

Chaska Park Board
Meeting Minutes
April 8th, 2019

1. Call to Order

The April meeting of the Chaska Park Board was called to order by Chairman Roan at 7:00 pm in the Council Chambers at City Hall.

2. Roll Call

Present: Roan, Downs, Ives, Olsen, Branch, Flaherty-Wilcox, Mihajlov, Kim, Udermann, Wynveen

Absent: Ruiz Gutierrez, Wittrock

Staff Present: Marshall Grange, Mary Monteith

3. Adopt the Agenda

Motion by Mihajlov, second by Flaherty-Wilcox, to approve the April 8th, 2019 meeting agenda. Motion carried.

4. Visitor Presentation

Paul May was in attendance, however, he declined to come to the podium, he said he was there to simply observe.

5. Approve Meeting Minutes

Motion by Downs, second by Branch, to approve the Chaska Park Board meeting minutes of March 11th, 2019. Motion carried.

6. New Business

Firemen's Park II-Grange brought the Commissioners up to date on recent happenings specific to the park land being listed "For Sale" by District 112. The City has filed a "first right of refusal" on the property in order to be notified if an offer is made on the land. Grange mentioned lining a meeting up with St. John's Lutheran Church leaders to discuss the opportunity of partnering on a neighborhood park project.

Mr. May did share some of his knowledge on history of this park during this discussion. The Park Board thanked Mr. May for that and attending tonight's meeting.

7. Other Business

7A. Mountain Bike Trail Update

Grange mentioned that the project will be before the county and city council next week, then on to MnDOT. We are looking to get approval on the Memorandum of Understanding (MOU) with Carver Trails. Once that is done, the build out of the trails could start.

Wayfinding Update

Grange shared with the commissioners the new interactive trail map that Kevin Wright, Chaska's Communication Manager created. Once you pull up the program, and then share your location it will show you various trails and amenities you are closest to. This is just one of the many pieces to be addressed as part of identifying the wayfinding plan. Once the community trails assessment is done by the Bike Alliance of MN, we will also be able to put a plan together to better address those needs in order to submit the application for the Bike Friendly Community designation.

May 17th is also Bike to Work Day, so Grange is looking to promote that day in partnership with Carver County to challenge others to participate.

- 7B. Received Council Meeting Minutes from February 25th, March 4th, and March 18, 2019.
Received Planning Commission meeting minutes from February 13th, 2019.

8. Staff Reports

- 8A. Department Happenings-Grange shared various happenings in Parks and Recreation.

Due to the anticipated flood levels, the decision was made by our Public Works department to do a controlled flood of Athletic Park. This way there won't be a massive amount of water coming into the stadium all at once. Grange thanked the staff at public works for all their efforts over the winter and leading into spring.

Lions Park OLDA-Trails in the larger area are expected to be completed by early May. There are delays on the shelter building with door install and flooring, as the contractor got hurt and is currently recovering.

Monteith shared information on Christmas in May, which is coming up on May 4th. Five homes have been chosen for assistance. Volunteers are needed to help get houses completed on the one day. Come to Guardian Angels gymnasium for a continental breakfast, sign up to work a home, get a t-shirt and help to make a difference in someone's life!

The Brickyard Clayhole, on the east side of Highway 41, will be worked on this spring. The retaining wall and trail has had significant erosion.

Due to the major deep freeze this winter, the ball fields will not be opening any time soon. The park shelters are set up to open April 23, however that will also be weather dependent.

The Chaska Community Center (CCC) Spring/Summer brochure was mailed out Mar. 11th to all Eastern Carver County households. It also is on-line on the CCC website and available for pick up at the CCC front desk.

The Perks Sales Promotion has ended. 104 members earned their perks. The most popular Perk? The six guest passes as well as the personal training sessions.

The daycare numbers continue to increase, they have exceeded Jan-Mar. 2018 numbers by 200!

Curling Center-League play offs are in progress. The USCA U18 National Championships were held Mar. 13-17th. These young teams with their families, came to Chaska for 5 days! Chaska's boys team gained valuable experience in game play and sportsmanship. The winning boys' team was from St. Paul Curling Club and the girls' team was from Boston. Spring league registration is now open as well. The curling center staff are to be commended for all their efforts with this National championship event.

The Event Center has 15 events booked in May four are weddings.

The annual Garden Tea Party at the CCC is April 13th.

The 5-5-5 walk/run will begin April 9th.

The new Athletics Supervisor, Zac Johnson, will be starting with us, May 6th.

The Chaska High School Capstone program will be showing their artwork during the month of April in the Community Center gallery.

Round Table:

- Mihajlov-Her kids participated in the Prairie Fire Theater group, was great!
- Olsen-Tuesday April 16th, there will be a Community Conversation on Equity in our schools at Clover Ridge school. The Chaska Bash will be held at the Event Center, May 3rd.
- Ives-Appreciate all the information from staff tonight on projects.
- Flaherty-Wilcox-Good work on the park naming and Firemen's Park II.
- Kim-Excited about the progress on the mountain bike trail. Thanked Paul May for attending tonight's meeting.
- Wynveen-Barth- Good work on the park naming discussion.
- Udermann-Last month we had concerned citizens come forward on Firemen's Park II, this month we've had updates for them. A good example of how government can work.
- Roan-Agreed with other commissioners on a good work session and progress of some of these projects.

9. **Next Meeting**-Joint work session with the Planning Commission on May 8th at 5:45 pm in Council Chambers

10. **Adjourn** Motion to adjourn the April Park Board meeting by Olsen, second by Downs. Motion Carried.

Chaska Minnesota

Bicycle Friendly Community

Assessment Report

Prepared for:
The City of Chaska, Minnesota and Carver County Public Health

April 2019 Draft

Acknowledgement:

Dorian Grilley, Nick Mason, and Natalie Gille from the Bicycle Alliance of Minnesota will work with the City of Chaska and Carver County Public Health to review a Bicycle Friendly Community (“BFC”) application to the League of American Bicyclists when appropriate.

This assessment was made possible with funding from Carver County Public Health, the Minnesota Department of Health as part of their Statewide Health Improvement Partnership, and by members and supporters of the Bicycle Alliance of Minnesota.

Prepared by:

The Bicycle Alliance of Minnesota

Dorian Grilley, Executive Director
Natalie Gille, Greater Minnesota Program Manager
Nick Mason, Deputy Director

City of Chaska - **Bicycle Friendly Community** - Assessment Report
April 2019 - **Draft**

BACKGROUND

The goal of this assessment is to guide efforts to make bicycling the easy, safe, and fun choice for making trips around Chaska. This includes trips to downtown and other commercial centers and community destinations by bike, making bicycling safer for kids who would like to ride bike to school, parks and other destinations, and make the local, regional and river bottoms trails easy to access from the entire community. This assessment explores and recommends some ways that improved local bike infrastructure and programs might increase local ridership for residents, students, and visitors alike.

As part of this assistance BikeMN staff have reviewed the city's policy and planning documents, conducted an on-bike audit, met with the city and school districts representatives, community and business advocates, and other interested residents and stakeholders, and produced this assessment report and recommendations. This report is intended to be used to and begin planning and strategizing about what is needed to complete a successful Bicycle Friendly Community (BFC) application to the League of American Bicyclists (LAB).

It is clear that the Chaska has taken many steps and has some significant assets that will help in moving towards becoming nationally recognized BFC. The city has already implemented some best practice initiatives including the development of an excellent trail system that links to the existing and proposed Minnesota River Bluffs LRT Regional Trail, wide sidewalks/trails to the high school and middle school, and elementary schools, a trail that crosses the Minnesota River on Highway 41 bridge that connects to the off-road trails in the Minnesota River State Recreation Area river bottom trails. The city also has a network of wide low volume residential streets and most of the county roads in town have wide shoulders. The city comprehensive plan includes multi-modal transportation options goals that include being walkable and bikeable communities for all residents. The school district has been granted a bike fleet for use during bike education programs.

Easier and safer bicycling in Chaska also faces several challenges and infrastructure barriers, some of them significant, including a very busy U.S. Highway 212 and State Highway 41 and several busy county roads, little on-street bike infrastructure, challenging access to the old downtown area (the 2012 Downtown Plan for the Future does recommend "Trail Streets" but they have not been implemented) and other commercial areas, and no safe routes to school plan or bike education at the schools. These challenges can limit residents' appreciation the bikeability of the city and make it difficult to travel to and within the downtown area, to other business locations, to all schools from all locations within the city, and other destinations within the community. Education and encouragement of both drivers and bicyclists, strategic enforcement and reinforcement of the rules of the road for everyone, and key infrastructure improvements, can help overcome these barriers. In many cases, infrastructure improvements that make key connections may only need to be made with paint and signs and reinforced with education, encouragement, and enforcement saving the significant cost of infrastructure.

It should also be noted that Chaska, population about 27,000, has been, and is expected to continue growing and the residents' average age is growing older. There are also significant

variations in household income and home values. The major employers (400+) are the school district (1,200), Entegris (1,000), Beckman Coulter (780), Carver County (600), Lake Region Medical (600 Mfg jobs), and Super Target and the City (400). The number of daily outgoing commuters is more than offset by the incoming commuters. The city mission is to be the best small town in Minnesota while not seeking to provide luxury municipal services.

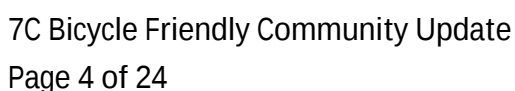
Although the city has had a very good and mostly built out trail system for many years and was the location for the Jonathan New Town many years ago, city staff, community leaders and community residents only recently became aware of the LAB's BFC program. With assistance in the form of a contract between Carver County Public Health and the Bicycle Alliance of Minnesota it was decided that exploring the idea that an application to and an eventual award from the BFC program would be good recognition of the city's efforts, a good benchmarking tool, a strong fit with community goals and objectives and, perhaps most importantly, be a significant asset when marketing the city to new and existing residents and businesses. The BFC and Safe Routes to School program recommendations that are included in this assessment will also be a significant part of the public health strategies in the cities and county and, we believe, enhance the quality of life for all residents.

Chaska is already quite bicycle friendly, but BikeMN believes that Chaska has great potential to be much more very bicycle friendly with a few relatively low cost strategies. Many of the recommendations in this assessment are easy and will have a low cost to implement yet will have a high impact. This assessment report and its recommendations will provide a user-friendly analysis and feedback to guide short-term changes and evaluate long-term strategies. BikeMN hopes that it will guide the city toward intentionally becoming more bicycle-friendly resulting in a more vibrant, livable community for residents, workers and visitors and, of course, a successful BFC application to LAB.

The analysis and feedback is based upon:

1. Criteria of the Bicycle Friendly America Program of LAB
2. Input during a community meeting November 8, 2018
3. Bike audit held on November 8, 2018
4. Review of city other relevant documents and plans
5. Information and input provided by city and county staff.

BikeMN and our partners all agree that making bicycling easy, safe and fun requires more than just building infrastructure and that the Bicycle Friendly Community Program (BFC) of the League of American Bicyclists provides an excellent roadmap and benchmarking tool for improving conditions for bicycling. For these reasons and more the BFC program has been an approved strategy of the Statewide Health Improvement Project for about 10 years. The infographic below provides a snapshot of key metrics from Bicycle Friendly Communities. The infographic and the BFC application are based on accomplishments in the five areas of Enforcement, Education, Engineering, Evaluation and Encouragement, the 5-E's. In addition, the 5-E's should all be planned, implemented, and evaluated using an Equity lens to ensure all members of and visitors to the community are being served. BikeMN's assessment will be organized around the 5-E's with Equity issues and recommendations included for each of the 5-E categories.



APPROACH

The City of Chaska has implemented the following approach to evaluation, assessment and preparing an application to the Bicycle Friendly Community Program.

1. Natalie Gille, Greater MN Program Manager, of BikeMN, reached out to Pat Stieg of Carver County Public Health and Marshall Grange, Chaska Parks and Recreation Director. After Carver County and BikeMN signed a contract BikeMN was invited for an informal/informational visit and community tour and community meeting with city and county staff and other stakeholders November 8, 2018.
2. Both Marshall Grange and Pat Stieg have spearheaded the BFC assessment process, in close partnership with BikeMN, and provided information, collected data about the city and community and shared it with BikeMN. BikeMN, who has provided feedback and technical assistance for dozens of communities throughout the state with BFC applications, helped answer questions about the BFC application and agreed to make recommendations on short- and long- term next steps, help guide the application process, recommend the most effective ways for collecting and reporting data, and to work to ensure that the community showcases a comprehensive list of bicycling assets on the BFC application.
3. A facilities tour for BikeMN staff Dorian Grilley and Nick Mason and some community stakeholders guided by Marshall Grange on November 8, 2018. Route map shown in Appendix A.
4. Lunch time and late afternoon assessment and strategy sessions on November 8, 2018 with community members and stakeholders facilitated by BikeMN, which included review of BikeMN's Bicycle Friendly Community Workbook and an analysis by stakeholders of the community's Strengths, Weaknesses, Opportunities, and Threats (SWOT) related to bicycling. SWOT analysis is also shown in Appendix A.
5. Final report and next steps meeting and presentation with stakeholders including city staff and elected officials to be scheduled.
6. BikeMN will assist with key next steps including the key steps toward building a comprehensive biking and walking education program for both children and adults in the area.
7. The City of Chaska will be the lead on the BFC application process. That means collecting data and information from various municipal departments, the schools, and other community organizations and using this information and the audit and assessment to answer the BFC application questions. BikeMN staff will review the application to ensure it presents a comprehensive report of the City's bicycling assets in the most positive light.

GUIDING RECOMMENDATIONS

Overall recommendations

1. Chaska should use this assessment to develop a plan to work towards a Bicycle Friendly Community application. The next BFC deadline is August 2019 but BikeMN recommends waiting until 2020 or as long as it takes to plan and implement a bike education program and for other key recommendations in this assessment to be implemented.
2. Develop a sustainable bike education plan that includes: recruiting and training one or more League Cycling Instructors (LCI) to teach adult bike safety classes; training school teachers and other community volunteers to teach the *Walk! Bike! Fun! (WBF!)* elementary school safety curriculum; and, ensuring that driver education programs in the community are teaching how to drive around people biking and walking and around bike/walk infrastructure.
3. Continue to work toward making downtown, schools, businesses, and other community destinations obviously welcoming and safe places to bike and walk to with bike parking, signage, on-street bicycle facilities, and trails where they are needed.
4. Encourage bicycling by holding events and doing promotions (see Encouragement details below).
5. Support enforcement and education efforts by the Chaska Police Department including assisting with *Walk! Bike! Fun!* implementation and perhaps training some officers as *WBF!* Ambassadors (see Education details below).
6. Form an Active Transportation advisory committee and charge it with ensuring that the 5-E's of being bicycle friendly and equity are part of the City's ongoing work. This group could also be organized as an independent organization or a chapter of BikeMN (see details below for specific strategies).
7. Develop a short bike addendum to be added to the comprehensive plan. This could also be a separate document adopted by the city council that address all 5-E's of being Bicycle Friendly plus Equity and active transportation. This need not be much more than a map and a couple pages of goals, objectives and policies but it should include both infrastructure and programming.
8. Explore the idea and requirements for and promote the idea of being a Bicycle Friendly Business with large and small businesses in the Chaska.

Encouragement

1. Form a task force (city, public health/SHIP, businesses, especially the large employers), or assign to the proposed advisory committee, and agree on a strategy to participate in some National Bike Month activities (bike to work/school day, etc).
2. Implement the planned community focused bike ride for kids and families on local infrastructure and recruit some community leaders like the mayor, city council, commission members, and/or business leaders to participate.
3. Continue to promote the Chaska trail system and the regional trails to local residents and visitors.
4. Continue to support the school district and other community leaders and volunteer coaches that have formed the Chaska team of the Minnesota High School Cycling League team.
5. Consider forming a partnership perhaps lead by Carver County Public Health (SHIP) in coordination with businesses, the bike shop, the school district and the City to find

leaders/organizers and offer informal rides on a regular basis. This would be in addition to the current rides that are regularly organized for senior citizens.

6. Partner with SHIP, schools, and other stakeholders to create a youth/family walking/biking and business bicycling challenge based on programs like Fire Up Your Feet, 30 Days of Biking or the National Bike Challenge.
7. Provide a bike/trails map showing the trails and on street bike routes and keep it updated. The interactive trail map of Chaska is good but printed maps are also useful for distribution at business locations and the Chaska Community Center.
8. Encourage some businesses to apply for a [Bicycle Friendly Business](#) (BFB) award from LAB. There are many small towns around Minnesota with several BFB's including Walker with 8 and Fergus Falls with 9. There are several medium sized cities with multiple BFB's too. Discuss strategies and resources with BikeMN and other cities and SHIP coordinators.

Education

1. Develop a sustainable, growing bike education plan for both adults and children.
2. Recruit and train one or more League Cycling Instructors (LCI's) to teach adult classes in partnership with community education and businesses. Visit the [BikeMN Smart Cycling page](#) for more information.
3. Encourage teachers, public health, other stakeholders, and volunteers to join BikeMN's Minnesota Bike Walk Leadership Network and keep current on bicycle safety education and advocacy issues.
4. Encourage driving instructors to provide best practice instruction for motorists on bicycle laws and rules in driver education. Share the [Minnesota Bicycling Handbook](#) found at BikeMN.org. Monitor the development of the [People Friendly Drivers](#) curriculum and program and include it with driver education and refresher classes when it becomes available.
5. Host (in partnership with other nearby school districts?) or encourage teachers to participate in a [Walk! Bike! Fun!](#) (WBF!) Pedestrian and Bicycle Safety curriculum teacher training and support implementation of the curriculum in the elementary and/or middle schools.
6. Incorporate adult bike classes taught by LCI's, where appropriate, into community education, businesses, and public health, and recreation programs. This could include everything from simple things like teaching the 1-2 minute ABC Quick Check to 5 minute need to know safety talks for employees or families and at events, to get back on your bike confident cycling classes, and the full 8-9 hour traffic skills class.

Evaluation/Planning

1. Develop and adopt a short bike addendum to the comprehensive plan that adopts a vision for downtown and the community. This plan should simply collect and update all the infrastructure plans and strategies that have been developed for Chaska and incorporates key recommendations from this plan related to policies and programs. For the Chaska this could simply be a map of existing and agreed upon infrastructure and a summary paragraph for each of the 5-E's of being Bicycle Friendly and how these things will be implemented equitably throughout the community.

2. Ensure that the bicycle advocates continue to meet regularly (as a formal advisory committee or organized independent group) and provide feedback and direction to city staff and partners.
3. Adopt a Complete Streets policy.
4. Formally incorporate the duties of a bicycle program coordinator into an existing position description. This can, of course, be a small percentage.
5. Develop a plan and strategies (MnDOT has guidelines for bike counts that can be done by volunteers) to evaluate the infrastructure and program investments and efforts on an ongoing basis.
6. Apply for funding to complete a safe routes to school plan and, when complete, apply for funding to pursue implementation of recommended programs and infrastructure and evaluate and update as needed.

Engineering

1. Develop, adopt, and implement a way-finding sign plan for trails and bike routes throughout the city, possibly sponsored by local business (where can you find lunch or bike repair if you are riding the regional trails or how do you get to other key destinations like schools and the community center from neighborhoods?).
2. Increase bike parking through ordinance updates, possibly implementing a cost share program and by partnering with others to install bike parking and fix-it stations as needed. Seek grant funding as needed.
3. Work to fund and implement the infrastructure priorities in the proposed addendum to the comprehensive plan and the proposed safe routes to school plan.
4. BikeMN encourages the use of on street bike lanes, sharrows painted on residential or low volume streets (a bike boulevard) and Bikes May Take Full Lane (or Share the Road) signs to make on-road bike route connections where bike lanes and trails are not feasible. Sharrows and signs could be used as an interim treatment on the proposed “trail streets” to provide access to downtown businesses before the proposed redesign and reconstruction is completed.
5. Work with MNDOT and the counties to ensure that state and county roads in the city are evaluated for “Complete Street” enhancements where and when feasible during reconstruction and resurfacing projects.
6. Work with MNDOT and Carver County to ensure that the complete streets improvements include upgraded safe crossings for pedestrians and bicyclists at regular intervals. Crossing Highway 41 and some of the county roads were particularly challenging when riding around town.
7. Explore strategies, locations, and partners in developing a formal mountain bike trail system. These partners will, of course, include the High School Cycling League team and the DNR.

Enforcement

1. Encourage the Chaska Police Department to continue hosting a public safety bike rodeo or some type of safety/awareness event at least annually.
2. Consider and if possible implement the idea of having law enforcement officers (or student interns or Police Explorers) patrolling on bikes during the summer season and/or during community events.
3. Include law enforcement officers in the implementation of the *Walk! Bike! Fun!* curriculum, community bike rodeos, and consider having one attend a *WBF!* Ambassador training.
4. Ensure that law enforcement officers receive training on the rights and responsibilities of all road users (bike laws in Minnesota Statutes 169.222) and develop plans and explore strategies for educating bicyclists, including adults) and motor vehicle drivers on the rules of the road regarding people walking and biking. Enforce the rules fairly for everyone.
5. Look for opportunities to work with BikeMN to provide the People Friendly Drivers curriculum to beginning, business safety, and senior discount driver education classes when the curriculum is available.
6. Partner with Dairy Queen (perhaps this is already being done... it is in other communities) or other businesses to promote bike safety and provide incentives (ice cream coupons).

Action Steps Detailed: City of Chaska Overall (revise and add to these then return to Guiding Recommendations on Page 7)

1. **Apply for national BFC status.** Next deadline is August 2019, but BikeMN recommends Chaska wait until 2020 or later to apply. This will allow for the training of a volunteer League Cycling Instructor and the scheduling of some adult classes and rides in partnership with Community Education. It would also allow for the training of some teachers and ambassadors to use the *Walk! Bike! Fun!* and the implementation of this safety curriculum in the schools, engaging law enforcement beyond their current levels, recruiting some Bicycle Friendly Businesses, some easy Bike Month promotions, other events and promotions, and the implementation of some other encouragement recommendations. The city could also consider bike boulevards as an alternative in the interim to the total reconstruction required to convert a downtown street to a “trail street”. With these things done, BikeMN thinks there is a better chance of Chaska securing a BFC award when they apply. BikeMN will assist the community with preparing the application when BikeMN and the city agree that they are ready. Nationally, there are 450 BFCs. With 25, Minnesota has more than 5% of that total. If a BFC award is granted it would be a prestigious community recognition on several fronts and would help to carry the existing momentum related to all of the 5-E's and Equity even further.
2. **Seek and allocate additional funds/grants to implement bicycle and pedestrian related projects emphasizing top priority connections, on street connections (painting sharrows and bikes may take full lane signs) for the existing system, bike parking, and longer-range projects including the proposed downtown “trail streets”, ongoing trail**

restoration, and a more formalized mountain bike trail system. Chaska done a great job to date with building out it trail system and in allocating funds to priority infrastructure improvements. The city also been successful in partnering with the county and others to seek funds for some priority trail projects. Persistence, time, celebrating success, and community support, all things that the city is doing, are the keys to implementation and success over the long run. The city has shown that they know where coordination with other public agencies, the county, MnDOT, DNR, business, the school district and others are needed. However, as noted in Engineering, BikeMN suggests that the city consider developing a moderately more extensive on-road system than currently exists. Such a plan should focus on on-road routes that link the trail system and neighborhoods with key destinations. As noted, existing streets can be quickly transformed into bike routes/boulevards by painting sharrows and using bikes may take full lane signs and require no, or a minimum of, new physical infrastructure. Finally, as noted in Engineering below, BikeMN also recommends that the City work to work with the DNR to identify a location and develop plans for a more formal mountain bike trail system and begin to seek funds to implement the plan.

3. **Develop a simple but sustainable bike education plan in coordination with the schools, police, SHIP, businesses, volunteers, and community education.** Many communities share Chaska's lack of structured efforts towards community-wide bicycle education. BikeMN has found that education can be one of the most cost effective investments in getting more people bicycling. The city could take a big step forward in the fall of 2019 or spring of 2020 if the school district would apply and is selected to hold a free one-day *Walk! Bike! Fun!* elementary school safety curriculum training for educators or send educators to a nearby training, possibly with support from SHIP. BikeMN also offers a free half-day *Walk! Bike! Fun!* Ambassador training for community volunteers interested in planning and helping with rodeos and implementing the *WBF!* curriculum in the schools. The schools and other stakeholders (community education, business, the chamber, the police, the bike shop, and others) should collaborate and make a simple plan to organize a handful of classes, events, bike rodeos, and outreach during the summer of 2019 or 2020 and expand upon that for the future. If possible, this should include training at least one League Cycling Instructor (LCI) (the prerequisite 7-8 hour course will be offered several times this summer and the 22 hour LCI seminar will be held in the Metro area in October) who could assist with adult bike education in community education, at the schools, businesses, and other programming. Classes offered by LCI's could include very informal get back on your bike/confident cycling classes focused on senior citizens and new immigrants and continuing and expanding the current offering of informal rides organized in partnership with the Twin Cities Bicycling Club and local businesses that also include "need to know" type safety briefings prior to the rides. This plan does not have to be a significant document and could be simply a one page, or less, list of partners and agreed upon strategies and responsibilities.
4. **Continue to engineer infrastructure improvements to make downtown, schools, and other community destinations obviously welcoming places to bicycle to by continuing to add bike parking, trail connections, signage, and on-street bike**

routes/boulevards/trail streets. The Minnesota River Bluffs LRT Regional Trail is a feature that other Minnesota communities envy. Chaska also has an excellent trail system and most schools are already accessible by trails from many parts of the community. But, there are barriers and bicycling to and from many neighborhoods and key destinations like employment centers, downtown, and other commercial nodes can be challenging. For example: when bicyclists go to downtown, on street for now, it would be more welcoming with some better on-street facilities to cross Highway 41, travel along the proposed downtown trail streets, ample bike parking in highly visible locations, and general way-finding signage. It is also important to continue working with MnDOT and Carver County to enhance bicycling and/or other complete streets improvements on Highway 41 and county roads in ways that won't impact traffic flow. The relatively new Highway 41 bridge in Chaska is a good example but even with the sidewalks, the high traffic volume make it intimidating to some pedestrians and bicyclists.

5. **Continue to Encourage bicycling and explore new promotions.** Continuing to host a public safety sponsored bike rodeos is important to encouraging adults and kids to bicycle more often. Implementation of the *Walk! Bike! Fun!* curriculum in the schools will also most certainly help. Organizing various community and Bike Month events, including community, trail, and mountain bike rides, would be a good start for 2019. Making plans with key partners like businesses and SHIP to formally participate in Bike Month activities in May 2019 and 2020 with promotions and, perhaps, an annual community leader/mayor's ride to show off new and existing infrastructure and programs and needs is also a key. And, as mentioned above, the community and businesses may also want to partner with the Chaska Minnesota High School Cycling League team on some events. Bicycle Friendly Businesses (BFB) can also be a key Encouragement strategy. Businesses large and small are often very interested. The BFB program is also an approved SHIP strategy. More encouragement details are noted below.
6. **Ensure that the Chaska Police Department continues to be engaged (as a member of a local advisory committee?) as active transportation programs and infrastructure expand. Participation in the education efforts in the schools and others, and enforcing the rules of the road for everyone are key.** BikeMN recommends that the police assist the school teachers with the implementation of *Walk! Bike! Fun!* and for one of the officers to consider attending a nearby half-day *Walk! Bike! Fun!* Ambassador training when convenient. They then will be up to date on the latest bike rodeo techniques. BikeMN also recommends that all traffic enforcement officers know the bike laws in Minnesota Statutes 169.222 and elsewhere in M.S. Chapter 169 and ensure that the rules of the road are enforced equitably for all. Explore a partnership with Dairy Queen or other businesses to promote bike safety and provide incentives. Details for additional enforcement ideas are listed below.
7. **Organize, recruit members, support, and encourage a bicycle advisory committee and/or an active transportation advisory/advocacy group that is specific to Chaska with representatives from the city, county, business, and community members.** The city will benefit from the support and ideas generated by an ongoing formal group of

bicycling and walking advisors and advocates and/or an outside advocacy group not formally affiliated with the city. This group, or these groups, can follow several models. One could be a formal advisory committee appointed by the city council that serves as direct advisors or a subcommittee of an existing city commission like parks, trails and open space or planning. Another could also be an outside group of advocates that meets independently or is hosted by a business, like the Chamber, if they become engaged in hosting biking/active transportation events and promotions. Any combination of the above that fits with Chaska's needs and is ongoing will benefit the efforts and meet the benchmark requirements of the Bicycle Friendly Community program.

8. **BikeMN also suggests that Chaska collaborate on developing a bicycle plan that could be amended to be part of the community's comprehensive plan. It could also be a separate document that addresses all 5-E's of a BFC plus Equity and focuses more on active transportation to key destinations throughout the city.** As mentioned before, this document need not be more than a couple pages with a paragraph outlining priorities for each of the E's, links to relevant portions of existing plans, and a map showing priorities for bike infrastructure connections, most likely on streets, and parking. It should also outline key policies that state how the city will engage in bike education (partnering with the schools and community ed, etc.), encouragement, enforcement, and how the city plans to evaluate their investments in bike infrastructure and programs.

Action Steps: Detailed

Encouragement

1. **Increase coordination of National Bike Month activities.** Use the resources and follow steps in the League of American Bicyclists [Bike Month Planning Guide](#). This item should also have ties to local business, health care, public health (SHIP), schools and other public partners.
2. **Keep an eye on community bike sharing/loans and shared mobility in general.** Chaska may not be ready for any this yet but the technology in this field is rapidly changing with shared bikes, scooters and e-bikes being more popular and more economical than anyone thought a year ago. There are several resources to use to monitor [programs in other cities](#) and the evolution of the sharing economy. Sometime soon it might be something both residents and visitors are expecting. The city, the Chamber or local business may want to explore the idea of lending/leasing library or a small number of bikes for employees at a one of the bigger businesses to use if community bike share is not feasible in the near future.
3. **Encourage Chaska's Minnesota High School Cycling League (MNHSCCL) team and work with them to participate in community events and to help them secure access to and develop trails for them to ride.** Over 65 Minnesota communities already have established teams. The MNHSCCL [web page](#) has lots of resources. Given the amount of land and the potentially suitable terrain along the river, the City of Chaska should strongly consider how it can help continue to grow this activity in harmony with the

environment. This could include assisting the team with discussions/negotiations with the DNR and other land managers with the schools, parents, business, and potential volunteers.

4. **Continue to partner with SHIP, the volunteers that lead rides from the senior center, and reach out to businesses to promote the bike infrastructure within the community. Continue planning biking events that highlight the city's infrastructure and ones that include the planned family bike ride.** BikeMN thinks Chaska's trail system and the regional trail connections are a great assets to plan bicycling events around that always includes a short family friendly route. The family ride option could highlight existing, rehabilitated, and new trails and on-road facilities in town as they come on-line and perhaps, someday, longer routes that include longer trail rides or on-road. All rides should have a brief (1-2 minutes) safety talk that includes the rules of the road, trail etiquette, the ABC Quick Check, and a helmet fit demonstration from a qualified person/instructor.
5. **Partner with SHIP, businesses** and other community health stakeholders to create a youth/family walking and bicycling challenge. "[Fire Up Your Feet](#)" and "[30 Days of Biking](#)" are two national encouragement programs recommended and well received in many communities. One year Fergus Falls had the largest per capita participation in 30 Days of Biking of any of the worldwide participants! So, being a small town should not be a barrier. There are many other SHIP partnership examples throughout the state.
6. **Partner with SHIP and businesses to promote bike commuting and recreational biking programs.** One way to do this is to encourage participation in the [National Bike Challenge](#) or other ride tracking programs. These programs allow businesses and individuals to track miles ridden online with their smartphones and engage in friendly competition. 3M's employees nationwide logged over 1.4 million miles in 2015 winning the National Bike Challenge. But there are also many smaller business examples. An example could be partnering with the Chaska Cubs to encourage people/families to ride to a game at Athletic Park by offering incentives and providing maps with recommended routes and perhaps, if needed, police or volunteers at busy street crossings.
7. **Develop, share, print and keep updated a city bike map that includes a larger area map showing the state and regional trails and bicycle friendly roads with shoulders.** BikeMN recommends to all communities that they have a map that can be used to navigate the city by bicycle. Posting the map online and at key locations in the city is recommended. It needs to be updated if an on-street bike route network downtown and key connections elsewhere becomes part of the Chaska system. Some communities have on road loops posted on their web sites. Showing routes that connect with other cities and key destinations within 10 miles would be desirable.
8. **Encourage local businesses to consider becoming a Bicycle Friendly Business (BFB).** The [LAB Bicycle Friendly Business program](#) is also a great asset for businesses both large and small and for both large and small communities. Fergus Falls (pop. 13,000) has 9 BFB's and Walker (pop. <1,000) has 8. BFB's range in size from just a couple employees to thousands. BikeMN and LAB believe that being bike friendly is good for businesses and their employees and that the BFB program does a good job of recognizing employers efforts to encourage a welcoming atmosphere for bicycling employees, customers and

the community. Often, health care businesses and government offices are the first to get on board and the young people that they are hoping to attract and retain as employees are the first to notice. The next BFB application deadline is October 10, 2019. BikeMN can assist businesses with this in several ways but most often it involves a quick assessment, bike education in the form of lunch-and-learn classes, the [Minnesota Bicycling Handbook](#) and application review.

Education

- 1. Recruit and train one or more League Cycling Instructors (LCI's).** For the many reasons noted throughout these recommendations BikeMN partners with the League of American Bicyclists' (LAB) [Smart Cycling Program](#) to train LCI's to teach community education classes, lunch and learns at businesses, brief need to know talks, confident cycling classes for seniors, and to assist teachers with *WBF!* implementation. More information on becoming an LCI can be found on [BikeMN's Education](#) pages and [The LAB's LCI page](#). LCI's are often public employees, passionate volunteers, and/or a bike commuting employee at a business. Their strongest partners are often community education, SHIP, the chamber of commerce, businesses, and, of course, the schools. In addition to training LCI's, BikeMN maintains a list, helps arrange class logistics, recruits and matches LCI's with requests from class sponsors/hosts, and provides a continuing education service.
- 2. Educators should work with BikeMN to join the Minnesota Bike Walk Leadership Network to stay in touch with the latest in bicycle safety education and bicycling issues.** This network is designed to help sustain and coordinate community bicycle education programs, in addition to other pedestrian and bicycling-related leadership initiatives and advocacy work. The Network includes a pool of bicycle educators and advocates statewide who meet via webinar once a month. Educators who participate in this network include teachers, police officers, LCI's, bike/walk advisory committee members, local advocates and other volunteers.
- 3. Provide best practice instruction for motorists on bicycle laws and rules in Driver's Education and senior driving classes.** Reaching the bicycling population is only a part of the safety and education picture. Reaching out to local driver instructors to find what, if any, bicycle curriculum and info is being used and connecting with senior driving class providers and providing them with materials on bicycle traffic and rules of the road are also important. BikeMN has been producing the [Minnesota Bicycling Handbook](#) for over two years. Copies are available at various locations (bike shops), from [BikeMN and on the BikeMN.org](#) web site. MnDOT also has lots of resources on their [Share the Road MN](#) website. AARP has also incorporated a lot of information about bicycling and [driving around bicyclists](#) on their web site. The State's drivers test has a pool of bicycling questions and those taking the test can expect at least one question regarding bicycling. Providing a one-page fact sheet about driving around bicyclist and the on-street bicycle infrastructure in City communications to residents could also be an important step. BikeMN is also in the process of developing a *People Friendly Drivers* curriculum to include with all drivers education programs. Stay tuned.

4. **Seek funds to do a Safe Routes to School Plan that includes both infrastructure and programming recommendations for all schools.** A safe routes to school plan is an important step but it must include all 5-E's of being bicycle friendly and a strong equity component. The plan will likely include lots of Engineering, Encouragement, Education, Enforcement and Evaluation recommendations for the City, Carver County SHIP, and School District to work on together. But there is no need to wait for a plan to begin implementation of some ideas like introducing the *Walk! Bike! Fun!* safety curriculum in the schools. The City and School District should work with public health and MnDOT and participate in the BikeMN [Minnesota Bike Walk Leadership Network](#) so they can monitor new ideas for programming. The network meets via conference call or Uberconference online the third Wednesday of each month at 11:30. To join the network send an email to natalie@bikemn.org. Safe routes to school grants a support for programming are available from the [MnDOT Safe Routes to School](#) program. Planning and program funding is also an eligible SHIP expenditure.
5. **Support the training of educators and the implementation of the Minnesota *Walk! Bike! Fun! (WBF!)* Pedestrian and Bicycle Safety curriculum in elementary and/or middle schools.** More information on *WBF!* can be found on the [BikeMN web site WBF! Page](#). The *WBF!* curriculum is essential to getting the most of the bike fleet the school district already has. In addition to training teachers BikeMN encourages the city and schools to recruit volunteers to attend a half-day *WBF!* Ambassador training and provide assistance to teachers with implementation and host community rodeos and help the police with their bike rodeos. BikeMN also recommends that a police officer become familiar with the curriculum, if possible by also taking the Ambassador training, and assist teachers with the rules of the road lessons.
6. **Incorporate adult bike classes into community education, business health and safety programming, public health, and parks and recreation programs.** Ensuring that the community has the capacity to implement this recommendation would be greatly improved if there is a local LCI as recommended in Item 1 above. BikeMN recommends collaborating with BikeMN's network of LCI's to schedule Traffic Skills 101 (the prerequisite for attending the LCI seminar) and/or other classes annually to provide opportunities for adult, including senior citizens and new immigrants, to brush up on bicycle safety, maintenance, and an understanding of rules of the road. And, as noted in other places in this report, the community should also continue building and enhancing bicycle safety education in partnership with the police, local businesses, and public health programming. Safety education in partnership with businesses could be as simple as a 20-30 minute lunch and learn need to know safety talk. At events or smaller group rides it could be as little as a 1-2 minute talk for those participating in rides on the trails and around town.
7. **Continue the use of the bike fleet at schools and community events and consider a community center bike library when not in use by the schools.** Top priority for the bike fleet should be the schools implementing *Walk! Bike! Fun!* Other fleet programming could include bike rodeos as part of community events, summer school programming/day care and possibly, other bike education for both adults and children, and a bike library

when not in use for these ideas. BikeMN also encourages family oriented events that encourage new residents to learn to explore the town and its trails and bike routes safely by bike.

Evaluation/Planning

- 1. Implement bicycle counts with volunteers and/or automated counters.** Quite simply, the City, County, School District, and other partners need to know the current status with bicycling and trail use around the community so it can make specific and measurable plans to move forward. Automated counters can be valuable tools, but utilizing lower cost best practice counting procedures such as [MnDOT's bike ped counts](#), annual volunteer counts can add a lot to the picture of where bicycling is headed.
- 2. Set a city bicycle mode share goal as part of a community sustainability or climate action plan.** The national average bicycle trip mode share is 0.9%. Recognized bike friendly communities generally have rates of 1-6% and up. This mode share goal could be work trips (US Census American Community Survey - ACS), all trips, trips of a certain type, or trips of a certain distance (a % of all trips less than a couple mile(s) in the non-winter months). This ASC data is attained through a question that asks about the majority of work-only trips in the past week and the distance of those trips. This data should be used as one benchmark and is not representative of all transportation trips in a community nor does it include any recreational bicycling data. So, additional data collection and analysis is recommended.
- 3. Ensure that bicycle advocates/advisors continue to meet on an ongoing basis to provide feedback and direction to city staff and partners.** It is clear from the comprehensive plan that Chaska is good at taking official input from bicycle stakeholders and good at setting related goals. As noted above, BikeMN recommends that a Chaska specific bike/walk advocacy/advisory group or sub-committee be formally created and made permanent. Also as noted above, there are several models for this to take place. BikeMN also has a Chapter program that offers logistical, membership, and fiscal support to local committees with a mission similar to BikeMN's of more people, more bikes, more often. This service is free of cost.
- 4. Adopt a Complete Streets or similar policy.** There are many concepts of "Complete Streets" incorporated in the city's Comprehensive plan and Downtown Plan for the Future. To sustain those concepts, creating and passing a Complete Streets Policy as an addendum to the Comprehensive Plan would be recommended. The [Minnesota Complete Streets Coalition's](#) web site, although very out of date, still lists many Minnesota communities that have passed policies. Reaching out to another smaller community might be a good place to start. There is also a [National Complete Streets Coalition](#) that has sample policies and good information on the [MnDOT complete streets web site](#).
- 5. Create an bike plan addendum to the Chaska Comprehensive Plan that includes goals and strategies for all of the 5-E's and a strong equity component.** Some critical issues - strengths/weaknesses - identified during the SWOT analysis discussion on November 8th were Chaska's extensive trail system, the setting in the Minnesota River Valley, and

an interested and engaged community. Weaknesses included maintenance and funding issues and the major barriers presented by highways 212 and 41. BikeMN staff are often quoted saying “you can’t just build it and expect people to come”. As noted above and below, Education for both adults and children, Encouragement and engagement, Enforcement and Evaluation of meaningful goals and strategies in plans are critical. Also as noted above this proposed addendum could be as short as a page or two that talks about strategies for all of the 5-E’s and Equity and a map that shows how bicycling connections to key locations will be made where trails are not feasible at this time (downtown and other locations).

6. **Formally incorporate the duties of a bicycle program coordinator into an existing position description.** A growing number of communities of various sizes are finding that they are already doing this to some degree and that simply documenting it as part of someone’s job description (Parks & Recreation director Marshall Grange’s?) will enable the community to answer yes to the coordinator question on The League’s BFC application. The coordinator should work across departments and with other community partners and stakeholders to get grants and build public/private partnerships related to all of the 5-E’s and Equity. Since this function already exists within the city, BikeMN recommends formally adopting it as part of a position description.

Engineering (take another look at the Downtown plan for the future...)

1. **Develop, adopt and implement a bicycle and bike route signing plan for the city.** Directional signing and route markings are critical to implementation of a successful bike infrastructure plan even in a smaller town like Chaska. Best practices easily adaptable to smaller cities are available in the [NACTO Urban Bikeway Design Guide](#). This will be important whether additional trails or street bike routes are implemented.
2. **Increase bike parking through ordinance updates and by possibly implementing a cost share program (funded by a grant?) and by partnering with others to install bike parking and fix-it stations as needed (perhaps at the trailheads, park and ride, and downtown?).** Bike parking is quite simply the cheapest, easiest to install, and most visible bicycle infrastructure available. It is also one of the easiest to raise financial support for. Programs like the [Minneapolis](#) and [Saint Paul](#) Bike Parking Cost Share programs use public-private partnerships to stretch funding even further. Additional and highly visible bike parking throughout the downtown is highly recommended. Best practices are available from the Association of Pedestrian and Bicycle Professionals. The racks can be simple and low cost like the trade marked [Dero U-Lock it](#) shown below (about \$320) or customized with local colors and logos. There are several bike parking manufacturers including Dero and Bikefixation both located in the Twin Cities Metro Area.



3. Fund and Implement on-street bicycle facilities. The goal of getting more people riding bikes for any type of trip requires that people have facilities where they feel safe and welcome. Chaska's trail system is great but it does not access all or most key community destinations from most residences or a trailhead. Wide streets are very functional and low volume in much of the city, but signing key streets as bicycle boulevards that include visible painted sharrows, signs, and other treatments to connect to all key destinations is recommended. Signing roads with shoulders as bike routes or with some other signage to create awareness is also recommended. Bicycling needs to be a visible activity in the community for it to become accepted, see growth, and benefit with increased safety due to awareness. The routes can be identified and finalized as part of the proposed comp plan addendum. Again, use [NACTO](#) for best practice guidelines. Some key connections may require more extensive infrastructure development. BikeMN recommends that the downtown streets recommended as "trail

streets” in the Downtown Plan for the Future be evaluated for bike boulevard signing in the interim. We also feel that this plan, now several years old, should be reevaluated for updated best practices. One suggestion would be to consider reverse angle parking, especially if the off street reconstruction was deemed not to be feasible in the near future.

4. Work with MNDOT and Carver County to ensure that state and county roads in the city are evaluated for “Complete Street” enhancements when feasible during reconstruction and resurfacing projects. As previously noted Highway 41 is a high priority. It also appears that most county roads in the city have shoulders and adjacent trails but there may still be some key links and opportunities to improve bike/walk friendliness with improved crossings and signing. If signing shoulders as bike routes is not feasible signing right turn lanes with “Right Turn Lane - Yield to Bikes” or simply signing these roads with “Share the Road” signs would increase awareness.

5. Continue working to implement the 2011 Safe Routes to School Plan infrastructure recommendations. The City and School District should continue to work together to monitor and evaluate kids routes to school and unsafe locations and continue proposing improvements and seeking funding to implement them. Safe routes to school grants and support for infrastructure are available from the MnDOT Safe Routes to School program.

Enforcement

See Enforcement Action Steps Overall above

Appendixes and Related Documents

- City of Chaska Comprehensive Plan
- 2012 Downtown Plan for the Future
- November 8th, 2018 Meeting sign in sheets, SWOT analysis, and on-bike audit route

Appendix A: Chaska BFC Workshop and Ride Notes - Thursday November 8th, 2018

The City of Chaska and Carver County Public Health hosted Bicycle Friendly Community kick-off meetings in partnership with the Bicycle Alliance of Minnesota (BikeMN) on November 8, 2018. The meetings consisted of a stakeholder workshop/lunch at the Chaska Community Center, bicycle tour of the community and public open house, also at the Community Center. The meetings were organized by Marshall Grange, Chaska’s director of parks and recreation and Patrick Stieg of Carver County Public Health as part of the Statewide Health Improvement Partnership. The goal of these meetings and the bike ride was to start the process of assessing the current bicycle friendliness of Chaska and chart a course toward a successful Bicycle Friendly Community award application to the League of American Bicyclists. As part of this process BikeMN will prepare an assessment report and present it to the City of Chaska. About 25 people, representing many key stakeholders that included city residents, businesses, the Chamber of Commerce, Southwest Transit, the city, the county, law enforcement, and bike clubs, participated in the meetings. Representatives from the school district, a key stakeholder, were not able to attend but will be included throughout the process.

The mid-day meeting with key stakeholders and the late afternoon session with community members focused on the 5-E's (Engineering, Education, Encouragement, Enforcement, and Evaluation) of a Bicycle Friendly Community and a discussion of bicycling in Chaska. The League of American Bicyclists Bicycle Friendly Community application requires significant accomplishments in all of the 5-E's. The groups discussed many issues which are summarized in the SWOT analysis below.

After lunch, Marshall Grange and Michael Knoll (owner of Michael's Cycles) let a small and hardy group on a 2 hour ride around Chaska. The group started at the Community Center and passed by several schools including the high school, middle school and an elementary school. The group also passed by the transit station/park & ride, some commercial development in the newer part of town and the downtown and baseball park in the older part of town. Most of the trip used Chaska's extensive off-road trail system. It was noted that there was single-track mountain bike opportunities on the south side of the river across from downtown. It was also noted that the downtown streets were quite busy and challenging for all but the most confident bicyclists to use.

Strengths, Weaknesses, Opportunities, & Threats

Strengths

- Existing city trail system including links to neighboring cities
- Corridor trail to rest of Metro Area
- Mountain bike trails on the south side of river
- Strength of and interest in public health
- Strong community support and engagement including teachers to business
- Several elementary school teachers are trained to teach Walk! Bike! Fun!
- Many organized rides for seniors and adults
- Strong High School Cycling League team
- Law enforcement is engaged
- Bike helmet promotions

Weaknesses

- Trails are aging and some need attention
- Trail system has not been added to for a while
- Lack of wayfinding and signage
- Missing connections to key destinations
- Trail map is not adequate for wayfinding
- Highway 41 and downtown are, for the most part, not bikeable
- No adult education as part of community education
- Bike parking is not found at most community destinations
- No signs or lanes on the street network
- Not much bicycling for transportation

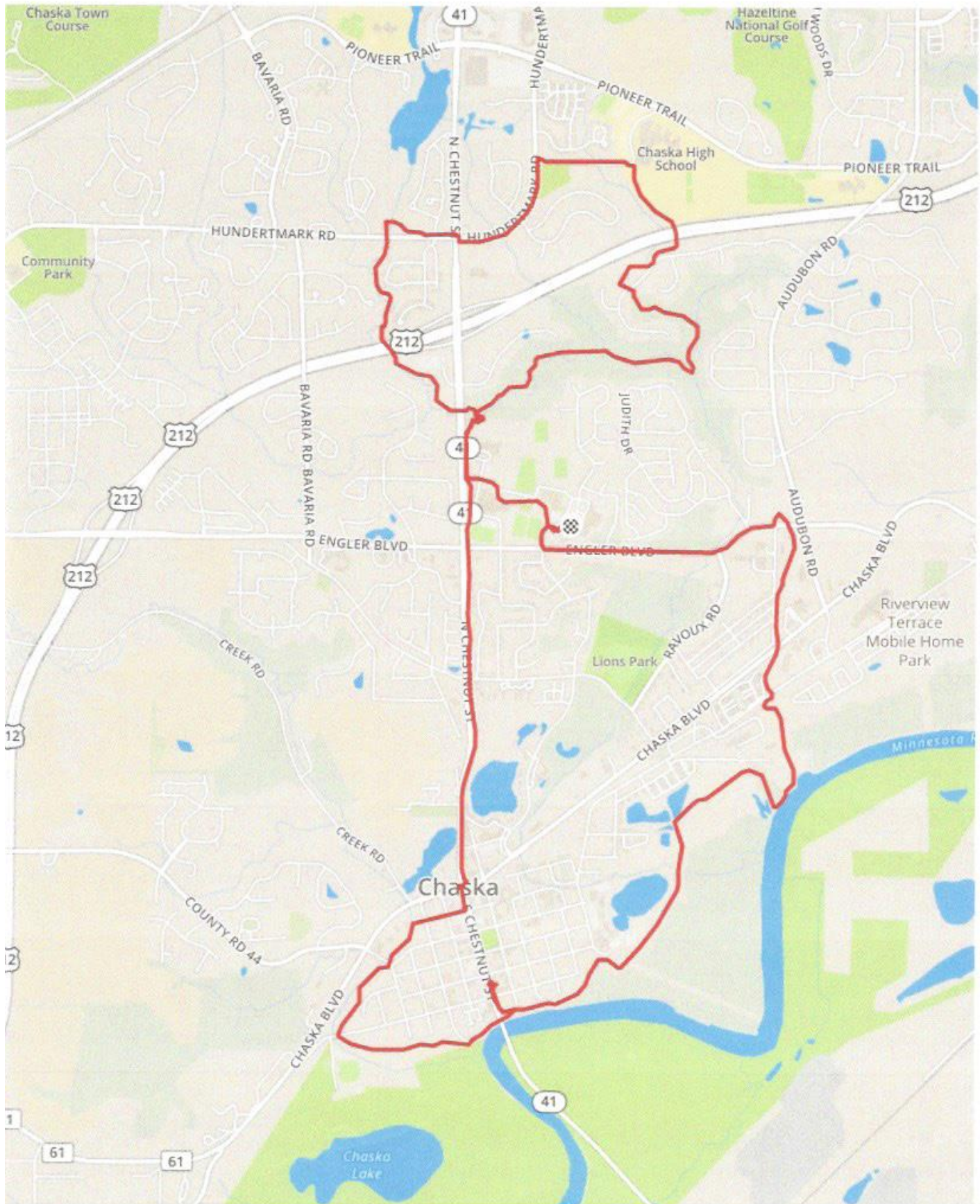
Opportunities

- Build out the planned network
- Better connections to regional trail network and mountain bike trails
- Family focused ride planned for summer 2019
- Develop wayfinding and a map
- Engage the business community through the local Chamber
- Engaging Carver and Scott counties and seek Legacy funds
- Education for motorists, pedestrians and adult cyclists
- Stronger partnership and promotion with SW Transit
- Maybe bike share?
- Do more with mountain biking
- Develop a pump track
- Close to finishing trail links to National Wildlife Refuge and Arboretum
- Making sure the system works for kids and seniors - 8-80 rule
- More focus on the river and being a river community
- Lights in tunnels

Threats

- Not much funding for biking and walking (roads are a priority)
- Trail etiquette is not the best
- Safety crossing busy roads and simply riding on roads and streets
- Trail pavement is rapidly degrading. Needs rehabilitation soon
- Wooden bridges are slippery

Dorian Grilley & Nick Mason - Bicycle Alliance of Minnesota



Chaska Bike Friendly Meeting, Thursday November 8th

Name	Dept/ Org	Position	email	phone
Maat Fyter	South West Transit	Planner	maatf@swtransit.org	952-974-3111
Sam Penta	Chaska City Park	staff	sportsp@chaska.org	952-466-5253
Bob Maeder			Bob@Maeder.US.com	612 723 3174
Notre Kabat	City of Chaska	staff	nkabat@chaskamn.com	
Todd Nelson	Michaels Cycles		todd@Michaelscycles.com	(952) 361-6550
Julie Janke	Chaska PD	officer	jjanke@chaskamn.com	952-448-4200
Diane Kasper			Kasperd@comcast.net	952-412-5654
Diana Kasper			" "	" "
Rick Lawler			rlawler@comcast.net	" "
Chris Przybylski			team@comcast-bike.com	
Sandra Kelley			SKelley7@icloud.com	952-956-4458
PATRICIA HEINING			psheining@gmail.com	

Chaska Bike Friendly Meeting, Thursday November 8th				
Name	Dept/ Org	Position	email	phone
Rudolf Steeg	Carver Co. Pub Hlth		psteeg@co.carver.mn.us	952-361-1306
Jeff Filipew	SW Metro Chamber	President	jeff@sumetechamber.com	952-474-3233
Kevin Rensdorf	CHASKA	CD Dir	KRensdorf@chaska.mn.us	478-9222
Jim Vossberg	Carver Trail	Head Coach	vossbergjim@yahoo.com	612 309 3653
Michael Knoll	Michael's Cycles	owner	micke@cycles-mn.com	612-508-9378
Mary Monteth	Park & Rec	Asst	mmonteth@chaska.mn.us	
Marshall Grange	Park & Rec	Per Director	mgrange@chaska.mn.us	
David Roach	Park & Rec Board	Board Mem	doran-mn@comcast.net	612-730-6761
Dia				
Kevin Wright	City - Communications		Kwright@chaska.mn.us	952-242-4313
Rob McKenna	Private Citizen	N/A	mckenna.roh@gmail.com	612-747-6334
Tara Medanski	CHASKA Hometown		Tara@FAZIKHOMES.COM	612-865-3644



- MINUTES -
CHASKA CITY COUNCIL
APRIL 1, 2019

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Bostrom, Huang, Grau, and Mayor Windschitl. Absent: None.

Also Present: Kevin Ringwald, Community Development Director; Liz Hanson, City Planner; Luke Melchert, City Attorney; Nate Kabat, Assistant Administrator; Matt Clark, City Engineer; and Matt Podhradsky, City Administrator.

4. Adopt the Agenda

Motion by Councilmember Huang, second by Councilmember Bostrom to adopt the agenda as presented.

Motion carried.

5. Visitor

5.A. Carver County Library Report

Heidi Hoks, Carver County Library Director, and Janet Karius, Branch Manager, presented the Chaska State of the Library 2018 Annual Report.

Mayor Windschitl recognized Ms. Karius and thanked her for her years of service through the Chaska Library.

Councilmember Bostrom inquired if an appointment is necessary to use the services of the help desk.

Ms. Hoks stated an appointment is not necessary but at times may be optimal.

The Council and Staff shared their appreciation for the services the library provides to Chaska residents.

5.B. Inclusive Communities Coalition Carver County – ICONIC

Cecelia Laube provided information and details regarding Inclusive Communities Coalition Carver County (ICONIC).

City Administrator Podhradsky noted that an adaptive coordinator position was created and filled recently at the Community Center and that this will be a great resource to help parents navigate through options.

The Council thanked Ms. Laube for her insights and proactive approach.

6. Minutes

Motion by Councilmember Huang, second by Councilmember Grau to approve the minutes of the March 18, 2019 City Council meeting.

Motion carried.

7. Consent Agenda

Aaron Schram, Schram Haus Brewery, provided a brief update on the Brewery progress.

Motion by Councilmember Huang, second by Councilmember Hatfield to approve the Consent Agenda Items A through G:

- A. Approve Temporary On-Sale 3.2 Malt Liquor License for Chaska Lions
Motion to approve Temporary On-Sale 3.2% Malt Liquor License T32.19-02 for Taste of Chaska,
May 8, 2019 (May 15th rain date) on behalf of the Chaska Lion's Club.
- B. Adopt Resolution 2019-30, Approve Transient Permit for Kurt Anderson of Pretty Great Cheesecake
Motion to adopt Resolution No. 2019-30 approving Transient Permit TRA.19-4 in the name of Pretty Great Cheesecake of 867 Woodridge Dr. South, Chaska, Minnesota, 55318, valid April 1, 2019 through August 31, 2019.
- C. Adopt Resolution 2019-27, Approving Solicitor Permit for Suburban Waste Services
Motion to adopt Resolution No. 2019-27 approving Solicitor Permit Nos. SOL.19-09, for the above representative of Suburban Waste Services, located at 12400 Princeton Ave S Suite F, Savage, Minnesota, 55378, for the period of April 1, 2019 through December 31, 2019.
- D. Approval of Liquor Licenses for Schram Haus Brewery, LLC.
Motion to approve an On-Sale Brewer's Taproom and Sunday Sale Liquor License, and the OffSale Intoxicating Liquor License for Aaron Schram of Schram Haus Brewery, LLC located at 3700 Chaska Blvd, Chaska.
- E. Wetland Replacement Plan for TH 212 Interchange and CSAH 44 Improvement Project
Motion to approve the wetland replacement plan for the TH 212 and CSAH 44 Improvement Project.
- F. Adopt Resolution 2019-28, Approve Construction Plans and Specifications for TH 212 Interchange and CSAH 44 Improvement Project
Motion to adopt Resolution No. 2019-28 ordering the improvements, approve the construction documents for the TH 212 Interchange and CSAH 44 Improvement Project, and authorize the solicitation of public bids.
- G. Adopt Resolution 2019-29, Calling for a Public Hearing for Establishment of TIF district No. 22/Ernst House Redevelopment
Motion to adopt Resolution No. 2019-29 calling for a public hearing by the City Council on Monday, April 15, 2019, at approximately 7:00 P.M., on the modification of the Redevelopment Plan for Redevelopment Project No. 4, the establishment of Tax Increment Financing (Redevelopment) District No. 22 (Ernst House Redevelopment), and the adoptions of a Tax Increment Financing Plan therefor.

Motion carried.

8. Action Items

8.A. Adopt Resolution 2019-31, Approving Joint Powers Agreement with Carver County for Arboretum Area Transportation Study

City Administrator Podhradsky presented the item to the Council.

Mayor Windschitl inquired what the area is zoned.

City Administrator Podhradsky explained that it is zoned rural residential and there is potential to develop it as a clustered area.

Mayor Windschitl asked if there is a possibility of the Arboretum moving their main entrance.

City Administrator Podhradsky stated that this is something that will be determined in this study.

Councilmember Huang looked to clarify that lack of available utilities has prevented development.

City Administrator Podhradsky confirmed that this was so and provided further detail regarding development options in this area.

Staff and Council discussed Chaska's potential fair-share for this project and potential traffic flow issues.

Assistant Administrator Kabat provided further insight into the depth of the study and inclusion of environmental impact assessment.

Councilmember Huang noted that this phase of the study looks at identifying the requirements and ballpark cost for agencies to look at funding.

City Administrator Podhradsky agreed and likened it to the concept study in planning.

Mayor Windschitl asked if there is the possibility that the County will front the money.

City Administrator Podhradsky stated that it depends on the cost, and commented that timing of the project is important as nothing can be done to Highway 5 unless 82nd Street is done first.

Council and Staff further discussed the project and development in that area.

Motion by Councilmember Bostrom, second by Councilmember Huang to approve Resolution No. 2019-31 adopting the Carver County Arboretum Area Transportation Study Joint Powers Agreement. Motion carried.

9. Bills

9.A. Accounts Payable Council Roster 4-1-19

Councilmember Huang requested clarification on several items in the bills.

City Administrator Podhradsky provided further detail into the bills and their layout.

Councilmember Bostrom inquired about the bill for a control panel and locker room expansion.

City Administrator Podhradsky gave more information regarding those bills.

Mayor Windschitl looked to confirm the bill for the farmer's market was for sponsorship.

City Administrator Podhradsky stated that it was.

Motion by Councilmember Hatfield, second by Councilmember Grau to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Bostrom, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

10. Other Business

10.A. City Administrator's Report

10.A.i. Bi-Weekly Report 4-1-2019

10.B. Other Meeting Minutes

10.B.i. Receive the Draft Minutes of the January 24, 2019 Human Rights Commission Meeting.

10.C.ii. Receive the Draft Minutes of the March,13th 2019 Planning Commission Meeting.

Councilmember Huang:

- Commented that the League of Women Voters presentation on March 19, 2019 was very informative and well attended. He also noted there is a League of Women Voters candidate forum on April 4, 2019 at City Council Chambers at 7pm.
- Noted District 112 is still having their equity discussions and to check their website for more information. City Administrator Podhradsky provided further insight regarding these discussions.
- Reported there is a Jonathan-Carver Parkway Corridor Study public information meeting on April 11, 2019 and the County website will have more details for anyone who is interested. City Administrator Podhradsky have more information regarding this potential project.

Councilmember Bostrom:

- Commented there was a special article in the Herald honoring a Chaska resident who recently passed.
- Noted the section of the Human Rights Commission minutes regarding 'Chaska for everyone' dovetails well with what Cecelia Laube presented today.

- Inquired about the census count referred to in the Human Rights Commission minutes. Assistant Administrator Kabat and City Administrator Podhradsky provided further detail regarding the census count program.

Councilmember Hatfield:

- Noted that absentee voting is now open for Wards 2 and 4 and all information regarding this is on the City website. Assistant Administrator Kabat differentiated absentee voting and in-person voting and the schedule for each.

Mayor Windschitl:

- Noted the Hwy 212 Coalition meeting is Friday, April 5th at 7:30 am at City Hall.
- Commented that Guardian Angels has another fish fry Friday, April 5th from 4:30pm-7:30pm.
- Reported the next Council Meeting is April 15, 2019.

11. Adjourn

Motion by Councilmember Huang, second by Councilmember Hatfield to adjourn the meeting at 8:40 pm.

Motion carried.

- MINUTES -
CHASKA CITY COUNCIL
APRIL 15, 2019

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 pm.

2.Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Bostrom, Huang, Grau, and Mayor Windschitl. Absent: None.

Also Present: Kevin Ringwald, Community Development Director; Liz Hanson, City Planner; Luke Melchert, City Attorney; Nate Kabat, Assistant Administrator; Matt Clark, City Engineer; and Matt Podhradsky, City Administrator.

4. Adopt the Agenda

Motion by Councilmember Huang, second by Councilmember Hatfield to adopt the agenda as presented.

Motion carried.

5. Visitor

5.A. Presentation of Proclamation in Recognition of Apex International Day

Mayor Windschitl read the proclamation recognizing Apex International.

5.B. Minnesota Heart Safe Community Recognition

Melissa Neilson and Cameron Blake, both with Beckman Coulter, explained the Heart Safe recognition that the company recently received.

Councilmember Bostrom inquired about the partnership between Ridgeview and Lakeview.

Ms. Neilson and Mr. Blake provided further detail regarding that partnership.

Councilmember Bostrom also asked if they have noticed a bond form among employees as a result of this class.

Mr. Blake and Ms. Neilson replied that they have.

Mayor Windschitl inquired if having multiple buildings presents difficulty with having trained people spread among them.

Ms. Neilson explained that several people in each building are on the team and detailed the protocol during an emergency.

Mayor Windschitl asked if they have had to use the training yet.

Mr. Blake responded that they have used it but not for a cardiac arrest yet.

City Administrator Podhradsky commented that response time for cardiac arrest is critical and having this available on-site will be beneficial to the employees.

Councilmember Huang inquired how often they drill.

Mr. Blake explained they drill once-a-month.

Mayor Windschitl commented that they should be proud of this designation.

City Administrator Podhradsky stated that they should share their experience with the program with the Chamber.

Councilmember Grau commented that the entire community benefits from the training these employees at Beckman Coulter received.

Councilmember Bostrom stated that Beckman Coulter's Heart Safe designation should be highlighted on the City website.

Assistant Administrator Kabat noted that training such as this is a topic the Safety Committee has been discussing.

5.C. Easter Egg Hunt

Suzette Meluchnik, Chaska American Legion Auxiliary, noted on April 20, 2019 at 10am the 67th annual Easter Egg Hunt will occur at City Center Park.

6. Minutes

Motion by Councilmember Bostrom, second by Councilmember Huang to approve the minutes of the April 1, 2019 City Council meeting.

Motion carried.

7. Consent Agenda

Councilmember Bostrom inquired about boulevard planting for Item 7D.

City Planner Hanson provided further detail regarding the developer's role with that.

Motion by Councilmember Bostrom, second by Councilmember Grau to approve the Consent Agenda Items A through F:

A. Adopt Resolution 2019-32, Approve Appointment of Election Judges for the Special Election

Motion to Adopt Resolution No. 2019-32 appointing those persons listed on Exhibit A as Judges of Election for the Special Election, Tuesday, May 14, 2019.

B. Approval of On-Sale Intoxicating Liquor License for D'Amico Holding Company

Motion to approve an On-Sale Intoxicating Liquor License for Richard and Larry D'Amico and Paul Smith, owners of D'Amico Holding Company DBA D'Amico Catering LLC at Bavaria Downs, a facility located at 3919 Bavaria Rd of Chaska from April 15, 2019 to June 30, 2020.

C. Approve Transient Accommodation Business License Renewals

Motion to approve the 2019-2020 transient accommodations business licenses effective May 1, 2019 through April 30, 2020.

D. Adopt Resolution 2019-34, Approving the Final Plat for Sagewood 2nd Addition/DR Horton/PC #2019-08

Motion to adopt Resolution adopt Resolution No. 2019-34 approving the final plat for Sagewood 2nd Addition (PC #2019-08).

E. Adopt Resolution 2019-35, Lease Agreement for Fitness Equipment at Fire Station

Motion to adopt Resolution No. 2019-35 approving the Lease Documents with Life Fitness.

F. Adopt Resolution 2019-36, Award Bid for the 2019 Downtown Street Reconstruction Project

Motion to adopt Resolution No. 2019-36 awarding the bid for the 2019 Downtown Street Reconstruction Project to Kusske Construction Company, in the low bid total amount of \$2,484,804.

Motion carried.

8. Action Items

8.A. Adopt Resolution 2019-33 and Ordinance 963, Approving the Preliminary Site & Building Plan and Preliminary Plat and Approving the Rezoning to PID-9 for Structures, Inc./Daniel Andersen/PC #2019-07

City Administrator Podhradsky introduced the item to the Council.

City Planner Hanson presented the item to the Council.

Mayor Windschitl noted that the two parking lots do not connect.

City Planner Hanson stated that is correct and that there is an option for them to potentially connect, but as of right now the developer is keeping them separate.

Councilmember Huang inquired if the connection would be fenced in if they decided to connect the lots.

City Planner Hanson stated that it would.

Mayor Windschitl asked where the shop space is located.

City Planner Hanson indicated the shop's location on the proposed site plan and continued her presentation of the item.

Councilmember Huang noted the photometric analysis ends at the fence line and explained his concern regarding light impact for the residents to the south. He also inquired if there is a shuffleboard layout on the east side of the building.

The applicant indicated off-microphone that it is.

Councilmember Bostrom asked for an explanation of proof of parking.

City Planner Hanson and City Administrator Podhradsky provided detail on what proof of parking is/requires.

Mayor Windschitl commented that this is a great site for this building and asked if they will be breaking ground this year.

City Planner Hanson stated that she believes they will.

Dan Anderson, architect and developer, provided detail regarding the hard cover in the rear of the building, the lighting, and the building design.

Councilmember Huang commented that the staggering of the fence will be effective.

Motion by Councilmember Huang, second by Councilmember Hatfield to adopt Resolution No. 2019-33 approving the Preliminary Site & Building Plan and Preliminary Plat for Structures, Inc. (PC# 2019-07). Motion carried.

Motion by Councilmember Grau, second by Councilmember Bostrom to adopt Ordinance No. 963 approving the rezoning from PRD-29 to PID-9 for Lot 1, Block 1 Structures, Inc. Motion carried.

8.B. Adopt Ordinance 964, Approving the Zoning Ordinance Amendment to Section 9.15.25 for Small Cell Wireless Aesthetics/City of Chaska/PC #2019-06

City Administrator Podhradsky introduced the item to the Council.

City Planner Hanson presented the item to the Council.

Councilmember Huang inquired what would happen to this ordinance if changes need to be made after today.

City Planner Hanson explained the City is still allowed to make changes to the ordinances after this date.

City Administrator Podhradsky explained regulations regarding aesthetics need to be in place by April 15, 2019, but that changes to those aesthetic regulations can be made after that date.

Councilmember Bostrom inquired if they can only look at aesthetic regulations moving forward, or if they may address existing towers.

City Administrator Podhradsky stated this can only be regulated moving forward and commented about private versus public placement of the towers.

Motion by Councilmember Huang, second by Councilmember Grau to adopt Ordinance No. 964 approving the Zoning Ordinance Amendment to Section 9.15.25 of the Zoning Ordinance (PC #2019-06). Motion carried.

8.C. Public Hearing: Adopt Resolution 2019-39 Establishing a Redevelopment Tax Increment District (TIF 22 - Ernst House Redevelopment) and Approving a Tax Increment Financing Plan
City Administrator Podhradsky introduced the item to the Council.

Assistant Administrator Kabat presented the item to the Council.

Mayor Windschitl explained how the City obtained control of the Ess House.

Assistant Administrator Kabat continued his presentation of the item.

Mayor Windschitl inquired if these units would be leased or owned.

Assistant Administrator Kabat stated they would be leased.

Councilmember Bostrom stated that these units look to support density of housing sought by the City, and asked if they meet affordable housing.

Assistant Administrator Kabat stated they are market-rate housing and would be about \$2000 per month, depending on the unit.

Councilmember Bostrom inquired if the carriage homes are separate-leased home.

Assistant Administrator Kabat explained they would all be managed and operated by the same group.

Councilmember Bostrom also inquired if there is a similar product as this in neighboring communities.

City Administrator Podhradsky stated this is not an uncommon type of project seen in urban areas.

Assistant Administrator Kabat stated Talle & Associates typically develop larger multi-family complexes but that proximity of this site to their larger projects makes this doable for them.

The Council and Staff discussed the benefits of this project.

Mayor Windschitl opened the public hearing at 8:29 pm.

Mayor Windschitl closed the public hearing at 8:30 pm.

8.D. Adopt Resolution 2019-37 and Resolution 2019-38 Limited Use Permit for Off-Road, Single-Track		
	Multi-Use	Trail

Councilmember Huang inquired about the Hot Spot consulting on page 3, CCP Industries on page 5, Energy Management Solutions on page 9, and payment to Metropolitan Council for SAC units on page 13. City Administrator Podhradsky provided further detail regarding those items.

9.A. Accounts Payable Council Roster 4-15-19

Motion by Councilmember Huang, second by Councilmember Bostrom to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Bostrom, Huang, Grau and Mayor Windschitl. Voting nay: None

Motion carried.

10. Other Business

10.A. City Administrator's Report

10.B. Bi-Weekly Report 4/15/19

10.C. Receive the March 11, 2019 Parks & Rec Board meeting minutes.

Councilmember Hatfield:

- Reiterated the Easter Egg Hunt will take place on Saturday, April 20.

Councilmember Bostrom:

- Recognized the work of Officer Janke in her community outreach role.
- Congratulated Chaska Rotary on their Annual Gala and monies raised for New Beginnings.
- Noted the Park Board had discussions regarding Fireman's Park 2. City Administrator Podhradsky provided further information into Fireman's Park 2.

Councilmember Huang:

- Reported the Parent Leadership Committee for Chaska High School met April 3, 2019 to go over the equity, vision, and framework and that there is another meeting for the District 112 on April 16, 2019 at Clover Ridge.
- Noted the Jonathan-Carver Parkway Corridor Study meeting was rescheduled to April 30, 2019 from 6:30 pm-8:30 pm at Carver Elementary.
- Noted Taste of Chaska is May 8, 2019.
- Reported the Chaska PD Senior Expo is April 18, 2019 at the Community Center.
- Reported Dick Beardsley's talk was moved to April 18, 2019 at the Community Center Theater.
- Inquired when the Pioneer Trail permanent fix will be completed. City Administrator Podhradsky provided further detail on that schedule.

Councilmember Grau:

- Noted April 19, 2019 is the last day for orders with the Chaska Shade Tree Program.
- Reported he will be at Dunn Brothers on April 27, 2019 from 1-2pm for a community listening session. Councilmember Huang commented he had thought of doing something similar and suggested Councilmember Grau advertise on the City website.
- Commented his thoughts and prayers go out to the family of the boy injured at the Mall of America.

City Administrator Podhradsky:

- Noted Christmas in May is May 4, 2019 starting at 7:30 am at Guardian Angels.
- Thanked PGA for tickets made available to residents for practice rounds.

Assistant City Administrator Kabat:

- Noted the Ward 2 and 4 special election process is currently going on.

Mayor Windschitl:

- Reminded folks it is Tax Day.
- Noted Highway 41 is open.
- Thanked residents for supporting the downtown businesses.
- Noted the Chaska High School Chaska Bash will be May 3, 2019 at the Event Center.
- Noted the turf at Athletic Park is looking good.
- Recognized the recipient of the George Klein Service Above Self Award.

11. Adjourn

Motion by Councilmember Grau, second by Councilmember Huang to adjourn the meeting at 9:46 pm.

Motion carried.

**- MINUTES -
CHASKA CITY COUNCIL
MAY 6, 2019**

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Bostrom, Huang, Grau, and Mayor Windschitl. Absent: None.

Also Present: Kevin Ringwald, Community Development Director; Liz Hanson, City Planner; Luke Melchert, City Attorney; Nate Kabat, Assistant Administrator; Matt Clark, City Engineer; and Matt Podhradsky, City Administrator.

Mayor Windschitl said a few words regarding recent happenings at Chaska High School and City Administrator Podhradsky provided clarification for next steps.

4. Adopt the Agenda

Motion by Councilmember Huang, second by Councilmember Hatfield to adopt the agenda as presented.

Motion carried.

5. Visitor

~~5.A. Recognition of Dave and Cindy Just~~

5.B. Presentation of Proclamation Recognizing the 50th Anniversary of the Municipal Clerks Week

Mayor Windschitl read the Proclamation recognizing the 50th Anniversary of Municipal Clerks Week and recognized the work City Clerk Wetzel does for the City.

5.C. Tour de Tonka

Jenny Bodueka, Minnetonka Community Education Youth and Adult Program Coordinator, detailed the Tour de Tonka event on August 3, 2019.

5.D. HisHouse Foundation

Martha Brannon, Founder/Executive Director, gave the Council information regarding the service provided by HisHouse Foundation.

Mayor Windschitl inquired if the surrounding counties are aware of this service.

Ms. Brannon responded that they are aware.

Councilmember Huang invited Ms. Brannon to share why preventing homelessness is important.

Councilmember Hatfield asked what those who want to help can do.

Ms. Brannon detailed that information.

Councilmember Huang noted that the food recovery program is a great concept.

6. Minutes

Motion by Councilmember Bostrom, second by Councilmember Grau to approve the minutes of the April 15, 2019 City Council meeting.

Motion carried.

7. Consent Agenda

City Administrator Podhradsky noted that the resolution for Item 7.A listed the wrong bid recipient and that GMH Asphalt is the correct recipient of the bid. He also pointed out the bid for the 212 Interchange Project was 5% under.

Motion by Councilmember Huang, second by Councilmember Bostrom to approve the Consent Agenda Items A through L with correction to the resolution to list GMH Asphalt as the bid recipient and the bid amount as \$315,695.49 in item 7A:

A. Adopt Resolution No. 2019-40, Approving the 2019 Overlay Program

Motion to Approve Resolution No. 2019-40 awarding the bid for the 2019 Overlay Program to GMH Asphalt in the low bid amount of \$315,695.49.

B. Adopt Resolution 2019-41, Transient Permit - Fireman's Barbeque

Motion to Adopt Resolution No. 2019-41 approving Transient Permit TRA.19-05 in the name of Justin Spande of Fireman's Barbeque of 331 Louisa St, Hamburg, Minnesota 55339, valid May 6, 2019 through December 31, 2019.

C. Adopt Resolution No. 2019-42, Solicitor Permit for Edward Jones, Financial Consultants

Motion to adopt Resolution No. 2019-42 approving Solicitor Permit No. SOL.19-10 for Marianne J. Laurent of Edward Jones, 464 Second Street, Suite 209, Excelsior, Minnesota, 55331, effective May 6, 2019, through December 31, 2019.

D. Adopt Resolution No. 2019-43, Transient Permit - Pretty Great Cheesecake

Motion to adopt Resolution No. 2019-43 approving Transient Permit TRA.19-06 in the name of Pretty Great Cheesecake of 867 Woodridge Dr. South, Chaska, Minnesota, 55318, valid May 6, 2019 through December 31, 2019.

E. Adopt Resolution No.'s 2019-44 and 2019-45, Amending 2018 Budget and 2019 Budget

Motion to adopt Resolution No.2019-44 amending 2018 Fund Budgets, Resolution 2019-45 amending 2019 Fund Budgets.

F. Adopt Resolution No.'s 2019-46, 2019-47 and 2019-48, Accepting Gifts and Donations

Motion to adopt Resolution No. 2019-46 acknowledging and accepting gifts to the City of Chaska received during the period July 01, 2018 through September 30, 2018, Resolution No. 2019-47 acknowledging and accepting gifts to the City of Chaska received during the period October 01, 2018 through December 31, 2019, Resolution No. 2019-48 acknowledging and accepting gifts to the City of Chaska received during the period January 01, 2019 through March 31, 2019.

G. Adopt Resolution No.'s 2019-49 and 2019-50, Approving the Lot Split and Lot Consolidations between 522 & 528 Stoughton Avenue and between 528 Stoughton Avenue and 614 6th Street East/Scott Bakkelund/PC #2019-11

Motion to adopt Resolution No. 2019-49 approving the Lot Split and Lot Consolidation between 522 and 528 Stoughton Avenue, subject to the stipulations included in said resolution and the following conditions:

1. Approvals shall be based on the following graphic exhibits:
 - a. Certificate of Survey, prepared by Trosen Land Surveying (pgs 1-2), dated May 1, 2019
2. Area-X is consolidated into Parcel 4 (522 Stoughton Avenue) and Area-Y is consolidated into Parcel 2 (528 Stoughton Avenue)
3. Lot Consolidation is obtained through Carver County

Motion to Adopt Resolution No. 2019-50 approving the Lot Split and Lot Consolidation between 528 Stoughton Avenue and 614 6th Street East, subject to the stipulations included in said resolution and the following conditions:

1. Approvals shall be based on the following graphic exhibits:
 - a. Certificate of Survey, prepared by Trosen Land Surveying (pgs 1-2), dated May 1, 2019
2. Parcel 3 and Area-Z are consolidated into Parcel 1 (614 6th Street East)
3. Lot Consolidation is obtained through Carver County

H. Adopt Resolution No. 2019-51, Solicitor Permits for Aptive Environmental

Motion to adopt Resolution No. 2019-51 approving Solicitor Permit Nos. SOL.19-11 through SOL.19-27, for the above representatives of Aptive Environmental, located at 5251 West 73rd Street, Unit C, Edina, Minnesota, 55439, for the period of May 6, 2019, through September 30, 2019.

I. Adopt Resolution No. 2019-52, Transient Permit for Lisa Koehler of Borealis Bowls

Motion to adopt Resolution No.2019-52 approving Transient Permit TRA.19-07 valid June 7, 2019 and TRA.19-08 valid May 6, 2019 through December 31, 2019 in the name of Borealis Bowls of 1325 Lexington Lane, Chaska, Minnesota, 55318.

J. Approving liquor licenses for Chipotle Mexican Grill

Motion to approve On-Sale Intoxicating and Sunday Liquor Licenses for Chipotle Mexican Grill, located at 1112 Hazeltine Boulevard, Chaska.

- K. Adopt Resolution No. 2019-53, Awarding Bid for the TH 212 Interchange and CSAH 44 Improvement Project

Motion to adopt Resolution No. 2019-53 awarding the bid for the TH 212 Interchange and CSAH 44 Improvement Project to S.M. Hentges & Sons Inc., in the low bid total amount of \$12,853,563.71.

- L. Approve Resolution No. 2019-54, Approving TH 212 Interchange and CSAH 44 Improvements MnDOT Cooperative Construction Agreement

Motion to adopt Resolution No. 2019-54 approving the TH 212 Interchange and CSAH 44 Improvement MnDOT Cooperative Construction Agreement.

Motion carried.

City Administrator Podhradsky noted the bids were 15% over for the Lyman Construction Project and that Chanhassen is going to reject the bid. He explained Staff will update next steps soon.

Councilmember Huang inquired if there is a chance that funding would be lost due to this.

City Administrator Podhradsky gave more information regarding potential risk.

Councilmember Bostrom asked for clarification regarding why the bid was 15% over.

City Administrator Podhradsky gave his opinion regarding the overage.

8. Action Items

There were no action items.

9. Bills

9.A. Accounts Payable Council Roster 5-6-19

Councilmember Huang requested further detail regarding bills on pages 3, 14, and 16.

City Administrator Podhradsky gave clarification regarding those bills.

Motion by Councilmember Huang, second by Councilmember Grau to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Bostrom, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

10. Other Business

10.A. City Administrator's Report

10.B. Administrator's Bi-Weekly Report

10.C. Other Meeting Minutes

10.C.i. Receive the Minutes of the April 10, 2019 Planning Commission Meeting

10.C.ii. Receive the Minutes of the April 8, 2019 Park & Rec Board

Councilmember Hatfield:

- Wished all the mothers out there a Happy Mother's Day.

Councilmember Bostrom:

- Thanked the crew he was a part of for Christmas in May.

Councilmember Huang:

- Noted Christmas in May was a great opportunity and wonderful experience.
- Reminded folks Taste of Chaska is rescheduled to May 15th.
- Commented that he attended the open house for the Jonathan-Carver Parkway and noted they are starting work in 2021-2022.
- Congratulated Aldi and Schram House Brewery for their openings this past week.
- Noted the Chaska Bash was on Friday and was a great celebration and fundraiser.
- Announced that Fishing with Friends is Saturday, June 1st from 9am to noon at the Chaska Event Center.
- Noted Southwest Christian is having their 18th Annual Golf Tournament on Monday, June 24th at the Chaska Town Course and that those interested should contact Leslie Robertson.
- Commented that May 6-10 is Teacher Appreciation Week.
- Noted that Southwest Transit could possibly lose funding due to bills in the State Legislature. Councilmember Bostrom commented that the loss of transportation could be devastating to the community.
- Inquired when Chipotle and Starbucks are going to open. City Administrator Podhradsky commented that it shouldn't be too far off.

Councilmember Grau:

- Noted that a small group of citizens attended his listening session a couple of weeks ago and that he plans to continue doing these.
- Noted Launch Ministry is having an informational session regarding the Hickory Street Project with proposed market-rate housing and homeless/transitional shelter will occur May 7th at 7pm at Crown of Glory.
- Began discussion with the Council regarding the City's ordinance on horse trail requirements.

City Administrator Podhradsky:

- Thanked all the Christmas in May volunteers.
- Noted in-person voting begins May 7, 2019 and that there are voting hours on Saturday, May 11 from 10am to 3pm.

- Noted discussion with the City of Carver regarding re-looking at how the Carver-Chaska Park & Rec Agreement will occur at a future date.

Mayor Windschitl:

- Noted Chaska Cubs had their lead-off party and how wonderful the levy project has been for their season.
- Commented that Pioneer Trail will be closed between 41 and Village for repairs Thursday and Friday May 9th and 10th.
- Noted there is a damaged power pole down by the river near the power plant and the trail will be closed as needed for pole repair.
- Commented that Fishing Opener is Saturday, May 11.

11. Adjourn

Motion by Councilmember Huang, second by Councilmember Hatfield to adjourn the meeting at 8:36 pm.

Motion carried.

**CHASKA PLANNING COMMISSION
MINUTES
MARCH 13, 2019**

1. Call to Order

Chair Dahlke called the meeting to order at 7:00 pm.

2. Roll Call

Roll call was taken. Members present: Commissioners Bowe, Cross, Dahlke, Sailer, Lacey, and Brass.

Members absent: Commissioners Urbanski, Pfeiffer, and Olson

Also present: Luke Melchert, City Attorney; Kevin Ringwald, Community Development Director; and, Liz Hanson, City Planner.

3. Adopt the Agenda

Motion by Commissioner Bowe, second by Commissioner Cross to adopt the agenda as presented. Motion carried.

4. Visitor Presentation

No one appeared under Visitor Presentation.

5. Approve the Minutes of the February 13, 2019 Planning Commission Meeting

Motion by Commissioner Lacey, second by Commissioner Sailer, to approve the minutes of the February 13, 2019 Planning Commission meeting. Motion carried.

6. Consent Agenda - None

7A. Approve the Concept Plan for Hazel View Senior Cooperative/Lake West Development, LLC/PC#2019-04

City Planner Hanson presented the item to the Commission.

Commissioner Cross stated that she is against putting in too many amenities because the fee increases as you add more things. She stated that she would like the City to take a look at that so there aren't high co-op fees.

Commissioner Sailer stated that he feels the plan was well put together and is concerned about the fact that the intersection of Hundertmark does not line up.

Commissioner Brass stated that his only concern is that the access is not aligned. He would like to see what the traffic report says about this intersection.

Commissioner Bowe asked if the assumption was that the residents would only have one vehicle because there are 37 units and only 50 parking stalls.

City Planner Hanson stated that because this is a senior housing facility, people typically do not have more than one vehicle.

Perry Ryan, Lakewest Development 14525 Highway 7, Minnetonka, stated that they are only utilizing about 74% of the site and leaving the remainder green space. He reviewed the access points for the underground parking and noted that it will be one way with angled spots which should be easier for residents to navigate. He stated that he agreed with Commissioner Cross about the problem with adding too many amenities. He noted that the types of amenities they are planning are, fire pits, benches, natural trails, and possibly raised garden beds.

Melissa Nelson, Bradford Development, stated that they have developed four other senior cooperatives around Minnesota and Wisconsin. She noted that she had managed one of the sites as well, so she could look at the full spectrum of this type of development. She gave a brief overview of the layout of the building and what things will be available in the common areas.

Commissioner Bowe asked her to address the parking situation.

Ms. Nelson stated that they prefer one-way drive through parking with angled parking. She noted that the majority of people that live in the co-ops only have one vehicle.

Community Development Director Ringwald asked for an explanation of their age profile for this type of cooperative.

Ms. Nelson stated that the average age is about 74 and noted that more recently she has been seeing more 65-year-olds that are done with home maintenance and like the freedom to be able to be snowbirds and not worry about home upkeep while they are gone.

Chair Dahlke asked if there were rules about things such as grandkids coming to visit.

Ms. Nelson stated that there are "house rules" which are common sense, neighborly type of rules that they recommend, but once they sell the units, the building is owned and operated by the cooperative. She stated that their recommended rules are very lenient when it comes to grandkids.

Commissioner Lacey asked who manages the building after the developer turns it over to the cooperative.

Ms. Nelson stated that they set them up with a management company with employees on site to handle the day to day matters. She stated that the cooperative then forms a Board of Directors as well as subcommittees to make the decisions.

Commissioner Lacey asked, based on her experience, how much the bylaws change once the building is at full occupancy and handed over to the residents. He stated that he has heard stories of how restrictive and difficult co-op boards can be in allowing or not allowing people to move into vacant units.

Ms. Nelson stated that their buildings all use a HUD insured mortgage under Section 213 which are very strict as far as bylaws, for things like not allowing renters and annual maintenance checks. She stated that the management company offers a lot of guidance and noted that she has not seen a lot of changes after the residents have taken over the building.

Commissioner Sailer asked how long it has taken to fill up these buildings in the past.

Ms. Nelson explained that typically they sell one-third prior to construction, one-third during construction, and the final one-third after construction has been completed.

Chair Dahlke asked what the price point of the units will be.

Ms. Nelson stated that they are looking at about a buy-in of about \$110,000 to \$160,000 and noted that most units are two-bedroom, two-bathroom with square footage ranging from 1,058 to 1,500 square feet.

Commissioner Sailer asked how adamant the development to the South was about not allowing the access points to line up.

Mr. Ryan stated that the meeting was held in June of 2018 when there was a different concept for the site, but access was the main issue they opposed.

Chair Dahlke suggested that it may be worthwhile to approach the neighborhood again since the total concept for the parcel has changed since they met with them last summer.

Mr. Ryan stated that they will reach out to the HOA representative and see if they feel it would be worthwhile. He stated that he thinks the access as they have presented it is less obtrusive to the neighbors.

Community Development Director Ringwald stated that the traffic study may also help clarify some of these issues.

Commissioner Brass stated that he feels the neighborhood may feel differently about this plan versus a school or some other use. He stated that if the access is modified the development may be able to pick up more parking.

Commissioner Bowe noted that it could also preserve more of the trees if the access was changed.

Commissioner Cross stated that the big trees are burr oaks and asked that as many of the young red and white oaks be left when they are cleaning up the site.

Motion by Commissioner Cross, second by Commissioner Bowe, to recommend the City Council approval of a concept plan for Hazel View Senior Cooperative PC #2019-04; subject to the following conditions:

1. Approvals shall be based on the following graphic exhibits:
 - a. Narrative (pgs 1-6), submitted by Lake West Development, LLC, and dated February 27, 2019.

- b. Exterior Elevations (pgs 4.1 and 4.2), submitted by JSSH Architects, Inc., dated September 6, 2018.
 - c. Existing Conditions Plan, submitted by Premier Land Surveying, LLC, dated May 23, 2018
 - d. Concept Sketch Plan, submitted by Lake West Development, LLC, dated February 27, 2019
 - e. Context Map/Site Influences, submitted by Lake West Development, LLC, dated February 27, 2019
2. Coordination with the City Engineer with regard to utilities, grading and drainage.
 3. Installation of all site lighting at a 0 degree angle with the light source fully concealed at the property line.
 4. Provision of photometrics and specs for all exterior lighting proposed, including any canopy lighting.
 5. Provision that canopy lighting is flush with the canopy.
 6. Provision that all facades provide 360-degree architecture.
 7. Provision to further explore a flat roof profile for the purpose of shorter height and rooftop amenities.
 8. Provision of usable open space that provides a unique area(s) with usable amenities.
 9. Provision of a detailed summary of indoor and outdoor amenities of the site to be provided at the preliminary submittal.
 10. Provision of Usable Open Space to be provided on site that is compliant with Section 9.11.4.1.1.
 11. Provision of a summary on trash storage/pick-up to be submitted at preliminary.
 12. Utilization of modular face brick and natural stone as a Class I material.
 13. No exterior storage will be permitted.
 14. Provision of hydrant placement needs to accommodate City standards for hydrant placement and fire code standards.
 15. Provision of a direct pedestrian connections to the public trails running along Hundertmark Road and Pioneer Trail.
 16. Removal of the westerly underground parking access for the purpose of preserving more trees on the west side of the site.
 17. Provision to submit Utility and Site Plan As-Builts at the time a building permit is issued.
 18. Provision of sufficient landscape screening to be achieved between the parking lot, easterly driveway access and southern lot line.
 19. Provision of a tree preservation plan that optimizes tree preservation for the site, and is consistent with staff's marked up exhibit in the body of this report.
 20. Any and all building signage shall be submitted separately, meet the sign ordinance, and shall obtain sign permits prior to installation.
 21. Provision of a storm water management plan meeting City and Carver County WMO standards.
 22. Compliance with applicable zoning requirements, in particular Chapter 9 (General Requirements).
 23. Provision that all mechanical equipment will be fully screened from view.
 24. Compliance with section 9.11 Building Design/Materials and Site Design.
 25. Adherence with the Engineers Memo dated March 7, 2019.
 26. Provision to provide Carver County's follow up on access restrictions for Pioneer Trail.
 27. Provision of a traffic study to be completed for preliminary submittal.

Motion carried.

7B. Approve the Preliminary Site Plan for China Pagoda at 798 Yellow Brick Road/China Pagoda/PC#2019-05

City Planner Liz Hanson presented the item to the Commission.

Commissioner Sailer asked who currently owns the property.

Ms. Hanson stated that the China Pagoda owns the property.

Commissioner Cross asked how large the seating capacity will be compared to the present capacity at Kentucky Fried Chicken.

Ms. Hanson stated that she was not sure, but suspected it may be smaller because this will be more of a take-out type place.

Jeff Hafferman, InSpire Architects, stated that they are removing the atrium piece which will decrease seating space and will be under 49 occupants.

Chair Dahlke asked if there was thought to keeping the drive thru lane open for this business.

Mr. Hafferman stated that they have not seen that as a selling point for the services they provide. He stated that typically Chinese restaurants do not have drive-thru lanes.

Commissioner Lacey asked about the capacity for the outdoor seating.

Mr. Hafferman stated that there will be room for two or three tables that can seat two or three people.

Commissioner Cross stated that she hopes the old drive-thru will be completely ripped up and removed and asked who would maintain the yard area.

Mr. Hafferman stated that they have not addressed that at this point in their planning.

Commissioner Bowe stated that she really appreciated that the applicants took the Planning Commission feedback to heart and have modified the colors. She stated that she felt the landscaping plan is exceptional. She asked what the timeline is for construction.

Mr. Hafferman explained that the landscaping was done by his friend, Ben Erickson of Ben Erickson Design Studio in NE Minneapolis. He stated that the goal is to begin construction sometime this summer.

Motion by Commissioner Bowe, second by Commissioner Lacey, to recommend to City Council approval of a Preliminary Site & Building Plan for China Pagoda at 798 Yellow Brick Road PC #2019-05; subject to the following conditions:

1. Approvals shall be based on the following graphic exhibits:
 - a. Project Narrative (pgs 1-4), submitted by Jeff Hafferman, dated February 21, 2019.
 - b. Site Plan (P100), submitted by InSpire Architects, dated February 25, 2019.

- c. Building Elevations (P101), submitted by InSpire Architects, dated February 1, 2019.
 - d. Building Details (P102), submitted by InSpire Architects, dated February 1, 2019.
 - e. Trash Enclosure (A002), submitted by InSpire Architects, dated February 25, 2019.
 - f. Landscape Plan (L200 & L400), submitted by InSpire Architects, dated January 9, 2019.
 - g. Lighting Photometric & Specs, submitted by Premium Quality Lighting (pgs 1-7), dated February 5, 2019
 - h. The Klein Brick Yard Second Addition Plat
2. Compliance with section 9.11 Building Design/Materials and Site Design.
 3. Provision of curb and gutter to be provided in parking lot design.
 4. Provision to remove or re-face the existing monument sign on the southeast corner of the site.
 5. Provision that signs will meet Section 10 of the zoning ordinance and a 10-foot setback from all property lines.
 6. Provision that the Chaska brick blend is reviewed and approved by Planning staff prior to application.
 7. Building fire suppression system to be implemented if required by Fire Department.
 8. Compliance with applicable zoning requirements, in particular Chapter 9 (General Requirements).
 9. Provision that all mechanical equipment will be fully screened from view.
 10. [Provision that full modular face brick will be used on the buildings in order to be classified as a Class I material, and to be called out on all elevation/material plans at Preliminary submittal.](#)
 11. Provision that drive aisles are at least 24 feet in width.
 12. Provision of a photometric plan meeting lighting ordinance Section 9.24.

Motion carried.

8. Other Business

A. Receive Other Meeting Minutes

- i. Receive the minutes of the January 28, 2018 and draft minutes of the February 25, 2019 City Council Meetings.
- ii. Receive the minutes of the January 28, 2019 EDA meeting
- iii. Receive the minutes of the February 11, 2019 Park Board

Commissioner Sailer

- Commented that the snow will be melting soon and asked people to try to keep sidewalks and storm drains clear so flooding can be reduced.

Commissioner Cross

- Asked if the Park Board had decided to sell the pocket park at 6th and Maple.
- Stated that there was discussion at the Arboretum today about the traffic study being done in Carver County. She asked if Chaska would have any input in the study.

Community Development Director Ringwald stated that the school district owns the park and has decided to sell and noted that it is zoned as residential. He stated that the traffic study will be mostly up to the County and noted that the City did not want to be part of it, because there will not be development in that portion of the City for quite some time so it wouldn't make sense to invest a lot of time and energy into something that will not develop soon.

Chairperson Dahlke

- Reminded residents that there is a lot of water out there and to be careful. He asked people to call the City with any new pot holes that are revealed with the weather change.

10. Adjourn

Motion by Commissioner Bowe, second by Commissioner Sailer to adjourn the meeting at 8:13 pm.

Motion carried.

**CHASKA PLANNING COMMISSION
MINUTES
APRIL 10, 2019**

1. Call to Order

Chairperson Dahlke called the meeting to order at 7 pm.

2. Roll Call

Roll call was taken. Members present: Commissioners Brass, Cross, Dahlke, Lacey Jr, Olson, Pfeiffer, Sailer and Urbanski and Chairperson Dahlke.

Members absent: Commissioner Bowe

Also present: Luke Melchert, City Attorney; and, Liz Hanson, City Planner.

3. Adopt the Agenda

Motion by Commissioner Sailer, second by Commissioner Cross, to adopt the agenda as presented.

Motion carried.

4. Visitor Presentation

No one appeared under Visitor Presentation.

5. Approve the Minutes of the March 13, 2019 Planning Commission Meeting

Motion by Commissioner Brass, second by Commissioner Pfeiffer, to approve the minutes of the March 13, 2019 Planning Commission meeting.

Motion carried.

6. Consent Agenda

Motion by Commissioner Cross, second by Commissioner Brass, to approve the Consent Agenda as follows:

a. Approve the Final Plat for Sagewood 2nd Addition/DR Horton/PC #2019-08

1. Approvals shall be based on the following graphic exhibits:

- a. Sagewood 2nd Addition Final Plat (pgs 1-2), prepared by James R. Hill, Inc., undated
- b. Title Sheet (pg C1.0), prepared by James R. Hill, Inc. dated February 20, 2019 and revised March 12, 2019.
- c. Sanitary Sewer & Watermain Construction (pgs C2.0 & C2.1), prepared by James R. Hill, Inc. dated February 20, 2019 and revised March 12, 2019.
- d. Storm Sewer Construction (pgs C3.0, C3.1, C3.2 & C3.3), prepared by James R. Hill, Inc. dated February 20, 2019 and revised March 12, 2019.
- e. Street Construction (pgs C4.0 & C4.1), prepared by James R. Hill, Inc. dated February 20, 2019 and revised March 12, 2019.

- f. Construction Details (pgs C5.0, C5.1, C5.2, & C5.3), prepared by James R. Hill, Inc. dated February 20, 2019 and revised March 12, 2019.
 - g. Tree Preservation Plan (pg C7.0), prepared by James R. Hill, Inc. dated August 22, 2018 and revised September 25, 2018
 - h. Final Landscape Plan (pgs L6.1), prepared by Calyx Design Group, dated July 2, 2018 and revised September 8, 2018
2. Adherence to the City's Boulevard Tree Policy and local street section design.
 3. Provision of sidewalks on both sides of all local streets per policy.
 4. Adherence to the following building setbacks:
 - a. Front (house): 26 feet
 - b. Rear: 20 feet
 - c. Side: 5 feet
 - d. Side (corner): 26 feet
 5. Prior to final plat recording, developer shall enter into an agreement with the City for the provision of necessary infrastructure and associated development costs.
 6. Payment of development fees prior to recording of the final plat.
 7. Compliance with the City's anti-monotony and design requirements zoning ordinance (Section 9.28).
 8. Provision of developer responsibility to remove any hazardous trees or limbs on site as determined by the Public Works Director, prior to issuance of a building permit.
 9. Provision of a storm water management plan meeting City and Carver County WMO standards.
 10. Provision that adequate maintenance accesses are provided for the stormwater ponds, and to be approved by the Engineering Department.
 11. Monument signs to receive separate sign permit approval prior to installation and adhere to Section 10 of the zoning ordinance.
 12. Provision that cluster mailboxes are provided on site for the development.
 13. Provision that homes do not exceed 35 feet in height.
 14. Provision that park space and amenities are constructed at first phase of development construction.
 15. Conservation Easement to be recorded prior to releasing the final plat over the following trees:
 - a. Maple 515 and Oak 516 on Lot 3, Block 1, Sagewood 2nd Addition
 - b. Maple 381 on Lot 9, Block 1, Sagewood 2nd Addition
 - c. Maples 236 and 248 on Lot 12, Block 1, Sagewood 2nd Addition
 - d. Maples 19 and 82 on Lot 2, Block 2, Sagewood 2nd Addition
 - e. Maples 22, 23, 28, 29, 30, 32 and Oak 27 on Lot 3, Block 2, Sagewood 2nd Addition
 - f. Maple 35 on Lot 4, Block 2, Sagewood 2nd Addition
 - g. Oaks 36 and 40 on Lot 5, Block 2, Sagewood 2nd Addition

Commissioner Cross stated that she hoped that the developer is dealing with a lumber man and not just a tree cutter because there is some very good lumber on this site.

Deb Ridgeway, DR Horton, stated that they hired a company to take the trees away so they are already off site, but noted she was not sure what would happen to them.

Motion carried.

7. Action Items

City Planner Hanson asked if the Commission could flip the order of the public hearings because the consultant for Daniel Andersen has been delayed due to weather.

A. PUBLIC HEARING: Approve the Zoning Ordinance Amendment to Section 9.15.25 for Small Cell Wireless Aesthetics/City of Chaska/#2019-06

City Planner Hanson presented the item to the Commission.

Commissioner Brass asked if small cell wireless was the same as what is called 5G.

City Planner Hanson answered that he was correct and this is 5G.

Commissioner Urbanski asked what the spacing will be when they actually start implementing the service in the City.

City Planner Hanson stated that they have to be at least 150 feet apart from each other, which is about a half of a block.

Commissioner Pfeiffer asked if City Planner Hanson took a look at what other cities were doing when they came up with the aesthetics guidelines.

City Planner Hanson stated that a lot of the proposed language was pulled from other cities documents.

Commissioner Brass asked if the language can be further amended at a later date if something comes up, since this is new to the City.

City Planner Hanson stated that when this is adopted it becomes part of the Zoning Ordinance, but in the event that there are any issues with the language, it can be amended again.

Chair Dahlke opened the public hearing for comment at 7:13 p.m.

There being no comment, Chair Dahlke closed the public hearing at 7:13 p.m.

Motion by Commissioner Brass, second by Commissioner Urbanski, to recommend to the City Council approval of a Zoning Ordinance Amendment that would modify Section 9.15.25 of the Zoning Ordinance (PC#2019-06), to read as the attached draft Ordinance.

Motion carried.

B. PUBLIC HEARING: Approve the Preliminary Plat, Preliminary Site and Building Plan and Rezoning for Structures, Inc. /Daniel Andersen/PC #2019-07

City Planner Hanson presented the item to the Commission.

Commissioner Brass asked if the applicant was working with the other property owner to have a cross access easement on the title.

City Planner Hanson stated that there is a shared driveway agreement in place and they will amend that to include this parcel.

Commissioner Brass if that agreement was recorded on the title.

City Planner Hanson stated that it will be recorded with the property.

Commissioner Brass asked about lighting on the south side where the shop is located. He asked if there could be motion sensors so the neighborhood homes to the south would not have lighting issues overnight. He stated that motion lights would turn on if there was intrusive behavior on the site.

City Planner Hanson noted that she will have the applicant answer that question.

Commissioner Brass asked if the rezoning was compliant with the Comprehensive Plan.

City Planner Hanson confirmed that it was compliant with the Comprehensive Plan.

Commissioner Brass asked if the fence was made of composite materials.

City Planner Hanson stated that it will be a composite material.

Commissioner Pfeiffer stated that she asked where on the building was going to be corrugated metal.

City Planner Hanson stated that the black areas on the building will be the metal paneling.

Commissioner Cross stated that the building is taking up 25% of impervious surface and asked if the existing holding pond will be able to handle that.

City Planner Hanson stated that engineering has reviewed it and there will need to be some changes made to the stormwater ponding in order to accommodate the site.

Commissioner Cross stated that she understands dark buildings are in fashion, but noted that she feels it is a little bit too dark. She stated that the whole site will need to be graded and leveled because it was farmed last year. She asked if it is against the rules to change the grading under the high lines.

City Planner Hanson stated that their major concerns are with things growing into the high lines.

Commissioner Olson asked how much of the back lot will be consumed by external storage and asked if there was any concern about run off from those materials into the water retention pond.

City Planner Hanson stated that there will be 8 cinder block open storage bins for things like landscape rock and mulch.

Commissioner Brass stated that oftentimes those types of materials come in on a larger truck and asked if those trucks will be able to navigate the site.

City Planner Hanson stated that those types of trucks will be coming to the site about twice a month and will have room to navigate on the site.

Commissioner Brass asked about the maximum allowable height for a building in the industrial zoning.

City Planner Hanson answered that there really isn't a height restriction, but typically an industrial building can go up to about 40 feet.

Commissioner Pfeiffer asked if staff had received any comments from the public voicing concerns about the plan.

City Planner Hanson stated that she had not received any calls.

Daniel Andersen, 3541 Montgomery Avenue, Deephaven, stated that he is the applicant and feels there is a large problem with the hard cover requirements and controlling the runoff. He stated that the materials that are stored in the back are typically organic, raw materials so they will not cause problems with seepage into the pond. He stated that it appears as though the City will require them to blacktop the entire back area. He noted that typically in other cities this kind of back area is more of a gravel area. He stated that for dust control, they put down a Class 5 product but there is still the mastic in it like you would see in blacktop, but water can seep through and the site can be managed much better. He stated that in discussion with the owners of the easement, there cannot be a typical berm. He reiterated that if the entire area is smooth black top, even if it drains correctly, he believes it will cause an issue. He reviewed the landscape plan and explained that he would like to switch around some of the screening. He asked if there was a color ordinance in the City.

City Planner Hanson stated that there is not a color ordinance but there is a provision in the Building and Materials Ordinance that prevents garish colors.

Mr. Andersen stated that the proposed colors are very organic and would like to stay with the colors as presented. He noted that they had added the wood to soften the look of the darker metal. He stated that his suggestion for lighting is to change to a wall pack light near the residential area, so they won't light up the neighborhood.

Commissioner Brass asked if it was possible to do motion lighting.

Mr. Andersen confirmed that they are open to doing motion lighting. He stated that their goal is to not to make it look like a landscape or wall block company.

Commissioner Brass asked if Mr. Andersen's suggestion that the site would be easier to maintain the water by using the Class 5 gravel materials in the back is unique to this site because of the grading, or if that was just his thoughts, in general.

Mr. Andersen stated that he feels it is both unique to this site, and in general. He gave an overview of this site and water control at nearby sites. He stated that he feels it makes more sense for water to seep through the parking area rather than just running from the hard cover into the pond.

Commissioner Brass asked if the City knew the capacity of the holding pond.

City Planner Hanson stated that she did not have those values.

Commissioner Pfeiffer stated that the planned trees right up against the fence may cause another problem for pavement with their root structure.

Chair Dahlke asked if the City was asking for the asphalt for environmental or dust control reasons.

City Planner Hanson stated that it is a pretty strict requirement for any exterior storage areas to be paved and is a provision in all the industrial zoning districts.

Commissioner Pfeiffer asked for the reasons behind this requirement.

City Planner Hanson explained that it is for aesthetics, dust control, as well as providing a sturdy surface for heavier equipment that may be there.

Commissioner Brass stated that he sees it both ways as an industrial broker and doesn't think it being paved or unpaved is unreasonable.

Mr. Andersen reviewed the elevations of the lot, the pond and the nearby neighborhood. He stated that he can make the calculations work, but reiterated that he feels the water would be controlled better if it was allowed to seep down into the ground rather than traverse to the holding pond.

Commissioner Brass stated that he thinks the building looks great and asked about the clear height in the shop space and whether they are racking in that area.

Jeremy Banken, owner of Structures, Inc., explained that there will be hoists as well as being able to pull in the tractor trailers and large excavators.

Commissioner Cross stated that the planned fencing is larger than the blacktop that the City is requesting. She asked if the area west of the blacktop within the fence area was grass.

Mr. Andersen stated that is a snow storage area and will be grassy. He stated that it also allows them room to move around on the site.

Commissioner Sailer asked how long the construction of the building will take.

Mr. Andersen answered that it would likely be between 4 to 6 months with the goal of having it landscaped and looking good by the fall.

Chair Dahlke opened the public hearing at 8:09 p.m.

Bruce Nord, 871 Ravoux Circle, stated that he agreed with the developer regarding paving the large lot. He stated that there are asphalt products that are pervious and allow water to go through them that should be considered. He stated that if the City requires paving there will be a problem with run off into the pond and possibly into the neighborhood if there is a large storm. He asked if there would be any equipment outside other than the usual heating and air conditioning units that may create noise, especially at night. He stated that he likes the idea of building the mini berm up and putting extra landscaping in that area because it will help abate the sound. He noted that he supported the hours of operation that they are planning as well as the lighting ideas and motion detectors.

Commissioner Brass asked if Mr. Nord was an advocate of gravel rather than paving.

Mr. Nord stated that pavement would be great but there are products that allow water to seep through rather than run off. He stated that if the whole area is paved there will need to be catch basins installed. He stated that he would rather see pervious asphalt installed even though it is more expensive because he feels it would be a good compromise between the City and the developer.

Shi Tran, 832 Ravoux Circle, stated that she just moved in to her home at the beginning December. She noted that before she moved in, she had spoken with someone in the City because she was concerned when she saw the For Sale sign that stated it was for industrial land use. She stated that she is very happy it is just a landscaping company going into this location and not some business that uses hazardous materials. She asked about smells or fumes that may come from the site or from the large vehicles that will be coming and going from the site. She stated that she has two small children and is concerned that this may affect their health. She asked about the southside of the building which she believes is the office portion and questioned how it will look from the residential area. She noted that there was a large section of the building that had the opaque windows at the top and wonder if the lighting fixtures would be visible. She also asked if the fencing would also be on the back side of the building. She would like to know when construction will begin and if it will be disruptive for its 6 months duration.

City Planner Hanson stated the allowed construction start time is 7:00 a.m., Monday through Saturday. She stated that the developer will have to work with the City Engineer to figure out access to the area to figure out the least disruptive to the residential area.

Mr. Andersen stated that he could address a few of the concerns raised by Ms. Tran. He stated that the visual of the building from the residential area will have the berm and some trees with good height between the residential area and the building. He stated that the opaque large windows along the back could be changed so there isn't any glow towards the residential

area. He stated that they had included them for extra light, but also because it is a large wall and the windows break it up a little.

Commissioner Brass stated that he likes the way it looks although he does understand Ms. Tran's concern. He stated that he thinks the architect did a great job of making the building look a little more residential.

Mr. Andersen stated that to address the light issue, he could also use wall mounted lights in that portion of the building too to help reduce the light. He stated that it will be more of a glow than typical lighting.

Commissioner Brass reiterated that he likes the proposed design of the building and doesn't think light will protrude from the site.

Mr. Andersen stated that he is using porous pavement on a project on Lake Minnetonka. He stated that with this material if you use a large truck, the material will disintegrate. He stated that there is another product that you can lay down that allows grass to grow up within it. He stated that he would like to use a material that a truck can drive on and water can go straight down through it.

Commissioner Brass asked how heavy the vehicles are that will be coming to the site.

Mr. Andersen stated that it depends on what is on the truck.

Mr. Banken gave a description of "grass paving".

Chair Dahlke asked if there could be a compromise on the surface material while maintaining the industrial zoning.

City Planner Hanson stated that the City can look into the pervious paver or similar options with the applicant. She stated that her only comment is that the City should refrain from allowing them to go to raw ground cover because that may set a precedent. She reiterated that other surface options can be investigated. She explained that this is a Planned Industrial District (PID), so it will need to meet some of the industrial zoning standards.

Mr. Andersen explained that there really are pervious products that are still hard.

Commissioner Cross asked if the Commission should add to the list of conditions that the City will consider alternate pervious paving options.

City Planner Hanson stated that it does not need to be a condition of approval, but could just be a recommendation.

Chair Dahlke asked the applicant to address the question regarding noise at night.

Mr. Andersen stated that he understands the concerns about smells from the large trucks. He stated that nothing gets started up on site. He stated that many of the employees have the trucks and equipment that they drive to and from work. He stated that there will probably be

an occasional bobcat running, but noted that in the winter time there will not be a lot going on. He stated that they will use a forklift to lift heavy things, but it will not sit and idle, so there will not be a plume of smoke. He noted that in regard to the question about noise on the site, it will not be very loud. He stated that they do not use jackhammers or prep any material at the building because they drop-ship to the work site. He stated that the other equipment that is used will be in the shop with the doors closed.

Mr. Banken clarified that this is not a retail operation so there will not be deliveries in and out every day.

Laurie Kokesh, 1360 Prairie Street, asked for a description of what things would look like from Audubon Road.

Mr. Andersen stated that it will be off street grass that will be mowed and noted that it will be set back pretty far from Audubon Road.

Ms. Kokesh stated that she assumed that they cannot put in a berm in this location because of the power line, but asked if the landscaping would be flat.

Mr. Banken stated that it would be a graduated and reminded Ms. Kokesh that they will be setback 125 feet from the surrounding properties.

Chair Dahlke closed the public hearing at 8:30 p.m.

Commissioner Cross stated that handling the water on this site has been one of her major concerns from the very beginning. She stated that City Planner Hanson stated that it did not have to be a condition of approval, but would like it understood that the surface material inside of the fence needs to be looked into to find something more permeable.

Commissioner Pfeiffer stated that number 5 in the conditions states that "either the metal panels or the brick be changed to a lighter color". She stated that there was strong feeling from the applicant not to change to a lighter color. She asked how the Commission felt about the proposed color and noted that she is okay with the darker color.

Commissioner Sailer stated that he also supports the darker color and thinks it will be a good transition from the neighborhood to the north.

Commissioner Urbanski stated that he hopes this building sets a precedent for future buildings because it looks really nice.

Commissioner Olson stated that he also thinks the windows on the south side help break up the darkness.

Chair Dahlke stated that he agrees with the comments made on the aesthetics of the building. He stated that, in his opinion, it is good for a new player in town to bring a different look and he likes the look of the building.

The Commission discussed eliminating condition number 5.

Motion by Commissioner Cross, second by Commissioner Brass, to recommend to the City Council approval of the Preliminary Site and Building Plan and Preliminary Plat for Structures, Inc. (PC #2019-07), subject to the following conditions and with the omission of condition number 5 and renumbering the conditions thereafter:

1. Approvals shall be based on the following graphic exhibits:
 - a. Narrative – Preliminary Plat/Preliminary Site Plan Review, submitted by Structures
 - b. Narrative – Rezoning Request, submitted by Structures
 - c. Yard Equipment and Noise Summary, submitted by Structures
 - d. Daniel Andersen Email, dated March 29, 2019
 - e. Storage Detail Images, submitted by HTG Architects
 - f. [Aerial & Snow Storage Exhibit \(pg EX-A\)](#), submitted by HTG Architects, dated March 5, 2019
 - g. Existing Conditions Survey (pg C1), submitted by HTG Architects, dated February 12, 2019
 - h. Preliminary Plat (pg C2), submitted by HTG Architects, dated March 27, 2019
 - i. Demolition Plan (pg C3), submitted by HTG Architects, dated March 27, 2019
 - j. Grading & Drainage Plan (pg C4), submitted by HTG Architects, dated March 27, 2019
 - k. Utility & Paving Plan (pg C5), submitted by HTG Architects, dated March 27, 2019
 - l. Sediment & Erosion Control Plan (pg C6), submitted by HTG Architects, dated March 27, 2019
 - m. Site Details (pg C7), submitted by HTG Architects, dated March 27, 2019
 - n. Site Details-2 (pg C8), submitted by HTG Architects, dated March 27, 2019
 - o. Planting Plan & Details (pgs L1 & L2), submitted by HTG Architects, dated March 22, 2019
 - p. Photometric Plan (pg E1.0), submitted by HTG Architects, dated March 5, 2019
 - q. Site Plan (pg A1.1), submitted by HTG Architects, dated March 27, 2019
 - r. Site Sections (pg A0.0), submitted by HTG Architects, dated March 27, 2019
 - s. Renderings (pgs 1-7), submitted by HTG Architects, dated March 27, 2019
 - t. Material Elevations (pg EX9), submitted by HTG Architects, dated March 26, 2019
 - u. Main Level Floor Plan (pg A2.1), submitted by HTG Architects, dated March 5, 2019
2. Adherence with the Engineers Memo dated April 5, 2019.
3. Compliance with section 9.11 Building Design/Materials and Site Design for all three buildings.
4. Provision that full modular face brick will be used on any brick applications in order to be classified as a Class I material.
5. Provision that either the metal panels or the brick be changed to a lighter color and to be approved by the Planning Department prior to application.
6. Any exterior storage shall be placed on pavement; storage on open ground/land is prohibited.
7. Provision that additional coniferous trees are added on the fence's exterior perimeter on the south side adjacent to the trash enclosure, and to be revised on the landscape plan for final submittal.
8. Provision that wall lighting on the south and west façades be lowered at least two feet.
9. Provision that all mechanical equipment will be fully screened from view.
10. Coordination with the City Engineer for the provision of public utilities to the site.
11. Provision of a storm water management plan meeting City and Carver County WMO standards.
12. Provision of a wetland delineation report be submitted.
13. Compliance with applicable zoning requirements, in particular Chapter 9 (General Requirements).
14. Any and all building signage shall be submitted separately, comply with zoning ordinance Section 10, and shall require approval by staff prior to installation.

Commissioner Urbanski reminded the Commission that the idea of changing the landscaping was brought up by the developer to move the trees from the north to the south and west side.

City Planner Hanson stated that this did not need to be a condition of approval.

Commissioner Urbanski explained that he just wanted it noted somewhere.

Commissioner Sailer stated that the Commission also wanted the developer to continue working with staff on the paving material.

Motion carried.

Motion by Commissioner Urbanski, seconded by Commissioner Olson to recommend approval of the rezoning from PRD-29 to PID-9 for Lot 1, Block 1 Structures, Inc.

Motion carried.

C. Ernst House Redevelopment – Planning Commission/2030 Comprehensive Plan Compliance for TIF #22

City Planner Hanson presented the item to the Commission.

Motion by Commissioner Pfeiffer, second by Commissioner Sailer, to approve Planning Commission Resolution No. 2019-01 stating that the Plans are consistent with the Comprehensive Plan for the City and conform to general plans for development or redevelopment of the City as a whole.

Motion carried.

8. Other Business

A. Receive Other Meeting Minutes

- i. Receive the Minutes of the March 4, 2018 and March 18, 2019 City Council Meetings
- ii. Receive the Draft Minutes of the March 4, 2019 EDA Meeting
- iii. Receive the Minutes of the March 11, 2019 Park Board Meeting

9. Other Business

Commissioner Cross

- Commented on the stakes on 4th Street near the school for planting trees and asked for assurance that the City was communicating with homeowners when they are placed in their front yards.

- Noted that the white paint in the crosswalk is already faded near the school.
- Asked for an update on whether there will be access to Highway 41 from Hammers property.

Commissioner Sailer

- Asked staff to find out if there was a purpose for the cameras on the street signs along County Road 11

Chairperson Dahlke

- Commented that he is looking forward to spring and Schram Brewery opening up in less than a month

City Planner Hanson

- Reminded the Commission of the Joint Work Session meeting scheduled for June 17, 2019 at 4:30 p.m.
- Commented that there has been interest in scheduling a Joint Meeting with the Planning Commission and the Park Board and suggested May 8, 2019 at 5:30 p.m.

10. Adjourn

Motion by Commissioner Lacey, Jr, second by Commissioner Brass to adjourn the meeting at 8:56 pm.

Motion carried.

Last Month's Activities:

Recreation Programming/Community Events:

- At The Lodge, we took advantage of the great weather and extra daylight by hosting Tim Patrick Tonight! A Sinatra style crooner and a good ol' fried chicken dinner was enjoyed by over 80 AOA attendees.
- Again, partnered with AARP, Chaska Police, RSVP, to host a CarFit workshop at the Chaska Fire Department this Spring. This is a free, interactive, and educational program that teaches participants how to make their vehicle "fit" them.
- Partnered with ECCE to bring Zumba into Chaska area parks (had BOTH ECCE and CCC instructors teach) on Saturday, May 11 8-9am with 25 people in attendance. FREE event, but had participants bring pet food items to donate to local humane society.
- Completed an 18 week Fit & Strong program (ended May 3) available for FREE to 55+. Partnered with RSVP and Volunteers of America to bring this exercise/behavior change program for older adults with lower extremity osteoarthritis.
- Completed second 5-5-5 on May 7. Had our largest attendance so far with 47 people in attendance. 5-5-5 is a 5k held for 5 months in a row at 5:55pm (April 9, May 7, June 4, July 9 & Aug 6)
- Partnered with ECCE and implemented the first of six Zumba classes for the Allina Health grant for the Riverview Terrace Community. We are responsible for 6 – 60-minute fitness classes as well as a DVD for participants to use on their own time. 15 Hispanic ladies from Riverview Terrance Community were accepted for this grant.
- Bean Bag league started on May 14th. 32 teams are registered – 16 in each division (beginner and intermediate).
- Co-Rec softball started on April 25th and have 16 teams registered this year. We combined the lower and upper divisions this year.
- Women's softball began May 7th. This year we combined with some Shakopee teams to increase the number of games each team plays. We have 7 teams as does the Shakopee league. Each city continues to have their separate leagues and separate postseason. Weather has been a bit tricky to navigate so far this year. Hoping for more sunny days!
- Church softball started on June 3rd with 11 teams registered for this year. Which is an increase from 10 teams last year!
- The Chaska Parks and Recreation Department welcomed Zac Johnson to the TEAM on May 6, 2019! He is our new Athletics Supervisor and will coordinate and supervise all of the youth and adult athletic programming for the City of Chaska. Zac comes to us from the Brainerd Family YMCA where he was working as a Program Director. He brings with him a lot of experience with sports, families and kids! We are thrilled that he has joined the Chaska TEAM!

Chaska Community Center:

- Started a "Tuesday Trainer" spotlight page on the Chaska Community Center Fitness Facebook page featuring a new instructor each week.

- 22 Summer Student Memberships sold in May
- Daycare averaging 876 visits/month for the first five months of 2019. 2018 average visits: 696/month.
- Preschool Gymnastics wrapped up May 23rd. 202 kids scored perfect 10's with Coach Alison and the team!
- Rookies Sports concluded for the school year on May 21st with floor hockey. 26 kids passed, shot and scored some new skills with Coach Janel and her team!

Chaska Curling & Event Center:

- Spring leagues continue through June 24th.
- The Event Center hosted 15 events (6 banquets/meetings, 4 weddings, 3 fundraisers, 1 graduation, 1 prom)

Facility Maintenance:

- We recently concluded the annual pool maintenance, which includes, draining the pool, pressure washing it as well as the deck areas.

Art Gallery:

- Treks and Trails Preschool showcased artwork done by the four and five-year-old preschoolers. One of the best displays of the year! 📸

Parks & Trails:

- Working with Public Works and parkrun to find a 5k route to host weekly, year-round 5k parkruns. Initial "informal" run on June 1st was postponed due to route flooded. "Let's Bring parkrun to Chaska, MN" Facebook
- The Community Garden plots opened on May 20. The garden has 10 plots with 2 new and 8 returning gardeners. We are excited for another successful gardening season!

Other:

- In preparation of the upcoming season, Chaska Area Fishing with Friends held their annual meeting as well as safety training class for volunteers.

Next Month's Highlights:

Recreation Programming/Community Events:

- Lots of special events and activities going on this summer! Check out the attached brochure!
- Kicking off summer with some exciting AOA programming. AOA Walk in the Park – June 4, The Lodge Summer Celebration – June 18
- A full bus of 56 will be heading to Target Field for the annual AOA Twins Game on June 27. Transportation generously provided by SouthWest Transit helps to offer this package at a value!
- This Month Kicks off our Teen Adventure Treks Fishing- June 12, Horseback Riding- June 20, and Rock Climbing- June 27.
- First Block Party Reservation was June 1st, lots of reservations for this summer.
- Youth Baseball starts June 7th with 42 kids registered to hit, throw and run the bases at Lions Park.
- **NEW!** Dog Adoption Event at the Lions Park Off-Leash Dog Area; Thursday, June 13th, 6:00-7:30pm. Consider expanding your family. Carver Scott Humane Society will have dogs on-site available for adoption. Professionals from Unleashed Behavior Training Services will be on-site to offer training tips and information about dog park etiquette. Other event highlights- nail trims, microchips, puppy kissing

booth and a pet parade with prizes awarded to the best dressed pups! *Offered in partnership with the City of Chaska, Carver Scott Humane Society and Unleashed Behavior Training Services.*

- **NEW!** Recreation on Wheels: A new mobile recreation program! The Chaska Block Party Wagon is filled with interactive games and equipment and will travel to Chaska parks this summer. Program dates: June 25 (Firemen's Park), July 10 (McKnight Park), July 25 (Lions Park), August 13 (Community Park) (varying times)
- **NEW!** Kids Night at the Clayhole- Wednesday, June 26th, 6:00-8:00pm, Chaska Firemen's Park. An inclusive community event offered in partnership with the City of Chaska, Inclusive Communities Coalition (ICONIC), District #112 Special Education staff and Carver County Parks. Event activities include a bounce house, carnival games (with available modifications), face painting, music by Kidsdance, accessible and inclusive geocaching, Zot Artz adaptive art and a designated sensory-friendly area (inside the Chaska Event Center).

Chaska Community Center:

- Extreme Kids begins on Tuesday, June 11th with a total of 80 kids enrolled.
- Cheerleading Camp, which is partnered with CHS, begins June 11th. 31 kids are ready to scream and shout and let it all out with Coach Laura!
- Gymnastics Camp begins July 8th. So far there are 13 kids registered to flip, twist and turn their way to the podium with Coach Alison and the crew!

Chaska Curling & Event Center:

- Full-time Curling and Event Center Coordinator job posting goes live 6/3-6/16.
- Ice out for yearly maintenance June 25th running into the first couple weeks of July.
- Summer league registration June 17th.
- Wedding (and graduation) season has arrived; Fridays, Saturdays, and Sundays are booked with them.

Facility Maintenance:

- Staff also are working through annual summer maintenance at Firemen's Park as well as the CCC splash pad area.

Art Gallery:

- This month's artist is the Ming Chaio Chapter. The Ming Chaio Chapter builds on the mission of the Sumi-e Society of America to promote the education and enjoyment of traditional and contemporary ink-brush art using East-Asian tools and materials. While appreciating classical approaches, Ming Chaio also encourages experimentation and non-traditional techniques

Other:

- Chaska Area Fishing with Friends held their annual fishing academy June 1st with approximately 40 kids in attendance. Great weather, and a huge success by all! The summer trips are quickly filling up.

City of Chaska

SAVE THE DATE!

TOUCH-A-TRUCK

Thursday, August 15 | 5:00-7:30 PM | Chaska Community Center

Roll on up to Touch-a-Truck at the Chaska Community Center to experience the thrill of sitting in a fire truck, a police squad car, or a big snow plow.

All ages invited to this **FREE** event to play carnival games by Chaska organizations, eat a hot dog, popcorn or ice cream cone, and then dance to the music of the Teddy Bear Band.

Chaska Parks and Recreation
1661 Park Ridge Drive
Chaska, MN 55318
952.448.3176
www.chaskacommunitycenter.com

5:00 - 6:30 pm:

Vehicle Fair, Carnival and Food

6:30 - 7:30 pm:

Concert -Teddy Bear Band



Refreshment Sponsors:
Chaska Lions Club, Chaska Kiwanis,
Old National Bank and Chaska Park
Board

 CHASKA
LIONS PARK
Off-Leash Dog Area

• 1300 CROSSTOWN BOULEVARD •

Dog Adoption Special Event

THURSDAY, JUNE 13

6:00-7:30 p.m.

Chaska Off-Leash Dog Area

Nail trims: \$10

Microchips: \$20

Puppy Kissing Booth

Pet Parade with prizes
awarded to the best
dressed
pups!



CONSIDER EXPANDING YOUR FAMILY!

Carver Scott Humane
Society will have dogs on-site
available for adoption.
Come meet your new
BEST FRIEND.



LEARN FROM THE BEST!

Professionals from
Unleashed Behavior and
Training Services will be
on-site to offer training
tips and information
about dog park
etiquette.

FREE ZUMBA Party in the Park

Dance yourself into shape with ZUMBA classes this summer at surrounding Chaska parks. Our certified Zumba instructors will bring you a Latin-inspired, easy to follow calorie-burning dance-fitness party! No registration required-just show up and be ready to have fun!

Dates	Times	Location
Sat. 5/11	8:00-9:00 am	Lions Park, Chaska
Sat. 6/15	8:00-9:00 am	Firemen's Park Stage
Sat. 7/27	8:00-9:00 am	Firemen's Park Stage
Sat. 8/10	8:00-9:00 am	Lions Park, Chaska



Brought to you by Chaska Parks and Recreation and Eastern Carver County Community Ed. A free will donation will be collected and donated to several local organizations.



WEDNESDAY, JUNE 12TH
Kick off the summer with an Ice Cream Social, beach fun and music at Firemen's Park!

Beach Bash: 6:00-7:00 pm | Ice Cream Social: 6:00-7:30 pm
Music Entertainment: 7:00-8:30 pm provided by The Tuxedo Band



WEDNESDAY, JUNE 26TH, 6:00-8:00 PM
It's Kids Night at the Clayhole! Bounce house, carnival games, face-painting, concession stand specials and more!

This community event is offered in partnership with the Inclusive Communities Coalition. Participants can explore Zot Artz adaptive art equipment and Carver County Parks will lead an accessible and inclusive Geocaching experience. Fun for all ages and abilities! Activity accommodations available upon request.



WEDNESDAY, JULY 24TH, 6:00 PM
Firemen's Park

•Pet Vendors & Community Pet Organizations •Doggie Give-A-Ways
•Doggie Obstacle Course •Photo Opportunities •Games and More!

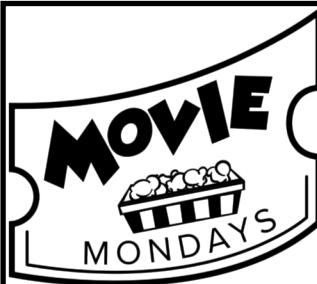


Clayhole Gone Country

WEDNESDAY, AUGUST 7TH, 6:00-8:30 PM

6:00-7:00 pm: Line Dancing with KC Carlson
6:00-8:00 pm: Corn hole boards, photobooth, games, refreshments and more!

9A Department of Happenings
7:00-8:30 pm: Chad Edward's Country Band



Join us for a FREE movie in the Chaska Community Center Theater!

Children under 11 must be with an adult.

Playing at 10 am & 2 pm

July 1st—Christopher Robin July 8th—Smallfoot

July 15th—Sherlock Gnomes July 22nd—An American Tale

July 29th—Everyone's Hero August 5th—Peter Rabbit

August 12th—Home

Recreation on Wheels!

A NEW mobile recreation program coming to a park near you!

The Chaska Block Party Wagon is filled with interactive games & equipment and will travel to Chaska parks this summer. Parks and Rec staff will help facilitate unique and engaging outdoor activities for kids of all ages. Group games, craft activities and fun fitness challenges will promote physical activity and interactions between friends and neighbors!

•Tues. June 25th—11:30 am-1:00 pm, Firemen's Park
Come early for the Kids Concert "Sticks & Tones" @ 10:30 am

•Wed. July 10th—6:45-8:15 pm, McKnight Park
Flow Yoga for the parents from 7:15-8:15 pm while the kids play!

•Thurs. July 25th—10:00-11:30 am, Lions Park

•Tues. Aug. 13th—3:00-4:30 pm, Community Park



(952) 448-3176 www.chaskacommunitycenter.com

In case of inclement weather for all outdoor activities, please call the weather line at (952) 227-7798.

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"LIKE" us on Facebook! Chaska Community Center



CHASKA Parks & Recreation



Your Guide to FREE

SUMMER
activities at our
Parks and
the CCC!

City of Chaska Parks & Recreation Summer Concert Series

FREE

In the event of inclement weather, call the weather line at 952-227-7798 or "LIKE" our Facebook page for updates: Chaska Community Center.

DAY	DATE	TIME	EVENT	DESCRIPTION	LOCATION
F	June 7th	6:30 pm	Arts Consortium CD Release	Concert for Vol. 5	City Square Park Gazebo
W	June 12th	7:00 pm	The Tuxedo Band	Classic Hits/Variety	Firemen's Park Stage
F	June 14th	7:00 pm	Blue Groove Blue Grass	Blue Grass	City Square Park Gazebo
W	June 19th	7:00 pm	Hunker'd Down Blues Band	Blues & Rock	Firemen's Park Stage
F	June 21st	7:00 pm	MN Valley Community Band	Community Band	City Square Park Gazebo
W	June 26th	6:00 pm	Kidsdance DJ	Kids DJ	Firemen's Park Stage
F	June 28th	7:00 pm	Bend in the River Big Band	Gustavus Adolphus Alumni	City Square Park Gazebo
W	July 10th	7:00 pm	Calhoun Brass	Brass	Firemen's Park Stage
F	July 12th	7:00 pm	Eden Prairie Community Band	Community Band	City Square Park Gazebo
W	July 17th	7:00 pm	Stomp-n-Dixie	Razzmatazz	Firemen's Park Stage
W	July 24th	7:00 pm	The Castaways	Rock & Roll	Firemen's Park Stage
F	July 26th	7:00 pm	MN Valley Community Band	Community Band	City Square Park Gazebo
W	July 31st	7:00 pm	Distant Edge	Alternative Rock	Firemen's Park Stage
F	Aug. 2nd	7:00 pm	The Capri Big Band	Swing	City Square Park Gazebo
W	Aug. 7th	7:00 pm	Chad Edwards	Country	Firemen's Park Stage
F	Aug. 9th	7:00 pm	The Tuxedo Band	Classic Hits/Variety	City Square Park Gazebo
W	Aug. 14th	7:00 pm	Steve Daly & Friends	Current & Classic Rock	Firemen's Park Stage
F	Aug. 16th	7:00 pm	The Brueskes	Classic Crooners	City Square Park Gazebo



Concerts at the Fire and Ice Festival!

Friday, July 19th

IV Play
Pop/Rock Covers
7:00 pm

Saturday, July 20th

Critical Mass Rock 5:00 pm
Six Mile Grove Americana 7:45 pm
Martin Zellar and the Hazy 7:15 pm

Find more info on the Fire & Ice Festival at www.fireandicebonspiel.com

Kids Entertainment!



10:30 am → Tuesdays

Chaska Firemen's Park



June 11th

Alphabits

Beach Bash following until Noon

June 25th

Sticks & Tones -Recreation on

Wheels following until 1 pm

July 9th

Kid Power with Rachael

July 23rd

Will Hale & the Tadpole Parade

August 6th

The Bazillions

August 20th

Davey Doodle & the Red Hots

All Kids Entertainment is free and open to the public

BEACH BASH

Tuesdays, 11:15 am-Noon

June 11th

July 9th

August 6th

Following our Kids Entertainment

Join us at Firemen's Park Swimming Beach for
beach themed games and activities! **FREE!**

STARLIGHT MOVIE

Join us for a movie under the stars on the big screen!

Wednesday, August 21st
The LEGO Movie 2: The Second Part

Chaska Firemen's Park

Movie starts
at Dusk

FREE!

Don't forget
your lawn chair
& blanket!