



AGENDA
CHASKA PARK & RECREATION COMMISSION
CHASKA CITY HALL - COUNCIL CHAMBERS & ZOOM
Tuesday, September 12, 2023
7:00 PM

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Visitor Presentation
5. Approve Previous Meeting Minutes
 - 5.A. Approve the August 8, 2023 Meeting Minutes
6. Receive Council and Planning Meeting Minutes
 - 6.A. City Council Meeting Minutes 7/31/23
 - 6.B. Planning Commission Meeting Minutes 7/12/23
7. Discussion Items
 - 7.A. Meadow Park Public Safety Campus Site Plan Concerent Review
 - 7.B. Community Center Master Plan Update
 - 7.C. Chaska Cares Music Fest Update
 - 7.D. Other Department Happenings
8. Other Business
 - 8.A. Round Table
9. Adjourn

Chaska
Parks and Recreation Commission
Meeting Minutes
August 8, 2023

1. Call to Order

The August 8, 2023, meeting of the Chaska Parks and Recreation Commission was called to order by Chair David Downs at 7:00 pm.

2. Roll Call

Attendance: Chair David Downs, Vice Chair Jason Branch, Donelle Heieie, Georgiann Keyport, Zach Saueressig, Elizabeth Wynveen, Karli Wittner, Terrence Schwerm, and Samsam Hassan

Absent: Michael Heuer

Staff: Parks and Recreation Director Marshall Grange, Assistant to the Director Mary Monteith

3. Adopt Agenda

Motion by Heieie, second by Wynveen, to adopt the August 8, 2023, meeting Agenda.

Roll Call for Approval

4. Visitor Presentation

None in attendance

5. Approve Previous Meeting Minutes

5A. Motion by Keyport, second by Heiei, to approve the Chaska Park Board meeting minutes of June 13, 2023.

Roll Call for Approval

6. Receive Council and Planning Meeting Minutes

6A. City Council Meeting Minutes 6/5/223, 6/26/2023, 7/17/2023

6B. Planning Commission Meeting Minutes 5/10/2023, 6/14/2023

7. Discussion Items

7A. Community Center Master Plan Update

Grange gave an update on the Community Center Master Plan Open House tomorrow, August 9th from 11:00 AM-1:00 PM and 5:00-8:00 PM. There will be display boards in the Brick City Banquet room, as well as an informational session in the theater. Staff are also preparing a plan to share information and a survey on the project website for those who cannot attend tomorrow's event.

Grange stated there was quite a bit of community engagement in the beginning, and that still applies. The Community Center updates seem positive, especially with constraints of working within a large existing building. Now it really is the question of, did we miss anything. He invited commissioners to attend the open house.

Saueressig stated this should be a positive for community members, and a great event for public engagement from his perspective as a task force member.

7B. Facility Naming Rights Update

Grange shared that he had been working with The Superlative Group to craft a letter to send out for Naming Rights at the Curling and Event Center. The Superlative Group sent out the letter on July 6. There were approximately 12 responses with interest in the opportunity. The Superlative Group will work with businesses on follow-up meetings to provide more details. This is great progress.

Downs stated 12 seemed to be a positive number of responses from a letter. Saueressig asked how many letters were originally sent out. Grange shared about 100 were sent out. The Superlative staff will also follow up again with the other businesses, as often there are ones who may be interested in smaller opportunities or may have changed their mind.

7C. Fall Activity Guide Update

Grange shared the updates to the fall activity guide; you will notice a more digital transition. It will go live this week. The guide is more catalog-like now and still seems to be as effective as before. He provided an example of the swimming lessons, which were fully booked in seven minutes. The guide aims to push people to the website for more details about the activities. This change allowed staff to do more work in-house, saving time and cost. This also allows staff to put more time into the website and ultimately an App.

Wynveen likes how it looks, the guide colors are very pleasing to the eye, nice job.

7D. Chaska Cares Music Fest Update

Grange shared about a new event alongside the Chaska Rotary to serve as a fundraiser for the Miracle Field and Universal Playground project at Southwest Community Park. Originally, they considered a pond hockey event, but there were too many variable conditions for that type of event. This fall event will take place at Athletic Park on October 7th. There will be music programed from Noon throughout the evening. Local food trucks will be present, and the Rotary will be selling beverages. Grange stated our marketing manager has put a lot of time and energy into preparing for the event. Tickets will go on sale this week for \$50. Grange shared information about the different musicians performing and encouraged the commissioners to attend the event. We are hoping for a large turnout. Grange stated this event might become an annual event in the fall after other scheduled events.

Downs asked when tickets go on sale, and if community members can purchase tickets at the door?

Grange stated tickets go on sale August 11th but will also be available at the door. There will be food trucks around the ballpark and public works will have picnic tables throughout the area as well.

Branch asked if there would be vendors available selling merchandise. Grange stated that is the intent if they can organize it, however, it's coming fast, so not sure. Wittner gave a shout out to Chris Lindahl, complimented him on the event and vowed for the musicians, they are good.

Grange stated he is working on arranging shuttle options via SW Transit. Hassan asked if this was a family type of event or geared for adults. Grange stated more of an adult event.

7E. Other Department Happenings

Grange stated they received the pedestrian and bicycle master plan draft from the consultant. There are minor revisions needed prior to final review. There should be more updates next month.

Grange stated last month there was a work session with the city engineering staff to review the downtown city trail. There is a neighborhood meeting on August 9th at city hall with residents who live near the proposed trail. There will be another community engagement event for the trail in the future.

Touch a Truck is this week. Various community service organizations will participate, there will be kid's games, food trucks and a bunch of vehicles from public works for kids to climb on. This is a hugely popular event for families.

Art in the Park will happen August 27th at Fireman's Park. There will be music, food trucks, and art vendors. Vendor numbers are up to 60, which is more than doubled from last year. In the future, this could become a Saturday and Sunday event.

There will be a back-to-school bash on August 29th in Carver prior to the start of school. Fun kids' activities and games.

The Curling Center staff have been working with USA Curling to potentially host a championship event for the 5 and under curlers. This would occur in the spring. There have been a lot of positive changes with the USA Curling Organization, there is a new director, and a new membership structure.

There will be a question-and-answer session on August 10th from 5:30-6:30 PM about the goats at Savannah Oaks Park. Goats are grazing at the park as part of the restoration process. Brent Alcott, the city Water Resources Coordinator, will be there to share the story on how the area developed and came to be, as well as answer questions. There will also be a pollinator planting between residents' yards and the park trail to create a natural boundary.

Saueressig asked about the feedback on the goats currently. Grange stated there have been positive results. The city staff will remove the wooded undergrowth areas and there will be continued treatment of the underbrush in future years.

Downs asked if there would be a soft opening for the Loop Clubhouse over Labor Day weekend. Grange stated there have been delays with plumbing permits from the State. There will be a soft opening this fall, with a larger opening in the spring.

8. Other Business

8A. Round Table

Schwerm stated the park is busy and there are only positive reviews from his neighbors on the goats grazing at Savannah Oakes Park.

Wittner shared it was fun to help fly the drowm at Fire & Ice with Chris Lindahl. They recorded great video footage of the event for future marketing purposes.

Heieie commented that the shuttle services have been positive for various community events. She asked if we would consider monitored bike storage at events. Grange stated this could be a future option. They have provided more bike racks for events, however, there have been challenges with biker education and riding through the events. Heiei also praised the wonderful activities in the community guide. As an FYI, the pollinator garden is gone at Village Rd, they took it out.

Saueressig went to River City Days on Saturday, he thought there was great attendance. He asked about Sunday attendance, which were lighter. He asked for feedback about the new shelter and pickleball courts at the park. Grange stated there was all positive feedback on the event but there were learning moments as well when considering the layout of the event. Saueressig asked if these events are revenue-generating events for the city. The city invests time and resources in the event. This event has been a long-standing partnership with the River City Days non-profit. There is no revenue generating dollars that go back to the city.

Wynveen stated last Tuesday was National Night Out. It was positive to see the interactions with the Firefighters and Police Department within the neighborhood. She encouraged others to help put on the event in their own neighborhoods and to connect with their neighbors.

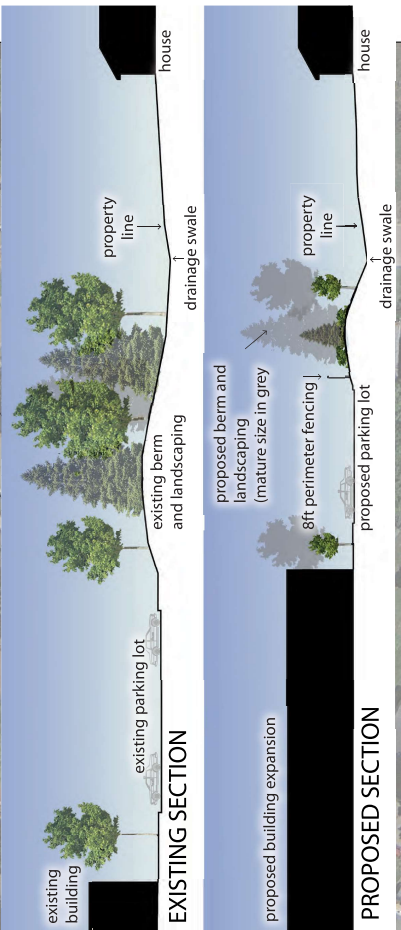
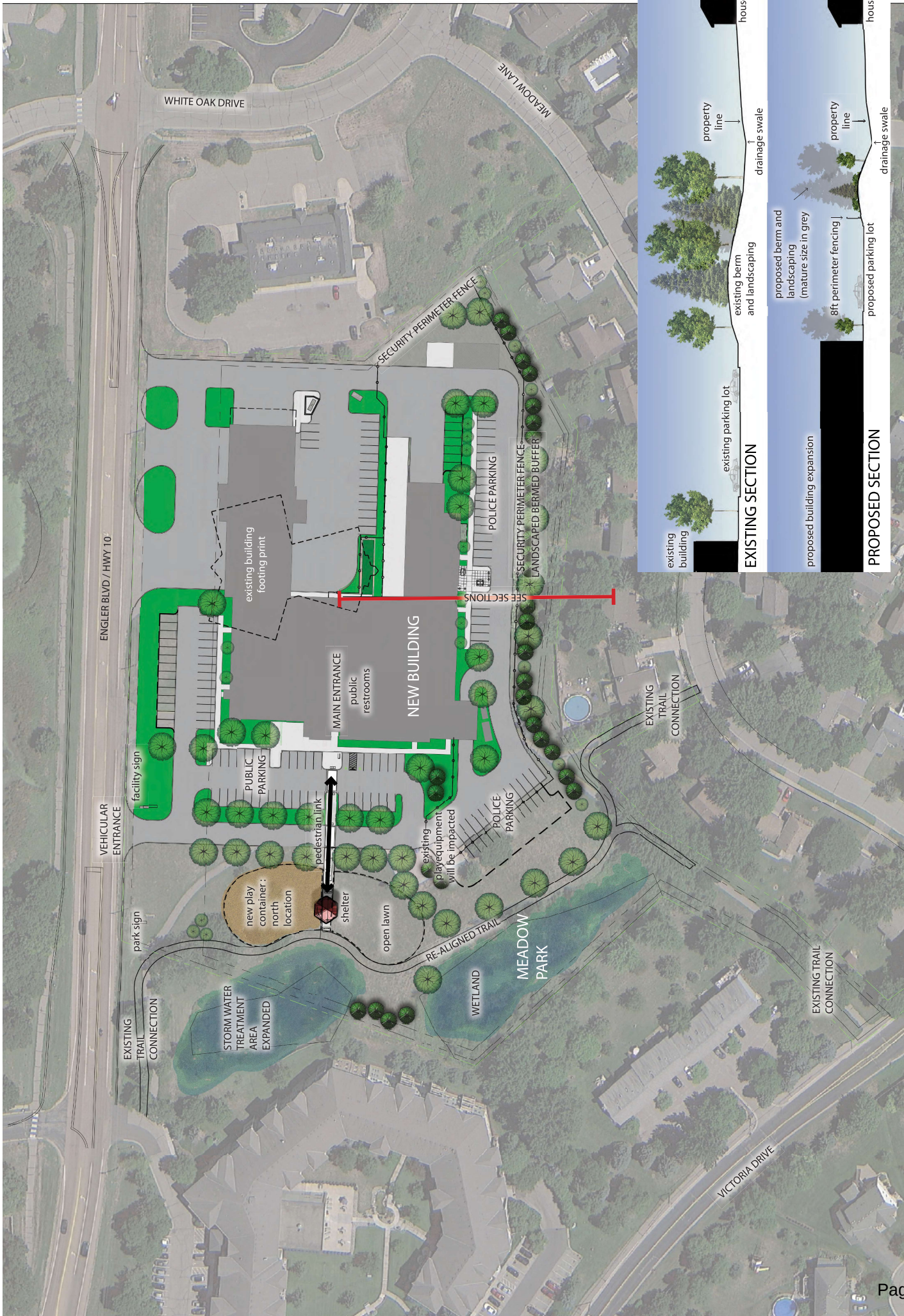
Keyport stated there is a block party wagon provided through the City that neighborhoods can check out for events. There are games, and tables and chairs in the wagon for use. There is no fee. The block party wagon was donated by the Lion's many years ago.

Hassan asked what building is being constructed by Kohls. Grange shared those will be apartments. He also shared that you could find on the city website, in the community development projects section, the various developments going up in and around the community.

Downs stated the Chaska Cubs are going to the State tournament. They are playing locally on Thursday at Athletic Park.

9. Adjourn Meeting

Motion to Adjourn the August 8, 2023, meeting by Saueressig, second by Wynveen. Roll Call to Adjourn at 8:02 p.m. Next meeting: September 12, 2023.



**- MINUTES -
CHASKA CITY COUNCIL
JULY 31, 2023**

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7:05 p.m.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Mayor Windschitl and Councilmembers Grau, Hatfield, Hubbard, and Huang.

Absent: None.

Also Present: Matt Podhradsky, City Administrator; Kevin Wright, Community Engagement Manager; Elise Durbin, Assistant Administrator; and Christophe Morschen, City Attorney.

4. Adopt the Agenda

Motion by Councilmember Hatfield, second by Councilmember Hubbard to adopt the agenda as presented. Motion carried.

5. Visitor Presentation

No one wished to present to the Council.

6. Approve Previous Meeting Minutes

6.A. Approve the July 17, 2023 City Council Meeting Minutes

Motion by Councilmember Hubbard, second by Councilmember Grau to approve the minutes of the July 17, 2023 City Council meeting.

Motion carried.

7. Consent Agenda

Mayor Windschitl pointed out Sienna White has been a phenomenal student representative with the Human Rights Commission. She is resigning from the Commission to head off to college.

Motion by Councilmember Hatfield, second by Councilmember Hubbard to approve the Consent Agenda Items A through D:

- A. Resolution 2023-63 - Identifying the Need for Livable Communities Policy Development Account Funding and Authorizing Application for Grant Funds

Motion to adopt Resolution No. 2023-63 Identifying the Need for Livable Communities Policy Development Account Funding and Authorizing Application for Grant Funds.

- B. Adopt Resolution 2023-62 - Accepting Gifts and Donations

Motion to adopt Resolution 2023-62 acknowledging and accepting gifts to the City of Chaska received during the period April 1, 2023 through June 30, 2023.

- C. Human Rights Commission Resignation - Sienna White

Motion to accept the resignation of Sienna White from the Chaska Human Rights Commission and move First Alternate, Rehm Lesueur into the vacant position.

D. Amendment 1 to the St. Francis Regional Medical Center Lease
Approve Amendment 1 of St. Francis Regional Medical Center Lease for another five-year term.

Motion carried.

8. Action Items

9. Bills

9.A. Accounts Payable Claims Roster 31-7-2023

The Council requested further information about bills on pages 4, 22, and 26.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Grau to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None

Motion carried.

10. Other Business

10.A. City Administrator's Report

Councilmember Huang:

- Pointed out River City Days had a fantastic turnout.
- Stated Night to Unite is August 1, 2023.
- Noted the Chaska Community Center Open House is August 9, 2023.
- Added Carver County Fair is August 9-13, 2023.
- Stated there is a Fire Department Open House on September 11, 2023.
- Shared there is a food distribution is August 17, 2023.

Councilmember Grau:

- Noted there is a man-made trail near the archery range that can pose a danger.
- Pointed out Tour de Tonka is the upcoming weekend.

Councilmember Hubbard:

- Agreed River City Days hosted a great event.
- Listened to webinar by the League of Minnesota Cities about the marijuana law changes. City Administrator Podhradsky summarized the Council's previous discussion on the marijuana law changes.
- Asked for an update on the ordinance related to transient accommodations. Assistant City Administrator Durbin provided an update.

Councilmember Hatfield:

- Noted there is a low-cost pet vaccination clinic on August 3, 2023 hosted by Chaska Police Department.

- Stated the Minnesota Wild is putting on an event on August 1, 2023 at Chaska High School.

Assistant City Administrator Durbin:

- Explained the City put in a funding request for the new public safety facility, and the request has made it to the Senate Appropriations Bill. Final word on the funds will come at the end of the year.

City Administrator Podhradsky:

- Stated close to \$900,000 has been raised over the last few weeks by the Rotary for the Mircle League Field.

Mayor Windschitl:

- Noted the site on Creek Road is getting ready to be built upon.
- Stated Minnesota Municipal Power Agency believes Chaska can be 90 percent renewable by 2035 and stay competitive with Xcel.

10.B. Financial Reports as of 5/31/2023

11. Adjourn

Motion by Councilmember Hubbard, second by Councilmember Grau to adjourn the meeting at 7:57 p.m.

Motion carried.

CHASKA PLANNING COMMISSION MINUTES JULY 12, 2023

1. Call to Order

Chairperson Brass called the meeting to order at 7 pm.

2. Roll Call

Roll call was taken. Members present: Commissioners Gaare, Aasen, Urbanski, Baswa, Purdy, Kerber, Campbell, and Chairperson Brass.

Members absent: Commissioner Olson.

Also present: Liz Hanson, City Planner.

3. Adopt the Agenda

Motion by Commissioner Urbanski, second by Commissioner Aasen, to adopt the agenda as presented.

Motion carried.

4. Visitor Presentation

No one appeared under Visitor Presentation.

5. Approve Previous Meeting Minutes

A. Approve the June 14, 2023 Planning Commission Meeting Minutes

Motion by Commissioner Baswa, second by Commissioner Kerber, to approve the minutes of the June 14, 2023 Planning Commission meeting.

Motion carried.

6. Consent Agenda

Motion by Commissioner Urbanski, second by Commissioner Aasen, to approve the Consent Agenda as follows:

- a. Recommend Approval of the Final Site and Building Plan for Crown Extrusions (4035 Norex Drive)/Greystone Construction/PC #2023-17.

Motion carried.

7. Action Items

8. Other Business

9. Receive Other Meeting Minutes

- A. Receive the June 5, 2023 City Council Meeting Minutes
- B. Receive the June 5, 2023 EDA Meeting Minutes

Commissioner Urbanski

- Asked for an update on the Highway 41 project.

City Planner Hanson stated that she believed it was progressing close to schedule and noted that the weather conditions have helped. She noted that the bridge is open to Shakopee, so people can get across the river now, and the intersection of Chaska Boulevard and Highway 41 is also open, which will should also be helpful. She noted that the project will continue to be phased, but for now, it was close to being on schedule.

Chair Brass asked about the roundabout project on Highway 41 near Costco.

City Planner Hanson noted that she had not been directly involved in the scheduling conversations with the County so she could not give even a ballpark timeline.

10. Adjourn

Motion by Commissioner Aasen, second by Commissioner Purdy to adjourn the meeting at 7:07 pm.

Motion carried.

