



AGENDA
HUMAN RIGHTS COMMISSION
CHASKA CITY COUNCIL CHAMBERS
Thursday, January 24, 2019
6:30 PM

- 1 Roll Call
- 2 Adopt Agenda
- 3 Open Forum/Guest Presentation
- 4 Approve Minutes
 - 4A Draft Minutes - December 27, 2018
- 5 Treasurer's Report
 - 5A Treasurer's Report
- 6 New Business
 - 6A Elect 2019 Chair, Vice-Chair, Secretary, and Treasurer
 - 6B Discuss 2019 Goals and Theme
- 7 Old Business
 - 7A MLK Breakfast Recap
 - 7B Transfer of Memory Exhibit
- 8 Next Meeting Date
 - 8A Next Meeting Date: February 28, 2019
- 9 Adjourn

**CHASKA HUMAN RIGHTS COMMISSION
CHASKA CITY HALL**

Draft Minutes, 12/27/18

1. Roll Call

Present: Sarah Carlson, Barbara Colhapp, Donzel Leggett, Judy Dunbar, Jen Welvaert, Ellen Bean, Lisa White
Absent: Robert Kim, Celi Haga
Staff: Nate Kabat

2. Adopt Agenda

Motion: Carlson
Second: Leggett

3. Open Forum/Guest Presentation

None

4. Approve Minutes, November 21, 2018

Motion: Carlson
Second: Colhapp

5. Treasurer's Report

- a. Treasurer's Report
Nov. Balance: \$412.93
Dec. Balance: \$154.95

Motion: Donate remaining funds to Launch Ministry to support their recent move, by Leggett
Second: Carlson

6. Old Business

- a. Human Rights Commission Award Winner

Welvaert discussed the three nominations received. Jim and Lynn Jackson of Connected Families, Pam Langseth of Hope House, and Libby Fairchild who is a resident of Chaska active in many areas. Welvaert noted that all nominees are deserving of the award and her appreciation for their work. Carlson expressed thanks for the people who took time to write and submit nominations. Welvaert encouraged nominations to be submitted again if they are not selected this year.

Motion: Colhapp nominated Libby Fairchild for the 2018 Human Rights Commission Award

Second: Leggett

Welvaert noted the areas of involvement by Fairchild as listed on the nomination. Welvaert mentioned that Fairchild was nominated by Mary Kvitek.

b. MLK Breakfast, January 2019

Welvaert explained work that has been done to determine details for the event. Leggett stated that Adam Bessler, who directs the Jazz Band at the High School needs more time to determine the selections. Leggett suggested that the songs be listed as selection 1 and selection 2 on the agenda. Welvaert stated that the reading selections have been determined for Diversity Club members to read, student names are yet to be determined.

Kabat provided an update on juice and water service to be provided by Crooked Pint.

Carlson suggested all arrive at 7:30 AM to greet guests as they arrive.

Welvaert stated her plan to develop an invitation to send to email addresses collected at last year's event. White suggested including emails collected at River City Days last year. Bean and White agreed to collect names and emails of guests again this year.

Carlson asked about supplying name tags. Kabat agreed to make those available. Welvaert mentioned making coloring sheets available. Leggett confirmed those were included and recalled Filipek had provided that last year. The group agreed that having brochures and the Human Rights Commission handouts for River City Days available at the MLK Day Breakfast as well.

Kabat confirmed that Allison Streich from the CDA along with a resident of the CDA's housing will give the keynote address.

Welvaert added that Shepard of the Hill Church will be hosting a MLK Day service.

c. T-Shirt & Nametag Update

Welvaert noted that the name tags and t-shirts were delivered to all Commission members at tonight's meeting.

7. New Business

a. Discuss Ideas for 2019 Goals

Welvaert stated she would like to begin thinking about goals for 2019. She suggested this is a topic that the group can take on in more detail at the January meeting, but wanted Commissioners to begin thinking about their ideas.

Welvaert suggested that the focus for 2018 of housing and homelessness was useful to bring focus to the group's efforts for the year. She suggested that determining a focus for 2019 would be helpful as well. Welvaert mentioned the Transfer of Memory exhibit that will be taking place in February. Kabat provided a summary of planning for that exhibit. Carlson suggested that she would like time between now and the January meeting to think about ideas to discuss in January.

b. Comments from Commissioner Colhapp

Welvaert offered her thanks to Colhapp for all her work on the Commission and wished her well as she is ending her third term and will need to leave the Commission for at least a year before rejoining if she would like.

Colhapp offered her appreciation for the Human Rights Commission and spoke about how much she has enjoyed her involvement. She offered that the River City Days booth is a very good opportunity to interact with the public and raise awareness of the HRC's role in the community. Colhapp mentioned that she sees an opportunity for the HRC to continue outreach to Chaska residents to hear their concerns and refer them to resources that can assist with their problems. Colhapp raised the question of whether the HRC can serve people outside of Chaska as well. Colhapp stated she believes the HRC is currently on the right track and wished everyone well.

Leggett stated that Colhapp is a treasure for the community and thanked her for the opportunity to work with her. All members joined in thanking Colhapp for her service.

8. Next Meeting Date
January 24, 2019

9. Adjourn
Motion: Carlson
Second: Leggett
Adjourned at 7:15 PM

**REQUEST FOR ACTION
CHASKA HUMAN RIGHTS COMMISSION
JANUARY 24, 2019**

Subject: **Treasurer's Report**

Prepared By: Nate Kabat

Balance and New Expenditures:

Balance: Jan. 2019	\$2,000
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**REQUEST FOR ACTION
CHASKA HUMAN RIGHTS COMMISSION
January 24, 2018**

Subject: Elect 2019 Chair, Vice-Chair, Secretary, and Treasurer

Prepared By: Nate Kabat

Background

The Human Rights Commission is responsible to recommend a Chair and Vice-Chair each year. The recommendation then goes to City Council for approval. Typically the City Council defers to the Commission's recommendation and approves by Consent Agenda.

For 2018, the Chair was Jen Welvaert and the Vice-Chair was Judy Dunbar. Both may serve for as long as they desire and the Commission agrees. Historically, the Vice-Chair has rotated to provide all members an opportunity at leadership, while the Chair has been more stable with less turn-over from year to year.

Other officer positions need to be appointed including Treasurer and Secretary. For 2018, the Treasurer was Nate Kabat and the Secretary was Celi Haga.

HUMAN RIGHTS COMMISSION ACTION REQUESTED

Motion to recommend _____ as Chair and to recommend _____ as Vice-Chair for calendar year 2019.

Motion to appoint _____ as Secretary for calendar year 2019.

Motion to appoint _____ as Treasurer for calendar year 2019.