

Chaska Park Board
Meeting Minutes
July 8th, 2019

1. Call to Order

The July meeting of the Chaska Park Board was called to order by Chairman Roan at 7:00 pm in the Council Chambers at City Hall.

2. Roll Call

Present: Roan, Mihajlov, Wittrock, Olsen, Branch, Kim, Udermann, Barth

Absent: Gutierrez, Ives, Downs

Staff Present: Marshall Grange, Mary Monteith

3. Adopt the Agenda

Motion by Udermann, second by Wittrock, to adopt the July 8th, 2019 meeting agenda. Motion carried.

4. Visitor Presentation

Heather Gruetzmacher
2229 Van Sloun Rd Chaska

Gruetzmacher was present to talk about the Lion's Park Off Lease Dog Area (OLDA). Gruetzmacher spoke of an incident at the dog park where two large dogs came at her little dog upon entrance to the dog park. She expressed concern of large dogs being allowed in the front area for fear of attacking little dogs. Discussion was had on rules, etiquette and signage directing large dog owners to the upper wooded area. Grange mentioned with only 25% of the pet owner population responding to initial surveys, we moved forward with keeping both areas open to all dog sizes and to give dog owners a couple different experiences at the park. We also knew the first year would be trial and error, so will see how things continue to go.

Staff was directed to look into additional signage for the park, as well as marketing pieces to promote the wooded area being open. Also, will request Chaska PD CSO's to cruise through periodically.

5. Approve Meeting Minutes

Motion by Wittrock, second by Mihajlov, to approve the Chaska Park Board meeting minutes of June 10th, 2019. Motion carried.

6. Old Business

6A. Mountain Bike Trail Update

Grange stated that the Limited Use Permit is still under review by MnDOT. There also are some safety concerns by MnDOT specific to the trail closest to 212 as far as the distraction of the visibility of

bikers. Planting shrubs/bushes along that area could help to block biker visual. Grange is meeting in a couple weeks with MnDOT and Carver Trails; things continue to move forward.

6B. Bicycle Friendly Community Update

Grange has reached out to various community stakeholders for representation on the recently created Transportation Committee, as part of the recommendation from Bicycle Alliance of MN. This committee will help move forward with addressing some of the tasks necessary for consideration of this designation. Grange has gotten great response. Representatives from Carver County, District 112, the Downtown Business Alliance, SW Metro Chamber as well as other city departments have responded. The first meeting will be in September.

At the August 5th City Council meeting there will be a work session prior on the presentation of the Chaska Bicycle Friendly Report by Dorian Grilley from Bicycle Alliance of MN. Committee members will be there as well as any interested park board members. Grange asked if two board members would be interested in committee representation. Roan and Udermann expressed interest. The first committee meeting will be mid-September.

7. Receive Council and Planning Meeting Minutes

7A. Received Council Meeting Minutes from May 20th

7B. Received Council Meeting Minutes from June 3rd

7C. Received Planning Commission meeting minutes from May 8th

8. Staff Reports

8A. Department Happenings-Grange shared the many various happenings and programming going on with the Parks and Recreation department. The upcoming Fire & Ice Bonspiel Community event is the weekend of July 19-21. Staff are very busy with the planning and details of that event.

Round Table:

- Barth-Shared an update on the Par 30 and Learning Links. The Chaska Herald last week featured an article on it with information from the recent community open house. For more information on the progress go to: learninglinksmn.org website.
- Kim-Excited about the Bike Friendly committee that is coming together and things moving forward with MnDOT on the mountain bike trail.
- Branch-Attended "Kids Night at the Clayhole" an Inclusive Community Event, impressed with how many were there, was a "hopping" event. A proud night for Chaska!
- Olsen-Mentioned how well the KPMG Women's LPGA event went. It was an awesome opportunity for youth. Olsen also mentioned his son is currently in the Friday night baseball program and is having a blast.
- Mihajlov-Asked if The Lodge did any kind of educational awareness with seniors on current scams happening. Monteith stated that a partnership with Chaska PD provides a monthly meeting with Officer Janke "Coffee with a Cop" on topics such as this.
- Udermann-Barth represented well at the KPMG Pro-Am golf tournament with the longest drive. Many locals trained for the Grandma's Marathon on city trails. Chaska Cubs hosted Jenna Paschke Memorial Night at Athletic Park, a great turnout for a great cause. Great job to John Kellin, Chaska Town Course, lots of golfers in town this week, a

very busy week for him and his staff. Big announcement this week from Chaska PD, Chief Scott Knight is retiring. He has protected our community well for many years.

- Roan-Congrats to the City of Chaska for hosting another great golf event. He attended practice rounds and was very impressed with the great golf he saw and impressed by the way things were run so smoothly.

10. Other Business

10A. Next meeting Aug. 12th

11. Adjourn

Motion to adjourn the July Park Board meeting by Udermann, second by Branch. Motion Carried.



City of Chaska Park Naming Policy

The City of Chaska encourages community participation in the park naming process. City staff will strive to engage the community as such participation is an integral part of shaping the public parks system within Chaska. Proposals submitted by residents helps to identify and capture the essence of each park's importance to the community.

Purpose

The purpose of this policy is to establish a systematic and consistent approach for the official naming of parks, recreation areas and facilities.

Objectives

- A. Ensure that parks, recreation areas and facilities are easily identified and located.
- B. Ensure that given names to parks, recreation areas and facilities are consistent with the values and character of Chaska and/or the neighborhood served.
- C. Encourage public participation in the naming, renaming and dedication of parks, recreation areas and facilities.
- D. Encourages the dedication of lands, facilities, or donations by individuals and/or groups.

Definition

Parks, recreation areas and facilities – includes all property assets under the City's ownership and under the Parks and Recreation Department oversight including buildings, structures, open spaces, public parks, trails, natural areas, wetlands, environmental habitat and land.

Authorization

The process of naming sites shall be the function of the Parks and Recreation Commission with assistance from the Parks and Recreation Director. The Parks and Recreation Commission will recommend names to the Chaska City Council for final approval.

Guidelines

The following guidelines will be used when naming a park, recreational area, or facility within a park. The City Council and/or Park Board has discretion when evaluating proposals, thus proposals that meet the below guidelines does not guarantee naming.

- A. Priority in naming parks, recreation areas and facilities shall be given to geographic features/locations or historic significance (such as original habitants) unique to Chaska ahead of naming after specific individuals.
- B. Restrictions are as follows:
 - 1. The name shall not duplicate the name of any other park, recreation area or facility in Chaska. The exception would be a facility carrying the same name as the park in which it is situated (e.g. Sunset Field located in Sunset Park). Caution shall be used when duplicating park names of adjacent cities to minimize confusion amongst the public and emergency response teams.
 - 2. Names shall not be given to small park amenities with identifiable lifespans, e.g. park bench, playground equipment, unless the City creates a specific naming opportunity.
 - 3. The name of a park shall not be changed without extraordinarily good reasons.
- C. A name may be assigned, if deemed appropriate by the Chaska City Council (following receipt of a recommendation for naming by the Chaska Parks and Recreation Commission) to a park or recreation facility, any time after land acquisition or park/facility development. Such recreation facilities may include trails/greenways, recreation centers, athletic complexes, picnic shelters, pools, playgrounds, splashpads, or other facility.

Discretion shall be used in order to avoid an overabundance of named features or facilities in any single park, and the naming of a facility shall not diminish or overshadow the park's name.
- D. Consideration to name a park, recreation area or facility in honor of a person (or persons or family) shall only be given to individuals who have been deceased for a minimum of six months and one or more of the following criteria has been met:
 - 1. The individual, individuals or family has contributed significant long-term support to the development or operation of the park or facility, or to the overall recreation and parks system. The suggested name must be accompanied by evidence of contributions to the park, facility, and/or service, or to any of the Parks and Recreation Department's companion organizations that function in cooperation with

and on behalf of the department. A companion organization includes, but is not limited to, such organizations as the local youth athletic associations and Chaska Cubs.

2. An outstanding community individual who has made significant and long-term civic contributions to the community of Chaska as determined by either the Parks and Recreation Commission or the Chaska City Council.
 3. A substantial donation, as determined by either the Parks and Recreation Commission or the Chaska City Council, has been made to the Parks and Recreation Department, or companion organization, by or in memory of an individual, group or family.
- E. Consideration to name parks, recreation areas and facilities after those who are still living, must meet one or more of the following:
1. A land donation in which a naming provision has been made on the deed and accepted by the Chaska City Council.
 2. A substantial donation of money has been made to the Chaska Parks and Recreation Department wherein the donor stipulated a naming provision as a condition of the donation and this condition has been accepted by the Chaska City Council.
 - a. If naming is approved for an item that has a lifespan such as structures, equipment, etc., the naming of such item shall expire when the lifespan of the item is met. At the time of replacing such item, the original donor/naming recipient shall have the opportunity to donate funds to continue the naming of the replacement item. If the original donor/naming recipient is not interested in continuing the naming of the item, the City may seek other donations for naming consideration.

Process

- A. Naming of New or Existing Un-Named Parks, Recreation Areas and Facilities
1. The Parks and Recreation Commission can initiate the naming process whenever deemed necessary and/or when it's in the best interest of the City.
 2. City staff shall inform the public about the park, recreational area or facility to be named and encourage proposals to be submitted.
 3. Naming proposals shall be submitted in writing to the Parks and Recreation Commission, through the Parks and Recreation Department.
 4. Those submitting a naming proposal shall indicate how the proposed name is consistent with the criteria stated in this policy and describe the thought/meaning behind the name and their connection to Chaska.

5. When naming after a person or persons, the proposal shall describe the person's contributions to the community. Written documentation of approval by next of kin to be honored (if available/possible) is encouraged as part of the proposal. City staff will review the proposal for adherence to the stated criteria and authentication of statements relative to indicated contributions in the case of an individual before forwarding to the Parks and Recreation Commission.
6. The Parks and Recreation Commission will offer the opportunity for public input on the proposed names received during a regularly scheduled commission meeting.
7. In the absence of any naming requests, the Parks and Recreation Commission shall adhere to criteria stated in this policy in recommendation of a name.
8. The Parks and Recreation Commission shall forward their recommendation to Chaska City Council for final decision.

B. Renaming an Existing Park, Recreation Area or Facility

1. Renaming of parks, recreation areas and facilities carries with it a much greater burden of process compared to initial naming. Tradition and continuity of name and community identification are important community values. Proposals must meet the criteria in this policy, however, meeting all criteria does not ensure renaming.
2. Deed restrictions need to be accounted for when considering the renaming of parks.
3. Parks, facilities and geographic features named after individuals shall not be changed unless it is found by the Parks and Recreation Commission or the Chaska City Council that the individual's personal character was such that the continued use of the name for a City park, recreation area or facility would not be in the best interest of the City.
4. Parks, recreation areas and facilities named for a location, a geographic feature or a community/neighborhood may be considered for renaming. However, the existing name of a park, recreation area or facility which is of local or national importance or which identifies an outstanding geographic or physical feature shall not be changed unless the Parks and Recreation Commission or Chaska City Council determines that there are extraordinary circumstances of local, state or national interest to justify the name change.
5. When considering the renaming of a park, recreation area or facility, the proposed name must meet the same guidelines and follow the naming process as defined above.



Chaska Parks and Recreation Help Name Chaska's New Park *Example of Community Notification*

Submit a Name for Chaska's Newest Park

Chaska Parks and Recreation wants you to help name the city's newest park located at: *insert park address* . The park will include: *insert amenities*. You can view the design at: *insert web link*. The deadline for naming proposals is *insert date*.

How It Works

1. Names are considered by completing a Park Naming Proposal Form *insert form link* and submitting it to the Chaska Parks and Recreation office located at 1661 Park Ridge Dr. Chaska.
2. Parks and Recreation staff reviews the proposals to ensure they are complete.
3. The Chaska Parks and Recreation Board reviews the completed applications and makes their recommendation to the Chaska City Council.
4. Chaska City Council receives the recommendation for discussion and final decision.

What Types of Names Will Be Considered?

Please refer to the City of Chaska's Park Naming/Renaming Policy *insert link to document* to review the established guidelines.

Thank You for Participating!



CHASKA PARKS AND RECREATION PARK NAMING PROPOSAL

Name _____

Address _____

Contact Number _____

Email _____

- ☐ Park Naming Proposal
- ☐ Park Re-naming Proposal

Park name idea:

(if proposing to rename a park, include the current park name you're suggesting to rename)

**If proposing to name after an individual/organization please fill out the back side of this form.*

Reasons for, or meaning of, proposed name:

Please describe your connection to Chaska:

**- MINUTES -
CHASKA CITY COUNCIL
JUNE 17, 2019**

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl. Absent: None.

Also Present: Kevin Ringwald, Community Development Director; Liz Hanson, City Planner; Luke Melchert, City Attorney; Nate Kabat, Assistant Administrator; and Matt Podhradsky, City Administrator.

4. Adopt the Agenda

Motion by Councilmember Huang, second by Councilmember Hatfield to adopt the agenda as presented.

Motion carried.

5. Visitor Presentation

Mayor Windschitl noted neighboring business owners wrote a letter detailing concerns about hosting the farmer's market in the City Hall parking lot.

City Administrator Podhradsky and Assistant Administrator Podhradsky provided a review of the planning process for moving the farmer's market and how Staff will continue to review how the market goes in order to make any necessary changes throughout the summer.

Councilmember Hubbard commented that as a fellow business owner she sympathizes with these concerns and supports continual monitoring and reserving parking spaces for these businesses.

Councilmember Grau inquired if the concerned business owners share a building or if they are side-by-side.

City Administrator Podhradsky explained they are adjacent buildings.

Councilmember Hatfield looked to clarify that these businesses would have received notification of the farmer's market planning meetings.

Assistant Administrator Kabat confirmed this was so.

City Administrator Podhradsky stated Staff will report back after they monitor the next market.

6. Minutes

Motion by Councilmember Hubbard, second by Councilmember Hatfield to approve the minutes of the May 20 and June 3, 2019 City Council meetings.
Motion carried.

7. Consent Agenda

Councilmember Grau requested further information regarding items D, G, and H.

City Administrator Podhradsky provided more detail on those items.

Mayor Windschitl inquired why item I is in Consent again.

Assistant Administrator Kabat explained that transient permits are needed for each location.

Motion by Councilmember Huang, second by Councilmember Grau to approve the Consent Agenda Items A through L:

A. Adopt Resolution 2019-74, Approving Solicitor Permit for Aptive Environmental

Motion to adopt Resolution No. 2019-74 approving Solicitor Permit No. SOL.19-45
for

Nathaniel Asper of Aptive Environmental, located at 5251 West 73rd Street, Unit C, Edina, Minnesota, 55439, for the period of June 17, 2019, through September 30, 2019.

B. Adopt Resolution 2019-75, Approving Transient Permit for Carver County Farmer's Market

Motion to adopt Resolution No. 2019-75 approving Transient Permit TRA.19-14 for Carver County Farmer's Market, located at 600 East 4th Street, Chaska, valid June 17, 2019 through September 11, 2019.

C. Adopt Resolution 2019-76, Approving Transient Permit for SW Metro Chamber of Commerce

Motion to adopt Resolution No. 2019-76 approving Transient Permit TRA.19-14 for Carver County Farmer's Market, located at 600 East 4th Street, Chaska, valid June 17, 2019 through September 11, 2019

D. Approving 2018 Interfund Transfers

Motion to approve 2018 interfund transfers to be reported as Other Financing Sources and Uses in the 2018 Comprehensive Annual Financial Report.

E. Approve Temporary Liquor License - Chaska River City Days Organization

Motion to approve Temporary On-Sale Intoxicating License TW.19-04 for the Chaska River City Days Organization for River City Days, effective July 26th through July 28, 2019.

F. Adopt Resolution 2019-77, Approving Distributed Energy Policy and Rules

Motion to adopt Resolution No. 2019-77 on Distributed Energy Policy and Rules.

G. Adopt Resolution 2019-78, Approving an Interconnection Process

Motion to adopt Resolution No. 2019-78 approving an Interconnection Process

H. Adopt Resolution 2019-79, Approving the Cogeneration and Small Production Tariff

Motion to adopt Resolution No. 2019-79 for Cogeneration and Small Production Tariff.

I. Adopt Resolution 2019-80, Approving Transient Permit for Amy Varab - Weenie Wagon/Kettle Kravings

Motion to adopt Resolution No. 2019-80 approving Transient Permit No. TRA.19-15 for Amy Varab of 815 4th Ave. East, Shakopee, 55379 to sell hot dogs, kettle corn and misc. treats at Lions Park located at 1300 Crosstown Blvd., June 17, 2019 through December 31, 2019.

J. Approving On-Sale Liquor at Community Event - Chaska Farmer's Market

Motion to approve On-Sale Intoxicating License OSCF19.01 for the Chaska American Legion Post 57 for the Chaska Farmer's Market, effective June 17 through September 3, 2019.

K. Wetland Replacement Plan for Carver County Lyman Blvd (CSAH 18) Improvement Project

Motion to approve the wetland replacement plan for the Carver County Lyman Boulevard (CSAH 18) Improvement Project.

L. Adopt Resolution 2019-81 Approving 2019 Performance Measures

Motion to adopt Resolution No. 2019-81 Approving 2019 Performance Measures.

M. Approval of Joint Powers Agreement

Motion to approve a Joint Powers Agreement between Independent School District No. 112 and the City of Chaska for a fiber network and to also authorize the Mayor and City Administrator to execute on behalf of the City the final form of the Joint Powers Agreement.

N. Sale of Excess City Property - SW Chaska

Motion to authorize the Mayor and City Administrator to execute the attached Purchase Agreement and execute the necessary steps to transfer ownership of the

property consistent with said agreement

- O. Adopt Resolution 2019-82, Approving the Final Plat for Harvest West/Traditions Development/PC #2019-15

Motion to adopt Resolution No. 2019-82 approving the Harvest West Final Plat for a 72-lot subdivision in the SW Chaska Growth Area.

Motion carried.

8. Action Items

8.A PUBLIC HEARING: Adopt Resolution 2019-83, Authorizing the Release of the 2040 Comprehensive Plan to the MetCouncil/City of Chaska/PC #2018-34
City Administrator Podhradsky introduced the item to the Council.

City Planner Hanson summarized the item for the Council.

City Administrator Podhradsky explained how this comp plan differs from the 2030 plan.

Community Development Director Ringwald and City Administrator Podhradsky provided examples of some of the comments that could come back from the MetCouncil.

Councilmember Huang inquired if concerns from citizens regarding the comp plan could still be addressed.

Community Development Director Ringwald stated that they could, but once the plan is submitted that becomes harder.

City Administrator Podhradsky added that this is what the amendment process is for and commented that this plan has been out for quite a while.

Staff explained minor changes do not usually affect queue status, but if the Council needs to meet to discuss changes, this could result in a change in queue position.

Mayor Windschitl opened the public hearing at 7:38 pm.

Mayor Windschitl closed the public hearing at 7:39 pm.

Motion by Councilmember Hatfield, second by Councilmember Huang to adopt Resolution No. 2019-83 approving the 2040 Comprehensive Plan and authorizing its submittal to the MetCouncil. Motion carried.

8.B. Adopt Resolution 2019-84 and Ordinance 966, Approving the Preliminary Site & Building Plan and Preliminary Plat, and Approving the Rezoning for the Ess Lot & Ernst Home Redevelopment/Talle & Associates, Inc./PC #2019-13
City Administrator Podhradsky introduced the item to the Council.

City Planner Hanson presented the item to the Council.

Mayor Windschitl expressed concern about snow removal in the alley.

City Planner Hanson stated that is something that can be addressed prior to the final and continued presenting the item to the Council.

Mayor Windschitl inquired if the Heritage Preservation Committee has seen this plan.

City Planner Hanson explained that they have and gave their approval back in April.

Councilmember Grau asked if all units and the home will have the same property managers.

City Planner Hanson confirmed that they would be under the same management group.

Motion by Councilmember Huang, second by Councilmember Grau to adopt Resolution No. 2019-84 approving the Preliminary Site & Building Plan and Preliminary Plat for 7 apartment units on the Ess Lot and Ernst Home (PC #2019-13). Motion carried.

Motion by Councilmember Hubbard, second by Councilmember Hatfield to adopt Ordinance No. 966 approving the rezoning of Lot 1, Block 1 Ernst Home Apartments and Lot 2, Block 1 Ernst Home Apartments to Planned Residential District (PRD-74). Motion carried.

8.C. Adopt Resolution 2019-85, Approving the Conditional Use Permit Amendment for Bavaria Downs/A'Bulae/PC #2019-12

City Administrator Podhradsky introduced the item to the Council.

City Planner Hanson presented the item to the Council.

Tim George, 9674 Wellington Court Woodbury, applicant, stated this location for additional parking made the most sense and allows parking for up to 400.

Motion by Councilmember Hatfield, second by Councilmember Huang to adopt Resolution No. 2019-85 approving the Conditional Use Permit (CUP) Amendment for Bavaria Downs at 3919 Bavaria Road (PC #2019-12).

8.D. Adopt Resolution 2019-86, Approving the Concept Plan for Shepherd of the Hill Twin Home Development/Habitat for Humanity/PC #2019-14

City Administrator Podhradsky introduced the item to the Council.

City Planner Hanson presented the item to the Council.

Mayor Windschitl commented that the position of the driveway would allow headlights to go directly into the home across the street and suggested looking at altering its position.

City Planner Hanson stated that they can look at that more closely for the preliminary and continued her presentation of the item.

Chad Dittman, Project Manager for Twin Cities Habitat for Humanity located at 1954 University Ave St. Paul, introduced himself to the Council.

Mayor Windschitl inquired how the Habitat for Humanity home-building and selling process works.

Mr. Dittman provided a detailed explanation of the process.

City Administrator Podhradsky provided information about how the Land Trust works to keep the project permanently affordable.

Mayor Windschitl expressed concern that these are all four-bedroom homes.

City Administrator Podhradsky stated that the Land Trust has a portfolio of homes of various bedroom sizes to meet the needs of multiple groups of people.

Brenda Lano, Carver County CDA, provided more information about the Carver County Land Trust and the housing needs of the families it serves.

Mayor Windschitl commented that he would really like to see these homes fill the housing needs of Chaska.

Councilmember Hubbard inquired why the house plans are different.

Mr. Dittman explained it is due to accommodating the change in grade on the site.

Councilmember Huang inquired if there will be a homeowner's association.

Mr. Dittman stated that there will not be and gave more detail regarding how shared ownership would work.

Councilmember Huang asked if the homeowners still need a part of the build process.

Mr. Dittman explained that they do and went into the details of that requirement.

Mayor Windschitl inquired how the financial aspect for Habitat works.

Mr. Dittman provided an explanation of how the process works.

Mayor Windschitl asked if each house is built and filled, or if they will build all four at once.

Mr. Dittman explained the timeline of the project, stating one to two at a time will be built.

Councilmember Grau commented that he likes the look from the front but suggested doing something to the rear as they will be quite long and look like one building.

Mr. Dittman stated they have heard those concerns and will work on breaking up the rear facades for the preliminary. He also commented that they will look into the headlight issue.

Mayor Windschitl inquired how the attendance was for the neighborhood meeting.

Mr. Dittman estimated there were about 15 people from the church and 10-15 people from the neighborhood. He stated he left flyers beyond the 350-foot radius.

Community Development Director Ringwald stated that there were three immediate neighbors at the Planning Commission meeting.

Pastor Dean Seal, pastor of Shepherd of the Hill, gave his perception of how the neighborhood meeting went. He also explained how this project fits right into two of the church's missions.

Councilmember Hubbard inquired about the process of getting a new applicant in a home if an initial family would leave.

Ms. Lano explained how that process would work.

Mayor Windschitl looked to clarify that the CDA monitors these homes as far as ensuring maintenance and up-keep is occurring.

Ms. Lano confirmed that this was so.

Councilmember Huang asked what their vision is for landscape.

Mr. Dittman stated that they have not put much thought into it at this point as it is just at the concept level.

The Council shared their thoughts of the project at this level in the process.

Motion by Councilmember Hubbard, second by Councilmember Grau to adopt Resolution No. 2019-86 approving the Concept Plan for Shepherd of the Hill Twin Home Development (PC#2019-14).

9. Bills

9.A. AP Council Roster 6-17-19

Councilmember Huang inquired about bills on pages 2, 6, 16, 10, and 15.

City Administrator Podhradsky and City Attorney Melchert gave further detail regarding those bills.

Motion by Councilmember Huang, second by Councilmember Hatfield to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

10. Other Business

10.A. City Administrator's Report

10.B. Administrator's Bi-Weekly Report 6/17/2019

Councilmember Grau:

- Commented that the ice cream social at Fireman's Park was a great event.
- Noted the Big Woods Boulevard/CR 44 interchange project will be getting underway next week.
- Stated that since he began on the Council, they have seen many creative projects come forth to address affordable housing and he is excited to see that.

Councilmember Huang:

- Noted that the KPMG Woman's Championship is this week.
- Commented that on Thursday, June 20 there is an open house for HWY 212 at the Carver County Public Works.
- Shared that the FCC will be having a public meeting at the Lodge Community Center from 9:30-10:30am on Monday, June 24th regarding consumer and governmental affairs.
- Noted the Southwest Christian 18th Annual Golf Tournament is on June 24th at the Chaska Town Course.
- Reminded folks that from July 11-Novemeber 15 the WWII exhibition will be at the Chaska History Center.
- Noted that July 19-24 is the Fire and Ice Festival.
- Congratulated the City of Chaska as it was included in the *Star Tribune's* 150 Best Places to Work. City Administrator Podhradsky provided further comment regarding this recognition, as did Mayor Windschitl.
- Noted that he has received several complaints over the past couple of months from folks living in the Canyon Road neighborhood about signal timing.
- Inquired if the pavilion in Jonathan will be rebuilt. City Administrator Podhradsky stated it will and provided further insight into the timing.
- Noted he heard about Amazon partnering with local police departments to provide free Rings.

Councilmember Hubbard:

- Commented that a Bavaria Hills neighborhood resident inquired where things were at with adding the street lamp by the park gazebo. City Administrator Podhradsky stated that it is in the works.
- Noted that a constituent asked about the golf cart ordinance. City Administrator Podhradsky commented that Staff is getting survey data from surrounding communities to see how they handle golf cart ordinances.
- Stated she heard from a client that they are frustrated with Chaska's permit pulling process and that she had talked with City Administrator Podhradsky about it.
- Noted the Chaska Par 30 concept plan is next Monday, June 24th from 3-4pm at the Chaska Event Center and she plans to attend.
- Stated she attended the prescription drug pricing informational task force meeting with Attorney General Ellison and Senator Jensen.

Councilmember Hatfield:

- Noted there are several events happening downtown, including the farmer's market, Ladies Night kick-off on June 20th, and Music in the Park on Wednesdays at Fireman's Park and Fridays at City Square.

- Thanked all the crews who worked on the dog parks.
- Noted that on Wednesday the “#Where’s My Chair” event will be held. Assistant Administrator Kabat gave more detail regarding that event.
- Recognized the passing of former City Councilmember Florence Olson.

City Administrator Podhradsky:

- Reminded the Councilmembers to look at the work session schedule.

Mayor Windschitl:

- Inquired where they are with equity, and City Administrator Podhradsky provided an update.
- Noted Steve Patterson from Twin City Live is going to be the Grand Marshall for the River City Days parade.
- Commented that the City Council usually has a booth at River City Days.
- Made note of Nick Mason’s memorial and that he and his wife established a scholarship for adaptive parks equipment.
- Noted he will be out of town for the next two meetings.

11. Adjourn

Motion by Councilmember Hatfield, second by Councilmember Huang to adjourn the meeting at 9:30 pm.

Motion carried.

**- MINUTES -
CHASKA CITY COUNCIL
JULY 1, 2019**

1. Call to Order

The meeting was called to order by Mayor Pro Tem Huang at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, and Grau. Absent: Mayor Windschitl.

Also, Present: Kevin Ringwald, Community Development Director; Melchert, City Attorney; Nate Kabat, Assistant Administrator; and Matt Podhradsky, City Administrator.

4. Adopt the Agenda

Motion by Councilmember Hubbard, second by Councilmember Grau to adopt the agenda as presented.

Motion carried.

5. Visitor Presentation

None.

6. Minutes

Motion by Councilmember Hubbard, second by Councilmember Hatfield to approve the minutes of the June 17, 2019 City Council meeting.

Motion carried.

7. Consent Agenda

Motion by Councilmember Grau, second by Councilmember Hubbard to approve the Consent Agenda Items A through G:

A. Commissioner Michael Flaherty-Wilcox Resignation

Motion to accept Michael Flaherty-Wilcox's resignation from the Parks & Recreation Commission thereby appointing alternate #1 Commissioner Matt Udermann to fill his seat on the Board effective July 1, 2019.

B. Firefighter Declaration on Dual Position PERA

Motion to approve the above listed positions to be included in the Public Employment Retirement Association (PERA) Police and Fire Plan.

C. Adopt Resolution 2019-87, Approve Solicitor Permits for Iron River Construction

Motion to adopt Resolution approving Solicitor Permit No. SOL.19-46 for Daniel

Smith and Solicitor Permit No. SOL.19-48 for Joseph Dahlin of Iron River Construction, 586 Bavaria Ln, Chaska, Minnesota, 55318, effective July 1, 2019, through December 31, 2019.

- D. Adopt Resolution 2019-88, Approve Solicitor Permit for Edward Jones, Financial Consultants

Motion to adopt Resolution approving Solicitor Permit No. SOL.19-48 for Andrew Brudvig of Edward Jones, 9900 Drew Ave. South, Suite 309, Bloomington, Minnesota, 55431, effective July 1, 2019, through December 31, 2019.

- E. Adopt Resolution 2019-89, Approve Peddler's Permit - Summer Party Ice Cream

Motion to adopt Resolution approving Peddler Permit No. PP. 19-04 in the name of Megan Dahlen, DBA Summer Party Ice Cream, 320 Arabian Dr., Jordan, Minnesota, 55352, valid July 1, 2019 through December 31, 2019.

- F. Approve Letter from the Mayor to US Department of Transportation

Motion to Approve Letter from the Mayor to US Department of Transportation in Support of Expansion of Highway 212.

- G. Approve On-Sale Liquor License at a Community Event-Chaska Farmer's Market for Schram Haus Brewery

Motion to approve On-Sale Intoxicating License at a Community Event OSCF19.02 for Schram Haus Brewery, 3700 Chaska Blvd, Chaska MN for the Chaska Farmer's Market, effective July 10th through September 3, 2019.

Motion carried.

8. Action Items

There were no action items.

9. Bills

9.A. Accounts Payable Council Roster 7-1-19

Councilmember Hatfield looked for clarification on a bill for Event Center security.

City Administrator Podhradsky provided further information on that bill.

Mayor Pro Tem Huang inquired about bills on pages 2, 5, 6, 22 and 23.

City Administrator Podhradsky gave further detail regarding those bills.

Motion by Councilmember Hatfield, second by Councilmember Hubbard to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Grau and Mayor Pro Tem Huang. Voting nay: None

Motion carried.

10. Other Business

10.A. City Administrator's Report

10.B. Administrator's Bi-Weekly Report 7/1/2019

10.C. 2018-4TH Quarter Investment Report

10.D. 2019-1st Quarter Investment Report ending March 31, 2019

10.E. Other Meeting Minutes

10.E.i. Receive the June 12th Planning Commission Meeting minutes.

10.E.ii. Receive the June 10th Parks & Rec Meeting minutes.

City Administrator Podhradsky:

- Noted Police Chief Knight announced his retirement and offered his congratulations.
- Commented that the City is adding more adaptive programming in the Parks & Rec Department.
- Noted the Fourth of July events for Jonathan.

Councilmember Hatfield:

- Wished everyone a Happy Fourth of July.

Councilmember Hubbard:

- Noted that the KPMG tournament was a great event.
- Commented that the Par 30 informational meeting was very informative.
- Noted the Kids Clayhole event was an excellent event.
- Thanked Police Chief Knight for his service to the City.
- Inquired if the business owners who had complaints about the farmer's market location had any feedback. City Administrator Podhradsky stated they still prefer it not be at that location.

Councilmember Grau:

- Commented that the farmer's market seems to be going well.
- Also enjoyed the KPMG event.
- Noted Big Woods Boulevard is closed.
- Inquired when the HAWK system will be fixed. City Administrator Podhradsky stated it will be done before the 4th of July. Noted City of Chaska Recreation on Wheels will be on July 10, 2019 at McKnight Park.

Mayor Pro Tem Huang:

- Noted the Arboretum Area Transportation Plan public meeting on June 25th was very informative and had a great turnout and the next listening session is on Tuesday, July 16th from 5-7pm at the Arboretum.
- Noted the FCC held an informational meeting on June 24th and distributed packets with helpful information. City Administrator Podhradsky commented that the City will make this information available to residents.

- Noted Downtown reconstruction between 4th and Oak St started this today.
- Noted the Chaska History Center WW II exhibit opens July 11, 2019.
- Noted the Fire and Ice Festival is July 19, 2019.
- Inquired when the black top overlays will occur. City Administrator Podhradsky responded that they typically begin mid-July and provided more information on the process.
- Inquired when the Human Rights Commission Cultural Heritage Days for the farmers market will be. Assistant Administrator Kabat stated the dates are known and he will get them to the Council.

11. Adjourn

Motion by Councilmember Hatfield, second by Councilmember Grau to adjourn the meeting at 7:34 pm.

Motion carried.

Department Happenings

Last Month's Activities:

Recreation Programming/Community Events:

- AOA Pie Social hosted at the Event Center at Firemen's Park (100+ AOA attendees) Bingo and Apple Pie followed by Wednesday Night Concert in the Park by Stomp-n-Dixie
- Kicked off August with our traditional free AOA Picnic hosted by Chaska Parks and Recreation Department and long-time sponsor Chaska Lions Club. Good food, great music by The Resistors, fabulous door prizes, and perfect summer weather! (200 AOA Attendees)
- Summer Tyke Hikes was held at McKnight Park from July 15th – 17th. 14 kiddos were spending some quality time at the park learning about nature and the environment.
- Youth Baseball wrapped on what was probably the hottest day of the year, July 19th. Our watermelon mysteriously disappeared, but they were able to cool down with some ice cream instead.
- Youth Soccer got underway on July 27th after the first week was cancelled due to weather. We have a full program with 48 kids registered!
- Fire and Ice Festival and Bonspiel was well attended given the hot temperatures on Friday and the stormy weather on Saturday morning. Saturday cleared up for late afternoon activities. The bonspiel went great with 48 teams participating. The community enjoyed all the park and rec activities, fireworks and bands (IV Play, Critical Mass, Six Mile Grove, Martin Zellar and the Hardways).
- Our 4th Annual Bark in the Park event was July 24th at Firemen's Park lots of local pet vendors and organizations showcasing what they do for pet owners in the community, we also had a doggie obstacle course, photobooth and Music by the Castaways. The event was well attended with dogs and their owners.
- Peace in the Park special event was hosted in collaboration with City of Carver. Outdoor Yoga followed by music in the park at Gazebo park- downtown Carver on Thursday, July 18th.
- NEW! Unified Kickball Program- began on Saturday, July 13th; 16 registered families- a huge success for a first-time offering. People with and without disabilities participating and having fun together.

Chaska Community Center:

- Mini Mites Sports Camp took place July 29th – 31st. 23 littles got a taste of the sports offered in the Rookie Sports class. Hopefully they enjoyed their experience and join us for our Rooking Sports!

Chaska Curling & Event Center:

- Fire and Ice Festival and Bonspiel had great turn out considering the weather and fun had by all!
- Summer league registration and scheduling (234 games, 9 leagues, 70 teams)

Facility Maintenance:

- Continuing to work on rental room spaces and building fix ups
- Fighting to keep roof top A/C units clear of the Cotton Seed crop that keeps plugging the coils.
- Ads continue to run for PT maintenance/janitorial workers.

- At the end of August, we will pull the turf off in Rink 2.

Art Gallery:

- Last month's Artist was Barbara Lanzo and Marian Alstad.

Next Month's Highlights:

Recreation Programming/Community Events:

- A couple of fun AOA day trips to finish off the summer – Guys & Dolls at the Guthrie (August 7) and a St. Paul Saints Game (August 13).
- The Fall 2019 Chaska Parks and Recreation Brochure was mailed the week of July 29. Registration begins for Members on Monday, August 5 at 9:00 a.m. and for everybody on Monday, August 12. 28,000 brochures are mailed to Eastern Carver County School District households and CCC members.
- A summertime favorite is upcoming on Thursday, August 15 – City of Chaska Touch a Truck! 5:00-7:30 pm Vehicle fair, refreshments, carnival games, and a concert by the Teddy Bear Band. Who wants to serve hot dogs? Still recruiting help – contact Joan.
- This year we've combined with Community Ed. and CCFA for Flag Football. The season will get underway on August 17th.
- We are offering a Preschool Flag Football this year for kids ages 4 & 5. This is the first year for this program and hoping for a strong showing!
- We have a few different adult programs starting: Adult Kickball – August 22nd, Adult Bean Bag League – September 10th, Women's Volleyball September 17th and Co-Rec Volleyball September 18th.
- Clayhole Gone Country (August 7 6:00-8:30pm) at Firemen's Park. Country Band (Chad Edwards), line dancing with CCC instructor KC Carlson, bean bag boards and more!
- Starlight movie at Firemen's Park The Lego Movie 2: The Second Part, scheduled for Wednesday, August 21st at dusk.
- Parkrun-join us for an informal Parkrun on Saturday, September 7th at 9:00 a.m. Meet at the trail head by the Carver County Courthouse. Check it out on Facebook at #letsbringparkruntochaska.

Chaska Community Center:

- Youth fall programs get underway starting in September. Rookie sports kicks off on September 3rd with T-Ball while Gymnastics gets started on September 9th.
- Laura Hunt and Crystal Sam-Fong will be back to put on the Cheerleading Clinic September 17th and 19th. All kids registered also get the chance to participate in the on-field experience with the Cheer Team at the Chaska vs. Chanhassen football game Friday, September 20th.

Chaska Curling & Event Center:

- Winter league registration week of August 19 and 26.
- Summer leagues start Aug 4 - Sept 26. (234 games, 9 leagues, 70 teams)
- Working with U.S. Junior Curling Camps to bring largest curling camp in the country to Chaska, July 2020.

Facility Maintenance:

- Gym, racquetball courts and studio, wood floors will get refinished this month.
- Prepping for the upcoming fall season and ice install in Rink 2.

Art Gallery:

August Artist Elynn Lepel

- Elynn grew up on a farm near Plato, Minnesota and received a Bachelor of Science degree at the University of Wisconsin Stout in Clothing, Textiles and Design, minoring in Business. After graduation, she married her high school sweetheart and travelled with his baseball career. During that time, she worked in the textile retail management. They decided to move back to their hometown to raise a family. They were blessed with one daughter, Taylor Marie, a fun-loving teenager, who at the age of 16 years old, was tragically taken in a car accident. Elynn left her marketing/management job and has since been working in many mediums.... watercolors, acrylics, and textiles, raising money for the Taylor Marie Lepel Memorial Fund. This Fund donates and helps support Taylor's favorite local organizations and Glencoe Silver Lake school activities and students.
Her daughter, Taylor use to say to her, "Mom, why don't you work in a career that uses your love of textiles and creativity?" So, Elynn is honoring her daughter's wishes with her inspiration and keeping her memory alive.

Parks & Trails:

- Susan Marek has been working with summer intern, Rebecca Gleason, creating a Chaska Park Inventory. The result is a public, interactive website (a story map) featuring Chaska parks and amenities. [View the 2019 Chaska Park Inventory](#).