

- MINUTES -
CHASKA CITY COUNCIL
September 20, 2021

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7:00 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl

Absent: None

Also Present: Matt Podhradsky, City Administrator; Noel Graczyk, Administrative Services Director; Kevin Wright, Communication Director; Nate Kabat, Assistant Administrator; Kevin Ringwald, Community Development Director; Liz Hanson, City Planner; Luke Melchert, City Attorney; and City Engineer Matt Clark.

4. Adopt the Agenda

Motion by Councilmember Hatfield, second by Councilmember Hubbard to adopt the agenda as presented. Motion carried.

5. Minutes

5.A. Approve September 13th 2021 City Council Meeting Minutes

Motion by Councilmember Grau, second by Councilmember Hatfield to approve the minutes of the September 13th, 2021 City Council meeting. Motion carried.

6. Consent Agenda

Motion by Councilmember Huang, second by Councilmember Hubbard to approve the Consent Agenda Items A through F:

- A. Adopt Resolution 2021-58, Awarding bid for 2021 Oak Street Storm Water Pump Station Modifications

Motion to approve Resolution 2021-58 awarding the bid for the 2021 Oak Street Storm Water Pump Station Modifications to Kilmer Electric Co., Inc. in the low bid amount of \$574,942.00.

- B. Adopt Resolution 2021-59, Resolution Identifying the Need for Livable Communities Demonstration Account Funding and Authorizing Application for Grant Funds

Motion to approve Resolution 2021-59 identifying the need for Livable Communities Demonstration Account funding and authorizing application for grant funds.

- C. Establish a Public Hearing to Consider Approval of the Proposed 2022 Operating Plan and Budget and Imposition of Service Charges for the Chaska Downtown Special Services District
Motion to set the public hearing for October 18, 2021, to review and approve the proposed SSD 2022 operating plan, budget, and service charges and direct staff to give notice of the public hearing.
- D. Adopt Resolution 2021-62, Adopt Resolution for City Square West - Support for State Funding
Motion to Adopt Motion to adopt Resolution 2021-62, supporting and authorizing the Mayor and City Staff to apply for State Funds to financially assist with the City Square West Project in Historic Downtown Chaska.
- E. Approval of the South West Transit Facility Use Permit
Motion to Approve the South West Transit Facility Use Permit for Parks and Recreation Programming.
- F. Adopt Ordinance MC 2021-D1 and Ordinance 1000- Electric Rates and Right Of Way Fee
Motion to adopt Ordinance No. 2021- MC 2021-D1 establishing revised 2021 Electric Utility Rates.
Motion to adopt Ordinance No. 1000 imposing an electric energy right of way fee on customer utilizing the City of Chaska, Minnesota's electric energy service within the City of Chaska.
Motion carried.

7. Action Items

7.A. Adopt Resolution 2021-60, Public Hearing to Consider Certification of Fall 2021 Delinquent Utilities and Miscellaneous Unpaid Fees

City Administrator Podhradsky introduced the item and provided background to the Council.

Mayor Windschitl opened the public hearing at 7:11pm.

None one wished to speak on this item.

Mayor Windschitl closed the public Hearing at 7:12pm.

Motion by Councilmember Hubbard, second by Councilmember Huang to approve Resolution 2021-60 approving certification of delinquent utilities and miscellaneous unpaid charges to Carver County for collection with the payable 2022 property taxes.
Motion carried.

7.B. Adopt Resolution 2021-61, Establish Preliminary City Tax Levy for Taxes Payable 2022

City Administrator Podhradsky provided a presentation on the 2022 General Fund and reviewed the items relating to the tax levy for taxes payable in 2022. and introduced the item and provided background to the Council. He provided a presentation on the 2022 General Fund.

Mayor Windschitl noted the City Council has been through this process many times and wants to ensure everyone is aware this is not something they are taking lightly, he stated they can adjust it in the future as they see fit.

Motion by Councilmember Huang, second by Councilmember Hubbard to adopt Resolution No. 2021- 61 adopting the proposed assessed 2021 payable 2022 maximum property tax levy. Motion carried.

8. Bills

8.A. Accounts Payable Council Roster 9-20-2021

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Hatfield to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

9. Other Business

9.A. City Administrator's Report

9.A.i. Bi-Weekly Report September 20, 2021

9.B. Other Meeting Minutes

9.B.i. HRC Minutes – July 22, 2021

Councilmember Hubbard:

- Stated Christmas in May was fabulous
- Noted there is a Bicycle Steering Committee meeting on September 21, 2021
- Stated Crucial Conversations will be hosting a picnic engagement event on October 20th at 6:30pm

Councilmember Huang:

- Stated he sends his condolences to Toby Saxon's family, the Electric Director for the City
- Stated Christmas in May was great and noted they were able to help 3 families this year
- Noted the Fall Festival is at 11am on September 25th
- Noted Fire and Ice Festival is on October 15th – 16th

Councilmember Hatfield:

- Stated the Steamboats parade was nice and thanked the Fire Fighters who participated in that event
- Noted it is nice to have some of the roads repaved

Councilmember Grau:

- Noted early voting is open for the School Board Referendum
- Stated the Eastern Caver County Recreation Advisory Board is hiring a new Director

City Administrator Podhradsky:

- Stated it was the 25th year of Christmas in May and thanked everyone who helped
- Recognized Toby Saxon, Electric Director noted he looked up to him a lot, he had a lot of character and thanked him and his family for all the dedication and help over the years stating he will be missed

Mayor Windschitl:

- Stated Toby Saxon was a great person and hard worker who stepped up and became the Director as a Lineman and noted he offers his condolences to his family; stated the wake is at McNearney Funeral Home on Wednesday in Shakopee and the Funeral is at St. Johns in Chaska on Thursday at 1pm
- Stated two Chaska fire fighters, Kyle Smith and Zack Bonnema deployed to Baton Rouge, LA to help with the hurricane efforts and thanked them for their efforts
- Noted the next Council meetings are on October 4th and 18th (to be held at the event center)

10. Proclamation

10.A. In Recognition of Luke Melchert – Chaska City Attorney of 53 years

Mayor Windschitl read a proclamation declaring September 20, 2021, as “Luke Melchert” Day in Chaska, honoring the 53 years Mr. Melchert served as the City Attorney.

The City Council, along with Mr. Melchert’s family, Mayor Roepke, State Rep. Boe, Mac Willemssen, friends and colleagues expressed their appreciation for his service and leadership to the City of Chaska and wished him much success and happiness in his retirement.

11. Adjourn

Motion by Councilmember Hatfield, second by Councilmember Grau to adjourn the meeting at 8:48 pm.

Motion carried.