AGENDA
CHASKA CITY COUNCIL
CHASKA CITY HALL - COUNCIL CHAMBERS & ZOOM
Monday, March 20, 2023
7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adopt Agenda
5. Visitor Presentation
    - 5.A. Highway 41 Update
6. Approve Previous Meeting Minutes
    - 6.A. City Council Meeting Minutes 3/6/2023
7. Consent Items
    - 7.A. Adopt Ordinance 1032 to Amend Chapter 10, Article 10.20, Sections 10,30, 40, 50 and 120 of the Chaska Code of Ordinances
    - 7.B. Police Auction
    - 7.C. City Administrator Annual Review
    - 7.D. Municipal Tort Liability Limits
    - 7.E. Adopt Resolution No. 2023-23 Authorization of MCES I & I Grant Participation
    - 7.F. Appointment of the Human Rights Commission Chair and Vice Chair
    - 7.G. First Amendment to Water Tower Antennae Agreement
    - 7.H. Adopt Resolution 2023-24 Supporting a Grant Application to the Minnesota Department of Natural Resources
    - 7.I. Audit Engagement Letter for 2022 Audit and Federal Single Audit
8. Action Items

9. Bills

    9.A. ACCOUNTS PAYABLE CLAIMS ROSTER 3-20-2023

10. Other Business

    10.A. City Administrator's Report

        10.A.i. Biweekly 3/17/2023

    10.B. Approve HRC Meeting Minutes 1-26-2023

11. Adjourn

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- MINUTES -
CHASKA CITY COUNCIL
MARCH 6, 2023

1. Closed Session

1.A. City Administrator's Annual Review

Under Minnesota Statute Section 13D.05 Subdivision 3(a) the City Council has the authority to conduct a closed session for the review of any employee under our direct supervision. The only topic of the discussion in this closed session will be the performance review of City Administrator Matt Podhradsky. The meeting will be taped, and the recording kept for three years, as required by the Minnesota Open Meeting Law. As is required by State Statute, a summary of conclusions regarding the evaluation will be given at the next open session of the Chaska City Council.

2. Open Session

Motion by Councilmember Hubbard, second by Councilmember Huang to open the meeting. Motion carried.

3. Call to Order

The meeting was called to order by Mayor Windschitl at 7:10 p.m.

5. Roll Call

Roll call was taken. Present: Mayor Windschitl and Councilmembers Grau, Hatfield, Hubbard, and Huang.

Absent: None.

Also Present: Matt Podhradsky, City Administrator; Elise Durbin, Assistant Administrator; Mike Melchert, City Attorney; Brain Jung, Director of Public Works, Ryan Seibert; Chief of Police, and Stephen Kraus, Fire Chief.

4. Pledge of Allegiance

6. Adopt the Agenda

Motion by Councilmember Grau, second by Councilmember Hatfield to adopt the agenda as presented. Motion carried.

7. Visitor Presentation

7.A. Steve Albrecht, Shakopee Mdewakanton Sioux Community – Proposal for Organics Facility and Associated Access Improvements on TH 41 south of the MN River Crossing

Steve Albrecht, Shakopee Mdewakanton Sioux Community representative, shared a presentation on the new Shakopee Mdewakanton Sioux Community Organics Recycling Facility and the associated improvements on TH 41.

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Mayor Windschitl asked where the organics come from. It was explained organics comes in from yard waste and food waste from various organizations and municipalities.

Mr. Albrecht noted the truck traffic is insignificant with 100 vehicles coming on and off the site daily. Mayor Windschitl stated he has concerns about the traffic. Mr. Albrecht stated the proposed use is on the lower end of traffic for what could be on the site besides a storage facility.

Mayor Windschitl asked if the outgoing product is in bulk. Mr. Albrecht stated it is both in bulk and in bags. They can be used in landscaping and road construction projects among other things. He added the traffic impact reports were provided to Staff.

8. Approve Previous Meeting Minutes
8.A. Approve the February 27, 2023 City Council Meeting Minutes
Motion by Councilmember Hatfield, second by Councilmember Hubbard to approve the minutes of the February 27, 2023 City Council meeting.
Motion carried.

9. Consent Agenda
Motion by Councilmember Grau, second by Councilmember Hubbard to approve Consent Agenda Item A:

A. Adopt Resolution No. 2023-21 Authorizing Agreement for TH41 Improvements (Hwy 5 to Pioneer Trail)

Motion to adopt Resolution No. 2023-21 to Waive Municipal Consent and to enter into MnDOT Cooperative Construction Agreement No. 1051703 for the State Project No. 1008-96 for improvements along Trunk Highway 41.
Motion Carried.

10. Action Items
10.A. Motion to Authorize Negotiation of Contracts for Architectural and Engineering Services and Construction Management Services for the Public Safety Facility
City Administrator Podhradsky introduced the item to the Council and CNH Architects Quinn Hutson and Brooke Jacobson provided a presentation on it.

Councilmember Grau stated CNH has completed some nice-looking buildings.

Mayor Windschitl asked what the cost per square foot would be. Mr. Hutson stated a brand new fire station would be about $400 per square foot. However, Chaska was looking a more of a remodel, which would be closer to $350 per square foot.

Councilmember Huang asked who is coordinating the efforts to ensure operations can continue throughout the remodel. Ms. Jacobson stated coordination will take place during the design process to create phases and ensure continued operations can continue.

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Councilmember Hatfield stated CNH has shown intentional impactful design in the past, and the Council looks forward to seeing what they will do in Chaska.

Motion by Councilmember Huang, second by Councilmember Grau to authorize Staff to negotiate a contract with CNH for architectural and engineering services for a new Public Safety Facility.
Motion carried.

A gentleman that just moved back to Chaska stated he wanted to listen in and participate in local government. Mayor Windschitl thanked him for coming and apologized for needing to begin a closed session.

11. Closed Session
11.A. Council will meet in closed session pursuant to Minn Stat. 13D.05, subd. 3(b) for attorney client privileged communication with the City Attorney regarding arbitration proceedings with Mueller Systems, LLC.

Motion by Councilmember Grau, second by Councilmember Hatfield to enter into a closed session at 8:06 p.m.
Motion carried.

12. Open Session

13. Bills
13.A. Accounts Payable Claims Roster 6-3-2023
The Council requested further information about bills on pages 7 and 11.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Hatfield to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

14. Other Business
14.A. City Administrator's Report

14.A.i. Bi-Weekly Report 6-3-2023

Councilmember Hubbard:

- Noted there is an upcoming open house for Hwy 41 on Thursday, March 9 5:00-7:00 p.m. at the Event Center Chaska Community Center, a County-hosted public meeting on Thursday, March 23 4:00-7:00 p.m., and another for a resurfacing project on Wednesday, March 8 4:30-6:30 p.m. at Chaska Middle School East.
- Welcomed Officer Rodriguez as he was recently sworn in.

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Councilmember Huang:

- Welcomed Officer Rodriguez as he was recently sworn in.
- Asked for an update on the Costco project. City Administrator Podhradsky stated the roundabout is the next step and it will be completed before summer. The ultimate opening is Spring 2024.
- Noted nominations are open to highlight impactful women. The link is on Facebook and on the Human Rights Commissions' webpage.
- Pointed out the Alice in Wonderland was the runner up in the section 2A championships, a Knowledge Bowl Purple team qualified for finals in April, and the orchestra received a superior rating at the regional competition. Two students have signed on to continue their athletic careers in college and two students have received triple As for grades. The dance team has earned the west Metro conference championship for the eleventh time in the last 12 years. The have qualified for and competed at the State level for high kick and jazz funk. A junior will compete at the State tournament for alpine skiing, and the girls' basketball team is in the conference championship for the fourth year in a row. A student has qualified to compete at the State championship for wrestling and another for swimming/diving.
- Noted there are concerns about an upcoming bill that restricts a City's ability to change zoning. He asked how that could impact Chaska. Assistant City Administrator Elise Durbin stated there is a concern about the time limit to collect and spend impact fees from developers. The fees may be passed along to homeowners while the developer could be reimbursed. City Administrator Podhradsky suggested the Staff could write a letter expressing concerns if directed by the Council.

Councilmember Grau:

- Stated he got a notice on his door there might be a water leak. He explained it is a perk of living in the City of Chaska.
- Added Chaska Basketball association League is wrapping up. He noted his son's team received runner up at the State tournament as a C team.

Assistant City Administrator Durbin:

- Pointed out there is an open house regarding the PB roundabout at 41 on Wednesday morning for businesses. The businesses have been notified through postcard, door-knocking, emails, and phone calls.

City Administrator Podhradsky:

- Noted Tuesday morning there would be a years of service recognition breakfast for Staff.

Mayor Windschitl:

- Congratulated the basketball team for their successful season. Councilmember Grau noted there are Section Finals that upcoming weekend against Eden Prairie.
- Thanked Public Works for their hard work maintaining the roads.
- Noted the next meeting is March 20, 2023 and the Department retreat is next week on Tuesday and Wednesday.

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15. Adjourn

Motion by Councilmember Hatfield, second by Councilmember Hubbard to adjourn the meeting at 9:15 p.m.

Motion carried.

CITY OF CHASKA
ORDINANCE 1032

AMEND CHAPTER 10, ARTICLE 10.20, SECTIONS 10, 30, 40, 50, AND 120 OF THE CHASKA MINNESOTA CODE OF ORDINANCES

WHEREAS, Golf cart permits were issued annually, and;

WHEREAS, Golf cart permits will now be issued in three (3) year intervals only.

NOW THEREFORE, be it ordained by the Council of the City of Chaska, in the State of Minnesota, as follows: To Amend Chapter 10, Article 10.20, Sections 10, 30, 40, 50, and 120 of the Chaska Minnesota Code of Ordinances

SECTION 1: **AMENDMENT** "10.20.010 Definitions - Motorized Golf Carts" of the City of Chaska Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

10.20.010 Definitions - Motorized Golf Carts

For the purpose of this article the following definitions shall apply unless the context clearly indicates or requires a different meaning.

Authorized operator: Only persons at least sixteen (16) years of age with a valid driver's license may operate the golf cart.

Community events: Events sponsored, co-sponsored or supported by the City. Community events may also include celebrations organized by a nonprofit, community-based organization intended to serve the entire community. The City Administrator shall determine if an event qualifies for the exemption.

Designated roadways: The roadways listed on the approved permit on which the motorized golf cart may operate.

A. Designated roadways must be public streets under City jurisdiction with speed limits of 30 miles per hour or less
B. The City trail system, not golf course paths, along corridor roads (Pioneer Trail and Bavaria Road) shall be used for direct connection to Town Course Drive leading to the Chaska Town Course.

Motorized golf cart: A self-propelled vehicle with four wheels, powered by either an internal combustion engine or battery power, which is of the type and style designated for and commonly used by patrons of golf courses. This definition specifically excludes vehicles commonly known as all-terrain vehicles or ATVs.

(Ord. No. 968, Sec. 1, 11/18/19)

AFTER AMENDMENT

10.20.010 Definitions - Motorized Golf Carts

For the purpose of this article the following definitions shall apply unless the context clearly indicates or requires a different meaning.

Authorized operator: Only persons at least sixteen (16) years of age with a valid driver's license may operate the golf cart.

Community events: Events sponsored, co-sponsored or supported by the City. Community events may also include celebrations organized by a nonprofit, community-based organization intended to serve the entire community. The City Administrator shall determine if an event qualifies for the exemption.

Designated roadways: The roadways listed on the approved permit application on which the motorized golf cart may operate.

A. Designated roadways must be public streets under City jurisdiction with speed limits of 30 miles per hour or less
B. The City trail system, not golf course paths, along corridor roads (Pioneer Trail and Bavaria Road) shall be used for direct connection to Town Course Drive leading to the Chaska Town Course.

Motorized golf cart: A self-propelled vehicle with four wheels, powered by either an internal combustion engine or battery power, which is of the type and style designated for and commonly used by patrons of golf courses. This definition specifically excludes vehicles commonly known as all-terrain vehicles or ATVs.

(Ord. No. 968, Sec. 1, 11/18/19)

SECTION 2: **AMENDMENT** "10.20.030 Application" of the City of Chaska Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

10.20.030 Application

Every application for a motorized golf cart permit shall be made on a form supplied by the City and shall contain the following information:

A. Date.
B. The name, address and phone number of the applicant.
C. A copy of the applicant(s) driver's license.
D. Proof of insurance, including the company name, policy number, effective dates, and coverage.
E. Make, model, and serial number.
F. The roadways, trails or portion thereof on which the motorized golf cart may be operated.
G. Such other information as the City may require.

Handicap permits require: the nature of the applicant's physical handicap.

(Ord. No. 968, Sec. 1, 11/18/19)

AFTER AMENDMENT

10.20.030 Application

Every new application for a motorized golf cart permit shall be made on a form supplied by the City and shall contain the following information:

A. Date.
B. The name, address and phone number of the applicant.
C. A copy of the applicant(s) driver's license.
D. Proof of insurance, including the company name, policy number, effective dates, and coverage.
E. Make, model, and serial number.
F. The roadways, trails or portion thereof on which the motorized golf cart may be operated.
G. Such other information as the City may require.

Handicap permits require: the nature of the applicant's physical handicap.

(Ord. No. 968, Sec. 1, 11/18/19)

SECTION 3: **AMENDMENT** “10.20.040 Permit” of the City of Chaska Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

10.20.040 Permit

A. *Types of permits.*
   1. *Travel permit:*
      a. Allows you to travel north of the Twin City and Western Railroad tracks and west of McKnight Road
      b. Within the Adelwood by Del Webb community on established roadways to include Del Webb Parkway, Robin Avenue, Robin Curve, Liberty Heights Drive, Liberty Heights Court, Goldfinch Street, Goldfinch Court, Hammers Court, Moers Drive, Bluejay Avenue, and Cardinal Street. Transit outside the Adelwood by Del Webb community is not permitted unless specifically authorized by other sections of this ordinance, including the above mentioned roadways that extend to areas outside the Del Webb at Chaska and Del Webb at Chaska 2nd addition plats.
   2. *Handicap permit:* Allows you to travel on designated roadways within the City.

B. Term of permit. Permits are effective for one (1) calendar year beginning January 1 and ending December 31 and may be renewed annually .

C. Condition of permit. No permit shall be granted unless the following conditions are met:
   1. All applicants must provide evidence of insurance in compliance with the provisions of Minn. Stat. § 65B.482, with the permit application.

D. Travel permit. The applicant must provide proof of residency north of the Twin City and Western Railroad tracks and west of McKnight Road or in the Adelwood by Del Webb development.

E. Handicap permit.
   1. The applicant must demonstrate that he/she is a physically handicapped person as defined in Minn. Stat. § 169.345, Subd. 2.
   2. The applicant must submit a certificate signed by a physician that the applicant is able to safely operate a motorized golf cart on the roadways designated.

(Ord. No. 968, Sec. 1, 11/18/19)

AFTER AMENDMENT

10.20.040 Permit

A. *Types of permits.*
   1. *Travel permit:*
      a. Allows you to travel north of the Twin City and Western Railroad tracks and west of McKnight Road
      b. Within the Adelwood by Del Webb community on established roadways to include Del Webb Parkway, Robin Avenue, Robin Curve, Liberty Heights Drive, Liberty Heights Court, Goldfinch Street, Goldfinch Court, Hammers Court, Moers Drive, Bluejay Avenue, and Cardinal Street. Transit outside the Adelwood by Del Webb community is not permitted unless specifically authorized by

other sections of this ordinance, including the above mentioned roadways that extend to areas outside the Del Webb at Chaska and Del Webb at Chaska 2nd addition plats.

2. *Handicap permit:* Allows you to travel on designated roadways within the City.

B. Term of permit. Permits are effective for three (3)~~one (1)~~ calendar year beginning January 1 and ending December 31~~ and may be renewed annually~~ .

C. Condition of permit. No permit shall be granted unless the following conditions are met:

1. All applicants must provide evidence of insurance in compliance with the provisions of Minn. Stat. § 65B.482, with the permit application.

D. Travel permit. The applicant must provide proof of residency north of the Twin City and Western Railroad tracks and west of McKnight Road or in the Adelwood by Del Webb development.

E. Handicap permit.

1. The applicant must demonstrate that he/she is a physically handicapped person as defined in Minn. Stat. § 169.345, Subd. 2.
2. The applicant must submit a certificate signed by a physician that the applicant is able to safely operate a motorized golf cart on the roadways designated.

(Ord. No. 968, Sec. 1, 11/18/19)

SECTION 4: **AMENDMENT** "10.20.050 Operating Conditions" of the City of Chaska Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

10.20.050 Operating Conditions

A. *Permit.* Must be displayed on the driver's side portion of the motorized golf cart.
B. *Passengers.* Must be seated at all times.
C. *Designated roadways.* Motorized golf carts may only be operated on the designated roadways specified on the approved permit.
D. *Prohibited operation.* The operation of motorized golf carts is expressly prohibited on all public bike trails, walking trails, golf cart paths and sidewalks except in the case of Pioneer Trail and Bavaria Road.

(Ord. No. 968, Sec. 1, 11/18/19)

AFTER AMENDMENT

10.20.050 Operating Conditions

A. *Permit.* Must be displayed on the driver's side portion of the motorized golf cart.

B. *Passengers.* Must be seated at all times.
C. *Designated roadways.* Motorized golf carts may only be operated on the designated roadways specified on the approved permit application.
D. *Prohibited operation.* The operation of motorized golf carts is expressly prohibited on all public bike trails, walking trails, golf cart paths and sidewalks except in the case of Pioneer Trail and Bavaria Road.

(Ord. No. 968, Sec. 1, 11/18/19)

SECTION 5: **AMENDMENT** "10.20.120 Fees" of the City of Chaska Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

10.20.120 Fees

The City Council shall establish an annual fee for a motorized golf cart permit and include it in the City of Chaska fee schedule.

(Ord. No. 968, Sec. 1, 11/18/19)

AFTER AMENDMENT

10.20.120 Fees

The City Council shall establish a~~an annual~~ fee for a motorized golf cart permit and include it in the City of Chaska fee schedule.

(Ord. No. 968, Sec. 1, 11/18/19)

PASSED AND ADOPTED BY THE CITY OF CHASKA COUNCIL
_______________________________.

	AYE	NAY	ABSENT	ABSTAIN
Councilmember Grau	______	______	______	______
Councilmember Hatfield	______	______	______	______
Councilmember Huang	______	______	______	______
Councilmember Hubbard	______	______	______	______
Mayor Windschitl	______	______	______	______

Presiding Officer

Attest

____

Mark Windschitl, Mayor, City of Chaska

____

Denise Beebe, Senior Clerk, City of Chaska

REQUEST FOR ACTION
CHASKA CITY COUNCIL
3/20/2023

Subject: **Ordinance Amending Chapter 10, Article 20, Sections 10, 30, 40, 50 and, 120 of the Chaska City Code**

Prepared By: Denise Beebe, Senior Clerk

Background
City Council, on November 18, 2019, amended Chaska's Municipal Code of Ordinance allowing residences with a motorized golf cart, living north of the Twin City & Western Railroad and west of McKnight Rd, to travel to and from their residence to the Chaska Town Course and in their neighborhoods. It also allowed for a handicap permit, for those physically handicapped, to operate a motorized golf cart on any public street under City jurisdiction with a speed limit of 30 miles per hour or less be traveled on.

Council, at the February 6, 2023, meeting amended Chapter 10 of the Chaska Municipal Code of Ordinances to allow motorized golf carts to be used in the 55+ active adult community of Adelwood by Del Webb.

Permits are issued for one calendar year beginning January 1st and ending December 31st at a cost of $30 per year and operators must follow the regulations that have been set out in City Code.

Current Request
This will be our fourth year of permitting golf carts, and our resident database on golf cart permits has remained consistent with the same residents purchasing permits year to year. Because of this, and surrounding communities allowing off-road motor vehicle permits such as UTVs to purchase permits for 3 years, we believe we could better serve those seeking a golf cart permit with an easier process.

Therefore, staff from Administration, with support from the Chaska Police Department and Chaska Town Course, are requesting to change the golf cart permit period from an annual one (1) year permit to a three (3) year permit for $90.

<u>CITY COUNCIL ACTION REQUESTED</u>
Motion to adopt Ordinance 2023-1032 amending Chapter 10, Article 20, Section 10, 30, 40, 50 and, 120 of the Chaska Municipal Code of Ordinances changing permits from an annual one (1) year permit to a three (3) year permit for $90.

REQUEST FOR ACTION
CHASKA CITY COUNCIL
3/20/2023

Subject: **Police Auction**

Prepared By: Evidence Clerk Julie Vilks, Chaska Police Department

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The Police Department will be auctioning surplus, found, unclaimed and seized items in an online auction beginning no earlier than June 1, 2023. All property has remained unclaimed by the owner and has been in the possession of the City continuously for a period of at least 90 days as required by ordinance. The Police Department has entered into an agreement with PropertyRoom.com to conduct an online auction of the property. Property to be auctioned includes the following items:

Numerous cell phones, misc. knives, numerous bluetooth earbuds, JBL Harman speakers, Sony cybershot camera, 100 W Dual Inverter, Diamond ring, socket sets, Sony in dash car stereo, Sog Axe, Roku remote, Ipod, Ihome iBT77, Android Zebra touch computer, Coleman Powermate Impact Tool, Security camera, Car booster pack, Black and Decker drill, Midland 2-way radio, 10 K silver/gold necklace, Hatchet, picture frame camera, mini Ipad, Maxblaster Ozone generator, tape measures, Stop watch, 22 Outlaw plane with remote, Pfluenger President fishing reel, silver watch, Crossfire golf club, Wahl hair clipper, Dewalt 18V cordless drill, Bushnell binoculars, Ceramic flat iron, Polo cologne, Mycharge chargers, Pidengbao wallet, Apple watch, Milwaukee hacksaw, 3M Fall protection, Dewalt drill, vice grips, copper cutting saw, numerous Designer sunglasses, toolboxes with misc. tools, Phone suit flex pocket charger, numerous designer handbags, Guess Travel Bag, large drill bit and numerous other tools.

The auction will be advertised in the Chaska Herald for two consecutive weeks prior to the start of the sale. A complete list of items will be available to the public on the City's website.

<u>CITY COUNCIL ACTION REQUESTED</u>
Motion to approve the auction/sale of items by the Chaska Police Department.

REQUEST FOR ACTION
CHASKA CITY COUNCIL
3/20/2023

Subject: **Consider City Administrator Performance Based Salary Adjustment**

Prepared By: Elise Durbin, Assistant City Administrator

Background

The last performance review for the City Administrator, Matt Podhradsky, was in August 2022. As a result of the review, City Council established a set of updated goals and adjusted his salary.

Update

The City Council met in a closed work session on March 6, 2023 to discuss Matt's performance over the last year, and also to discuss new goals for the upcoming year. In addition, the City Council was provided the following summary of the current compensation package for the City Administrator position.

Analysis

The current compensation package is:

2022 Salary	$174,096.69
Personal Leave	31 days per year
Medical Insurance	100% paid by City
Car Allowance	$500 per month ($6000 annually)
Cell Phone Allowance	$50 per month ($600 annually)

*All other benefits are consistent with the City's personnel policy

Presently, the Administrator's salary falls within Zone B of the City's 2023 Pay Classification Plan. The 2023 Pay Classification was approved by City Council in January 2023.

As a result of the closed work session, Council directed staff to increase the City Administrator's pay by 4.195% as a performance adjustment. This increase will result in a 2023 salary of $181,400.

Goals

As part of the review discussion, the following 2023 goals were presented to the City Council. These goals will guide priorities for the City Administrator for the next year and will be evaluated at his next review.

1. Continue work to implement the City Square West redevelopment project, with the goal to complete putting together the anticipated funding needs of the project to allow it to move forward, including continuing work to include this project in the State's Bonding Bill process. Once these funding needs have been met, move forward to go through the steps needed to fully implement this plan based on its original vision.

2. Work to complete the work of the Community Center Master Plan Task Force to allow for a recommendation to come forward to the Park Board and Council in early summer of this year. This Master Plan should both identify the community's vision for the facility moving into the future, but also identify a funding/operation plan that will allow the CCC to be sustainable going into the future and to get necessary improvements on the building identified in the Plan completed.

3. With the first phase of the Public Buildings Project funded, work to complete the design and financing necessary to allow the Public Safety building to move forward toward "breaking ground" by Spring of 2024 with opening of the new facility in the Fall of 2025. Make sure that the process for design of the facility is inclusive of members of our Police, Fire and Building Departments, but also that the community has a way to be involved in providing input into this design process.

4. Work with the City Council towards continuing to educate the public about the 2nd phase of the financing plan for the Public Buildings Project and the need for the Public Building Project in general. Work towards a goal of adopting the 2nd year of this financing plan as part of the proposed 2024 General Fund Budget and Levy.

5. Work towards completion of the 4-year Staffing Gap Analysis Plan by including the last year of this plan in the proposed 2024 General Fund Budget and Levy.

6. Continue work in the organization and the community in developing strategies to make this a welcoming/inclusive City for all, with the goal of making this a permanent cultural change within our organization. Specifically work to fill the position of Community Engagement Coordinator in the Summer of this year to make sure that these efforts are being coordinated and championed by a permanent Staff member in our organization.

7. Work to continue economic development efforts in SW Chaska, completing the final phases of trunk sewer installation that allow for C/I development of the Chaska Creek Corporate Center site, and the property on the west side of Highway 212 at County Road 44. Specifically work to try to complete work that allows the "Mega Data Center" to build on the north side of West Creek Corporate Center and to continue to promote uses in these industrial parks that meets our goal of creating a high density of high-quality jobs in our community.

8. Work with the Downtown Business community to implement the Highway 41/61 construction project in a way that achieves the overall goals of our downtown Master Plan, while also helping them to navigate challenges that arise during road closures in our Downtown Area.

Conclusion

Based upon feedback received at the closed work session review on March 6, 2023, staff recommends that the City Council approve a 4.195% performance pay increase retroactive to January 1, 2023 and approve this year's goals for the City Administrator.

CITY COUNCIL ACTION REQUESTED

Motion to approve administrator goals for 2023 and adjust the City Administrator's annual salary with a 4.195% performance increase retroactive to January 1, 2023.

REQUEST FOR ACTION
CHASKA CITY COUNCIL
3/20/2023

Subject: **Municipal Tort Liability Limits**

Prepared By: Elise Durbin, Assistant City Administrator

In 2007, the Legislature made a change to the municipal tort liability limits. The impact of the statute change was that the maximum damage claim an individual can obtain against a municipality for 2023 is $500,000, or $1,500,000 if there are multiple injuries in a single claim.

When establishing these limits, municipalities were given the option to waive their statutory liability limits. If the city were to waive this coverage, we would need to purchase additional property and liability insurance to protect the City from a higher financial risk.

For many years, the City has purchased its liability insurance from the League of Minnesota Cities Insurance Trust (LMCIT). In renewing insurance coverage, the LMCIT is requesting that each City Council make a formal decision on whether or not the City elects to waive their statutory limit payments.

The decision to waive or not waive the statutory limit has the following effects:

- ✓ *If the City does not waive the statutory tort limits,* an individual claimant would be able to recover no more than $500,000 on any claim to which the statutory tort limits apply. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to $1,500,000. These statutory tort limits would apply regardless of whether or not the City purchases the optional excess liability coverage.

- ✓ *If the City waives the statutory tort limits and does not purchase excess liability coverage,* a single claimant could potentially recover up to $1,500,000 on a single occurrence. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to $1,500,000, regardless of the number of claimants.

- ✓ *If the City waives the statutory tort limits and purchases excess liability coverage,* a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants. The City has previously not purchased excess liability coverage.

In reviewing this option, it is Staff's recommendation that the City Council elect **<u>not to waive</u>** the monetary limits as established by Minnesota Statutes. This has been the City's position in the past, as we have maintained insurance coverage up to the statutory limits. In discussion with the League of Minnesota Cities staff, they have indicated that most cities have elected **<u>not</u>** to waive the statutory limits.

CITY COUNCIL ACTION REQUESTED

Motion to direct the City Administrator to inform the League of Minnesota Cities Insurance Trust that the City of Chaska elects not to waive the monetary limits on municipal tort liability established by Minnesota Statute.

REQUEST FOR ACTION
CHASKA CITY COUNCIL
March 20, 2023

Subject: **Authorization of MCES I & I Grant Participation**

Prepared By: Matt Haefner – Water & Sewer Director

The City of Chaska Water and Sewer Department continues to be aggressive in the reduction of Inflow and Infiltration (I & I) in the sanitary sewer system. The reduction of I & I not only benefits the City of Chaska, but MCES (Metropolitan Council of Environmental Services) wastewater treatment plants benefit from not having to treat clean water, especially during large rain events.

Therefore, MCES offers grant opportunities, and the City of Chaska has been preliminarily approved to receive a grant for work performed between January 1, 2021 through December 31, 2022.

If approved the City will receive grant dollars for the improvements already made to the existing sanitary sewer system. Work performed on the sewer system includes, full replacement during reconstruction projects, chemical grouting, manhole lining and CIPP (Cured in Place Pipe) lining.

CITY COUNCIL ACTION REQUESTED

Motion to adopt Resolution No. 2023-23 adopting the participation in the 2021 - 2022 MCES I & I Grant Program.

CITY OF CHASKA

CARVER COUNTY, MINNESOTA

RESOLUTION

DATE: ______March 20, 2023______RESOLUTION NO.______2023-23___________

MOTION BY COUNCILMEMBER__________SECOND BY COUNCILMEMBER__________

A RESOLUTION AUTHORIZING THE CITY OF CHASKA WATER & SEWER DEPARMENT TO BE A PARTICIPANT IN THE METROPOLITAN COUNCIL OF ENVIRONMENTAL SERVICES INFLOW & INFILTRATION GRANT PROGRAM

WHEREAS, the City of Chaska Water & Sewer Department has been aggressive in the reduction of Inflow and Infiltration (I & I) in the sanitary sewer system;

WHEREAS, the Metropolitan Council of Environmental Services (MCES) wastewater treatment plants benefit from not having to treat clean ground water during large rain events;

WHEREAS, MCES offers grant opportunities and the City of Chaska Water & Sewer Department has been preliminarily approved to receive a grant for work performed on the existing sanitary sewer system between January 1, 2021 to December 31, 2022; and

WHEREAS, if approved the City will receive grant dollars for work already performed;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Chaska, Minnesota, does hereby authorize the participation of the Chaska Water & Sewer Department, in the 2021 – 2022 MCES I & I Grant Program

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 20th day of March, 2023.

____
Mark Windschitl, Mayor

Attest ______________________________________
Chaska Deputy Clerk

REQUEST FOR ACTION
CHASKA CITY COUNCIL
3/20/2023

Subject: **Approve appointment of Human Rights Commission Chair and Vice-Chair**

Prepared By: Denise Beebe

BACKGROUND

City Ordinance states that the City Council is to appoint the Chairperson and Vice-Chairperson for the Human Rights Commission. The Council has historically relied on the members of the Human Rights Commission to recommend individuals for these two positions in order to make the appointments. On March 9, 2023, the Human Rights Commission voted to recommend Sarah Carlson as Chairperson and Martin Hubbard as Vice-Chairperson. The Human Rights Commission seeks Council approval of its recommendation.

CITY COUNCIL ACTION REQUESTED:

Motion to appoint Sarah Carlson to serve as Chairperson of the Human Rights Commission and appoint Martin Hubbard to serve as Vice-Chairperson of the Human Rights Commission for the calendar year 2023.

REQUEST FOR ACTION
CHASKA CITY COUNCIL
3/20/2023

Subject: **First Amendment to Water Tower Antennae Agreement**

Prepared By: Elise Durbin, Assistant City Administrator

Background
In 2005, the City and Sprint Spectrum L.P. entered into a Water Tower Antennae Agreement to lease space on the top of the Hundertmark water tower. In 2020 Sprint and T-Mobile merged, and with this merger, Sprint has requested upgrading the equipment on the tower. With this request for upgraded equipment, an amendment is required to the existing lease.

Proposed First Amendment
An amendment has been drafted and agreed to by both parties (as attached). The highlights of the amendment include:

- Acknowledging the modifications to the equipment, which are included as an exhibit to the agreement.
- A one-time administrative fee of $3000 to cover staff and attorney costs of the modification and amendment to the agreement.
- A modification on the rent which will commence on May 1. This is a one-time modification to the rent, and future rent increases will then be based on this new rent amount.

Staff Recommendation
Staff recommends the City Council approve the First Amendment to the Water Tower Antennae Agreement with Sprint.

CITY COUNCIL ACTION REQUESTED
City Council approved the First Amendment to the Water Tower Antennae Agreement with Sprint Spectrum Realty Company LLC and authorize the Mayor and City Administrator to execute the Amendment.

Site Name: New Chaska WT-Hundertmark
Tenant Site ID#: A1P0432A MS70XC498A

FIRST AMENDMENT TO WATER TOWER ANTENNAE AGREEMENT

This First Amendment to Water Tower Antennae Agreement ("Amendment"), effective as of the date last signed below ("Effective Date") amends a certain Water Tower Antennae Agreement between City of Chaska, Minnesota, a Minnesota municipal corporation ("City") and Sprint Spectrum Realty Company LLC, a Delaware limited liability company, (formerly a limited partnership) successor-in-interest to Sprint Spectrum L.P. d/b/a Sprint PCS ("Communications Company") dated August 29, 2005 ("Agreement"), with respect to the real property located at 113995 Hundertmark Road, Chaska, MN 55318 ("Site").

WHEREAS, Communications Company and City wish to modify Communications Company equipment configuration described herein; and

WHEREAS, City and Communications Company, in their mutual interest, wish to amend the Agreement as set forth below accordingly.

NOW THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, City and Communications Company agree as follows:

1. Premises. Exhibit B to the Agreement is hereby amended to include the modifications identified on Exhibit B-1 to the Amendment, a copy of which is attached and made a part hereof.

2. Administrative Fee. Within sixty (60) days of execution of this Lease by the City, the Communications Company shall pay the City a one-time administrative fee of $3,000.

3. Modification of Compensation. On May 1, 2023, the monthly rent paid by Communications Company shall be subject to a one-time increase of ten percent (10%) ("One-Time Rent Increase") over the monthly rent contemplated by the Agreement for the year 2023. Such One-Time Rent Increase shall be in addition to the regular percentage increase ("Regular Rent Escalation") required by the Agreement and shall be applied after the Regular Rent Escalation is applied to the rent paid in 2022. Phrased differently, the monthly rent due throughout 2023 shall be the monthly rent due in 2022, increased by the Regular Rent Escalation, and thereafter increased by the One-Time Rent Increase (i.e. monthly 2023 rent = (monthly 2022 rent * (1+ Regular Rent Escalation)) * (1 + One-Time Rent Increase)). In the years thereafter, the Regular Rent Escalation shall continue to be effective as provided in the Agreement (i.e. monthly 2024 rent = (monthly 2023 rent * (1+ Regular Rent Escalation))).

4. Other Terms and Conditions Remain. Except as expressly set forth in this Amendment, the Agreement otherwise is unmodified and remains in full force and effect. Each reference in the Agreement to itself shall be deemed also to refer to this Amendment. In the event of any

inconsistencies between the Agreement and this Amendment, the terms of this Amendment shall control.

5. Capitalized Terms. All capitalized terms used but not defined herein shall have the same meanings as defined in the Agreement.

6. Counterparts. This Amendment may be executed in any number of counterparts, any one of which shall constitute an original of this Amendment and all of which together shall constitute one and the same instrument. When counterparts have been executed by all parties, they shall have the same effect as if the signatures to each counterpart or copy were upon the same documents and copies of such documents shall be deemed valid as originals.

IN WITNESS WHEREOF, the parties have caused their properly authorized representatives to execute this Amendment on the _________ day of ________, 2023.

"CITY"

CITY OF CHASKA, MINNESOTA,
a Minnesota municipal corporation

By: ________________________
Name: ________________________
Title: Mayor
Date: ________________________

By: ________________________
Name: ________________________
Title: City Administrator
Date: ________________________

"COMMUNICATIONS COMPANY"

SPRINT SPECTRUM REALTY COMPANY, LLC, a Delaware limited liability company (formerly a limited partnership) successor-in-interest to Sprint Spectrum L.P. d/b/a Sprint PCS

REAL ESTATE LEGAL T-MOBILE
NATIONAL LEASE GOVERNANCE Approved T-MOBILE 2023

TMO Signatory Level: L06

DocuSigned by:
By: Michelle Sanders
D897C0196FB4D2...
Name: Michelle Sanders
Title: Director, Lease & Site Optimization
Date: 3/14/2023

Site Name: New Chaska WT-Hundertmark
Tenant Site ID#: A1P0432A MS70XC498A

EXHIBIT B-1

SEE ATTACHED CONSTRUCTION DRAWINGS DATED MAY 18, 2022

REQUEST FOR ACTION
CHASKA CITY COUNCIL
3/20/2023

Subject: **Adopt Resolution 2023-24 Supporting a Grant Application to the Minnesota Department of Natural Resources**

Prepared By: Elise Durbin, Assistant City Administrator

Background
The Minnesota Department of Natural Resource (DNR) has established an Outdoor Recreation Grant Program. This program provides matching grants to local governments for up to 50% (up to $350,000) for the cost of acquisition, development and/or redevelopment of local parks and recreation areas.

Staff has determined that the Miracle League Universal Playground is an eligible project under this grant program, and it is the intent of staff to apply for $350,000 in grant funds. As part of the grant application, due March 31, a resolution of support is required by the local government applying for the funds. Awards will be announced in June.

CITY COUNCIL ACTION REQUESTED
Adopt Resolution 2023-24 supporting a grant application to the Minnesota Department of Natural Resource's Outdoor Recreation Grant Program.

CITY OF CHASKA
CARVER COUNTY, MINNESOTA

<u>RESOLUTION</u>

DATE___________3/20/2023___________RESOLUTION NO.______2023-24________

MOTION BY COUNCILMEMBER__________SECOND BY COUNCILMEMBER__________

RESOLUTION SUPPORTING A GRANT APPLICATION TO THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES OUTDOOR RECREATION GRANT PROGRAM

BE IT RESOLVED that the City of Chaska act as legal sponsor for the project contained in the Outdoor Recreation Grant application to be submitted on March 31, 2023 and that the City Administrator is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of the City of Chaska.

BE IT FURTHER RESOLVED that the applicant maintains an adequate Conflict of Interest Policy and, throughout the term of the contract, will monitor and report any actual or potential conflicts of interest to the State, upon discovery.

BE IT FURTHER RESOLVED that the City of Chaska has the legal authority to apply for financial assistance, and it has the financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that the City of Chaska has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the Cost Breakdown section on this application.

BE IT FURTHER RESOLVED that the City of Chaska has or will acquire fee title or permanent easement over the land described in the boundary map or recreational site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the State, the City of Chaska may enter into an agreement with the State for the above-referenced project, and that the City of Chaska certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

NOW, THEREFORE BE IT RESOLVED that the Chaska City Administrator is hereby authorized to execute such agreements as necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the City Council of the City of Chaska on March 20, 2023.

SIGNED:		WITNESSED:	
(Signature)		(Signature)	
(Title)	(Date)	(Title)	(Date)

REQUEST FOR ACTION
CHASKA CITY COUNCIL
March 20, 2023

Subject: **Audit Engagement Letter for 2022 Audit and Federal Single Audit**

Prepared By: Noel Graczyk

Background

At the City Council meeting on February 27, 2023, the City Council approved a 2022 Audit Engagement Letter with MMKR. This original engagement anticipated that a Federal Single Audit would not be needed as part of the annual audit. While preparing for onsite field audit work, MMKR and City staff determined that based on amounts awarded and paid in 2022 and due to individual program requirements, a Federal Single Audit will need to be obtained by the City as part of the 2022 fiscal year audit.

MMKR as provided a revised 2022 Audit Engagement Letter that expands the scope of audit services to now include completion of Federal Single Audit as required by each separately awarded Federal program. The base audit fee remains unchanged at $52,890 with additional fees for the Federal Single Audit to be billed based on the scope of work required for each Federal program. Billing for additional Federal Single Audit work is consistent with the original MMKR five-year proposal for services as accepted by the City in 2019.

Update

As part of the annual audit process, MMKR requires that an Audit Engagement Letter, that now includes the completion of a Federal Single Audit, be reviewed and approved by the City Council.

Recommendation

Staff recommends that the revised Audit Engagement Letter to audit the 2022 fiscal year and to complete a Federal Single Audit be approved by the City Council and that the Mayor as a Council representative and City Administrator as a Management representative be authorized to sign the letter.

CITY COUNCIL ACTION REQUESTED

Motion to approve the 2022 Audit Engagement Letter with MMKR dated March 3, 2023, and authorize the Mayor and City Administrator to sign the Audit Engagement Letter.

MMKR
CERTIFIED PUBLIC ACCOUNTANTS

PRINCIPALS
Thomas A. Karnowski, CPA
Paul A. Radosevich, CPA
William J. Lauer, CPA
James H. Eichten, CPA
Aaron J. Nielsen, CPA
Victoria L. Holinka, CPA/CMA
Jaclyn M. Huegel, CPA
Kalen T. Karnowski, CPA

March 3, 2023

To the City Council and Management
of the City of Chaska
One City Hall Plaza
Chaska, MN 55318-1962

Dear Councilmembers and Management:

We are pleased to confirm our understanding of the services we are to provide for the City of Chaska (the City) for the year ended December 31, 2022.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of the City as of and for the year ended December 31, 2022. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board (GASB), who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1) MD&A
2) GASB-required pension and other post-employment benefits information

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a separate written report accompanying our auditor's report on the financial statements OR in a report combined with our auditor's report on the financial statements:

1) Schedule of Expenditures of Federal Awards
2) Combining and individual fund statements and schedules

Malloy, Montague, Karnowski, Radosevich & Co., P.A.
5353 Wayzata Boulevard • Suite 410 • Minneapolis, MN 55416 • Phone: 952-545-0424 • Fax: 952-545-0569 • www.mmkr.com

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

1) Introductory information
2) Statistical section

We will perform the required State Legal Compliance Audit conducted in accordance with auditing standards generally accepted in the United States of America and the provisions of the *Legal Compliance Audit Guide,* promulgated by the State Auditor pursuant to Minnesota Statutes § 6.65, and will include such tests of the accounting records and other procedures we consider necessary to enable us to conclude that, for the items tested, the City has complied with the material terms and conditions of applicable legal provisions.

We will also prepare a management report for the City Council and administration. This report will communicate such things as our concerns regarding accounting procedures or policies brought to our attention during our audit, along with recommendations for improvements. The report will also contain certain financial comparisons and analysis, and other information of interest.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as whole. Reasonable assurance is a high level of assurance, but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts; and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

1) Management override of controls
2) Revenue recognition
3) Constructed capital asset additions

At this time, audit planning has not concluded and modifications may be made to significant risks of material misstatement. If modifications are made, we will communicate them to you.

We may, from time to time and depending on the circumstances, use third party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third party service provider. Furthermore, we will remain responsible for the work provided by any such third party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures – Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under American Institute of Certified Public Accountants (AICPA) professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the U.S. Office of Management and Budget *Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City's major programs. For federal programs that are included in the *Compliance Supplement*, our compliance and internal control procedures will relate to the compliance requirements that the *Compliance Supplement* identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the City's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, Schedule of Expenditures of Federal Awards, and related notes of the City in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, Schedule of Expenditures of Federal Awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, Schedule of Expenditures of Federal Awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the Schedule of Expenditures of Federal Awards, and related notes and that you have reviewed and approved the financial statements, the Schedule of Expenditures of Federal Awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, Schedule of Expenditures of Federal Awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, Schedule of Expenditures of Federal Awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; Schedule of Expenditures of Federal Awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review at the scheduled time of our audit.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the Schedule of Expenditures of Federal Awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the Schedule of Expenditures of Federal Awards in any document that contains, and indicates that we have reported on, the Schedule of Expenditures of Federal Awards. You also agree to include the audited financial statements with any presentation of the Schedule of Expenditures of Federal Awards that includes our report thereon OR make the audited financial statements readily available to intended users of the Schedule of Expenditures of Federal Awards no later than the date the Schedule of Expenditures of Federal Awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the Schedule of Expenditures of Federal Awards in accordance with the Uniform Guidance; (2) you believe the Schedule of Expenditures of Federal Awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the Schedule of Expenditures of Federal Awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, Schedule of Expenditures of Federal Awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or 9 months after the end of the audit period.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Malloy, Montague, Karnowski, Radosevich & Co., P.A. (MMKR) and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a regulatory agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of_MMKR personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the City. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Jaclyn M. Huegel, CPA, is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit shortly after the end of the fiscal year and to issue our report no later than June 30, 2023.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed $52,890 plus Single Audit costs. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation.

In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination.

These fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit engagement. If we find that additional audit procedures are required, or if additional services are requested by the City, those services will be billed at our standard hourly rates. Additional audit procedures might be required for certain accounting issues or events, such as new contractual agreements, transactions and legal requirements of new bond issues, new funds, major capital projects, new tax increment districts, if there is an indication of misappropriation or misuse of public funds, or if significant difficulties are encountered due to the lack of accounting records, incomplete records, or turnover in the City's staff. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

If you intend to publish or otherwise reproduce the financial statements, such as in a bond statement, and make reference to our firm name, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

During the year, you might request additional services, such as routine advice, assistance in implementing audit recommendations, review of your projections or budgets, and other similar projects. Independence standards allow us to perform these routine services; however, it is important that you understand that we are not allowed to make management decisions, perform management functions, nor can we audit our own work or provide nonaudit services that are significant to the subject matter of the audit.

Please be aware that e-mail is not a secure method of transmitting data. It can be intercepted, read, and possibly changed. Due to the large volume of e-mails sent daily, the likelihood of someone intercepting your e-mail is relatively small, but it does exist. We will communicate with you via e-mail, if you are willing to accept this risk.

To ensure that MMKR's independence is not impaired under the AICPA Code of Professional Conduct, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel.

If a dispute occurs related in any way to our services, our firm and the City agree to discuss the dispute and, if necessary, to promptly mediate in a good faith effort to resolve it. We will agree on a mediator, but if we cannot, either of us may apply to a court having personal jurisdiction over the parties for appointment of a mediator. We will share the mediator's fees and expenses equally, but otherwise will bear our own attorney fees and costs of the mediation. Participation in such mediation shall be a condition to either of us initiating litigation. To allow time for the mediation, any applicable statute of limitations shall be tolled for a period not to exceed 120 days from the date either of us first requests in writing to mediate the dispute.

The mediation shall be confidential in all respects, as allowed or required by law, except that our final settlement positions at mediation shall be admissible in litigation solely to determine the identity of the prevailing party for purposes of the awarding of attorney fees.

We both recognize the importance of performing our obligations under this agreement in a timely way and fully cooperating with the other. In the event that either of us fails to timely perform or fully cooperate, the other party may, in its sole discretion, elect to suspend performance or terminate the agreement regardless of the prejudice to the other person. We agree we will give 10 days' written notice of an intent to suspend or terminate, specifying the grounds for our decision, and will give the other an opportunity to cure the circumstances cited as grounds for that decision. In the event of suspension or termination, all fees and costs are immediately due on billing.

We agree that it is important that disputes be discussed and resolved promptly. For that reason, we agree that, notwithstanding any other statutes of limitations or court decisions concerning them, all claims either of us may have will be barred unless brought within one year of the date the complaining party first incurs any damage of any kind, whether discovered or not, related in any way to acts or omissions of the other party, whether or not the complaining party seeks recovery for that first damage and whether or not we have continued to maintain a business relationship after the first damage occurred. Notwithstanding anything in this letter to the contrary we agree that regardless of where the City is located, or where this agreement is physically signed, this agreement shall have been deemed to have been entered into at our office in Hennepin County, Minnesota, and Hennepin County shall be the exclusive venue and jurisdiction for resolving disputes related to this agreement. This agreement shall be interpreted and governed under the laws of Minnesota.

When requested, *Government Auditing Standards* require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our most recent peer review report accompanies this letter.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the City Council and Management of the City. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We will also provide a report (that does not include an opinion) on the City's compliance with applicable provisions of the *Minnesota Legal Compliance Audit Guide*, promulgated by the State Auditor pursuant to Minnesota Statutes § 6.65. The report will state (1) whether, in connection with our audit, anything came to our attention that caused us to believe that the City failed to comply with the applicable provisions of the *Minnesota Legal Compliance Audit Guide*, insofar as they relate to accounting matters, and (2) that the purpose of the report is solely to describe the scope of our testing of compliance and the results of that testing, and not to provide an opinion on compliance. The report will also state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the City and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign where indicated and email it to mmkr@mmkr.com.

Sincerely,

MALLOY, MONTAGUE, KARNOWSKI, RADOSEVICH & CO., P.A.

Jaclyn Huegel

Jaclyn M. Huegel, CPA
Principal

JMH:wls

RESPONSE:

This letter correctly sets forth the understanding of the City of Chaska.

City Council Representative		City Management Representative	
By:	______________________	By:	______________________
Title:	______________________	Title:	______________________
Date:	______________________	Date:	______________________

KerberRose

Report on the Firm's System of Quality Control

To the Principals of Malloy, Montague, Karnowski, Radosevich & Co., P.A. and the Peer Review Committee of the Minnesota Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Malloy, Montague, Karnowski, Radosevich & Co., P.A. (the firm) in effect for the year ended May 31, 2022. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a system review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported on in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with the requirements of applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards,* including compliance audits under the Single Audit Act and an audit of an employee benefit plan.

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Malloy, Montague, Karnowski, Radosevich & Co., P.A. in effect for the year ended May 31, 2022 has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass, pass with deficiency(ies) or fail.* Malloy, Montague, Karnowski, Radosevich & Co., P.A. has received a peer review rating of *pass.*

Kerber Rose SC

September 29, 2022

KerberRose S.C.
www.kerberrose.com

P: (920) 993-0105
4211 N. Lightning Drive, Appleton, WI 54913

CLAIMS ROSTER REPORT

FOR COUNCIL MEETING: **March 20, 2023**

Paid and Unpaid Invoices: Check #'s 346032-346192	**$1,525,884.35**
Paid Electronic Invoices: Wire #'s 3625-3634	**$341,825.75**

Amount for Approval-Council Meeting: **March 20, 2023**	**$1,867,710.10**

City of Chaska

VENDOR INVOICE LIST

Checks

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
100006 SCOTT A HUTNICK										
110744 CHECK DATE: 03/07/2023		02/28/2023	030723-2	346032	450.00	450.00	03/15/2023	INV	PD	Feb Animal Control
107858 ABDO EICK AND MEYERS LLP										
467657 CHECK DATE: 03/21/2023		02/28/2023	032123	346045	9,010.00	9,010.00	04/01/2023	INV	PD	FEB FINANCE TEMP-THORS
106208 ATHLACTION HOLDINGS LLC										
CB2022DEC_0003 CHECK DATE: 03/14/2023		02/01/2023	031423	346138	232.56	232.56	02/28/2023	INV	PD	Dec Membership Chargeb
CB2022OCT_0005 CHECK DATE: 03/14/2023		02/01/2023	031423	346138	232.56	232.56	03/03/2023	INV	PD	Oct Membership Chargeb
					465.12					
103825 ACUSHNET COMPANY										
300435078 CHECK DATE: 03/21/2023		01/09/2023	032123	346046	-196.80	-196.80	03/31/2023	CRM	PD	RESALE CREDIT
915094356 CHECK DATE: 03/21/2023		03/03/2023	032123	346046	129.99	129.99	04/02/2023	INV	PD	RESALE
915094357 CHECK DATE: 03/21/2023		03/03/2023	032123	346046	129.99	129.99	04/02/2023	INV	PD	RESALE
915094391 CHECK DATE: 03/21/2023		03/03/2023	032123	346046	129.99	129.99	04/02/2023	INV	PD	RESALE
915094392 CHECK DATE: 03/21/2023		03/03/2023	032123	346046	129.99	129.99	04/02/2023	INV	PD	RESALE
915106570 CHECK DATE: 03/21/2023		03/06/2023	032123-1	346150	129.99	129.99	04/05/2023	INV	PD	RESALE
915106571 CHECK DATE: 03/21/2023		03/06/2023	032123-1	346150	129.99	129.99	04/05/2023	INV	PD	RESALE
915106572 CHECK DATE: 03/21/2023		03/06/2023	032123-1	346150	129.99	129.99	04/05/2023	INV	PD	RESALE
915106582 CHECK DATE: 03/21/2023		03/06/2023	032123-1	346150	129.99	129.99	04/05/2023	INV	PD	RESALE
915106583 CHECK DATE: 03/21/2023		03/06/2023	032123-1	346150	129.99	129.99	04/05/2023	INV	PD	RESALE

Report generated: 03/14/2023 09:50
User: 8482mrob
Program ID: apinvlst

City of Chaska

VENDOR INVOICE LIST

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915106610 CHECK DATE: 03/21/2023		03/06/2023	032123-1	346150	129.99	129.99	04/05/2023	INV	PD	RESALE
915106616 CHECK DATE: 03/21/2023		03/06/2023	032123-1	346150	129.99	129.99	04/05/2023	INV	PD	RESALE
915106617 CHECK DATE: 03/21/2023		03/06/2023	032123-1	346150	129.99	129.99	04/05/2023	INV	PD	RESALE
915106618 CHECK DATE: 03/21/2023		03/06/2023	032123-1	346150	129.99	129.99	04/05/2023	INV	PD	RESALE
915119727 CHECK DATE: 03/21/2023		03/07/2023	032123-1	346150	7,865.63	7,865.63	04/06/2023	INV	PD	RANGE BALLS
915131435 CHECK DATE: 03/21/2023		03/08/2023	032123-1	346150	644.00	644.00	05/07/2023	INV	PD	RESALE
915132261 CHECK DATE: 03/21/2023		03/08/2023	032123-1	346150	129.99	129.99	04/07/2023	INV	PD	RESALE
915132277 CHECK DATE: 03/21/2023		03/08/2023	032123-1	346150	129.99	129.99	04/07/2023	INV	PD	RESALE
915132278 CHECK DATE: 03/21/2023		03/08/2023	032123-1	346150	129.99	129.99	04/07/2023	INV	PD	RESALE
915132279 CHECK DATE: 03/21/2023		03/08/2023	032123-1	346150	129.99	129.99	04/07/2023	INV	PD	RESALE
915132280 CHECK DATE: 03/21/2023		03/08/2023	032123-1	346150	129.99	129.99	04/07/2023	INV	PD	RESALE
915132281 CHECK DATE: 03/21/2023		03/08/2023	032123-1	346150	129.99	129.99	04/07/2023	INV	PD	RESALE
915132295 CHECK DATE: 03/21/2023		03/08/2023	032123-1	346150	129.99	129.99	04/07/2023	INV	PD	RESALE
915132296 CHECK DATE: 03/21/2023		03/08/2023	032123-1	346150	129.99	129.99	04/07/2023	INV	PD	RESALE
915132297 CHECK DATE: 03/21/2023		03/08/2023	032123-1	346150	129.99	129.99	04/07/2023	INV	PD	RESALE
915132302 CHECK DATE: 03/21/2023		03/08/2023	032123-1	346150	129.99	129.99	04/07/2023	INV	PD	RESALE
915132353 CHECK DATE: 03/21/2023		03/08/2023	032123-1	346150	129.99	129.99	04/07/2023	INV	PD	RESALE
915132360		03/08/2023	032123-1	346150	129.99	129.99	04/07/2023	INV	PD	RESALE

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Program ID: apinvlst

City of Chaska

VENDOR INVOICE LIST

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915132362		03/08/2023	032123-1	346150	129.99	129.99	04/07/2023	INV	PD	RESALE
CHECK DATE: 03/21/2023										
					11,952.55					
106669 ADIDAS AMERICA INC										
6159052443		02/28/2023	032123	346047	2,382.59	2,382.59	04/29/2023	INV	PD	RESALE
CHECK DATE: 03/21/2023										
6159088400		03/05/2023	032123	346047	313.67	313.67	05/04/2023	INV	PD	RESALE
CHECK DATE: 03/21/2023										
					2,696.26					
108949 ADVANTAGE COLLECTION PROFESSIONALS LLC										
551930301		02/28/2023	032123	346048	133.79	133.79	03/31/2023	INV	PD	Feb Collection Commiss
CHECK DATE: 03/21/2023										
100843 AH HERMEL CANDY & TOBACCO CO										
965714		03/02/2023	032123	346049	177.00	177.00	04/02/2023	INV	PD	WATER FOR FD
CHECK DATE: 03/21/2023										
100048 AIM ELECTRONICS INC										
44312		03/01/2023	032123	346050	13,006.00	13,006.00	04/03/2023	INV	PD	30% Down Pmt-Scoreboar
CHECK DATE: 03/21/2023										
100073 AMARIL UNIFORM CO										
IV241859		03/07/2023	032123-1	346151	1,204.95	1,204.95	04/07/2023	INV	PD	J. WORM FR CLOTHING CI
CHECK DATE: 03/21/2023										
IV242126		03/10/2023	032123-1	346151	2,119.31	2,119.31	04/10/2023	INV	PD	M. ENGELEN FR CLOTHING
CHECK DATE: 03/21/2023										
IV242129		03/10/2023	032123-1	346151	2,103.71	2,103.71	04/10/2023	INV	PD	C. SCHMIEG FR CLOTHING
CHECK DATE: 03/21/2023										
					5,427.97					
100102 ANCOM COMMUNICATIONS INC										
113579		03/02/2023	032123	346051	139.80	139.80	04/03/2023	INV	PD	BATTERIES FOR PAGERS-F
CHECK DATE: 03/21/2023										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
100305 ASSUREDPARTNERS CAPITAL INC										
394750 CHECK DATE: 03/21/2023		03/07/2023	032123-1	346152	28,001.80	28,001.80	04/07/2023	INV	PD	2023 Agency Fee for Po
100156 AUDUBON INTERNATIONAL										
16343-2023 CHECK DATE: 03/21/2023		02/15/2023	032123-1	346153	400.00	400.00	04/01/2023	INV	PD	2023 MEMBERSHIP DUES
100182 BECKER ARENA PRODUCTS INC										
608170 CHECK DATE: 03/21/2023		03/03/2023	032123	346052	106.56	106.56	04/03/2023	INV	PD	Hockey Goal Net Pegs
103754 BECKMAN COULTER INC										
183503101-2023-1 CHECK DATE: 03/21/2023		02/16/2023	032123-1	346154	520.00	520.00	04/10/2023	INV	PD	FEB REBATE-BUSINESS LI
100188 BERRY COFFEE COMPANY										
944542 CHECK DATE: 03/21/2023		03/08/2023	032123-1	346155	67.30	67.30	04/08/2023	INV	PD	CCC Coffee
100201 BCBSM INC										
230303407665 CHECK DATE: 03/09/2023		03/07/2023	030923	346037	186,194.95	186,194.95	03/20/2023	INV	PD	APR EMP INS PREM-MEDIC
102279 BOLTON & MENK INC										
0307290 CHECK DATE: 03/21/2023		02/24/2023	032123	346053	1,047.00	1,047.00	03/27/2023	INV	PD	2022 FUNDING ASSISTANC
100214 BORDER STATES INDUSTRIES INC										
925865930 CHECK DATE: 03/21/2023	230024	02/28/2023	032123	346054	546.60	546.60	03/25/2023	INV	PD	GRD ROD COPPER, HOT LI
925865947 CHECK DATE: 03/21/2023	230024	02/28/2023	032123	346054	415.60	415.60	03/25/2023	INV	PD	GRD ROD COPPER, HOT LI
925882307 CHECK DATE: 03/21/2023	230025	03/02/2023	032123	346054	474.53	474.53	04/25/2023	INV	PD	25 = CONNECT PED 4-COV

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
925897785 CHECK DATE: 03/21/2023		03/06/2023	032123	346054	163.79	163.79	04/25/2023	INV	PD	AQUA-SEAL TAPE
					1,600.52					
100247 BROADWAY AWARDS INC										
52371 CHECK DATE: 03/21/2023		02/24/2023	032123	346055	79.45	79.45	03/24/2023	INV	PD	ENGRAVING-TC
105843 RICHIE HOLDING INC										
67215299 CHECK DATE: 03/21/2023		03/03/2023	032123-1	346156	1,192.94	1,192.94	04/03/2023	INV	PD	OAK 19 KITCHEN HOOD CL
100254 BRYAN ROCK PRODUCTS INC										
57570 CHECK DATE: 03/21/2023		02/28/2023	032123	346056	561.17	561.17	03/28/2023	INV	PD	GRAVEL CHIPS/WATER STO
100275 CALLAWAY GOLF										
936093330 CHECK DATE: 03/21/2023		03/07/2023	032123-1	346157	297.00	297.00	07/05/2023	INV	PD	RESALE
100323 CDW GOVERNMENT INC										
GT97817 CHECK DATE: 03/21/2023		02/15/2023	032123	346057	409.36	409.36	03/17/2023	INV	PD	PRINTER FOR POLICE MOB
GV19495 CHECK DATE: 03/21/2023		02/16/2023	032123	346057	12,634.70	12,634.70	03/18/2023	INV	PD	COMPUTER REPLACEMENT P
GV47477 CHECK DATE: 03/21/2023		02/16/2023	032123	346057	284.84	284.84	03/18/2023	INV	PD	COMPUTER REPLACEMENT P
GV49122 CHECK DATE: 03/21/2023		02/16/2023	032123	346057	297.38	297.38	03/18/2023	INV	PD	COMPUTER REPLACEMENT P
GV50289 CHECK DATE: 03/21/2023		02/16/2023	032123	346057	136.52	136.52	03/18/2023	INV	PD	WEBCAMS FOR IT INVENTO
GV64140 CHECK DATE: 03/21/2023		02/16/2023	032123	346057	215.03	215.03	03/18/2023	INV	PD	EQUIP FOR MOBILE PD VE
GX06099 CHECK DATE: 03/21/2023		02/21/2023	032123	346057	1,484.20	1,484.20	03/23/2023	INV	PD	COMPUTER REPLACEMENT P
GZ90070 CHECK DATE: 03/21/2023		02/24/2023	032123	346057	880.60	880.60	03/26/2023	INV	PD	SURFACE GO FOR PD

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
					16,342.63					
100332 CENTERPOINT ENERGY RESOURCES CORP										
105010300/FEB23 CHECK DATE: 03/14/2023		03/06/2023	031423-1	346145	7,316.79	7,316.79	04/03/2023	INV	PD	FEB 3210 CHASKA BLVD G
109045922/FEB23 CHECK DATE: 03/14/2023		03/07/2023	031423-1	346145	16,597.49	16,597.49	04/04/2023	INV	PD	FEB 1661 PARK RIDGE DR
109052076/FEB23 CHECK DATE: 03/14/2023		03/07/2023	031423-1	346145	9,973.63	9,973.63	04/04/2023	INV	PD	FEB 1611 PARK RIDGE DR
64030791582/FEB23 CHECK DATE: 03/14/2023		03/06/2023	031423-1	346145	124.76	124.76	04/03/2023	INV	PD	FEB 216 W 4TH ST GAS S
					34,012.67					
100337 QWEST CORPORATION										
313773369/MAR23 CHECK DATE: 03/09/2023		03/01/2023	030923	346038	107.67	107.67	03/27/2023	INV	PD	MAR CCC BURGLAR ALARM
632084382 CHECK DATE: 03/07/2023		03/01/2023	030723-2	346033	352.36	352.36	03/31/2023	INV	PD	MAR SIP PHONE BILL
632179144 CHECK DATE: 03/07/2023		03/01/2023	030723-2	346033	850.10	850.10	03/31/2023	INV	PD	MAR INTERNET SERVICE
					1,310.13					
100374 CHANHASSEN, CITY OF										
017242-000 2/28/23 CHECK DATE: 03/21/2023		02/28/2023	032123	346058	25.92	25.92	03/21/2023	INV	PD	STORMWATER 12/1/22-2/2
FEBRUARY 2023 CHECK DATE: 03/21/2023		03/07/2023	032123-1	346158	37.72	37.72	03/29/2023	INV	PD	FEB HWY 41/82ND ST SIG
JANUARY 2023 CHECK DATE: 03/21/2023		03/07/2023	032123-1	346158	38.63	38.63	03/29/2023	INV	PD	JAN HWY 41/82ND ST SIG
					102.27					
100312 CHASKA/CHAN HOCKEY ASSOCIATION										
DEC 22 CHECK DATE: 03/07/2023		12/31/2022	030723-2	346034	5,407.41	5,407.41	01/31/2023	INV	PD	DEC ARENA CONCESSIONS
110240 CINTAS CORPORATION NO 2										
9213988527 CHECK DATE: 03/21/2023		03/01/2023	032123	346059	545.00	545.00	03/31/2023	INV	PD	AED Maintenance

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
109942 MANSFIELD TOP SERVICES INC										
32009015272 CHECK DATE: 03/21/2023		03/01/2023	032123	346060	3,491.25	3,491.25	03/31/2023	INV	PD	Mar Curl/Event Cleanin
100418 CLEARSOFT INC										
6219 CHECK DATE: 03/21/2023		03/07/2023	032123	346061	762.44	762.44	04/07/2023	INV	PD	Water Softener Salt-CC
100419 CLOVER CONDOMINIUM ASSOCIATION										
498838-16 CHECK DATE: 03/21/2023	230005	03/15/2023	032123	346062	419.95	419.95	03/31/2023	INV	PD	APR COMMUNITY ROOM DUE
100428 COBRA GOLF INC										
G3194720 CHECK DATE: 03/21/2023		02/27/2023	032123	346063	3,377.56	3,377.56	05/28/2023	INV	PD	RESALE
G3195105 CHECK DATE: 03/21/2023		02/27/2023	032123	346063	646.32	646.32	05/28/2023	INV	PD	RESALE
G3210178 CHECK DATE: 03/21/2023		03/07/2023	032123-1	346159	3,093.85	3,093.85	04/06/2023	INV	PD	RESALE
G3210702 CHECK DATE: 03/21/2023		03/06/2023	032123-1	346159	536.07	536.07	09/02/2023	INV	PD	DEMO/RENTALS
					7,653.80					
109579 COMPASS MINERALS AMERICA INC										
1140926 CHECK DATE: 03/21/2023		02/20/2023	032123	346064	7,395.34	7,395.34	03/20/2023	INV	PD	ROAD SALT
1144801 CHECK DATE: 03/21/2023		02/25/2023	032123-1	346160	2,140.82	2,140.82	03/25/2023	INV	PD	ROAD SALT
					9,536.16					
100479 CULLIGAN-METRO BROOKLYN PARK										
114-01594506-5 FEB23 CHECK DATE: 03/14/2023		02/28/2023	031423-1	346146	45.62	45.62	03/20/2023	INV	PD	COOLER RENT & WATER-TC
111171 DATA TECHNICAL SERVICES										
6258 CHECK DATE: 03/21/2023		02/28/2023	032123	346065	755.00	755.00	03/28/2023	INV	PD	ALARM SYS SVC-IT

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
107812 SCOTT CONGDON										
6666 CHECK DATE: 03/21/2023		02/26/2023	032123	346066	50.00	50.00	03/28/2023	INV	PD	BUSINESS CARDS-PAYNE
103874 EARTH NETWORKS INC										
INV22943 CHECK DATE: 03/21/2023		02/27/2023	032123	346067	1,929.00	1,929.00	03/29/2023	INV	PD	WEATHER SUBSCRIPTION-T
107451 ENERGAGE LLC										
INZ00019654 CHECK DATE: 03/21/2023		03/06/2023	032123	346068	4,992.26	4,992.26	04/05/2023	INV	PD	Employee Top Workplace
110158 BDH2 MARSHALL LLC										
2039858 CHECK DATE: 03/21/2023		02/10/2023	032123	346069	298.71	298.71	03/10/2023	INV	PD	N. EBERT METER SCHOOL
2039870 CHECK DATE: 03/21/2023		02/10/2023	032123	346069	298.71	298.71	03/10/2023	INV	PD	S. KORTUEM METER SCHOO
2039871 CHECK DATE: 03/21/2023		02/10/2023	032123	346069	298.71	298.71	03/10/2023	INV	PD	B. HEITZ METER SCHOOL
					896.13					
105728 FIDELITY SECURITY LIFE INSURANCE COMPANY										
165678018 CHECK DATE: 03/09/2023		03/03/2023	030923	346039	748.62	748.62	03/31/2023	INV	PD	MAR EMP INS PREM-VISIO
104596 EYE ON THE ICE INC										
2023-05 CHECK DATE: 03/21/2023		03/04/2023	032123-1	346161	489.95	489.95	04/04/2023	INV	PD	Annual Web Access-Ice
111170 ELLIOTT AUTO SUPPLY CO INC										
1-8424879 CHECK DATE: 03/21/2023		03/01/2023	032123	346070	136.29	136.29	04/01/2023	INV	PD	WINDSHEILD WASHER FLUI
158-086340 CHECK DATE: 03/21/2023		02/24/2023	032123	346070	9.51	9.51	03/24/2023	INV	PD	#203 AMBIENT TEMP SENS
158-086606 CHECK DATE: 03/21/2023		03/01/2023	032123	346070	39.48	39.48	04/01/2023	INV	PD	WINDSHIELD WASHER FLUI

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
					185.28					
110169 FELHABER LARSON FENLON AND VOGT PA										
699903		03/03/2023	032123	346071	15,584.00	15,584.00	04/03/2023	INV	PD	TH 41 PROJECT-PROPERTY
CHECK DATE: 03/21/2023										
110270 GARTNER REFRIGERATION INC										
12449269		03/07/2023	032123-1	346162	707.19	707.19	04/07/2023	INV	PD	Svc on arena brine tan
CHECK DATE: 03/21/2023										
100707 GEAR FOR SPORTS										
41987394		02/28/2023	032123	346072	964.65	964.65	03/28/2023	INV	PD	Curling resale-UA Hood
CHECK DATE: 03/21/2023										
41989120		03/06/2023	032123-1	346163	377.54	377.54	04/06/2023	INV	PD	RESALE
CHECK DATE: 03/21/2023										
					1,342.19					
100717 GENERAL PARTS LLC										
6408424		03/06/2023	032123	346073	1,202.39	1,202.39	04/06/2023	INV	PD	OAK 19 EQUIP PREV MAIN
CHECK DATE: 03/21/2023										
101463 GOPHER STATE ONE CALL										
3020285		02/28/2023	032123	346074	140.40	140.40	03/28/2023	INV	PD	FEBRUARY LOCATES
CHECK DATE: 03/21/2023										
111164 GUST, MARY E										
B22-10759		03/01/2023	032123	346075	116.60	116.60	03/31/2023	INV	PD	RFD BLDG PERMIT FOR DE
CHECK DATE: 03/21/2023					PAYEE: GUST, MARY E					
100821 HEALTHPARTNERS INC										
119635668		03/08/2023	031423-1	346147	7,412.35	7,412.35	03/31/2023	INV	PD	APR EMP INS PREM-DENTA
CHECK DATE: 03/14/2023										
100848 HIGH TECH CLEANING INC										
18555		03/01/2023	032123	346076	3,294.00	3,294.00	04/01/2023	INV	PD	CITY HALL-CLEANING SER
CHECK DATE: 03/21/2023										
18556		03/01/2023	032123	346076	520.00	520.00	04/01/2023	INV	PD	COMMUNITY ROOM-CLOVER

Report generated: 03/14/2023 09:50
User: 8482mrob
Program ID: apinvlst

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 03/21/2023										
18557		03/01/2023	032123	346076	1,593.00	1,593.00	04/01/2023	INV	PD	FIRE STATION-CLEANING
CHECK DATE: 03/21/2023										
18558		03/01/2023	032123	346076	1,215.00	1,215.00	04/01/2023	INV	PD	HISTORY CENTER-CLEANIN
CHECK DATE: 03/21/2023										
18559		03/01/2023	032123	346076	215.00	215.00	04/01/2023	INV	PD	IT DEPARTMENT-Cleaning
CHECK DATE: 03/21/2023										
18560		03/01/2023	032123	346076	2,100.00	2,100.00	04/01/2023	INV	PD	MSB-CLEANING SERVICE
CHECK DATE: 03/21/2023										
18561		03/01/2023	032123	346076	185.00	185.00	04/01/2023	INV	PD	STANTEC ENGINEERING
CHECK DATE: 03/21/2023										
18562		03/01/2023	032123	346076	665.00	665.00	04/01/2023	INV	PD	WTP
CHECK DATE: 03/21/2023										
					9,787.00					
100859 HOISINGTON KOEGLER GROUP INC										
022-024-9		03/10/2023	032123-1	346164	675.00	675.00	04/10/2023	INV	PD	DT BUSINESS ENTRANCE D
CHECK DATE: 03/21/2023										
022-043-7		03/10/2023	032123-1	346164	1,232.50	1,232.50	04/10/2023	INV	PD	ZONING CODE AUDIT 2022
CHECK DATE: 03/21/2023										
022-046-6		03/10/2023	032123-1	346164	4,218.75	4,218.75	04/10/2023	INV	PD	CITY SQUARE PARK RENO-
CHECK DATE: 03/21/2023										
					6,126.25					
100878 HUEBSCH										
84176/FEB2023		02/28/2023	032123	346077	1,166.71	1,166.71	03/10/2023	INV	PD	FEB RUG/MAT SVC
CHECK DATE: 03/21/2023										
108162 HYDRO-DESIGNS INC										
0071012-IN		02/28/2023	032123	346078	680.96	680.96	03/28/2023	INV	PD	RPZ DEVICE TESTING FEB
CHECK DATE: 03/21/2023										
100889 INTERNATIONAL CITY MGMT ASSN RETIREMENT CORP										
2023/0310-ICMA		03/10/2023	031423	346139	5,574.09	5,574.09	03/10/2023	INV	PD	031023 Payroll - 457 &
CHECK DATE: 03/14/2023										
104751 IMPACT MAILING OF MINNESOTA INC										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
204658 CHECK DATE: 03/21/2023		03/01/2023	032123	346079	8,439.07	8,439.07	03/31/2023	INV	PD	Feb Bills
204665 CHECK DATE: 03/21/2023		02/28/2023	032123	346079	1,280.04	1,280.04	03/31/2023	INV	PD	Feb Reminders
204667 CHECK DATE: 03/21/2023		02/28/2023	032123	346079	547.53	547.53	03/31/2023	INV	PD	Feb Finals
					10,266.64					
110528 INVOICE CLOUD INC										
3052-2023_2 CHECK DATE: 03/21/2023		02/28/2023	032123	346080	11,192.26	11,192.26	03/31/2023	INV	PD	Feb UB Payment Process
110674 JM TEST SYSTEMS INC										
S791243-IN CHECK DATE: 03/21/2023		02/28/2023	032123	346081	6,337.11	6,337.11	04/28/2023	INV	PD	TESTING OF BLANKETS, L
111168 JM TEST SYSTEMS LLC										
S791925-IN CHECK DATE: 03/21/2023		03/02/2023	032123-1	346165	823.43	823.43	04/02/2023	INV	PD	HOT STICK REPLACEMENTS
102031 TYCO FIRE & SECURITY (US) MANAGEMENT INC										
23414620 CHECK DATE: 03/21/2023		03/01/2023	032123-1	346166	946.11	946.11	04/01/2023	INV	PD	WTP ALARM & DETECTION
100002 2ND WIND EXERCISE EQUIPMENT INC										
#21-072701 CHECK DATE: 03/21/2023		02/15/2023	032123	346082	221.50	221.50	03/31/2023	INV	PD	Svc Fitness Equipment
108948 AUDRANN INC										
1411303 CHECK DATE: 03/21/2023		03/02/2023	032123	346083	28.99	28.99	04/02/2023	INV	PD	HVAC BELTS
100991 KEY ENTERPRISES LLC										
2023-130046 CHECK DATE: 03/21/2023		02/27/2023	032123	346084	1,895.00	1,895.00	03/27/2023	INV	PD	ADVERTISING IN MN GOLF
101018 KRISS PREMIUM PRODUCTS INC										

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
182343		03/03/2023	032123-1	346167	440.25	440.25	04/03/2023	INV	PD	Arena Condensing Tower
CHECK DATE: 03/21/2023										
101043 LANO EQUIPMENT INC										
01-950575		10/25/2022	032123	346085	-107.49	-107.49	01/26/2023	CRM	PD	HYD CUBE - CREDIT
CHECK DATE: 03/21/2023										
01-978478		03/01/2023	032123	346085	147.30	147.30	04/01/2023	INV	PD	WHEEL STUDS AND NUTS (
CHECK DATE: 03/21/2023										
					39.81					
101050 LAW ENFORCEMENT LABOR SERVICES INC										
Mar-23		03/10/2023	031423	346140	1,755.00	1,755.00	03/10/2023	INV	PD	Mar-23 Police Union Du
CHECK DATE: 03/14/2023										
101056 LEAGUE OF MINNESOTA CITIES										
10003277-MAR23		03/06/2023	032123	346086	207,723.00	207,723.00	04/01/2023	INV	PD	PROPERTY/CASUALTY INSU
CHECK DATE: 03/21/2023										
101057 LEAGUE OF MINNESOTA CITIES										
10002436-MAR23		03/06/2023	032123	346087	152,986.00	152,986.00	04/01/2023	INV	PD	WORKERS COMPENSATION I
CHECK DATE: 03/21/2023										
101058 LEAGUE OF MINNESOTA CITIES										
377784		02/24/2023	032123	346088	125.00	125.00	03/24/2023	INV	PD	IMPA DUES & CONF-HAZEL
CHECK DATE: 03/21/2023										
377792		02/24/2023	032123	346088	150.00	150.00	03/24/2023	INV	PD	IMPA CONF-WIPF
CHECK DATE: 03/21/2023										
					275.00					
101071 LENZEN CHEVROLET BUICK INC										
312724		02/24/2023	032123	346089	29.80	29.80	03/24/2023	INV	PD	#705 LEAKING OIL REPAI
CHECK DATE: 03/21/2023										
101093 LITTLE FALLS MACHINE INC										
367191		02/22/2023	032123	346090	2,085.05	2,085.05	03/24/2023	INV	PD	#112 SNOW PLOW PARTS
CHECK DATE: 03/21/2023										
105710 MACQUEEN EMERGENCY GROUP										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
P08643 CHECK DATE: 03/21/2023		03/01/2023	032123	346091	498.89	498.89	04/01/2023	INV	PD	E11 FILTERS
103176 MANSFIELD OIL COMPANY										
24061331 CHECK DATE: 03/21/2023		03/02/2023	032123	346092	7,250.90	7,250.90	04/01/2023	INV	PD	UNLEADED FUEL
24085308 CHECK DATE: 03/21/2023		03/10/2023	032123-1	346168	4,198.77	4,198.77	04/09/2023	INV	PD	UNLEADED FUEL
24085349 CHECK DATE: 03/21/2023		03/10/2023	032123-1	346168	9,043.20	9,043.20	04/09/2023	INV	PD	DYED DIESEL
					20,492.87					
101176 METRO ALARM CONTRACTORS INC										
80863 CHECK DATE: 03/21/2023		03/07/2023	032123-1	346169	280.00	280.00	04/07/2023	INV	PD	WTP PROX KEYS
101183 METROPOLITAN COUNCIL										
FEB 2023 SAC CHECK DATE: 03/21/2023		02/28/2023	032123	346093	39,362.40	39,362.40	03/31/2023	INV	PD	FEB SAC CHARGES
101182 METROPOLITAN COUNCIL										
0001152859 CHECK DATE: 03/21/2023		03/02/2023	032123	346094	289,383.60	289,383.60	04/01/2023	INV	PD	APR SEWER SERVICES FOR
101187 METRO SALES INC										
INV2238519 CHECK DATE: 03/21/2023		03/06/2023	032123	346095	1,968.36	1,968.36	04/05/2023	INV	PD	QTRLY RICOH CONTRACT
101217 MINNESOTA CHILD SUPPORT PMT CTR										
PR0310230014462992 CHECK DATE: 03/14/2023		03/10/2023	031423	346142	38.21	38.21	03/10/2023	INV	PD	031023 Payroll - Child
PR031023001510208001 CHECK DATE: 03/14/2023		03/10/2023	031423	346141	184.58	184.58	03/10/2023	INV	PD	031023 Payroll - Child
					222.79					
101303 MN TEAMSTER PUBLIC AND LAW ENFORCEMENT										
Mar-23		03/10/2023	031423	346143	5,103.00	5,103.00	03/10/2023	INV	PD	Mar-23 Local #320 Unio

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 03/14/2023										
101276 MINNESOTA VALLEY ELECTRIC COOPERATIVE										
107050711/FEB23 CHECK DATE: 03/09/2023		02/27/2023	030923	346040	946.09	946.09	03/22/2023	INV	PD	FEB ST LITES-TOWN COUR
778377500/FEB23 CHECK DATE: 03/14/2023		03/07/2023	031423-1	346148	57.21	57.21	04/02/2023	INV	PD	FEB 12500 CTY RD 11 SI
778377800/FEB23 CHECK DATE: 03/14/2023		03/07/2023	031423-1	346148	38.85	38.85	04/02/2023	INV	PD	FEB 4250 ENGLER BLVD S
778377900/FEB23 CHECK DATE: 03/14/2023		03/07/2023	031423-1	346148	27.78	27.78	04/02/2023	INV	PD	FEB 4100 ENGLER BLVD S
					1,069.93					
105308 MINNESOTA VALLEY UTILITY SERVICES LLC										
1348 CHECK DATE: 03/21/2023		02/28/2023	032123	346096	2,080.40	2,080.40	03/30/2023	INV	PD	SUBSTATION MAINT-FEB
101283 MLEEA										
5345 CHECK DATE: 03/21/2023		03/02/2023	032123	346097	100.00	100.00	04/01/2023	INV	PD	Explorers - Career Fai
101248 MINNESOTA MUNICIPAL POWER AGENCY										
2023-15 CHECK DATE: 03/21/2023		03/10/2023	032123-1	346170	115,085.00	115,085.00	04/01/2023	INV	PD	SEMI-ANNUAL PMT-NET D/
101192 STATE OF MINNESOTA										
1000049123 CHECK DATE: 03/21/2023		03/01/2023	032123	346098	9,432.59	9,432.59	04/01/2023	INV	PD	4TH QTR FISCAL YR INDI
101341 MINNESOTA DEPT OF LABOR & INDUSTRY										
FEBRUARY0190352023 CHECK DATE: 03/21/2023		02/28/2023	032123	346099	3,371.84	3,371.84	03/31/2023	INV	PD	FEB PERMIT SURCHARGES
105995 MONEY MOVERS INC										
156162 CHECK DATE: 03/21/2023		03/05/2023	032123	346100	32.95	32.95	04/06/2023	INV	PD	Feb Health Ins Reimbur

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
103236 MRA-THE MANAGEMENT ASSOCIATION										
00431542		03/06/2023	032123-1	346171	370.00	370.00	04/05/2023	INV	PD	FEB COMPENSATION SVCS
CHECK DATE: 03/21/2023										
101354 MTI DISTRIBUTING INC #700767										
1377409-00		03/08/2023	032123-1	346172	126.71	126.71	04/08/2023	INV	PD	TRIPLEX PARTS
CHECK DATE: 03/21/2023										
106657 MUNICIPAL ASSET MANAGEMENT INC										
01132022M16		03/07/2023	032123	346101	4,983.31	4,983.31	04/13/2023	INV	PD	CCC FITNESS EQUIP LEAS
CHECK DATE: 03/21/2023										
101365 STAR GROUP LLC										
4472/FEB2023		02/28/2023	030923	346041	4,470.52	4,470.52	03/10/2023	INV	PD	FEB PARTS & SUPPLIES
CHECK DATE: 03/09/2023										
107999 NICE HEALTHCARE LLC										
24392301		01/31/2023	030923	346042	5,329.90	5,329.90	03/06/2023	INV	PD	JAN EMP INS PREM-MEDIC
CHECK DATE: 03/09/2023										
110570 ODP BUSINESS SOLUTIONS LLC										
295180537001		03/01/2023	032123-1	346173	33.71	33.71	03/31/2023	INV	PD	Pop-up note pads
CHECK DATE: 03/21/2023										
101484 PAPCO INC										
228130		03/09/2023	032123-1	346174	32.49	32.49	04/08/2023	INV	PD	Parts for vacuum clean
CHECK DATE: 03/21/2023										
101530 PING INC										
16764585		03/01/2023	032123	346102	1,804.40	1,804.40	04/30/2023	INV	PD	RESALE
CHECK DATE: 03/21/2023										
16776827		03/07/2023	032123-1	346175	288.63	288.63	05/06/2023	INV	PD	RESALE
CHECK DATE: 03/21/2023										
					2,093.03					
101535 PITNEY BOWES INC										
1022588184		02/21/2023	032123	346103	323.66	323.66	03/23/2023	INV	PD	Postage Machine Suppli

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 03/21/2023										
111159 PLAN IT SOFTWARE LLC										
23Plan-It-1005		03/06/2023	032123	346104	950.00	950.00	04/06/2023	INV	PD	Plan-It CIP License to
CHECK DATE: 03/21/2023										
109689 PLANSOURCE BENEFITS ADMINISTRATION INC										
IN305543		03/07/2023	030923	346043	5,000.00	5,000.00	04/07/2023	INV	PD	OE RENEWAL-WEX INTEGRA
CHECK DATE: 03/09/2023										
101551 POPPITZ CONSTRUCTION INC										
1473		01/30/2023	032123	346105	6,525.50	6,525.50	03/01/2023	INV	PD	SNOW HAULING JAN & FEB
CHECK DATE: 03/21/2023										
101557 POWER SYSTEM ENGINEERING INC										
9046017		03/02/2023	032123	346106	32,035.00	32,035.00	04/02/2023	INV	PD	MRS RTU REPLACEMENT
CHECK DATE: 03/21/2023										
9046022		03/02/2023	032123	346106	3,948.75	3,948.75	04/02/2023	INV	PD	MODELING STUDY - FEB
CHECK DATE: 03/21/2023										
9046410		03/10/2023	032123-1	346176	57.00	57.00	04/10/2023	INV	PD	MISC ENG FOR FEB
CHECK DATE: 03/21/2023										
					36,040.75					
109690 PRG AMERICAS LLC										
IV2023-50598		03/02/2023	032123	346107	4,331.53	4,331.53	04/01/2023	INV	PD	RESALE
CHECK DATE: 03/21/2023										
101585 PROFESSIONAL WIRELESS COMMUNICATIONS										
117252		02/09/2023	032123	346108	1,956.00	1,956.00	03/09/2023	INV	PD	Walkie Talkies (4) CCC
CHECK DATE: 03/21/2023										
117563		02/28/2023	032123	346108	968.00	968.00	03/28/2023	INV	PD	Walkie Talkies (2) CCC
CHECK DATE: 03/21/2023										
117564		02/28/2023	032123	346108	48.00	48.00	03/28/2023	INV	PD	Antennas (6) for Walki
CHECK DATE: 03/21/2023										
					2,972.00					
101576 FORNER ENTERPRISES INC										

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
20236463 CHECK DATE: 03/21/2023		03/01/2023	032123	346109	112.00	112.00	04/01/2023	INV	PD	ID STICKERS FOR FD TOO
103055 QUALITY PROPANE INC										
3123582 CHECK DATE: 03/21/2023		02/27/2023	032123	346110	69.77	69.77	03/27/2023	INV	PD	Zamboni LP Gas
3182663 CHECK DATE: 03/21/2023		03/06/2023	032123-1	346177	68.96	68.96	04/06/2023	INV	PD	Zamboni LP Gas
					138.73					
107855 STAPLES INC										
30786947 CHECK DATE: 03/21/2023		02/13/2023	032123	346112	98.15	98.15	03/15/2023	INV	PD	OFFICE SUPPLIES
31024684 CHECK DATE: 03/21/2023		02/24/2023	032123-1	346178	111.97	111.97	03/24/2023	INV	PD	OFFICE SUPPLIES
31163789 CHECK DATE: 03/21/2023		03/03/2023	032123	346111	38.37	38.37	04/02/2023	INV	PD	Double sided tape and
31174118 CHECK DATE: 03/21/2023		03/06/2023	032123	346111	67.99	67.99	04/05/2023	INV	PD	Upright Sign Holders-H
					316.48					
101684 R & R SPECIALTIES OF WISCONSIN INC										
0078358-IN CHECK DATE: 03/21/2023		02/28/2023	032123	346113	200.00	200.00	03/28/2023	INV	PD	Maintenance Seminar Re
0078391-IN CHECK DATE: 03/21/2023		03/03/2023	032123	346113	42.50	42.50	04/03/2023	INV	PD	Zamboni Blade Sharpeni
					242.50					
101620 RECREATION SUPPLY CO INC										
487132 CHECK DATE: 03/21/2023		01/20/2023	032123	346114	100.57	100.57	03/07/2023	INV	PD	Chemical Feeder Tube
487750 CHECK DATE: 03/21/2023		01/31/2023	032123	346114	58.26	58.26	03/07/2023	INV	PD	Float Valve for Hot Sp
					158.83					
101638 RURAL ELECTRIC SUPPLY COOPERATIVE										
889026-00 CHECK DATE: 03/21/2023	230031	03/10/2023	032123-1	346179	2,920.80	2,920.80	04/10/2023	INV	PD	ELBOW LOAD BREAK 1/0 S

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
101738 SCHILLING SUPPLY COMPANY										
906847-00 CHECK DATE: 03/21/2023		03/08/2023	032123-1	346180	145.83	145.83	04/08/2023	INV	PD	Cleaning Supplies-CCC
908950-00 CHECK DATE: 03/21/2023		03/01/2023	032123	346115	763.79	763.79	04/01/2023	INV	PD	Cleaning Supplies-CCC
908950-01 CHECK DATE: 03/21/2023		03/02/2023	032123	346115	35.41	35.41	04/02/2023	INV	PD	Cleaning Supplies-CCC
					945.03					
101730 SCHWEITZER ENGINEERING LABORATORIES INC										
INV-000817354 CHECK DATE: 03/21/2023	230001	02/28/2023	032123	346116	625.28	625.28	03/28/2023	INV	PD	BLUFF CREEK & MINNESOT
101744 SCOTT COUNTY TREASURER										
IN28690 CHECK DATE: 03/21/2023		08/29/2022	032123-1	346181	981.00	981.00	09/25/2022	INV	PD	Department Range Train
101760 SENTRY SYSTEMS INC										
783869 CHECK DATE: 03/21/2023		02/28/2023	032123-1	346182	182.54	182.54	03/28/2023	INV	PD	TC SECURITY SYSTEM SVC
101773 CC SHARROW CO INC										
159386 CHECK DATE: 03/21/2023		03/02/2023	032123	346117	221.18	221.18	04/02/2023	INV	PD	STRAPS FOR POLE TRAILE
104827 ROHN INDUSTRIES										
594323 CHECK DATE: 03/21/2023		02/21/2023	032123	346118	24.54	24.54	03/21/2023	INV	PD	Security Consoles at C
110939 DEVTHIRTY3 LLC										
1496 CHECK DATE: 03/21/2023		03/03/2023	032123	346119	6,745.25	6,745.25	04/03/2023	INV	PD	Bldg Insp Doc Scanning
111173 SIGNATURE HOME SERVICES										
B22-10612 CHECK DATE: 03/21/2023		03/08/2023	032123	346120	95.00	95.00	04/08/2023	INV	PD	RFD BLDG PERMIT-REROOF

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
111119 SOUTHWEST METRO-401 BUILDING										
40075504-2023-1		03/01/2023	032123-1	346183	2,019.00	2,019.00	04/10/2023	INV	PD	FEB REBATE-BUSINESS LI
CHECK DATE: 03/21/2023						PAYEE: SOUTHWEST METRO-EAST CREEK FAMILY CTR				
101828 SOUTHWEST NEWS MEDIA										
2177040		02/02/2023	032123	346121	30.72	30.72	03/20/2023	INV	PD	ORD-SIDE SETBACKS
CHECK DATE: 03/21/2023										
2177569		02/09/2023	032123	346121	61.44	61.44	03/20/2023	INV	PD	QUOTES FOR CLEAN UP DA
CHECK DATE: 03/21/2023										
2177809		02/16/2023	032123	346121	168.96	168.96	03/20/2023	INV	PD	ORD-GOLF CARTS AT ADEL
CHECK DATE: 03/21/2023										
2178094		02/23/2023	032123	346121	138.24	138.24	03/20/2023	INV	PD	CERTIFY DELINQUENT UTI
CHECK DATE: 03/21/2023										
					399.36					
101892 STUART C IRBY CO										
S013054674.001	230027	03/01/2023	032123	346122	12,980.49	12,980.49	03/31/2023	INV	PD	3030' COND UD ALUM 1/0
CHECK DATE: 03/21/2023										
S013054681.001	230026	03/01/2023	032123	346122	12,980.49	12,980.49	03/31/2023	INV	PD	3030' COND UD 1/0 SOL
CHECK DATE: 03/21/2023										
S013054694.001	230028	03/01/2023	032123	346122	12,980.49	12,980.49	03/31/2023	INV	PD	3030' COND UD ALUM 1/0
CHECK DATE: 03/21/2023										
S013429944.001		03/02/2023	032123	346122	109.13	109.13	04/01/2023	INV	PD	TEST SWITCH FOR UT MET
CHECK DATE: 03/21/2023										
S013446640.001	230030	03/08/2023	032123-1	346184	1,867.50	1,867.50	04/07/2023	INV	PD	ELBOW 1/0 W/TEST POINT
CHECK DATE: 03/21/2023										
					40,918.10					
111117 SUPERIOR TECH PRODUCTS										
5664-R		03/01/2023	032123-1	346185	1,403.27	1,403.27	04/01/2023	INV	PD	SIDEWINDER ROLLERS
CHECK DATE: 03/21/2023										
106847 SWANNIES GOLF APPAREL CO										
26638		02/28/2023	032123	346123	3,664.55	3,664.55	03/28/2023	INV	PD	RESALE
CHECK DATE: 03/21/2023										
101932 TAYLOR MADE GOLF CO INC										

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
36393060 CHECK DATE: 03/21/2023		01/13/2023	032123	346124	-1,071.60	-1,071.60	03/31/2023	CRM	PD	RESALE CREDIT
36393215 CHECK DATE: 03/21/2023		01/18/2023	032123	346124	-1,320.50	-1,320.50	03/31/2023	CRM	PD	RESALE CREDIT
36496213 CHECK DATE: 03/21/2023		02/28/2023	032123	346124	84.53	84.53	04/29/2023	INV	PD	RESALE
36496459 CHECK DATE: 03/21/2023		02/28/2023	032123	346124	542.28	542.28	04/29/2023	INV	PD	RESALE
36496495 CHECK DATE: 03/21/2023		02/28/2023	032123	346124	436.01	436.01	04/29/2023	INV	PD	RESALE
36496546 CHECK DATE: 03/21/2023		02/28/2023	032123	346124	4,879.15	4,879.15	04/29/2023	INV	PD	RESALE
36496652 CHECK DATE: 03/21/2023		02/28/2023	032123	346124	249.07	249.07	04/29/2023	INV	PD	RESALE
36517222 CHECK DATE: 03/21/2023		03/08/2023	032123-1	346186	249.07	249.07	05/07/2023	INV	PD	RESALE
36517259 CHECK DATE: 03/21/2023		03/08/2023	032123-1	346186	382.35	382.35	05/07/2023	INV	PD	RESALE
36517468 CHECK DATE: 03/21/2023		03/08/2023	032123-1	346186	198.25	198.25	05/07/2023	INV	PD	RESALE
36517528 CHECK DATE: 03/21/2023		03/08/2023	032123-1	346186	40.81	40.81	05/07/2023	INV	PD	RESALE
					4,669.42					
100757 THE GRAPHIC EDGE LLC										
1663085 CHECK DATE: 03/21/2023		03/07/2023	032123	346125	765.76	765.76	04/06/2023	INV	PD	Youth Sports - Basketb
1668495 CHECK DATE: 03/21/2023		03/09/2023	032123-1	346187	27.00	27.00	04/08/2023	INV	PD	Youth Sports - Basketb
					792.76					
104908 TIMESAVER OFF SITE SECRETARIAL INC										
M28017 CHECK DATE: 03/21/2023		02/28/2023	032123	346126	355.75	355.75	04/03/2023	INV	PD	HPC, PARK & REC MTG MI
101966 TK ELEVATOR CORPORATION										
3007112246		03/01/2023	032123	346127	310.00	310.00	04/01/2023	INV	PD	Mar CCC Elevator Servi

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 03/21/2023										
101977 TOLL COMPANY										
10501995 CHECK DATE: 03/21/2023		03/03/2023	032123	346128	729.53	729.53	04/03/2023	INV	PD	WELDING SUPPLIES
101994 TRAVISMATHEW LLC										
91151171 CHECK DATE: 03/21/2023		03/03/2023	032123	346129	4,640.15	4,640.15	04/02/2023	INV	PD	RESALE
91151501 CHECK DATE: 03/21/2023		03/03/2023	032123	346129	4,216.75	4,216.75	04/02/2023	INV	PD	RESALE
91151502 CHECK DATE: 03/21/2023		03/03/2023	032123	346129	226.60	226.60	04/02/2023	INV	PD	RESALE
91152320 CHECK DATE: 03/21/2023		03/03/2023	032123	346129	550.90	550.90	04/02/2023	INV	PD	RESALE
					9,634.40					
102027 TWIN CITIES & WESTERN RAILROAD CO										
M900435-IN CHECK DATE: 03/21/2023		02/28/2023	032123-1	346188	613.56	613.56	03/28/2023	INV	PD	WATERMAIN CROSSING E O
111167 ERIC SKINNER										
101 CHECK DATE: 03/21/2023		02/21/2023	032123	346130	400.00	400.00	03/21/2023	INV	PD	FD TRAINING
110053 TX CHILD SUPPORT SDU										
PR0310230012725283 CHECK DATE: 03/14/2023		03/10/2023	031423	346144	147.69	147.69	03/10/2023	INV	PD	031023 Payroll - Child
102052 UNIQUE PAVING MATERIALS CORP										
72400 CHECK DATE: 03/21/2023		03/07/2023	032123-1	346189	358.70	358.70	04/07/2023	INV	PD	COLD MIX ASPHALT
104522 US FOODS INC										
5982348 CHECK DATE: 03/21/2023		03/01/2023	032123	346131	185.96	185.96	03/31/2023	INV	PD	JAN DISH MACHINE RENTA

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VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
110799 VERIZON CONNECT FLEET USA LLC										
364000040732		03/01/2023	030723-2	346035	279.20	279.20	03/31/2023	INV	PD	Data Processing - GPS
CHECK DATE: 03/07/2023										
102102 VERIZON WIRELESS										
9928411304		02/23/2023	030723-2	346036	577.73	577.73	03/15/2023	INV	PD	FEB CRADLEPOINTS
CHECK DATE: 03/07/2023										
110444 NEW VISION TECHNOLOGIES LLC										
39038		02/28/2023	032123	346132	668.20	668.20	03/28/2023	INV	PD	RESALE
CHECK DATE: 03/21/2023										
102227 ONVOY LLC										
0009426230301		03/01/2023	030923	346044	406.03	406.03	03/25/2023	INV	PD	MAR EDU CTR INTERNET/E
CHECK DATE: 03/09/2023										
0009486230301		03/01/2023	030923	346044	1,015.08	1,015.08	03/25/2023	INV	PD	MAR CITY HALL ETHERNET
CHECK DATE: 03/09/2023										
					1,421.11					
102133 WAGNER PRESS & GRAPHICS										
36221		02/21/2023	032123	346133	137.00	137.00	03/21/2023	INV	PD	METER INSPECTION SHEET
CHECK DATE: 03/21/2023										
102143 WATER CONSERVATION SERVICES INC										
13062		03/02/2023	032123	346134	955.10	955.10	04/02/2023	INV	PD	LEAK LOCATES - EAST LA
CHECK DATE: 03/21/2023										
102146 WATER SPECIALTY OF MINNESOTA INC										
12899		03/01/2023	032123	346135	2,901.05	2,901.05	04/01/2023	INV	PD	Pool Chemicals
CHECK DATE: 03/21/2023										
103153 WEST COAST TRENDS INC										
40673632		03/01/2023	032123-1	346190	902.64	902.64	03/31/2023	INV	PD	RESALE
CHECK DATE: 03/21/2023										
110788 WEX HEALTH INC										
0001697244-IN		02/28/2023	031423-1	346149	196.00	196.00	03/30/2023	INV	PD	FEB VEBA PARTICIPANT F

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 03/14/2023										
102189 WM MUELLER & SONS										
284866		03/09/2023	032123-1	346191	35.57	35.57	04/25/2023	INV	PD	W/S STOCKPILE
CHECK DATE: 03/21/2023										
102220 XIGENT SOLUTIONS LLC										
10262		03/01/2023	032123	346136	1,778.44	1,778.44	03/31/2023	INV	PD	MAR VULNERABILITY SVC
CHECK DATE: 03/21/2023										
10263		03/01/2023	032123	346136	13,914.69	13,914.69	03/31/2023	INV	PD	MAR SUPPORT SVC
CHECK DATE: 03/21/2023										
10264		03/01/2023	032123	346136	4,701.00	4,701.00	03/31/2023	INV	PD	MAR RECOVERY SVC
CHECK DATE: 03/21/2023										
10320		03/02/2023	032123-1	346192	54,166.54	54,166.54	04/01/2023	INV	PD	BACKUP SOLUTION
CHECK DATE: 03/21/2023										
					74,560.67					
102231 ZIEGLER INC										
S1000297066		02/24/2023	032123	346137	783.31	783.31	03/24/2023	INV	PD	MOTOR OPERATORS FOR SU
CHECK DATE: 03/21/2023										
					783.31					
	259 INVOICES				1,525,884.35					

** END OF REPORT - Generated by Michelle Robbin **

Report generated: 03/14/2023 09:50
User: 8482mrob
Program ID: apinvlst

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VENDOR INVOICE LIST

Electronic Payments

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
107490 GREAT-WEST LIFE & ANNUITY INSURANCE COMPANY										
110852 CHECK DATE: 03/13/2023		03/10/2023	031323	3633	7,119.03	7,119.03	03/13/2023	DIR	PD	031023 Payroll - HCSP
107744 GREAT-WEST LIFE & ANNUITY INSURANCE COMPANY										
110853 CHECK DATE: 03/13/2023		03/10/2023	031323	3634	850.00	850.00	03/23/2023	DIR	PD	031023 Payroll - MNDCP
101756 MII LIFE INCORPORATED										
40533721 CHECK DATE: 03/08/2023		03/07/2023	030823	3626	1,826.11	1,826.11	03/08/2023	DIR	PD	3/8/23 FSA REIMB-HEALT
100927 INTERNAL REVENUE SERVICE										
110846 CHECK DATE: 03/10/2023		03/10/2023	031023	3628	148,421.54	148,421.54	03/10/2023	DIR	PD	031023 Payroll - SS, M
101346 MINNESOTA COMMISSIONER OF REVENUE										
2022/0930-USE AMEND CHECK DATE: 03/07/2023		03/07/2023	WIRE_001	3625	276.03	276.03	03/07/2023	DIR	PD	SEP-22 AMENDED USE TAX
101343 MINNESOTA DEPT OF REVENUE-PAYROLL WIRES										
110847 CHECK DATE: 03/13/2023		03/10/2023	031323	3632	29,480.23	29,480.23	03/13/2023	DIR	PD	031023 Payroll - MN St
101376 NATIONWIDE RETIREMENT SOLUTIONS(USCM)										
110848 CHECK DATE: 03/10/2023		03/10/2023	031023	3629	14,942.65	14,942.65	03/10/2023	DIR	PD	031023 Payroll - 457 C
106955 NATIONWIDE RETIREMENT SOLUTIONS(USCM)										
110851 CHECK DATE: 03/10/2023		03/10/2023	031023	3631	5,694.92	5,694.92	03/10/2023	DIR	PD	031023 Payroll - Roth
104668 OPTUM BANK INC										
110850 CHECK DATE: 03/09/2023		03/10/2023	030923-2	3627	20,744.81	20,744.81	03/10/2023	DIR	PD	031023 Payroll - HSA C

Report generated: 03/14/2023 09:53
User: 8482mrob
Program ID: apinvlst

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
101506 PUBLIC EMPLOYEES RETIREMENT ASSOCIATION										
110849		03/10/2023	031023	3630	112,470.43	112,470.43	03/10/2023	DIR	PD	031023 Payroll - PERA
CHECK DATE: 03/10/2023										
					112,470.43					
		10 INVOICES			341,825.75					

** END OF REPORT - Generated by Michelle Robbin **

Report generated: 03/14/2023 09:53
User: 8482mrob
Program ID: apinvlst

Biweekly Report

March 20, 2023

By:

Matt Podhradsky

COUNCIL MEETING/WORK SESSION SCHEDULE

Below is a list of the upcoming Council Meetings and Work Sessions to plan for:

March 20th: We will not be having a Work Session on Monday. The meeting will be relatively short but we will be having a presentation by Elise to provide the Council with an update to the Highway 41 project, the outreach we have been doing, what we have been hearing from businesses, and how we have been responding to the feedback we have been receiving.

April 3rd: We will be conducting 2 interviews for our Park & Recreation Commission Student position starting at 6:30pm. Just as a note, I will be absent from this meeting so Elise will be taking my place during the meeting itself.

If you have any questions, or are unable to attend any of these meetings, please let me know.

COUNCIL/DEPARTMENT HEAD STRATEGIC PLANNING RETREAT

I wanted to take this opportunity to thank everyone for taking the time over this past week to dedicate towards our annual Retreat. As in the past, I really felt that there were good discussions that occurred and a lot of thought put into what we are going to focus on as an organization over the next 2-3 years. As I mentioned previously, I believe this is the most important activity that we undertake during the course of the entire year as it strategically gets Council and Staff aligned and give Staff clear "marching orders" on the things that Council would like to see us get accomplished as we move into the future. This is a process that I do not take for granted and one that I think gives us a strategic advantage as a community as we move into the future. I know that this takes time away from other day-to-day activities, so I thank everyone for making this a priority and for the Council especially taking time out of their normal work activities to be a part of this. We couldn't be as successful with this process if people didn't make the effort to be available to participate in this. A big thank you also goes to Chief Kraus for organizing all of the food for the event and to our facilitators with Hue Life who always make this process not only productive by fun at the same time.

As soon as we have the summary report of the activities of this retreat I will get this out to you and we will also plan to have a presentation to Council at some point in the near future to inform our residents on the discussions we had during this retreat.

UPCOMING HIGHWAY 41/61 ACTIVITIES
As I mentioned earlier in this report, Elise is going to be providing an update on Monday evening on our outreach/communication efforts with businesses and residents on the Highway 41 project and will be talking about the overall schedule of what to expect. The first activity that you should be aware of that is major in nature is the closing of the Highway 61/Walnut Street intersection starting March 27th. This intersection is scheduled to close for approximately 3 weeks to get all of the work done in this location so that for the rest of the project it can stay open to allow people coming from the north to get into Downtown Chaska as Highway 41 is closed. At the same time, work will continue with the Pile Driving to construct the walls of the Highway 41 tunnel on the east side of Highway 41, just behind Dolce Vita Wine Shop. This work will mimic what we saw on the west side of the highway in front of the Chaska Mill Building a few weeks ago, and should be completed in a 2-3 week period depending on weather. Those will be the main activities that people will see downtown until the end of April/beginning of February.

If you have any questions on this first phase of construction, just let me know.

DNR GRANT-MIRACLE LEAGUE FIELD AND UNIVERSAL PLAYGROUND
As you are aware, the Chaska Rotary has been working for some time now on the fundraising for brining the Miracle League Field and Universal Playground to the City of Chaska. To date, the Rotary has raised about $350,000 toward their $1,000,000 goal.

One thing that the City is going to be seeking to help in these efforts is applying for a DNR grant that is available for the development of parks/playgrounds in municipalities, with funds being able to go up to $350,000. The City of Waconia was recently successful in receiving $250,000 through this grant last year to support the construction of their Universal Playground which just opened this last fall. A primary focus of the DNR's program is to provide opportunities for cities to construct parks/playgrounds that are more inclusive and allow more people to participate in both passive and active recreation activities. We feel that our Miracle League field and the Universal Playground play well into the goals of this program. You will see on the Council meeting for Monday that the Council will be asked to pass a resolution in support of the grant application, which is a requirement of the DNR to be able to submit a grant. If we were to receive this, we would not by mid-summer, which fits well in the overall fundraising calendar for the Chaska Rotary.

We are hopeful to get this grant, as this would get us over 2/3rds of the way to completing the fundraising for this important project. If you have any questions about this, please let me know.

HUMAN RIGHTS COMMISSION CELEBRATES WOMEN'S HISTORY MONTH
In March, the HRC is celebrating Women's History Month. During the course of the month, on the City's social media accounts and on the HRC's page of the website, there will be features on women who make Chaska a special place to work and live. The Human Rights Commission is

encouraging people to submit a nomination form of a woman in the community who inspires them. Check out the City's Facebook to see a video by HRC member Celi Haga and find the link to nominate someone for this recognition. Also, check back often to see new stories of local women who are inspiring people with Chaska. Any questions on this can be referred to Elise.

CHRISTMAS IN MAY 2023

Just a reminder that Christmas in May will be coming up on Saturday, May 6th starting at 7 am. A change in this year's event is that we will be having the breakfast at St. John's Elementary School Gym and dispersing to projects from there. We have a number of different projects we will be working on this year, so really encourage you to participate if you are able.

As in the past, if Council members are interested/willing to be runners for the event, please let me know. This is an important position to keep the flow of activity going throughout the day and the more we have, the more efficient it runs. Runners typically start the day around 6 am and are complete around 5 pm. Just drop me a note if that is something you are willing to be a part of.

Minutes
CHASKA HUMAN RIGHTS COMMISSION
Thursday, January 26, 2023
6:30 PM

1. Roll Call
   Present: Chairperson Carlson, Vice Chairperson Haga, Commissioners Hubbard, Sandison, Welvaert, Zayic, Youth Representative White, and City Staff Elise Durbin

2. Adopt Agenda
   Motion: Commissioner Haga
   Second: Commissioner Welvaert
   Motion: Carried

3. Open Forum/Guest Presentation – no guests

4. Approve Minutes
   4A. Adopt Meeting Minutes – December 29, 2022
   Motion: Commissioner Sandison
   Second: Commissioner Hubbard
   Motion: Carried

5. Treasurer's Report
   5A. Treasurer's Report 2022
   Durbin reviewed the report. Durbin reported addition expenses not on the report as follows: $36 for buying tablecloths. Durbin also reported that as of last week, $5461.84 is the current balance. This balance is pending based on the cost of the award plaque that will be given to Latino Voices.

   Commissioner Welvaert asked about buying new name tags and t-shirts for the Commission.

   Motion: Commissioner Welvaert
   Second: Commissioner Hubbard
   Motion Carried

6. Old Business/Committee Updates

6A. MLK Human Rights Celebration
Commissioner Welvaert thanked all involved in the event and its success. Commissioner Welvaert updated that there was a debrief meeting that discussed what could be improved and what was successful at this year's event. Commissioner Welvaert asked the Commission for any feedback and updated that the speaker for next year's event needs to be chosen by the summer. The date for next year's celebration is January 15th, 2024.

Commissioner Zayic discussed the need for subtitles and translation on the videos shown. Commissioner Zayic also recommended being more welcoming and inviting to neighboring cities in Carver County. Commissioner Hubbard recommended adding a lesson plan/activity for kids.

6B. Pride Celebration
Chair Carlson updated that dates are filling up and recommended setting dates in the calendar. Vice Chair Haga updated that the last two weekends of June would be the best choice for the celebration based on high school finals and graduation. The Commission decided that June 17 is the priority and June 11 is the second priority for the celebration.

6C. River City Days
Chair Carlson updated that River City Days will be at Lions Park this year from July 20-30th.

6D. Cultural Heritage Month
There was nothing to report.

6E. Community Partnerships

6Ei. Communities of Belonging
Commissioner Zayic updated that there were 46 registered people and 40 attended. Commissioner Zayic updated that people were very engaged and there was a lively conversation. The next meeting is February 7th.

6Eii. ISD 112 Native American Parent Advisory Group
There was nothing to report.

6Eiii. Carver County Mental Health
There was nothing to report.

6F. Empathetic Response
There was nothing to report.

6G. Website
Commissioner Zayic recommended that headshots be added to the website when new members are chosen.

6H. Calendar/Programs
There was nothing to report.

7. New Business:

7A. Women's Recognition Event Discussion
Vice Chair Haga asked for clarification on what the event would entail. Commissioner Hubbard stated that he would like to see women celebrated for the whole month of March.

Commissioner Zayic suggested that the Commissioner team up with the school district's Equity and Inclusion department to organize a women's heritage celebration event. Commissioner Zayic also discussed two different women's organizations, Women's Venture and Team Empower Women, who could also be involved in a potential celebration event.

Vice Chair Haga and Commissioner Hubbard updated that they are willing to be on a subcommittee to spread the word and get information out.

7B. Other Business
Commissioner Hubbard suggested starting a mentorship program for both men and women that runs throughout the year. Commissioner Welvaert recommended putting together a subcommittee that could look further into the idea and how it could be established.

8. Next Meeting Date – February 23, 2023 at City Hall Council Chambers and Zoom.

9. Adjourn
Meeting adjourned at 7:34 p.m.