

- MINUTES -
CHASKA CITY COUNCIL
MARCH 6, 2023

1. Closed Session

1.A. City Administrator's Annual Review

Under Minnesota Statute Section 13D.05 Subdivision 3(a) the City Council has the authority to conduct a closed session for the review of any employee under our direct supervision. The only topic of the discussion in this closed session will be the performance review of City Administrator Matt Podhradsky. The meeting will be taped, and the recording kept for three years, as required by the Minnesota Open Meeting Law. As is required by State Statute, a summary of conclusions regarding the evaluation will be given at the next open session of the Chaska City Council.

2. Open Session

Motion by Councilmember Hubbard, second by Councilmember Huang to open the meeting.
Motion carried.

3. Call to Order

The meeting was called to order by Mayor Windschitl at 7:10 p.m.

5. Roll Call

Roll call was taken. Present: Mayor Windschitl and Councilmembers Grau, Hatfield, Hubbard, and Huang.

Absent: None.

Also Present: Matt Podhradsky, City Administrator; Elise Durbin, Assistant Administrator; Mike Melchert, City Attorney; Brain Jung, Director of Public Works, Ryan Seibert; Chief of Police, and Stephen Kraus, Fire Chief.

4. Pledge of Allegiance

6. Adopt the Agenda

Motion by Councilmember Grau, second by Councilmember Hatfield to adopt the agenda as presented. Motion carried.

7. Visitor Presentation

7.A. Steve Albrecht, Shakopee Mdewakanton Sioux Community – Proposal for Organics Facility and Associated Access Improvements on TH 41 south of the MN River Crossing

Steve Albrecht, Shakopee Mdewakanton Sioux Community representative, shared a presentation on the new Shakopee Mdewakanton Sioux Community Organics Recycling Facility and the associated improvements on TH 41.

Mayor Windschitl asked where the organics come from. It was explained organics comes in from yard waste and food waste from various organizations and municipalities.

Mr. Albrecht noted the truck traffic is insignificant with 100 vehicles coming on and off the site daily. Mayor Windschitl stated he has concerns about the traffic. Mr. Albrecht stated the proposed use is on the lower end of traffic for what could be on the site besides a storage facility.

Mayor Windschitl asked if the outgoing product is in bulk. Mr. Albrecht stated it is both in bulk and in bags. They can be used in landscaping and road construction projects among other things. He added the traffic impact reports were provided to Staff.

8. Approve Previous Meeting Minutes

8.A. Approve the February 27, 2023 City Council Meeting Minutes

Motion by Councilmember Hatfield, second by Councilmember Hubbard to approve the minutes of the February 27, 2023 City Council meeting.

Motion carried.

9. Consent Agenda

Motion by Councilmember Grau, second by Councilmember Hubbard to approve Consent Agenda Item A:

- A. Adopt Resolution No. 2023-21 Authorizing Agreement for TH41 Improvements (Hwy 5 to Pioneer Trail)

Motion to adopt Resolution No. 2023-21 to Waive Municipal Consent and to enter into MnDOT Cooperative Construction Agreement No. 1051703 for the State Project No. 1008-96 for improvements along Trunk Highway 41.

Motion Carried.

10. Action Items

10.A. Motion to Authorize Negotiation of Contracts for Architectural and Engineering Services and Construction Management Services for the Public Safety Facility

City Administrator Podhradsky introduced the item to the Council and CNH Architects Quinn Hutson and Brooke Jacobson provided a presentation on it.

Councilmember Grau stated CNH has completed some nice-looking buildings.

Mayor Windschitl asked what the cost per square foot would be. Mr. Hutson stated a brand new fire station would be about \$400 per square foot. However, Chaska was looking a more of a remodel, which would be closer to \$350 per square foot.

Councilmember Huang asked who is coordinating the efforts to ensure operations can continue throughout the remodel. Ms. Jacobson stated coordination will take place during the design process to create phases and ensure continued operations can continue.

Councilmember Hatfield stated CNH has shown intentional impactful design in the past, and the Council looks forward to seeing what they will do in Chaska.

Motion by Councilmember Huang, second by Councilmember Grau to authorize Staff to negotiate a contract with CNH for architectural and engineering services for a new Public Safety Facility.
Motion carried.

A gentleman that just moved back to Chaska stated he wanted to listen in and participate in local government. Mayor Windschitl thanked him for coming and apologized for needing to begin a closed session.

11. Closed Session

11.A. Council will meet in closed session pursuant to Minn Stat. 13D.05, subd. 3(b) for attorney client privileged communication with the City Attorney regarding arbitration proceedings with Mueller Systems, LLC.

Motion by Councilmember Grau, second by Councilmember Hatfield to enter into a closed session at 8:06 p.m.
Motion carried.

12. Open Session

13. Bills

13.A. Accounts Payable Claims Roster 6-3-2023

The Council requested further information about bills on pages 7 and 11.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Hatfield to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

14. Other Business

14.A. City Administrator's Report

14.A.i. Bi-Weekly Report 6-3-2023

Councilmember Hubbard:

- Noted there is an upcoming open house for Hwy 41 on Thursday, March 9 5:00-7:00 p.m. at the Event Center Chaska Community Center, a County-hosted public meeting on Thursday, March 23 4:00-7:00 p.m., and another for a resurfacing project on Wednesday, March 8 4:30-6:30 p.m. at Chaska Middle School East.
- Welcomed Officer Rodriguez as he was recently sworn in.

Councilmember Huang:

- Welcomed Officer Rodriguez as he was recently sworn in.
- Asked for an update on the Costco project. City Administrator Podhradsky stated the roundabout is the next step and it will be completed before summer. The ultimate opening is Spring 2024.
- Noted nominations are open to highlight impactful women. The link is on Facebook and on the Human Rights Commissions' webpage.
- Pointed out the Alice in Wonderland was the runner up in the section 2A championships, a Knowledge Bowl Purple team qualified for finals in April, and the orchestra received a superior rating at the regional competition. Two students have signed on to continue their athletic careers in college and two students have received triple As for grades. The dance team has earned the west Metro conference championship for the eleventh time in the last 12 years. They have qualified for and competed at the State level for high kick and jazz funk. A junior will compete at the State tournament for alpine skiing, and the girls' basketball team is in the conference championship for the fourth year in a row. A student has qualified to compete at the State championship for wrestling and another for swimming/diving.
- Noted there are concerns about an upcoming bill that restricts a City's ability to change zoning. He asked how that could impact Chaska. Assistant City Administrator Elise Durbin stated there is a concern about the time limit to collect and spend impact fees from developers. The fees may be passed along to homeowners while the developer could be reimbursed. City Administrator Podhradsky suggested the Staff could write a letter expressing concerns if directed by the Council.

Councilmember Grau:

- Stated he got a notice on his door there might be a water leak. He explained it is a perk of living in the City of Chaska.
- Added Chaska Basketball association League is wrapping up. He noted his son's team received runner up at the State tournament as a C team.

Assistant City Administrator Durbin:

- Pointed out there is an open house regarding the PB roundabout at 41 on Wednesday morning for businesses. The businesses have been notified through postcard, door-knocking, emails, and phone calls.

City Administrator Podhradsky:

- Noted Tuesday morning there would be a years of service recognition breakfast for Staff.

Mayor Windschitl:

- Congratulated the basketball team for their successful season. Councilmember Grau noted there are Section Finals that upcoming weekend against Eden Prairie.
- Thanked Public Works for their hard work maintaining the roads.
- Noted the next meeting is March 20, 2023 and the Department retreat is next week on Tuesday and Wednesday.

15. Adjourn

Motion by Councilmember Hatfield, second by Councilmember Hubbard to adjourn the meeting at 9:15 p.m.

Motion carried.