

- MINUTES -
CHASKA CITY COUNCIL
FEBRUARY 28, 2022

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7:00 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Grau, Hatfield, Hubbard, Huang, and Mayor Windschitl

Absent: None.

Also Present: Matt Podhradsky, City Administrator; Noel Graczyk, Administrative Services Director; Kevin Wright, Communication Director; Elise Durbin, Assistant Administrator; Parks and Recreation Director Marshall Grange; Nate Kabat, Community Development Director; Liz Hanson, City Planner; Jake Saufley, City Attorney; and Matt Clark, City Engineer.

4. Adopt the Agenda

Councilmember Hatfield noted that agenda item 7.C. needs to be corrected to read "Wetland Replacement Plan for Oak Ridge Commons".

Motion by Councilmember Hatfield, second by Councilmember Hubbard to adopt the agenda with the noted correction. Motion carried.

5. Visitor Presentation

City Administrator Podhradsky introduced Elise Durbin, the new Assistant Administrator.

Assistant Administrator Durbin addressed the Council and shared her background with them. She stated she previously worked for Carver County CDA as the Economic Development Director and she is excited to be working with the City of Chaska now.

Mayor Windschitl welcomed Assistant Administrator Durbin and stated he looks forward to working with her. The Council echoed his sentiments.

Mayor Windschitl stated he would like to recognize some Commission members who are no longer serving the City and thank them for their hard work. He noted the Commissions do a lot of work for the City and noted the following:

Aaron Saylor, Planning Commission
Jalen Destin, Parks and Recreation Commission
Seth Spreadbury, Human Rights Commission
Russell St. John, Heritage Preservation Commission

6. Minutes

6.A. Approve February 7, 2022 City Council Meeting Minutes

Motion by Councilmember Hatfield, second by Councilmember Grau to approve the minutes of the February 7, 2022 City Council meeting.

Motion carried.

7. Consent Agenda

Motion by Councilmember Hubbard, second by Councilmember Hatfield to approve the Consent Agenda Items A through H:

A. Temporary Liquor License for Southwest Chamber of Commerce

Motion to approve Temporary On-Sale Intoxicating License TW.22-01 and Temporary On-Sale 3.2% Malt Liquor License T32.22-01 for the SW Metro Chamber of Commerce at Taste of Chaska.

B. Adopt Resolution 2022-14, Standard Allowance under the Revenue Loss Provision of ARPA

Motion to adopt Resolution 2022-14 to Elect the Standard Allowance Available Under the Revenue Loss Provision of the Coronavirus Local Fiscal Recovery Fund Established Under the American Rescue Plan Act.

C. Wetland Replacement Plan for Oat Ridge Commons

Motion to approve the wetland replacement plan for Oak Ridge Commons Development.

D. Appointment of Human Rights Commission Chair and Vice-Chair

Motion to appoint Sarah Carlson as Human Rights Commission Chairperson and to appoint Celi Haga as Human Rights Commission Vice-Chairperson.

E. Adopt Resolution 2022-18, Local Decision Making Authority in Planning, Zoning & Housing

Motion to adopt Resolution 2022-18, supporting Local Decision Making Authority in Planning, Zoning and Housing.

F. 2022 LELS Union Contracts (SRGT_Officer)

Motion to approve employment contracts for 2022 between the City of Chaska and LELS Local 210, LELS Local 447 and LELS Local 385, with these agreements becoming effective January 1, 2022.

G. Adopt Resolution 2022-19, 2022 Downtown Reconstruction Project Feasibility Study

Motion to approve Resolution No. 2022-19 Accepting the Feasibility Study and Scheduling a Public Improvement Hearing for the 2022 Downtown Street Reconstruction Project.

H. Reserve at Autumn Woods Wetland Replacement Plan

Motion to approve the wetland replacement plan for Reserve at Autumn Woods Development.
Motion carried.

8. Action Items

8.A. Chaska Community Center Master Plan Citizen Task Force

City Administrator Podhradsky introduced this item.

Parks and Recreation Director Grange provided background and information on this item. He stated Kelsey McNutt, Community Center Manager is also present this evening. He reviewed the process and steps taken to date and now they are looking for the Council to appoint the Citizen

Task Force to the Community Center Master Plan project. He stated the applicants they have for the 16 person Committee are a great representation of all areas of the community.

City Administrator Podhradsky stated they were very happy about the 37 applications that came in and it was made clear that the Community Center is a place most see as a central gathering location for them all and some stated they moved into Chaska because of the Community Center. He noted they will be following up with the people not chosen to be on the board to ensure they are aware that they will still have many other ways to provide input on the process.

Councilmember Hubbard noted the different viewpoints were so interesting and it solidified the need for a diverse board and it was very hard to rank all the applicants because they were all so great.

Councilmember Grau stated he was blown away by the number of applicants and noted it was nice to see so much passion for the Community.

Councilmember Huang stated he has to ask because it is something that will come up probably at some point and he wants to know if Councilmember Hubbard feels having her husband on the Board could be an issue.

Councilmember Hubbard stated she wasn't actually aware her husband had an interest in this board because they hadn't discussed it and because it was an internal Human Rights discussion and decision which she had no part in.

City Administrator Podhradsky stated they had all the Commissioners discuss this issue and they ultimately decided he was a good fit for the Board.

Mayor Windschitl stated all applicants appointed and not appointed will have a chance to be a part of the process and stated it shows how much people care about the Community.

Motion by Councilmember Hatfield, seconded by Councilmember Huang to appoint the Citizen Task Force to the Community Center Master Plan project.
Motion carried.

8.B. Recommend Consultant for the Community Center Master Plan Architectural Services

Parks and Recreation Director Grange provided background and information on this item. He noted John Slack with Perkins&Will is also present via Zoom tonight. He reviewed the process and steps taken to date and noted it was a unanimous decision to name Perkins&Will as the Architectural Services Consulting Company for the Community Center Master Plan.

Councilmember Huang asked if specific members of Perkins&Will such as John Slack will be named in the contract as members who will be working on the project for its entirety or is there potential for members to change at some point during the process.

Parks and Recreation Director Grange stated all of the four named individuals verbally agreed to be part of the team and they can get it in writing as well.

John Slack, Perkins&Will, addressed the Council and stated Mr. King, Mr. Costellic, and himself all bring many different types of experience to this project and noted they will be the ones representing them at all of the meetings throughout the process and are very excited to be a part of it.

Motion by Councilmember Huang, second by Councilmember Grau to Motion to authorize City Administrator, Matt Podhradsky, to execute a service agreement with Perkins&Will for architectural services.

Motion carried.

8.C. Adopt Resolution 2022-15, Approving the Concept Plan for a Building Addition at Southwest Christian High School/Southwest Christian High School/PC #2022-10

City Planner Hanson provided a presentation on this item and reviewed the Concept Plan.

Dan Beckering of Southwest Christian High School addressed the Council and thanked them for the support they have received going back to the beginning of the process several years.

Councilmember Hubbard asked when construction will start pending approval.

City Planner Hanson stated they plan to start right away.

Councilmember Huang stated it is nice to see the vision coming to life, it looks great and he hears great things about the students coming from their school.

Motion by Councilmember Huang, second by Councilmember Hatfield to adopt Resolution No. 2022-15 approving the Concept Plan for the fieldhouse building addition at Southwest Christian High School (PC#2022-10).

Motion carried.

8.D. Adopt Resolution 2022-16, Approving the Concept Plan for Frenz & Worm Properties/Forestar Group - Midwest/PC #2022-09

City Administrator Podhradsky introduced this item.

Community Development Director Kabat provided a presentation on this item.

Councilmember Hatfield asked if there have been any conversations with Carver County regarding how the road connecting to Mt. Hope Road because she worries about the amount of traffic in that area as well as how the school will be impacted by traffic.

City Administrator Podhradsky stated they will do a full traffic analysis and make sure those points are safe for the community.

Councilmember Huang stated he knows Elementary schools are usually planned for buses and staff mainly, but in this case he would suggest keeping that in mind because they don't want parent parking at events to take over the neighborhood to the south.

Councilmember Hubbard noted Clover Ridge is her road and the main complaint is the traffic flow into the school pick up and drop off areas so she would like to remind them to be conscientious of that and safe school crossing.

Mayor Windschitl stated he thinks they need to think about the athletic complex and plan for overflow parking that can be used for big events. He noted he would like to see a provision for any homes sold in the development that states there is a lighted ball field next door so home buyers are very clear on that and it isn't an issue later.

Councilmember Huang echoed Mayor Windschitl and added he would like to see large signs placed in that are saying lit ball fields will be going in so no one is under the impression that area is going to stay an open green pastoral farmland forever.

Councilmember Grau stated he would like to see them plan accordingly for the grading so there isn't a huge impact on the areas surrounding it because that has been an issue in the past due to construction.

City Admin stated they can put a condition in there that says they will address the concerns regarding marketing materials that state there will be lit ballfields in that space by this housing development and that they would like to have signs put up near the open green space indicating those will be lit ballfields at some point in the future.

Motion by Councilmember Hubbard, second by Councilmember Grau to adopt Resolution No. 2022-16 approving the approving the Concept Plan for the Frenz & Worm Properties development proposal by Forestar Group – Midwest (PC#2022-09) with the condition that home buys will be notified of the plans to have a lit ball field near the development and that there will be some sort of signage on or near the fields indicating it will be a lit ball field in the near future. Motion carried.

8.E. Adopt Resolution 2022-17, Approving the Concept Plan for the Chaska Tech Center/Amcon Construction/PC #2022-11

City Administrator Podhradsky introduced this item.

City Planner Hanson provided a presentation and overview of this concept plan.

Bruce Hellier with Amcon Construction addressed the Council. He stated they are looking to start construction this spring and summer and stated it should be completed within a year potentially. He noted they will move tenants in as spaces become available.

It was the consensus of the Council that this will be a great addition to the City and is something they see being in high demand.

Motion by Councilmember Huang, second by Councilmember Hatfield to adopt Resolution No. 2022-17 approving the Concept Plan for Phase III of the Chaska Building Center (Chaska Tech Center) (PC #2022-11).

Motion carried.

8.F. Purchase of Property at 216 4th Street West

City Administrator Podhradsky introduced this item.

Motion by Councilmember Hubbard, second by Councilmember Huang to approve the Purchase Agreement for the purchase of the property at 216 4th Street West, authorizing the Mayor and City Administrator to enter into the purchase agreement with the seller of this property.

Motion carried.

9. Bills

9.A. Accounts Payable Council Roster 2-28-2022

Council requested further information on page 1, 8, and 19.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Grau to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Grau, Hatfield, Hubbard, Huang, and Mayor Windschitl. Voting nay: None

Motion carried.

10. Other Business

10.A. City Administrator's Report

10.A.i. Bi-Weekly Report February 28, 2022

Councilmember Grau asked how the redistricting is done.

City Administrator Podhradsky provided an overview of how the process is done. He stated it happens two years after the census is done and it's a process that makes sure they have equal representation at the different levels of government. He noted Chaska will be divided in half in a way once the redistricting is completed.

10.B. Hawk Pride Recap

Councilmember Huang:

- Stated the Ice Sculptures were nice and thanked the Downtown Business Alliance
- SouthWest Transit CEO Len Simich officially retired and thanked him for all his hard work
- Noted they are working with KL2 Consulting to help with the CEO position search, they have several applications so far, however none have been from Minnesota yet
- Noted on February 18th there was a bus fire due to an electrical issue, and that it is being investigated further by insurance, he stated the fire happened while it was stored in a garage and it was taken care of by the fire department without causing damage to any people

- He stated SouthWest Prime service is being expanded and noted they are looking at their data retention practices
- He noted he is concerned about the traffic at the stoplight heading south on 41st at the light on Angler

Councilmember Hubbard:

- Stated the Communities of Belonging Group met and discussed the future of Chaska Cares and thanked City Staff
- Noted she used SouthWest Prime to and from the airport and it went really great
- Stated with break-ins that have happened recently she wanted to remind everyone to be vigilant
- Wished her son a Happy Birthday, noted they celebrated at the Community Center and it was great

Councilmember Hatfield:

- Noted she attended the Ice Gardens and it was beautiful outside
- Stated she is impressed by the Community Center staff and their attitudes in the morning they are always so kind
- Stated she has noticed a lot of speeding at certain times of the day and would like to make people aware

City Administrator Podhradsky:

- Noted he is appreciative of the Police Officers for checking in on him when his garage was open the other night with the break-ins occurring, he stated they go above and beyond

Mayor Windschitl:

- Congratulated SouthWest Transit CEO on his retirement and thanked him for his service to the City
- Congratulated Zach Bonnema on becoming the first Chief of Training for Chaska Fire Department
- Noted he would like to change some of the Commission questions at some point
- Stated he got calls from both new Representatives for the City after the boundary changes occurred and stated it is nice they reached out
- Stated the situation in Ukraine is sad and wishes all involved the best, specifically Irene and Bob who help with the retreat
- Noted they are back to a normal meeting schedule for the Council meetings in March

11. Adjourn

Motion by Councilmember Hatfield, second by Councilmember Grau to adjourn the meeting at 10:09 pm.

Motion carried.