

- MINUTES -
CHASKA CITY COUNCIL
FEBRUARY 27, 2023

1. Call to Order

The meeting was called to order by Mayor Pro Tem Huang at 7 p.m.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Mayor Pro Tem Huang and Councilmembers Grau, Hatfield, and Hubbard.

Absent: Mayor Windschitl

Also Present: Matt Podhradsky, City Administrator; Noel Graczyk, Administrative Services Director; Kevin Wright, Communication Director; Elise Durbin, Assistant Administrator; Marshall Grange, Parks and Recreation Director; Nate Kabat, Community Development Director; Liz Hanson, City Planner; Jake Sauflley, City Attorney; Matt Haefner, Water and Sewer Director; and Matt Clark, City Engineer.

4. Adopt the Agenda

Motion by Councilmember Hubbard, second by Councilmember Hatfield to adopt the agenda as presented. Motion carried.

5. Visitor Presentation

No one wished to present to the Council.

6. Approve Previous Meeting Minutes

6.A. Approve the February 6, 2023 City Council Meeting Minutes

Motion by Councilmember Grau, second by Councilmember Hubbard to approve the minutes of the February 6, 2023 City Council meeting.

Motion carried.

7. Consent Agenda

Motion by Councilmember Hatfield, second by Councilmember Grau to approve the Consent Agenda Items A through K:

- A. Adopt Resolution No. 2023-9 Approving the Final Plat for Club West 11th/Tradition Development/PC #2023-02

Motion to adopt Resolution No. 2023-9 approving the Club West 11th Addition Final Plat for an 18-lot subdivision (PC #2023-02).

- B. Adopt Resolution No. 2023-14 Ratifying 2023 Cogeneration and Small Power Production Tariff for the City's Electric Utility

Motion to adopt Resolution No. 2023-14 Ratifying 2023 Cogeneration and Small Power Tariff for the City's Electric Utility.

C. Appointment of Heritage Preservation Commission Chair and Vice Chair
Motion to approve Kristine Kohman to serve as Chairperson of the Heritage Preservation Commission for calendar year 2023.

Motion to approve Steve Mueller to serve as Vice-Chairperson of the Heritage Preservation Commission for calendar year 2023.

D. Appointment of Planning Commission Chair and Vice-Chair
Motion to appoint Rob Brass to serve as Chairperson of the Planning Commission and Todd Urbanski as Vice-Chairperson of the Planning Commission for calendar year 2023.

E. Audit Engagement Letter for 2022 Audit
Motion to approve the 2022 Audit Engagement Letter with MMKR dated February 7, 2023, and authorize the Mayor and City Administrator to sign the Audit Engagement Letter.

F. Adopt Ordinance No.1031 Approving the Zoning Ordinance Amendment to Section 15.24 Shoreland Management/City of Chaska/PC #2023-07
Motion to adopt Ordinance No. 1031 approving the Zoning Ordinance Amendment to modify Section 15.24 (Shoreland Management) of the Zoning Ordinance.

G. Adopt Resolution No 2023-15 and 2023-16 Amending 2022 and 2023 Fund Budgets

G.i. Res 2023-15

G.ii. Res 2023-16

Motion to adopt Resolution 2023-15 Amending 2022 Fund Budgets and 2023-16 Amending 2023 Fund Budgets.

H. Downtown Chaska TH 41/CSAH 61 - Underpass and Recreational Trail Permit Agreement

Motion to authorize the Mayor and Administrator to execute the Underpass and Recreational Trail Permit Agreement for the Downtown Chaska TH 41/CSAH 61 Improvement Project.

Adopt Resolution No. 2023-18 Supporting a Request for State Bonding for County Highway 18 (West 82nd Street)

I. Adopt Resolution No. 2023-19 Approving Premises Gambling Permit for Chaska Lions Club at Patron's Mexican Restaurant

Motion to Adopt Resolution 2023-19 approving the premises permit application for the Chaska Lions Club, to conduct lawful/charitable gambling at Patron's Mexican Restaurant.

J. Adopt Resolution No. 2023-22 Approve the State of Minnesota Joint Powers Agreement on behalf of the City Attorney and Police Department

Resolution Authorizing State of Minnesota Joint Powers Agreement with the City of Chaska on Behalf of its City Attorney and Police Department.

City Administrator Podhradsky pointed out Consent Item 7.H. Downtown Chaska TH 41/CSAH 61 - Underpass and Recreational Trail Permit Agreement is meant to be funded by the County. However, the County doesn't have the funds available in line with the timeline for the TH 41 projects. It has been decided Chaska will pay for the initial construction, and the County will reimburse the City for expenses.

Motion carried.

8. Action Items

8.A. Public Hearing to Consider Certification of Spring 2023 Delinquent Utilities

City Administrator Podhradsky introduced the item and provided a presentation on it.

Mayor Pro Tem Huang opened the public hearing at 7:06 p.m.

No one wished to address the Council.

Mayor Pro Tem Huang opened the public hearing at 7:07 p.m.

Councilmember Grau asked if the numbers are typical for Chaska. City Administrator Podhradsky stated it is pretty typical, and the collected fees are pretty low in the scheme of things. He added the payees are rather consistent and have worked with the City for quite some time. Staff works with the payees to implement a payment plan as a form of relief.

8.A.i Approve Resolution 2023-17 Spring 2023 Delinquent Utilities

Motion by Councilmember Hubbard, second by Councilmember Hatfield to adopt a Resolution 2023-17 approving certification of delinquent utilities and miscellaneous unpaid charges to Carver County for collection with the payable 2024 property taxes.
Motion carried.

8.B. Approval to Move Forward With Phase II of Professional Services Agreement for Facility Naming Rights and Sponsorship

City Administrator Podhradsky introduced the item to the Council and Parks and Recreation Director Marshall Grange provided a presentation on it.

Councilmember Grau stated the City needs to continue to plan for reinvestment in the community. The option is beneficial to both users and non-users.

Councilmember Hubbard noted she likely has the most reservations of people on the Council, but she is open to listening. There will be opportunities for the community to give input as well. Brand identity is important, even for a City, and sponsorships create certain optics.

City Administrator Podhradsky explained the process allows the Council to explore options before making a decision. He pointed out Parks and Recreation Director Grange and his team have done a great job navigating the possibilities.

Mayor Pro Tem Huang stated it is the role of the Council to steward taxpayer dollars appropriately. Staff has done a great job to determine a creative alternative to fund programs after the loss of State money that also doesn't increase taxes or fees. Mayor Pro Tem Huang agreed branding is important, and the City should only move forward with a sponsor if their values are in line with the City of Chaska.

City Administrator Podhradsky added it is a six to 12 month process, so updates will be provided to the Council.

Motion by Councilmember Hatfield, second by Councilmember Grau to authorize staff to enter into phase II of the professional services agreement for facility naming rights and sponsorship with The Superlative Group.

Motion carried.

9. Bills

9.A. Accounts Payable Claims Roster 27-2-2023

The Council requested further information about bills on pages 5, 33 and Quest re: Wi-Fi and access points.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Hubbard, second by Councilmember Hatfield to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Grau and Mayor Pro Tem Huang. Voting nay: None

Motion carried.

10. Other Business

10.A. City Administrator's Report

City Administrator Podhradsky noted there is an Employee Appreciation Breakfast coming up.

10.A.i. Bi-Weekly Report 27-2-2023

Councilmember Hatfield:

- Noted a Hwy 41 Open House on Thursday, March 9, 2023 at the Chaska Event Center.
- Shared a business meeting for Hwy 41 is being held Thursday, March 2, 2023 in Chambers.
- Stated there are monthly meetings on the second Friday of each month regarding Hwy 41.
- Added Carver County Library is doing an introductory course regarding GIS both in-person at the Chanhasen Library or via Facebook on Saturday, March 4, 2023.
- Pointed out it is Employee Appreciation Week and thanked City Staff for their work. City Administrator Podhradsky noted there is an Employee Appreciation Breakfast coming up.

Councilmember Hatfield:

- Explained the Chaska chapter of Communities of Belonging had their three-part series in partnership with the YMCA. The theme was telling Chaska's story.
- Wished her son a Happy Birthday!

Councilmember Grau:

- Pointed out the median outside the Curling Center was hit again.
- Asked if there were issues with the storm drains. Administrator Podhradsky stated crews were out to clean up the storm drains.
- Gave a shout out to the Chaska Police Department and their Twitter.

City Administrator Podhradsky:

- Noted there would be two closed sessions coming up, one regarding his review and another about water meter issues.
- Stated MMPA performed really well last year.
- Provided an update on the sustainable energy efforts in Chaska.

Parks and Recreation Director Grange:

- Stated the weekend of March 10 the Curling Center will be hosting an event.
- Added Friday, March 17, 2023 will be the indoor carnival.

Assistant City Administrator Durbin

- Explained updates to the storefront loan improvement program will return to the Council.

Mayor Pro Tem Huang:

- Stated the Suburban Transit Association hosted a legislative breakfast. There is a lot of support for micro-transit for Minneapolis and the Metro area.
- Thanked Staff for their efforts after the recent snowstorm.

11. Adjourn

Motion by Councilmember Hatfield, second by Councilmember Grau to adjourn the meeting at 8:15 p.m.

Motion carried.