

- MINUTES -
CHASKA CITY COUNCIL
NOVEMBER 6, 2023

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7:05 p.m.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Mayor Windschitl and Councilmembers Grau, Hatfield, Hubbard, and Huang.

Absent: None.

Also Present: Matt Podhradsky, City Administrator; Kevin Wright, Community Engagement Manager; Elise Durbin, Assistant Administrator; Michael Melchert, City Attorney; and Krista Mark, Communications Coordinator.

4. Adopt the Agenda

Motion by Councilmember Hatfield, second by Councilmember Hubbard to adopt the agenda as presented. Motion carried.

5. Proclamation

5.A. Small Business Saturday 11-25-2023

Mayor Windschitl read the proclamation in full. Dan Keyport, President of the Downtown Business Alliance, accepted the proclamation and thanked the Council.

5.B. Lung Cancer Awareness Month

Mayor Windschitl read the proclamation in full.

6. Visitor Presentation

6.A. Melvin Jones Award Presented by Jay Molnau – Chaska Lions

Jay Molnau, representative of Chaska Lions Club, explained the Melvin Jones Fellow Award is the highest award the local club gives out. He presented Mayor Mark Windschitl with the award, noting his long-time commitment to and involvement in the Chaska and surrounding community.

7. Approve Previous Meeting Minutes

7.A. Approve the October 16, 2023 City Council Meeting Minutes

Motion by Councilmember Hubbard, second by Councilmember Grau to approve the minutes of the October 16, 2023 City Council meeting.

Motion carried.

8. Consent Agenda

Councilmember Huang pointed out the City is working with small businesses to help with SAC and WAC assessments, referring to Consent Agenda Item 8.D. Adopt Resolution 2023-87 SAC WAC Assessment Agreements 500 Chestnut Ave.

Councilmember Grau noted there is a difference between Breakaway Hockey and Breakaway, referring to Consent Agenda Items 8.F. Request to Terminate Breakaway Hockey Lease Agreement Early and 8.G. Approve Renewal of the Breakaway Academy Inc. Lease.

City Administrator Matt Podhradsky stated Breakaway Hockey is a dry-land training program, which has been less and less active since COVID-19. Breakaway Hockey is terminating their lease. Breakaway Academy is the school, and they want to continue their lease.

Motion by Councilmember Hatfield, second by Councilmember Huang to approve the Consent Agenda Items A through H:

A. Election Judge Wage Rate Increase for 2024

Motion to approve an increase in the pay of Head Judge to \$12.85/hr, Asst. Head Judge \$11.85/hr and Regular Judges to \$10.85/hr

B. Metropolitan Council SAC Deferral Agreement

Motion to Authorize the Mayor and City Administrator to execute the SAC Deferral Agreement to become a participant of the Metropolitan Council SAC Deferral Program

C. Adopt Resolution 2023-86 - Accepting Gifts and Donations

Motion to adopt Resolution 2023-86 acknowledging and accepting gifts to the City of Chaska received during the period July 1, 2023 through September 30, 2023.

D. Adopt Resolution 2023-87 SAC WAC Assessment Agreements 500 Chestnut Ave

Adopt Resolution No. 2023- 87 Receiving a petition and waiver of a public hearing and adopting the assessment for the Special Assessment related to city sewer and water connection fees for the work to be completed at 500 Chestnut

Approve the deferral of Met Council SAC fees for Aske Properties LLC at 500 Chestnut Street and authorize the Mayor and City Administrator to execute the necessary documents

E. Adopt Resolution 2023-89 Supporting the Laketown Township State Bonding Request for the "201" System Replacement

Motion to Approve Resolution No. 2023-89, supporting Laketown Township's state bonding request of \$11 million to assist in funding the replacement of the 201 sewer system

F. Request to Terminate Breakaway Hockey Lease Agreement Early

Approve early termination of the Breakaway Hockey Lease Agreement effective October 31, 2023.

G. Approve Renewal of the Breakaway Academy Inc. Lease

Approve the renewal of the Breakaway Academy Inc. lease for a term of one-year, with a 10% increase from last year's lease, effective retroactively September 1, 2023.

H. Adopt Resolution 2023-88 Authorizing Issuance and Sale of \$10,895,000 G.O. Bonds, Series 2023A

Motion to adopt Resolution No. 2023-88 authorizing issuance and sale of \$10,895,000 General Obligation Bonds, Series 2023A.

Motion carried.

9. Action Items

None.

10. Bills

10.A. Accounts Payable Claims Roster 6-11-2023

The Council requested further information about bills on pages 17, 18, and 40.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Hubbard to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

11. Other Business

11.A. City Administrator's Report

11.A.i. Bi-Weekly Report 6-11-2023

11.B. 2nd-Qtr-2023 Investment Report dated November 6th, 2023

11.C. 3rd-Qtr-2023 Investment Report dated November 6th, 2023

Councilmember Grau:

- Noted there are basketball programs for boys and girls of various ages being offered in Chaska.

Councilmember Huang:

- Pointed out October 25, 2023 was the Public Safety Center Open House.
- Noted Hwy 41 is finally open.
- Stated December 3, 2023 is the Tree Lighting Ceremony in Fireman's Park.
- Congratulated curlers from the community who have competed well recently.
- Stated a Waconia firefighter passed away in October, and there was a lot of support from the entire firefighting community.
- Noted the CD interest rates in the Investment Reports are somewhat low. He asked if there is an opportunity to seek out better rates. City Administrator Podhradsky explained it is the role of the Finance Department to keep an eye out for the best investment opportunities.
- Added he chaperoned his son's middle school field trip to Deep Portage for three days. It was an amazing experience to see the young people learn nature-based skills. He recommended the experience to others.

Councilmember Hubbard:

- Attended Hwy 41 Ribbon Cutting Ceremony.
- Thanked Veterans for their service, in light of the upcoming Veteran's Day holiday. She pointed out the middle school hosts an amazing veteran event, though it is closed to the public.

Councilmember Hatfield:

- Noted Downtown Business Alliance had a Halloween event October 28, 2023.

- Pointed out the downtown area was busy for Deer Weekend.
- Attended Hwy 41 Ribbon Cutting Ceremony.
- Added there has been a lot of reinvestment in the downtown area lately.
- Stated November 18, 2023 there will be a brewery call between Chaska and Shakopee.

Assistant City Administrator Durbin

- Thanked those who attended the Hwy 41 Ribbon Cutting Ceremony.

City Administrator Podhradsky

- Thanked Assistant City Administrator Durbin for all of her hard work throughout the Hwy 41 construction project.

Mayor Windschitl:

- Thanked the Chaska Lions for the award.
- Attended Hwy 41 Ribbon Cutting Ceremony. There was an amazing turnout and valuable information was shared.
- Pointed out November 25, 2023 is Small Business Saturday and Hometown Holiday is also coming up.

12. Adjourn

Motion by Councilmember Hatfield, second by Councilmember Huang to adjourn the meeting at 7:56 p.m.

Motion carried.