



AGENDA
CHASKA HUMAN RIGHTS COMMISSION
CHASKA CITY HALL - COUNCIL CHAMBERS & ZOOM
Thursday, March 9, 2023
6:30 PM

1. Roll Call
2. Adopt Agenda
3. Introduction of New Members
4. Open Forum/Guest Presentation
5. Approve Minutes
 - 5.A. Adopt meeting minutes - January 26, 2023
6. Treasurer's Report
 - 6.A. Treasurer's Report - February 2023
7. Chair/Vice Chair and Committee Selections
 - 7.A. Select Chair, Vice Chair, and Committees
8. Old Business
 - 8.A. MLK Human Rights Celebration
 - 8.B. Women's Appreciation
 - 8.C. Pride Celebration
 - 8.C.i. Pride Art Banner
 - 8.D. River City Days
 - 8.E. Cultural Heritage Month
 - 8.F. Community Partnerships
 - 8.F.i. Communities of Belonging
 - 8.F.ii. Carver County Mental Health
 - 8.F.iii. ISD 112 Native American Parent Advisory Group

- 8.G. Communications
- 8.H. City Committee Updates
 - 8.H.i. Chaska Community Center Master Plan Citizen Task Force
 - 8.H.ii. Pedestrian and Bicycle Master Plan
- 9. New Business
 - 9.A. New t-shirts and name tags
- 10. Next Meeting Date
 - 10.A. March Human Rights Commission Meeting - March 23, 2023
- 11. Adjourn



Minutes
CHASKA HUMAN RIGHTS COMMISSION
Thursday, January 26, 2023
6:30 PM

1. Roll Call

Present: Chairperson Carlson, Vice Chairperson Haga, Commissioners Hubbard, Sandison, Welvaert, Zayic, Youth Representative White, and City Staff Elise Durbin

2. Adopt Agenda

Motion: Commissioner Haga

Second: Commissioner Welvaert

Motion: Carried

3. Open Forum/Guest Presentation – no guests

4. Approve Minutes

4A. Adopt Meeting Minutes – December 29, 2022

Motion: Commissioner Sandison

Second: Commissioner Hubbard

Motion: Carried

5. Treasurer's Report

5A. Treasurer's Report 2022

Durbin reviewed the report. Durbin reported addition expenses not on the report as follows: \$36 for buying tablecloths. Durbin also reported that as of last week, \$5461.84 is the current balance. This balance is pending based on the cost of the award plaque that will be given to Latino Voices.

Commissioner Welvaert asked about buying new name tags and t-shirts for the Commission.

Motion: Commissioner Welvaert

Second: Commissioner Hubbard

Motion Carried

6. Old Business/Committee Updates

6A. MLK Human Rights Celebration

Commissioner Welvaert thanked all involved in the event and its success. Commissioner Welvaert updated that there was a debrief meeting that discussed what could be improved and what was successful at this year's event. Commissioner Welvaert asked the Commission for any feedback and updated that the speaker for next year's event needs to be chosen by the summer. The date for next year's celebration is January 15th, 2024.

Commissioner Zayic discussed the need for subtitles and translation on the videos shown. Commissioner Zayic also recommended being more welcoming and inviting to neighboring cities in Carver County. Commissioner Hubbard recommended adding a lesson plan/activity for kids.

6B. Pride Celebration

Chair Carlson updated that dates are filling up and recommended setting dates in the calendar. Vice Chair Haga updated that the last two weekends of June would be the best choice for the celebration based on high school finals and graduation. The Commission decided that June 17 is the priority and June 11 is the second priority for the celebration.

6C. River City Days

Chair Carlson updated that River City Days will be at Lions Park this year from July 20-30th.

6D. Cultural Heritage Month

There was nothing to report.

6E. Community Partnerships

6Ei. Communities of Belonging

Commissioner Zayic updated that there were 46 registered people and 40 attended. Commissioner Zayic updated that people were very engaged and there was a lively conversation. The next meeting is February 7th.

6Eii. ISD 112 Native American Parent Advisory Group

There was nothing to report.

6Eiii. Carver County Mental Health
There was nothing to report.

6F. Empathetic Response
There was nothing to report.

6G. Website
Commissioner Zayic recommended that headshots be added to the website when new members are chosen.

6H. Calendar/Programs
There was nothing to report.

7. New Business:

7A. Women's Recognition Event Discussion
Vice Chair Haga asked for clarification on what the event would entail.
Commissioner Hubbard stated that he would like to see women celebrated for the whole month of March.

Commissioner Zayic suggested that the Commissioner team up with the school district's Equity and Inclusion department to organize a women's heritage celebration event. Commissioner Zayic also discussed two different women's organizations, Women's Venture and Team Empower Women, who could also be involved in a potential celebration event.

Vice Chair Haga and Commissioner Hubbard updated that they are willing to be on a subcommittee to spread the word and get information out.

7B. Other Business
Commissioner Hubbard suggested starting a mentorship program for both men and women that runs throughout the year. Commissioner Welvaert recommended putting together a subcommittee that could look further into the idea and how it could be established.

8. Next Meeting Date – February 23, 2023 at City Hall Council Chambers and Zoom.

9. Adjourn
Meeting adjourned at 7:34 p.m.

STAFF REPORT

CHASKA HUMAN RIGHTS COMMISSION

February 23, 2023

Subject: Treasurer's Report – February 2023

Prepared By: Elise Durbin

2023 Beginning Balance:	\$6,500
January	
Speaker Fee (MLK Day event)	(\$300.00)
Pastries (MLK Day event)	(\$150.00)
Tablecloths (MLK Day event)	(\$36.25)
Food and table settings (MLK Day event)	(\$51.91)
HRC Logo Contest Stipend	(\$500.00)
February	
Human Rights Award Plaque	(\$99.17)
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	
Balance:	\$5,362.68

STAFF REPORT

CHASKA HUMAN RIGHTS COMMISSION

February 23, 2023

Subject: Chair/Vice Chair and Committee Selections

Prepared By: Elise Durbin, Assistant City Administrator

Each year, typically after the (re)appointment of commissioners, the Human Rights Commission spends time on the organizational structure of the Commission. This consists of two parts—the recommendation of a Chair and Vice Chair, as well as the formation of subcommittees.

Per City Code, the City Council is to appoint a Chair and Vice Chair for the Human Rights Commission for a one year term and has relied in the past on the Commission to recommend individuals for these positions. Staff recommends the Human Rights Commission at the February 23 meeting, recommend a Chair and Vice Chair to the City Council. The Commission's recommendation will then be sent onto the City Council at their February 27 meeting.

The second item the Commission should look at on February 23 is the formation of subcommittees for the 2023 year. The subcommittees do the bulk of the work of the Commission and have no more than three commissioners on them. Staff supports the subcommittees as needed and all commissioners can participate and help at the events themselves. Below is the list of subcommittees, a brief description, and any pertinent dates associated with each subcommittee.

SUBCOMMITTEE	DESCRIPTION	DATES
MLK Human Rights Celebration	Annual breakfast event for the community on Martin Luther King, Jr. Day. Consists of a guest speaker, music, readings, and more. Work with other groups including Chaska Parks and Recreation, the school district, and others. Annual Chaska Human Rights Award is presented.	Next event is January 15, 2024, but planning work will begin in the summer.
Women's Appreciation	New event starting in 2023 focusing on women.	Events will be in March. Planning work has started.
Pride Celebration	2023 will be the 3 rd annual event. Last year's event included tie-dying, a community mural, games, ice cream, and more. Work with other groups including Chaska Park and Recreation and the school district.	2023 Event is June 17 from 3-6 p.m. at McKnight Park. Planning work will begin soon.
River City Days	In the past, the HRC has had a booth at the event educating the community.	2023 Event is July 28 and 29. Planning work will begin soon.
Cultural Heritage Month	In 2022, the HRC held events around "Chaska Celebrates Immigrant Voices". The focus in 2023 is a series of events throughout September focusing on the different cultures represented in Chaska.	Events will happen throughout the month of September 2023. Planning work has started.

Communications	This is a new committee in 2023, consolidating several previous subcommittees. Work will include website, education campaign, preparing responses as needed, website and other areas.	Throughout the year
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Staff recommends that the HRC take time on February 23 to discuss and assign members to the subcommittees.