

- MINUTES -
CHASKA CITY COUNCIL
OCTOBER 3, 2022

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7:00 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Mayor Windschitl and Councilmembers Grau, Hatfield, Hubbard, and Huang

Absent: None.

Also Present: Matt Podhradsky, City Administrator; Noel Graczyk, Administrative Services Director; Kevin Wright, Communication Director; Elise Durbin, Assistant Administrator; Parks and Recreation Director Marshall Grange; Nate Kabat, Community Development Director; Liz Hanson, City Planner; City Attorney; City Engineer Matt Clark; and Water and Sewer Director Matt Haefner.

4. Adopt the Agenda

Motion by Councilmember Hatfield, second by Councilmember Grau, to adopt the agenda as presented.

Motion carried.

5. Visitor Presentation

5.A. Swearing In – Fire Chief Stephen Kraus

Mayor Windschitl swore in Fire Chief Stephen Kraus and thanked him for his service to the City.

6. Minutes

6.A. Approve the September 12, 2022 City Council Meeting Minutes

Motion by Councilmember Hatfield, second by Councilmember Huang to approve the September 12, 2022 City Council Meeting Minutes.

Motion carried.

6.B. Approve the September 19, 2022 City Council Meeting Minutes

Motion by Councilmember Hatfield, second by Councilmember Huang to approve the September 19, 2022 City Council Meeting Minutes.

Motion carried.

7. Consent Agenda

Motion by Councilmember Grau, second by Councilmember Hubbard, to approve the Consent Agenda Item A:

- A. Adopt Resolution #2022-114 Appointing Election Judges for the General Election - November 8, 2022

Motion to adopt Resolution No. 2022-114 appointing those persons listed on Exhibit A as Judges of Election for the General Election, Tuesday, November 8, 2022.

Motion carried.

8. Action Items

8.A. Adopt Resolution 2022-115, Public Assessment Hearing and Resolution Approving the Imposition of Service Charges for the 2023 Chaska Downtown Special Services District

City Administrator Podhradsky introduced this item.

Assistant Administrator Durbin provided some background on this item and reviewed the proposed assessments.

Dan Keyport, President of the Downtown Business Alliance addressed the Council. He provided some background on the Chaska Downtown Business Alliance and Special Services District.

Councilmember Hatfield stated the services that the Downtown Business Alliance provide are invaluable and appreciates the help they provide to City.

Mayor Windschitl opened the Public Hearing at 7:26 p.m.

No one wished to speak on this item.

Mayor Windschitl closed the Public Hearing at 7:28 p.m.

Motion by Councilmember Hatfield, second by Councilmember Hubbard, to Adopt Resolution 2022-115 Imposing Service Charges and Setting the 2023 Operating Budget and Plan for the Chaska Downtown Special Service District.

Motion carried.

9. Bills

9.A. Accounts Payable Council Roster 10-3-2022

Council requested further information on pages 2, 6, and 16.

City Administrator Podhradsky provided further information on those bills.

Motion by Councilmember Huang, second by Councilmember Hatfield, to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Grau, Hubbard, Huang, and Mayor Windschitl. Voting nay: None.

10. Other Business

10.A. City Administrator's Report

10.A.i. Biweekly 10/3/22

Councilmember Hubbard:

- Stated the Trail of Fun is on Saturday, October 15th

Councilmember Hatfield:

- Stated the Friday update emails regarding the construction on Highway 41 have been very helpful and if anyone wants that information they can sign-up on the project website through Bolton & Menk

Councilmember Huang:

- Stated October 13th from 7-8 pm is the candidate form for Mayoral Candidates at the City Council Chambers
- Stated October 29th from 4-6 pm is the Halloween Jamboree at the Community Center

Councilmember Grau:

- Stated the hope is Costco will open next fall
- Noted he has seen the water tower painting process and it has been neat to watch
- He noted if there is graffiti in public parks or spaces they should contact the front desk at City Hall

City Administrator Podhradsky:

- Noted he will keep them updated if there will be a work session on October 17th and stated there will be no meeting on October 31st for sure
- He provided an update on Highway 61 progress

Mayor Windschitl:

- Stated it is Customer Service Week and thanked everyone for their hard work
- Stated there is a new business Red Savoy Pizza being built which is exciting
- Noted Tokyo Electron Limited became a Beyond the Yellow Ribbon Company and would like to do a proclamation for them
- Expressed his condolences for John Lenzen prior owner of Lenzen Chevrolet who passed

11. Adjourn

Motion by Councilmember Huang second by Councilmember Hubbard to adjourn the meeting at 7:59 pm.

Motion carried.