

- MINUTES -
CHASKA CITY COUNCIL
FEBRUARY 7, 2022

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7:00 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Grau, Hatfield, Hubbard, Huang, and Mayor Windschitl

Absent: None.

Also Present: Matt Podhradsky, City Administrator; Kevin Wright, Communications Manager; Marshall Grange, Parks and Recreation Director; Jake Saufley, Attorney

4. Adopt the Agenda

Motion by Councilmember Hatfield, second by Councilmember Grau to adopt the agenda as presented. Motion carried.

5. Visitor Presentation

None.

6. Minutes

6.A. Approve January 3, 2022 City Council Meeting Minutes

Motion by Councilmember Grau, second by Councilmember Hatfield to approve the minutes of the January 3, 2022 City Council meeting.

Motion carried.

6.B. Approve January 24, 2022 City Council Meeting and Special Meeting Minutes

Motion by Councilmember Hubbard, second by Councilmember Huang to approve the minutes of the January 24, 2022 City Council Meeting and Special Meeting Minutes.

Motion carried.

7. Consent Agenda

City Administrator Podhradsky noted item No. 7(d) was removed and will be on the regular meeting agenda as item No. 8(b).

Motion by Councilmember Hubbard, second by Councilmember Hatfield to approve the Consent Agenda Items A through E:

- A. Adopt Resolution 2022-13, Resolution Supporting City Application to the Carver County CDA Community Growth Partnership Initiative Grant Program

Motion to Adopt Resolution 2022-13, Supporting City Application to the Carver County CDA Community Growth Partnership Initiative Grant Program.

B. Audit Engagement Letter

Motion to approve the Audit Engagement Letter with MMKR dated January 18, 2022 and authorize the Mayor and City Administrator to sign the Letter.

C. Council Committee Assignments

Motion to Appoint the following Council Members to the following Committees:

Council Member Hatfield: Downtown Business Alliance

Council Member Grau: Community Education Board

Council Member Hubbard: Carver County Elected Leaders Group

Council Members Hubbard and Grau: Chaska Community Center Master Planning Task Force

~~D. Commissioner Appointments~~

E. Appointment of Parks and Recreation Commission Chair and Vice-Chair

Motion to appoint David Downs as Parks and Recreation Commission Chairperson and to appoint Jason Branch as Parks and Recreation Commission Vice-Chairperson.

Motion carried.

8. Action Items

8.A. Recommendation to Council to Enter into Service Agreement for Facility Naming Rights and Sponsorship

City Administrator Podhradsky introduced this item.

Parks and Recreation Director Grange provided background and information on this item. He stated Mary Monteith, Parks and Recreation; Dave Downs, Chair of Chaska Parks and Recreation Committee; Kyle Canter, COO of the Superlative Group (who will also serve as the Project Manager); and Aaron Caputo, Superlative Group Attorney are all present for any questions the Council may have.

Councilmember Hubbard asked if the \$24,000 covers the entire cost of the investigation.

Councilmember Huang asked if they are going to look only at structures and if the town course will be included as a facility that will be reviewed.

Mr. Canter stated yes, the \$24,000 will cover the entire review of facilities.

City Administrator Podhradsky stated he doesn't see a scenario in which the City doesn't recoup their investment from this investigation.

Mayor Windschitl asked if the naming rights give exclusive rights to using the facility as well.

Mr. Canter stated when it comes to facility usage they would take into account the amount being charged for use of the facility and it may be appropriate to package in a night or two of usage for the facility.

Councilmember Hubbard stated she would be interested to see if this is something the community will want.

City Administrator Podhradsky stated at the next meeting they will see a recommendation come back to them to put this in the Community Center Master Plan and part of that process is to have a survey done and asked specifics on what they would like to see.

Mr. Downs stated the timing of this is right because the Curling Center is a good sales tool and enticement to a sponsor and same with the Community Center, and agrees that the naming rights should be attached to the plan.

Councilmember Hubbard asked what the companies are looking for.

Councilmember Grau stated he thinks this could be great to have some other facilities for the community to use.

Mr. Canter stated in Irvine they wanted access to parking lots to do community events like blood drives and awareness events. Another partner wanted to have some holiday events to support and improve community events. He stated there are a lot of beneficial elements other than cash that can come from these partnerships.

Councilmember Hatfield stated it makes sense that they need to take the first steps before things fall into line and some of these questions they have will be answered later. She noted she is excited about the possibilities.

Councilmember Huang stated he is excited about it too and looking at the big picture they can see all the options and explore what will benefit them the most.

Councilmember Hubbard stated she is torn between wanting to see the City remain "The Best Small Town in Minnesota" and pursuing putting their logo and name on facilities that may create a lot of growth that could make residents of Chaska feel the City is no longer a small town.

Motion by Councilmember Huang, seconded by Councilmember Grau to Recommend City Council to authorize staff to enter into a professional services agreement with The Superlative Group.

Motion carried.

8.B. Motion to Accept Commissioner Appointments

Motion by Councilmember Hubbard, second by Councilmember Huang to appoint Elizabeth Wynveen, Michael Heuer & Terrance Schwerm to the Parks and Rec Commission for the term February 1, 2022, to December 31, 2024.

Motion by Councilmember Hatfield, second by Councilmember Grau to appoint Tracy Kamen and Oana Zayic to the Human Rights Commission for the term February 1, 2022, to December 31, 2024, with Emily Filmore serving as 1st Alternate.

Motion by Councilmember Huang, second by Councilmember Hubbard to appoint Sienna White to the Human Rights Commission Student Position for the term February 1, 2022, to December 31, 2022.

Motion by Councilmember Hatfield, second by Councilmember Grau to appoint Carl Lacey Sr. to the Planning Commission for the term February 1, 2022, to December 31, 2022.

Motion by Councilmember Grau, second by Councilmember Huang to appoint Robert Brass to the Planning Commission for the term February 1, 2022, to December 31, 2023.

Motion by Councilmember Huang, second by Councilmember Hatfield to appoint Todd Urbanski, Travis Olson, and Cynthia Gaare to the Planning Commission for the term February 1, 2022, to December 31, 2024, with Sri Venkata Rama Krishna Baswa Raghavendra serving as 1st Alternate and Carroll Aasen Jr. serving as 2nd Alternate.

Motion by Councilmember Grau, second by Councilmember Hubbard to appoint Kristine Kohman to the Heritage Preservation for the term February 1, 2022, to December 31, 2022.

Motion by Councilmember Hubbard, second by Councilmember Huang to appoint Steven Mueller, Gregg Davies, Anne Bohnen, and Tom Racijs to the Heritage Preservation for the term February 1, 2022, to December 31, 2024.

9. Bills

9.A. Accounts Payable Council Roster 2-7-2022

Council requested further information on page 2.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Grau, second by Councilmember Huang to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Grau, Hatfield, Hubbard, Huang, and Mayor Windschitl. Voting nay: None
Motion carried.

10. Other Business

10.A. City Administrator's Report

10.A.i. Bi-Weekly Report January 7, 2022

10.B. Other Meeting Minutes

10.B.i. Planning Commission Meeting Minutes December 8, 2021

Councilmember Hatfield:

- Recognize and celebrate Black History Month

- Stated February 17th is Coffee with a Cop at Dunkin Doughnuts at 9am
- Stated February 17th there is a Food Distribution at the old Gedney Factory

Councilmember Grau:

- Wished his son, Noah a Happy 7th Birthday

Councilmember Hubbard:

- Wished Councilmember Grau's son, Noah a Happy Birthday
- Noted at the last Bicycle Committee meeting they were up in air about having an in person open house and the management team decided against it and instead are taking the documents of the Master Plan and putting them on the City website, opening it up for public comment, having some videos explaining the information in the Master Plan, and displays placed through the community
- She stated she is taking part in the Citizen Police Academy in Training, she has attended a couple sessions and looks forward to continuing to learn about the Chaska PD, noting its a great experience and enjoys seeing the engaged citizens
- Noted the Fireman's Fishing contest was a big success and thanked them for their hard work
- Congratulated Fire Chief Tim on his many years of service to the City and wished him many years of a wonderful retirement

Councilmember Huang:

- Congratulations to the Chaska Dance Team who placed 3rd at sections and that was the 25th time they have gone in history
- Stated the Downtown Business Alliance is having the Ice Gardens on the 18th – 21st
- Congratulated Fire Chief Tim on his retirement, he noted the Chief once said "it isn't hard to go into the building, but it is hard to send someone else into the building" he noted that speaks to his character and is an at testament to his leadership

City Administrator Podhradsky:

- Thanked Fire Chief Tim for helping his son during a potentially very dangerous situation in the past and stated he has a lot of respect for all they do
- Stated Elise Durbin is the new Assistant City Administrator from the Carver County CDA, and did a great job, she also worked for Minnetonka for 15 years and Hennepin County; he noted she starts February 28th and stated there were some really great candidates in the running
- Stated they met with Fire Department to discuss what's important in a leader as they evaluate the candidates and noted interviews will be in mid-March
- The last interview for the Electric Director Position is tomorrow and they expect to have it filled a few days later
- Noted they are exploring how to formalize the Chaska Cares Program and are looking at Communities of Belonging and using the resources available to help

Mayor Windschitl:

- Stated we have been fortunate to have strong candidates for all these positons that have been open

- Noted Bob is resigning from the SouthWest Commission, thanked him for his time as City Representative
- Stated Vasco Bernardi passed away on January 19th, noted he was a big part of getting northern Chaska where it is today, sending thoughts to his family
- Thanked Chief Tim for his impactful time as a leader and helping through hard times and the pandemic and will be missed
- Stated it was a great turn out at the fishing contest this past weekend, all 1500 tickets were sold
- Noted the ice sculptures and ice garden are coming soon
- Stated the next meeting is February 28th

11. Adjourn

Motion by Councilmember Huang, second by Councilmember Hatfield to adjourn the meeting at 8:47 pm.

Motion carried.