

- MINUTES -
CHASKA CITY COUNCIL
MARCH 4, 2024

1. Call to Order

The meeting was called to order by Mayor Pro Tem Grau at 7 p.m.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Mayor Pro Tem Grau and Councilmembers Hatfield, Hubbard, and Huang.

Absent: Mayor Windschitl.

Also Present: Matt Podhradsky, City Administrator; Elise Durbin, Assistant Administrator; Marshall Grange, Parks and Recreation Director; Mary Monteith, Parks and Recreation; Christophe Morschen, City Attorney; and Krista Mark, Communications Coordinator.

4. Adopt the Agenda

Motion by Councilmember Hatfield, second by Councilmember Hubbard to adopt the agenda as presented. Motion carried.

5. Visitor Presentation

5.A. Chaska Communities of Belonging

Councilmember Hubbard introduced the topic. Pat Stieg, representative of the Carver County Public Health Department, explained the history and purpose of Communities of Belonging. There are four cities in the County that participate in the program.

Ellie Krug, member of the Independent School District 112 School Board, reviewed the draft of the "Our Chaska" Chaska Communities of Belonging Initiative document. She pointed out the increasing diversity of the area. The goal of the Initiative is for all community members to thrive. The values of the Initiative include citizenship, environmentalism, generosity, human worth and dignity, integrity, learning, respect for others, responsibility, collaborative and transparent, inclusivity, safety, thriving, and trust. Mechanics and strategies are noted in the document.

Bob Roepke explained Communities of Belonging is an opportunity to redefine the core beliefs and values of the City. Donta' Hughes added there has been discussion of hosting a meal to build community.

Madina Abshir, Intercultural Specialist with Eastern Carver County School District, introduced herself as a long-term resident of Chaska and invited the Council to participate in Communities of Belonging.

Councilmember Hatfield asked if there are plans to promote the group. Donta' Hughes explained they hope to get the word out to everyone. They don't have plans as of yet.

Sarah Carlson pointed out the Chaska Human Rights Commission has been working with Communities of Belonging for two years, and they plan to continue the collaboration and host shared events.

City Administrator Podhradsky noted the Council typically assigns Councilmembers as representatives to local groups at the beginning of the year. He suggested they discuss Council representation at the upcoming retreat.

Councilmember Huang agreed the diversity in Chaska has grown greatly and inclusivity needs to be woven into the City's priorities.

6. Approve Previous Meeting Minutes

6.A. Approve the February 26, 2024 City Council Meeting Minutes

Motion by Councilmember Hatfield, second by Councilmember Huang to approve the minutes of the February 26, 2024 City Council meeting.

Motion carried.

7. Consent Agenda

Motion by Councilmember Hubbard, second by Councilmember Huang to approve the Consent Agenda Items A through F:

- A. Calling for Public Hearing to Consider a Grant Application to the Minnesota Investment Fund (MIF) Program

Motion to set a Public Hearing for March 18, 2024 to Consider a Grant Application to the Minnesota Investment Fund (MIF) Program.

- B. Adopt Resolution 2024-19 Approve Construction Documents and Authorize Solicitation for Public Bids for the 2024 Downtown Street and Utility Reconstruction Project

Motion to adopt Resolution No. 2024-19, approving the construction documents for the 2024 Street & Utility Reconstruction Project, and authorizing the solicitation of public bids.

- C. Adopt Resolution 2024-20 Approve Construction Documents and Authorize Solicitation for Public Bids for the NE Collector Savanna Way Phase II Project

Motion to adopt Resolution No. 2024-20 to approve plans and specifications and authorize City Staff to solicit bids for the NE Collector in SW Area AKA Savanna Way Phase II.

- D. Adopt Resolution 2024-21 Relating to No Parking on Savanna Way between Farm Hill Boulevard and Creek Road

Motion to Adopt Resolution No. 2024-21 Prohibiting Parking on Savanna Way, beginning at Farm Hill Boulevard and ending at Creek Road.

- E. Temporary Liquor Licenses for the SouthWest Metro Chamber of Commerce - Taste of Chaska

Motion to approve Temporary On-Sale Intoxicating License TW.24-1 for the SouthWest Metro Chamber of Commerce at Taste of Chaska.

- F. Adopt Resolution No. 2024-22 Identifying the Need for Carver County Community Development Agency Community Growth Partnership Initiative and Authorizing Application for Grant Funds

Motion to adopt Resolution No. 2024-22 Identifying the Need for Carver County Community Development Agency Community Growth Partnership Initiative Account Funding and Authorizing Application for Grant Funds.

Motion carried.

8. Action Items

8.A. Recommendation to Council for Approval of the 2040 Pedestrian & Bicycle Master Plan

City Administrator Podhradsky introduced the item to the Council and Director of Parks and Recreation Marshall Grange provided a presentation on it.

Councilmember Hubbard noted she sat on the project's Steering Committee. They did a majority of planning remotely. The digital efforts for outreach and information sharing were extremely helpful in the process. There are a lot of opportunities for partnerships and community-building. Trails and connections are a top amenity in Chaska.

Councilmember Huang added it creates great opportunities for connecting with other communities.

Motion by Councilmember Hubbard, second by Councilmember Huang to approve the 2040 Chaska Pedestrian and Bicycle Master Plan.

Motion carried.

8.B. Awarding of Contracts for the Chaska Public Safety Facility

City Administrator Podhradsky introduced the item to the Council and Assistant City Administrator Elise Durbin provided a presentation on it.

Councilmember Hubbard asked how community members could ask more questions about the project. Assistant City Administrator Durbin stated residents are welcome to call the City, and Staff can get them connected with RJM Construction Management.

Councilmember Hatfield asked when the project will be completed. City Administrator Podhradsky stated they hope to have everything completed by Fall 2025. Also, there are not likely to be any procurement issues because RJM has done an immense amount of work in advance.

Councilmember Huang asked if there are any high-risk items to procure. Drew Suggs, RJM representative, stated there are some specialized items, but there should be no issue obtaining those items.

Councilmember Hubbard thanked Staff and RJM for the effort they put into the project and bidding process.

Councilmember Huang noted his appreciation of the final bid number.

Motion by Councilmember Hatfield, second by Councilmember Huang to approve the awarding of the contracts and authorize the Mayor and City Administrator to execute the contracts.

Motion carried.

9. Bills

9.A. Accounts Payable Claims Roster 4-3-2024

The Council requested further information about bills on page 1.

City Administrator Podhradsky provided further information regarding the bill.

Motion by Councilmember Huang, second by Councilmember Hubbard to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, and Mayor Pro Tem Grau. Voting nay: None
Motion carried.

10. Other Business

10.A. City Administrator's Report

10.A.i. Bi-Weekly Report 4-3-2024

Councilmember Hatfield:

- Received an email from a resident regarding road construction timing. City Administrator Podhradsky explained the timing of construction plans and the thought process behind the projects.

Councilmember Hubbard:

- Met with City Administrator Podhradsky regarding lodging tax and tourism.
- Pointed out a food drive is March 21, 2024.
- Noted March is Women's Month. International Women's Day is March 8, 2024.

Councilmember Huang:

- Shared Chaska Bash is Friday, May 12, 2024. Tickets are available.
- Pointed out May 4, 2024 is Christmas in May.
- Stated the opening of the revitalized park The Loop will be May 5, 2024.
- Noted Taste of Chaska is May 8, 2024.
- Added River City Days is July 26, 2024.
- Attended Suburban Transit Association's Legislative Breakfast. He provided updates on two legislative efforts.

Assistant City Administrator Durbin:

- Noted the utility billing drop box has been fixed.
- Provided an update on Chaska Tech Center and its leases.
- Added the previous KFC site was purchased in October 2023.

Officer Julie Janke:

- Stated Coffee with a Cop is March 20, 2024 at Caribou.
- Noted Zootopia will be shown on the Thursday of Spring Break in the afternoon.

Mayor Pro Tem Grau:

- Noted his appreciation of the videos posted on the City's social media.
- Congratulated his son's fifth grade basketball team on their championship win.

11. Adjourn

Motion by Councilmember Huang, second by Councilmember Hubbard to adjourn the meeting at 8:49 p.m.

Motion carried.