

**- MINUTES -
CHASKA CITY COUNCIL
MAY 6, 2024**

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 p.m.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Mayor Windschitl and Councilmembers Grau, Hatfield, Hubbard, and Huang.

Absent: None.

Also Present: Matt Podhradsky, City Administrator; Krista Mark, Communications Coordinator; Elise Durbin, Assistant Administrator; and Christophe Morschen, City Attorney.

4. Adopt the Agenda

Motion by Councilmember Hubbard, second by Councilmember Grau to adopt the agenda as presented. Motion carried.

5. Proclamation

5.A. Professional Municipal Clerks Week

Mayor Windschitl read the proclamation recognizing Professional Municipal Clerks Week.

City Administrator Podhradsky pointed out the City has two clerks, and one is finishing up their certification this week.

Mayor Windschitl noted Armed Forces Day is May 18, National Police Week is May 12 through 18, Military Appreciation Month is for the entire month of May, Firefighters Day is May 4, National Teacher's Appreciation Week is May 6 through 10, Nurses Week is May 6 through 12, and Public Service Recognition Week is May 5 to 11.

Councilmember Grau added May is also Asian Pacific American Heritage Month.

Councilmember Hubbard stated it is also Correction Officer Week.

6. Visitor Presentation

6.A. State of the Library Presentation – Jodi Edstrom and Kevin Spencer

Jodi Edstrom, Carver County Library Director, introduced herself and Kevin Spencer, Chaska Branch Manager. She explained the theme of the Annual Report is community through community learning, gathering, partnership, and grants. She listed a number of programs and opportunities offered by the Carver County Library system throughout the year.

Ms. Edstrom noted the library introduced automatic renewals for books without waiting lists. There are also text messaging notifications. There are also in-person, online, hybrid, and self-directed programs, and there were more than 13,000 adult participants.

Ms. Edstrom pointed out there were over 1.3 million checkouts for library items. Storytime attendance topped 10,000 kids. One of the online youth services programs reached over 22,000 views. Additionally, library meeting rooms were booked over 875 times.

Mr. Spencer showed a pie chart. A large majority of the circulation in 2023 was children's books. Almost 3,000 library card holders were added, which increased the total card holders to over 15,000. More than 2,500 people attended in-library programs and over 565 of volunteer time was donated.

Mr. Spencer noted his philosophy for the library is a community hub. He detailed events and programs such as the 101 Year celebration, the adult winter reading program, the seed library extension, teen programming, the youth summer reading program, and story times. Connecting with the community is the most important part of a library.

Mr. Spencer explained all of the processing of materials is a huge job and takes place at the Library Administration building. He recognized the impact of Friends of the Chaska Library.

Mr. Spencer added he is focused on the future of the library. He hopes to create a library as a destination by incorporating a children's museum or something else to attract even more visitors. He showed images of other libraries around the United States.

Councilmember Hubbard noted her love of the library and all it has to offer. The library goes above and beyond what one would expect of a library.

Councilmember Huang stated libraries are an institution intersecting with some issues retail faces. They have been impacted by COVID-19 and technology. Libraries are so much more than books. Mr. Spencer agreed libraries are a vibrant place.

Councilmember Grau shared an opportunity for the library to obtain more Asian heritage materials through the May Book Project. Mr. Spencer stated it is important for all people to find reflections of themselves in the library.

Councilmember Hatfield pointed out it was Mr. Spencer's presentation to the Council. He has done a great job filling Ms. Edstrom's shoes after her promotion. It is exciting to hear updates from the library. She thanked them for their work in Chaska.

Mayor Windschitl noted he has been to the library more in the past year than the rest of his life. The City will be building a new library soon. He asked if there is a standard footprint the County recommends or any processes underway.

City Administrator Podhradsky stated the typical process is a collaboration between the County and the City. There is also usually a citizen task force that provides input. The square

footage is usually one square foot for each person in the City. The current building is 8,000 square feet, which is rather small for a community of Chaska's size.

Mayor Windschitl stated Staff and the community need to start preparations to streamline the future building process.

7. Approve Previous Meeting Minutes

7.A. Approve the April 15, 2024 City Council Meeting Minutes

Motion by Councilmember Hubbard, second by Councilmember Hatfield to approve the minutes of the April 15, 2024 City Council meeting.

Motion carried.

8. Consent Agenda

Mayor Windschitl asked for more information on Consent Agenda Item 8F. Adopt Resolution 2024-35 Approving and Amending the Municipal State Aid (MSA) Streets of the City of Chaska. City Administrator Podhradsky explained some streets need to be added and some removed to the MSA.

Councilmember Hatfield asked if all of the transient accommodations renewals are addressed at the same time, referring to Consent Agenda Item 8L. Approve Transient Accommodation Renewal - Super 8. She pointed out one location is not listed. City Administrator Podhradsky stated the other location is working on selling. Staff plans to bring the item back to the Council once the owner works on some improvements.

Councilmember Hubbard asked when Costco is going to open. City Administrator Podhradsky stated the opening date is planned for July 13, 2024. However, the plumbers are on strike, which might delay some of the work.

Motion by Councilmember Huang, second by Councilmember Hubbard to approve the Consent Agenda Items A through L:

- A. Adopt Resolution 2024-36 Awarding bid for the NE Collector - Savanna Way Phase 2 Project

Motion to adopt Resolution 2024-36, awarding the bid for the NE Collector – Savanna Way Phase 2 Project to Swan Companies, Inc. in the low bid total amount of \$1,879,880.03.

- B. Adopt Resolution 2024-38 Awarding bid for Bavaria Road Turn Lane Improvements at SW Christian High School

Motion to adopt Resolution 2024-38, awarding the bid for the Bavaria Road Turn Lane Improvements at Southwest Christian High School project to Kusske Construction Co. in the low bid total amount of \$914,480.80.

- C. Adopt Resolution 2024-40 Awarding Bid for the 2024 Overlay Program

Motion to approve Resolution 2024-40 awarding the bid for the 2024 Overlay Program to Northwest Asphalt in the low bid amount of \$503,302.72.

- D. Adopt Resolution 2024-41 Approving a Real Estate Donation Agreement - Lucero Izaguirre

Motion to adopt Resolution 2024-41 approving a Settlement and Release and Easement Agreement with Lucero Izaguirre.

- E. Adopt Resolution 2024-39 Approving a Real Estate Donation Agreement - United Sugar Producers & Refiners Cooperative

Motion to adopt Resolution 2024-39 approving a Real Estate Purchase and Donation Agreement for property PID 30.6400110.

- F. Adopt Resolution 2024-35 Approving and Amending the Municipal State Aid Streets of the City of Chaska

Motion to Adopt a Resolution 2024-35 Approving and Amending the Municipal State Aid Streets of the City of Chaska.

- G. Adopt Resolution 2024-37 Accepting Gifts and Donations

Motion to adopt Resolution 2024-37 acknowledging and accepting gifts to the City of Chaska received during the period January 1, 2024 through March 31, 2024.

- H. Approval of 2023 Interfund Transfers

Motion to approve 2023 interfund transfers to be reported as Other Financing Sources and Uses in the 2023 Annual Financial Report.

- I. Approve Teamsters Local #320 Contract

Motion to approve employment contract for the 2024-2025 period between the City of Chaska and Teamsters Local 320, with this agreement becoming effective January 1, 2024.

- J. Approval of Off Sale Intoxicating and Sunday Sale Liquor License – Costco

Motion to approve an Off-Sale Intoxicating Liquor License and Sunday Sale license for Costco Wholesale Corporation, DBA Costco Wholesale #1646, located at 2 Oakridge Drive, Chaska.

- K. Approve Temporary On-Sale Intoxicating License for Guardian Angels Church

Motion to approve Temporary On-Sale Intoxicating License TW.24.03 for Guardian Angels Church, allowing them to serve intoxicating beverages at the AngelFest Celebration, effective September 29, 2024.

- L. Approve Transient Accommodation Renewal - Super 8

Motion to approve the 2024-2025 transient accommodation license effective May 1, 2024, through April 30, 2025.

Motion carried.

9. Action Items

10. Bills

10.A. Accounts Payable Claims Roster 6-5-2024

The Council requested further information about bills on pages 1, 34, and 35.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Hatfield to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None

Motion carried.

11. Other Business

11.A. City Administrator's Report

11.A.i. Bi-Weekly Report 6-5-2024

Councilmember Hatfield:

- Noted Christmas in May was recently held.
- Pointed out The Loop opened.
- Stated the Fire Department and Police Department are having another Battle of the Badges with a food drive.
- Stated there is a bike and helmet sale at the Municipal Services Building.
- Shared Coffee with a Cop is on May 15 at the south Caribou.
- Added Food Distribution is May 16.
- Encouraged people to check out the Parks and Recreation page for information on more events.

Councilmember Hubbard:

- Agreed Christmas in May was an amazing event.
- Thanked St. John's for their participation in Christmas in May.
- Attended the opening of The Loop. Many people participated in the preparations and success of the event and the course itself.
- Attended the Cinco de Mayo celebration hosted by the local Rotary Club.
- Attended the First Responder Luncheon where Officer Jahnke was honored.
- Pointed out Mother's Day is the upcoming weekend and thanked the caregivers for their service.

Councilmember Huang:

- Pointed out the Fire Department moved to its temporary location on April 25, 2024.
- Noted the turnout for Christmas in May was impressive.
- Attended The Loop grand opening. Barrier-free golf is a wonderful, unique concept.
- Noted Taste of Chaska is May 8, 2024.
- Stated River City Days is July 26, 2024.
- Stated the Chaska History Society is hosting tours and reenactment performances.
- Shared the Veteran's Day Service is coming up.
- Pointed out Officer Jahnke is retiring at the end of the month.
- Added Southwest Transit is working on a new prototype run of autonomous vehicles in Eden Prairie.
- Wished the mothers a Happy Mother's Day.

Councilmember Grau:

- Agreed Christmas in May is a great community event.
- Noted the Chaska Classic will be that coming weekend with 51 baseball teams participating.

Assistant City Administrator Durbin:

- Pointed out demolition began on the old Fire Station.

City Administrator Podhradsky:

- Thanked the community for their efforts with Christmas in May.
- Noted his appreciation of The Loop and the opportunity for his disabled son to participate in such an event.

Mayor Windschitl:

- Stated he is proud of The Loop and its impact on the community.
- Thanked the Council for their boldness in their support of The Loop.
- Agreed Christmas in May was an amazing event and encouraged more people to participate in future years.
- Pointed out the Under-5 Curling Championship was hosted at the end of April, and a Duluth team won it.
- Added the U.S. Amateur Golf Championship will be held at Hazeltine National Golf Club and Chaska Town Course in April.
- Encouraged the community to attend the Veteran's event on Monday.
- Noted the fishing opener is soon.
- Wished folks a Happy Mother's Day.

12. Adjourn

Motion by Councilmember Hubbard, second by Councilmember Huang to adjourn the meeting at 8:06 p.m.

Motion carried.