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**- MINUTES -  
CHASKA CITY COUNCIL  
NOVEMBER 21, 2022**

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 p.m.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Mayor Windschitl and Councilmembers Grau, Hatfield, Hubbard, and Huang.

Absent: None.

Also Present: Matt Podhradsky, City Administrator; Noel Graczyk, Administrative Services Director; Kevin Wright, Communication Director; Elise Durbin, Assistant Administrator; Marshall Grange, Parks and Recreation Director; Nate Kabat, Community Development Director; Liz Hanson, City Planner; Jake Sauflay, City Attorney; Matt Haefner, Water and Sewer Director; and Matt Clark, City Engineer.

4. Adopt the Agenda

Motion by Councilmember Hatfield, second by Councilmember Hubbard to adopt the agenda as presented. Motion carried.

5. Proclamation

5.A. Proclamation Recognizing TEL US As a Military Veteran Friendly Company

Mayor Windschitl read in full a Proclamation recognizing TEL US As a Military Veteran Friendly Company. Rob Squire provided a summary of TEL US and thanked the Council for the recognition.

6. Presentation

No one wished to present to the Council.

7. Approve Previous Meeting Minutes

7.A. Approve the November 7, 2022 City Council Meeting Minutes

Motion by Councilmember Hubbard, second by Councilmember Hatfield to approve the minutes of the November 7, 2022 City Council meeting.

Motion carried.

8. Consent Agenda

Mayor Windschitl asked if Consent Agenda 8.A. Resolution 2022-134 Consenting to the Assignment of a Subrecipient Agreement is just a name transfer. Assistant City Administrator Elise Durbin stated it is a formality of sorts, and the project is going to be under a different name.

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Motion by Councilmember Hatfield, second by Councilmember Grau to approve the Consent Agenda Items A through C:

A. Resolution 2022-134 Consenting to the Assignment of a Subrecipient Agreement  
Motion to adopt Resolution 2022-134 consenting to the assignment of the subrecipient agreement with Community Asset Foundation for the West Creek Apartments to West Creek Apartments, LLC.

B. Oak Ridge Development - TH 41 Roundabout and Highway Improvements Cooperative Agreement

Motion to approve the Cooperative Construction Agreement with the State of Minnesota Department of Transportation for the Oak Ridge Development - TH 41 Roundabout and Highway Improvements Project for the Mayor and Administrator to execute.

C. Adopt Resolution No. 2022-137 Approving the Lot Split for Club West Partners/Tradition Development/PC #2022-59

Motion to adopt Resolution 2022-137, approving the Lot Split on PID 300061120, subject to the stipulations included in said resolution and the following conditions:

1. Approvals shall be based on the following graphic exhibits:

a. Lot Split Exhibit, prepared by Alliant Engineering, dated October 14, 2022

Motion carried.

#### 9. Action Items

9.A. Adopt Resolution No. 2022-135 and Ordinance No. 1024 Approving the Preliminary Site & Building Plan, Preliminary Plat and Zoning Ordinance Amendment (ZOA) for Structures, Inc./Jeremy Banken/PC #2022-57

City Administrator Podhradsky introduced the item to the Council and City Planner Liz Hanson provided a presentation on it.

Mayor Windschitl asked which building will include vehicle maintenance. Jeremy Banken, President at Structures Hardscapes Specialists, stated vehicle maintenance will be on the ends.

Councilmember Grau asked what the long-term view of the road is. Mr. Podhradsky stated it was originally a County road. If it were reconstructed, it would include curb and gutters.

Motion by Councilmember Huang, second by Councilmember Grau to adopt Resolution No. 2022-135 Approving the Preliminary Site & Building Plan and Preliminary Plat for Structures, Inc. (PC #2022-57).

Mayor Windschitl asked when construction would start. Mr. Banken stated construction would start in the spring.

Motion carried.

#### 9.A.i. Ordinance No. 1024

Motion by Councilmember Hatfield, second by Councilmember Huang to adopt Ordinance No. 1024 Approving the Zoning Ordinance Amendment to PID-9. Motion carried.

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9.B. Adopt Resolution No. 2022-136 and Ordinance No. 1025 Approving the Preliminary Site & Building Plan and Rezoning for the Northern Water Treatment Plant/City of Chaska/PC #2022-58

City Administrator Podhradsky introduced the item to the Council and City Planner Liz Hanson provided a presentation on it.

Councilmember Huang asked what volume of water can be processed through the facility. Water and Sewer Director Matt Haefner stated about 2.5 million gallons could be processed each day.

Councilmember Huang asked how that compares to the current facility. Mr. Haefner stated the current facility processes 12.8 million gallons per day.

Councilmember Huang asked if the new site would be a backup or if it is meant to be used simultaneously. Mr. Haefner stated it will run every day and will allow the City to do significant maintenance to the primary facility as needed.

Councilmember Huang asked what the timeline is for the loop well. Mr. Haefner stated that is well beyond ten years out.

Councilmember Huang asked if the drilling he saw was a test. Mr. Haefner stated they drilled down to test for Well 10 and see which aquifer they would access. They want to pull from a different well than Well 7. Well 10 is deeper than Well 7 and will be on the north side of the building. The future well is up near the loop.

Mayor Windschitl asked for the timeline on the project. Mr. Haefner stated the hope is to return to the Council with the final plan, go out for bid in the spring, and construction in early summer 2023.

Mayor Windschitl asked how much the project will cost. Mr. Haefner stated it would cost \$6-7 million for the treatment plant. The well is under a different project, and the projects depend on where the funding comes from.

Mayor Windschitl asked how maintenance has been able to happen without a secondary treatment center. Mr. Haefner stated they drain one side or filter down to access the areas that need maintenance. There hasn't been a need for significant maintenance that requires more long-term work. The current plant is 98.5 percent efficient.

Mayor Windschitl asked if there are multiple companies that can complete the project which would allow the City to receive competitive bids. Mr. Haefner stated there are a number of companies that can do the work.

Councilmember Grau noted the building is good-looking.

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Motion by Councilmember Huang, second by Councilmember Hubbard to adopt Resolution No. 2022-136 approving the Preliminary Site & Building Plan and Preliminary Plat for the North Water Treatment Plant (PC #2022-58).

Motion carried.

9.B.i. Ordinance No. 1025

Motion by Councilmember Grau, second by Councilmember Hatfield to adopt Ordinance No. 1025 approving the rezoning from Open (O) to P2 – Public Buildings.

Motion carried.

9.C. Request for Proposals for Architectural and Engineering Services for a Public Safety Facility  
City Administrator Podhradsky introduced the item to the Council and Assistant City Administrator Elise Durbin provided a presentation on it.

Mayor Windschitl asked if the requests are sent to certain groups or if there is a hope for the best companies to submit a bid. Mr. Podhradsky stated they submit requests to recommended companies, and the City will likely receive other bids as well.

Motion by Councilmember Hubbard, second by Councilmember Huang to approve issuing a Request for Proposals for Architectural and Engineering Services for a Public Safety Facility.  
Motion carried.

10. Bills

10.A. Accounts Payable Claims Roster 21-November-2022

The Council requested further information about bills on pages 1, 10, 11

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Hatfield to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None  
Motion carried.

11. Other Business

11.A. City Administrator's Report

11.A.i. Bi-Weekly Report 21-November-2022

Councilmember Grau:

- Congratulated fellow Councilmembers and Mayor Windschitl on reelection
- Noted there are a number of open Commissioner roles, which are great opportunities to get involved; he suggested the City reach out to unreached populations
- Read a quote from the local newspaper regarding Jacob Shay, Chaska graduate, had the opportunity to be commissioned and play for a live professional

Councilmember Hubbard:

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- Congratulated fellow Councilmembers and Mayor Windschitl on reelection
- Stated she attended the Veteran's Program at the Chaska Middle School, and it was well-attended
- Pointed out she presented the State of the City at the last luncheon
- Wished everyone a Happy Thanksgiving and encouraged folks to support small businesses during holiday shopping
- Noted Hometown Holidays will be celebrated December 3, 2022 with a tree lighting at 5:00.
- Pointed out another tree lighting is December 4, 2022 at 6:00 PM.

Councilmember Huang:

- Stated he attended the Veteran's Program at the Chaska Middle School, and it was well-done
- Thanked the veterans for their service
- Congratulated fellow Councilmembers and Mayor Windschitl on reelection
- Noted there was a strong voter turnout in both the City and the County
- Wished everyone a Happy Thanksgiving

Councilmember Hatfield:

- Thanked election judges for their work
- Encouraged community members to shop locally for Small Business Saturday
- Noted there were differing times are advertised on the Hometown Holiday Facebook event
- Added the next City Council meeting is the truth in taxation hearing

Mayor Windschitl:

- Thanked the community for the support and reelection
- Thanked the election judges for their hard work and summarized some of the voting issues within the County
- Pointed out the girls' volleyball team competed in the State Tournament and congratulated
- Noted Brad Hand, Chaska graduate, pitched in the World Series
- Thanked Councilmember Hubbard for presenting at the luncheon
- Noted the Arboretum lost \$10 million in funding
- Stated the next Council meeting is December 5, 2022 with the truth in taxation meeting
- Added December 19, 2022 is the meeting when the final budget is adopted
- Commented January 9, 2023 is the first meeting of the new year, which will include three people being sworn in
- Wished everyone a Happy Thanksgiving

11.B. Approve Human Rights Meeting Minutes 7-28-2022, 8-25-2022 and 9-22-2022

11.C. 3rd-Qtr 2022 Investment Report dated November 21st, 2022

11.D. Monthly Financial Reports as of 9/30/22

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12. Adjourn

Motion by Councilmember Hatfield, second by Councilmember Grau to adjourn the meeting at 8:35 p.m.

Motion carried.