MLK Celebration Committee

Commissioner Welvaert updated the commission sharing the committee met and decided to extend an invitation to Jonathan Palmer to be the keynote speaker. Mr. Palmer responded he is honored and available to attend. He does have a standard speaker fee of $1,000.00 but is willing to modify/adjust to fit the commission's budget, more details to follow.

Commissioner Haga inquired if the commission ever thought about having a SA contest? Possibly a community-wide contest with a distinguished panel of judges, possibly the Mayor and Superintendent, or other folks? Thinking about ways to get people/kids more involved.

Commissioner Welvaert noted Robin Gordon from the school district attended their last meeting and shared some ideas of different ways that the commission can connect with the school district.

Commissioner Carlson asked Commissioner Welvaert if she is looking for a dollar amount to be approved for a speaker? Commissioner Haga suggested possibly waiting for a later date, wants to be mindful of the dollars the commission has. After further discussion, Kabat will talk with City Administrator Matt Podhradsky how to go about asking for a higher budgeted amount. Kabat shared it's a 6-month process and now would be the time. After further discussion Commissioners, Haga and Carlson will form a budget committee and report back to the commission.

Commissioner Carlson inquired to Kabat where the HRC budget falls under? Kabat explained budget codes for HRC fall under the City council budget, they do not show up as a line item.

7D. Program Committee

A meeting was scheduled however the timing was not good so no members attended the meeting.

Commissioner Carlson inquired about merging the calendar and program committees? The possible issue about merging the committees was a quorum. After further discussion felt the two were the same type of committees.

Kabat summarized the discussion for now pausing the calendar committee with possibly bringing it back in December. The commission will continue to have the program committee which has changed to commissioners Haga, Carlson, and Sandison. Commissioner Hubbard moved to the budget committee.

Commissioner Sandison mentioned the calendar committee met, the discussion was on the pride celebration and possibly the Native American Heritage month in November. No action items but discussed finding groups to partner with.

7E. Webpage Committee
Commissioners Carlson, Sandison, and L. White will set a date/time for a meeting.

7F. Empathetic Response Committee

Commissioners Castillo and Spreadbury were not in attendance at the meeting so no update.

8. New Business:

8A. Rotary Presentation

Commissioner Carlson shared Commissioner Welvaert was contacted by the Chaska Rotary to schedule a time to do a presentation to them. Jen turned over to Commissioner Carlson and Kabat who prepared a slide presentation to present at the Chaska Rotary Club meeting on July 29th. Kabat out of town, Commissioner Haga to attend the meeting with Commissioner Carlson. Below is an overview of the presentation.

- Announce who is on the HRC
- About the commission including, when established, 10 commissioners appointed by the City Council, purpose, and mission.
- Strategic Plan
- Programs
- MLK Human Rights Breakfast
- Human Rights Award
- Pride Picnic
- Community Educational Events
- Relationships
- Partnership Opportunities

Commissioner Carlson shared the green card voices and the possibility of partnering with the rotary, asking for a dollar amount of $900.00, knowing the dollar amount is $1,000.00 or higher. The dollar amount can change however feels like a great opportunity to ask in a way that ties the Chaska Rotary into what HRC is all about.

Kabat feels a good opportunity as well, he has had conversations with a member of the rotary and shared part of what the rotary wants is to explore opportunities to learn more about and be a part of diversity topics in the community and that is what they want to learn from HRC. The rotary is a fundraising group as well, this could bring other opportunities for the HRC.

Commissioner Hubbard shared he feels if we could sell Green Card Voices to the rotary, he feels they will give something, not necessarily funds but something. Feels they have enough funds so not to be shy about asking a high dollar amount.

Kabat shared partnering with other cities is also a possibility, it would be up to an organization if they want to support and partner with other events.

After further discussion, Commissioner Carlson can adjust the dollar amount, we would welcome any amount of a contribution.

Commissioner Carlson will discuss Marnita's table and also will be asking the rotary to partner with the MLK event in January.

Kabat shared the rotary is made up of business owners as well which can lead to other partnering opportunities.

Kabat shared the status of green card voices after the last meeting was that August was too soon, it was decided to go back to the program committee which is now reorganized, looking more like a month in 2022 to hold the event.

8B. Other Business – no other business

Commissioner Hubbard asked if the commission can receive advance notice of events that are happening within the community? Would like to see HRC make an appearance. Kabat will make sure the commission is aware of events and let him know if you are attending.

9. Next Meeting Date – August 26th, 2021 at City Hall Council Chambers and Zoom. Guest speaker Robin Gordon will attend for visitor presentation and in September presentation from Julie Frick CDA affordable housing opportunities in Chaska.

10. Adjourn
    Meeting Adjourned

CITY OF
CHASKA MINNESOTA
"The Best Small Town in Minnesota"

PROCLAMATION
In Recognition of Luke Melchert, Chaska City Attorney

WHEREAS: Luke Melchert, after serving as the City Attorney for the City of Chaska for 53 years is officially retiring on September 20, 2021; and

WHEREAS: It is fitting that Mr. Melchert is retiring on the night of a City Council meeting, as he has rarely missed a Council meeting since he first became the City's attorney in 1968, and during that time, he has sworn in over 27 city council members and five mayors; and

WHEREAS: Upon Mr. Melchert's retirement, he can be proud of the tremendous positive impact he has had on the City and Community of Chaska; and

WHEREAS: In his role as city attorney, Mr. Melchert was instrumental in the growth of the City from 4,000 to 27,000 residents, the creation of the Chaska Town Course, the planning of a majority of the city trail system, the expansion of the city sewer system through the Jonathan Association, the construction of the levee system around Downtown Chaska, the reimagination of the Chaska Par 30 golf course into a barrier-free golf course named the Loop at Chaska, and countless other city projects; and

WHEREAS: Mr. Melchert continues to exemplify the community values of Chaska through his volunteerism with community organizations like the Chaska Lions Club and Christmas in May; and

WHEREAS: The Chaska City Council wishes to express the appreciation of all Chaska residents for his service and leadership to the City of Chaska, and wishes him much success and happiness in his retirement,

NOW, THEREFORE BE IT RESOLVED: That the City of Chaska does hereby proclaim September 20, 2021, as "Luke Melchert" Day in Chaska.

IN WITNESS WHEREOF, I have set my hand and the Seal of the City of Chaska this 20th day of September, in the year of our Lord two thousand and twenty-one.

____

Mark Windschitl
Mayor, City of Chaska