

Chaska Park Board
Meeting Minutes
January 13th, 2020

1. Call to Order

The January meeting of the Chaska Park Board was called to order by Roan at 7:00 pm in the Council Chambers at City Hall.

2. Roll Call

Present: Roan, Downs, Gutierrez, Ives, Branch, Udermann, Wynveen

Staff Present: Marshall Grange, Mary Monteith

3. Adopt the Agenda

Motion by Udermann, second by Downs to adopt the January 13th, 2020 meeting agenda. Motion carried.

4. Visitor Presentation

None in attendance.

5. Approve Previous Meeting Minutes

Motion by Udermann, second by Branch to approve the Chaska Park Board meeting minutes of December 9th, 2019. Motion carried.

6. Receive Council and Planning Meeting Minutes

- 6A. Received Council Meeting Minutes from December 2nd
- 6B. Received Council Meeting Minutes from December 16th
- 6C. Received Planning Meeting Minutes from November 13th

7. Action Items

Grange shared with the park board that council interviews for the various commission openings should be complete and finalized at the Jan. 27th council meeting. There were three applications with interest in the park board. Vincent Kim re applied for the youth opening, however, Lauren Mihajlov is not re applying due to additional work travel commitments. She was a great addition to the board and will be missed.

7A Nomination for 2020 Park Board Chair

Grange asked if there were any nominations for the 2020 park board chair position, Ives nominated Dave Roan to continue as Chair, second by Udermann. Motion carried Dave Roan 2020 park board chair.

Roan then asked for nominations for the vice chair position, he made a motion to nominate Jason Branch, as vice chair. Udermann second the motion. Motion carried Jason Branch 2020 park board vice chair.

8. Old Business

8A. Bike Friendly Community Update

Grange gave an update on the recent Bike Friendly meeting. Pat Stieg from Carver County Public Health presented the Evaluation of the Pilot Trail Signage System to the group. Attendees then broke out into the five E groups for discussion. Each group was to meet on their own in January to decide which ideas/recommendations to get started on, put a plan together on how to accomplish those ideas and report back to the full group in February. The board asked about keeping the public in the loop as things move along. Grange stated he'll continue with monthly updates at these meetings as well as periodic updates via social media.

8B. Mountain Bike Trail Update

Grange brought the board up to date on the mountain bike trails. He talked about the small piece of land in the right of way area. Discussions were held on site with the county as to defining the easement area, currently is 65 feet, and the possibility of increasing the trail size there. County staff was willing to give 10 more feet to the trails. The MOU will need to reflect that, then all parties involved will need to go through approvals. Once that is done, will be good to start things in the spring. Branch asked about the term of the lease, Grange stated it's a 10-year limited use, with the option to extend.

9. Other Business

9A. Staff Reports

9B. Department Happenings-Grange spoke of the many various happenings and programming going on with the Parks and Recreation department.

9C. Park Board Round Table:

- Wynveen-Happy New Year to all
- Ives-New fitness area, are you getting any general feedback? Grange shared that all has been overly positive. New equipment, brighter lights, trainers on hand to show how to use. Great public response!
- Branch-none
- Downs-Wants to recognize the great job Lauren Mihajlov has done over the last couple years. Please note it in the minutes. We will miss her.
- Ruiz Gutierrez-Nothing to share
- Udermann-Asked if the CCC rents snowshoes, which we do not, referred to Carver County Parks. Shout out to the CCC maintenance staff for the great job they do with cleaning the facility. The library board is following in the park's footsteps, as they too have created a youth representative position on their board. Park RX is very near and dear to his heart, guessing everyone will support it. Congrats to CHS girls' basketball

players, Kaylee Van Eps and Mallory Heyer for each reaching the milestone 1,000 points in their career! Remember Jan. 20th MLK breakfast at the Event center.

- Roan-Delighted that Vincent Kim will be back next month as youth representative. Also echoed Downs' comments on Lauren Mihajlov. Brought a valuable, helpful perspective to things. Thank you, Lauren, for your commitment.

10. Adjourn

Motion to adjourn the January Park Board meeting by Ives, second by Downs. Motion Carried.

Next regular meeting date is February 10th. Will more than likely have a work session. Will let you know once final.

- MINUTES -
CHASKA CITY COUNCIL
JANUARY 6, 2020

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl. Absent: None.

Also Present: Luke Melchert, City Attorney; Noel Graczyk, Administrative Services Director; City Engineer Matt Clark; Nate Kabat, Assistant Administrator; and Matt Podhradsky, City Administrator.

4. Adopt the Agenda

Motion by Councilmember Hubbard, second by Councilmember Huang to adopt the agenda as presented.

Motion carried.

5. Visitor Presentation

None.

The Council reordered the agenda to consider Item 8 prior to Item 7, and both prior to Item 6.

8. Consent Agenda

Councilmember Huang inquired if Mayor Pro Tem needs to be included on the signatories list in item 8.E.

City Administrator Podhradsky stated that Mayor Pro Tem is automatically included if the Mayor is not present/able to attend to it.

Councilmember Grau asked for further detail regarding the lot split in item 8.F.

Eric Rule, 9200 Red Oak Drive, and Lyle Orwig, 4 Birdie Lane, provided background information regarding the item.

Motion by Councilmember Huang, second by Councilmember Hatfield to approve the Consent Agenda Items A through F:

A. Appointment of City Attorney

Motion to appoint Luke Melchert of the law firm Melchert, Hubert, Sjodin, as the Chaska City Attorney for 2020.

B. Approve the Chaska Herald as the Cities Official Newspaper

Motion to appoint the "Chaska Herald" as the official newspaper of the City of Chaska for 2020.

C. Appointment of the City Trustees to the Chaska Fire Department Relief Association (CFDRA)

Motion to appoint Mark Windschitl as an Elected-Official Trustee and Noel Graczyk as a City Trustee to the 2020 Chaska Fire Relief Board.

D. Increase in Hourly Rate for Election Judges

Motion to approve an increase in the pay of Head Judge and Tabulators from \$10.65/hr to \$11.00/hr and Regular Judge from \$9.65/hr to \$10.00/hr.

E. Annual Designation of City Depositories, Investment Institutions, and Authorized Signatories

Motion to designate the following official depositories, financial institutions, and authorized account signatories:

Depositories

Bank Vista; Charter Bank; Old National Bank; Security Bank; USBank; Wells Fargo; and, Wings Financial Credit Union

Financial Institutions

League of Minnesota Cities and PMA Financial Network (4M Fund); Northland Securities, Inc.; RBC Capital Markets, Inc.; Oppenheimer & Co.; Inc. Piper Jaffray & Co.; Public Financial Management (PFM); USBank Investment Services, Inc.; and, Wells Fargo Investments

Authorized Account Signatories

Mayor.....Mark Windschitl

City AdministratorMatt Podhradsky

TreasurerNoel J. Graczyk

F. Adopt Resolution 2020-01, Approving the Lot Split & Consolidation for 4 & 5 Birdie Lane/The Orwig's & Hazeltine National Golf Club/PC #2020-02

Motion to adopt Resolution #2020-01, approving the Lot Split and Lot Consolidation between 4 Birdie Lane and 5 Birdie Lane, subject to the stipulations included in said resolution and the following conditions:

1. Approvals shall be based on the following graphic exhibits:
 - a. Certificate of Survey, prepared by Premier Land Surveying, LLC, dated September 16, 2019 and revised November 18, 2019
 - b. Permanent Easement Exhibit, prepared by Premier Land Surveying, LLC, dated December 10, 2019
2. Parcel A is consolidated into Lot 4 and Parcel B is consolidated into Lot 5
3. Lot Consolidation is obtained through Carver County
4. Proposed 20 Foot Drainage & Utility Easement over Lot 5 is recorded at Carver County

Motion carried.

Recess

The Council recessed the regular session to conduct the commission interviews.

7. Commission Interviews

A. Planning, Heritage Preservation, Human Rights & Park and Rec Board

Reconvene

The Council reconvened the regular session 8:25 pm.

6. Minutes

Motion by Councilmember Grau, second by Councilmember Hubbard to approve the minutes of the December 16, 2019 City Council meeting.

Motion carried.

9. Action Items

9.A. Adopt Resolution 2020-2 to Establish Parameters for Sale and Issuance of Bonds

City Administrator Podhradsky introduced the item to the Council.

Mayor Windschitl inquired if they have already closed on several parcels.

City Administrator Podhradsky stated they had and provided further detail regarding those closings and park development.

The Council also discussed the size of the potential size of the park.

Administrative Services Director Graczyk presented the item to the Council.

City Administrator Podhradsky provided further clarity on bond repayment.

Motion by Councilmember Huang, second by Councilmember Grau to adopt Resolution No. 2020-2 approving the issuance of taxable full-term installment purchase revenue bonds Series 2020A by the Economic Development Authority of the City of Chaska; and, authorizing an installment sale agreement and related documents. Motion carried.

9.B. Purchase Agreement for Property at 4255 Creek Road

City Administrator Podhradsky introduced the item to the Council.

Assistant Administrator Kabat presented the item to the Council.

Mayor Windschitl inquired why the retention pond is planned.

City Administrator Podhradsky and Assistant Administrator Kabat gave more information regarding the purpose of the retention pond, and Assistant Administrator Kabat continued his presentation of the item.

Mayor Windschitl asked how many acres will be sold to Traditions.

City Engineer Clark estimated it would be less than five acres.

Motion by Councilmember Hubbard, second by Councilmember Hatfield to authorize the Mayor and City Administrator to execute the purchase agreement for property located at 4255 Creek Road. Motion carried.

9.C. Appoint Acting Pro Tem Mayor for Calendar Year 2020

City Administrator Podhradsky introduced the item to the Council.

Motion by Councilmember Hatfield, second by Councilmember Hubbard to appoint Council Member Jon Grau as Mayor Pro Tem for the City of Chaska for calendar year 2020. Motion carried.

10. Bills

10.A. Accounts Payable Council Roster 1-6-2020

The Council requested further information about bills on pages 1, 3, 4, 5, 11, 12, 13, 14, 15, 18, 20, 21, 22, and 24.

City Administrator Podhradsky, Administrative Services Director Graczyk, and City Engineer Clark provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Hatfield to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

11. Other Business

11.A. City Administrator's Report

11.A.i. Administrator's Bi-Weekly Report 1-6-2020

11.B. Other Reports

11.B.i. Financial Reports - November

Councilmember Hatfield:

- Thanked the plow crews for their hard work.

Councilmember Hubbard:

- Noted the Arboretum and Hwy 10 traffic study open houses in December were quite interesting and informative.
- Commented the SouthWest Transit bus for the Arboretum light show was very slick.

Councilmember Huang:

- Commented that he attended the traffic study open houses as well and agreed they were very interesting.
- Noted the Martin Luther King celebration is on January 20, 2020 at the Event Center. Assistant Administrator Kabat noted there are several other components to the celebration besides the key speaker.

Councilmember Grau:

- Noted the Big Chill is Friday, January 11 at Firemen's Park from 12-3pm.
- Commented that the federal age for tobacco sales was increased to 21 and noted that increasing the age for tobacco sales in Chaska had been a topic of conversation in the past.

Mayor Windschitl:

- Noted the City received a 3.5-million-dollar grant from TED for funding for Hwy 41 and that construction would likely begin in 2022.
- Noted there is an EDA meeting to follow the Council meeting.
- Reported the process is underway for hiring a new police chief.
- Reported the altered Council meeting schedule for January and February.

11. Adjourn

Motion by Councilmember Huang, second by Councilmember Hubbard to adjourn the meeting at 9:55 pm.

Motion carried.

- MINUTES -
CHASKA CITY COUNCIL
January 27, 2020

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 pm.

2. Pledge of Allegiance

Lead by Chaska Cub Scout Pack 301

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl. Absent: None.

Also Present: Kevin Ringwald, Community Development Director; Liz Hanson, City Planner; Luke Melchert, City Attorney; Noel Graczyk, Administrative Services Director; City Engineer Matt Clark; Nate Kabat, Assistant Administrator; and Matt Podhradsky, City Administrator.

4. Adopt the Agenda

Motion by Councilmember Hubbard, second by Councilmember Huang to adopt the agenda as presented. Motion carried.

5. Visitor Presentation

5.A. Jessica Bartholomew - A.C.T. United

Jessica Bartholomew, founder and CEO A.C.T. United, provided a description of the various facets of the non-profit organization to the Council.

5.B. Gene Solberg - Winter Park Sidewalk Maintenance

Gene Solberg expressed desire for improved winter sidewalk maintenance to occur in the Hazeltine Block Park.

In response to questions from the Council, City Administrator Podhradsky explained that the City does not have the equipment or staff to clear paved park trails down to the pavement.

The Council and Staff discussed the difficulties of maintaining trails within budget and staffing constraints.

6. Commission Interviews

6.A. Planning, Heritage Preservation, Human Rights & Park & Rec Board

The Council recessed for Commission interviews.

The Council reconvened to continue the Council Meeting.

7. Minutes

Motion by Councilmember Huang, second by Councilmember Hubbard to approve the minutes of the January 6, 2020 City Council meeting.

Motion carried.

8. Consent Agenda

Motion by Councilmember Huang, second by Councilmember Hatfield to approve the Consent Agenda Items A through G:

- A. Adopt Resolution 2020-3, Accepting Gifts and Donations
Motion to adopt Resolution No. 2020-3 acknowledging and accepting gifts to the City of Chaska received during the period October 01, 2019 through December 31, 2019.
- B. Adopt Resolution 2020-4, Resolution of Support for Application to the CDA Community Growth Partnership Initiative Community Development Grant to Support the Ernst House Redevelopment
Motion to approve Resolution of Support for Application to the CDA Community Growth Partnership Initiative Community Development Grant to Support the Ernst House Redevelopment.
- C. Adopt Resolution 2020-5, Participation in MCES Water Efficiency Grant Fund
Motion to adopt Resolution No. 2020-05 adopting the participation in the MCES Water Efficiency Grant Program.
- D. Adopt Resolution 2020-6, Presidential Nomination Primary Election Judge Appointments
Motion to adopt Resolution No. 2020-6 appointing those persons listed on Exhibit A as Judges of Election for the Presidential Nomination Primary Election, Tuesday, March 3, 2020.
- E. Chaska Parks Board Chair and Vice-Chair
Motion to appoint Dave Roan as Park Board Chairperson and Jason Branch as Park Board Vice-Chairperson.
- F. Mt. Pleasant Cemetery Plot Repurchase
Motion to approve repurchase of Mt. Pleasant Cemetery Plot 507-3, from Dennis and Tracy Swanson for \$150.00.
- G. Approve Carver County Independent Contractor/Professional Service Agreement
Motion to approve Carver County Independent Contractor/Professional Service Agreement.

Motion carried.

9. Action Items

9.A. Adopt Resolution 2020-7, Approving the Preliminary Site & Building Plan for the Peavey Road Industrial Building/Steve Anderson/PC #2020-01
City Administrator Podhradsky introduced the item to the Council.

City Planner Hanson presented the item to the Council.

Councilmember Grau inquired if the truck turning plan in the north takes out parking.

City Planner Hanson explained clarified the parking plan in that area and continued her presentation of the item.

Mayor Windschitl looked to clarify that the plans for this building would not continue until an applicant is identified.

City Planner Hanson confirmed this was so and explained they would not come back for final approval until an applicant was identified.

The Council and Staff discussed other cross-easement accesses in the City.

Motion by Councilmember Huang, second by Councilmember Hubbard to adopt Resolution No. 2020-07 approving the Preliminary Site & Building Plan for the Peavey Road Industrial Building (PC #2020-01). Motion carried.

9.B. Adopt Resolution 2020-8, to Accept the Feasibility Study for 2020 Street Reconstruction Project

City Administrator Podhradsky introduced the item to the Council.

City Engineer Clark presented the item to the Council.

The Council talked about parking on and around the bridge on Beech Street, and City Engineer Clark continued his presentation of the item.

The Council inquired about parking along 7th street and the proposed one-way for 6th street.

City Engineer Clark clarified the parking plan on 7th and proposed one-way and continued his presentation.

Councilmember Hatfield asked if all trees will stay.

City Engineer Clark explained the process to determine which trees go.

Councilmember Hubbard inquired if this year is more complex than previous years.

City Engineer Clark stated the process is the same, but the uniqueness of these streets adds some challenges.

Motion by Councilmember Hubbard, second by Councilmember Grau to adopt Resolution No. 2020-8 to Accept the Feasibility Study dated January 2020 for the 2020 Downtown Street/Utility Reconstruction Project prepared by Stantec and Order the Public Improvement Hearing for March 2nd, 2020. Motion carried.

10. Bills

City Administrator Podhradsky suggested tabling bills until the next meeting due to technical difficulties.

Motion by Councilmember Huang, second by Councilmember Hatfield to table the bills until the February 3, 2020 Council Meeting. Motion carried.

11. Other Business

11.A. City Administrator's Report

11.B. Administrator's Bi-Weekly Report 1-6-2020

11.C. Other Meeting Minutes

11.C.i. Receive the January 8th, 2020 Draft Planning Commission Meeting Minutes

11.C.ii. Receive the Draft Minutes of the November 21st Human Rights Commission Meeting

Councilmember Grau:

- Provided an update from the Eastern Carver County Community Education Advisory Council meeting that occurred last week.
- Noted the School District is having a budget proposal meeting January 29, 2020 at 6:30 pm.

Councilmember Huang:

- Noted the Martin Luther King Jr. event was successful.
- Provided an update from the SouthWest Transit annual strategic planning meeting.
- Encouraged everyone to spread the word about SouthWest Prime and SouthWest Prime MD.
- Noted the second Marnita's Table event is slated for Tuesday, February 18, 2020.
- Shared a question from a constituent regarding how City dollars versus solicited funds are used for the Fire Department. City Administrator Podhradsky provided further detail regarding those differences.

Councilmember Hubbard:

- Noted she did a ride-along with the Fire Department and Police Department earlier in the month and summarized her experience and perspective from doing so.
- Stated the Downtown Business Alliance social gathering was a great event.
- Commented the MLK breakfast was a joyous event.
- Reported she attended the Minnesota League of Cities Elected Leaders Institute Foundational Program and that it was quite helpful and equipping for her duties as a councilmember.
- Noted there is a listening session with Senator Jenson and Representative Boe February 1st at 9am at the Chanhassen Library.

Councilmember Hatfield:

- Congratulated the winner of the Human Rights Commission award and commented that her words upon acceptance were quite powerful.
- Offered condolences to Dr. Olson's family and Margo Steffel's family for their loss.

Mayor Windschitl:

- Commented on the difference between the amount of electricity sales Chaska and Shakopee put back into their general fund. City Administrator Podhradsky noted the limitation Shakopee has as a result of how their public utilities operates.
- Also offered condolences to Dr. Olson's family and Margo's family.
- Commented on the presidential primary elections requirement to declare whether you are democrat or republican.
- Noted the Guardian Angels has their beef and sausage dinner on February 9th from 11am-1pm.
- Reported the Superintendent Clint Christopher has taken a new job elsewhere.

11. Adjourn

Motion by Councilmember Huang, second by Councilmember Grau to adjourn the meeting at 9:46 pm.

Motion carried.

- MINUTES -
CHASKA CITY COUNCIL
February 3, 2020

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl. Absent: None.

Also Present: Kevin Ringwald, Community Development Director; Liz Hanson, City Planner; Luke Melchert, City Attorney; Noel Graczyk, Administrative Services Director; City Engineer Matt Clark; Nate Kabat, Assistant Administrator; and Matt Podhradsky, City Administrator.

4. Adopt the Agenda

Motion by Councilmember Huang, second by Councilmember Grau to adopt the agenda as presented.

Motion carried.

5. Visitor Presentation

5.A. Recognition of Commission Members Retiring Appointments

Mayor Windschitl recognized Heather Pfeiffer and Pat Whitrock for service on the Planning Commission and Park Board, respectively.

Ms. Pfeiffer and Ms. Whitrock both spoke of their joy in serving on Chaska Commissions.

Mayor Windschitl also recognized the service of Donzel Leggett on the Human Rights Commission, Lauren Mihajlov on the Park Board, and Sean Olsen on the Park Board.

The Council thanked the everyone for their service to the City.

6. Minutes

Motion by Councilmember Hubbard, second by Councilmember Hatfield to approve the minutes of the January 27, 2020 City Council meeting.

Motion carried.

7. Consent Agenda

Motion by Councilmember Huang, second by Councilmember Hubbard to approve the Consent Agenda Items A through F:

- A. Wetland Replacement Plan - Peavey Road Industrial Building

Motion to approve the wetland replacement plan for Peavey Road Industrial Building.

- B. Adopt Resolution 2020-9, Accepting Gifts and Donations
Motion to adopt Resolution No. 2020-9 acknowledging and accepting gifts to the City of Chaska received during the period October 01, 2019 through December 31, 2019.
 - C. Adopt Resolution 2020-10, Resolution Calling for a Public Hearing on the Establishment of TIF District No. 23 City Square West Redevelopment
Motion to adopt Resolution calling for a public hearing by the City Council on Monday, March 16, 2020, at approximately 7:00 P.M., on the modification of the Redevelopment Plan for Redevelopment Project No. 4, the establishment of Tax Increment Financing (Redevelopment) District No. 23 (City Square West Redevelopment), and the adoptions of a Tax Increment Financing Plan therefor.
 - D. On Sale Intoxicating and Sunday Liquor License - La Hermosa
Motion to approve an On-Sale Intoxicating and Sunday Liquor Licenses for La Hermosa Mexican Restaurant, located at 222 N. Chestnut St., Chaska.
 - E. Adopt Resolution 2020-11, City Bridge 10J52 Replacement for Sixth Street East
Motion to adopt Resolution No. 2020-11, approving the request to the State to secure bridge bond funds for replacement of Bridge 10J52.
 - F. Approve Temporary On-Sale Intoxicating License - Guardian Angels School
Motion to approve Temporary On-Sale Intoxicating License TW.20.01 for Guardian Angels School, allowing them to serve intoxicating beverages at the Leap of Faith Celebration, effective February 29, 2020.
- Motion carried.

8. Action Items

8.A. City Commission Appointments

Mayor Windschitl introduced the item.

Motion by Councilmember Grau, second by Councilmember Hatfield to appoint David Pylee to the Planning Commission for the term January 27, 2020 to December 31, 2022.

Motion by Councilmember Hubbard, second by Councilmember Huang to appoint Georgiann Keyport, Zach Saueressing, and Vincent Kim to the Park and Rec Board for the term January 27, 2020 to December 31, 2022.

Motion by Councilmember Huang, second by Councilmember Grau to appoint Jennifer Welvaert to the Human Rights Commission for the term January 27, 2020 to December 31, 2022.

Motion by Councilmember Hatfield, second by Councilmember Hubbard to appoint Russell St. John, Scott Welvaert, and James Pleis to the Heritage Preservation Commission for the term January 27, 2020 to December 31, 2022.

8.B. Adopt Ordinance 976, Amending Chapter 3 of the Code of Ordinances

City Administrator Podhradsky introduced the item to the Council.

Administrative Assistant Kabat presented the item to the Council.

The Council looked for clarification in some of the details of the amendment.

Administrative Assistant Kabat and City Administrator Podhradsky provided further information regarding the details of the amendment.

Aaron Schram, owner of Schram House Brewery, provided further explanation of the amendment regulations for businesses.

The Council and Mr. Schram further discussed the ordinance amendment.

Motion by Councilmember Hubbard, second by Councilmember Huang to Adopt Ordinance No. 976, amending Chapter 3, Article 1, Section 25 of the Code of Ordinances. Motion carried.

9. Bills

9.A. Accounts Payable Council Roster 1-27-2020

The Council requested further information about bills on pages 1, 3, 4, 7, 10, 13, 14, 18, 19, 26, 28, and 31.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Grau to approve the 1-27-2020 bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

9.B. Accounts Payable Council Roster 2-3-2020

The Council requested further information about bills on pages 1, 2, 3, 8, and 12.

City Administrator Podhradsky, Administrative Services Director Graczyk, and City Engineer Clark provided further information regarding those bills.

Motion by Councilmember Hubbard, second by Councilmember Huang to approve the 2-3-2020 bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

10. Other Business

10.A. City Administrator's Report

10.A.i. Bi-Weekly Report 2-3-2020

Councilmember Huang:

- Noted the human trafficking conference is on February 15, 2020 at the Chaska Community Center from 9am to 1pm.
- Noted the second Marnita's Table is on February 18, 2020 at the Chaska Event Center from 6-9pm.

Councilmember Hatfield:

- Noted the Charity Tap Night benefiting the Chaska Fire Department is on February 6, 2020 at Schram's.
- Noted Black History 365 is on February 6, 2020 at the Chaska Event Center.
- Noted on February 5, 2020 from 5-7pm at the McColl Pond Environmental Learning Center in Savage, MnDot is having an open house regarding potential improvements to Hwy 13 between Hwy 169 and Nicollet Avenue in Burnsville.

Councilmember Hubbard:

- Reported that she attended the listening session held by Representative Boe and Senator Jensen last Saturday.
- Noted the Tot-Time Sweethearts Dance at the Chaska Community Center from 6:30-8pm on February 7, 2020.

Mayor Windschitl:

- Noted the Chaska Fire Department Annual Fishing Contest at Fireman's Park is from 1-3pm on February 8, 2020.
- Noted the Guardian Angels Beef and Sausage Dinner is from 11am-1pm on February 9, 2020.
- Reported that City Administrator Podhradsky, Assistant Administrator Kabat, and he met with Representative Boe and Senator Jensen this week and summarized their talking points. The Council discussed having Senator Jensen and Representative Boe come to a future meeting to address priorities.

11. Closed Session

11.A. For the Purpose of Discussion Regarding Acquisition of Property for the Reconstruction of County Road 44

Mayor Windschitl read a summary of the litigation to be discussed during the closed sessions.

Motion by Councilmember Hubbard, second by Councilmember Huang, for the Council to move to a closed session. Motion carried.

12. Open Session

Motion by Councilmember Hubbard, second by Councilmember Huang to move to an open session. Motion carried.

Motion by Councilmember Huang, second by Councilmember Grau to accept the settlement agreement. Motion carried.

13. Adjourn

Motion by Councilmember Hatfield, second by Councilmember Hubbard to adjourn the meeting at 8:51 pm.

Motion carried.

**CHASKA PLANNING COMMISSION
MINUTES
January 08, 2020**

1. Call to Order

Vice-Chairperson Brass called the meeting to order at 7:00 pm.

2. Roll Call

Roll call was taken. Members present: Commissioners Brass, Cross, Lacey, Olson, Sailer, and Urbanski

Members absent: Commissioners Bowe, Dahlke

Also present: Liz Hanson, City Planner.

3. Adopt the Agenda

Motion by Commissioner Cross, second by Commissioner Lacey, to adopt the agenda as presented.

Motion carried.

4. Visitor Presentation - None

5. Minutes

Motion by Commissioner Urbanski second by Commissioner Sailer, to approve the Minutes of the Nov 13, 2019 Planning Commission meeting.

Motion carried.

6. Consent Items - None

7. Action Items:

7. A. Recommend approval of the Preliminary Site & Building Plan for a new office/warehouse industrial building on Peavey Road (PC#2020-01).

City Planner Liz Hanson presented the item to the Commission and noted that Jennifer Kaplan, the lead for the project was present if the Commission has any questions.

Commissioner Cross asked how tall the retaining wall will be that will support the truck traffic.

City Planner Hanson stated that at its highest point, it will be six or seven feet tall.

Commissioner Sailer asked if this would be in the same parcel as Century Link.

City Planner Hanson stated that it would be on the same parcel as Century Link.

Commissioner Cross stated that there is a lot of asphalt and asked about the plans for the asphalt.

Jennifer Kaplan, 1000 12 Oaks Center Drive, Minnetonka, stated that at this point, there are no plans to recycle the material until the contractor gets involved with pricing information and the new building owner or tenant. She noted that throughout the construction area it will all be removed and repurposed. She stated that then they will build the new building and most likely resurface the new lot.

Commissioner Cross asked if new material would be brought in to grade the area near the retaining wall.

Ms. Kaplan stated that she doesn't think a lot will need to be added to the site because the civil engineer worked very hard on the grading plan to make it equal on the site.

Commissioner Cross stated that she would like to offer a few comments. She noted that the City has suggested adding screening plants. She noted that the evergreens on the west side are fairly large and the City prefers larger plants be put in but that sometimes causes problems with the larger trees root systems. She stated that she would suggest filling in with smaller trees so there are not problems with the root systems already in place. She noted that the trees chosen in some areas will have to be selected carefully because of the steep slope.

Ms. Kaplan stated that they are working with a landscape architect but agreed that the steep slope will be a challenging location for plantings.

Motion by Commissioner Olson, second by Commissioner Urbanski, to recommend City Council approval of the Preliminary Site & Building Plan for a new office/warehouse industrial building on Peavey Road (PC#2020-01) subject to the following conditions:

1. Approvals shall be based on the following graphic exhibits:

- a. **Narrative – Preliminary Site Plan, submitted by Mohagen Hansen**
 - b. **Preliminary Floor Plans, submitted by Mohagen Hansen, dated November 27, 2019.**
 - c. **Preliminary 3D Images, submitted by Mohagen Hansen, dated November 27, 2019.**
 - d. **Building Elevations: Material Percentages (pgs 1-2), submitted by Mohagen Hansen, dated December 18, 2019.**
 - e. **Certificate of Survey, submitted by Cornerstone Land Surveying, Inc., dated June 12, 2018.**
 - f. **Site & Utility Plan, submitted by Stark Engineering, dated December 19, 2019.**
 - g. **Truck Turning Plan, submitted by Stark Engineering, dated December 19, 2019.**
 - h. **Grading and Erosion Control Plan, submitted by Stark Engineering, dated December 19, 2019.**
 - i. **Tree Preservation + Protection Plan, submitted by Stark Engineering, dated December 20, 2019.**
 - j. **Preliminary Landscape Plan, submitted by Stark Engineering, dated December 20, 2019.**
 - k. **Landscape Details, submitted by Stark Engineering, dated December 20, 2019.**
 - l. **Photometric Plan, submitted by Pulse, dated December 3, 2019.**
- 2. Coordination with the City Engineer with regard to utilities, grading and drainage.**
 - 3. Existing ash trees will not be given credit in the landscape plan.**
 - 4. Provision of at least 5 overstory trees added to the west edge parking lot within 5 feet of the curb and to be shown on the landscape plan at final submittal.**

5. Provision of at least 8 coniferous and deciduous overstory trees added to the southeastern and eastern edge of the parking lot and retaining wall and to be shown on the landscape plan at final submittal.
6. Provision of at least 2 coniferous trees added to the planting area east of the loading dock and to be shown on the landscape plan at final submittal.
7. Installation of all site lighting at a 0 degree angle with the light source fully concealed at the property line.
8. Provision that wall mount lighting cannot exceed 18 feet in height on the building.
9. Provision that any canopy lighting is flush with the canopy.
10. Provision that all facades provide 360 degree architecture.
11. No exterior storage will be permitted.
12. Provision of a cross-access easement over 105 Peavey Road for truck access to be executed prior to issuance of a building permit.
13. Provision of hydrant placement needs to accommodate City standards for hydrant placement and fire code standards.
14. Provision that building will be fire sprinkled.
15. Provision to submit Utility and Site Plan As-Builts at the time a building permit is issued.
16. Provision of planting islands meeting Zoning Ordinance Section 9.6.5.4, and are shown at preliminary submittal.
17. Any and all building signage shall be submitted separately, meet the sign ordinance, and shall obtain sign permits prior to installation.
18. Provision of a storm water management plan meeting City and Carver County WMO standards.
19. Compliance with applicable zoning requirements, in particular Chapter 9 (General Requirements).
20. Provision that all mechanical equipment will be fully screened from view.
21. Provision of retaining wall detail submitted at final submittal and meets section 9.9.6 of the zoning ordinance.
22. Compliance with section 9.11 Building Design/Materials and Site Design.
23. Adherence with the Engineers Memo dated December 31, 2019.
24. Provision of a demolition plan showing construction limits and removals over the existing site to be submitted at final submittal.
25. Provision of a site plan incorporating standard engineer details and typical section information for parking lots, sidewalks, concrete curb, etc. to be submitted at final submittal.
26. Provision that Century Link building is serviced with utilities as approved by the City Utility Superintendent.
27. Provision that any necessary electrical easements are signed by the property owner prior to issuance of a building permit.

Motion carried.

8. Other Business

8.A. Receive Other Meeting Minutes

8 A.i. Receive the Minutes of the November 4th, November 18th, and December 2nd, 2019 City Council Meetings.

8 A.ii. Receive the Minutes of the September 16th, September 30th, and draft December 16th, 2019 EDA Meetings.

Commissioner Lacey

- Noted that he was happy to see signage going up on the buildings near Dunkin' Donuts

9. Adjourn

Motion by Commissioner Lacey, second by Commissioner Sailer, to adjourn the meeting at 7:27 pm.

Motion carried.

CONCEPT SITE PLAN



CONCEPT DATA

Gross Site Area:	86.0 ac
Delineated Wetlands:	0.46 ac (By others)
Wooded Bluff & buffers:	7.67 ac (Outlots D, E, J, Q)
Park Expansion:	1.11 ac (Outlot B, C, P, R and S)
Cemetery Parcel:	0.43 ac (Outlot H)
Ponding / Openspace:	12.1 ac (Outlot A,E,F, G,I,K,L,M,N,O, and T less wetlands)
Net Developed Area:	78.4 ac (Gross area less city dedicated outlots above)
Overall Proposed Homes:	268 homes
44' DTH Lots:	122 homes 44' x 120'-125' typical lot size
50' DTH Lots:	89 homes 50' x 120'-125' typical lot size
60' DTH Lots:	57 homes 60' x 120'-125' typical lot size
Overall Gross Density:	3.1 un/ac 268 units / 86.0 ac (gross site area)
Overall Net Density:	3.4 un/ac 268 units / 78.4 ac (net developable area)
Local Streets:	11,255 LF
Public Trails:	6,900 LF

Aerial photography from State of Minnesota;
Topography from State LIDAR

Last Month's Activities:

Recreation Programming/Community Events:

- Due to popularity, we offered two consecutive AOA daytrips to tour the local My Pillow Factory in Shakopee using our City of Chaska small bus for transportation. These two groups provided the best marketing by sharing about their positive experience at the facility with others, more requests are coming in, we will look to offer again in 2020!
- Our biggest potato bar to date in The Lodge – Valentine's Day! It was a sea of red during this special spud bar party of over 70 participants.
- The Lodge-CCC celebrated Mardi Gras with a special AOA Fitness event on Tuesday, February 25. Participants had a fun chance to explore 4 SilverSneaker fitness formats including strength, dance-cardio, yoga, and balance for 10-15 minutes each. Their workout was followed by a party in The Lodge with a Dixieland trio, games, and refreshments.

Chaska Community Center:

- Rookie Sports is on to Soccer with 37 kids being introduced to the world's most popular sport.
- 73 kids have joined the Gymnastics Coaches for this session.
- Little Tigers came and went during the month of February. 9 eager cubs learned the skills from Master Tom Malone.
- We had our first ever Basketball Bonanza on February 29th. 22 kids went through played games and went through several skills and drills.
- Our first ever 3-on-3 Women's Basketball League got underway February 17th with 4 teams joining us for the inaugural season.

Chaska Curling & Event Center:

- Event Center dance floor was refinished. (They sanded, stained black and put on a matte finish that should make it less slippery and make scratches not as noticeable).
- 5 and Under Bonspiel, March 13-15, 32 teams
- Fire and Ice Bonspiel reg- spiel full
- Arena advertising campaign kicked off. www.chaskacurlingcenter.com/partners

Next Month's Highlights:

Recreation Programming/Community Events:

- 3-2-1 Blast Off! Our annual CCC Carnival will be hosted on Friday, March 6 from 5:30-7:30 p.m. With its space theme, we plan for it to be “out of this world”! Guests are invited to enjoy a free evening of carnival games, a bounce house, and snacks in both the upper and lower gyms of the Chaska Community Center!
- The Lodge is partnering with SouthWest Transit to host an informational session on the newer non-emergency medical transportation service to this area, **Southwest Prime MD**! Attendees will learn how it works, how it is growing, how to use it, plus view an actual Prime MD vehicle.
- Batter Up! Our active older adult population will catch baseball fever during a weeklong fitness incentive program March 23-27. Participants will be encouraged to get moving and track their physical activity to qualify for fabulous prizes.
- Youth Basketball starts up on March 7th. Kids can't get enough of this sport, 42 will be joining us for the spring session!
- Warmer temperatures bring spring sports! Rookie sports starts T-Ball in March.

Chaska Community Center:

- Chaska Valley Family Theater is back at the CCC Theater for their show “*Tuck Everlasting*.” Shows will run two weekends beginning March 13th. Visit cvft.org for show times and ticket information.

Parks:

- Park shelter reservations opened to the public on March 2nd for McKnight, Community, Pioneer, and Lions park shelters. Firemen's, Veteran's and City Square Park Gazebo have been taking reservations since Jan. 2nd.

Chaska Curling & Event Center:

- The new Event Center website should launch in early March!
- Mixed National Championships, Mar 28-Apr 4
- Spring league registration opens March 23
- League playoff planning. Playoffs begin Apr 6
- USCA officiating clinics offered- Level I March 21 and Level II March 22 (depending on enrollment #'s)

Art Gallery:

Chaska Historical Society-A Glance at Chaska's Past-Images from Our Collections

Since 1980, the Chaska Historical Society has worked to stimulate community engagement in history through collecting, preserving, recording and sharing Chaska's past and evolving history. The all-volunteer organization continually works to inspire an appreciation of Chaska's diverse community today and in the future.

Join us for this walk down memory lane, as we showcase part of our collection of over 8,000 images covering a wide variety of subjects! Collectively, these images record much of what makes Chaska the community it is today. Check us out at: chaskahistory.org