

- MINUTES -
CHASKA CITY COUNCIL
OCTOBER 15, 2018

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 pm.

2. Pledge of Allegiance

3. Roll Call

The Council and Staff offered condolences to the Abdi and Abdalla Families and offered thanks to all who helped in the search efforts.

Roll call was taken. Present: Councilmembers Schulz, Boe, Geisler, and Mayor Windschitl.
Absent:

Also Present: Luke Melchert, City Attorney; Nate Kabat, Assistant Administrator; Tim Wiebe, Fire Chief, Noel Graczyk, Administrative Services Director; and Matt Podhradsky, City Administrator.

4. Adopt the Agenda

Motion by Councilmember Boe, second by Councilmember Geisler to adopt the agenda as presented.

Motion carried.

City Administrator Podhradsky provided clarity on the application process and interview schedule for the vacant City Council seat.

5. Visitor

5A. Bountiful Basket Food Shelf

Stacy Ward and Karen L. Campbell gave an update regarding the Bountiful Basket Food Shelf.

The Council thanked Ms. Ward and Ms. Campbell for their work with the Bountiful Basket Food Shelf.

5.B Chaska Fire Explorers

Fire Chief Wiebe introduced Firefighter Nate Peterson and noted that he oversees the Chaska Fire Explorers Program. Firefighter Peterson introduced the Explorers and reported that they received third place at the State Fair in the Explorer Post competition. He also described the training the Explorers receive and the tasks they complete in the competition.

Fire Chief Wiebe provided detail into the number of Explorers who have moved on to become firefighters.

The Council congratulated the Explorers and thanked Fire Chief Wiebe and Firefighter Peterson for their efforts with the program.

5.C. Chaska Police Department—CSO Position

Public Safety Director Goldstein explained that Officer Marelia Garcia, who has been with the Department for 19 years, will be leading the new CSO Division of the Department.

Officer Garcia introduced the new CSOs.

The Council welcomed them to their new positions.

City Administrator Podhradsky gave further detail regarding the CSO positions and the need for them in the community.

The Council had Officer Joe Carlson step up and thanked him for his efforts with the search that took place over the weekend.

6. Minutes

Motion by Councilmember Geisler, second by Councilmember Schulz to approve the minutes of the October 1, 2018 City Council meeting.

Motion carried.

7. Consent Agenda

Motion by Councilmember Boe, second by Councilmember Geisler to approve the Consent Agenda Items A through E:

- A. Set Date for Canvass of Municipal Election Results
Motion to set the date for the canvass of local election results as November 13, 2018 at 6:00 pm at the Chaska City Hall Council Chambers
- B. Adopt Resolution 2018-131, 2019 Downtown Reconstruction Project Feasibility Study
Motion to approve Resolution No. 2018-131 ordering preparation of the feasibility study for the 2019 Downtown Street/Utility Reconstruction Project
- C. Adopt Resolution 2018-132, Adopt Special Assessment for West Creek Corporate Center Addition
Motion to adopt Resolution No. 2018-132 establishing a special assessment to Lot 2, Block1 West Creek Corporate Center Addition in the amount of \$12,438 in accordance with Development Agreement dated July 9, 2010
- D. Bicycle Friendly Community Designation
Motion to approve the Park Board's recommendation to contract with the Bicycle Alliance of Minnesota for their services to apply for a Bicycle Friendly Community designation through the National Bicycle Alliance and authorize staff to receive \$5,000 from Carver County's SHIP fund and execution of corresponding agreement between the City of Chaska and Carver County
- E. Adopt Resolution 2018-134, Adopt Resolution Approving the Final Plat for Sagewood/DR Horton/PC #2018-33

Motion to adopt Resolution No.2018-134 approving the Sagewood Final Plat for 14 lots (PC #2018-33)

City Administrator Podhradsky provided further clarity into Item 7.A. and the length of time for canvassing.

Mayor Windschitl inquired what the Bike Friendly Designation entails.

City Administrator Podhradsky explained the designation in more detail.

Motion carried.

8. Action Items

8.A. Public Hearing to Consider Setting 2019 Operating Budget and Plan for Chaska Downtown Special Services District and Imposition of Service Charges

Assistant Administrator Kabat presented the item to the Council. He requested that the Council open the Public Hearing and leave it open until November 5, 2018 in order to properly go through the process that State Statute requires.

The Council noted that the Chaska Downtown Special Services District has asked for this to be done.

Mayor Windschitl opened the public hearing at 7:50 pm.

Motion by Councilmember Schulz, second by Councilmember Geisler to Continue the Public Hearing to Consider Setting 2019 Operating Budget and Plan for Chaska Downtown Special Services District and Imposition of Service Charges to November 5, 2018. Motion carried.

8.B. Approve Adjustments to Pension Benefits for Chaska Fire Department Relief Association

Mayor Windschitl recused himself from the item.

City Administrator Podhradsky introduced the item to the Council.

Administrative Services Director Graczyk presented the item to the Council.

City Administrator Podhradsky noted that this adjustment does not cost the City more money, but the Fire Department Relief Association receives more benefits. He explained that is due to a function of how well the market is doing and proceeded to give more detail regarding that.

Relief Association President Jesse Davey explained the work the Board does regarding the fund and stated that this fund is valuable on multiple fronts and that they appreciate the Council's consideration.

Fire Chief Wiebe reiterated that this pension is a valuable tool for recruiting and retention of firefighters.

City Administrator Podhradsky also spoke to the importance of the pension for firefighter retention.

Councilmember Boe noted that many communities struggle with attracting and retaining adequate numbers of firefighters.

Councilmember Geisler agreed and stated that is especially so for volunteer departments. City Administrator Podhradsky clarified that this is not the only retention tool.

Mayor Pro Tem Schulz agreed that this is a great tool to aid in retention of firefighters. He asked what would happen to this fund when market investments do not do so well.

Administrative Services Director Graczyk and City Administrator Podhradsky provided further detail regarding this.

City Administrator Podhradsky noted the cost savings the City sees in having a volunteer fire department versus a full-time fire department, even with the City adding more robust duty crews.

The Council expressed their appreciation to the Department for the work they do for the City.

Mark Windschitl, Fire Relief Board member, recognized the work that Administrative Services Director Graczyk and President Davey do for the Fire Relief Board and thanked them for their efforts.

President Davey listed the Fire Relief Board members.

Motion by Councilmember Geisler, second by Councilmember Boe to approve a Chaska Fire Department Relief Association benefit structure and By-Law Amendments based on a benefit of \$2,452.50 per month of service for the monthly benefit and a benefit of \$7,100 per year of service for the lump sum benefit effective as of January 1, 2019. Motion carried.

9. Bills

9.A. AP Council Roster 10-15-18

Motion by Councilmember Schulz, second by Councilmember Geisler to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Schulz, Boe, Geisler, and Mayor Windschitl. Voting nay: None
Motion carried.

10. Other Business

10.A. City Administrator's Report

10.B. Administrator's Bi-Weekly Report

10.C. Other Meeting Minutes

10.C.i. Receive the August 23rd Human Rights Commission minutes.

10.C.ii. Receive the September 27th Human Rights Commission minutes.

10.C.iii. Receive the draft minutes of the October 10th, 2018 Planning Commission Meeting.

City Administrator Podhradsky:

- Noted there will be a ceremony for the opening of the dog park at 5pm on October 29, 2018, with a work session to follow at 6pm. He also clarified what portion of the dog park will be opened.
- Stated that Curling Night in America had its first airing last Friday and will be on again this Friday and noted that the schedule indicates the airing time varies.
- Reported there is an employee breakfast at 7:30am on October 25, 2018 at the Event Center, which is also open to the public. He explained that those present will hear the presentation on the Decisions Resources Community Survey. He reiterated the importance of the results of this presentation due to the fact that perception is what matters, not measurable efforts, and that the employees have a direct hand in this.
- Noted Veteran's Park will be designated on Veteran's Day, November 11, at 2pm. Mayor Windschitl noted that those who would like their Military Challenge Coin displayed there can contact Parks and Recreation. City Administrator Podhradsky provided further detail into the vision of the Challenge Coin display. Mayor Windschitl reported the details of the park designation ceremony. He noted that the archery range is done and asked if it is open. Staff stated that the whole park is still closed down. Mayor Windschitl noted it is important people spread the word about this wonderful event. City Administrator Podhradsky stated that Challenge Coins were not made until the Korean War, so World War II veterans do not have them. He explained that there is a Challenge Coin for WWII being minted now, and that once they get them, they would also have the opportunity to display them at the memorial.
- Referred to an article in the paper about City Attorney Melchert. He recognized the various ways City Attorney Melchert has benefited the City of Chaska. Councilmember Schulz inquire how long City Attorney Melchert had been a member of the Lions. City Attorney Melchert responded he had been a member since 1968. He also added that the City is full of wonderful people and that the Council has been a great part of that.

Councilmember Boe:

- Reiterated it was nice to see Curling Night in America.
- Noted the Fall Clean-up Day is October 27 from 8am to 2pm in the parking lot of Athletic Park. He stated residents can bring brush and yard waste, but no appliances or trash, and that the Jonathan Association will pick up and drop off for those within the Jonathan Association.
- Asked for an update on the Hot Spot. Assistant Administrator Kabat explained the process the developer is following, and City Administrator Podhradsky provided further detail regarding other steps the developer is having to follow.
- Noted part of Clover Ridge Drive will be closing for a short time on October 19, 2018. City Administrator Podhradsky stated that he believes it is due to a leaky water valve and will be started after school starts and finished by the time it is over. Kevin Wright clarified that it is a new sewer line going in and the closure will last about a week.

Mayor Windschitl:

- Noted that Councilmember Schulz and City Administrator Podhradsky ran in a recent marathon, and that Assistant Administrator Kabat did a 10k.
- Stated that the League of Women Voters Candidate Forum at 7pm on October 17, 2018.
- Reported that the grassy area by County Road 15 is undergoing the process to be restored to native prairie grass and wildflowers.

Assistant City Administrator Kabat:

- Noted the Jack-o-lantern Trail of Fun will occur October 19, 2008 at 6pm at Athletic Park.

11. Adjourn

Motion by Councilmember Boe, second by Councilmember Schulz to adjourn the meeting at 8:54 pm.

Motion carried.