

**- MINUTES -**  
**CHASKA ECONOMIC DEVELOPMENT AUTHORITY**  
**JUNE 5, 2023**

1. Call to Order

President Windschitl called the meeting to order at 7:51 p.m.

2. Roll Call

Roll call was taken. Present: President Windschitl and Commissioners Grau and Huang.

Absent: Commissioners Hubbard and Hatfield.

Also Present: Elise Durbin, Assistant Executive Director.

3. Agenda

Motion by Commissioner Huang, second by Commissioner Grau to adopt the agenda as presented.  
Motion carried.

4. Minutes

4.A. Approve EDA Meeting Minutes of 5-1-2023

Motion by Commissioner Grau, second by Commissioner Huang to approve the minutes of the May 1, 2023 EDA Meeting Minutes.  
Motion carried.

5. Discussion Items

5A. Resolution EDA 2023-43, Letter of Undertaking

Assistant Executive Director Durbin introduced and provided an overview of this item. The item has been resolved and requires no further action.

5B. Downtown Building Improvement Program Guidelines

Assistant Executive Director Durbin introduced and provided an overview of this item.

Commissioner Huang noted the livelihood and success of downtown businesses is a priority of the Council.

Motion by Commissioner Huang, second by Commissioner Grau to approve the program guidelines for the Downtown Building Improvement Plan.  
Motion carried.

6. Other Business

President Windschitl noted Chaska gets a yearly estimate from the Metropolitan Council based on the census. There is an approximate increase of the Chaska population by 200 from April 2021 to April 2022. He summarized the number of each residence type and their high occupancy rates.

7. Adjourn

Motion by Commissioner Huang, second by Commissioner Grau to adjourn the meeting at 8:02 p.m.  
Motion carried.