

WORK SESSION
Review HRC Award Nominations & HRC Logo Submissions
4:00 PM



AGENDA
CHASKA HUMAN RIGHTS COMMISSION
CHASKA CITY HALL - COUNCIL CHAMBERS & ZOOM
Thursday, December 29, 2022
5:00 PM

1. Roll Call
2. Adopt Agenda
3. Open Forum/Guest Presentation
4. Approve Minutes
 - 4.A. Adopt Meeting Minutes - November 17, 2022
5. Treasurer's Report
 - 5.A. December 2022 Treasurer's Report
6. Old Business
 - 6.A. MLK Human Rights Celebration
 - 6.B. Pride Celebration
 - 6.C. River City Days
 - 6.D. Cultural Heritage Month
 - 6.E. Community Partnerships
 - 6.E.i. Communities of Belonging
 - 6.E.ii. ISD 112 Native American Parent Advisory Group
 - 6.E.iii. Carver County Mental Health
 - 6.F. Select New HRC Logo
 - 6.F.i. HRC Logo
 - 6.G. Strategic Plan and Annual Action Plan

- 6.G.i. Adopt 2023 Action Plan
- 6.H. Empathetic Response
- 6.I. Calendar/Programs
- 6.J. Website
- 7. New Business
 - 7.A. Select 2022 Chaska Human Rights Award Winner
 - 7.B. Carver County LGBTQ Youth Support Group Proposal
- 8. Next Meeting Date
 - 8.A. Next Human Rights Commission Meeting - January 26, 2023
- 9. Adjourn



Minutes
CHASKA HUMAN RIGHTS COMMISSION
Thursday, November 17, 2022
6:30 PM

1. Roll Call

Present: Chairperson Carlson, Commissioners Hubbard, Welvaert, Zayic, Youth Representative White, and City Staff Elise Durbin

Absent: Vice Chairperson Haga and Commissioners Kamen and Sandison.

2. Adopt Agenda

Motion: Commissioner Welvaert

Second: Commissioner Hubbard

Motion: Carried

3. Open Forum/Guest Presentation – no guests

4. Approve Minutes

4A. Adopt Meeting Minutes – October 27, 2022

Motion: Commissioner Welvaert

Second: Commissioner Zayic

Motion: Carried

5. Treasurer's Report

5A. Treasurer's Report 2022

Durbin reported there are no updates in expenses from last month's meeting.

Durbin reminded Commission about the \$500 stipend for the HRC logo.

Chair Carlson updated that the check for Latino Voices was mailed to them.

Motion: Commissioner White

Second: Commissioner Hubbard

Motion Carried

6. Committee Updates

6A. MLK Human Rights Celebration

Commissioner Welvaert updated that the committee met on November 1st. They chose a quote from Dr. King to focus on for the day. Subcommittee is working on finding people to do the music and art work.

Durbin updated about a social media post being made concerning the Human Rights award. There have been no award nominations thus far.

6B. Pride Celebration

There was nothing to report.

6C. River City Days

Commissioner Hubbard updated on River City Days swag, including colors and prices for sunglasses and rubber ducks for distribution. Commissioner Hubbard also suggested a duck race at the booth to engage people.

Commissioner Zayic asked about getting pop fidget toys with HRC logo as swag for River City Days.

Commissioner Hubbard suggested \$750 of funding to buy merchandise to be distributed at various program activities, including River City Days.

Motion: Commissioner Hubbard

Second: Commissioner Welvaert

Motion: Carried

6D. Cultural Heritage Month

Commissioner Zayic updated that next subcommittee meeting is on November 29th at 12pm.

6E. Community Partnerships

6Ei. Communities of Belonging

Commissioner Zayic gave a recap on the planning session in which the YMCA equity group presented on the 3-part learning series, Creating a Better Story. The group approved the proposal, and is now promoting the series to the community. The series will be virtual, but there will be an in-person option offered at the library. There have been no dates chosen yet.

6Eii. Carver County Mental Health

Chair Carlson discussed how the Commission could partner with Carver County Mental Health Advisory Booth to bring listening/learning sessions

in a safe environment to individuals in the community, especially the LGBTQ+ community. Vice Chair Haga will work with the advisory group to prepare a short paper about what they would like to achieve to present to the Commission.

6Eiii. ISD 112 Native American Parent Advisory Group
There was nothing to report.

6F. HRC Logo

Durbin updated that one submission has been submitted for the logo contest.

6G. Strategic Plan and Annual Action Plan

Chair Carlson updated on the Action Plan for 2023 written up by Commissioner Hubbard, Vice Chair Haga, and Chair Carlson. The Plan consists of the goals and objectives for the year to engage and educate the community. Their desire is to present the proposal to City Council in January/February and ask for their input and recommendations for program changes/ideas.

Commissioner Hubbard suggested to open up volunteer opportunities to the community for certain events for extra help. Commissioner Zayic recommended to use SignUpGenius for volunteering, similar to Parks and Rec Commission.

6H. Empathetic Response

There was nothing to report.

6I. Calendar/Program

There was nothing to report.

6J. Website

Durbin is still waiting for a few of the 3 sentence biographies for the website.

7. New Business:

7A. 20-ft Pride Banner

Chair Carlson asked the Commission for their opinion on how the banner can be preserved and displayed. Commissioner Zayic suggested taking a picture of the banner and using Canva to create smaller posters and T-shirts that could be distributed. Commissioner Hubbard suggested that the banner should be kept intact and displayed at the History Center or Event Center.

8. Next Meeting Date

8A. December Human Rights Commission Meeting – December 22, 2022

9. Adjourn

Motion: Commissioner Hubbard

Second: Commissioner Zayic

Motion: Carried

Meeting adjourned at 8:01 p.m.

**STAFF REPORT
CHASKA HUMAN RIGHTS COMMISSION
December 22, 2022**

Subject: Treasurer's Report – December 2022

Prepared By: Elise Durbin

2022 Beginning Balance:	\$5,000
January	
Crooked Pint (MLK Day)	(\$300.00)
Facebook Ad (MLK Day)	(\$19.97)
Speaker Fee (MLK Day)	(\$500.00)
Pastries (MLK Day)	(\$200.00)
Performer Fee (MLK Day)	(\$100.00)
Human Rights Award Plaques	(\$150.00)
February	
Commission Name Plates	(\$87.30)
March	
Donation (Friends of the Community)	\$1000.00
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April	
Green Card Voices Exhibit	(\$1000.00)
May	
Books for Carver County Library (Immigrant Voices)	(\$457.57)
June	
Commissioner T-Shirts	(\$32.00)
Pride Celebration expenses	(\$1,167.85)
Pride Celebration donation	\$300.00
Pride Celebration donation	\$50.00
July	
River City Days Booth	(\$50.00)
Name Badges	(\$43.44)
August	-
September	-
October	
Latino Voices (Dia de los Muertos)	(\$800.00)
November	
River City Days Booth	(\$150.00)
December	
HRC Swag	(\$651.24)
Balance:	\$740.63

*A budget amount of \$6500 has been included in the 2023 Preliminary Budget approved by the City Council on September 12.

**The HRC also discussed at the August 2022 meeting a stipend of \$500 for the winner of the HRC logo. This expenditure would likely occur in 2023.

Human Rights Commission 2023 Action Plan

Proactively Partner and Engage with Community Members and Groups

- *Engage with community members and organizations*
 - Continue to engage and build relationships with organizations that we have worked with in the past (Mi Casa, Latino Voices, Lions, Rotary, SouthWest Metro Chamber of Commerce, etc.). Participate in service opportunities they may be leading.
 - Continue to have HRC representation on groups such as Communities of Belonging, Carver County Mental Health, and others.

Advise Staff and Council

- *Work in tandem with the city on educational opportunities*
 - Invite the support of the City Council and all city departments in engagement and events sponsored by the HRC

Community Engagement and Education

- *Communications/Empathetic Response*
 - Rebrand empathetic response to communications
 - Prepare a monthly/bimonthly education campaign (ex: Black History Month, Asian/Pacific American Heritage Month, etc.)
 - Acknowledgement (statement by the HRC)
 - Context (History-specific to Chaska if possible)
 - Reading list
 - Spotlight on a local resident/business
 - Prepare other responses as necessary

Continue Ongoing Core Efforts

- *2023 Events*
 - MLK Human Rights Celebration (January)
 - Women's Recognition (new event—planned for spring)
 - Pride (June)
 - River City Days (July)
 - Cultural Heritage Month (September)

Other

- Develop a method through the committee structure (Chair, Vice-Chair) that allows for succession planning to occur. As members roll off of the HRC, ensure their knowledge is not lost and other members can step in to lead to efforts.
- Develop qualitative and quantitative measures of success for the HRC