

**- MINUTES -
CHASKA CITY COUNCIL
APRIL 4, 2022**

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7:01 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Grau, Hubbard, Huang, and Mayor Windschitl

Absent: Councilmember Hatfield

Also Present: Matt Podhradsky, City Administrator; Noel Graczyk, Administrative Services Director; Kevin Wright, Communication Director; Elise Durbin, Assistant Administrator; Parks and Recreation Director Marshall Grange; Nate Kabat, Community Development Director; Liz Hanson, City Planner; City Attorney; City Engineer Matt Clark; and Water and Sewer Director Matt Haefner.

4. Adopt the Agenda

Motion by Councilmember Hubbard, second by Councilmember Grau to adopt the agenda as presented.

Motion carried.

5. Visitor Presentation

None.

6. Minutes

6.A. Approve March 7, 2022 City Council Meeting Minutes

6.B. Approve March 21, 2022 City Council Meeting Minutes

Motion by Councilmember Hubbard, second by Councilmember Huang to approve the minutes of the March 7, 2022 and March 21, 2022 City Council meetings.

Motion carried.

7. Consent Agenda

Motion by Councilmember Huang, second by Councilmember Grau to approve the Consent Agenda Items A through L:

- A. Adopt Resolution 2022-34, Approving the Lot Split for 3985 Big Woods Boulevard/DR Horton/PC #2022-22

Motion to adopt Resolution 2022-34, approving the Lot Split on 3985 Big Woods Boulevard, subject to the stipulations included in said resolution and the following conditions:

- 1. Approvals shall be based on the following graphic exhibits:
 - a. Lot Split, prepared by Westwood, dated March 15, 2022

b. Driveway Easement, prepared by Westwood, dated March 15, 2022

- B. Adopt Ordinance 1013, Amend & Reenact Ordinance 1012 Chapter 2, Article 8, Sections 10 and 20 of the Chaska MN Code of Ordinances – Ward Boundaries and Polling Locations

Motion to adopt Ordinance No. MC 2022-1013 to repeal error content and reenact Ordinance No. MC 2022-1012 chapter 2, article 8, sections 10 and 20 of the Chaska Minnesota Code of Ordinances.

- C. Approve Transient Accommodation Renewals

Motion to approve the 2022-2023 transient accommodation licenses effective May 1, 2022 through April 30, 2023.

- D. Adopt Resolution 2022-31, 2022 Overlay Program

Motion to approve Resolution No. 2022-31 awarding the bid for the 2022 Overlay Program to Northwest Asphalt in the low bid amount of \$431,715.60.

- E. Adopt Resolution 2022-32, Amending 2021 Fund Budgets

Motion to adopt Resolution 2022-32 Amending 2021 Fund Budgets.

- F. Letter of Appreciation - Congressionally Directed Spending Southwest Chaska Sewer Extension

Motion to authorize the Mayor to sign a letter of appreciation for the Congressionally Directed Spending allocation for the Southwest Chaska Sewer Extension project.

- G. Letters of Support - State Funding for Various County Projects

Motion to Authorize the Mayor to sign and forward the attached letters of support for various County projects within the City of Chaska.

- H. Adopt Resolution 2022-35, Authorizing Bank Account Signers and Authorization of Electronic Funds Transfer

Motion to adopt Resolution 2022-35 Authorizing Bank Account Signers and Authorization of Electronic Funds Transfer.

- I. Approve Establishing Budget for the Loop Clubhouse and Maintenance Building

Motion to establish the budget and authorize staff to go out for bid for construction of clubhouse and maintenance building.

- J. Adopt Resolution 2022-36, Approving Construction Plans and Authorizing Bids for 2022 Downtown Street Reconstruction Project

Motion to adopt Resolution No. 2022-36, approving the construction documents for the 2022 Street & Utility Reconstruction Project, and authorizing the solicitation of public bids.

- K. Adopt Resolution 2022-37, Award Bid for Creek Road Trunk Sewer Extension Street and Utility Improvements Phase 4

Motion to adopt Resolution 2022-37, awarding the sanitary sewer and water main material bid for the Creek Road Trunk Sewer Extension Street and Utility Improvements Phase 4 to DSGWaterworks, in the low Base Bid plus Alternates 2 thru 5 and 7 thru 15 for a total of \$431,932.62.

- L. Adopt Resolution 2022-38, Easement Acquisition for Creek Road Trunk Sewer Extension Street & Utility Improvements

Motion to adopt Resolution No. 2022-38, authorizing City staff to send offer letters to the affected property owners for the Creek Road Trunk Sewer Extension Street and Utility Improvements Project.

Motion carried.

8. Action Items

8.A. Adopt Resolution 2022-33, Public Hearing on Approval and Consent to Conduit Debt Issuance – Southwest Christian High School

City Administrator Podhradsky introduced this item. He explained that they are looking to refinance and even though the City is not financing or issuing any debt on this item they are making sure it is something the City is ok with having happen. He noted this is something the City has done in the past and they have actually provided conduit debt for certain projects as well.

Bond Counsel to the City Mr. Nathan Canova with Dorsey & Whitney, LLP stated the purpose of this item is to give the City the first right of refusal and for IRS purposes they have to hold a public hearing regarding this item.

Mayor Windschitl opened the public hearing at 7:38 pm.

No one wished to speak on this item.

Mayor Windschitl closed the public hearing at 7:39 pm.

Motion by Councilmember Hubbard, second by Councilmember Huang to Motion to adopt Resolution 2022-33 Giving Host Approval and Consenting to the Issuance of Educational Facilities Revenue Notes Under Minnesota Statutes, Sections 469.152 Through 469.165 (Southwest Christian High School Project).
Motion carried.

8.B. Chaska Water Tower Logo Discussion

City Administrator Podhradsky introduced this item. He stated the particular tower they are looking at is about 20 years old and is due for painting and with a new one being built soon, if the City wanted to make changes to their logo now would be the time to do so.

Water and Sewer Director Haefner provided some background and provided ideas for the Council to review.

Mayor Windschitl stated he likes that the renderings provide an image of what the lettering looks like in blue and black because he didn't realize how much better you can see the name in black. He noted he doesn't like having the City name all capitalized and likes the colored logo.

Councilmember Huang stated if they could paint them an off white it may help delay the rust showing through. He stated he likes the logo in the colors presented and doesn't like the font being in all caps. He noted it might be nice to add a page to the website that explains what the meaning is behind the logo.

Councilmember Grau stated he agrees it would be nice to have a place that explains what the logo means on their website.

Councilmember Hubbard echoed the other Councilmembers and likes the logo being in color and doesn't like all letters being capitalized in the City name.

It was the consensus of the Council to have staff move forward with bidding to have the water towers be painted off-white with a colored logo and only capitalize the first letter of Chaska.

Water and Sewer Director Haefner stated they will get bidding started tomorrow now that they know what direction the Council wants to go.

9. Bills

9.A. Accounts Payable Council Roster 4-4-2022

Council requested further information on page 6, 11 and 17.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Grau, to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Grau, Hubbard, Huang, and Mayor Windschitl. Voting nay: None.

10. Other Business

10.A. City Administrator's Report

10.A.i. Bi-Weekly Report April 4, 2022

10.B. Hawk Pride Recap

Councilmember Grau:

- Nothing to report at this time

Councilmember Huang:

- April 21st is the MSB Open house
- May 7th Jonathon Spring clean-up day
- May 14th Jonathon festival of Garage Sales
- May 11th Taste of Chaska
- July 29th River City Days
- Welcomed Pete Wyffels new City Electrical Director
- Stated Southwest Transit had the highest amount of rides ever on March 24th and noted they did a great job getting people where they were going on time
- Congratulated SouthWest Transits finance department for receiving an award for financial excellence from the Government Finance Association

Councilmember Hubbard:

- Stated the Bicycle Steering Committee will be putting up the Master Plan for public review soon, they are lining it up with the Taste of Chaska event increasing the chances of the community seeing it so they can offer input

City Administrator Podhradsky:

- Stated they are having the second round of interviews for the 3 Fire Chief candidates tomorrow and April 6th
- Congratulated his Son, Will and his team for winning the National Championship for curling in the u18 division

Mayor Windschitl:

- Requested that staff act to get the realty companies to stop putting signs in the City park and to get the Santa and Snowman figures removed as well
- Noted GA has had a few town hall meetings regarding the gymnasium and is wondering what involvement the City has with that at this point
- Congratulated the finance department for the award of excellence
- Welcomed Pete Wyffels the new Electrical Director and noted his first day is tomorrow
- Stated April 18th is the next Council meeting

11. Adjourn

Motion by Councilmember Hubbard second by Mayor Windschitl to adjourn the meeting at 8:32 pm.

Motion carried.