

- MINUTES -
CHASKA CITY COUNCIL
DECEMBER 18, 2023

1. Call to Order

The meeting was called to order by Mayor Pro Tem Huang at 7 p.m.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Grau, Hatfield, Hubbard, and Huang.

Absent: Mayor Windschitl.

Also Present: Matt Podhradsky, City Administrator; Noel Graczyk, Administrative Services Director; Kevin Wright, Community Engagement Manager; Elise Durbin, Assistant Administrator; Nate Kabat, Community Development Director; Ashley Cauley, City Planner; Christophe Morschen, City Attorney; Matt Clark, City Engineer; Ryan Seibert, Police Chief; and Matt Burt, Accounting Supervisor.

4. Adopt the Agenda

Motion by Councilmember Hatfield, second by Councilmember Grau to adopt the agenda as presented. Motion carried.

5. Visitor Presentation

No one wished to present to the Council.

6. Approve Previous Meeting Minutes

6.A. Approve the December 4, 2023 City Council Meeting Minutes

Motion by Councilmember Hubbard, second by Councilmember Hatfield to approve the minutes of the December 4, 2023 City Council meeting.
Motion carried.

7. Consent Agenda

Councilmember Grau asked staff to give a general overview regarding items A. and B.

Police Chief Seibert gave a brief overview of the Tri-City Tactical Team JPA and the Southwest Metro Drug Task Force JPA.

Motion by Councilmember Hubbard, second by Councilmember Grau to approve the Consent Agenda Items A through H:

A. Tri-City Tactical Team Joint Power Agreement

Motion to authorize the Mayor and City Administrator of the City of Chaska to act as the signing authority to approve the Tri-City Tactical Team Joint Powers Agreement

B. Southwest Metro Drug Task Force Joint Power Agreement

Motion to authorize the Mayor and City Administrator of the City of Chaska to act as the signing authority to approve the Southwest Metro Drug Task Force Joint Powers Agreement.

C. Adopt Resolution No. 2023-101 Approving an Amendment and Assignment of a Tax Abatement Agreement

Motion to adopt Resolution No. 2023-101 Approving an Amendment and Assignment of a Property Tax Abatement Agreement between the City of Chaska and IP Stream Minneapolis, LLC to LightEdge Solutions, LLC

D. Adopt Resolution No. 2023-102 Finance Policies

Motion to adopt Resolution No. 2023-102 to Adopting Financial Policies for Federal Awards Administration, Capital Assets, and Purchasing Card

E. Adopt Resolution No. 2023-103 Establish 2023 Interfund Tax Increment Loans

Motion to adopt Resolution No. 2023-103 Providing 2023 Interfund Tax Increment Project Financing

F. Adopt Resolution No. 2023-104 Approving Lot Split and Minor Variance for 303 & 305 Hickory Street/Daniel Schepers/PC #2023-27

Motion to adopt Resolution No. 2023-104 Resolution to approve a lot split and minor variance to allow an existing driveway to encroach into the side yard setback and up to 3.4 feet/ Daniel Schepers/PC #2023-27

G. Memorandum of Understanding for Recreation Services Between the City of Carver and the City of Chaska

Motion to approve the renewal of the Carver Recreational Agreement between the City of Carver and the City of Chaska as defined in the Memorandum of Understanding

H. Adopt Resolution No. 2023-106 Approving the Feasibility Report for the NE Collector in the SW Area

Motion to adopt Resolution No. 2023-106 Accepting the Feasibility Report Amendment for the NE Collector in SW Chaska Development Area

Motion carried.

8. Action Items

8.A. Adopt Resolution 2023-105 approving the Final Site and Building Plan for the Public Safety Facility/City of Chaska/PC #2023-26

City Administrator Podhradsky introduced the item to the Council and asked Quinn Hutson, CNH Architects to provide a presentation and virtual tour of the space.

Motion by Councilmember Hatfield, second by Councilmember Hubbard to adopt Resolution 2023-105 Approving the Final Site Plan for the Public Safety Facility/City of Chaska/PC #2023-26.

Motion carried.

8.B. Adoption of 2024 Tax Levy and General/Enterprise Fund Budgets

8.B.i. Resolution 2023-95 – 2024 Tax Levy

City Administrator Podhradsky introduced the item to the Council and reviewed various budget and levy details.

Mayor Pro Tem Huang stated that the Council has been discussing the tax levy and budget for the last 5 months, so tonight's information was not new to them.

Councilmember Hatfield expressed her appreciation to the residents for being vocal and sharing their thoughts with the Council on these items.

Mayor Pro Tem Huang stated he would echo Councilmember Hatfield's comments and explained he had some very constructive conversations with residents. He stated that having these conversations allows them to convey to the residents that these decisions had not been made on a whim, followed a very thoughtful process, and was being done for the long-term benefit of the community.

Councilmember Grau stated these are not always easy conversations, but felt that he was able to have many good conversations with residents on this information.

Councilmember Hubbard stated that she thinks this has been a great process and thanked City staff for their work pulling together the budget information for consideration and their willingness to help the Council and residents understand it.

Motion by Councilmember Grau, second by Councilmember Hubbard to adopt Resolution 2023-95 Adopting Property Tax Levies for Payable 2024.
Motion carried.

8.B.ii. Resolution 2023-96 – General/Enterprise Fund Budgets

Motion by Councilmember Hatfield, second by Councilmember Grau to adopt Resolution 2023-96 Adopting 2024 Fund Budgets.
Motion carried.

8.C. Establishing 2024 Utility Rates

8.C.i. Adopt Ordinance No. 2023-1039 Establishing 2024 Electric Utility Rates

Motion by Councilmember Hubbard, second by Councilmember Hatfield to adopt Ordinance No. 2023-1039 Establishing 2024 Electric Utility Rates. Motion carried.

8.C.ii. Adopt Resolution No. 2023-98 Approving Summary Publication for Ordinance 2023-1039

Motion by Councilmember Hatfield, second by Councilmember Grau to adopt Resolution No. 2023-98 Approving Summary Publication of Ordinance 2023-1039. Motion carried.

8.C.iii. Adopt Ordinance No. 2023-1040 Establishing 2024 Water Sewer Utility Rates

Motion by Councilmember Hubbard, second by Councilmember Hatfield, to adopt Ordinance No. 2023-1040 Establishing 2024 Water Sewer Utility Rates. Motion carried.

8.C.iv. Adopt Resolution No. 2023-99 Approving Summary Publication for Ordinance 2023-1040

Motion by Councilmember Grau, second by Councilmember Hubbard to adopt Resolution No. 2023-99 Approving Summary Publication of Ordinance 2023-1040. Motion carried.

8.C.v. Adopt Resolution No. 2023-100 Establishing 2024 Storm Water Utility Rates

Motion by Councilmember Hatfield, second by Councilmember Grau, to adopt Resolution No. 2023-100 Adopting a Stormwater Utility Residential Equivalency Factor. Motion carried.

9. Bills

9.A. Accounts Payable Claims Roster 12-18-2023

The Council requested further information about bills on pages 4, 9, 21, and 31.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Hatfield, second by Councilmember Grau to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, and Grau. Voting nay: None
Motion carried.

10. Other Business

10.A. City Administrator's Report

10.A.i Biweekly 12-18-2023

Councilmember Hubbard:

- Chaska Human Rights Awards will be on January 15, 2024 at the Chaska Event Center from 7:45 to 9:30 a.m.
- Firemen's Ice Fishing contest will be held on February 3, 2024 from 1:00 to 3:00 p.m.
- Applications were still open for various Commissions and encouraged people to apply

Councilmember Hatfield:

- Free food distribution will be held on December 21st at the old Gedney
- Coffee with a Cop will be December 20th at 9:00 a.m. – South Caribou Coffee
- Santa Parade on December 20th from 4:30 p.m. to 8:30 p.m. and will begin at the fire station
- Citizens Academy classes (free) will be held on Thursday evenings from 6:00-8:30 p.m.

10.B. Metropolitan Governance Task Force Update

10.C. Mosquito Control District Summary 2023

10.D. Financial Reports as of 10/31/2023

11. Adjourn

Motion by Councilmember Hubbard, second by Councilmember Grau to adjourn the meeting at 8:10 p.m.

Motion carried.