

Chaska Park Board
Meeting Minutes
August 10, 2021
Council Chambers and Via Zoom

1. Call to Order

The August 10th meeting of the Chaska Park Board was called to order by Chair David Downs at 7 pm in the Council Chambers.

2. Roll Call

David Downs, Jason Branch, Elizabeth Wynveen, Georgiann Keyport, Zach Saueressig, Donelle Heieie, Karli Cich, Thomas Massey, Jalen Destin.

Staff: Marshall Grange, Mary Monteith, Kevin Wright, Communications Manager

3. Adopt Agenda

Motion by Keyport, second by Heieie to approve the August 10th meeting Agenda.

Motion Carried

4. Visitor Presentation

None Present

5. Approve Previous Park Board Meeting Minutes from July 13th, 2021

Motion by Heieie, second by Wynveen.

Motion Carried

6. Receive Council and Planning Meeting Minutes

6A. Council Minutes June 21st

Wynveen noticed there was discussion at the June 21st meeting on vandalism done at Firemen's Park and City Square, she asked if that has been cleaned up or fixed. Grange explained the situation at Firemen's Park, we are working with the contractor to get it fixed. The police were involved and determined it was youth that threw a rock at the monument, breaking it. Parents were notified and will work on cost of the damage. We are not aware of damage done at City Square, we will need to look into that and report back.

We are partnering with the police department to have a presence in the park over the summer. They have implemented a bike patrol program this summer where officers are riding throughout town on bikes, so hoping with a more visible presence, this will help to minimize some of the of the things happening in and around Firemen's Park.

6B. Council Minutes July 12th

6C. Planning Minutes June 9th

7. New Business

7A. Partnership with SouthWest Transit

Grange shared that we have another partnership opportunity to consider. It stemmed from a conversation with Council member Huang in talking with Len Simich, from SouthWest Transit. Essentially it would be exploring the idea of using their upper-level parking ramp here in Chaska for recreation use. Grange thought it was an intriguing idea, so set up a meeting with Len. It sounds like the impact of Covid has been hard on the transportation industry with more and more working from home. The upper-level space has been vacant for a while. It offers a nice benefit for us with some programming, and a unique experience to our community. The benefit for SouthWest Transit would be making use of their facility during a time like this and providing awareness and marketing of their facility. Really just being good partners.

So initially we are thinking of offering pickleball. When you come up to the upper level, this would be the westerly end of the ramp. Pickleball being a growing sport, many mornings people are waiting to get on the courts. We already have portable nets to put up there, there is lighting and the

convenience of parking. There also are restrooms available during the day, will need to talk more on after hours.

Where it stands right now, we have a draft agreement for review. I wanted to put this before you for feedback, questions, or concerns, and then ultimately, we would bring it back in September for approval. Questions were answered by Grange on balls going over the top of the ramp, access to the location, and security/lighting. Downs stated If we have people waiting on pickleball courts, this is a good option. Grange, there really isn't any obstacle to this. Consensus was "sounds" cool. Branch asked about space for other things up there, like roller blading. Grange said initially the contract will address pickleball. We will see how things go, and continually evaluate.

8. Discussion Items

8A. Update on Naming Rights and Sponsorship Request For Proposals

Building off our meeting last month, the RFP was sent out to 6 firms July 12th. The deadline was July 30th. We received 3 proposals back from the following, Great Plains Sponsorship, Front Burner Sports, and the Superlative group. Grange followed up with each to let them know we received their proposal and to make them aware of next steps. At that time, he got a response back from Great Plains Sponsorship, that they were no longer interested in the process, and they removed their proposal from consideration. So, there are now two proposals to consider. My recommendation is to conduct interviews with the two firms, and my thought in the process is to include two park board members to participate in those interviews with me. They can help represent the board and help determine which consulting firm to bring back for recommendation. My goal would be to try and line up these interviews in the next 2/3 weeks and come back to the September park board meeting with a recommendation based on consent of the interview group, to the park board and then on to council for final approval.

Downs talked with board and asked who would be interested in participating in the interviews. This is a good way for us to be a part of the process, Downs is personally interested as is Branch. Downs asked If any of you would have the talent to be a part of this, I'll open it up for discussion. Keyport asked what kind of experience would be helpful. Downs talk about his business and sales background, felt that is the kind of experience needed for this. Business, finance, marketing. Massey expressed interest, asked about when the interviews would be held, Grange thought more than likely during business hours. Downs, yes, agree, not open to offering Zoom, this is too important, they would need to be here in person. Downs also talked about importance of meeting prior and spending time talking on the process as well as questions to be asked. What do we want to get out of this? We will need justification on who we are

recommending and will need to help Marshall prepare the decision to bring back to the park board and council. Massey is interested, he has a finance background and could make the interview times work with advanced notice. Branch declined based on Massey's experience. Downs and Massey will do the interviews with Grange. Grange will send out the consultant proposals for them for review and look at calendar dates to meet.

By the next board meeting, we will have had the interviews and will bring back recommendations to the board and talk more about it.

8B. Update on Pedestrian and Bicycle Master Plan

Commissioner Wynveen gave an update on happenings since the last meeting.

We had a steering committee meeting a couple weeks ago. We talked about the success of the pop-up event at River City Days. Around 200 people stopped by the booth and gave further comments and ideas on walking and biking. The Steering committee is still going over all comments. We are planning 3 listening session in the community for youth in the area, as well as underserved populations.

The committee is also working to assess the current programming we have around the city specific to walking and biking. Such as biking rules, choosing to bike on the road vs. a path etc. Quite a bit of work still ahead but making progress.

Grange, yes in the middle of this plan, a lot of work going into this. The input others are providing as part of the process is great. I connected this week with Pat Steig from Carver County Health, as he ultimately supported our SHIP grant for this project. The grant cycle is October 2020-October 2021. The projects approved need to be completed at that time. Antonio as the consultant agreed to that, and it was clearly defined in the RFP. I think we can meet that target, but just wanted on his behalf to reach out to Steig and see if generally there is any flexibility on extending that final report date. Steig was agreeable to that and agreed to setting it for the end of the year. Those couple of months will be really beneficial for Antonio to complete a quality final document for us. Grange explained part of the reason he wanted to do this is because we've gotten so much community engagement, which is great, however, it also means more work for the consultant to factor that all in. So, we are needing a bit more time to have those listening sessions as well as account for all the feedback we've gotten.

Branch asked how that impacts the contract, and fees. It still falls within the same contract. He could meet the deadline, with have had the opportunity for more data, it was my idea to ask for the extra time.

Downs asked if once the plan is done, is Antonio responsible to help us implement the plan or is his role done? It really will be on us to move this forward, using the community feedback and Antonio's recommendations for us to look at the implementation of things.

8C. Department Happenings

Grange shared some things coming up in our department:

The new recreation activity guide is out! We moved to bring this inhouse, this is the first one. Excited how it has turned out, thanks to Krista and Jaime, they did a great job and using this new platform called LucidPress. We also have moved to an on-line only format, no longer mailing out. We do have some printed versions at the front desk of the community center. We'll continue to see if we get feedback.

Public Works is seeking bids on replacing the hockey boards at Clover Ridge. They also are spending a lot of time over at Athletic Park gearing up for the State Amateur Baseball tournament. It is the 98th annual tournament. The dates are August 20th-September 6th. Our own Chaska Cubs are in the tournament! Go to WCH2021.com for more information.

Cortina Woods neighborhood park improvement project, the one we worked on earlier in the year, is still in the works, no concrete timeline yet.

Chaska Curing Center hosted the USA Curling junior camp, it brought in about 100 kids from all over.

This week we are hosting the U21 National Championship. Attendees are competing for their chance to compete at the upcoming World Championships. This is a great chance to go check out some great curling.

Staff will be shutting down the beach at Firemen's starting August 31st. There will be modified hours at the concessions stand as well. Staff are heading back to school.

Next Thursday the Chaska Cares team will be back out at the food distribution event again at Gedney.

August 19th is also Touch A Truck! 5-7:30pm, one of the biggest and best events we put on at the Community Center.

The Art Consortium of Carver County Song Writers and Musicians CD Release concert will be August 22nd from 5-8pm at Firemen's Park, along with some art vendors as well.

On Aug. 26th, staff are hosting a movie in the park starting at dusk at Firemen's Park, featuring R1 and the Last Dragon.

Back to School Bash, Aug. 29th at City Square Park. From 5-8pm featuring District 112 Garage Bands and a Genesis and Phil Collins tribute band, "And Then There Were Eight".

The Arts Consortium has a new honoring cultures exhibit called "We All Belong". A neat photography display with different themes, resulting from a 6-week workshop series last spring. Features photos from different cultures, come check it out.

Update on the state of the Lennar development, the Wagner property, there still working on their preliminary plan and the traffic analysis. The thought is it could be another 2/3 months before we see another updated plan presented.

Covid-new Delta Variant is causing some concern. Grange shared that our EOC team has reconvened and is meeting weekly again. We are stay on top of things, the community impact, what the recommendations are, etc. Currently those are recommendations to wear masks indoors, not enforcing anything currently.

Grange shared that he is attending a meeting in Crosby, MN Thursday with County Commissioner Matt Udermann, to meet with the individuals responsible for the development of the Cuyuna mountain bike trails. This is an opportunity to learn about how they came up with the idea, what the challenges/obstacles were and the benefits that have come out of it. Several leaders from the area are invited to see what take aways we could learn and apply here.

9. Other Business

9A. Round Table

Destin watched the Minnesota gymnast and the men's basketball team win the gold medals at the Olympics, was pretty cool.

Heieie mentioned the fall activity guide flyer, was super helpful. Shared she read through a lot of the Pedestrian Bicycle Master Plan, was fun to read some of the comments. I learned some new things about Chaska.

Cich shared that the Shakopee Mdewakanton Sioux Community Wacipi is next weekend, featuring local native culture, art, and food trucks. It is very relevant to our history. I'd encourage you to check it out. Free 3-day event.

Keyport commented on the drought, be cognizant of water use right now. Does the city maintain the parks in a different way through this? Grange will check with public works.

Branch, River City days was great. Awesome to see the dance floor packed, and people having a great time.

Wynveen attended the classic car show at City Square last weekend, was neat. The Taste of Chaska is coming up, as is Touch a Truck and the Carver County Fair. Go out and check some things out.

Saueressig, school starts in 4 weeks, all in person, there is an on-line option and masks are optional. He was over by the Degler farm off Audubon recently, their future development, lots going on over there, curious with what they are doing? Wynveen thought it was mostly commercial, but Grange will look into. He shared he recently had his daughter in swim lessons, was great, the lifeguards were also great. I also used the on-line registration system, was easy. A dream thing I have, an outdoor water park

would be great to have in our community. We recently had so much fun at the St. Louis Park one. Also, a sledding hill, maybe we partner to help Jonathan do more with the one off Bavaria. I am just planting the seed.

Downs, currently the staff is strapped. However, one of the things we have done in the past at the end of each year is look at the priorities that we have. Make a list and every year, ask, what do we want at the top of the list. We should do that again this year.

Massey, watering around Walden Park, it looks like it is getting watered every day. I'm excited about this pickleball opportunity, I just got back from a vacation where I played it. I also recently did the Tour de Tonka, got me thinking, what about a local one.

Downs, I thought the fall activity guide was excellent, well done. Went to River City days, and saw the Minnesota Valley band, was really good. I'd echo earlier, the Cricket Club, it would be good to help market and share information on when they are playing or teaching the game. Grange, I want to make sure the school district is aware of this cricket field as well as they could help introduce it and promote it in the schools.

10. Adjourn

10A. Next Meeting September 14th

Motion by Saueressig, second by Wynveen to adjourn the August 10th Park Board meeting.

**MINUTES
CHASKA CITY COUNCIL
July 19, 2021**

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl.

Absent: None.

Also Present: Matt Podhradsky, City Administrator; Nate Kabat, Assistant Administrator; Luke Melchert, City Attorney; and City Engineer Matt Clark.

4. Adopt the Agenda

Motion by Councilmember Hatfield, second by Councilmember Hubbard to adopt the agenda as presented. Motion carried.

5. Visitor Presentation

5.A. Mid Year Carver County Highlights - Commissioner Udermann & Commissioner Degler
Commissioners Udermann and Degler addressed the Council and provided an update on this item.

Commissioner Degler stated they will have some fall festivities at Degler Farms this year and encouraged everyone to look for that information coming up soon. He also noted if anyone has not received a vaccine, they can get one at the County Courthouse on July 20th, 2021.

Commissioner Udermann stated Carver County has been named the 11th healthiest, happiest, and affluent County in the U.S. for the 9th year in a row. He stated he attributes that to the great resources such as trails, parks, and lakes as well as, the wonderful people in the communities.

Commissioner Degler provided an update on the roadwork projects. He noted that next year the County will be utilizing a new emergency number 9-8-8, which will be used for mental health help and focus on suicide prevention.

5.B. Tour de Tonka - Jenny Bodurka's

Jenny Bodurka addressed the Council and provided a presentation on this item. She stated the event is on August 7th, 2021 and encouraged everyone to attend.

6. Consent Agenda

Motion by Councilmember Grau, second by Councilmember Hatfield to approve the Consent Agenda Items A through D:

A. Adopt Resolution 2021-45, Accepting Gifts and Donations

Motion to adopt Resolution No. 2021-45 acknowledging and accepting gifts to the City of Chaska received during the period April 1, 2021 through June 30, 2021.

B. Adopt Resolution 2021-46, Approving the Lot Split for the Holasek Property at 4245 Big Woods Boulevard/DR Horton/PC #2021-13

Motion to adopt Resolution No. 2021-46, approving the Lot Split on 4245 Big Woods Boulevard, subject to the stipulations included in said resolution and the following conditions:

1. Approvals shall be based on the following graphic exhibits:
 - a. Certificate of Survey, prepared by Westwood, dated June 7, 2021 and revised July 15, 2021

C. Adopt Resolution 2021-47, Approving the Final Plat for Chaska Bluffs 2nd/DDK Construction/PC #2021-14

Motion to adopt Resolution No. 2021-47, approving the Final Plat for Chaska Bluffs 2nd Addition (PC#2021-14).

D. Adopt Resolution 2021-48, Resolution Authorizing the Execution of a First Amendment to the Redevelopment Agreement for the Chaska Creek Industrial Project and an Assignment of Said Redevelopment Agreement

Motion to adopt Resolution 2021-48 authorizing the execution of a first amendment to the redevelopment agreement for the Chaska Creek industrial project and an assignment of said redevelopment agreement.

Motion carried.

7. Action Items

7.A. Chaska Creek Center Site Assessment Agreements

City Administrator Podhradsky introduced the item to the Council. He stated over the past 4 years they have been making improvements to the Chaska Creek Center project and noted the main point of these changes to the Site Assessment Agreement are to make sure everyone is paying their fair share towards the improvements.

Motion by Councilmember Huang, second by Councilmember Hubbard authorizing Staff to fully execute the Site Assessment Agreement related to the Chaska Creek Boulevard Street and Utility Extension Project. Motion carried.

8. Bills

8.A. Accounts Payable Council Roster 7-19-2021

The Council requested further information about bills on pages 1 and 9.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Hubbard to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

9. Other Business

9.A. City Administrator's Report

9.A.i. Bi-Weekly Report July 19, 2021

9.B. Other Reports

9.B.i. Council Update on Downtown Highway 41 Project

9.B.ii. Financial Reports – 5/31/21

Councilmember Grau:

- Stated congratulations to the Chaska Hawks all girl's metro team as the *Star Tribune* recognized them as the "Team of the Year"

Councilmember Hatfield:

- Stated the Picnic with Police is on Wednesday at 5:30pm at Veterans Park
- Noted prior to River City Days, there is a Ladies Night contest and if you wear pajamas and take a picture adding #chaskaladiesnight you could win \$50
- Noted the Library sale is happening during River City Days
- Stated Coffee with a Cop is being held at Dun Brothers on Saturday at 9am
- Noted there is a Cubs game on Tuesday, July 27th at Athletic Park

Councilmember Huang:

- Stated River City Days is this weekend
- Noted on the third Tuesday of August the community will participate in a "Night to Unite" and encouraged anyone to join the community in this event designed to heighten crime and drug prevention awareness
- Mentioned the Carver County Fair is on August 11th – 15th and the taste of Chaska is on August 18th

Councilmember Hubbard:

- Stated she volunteered at the recent food distribution event at Gedney Factory and noted they have served around 1200 people so far and mentioned there will be more food distribution dates in August and September

- Stated on July 27th at 5:30pm – 8:00pm at Fireman’s Park there is a Beach Blanket Kids Dance Party that is free
- Carver County Sheriff’s Office is hosting a “Town Hall for All” virtual event on July 29th 6:00pm – 7:30pm, for more information email lpearce@co.carver.mn.us
- Noted that Noche Latina was a great event on a beautiful night
- Mentioned that the Steiner-Kelting Mental Wellness Facility will be opening in September

Assistant Administrator Kabat:

- Stated all the time slots are filled for the City booth at River Days except for Saturday at 4:00pm – 6:00pm if anyone wants to volunteer for that time frame to let him know

Mayor Windschitl:

- Mentioned tonight he saw the whole side of Fireman’s Park Lake filled with people fishing and noted it was a great to see people out in the parks again
- Noted the Touch-a-Truck event is on August 19th 5:00pm – 6:30pm
- Reminder he will be gone for the next meeting

11. Adjourn

Motion by Councilmember Hubbard, second by Councilmember Huang to adjourn the meeting at 8:10 pm.

Motion carried.



**- MINUTES -
CHASKA CITY COUNCIL
August 2, 2021**

1. Call to Order

The meeting was called to order by Mayor in Pro Tem Hatfield at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hubbard, Grau, and Mayor in Pro Tem Hatfield.

Absent: Mayor Windschitl and Councilmember Huang

Also Present: Matt Podhradsky, City Administrator; Noel Graczyk, Administrative Services Director; Kevin Wright, Communication Director; Nate Kabat, Assistant Administrator; and Luke Melchert, City Attorney.

4. Adopt the Agenda

Motion by Councilmember Grau, second by Councilmember Hubbard to adopt the agenda as presented. Motion carried.

5. Visitor Presentation

None.

6. Minutes

Motion by Councilmember Hubbard, second by Councilmember Grau to approve the minutes of the July 12, 2021 City Council meeting. Motion carried.

7. Consent Agenda

Motion by Councilmember Hubbard, second by Councilmember Grau to approve the Consent Agenda Items A through E:

A. Approve Massage Therapy Registration

Motion to approve Massage Therapy Registration No. MTR-21-07 to allow Amber Laurent to practice Therapeutic Massage out of Natural Point Wellness, 546 Bavaria Lane, Chaska.

B. Adopt Resolution 2021-49, Award Bid for the Chaska Creek Boulevard Phase 2 Project

Motion to adopt Resolution 2021-49, awarding the bid for the Chaska Creek Boulevard Phase 2 Project to Ryan Contracting Company, in the low bid total amount of \$3,359,039.50.

C. Adopt Resolution 2021-50, Authorizing Staff to Send Offer Letters to Affected Property Owners

Motion to adopt Resolution No. 2021-50, authorizing City staff to send offer letters to the affected property owners for the TH 41/CSAH 61 Improvements in Historic Downtown Chaska.

D. Adopt Resolution 2012-51, Financing of Fitness Equipment

Motion to adopt Resolution No. 2021-51, relating to the financing of equipment; authorizing the execution and delivery of a tax-exempt lease/purchase agreement and related documents.

E. Adopt Resolution 2021-52, Needs Assessment for Comcast Cable Television Franchise Ordinance Renewal

Motion to adopt Resolution 2021-52 approving the community needs list for the Comcast Cable Television Franchise Ordinance renewal negotiations.
Motion carried.

8. Action Items

8.A. Approval of Adjustments to Pension Benefits for Chaska Fire Department Relief Association
City Administrator Podhradsky introduced the item to the Council and thanked the staff for working hard on this item.

Councilmember Hubbard asked if the vesting was always set at 60% and wanted to know how receptive the board was to these proposed changes.

Firefighter Jason Buntin addressed the Council and stated it was well received and noted they had to bring this before the Board Members 30 days or more before making any changes and stated everyone was in favor.

Motion by Councilmember Grau, second by Councilmember Hubbard to approve a Chaska Fire Department Relief Association benefit structure and By-Law amendments effective as of January 1, 2021, based on a benefit of \$2,802.50 per month of service for the monthly benefit, a benefit of \$7,901 per year of service for the lump sum benefit, and 100% vesting as of fifteen years. Roll call was taken. Voting aye: Councilmembers Hubbard, Grau and Mayor in Pro Tem Hatfield. Voting nay: None
Motion carried.

9. Bills

9.A. Accounts Payable Council Roster 8-2-2021

City Administrator Podhradsky stated he received some emails requesting further information about bills on pages 23 and 26; he provided further information regarding those bills.

Motion by Councilmember Hubbard, second by Councilmember Grau to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hubbard, Grau and Mayor in Pro Tem Hatfield. Voting nay: None
Motion carried.

10. Other Business

- 10.A. City Administrator's Report
 - 10.A.i. Bi-Weekly Report 8-2-2021
- 10.B. Council Update on Downtown 41 Project
- 10.C. Other Reports
 - 10.C.i. HRC Minutes for 5-27-2021
 - 10.C.ii. HRC Minutes for 6-24-2021

Councilmember Hubbard:

- Stated River City Days was well attended and a good event
- Updated on the Bicycle Steering Committee stated the survey results are now available on their website and noted they are looking at some pop-up events to do

Councilmember Grau:

- Stated he wanted to remind everyone that the River City Days was put on by a non-profit ran by all volunteers, thanked them for their great work
- Noted the Touch-a-Truck event is on August 19th, 2021 at the Community Center
- Reminder to be patient with the pandemic requirements that may come and go and be mindful and safe

City Administrator Podhradsky:

- Stated the dates of the Retreat will be October 12th and 13th
- Stated Night to Unite is tomorrow, Touch-a-Truck is on August 19th, Taste of Southwest Metro in a few weeks, and the State Amateur Baseball Tournament is on August 20th, 27th, and Labor Day weekend

City Attorney Melchert:

- Stated the law firm has two new hires Jacob Saufley (in the audience this evening) and another attorney Clarissa Volpe.

Mayor in Pro Tem Hatfield:

- Stated Cones with Cops is on August 17th in the afternoon
- Noted on Wednesday there is Zumba in the Park
- Thanked everyone who helped with River City Days

11. Adjourn

Motion by Councilmember Grau, second by Councilmember Hubbard to adjourn the meeting at 7:27 pm.

Motion carried.



© 2021 - Hyland Software

CHASKA PLANNING COMMISSION
MINUTES
July 14, 2021

1. Call to Order

Chairperson Dahlke called the meeting to order at 7:00 pm.

2. Roll Call

Roll call was taken. Members present: Commissioners Dahlke, Urbanski, Sailer, Lacey, Brass, Olson, Rylee.

Members absent: None

Also present: Liz Hanson, City Planner.

3. Adopt the Agenda

Motion by Commissioner Brass, second by Commissioner Urbanski to adopt the agenda as presented.

All in favor, motion carried.

4. Visitor Presentation

None.

5. Minutes

Motion by Commissioner Lacey, second by Commissioner Olson, to approve the Minutes of the June 6th, 2021 Planning Commission meeting.

All in favor, motion carried.

6. Consent Items

Motion by Commissioner Urbanski, second by Commissioner Brass, to approve the Consent Agenda as follows:

6.A. Motion to recommend to City Council approval of a Final Plat for Chaska Bluffs 2nd/ DDK Construction/ PC #2021-14, subject to the following conditions:

1. Approvals shall be based on the following graphic exhibits:
 - a. Phase I Environmental Assessment (pgs 1-105), prepared by Vieau Associates, Inc., dated June 4, 2018
 - b. Title Sheet, prepared by Sathre-Bergquist, Inc., dated December 1, 2020 and revised June 28, 2021
 - c. Final Street Plan, prepared by Sathre-Bergquist, Inc., dated December 1, 2020 and revised June 28, 2021
 - d. Final Sewer and Watermain Plan, prepared by Sathre-Bergquist, Inc., dated December 1, 2020 and revised June 28, 2021
 - e. Final Storm Sewer Plan (pgs 4-5A), prepared by Sathre-Bergquist, Inc., dated December 1, 2020 and revised June 28, 2021

- f. Final Grading Plan, prepared by Sathre-Bergquist, Inc., dated December 1, 2020 and revised June 28, 2021
 - g. Final Grading Plan – Rear Drainage Berm, prepared by Sathre-Bergquist, Inc., dated December 1, 2020 and revised June 28, 2021
 - h. Final Erosion Control Plan, prepared by Sathre-Bergquist, Inc., dated December 1, 2020 and revised June 28, 2021
 - i. Topsoil Plan, prepared by Sathre-Bergquist, Inc., dated December 1, 2020 and revised June 28, 2021
 - j. City Detail Plates (pgs 9-11), prepared by Sathre-Bergquist, Inc., dated December 1, 2020 and prepared by Sathre-Bergquist, Inc., dated December 1, 2020 and revised June 28, 2021
 - k. Chaska Bluffs 2nd Addition Tree Survey, prepared by Sathre-Bergquist, Inc., dated December 30, 2020
 - l. Final Landscape Plan, prepared by Sathre-Bergquist, Inc., dated December 31, 2020
2. Adherence with the City Engineer's Memo dated July 8, 2021.
 3. Preservation of the wooded steep slopes, including 30-foot buffer and a 50-foot setback from that wooded steep slope.
 4. Provision of a 60 feet Right of Way width for all local streets.
 5. Adherence to the City's Boulevard Tree Policy and local street section design.
 6. Provision of sidewalks on both sides of all local streets.
 7. Provision that all dump areas are cleaned up prior to release of a grading permit.
 8. Prior to final plat approval, developer shall enter into an agreement with the City for the provision of necessary infrastructure and associated development costs.
 9. Provision of developer responsibility to remove any hazardous trees or limbs on site as determined by the Public Works Director, prior to issuance of a building permit.
 10. Preservation of trees as noted in the Tree Survey dated December 30, 2020.
 11. LP Smartside to be used on front elevations.
 12. 4-inch window trim to be used on all windows.
 13. All construction traffic to be directed and adhere to the new collector road Savanna Way and be directed through the existing neighborhood by a designated route approved by the City Engineer.
 14. Utility connections to each lot to adhere to City standards and be approved by the City Engineer.
 15. Provision that erosion repairs in the wooded steep slope delineations and its buffer to be coordinated and approved by the City Engineer prior to any work being completed.
 16. Provision of a storm water management plan meeting City, Carver County WMO and any other applicable agency standards.
 17. Provision to adhere to the City's Anti-Monotony regulations in Section 9.28 of the zoning ordinance.
 18. Setbacks for Chaska Bluffs 2nd shall be as follows:
 - a. Front: 30 feet
 - b. Side: 10 feet house/7 feet garage
 - c. Rear: 30 feet

Motion carried.

7. Action Items:

None.

8. Other Business

8.A. Receive Other Meeting Minutes

8.A.i. Receive the June 7, 2021 and June 21, 2021 City Council draft meeting minutes.

Chairperson Dahlke

- Reminded residents that River City Days is coming up July 23 – 25, 2021

9. Adjourn

Motion by Commissioner Brass, second by Commissioner Urbanski, to adjourn the meeting at 7:06 pm.

All in favor, motion carried.



FACILITY USE PERMIT

Event: Parks and recreation programming.

Permitted Use: Erection and supervision of removable portable pickleball courts.

Time Period: Daily, from 7:00 a.m. to 10:00 p.m. local time in Chaska, Minnesota.

This Facility Use Permit is an agreement between Southwest Transit, a joint powers entity under the laws of Minnesota (“**SouthWest**”), and the City of Chaska, a Minnesota municipal corporation (“**City**”), effective as of the date of the last party’s signature below (“**Effective Date**”). In consideration of their mutual promises contained herein, and for good and valuable consideration, the parties hereby agree as follows:

1. Permission to Use. SouthWest is the owner of the East Creek Transit Station parking ramp located at 2120 Chestnut Street North, Chaska, MN 55318 (“**Facility**”). SouthWest hereby gives City permission to use the portion of Facility designated on the attached Exhibit A (“**Rental Area**”) during the above-described Time Period for the above-described Event. The Event may take place only in the Rental Area. City’s use of the Rental Area shall not constitute a tenancy of any kind. This Facility Use Permit is not a lease. This permission is personal to City and may not be assigned by City in whole or in part.

2. Additional Permission to Use. The Event shall initially be limited to the above-described Permitted Use. City may not use the Rental Area for any other use unless it first receives written approval from SouthWest, which SouthWest may withhold in its sole and absolute discretion. To request SouthWest’s approval, City must submit a detailed plan for a proposed use at least 30 days prior to when City wants to commence such use as part of the Event.

3. Catering Food and Beverages. SouthWest does not sell, serve or furnish food or beverages of any kind. City may engage a caterer to serve food and beverage during the Event, but City and City’s caterer take full responsibility in doing so. City and City’s caterer also take full responsibility for complying with all Minnesota state and local alcoholic beverage laws and ordinances. No one shall sell alcoholic beverages of any kind on SouthWest’s premises unless City has obtained any such permit or license as required by both Minnesota state law and local ordinance. SouthWest does not have a license or permit for alcoholic beverages.

4. Purpose and Restrictions. City may not use the Rental Area for any purpose other than the Event. City agrees to all restrictions and instructions set forth in the attached Exhibit B and as SouthWest may provide to City in the future. City shall not use the Rental Area for any unlawful purpose nor for any purpose inconsistent with the purposes of SouthWest. City shall not use the Rental Area in any way which would constitute a nuisance. City shall not damage or waste the Rental Area in any way, and shall not obligate SouthWest in any way.

5. Insurance and Assumption of Risk. City shall name SouthWest as an additional insured on its liability insurance policy for the purpose of the Event, and shall deliver to SouthWest prior to the Event a certificate evidencing same. City and all of City’s guests, invitees, employees and agents shall assume all risks of use.

6. City's Indemnification and Release of SouthWest. City shall indemnify, defend and hold harmless SouthWest from any claims, demands, expenses, attorney fees and liability arising out of City's use. In addition, City, for itself and for all of its employees, agents, guests and invitees, and for all persons who may come upon the Rental Area or adjoining areas and grounds during City's use of the Rental Area, hereby agrees that SouthWest shall not be liable in any way for any matter, cause, thing, action or omission with respect to the Rental Area or the adjoining areas and grounds or with respect to City's use of the Rental Area. City hereby releases and discharges SouthWest of any and all liability of any kind with respect thereto. SouthWest and City are not partners, joint venturers, or principals, agents.

7. Use of SouthWest's Logo and Trademarks. City agrees, and SouthWest provides City with permission, to use SouthWest's logo and trademarks as SouthWest may approve. SouthWest will provide City with electronically accessible files of its logo and trademarks within a reasonable amount of time upon City's request. City must use SouthWest's logo or trademarks on any and all marketing material for the Event occurring at the Rental Area.

8. Reimbursement of Certain Expenses. City agrees to reimburse SouthWest for SouthWest's reasonable expenses to maintain and make available restrooms during weekends at the Rental Area. SouthWest will provide a statement for such reasonable expenses to City within one week of the end of each calendar month, and City shall thereafter reimburse SouthWest within two weeks of receiving the reimbursement request from SouthWest.

9. SouthWest's Use of Rental Area. SouthWest shall have the ability to suspend City's use of portions of the Rental Area, up to and including the entire Rental Area. SouthWest will provide City with notice of any such suspension at least 30 days prior to such suspension. SouthWest's notice will identify the portions of the Rental Area subject to such suspension, the commencement date of such suspension, and the estimated expiration date of such suspension. If SouthWest provides City with notice of suspension, City must return the affected portions of the Rental Area to their prior condition before the commencement date of such suspension. All of the terms and conditions of this Facility Use Permit shall remain in effect during SouthWest's suspension of City's use of a portion of the Rental Area.

10. Term and Termination. The term of this Facility Use Permit shall commence on the Effective Date and continue for one year, and shall be automatically renewed for additional one-year periods unless either party gives notice to the other party of non-renewal at least 60 days prior to the next anniversary of the Effective Date.

11. Miscellaneous. Section headings are for convenience and are not a substantive part of this Facility Use Permit. This document, including the exhibits, contains all statements and agreements made regarding the use of the Rental Area by City. This Facility Use Permit may not be amended or modified except by a written agreement signed by both City and SouthWest. The provisions of this Facility Use Permit shall control over any conflicting provisions of Exhibit B.

12. Notices. Any notice to be given under this Facility Use Permit shall be deemed given and sufficient if in writing and either personally delivered or mailed by registered or certified mail, return receipt requested. Any notice personally delivered shall be effective upon receipt.

Any notice mailed by registered or certified mail, return receipt requested, shall be effective three days after mailing. Notices and communications to the parties will, unless another address is specified in writing, be sent to the address indicated below such party's signature.

13. Copy of Facility Use Permit. City must have a copy of this Facility Use Permit at the Rental Area during the Event and make such copy available to personnel of SouthWest upon request.

The parties have executed this Facility Use Permit as of the respective date below their signatures.

SOUTHWEST TRANSIT

CITY OF CHASKA

By: _____
Len Simich, CEO

By: _____

Its: _____

Date: _____

Date: _____

Notice address:

SouthWest Transit
14405 West 62nd Street
Eden Prairie, MN 55346
Attn: Len Simich, CEO

City of Chaska
1661 Park Ridge Drive
Chaska, MN 55318
Attn: Marshall Grange, Parks & Recreation Director

EXHIBIT A
MAP OF DESIGNATED RENTAL AREA

EXHIBIT B

FACILITY USE RESTRICTIONS AND INSTRUCTIONS