



AGENDA
CHASKA HUMAN RIGHTS COMMISSION
CHASKA CITY HALL - COUNCIL CHAMBERS & ZOOM
Thursday, October 27, 2022
6:30 PM

1. Roll Call
2. Adopt Agenda
3. Open Forum/Guest Presentation
4. Approve Minutes
 - 4.A. Approve September 22, 2022 meeting minutes
5. Treasurer's Report
 - 5.A. October 2022 Treasurer's Report
6. Old Business
 - 6.A. MLK Human Rights Celebration
 - 6.B. Immigrant Voices
 - 6.C. Pride Celebration
 - 6.D. River City Days
 - 6.E. Community Partnership
 - 6.E.i. Communities of Belonging
 - 6.E.ii. Carver County Mental Health meeting
 - 6.E.iii. ISD 112 Native American Parent Advisory Group
 - 6.E.iv. Latino Voices-Dia de los Muertos
 - 6.F. HRC Logo Update
 - 6.G. Strategic Plan and Annual Action Plan
 - 6.H. Empathetic Response

- 6.I. Calendar/Programs
- 6.J. Website
- 7. New Business
- 8. Next Meeting Date
 - 8.A. November Human Rights Commission meeting - November 17, 2022
- 9. Adjourn



Minutes
CHASKA HUMAN RIGHTS COMMISSION
Thursday, September 22, 2022
6:30 PM

1. Roll Call

Present: Commissioners Carlson, Welvaert, White, Zayic, Sandison and City Staff
Elise Durbin

Absent: Commissioners Kamen and Haga and Hubbard

2. Adopt Agenda

3. Open Forum/Guest Presentation

3A. Latino Voices – Gracia Lozano

Ms. Lozano is looking to expand the non-profit organization Latino Voices. This organization provides immigrants with community resources like language support, understanding barriers, culture language accessibility and assistance with documentation. She provided information about the upcoming “ofrenda” which is a celebration of ancestors. This has previously been done on a small scale and Ms. Lozano would like this celebration on a larger scale in order to educate people on culture and diversity. She is looking for an approximate budget assistance of \$800-\$900 and the dates will be October 28th-November 4th.

Commissioner Welvaert questioned if she had a venue for the event and what the role of the Human Rights Commission would be. Ms. Lozano replied they are looking to have the presentation in the Arts Consortium space and refreshments and a children’s activity in the Chaska Community Center. The role of the Commission would be to help market and construct the alter and participate. Commissioner Zayic suggested celebrating a variety of different cultures’ loved ones and will put this event on her Facebook account.

4. Approve Minutes

4A. Adopt Meeting Minutes – August 25, 2022

Motion: Commissioner Welvaert

Second: Commissioner Zayic

Motion: Carried

5. Treasurer's Report

5A. Treasurer's Report September 2022

Durbin reported no changes since the August report. There is approximately \$2,200 left in the budget. She stated City Council approved their preliminary levy September 12 which included a \$6,500 budget for the Human Rights Commission. She noted the expenditure for the logo winner will likely take place in 2023 and would be budgeted there.

Motion: Commissioner Sandison

Second: Commissioner White

Motion: Carried

6. Old Business/Committee Updates

6A. MLK Human Rights Celebration

Commissioner Welvaert stated the committee met and confirmed the celebration will take place on January 16, 2023 at 8:00 a.m. She provided a short bio on the guest speaker, Dr. Timothy Berry, a Vice-President for Faculty Affairs and Equity Initiatives at the Minnesota State University-Mankato. There has been help on this committee from the Parks and Recreation Department as well as community members. She noted advertising for this year's award will include all social media accounts. Commissioner Welvaert inquired about a submission deadline date. The Commission discussed and agreed to move up the deadline to December 14, 2022, and the award will be decided on December 22, 2022. Chair Carlson mentioned the incorrect information on the website and stated that Kevin Wright is working on the updated website.

Commissioner Welvaert made a motion to approve a \$300 honorarium for Dr. Timothy Berry to be the keynote speaker at the MLK celebration.

Motion: Commissioner Welvaert

Second: Commissioner Sandison

Motion: Carried

6B. Immigrant Voices

Commissioner Zayic noted Immigrant Voices will meet again on October 11 and suggested the event going forward be a month long, weekend only, celebration of different immigrant groups. It would be called Cultural Heritage Month. She will provide a timeline and more information at the next Human Rights Commission meeting. Commissioner Sandison suggested this event be held outdoors because she has seen increased event population when it can be held outside.

6C. Pride Celebration

There was nothing to report.

6D. River City Days

Chair Carlson noted the swag for this event should be purchased in 2022 for the 2023 event. Commissioner Sandison stated she and Commissioner Hubbard will be more active regarding the purchasing of swag for this event.

6E. Community Partnership

Commissioner Zayic said she is looking forward to being a part of this committee and stated the next meeting will be October 7th. She said the Committee is still determining what the "Community of Belonging" means and continuing to progress. The group is looking to retain more members and receiving feedback from the community.

Chair Carlson brought up the idea that Human Rights Commission members receive training as living room conversation facilitators and asked about the cost, training time required, and expectations. Commissioner Zayic will provide more information and email Durbin.

6F. HRC Logo Update

Chair Carlson stated guidelines are set and submissions will be allowed October 1-November 30 with the award in the amount of \$500. The winner will be decided at the December 22nd meeting. Chair Carlson mentioned advertising for this in the *Chaska Herald* and Commissioner Welvaert volunteered to reach out to them and will email Chair Carlson with the information.

6G. Strategic Plan and Annual Action Plan

There was nothing to report.

6H. Empathetic Response

There was nothing to report.

6I. Calendar/Programs

Commissioner Zayic noted they are looking at celebrating Women's Month in March and would appreciate suggestions on speakers.

6J. Website

Durbin shared Vice Chair Haga's email update, stating she met with Wright and he will schedule member's individual photo with a short bio attached. The deadline for bio is October 7th and Durbin will send a reminder email.

7. New Business:

7A. Proposal from Latino Voices

They are requesting a monetary donation. Chair Carlson commented this aligns with other similar events from the Human Rights Commission.

Commissioner Zayic made a motion approving the donation of \$800 to the Latino Voices for help with their upcoming event.

Motion: Commissioner Zayic

Second: Commissioner Welvaert

Motion: Carried

Commissioner Sandison questioned what surplus money would be spent on. Ms. Lozano clarified the surplus, if any, would be used to create more youth activities and provide a presentation in the schools. Commissioner Welvaert inquired about the Human Rights Commission helping out with the construction of the alter and any other needed assistance. Ms. Lozano will follow up with the Commission regarding dates.

8. Next Meeting Date

8A. August Human Rights Commission Meeting – October 27, 2022

9. Adjourn

Motion: Commissioner Welvaert

Second: Commissioner Zayic

Motion: Carried

Meeting adjourned at 7:40 p.m.

STAFF REPORT

CHASKA HUMAN RIGHTS COMMISSION

October 27, 2022

Subject: Treasurer's Report – October 2022

Prepared By: Elise Durbin

2022 Beginning Balance:	\$5,000
January	-
Crooked Pint (MLK Day)	(\$300.00)
Facebook Ad (MLK Day)	(\$19.97)
Speaker Fee (MLK Day)	(\$500.00)
Pastries (MLK Day)	(\$200.00)
Performer Fee (MLK Day)	(\$100.00)
Human Rights Award Plaques	(\$150.00)
February	-
Commission Name Plates	(\$87.30)
March	-
Donation (Friends of the Community)	\$1000.00
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April	-
Green Card Voices Exhibit	(\$1000.00)
May	-
Books for Carver County Library (Immigrant Voices)	(\$457.57)
June	-
Commissioner T-Shirts	(\$32.00)
Pride Celebration expenses	(\$1,167.85)
Pride Celebration donation	\$300.00
Pride Celebration donation	\$50.00
July	-
River City Days Booth	(\$50.00)
Name Badges	(\$43.44)
River City Days (remaining from approved budget 5/26/22)	(\$150.00)
August	-
September	-
October	-
Latino Voices (Dia de los Muertos)	(\$800.00)
November	-
December	-
Balance:	\$1,391.87

*A budget amount of \$6500 has been included in the 2023 Preliminary Budget approved by the City Council on September 12.

**The HRC also discussed at the August 2022 meeting a stipend of \$500 for the winner of the HRC logo. This expenditure would likely occur in 2023.

***The River City Days Committee is looking at new swag for next year and will be coming back with a recommendation in November.

LIVING ROOM CONVERSATION INFORMATION



Commitment

- Complete 4 online learning modules with journal prompts, videos, and discussion board activities
- Attending 3 online events – a Kick Off Event, Hosting Best Practices Training, and Graduation
- Hosting a minimum of 4 conversations

We encourage setting aside 2-5 hours a week for coursework and interaction between peers.

Benefits

- Advertise your conversations on our Events Calendar
- Receive a digital badge or micro-credential for your resume or LinkedIn profile
- Connect to hosting opportunities and compensation for Living Room Conversations events, trainings, and partner projects
- Give your input on upcoming Living Room Conversations projects
- Become part of the larger, nationwide bridging movement

Tuition

- **Tuition for the *Living Room Conversations Host Certification Online Course* is \$350.00**
- **Scholarships are available and will be awarded based on need and available funding**
- Group discounts are available for groups of 3 or more

Read more in the section below

LIVING ROOM CONVERSATION SAMPLE CALENDAR

Course Calendar

▶ October 5th - Course Opens

▶ October 8th, 8:30 – 10:00 am PST - Virtual Kick-off Event

▶ Week of October 8 - 14: Empathy

▶ Week of October 15 - 21: Listening

▶ Week of October 22 - 28: Communicating with Care and Talking About Race

▶ October 29th, 8:30 – 10:00 am PST - Virtual Meeting: Best Practices and Scenarios

▶ Week of October 29 - November 4: Community Building and Bridging Divides

▶ November 12th, 8:00 – 9:00 am PST - Virtual Meeting: Graduation

Elise Durbin

From: Jennifer Welvaert
Sent: Tuesday, October 18, 2022 1:41 PM
To: Elise Durbin; Sarah Carlson
Subject: [EXTERNAL]Dia de Los muertos

Hi,

Here is some info to include in next week's HRC packet.

Grecia also notified me that construction of the Ofrenda will take place 3:00pm on Friday 10/28 at the community center. Commissioners are invited to join members of Latino Voices to help with construction.

And HRC is also invited to contribute photos or memorabilia of loved ones throughout the time of the display. Feel free to share this flyer within your networks & invite community members to participate as well!

Jen



The flyer is for a Dia de los Muertos Ofrenda. At the top, there is a banner with colorful paper flags (papel picado) in purple, green, pink, orange, blue, and red. Below the banner, the title "DIA DE LOS MUERTOS" is written in large, bold, purple letters. On either side of the title are two colorful sugar skulls. Below the title, the text reads: "Latino Voices is proud to present a new location to our annual Dia de los Muertos Ofrenda. It will be up from Friday, October 28 to Friday, November 4 at the Community Center's Art Gallery located near the theater." A horizontal line separates this text from the next section. The next section says: "JOIN US TO LEARN MORE ABOUT THE BACKGROUND AND SYMBOLISM OF THE TRADITIONAL DIA DE LOS MUERTOS OFRENDA ON SUNDAY, OCTOBER 30 AT 3:00 PM." Below this, the location is listed: "Chaska Community Center, Community Room, 1661 Park Ridge Dr., Chaska, MN". Another horizontal line separates this from the next section. The next section is titled "BE A PART OF THE OFRENDA" in bold. Below the title, it says: "BRING A FRAMED PHOTO OF YOUR DECEASED BELOVED ONE AND A PACKAGED ITEM OF SOMETHING THEY LIKED. SOME COMMON ITEMS ARE CANDY, SODA, CHIPS, BREAD, ETC." Below this, a smaller line of text reads: "PLEASE NOTE THAT THE DISPLAY WILL NOT BE UNDER SURVEILLANCE OR SUPERVISION THEREFORE WE ARE NOT RESPONSIBLE FOR ANY LOST OR STOLEN PROPERTY." At the bottom left of the flyer is an illustration of an ofrenda (altar) with a cross, candles, sugar skulls, and various food items. At the bottom right, there are two logos: a pink square logo for "LATINO VOICES" and a circular seal for the "CHASKA COMMUNITY CENTER". At the very bottom, the text "Voice Organize Inspire Connect Equip Serve" is written in a stylized font with each word in a different color.

DIA DE LOS MUERTOS

Latino Voices is proud to present a new location to our annual Dia de los Muertos Ofrenda. It will be up from Friday, October 28 to Friday, November 4 at the Community Center's Art Gallery located near the theater.

JOIN US TO LEARN MORE ABOUT THE BACKGROUND AND SYMBOLISM OF THE TRADITIONAL DIA DE LOS MUERTOS OFRENDA ON SUNDAY, OCTOBER 30 AT 3:00 PM.

Chaska Community Center
Community Room
1661 Park Ridge Dr.
Chaska, MN

BE A PART OF THE OFRENDA

BRING A FRAMED PHOTO OF YOUR DECEASED BELOVED ONE AND A PACKAGED ITEM OF SOMETHING THEY LIKED. SOME COMMON ITEMS ARE CANDY, SODA, CHIPS, BREAD, ETC.

PLEASE NOTE THAT THE DISPLAY WILL NOT BE UNDER SURVEILLANCE OR SUPERVISION THEREFORE WE ARE NOT RESPONSIBLE FOR ANY LOST OR STOLEN PROPERTY.

Voice Organize Inspire Connect Equip Serve