



AGENDA
CHASKA HUMAN RIGHTS COMMISSION
CHASKA CITY HALL - COUNCIL CHAMBERS & ZOOM
Thursday, October 28, 2021
6:30 PM

- 1 Roll Call
- 2 Adopt Agenda
- 3 Open Forum/Guest Presentation
 - 3A Guest Presentation - Kelli Brenny, Diversity with Books Program, Eastern Carver County Schools
- 4 Approve Minutes
 - 4A Adopt Meeting Minutes - September 23, 2021
- 5 Treasurer's Report
 - 5A Treasurer's Report - 2021
- 6 Committee Updates
 - 6A Budget
 - 6B River City Days
 - 6C MLK Celebration
 - 6Ci Human Rights Award
 - 6D Program
 - 6E Empathetic Response
 - 6F Webpage
- 7 New Business

8 Next Meeting Date - November 18, 2021 & December 16, 2021

9 Adjourn



Minutes
CHASKA HUMAN RIGHTS COMMISSION
ZOOM
Thursday, September 23, 2021
6:30 PM

1. Roll Call

Present: Chair Carlson, Haga, Welvaert, Hubbard

Absent: Sandison, S. White, Spreadbury, Hughes

2. Adopt Agenda

Motion: Haga

Second: Welvaert

Motion: Carried

3. Resignation – Commissioner Lisa White

3A Resignation of Commissioner Lisa White

Chair Carlson shared the commission had received a copy of Commissioner White's official resignation e-mail. Chair Carlson commented on Lisa's great contribution to the MLK Breakfast and Chaska River City Days and expressed Lisa will be missed. Kabat shared the process with Lisa's resignation to include Donta Hughes's position become a voting position. Two alternate positions would be open, they are open at this time for anyone to apply.

4. Open Forum/Guest Presentation

4A Guest Presentation – Julie Frick, and Allison Streich Carver County CDA
Presented to highlight affordable housing projects that the CDA leads

5. Approve Minutes

5A Adopt Meeting Minutes – August 26, 2021

Motion: Welvaert

Second: Hubbard

Motion: Carried

6. Treasurer's Report

6A Treasurer's Report 2021

Kabat shared an order was placed for the 250 fans for River City Days giveaways, however, the invoice has not yet been received. The approximate cost is \$665.00. Current balance is \$1,290.66.

Motion: Haga

Second: Hubbard

Motion: Carried

7. Committee Updates

7A Budget

Chair Carlson shared they submitted the budget to the City Council and are in the process of being approved. Levy was preliminarily approved for \$5,000.00 for 2022. Final approval will be on the first Monday in December at the City Council meeting.

7B River City Days

Chair Carlson expressed Commissioner Spreadbury and Denise Beebe added additional items to review for next year's give-aways to attract children to the booth. Commissioner Hubbard commented he likes the Sport Flyer and suggested a bubble machine. After further discussion, it was decided to postpone a decision till next month's meeting keeping in mind the invoice date for budget purposes.

7C MLK Celebration

Commissioner Welvaert reported they met on September 8th. In attendance were Commissioner S. White, Kevin Wright, and Nate Kabat. The sub-committee looked into pricing for bakery items. Dunn Brothers are willing to donate the coffee again. Working on checking the cost at other area bakeries to help support the MLK breakfast in some way. Next couple of weeks working to connect with area schools with ways to engage and participate. The next

meeting is on Oct 12th. Members of the subcommittee have personal connections with some people at the schools. Also noted is that Robin Francis is probably going to be the subcommittee's resource to the schools.

7D Program

Chair Carlson shared next month's guest speaker is Kelli Brenny who represents part of the diversity with the books program at District 112. Chair Carlson shared the possibility of a partnership with Kelly to include a couple of opportunities. First is physical appointments to read books to students in elementary and middle schools and second looking at books to purchase to use at the schools. The ROAR Foundation gave them little kids books but still need books for middle school students. She is looking forward to furthering discussions and her upcoming presentation.

Chair Carlson and commissioner Haga will meet Tuesday 9-28-2021 with the American Indian Advocacy Parent Advisory group. Discuss what the HRC has done and what we hope to accomplish with the group.

Chair Carlson shared the Chaska Rotary Club will donate \$250.00 towards our green card voices program in March 2022. They also offered their month of March guest weekly speakers as a resource to the Commission. Chair Carlson also has explored the ideas of people willing to make donations to the HRC for sponsoring the green card voices program. She is encouraged with the responses of how the community would like to know more about the program.

7E Empathetic Response

Commissioner Spreadbury was not in attendance at the meeting, no further discussion at this time.

7F Webpage

Chair Carlson and Commissioner Sandison met with Kevin Wright looking at other HRC webpages. They forwarded changes they would like to see on the webpage, possible resolutions and proclamations to be included.

8. New Business:

Commissioner Haga inquired when is the Human Rights award nominations available? Kabat stated it is currently posted, this is a good time of year to promote. Kabat to talk with Kevin Wright for media posting. Word of mouth and making suggestions is the best way to communicate this award. Commissioner Haga and Chair Carlson are going to work on a letter to the editor to promote nominations for this award. Commissioner Hubbard inquired about a message in the utility bills? Kabat to look into an insert with utility bills, not on white paper.

Commissioner Welvaert requested to keep in mind November 13th is shining the light on the homeless people sleep out at the Fireman's Park. She will be bringing more information regarding this event next month. His house foundation can always be notified for more information.

9. Next Meeting Date – October 28, 2021 (**NOTE:** November's meeting date will be held November 18th, 2021 due to Thanksgiving.) Commission to discuss December's meeting date at the next month's meeting.

10. Adjourn

Motion: Welvaert

Second: Hubbard

Motion: Carried

STAFF REPORT
CHASKA HUMAN RIGHTS COMMISSION
October 28, 2021

Subject: **Treasurer's Report - 2021**

Prepared By: Nate Kabat

Balance and Expenditures:

2021 Beginning Balance:	\$2,000
January	-
February	-
March	
Business Cards (3 sets)	\$75.00
April	-
May	
T-shirts (3)	\$42.00
June	-
July	
T-shirt	\$14.00
Pride Picnic	\$500.00
August	
Name Tags (4)	\$59.60
Candy for RCD Booth	\$18.74
September	-
October	-
Balance:	\$1,290.66

September Note: An order has been placed for 250 fans for River City Days giveaways, however the invoice has not yet been received. Cost will be approx. \$665.



CHASKA HUMAN RIGHTS AWARD

CHASKA HUMAN RIGHTS COMMISSION NOMINATION GUIDELINES



Award

Eligible recipients are individuals or organizations (businesses, volunteers, or religious groups) who make special effort to ensure all Chaska citizens have equal opportunities in employment, housing, public accommodations, public services, education and other affairs related to the social well-being of the Chaska community.

Selection

The Chaska Human Rights Commission members will review all nominations and select the Award recipient.

Recognition

The Award recipient will be recognized at the Martin Luther King Jr. Human Rights Breakfast. The recipient may be videotaped or photographed for promotional and recognition purposes. All footage becomes the property of the City of Chaska.

Past Recipients

2011: Jonna Herbsttritt
2012: Guardian Angels Church Homebound Ministry
2013: Gordon Stewart
2014: The Gathering Place, St. John's Lutheran Church
2015: The Blessed Bee Thrift Store
2016: Launch Ministry
2017: Love INC
2018: Libby Fairchild
2019: Barbara Colhapp
2020: Lee Ann Winters

Criteria

- 1.** Nominee(s) MUST have lived or conducted business in Chaska during the time of their contribution.
- 2.** The contribution MUST represent a substantial effort toward winning or preserving equality and justice for groups of people whose circumstances make them vulnerable to prejudice, discrimination, or injustice. Vulnerable groups may be, but need not be, the "protected classes" defined in the Minnesota Human Rights Act, namely, those who may suffer discrimination because of race, color, creed, religion, national origin, sex, marital status, disability, dependence on public assistance, age, sexual preference or family status.
- 3.** The contribution MAY be in the form of one act, or a series of activities, which should be cited specifically within the application.
- 4.** The Chaska Human Rights Commission MAY give priority to the nominee(s) whose contributions had an impact on a substantial number of Chaska residents.
- 5.** The Commission MAY give priority to the nominee(s) whose contributions impacted more than one class of vulnerable people.
- 6.** Priority MAY be given to nominee(s) who protect or enhance rights outside normal employment, instead of to person(s)/organizations who perform these services as part of their job description or business.
- 7.** The Commission MAY decide not to give an award.
- 8.** The Chaska Human Rights Commission members and City of Chaska staff are ineligible for this award during their term of service and for work accomplished for the Commission during their tenure. They may receive the award after they leave the Commission or City of Chaska employment.



CHASKA HUMAN RIGHTS AWARD

CHASKA HUMAN RIGHTS COMMISSION NOMINATION FORM



1. Please give name as it would appear on the Award and press releases.
2. Please limit the narrative to 500 words or less.
3. Additional information can be attached but should be limited to two pages.
4. Refer questions to the Chaska Human Rights Commission Staff Liaison Nate Kabat at 952-448-9200 or nkabat@chaskamn.com.
5. Applications can be found on the City of Chaska's website www.chaskamn.com or by contacting Nate Kabat (see above).
6. Completed applications can be mailed to the Chaska Human Rights Commission, 1 City Hall Plaza, Chaska, MN 55318, or emailed to nkabat@chaskamn.com.
7. The deadline to submit applications is Friday, December 10, 2021.

Nominated Organization/Individual: _____

Address: _____

Person Making Nomination: _____

Phone Number: _____ **Email Address:** _____

Narrative of how this individual/organization has made special efforts to ensure human rights for all citizens of Chaska. (Please mention specific examples, including length of time, number of people impacted, etc. Additional sheets may be used if necessary.)